



**CITY COUNCIL AGENDA
CITY HALL, 291 N. MAIN STREET
PORTERVILLE, CALIFORNIA
DECEMBER 3, 2019, 5:30 PM**

Call to Order

Roll Call

ORAL COMMUNICATIONS

This is the opportunity to address the City Council on any matter scheduled for Closed Session. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

CITY COUNCIL CLOSED SESSION:

A. Closed Session Pursuant to:

- 1 -- Government Code Section 54956.8 - Conference with Real Property**
Negotiators/Property: 140 S. C Street, Porterville. Agency Negotiator: John Lollis.
Negotiating Parties: City of Porterville and Porterville Unified School District. Under Negotiation: Terms and Price.
- 2 -- Government Code Section 54956.8 - Conference with Real Property**
Negotiators/Property: APNs: 302-110-076 and 302-110-079. Negotiator: John Lollis.
Negotiating Parties: City of Porterville and Sky Dive Elsinore, LLC. Under Negotiation: Terms and Price.
- 3 -- Government Code Section 54956.8 - Conference with Real Property**
Negotiators/Property: APNs 261-180-008, 261-180-009, 261-180-010, 261-180-029, and 261-180-031. Agency Negotiator: John Lollis. Negotiating Parties: City of Porterville and Louis Martinez, Jr. Under Negotiation: Terms and Price.
- 4 -- Government Code Section 54956.8 - Conference with Real Property**
Negotiators/Property: APNs 261-180-019 and 261-180-026. Agency Negotiator: John Lollis. Negotiating Parties: City of Porterville and Eduarda and Robert Stevens (TRS). Under Negotiation: Terms and Price.
- 5 - Government Code Section 54957.6 – Conference with Labor Negotiator.** Agency Negotiator: John Lollis. Employee Organization: Unrepresented Management Employees.
- 6 - Government Code Section 54956.95 – Liability Claim:** Claimant: Regina D. Phelps. Agency claimed against: City of Porterville.
- 7 - Government Code Section 54956.9(d)(1) – Conference with Legal Counsel –** Existing Litigation: Paula Orosco v. Porterville Unified School District and City of Porterville, Tulare County Superior Court Case No. VCU28683.
- 8 - Government Code Section 54956.9(d)(3) – Conference with Legal Counsel –** Anticipated Litigation – Significant Exposure to Litigation: One (1) case in which facts are not yet known to potential plaintiff.

9 - Government Code Section 54956.9(d)(4) – Conference with Legal Counsel –
Anticipated Litigation – Initiation of Litigation: Two (2) cases.

**6:30 P.M. RECONVENE OPEN SESSION AND REPORT ON
REPORTABLE ACTION TAKEN IN CLOSED SESSION**

Pledge of Allegiance Led by Council Member Gurrola

Invocation

PRESENTATIONS

Porterville Queen & Her Court

Employee of the Month - Ricardo Bustamante, Jr.

AB 1234 REPORTS

This is the time for all AB 1234 reports required pursuant to Government Code § 53232.3.

1. Tulare County Task Force on Homelessness - November 20, 2019
2. Tulare County City Selection Committee - November 20, 2019
3. Council of Cities - November 20, 2019
4. San Joaquin Valley Air Pollution Control District (SJVAPCD) Governing Board - November 21, 2019

REPORTS

This is the time for all staff informational items.

Staff Informational Reports

Casas Buena Vista Properties

City Council Member Donations to the United States Marine Corps Reserve "Toys for Tots" Program

ORAL COMMUNICATIONS

This is the opportunity to address the Council on any matter of interest, whether on the agenda or not. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

CONSENT CALENDAR

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters.

1. **Authorization to Purchase Specialized Equipment - Mixing Pump Impeller**
Re: Request authorization of expenditure for the purchase of the mixing pump on Digester #1, in the amount not to exceed \$11,012 to the lowest bidder, G3 Engineering.
2. **Authorization for Transit Bus Collision Repair**
Re: Consideration to authorize the transit bus repair by E.M Tharp at a cost not to exceed \$13,253.53.

3. **Authorization for Transit Bus Engine Repair**
Re: Considering approval of the transit bus engine overhaul by Cummins Pacific at a cost not to exceed \$31,689.
4. **Amendment No.2, to Carollo Engineers, Inc. Professional Services Agreement for Master Plan Updates and Recycled Water Feasibility Study.**
Re: Consideration to authorize the approval of Second Amendment to Carollo Engineers, Inc. Professional Services Agreement at an agreed upon fee of \$72,058 and to include the development and preparation of a Sewer Rate Study and support in California Environmental Quality Act (CEQA) review.
5. **Award of Contract - Compressed Natural Gas (CNG) Refuse Vehicles**
Re: Considering an award of contract to E.M. Tharp for three (3) new CNG Refuse Trucks in the amount of \$922,258.72, and authorizing the appropriation of additional Solid Waste Equipment Replacement Funds in the amount of \$17,258.72 to fully fund the project.
6. **Acceptance of Project - Plano Micro Surfacing Project**
Re: Considering acceptance of project from Roy Allen Slurry Seal, Inc, and authorizing the filing of the Notice of Completion for the project consisting of crack sealing, applying a layer of micro surfacing and re-striping Plano Street from Henderson Ave to Vandalia Ave.
7. **Assignment of Airport Lease - Lot 46B**
Re: Considering approval of the Assignment of the Airport Lease for Lot 32B between the City of Porterville and Mr. Travis Bierman to Mr. Mike Quatacker and Mrs. Debbie Quatacker.
8. **Authorization to Perform a Community Mobility Needs Assessment for the Clean Mobility Options for Disadvantaged Communities Funding Program**
Re: Consideration to authorize staff to perform an online needs survey to understand current transit behaviors and interests.
9. **Authorization of Street Closure for the Porterville Police Department's Annual Santa in the Park Event**
Re: Consideration of the closure of Main Street between Thurman and Cleveland Avenues for the Police Department's annual Santa in the Park event on December 11, 2019.
10. **Repealing and Replacing Resolution No. 84-2018 Amending the Employee Pay and Benefit Plan for Unrepresented Management Employees**
Re: Repealing and Replacing Resolution 84-2018 to make adjustments to benefits for unrepresented management employees.
11. **Scheduling of a Special Meeting of the City Council with the Library and Literacy Commission**
Re: Consider the scheduling of a Special Meeting of the City Council with the Library & Literacy Commission for Tuesday, January 14, 2020, beginning at 5:30 PM.
12. **City Council Member Requested Agenda Item - Scheduling of City Council Tour of Tule River Parkway Gardens Project**
Re: Consider Council Member Peñaloza's request to consider scheduling a City Council tour of the Tule River Parkway Gardens as a Scheduled Matter at its meeting of December 17, 2019.

13. Status and Review of Declaration of Local Emergency

Re: Considering approval of the continuance of the Declaration of Local Emergency.

SCHEDULED MATTERS

14. Consideration of Appointment to Library & Literacy Commission

Re: Considering the appointment of an individual to the Library and Literacy Commission to fill a term to expire in October 2021.

15. Eastern Tule Groundwater Sustainability Agency - Draft Groundwater Sustainability Plan

Re: Consideration of the draft Groundwater Sustainability Plan for the Eastern Tule Groundwater Sustainability Agency.

16. Partnership with Workforce Investment Board on Workforce Accelerator Fund 8.0 Grant Application

Re: Consideration of draft Resolution in support of partnering with the Tulare County Workforce Development Board and agencies for a workforce development program for individuals experiencing homelessness, with an allocation of \$150,000 in-kind match.

17. Tulare-Kings County Regional Hazardous Materials Team Support

Re: Consideration of support of the Tulare-Kings County Regional Hazardous Materials Team for an amount of \$6,909.68, with annual increases of 2% for a term of five (5) years.

18. Approval of City Council's Procedural Handbook

Re: Consideration of revisions to the City Council's Procedural Handbook.

ORAL COMMUNICATIONS

OTHER MATTERS

CLOSED SESSION

Any Closed Session Items not completed prior to 6:30 p.m. will be considered at this time.

ADJOURNMENT - to the meeting of December 17, 2019.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and documents in the agenda packet, please contact the Office of City Clerk at (559) 782-7464. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.

Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection during normal business hours at the Office of City Clerk, 291 North Main Street, Porterville, CA 93257, and on the City's website at www.ci.porterville.ca.us.



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Casas Buena Vista Properties

SOURCE: City Manager's Office

COMMENT: On January 15, 2019, staff brought an item before the Successor Agency to the Porterville Redevelopment Agency (“Agency”), requesting determination that certain lots owned by the Agency within the Casas Del Rio subdivision be determined as Governmental Use Properties. The joint meeting additionally requested that those properties be transferred from the Agency to the City of Porterville, and that the City Council approve accepting title to the properties if subsequently approved by the Tulare County Oversight Board and by the State Department of Finance. Staff has completed the arduous process, and the five (5) parcels (identified as Assessor Parcel Numbers 261-322-059; 060; 061; 062 and 261-321-061) have recently been successfully transferred to the City of Porterville. The parcels continue to be maintained by Landscape and Maintenance District #25.

At the January 15th meeting, staff identified having received several nuisance complaints due to encampments along the river and the chain link fence along the park being damaged. Additionally, several members of the public spoke during Oral Communication, expressing their desire for additional neighborhood safety measures.

Parks and Leisure Services Department staff repaired the fence, and remains in good repair at the time of this report. On May 10, 2019, the City held a neighborhood Step Up Block Party event in the Casas Buena Vista neighborhood. The Police Department management staff privately donated ten (10) motion sensor lights for the residents. Since that event, the Police Department has received two (2) calls regarding transient activity.

The Landscape and Maintenance District has the authority to perform routine maintenance and improvements as deemed necessary.

RECOMMENDATION: Information Only

ATTACHMENTS: 1. Locator Map

Appropriated/Funded:

Review By:
Department Director:

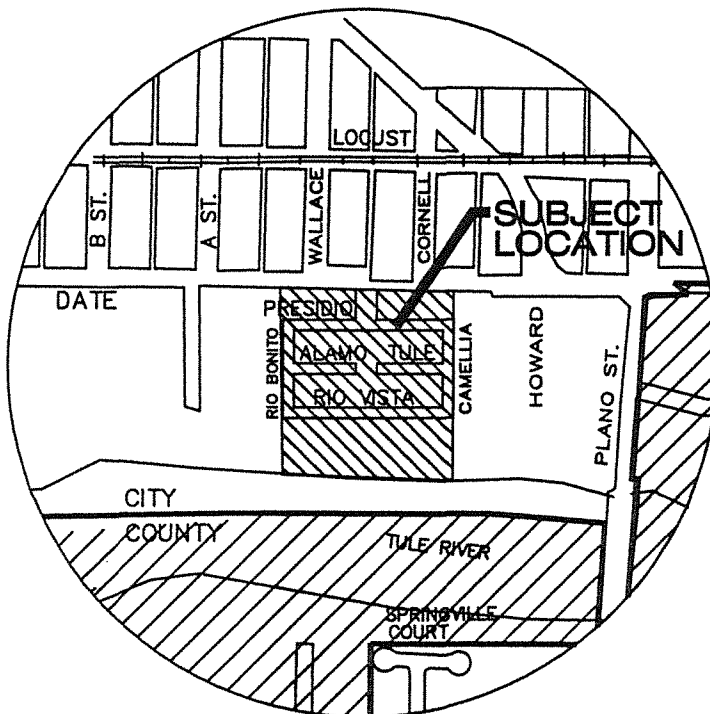
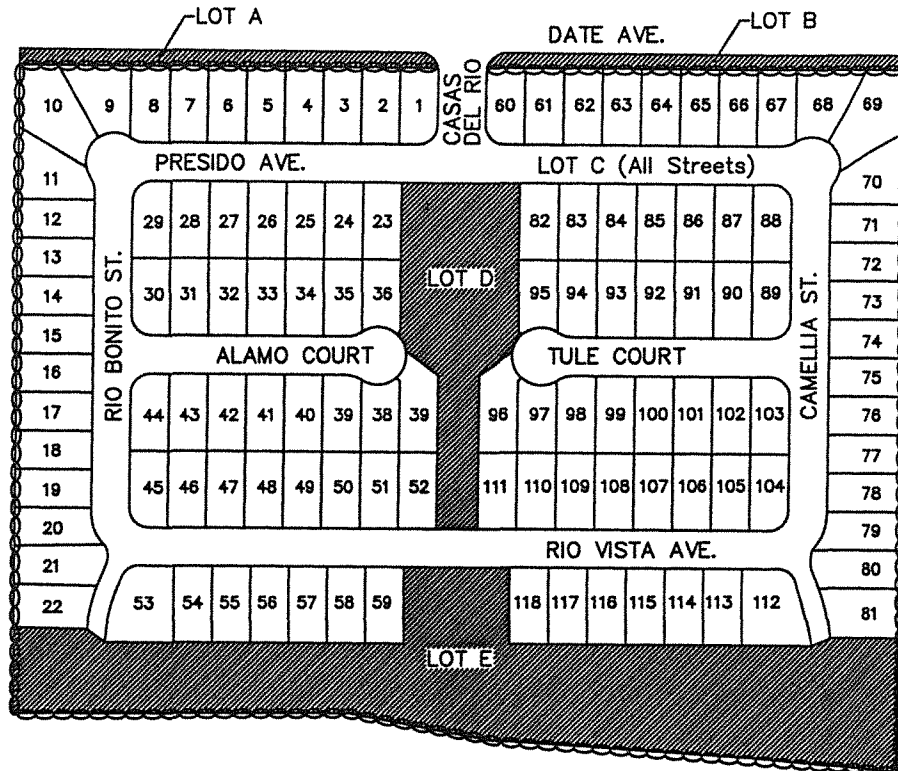
Final Approver: John Lollis, City Manager

LANDSCAPE DISTRICT NO. 25

City of Porterville

All of Casas Del Rio Subdivision, situated in a portion of the Northeast quarter of the Southwest quarter of Section 36, Township 21 South, Range 27 East, Mount Diablo Base and Meridian, in the City of Porterville, County of Tulare, State of California, as shown on map filed in Book 31 of Maps, Page 76 in the Office of the County Recorder of said County.


NORTH
SCALE: 1"=200'



LOCATION MAP - NO SCALE

Legend

 Recreation Facility & Landscape Area

 Wall

LOT "A" = 6,995 SF

LOT "B" = 6,615 SF

LOT "D" = 30,295 SF

LOT "E" = 98,735 SF



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: City Council Member Donations to the United States Marine Corps Reserve "Toys for Tots" Program

SOURCE: City Manager's Office

COMMENT: At its meeting of November 19, 2019, the City Council authorized a charitable contribution to the United States Marines Corps Reserve "Toys for Tots" Program, in an amount up to \$500 from each of the individual Council Member's budgets, up to a total amount of \$2,500. Pursuant to the action, each Council Member was allowed discretion in whether to participate, and if so, at what amount up to \$500. Council Members Stowe, Peñaloza, and Gurrola each authorized a \$500 contribution from their budgets, for a total of \$1,500. The disbursement was processed, and on November 27th, the check was provided to Ms. Grace Munoz-Rios, on behalf of the local Toys for Tots.

RECOMMENDATION: Information Only

ATTACHMENTS:

Appropriated/Funded:

Review By:
Department Director:

Final Approver: John Lollis, City Manager



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Authorization to Purchase Specialized Equipment - Mixing Pump Impeller

SOURCE: Public Works

COMMENT: The Wastewater Treatment Facility (WWTF) is requesting authorization to purchase specialized equipment. The mixing pump impeller on Digester #1 has failed after twenty (20) years of operation. The mixing pump is critical to the anaerobic digestion process which stabilizes the organic solids collected and generated during the wastewater treatment process.

WWTF staff contacted three (3) vendors for quotes to replace the impeller. The quotes are as follows:

Vendor	Cost
G3 Engineering, Incorporated	\$8,705
Shar-Craft Incorporated	\$9,150
MTB Water Systems and Service	\$10,800

G3 Engineering has been identified as the lowest bidder. Staff requests authorization to purchase the mixing pump for Digester #1 from G3 Engineering at the base price of \$8,705 plus applicable taxes and freight and a 10 ten percent (10%) contingency to be funded from the 2019/2020 Wastewater Operating Fund.

RECOMMENDATION: That City Council:

1. Award the purchase of specialized equipment to G3 Engineering Inc., for a do not exceed amount of \$11,012 which includes taxes, freight and a ten percent (10%) contingency;
2. Direct the Finance Director to initiate a Purchase Order to G3 Engineering Inc., for a do not exceed amount of \$11,012 which includes taxes, freight and a ten percent (10%) contingency; and
3. Direct the Finance Director to make payment to G3 Engineering Inc., upon receipt of invoice approved by the Public Works Director.

ATTACHMENTS:

1. G3 Engineering Quote
2. SCI Quote
3. MTB Quote

Appropriated/Funded: MB

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager

G3 Engineering, Inc.

P.O. Box 2148

Granite Bay, CA 95746

Phone: (559) 797-4953 Fax: (559) 797-4963

Email: mark@g3engineering.com

Quotation

Date: 11/7/2019

Quotation #: 2595

Attention: Ron Mcallister

Reference: Porterville WWTP

Subject: Chicago Pump Parts Quote

QTY	Description	Unit Price	Net Price
1	IMP,RH,10817-#4,C1/420SS WR,TRMD ORIGINAL IMPELLER TRIM: 14-1/8" Lead time: 10 - 12 weeks	\$8,705.00	\$8,705.00
		Subtotal:	\$8,705.00

Notes:

- 1) Pricing does not include sales tax or freight. Freight to be prepay and charge unless directed otherwise. FOB factory.
- 2) Quote is valid for 30 days.
- 3) Payment terms are net 30 days after shipment.
- 4) Purchase order shall be made out to G3 Engineering, Inc.
- 5) Items not specifically listed on this quote are not included in the scope and are to be supplied by others. Quote is for furnish only, installation is not included. Sale is subject to G3 Engineering, Inc.'s and manufacturer's standard terms and conditions.

Mark Knudsen

G3 Engineering, Inc.

Shar – Craft Incorporated

SCI

Quote

Customer: Porterville Waste Water Plant

Date: 11/12/19

Attention: Ron

From: Ron Paul

Line #	QTY	Description	Tax	Unit Price	Total
1	1	IMP, RH, 10817-#4, CI/420SS WR, TRMD, Orginal Impeller Trim: 14-1/8"	y	\$9,150.00	\$9,150.00

Lead Time: 10-12 Weeks

Quoted prices do not include taxes or freight.

Quoted prices are based on the quantities listed.

Quoted prices are subject to raw material price in effect at time of order.

Fulfillment of order is dependent upon availability of raw materials at the time of order.

Thank you for the opportunity to quote these services.

sharcraftinc.com

1103 33rd Street Bakersfield, CA 93301

(661) 324-4985

(916) 939-0728 FAX (916) 939-0276

2299 Loch Way – El Dorado Hills, California 95762



TO: Robert Alvarez
City of Porterville WWTP

From: Mike Brunelle
mtbh2o@aol.com

Subject: Pump Impeller

Date: November 19th 2019

Robert,

Our quotation for a Chicago Pump Impeller for your facility is below, please let me know if any questions.

<u>QTY.</u>	<u>DESCRIPTION</u>
1	<u>IMP.RH.10817-#4, CI/420SS WR. TRMD, Original Impeller Trim 12-1/8"</u>

Clarifications:

1. This proposal shall become part of the final purchase order documents.
2. Any equipment or appurtenances not specifically listed in the scope of supply shall be provided by others.
3. Unless otherwise indicated above, standard submittals and O&M manuals are included herein.
4. This proposal is based on equipment delivery within one year of date of customer's purchase order.
5. Unless otherwise indicated above, the following are not included in this proposal: Installation, Chemicals, Interconnecting wiring, conduit, piping and valves, Anchor bolts, Field Painting, Taxes, Tariffs, Duties, Bonds.

Commercial Terms Summary:

1. Price Valid For 30 Days
2. Payment Terms: Net 30
3. Freight: FOB factory, full freight allowed
4. *Submittals: 4-6 weeks after acceptance of order
5. *Shipment: 12-16 weeks after acceptance of order or customer's written approval and release for production

* Note: lead times are estimates based on the current engineering and production work load at the time of bid. Actual lead times may vary based on the workloads at the time of order and release for production – consult factory at time for order and release for production to confirm lead times.

Equipment Price: \$10,800
Field Services: N/A
Estimated Freight: \$500

Estimated Total Price: \$11,300
No Sales Tax included.

Mike Brunelle
MTB Water Systems & Service
Manufacturer's Representative
mtbh2o@aol.com



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Authorization for Transit Bus Collision Repair

SOURCE: Public Works

COMMENT: Vehicle #8190, an active transit bus, was involved in a non-injury traffic collision on November 4, 2019. The bus has approximately nine (9) years of remaining active service life, and its repair is necessary for the transition to electrification of the City's transit fleet over the next year.

Staff is requesting authorization to utilize E.M. Tharp, Inc., which is the nearest heavy-duty repair service center with a paint booth large enough for a transit bus, at an estimated cost of \$13,253.52 (inclusive of all parts, taxes, labor, including a 10% contingency). The California Transit Indemnity Pool (CalTIP) is the Transit Division's vehicle insurance company, which has a deductible of \$100,000. Funds are available in the Transit Maintenance Budget.

RECOMMENDATION: That the City Council:

1. Authorize the transit bus repair by E.M. Tharp, Inc. at a cost not to exceed \$13,253.53 (inclusive of all parts, taxes, labor, including a 10% contingency); and
2. Authorize payment of said repair upon satisfactory completion.

ATTACHMENTS: 1. Estimate - 8190

Appropriated/Funded:

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager

ATTN Ralph

E.M. THARP, Inc.
 15243 ROAD 192
 PORTERVILLE, CA, 93257
 Tel: 559-719-2033 Fax: 559-784-5672
 BILLYWEST@EMTHARP.COM
 Tax ID: 94-1218910

Estimate - Preliminary

Estimate Prepared by: BILLY WEST

Appraised for:

Accident Date:

Date of Loss:

Date: 11/8/2019

Arrival Date:

Estimate#:

Type of Loss:

Policy Number:

Claim Number:

Insured:

Company: CITY OF PORTERVILLE
 Contact: SHOP MANAGER RALPH BAEZ
 City, State, Zip Code: PORTERVILLE, CS 93257

Year	Make	Model	Color	Trim
2014	ELDORADO NATIONAL	PASSENGER BUS BUS	ORANGE	GREEN
Unit Number	License Plate #	Mileage	Serial#/VIN#	
8190	1436263	4,046,020	1N9MNALGOECO84084	

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
	1	Body	Rem/Rep	FRONT BUMPER ASSY	New		\$2,759.49 T	1.5*
	2	Body	Rem/Rep	RT HEADLIGHT BEZEL	New		\$182.17 T	.3*
	3	Body	Rem/Rep	RT HEADLIGHT ADJUST SCREWS	New		\$24.17 T	.5*
	4	Body	Rem/Rep	RT FRONT MKR LIGHT	New		\$50.59 T	.2*
	5	Body	Rem/Rep	RT FRONT AMBER TURN	New		\$182.20 T	.3*
	6	Body	Rem/Rep	RT WIPER RESAVOIR DOOR	New		\$24.29 T	.5*
	7	Body	Rem/Rep	RT SPEAKER KIT	New		\$121.41 T	.3*
	8	Body	Rem/Rep	RT FRONT CORNER GLASS	New		\$272.70 T	1.0*
	9	Body	Rem/Rep	RT WINDSHIELD	New		\$604.71 T	1.5*
	10	Body	Rem/Rep	LT WINDSHIELD	New		\$604.71 T	1.5*
	11	Body	Rem/Rep	CRATEING CHARGE	New		\$200.00	*
	12	Body	Rem/Rep	RT FRONT BUMPER MNTG BRKT	New		\$293.96 T	.6*
	13	Body	Rem/Rep	LT BUMPER MNTG BRKT	New		\$293.96 T	.6*
	14	Body	Rem/Rep	HANDICAP LOGO	New		\$24.27 T	.1*
	15	Body	Rem/Rep	CAUTION DECAL	New		\$16.07 T	.1*
	16	Body	Rem/Rep	CNG DECAL	New		\$20.27 T	.1*

Sup	Seq	Labor Type	Labor Op	Description	Part Type	Part Number	Dollar Amount	Labor Units
	17			Shop Materials			\$225.00 T	*
	18			Shipping			\$2,000.00 T	*
	19			Mask for Overspray				.6*
	20	Body	Rem/Ins	REMOVE BYCYCLE RACK&INSTALL ON NEW BUMPER	Exist			1.0*
	21	Body	Rem/Ins	R&I AIR LINES AND HEATER HOSE NEC FOR REPAIRS TO FRAME HORNS	Exist			1.5*
	22	Body	Rem/Rep	LT FRAME HORN BRKT	New		\$141.66 T	3.0*
	23	Body	Rem/Rep	RTFRAME HORN BRKT	New		\$141.66 T	3.0*
	24	Body	Repair	REPAIR RT NOSE PANEL COMPLETE	Exist			*
	25	Body	Repair	LWR LT FRNT SIDE PANEL	Exist			2.0*
	26	Ref	Ref	REFINISH EPAIRS 3 COLORS AS NEEDED	Exist			6.0*
	27			Paint Materials			\$300.00	

* - Judgement Item

- Labor Note Applies

Labor

Body	19.6	Hrs @	\$110.00	\$2,156.00
Refinish	6.0	Hrs @	\$110.00	\$660.00
Labor Total				<u>\$2,816.00</u>

Parts

Parts Subtotal	\$5,958.29
Less Adjustments	
Parts Total	<u>\$5,958.29</u>

Additional Costs and Operations

Addl. Costs/Ops Total	\$2,591.00
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Tax

Parts Tax @	8.25%	\$475.06
Addl. Costs Tax @	8.25%	<u>\$208.31</u>
Tax Total		\$683.37

Totals

Sub Total:	<u>\$12,048.66</u>
Customer Resp.	<u>\$0.00</u>

Net Total \$12,048.66

2014 ELDORADO NATIONAL PASSENGER BUS



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Authorization for Transit Bus Engine Repair

SOURCE: Public Works

COMMENT: Vehicle No. 8175 is an active transit bus that has experienced significant engine failure and requires an engine overhaul. This vehicle is powered by a Cummins compressed natural gas (CNG) engine and must be repaired or replaced by a certified CNG service center. The bus has approximately four (4) years of remaining active service life, and its service is necessary for the transition to electrification of the City's Transit fleet over the next year.

Staff is requesting authorization to utilize Cummins Pacific, which is the nearest CNG engine service center, to perform the required engine overhaul at an estimated cost not to exceed \$31,689, (inclusive of all parts, taxes, labor, including a 10% contingency). Funds are available in the Transit Maintenance Budget.

RECOMMENDATION: That the City Council:

1. Authorize transit bus engine overhaul by Cummins Pacific at a cost not to exceed \$31,689 (inclusive of all parts, taxes, labor, including a 10% contingency); and
2. Authorize payment of said repair upon satisfactory completion.

ATTACHMENTS: 1. 8175 Estimate

Appropriated/Funded: MB

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager



BAR ARD Number: ARD00293082 EPA: CAL000430089
Remit to:
Cummins Sales and Service
P.O. Box 848731
Los Angeles, CA 90084-8731

FRESNO CA BRANCH
2755 S. CHERRY AVENUE
FRESNO, CA 93706-
(559)274-4400

INVOICE NO

ESTIMATE

Payment is due 30 days from invoice
date unless agreed upon in writing.

BILL TO

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-3737

OWNER

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-
RAFAEL BAEZ - 559 782-7597

PAGE 1 OF 4

*** COD ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
21-NOV-2019		23-MAR-2010	ISL G CM2180		EL DORADO
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
255161		21-NOV-2019	73058949	CPL089700	ESCORT RE
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
199695			484674		8175

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		1N9MNALGXAC084183					
COMPLAINT		QUOTE TO OVERHAUL UNIT 8175					
1	0	5579235	KIT,PMM PISTON UPGRADE	CECO		2,472.13	2,472.13
6	0	3924445	SHIM	CECO		25.12	150.72
1	0	3823570	BIT,CUTTER	CECO		161.77	161.77
1	0	5348546RX	HEAD,CYLINDER	DRC		2,808.37	2,808.37
1	0	4933818D	HEAD,CYLINDER	CLEAN		437.50	437.50
-1	0	4933818D	HEAD,CYLINDER	DIRTY		437.50	- 437.50
1	0	3164067	GASKET,WHITE FORM N PLACE	CECO		18.33	18.33
1	0	3163087	LUBRICANT	CECO		27.60	27.60
1	0	3163075	PAINT	CECO		17.79	17.79
1	0	5337769	THERMOSTAT	CECO		50.75	50.75
1	0	3945917	SET,MAIN BEARING (STD)	CECO		213.53	213.53
1	0	WF2077	WF PKG	FLG		13.20	13.20
1	0	5443707	GASKET,CONNECTION	CECO		6.37	6.37
1	0	4376312RX	KIT,EXH RCN COOLER	DRC		1,068.78	1,068.78
1	0	5318560D	KIT, EGR COOLER	CLEAN		31.25	31.25
-1	0	5318560D	KIT, EGR COOLER	DIRTY		31.25	- 31.25
1	0	4352347	KIT,EXH RCN COOLER	CECO		553.80	553.80
1	0	5357731RX	KIT,TURBOCHARGER	DRC		1,828.70	1,828.70
1	0	3802678D	TURBO,HX35W	CLEAN		250.00	250.00
-1	0	3802678D	TURBO,HX35W	DIRTY		250.00	- 250.00

Completion date : 22-Nov-2019 09:28AM. Estimate expires : 21-Dec-2019 09:28AM.

Billing Inquiries? Call (877)480-6970

THERE ARE ADDITIONAL CONTRACT TERMS ON THE REVERSE SIDE OF THIS DOCUMENT, INCLUDING LIMITATION ON WARRANTIES AND REMEDIES, WHICH ARE EXPRESSLY INCORPORATED HEREIN AND WHICH PURCHASER ACKNOWLEDGES HAVE BEEN READ AND FULLY UNDERSTOOD.

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



BAR ARD Number: ARD00293082 EPA: CAL000430089
Remit to:
Cummins Sales and Service
P.O. Box 848731
Los Angeles, CA 90084-8731

FRESNO CA BRANCH
2755 S. CHERRY AVENUE
FRESNO, CA 93706-
(559)274-4400

INVOICE NO

ESTIMATE

Payment is due 30 days from invoice
date unless agreed upon in writing.

BILL TO

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-3737

OWNER

CITY OF PORTERVILLE
291 N MAIN ST
PORTERVILLE, CA 93257-
RAFAEL BAEZ - 559 782-7597

PAGE 2 OF 4

*** COD ***

DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
21-NOV-2019		23-MAR-2010	ISL G CM2180		EL DORADO
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
255161		21-NOV-2019	73058949	CPL089700	ESCORT RE
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
199695			484674		8175

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		1N9MNALGXAC084183					
4	0	3818824		NUT,REGULAR HEXAGON	CECO	2.83	11.32
4	0	5286984		STUD	CECO	7.69	30.76
1	0	5449240		PUMP,LUBRICATING OIL	CECO	283.74	283.74
1	0	LF9009		PAC, LF	FLG	53.95	53.95
8	0	885273		PREM BLUE OS 9200 BULK	P2-VALVOLINE	13.85	110.80
8	0	CORF GAL		CAL OIL RECYCLE FEE GAL	P2-NSPART1	.29	2.32
14	0	ZXEDRU1		ANTIFREEZE RED	P2-OTHER	15.44	216.16
6	0	5473009		KIT,SPARK PLUG	CECO	39.50	237.00
1	0	NG5900		PAC, NG	FLG	68.47	68.47
1	0	5284903		THERMOSTAT	CECO	61.29	61.29
12	0	3944593		SCREW,HEX FLANGE HEAD CAP	CECO	3.50	42.00
1	0	4988280		GASKET,HYDRAULIC PUMP	CECO	3.18	3.18
1	0	3940245		GASKET,HYDRAULIC PUMP	CECO	12.30	12.30
2	0	3103015		SEAL,GROMMET	CECO	2.74	5.48
1	0	5301094RX		COMPRESSOR,1 CYL AIR	DRC	1,245.96	1,245.96
1	0	3944525D		COMP,AIR ISC/ISL 18.7 CFM	CLEAN	125.00	125.00
-1	0	3944525D		CPR, AIR ISC/ISL 18.7 CFM	DIRTY	125.00	125.00
2	0	4076823		SEAL,RECTANGULAR RING	CECO	15.58	31.16
1	0	3929938		GASKET,PRESSURE MODULE	CECO	33.89	33.89
1	0	4990721		SEAL,O RING	CECO	9.52	9.52
1	0	4935694		SEAL,O RING	CECO	9.06	9.06

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2755 S. CHERRY AVENUE
FRESNO, CA 93706-
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291 N MAIN ST
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RAFAEL BAEZ - 559 782-7597

PAGE 3 OF 4

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DATE	CUSTOMER ORDER NO.	DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE
21-NOV-2019		23-MAR-2010	ISL G CM2180		EL DORADO
CUSTOMER NO.	SHIP VIA	FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL
255161		21-NOV-2019	73058949	CPL089700	ESCORT RE
REF. NO.	SALESPERSON	PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.
199695			484674		8175

QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION	PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		1N9MNALGXAC084183					
1	0	4935693	SEAL,O RING		CECO	8.92	8.92
1	0	3976949	SEAL,O RING		CECO	12.32	12.32
1	0	3867648	SEAL,O RING		CECO	5.50	5.50
1	0	3929159	SCREEN		CECO	23.45	23.45
1	0	145582	SEAL,O RING		CECO	4.00	4.00
1	0	RADIATOR REPAIR	CLEAN/REPAIR RADIATOR		P2-NONSTOCK	975.00	975.00
1	0	CAC REPAIR	CLEAN/REPAIR CAC		P2-NONSTOCK	465.00	465.00
1	0	AIR FILTER	AIR FILTER		P2-NONSTOCK	180.00	180.00
6	0	5310990	COIL,IGNITION		CECO	173.83	1,042.98
1	0	5403181	HARNESS,WIRING		CECO	156.12	156.12

PARTS:	14,733.49
PARTS COVERAGE CREDIT:	0.00 CR
TOTAL PARTS:	14,733.49
SURCHARGE TOTAL:	0.00
LABOR:	10,960.00
LABOR COVERAGE CREDIT:	0.00 CR
TOTAL LABOR:	10,960.00
MISC.:	1,800.00
MISC. COVERAGE CREDIT:	0.00 CR
TOTAL MISC.:	1,800.00
ELECTRONIC TOOLING FEE	50.00
HAZ WASTE DISPOSAL	100.00
SHOP SUPPLIES	150.00

Completion date : 22-Nov-2019 09:28AM. Estimate expires : 21-Dec-2019 09:28AM.

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RAFAEL BAEZ - 559 782-7597

PAGE 4 OF 4

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DATE		CUSTOMER ORDER NO.		DATE IN SERVICE	ENGINE MODEL	PUMP NO.	EQUIPMENT MAKE	
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CUSTOMER NO.		SHIP VIA		FAIL DATE	ENGINE SERIAL NO.	CPL NO.	EQUIPMENT MODEL	
255161				21-NOV-2019	73058949	CPL089700	ESCORT RE	
REF. NO.		SALESPERSON		PARTS DISP.	MILEAGE/HOURS	PUMP CODE	UNIT NO.	
199695					484674		8175	
QUANTITY ORDERED	BACK ORDERED	QUANTITY SHIPPED	PART NUMBER	DESCRIPTION		PRODUCT CODE	UNIT PRICE	AMOUNT
OSN/MSN/VIN		1N9MNALGXAC084183						
						MISCELLANEOUS		1,500.00
							LOCAL	325.55
							STATE	989.01

Completion date : 22-Nov-2019 09:28AM. Estimate expires : 21-Dec-2019 09:28AM.

Billing Inquiries? Call (877)480-6970

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SUB TOTAL: 27,493.49

TOTAL TAX: 1,314.56

TOTAL AMOUNT: US \$ 28,808.05

AUTHORIZED BY (print name) _____ SIGNATURE _____ DATE _____



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Amendment No.2, to Carollo Engineers, Inc. Professional Services Agreement for Master Plan Updates and Recycled Water Feasibility Study.

SOURCE: Public Works

COMMENT:

Carollo Engineers is currently under contract with the City to provide engineering services for the preparation of Sanitary Sewer, Water System and Storm Drain Master Plan Updates, Recycled Water Feasibility Study, and Storm Water Resources Master Plan, which was outlined in the Agreement of Services dated April 28, 2017.

City staff has determined that progression and project details are warranting additional services related to the Recycled Water Feasibility Study and the needs assessment of the Waste Water Treatment Facility, in the form of more detailed analysis of potential improvements associated with a recycled water system.

Staff's recommendation is that the original scope of services be expanded to cover two (2) additional services: a Sewer Rate Study and CEQA coordination support. For preparation of a Sewer Rate Study, staff would work with Carollo Engineers to develop and prepare a Rate Study and support the City in the adoption of a rate determination. The City has also assigned one of the contracted on-call environmental consultants to prepare the California Environmental Quality Act (CEQA) documentation for the proposed Integrated Master Plan project. Due to the highly specialized nature of these reports, staff will require the support of Carollo Engineers to provide technical assistance for CEQA documentation preparation and review with the City's environmental consultant. The project will include the proposed projects and the proposed Capital Improvement Program for the Water System, Sewer Collections System, Storm Drain System, Waste Water Treatment Plant (WWTP) Upgrade and new effluent pipeline.

Staff is seeking an amendment to Carollo Engineer's Service Agreement that will assist the City to upgrade the WWTP to produce tertiary disinfected recycled water and to distribute the recycled water on lands for landscape irrigation and unrestricted agriculture irrigation.

The negotiated cost for the sewer rate study is \$47,524 and will be funded from the Sewer Revolving Fund. The additional cost for the CEQA support is \$24,534 with funding from the Water Replacement Fund, Sewer Revolving

Fund, Wastewater Treatment Facility Capital Reserve, and the Storm Drain Development Fund.

RECOMMENDATION: That the City Council:

1. Authorize the Mayor to execute Addendum No. 2 to Carollo Engineer's Services Agreement at an agreed upon fee of \$72,058 for the services described herein; and
2. Authorize progress payments up to 100% of the fee amount and authorize a 10% contingency to cover unforeseen costs.

ATTACHMENTS: 1. Second Amendment to Carollo's Engineering & Consultant Services

Appropriated/Funded: MB

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager

October 27, 2019

**SECOND AMENDMENT TO
AGREEMENT
FOR
ENGINEERING/CONSULTANT SERVICES**

**SANITARY SEWER, WATER SYSTEM, AND STORM DRAIN MASTER PLANS, AND
RECYCLED WATER FEASIBILITY STUDY**

This Second Amendment to the Agreement for Engineering/Consultant Services (Agreement) is made and entered into by and between the City of Porterville (CITY) and Carollo Engineers, Inc. (CONSULTANT), on this _____ day of November, 2019. This Second Amendment amends the Agreement entered into on April 28, 2017, by CITY and CONSULTANT, and amended on March 12, 2019

CITY and CONSULTANT agree as follows:

1. The Scope of Services in Attachment A of the Agreement is supplemented with Attachment A2, attached hereto and incorporated by reference.
2. Section 2 (PAYMENT) of the Agreement is supplemented with Exhibit B2 .
3. Section 4 (COMPLETION DATE) of the Agreement, the completion date shall be changed to August, 2020.

As so amended, the Agreement remains in full force and effect.

CITY OF PORTERVILLE

CONSULTANT

By: _____
Officer

By: 
Carollo Engineers, Inc.

By: 
Carollo Engineers, Inc.

Attachments: Attachment A2, B2

ATTACHMENT A2
AMENDMENT NO. 2 TO
SCOPE OF WORK
ENGINEERING/CONSULTANT SERVICES
SANITARY SEWER, WATER SYSTEM, AND STORM DRAIN MASTER PLANS, AND
RECYCLED WATER FEASIBILITY STUDY

PURPOSE

The purpose of this Amendment No. 2 is to modify the scope of services for the Agreement dated April 28, 2017 between the City of Porterville (CITY) and Carollo Engineers, Inc. (CONSULTANT).

The original scope of services is being expanded to cover two additional services: Preparation of a Sewer Rate Study and CEQA Support for the proposed Sanitary Sewer, Water System, and Storm Drain Master Plans and Recycled Water Feasibility Study. The CITY intends to upgrade the WWTP to produce tertiary disinfected recycled water and to distribute the recycled water on lands for landscape irrigation and unrestricted agricultural irrigation.

CONSULTANT'S SERVICES

Task 13 – Sewer Rate Study

CONSULTANT will develop and prepare a Sewer Rate Study to support adoption of new sewer rates, including public notification per Prop 2018 practices.

Task 13.1 – Financial Plan Review

CONSULTANT will collect the CITY's financial data including operations and maintenance actual and budgeted figures, capital improvement plans, fund balances, debt service, and other relevant data as available from the master planning document or other sources. With this data, CONSULTANT will develop a ten-year financial forecast for the CITY's sewer fund. This forecast will test the CITY's ability to maintain cash flow, meet debt service coverage obligations, and comply with any reserve fund policies. The financial plan will also recommend a revenue program (annual percentage adjustments) for the next five years.

Task 13.2 – Customer Data Analysis

CONSULTANT will review the CITY's billing data to identify all system users and quantify their impact on the system. CONSULTANT will also analyze the CITY's influent flow and available loadings data, as well as projections made as part of the master plan.

Task 13.3 – Cost of Service Analysis

With the customer billing and flow and loadings data, CONSULTANT will develop a cost allocation approach that assigns costs first to relevant functional categories and then to each customer class, including industrial pretreatment customers. CONSULTANT's methodology will be based on industry best practice for cost of service rate-setting, as well as guidance from Water Environment Federation Manual of Practice 27.

Task 13.4 – Sewer Rate Calculation

CONSULTANT will analyze and discuss potential rate structure modifications with the CITY. CONSULTANT will then calculate updated sewer rates based on the CITY's existing rate structure and will calculate up to one (1) alternative rate structure. CONSULTANT will then finalize the selected rate structure for inclusion in the CITY's Proposition 218 notice.

Task 13.5 – Meetings and Deliverables

Meetings:

CONSULTANT will present at up to two (2) public meetings. Additionally, CONSULTANT will hold bi-weekly WebEx-based check-in calls with the CITY's project manager and other relevant staff to review interim findings and solicit direction.

Deliverables:

CONSULTANT will provide the CITY with a draft and final technical report outlining CONSULTANT's analysis, methodology, and final recommendations. The final report will be made available in advance of the CITY's final public meeting to adopt the rates. CONSULTANT will also deliver a Microsoft Excel-based financial rate model to the CITY.

Draft: word doc and editable pdf

Final: 3 hard copies and pdf

Task 14 – CEQA Support

The CITY has hired an outside contractor to prepare the CEQA documentation for the proposed project. CONSULTANT will assist the CITY and contractor with the preparation of CEQA document. The project will include the proposed projects and the proposed Capital Improvement Program for the water system, sewer collection system, storm drain system, WWTP upgrade and new effluent pipeline out to agricultural users.

This Task provides an initial scope and budget. Project elements are still being defined for the water, sewer, and storm drain infrastructure projects. In addition, this task does not include scope or budget to respond to public comments since the extent of comments and level of effort needed for assistance cannot be determined at this time. If additional effort is needed as the work progresses, this task and budget will be amended through authorization of the CITY.

Task 14.1 - Team Meetings

Kickoff meeting with CITY staff and the CEQA contractor to discuss the description of the project to be evaluated, and the schedule and format of the CEQA document. This meeting will include a discussion of the information necessary to prepare the project description and initial analysis. It is assumed the CEQA document will be a programmatic EIR.

One progress meeting with CITY and CEQA contractor to review and provide information, answer questions regarding project elements needed to complete the Initial Study.

Task 14.2 – Assist with Project Description

CONSULTANT will provide supporting information on the project and answer questions to assist the CEQA contractor with the development of the CEQA project description. CEQA contractor will need sufficient level of detail to assess potential impacts.

CONSULTANT will review and provide comment on the draft project description prepared by the CEQA contractor.

Task 14.3. Review Initial Study

CONSULTANT will review the draft Initial Study and provide comments to the CITY. Comments will be submitted electronically (word doc or pdf).

TIME OF PERFORMANCE

The Sewer Rate Study shall be completed within eight (8) months following notice to proceed. The schedule for the CEQA documentation has not been established. The time of performance shall be determined upon direction of the CITY but it is assumed it will be no longer than nine (9) months.

PAYMENT

The budget for this Amendment No. 2 is seventy two thousand fifty eight dollars (\$72,058). The budgets for Tasks 13 and 14 are listed below. The detailed labor and fee table is provided in Exhibit B. The overall total budget under this Agreement has been increased to \$1,041,733.

Task		Budget
1-12: Master Plans	Agreement & Amendment 1	\$969,675
13: Sewer Rate Study	Amendment 2	\$47,524
14: CEQA Support	Amendment 2	\$24,534
	New Project Total	\$1,041,733

EFFECTIVE DATE

This Amendment No. 2 is effective as of the _____ day of November, 2019.

IN WITNESS WHEREOF, duly authorized representatives of the CITY and of the CONSULTANT have executed this Amendment No. 2 evidencing its issuance by CITY and acceptance by CONSULTANT.

CAROLLO ENGINEERS, INC.

CITY OF PORTERVILLE

Accepted this _____ day of _____, 2019

By: 

By: _____
Officer





CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Award of Contract - Compressed Natural Gas (CNG) Refuse Vehicles

SOURCE: Public Works

COMMENT: On November 6, 2019, staff received six (6) complete bids for the purchase of three (3) CNG refuse trucks. The trucks are to replace older model diesel-powered refuse trucks currently in use by the City. The bids are as follows:

E.M. Tharp (Neways)	\$882,812.67
E.M. Tharp (Amreps)	\$900,556.20
E.M. Tharp (Amrep/Bridgeport)	\$922,258.72
E.M. Tharp (Curbtenders)	\$939,801.18
Affinity (Neway/Bridgeport)	\$965,681.51
Affinity (Amreps)	\$971,008.50

City staff has reviewed the bids and found that the two (2) lowest bids do not meet the specifications as defined in the bid package and should be eliminated. The lowest bid, submitted by E.M. Tharp (Neways), included a fuel capacity of 60 DGE while the specifications called for a minimum of 70 DGE; this means that the vehicles proposed would not have enough fuel to complete their designated routes. The next lowest bid, submitted by E.M. Tharp (Amreps), included a body design with a load eject and a chain lift; both of these items were specifically excluded in the specifications as they significantly increase the overall maintenance costs over the life of the vehicles. Staff has identified the third-lowest bid, submitted by E.M. Tharp (Amrep/Bridgeport), as the lowest responsive and responsible bid. This bid is 1.79% higher than the original estimate of \$906,000. Staff has found this bid acceptable.

The purchase of the three (3) refuse trucks is authorized by a Federal Congestion Mitigation & Air Quality (CMAQ) grant administered by Caltrans that must be matched with local funds. The federal share of the project is \$801,000. Funding for the initial City match in the amount of \$104,000 was approved in the 2019/2020 annual budget to come from the Solid Waste Reserve Fund. Due to the lowest responsive and responsible bid being slightly higher than the original estimate, an appropriation in the amount of \$17,258.72 from the Solid Waste Equipment Replacement Fund is necessary to fully fund the project.

RECOMMENDATION:

That City Council:

1. Award the contract for three (3) new CNG Refuse Trucks in the amount of \$922,258.72 to E.M. Tharp;
2. Authorize the Finance Director to appropriate the additional Solid Waste Equipment Replacement Funds in the amount of \$17,258.72 to fully fund the project; and
3. Authorize payment upon satisfactory delivery of the equipment.

ATTACHMENTS:

Appropriated/Funded: MB

Review By:

Department Director:

Javier Sanchez, Engineering & Project Management Director

Final Approver: John Lollis, City Manager



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Acceptance of Project - Plano Micro Surfacing Project

SOURCE: Public Works

COMMENT: Roy Allen Slurry Seal, Inc., has completed the Plano Street Micro Surfacing Project per plans and specifications. The project consisted of crack sealing the existing pavement, applying a micro surfacing layer and installing new striping and markings. The project location is along Plano Street from Henderson Avenue to Vandalia Avenue and also included the Barn Theater parking lot.

Staff tracks construction costs of all Capital Improvement Projects and reports project construction expenditures when the project is accepted by City Council. On June 4, 2019, City Council authorized an expenditure of \$344,837.50 for construction, construction management, quality control and inspection services for this project. The following itemizes the construction related costs in two (2) categories: 1) the construction contract, and 2) a combination of construction management and quality control.

1. Final Construction cost is \$289,357.66
2. Construction management, quality control and inspection service costs are \$26,730.90

Total project construction costs equate to \$316,088.56, which is less than the \$344,837.50 overall budget approved by Council at time of award. The funding sources for this project is from the General Fund Carryover and Local Measure R Funds.

Roy Allen Slurry Seal, Inc., requests that the Council accept the project as complete. Staff reviewed the work and found it acceptable.

RECOMMENDATION: That City Council:

1. Accept the project as complete;
2. Authorize the filing of the Notice of Completion; and
3. Authorize the release of the 5% retention thirty-five (35) days after recordation, provided no stop notices have been filed.

ATTACHMENTS: 1. LOCATOR MAP - PLANO - MICRO

Appropriated/Funded: MB

Review By:

Department Director:

Javier Sanchez, Engineering & Project Management Director

Final Approver: John Lollis, City Manager

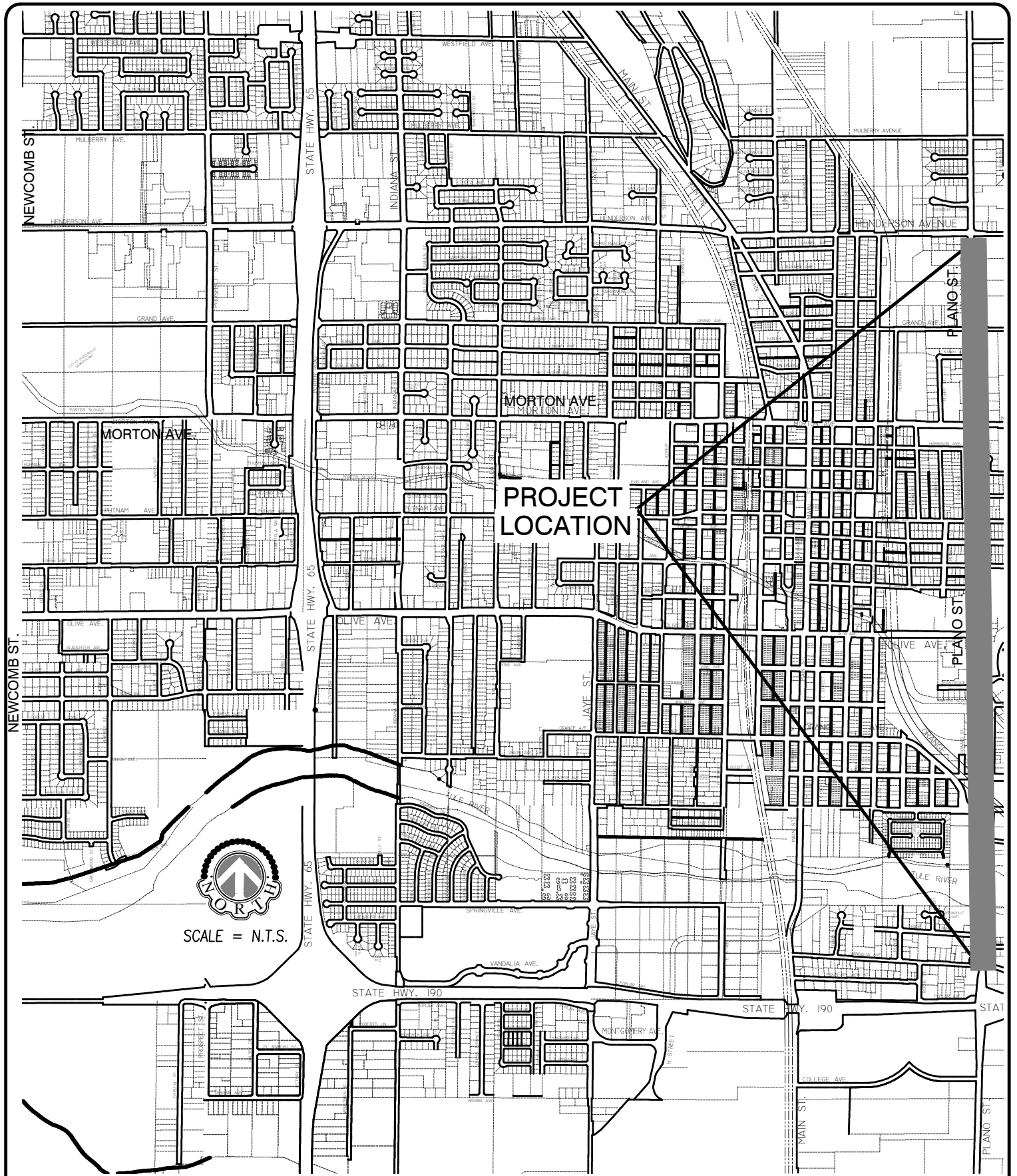


EXHIBIT "B"

CITY OF PORTERVILLE

ENGINEERING DIVISION

291 NORTH MAIN STREET
PORTERVILLE, CA. 93257
(559) 782-7462

**PLANO STREET MICRO
SURFACING PROJECT
HENDERSON TO
VANDALIA**

OWNER	-
APN	-
AREA	-
ACRES	-
SCALE	N.T.S.
DATE	-
DRAWN BY	-
CHECKED BY	-



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Assignment of Airport Lease - Lot 46B

SOURCE: Finance

COMMENT: Mr. Travis Bierman, the current leaseholder of Lot 46B, has sold his hangar to Mr. Mike Quatacker and Mrs. Debbie Quatacker. The new owners are requesting City Council authorization to assume the existing lease between the City of Porterville and Mr. Travis Bierman effective November 1, 2019, and expiring July 31, 2022.

RECOMMENDATION: That the City Council:

1. Approve the Assignment of the Airport Lease for Lot 46B between the City of Porterville and Mr. Travis Bierman to Mr. Mike Quatacker and Mrs. Debbie Quatacker; and
2. Authorize the Mayor to sign the Lessor's Consent to Assignment of Lease Agreement on behalf of the City.

ATTACHMENTS:

1. Locator Map
2. Draft Assignment of Lease
3. Lessor's Consent to Assignment of Lease
4. Bill of Sale
5. Letter of Request

Appropriated/Funded:

Review By:

Department Director:
Maria Bemis, Finance Director

Final Approver: John Lollis, City Manager

AIRPORT LEASE SITES



44A 44B 44C

40	41	42	43
36	37	38	39

45

46A 46B 46C 46D

35

A B C 34 D E F

33

32A B C D

31C

31A 31B

30B

30A1 30A2 30A3

HANGAR ROAD

47

48

49

49A 49B

HOPE ROAD

THUNDERBOLT DR.

TAXIWAY

TAXIWAY

ADMIN.
BLD.

**ASSIGNMENT OF LEASE
PORTERVILLE MUNICIPAL AIRPORT**

THIS AGREEMENT, made this 3rd day of December, 2019, by and between Travis Bierman, 23756 Arena Dr. #B, PMB 13173, Rapid City, SD, owner of a hangar on Lot 46B at the Porterville Municipal Airport, as the Assignor, and Mike and Debbie Quatacker, 2122 Wildcat Way, Porterville, CA, as the Assignee.

In consideration of the mutual covenants herein contained, each act to be performed hereunder, and for other valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

1. Effective November 1, 2019, Assignor hereby assigns, transfers and conveys to Assignee all of his right, title and interest as Lessee, in, to and under a certain Lease Agreement dated August 1, 1992 (hereinafter "Lease"), executed by and between the City of Porterville, as Lessor, and Donald M. Matthews and Marjorie E. Matthews, as the original Lessee, and assumed by Travis Bierman, on May 21, 2003, providing for the letting of certain premises located at the Porterville Municipal Airport, Porterville, California, being more particularly described as follows:

Airport hangar Lot No. 46B, containing a total area of approximately 3,080 square feet, and establishing a Lease terminating on July 31, 2022.

2. Effective November 1, 2019, Assignee hereby accepts and assumes all of the obligations, responsibilities and liabilities of Assignor under said Lease, and agrees to perform said Lease Agreement according to its terms, covenants and conditions, without exception, and Assignee understands and agrees that Landlord makes no warranty or representation that either Assignor or Assignee would be given an exclusive use in the Porterville Municipal Airport for the use thereof by Assignor and/or Assignee, except as provided in the Lease.

3. Upon execution of this Assignment of Lease and Landlord's consent hereto, the parties' Noticed Address shall be as set forth herein above. The parties further understand there is a \$150 assignment fee, payable to the City of Porterville, and the Assignee must provide proof of aircraft and hangar owner's liability insurance within thirty (30) days of Council approval.

4. Assignor hereby covenants said Lease as valid and existing and hereby warrant that Assignor is not in default as of the date of this Assignment.

5. This Assignment shall be binding upon and shall inure to the benefit of the respective parties, their successors and assigns.

IN WITNESS WHEREOF, the parties hereto have executed this Assignment of Lease as of the date first above written.

ASSIGNOR:

BY: _____
Travis Bierman

ASSIGNEE:

BY: _____
Mike Quatacker

BY: _____
Debbie Quatacker

**LESSOR'S CONSENT TO ASSIGNMENT OF LEASE AGREEMENT
PORTERVILLE MUNICIPAL AIRPORT
AIRPORT HANGAR LOT NO. 46B**

The City of Porterville, a municipal corporation of the State of California, being the Landlord under the Lease for Airport Hangar Lot No. 46B, described in the foregoing Assignment, hereby consents to the foregoing Assignment of Lease upon the expressed condition, however, that there shall be no further assignment without the prior written consent of the Landlord.

Dated this 3rd day of December, 2019.

CITY OF PORTERVILLE

BY: _____
Martha A. Flores
MAYOR, CITY OF PORTERVILLE

"LESSOR"

ATTEST: _____
John D. Lollis, CITY CLERK

APPROVED AS TO FORM:

BY: _____
Julia Lew, City Attorney

BILL OF SALE

BE IT KNOWN, for good and valuable consideration in the sum of THIRTY-FIVE THOUSAND AND NO/100 DOLLARS (\$35,000.00), receipt of which is hereby acknowledged, the undersigned, TRAVIS BIERMAN and DONNA BIERMAN hereby sell, assign and transfer to MIKE QUATACKER and DEBBIE QUATACKER and their successors and assigns forever, the following described chattels and personal property:

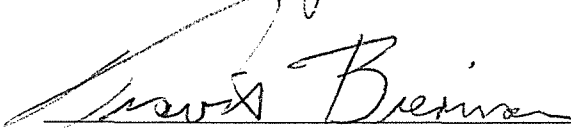
Metal building (approximately 60' x 40') located at Porterville Airport, 1893 South Newcomb, Porterville, Tulare County, California 93257, commonly known as Hanger 46B; inclusive of two manual folding doors and one manual roll-up door, insulated roof and lights, with electricity and water; Tulare County Assessor's Parcel No. 925-000-242

Sellers warrant to Buyers they have good and marketable title to said property, full authority to sell and transfer said property, and that said property is sold free of all liens, encumbrances, liabilities and adverse claims of every nature and description whatsoever.

Sellers further warrant to Buyers that they will fully defend, protect, indemnify and hold harmless Buyers and their lawful successors and assigns from any adverse claim made thereto by all persons whomsoever.

The above property is sold in "AS-IS" condition and where presently located. No guarantees or warranties, express or implied, excepting as may be specifically set forth in this document.

Signed this 1 day of November, 2019, at Porterville,
State of California.



TRAVIS BIERMAN, Seller



DONNA BIERMAN, Seller



MIKE QUATACKER, Buyer



DEBBIE QUATACKER, Buyer

2122 Wildcat Way
Porterville CA 93257

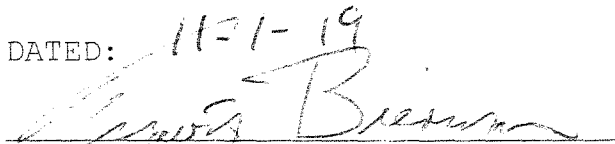
Debbie Quatacker
559-789-2789

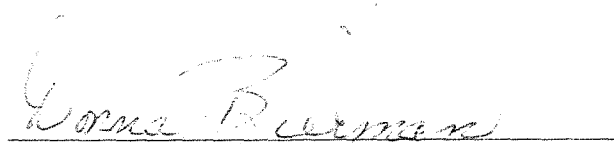
ASSIGNMENT OF LEASE

The undersigned, TRAVIS BIERMAN and DONNA BIERMAN hereby assign their lease interest in Hangar 44B, City of Porterville Airport, to MIKE QUATACKER and DEBBIE QUATACKER;

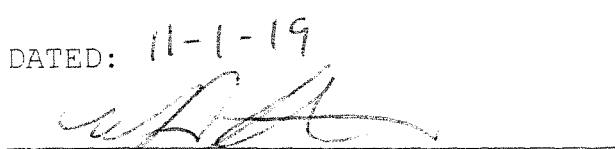
The undersigned, MIKE QUATACKER and DEBBIE QUATACKER, hereby agree to accept the Lease.

DATED: 11-1-19


TRAVIS BIERMAN


DONNA BIERMAN

DATED: 11-1-19


MIKE QUATACKER


DEBBIE QUATACKER



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Authorization to Perform a Community Mobility Needs Assessment for the Clean Mobility Options for Disadvantaged Communities Funding Program

SOURCE: Public Works

COMMENT: At the City Council meeting on May 21, 2019, the City Council adopted the Federal Transit Administration's (FTA) Integrated Mobility Innovations (IMI) goals and directed staff to seek funding for mobility on demand services. These goals include exploring new business approaches and emerging technology solutions that support transformational mobility services; enabling communities to adopt innovative mobility solutions that enhance transportation efficiency and effectiveness; and facilitating the widespread deployment of proven mobility solutions that foster expanded personal mobility.

The Transit Cooperative Research Program (TCRP), Report 188: Shared Mobility and the Transformation of Public Transit examined the relationship of public transportation to shared modes, including bike-share, car-sharing, micro-transit, and ride-sourcing services. The report presented the following key findings:

1. Greater use of shared modes is associated with greater likelihood to use transit frequently;
2. Shared modes largely complement public transit, enhancing urban mobility; and
3. Shared modes are expected to continue to grow significantly, public entities should identify opportunities to engage them to ensure that benefits are widely and equitably shared.

On April 15, 2019, the California Air Resources Board (CARB) announced it would award \$17 million to fund an innovative new statewide program at making it cleaner, easier, healthier and cheaper for Californians to get from point A to point B.

The new Clean Mobility Options for Disadvantaged Communities (Clean Mobility Options) program will create new opportunities for zero-emission car-sharing and ride-sharing, bike-sharing, and innovative public transit services like demand-responsive transit and mobility service partnerships in disadvantaged communities statewide. The program aims to help communities start their own clean mobility programs by providing financial support and

helping to coordinate partnerships and additional outside investment.

CARB's award for Clean Mobility Options is funded by California Climate Investments dollars, a statewide program that puts billions of cap-and-trade dollars to work reducing greenhouse gas emissions, strengthening the economy and improving public health and the environment - particularly in disadvantaged communities. The cap-and-trade program also creates a financial incentive for industries to invest in clean technologies and develop innovative ways to reduce pollution. California Climate Investments projects include affordable housing, renewable energy, public transportation, zero-emission vehicles, environmental restoration, more sustainable agriculture, recycling and much more. At least 35 percent (35%) of these investments are made in disadvantaged and low-income communities.

On November 19, 2019, staff attended a Clean Mobility Options workshop to learn more about the program, program requirements, and application deadline. At the workshop staff learned that a community mobility needs assessment must be completed prior to submitting a project application. The community mobility needs assessment focuses on clean mobility such as, electric vehicles, e-bikes, e-scooters, car-ride programs like Lyft and Uber, car-share programs such as SmartCar and Car2Go, adequate transit programs, and car- and van-pool programs. The Clean Mobility Options community mobility assessment requires a community survey and two (2) community meetings to be performed prior to the February 3, 2020 grant application deadline. The Clean Mobility Options program provides a maximum funding amount of \$1 million per project, and the program will fund a hundred percent of the capital and operations for the first two (2) years of the required four (4) year project, with the grantee being required to provide a financial plan for the second two (2) years of the project.

It is staffs recommendation to prepare and advertise an online community mobility needs assessment survey to understand current transportation needs and behaviors; familiarity with electric vehicles, e-bikes and e-scooters, micro-transit, van-pools, and ride-sharing/car-sharing; identify what solutions are most popular; and identify potential barriers for the project. Staff also recommends hosting two (2) public community meetings, the first in December and the second in January, to explain the Clean Mobility Options program and identify clean mobility recommendations to move forward in the project application.

Staff estimates the total expense to advertise and perform the online survey and two (2) community meetings to be \$500, which includes staff time and printing of the flyers. The cost of the project will be funded by Transit's operational budget. Staff intends to utilize a free online services to host the community needs survey. Staff also intends to utilize constant contact, social media, and printed flyers to advertise the public community meetings.

RECOMMENDATION: That the City Council authorize staff to perform a community mobility needs assessment for the clean mobility options for disadvantaged communities funding program.

ATTACHMENTS:

Appropriated/Funded:

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Authorization of Street Closure for the Porterville Police Department's Annual Santa in the Park Event

SOURCE: Police

COMMENT: The Porterville Police Department is celebrating the holidays by hosting its annual Santa in the Park event. The Department will have Santa Claus at this event along with other festive activities suitable for the entire family, which include horse drawn carriage rides, a Police Department Crime Prevention booth, and the distribution of literacy information by Parks and Leisure Services-Library personnel.

The event will be held on Wednesday, December 11th at Centennial Plaza Park from 5:30 p.m. to 8:00 p.m. and staff believes there will be an estimated 400 to 500 people in attendance. Due to the large number of people expected at the event and the high potential for traffic concerns, staff is requesting the closure of Main Street between Thurman Avenue and Cleveland Avenue to motor vehicle traffic from 5:00 p.m. to 8:00 p.m.

RECOMMENDATION: That the City Council:

1) Authorize the street closure of Main Street between Thurman Avenue and Cleveland Avenue from 5:00 p.m. to 8:00 p.m. for the Porterville Police Department's annual Santa in the Park event.

ATTACHMENTS: 1. Internal Community Civic Event Forms - Santa in the Park 2019

Appropriated/Funded:

Review By:

Department Director:

Eric Kroutil, Police Chief

Final Approver: John Lollis, City Manager

CITY OF PORTERVILLE

Internal Community Civic Event

(For events primarily sponsored and organized by City Departments)



Application Date: 11/13/2019 Event Date: 12/11/2019

Location of Event Centennial Park, 296 N. Main Street 5.30 - 8.00 pm

Name of Event: Santa In The Park

Sponsoring Department: Porterville Police Dept/City Of Porterville/Chamber Of Commerce

Department Contact AugieGonzalez / Jason Ridenour / Monte Reyes

Affiliated Organizations: Police Dept / Chamber of Commerce / Tulare County DA

Cantrells Horse Carriage Rides

City Services Requested:

Barricades (Quantity)

Yes

Refuse Pickup:

Yes

No

Amplified Noise Permit

Yes

No

Police Assistance:

YES

Parks Facility Application

Yes

No

Street Sweeping:

Yes

No

Assembly Permit

Yes

No

Other: Sprinklers turned off couple days before event. Access to Restrooms

Power plugs to be hot in the gazebo

Staff Comments (list special requirements or conditions for event):

Library personnel if available to provide 600 bags and literacy information consistent with last years event. Police Dept. Crime Prevention personnel and volunteers to handout literature. There will be no food or vendors at event.

P&LS Director: Please provide two Night Hawk lighting systems by 2:00 pm and picked up AT 9:00 pm Need 50 folding chairs along with 8 (8') tables

Public Works Director: Need 20 traffic delineators and 20 traffic barricades delivered by 2:00 pm and picked up by 9:00 pm after the event

Community Dev. Director: Need north and southbound Main Street closed from Thurman Ave. to Cleveland Ave. from 5:00 pm until 8:30pm. All east and west bound traffic will remain open.

Field Services Manager: Need 20 traffic delineators and 20 barricades delivered to Centinneial Park by 2:00 pm and picked up by 9:00pm

Fire Chief: Any suggestions with your involvement would be appreciated.

Police Chief: PPD Polaris, Two Uniformed Officers to assist with crowds and provide presence.

Administrative Services Director: _____

INTERNAL COMMUNITY CIVIC EVENT PROCEDURES

- 1 A Community Civic Event form must be filled out under the following conditions:
 - City streets, parking lot and/or sidewalk closure usage
 - Request to serve alcoholic beverages
- 2 Submit a copy of form to Risk Management Division 30 days prior to the event.
- 3 Distribute copy of form to all departments 30 days prior to the event.
- 4 List all organizations/individuals affiliated with the event.
- 5 Specify if food or product will be sold at the event.
- 6 Ascertain that all parties coincide with City and County Codes and Permits.

CITY OF PORTERVILLE

APPLICATION FOR COMMUNITY CIVIC EVENT

Proposed Event: Santa in the Park

Date of Event: December 11, 2019 / 5:30 - 8:00 pm

Location of Event: Centennial Park

Recommendations/Requirements:

- City Council approval is required for all street/sidewalk closures.
- Event organizers must contact the City of Porterville-Parks & Leisure Department to ensure there is no conflict with other organizations or persons intending to use the same park or space during the same time period.
- Participants must not interfere with the normal flow of pedestrian/vehicular traffic.
- An Outside Amplifier Permit has been requested or approved. However, event organizers shall not allow music or other sound amplifications to be broadcasted so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.
- At conclusion of event, event organizers shall ensure that affected parks/streets/sidewalks are promptly cleared of any vehicles, equipment, booths or anything that could present a hazard to pedestrians or vehicles traveling in the area, as well as any other related materials such as signs, pamphlets and fliers.

**Josh Maniss, Lieutenant
Porterville Police Department**



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Repealing and Replacing Resolution No. 84-2018 Amending the Employee Pay and Benefit Plan for Unrepresented Management Employees

SOURCE: City Manager's Office

COMMENT: A primary focus during labor negotiations over the past few years has been to make adjustments to the City's Position Pay Plan so as to provide salary parity for positions with similar duties and responsibilities. As a part of this comprehensive review of the City's various positions, in December 2018, the City Council approved Resolution 84-2018 which made adjustments for unrepresented management employees. The resolution also included additional contributions toward CalPERS, as well as other items consistent with agreements made with the City's other bargaining units.

With the August 2019 reorganization of the Public Works Department, as well as other applicable changes made in the City's organizational chart, changes to Resolution 84-2018 are now in order. The proposed changes are as follows:

- * Add the Engineering & Project Management Director position to the schedule;
- * Realign the new Public Works Director position on the schedule;
- * Add the Deputy City Manager position to the schedule; and
- * Add a section to provide eligibility for a deferred compensation match of up to \$600 per year for those unrepresented management employees within Tier 2 or Tier 3 of the CalPERS Retirement Plan.

The most clear and expeditious way to make the necessary changes is to repeal and replace Resolution 84-2018.

RECOMMENDATION: That the City Council adopt the draft Resolution repealing and replacing Resolution 84-2018 regarding Amendments to the Employee Pay and Benefit Plan for all Unrepresented Management Employees.

ATTACHMENTS:

1. Resolution 84-2018
2. Draft Resolution

Appropriated/Funded:

Review By:

Department Director:

Patrice Hildreth, Deputy City Manager

Final Approver: John Lollis, City Manager

RESOLUTION NO. 84-2018

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORTERVILLE AMENDING THE EMPLOYEE PAY AND BENEFIT PLAN
FOR ALL UNREPRESENTED MISCELLANEOUS AND SAFETY
MANAGEMENT EMPLOYEES

WHEREAS, the City Council has determined and reiterated that an Employee Pay and Benefit Plan, Classification Plan, Personnel System Rules and Regulations, Health Plan and Retirement Plan are essential for the proper administration of the City's affairs, including employee recruitment and retention, and for proper supervision of City Employees; and

WHEREAS, the City Council recognizes the necessity of amending and/or changing the contents of such plans and regulations from time to time, and of executing instruments to implement and to keep the provisions thereof current, and to maintain the relevancy of the same; and

WHEREAS, the City Council agrees that unrecognized management employees, i.e., employees not designated for purposes of recognition and representation as an organized group for purposes of labor relations, should also be acknowledged through such amendments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Porterville that the Employee Pay and Benefit Plan, for employees holding positions designated in the Executive Management group, including the positions of Director, Deputy Director, Police Chief, Fire Chief, Police Captain, Police Lieutenant, and Fire Battalion Chief, hereinafter ("Unrepresented Employees") are hereby amended as follows:

I. TERM OF MEMORANDUM OF UNDERSTANDING

Three (3) years, from July 1, 2018 through June 30, 2021.

II. ADJUSTMENTS TO POSITION PAY PLAN

The following salary ranges shall be adjusted as follows:

Effective January 1, 2019:

- Dep. Public Works Director/City Engineer: From Range 246 to Range 247
- Dep. Public Works Director/FS Manager: From Range 246 to Range 247
- Fire Battalion Chief: From Range 235 to Range 239
- Police Lieutenant: From Range 220 to Range 223
- Police Captain: From Range 235 to Range 239
- Administrative Services Director: From Range 247 to Range 250
- Community Development Director: From Range 252 to Range 253
- Finance Director: From Range 252 to Range 253
- Fire Chief: From Range 257 to Range 258
- Parks & Leisure Services Director: From Range 247 to Range 250
- Police Chief: From Range 262 to Range 265
- Public Works Director: From Range 256 to Range 259

Effective January 1, 2020:

- Dep. Public Works Director/City Engineer: From Range 247 to Range 248
- Dep. Public works Director/FS Manager: From Range 247 to Range 248
- Fire Battalion Chief: From Range 239 to Range 243
- Police Lieutenant: From Range 223 to Range 226
- Police Captain: From Range 239 to Range 243
- Administrative Services Director: From Range 250 to Range 253
- Community Development Director: From Range 253 to Range 254
- Finance Director: From Range 253 to Range 254
- Fire Chief: From Range 258 to Range 259
- Parks & Leisure Services Director: From Range 250 to Range 253
- Police Chief: From Range 265 to Range 268
- Public Works Director: From Range 259 to Range 262

Effective January 1, 2021:

- Fire Battalion Chief: From Range 243 to Range 247
- Police Lieutenant: From Range 226 to Range 228
- Police Captain: From Range 243 to Range 247
- Administrative Services Director: From Range 253 to Range 255
- Community Development Director: From Range 254 to Range 255
- Finance Director: From Range 254 to Range 255
- Fire Chief: From Range 259 to Range 260
- Parks & Leisure Services Director: From Range 253 to Range 255
- Police Chief: From Range 268 to Range 270
- Public Works Director: From Range 262 to Range 265

III. CALPERS COST-SHARING:

Effective January 1, 2019:

Unrepresented Management Employees (with the exception of Police Lieutenants) in Tier One of the City's CalPERS Retirement Plan shall pay an additional one percent (1%), for a total of four percent (4%), towards the PERS Employer Contribution Rate.

Police Lieutenants in Tier One of the City's CalPERS Retirement Plan shall pay an additional two percent (2%), for a total of three percent (3%), towards the PERS Employer Contribution Rate.

Effective January 1, 2020:

Unrepresented Management Employees (with the exception of Police Lieutenants) in Tier One of the City's CalPERS Retirement Plan shall pay an additional one percent (1%), for a total of five percent (5%), towards the PERS Employer Contribution Rate.

Police Lieutenants in Tier One of the City's CalPERS Retirement Plan shall pay an additional two percent (2%), for a total of five percent (5%), towards the PERS Employer Contribution Rate.

Effective January 1, 2021:

Unrepresented Management Employees in Tier One of the City's CalPERS Retirement Plan shall pay an additional one percent (1%), for a total of six percent (6%) towards the PERS Employer Contribution Rate.

IV. EDUCATION INCENTIVE:

Effective January 1, 2019, Unrepresented Management Employees (with the exception of Police Lieutenant and Police Captain) that possess or earn one of the following degrees shall be eligible to receive education pay identified below, calculated as a percentage of the employee's base salary. This item is intended to compensate employees for degrees which enhance the employees' ability to perform their jobs and is only compensable if a determination is made by the City Manager that the degree is beneficial to the City in its operations. If the degree is a requirement of the classification, the employee shall not be eligible for the incentive.

2.5% Bachelor's Degree; or
5% Master's Degree

Police Lieutenants and Police Captains shall continue to receive Certificate/Education Incentive Pay per current provisions within the Employee Pay and Benefit Plan.

V. SWORN LAW ENFORCEMENT EXPERIENCE PAY:

Effective January 1, 2019, sworn law enforcement employees within Unrepresented Management shall be eligible to receive experience pay at the following rates. Said employees shall be eligible for said experience pay effective the first full pay-period

following the applicable service years' completion, based on total years of California Peace Officers Standards and Training (POST) qualified peace officer experience.

2.5%	5 years of sworn law enforcement experience
2.5%	10 years of sworn law enforcement experience
2.5%	15 years of sworn law enforcement experience
2.5%	20 years of sworn law enforcement experience

VI. FITNESS INCENTIVE PROGRAM LANGUAGE

Item No. 4 of the Fitness Incentive Program language shall be amended to read, "Employees who knowingly sign and/or submit inaccurate/fraudulent sign in/out sheets or workout logs may become ineligible from further participation in the program and may face discipline up to and including termination. The Risk Manager maintains the right to determine eligibility of proposed workouts."

VII. STATEMENT OF CONTINUING BENEFITS AND WORKING CONDITIONS

All other terms and conditions previously negotiated and subsequently approved and implemented by appropriate authority shall, unless herein expressly modified or eliminated, remain in full force and effect until such time as they are subsequently modified or eliminated through the meet and confer process and mutually agreed upon by the City and Unrepresented Management employees.

BE IT FURTHER RESOLVED that the Mayor of the City of Porterville is hereby authorized to execute those documents as are necessary to implement the provisions hereof.

PASSED, APPROVED AND ADOPTED this 18th day of December, 2018.


Martha A. Flores, Mayor

ATTEST:
John Lollis, City Clerk

By: 
Luisa M Zavala, Deputy City Clerk

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at a meeting of the Porterville City Council duly called and held on the 18th day of December, 2018.

THAT said resolution was duly passed, approved, and adopted by the following vote:

Council:	PEÑALOZA	WARD	FLORES	STOWE	REYES
AYES:	X	X	X	X	X
NOES:					
ABSTAIN:					
ABSENT:					

JOHN D. LOLLIS, City Clerk


By: Luisa Zavala, Deputy City Clerk

RESOLUTION NO. _____-2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORTERVILLE REPEALING AND REPLACING RESOLUTION NO. 84-2018
CONCERNING ALL UNREPRESENTED MISCELLANEOUS AND SAFETY
MANAGEMENT EMPLOYEES**

WHEREAS, the City Council has determined and reiterated that an Employee Pay and Benefit Plan, Classification Plan, Personnel System Rules and Regulations, Health Plan and Retirement Plan are essential for the proper administration of the City's affairs, including employee recruitment and retention, and for proper supervision of City Employees; and

WHEREAS, the City Council recognizes the necessity of amending and/or changing the contents of such plans and regulations from time to time, and of executing instruments to implement and to keep the provisions thereof current, and to maintain the relevancy of the same; and

WHEREAS, the City Council agrees that unrecognized management employees, i.e., employees not designated for purposes of recognition and representation as an organized group for purposes of labor relations, should also be acknowledged through such amendments; and

WHEREAS, changes have been made to the City's organizational structure subsequent to the passage and adoption of Resolution 84-2018 which requires said resolution to be repealed and replaced.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Porterville that Resolution No. 84-2018 shall be repealed and replaced as follows:

I. TERM:

Three (3) years from July 1, 2018 through June 30, 2021.

II. ADJUSTMENTS TO POSITION PAY PLAN

The following salary ranges shall be adjusted as follows:

Effective January 1, 2019:

- Dep. Public Works Director/City Engineer: From Range 246 to Range 247
- Dep. Public Works Director/FS Manager: From Range 246 to Range 247
- Fire Battalion Chief: From Range 235 to Range 239
- Police Lieutenant: From Range 220 to Range 223
- Police Captain: From Range 235 to Range 239
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- Finance Director: From Range 252 to Range 253
- Fire Chief: From Range 257 to Range 258
- Parks & Leisure Services Director: From Range 247 to Range 250
- Police Chief: From Range 262 to Range 265
- Public Works Director: From Range 256 to Range 259

Effective July 1, 2019:

- Deputy City Manager: Range 267

Effective August 6, 2019:

- Public Works Director: From Range 259 to Range 258
- Engineering & Project Management Director: Range 258

Effective January 1, 2020:

- Dep. Public Works Director/City Engineer: From Range 247 to Range 248
- Dep. Public works Director/FS Manager: From Range 247 to Range 248
- Fire Battalion Chief: From Range 239 to Range 243
- Police Lieutenant: From Range 223 to Range 226
- Police Captain: From Range 239 to Range 243
- Community Development Director: From Range 253 to Range 254
- Deputy City Manager: From Range 267 to Range 268
- Engineering & Project Management Director: From Range 258 to 259
- Finance Director: From Range 253 to Range 254
- Fire Chief: From Range 258 to Range 259
- Parks & Leisure Services Director: From Range 250 to Range 253
- Police Chief: From Range 265 to Range 268
- Public Works Director: From Range 258 to Range 259

Effective January 1, 2021:

- Fire Battalion Chief: From Range 243 to Range 247
- Police Lieutenant: From Range 226 to Range 228
- Police Captain: From Range 243 to Range 247
- Community Development Director: From Range 254 to Range 255
- Deputy City Manager: From Range 268 to Range 269
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- Police Chief: From Range 268 to Range 270
- Public Works Director: From Range 259 to Range 260

III. CALPERS COST-SHARING:

Effective January 1, 2019:

Unrepresented Management Employees (with the exception of Police Lieutenants) in Tier One of the City's CalPERS Retirement Plan shall pay an additional one percent (1%), for a total of four percent (4%), towards the PERS Employer Contribution Rate.

Police Lieutenants in Tier One of the City's CalPERS Retirement Plan shall pay an additional two percent (2%), for a total of three percent (3%), towards the PERS Employer Contribution Rate.

Effective January 1, 2020:

Unrepresented Management Employees (with the exception of Police Lieutenants) in Tier One of the City's CalPERS Retirement Plan shall pay an additional one percent (1%), for a total of five percent (5%), towards the PERS Employer Contribution Rate.

Police Lieutenants in Tier One of the City's CalPERS Retirement Plan shall pay an additional two percent (2%), for a total of five percent (5%), towards the PERS Employer Contribution Rate.

Effective January 1, 2021:

Unrepresented Management Employees in Tier One of the City's CalPERS Retirement Plan shall pay an additional one percent (1%), for a total of six percent (6%) towards the PERS Employer Contribution Rate.

IV. EDUCATION INCENTIVE:

Effective January 1, 2019, Unrepresented Management Employees (with the exception of Police Lieutenant and Police Captain) that possess or earn one of the following degrees shall be eligible to receive education pay identified below, calculated as a percentage of the employee's base salary. This item is intended to compensate employees for degrees which enhance the employees' ability to perform their jobs and is only compensable if a determination is made by the City Manager that the degree is beneficial to the City in its operations. If the degree is a requirement of the classification, the employee shall not be eligible for the incentive.

2.5% Bachelor's Degree; or
5% Master's Degree

Police Lieutenants and Police Captains shall continue to receive Certificate/Education Incentive Pay per current provisions within the Employee Pay and Benefit Plan.

V. SWORN LAW ENFORCEMENT EXPERIENCE PAY:

Effective January 1, 2019, sworn law enforcement employees within Unrepresented Management shall be eligible to receive experience pay at the following rates. Said employees shall be eligible for said experience pay effective the first full pay-period

following the applicable service years' completion, based on total years of California Peace Officers Standards and Training (POST) qualified peace officer experience.

2.5%	5 years of sworn law enforcement experience
2.5%	10 years of sworn law enforcement experience
2.5%	15 years of sworn law enforcement experience
2.5%	20 years of sworn law enforcement experience

VI. DEFERRED COMPENSATION

Effective immediately, all Unrepresented Management employees within Tier Two or Tier Three of the City's CalPERS Retirement Plan shall be eligible for a deferred compensation match provided by the City in an amount up to \$600 per year. Said match shall be provided on a calendar year basis.

VII. FITNESS INCENTIVE PROGRAM LANGUAGE

Item No. 4 of the Fitness Incentive Program language shall be amended to read, "Employees who knowingly sign and/or submit inaccurate/fraudulent sign in/out sheets or workout logs may become ineligible from further participation in the program and may face discipline up to and including termination. The Risk Manager maintains the right to determine eligibility of proposed workouts."

VIII. STATEMENT OF CONTINUING BENEFITS AND WORKING CONDITIONS

All other terms and conditions previously negotiated and subsequently approved and implemented by appropriate authority shall, unless herein expressly modified or eliminated, remain in full force and effect until such time as they are subsequently modified or eliminated through the meet and confer process and mutually agreed upon by the City and Unrepresented Management employees.

BE IT FURTHER RESOLVED by the City Council of the City of Porterville that the Employee Pay and Benefit Plan, for employees holding positions designated in the Executive Management group, including the positions of Deputy City Manager, Director, Deputy Director, Police Chief, Fire Chief, Police Captain, Police Lieutenant, and Fire Battalion Chief, hereinafter ("Unrepresented Employees") are hereby amended as provided herein.

BE IT FURTHER RESOLVED that the Mayor of the City of Porterville is hereby authorized to execute those documents as are necessary to implement the provisions hereof.

PASSED, APPROVED AND ADOPTED this 19th day of November, 2019.

Martha A. Flores, Mayor

ATTEST:
John Lollis, City Clerk

By: _____
Fernando Gabriel-Moraga, Deputy City Clerk



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Scheduling of a Special Meeting of the City Council with the Library and Literacy Commission

SOURCE: City Manager's Office

COMMENT: In a correspondence dated October 21, 2019, the Library and Literacy Commission formally requested the scheduling of a Special Meeting of the City Council with the Commission for the purposes of further discussing the planning for a new library facility, including an update of the INTERNNECT student project, potential funding strategies, the development of a facility master plan, and the assistance of the City Attorney in the formation of a Library Foundation.

During Other Matters at its meeting of November 19, 2019, Mayor Flores requested that the Council consider scheduling the requested Special Meeting for either the second or fourth Tuesday evening in January 2020, which the Commission is scheduled to meet on Tuesday, January 10, 2020, beginning at 5:30 PM. If convenient with Council Member schedules, a Special Meeting of the Council with the Commission would be scheduled for that date and time.

RECOMMENDATION: That the City Council approve the scheduling of a Special Meeting with the Library & Literacy Commission for Tuesday, January 14, 2020, beginning at 5:30 PM.

ATTACHMENTS: 1. Library & Literacy Commission Correspondence dated October 21, 2019

Appropriated/Funded:

Review By:
Department Director:

Final Approver: John Lollis, City Manager

MEMORANDUM

TO: Mayor Flores
Vice Mayor Reyes
Council Member Penaloza
Council Member Gurrola
Council Member Stowe

FROM: Library and Literacy Commission
Catherine May, Chair *CM*
Allan Bailey
Esther Figueroa
Patience Christenson
Edith La Vonne

DATE: October 21, 2019

SUBJECT: Request to calendar a Joint Council and Commission Meeting in 2020

The Library and Literacy Commission would like to request a joint with our members of Council in early 2020 January and/or February if Council's schedule allows. Setting a date within this window of time will allow us to get our newly appointed Commissioners up to speed.

It is our desire to reconvene the conversation that we started in October 2017 at our last joint meeting. At this meeting we discussed the possibilities of a future library and since then we are making great strides. Soon we will be beginning phase two with the student teams who are participating in the 2019-2020 INTERNNECT program. Phase two will focus on design solutions of a future modernized library facility.

As you are aware the Library and Literacy Commission has been on this journey for over a decade and now it is time to develop together a funding strategy that supports a planned construction project for a future modernized library facility. At this joint meeting we would also like to include the INTERNNECT students and their facilitator Gilbert Bareng who will give a brief summary of what phase two of the project entails. As well as give the students an opportunity to ask a few clarifying questions of the stakeholders.

The Commission would also like to discuss the reason why it would be beneficial to hire a professional service that could develop a facilities master plan of our future facility. In addition, the Commission is seeking the Council's permission to move forward with the help of the City Attorney to develop and establish a Library Foundation.

Cc: John Lollis, City Manager,
Donnie Moore, Parks and Leisure Services Director
Vikki Cervantes, City Librarian



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: City Council Member Requested Agenda Item - Scheduling of City Council Tour of Tule River Parkway Gardens Project

SOURCE: City Manager's Office

COMMENT: During Other Matters of the City Council's meeting of November 19, 2019, Council Member Peñaloza requested that the Council consider the scheduling of a tour of the Tule River Parkway Gardens project. Pursuant to the City Council Procedural Handbook, should the Council approve to consider Council Member Peñaloza's request, the subject would be considered as a Scheduled Matter at the Council's meeting of December 17, 2019.

RECOMMENDATION: That the City Council approve Council Member Peñaloza's request to consider the scheduling of a City Council tour of the Tule River Parkway Gardens as a Scheduled Matter at its meeting of December 17, 2019.

ATTACHMENTS:

Appropriated/Funded:

Review By:
Department Director:

Final Approver: John Lollis, City Manager



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Status and Review of Declaration of Local Emergency

SOURCE: City Manager's Office

COMMENT: Governor Brown issued Executive Order B-29-15 on Wednesday, April 1, 2015, which established drought-related mandates and restrictions in addition to those already stipulated in previous Executive Orders B-26-14 and B-28-14. Of significance, the Governor directed the State Water Resources Control Board to impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016, in comparison to the amount used in 2013, and with consideration given to per capita usage as a basis. The Governor further directed the Board to impose additional restrictions on commercial, industrial, and institutional properties with significant landscaping (cemeteries, golf courses, parks, schools, etc.), to also achieve a 25% reduction in potable water usage. Also of significance, the Board was directed to prohibit irrigation with potable water outside of newly constructed homes and buildings that is not delivered by drip or micro-spray systems.

On November 13, 2015, Governor Brown issued Executive Order B-36-15, which extends emergency conservation regulations through October 2016, if drought conditions persist through January 2016. On February 2, 2016, the State Water Resources Control Board adopted extended emergency water conservation regulations, to be in effect March 1 through October 31, 2016. The City of Porterville benefited somewhat from the extended regulations as the City's water conservation rate has been reduced from 32% to 26%, due to new water connections that have been made and population served (4%), as well as a new climate adjustment factor that was considered (2%).

On May 9, 2016, Governor Brown issued Executive Order B-37-16 ("Making Water Conservation a California Way of Life"), which directs the State Water Resources Control Board to establish new regulations making permanent the emergency conservation regulations. On May 18, 2016, the State Water Resources Control Board adopted a statewide water conservation approach that replaces the percentage reduction-based water conservation standard with a localized "stress test" approach that mandates urban water suppliers act immediately to ensure at least a three-year supply of water to their customers under continued drought conditions.

On April 7, 2017, Governor Brown issued Executive Order B-40-17, which ended the drought state of emergency in most of California, with the exception of Fresno, Kings, Tulare and Tuolumne counties where emergency water supply

and reliability projects are continuing toward addressing diminishing groundwater supplies. The Order maintains monthly reporting requirements and prohibitions on wasteful practices. It is anticipated that the Governor will end the drought state of emergency in the four remaining counties in the near future.

On May 31, 2018, Governor Brown signed both AB 1668 (Friedman) and SB 606 (Hertzberg), which set permanent overall targets for indoor and outdoor water consumption. The legislation sets an initial limit for indoor water use of 55 gallons per-person per-day in 2022, reducing to 52.5 gallons per-person per-day in 2025, and finally to 50 gallons per-person per-day in 2030. The amount of residential outdoor use is yet-to-be determined, but will allow for varying regional climates. In addition, a standard for water loss due to leak rates in water system pipes will be established. As an urban water provider, the City of Porterville will need to submit its plan for compliance for approval by the State Water Resources Control Board.

At its last meeting on November 19, 2019, the City Council took action in the continued affirmation of the adoption of a Resolution of Declaration of Local Emergency due to local residences within the city having been identified as having wells that are now dry as a result of the drought. Twenty-six (26) residences within the city were determined to have dry wells, for which City staff submitted a Mutual Aid Request to Tulare County OES to initiate the household tank program for identified properties within the city where wells are dry and challenged for permanent connection. The State has committed funding for non-profit agencies to continue drought-related activities, which Self-Help Enterprises has continued the household tank program locally, through State Cleanup and Abatement Account (CAA) emergency funds.

Representatives for the City, County, State (CalOES, DDW, DWR, and SWB) and non-profit partners have continued to meet in support of the long-term permanent water connection project for the entire East Porterville area and the estimated 1,800 expected future connections. DWR identified 423 residential units in the East Porterville area (381 of which are in the City's Urban Development Boundary), that were served by the County's Household Tank Program and desired by the State to be connected to the City's water distribution system as soon as possible. DWR has completed a significant City waterline extension project to permanently connect those 423 residential units to the City's water system (considered Phase I of the project). To provide initial source water for the DWR extension project, CalOES desired to expeditiously connect the new well on Olive Avenue to the City's water system instead of being first equipped as a filling station. Given the new well has an estimated water production value of 800 gallons per minute, as well as a SWB assumed 1.5 gallons per minute per residence, the new well could effectively serve up to 500 single-family residential units. The City indicated its significant interest that the E. Vandalia Avenue area and its eighty (80) residential units be included in the water connection project, to which the State was agreeable.

Given CalOES has paid for the development of the new well, and its connection to the City's water system, the City will be required under "Drought

Redundancy and Resiliency Provisions" to make available to the State up to three million gallons of water per month without charge for emergency purposes.

To proceed with the connection of the new well to the City's water system and the 500 East Porterville and E. Vandalia Avenue residential units, the City Council approved modifications to the Draft Agreement between the City and County at its meeting on April 5, 2016, which the County Board of Supervisors subsequently approved at their meeting on May 10, 2016.

A Memorandum of Understanding between the State, County, and City on the East Porterville permanent water connection project was approved by the Council during a Special Meeting on Tuesday, June 21, 2016, and approved by the Board of Supervisors on Tuesday, June 28, 2016. With the approval of the MOU, the State began the permanent connection of approximately forty (40) homes that are located along existing City water mains. Subsequently, the State officially requested that the City approve the connection of an additional thirty (30) residences as part of the first immediate connections, for up to a total of seventy (70), which the Council approved at its meeting on August 2, 2016.

In regards to the new well's development and connection to the City's water distribution system, the Board of Supervisors awarded the contract for equipping and connecting the new well at their meeting of Tuesday, August 16, 2016, and construction activities commenced the week of October 10, 2016. County staff had previously indicated that the well would be in service and connected to the City's system no later than December 2016, however, the well was operational and connected to the City's water distribution as of Friday, February 17, 2017. Given the delay in the well's completion and connection, DWR requested that the Council consider allowing the connection of residences as they become prepared for connection, to which the Council was receptive, and a Draft MOU Amendment was approved by the Council at its meeting on December 6, 2016, and subsequently approved by the Board of Supervisors at its meeting on December 20, 2016. City staff continues to work with County staff toward the transfer of the well's ownership from the County to the City.

As of Friday, March 31, 2017, the date the State established as the final day for property owners to complete the registration process to participate in the State-funded connection program opportunity, of the 1,017 eligible developed residential properties identified by the State for connection, 722 completed the required Extra-Territorial Services Agreement, leaving 295 developed residential properties non-responsive to this unique connection program, 23 of which were reported as having either dry or diminishing capacity wells. On February 6, 2018, the final residential connection was made of the approximate eligible 800 residences in East Porterville to the City's water system.

City staff continues to coordinate with Self-Help Enterprises and State representatives toward the extension of water mains to serve all residential properties within City limits and the city's periphery that are currently participating in the County's Household Tank Program. The two main areas of

focus are N. Cobb Street (northwest of State Route 65 and Pioneer Avenue), and S. Cloverleaf Street (southeast of State Route 65 and Olive Avenue). The State has maintained its commitment to grant-fund the necessary infrastructure and connection fees, providing an official funding letter to the City on January 18, 2018, which commits up to \$2.81 million in funding until December 31, 2019. The authorization to advertise for bids for the water connection project was approved by the Council at its July 17th meeting, after which DWR reviewed the bid package for compliance and approved in December the package for advertisement. Council authorized award of the construction contract for approximately \$1.82 million at its meeting on January 15, 2019. City staff conducted a pre-construction public outreach meeting with the affected residents on the status of the project on Thursday, April 4, 2019. Council authorized the agreement with Self-Help Enterprises Inc. to provide the private residential connections at its meeting on July 2, 2019, and construction work began on the project. At its meeting on October 1, 2019, the Council accepted the public works segment of the project in the installation of water mains as complete, with Self-Help and CSET continuing to collaborate on the completion of the individual private connections. City staff has recently been made aware that there may be additional residences whose wells are dry that are located along existing City water mains or may require further extension of water mains, which Self-Help may request the City allow the placement of temporary water tanks at the residences for up to six (6) months so that the affected residents would be eligible for State-funded connections. Staff is coordinating with State staff on addressing these new needs.

County OES and the State Division of Drinking Water (DDW) have reported to the City that the Central Mutual Water Company, located south of the city and south of Gibbons Avenue, has had its well run dry and desires an immediate emergency connection to the City's water system to serve the 41 connections currently without water. DDW is wishing to support a financial application to upgrade the small water system to City standards (new water lines, meters ,etc.), and to sponsor an Urban Development Boundary (UDB) Amendment application to Tulare County Local Agency Formation Commission (LAFCO), given this area is currently outside the City's UDB but within the City's Urban Area Boundary (UAB). Given several private wells have run dry in this area, DDW is also attempting to sponsor their connection to the City's water system. For source water capacity for the connections, DWR will include these new connections within the East Porterville water connection capacity development projects. At its Special meeting on August 30th, the City Council directed staff to proceed with the immediate emergency connection of the Central water system, with the permanent connection of the system contingent upon an Agreement with DDW to the sponsorship conditions they have offered. At its meeting on October 1, 2019, the Council directed staff to proceed with the amendment of the UDB to facilitate annexation, which a public meeting with the affected residents was conducted on Wednesday, October 9, 2019.

DDW has also reported to the City that the Del Oro East Plano water system, located on Paul Street (southeast of the intersection of Plano Street and Worth Avenue), is experiencing problems with its existing well and have implemented

severe water restrictions. The East Plano water system serves fourteen (14) residences and approximately 45 people. DDW is wishing to provide financial support to upgrade the small water system to City standards (new water lines, meters ,etc.), and for source water capacity for the connections, DDW would need to either pay appropriate fees and/or develop a capacity development project. The Council is aware that the Del Oro Grandview Gardens water system (north of W. North Grand Avenue) is also experiencing significant issues, and DDW may seek their future consolidation with the City's water system as well.

DDW has further reported to the City that the Beverly Grand Mutual Water Company water system, located north of West North Grand Avenue, is experiencing problems with its existing well and water quality issues, and desires its connection to the City's system to serve the 31 residences the system serves. DDW is wishing to provide financial support to upgrade the small water system to City standards (new water lines, meters ,etc.), and for source water capacity for the connections, DDW has agreed to pay appropriate fees toward developing a capacity development project, which at its meeting of October 3, 2017, the Council approved a purchase agreement with Smee Homes, Inc. for the acquisition of property along the Tule River for the development of a new municipal well. At its meeting of October 1, 2019, the Council approved proceeding with the consolidation of the Beverly Grand water system.

RECOMMENDATION: That the City Council receive the report of status and review of the Declaration of Local Emergency and determine the need exists to continue said Declaration.

ATTACHMENTS:

1. Resolution 49-2015 - Declaration of Local Emergency
2. City-County Well Agreement
3. Memorandum of Understanding
4. Memorandum of Understanding Draft Amendment
5. SWRCB Letter Dated November 29, 2017
6. DWR Letter Dated January 18, 2018
7. Governor Brown Executive Order

Appropriated/Funded:

Review By:

Department Director:

Final Approver: John Lollis, City Manager

RESOLUTION NO. 49-2015

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF PORTERVILLE DECLARING A DROUGHT EMERGENCY
WITHIN THE CITY OF PORTERVILLE

WHEREAS: in response to the ongoing severe drought, the State Water Resources Control Board approved an emergency regulation to ensure water agencies, their customers, and state residents increase water conservation in urban settings or face possible fines or other enforcement; and

WHEREAS: as we enter the fourth year of severe drought, long-term forecasts indicate no relief of the current drought conditions, and suggest a warmer-than-average summer, resulting in increased domestic demand for water; and

WHEREAS: public and private potable water supplies continue to be threatened due to decreasing supplies of groundwater caused by the precipitation deficit and an extended state of groundwater overdraft; and

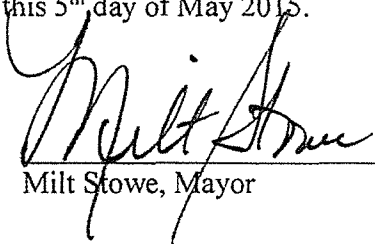
WHEREAS: the long-term ramifications of the current drought will have a significant impact on the city of Porterville and potentially pose a danger to the health and welfare of its residents; and

NOW, THEREFORE, BE IT RESOLVED: that the City Council of the City of Porterville does hereby proclaim that, due to drought conditions, a Local Emergency now exists in the city of Porterville and shall remain in effect for the duration of the emergency; and

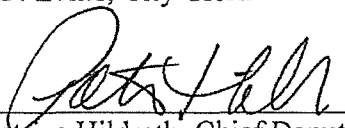
BE IT FURTHER RESOLVED: that the City Council of the City of Porterville requests the Governor and California Department of Water Resources make available California Disaster Assistance Act funding for the State of Local Emergency proclaimed on May 5, 2015, and seek all available forms of Federal assistance, to include a Presidential Declaration of Emergency and Individual Assistance and Public Assistance programs as applicable; and

BE IT FURTHER RESOLVED: that a copy of this resolution be forwarded to the State Director of the Office of Emergency Services.

PASSED, APPROVED, AND ADOPTED this 5th day of May 2015.


Milt Stowe, Mayor

ATTEST:
John D. Lollis, City Clerk


By: Patrice Hildreth, Chief Deputy City Clerk

TULARE COUNTY – CITY OF PORTERVILLE WELL AGREEMENT

THIS AGREEMENT is entered into this day of, May 10, 2016, between the COUNTY OF TULARE, referred to as COUNTY, and the CITY OF PORTERVILLE, referred to as CITY, with reference to the following:

- A. WHEREAS, East Porterville/Doyle Colony area properties within the COUNTY's jurisdiction and within the CITY's Urban Development Boundary are experiencing serious water shortages due to the historical drought conditions. Attached hereto as Exhibit 'A' is a map defining the East Porterville/Doyle Colony and Vandalia areas; and
- B. WHEREAS, CITY and COUNTY have been and are collaborating to jointly develop a new municipal water well; and
- C. WHEREAS, COUNTY shall secure complete funding for a new well to be solely owned, operated and maintained by the CITY for the purpose of providing long-term capacity to enable permanent water connections to properties that comply with CITY'S Annexation and Extension of Municipal Services policy, with certain exceptions for specific properties in excess of the maximum lot size. These procedures are defined by two Resolutions, 74-2014 and 19-2016, which are attached hereto as Exhibit 'B'; and
- D. WHEREAS, the COUNTY owns a parcel at the southeast corner of the Tule River and Olive Avenue (APN 240-120-017), represented in Exhibit 'C', and has drilled a municipal supply well, and will equip said well utilizing CITY standards, after which the COUNTY shall convey the land to CITY at a cost of \$1; and
- E. WHEREAS, CITY operates an existing municipal water system, with limited infrastructure already established in the East Porterville/Doyle Colony and Vandalia areas, and has experience and qualifications necessary to provide such services; and
- F. WHEREAS, CITY and COUNTY mutually agree that a regional, collaborative solution to leverage and expand CITY'S municipal water system into the East Porterville/Doyle Colony and Vandalia areas is the most feasible means to address the area's water needs; and
- G. WHEREAS, CITY is willing to enter into this Agreement with COUNTY upon terms and conditions set forth herein; and
- H. WHEREAS, CITY and COUNTY mutually understand that due to the limited resources of the CITY's municipal water system, all future connections must comply with the CITY's Annexation and Extension of Municipal Services policies, with certain exceptions for specific properties in excess of the maximum lot size, attached hereto and made a part thereof as Exhibit 'B'.

ACCORDINGLY, IT IS AGREED:

- 1. **TERM:** This agreement shall become effective as of the date the agreement is fully executed by both agencies.
- 2. **SERVICES TO BE PERFORMED & PAYMENT FOR SERVICES – EQUIPPING MUNICIPAL WELL FACILITY:** Refer to attached Exhibit 'D'.

TULARE COUNTY AGREEMENT NO. 27596

3. **SERVICE TO BE PERFORMED IN PERPETUITY:** The services described below shall be performed in perpetuity upon completion of all tasks enumerated in Exhibit 'D' and upon COUNTY securing the funds for equipping the well to CITY standards and requirements:
- A. CITY shall provide to STATE and/or COUNTY, upon STATE and COUNTY's request, a maximum of three million (3,000,000) gallons of water per month upon integration of the well provided under this Agreement, for the purposes of meeting emergency water needs in COUNTY's jurisdiction. CITY shall not charge COUNTY or STATE for said water.
 - B. CITY shall utilize water produced by the well provided under this Agreement as source capacity for new service connections and agreements in East Porterville/Doyle Colony and Vandalia areas. CITY agrees to provide source water for up to four hundred twenty-three (423) new connections in the East Porterville/Doyle Colony area subject to the CITY'S Annexation and Extension of Municipal Services policies, with certain exceptions for specific properties in excess of the maximum lot size, and up to 80 new connections in the Vandalia area. The 423 new connections noted above are inclusive of those properties immediately adjacent to an existing water main, estimated at 40 parcels, which can be connected to the City's water system immediately upon execution of this agreement and the Memorandum(a) of Understanding between CITY, COUNTY, and STATE. Upon connection to CITY services, the listed properties will be exempt from payment of CITY water impact fees, but will be subject to standard fees, such as, but not limited to, water service and meter installation, unless otherwise financed by STATE or other funding sources, and associated monthly fees. This section shall not be construed to limit additional connections beyond the above referenced 503 properties provided for herein, where CITY provides consumption documentation that determines additional source capacity is available as a result of the connection of this well to CITY's system.
 - C. CITY expressly agrees to own, operate, maintain, repair and otherwise care for the well provided under this Agreement, in order to maintain it in proper working order and to the highest standard, for the duration of the well's useful life.
 - D. COUNTY shall grant the parcel on which the well is located to the CITY by Grant Deed at a cost of \$1 upon formal acceptance of the project. A 50-foot control zone around the well site is a requirement of the State Water Resources Control Board, Drinking Water Program, therefore establishing the minimum parcel size to be conveyed to the CITY. Existing COUNTY infrastructure may encroach through or conflict with the subject parcel and if so, ownership, maintenance, repair and replacement of these facilities shall transition to the City's responsibility by separate maintenance agreement upon acceptance of the project.
 - E. CITY shall not be entitled to compensation by COUNTY, or any State or Federal agency providing funding for the activities enumerated in Exhibit 'D', for any ongoing costs related to owning, operating, maintaining, repairing, or replacing this well. CITY and COUNTY expressly agree that CITY's ongoing compensation for such ongoing costs shall be the use of the well for CITY's use within its water system, unrestricted except as noted in "A"

above. No part of this paragraph shall be construed to limit or restrict in any way CITY's ability to seek any grant funding or collect rates and fees from users of CITY's water system.

- F. All recipients of water are subject to CITY water policies, such as, but not limited to, water conservation and watering schedules. Connections made as noted in "B" above may be subject to further water conservation thresholds as required by the STATE.

4. This Agreement represents the entire agreement between CITY and COUNTY as to its subject matter and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both parties.

5. Except as may be otherwise required by law, any notice to be given shall be written and shall be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

COUNTY: County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare
Administrative Building
2800 W. Burrell Avenue
Visalia, CA 93291

(Fax No.: (559) 733-6318 / Phone No. (559) 636-5005)

CITY: City Manager
291 N. Main St.
Porterville, CA 93257

(Fax No.: (559) 715-4013/ Phone No. (559) 782-7466)

Notice delivered personally or sent by facsimile transmission is deemed to be received upon receipt. Notice sent by first class mail shall be deemed received on the fourth day after the date of mailing. Either party may change the above address by giving written notice pursuant to this paragraph.

6. This Agreement reflects the contributions of both parties and accordingly the provisions of Civil Code section 1654 shall not apply to address and interpret any uncertainty.
7. Unless specifically set forth, the parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.
8. This Agreement shall be interpreted and governed under the laws of the State of California without reference to California conflicts of law principles. This Agreement is entered into and shall be performed in Tulare County, California. CITY waives the removal provisions of California Code of Civil Procedure Section 394.
9. The failure of either party to insist on strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by either party or either performance or payment shall not be considered to be a waiver of any preceding breach of the Agreement by the other party.
10. The Recitals and the Exhibits to this Agreement are fully incorporated into and are integral parts of this Agreement.

11. This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court of other legal authority, or is agreed by the parties, to be in conflict with any code or regulation governing its subject, the conflicting provision shall be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases the remainder of the Agreement shall continue in full force and effect.
12. Each party agrees to execute any additional documents and to perform any further acts which may be reasonably required to affect the purposes of this Agreement.
13. CITY expressly agrees that it will not discriminate in employment or in the provision of services on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation.
14. Insurance
15. Permit
16. Dispute Resolution: If a dispute arises out of or relating to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by non-binding mediation before resorting to litigation or some other dispute resolution procedure, unless the parties mutually agree otherwise. The mediator shall be mutually selected by the parties, but in case of disagreement, the mediator shall be selected by lot from among two nominations provided by each party. All costs and fees required by the mediator shall be split equally by the parties, otherwise each party shall bear its own costs of mediation. If mediation fails to resolve the dispute within 30 days, either party may pursue litigation to resolve the dispute.
17. Indemnification: CITY shall hold harmless, defend and indemnify COUNTY, its agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including COUNTY property, arising from, or in connection with, the performance by CITY or its agents, officers and employees under this Agreement. This indemnification specifically includes any claims that may be made against COUNTY by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against COUNTY alleging civil rights violations by CITY under Government Code sections 12920 et seq. (California Fair Employment and Housing Act), and any fines or penalties imposed on COUNTY for CITY's failure to provide form DE-542, when applicable. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

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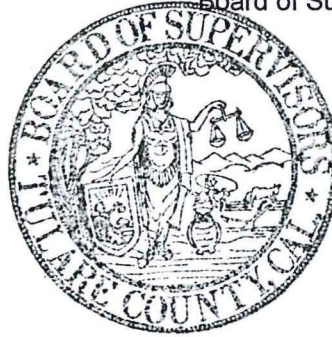
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THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

COUNTY OF TULARE

BY Mike Ennis
Mike Ennis Chairman,
Board of Supervisors



ATTEST: Michael C. Spata,
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By Danisa A. Ybana
Deputy Clerk

Approved as to Form
County Counsel

By M. G. Ennis for LMT
Deputy 20151902

CITY OF PORTERVILLE

BY Milt Stowe
Milt Stowe, Mayor

ATTEST:
City Clerk of the City of Porterville

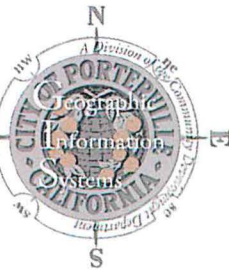
BY John Lollis
John Lollis, City Manager

Approved as to Form

BY John Lollis
City Attorney

EXHIBIT 'A'

East Porterville Project Boundary



Legend

-  East Porterville Project Boundary
 Parcels Within Project Boundary Area (1,776)
 City Limits
 UDB

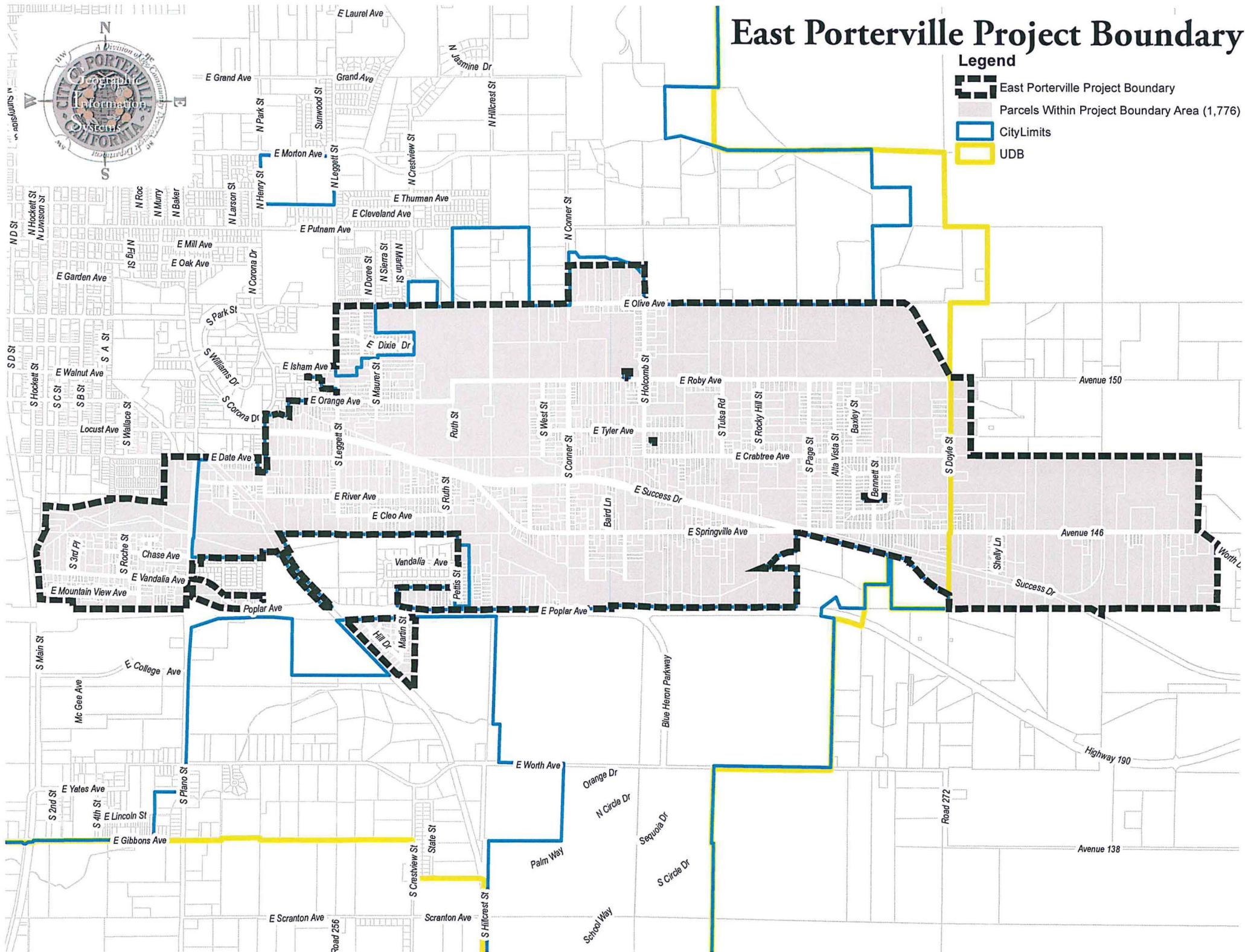


EXHIBIT 'B'

RESOLUTION NO. 74 -2014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE DEFINING OBJECTIVES AND POLICIES FOR ANNEXATIONS AND MUNICIPAL SERVICES

WHEREAS: The City of Porterville established a policy concerning annexation and provision of municipal services in 1986, noting that “the City, in order to grow for reasons of economies of scale and quality of services must expand its boundaries within reason, generally encourages the owners of properties contiguous to the city of Porterville to annex to said City of Porterville”; and

WHEREAS: Since 1990, the population of the city of Porterville has increased 53% according to the California Department of Finance, and the land area of the city proper has increased by 38% according to City annexation records; and

WHEREAS: The City of Porterville accepts its responsibility to provide municipal services to those residents, businesses, and other land uses within the limits of the city. The City of Porterville has taken the position that the costs of all physical improvements within the city have been paid by property owners, and other taxes derived in the city, and, therefore, these same people should not be required to bear the expense of additional physical improvements needed to serve newly annexed areas.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Porterville does hereby define the following objectives related to annexations and municipal services:

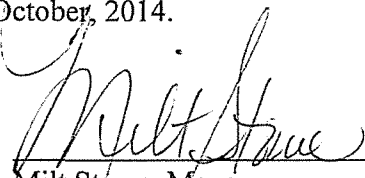
1. To promote orderly development while discouraging urban sprawl, preserving open space and prime agricultural lands, and efficiently extending government services.
2. To honor the City’s fundamental responsibility to provide efficient and sustainable public services to the inhabitants of the city, and where appropriate, to provide those services beyond the limits of the city within the Urban Development Boundary, and only in extreme cases to those properties beyond the Urban Development Boundary within the Urban Area Boundary.
3. To provide for land development and growth in a manner consistent with the General Plan, particularly as it relates to land use and circulation.
4. To consider an application upon its own merits, and identify what benefits would accrue to the City as an agency and service provider, to the residents of the city of Porterville, and to the applicant.
5. To identify the problems involved in any proposal considered for annexation or request for extra-territorial services and resolve them in the manner most beneficial to the properties within the city of Porterville.
6. To develop factual information to permit informed discussion between City representatives and property owners/residents of unincorporated territories.

BE IT FURTHER RESOLVED, that the City Council of the City of Porterville does hereby establish the following policies for consideration of annexations and municipal services:

1. It shall be the policy of the City of Porterville to consider annexation proposals only within the Urban Development Boundary, which is defined as the City of Porterville Annexation Boundary, as adopted by Tulare County Local Area Formation Commission (LAFCo).

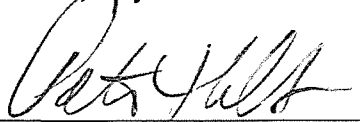
2. It shall be the policy of the City of Porterville to consider extra-territorial service requests primarily within the Urban Development Boundary, which is defined as the City of Porterville Annexation Boundary, as adopted by Tulare County LAFCo.
3. It shall be the policy of the City of Porterville, only where necessary in order to respond to an existing or impending threat to public health or safety of affected residents, to consider extra-territorial service requests within the Urban Area Boundary, as adopted by City Council and identified on the City of Porterville Zoning Map.
4. It shall be the policy of the City of Porterville to consider annexation proposals and extra-territorial service requests in a manner consistent with the policies and regulations adopted by the Tulare County LAFCo and the State of California, as applicable.
5. It shall be the policy of the City of Porterville to discourage single-family one (1) lot annexation proposals that may have an adverse fiscal impact on the City of Porterville.
6. It shall be the policy of the City Council that territory shall not be annexed to the city of Porterville, which as a result of such annexation, unincorporated territory is completely surrounded, or substantially surrounded by the city of Porterville.
7. It shall be the policy of the City of Porterville that annexation proposals shall be in conformance with the Cortese-Knox-Hertzberg Act of 2000, as amended.
8. It shall be the policy of the City Council to consider each petition/consent for annexation upon its relationship to what economic benefits will accrue to the City of Porterville, and to the area residents/property owners.
9. It shall be the policy of the City Council that the costs of all physical improvements will be borne by the property owners/resident or developer.
10. It shall be the policy of the City of Porterville to maintain the viability of agricultural productivity; i.e. protecting and conserving as much agricultural land as possible in the area surrounding the Porterville community.
11. It shall be the policy of the City of Porterville that the applicant for annexation present proposals to the Project Review Committee and explain the particulars of the area under consideration for possible annexation, including a plan for services.
12. It shall be the policy of the City of Porterville to consider any requests for annexation or extra-territorial services in a manner consistent with the procedures adopted by resolution of the City Council.

PASSED, APPROVED AND ADOPTED this 21st day of October, 2014.


Milt Stowe, Mayor

ATTEST:

John D. Lollis, City Clerk

By: 
Patrice Hildreth, Chief Deputy City Clerk

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at regular meeting of the Porterville City Council duly called and held on the 21st day of October, 2014.

THAT said resolution was duly passed, approved, and adopted by the following vote:

Council:	REYES	WARD	STOWE	HAMILTON	GURROLA
AYES:	X		X	X	X
NOES:		X			
ABSTAIN:					
ABSENT:					

JOHN D. LOLLIS, City Clerk


By: Luisa M. Zavala, Deputy City Clerk

RESOLUTION 19-2016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
ESTABLISHING PROCEDURES FOR ANNEXATIONS AND EXTENSION OF
MUNICIPAL SERVICES

WHEREAS: On October 21, 2014, the City Council of the City of Porterville adopted two resolutions that defined objectives and policies, and established procedures for annexations and municipal services, respectively; and

WHEREAS: The on-going, severe drought of the past few years has created a situation where hundreds of parcels in the East Porterville area are experiencing dry wells, or wells of substandard water quality. State and regional agencies have come together with the City to identify and develop a long-term solution to this crisis, which will involve a significant infrastructure project to allow extension of municipal water services to the area. Not all parcels within the subject area meet the mandatory findings for extra-territorial service agreements as identified in the City's current procedures.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Porterville does hereby amend existing procedures to submit application for municipal services, and to have said application(s) processed as outlined in Exhibit "A", attached. The exemption identified for the East Porterville Feasibility Study Project Area will apply to the area represented in Exhibit "B".

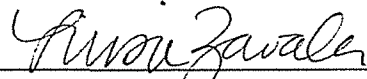
PASSED, APPROVED AND ADOPTED this 19th day of April, 2016.



Milt Stowe, Mayor

ATTEST:

John D. Lollis, City Clerk

BY 

Luisa Zavala, Deputy City Clerk

All properties requesting annexation or extraterritorial services are subject to the procedures established below unless otherwise stated. Compliance with City of Porterville procedures does not guarantee approval by LAFCo of annexations or extra-territorial service agreements. Upon request for an annexation or extraterritorial services request, staff will evaluate whether the applicant's property is within the City's Urban Development Boundary or Urban Area Boundary and explain the process.

ANNEXATION APPLICATION PROCEDURE

1. A complete annexation application packet includes: fees, an Irrevocable Agreement to Annex, information as needed to define a deed restriction specific to land use and zoning, Application for Annexation, and other materials as required with those applications respectively.
2. On receipt of an application as outlined above, all materials will be considered by the Project Review Committee, who will coordinate in a pre-consultation process with LAFCO staff and the County Public Works Department for review and recommendation.
3. During review by the Project Review Committee of the necessary application and data, staff will prepare a report and findings on all aspects of the proposed action(s).
4. An environmental document will be prepared pursuant to the California Environmental Quality Act (CEQA), reviewing the potential environmental effect of the proposed activities. The Zoning Administrator will make an initial determination of the level of environmental review required.
5. After proper noticing, a public hearing will be held for the City Council to hear comments related to the project at a regularly scheduled meeting. The Council will authorize staff to initiate the application with LAFCo. Documents will be filed in accordance with the Cortese-Knox-Hertzberg Act of 2000, as amended, and submitted to the Local Agency Formation Commission for its review, recommendation and action.
6. On consummation by the City Council, the City Clerk shall submit the necessary materials to the State Board of Equalization with the appropriate acreage fees, which are paid by the Applicant.
7. In the event the annexation fails, either by dissenting votes of the City Council or at hearing at LAFCo, the City Council may approve an extraterritorial service agreement within the Urban Development Boundary, subject to conditions identified in the deed restriction.

ANNEXATION EXEMPTION PROCEDURE

Where a certain property meets all of the following criteria, they may proceed with an Extraterritorial Service Agreement for water or storm-water drainage without first attempting annexation, subject to the conditions of Extraterritorial Service Agreements as defined below.

1. Previously developed single family residences on parcels 24,999 square feet or smaller, OR a school developed by a State funded school district.
2. The parcel requesting services must be immediately adjacent to a municipal main providing the requested service, or the property owner shall provide for the extension of the main line to City standards at their expense.

EXTRATERRITORIAL SERVICES APPLICATION PROCEDURE

Extraterritorial Service connections may be made subject to the following conditions. Note specific parameters and the required findings for connections in the Urban Development Boundary and the Urban Area Boundary.

1. Application: A complete extraterritorial services application packet includes: fees, an Irrevocable Agreement to Annex, information as needed to define a deed restriction specific to land use and zoning, and other materials as required with those applications respectively.
2. General Plan Consistency:
 - a. Proposed Uses and Improvements: Service connections are to be withheld from proposed uses and improvements that would not be consistent with the adopted Land Use Element of the Porterville Area General Plan and the City of Porterville General Plan.
 - b. Existing Uses and Improvements: Service connections to existing uses and improvements which are not consistent with the adopted Land Use Element of the Porterville Area General Plan and the City of Porterville General Plan shall be considered at the discretion of the City Council, and may be subject to other restrictions.
3. Agreements and covenants:
 - a. A deed restriction specific to land use and zoning must be approved by the property owner and the City Council, and recorded with the County of Tulare upon the property, at the applicant's cost.
 - b. An irrevocable agreement to annex must be signed by the property owner and recorded with the County of Tulare upon the property, at the applicant's cost.
4. Time limitations: The City Manager or his designee, or the City Council may condition the approval of applications for service connections by establishing a time frame within which connections must be made to avoid re-application.
5. Improvement Plans: Applications for service connections, which necessitate the extension of one or more municipal facilities to property in order to make such connections, shall be conditioned by the City Manager or his designee, or the City Council to require that Construction Drawings of the intended public improvements be submitted to the City Engineer for plan check and approval. Costs incurred for the preparation of improvement plans, and certain off-site construction and/or installation costs related to extending facilities, shall be the responsibility of the applicant.
6. Fees: Prior to the issuance of a Connection Permit, payment must be made to the City of Porterville of all fees pertinent to the respective service connection, or connections, approved by the City Manager or his designee, or the City Council.

Within the Urban Development Boundary:

For connection of water or storm-water facilities, the requesting party must fully fund the extension of infrastructure if it does not already exist in order to connect. The City of Porterville Wastewater Facility is a regional facility and as such, an extraterritorial service request cannot be denied; however, the requesting party must fund a fair share of the extension of infrastructure if it does not already exist in order to connect. Contract services for police, fire, or building inspection services shall be approved by resolution of the City Council.

For connection of water or storm-water facilities, the following findings must be made in order for the Council approve an extraterritorial service connection:

- That the subject property is a previously developed single family residence on a parcel 24,999 square feet or smaller, OR a school developed by a State funded school district.
- That failure to connect to municipal services would result in a threat to public health or safety of affected residents.
- That connection of the subject property would not result in a negative impact to the City of Porterville water and/or storm-water system.
- That the subject property is not within an island as defined by Tulare LAFCo.
- That an attempt to annex the subject site is not realistic given current city limit boundaries. Specifically, the parcel is too far removed from the city limit, and/or the number and valuation of adjacent parcels would result in a failed annexation effort.

Within the Urban Area Boundary:

For connection of water or storm-water facilities, the requesting party must fully fund the extension of infrastructure if it does not already exist in order to connect. The City of Porterville Wastewater Facility is a regional facility and as such, an extraterritorial service request cannot be denied; however, the requesting party must fund a fair share of the extension of infrastructure if it does not already exist in order to connect. Contract services for police, fire, or building inspection services shall be approved by resolution of the City Council.

For connection of water or storm-water facilities, the following findings must be made in order for the Council approve an extraterritorial service connection:

- That the subject property is a previously developed single family residence on a parcel 24,999 square feet or smaller, OR a school developed by a State funded school district.
- That failure to connect to municipal services would result in a threat to public health or safety of affected residents.
- That connection of the subject property would not result in a negative impact to the City of Porterville water and/or storm-water system.

EXEMPTIONS AND EXCEPTIONS

1. PVPUD: Connections to Porterville Regional Sewage Treatment Facilities serving uses and improvements to property within the boundaries and jurisdiction of the Porter Vista Public Utility District (PVPUD) are exempted from application to the City of Porterville. Interested parties should contact the PVPUD for information on connection requirements and fees pertaining

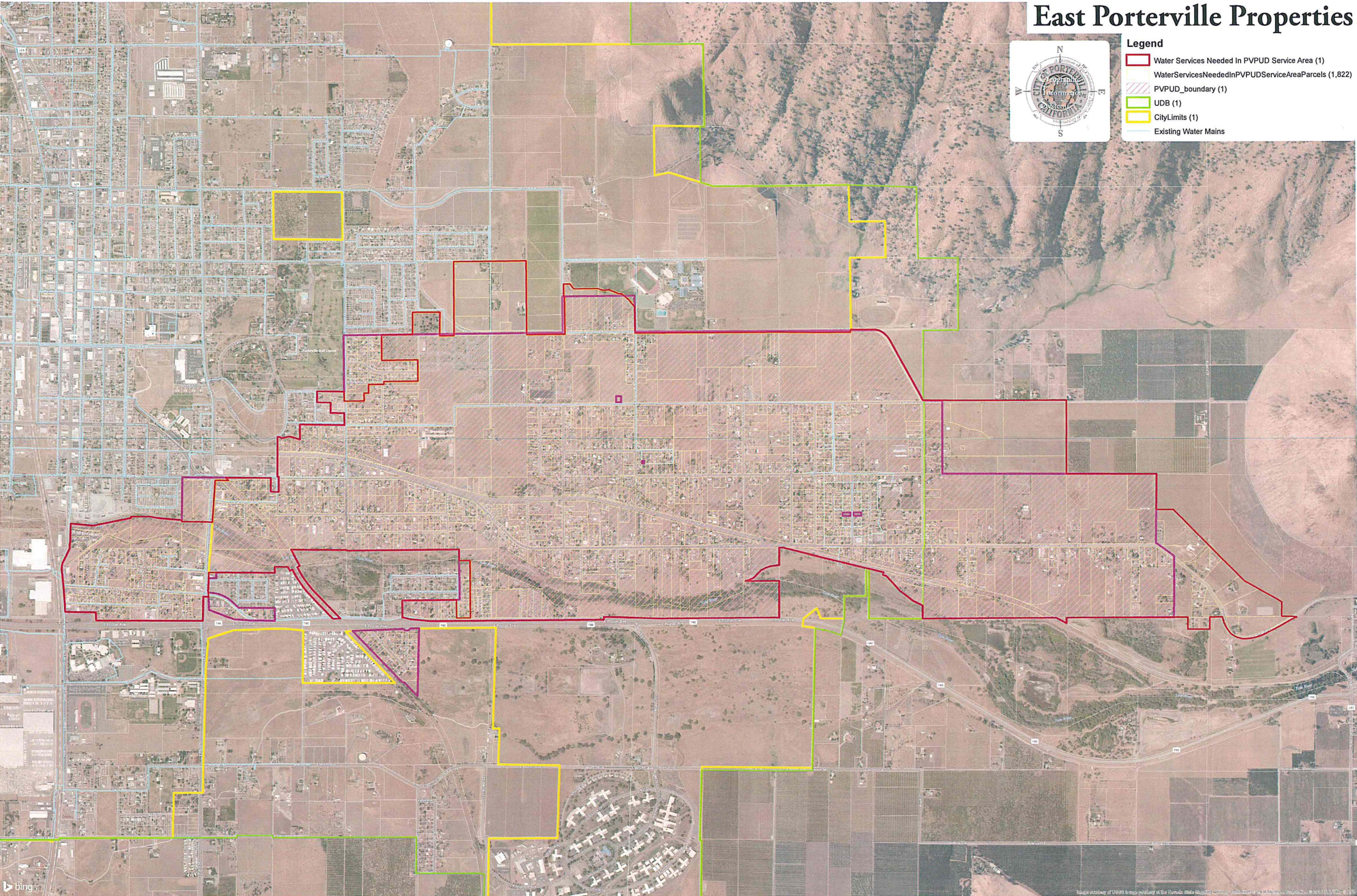
to sewer services. This exemption does not apply to requests for connection to Municipal Water and/or Master Storm Drain Facilities.

2. PRIOR APPROVALS: Porterville City Council approval of requests for connection to Regional Sewage Treatment, Municipal Water and/or Master Storm Drain Facilities as authorized prior to the adoption and effective date of the respective policies set forth herein shall remain valid and in force according to the terms and conditions initially specified at the time of approval, and re-application will not be required.

3. PROPERTIES WITHIN THE EAST PORTERVILLE FEASIBILITY STUDY PROJECT AREA: The California State Water Resources Control Board, in coordination with the Department of Water Resources Drought Task Force, is charged with preparing a feasibility study to define a long-term solution to the water related issues in East Porterville. Properties within that boundary would be permitted to apply for connection, whether in association with DWR, SWRCB, or at a later date, on their own. Such connections would be subject to the mandatory findings as outlined in this procedure, with the following exceptions:

- Rather than require that the subject property be a developed single-family residence on a parcel 24,999 square feet or smaller, neither the land use nor the parcel size would be restricted neither the land use nor the parcel size would be restricted for legal and legal non-conforming structures and land uses existing as of April 29, 2016.
- Further, properties within certain islands in the EPFS Project Area would not be required to annex prior to connection. This exception does not limit the City of Porterville's authority to pursue annexation in the future, but rather waives the requirement that annexation must be approved prior to connection.

East Porterville Properties



STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at regular meeting of the Porterville City Council duly called and held on the 19th day of April, 2016.

THAT said resolution was duly passed, approved, and adopted by the following vote:

Council:	REYES	WARD	STOWE	HAMILTON	GURROLA
AYES:	X	X	X	X	
NOES:					
ABSTAIN:					
ABSENT:					X

JOHN D. LOLLIS, City Clerk

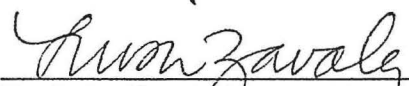

By: Luisa Zavala, Deputy City Clerk

EXHIBIT 'C'



EXHIBIT 'D'

Scope of Work

Task	Description	Cost
1.2	Prepare Well Drilling Plans, Specifications, and Estimates	\$468.00
3.2	Prepare Well Equipping Plans, Specifications, and Estimates	\$1,526.00
5	Ph. 1 Preconstruction Meeting	\$1,357.43
Total:		\$3,351.43

Consulting Engineering work will be reimbursed directly to Dee Jaspar & Associates under Tulare County Agreement No. 1276, including the following

Tasks:

Task 4.1	Project Evaluations and Field Surveying	\$58,326.00
Task 4.2	Prepare Well Equipping Plans, Specifications, and Estimates	\$30,000.00
Task 4.3	Prepare and Assist with SCE Application & Telephone Service	\$5,000.00
Task 4.4	SCE Costs	\$15,000.00
Total:		\$108,326.00

Discussion Draft

Subject to Additional Review and Modification by the Parties

Porterville MOU
Draft 2
June 15, 2016
PortervilleEmergencyMOU061516



Memorandum of Understanding (MOU)

Regarding the Provisions of Emergency Water Supplies to East Porterville

by the California Department of Water Resources (DWR), California Office of Emergency

Service (OES), the State Water Resources Control Board (SWRCB),

the County of Tulare (County), and City of Porterville (Porterville),

which are collectively known as the “Parties”

Recitals

Whereas, some residents living in an unincorporated area of Tulare County, commonly known as “East Porterville,” have experienced loss of adequate water supply to their homes and properties as a result of severe drought conditions, which has caused significant hardship for the residents;

Whereas, Governor Edmund G. Brown Junior has directed all State agencies to assist these residents who are in need of water supplies with emergency and long-term assistance;

Whereas, Governor Edmund G. Brown Junior signed Assembly Bill 685 in 2012, adding Water Code section 106.3, which recognizes that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes, and which requires all relevant state agencies to consider this right when revising, adopting, or establishing pertinent policies, regulations, and grant criteria;

Whereas, the Parties have provided emergency water supplies to some residents of East Porterville that are without an adequate household water supply;

Whereas, the Parties to this MOU seek an emergency and long-term solution to the lack of adequate household water supply by developing and providing continuous water supplies to these residents;

Whereas, East Porterville is located east and adjacent to Porterville, which has an existing municipal water system that serves residents within the incorporated area of Porterville;

Whereas, some of the residents of East Porterville without an adequate household water supply could be connected to Porterville's municipal water system provided certain arrangements and projects are carried out by the Parties;

Whereas, Vandalia is a neighborhood located within Porterville, and some Vandalia residents lack adequate household water supply and these households could be connected to Porterville's municipal water system;

Whereas, the Parties have met and have discussed alternative plans and projects that would provide an emergency water supply from Porterville to some residents of East Porterville and Vandalia in an expeditious manner;

Whereas, to advance these projects, DWR has provided funding, as reflected in the agreement between DWR and Tulare attached as Exhibit 1, for a municipal well designated as "Well C1" located in Tulare County that ultimately could be used to supply water to these residents of East Porterville;

Whereas, the SWRCB has also provided funding for Well C1, as reflected in the agreement between the SWRCB and the County attached as Exhibit 2;

Whereas, the County and Porterville intend to execute an agreement, a draft of which is attached as Exhibit 3, that will connect Well C1 to Porterville's municipal water system and that will provide for an adequate household water supply for some residents of East Porterville; and

Whereas, the Parties have reached an understanding on how best to implement the project alternative that will provide an adequate household water supply to some residents of East Porterville and Vandalia, and alleviate the hardships in an expeditious, cost-effective manner.

Understanding

A. Description of Emergency Project and Long-Term Plan

1. The purpose of this MOU is to set forth in writing the intentions of the Parties of how best to move forward with plans to complete an emergency water supply project (Project) to some residents in the East Porterville and Vandalia areas, which are represented in Exhibit 4. (Map showing East Porterville and Porterville). The goal of the Project is to provide an adequate household water supply to some of the residents and properties in these areas that do not have one presently, and to end the need of the Parties to provide temporary water supplies to those residents through tanks and bottles.

2. The Parties intend to develop the Project in two phases. Phase 1 will make municipal water connections to the properties in East Porterville that have dry wells and are adjacent to Porterville's existing municipal water distribution system. It is estimated that this phase will serve 40 properties with dry wells that are currently receiving temporary household water supplies.

3. The Parties intend that Phase 2 of the Project will provide municipal water supply to approximately 500 properties in East Porterville and in Vandalia that have dry wells or otherwise lack an adequate source of water and have not been connected by Phase 1. In order to complete Phase 2, the residents of these properties will likewise need to connect to Porterville's municipal water system.

4. As soon as possible, Porterville and DWR will undertake Phase 1 of the Project and connect the properties in East Porterville that are adjacent to Porterville's existing municipal water distribution system. These connections will be accomplished as described in Water Installation Diagram attached as Exhibit 5 and based on the cost estimate, which is attached as Exhibit 6. In order to make these connections, a property owner desiring to receive public water supply will need to execute the Extraterritorial Service Agreement, a sample of which is attached as Exhibit 7, and the SWRCB's Water Connection Agreement, a sample of which is attached as Exhibit 8. Necessary signatures and agreements with property owners will be sought through SWRCB's outreach carried out with the assistance of all Parties to this MOU.

5. The Parties intend that Well C1 will be used to provide the emergency water supply in Phase 2 to about 500 properties without adequate household water supplies. The Parties presently understand that there are about 423 properties in East Porterville and approximately 80 properties in Vandalia where connections may be needed to provide emergency water supplies.

6. The Parties have created a Technical Workgroup consisting of engineers and planners, which work cooperatively on the technical issues described in this MOU. Based on recommendations of the Technical Workgroup, the Parties intend to provide the emergency water supply contemplated by this MOU.

7. The Parties intend to develop a Long-Term Water System Plan (Long-Term Plan) for the East Porterville area, which will serve other residents in the area besides those served by the Project. The Parties intend that the Project will be designed consistent with the Long-Term Plan to ensure that all water facilities constructed as part of the Project will be incorporated into the facilities ultimately developed through the Long-Term Plan. The first work product produced by the Technical Workgroup will be a Feasibility Study for the Long-Term Plan. The outline of the Feasibility Study is attached as Exhibit 9.

8. The Parties intend to use best efforts to complete both phases of the Project by December 31, 2016. The completion date of the Long-Term Plan is dependent on the completion of the Feasibility Study carried out by Technical Workgroup and on Porterville and/or the County applying for and securing sufficient funding from the SWRCB or from other sources. The Parties desire to complete the Long-Term Plan as expeditiously as possible.

B. Project Contributions of the Parties

9. Working in cooperation with the other Parties and the Technical Workgroup, DWR will prepare all environmental compliance for the Project, and design and construct the Project, both Phases 1 and 2. DWR will provide funding for Phases 1 and 2 of the Project through Emergency Drought Funding. DWR intends to serve as California Environmental Quality Act (CEQA) lead agency for the Long-Term Plan and will prepare any necessary CEQA documentation and any other necessary environmental review documents, unless the Feasibility Study recommends another lead agency.

10. SWRCB will provide the community outreach to assist in obtaining necessary property owner acceptance before proceeding with Project. SWRCB will also work with Porterville and/or County to secure funding of the Long-Term Plan. SWRCB will provide certain reviews and approvals for the permitting of the Project and the Long-Term Plan.

11. OES will coordinate all of the State's efforts under the Governor's Drought Task Force in the Project area and will be provided at no cost by Porterville up to 3,000,000 gallons of emergency water per month as needed as a result of this MOU and the agreement that Porterville and the County are in the process of considering for execution, a draft of which is attached as Exhibit 3, with regard to the Well C1.

12. Porterville will provide the needed water service to the residents of East Porterville without an adequate household water supply after they are connected to Porterville's municipal water system as described in the Project. The water service will be accomplished per the Extraterritorial Service Agreement, which requires that property owners served pay the monthly water bill. DWR is funding the residents' connection to the Project, and as a result, some of the normal connection fees will be waived provided that connection is made during Phase 1 or Phase 2. Porterville will install the water meters for each connection, which will be paid for by DWR.

13. The County intends to execute an agreement with Porterville that is consistent with this MOU and Exhibit 3, which will allow Well C1 to serve as a water supply for the Project. The County will inspect the work of the Project and the property connections at no cost to the residents.

14. The Parties to the MOU will cause the removal of all temporary water tanks from the properties upon completion of the Project and the appurtenances necessary for the receipt of municipal water service. The work for removing the water tanks will be carried out by the County under an agreement between the County and OES.

C. General Provisions

15. The Parties intend to use their best efforts to carry out this MOU. This MOU is not a binding agreement, and is not intended to create contractual rights and remedies among the Parties. However, the Parties have entered into and intend to enter into certain binding agreements in the future necessary to develop and complete the Project and the Long-Term Plan.

16. This MOU will become effective upon the signature of the all Parties. The MOU will terminate on December 31, 2016, unless extended by all of the Parties in writing.

[Signatures on following page]

This MOU has been executed by:

California Department of Water Resources

State Water Resources Control Board

California Office of Emergency Services

County of Tulare

City of Porterville

List of Exhibits

1. DWR and Tulare County Executed Well C1 Agreement
2. SWRCB and County Executed Well C1 Agreement (Water Board Grant #D-15-11-902)
3. ~~County and~~County and Porterville Draft Well Agreement
4. Map of East Porterville
5. Household Water Service Installation Diagram
6. Household Water Service Cost Estimate
7. Sample Extraterritorial Service Agreement
8. Sample SWRCB Water Connection Agreement
9. Draft Emergency Project Feasibility Study



Amendment No. 1

To the East Porterville Water Supply Project

Memorandum of Understanding (MOU)

Regarding the Provisions of Emergency Water Supplies to East Porterville
by the California Department of Water Resources (DWR), California Office of
Emergency Service (OES), the State Water Resources Control Board (SWRCB),
the County of Tulare (County), and City of Porterville (Porterville),
which are collectively known as the "Parties"

This Amendment No.1 to the MOU is made this 7th day of November, 2016. As described below, this Amendment No.1 recognizes the MOU is still in effect, modifies certain sections of this MOU, and adds new sections to the MOU.

Recitals

Whereas, some residents living in an unincorporated area of Tulare County, commonly known as "East Porterville," have experienced loss of adequate water supply to their homes and properties as a result of severe drought conditions, which has caused significant hardship for the residents;

Whereas, Governor Edmund G. Brown Junior has directed all State agencies to assist these residents who are in need of water supplies with emergency and long-term assistance;

Whereas, the Parties to this MOU seek an emergency and long-term solution to the lack of adequate household water supply by developing and providing continuous water supplies to these residents;

Whereas, to advance these projects, DWR and the SWRCB have provided funding, as reflected in Exhibits 1 and 2, for a municipal well designated as "Well C1" located in Tulare County that ultimately could be used to supply water to these residents of East Porterville;

Whereas, the Parties have reached an understanding on how best to implement the project alternative that will provide an adequate household water supply to some residents of East Porterville and Vandalia, and alleviate the hardships in an expeditious, cost-effective manner:

Whereas, the purpose of this amendment is to clarify some sections of the MOU and to add several new sections.

NOW THEREFORE, IT IS MUTUALLY AGREED that the following changes are hereby made to the MOU:

1. Section A (2) is amended to read as follows:

The Parties intend to develop the Project in two phases. Phase 1 will make municipal water connections to the properties in East Porterville and Vandalia that have dry wells and/or water tanks. It is estimated that this phase will serve approximately 300 properties.

2. Section A (3) is amended to read as follows:

The Parties intend that Phase 2 of the Project will provide municipal water supply to approximately 800 properties in East Porterville by connecting them to the City of Porterville's water system. The total number of homes eligible for this Project is approximately 1,100.

3. Section A (5) is amended to read as follows:

The Parties intend that Well C1 will be used to provide the initial water supply. The Parties acknowledge the delay in Well C1 completion. To mitigate the effects of this on the residents of East Porterville, the City of Porterville will allow connections of homes as they become prepared for connection. These early connections will be beyond the initial 70 connections (previously 40 connections) agreed to, given the availability of capacity during the winter months. However, these additional connections to the City's water system will cease on March 1, 2017, if Well C1's connection to the City's water system is not completed by then.

4. Sections A (7) b-f shall be added and made part of this MOU:

7 (a). The Parties intend to develop a Long-Term Water System Plan (Long-Term Plan) for the East Porterville area, which will serve other residents in the area besides those served by the Project. The Parties intend that the Project will be designed consistent with the Long-Term Plan to ensure that all water facilities constructed as part of the Project will be incorporated into the facilities ultimately developed through the Long-Term Plan. The first work product produced by the Technical Workgroup will be a Feasibility Study for the Long-Term Plan. The outline of the Feasibility Study is attached as Exhibit 9.

(b). The East Porterville Water Supply Project Hydraulic Analysis Report ("Hydraulic Analysis Report," which is attached as Exhibit 10) determined that the water supply capacity required to serve all eligible residents of East Porterville is 1,435 gallons per minute (gpm). This capacity shall be based on the sustainable yield of the wells which is defined as 75 percent of the initial design capacity. Since Well C1 has a sustainable yield of 600 gpm, the Parties agree that the State will fund the construction and equipping of additional wells to provide the 835 gpm shortfall.

(c). Based on the Hydraulic Analysis, a 700,000 gallon water storage tank is required to serve the residents of East Porterville. However, based on Porterville's master plan recommendations, a 1.2 million-gallon storage tank is required for the City's buildout. The Parties therefore intend to construct a 1.2 million-gallon storage tank with cost sharing between the State and the City. The State will fund the cost of a 700,000 gallon tank required for the Project and the City of Porterville will fund the cost of the additional 500,000 gallons of storage required for the City's future use as contained in its master plan. The cost-sharing shall be proportional to the tank capacity being funded.

(d). The Parties intend to upgrade the existing Henderson-Plano Booster Pump Station and the Granite Hills Intertie which would facilitate water supply to the East Pressure Zone which serves East Porterville. The State will fund the construction of one booster pump rated at 2,100

gpm along with a variable frequency drive and the Granite Hills Intertie. The City will fund the replacement of its two existing pumps along with associated variable frequency drives as part of Phase 2 of the Project. These two pumps are more than 30-years old and their replacement will enable the City's water system to operate more efficiently and in a cost-saving manner.

(e). The Parties further agree that a booster pump station of capacity 1,670 gpm is required to convey water from the West Pressure Zone, where the new wells will be located, to the Central Pressure Zone for onward conveyance to East Porterville. The State will fund the construction of this booster pump station.

(f). Given that Well C1 has an estimated sustainable yield of 600 gpm, as well as a unit demand of 0.833 gpm per home connection based on the Hydraulic Analysis , Well C1 could effectively serve up to 720 households . The Parties agree that home connections for Phase 2 of the Project can begin as soon as Well C1 is connected to the City's water system, and the Henderson-Plano Booster Pump Station upgrade and the Granite Hills Intertie are completed. These home connections shall cease when the capacity of Well C1 is exceeded. Thereafter, additional home connections will be made after the construction of additional wells or if City staff determines that the water system can support additional home connections.

5. Section (C) 16 is amended to read as follows:

16. This MOU will become effective upon the signature of the all Parties. The MOU will terminate on June 30, 2018, unless extended by all Parties in writing.

6. The list of the Exhibits at the end of MOU is amended to read as follows:

1. DWR and Tulare County Executed Well C1 Agreement
2. SWRCB and County Executed Well C1 Agreement (Water Board Grant #D-15-11-902)
3. County and Porterville Draft Well Agreement
4. Map of East Porterville
5. Household Water Service Installation Diagram
6. Household Water Service Cost Estimate
7. Sample Extraterritorial Service Agreement
8. Sample SWRCB Water Connection Agreement
9. Draft Feasibility Study for the Long-Term Plan
10. East Porterville Water Supply Project Hydraulic Analysis Report

This MOU has been executed by:

California Department of Water Resources

State Water Resources Control Board

California Office of Emergency Services

City of Porterville

County of Tulare



EDMUND G. BROWN JR.
GOVERNOR



MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

NOV 29 2017

The Honorable Milt Stowe
Mayor of City of Porterville
291 North Main Street
Porterville, CA 93257

RECEIVED

DEC 04

CITY OF PORTERVILLE
CITY MANAGER

Dear Mayor Stowe:

The Department of Water Resources and the State Water Resources Control Board are requesting an increase to the number of household connections from 720 to 800 to the City of Porterville (City) water system, prior to the completion of the East Porterville Emergency Water Supply Project – Phase 2 (Project). The construction of all facilities is estimated to be completed by June 2019.

According to Section A(7)(f) of Amendment No. 1 to the Project's Memorandum of Understanding (MOU), the estimated sustainable yield of Well C1 is 600 gallons per minute (gpm) and therefore will serve up to 720 households. Our current projections show that approximately 800 households will need to be connected by the end of 2017.

Our current plans are to drill two additional wells which would add more than 835 gpm of sustainable yield to the City's water supply, pending land acquisition by the City. Further, our calculations indicate that Well C1 is currently capable of producing 800 gpm in the interim, which can support a total of 960 households in the short term. It is our hope that the City will complete acquisition of the properties needed to drill the two additional wells in a timely manner to ensure that the City's water supply does not become stressed.

We look forward to hearing favorably from you and thank you for your continued support in providing safe drinking water to the residents of East Porterville.

Sincerely,


James Maughan, Assistant Deputy Director
Division of Financial Assistance

cc: See next page

DEPARTMENT OF WATER RESOURCES

SOUTH CENTRAL REGION OFFICE
3374 EAST SHIELDS AVENUE, ROOM 3
FRESNO, CA 93726-6913



January 18, 2018

Mr. Michael K. Reed
Public Works Director
City of Porterville
291 North Main Street
Porterville, California 93257

RECEIVED

JAN 22 2018

City of Porterville
Public Works Dept

Approval of Funding from Local Assistance Funds to the City of Porterville for the
County Areas Water Supply Project

Dear Mr. Reed:

Your request for funds to accomplish the city of Porterville's scope of work to connect drought-impacted households in seven Tulare County areas bounded by the city has been approved. The approved funding is not to exceed the amount of \$2,812,946.00. The term of the funding is from January 18, 2018, to December 31, 2019.

The purpose of this funding is for the city of Porterville to effectuate the connection of the drought-impacted homes in seven county areas to the city's water distribution system. The project comprises water main extensions, home connections, and well destructions. These homes have been identified as having private residential wells, and the homeowners have voluntarily elected to join the project. As part of their election to participate in the project, the homeowners have consented to having their groundwater wells destroyed.

A grant agreement is being developed and will be sent to you for approval. You are allowed to start incurring costs from January 18, 2018. No reimbursement will be issued until the contract agreement is executed.

If you have any questions or need additional information regarding the agreement, please contact Steve Doe by email at Steve.Doe@water.ca.gov or by phone at (559) 230-3348.

Sincerely,

A handwritten signature in black ink, appearing to read "Kevin Faulkenberry".

Kevin Faulkenberry, Chief
South Central Region Office

Executive Department

State of California

EXECUTIVE ORDER B-40-17

WHEREAS California has endured a severe multi-year drought that has threatened the water supplies of communities and residents, devastated agricultural production in many areas, and harmed fish, animals and their environmental habitats; and

WHEREAS Californians responded to the drought by conserving water at unprecedented levels, reducing water use in communities by more than 22% between June 2015 and January 2017; and

WHEREAS the State Water Resources Control Board, the Department of Water Resources, the Department of Fish and Wildlife, the Office of Emergency Services, and many other state agencies worked cooperatively to manage and mitigate the effects of the drought on our communities, businesses, and the environment; and

WHEREAS the State provided 66,344,584 gallons of water to fill water tanks for communities suffering through drought-related water shortages, outages, or contamination, and provided emergency assistance to drill wells and connect communities to more robust water systems; and

WHEREAS the State took a number of important actions to preserve and protect fish and wildlife resources, including stream and species population monitoring, fish rescues and relocations, infrastructure improvements at trout and salmon hatcheries, and infrastructure to provide critical habitat for waterfowl and terrestrial animals; and

WHEREAS the State established a Statewide Water Efficiency and Enhancement Program for agricultural operations that provides financial assistance for the implementation of irrigation systems that save water; and

WHEREAS water content in California's mountain snowpack is 164 percent of the season average; and

WHEREAS Lake Oroville, the State Water Project's principal reservoir, is 101 percent of average, Lake Shasta, the federal Central Valley Project's largest reservoir, is at 110 percent of average, and the great majority of California's other major reservoirs are above normal storage levels; and

WHEREAS despite winter precipitation, the effects of the drought persist in areas of the Central Valley, including groundwater depletion and subsidence; and

WHEREAS our changing climate requires California to continue to adopt and adhere to permanent changes to use water more wisely and to prepare for more frequent and persistent periods of limited water supply; and

WHEREAS increasing long-term water conservation among Californians, improving water use efficiency within the State's communities and agricultural production, and strengthening local and regional drought planning are critical to California's resilience to drought and climate change.

NOW, THEREFORE, I, EDMUND G. BROWN JR., Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, do hereby **TERMINATE THE JANUARY 17, 2014 DROUGHT STATE OF EMERGENCY** for all counties in California except the Counties of Fresno, Kings, Tulare, and Tuolumne.

I FURTHER ORDER THAT:

1. The orders and provisions contained in my April 25, 2014 Emergency Proclamation, as well as Executive Orders B-26-14, B-28-14, B-29-15, and B-36-15 are rescinded.
2. The orders and provisions contained in Executive Order B-37-16, **Making Water Conservation a California Way of Life**, remain in full force and effect except as modified by this Executive Order.
3. As required by the State Emergency Plan and Government Code section 8607(f), the Office of Emergency Services, in coordination with other state agencies, shall produce an after-action report detailing the State's response to the drought and any lessons learned in carrying out that response.

MAINTAINING CONSERVATION AS A WAY OF LIFE

4. The State Water Resources Control Board (Water Board) shall continue development of permanent prohibitions on wasteful water use and requirements for reporting water use by urban water agencies, and to provide a bridge to those permanent requirements, shall maintain the existing emergency regulations until they expire as provided by the Water Code. Permanent restrictions shall prohibit wasteful practices such as:
 - Hosing off sidewalks, driveways and other hardscapes;
 - Washing automobiles with hoses not equipped with a shut-off nozzle;
 - Using non-recirculated water in a fountain or other decorative water feature;
 - Watering lawns in a manner that causes runoff, or within 48 hours after measurable precipitation; and
 - Irrigating ornamental turf on public street medians.
5. The Water Board shall rescind those portions of its existing emergency regulations that require a water supply stress test or mandatory conservation standard for urban water agencies.

6. The Department of Water Resources (Department) shall continue work with the Water Board to develop standards that urban water suppliers will use to set new urban water use efficiency targets as directed by Executive Order B-37-16. Upon enactment of legislation, the Water Board shall adopt urban water use efficiency standards that include indoor use, outdoor use, and leaks as well as performance measures for commercial, industrial, and institutional water use. The Department shall provide technical assistance and urban landscape area data to urban water suppliers for determining efficient outdoor use.
7. The Water Board and the Department shall continue to direct actions to minimize water system leaks that waste large amounts of water. The Water Board, after funding projects to address health and safety, shall use loans from the Drinking Water State Revolving Fund to prioritize local projects that reduce leaks and other water system losses.
8. The Water Board and the Department shall continue to take actions to direct urban and agricultural water suppliers to accelerate their data collection, improve water system management, and prioritize capital projects to reduce water waste. The California Public Utilities Commission is requested to work with investor-owned water utilities to accelerate work to minimize leaks.
9. The Water Board is further directed to work with state agencies and water suppliers to identify mechanisms that would encourage and facilitate the adoption of rate structures and other pricing mechanisms that promote water conservation.
10. All state agencies shall continue response activities that may be needed to manage the lingering drought impacts to people and wildlife. State agencies shall increase efforts at building drought resiliency for the future, including evaluating lessons learned from this current drought, completing efforts to modernize our infrastructure for drought and water supply reliability, and shall take actions to improve monitoring of native fish and wildlife populations using innovative science and technology.

CONTINUED DROUGHT RESPONSE IN FRESNO, KINGS, TULARE, AND TUOLUMNE COUNTIES

11. The Water Board will continue to prioritize new and amended safe drinking water permits that enhance water supply and reliability for community water systems facing water shortages or that expand service connections to include existing residences facing water shortages.
12. The Department and the Water Board will accelerate funding for local water supply enhancement projects and will continue to explore if any existing unspent funds can be repurposed to enable near-term water conservation projects.
13. The Water Board will continue to work with local agencies to identify communities that may run out of drinking water, and will provide technical and financial assistance to help these communities address drinking water

shortages. It will also identify emergency interconnections that exist among the State's public water systems that can help these threatened communities. The Department, the Water Board, the Office of Emergency Services, and the Office of Planning and Research will work with local agencies in implementing solutions to those water shortages.

14. For actions taken in the Counties of Fresno, Kings, Tulare, and Tuolumne pursuant to directives 11–13, the provisions of the Government Code and the Public Contract Code applicable to state contracts, including, but not limited to, advertising and competitive bidding requirements, as well as Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division, are hereby suspended. These suspensions apply to any actions taken by state agencies, and for actions taken by local agencies where the state agency with primary responsibility for implementing the directive concurs that local action is required, as well as for any necessary permits or approvals required to complete these actions.
15. California Disaster Assistance Act Funding is authorized until June 30, 2017 to provide emergency water to individuals and households who are currently enrolled in the emergency water tank program.
16. State departments shall commence all drought remediation projects in Fresno, Kings, Tulare, and Tuolumne Counties within one year of the date of this Executive Order.

This Executive Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 7th day of April 2017.


EDMUND G. BROWN JR.
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State





CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Consideration of Appointment to Library & Literacy Commission

SOURCE: Administrative Services

COMMENT: On November 14, 2019, Library & Literacy Commission Chair Allen Bailey tendered his resignation thereby creating a vacancy on the Commission with a term to expire in October 2021. A copy of Mr. Bailey's resignation letter is herein provided.

Staff is in receipt of a Request for Appointment from Ms. Leslie Pelon, a copy of which is provided for Council's consideration.

The Commission is comprised of seven (7) members and serves in an advisory capacity, making recommendations to the City Council on policy and overall goals and objectives for the library. Generally, the Commission meets once per month, with a hiatus during the months of June and July. To be eligible for appointment, individuals must be a resident of the City of Porterville.

RECOMMENDATION: That the City Council consider the appointment to the Library & Literacy Commission for a term to expire in October 2021.

ATTACHMENTS:

1. Bailey Resignation
2. Request for Appointment: Pelon

Appropriated/Funded:

Review By:

Department Director:

Patrice Hildreth, Deputy City Manager

Final Approver: John Lollis, City Manager

November 14, 2019

Porterville City Council
City of Porterville
291 North Main Street
Porterville CA 93257

Re: *Resignation from Library and Literacy Commission*

Dear Porterville City Council:

I respectfully request that the Porterville City Council please accept my resignation from the Library and Literacy Commission. I resign regretfully. But recent developments in my life have made it much more difficult for me to continue in my position as a Commissioner; such that I have determined resignation is best for the good of the Library and Literacy Commission's role as an advisory body to the council and for me and my family.

If the Council wants my thoughts regarding my replacement, I urge you to consider Leslie Pelon, who has expressed her desire to serve on the Commission.

I thank the Porterville City Council and Staff for the confidence and courtesy they have shown me in my capacity as a Commissioner and as a Charter Review Committee member.

Yours truly,



Allan Bailey

cc: Vikki Cervantes <Vikki.Cervantes@portervillelibrary.org>

RECEIVED

NOV 18 2019

CITY OF PORTERVILLE
CITY CLERK OFFICE



CITY OF PORTERVILLE REQUEST FOR APPOINTMENT



Please complete all blanks.

Name: Leslie Pelon

(Please Print)

Appointment to: Library and Literacy Commission

(Name of Board, Commission, or Committee)

☐ Reappointment; or IF NEW, Please provide:

Street Address:

Porterville CA

Mailing Address:

Name of Business:

☐ Own

☐ Operate

Business Address:

Telephone: Home

Work

FAX

E-mail lepelon11@gmail.com

City of Porterville resident:

☒ Yes

☐ No

Registered Voter:

☒ Yes

☐ No

Qualifications: (It is recommended that a resume or letter accompany this form.)

I have a History BA with an English Minor from Brigham Young University (2010) and a History MA from Southern New Hampshire University (2018). I have spent the last three years working as a substitute teacher for the Porterville Unified School District. This semester I began a new job as an adjunct professor of History at Porterville College. My education, career experience, and love of Porterville give me unique skills that will complement the LLC. Please tell us why you are interested in this position.

I have always loved books and going to the library, but since becoming a mom and educator, I have developed a more profound passion for the good the library can do for our community. I believe that good books and a safe place to go can give youth and adults opportunities to serve and succeed that will benefit our entire city. I want to be a part of creating those opportunities in our library.

☐ Resume attached

☐ Letter of request attached

Submitted By: Leslie Pelon

11/17/2019

Date

Received by: _____

Forwarded to: City Clerk ☐ Date: _____

City Council ☐ Date: _____

Staff Liaison ☐ Date: _____

Tentative Council Mtg Date: _____



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Eastern Tule Groundwater Sustainability Agency - Draft Groundwater Sustainability Plan

SOURCE: City Manager's Office

COMMENT: The Sustainable Groundwater Management Act (SGMA) was landmark legislation adopted into State law in September 2014, requiring the formation of Groundwater Sustainability Agencies (GSA) by June 30, 2017, followed by the development of Groundwater Sustainability Plans (GSP) by January 31, 2020, with implementation toward achieving groundwater sustainability by January 31, 2040. Groundwater sustainability is measured by the avoidance of six (6) undesirable results: 1) chronic lowering of groundwater levels; 2) significant and unreasonable reduction of groundwater storage; 3) significant and unreasonable seawater intrusion; 4) significant and unreasonable degraded water quality; 5) significant and unreasonable land subsidence; and 6) depletions of interconnected groundwater and surface water.

The City of Porterville is a member agency of the Eastern Tule Groundwater Sustainability Agency (ETGSA), which is comprised of seven (7) local member agencies that constitute 160,879 acres, and reside within the Tule Subbasin that includes seven (7) GSA's that constitute 477,000 acres, which a Coordination Agreement among the GSA's must also be executed by January 31, 2020. The consultant for the ETGSA, Mr. David De Groot of 4Creeks, Inc, has prepared the ETGSA draft GSP that is currently within a mandated 90-day public review process that concludes on December 16, 2019. The draft GSP can be viewed in its entirety or by individual section at <https://easterntulegsa.com/gsp/>.

RECOMMENDATION: That the City Council consider the draft Groundwater Sustainability Plan for the Eastern Tule Groundwater Sustainability Agency, and provide comment as deemed appropriate.

ATTACHMENTS:

Appropriated/Funded:

Review By:

Department Director:

Final Approver: John Lollis, City Manager



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Partnership with Workforce Investment Board on Workforce Accelerator Fund 8.0 Grant Application

SOURCE: Community Development

COMMENT: At its meeting on March 5, 2019, the City Council approved financial support for the development of a regional strategic plan to address homelessness. The plan was recently completed by HomeBase, which will be brought before Council at its meeting of December 17, 2019, for review and consideration of adoption. The plan addresses five (5) priorities and goals which include: increase access to permanent Housing, increase access to services to support exits from homelessness, expand services for subpopulations with special needs, prevent homelessness for those at risk, and strengthen public engagement and community partnerships. The City of Porterville has been pursuing programs in many of these categories, including the planned opening of the Vine Street Navigation Center. The Workforce Investment Board (WIB) of Tulare County contacted staff proposing a workforce program for individuals experiencing homelessness, as grant funding recently become available for the program.

In November 2019, the California Workforce Development Board released a request for applications for the Workforce Accelerator Fund 8.0 grant. Staff has been working with the WIB on the development of a workforce program for individuals experiencing homelessness that is in line with the grant opportunity. The intent of the program would be to provide transitional employment opportunities to individuals experiencing homelessness, offering work experience and training to assist them in locating employment after the program. The grant, if awarded, would allocate \$150,000 for an eighteen (18) month workforce program. The preliminary design of program is that the WIB would contract services with Community Services Employment Training (CSET) to operate 12-week programs consisting of four (4) clients to be placed with the City of Porterville Parks and Leisure Services and Public Works Departments. For the clients that excelled in the program, a second phase would be offered, providing additional opportunities to build their experience. The grant requires a 1:1 match (\$150,000), which can be accomplished utilizing an in-kind match including the salary expense of current City employees to supervise the clients in the program, uniform expenses, and transit passes for the clients. Alternatively, the required match can be funding based, which the City of Visalia has elected for its similar program. The program will utilize the Navigation Center and partner agencies for client referrals.

The workforce program is in line with the strategic plan on homelessness titled

Item No. 16.

Pathway Home: Responding to Homelessness in Tulare County. The program would follow the priority of increasing access to services to support exits from homelessness, outlined on page 54 of the strategic plan. The program would be complimentary to the efforts in opening the navigation center and the development of affordable and permanent supportive housing.

RECOMMENDATION: That the City Council consider the draft Resolution in support of partnering with Tulare County Workforce Development Board and agencies throughout the region, and allocate \$150,000 as an in-kind match in the operation of a workforce development program for individuals experiencing homelessness.

ATTACHMENTS:

1. Workforce Accelerator Fund RFA
2. Kings and Tulare Counties 2019 Point in Time Count
3. Draft Resolution - Support of Grant Application and Project

Appropriated/Funded:

Review By:

Department Director:

Jenni Byers, Community Development Director

Final Approver: John Lollis, City Manager



Request for Applications

November 2019

The California Workforce Development Board is an equal opportunity employer/program. Auxiliary aids and services are available upon request to individuals with disabilities. Special requests for services, aids, and special formats may be available by calling the California Workforce Development Board at (916) 657-1440. TTY users, please call the California Relay Service at 711.

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Section 1 Overview

A. Introduction

The California Workforce Development Board (CWDB) and the Employment Development Department (EDD) are pleased to announce the availability of up to \$3 million in *Workforce Innovation and Opportunity Act* (WIOA) funds to design, develop, and implement projects that accelerate employment and re-employment strategies for California job seekers.

In April 2014, the CWDB and EDD established the Workforce Accelerator Fund (Accelerator) as a new model of funding innovation in California's workforce system. Since April 2014, just over \$25 million has been invested, resulting in over 151 projects across the state. To learn more about the Workforce Accelerator Fund, you can view ["Accelerator at a Glance"](#) and our [Accelerator materials library](#). Through this Request for Applications (RFA), Accelerator 8.0 will focus on projects that create partnerships and prototype innovative strategies, bridge education and workforce gaps for people experiencing homelessness and housing instability, and that implement promising models and practices in the workforce service delivery infrastructure.

While employment alone cannot address the housing shortage facing California, it can be part of the strategy to improve outcomes for people who are living in precarious conditions. The goal of this initiative is to seed innovative thinking, expand partnerships, and generate cross-system collaboration to address the barriers to employment faced by people experiencing homelessness or housing insecurity.

To support priority objectives the CWDB has designed the High Road Training Partnership (H RTP) and the High Road Construction Careers (HRCC) approach to model a sector strategy that can address critical issues of equity, job quality, and environmental sustainability. H RTPs are industry-based, worker-focused training partnerships that build skills for California's high road employer firms that compete based on quality of product and service achieved through innovation and investment in human capital and can thus generate family-supporting 'high road' jobs where workers have agency and voice.

Accelerator is the ground floor on the High Road. This is where innovation meets equity for Californians by testing new solutions to remove barriers, align services, and make system changes to create quality job opportunities and pathways for everyone.

The Aim of the Workforce Accelerator Fund

Accelerator funds innovative solutions to *accelerate* system-wide changes to better address the challenges and barriers that *lower income Californians face*. For Californians experiencing homelessness or housing insecurity, housing itself can be the primary barrier to employment and conversely, employment can be part of the solution. Through a combination of seed funding and an initiative-wide support network, Accelerator provides an opportunity for the workforce system to create and align services in unique ways, tailored to the needs of customers. As Accelerator has evolved, it has become crucial to bring successful strategies to scale and embed them into the workforce system, ultimately influencing system change to better serve target population(s), regionally and statewide.

Accelerator 8.0

The purpose of this RFA is to solicit new strategies for Californians with barriers to employment. Our goal is to fund “ground up” solutions to some of the most vexing challenges that are keeping Californians with barriers to employment from achieving success in jobs and careers. We anticipate that the solutions achieved through Accelerator can be used by regions grappling with similar challenges. These solutions will be shared with the Regional Planning Units and other stakeholders to create lasting change and improvements in the workforce system.

California’s State Plan for the WIOA, *Skills Attainment for Upward Mobility; Aligned Services for Shared Prosperity* (Strategic Plan), prioritizes regional coordination among key partners, sector-based employment strategies, skills attainment through earn and learn and other effective training models (including, but not limited to apprenticeship), and development of career pathways. The CWDB will fund applications that advance the goals of its Strategic Plan and build workforce system infrastructure and capacity through:

- **Collaboration** among partners in the development of service delivery strategies and alignment of resources to better connect disadvantaged and disconnected job seekers to employment.
- **Innovation** that creates new methods or adapts existing approaches or accelerates the application of promising practices in workforce development and skill attainment.
- **System change** that uses these sub-grants to incentivize adoption of proven strategies and innovations that are sustained beyond the grant period.

B. Project Goals and Objectives

Despite our state’s overall prosperity, too many Californians are in danger of being left behind, not making ends meet, and unable to create a middle class life for themselves and their families. Accelerator 8.0 funding should be utilized to expand and enhance workforce opportunities for the ***people who experience homelessness or are precariously housed, who may also be:***

- **Long-Term Unemployed** – A significant number of California workers have been out of work for more than six months and are struggling to find new jobs.
- **Returning Veterans** – Too many veterans, after performing essential services with great skill, are challenged in finding civilian jobs that capitalize on the skills they’ve developed.
- **Individuals with Disabilities** – The labor force participation rate for Californians with disabilities is only 19.5% - lower than it was before passage of the Americans with Disabilities Act.
- **Low-Income Workers** – Thousands of Californians are trapped in poverty, often cycling through low wage, dead-end jobs and lacking the education, skills, and financial support needed to move into sustained, higher wage jobs.
- **CalWORKS Participants** – The WIOA and California State budget prioritize services to skill-

up and place public assistance recipients in jobs that support their families.

- **Disconnected Youth** – Many young people who are 16-24 years of age, and are neither in-school nor working and in danger of being left behind.
- **Ex-Offenders** – Realignment has increased the visibility of the need for robust job services for the parole and ex-offender population in California.
- **Immigrant Job Seekers and their Families** – Matching the skills of immigrant workers to the changing economy and capitalizing on training and education received prior to coming to California can help increase economic mobility for immigrant workers and their families.

Contrary to social biases, people who experience homelessness or housing instability want to work and often do work. The experience of homelessness and securing long-term stable housing are often barriers to obtaining and maintaining quality jobs to support themselves and their families, especially in an era of volatile, rapidly evolving labor markets. At the same time in regions across California, employers in key industry sectors are searching for qualified workers for occupations across all skill levels.

Traditional workforce and education strategies have had little impact in helping these workers build relevant skills that connect them to good jobs. Even promising strategies lack the speed, agility, or scale needed to accelerate employment for workers desperately in need of that help. We need to bring the creativity for which California is known for to create new strategies that achieve scalable impact for workers facing difficult employment prospects.

The CWDB and EDD are investing Workforce Innovation and Opportunity Act (WIOA) Governor's Discretionary resources through Accelerator 8.0, which will award grants to projects that create and prototype innovative strategies to accelerate skill development, employment, and reemployment for this target population. Innovations that emerge from these prototypes will then be scaled and replicated across the state, infusing new ideas into the bloodstream of workforce development.

Project Goals:

- Improve labor market and skills outcomes for target groups through the development of strategies that fill gaps, accelerate processes, or customize services to ensure greater access to workforce services and employment opportunities.
- Create new models for service delivery and funding alignment that can be replicated across the state and tailored to regional needs.
- Leverage state investment with commitments from industry, labor, public, and community partners.
- Develop or improve cross-system strategies between the Workforce Development System and Homeless Continuum of Care.

The CWDB and EDD will fund applications that seek to achieve the project goals outlined above

by designing and developing innovative ideas that have the potential to substantially increase the effectiveness, scale, and/or capacity of existing workforce system programs and funding streams that serve the Accelerator target population. Successful applications may create new tools, borrow methods from other disciplines, or apply models from other sectors or populations in order to achieve the desired outcomes. Past Accelerator projects that demonstrated significant impact and potential for replication and/or integration can be tested with new partners at both the state and regional levels to infuse innovations and system improvements into the workforce system infrastructure specifically for this population.

C. Project Design

Accelerator seeks solutions to specific challenges that inhibit career opportunity and employment success for the targeted population and that improve access to the workforce development pipeline—education, training, support services, placement, retention, etc. The intent is not simply to create new programs or to expand existing ones. Successful applicants will demonstrate how their projects will direct existing resources and efforts in new, more efficient and effective ways. These efforts should not create or reinforce service delivery silos or funding silos, but rather should result in strategies that take a new or unique approach to addressing workforce pipeline gaps specific to this population, that can be applied, replicated or scaled to create broader impact and system improvement.

Project Team: Successful applicants will design, develop, or prototype different tools, methods and strategies than those the workforce stakeholders are presently using. The intent is to use existing resources in new, more efficient, effective ways. As such, each applicant will be required to create a team of partners that offers unique skills and contributions to the project. Applicants must identify each team member and describe the role of the Project Team and its members in project development, integration of new ways of doing business, and scaling and replication. Project Teams must include at least one unique member from each of the following groups:

- **Experts** – Partners who have a deep knowledge of the workforce system, operational and administrative experience, and insight into implementation opportunities and challenges. These partners must include those with expertise and experience working in or with institutions that the project is directly impacting (e.g., community colleges, K-12 schools, America’s Job Centers of California, county social services/public assistance providers, etc.) as well as the parts of the workforce or skills development system who represent the “market” for replication, expansion, or integration of the project (e.g., state and local agencies, funders, service delivery providers, career technical education programs, etc.).
- **Innovators** – Partners who bring new perspective and expertise to the project, who have created solutions to challenging problems, and who have cross-disciplinary experience. These individuals and organizations may not have workforce development experience, but have success in other fields that is instructive to change and innovation in workforce development.
- **Customers** – Partners who represent at least one of the potential end-use customer(s) of the project: job seekers or employers. Each project must include

either a partner who is currently representing multiple job seekers from the targeted population (e.g., community organizations, advocacy groups, etc.) or multiple employers (e.g. industry associations, chambers of commerce, employer advisory groups), depending on the challenge being addressed and/or aspect of the pipeline being targeted. These partners must be able to provide direct input from individual job seekers from the target group, or employers who will be utilizing the services.

- **Influencers** – Applicants will engage in a partnership with an individual or organization that can influence system change. The team member should be an individual(s) who have the influence and authority to bring new strategies to the table to create a “New Business as Usual” to our workforce system.

The “Big Idea” gap or challenge to address: Each project must identify a challenge or gap that if successfully addressed, would significantly “move the needle” on employment for the homeless or precariously housed population. This should address a challenge that the workforce system is facing in increasing opportunity, access, effectiveness, and/or scale in addressing the assessment, training, placement, or advancement of the targeted population(s). Some projects may be tailored to meet the needs of more than one group, or more than one aspect of the workforce pipeline. For example, projects may choose to focus on:

- Accelerating education, training or retraining of workers in the targeted populations.
- Developing new ways of engaging industry (employers and/or labor stakeholders) to articulate skill needs, calibrate supply and demand, develop curricula and/or training modalities, or other strategies to match job seekers with employment.
- Increasing the use of existing, or development of new industry-valued skills credentials (e.g., certificates, licenses, digital badges, stackable credentials, etc.).
- Accelerating implementation of WIOA “career services” by increasing the partners committed to integrating service delivery and/or developing strategies and tools to prepare targeted populations for training and job placement.
- Accelerating recognition of existing skills, such as prior learning assessments, and/or utilizing competency-based models that focus on learning rather than on duration of training.
- Expanding or creating apprenticeship, pre-apprenticeship or other “earn and learn” models (i.e., quality paid internships or other work-based learning opportunities).
- Improving work-based learning infrastructure that supports employers and/or that increases access and opportunities for working learners.
- Creating cross-system service alignment by bringing together systems and partners to provide support services (housing, mental health care, substance use counseling, etc.) to increase effectiveness of workforce services.
- Creating more robust services by braiding multiple funding sources or utilizing new

funding models to increase scale or funding diversity.

- Increasing use of training and hiring incentives for targeted populations, including subsidized employment (e.g., on-the-job training, CalWORKs jobs programs, EDD's Unemployment Insurance Work Sharing or other resources).
- Improving job matching and assessment strategies to accelerate employment/reemployment.
- Improving employer recruitment and hiring strategies to benefit targeted groups.
- Streamlining the use of virtual (e.g., via use of technology) with in-person strategies for job seekers and employers.

D. Project Activities

The Strategic Plan prioritizes regional coordination among key partners, sector-based employment strategies, skill attainment through earn and learn and other effective training models (including but not limited to apprenticeship), and development of career pathways. In addition, the Strategic Plan emphasizes the coordination and alignment of resources and systems to better serve all California job seekers, including those with significant barriers to employment. This RFA aims to increase workforce system capacity to serve job seekers in the targeted population by addressing gaps or capitalizing on opportunities to bridge priority services, training or education, and ultimately employment in targeted industry sectors. **Projects will have an 18-month grant period.**

Through this RFA, the CWDB will fund new projects that address homelessness and the precariously housed population.

New Accelerator Projects

Through this RFA, the CWDB will fund new Accelerator projects that address gaps and increase efficiencies in:

- The service delivery pipeline of the workforce system
- The alignment of funding for the targeted populations

Applicants may address one or more of these gaps in their project; however, the goals for each should be clearly defined and measurable during the life of the project. These goals may include incremental measures or points of change that reflect process, output, or deliverable benchmarks.

In order to address these gaps, applicants are encouraged to take a research and development approach, borrow strategies from other industries or sectors, and/or prototype new models. Projects may choose to utilize:

- Tools, models, or resources that are already developed but not used in the public workforce system, with the targeted populations, or are not at scale.
- Strategies, resources, and lessons from other disciplines, applied to the workforce system and target population(s).
- Brand new ideas that have the opportunity to be game changers for the workforce system and target groups.

Projects may include design, development, testing, piloting, and/or implementation activities, to be determined by the scope and target of the project and the Project Team partners. All successful applicants will clearly articulate the innovation process, points of change, and prospects for implementation at scale. Applicants may propose projects that are integrated into existing programs or service delivery infrastructure; however, successful grants will show how their activities can be applied more broadly to create population, system, or regional impact. For those projects using Accelerator or other WIOA funds for direct service delivery, job-seeker clients must be enrolled in CalJOBS.

Accelerator 8.0 Technical Assistance and Support

Through this RFA, the CWDB will fund Technical Assistance and Support activities that aid all of the Accelerator 8.0 awardees and projects. The goal of these activities is to provide individual and group-based assistance to Accelerator 8.0 awardees in the design, development, and implementation of their projects, and to provide a forum for cross-project communication and learning. The activities can take place during Community of Practice meetings, as described below, or through other means of communication as identified by the Technical Assistance and Support Provider.

Technical Assistance and Support activities include but are not limited to:

- **Team Building:** Facilitation and/or guidance of strong Project Team engagement for Accelerator awardees.
- **Knowledge Sharing:** Facilitate in-person Community of Practice meetings and web-based communities to guide the Accelerator 8.0 awardees through the process of developing their projects and to encourage peer-to-peer engagement and learning. Coordinate training for awardees on topics such as design methods, innovation strategies, or other Accelerator-tailored subjects. Develop traditional or innovative methods of sharing promising practices with the workforce community including but not limited to webinars, papers, regional meetings, and learning circles.
- **Course Correction:** Identify when project goals, deliverables, and outcomes aren't being met and provide guidance to the Accelerator awardees in the examination alternative methods to accomplish their project goals.
- **Sustainability:** Provide guidance and assistance in developing sustainability plans to ensure that the Accelerator projects result in strategies that continue the work of the projects beyond the grant period.
- **Additional Activities:** As proposed by the Applicant.

E. Funding

Funding for this RFA is provided through the WIOA Governor's Discretionary funds. Funding is available for projects that address the needs of the targeted populations and project activities outlined in this solicitation.

Target Population

Accelerator 8.0 will target individuals who are **homeless and precariously housed** who may also be:

- Long-Term Unemployed
- Returning Veterans
- Individuals with Disabilities
- Low-Income Workers
- CalWORKs Participants
- Disconnected Youth
- Ex-Offenders
- Immigrant Job Seekers and their Families

Applicants may propose projects that address the people experiencing homelessness and be able to document benefits specific to this targeted population.

Bonus Points: Up to five points may be awarded to an application that describes new and innovative strategies in connecting with the local Continuum of Care. An additional five points may be awarded for including a team member who is part of the Continuum of Care.

Activities

Accelerator funds may be used for planning, design, development, piloting, and implementation activities. If services are provided directly to job-seeker customers during the grant period, those services may be paid with this grant funding, however, it is anticipated that the majority of services will be provided through other funding. Customers are not required to be co-enrolled under this grant. For the information on eligibility, please review the [EDD Eligibility Technical Assistance Guide](#) for adult and dislocated workers, and [WSD16-01 - WIOA Youth Program Requirements](#).

Allowable Use of Funds

The use of funds awarded in the RFA is governed by the WIOA and its associated federal regulations, state and federal directives, and the federal Office of Management and Budget (OMB) Guidance for Grants and Agreements ([Uniform Guidance for Federal Awards 2 CFR Part 200](#)). Please review [WSD16-16 - Allowable Costs and Prior Written Approval](#). Appendices A through E describe the general requirements pertaining to these funds. Funds awarded under this RFA

cannot be used to purchase real property or construct buildings. A maximum of 10% of the total project budget will be allowed for administrative costs. The definition of administrative costs is provided in Appendix B.

Grant Awards

The CWDB and EDD anticipate funding grants not to exceed \$150,000. The grant period will be 18 months in duration. Successful applicants will demonstrate a match of cash or in-kind support for their project activities as outlined below. Accelerator 8.0 Technical Assistance and Support applicants are not required to provide matching funds or in-kind support.

Note: The CWDB and EDD reserve the option to extend grant periods with proven justification. The CWDB also reserves the right to make additional awards by March 1, 2020 to applications not initially funded through this RFA, should additional funding become available.

Accelerator 8.0 Project Type	Grant Amount
New Accelerator Projects	• Up to \$150,000 (total grant award) • Requires 1:1 cash or in-kind match
Accelerator 8.0 Technical Assistance and Support	• Up to \$300,000 (total grant award) • No match required

F. Eligible Applicants

Accelerator 8.0 Project Type	Eligible Applicant(s)
New Accelerator Projects	Local Workforce Development Boards, labor organizations, K-12 education entities, Community Colleges, adult schools, county social services agencies, community-based organizations, and business related non-profit organizations, workforce intermediaries.
Accelerator 8.0 Technical Assistance and Support	The Accelerator 8.0 Technical Assistance and Support Applicants must meet the same eligible applicant criteria as described for “New Accelerator Projects”.

A for-profit private business or a for-profit consortium of businesses cannot be the lead applicant but can be a partner on the Project Team.

Communities of Practice

The CWDB is committed to implementing continuous improvement, innovation, and system change strategies. This RFA will develop a Community of Practice of awardees, staff, partners, and other key system stakeholders. Project Teams will access peer and expert technical assistance, share successful program models, and coordinate performance and evaluation activities through the Community of Practice. *Project Teams should budget for and plan to attend at least two in-person Community of Practice meetings throughout the grant period.*

G. Program Evaluation

The CWDB encourages Accelerator 8.0 applicants to assess the characteristics and potential outcomes of their application to identify the truly innovative aspects of the projects. These projects should allow the Project Team, stakeholders, partners, and service providers to identify and learn from new strategies, promising practices, and course corrections. Awardees will be required to submit reports on project progress and document outcomes, which will be made available to the CWDB, EDD, and other stakeholders.

Section 2 Significant Dates

Event	Date*
RFA Release	November 12, 2019
Application Workshop	November 19, 2019
Q&A	Accepted and posted weekly to the CWDB's website throughout the application period.
All Applications Due	December 23, 2019 (by 3:00 PM Pacific)
Award Announcement	February 2020
Grant Period	April 1, 2020 – September 30, 2021 <i>Technical Assistance thru March 2022</i>

**All dates after the final application submission deadline may be adjusted, without addendum to this RFA.*

Section 3 Application Submission Instructions

This RFA contains the requirements that applicants must meet in order to submit a responsive Application. The RFA provides information regarding the format in which applications must be submitted, the documents to be included, the requirements that must be met to be eligible for consideration, and the applicants' responsibilities.

Application Deadline

The deadline for applications is **December 23, 2019 at 3:00 PM Pacific Time.**

Late applications will not be accepted.

Application Delivery Method and Addresses

Applications must be submitted electronically to:

CWDBInfo@cwdb.ca.gov

All applications must be submitted in one .ZIP File containing all required forms* and using the following naming convention:

Accelerator8.0_ApplicantOrganization_ProjectName

*No PDFs except for cover page with original signature

Please use "WAF 8.0 Application" in the subject line.

Questions

Questions regarding the instructions for this RFA may be sent to:

CWDBInfo@cwdb.ca.gov

Please use "WAF 8.0 Question" in the subject line. Cumulative questions and answers will be posted to the CWDB's website under the Initiatives tab on a weekly throughout the grant period. The last day Q&A will be posted is December 20, 2019 at 2PM.

Section 4 Application Requirements, Award and Contracting Process

Required Application Content

All applications must adhere to the required format and, in order to be competitive, must include all of the requested information, completed forms, and attachments. **Applications that do not adhere to these requirements will be determined non-responsive and will not be considered for funding.**

All applications must adhere to the page limits indicated in the chart below, one-inch margins, single-spaced, in a font no less than 12 point. Forms and cover page are not included in the page limits.

Page Limits

Accelerator 8.0 Project Type	Narrative Page Limit
New Accelerator Projects	4
Accelerator 8.0 Technical Assistance and Support	4

All applicants must submit the required forms and attachments. These include:

Document Name/Description	Form Provided
Cover Page	YES
Project Matrix	YES
Exhibit D: Project Narrative	YES
Exhibit E: Funding Expenditure Plan	YES
Exhibit F: Budget Summary	YES
Exhibit F2: Budget Narrative	YES
Exhibit G: Supplemental Budget	YES
Exhibit I: Work Plan	YES
Exhibit J: Partner Roles & Responsibilities	YES

Application Narrative, Evaluation and Recommendation for Funding

The application narrative for each project should address each of the sections outlined in the Project Narrative Tables. All applications must include the required forms and cover page. The scoring value of each section of this RFA is included in the Project Application Tables. The ranked scores will serve as the primary basis for making recommendations for funding in conjunction with other factors such as geographic distribution of funds, uniqueness, and innovative aspects of the application. Only those applications deemed to be meritorious and in the best interests of the State will be recommended for funding.

New Accelerator 8.0 Project Narrative Table

Section	Description	Points
Project Narrative	▪ Describe the challenge and/or gap your project is designed to address, the opportunity for improvement or change, and how this project will uniquely address the “big idea” and “move the needle” on employment. ▪ Describe the innovation process and points of change, <i>how the project is unique</i>, the role of the Project Team, and how this will be documented. ▪ Provide an outline of the project, and the project objectives: strategies, outputs and outcomes (<i>what will the project do?</i>), performance measures (<i>how will success be measured?</i>), and timeline. Describe the opportunity for scaling, replication, or application of project successes and lessons. ▪ Complete and attach the Work Plan (Form I) ▪ Complete and attach the New Accelerator Project Matrix ▪ Complete and attach Partners Roles and Responsibilities (Form J) ▪ <i>Up to five bonus points may be awarded to an application that describes new and innovative strategies that include a Continuum of Care. Continuum of Care (CoC) - A local planning body – or regional planning body – that coordinates housing and services for families and individuals experiencing homelessness.</i>	45

Section	Description	Points
Project Team	▪ Identify the individuals and organizations representing each of the Project Team roles (Expert, Innovator, and Customer, Influencer) and their experience and successes in that capacity. ▪ Describe the function or activities each will provide in the project, including role and commitment to integration, sharing, and replication and/or scaling of successful outcomes. ▪ List any in-kind match provided by the Project Team members. ▪ <i>If the project is connected to a Continuum of Care, additional five bonus points may be awarded for identifying the individuals and what are their roles in the project.</i>	45
Budget	▪ Complete and attach the Project Budget (Forms E, F, F2, and G). Applicants must provide detailed budget information, including 1:1 cash or in-kind match.	10

Accelerator 8.0 Technical Assistance and Support Narrative Table

Section	Description	Points
Technical Assistance and Support Project Narrative	- Provide an overview of the activities for technical assistance, support and knowledge sharing the Accelerator 8.0 projects will receive. - Describe the methods that will be utilized for the facilitation of the Communities of Practice. - Describe how awardee activities will be documented and progress will be assessed. - Provide a format or example of how lessons and successes will be communicated to the CWDB and other stakeholders. - List the individuals and organizations providing technical assistance and support for the Accelerator 8.0 projects, and describe their capacity and experience. Complete and attach the Work Plan (Form I). <i>Five additional points may be granted to a TA team consisting of individual(s) who have expertise in working with the homeless population.</i>	90
Budget	Project Budget (Forms E, F, F2, and G). Applicants must provide detailed budget information. - No match required.	10

APPENDIX A

WIOA Allowable Activities

The Workforce Innovation and Opportunity Act (WIOA) permits three types of career services: basic career services, individualized career services, and follow-up services.

Basic Career Services:

1. Determinations of whether the individual is eligible to receive assistance from the adult, dislocated worker, or youth programs.
2. Outreach, intake, and orientation to information and other services available through the one-stop delivery system.
3. Initial assessment of skill levels including literacy, numeracy, and English language proficiency, as well as aptitudes, abilities (including skills gaps), and supportive service needs.
4. Job search and placement assistance, and, when needed by an individual, career counseling, including:
 - a. Information on in-demand industry sectors and occupations.
 - b. Information on nontraditional employment.
 - c. Appropriate recruitment and other business services on behalf of employers, including information and referrals to specialized business services other than those traditionally offered through the one-stop delivery system.
5. Provision of referrals to and coordination of activities with other programs and services including: programs and services within the one-stop delivery system and, when appropriate, other workforce development programs.
6. Provision of workforce and labor market employment statistics information, including the provision of accurate information relating to local, regional, and national labor market areas, including:
 - a. Job vacancy listings in labor market areas.
 - b. Information on job skills necessary to obtain the vacant jobs listed.
 - c. Information relating to local occupations in demand and the earnings, skill requirements, and opportunities for advancement for those jobs.
7. Provision of performance information and program cost information on eligible providers of training services by program and type of providers.

8. Provision of understandable and accurate information about how the Local Workforce Development Area is performing on local performance accountability measures, as well as any additional performance information relating to the area's one-stop delivery system.
9. Provision of understandable and accurate information relating to the availability of supportive services or assistance including: child care, child support, medical or child health assistance available through the State's Medicaid program and Children's Health Insurance Program, benefits under the CalFRESH Program (federally known as the Supplemental Nutrition Assistance Program), assistance through the earned income tax credit, and assistance under a State program for Temporary Assistance for Needy Families, and other supportive services and transportation provided through that program.
10. Provision of information and assistance regarding filing claims for unemployment insurance (UI), by which the America's Job Center of CaliforniaSM must provide "meaningful assistance" to individuals seeking assistance in filing a UI claim. The term "meaningful assistance" means:
 - a. Providing assistance on-site using staff who are well-trained in UI claim filing and the rights and responsibilities of claimants; or
 - b. Providing assistance by phone or via other technology, as long as the assistance is provided by trained and available staff and within a reasonable time.
 - c. Assistance in establishing eligibility for programs of financial aid assistance for training and education programs not provided under WIOA.

Individualized Career Services

1. Comprehensive and specialized assessments of the skill levels and service needs of adults and dislocated workers, which may include:
 - a. Diagnostic testing and use of other assessment tools.
 - b. In-depth interviewing and evaluation to identify employment barriers and appropriate employment goals.
2. Development of an individual employment plan, to identify the employment goals, appropriate achievement objectives, and appropriate combination of services for the participant to achieve their employment goals, including the list of, and information about, the eligible training providers.
3. Group counseling.
4. Individual counseling.
5. Career planning.
6. Short-term pre-vocational services including development of learning skills, communication skills, interviewing skills, punctuality, personal maintenance skills, and professional conduct services to prepare individuals for unsubsidized employment or training.

7. Internships and work experiences that are linked to careers.
8. Workforce preparation activities.
9. Financial literacy services.
10. Out-of-area job search assistance and relocation assistance.
11. English language acquisition and integrated education and training programs.

Follow-up Services

Follow-up services, such as counseling regarding the workplace, are provided for participants in adult or dislocated worker workforce investment activities who are placed in unsubsidized employment, for up to 12 months after the first day of employment.

Each application should include follow-up services for participants after they are placed in unsubsidized employment and after they have exited from the project. The follow-up is intended to support the client in retaining employment and continuing to improve their employment success after exit. The final follow-up design will be negotiated with each successful applicant during contract negotiations based on the length of the contract and the funding available to the applicant. While follow-up services must be made available, not all participants who are registered and placed into unsubsidized employment will need or want such services.

APPENDIX B

Administrative Costs

Under the Workforce Innovation and Opportunity Act (WIOA), there is an administrative cost limit of ten percent. The following WIOA Title I functions and activities constitute the costs of administration subject to the administrative cost limitation:

- a. The costs of administration are expenditures incurred by direct grant recipients, as well as local grant recipients, local grant subrecipients, local fiscal agents, and which are not related to the direct provision of WIOA services, including services to participants and employers. These costs can be both personnel and non-personnel and both direct and indirect.
- b. The costs of administration are the costs associated with performing the following functions:
 - (1) Performing the following overall general administrative functions and coordination of those functions under WIOA Title I:
 - i. Accounting, budgeting, financial and cash management functions
 - ii. Procurement and purchasing functions
 - iii. Property management functions
 - iv. Personnel management functions
 - v. Payroll functions
 - vi. Coordinating the resolution of findings arising from audits, reviews, investigations and incident reports
 - vii. Audit functions;
 - viii. General legal services functions;
 - ix. Developing systems and procedures, including information systems, required for these administrative functions; and
 - x. Fiscal agent responsibilities
 - (2) Performing oversight and monitoring responsibilities related to WIOA administrative functions.
 - (3) Costs of goods and services required for administrative functions of the program, including goods and services such as rental or purchase of equipment, utilities, office supplies, postage, and rental and maintenance of office space.

- (4) Travel costs incurred for official business in carrying out administrative activities or the overall management of the WIOA system.
 - (5) Costs of information systems related to administrative functions (for example, personnel, procurement, purchasing, property management, accounting and payroll systems) including the purchase, systems development and operating costs of such systems.
- c. (1) Awards to subrecipients or contractors that are solely for the performance of administrative functions are classified as administrative costs.
- (2) Personnel and related nonpersonnel costs of staff that perform both administrative functions specified in paragraph (b) of this section and programmatic services or activities must be allocated as administrative or program costs to the benefitting cost objectives/categories based on documented distributions of actual time worked or other equitable cost allocation methods.
 - (3) Specific costs charged to an overhead or indirect cost pool that can be identified directly as a program cost are to be charged as a program cost. Documentation of such charges must be maintained.
 - (4) Except as provided at paragraph (c)(1) of this section, all costs incurred for functions and activities of subrecipients and contractors are program costs.
 - (5) Continuous improvement activities are charged to administration or program category based on the purpose or nature of the activity to be improved. Documentation of such charges must be maintained.
 - (6) Costs of the following information systems including the purchase, systems development, and operational costs (e.g., data entry) are charged to the program category:
 - i. Tracking or monitoring of participant and performance information.
 - ii. Employment statistics information, including job listing information, job skills information, and demand occupation information.
 - iii. Performance and program cost information on eligible providers of training services, youth activities, and appropriate education activities.
 - iv. Local Workforce Development Area performance information.
 - v. Information relating to supportive services and unemployment insurance claims for program participants.
- d. Where possible, entities identified in item (a) must make efforts to streamline the services in paragraphs (b)(1) through (5) of this section to reduce administrative costs by minimizing duplication and effectively using information technology to improve services.

APPENDIX C

Allowable Costs and Cost Items Matrix

An entity that receives funds under Title I of the Workforce Innovation and Opportunity Act (WIOA) is required to comply with the Office of Management and Budget Uniform Administrative Requirements, Cost Principles, and Audit Requirements Final Rule (Uniform Guidance) ([2 CFR Part 200](#)) and Department of Labor (DOL) exceptions ([2 CFR Part 2900](#)). In general, to be an allowable charge under WIOA, a cost must meet the following criteria:

- a. Be necessary and reasonable for the performance of the award.
- b. Be allocable to the award.
- c. Conform to any limitations or exclusions set forth in the award.
- d. Be consistent with policies and procedures that apply uniformly to both federally-financed and other activities of the non-federal entity.
- e. Be accorded consistent treatment.
- f. Be determined in accordance with generally accepted accounting principles.
- g. Not be used to meet cost sharing or matching requirements of any other federally-financed program (without prior approval from the State).
- h. Be adequately documented.

Below is a high level cost items matrix with six columns. The first four columns identify cost items and various entity types. The remaining two columns are reserved for the specific Uniform Guidance sections and DOL exceptions (if applicable). It should be noted that the matrix is intended to be used as an initial tool or quick reference guide, rather than a final authority for making a determination of whether or not a cost would be considered allowable.

The legend key below along with the definitions is intended to help the user understand whether a cost item is allowable or not.

Legend Key	Legend Key Definition
A	Allowable
AP	Allowable with Prior Approval
AC	Allowable with Conditions
U	Unallowable

Legend Key	Legend Key Definition
NS	Not Specified in the Uniform Guidance

If a cost item is denoted with two or more legend keys, users should delve further into the various information sources as they may provide the additional clarity that is needed. If this effort does not provide the necessary information, then the project manager or Regional Advisor should be contacted. The “NS” legend key means that information may not be readily available. In this event, other information sources should be sought out before attempting to contact the project manager or Regional Advisor.

The “AP” legend key means that, in some instances, prior written approval will be required. In this event, the user should adhere to the Uniform Guidance Section 200.407, DOL exceptions Section 2900.16, and contact their project manager or Regional Advisor.

Cost Items Matrix

#	Cost Item	Educational Institutions	Non-Profit Organizations	State, Local and Indian Tribal Governments	Uniform Guidance Section	DOL Exception Section
1	Advertising and public relations	A/U	A/U	A/U	200.421	N/A
2	Advisory councils	AC/U	AC/U	AC/U	200.422	N/A
3	Alcoholic beverages	U	U	U	200.423	N/A
4	Alumni/ae activities	U	NS	NS	200.424	N/A
5	Audit services	AC/U	AC/U	AC/U	200.425	N/A
6	Bad debts	U	U	U	200.426	N/A
7	Bonding costs	A	A	A	200.427	N/A
8	Collection of improper payments	A	A	A	200.428	N/A

#	Cost Item	Educational Institutions	Non-Profit Organizations	State, Local and Indian Tribal Governments	Uniform Guidance Section	DOL Exception Section
9	Commencement and convocation costs	AC/U	NS	NS	200.429	N/A
10	Compensation – personal services	A/U	A/U	A/U	200.430	N/A
11	Compensation – fringe benefits	A /U	A /U	A /U	200.431	N/A
12	Conferences	A	A	A	200.432	N/A
13	Contingency provisions	AC/U	AC/U	AC/U	200.433	2900.18
14	Contributions and donations	U	U	U	200.434	N/A
15	Defense and prosecution of criminal and civil proceedings, claims, appeals, and patent infringement	AC/U	AC/U	AC/U	200.435	N/A
16	Depreciation	AC	AC	AC	200.436	N/A
17	Employee health and welfare costs	A	A	A	200.437	N/A
18	Entertainment costs	U/AP	U/AP	U/AP	200.438	N/A
19	Equipment and other capital expenditures	AP/U	AP/U	AP/U	200.439	N/A

#	Cost Item	Educational Institutions	Non-Profit Organizations	State, Local and Indian Tribal Governments	Uniform Guidance Section	DOL Exception Section
20	Exchange rates	AP	AP	AP	200.440	N/A
21	Fines, penalties, damages and other settlements	U/AP	U/AP	U/AP	200.441	N/A
22	Fund raising and investment management costs	U/AP/A	U/AP/A	U/AP/A	200.442	N/A
23	Gains and losses on disposition of depreciable assets	AC	AC	AC	200.443	N/A
24	General cost of government	NS	NS	U/A	200.444	N/A
25	Goods or services for personal use	U/AP	U/AP	U/AP	200.445	N/A
26	Idle facilities and idle capacity	AC/U	AC/U	AC/U	200.446	N/A
27	Insurance and indemnification	AC/U	AC/U	AC/U	200.447	N/A
28	Intellectual property	A/U	A/U	A/U	200.448	N/A
29	Interest	AC/U	AC/U	AC/U	200.449	N/A
30	Lobbying	U	U	U	200.450	N/A
31	Losses on other awards or contracts	U	U	U	200.451	N/A

#	Cost Item	Educational Institutions	Non-Profit Organizations	State, Local and Indian Tribal Governments	Uniform Guidance Section	DOL Exception Section
32	Maintenance and repair costs	A	A	A	200.452	N/A
33	Material and supplies costs, including costs of computing devices	A	A	A	200.453	N/A
34	Memberships, subscriptions, and professional activity costs	A/U	A/U	A/U	200.454	N/A
35	Organization costs	U/AP	U/AP	U/AP	200.455	N/A
36	Participant support costs	AP	AP	AP	200.456	N/A
37	Plant and security costs	A	A	A	200.457	N/A
38	Pre-award costs	AP	AP	AP	200.458	N/A
39	Professional services costs	A	A	A	200.459	N/A
40	Application costs	A	A	A	200.460	N/A
41	Publication and printing costs	A	A	A	200.461	N/A
42	Rearrangement and reconversion costs	A/AP	A/AP	A/AP	200.462	N/A
43	Recruiting costs	A/U	A/U	A/U	200.463	N/A

#	Cost Item	Educational Institutions	Non-Profit Organizations	State, Local and Indian Tribal Governments	Uniform Guidance Section	DOL Exception Section
44	Relocations costs of employees	AC/U	AC/U	AC/U	200.464	N/A
45	Rental costs of real property and equipment	AC/U	AC/U	AC/U	200.465	N/A
46	Scholarships and student aid costs	AC	NS	NS	200.466	N/A
47	Selling and marketing	U/AP	U/AP	U/AP	200.467	N/A
48	Specialized service facilities	AC	AC	AC	200.468	N/A
49	Student activity costs	U/AP	U/AP	U/AP	200.469	2900.19
50	Taxes	AC	AC	AC	200.470	N/A
51	Termination costs	AC/U	AC/U	AC/U	200.471	N/A
52	Training and education costs	A	A	A	200.472	N/A
53	Transportation costs	A	A	A	200.473	N/A
54	Travel costs	AC	AC	AP	200.474	N/A
55	Trustees	A	A	NS	200.475	N/A

APPENDIX D

Administrative Requirements

Awardees must adhere to the WIOA Title I requirements, the Office of Management and Budget's (OMB) Title 2 Code of Federal Regulations (CFR) Part 200: Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards; Final Rule [Uniform Guidance](#) and OMB's Title 2 CFR Part 2900 (DOL Exceptions).

A. Monitoring and Audits

Awardees will be monitored and/or audited by the State, in accordance with existing policies, procedures, and requirements governing the use of WIOA funds. Awardees are expected to be responsive to all reviewers' requests, provide reasonable and timely access to records and staff, facilitate access to subcontractors, and communicate with reviewers in a timely and accurate manner.

B. Record Retention

Awardees will be required to maintain project and fiscal records sufficient to allow federal, State, and local reviewers to evaluate the project's effectiveness and proper use of funds. The record retention system must include both original and summary (e.g., computer generated) data sources. Awardees will retain all records pertinent to this contract for a period of three years from the date of final payment on this contract [Uniform Guidance](#).

C. Reporting

Awardees must have the capability to report expenditures, participant, and outcome data to the State, in a manner that is timely, thorough, and accurate. Expenditures must be reported monthly through the State's required reporting system: (CalJOBSSM). Please review [WSD16-13](#) - Monthly and Quarterly Financial Reporting Requirements. The State will provide CalJOBSSM training upon request. See Appendix E for the State Reporting System Hardware and Software Requirements.

Awardees will be required to submit monthly financial reports by the 20th of every month and program narrative reports monthly for the first quarter and then quarterly thereafter. Upon closeout of the project, a "Final Report" will be required. The Reporting templates will be provided to awardees by the EDD project manager and CWDB staff.

APPENDIX E

State Reporting System Hardware and Software Requirements

VOS v16.x

Workstation Requirements

System	Hardware Required	Software Required	Connectivity
Client Workstation	Processor: PIII or higher Memory: 2 GB of RAM or higher Display: Super VGA (800 X 600) or higher-resolution video adapter and monitor	Operating System: Microsoft Windows 7 Macintosh OS X v10. 4.8 (Panther) or higher 3rd-Party Software (described after table): Meadco ScriptX ActiveX 7.4/ Object¹/ Microsoft Silverlight 3² DynamSoft HTML5 Document Scanning	Minimum: Dedicated broadband or high speed access, 380k or higher
Staff/ Administrator Workstation	Processor: PIII or higher Memory: 2GB of RAM or higher Display: Super VGA (800 X 600) or higher-resolution video adapter and monitor	Operating System: Microsoft Windows 7 Macintosh OS X v10. 4.8 (Panther) or higher. JAWS for Windows software for visually impaired access (optional) 3rd-Party Software (described after table): Meadco ScriptX ActiveX 7.4/ Object Microsoft Silverlight 3 DynamSoft HTML5	Minimum: Dedicated broadband or high speed access, 380Kbps or higher

System	Hardware Required	Software Required	Connectivity
		Document Scanning	

Supported Browsers:

For best results, use a current version of one of the following supported browsers:

- 
[Microsoft Internet Explorer 11 or higher | Download Latest Version](#)
- 
[Mozilla Firefox 30 or higher | Download Latest Version](#)
- 
[Apple Safari 5 or higher | Download Latest Version](#)
- 
[Google Chrome 36 or higher | Download Latest Version](#)
- 
[Opera 22 or higher | Download Latest Version](#)

Client Workstations (Third-Party Software)

As indicated in the preceding table, certain freely-available third-party software is required on client workstations to maximize all of the features in the Virtual OneStop suite.

Name	Version	Version	Installation/Download
VOS	v14.0	v15.3	-
Adobe Acrobat Reader	v8.0+	v8.0+	Get Adobe Reader
Adobe Flash	v11+	v11+	-
Meadco ScriptX	v7.4+	v7.4+	Meadco ScriptX
Microsoft RSClientPrint for SSRS reports	-	-	Detailed instructions for installing the 2012 MS RSClientPrint control can be copied from the following site: MS RS Client Print for SSRS Reports

Name	Version	Version	Installation/Download
			Downloading and installing the ActiveX control RSClientPrint.cab requires administrator permissions on the client machine. A user with permissions would opt to install when prompted by their browser to download the Active X control.
DynamSoft HTML5 Document Scanning	-	-	<u>DyamSoft</u> Download DynamicWebTWAINHTML5Edition.exe

Meadco ScriptX 7.4: ScriptX provides for the closely controlled printing of HTML- and XML-based documents. It is a client-side ActiveX object used throughout Virtual OneStop to ensure the consistent formatting and appearance of printed output from any local or networked printer, regardless of the printing attributes already set in that computer's browser. It temporarily controls printer settings such as margin sizes, header and footer information, page numbering, and whether to print in Landscape or Portrait mode. The control is in place at the time of printing a browser window or framed content; all settings are automatically restored to default settings and no permanent changes are saved. ScriptX v7.5 or later is required when working with Internet Explorer 8 on Windows XP, Windows Vista, and Windows 7.

Adobe Acrobat Reader 11: Certain documents (such as User Guides and Quick Reference Cards) are available to our customers on our external OPC website as Adobe Acrobat files. They are also frequently attached as some of the resources that are available on the Staff Online Resources page in Virtual LMI. These files can be read with Adobe Acrobat Reader 7.0 or higher; however, it is recommended that this recent version of Adobe Acrobat Reader be installed. Acrobat Reader is free browser software.

Adobe Flash 11: The Training/Learning Center Videos for Virtual OneStop can be watched with Adobe Flash 9 or later, although we recommend the current version 11. Adobe Flash is free browser software. The only limitations may be with client firewalls and security obstructions that may keep the videos from functioning correctly.

RSClientPrint is a Microsoft ActiveX control that enables client-side printing of Microsoft SQL Server Reporting Services reports. The ActiveX control displays a custom print dialog box that shares common features with other print dialog boxes. The client-side print dialog box includes a printer list for selection, print preview option, page margin settings, orientation, etc.

Downloading and installing the ActiveX control RSClientPrint.cab requires administrator permissions on the client machine.

VOS uses CKEditor version 4.3.1

The version 14.0 Virtual One Stop (VOS) is currently using version 4.3.1 of CKEditor. CKEditor is used within the VOS system to allow you to use common word processing features in the system with such things as job descriptions, resumes and cover letters.

CKEditor supports all popular browsers including Chrome, Firefox, Internet Explorer, Opera and Safari. However, Internet Explorer 7 (or lower) and Firefox 3.6 are no longer supported (CKEditor 4.1.3 was the last version to support Internet Explorer 7 and Firefox 3.6).

It should also be noted that while the latest version of Safari is actively supported, earlier versions may have compatibility issues.

If you are using these unsupported browsers versions, your browser should be updated to avoid compatibility issues.

KINGS & TULARE COUNTIES 2019 POINT IN TIME COUNT

June 2019



Photo: Joshua Yeager, Visalia Times Delta

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ACKNOWLEDGEMENTS

Considerable efforts and talents of many individuals helped to ensure the success of the Point in Time count in Kings and Tulare Counties. The Kings/Tulare Homeless Alliance would like to thank the U.S. Department of Housing and Urban Development and the cities of Hanford, Porterville, Tulare and Visalia who contributed funding for this project as well as all of the volunteers who administered the surveys, the service providers who supported this effort, and the survey respondents who shared their personal stories with us.



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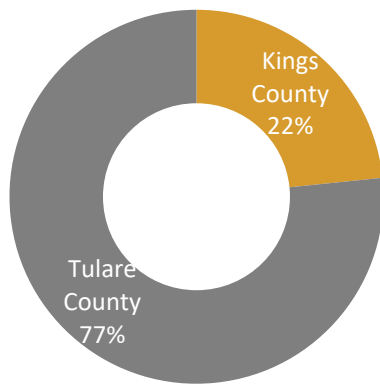
Summary

Each year, the Kings/Tulare Homeless Alliance (Alliance) conducts a Point in Time (PIT) count of the number of people experiencing homelessness within Kings and Tulare Counties. Information gathered through the PIT survey is used by the Alliance to better understand the issues associated with homelessness, including causes of homelessness, service needs of the homeless, the region's unmet housing needs, and trends over time of homelessness in the region.

The 2019 PIT was held on the night of January 23, 2019. This one-day PIT survey provides a snapshot of the adults, children and unaccompanied youth living in Kings and Tulare Counties, who meet HUD's definition of homeless. It is important to note that the results of the count are influenced by a variety of factors such as weather, number of volunteers canvassing and the ability to locate and engage with people experiencing homelessness on the night of the count.

Key Findings

1,069
People
Experiencing
Homelessness



From 2018 to 2019



From 2009 to 2019

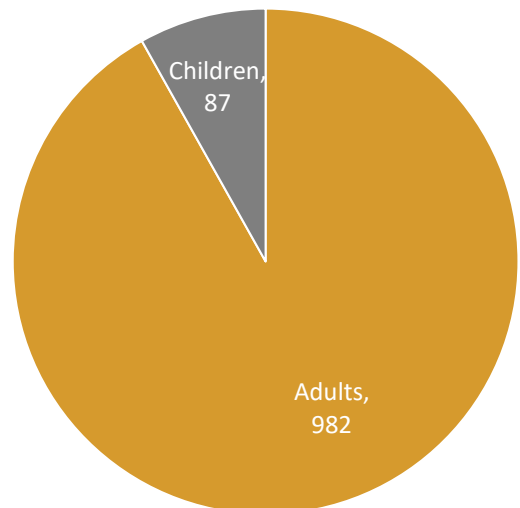
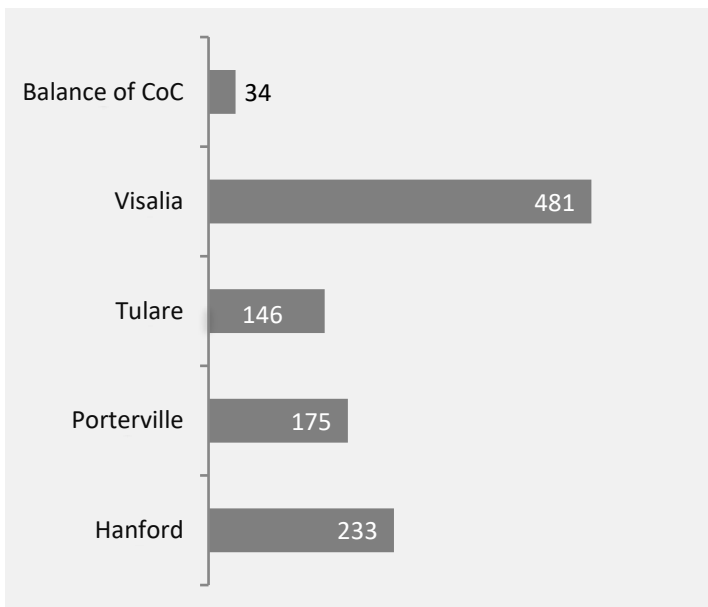


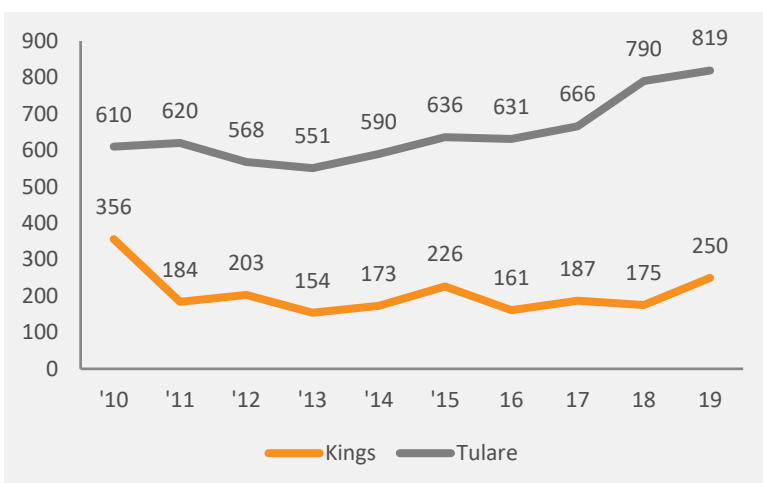
TABLE 1. COUNT OF HOMELESS PERSONS BY COUNTY

County	Count	Percentage
Kings	250	23%
Tulare	819	77%
Total	1,069	100%

FIGURE 1. HOMELESS TREND 2010-2019



FIGURE 2. HOMELESS TREND BY COUNTY 2010-2019



Trends

Homelessness increased by 11% over the prior year (1,069 in 2019 vs. 965 in 2018).

Since its low point in 2013, homelessness has increased 52% (1069 in 2019 vs. 705 in 2013) in the bi-county region.

Homelessness in **Kings County now represents 23% of the total bi-county homeless population**. In 2018, only 18% of those experiencing homelessness resided in Kings County.

The number of people experiencing **homelessness in Kings County increased by 43% since 2018** (250 in 2019 vs. 175 in 2018).

Tulare County has experienced a sharp increase in homelessness since 2017 (23%).

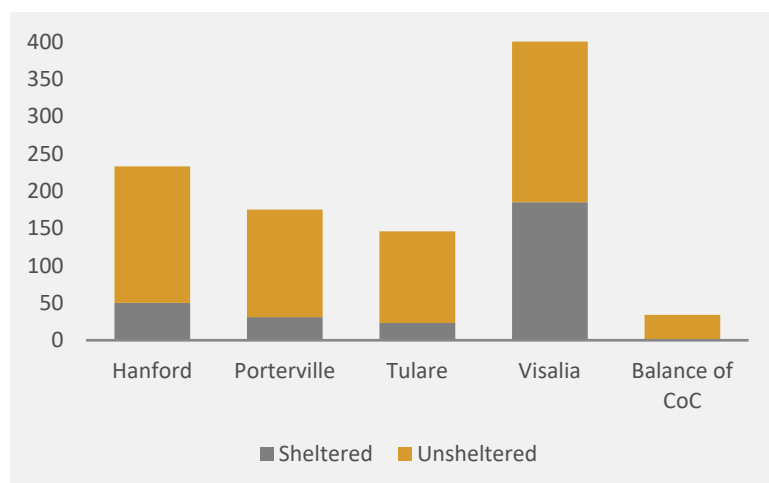
TABLE 2. COUNTS OF SHELTERED AND UNSHELTERED PERSONS

	Sheltered		Unsheltered	
	Count	Percentage	Count	Percentage
Adults	220	21%	762	71%
Children	69	6%	18	2%
Unknown	0	0%	0	0%
Total	289	27%	780	73%

TABLE 3. HOMELESS BY CITY 2018-2019

City	2018	2019	Actual Change	Percent Change
Hanford	168	233	65	39%
Porterville	195	175	-20	-10%
Tulare	115	146	31	27%
Visalia	462	481	19	4%
Balance of CoC	25	34	9	36%
Total	965	1069	104	11%

FIGURE 3. HOUSING STATUS BY CITY



Where People Slept

Unsheltered

People with a primary nighttime residence that is a place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground.

Sheltered

People sleeping in a shelter designated to provide temporary housing to homeless persons. This includes emergency shelters and transitional housing programs.

Eight out of every ten people experiencing homelessness in Kings County were unsheltered. In Tulare County, seven out of every ten people are unsheltered.

Introduction

The PIT is a count of sheltered and unsheltered homeless persons on a single night in January. The U.S. Department of Housing and Urban Development (HUD) requires that a PIT count is conducted by every community receiving McKinney-Vento funding for homeless services. Annual counts include only those who meet HUD's definition of homelessness which include only those who are sleeping in emergency shelters, transitional housing, safe havens or unsheltered situations on the night of the PIT count.

PIT Counts provide valuable information regarding the current state of homelessness in our community and nationally. The PIT also provides information on the extent to which homeless persons live with disabling conditions or belong to other subpopulations.

The findings in this report are estimates of how many people are homeless on a given night throughout Kings and Tulare Counties. The PIT Count in Kings and Tulare Counties identified 1,069 people experiencing homelessness on the night of January 23, 2019.

Data for the 2019 report were collected in the following three categories, as required by HUD:

1. Persons in households with at least one adult and one child.

This category includes households with one adult and at least one child under age 18.

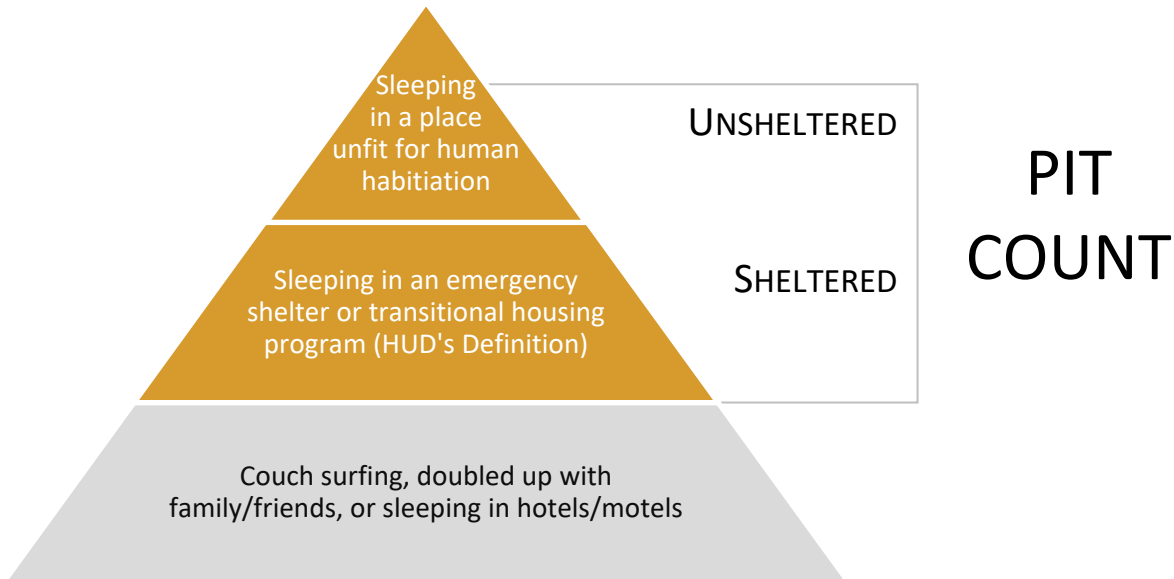
2. Persons in households without children.

This category includes single adults, adult couples with no children, and groups of adults (including adult parents with their adult children).

3. Persons in households with only children.

This category includes persons under age 18, including children in one-child households, adolescent parents (under age 18) and their children, adolescent siblings, or other household configurations composed only of children.

Similar to past enumerations, the 2019 PIT count does not include persons who were couch surfing, precariously housed, or "doubled up". Per the HUD definition of homelessness, persons who reported spending the night in a house or apartment, a permanent housing program, medical institution, or jail, were defined as housed.



The data provided by the PIT survey is not an absolute measure of the extent of homelessness in Kings and Tulare Counties. Rather, it provides a representative sample and trends of homeless persons in the region. This enables the Alliance and other planning bodies to tailor the activities and calculate the unmet needs of people experiencing homelessness or at risk of becoming homeless.

The information provided by the PIT not only increases our understanding of the homelessness situation, but is also a tool to monitor progress and create achievable goals in our work to end homelessness, including:

- Assist local planning efforts by identifying unmet needs;
- Approximate the size of our homeless population and its characteristics;
- Increase awareness about homelessness issues,
- Provide an avenue to identify shifting needs and prioritize resources accordingly;
- Create targeted intervention for homeless sub-populations;
- Outline main community goals for the upcoming year;
- Define benchmarks for tracking and measuring progress on the reduction of homelessness; and
- Identify strategies that provide positive outcomes to decrease the incidence of homelessness.

The annual PIT survey count requires a significant amount of coordination from volunteers, agencies and the community at large. As such, the Alliance would like to extend gratitude to the survey team leaders, volunteers, sponsors, agencies, and survey participants that helped make the count a success.

Data Collection Methodology

This study aims to gain an understanding of the number and trends of adults, children and unaccompanied youth living in Kings and Tulare Counties who meet HUD's definition of homeless. The PIT Count uses the HUD definition of homelessness in Federal regulation 24 CFR §578.3. Data are collected at both the individual and household level by utilizing two methods: the questionnaire and the HMIS (Homeless Management Information System) Database.

The Kings/Tulare PIT Count uses a census methodology, in which all homeless persons are counted throughout the bi-county region. This counting approach provides a direct and complete count of all people and their characteristics.

Questionnaire

Basic demographic and socio-economic information of individuals and households who are living in uninhabitable locations and of persons residing in shelters that do not actively enter information into HMIS was collected through administering a questionnaire (Appendix B). The survey instrument captured demographic information such as age, income, relationship to head of household and place of habitation, along with duration of homelessness, and reason for current episode of homelessness.

HMIS Database

The sheltered portion of the count is extracted from data in the region's Homeless Management Information System (HMIS). HMIS includes data on all persons who occupied an emergency voucher, shelter or transitional housing bed on the night of the count. This information is available from emergency shelters and transitional housing programs that actively enter client level data into HMIS. This includes all the same demographic and socio-economic data fields captured by the questionnaire.

As of January 23, 2019 there were 40 programs in Kings and Tulare counties that actively enter data into HMIS. This represents 98% of the programs providing housing to the homeless population within the bi-county region.

Surveying

The PIT Count collected information on where homeless people slept on the night of January 23, 2019. It was held in conjunction with Project Homeless Connect (PHC) events held in Hanford, Porterville, Tulare and Visalia on January 24-25, 2019. As in prior years, combining the PHC and PIT events have led to a tremendous success in improved data quality and coverage.

In order to successfully complete the count, volunteers engaged in intake and assessment through PHC, street canvassing, and meal site counts, while the HMIS method was implemented through residential emergency and transitional housing programs that actively enter data into the database.

Service Count: For the 2019 PIT, the Alliance contracted with Simtech Solutions for the Counting US mobile app. Counting Us replaced paper surveys for the majority of street outreach. Counting Us was also used in lieu of HMIS at the PHC events. We did experience technical difficulties in using the web-based app in areas that had unreliable internet connections. In these instances, a paper survey was used to conduct the interview. All intake volunteers were required to attend a specialized training session prior to participating in the count.

Street Canvassing: The questionnaire took approximately 15 minutes to complete and was conducted in either English or Spanish. Teams of volunteers were sent out into the community to pre-assigned locations. In preparation to administer the questionnaire, a list of locations throughout the community where homeless persons congregate was created. The PIT committee mapped census areas based on cities and unincorporated areas of Kings and Tulare counties, highlighting “hot spots” (i.e. parks, soup kitchen, recycling centers, the river) within each region where the homeless are known to congregate.

Team leaders with experience in homeless census tracking were assigned to individual mapped regions. They were responsible for recruiting volunteers for their respective PIT team and were strongly encouraged to include homeless, formerly homeless and bilingual volunteers. All team leaders and volunteers were required to attend a mandatory training in preparation for the survey. When possible, canvass teams were partnered with service providers in order to disseminate information about existing programs and services at the same time.

Meal Site Count: Volunteers administered questionnaires at sites where free meals are served to the public. The meal site count is focused on identifying and interviewing people who are homeless, but did not utilize a shelter on the night of January 23, 2019.

Residential Surveys: Residential surveys utilized both research methods. For the emergency and transitional shelter programs that actively enter client information into HMIS, the database administrator extracted the necessary data fields from the system to provide reliable, comparable data for the PIT. Shelter programs who do not participate in HMIS were visited in order to capture PIT information on their clients residing in their program the night of the PIT count.

Limitations of the Study

While the PIT count provides valuable information about homelessness in our community, it has some limitations that are important to keep in mind:

Variations in site participation: The PIT count relies heavily on the participation of social service organizations, many of whom are stretched thin and have limited staff capacity. While every effort is made to ensure that all relevant organizations participate, there is inevitably some variation in the level and rate of participation of sites/ service providers from year to year.

Refusals to participate: Some respondents refuse to participate in the count because they want to preserve their privacy, do not trust service providers, or do not consider themselves homeless.

Difficulty finding people: It is widely acknowledged in all the research on homelessness that surveys undercount homeless populations. It is easy to “miss” homeless individuals and families -- they might not receive services at the agencies where homeless persons were counted on the night of the PIT Count, or if they do frequent a particular agency, they might not be there during the count. Youth on their own, recently homeless individuals and families who are doubled up with friends and relatives are often underrepresented among those who access homeless services.¹

Unsheltered homeless people are particularly difficult to count. By definition, they are living on the street, in automobiles and other kinds of uninhabitable, temporary housing situations that limit the opportunity to complete the survey.² People enter and leave homelessness frequently and may become homeless shortly after the PIT Count. Furthermore, some individuals and families experiencing homelessness avoid accessing available services and try to hide from view. Even those who are not hiding are often difficult to locate. During the day, homeless camps are typically vacant and there is only a narrow window of time when campers can be located and questionnaires completed for the count.

Unaccompanied youth and children: As in years past, the Alliance experienced difficulty identifying homeless youth because they are not accessing services or frequenting typical homeless “hot spots”; do not appear homeless to enumerators; are more mobile throughout the day; and are more intermittently homeless.

Summary of Limitations

- Variations in agency participation
- Count is a one-night estimate
- Client trust issues/refusal to participate
- Self-reported data may have reliability issues
- Unable to find people experiencing homelessness

¹ For example, “Number of Homeless Ohioans,” Coalition on Homelessness and Housing in Ohio, 8/27/02; “Report on Homelessness in North Dakota, March 2005” (p. 15); S.J. Farrell and E.D. Reissing, “Picking Up the Challenge: Developing a Methodology to Enumerate and Assess the Needs of the Street Homeless Population, Evaluation Review, Vol. 28, No. 2, April 2004, pp. 144-155.

² Ibid.

As explained by the United States Inter-Agency Council on Homelessness, “Due to barriers that exist for young people in accessing adult-only shelters and their lack of connection to most social services, many if not most youth experiencing homelessness go uncounted” (U.S. Interagency Council on Homelessness, 2012a).

Self-reported data: Self-reported data should not be viewed as an exact number. Individuals choose whether or not to answer these highly personal questions or to do so truthfully. Therefore, the numbers provided in this report are only reflective of those who chose to answer these questions.

Validity and Reliability

Validity and reliability of the quantitative methodology was endorsed throughout the process. The volunteers who conducted the questionnaire were required to complete a mandatory training and report to their experienced team lead. In order to avoid duplication, volunteers asked each person if they had already completed an interview. Furthermore, the survey instrument collected personal identifying information that was used for de-duplication purposes.

The database administrator ran multiple data quality tests to ensure the accuracy and completeness of the subpopulation data entered into HMIS and to ensure data quality of all completed questionnaires.



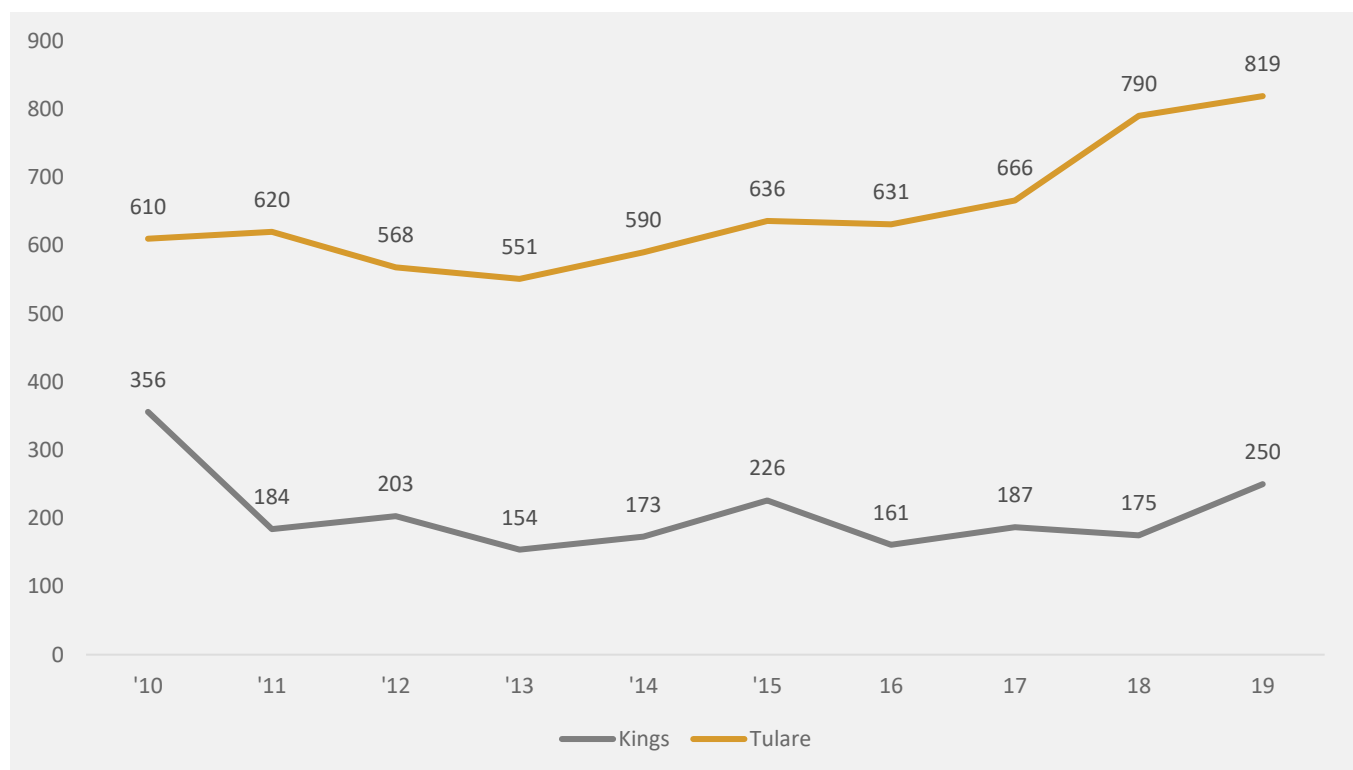
Photo: Porterville Unified School District, Granite Hills High School Students

Survey Findings

The 2019 PIT Count collected data on individuals and families experiencing homelessness on the night of Wednesday, January 23, 2019 in Kings and Tulare Counties. The Count identified 780 people who were sleeping in unsheltered situations and 289 people that were sleeping in an emergency shelter or transitional housing. In all, 1,069 people met HUD's definition of homelessness on the night of the count.

Kings County experienced a sharp increase over the 2018 count and now represents 23% of people experiencing homelessness in the bi-county region. Since a low in 2013, the bi-county region has experienced a 52% increase in people experiencing homelessness (1,069 in 2019 vs. 705 in 2013).

FIGURE 1. HOMELESSNESS TREND BY COUNTY 2010-2019



According to the HUD's 2018 Annual Homeless Assessment Report, there were 552,830 people experiencing homelessness in the United States. This figure represents .18% of the nation's total population. Figure 1 highlights the number of people experiencing homelessness counted during the PIT as a percentage of its total population in the bi-county region. Hanford (.43%) and Visalia (.39%) exceed both the state and national averages of .35% and .18%, respectively. Both Porterville (.32%) and Tulare (.25%) exceed the national average (.18%), but are slightly below the state average (.35%).

TABLE 1. COUNT OF HOMELESS PERSONS BY COUNTY

County	Count	Percentage
Kings	250	23%
Tulare	819	77%
Total	1,069	100%

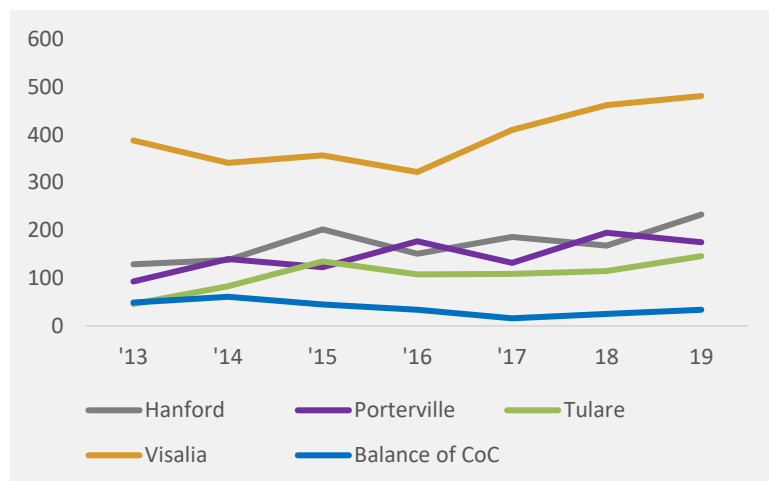
TABLE 2. COUNT OF HOMELESS PERSONS BY CITY

City	Count	Percentage of Region
Hanford	233	17%
Porterville	175	20%
Tulare	146	12%
Visalia	481	48%
Balance of CoC	34	3%
Total	1,069	100%

TABLE 3. HOMELESS BY CITY 2018-2019

City	2018	2019	Actual Change	Percent Change
Hanford	168	233	65	39%
Porterville	195	175	-20	-10%
Tulare	115	146	31	27%
Visalia	462	481	19	4%
Balance of CoC	25	34	9	36%
Total	965	1,069	104	11%

FIGURE 2. HOMELESSNESS BY CITY 2013-2019



Geographic Analysis

Three out of every four people experiencing homelessness in the bi-county region live in Tulare County.

Since 2013, Hanford, Porterville and Tulare have experienced a dramatic increase in homelessness (81%, 88% and 217% respectively).

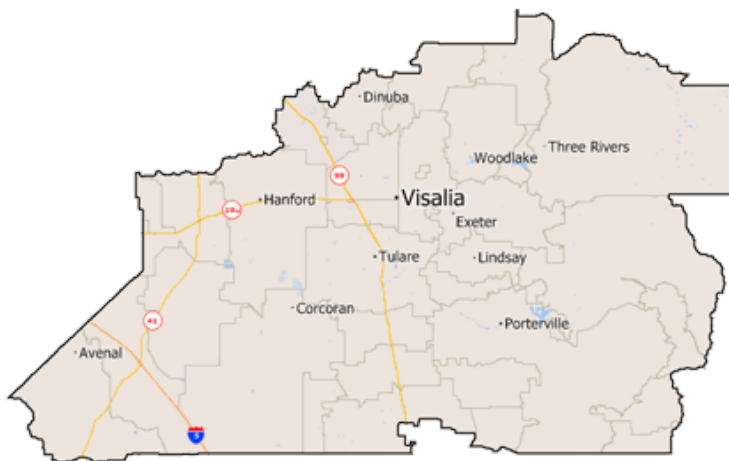
The primary reason for the 10% reduction in homelessness in Porterville is that people were categorized between East Porterville and Porterville (175 in 2019 vs. 195 in 2018). This new categorization resulted in the balance of CoC number to increase by 36% (34 in 2019 vs. 25 in 2018).

The 39% increase in homelessness in Hanford may be due to increased street outreach efforts (233 in 2019 vs. 168 in 2018).

TABLE 4. HOMELESS VS. TOTAL POPULATION

Jurisdiction	Total Population ³	2019 Count	Homeless % of Total Population
Hanford	53,967	233	0.43%
Porterville	54,165	175	0.32%
Tulare	59,278	146	0.25%
Visalia	124,442	481	0.39%
Balance of CoC	303,309	34	0.01%
Total	595,161	1,069	0.18%
California ⁴	37,253,956	129,972	.35%
National ⁵	308,745,538	552,830	.18%

FIGURE 3. MAP OF REGION SURVEYED FOR PIT COUNT



Population Comparison

Hanford has the highest per capita rate of homelessness in the region (.43%), followed by Visalia (.39%).

Both Hanford (+23%) and Visalia (+11%) have a higher per capita rate of homelessness than the state per capita rate of .35%. **These two cities also exceed the per capita rate in Los Angeles of .33%.**

The Kings/Tulare CoC is considered an “Other Largely Urban CoC” for the purposes of national analysis. This category represents 15% of all CoCs in the United States (*Annual Homeless Assessment Report, 2018*).

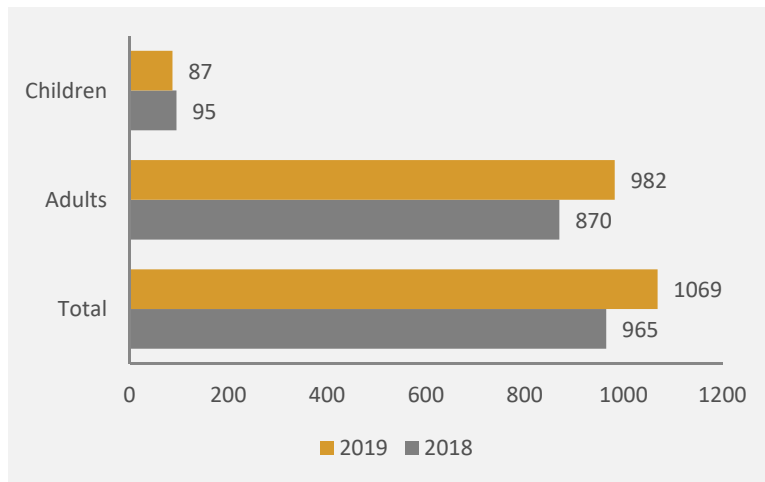
“Other Largely Urban CoCs,” such as Kings/Tulare, accounted for just six percent of all homelessness in the United States (*Annual Homeless Assessment Report, 2018*).

³ 2010 Census results.

⁴ 2018 AHAR results.

⁵ 2018 AHAR results.

FIGURE 4. ADULTS AND CHILDREN

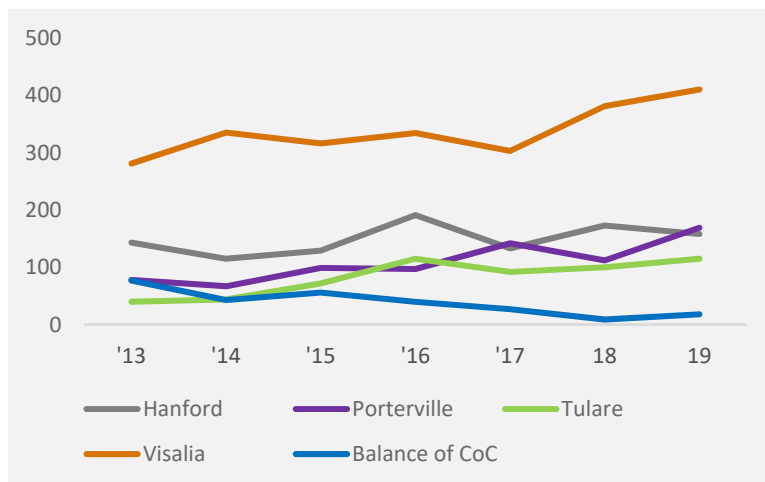


Adults & Children

982 (92%) **were adults** experiencing homelessness.

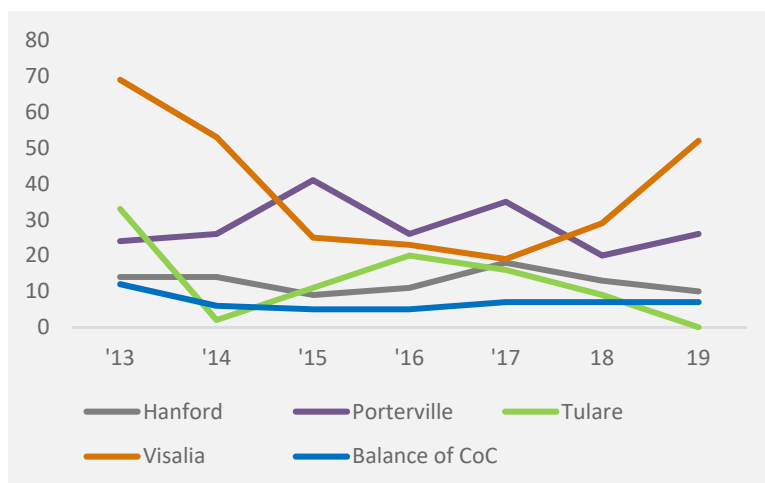
The number of **children experiencing homelessness slightly declined from the 2018 count** (87 in 2019 vs. 95 in 2018).

FIGURE 5. TRENDS BY CITY, ADULTS



Nearly **85% of people experiencing homelessness are over the age of 24**. This incidence is less than our “Other Largely Urban CoC” counterparts who report that 91% are over the age of 24 (*Annual Homeless Assessment Report, 2018*).

FIGURE 6. TRENDS BY CITY, CHILDREN



The **percentage of children experiencing homelessness is dramatically higher in the Kings/Tulare CoC** than in comparison to our “Other Largely Urban CoC” counterparts (8% versus 1%, respectively) (*Annual Homeless Assessment Report, 2018*).

FIGURE 7. HOUSEHOLD COMPOSITION

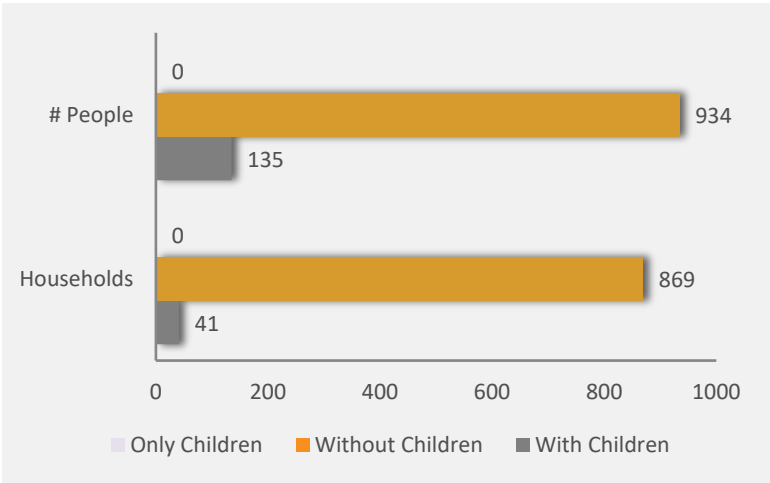


TABLE 5. HOUSEHOLD SIZE BY COUNTY

County	# of Households	# of People	Average Household Size
Kings	223	250	1.12
Tulare	687	819	1.19
Total	910	1,069	1.17



Project Homeless Connect, Visalia

Household Composition

Over three-quarters (**87%**) of people experiencing homelessness **are in single households or households without children.**

In **households with children**, the **average family size is 3.3.**

Children under the age of 18 **made up 64% of people experiencing homelessness in families.**

One in four people experiencing homelessness in families with children **were unsheltered** (34 people).

One-third of adults experiencing homelessness in families with children **have been homeless one year or longer.**

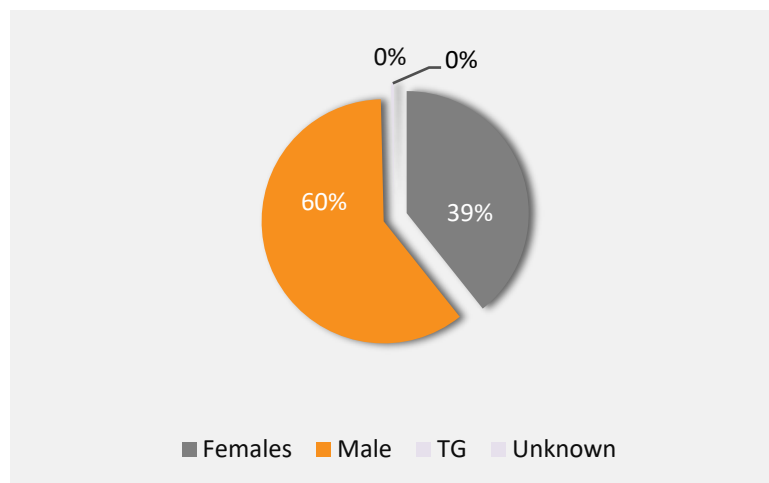
TABLE 6. ETHNICITY

Ethnicity	Count	Percentage
Hispanic/Latino	456	43%
Non-Hispanic/Latino	556	52%
Unknown	57	5%

TABLE 7. RACE

Race	Count	Percentage
American Indian/ Alaskan Native	48	4%
Asian	11	1%
Black/African American	105	10%
Native Hawaiian/ Other Pacific Islander	6	1%
White	794	74%
Multiple Races	30	3%
Unknown	75	7%

FIGURE 8. GENDER



Race & Ethnicity

It is important to note that **race classification is exclusive of ethnicity** responses.

The **majority of homeless** persons identified their ethnicity as **Non-Hispanic/ Non-Latino** (52%), down from 2018.

There was a **significant increase in respondents not choosing an ethnicity or race in 2019**. We believe this is due to the Counting Us app used to administer surveys.

Native Hawaiian/Pacific Islanders (1%) and **Asians** (1%) continue to have a very low prevalence amongst the **homeless population in Kings and Tulare Counties**.

Males continue to represent the majority of homeless persons with 60% prevalence versus female (39%). These figures have remained consistent with results from prior years.

FIGURE 9. CURRENT HOUSING

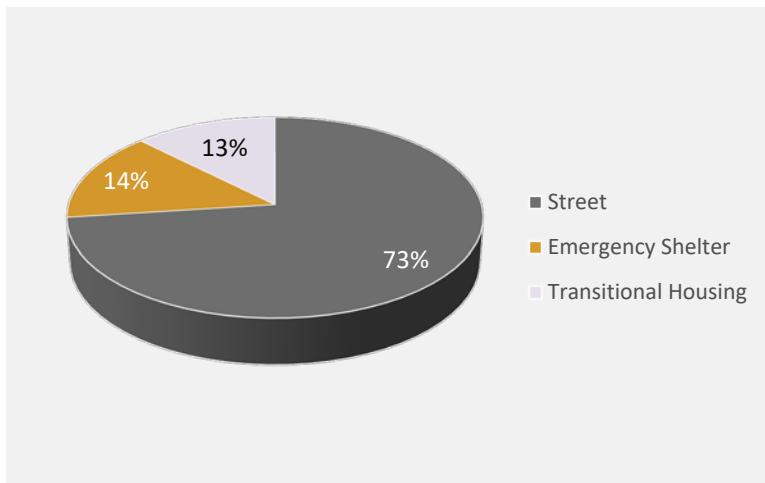


FIGURE 10. SHELTERED VS. UNSHELTERED, BY CITY

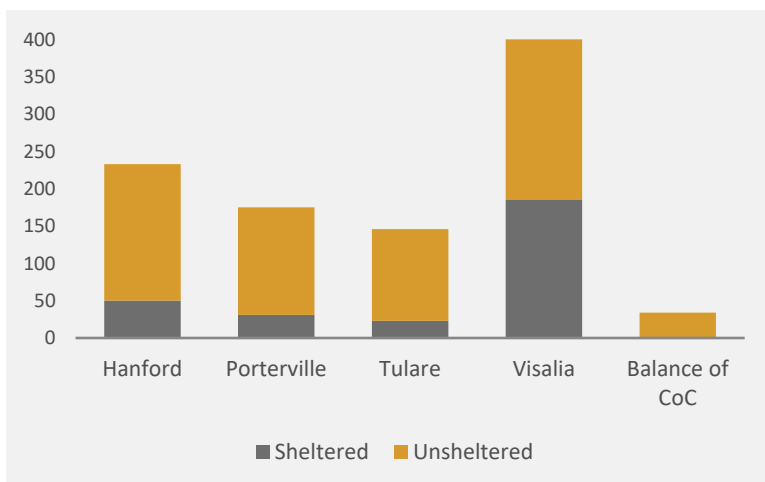
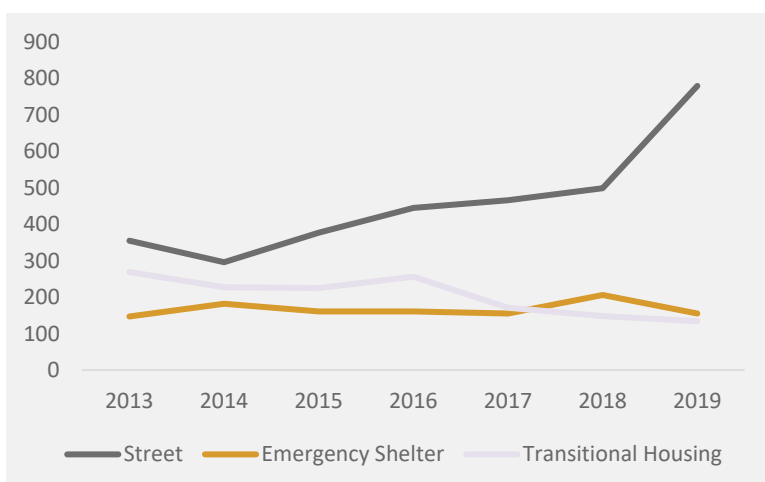


FIGURE 11. CURRENT HOUSING, TREND OVER TIME



Current Housing

People sleeping in unsheltered situations has risen 263% since 2013 (780 in 2019 vs. 296 in 2013).

Since last year, unsheltered homelessness increased 20% (780 in 2019 vs. 650 in 2018).

In 2018, the Kings/Tulare region had the 4th highest rate (67%) of unsheltered homelessness in the United States within those CoCs that were categorized as “Other Largely Urban CoCs”. This year, 73% of our unsheltered population is unsheltered (Annual Homeless Assessment Report, 2018).

Despite the number of homeless increasing, **the total number of homeless beds has remained virtually unchanged from 2013** (795 in 2019 vs. 790 in 2013).

FIGURE 12. PER CAPITA RATE OF UNSHELTERED HOMELESS

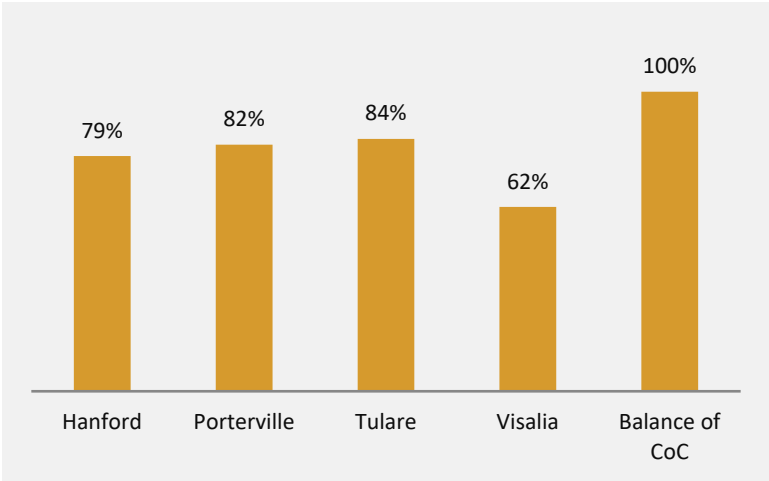


Photo: Jeremy Hogan, Visalia, CA

TABLE 8. UNSHELTERED HOMELESS PERSONS, 2018-2019

City	2018	2019	Actual Change	% Change
Hanford	124	183	+59	+48%
Porterville	152	144	-8	-5%
Tulare	114	123	+9	+8%
Visalia	244	296	+52	+21%
Balance of CoC	16	34	+18	+113%
Total	650	780	+130	+20%

Unsheltered Homelessness

Tulare continues to have the highest prevalence of unsheltered homelessness within the incorporated areas of the bi-county region (**84%**).

Nine out of every ten (**90%**) people with a disabling condition are **sleeping in a place not meant for human habitation**.

Nearly all chronic homeless persons are sleeping in unsheltered situations (96% or 288 persons). Nationally, the unsheltered rate amongst those experiencing chronic homelessness is 65%. (*Annual Homeless Assessment Report, 2018*)

Nationally, 35% of the homeless population are sleeping in unsheltered situations. In Kings and Tulare Counties, **the prevalence of unsheltered homelessness is 73%**. (*Annual Homeless Assessment Report, 2018*)

FIGURE 13. PER CAPITA RATE OF SHELTERED HOMELESS

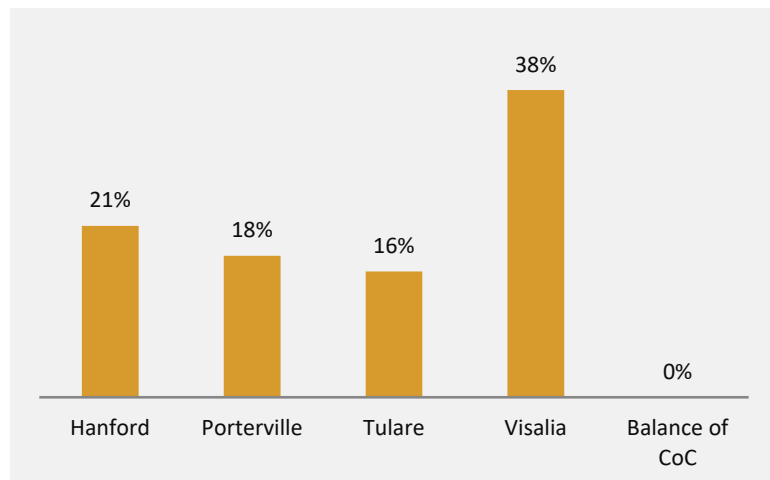


TABLE 9. SHELTERED HOMELESS PERSONS, 2018-2019

City	2018	2019	Actual Change	% Change
Hanford	44	50	+6	+14%
Porterville	43	31	-12	-28%
Tulare	1	23	+22	+2300%
Visalia	218	185	-33	-15%
Balance of CoC	9	0	-9	-100%
Total	315	289	-26	-11%



Visalia Rescue Mission

Sheltered Homelessness

289 people (**27%**) were sleeping in **sheltered** locations.

Visalia has the highest rate of people who are experiencing homelessness sleeping in **sheltered** locations (**38%**).

The decrease in sheltered homelessness in the Balance of CoC **is due to the closure of the** emergency shelter operated by **Open Gate Ministries** in Dinuba.

Average family size for households with children in sheltered situations **is 3.29**.

Many shelters are restricted to certain sub-populations such as victims of domestic violence, transition-age youth, or single males/females.

FIGURE 14. CHRONIC HOMELESS TREND, 2013-2019

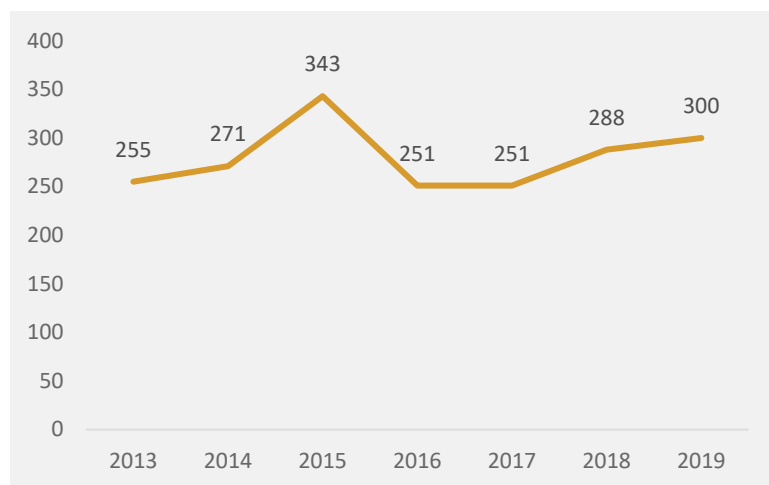


FIGURE 15. CHRONIC HOMELESS BY HOUSING STATUS, 2013-2019

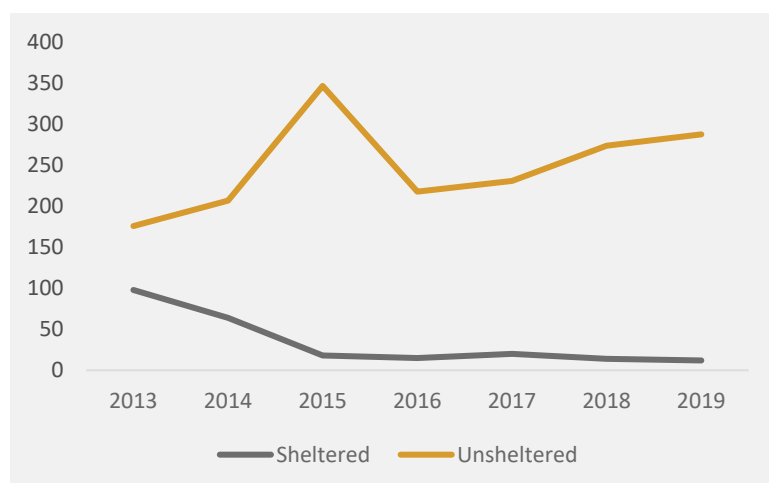
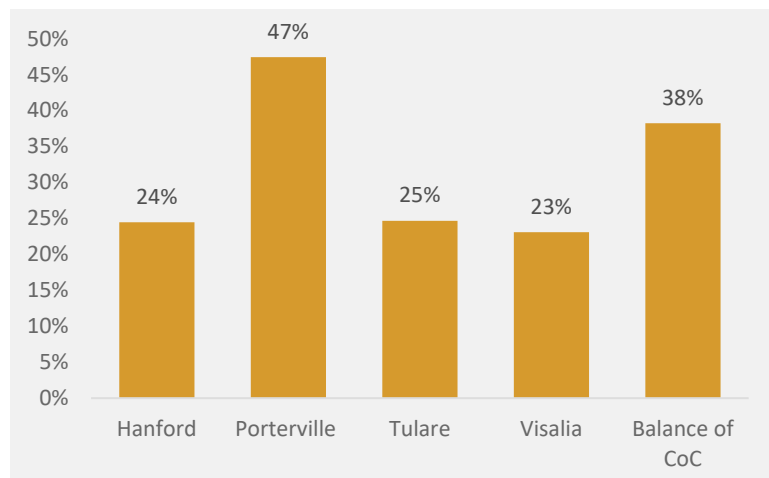


FIGURE 16. PER CAPITA RATE OF CHRONIC HOMELESS



Chronic Homelessness

28% of people experiencing homelessness **meet the definition of chronic homelessness.**

There has been an **18% increase in chronic homelessness since 2013** (300 in 2019 vs. 255 in 2013) **and a 4% increase over 2018** (288).

The average **length of homelessness for a chronically homeless person** in Kings and Tulare Counties **is 5.11 years**, an increase over 2018 (4.47 years).

In 2015, HUD no longer categorized people in Transitional Housing as chronically homeless, which is why the number of people sleeping in sheltered situations decreased.

FIGURE 17. HOMELESS VETERANS BY SHELTER TYPE

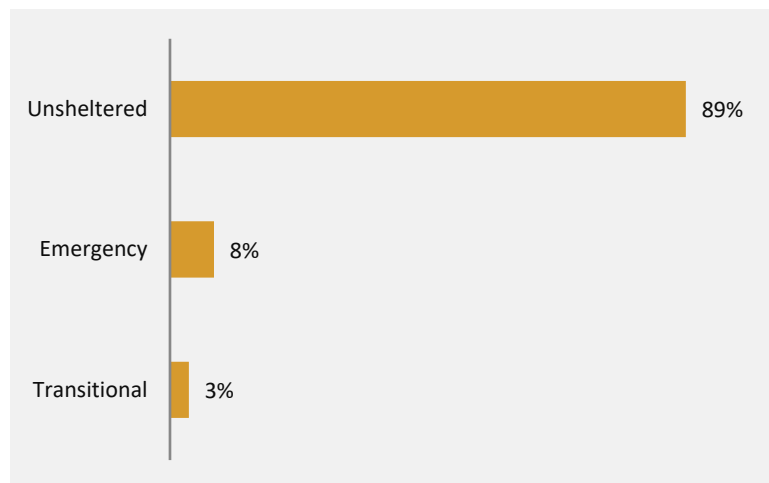


FIGURE 18. GEOGRAPHICAL DISTRIBUTION, VETERANS

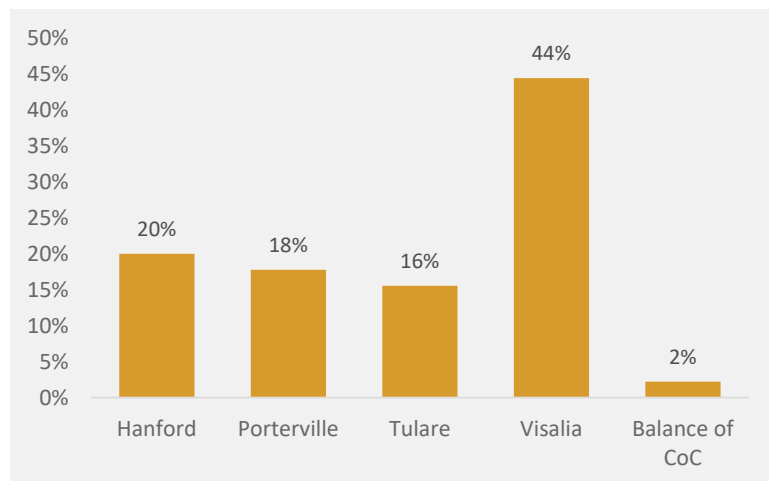
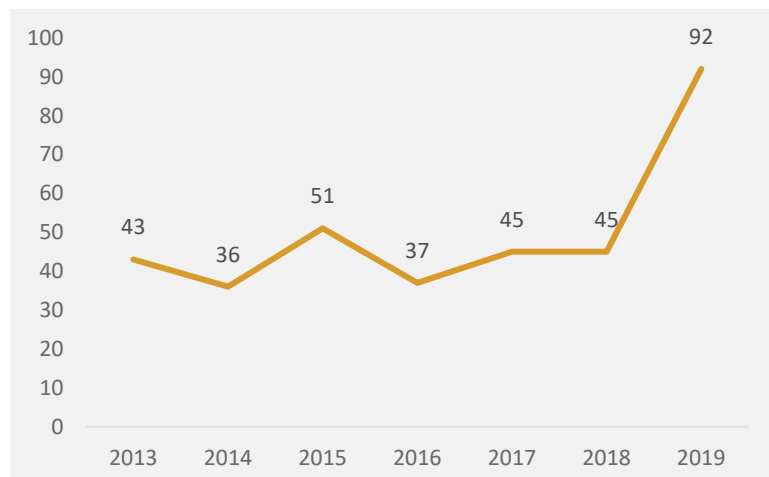


FIGURE 19. VETERAN TREND, 2013-2019



Veterans

Veterans represent 9% of homeless adults in Kings and Tulare Counties.

The national instance of veteran homelessness is just under 9%.

(Annual Homeless Assessment Report, 2018)

The number of **veterans experiencing homelessness rose sharply in 2019** (90 in 2019 vs. 45 in 2018).

Nearly nine out of every ten veterans cites having a disabling condition (86%).

Nine out of every ten **veterans** (89%) experiencing homelessness **are sleeping in unsheltered** situations.

Thirty-seven percent (**37%**) of **veterans are chronically homeless** versus twenty-eight percent (28%) of non-veteran adults.

FIGURE 20. DISABLED PERSONS BY SHELTER TYPE

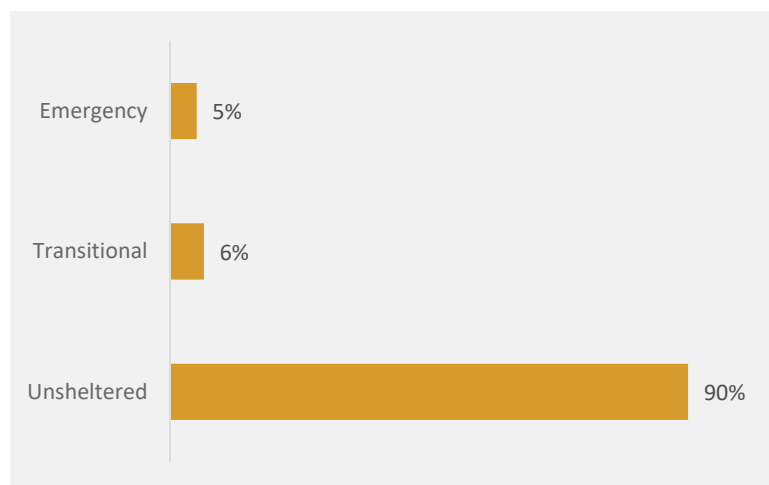


FIGURE 21. DISABLING CONDITION BY GENDER

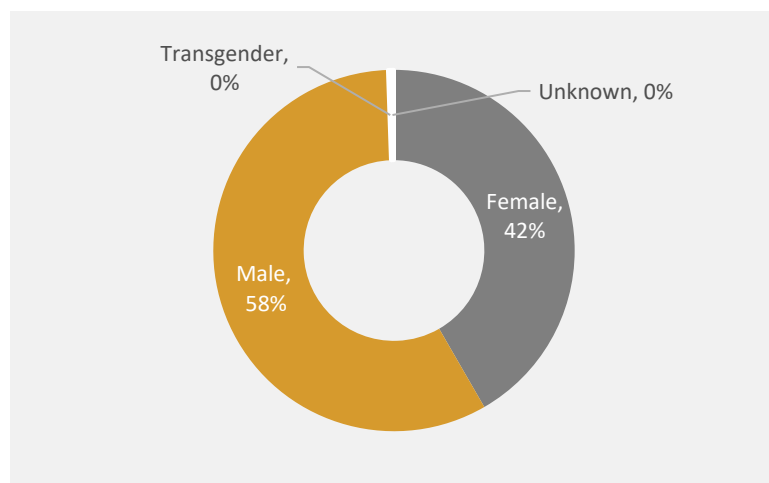
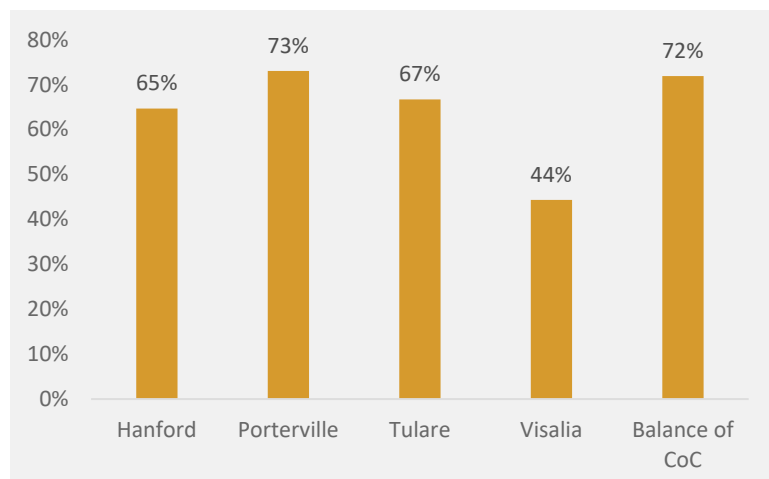


FIGURE 22. PER CAPITA RATE OF DISABLING CONDITION



Disabling Conditions

Of the 982 adults who responded to the disabling condition questions, **one out of every two** indicated they **have a disabling condition** (57%).

Porterville has the highest per capita rate of people experiencing homelessness with a disabling condition (73%), followed by Balance of CoC (72%), Tulare (67%), Hanford (65%), and Visalia (44%).

Adults with a disabling condition spend an average of 3.83 years homeless in Kings and Tulare Counties.

Over half of the respondents indicate they **have a mental health condition** (57%).

Only eighteen percent (18%) of adults with a disabling condition **receive SSI/SSDI** benefits.

FIGURE 23. SOURCES OF INCOME

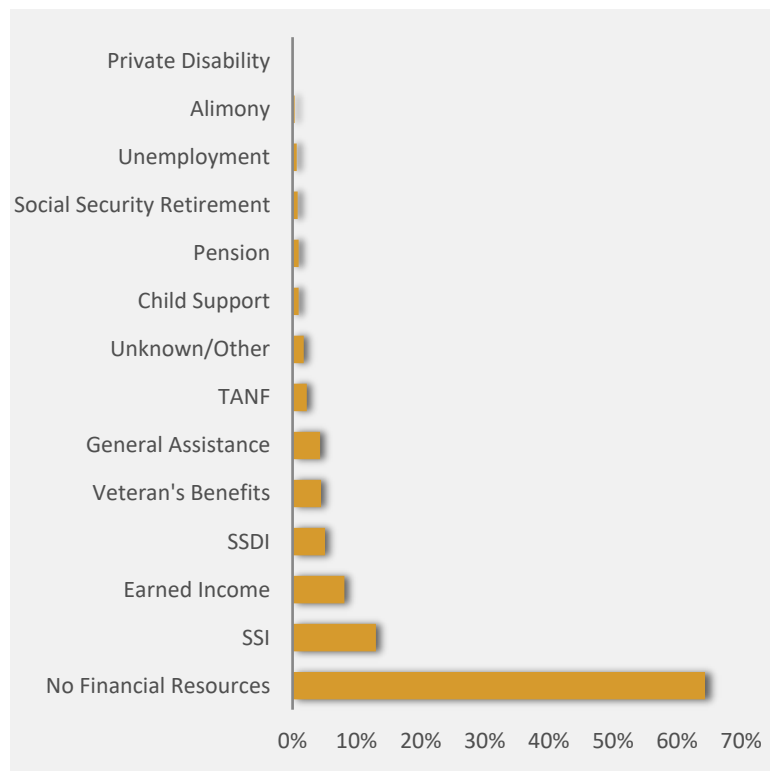
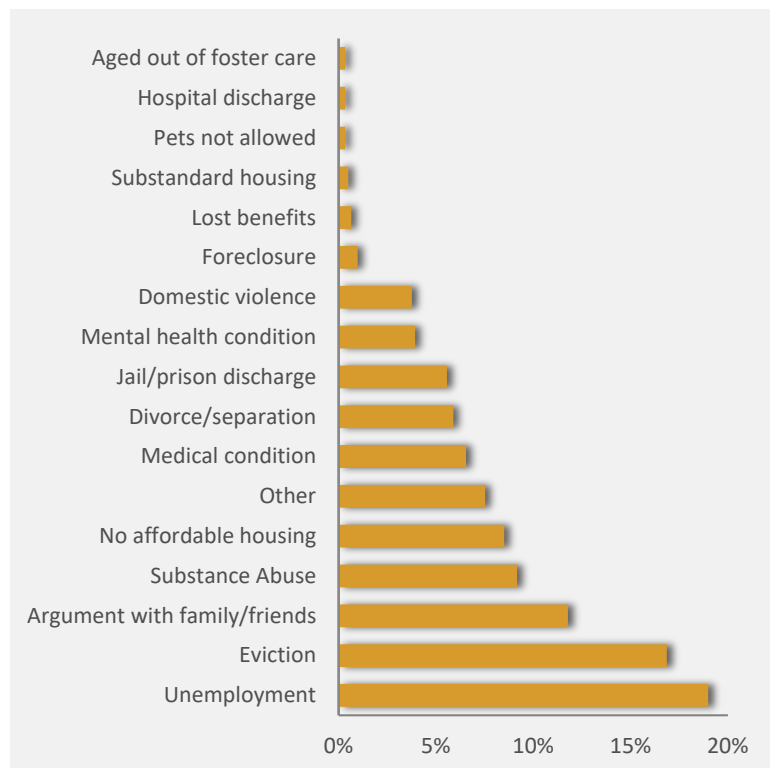


FIGURE 24. REASONS CITED FOR HOMELESSNESS



Sources of Income^

Of those responding to the income question, **the highest percentage were receiving SSI or SSDI (18%)**, followed by Earned Income (8%).

Sixty-four percent (**64%**) of respondents indicated that they **did not have any financial resources**.

Nine out of every ten people experiencing chronic homelessness have a disabling condition, **yet only 27% receive Social Security benefits**.

Reasons for Homelessness^

Unemployment continues to be the **most common reason cited for people experiencing unsheltered homelessness (19% or 116 adult respondents)**.

Eviction was the second highest reason (17% or 103 adult respondents).



FIGURE 25. HOMELESSNESS TREND BY COUNTY, 2010-2019

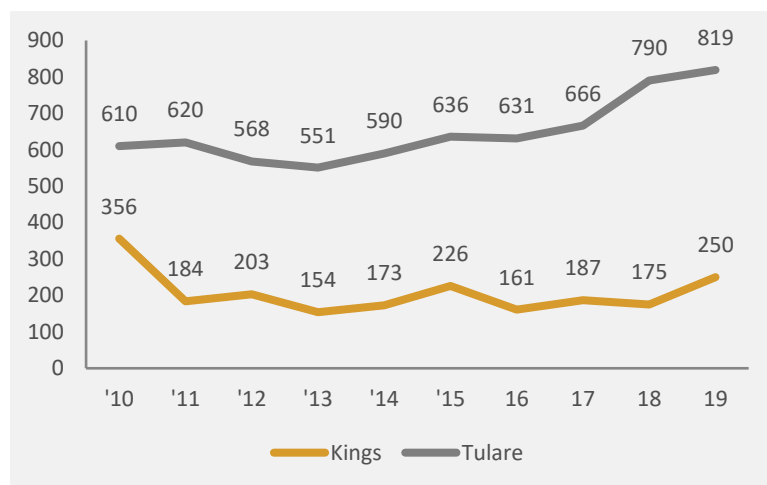
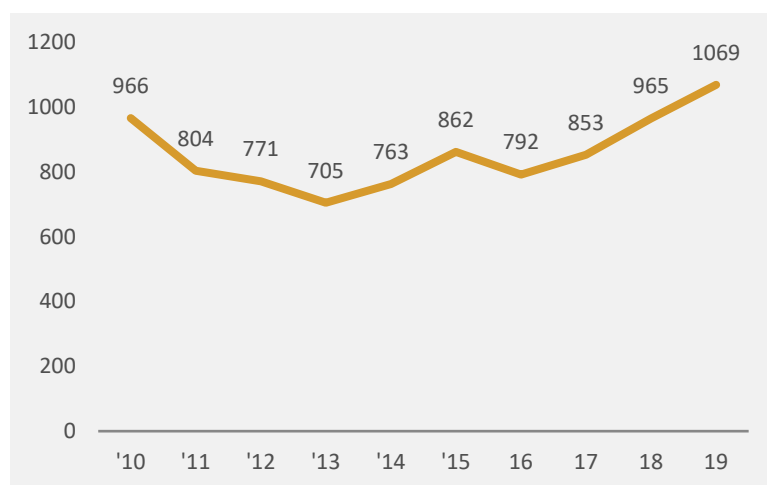


FIGURE 26. HOMELESSNESS TREND, 2010-2019



Trend over Time

Homelessness in Tulare County has risen by 209 people since 2010 or a 34% increase (819 in 2019 vs. 610 in 2010).

Kings County homelessness has decreased by 106 people since 2010, or a 30% reduction (250 in 2019 vs. 356 in 2010). However, homelessness has drastically increased since 2018 (250 in 2019 vs. 175 in 2019).

The number of people experiencing **homelessness** in Kings and Tulare Counties **is on the rise**. Without permanent housing solutions, homelessness will continue to increase.

On the night of January 23, 2019, **there were 367 people residing in PSH & RRH beds that would have otherwise been counted as homeless.**



FIGURE 27. HOUSING INVENTORY, 2018-2019

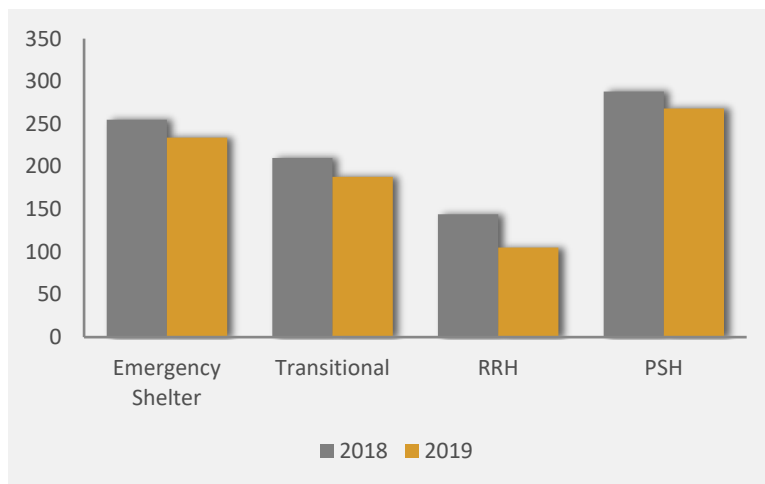
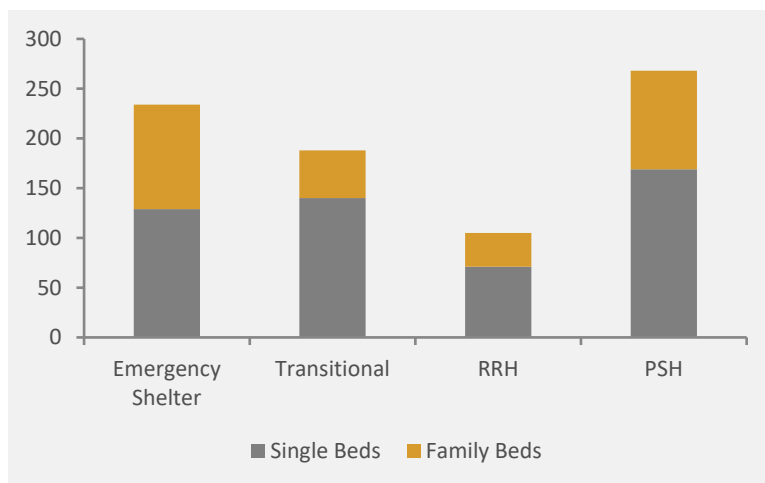


FIGURE 28. HOUSING INVENTORY, SINGLE VS FAMILY BEDS



Bed Capacity and Unmet Needs

On the night of the PIT, the bi-county region had **268 Permanent Supportive Housing (PSH) beds** and **105 Rapid Re-Housing (RRH) beds** available to serve people experiencing homelessness. An additional **26 Permanent Supportive Housing beds** were under development.

The development of low-barrier Permanent Supportive Housing and Rapid Re-Housing beds continue to remain a top priority for program development in the region.

On average, there are only six homeless housing vouchers available per month through the Coordinated Entry System.

Looking Ahead

Together with its partners, the Alliance has undertaken a number of targeted strategies to combat homelessness within the region and maximize the limited resources available.

Efforts include:

- Utilizing the coordinated entry system to prioritize those most in need for housing assistance;
- Quickly housing people with disabilities that are experiencing homelessness through the Homeless Disability Advocacy Program and Mainstream Voucher Program;
- Implementing a Flex Funding Pool to assist with barriers to housing placements such as utility arrearages and security deposits;
- Hosting monthly case management roundtables to staff cases, share best practices, and strategize on housing placements;
- Hiring a Landlord Relations Specialist to develop landlord relationships, maximize the Landlord Mitigation Fund, and identify new affordable housing opportunities;
- Collaborating with mainstream benefit agencies to leverage other homeless assistance programs such as Bringing Families Home, Housing Support Program, and the Homeless Disability Advocacy Program.

For more information on how to get involved, visit www.kthomelessalliance.org.

Appendix A – Definitions

Bridge Housing

Short-term housing facility generally intended for those individuals experiencing homelessness that are matched to a long-term housing opportunity but are waiting for administrative requirements to clear.

Child Only Households

Households where members are under the age of 18.

Chronically Homeless (CH)

Individual or head of household with a disability who lives in a place not meant for human habitation, a safe haven, or in an emergency shelter; and who has either been continuously homeless for at least 12 months or has experienced at least four episodes of homelessness in the last 3 years where the combined occasions total at least 12 months. Occasions are separated by a break of at least seven nights. Stays in institutions of fewer than 90 days do not constitute a break.

Continuum of Care (CoC)

Local planning body responsible for coordinating the full range of homelessness services in a geographic area, which may cover a city, county, metropolitan area, or even an entire state.

Couch Surfing

Describes situations where runaway or homeless youth are living in unstable and/or temporary living arrangements such as the couches or spare bedrooms of friends, lovers, or other family members⁶.

Disabling Condition

Any one of (1) a disability as defined in Section 223 of the Social Security Act; (2) a physical, mental, or emotional impairment which is (a) expected to be of long-continued and indefinite duration, (b) substantially impedes an individual's ability to live

independently, and (c) of a nature that such ability could be improved by more suitable housing conditions; (3) a developmental disability as defined in Section 102 of the Developmental Disabilities Assistance and Bill of Rights Act; (4) the disease of acquired immunodeficiency syndrome or any conditions arising from the etiological agency for acquired immunodeficiency syndrome; or (5) a diagnosable substance abuse disorder.

Emergency Shelter (ES)

A facility with the primary purpose of providing temporary shelter for homeless people.

Homeless

An individual or family who lacks a fixed, regular, and adequate nighttime residence and seek shelter in places not meant for habitation such as cars, camps, streets and abandoned buildings. Public or privately operated congregate emergency shelters are also places that house persons and families who are experiencing a housing crisis.

Homeless Management Information System (HMIS)

A software application designed to record and store client-level information on the characteristics and service needs of homeless people. Each CoC maintains its own HMIS, which can be tailored to meet local needs, but must also conform to HUD's HMIS Data and Technical Standards.

Households with Adults and Children

People who are homeless as part of households that have at least one adult and one child under the age of 18.

⁶ National Resource Center on Domestic Violence, 2009

Households with Adults Only

Households with single adults and adult couples unaccompanied by children under the age of 18.

Housing Inventory Chart (HIC)

The HIC is produced by each CoC and provides an annual inventory of beds that assist people in the CoC who are experiencing homelessness or leaving homelessness.

Navigation Center

Temporary low-barrier shelter offering case managers to connect homeless individuals and families to income, public benefits, health services, permanent housing, or other shelter.

Parenting Youth

Youth (under age 25) who identify as the parent or legal guardian of one or more children who are present with or sleeping in the same place as that youth parent.

Permanent Supportive Housing (PSH)

Designed to provide housing and supportive services on a long-term basis to formerly homeless people that have a disabling condition.

Point in Time Count (PIT)

An unduplicated one-night estimate of both sheltered and unsheltered homeless populations.

Rapid Re-Housing (RRH)

A program that provides financial assistance and services to help those experiencing homelessness to be quickly re-housed and stabilized. This is considered permanent housing.

Sheltered Homeless People

People who are living in a supervised publicly or privately operated shelter designated to provide temporary living arrangements (including congregate shelters, transitional housing, and hotels and motels

paid for by charitable organizations or by federal, state, or local government programs for low-income individuals.)

Transitional Aged Youth (TAY)

Unaccompanied youth under age 25, including youth with children.

Transitional Housing (TH)

A program that provides temporary housing and supportive services for up to 24 months with the intent for the person to move towards permanent housing.

Unaccompanied Youth

People in households without children who are not part of a family with children or accompanied by their parent or guardian during their episode of homelessness, and who are between the ages of 18 and 24.

Unsheltered Homeless People

People with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings.

Veteran

Refers to any person who served on active duty in the armed forces of the United States. This includes Reserves and National Guard members who were called up to active duty.

Victims of Domestic Violence

This subpopulation category includes persons who have been victims of domestic violence at any point in the past.

Appendix B – Point in Time Survey Questionnaire

1. Including yourself, how many adults and children are there in your household <u>who slept in the same location with you Wednesday night?</u>	_____ Adults (Age 18 and older)		_____ Children (Age 17 and younger)	
2. What are the names of the people in your household from oldest to youngest, including yourself?	Person 1	Person 2	Person 3	Person 4
	_____ First and Last Name	_____ First and Last Name	_____ First and Last Name	_____ First and Last Name
3. How is [state name] related to you/Person 1?	Self	☐ Child ☐ Spouse ☐ Other Family ☐ Non-Married Partner ☐ Other, Non-Family	☐ Child ☐ Spouse ☐ Other Family ☐ Non-Married Partner ☐ Other, Non-Family	☐ Child ☐ Spouse ☐ Other Family ☐ Non-Married Partner ☐ Other, Non-Family
4. What is your/Person [2-4] Date of Birth? [If DOB is unknown, enter age]		____/____/____ ☐ DK/Ref	____/____/____ ☐ DK/Ref	____/____/____ ☐ DK/Ref
5. What is your/Person [2-4] SSN?	____-____-____ ☐ DK/Ref	____-____-____ ☐ DK/Ref	____-____-____ ☐ DK/Ref	____-____-____ ☐ DK/Ref
6. Are you/Person [2-4] male, female or transgender?	☐ Male ☐ Female ☐ Trans Female (MTF) ☐ Trans Male (FTM) ☐ Gender Non-Conforming ☐ DK/Ref	☐ Male ☐ Female ☐ Trans Female (MTF) ☐ Trans Male (FTM) ☐ Gender Non-Conforming ☐ DK/Ref	☐ Male ☐ Female ☐ Trans Female (MTF) ☐ Trans Male (FTM) ☐ Gender Non-Conforming ☐ DK/Ref	☐ Male ☐ Female ☐ Trans Female (MTF) ☐ Trans Male (FTM) ☐ Gender Non-Conforming ☐ DK/Ref
7. Are you/Person [2-4] Hispanic or Latino?	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No

8. What is your/Person [2-4] Race? [SELECT ALL THAT APPLY]	Person 1	Person 2	Person 3	Person 4
	☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Pacific Islander ☐ White ☐ DK/Ref	☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Pacific Islander ☐ White ☐ DK/Ref	☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Pacific Islander ☐ White ☐ DK/Ref	☐ American Indian or Alaska Native ☐ Asian ☐ Black or African American ☐ Native Hawaiian or Pacific Islander ☐ White ☐ DK/Ref
9. Have you/Person [2-4] served in the US Armed Forces? [ADULTS ONLY]	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No
10. [If yes to Q9] What is the Discharge Status on your/Person [2-4] DD214? [ADULTS ONLY]				
11. [If yes to Q9] Have you/Person [2-4] ever received health care or benefits from a Veterans Administration medical center? [ADULTS ONLY]	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No
12. Where did you/Person [2-4] sleep on Wednesday night? [DO NOT READ CATEGORIES. SELECT ONLY ONE CATEGORY.]	☐ Place not meant for habitation ☐ Emergency shelter: _____ ☐ Transitional housing: _____ ☐ At Risk – SURVEY COMPLETE	☐ Place not meant for habitation ☐ Emergency shelter: _____ ☐ Transitional housing: _____ ☐ At Risk – SURVEY COMPLETE	☐ Place not meant for habitation ☐ Emergency shelter: _____ ☐ Transitional housing: _____ ☐ At Risk – SURVEY COMPLETE	☐ Place not meant for habitation ☐ Emergency shelter: _____ ☐ Transitional housing: _____ ☐ At Risk – SURVEY COMPLETE
13. To the best of your ability, please describe where this place is located.				
14. Why did you sleep in that particular place last night?				
15. How many months have you /Person [2-4] been homeless this time?	_____ months	_____ months	_____ months	_____ months

16. Approximate Date Homelessness Started for you/Person [2-4]	Person 1 ____/____/____	Person 2 ____/____/____	Person 3 ____/____/____	Person 4 ____/____/____
17. How many times have you/Person [2-4] been homeless on the streets, emergency shelter, or safe haven in the past 3 years, including today?	☐ One Time ☐ Two Times ☐ Three Times ☐ Four or More Times ☐ DK/Ref	☐ One Time ☐ Two Times ☐ Three Times ☐ Four or More Times ☐ DK/Ref	☐ One Time ☐ Two Times ☐ Three Times ☐ Four or More Times ☐ DK/Ref	☐ One Time ☐ Two Times ☐ Three Times ☐ Four or More Times ☐ DK/Ref
18. Number of months homeless on the streets or emergency shelter you/Person [2-4] has been in the past 3 years?	☐ This is the 1 st mo. ☐ 2-12 mo. (#____) ☐ More than 12 mo. ☐ DK/Ref	☐ This is the 1 st mo. ☐ 2-12 mo. (#____) ☐ More than 12 mo. ☐ DK/Ref	☐ This is the 1 st mo. ☐ 2-12 mo. (#____) ☐ More than 12 mo. ☐ DK/Ref	☐ This is the 1 st mo. ☐ 2-12 mo. (#____) ☐ More than 12 mo. ☐ DK/Ref
[ONLY ASK Q19 – Q20 TO PERSONS AGE 18 AND OLDER & YOUTH HEAD OF HOUSEHOLDS]				
19. Please tell me whether any of these situations apply to you. a. Do you/Does Person [2-4] have any substance abuse issues? (illegal or prescription for non-medical reasons)	☐ No ☐ Alcohol ☐ Drugs ☐ DK/Ref	☐ No ☐ Alcohol ☐ Drugs ☐ DK/Ref	☐ No ☐ Alcohol ☐ Drugs ☐ DK/Ref	☐ No ☐ Alcohol ☐ Drugs ☐ DK/Ref
b. Do you/Does Person [2-4] have a chronic health condition? (e.g. heart disease, cancer, stroke, etc.)	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No
c. Have you/Has Person [2-4] have a developmental disability?	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No
d. Do you/Does Person [2-4] have AIDS or an HIV-related illness?	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No
e. Do you/Does Person [2-4] have a mental health condition?	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No
f. Do you/Does Person [2-4] have a physical disability?	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No

g. Which, if any, of the situations we just discussed keep you/Person [2-4] from holding a job or living in stable housing?	Person 1	Person 2	Person 3	Person 4																					
	☐ Alcohol/Drug use ☐ Chronic health cond. ☐ Mental condition ☐ Physical disability ☐ HIV/AIDS ☐ Developmental disability ☐ None of these	☐ Alcohol/Drug use ☐ Chronic health cond. ☐ Mental condition ☐ Physical disability ☐ HIV/AIDS ☐ Developmental disability ☐ None of these	☐ Alcohol/Drug use ☐ Chronic health cond. ☐ Mental condition ☐ Physical disability ☐ HIV/AIDS ☐ Developmental disability ☐ None of these	☐ Alcohol/Drug use ☐ Chronic health cond. ☐ Mental condition ☐ Physical disability ☐ HIV/AIDS ☐ Developmental disability ☐ None of these																					
20. Are you/Is Person [2-4] experiencing homelessness because you are currently fleeing domestic violence, dating violence, sexual assault or stalking? [IF YES, ASK IF IN IMMINENT THREAT OF HARM. IF YES, CONTACT AUTHORITIES IMMEDIATELY.]	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No	☐ Yes ☐ DK/Ref ☐ No																					
21. What City/Town and State were you living in when you became homeless this time?	City: _____ State: _____	City: _____ State: _____	City: _____ State: _____	City: _____ State: _____																					
22. How long in months have you been in this community?	_____ months	_____ months	_____ months	_____ months																					
23. What is your household's primary reason for being homeless? [SELECT ONLY ONE REASON]	<table border="0"> <tr> <td>☐ Alcohol/Drug use</td> <td>☐ Jail/Prison discharge</td> <td>☐ Aged out of foster care</td> </tr> <tr> <td>☐ Medical condition</td> <td>☐ Divorce/Separation</td> <td>☐ Lost public assistance/benefits</td> </tr> <tr> <td>☐ Mental health condition</td> <td>☐ Eviction</td> <td>☐ Unemployment/loss of income</td> </tr> <tr> <td>☐ Argument with family /friends</td> <td>☐ Foreclosure</td> <td>☐ Pets not allowed</td> </tr> <tr> <td>☐ Domestic violence</td> <td>☐ No affordable housing</td> <td>☐ Other: _____</td> </tr> <tr> <td>☐ Hospital discharge</td> <td>☐ Substandard housing</td> <td>☐ DK/Ref</td> </tr> </table>				☐ Alcohol/Drug use	☐ Jail/Prison discharge	☐ Aged out of foster care	☐ Medical condition	☐ Divorce/Separation	☐ Lost public assistance/benefits	☐ Mental health condition	☐ Eviction	☐ Unemployment/loss of income	☐ Argument with family /friends	☐ Foreclosure	☐ Pets not allowed	☐ Domestic violence	☐ No affordable housing	☐ Other: _____	☐ Hospital discharge	☐ Substandard housing	☐ DK/Ref			
☐ Alcohol/Drug use	☐ Jail/Prison discharge	☐ Aged out of foster care																							
☐ Medical condition	☐ Divorce/Separation	☐ Lost public assistance/benefits																							
☐ Mental health condition	☐ Eviction	☐ Unemployment/loss of income																							
☐ Argument with family /friends	☐ Foreclosure	☐ Pets not allowed																							
☐ Domestic violence	☐ No affordable housing	☐ Other: _____																							
☐ Hospital discharge	☐ Substandard housing	☐ DK/Ref																							
24. Do you/Does Person [2-4] receive any of the following income/public benefits? [SELECT ALL THAT APPLY]	<table border="0"> <tr> <td>☐ Earned Income</td> <td>☐ Private Disability Insurance</td> <td>☐ Child Support</td> </tr> <tr> <td>☐ Unemployment</td> <td>☐ Worker's Compensation</td> <td>☐ Alimony or Other Spousal Support</td> </tr> <tr> <td>☐ SSI</td> <td>☐ TANF</td> <td>☐ Food Stamps</td> </tr> <tr> <td>☐ SSDI</td> <td>☐ General Assistance</td> <td>☐ Medi-Cal</td> </tr> <tr> <td>☐ VA Service-Connected Disability Comp</td> <td>☐ Retirement Income from Social Security</td> <td>☐ Other Source: _____</td> </tr> <tr> <td>☐ VA Non-Service-Connected Disability Comp</td> <td>☐ Pension/Retirement from Former Job</td> <td>☐ No Benefits Received</td> </tr> <tr> <td></td> <td></td> <td>☐ DK/Ref</td> </tr> </table>				☐ Earned Income	☐ Private Disability Insurance	☐ Child Support	☐ Unemployment	☐ Worker's Compensation	☐ Alimony or Other Spousal Support	☐ SSI	☐ TANF	☐ Food Stamps	☐ SSDI	☐ General Assistance	☐ Medi-Cal	☐ VA Service-Connected Disability Comp	☐ Retirement Income from Social Security	☐ Other Source: _____	☐ VA Non-Service-Connected Disability Comp	☐ Pension/Retirement from Former Job	☐ No Benefits Received			☐ DK/Ref
☐ Earned Income	☐ Private Disability Insurance	☐ Child Support																							
☐ Unemployment	☐ Worker's Compensation	☐ Alimony or Other Spousal Support																							
☐ SSI	☐ TANF	☐ Food Stamps																							
☐ SSDI	☐ General Assistance	☐ Medi-Cal																							
☐ VA Service-Connected Disability Comp	☐ Retirement Income from Social Security	☐ Other Source: _____																							
☐ VA Non-Service-Connected Disability Comp	☐ Pension/Retirement from Former Job	☐ No Benefits Received																							
		☐ DK/Ref																							

Appendix C – Housing Inventory Chart

Prog. Type	Agency	Program Name	Region	Target Population	Target Population	Beds HH w/ Children	Beds HH w/o Children	Year-Round Beds	PIT Count
ES	CCFCC DV	Porterville Women's Shelter	Porterville	SF+HC	DV	3	3	6	3
ES	CCFCC	Porterville Women's Shelter	Porterville	SF+HC	NA	17	15	32	14
ES	FSTC	Karen's House	Visalia	SMF+HC	DV	31	2	33	11
ES	LRM	Light House Rescue Mission	Tulare	SF+HC	NA	0	16	16	7
ES	VRM	ONG	Visalia	SM	NA	0	50	50	41
ES	VRM	Shelter of Hope	Visalia	SF+HC	NA	23	17	40	36
ES	KCAO DV	Barbara Saville Shelter DV	Hanford	SMF+HC	DV	20	5	25	19
ES	KGM	Barbara Saville Woman's	Hanford	SF+HC	NA	11	1	12	8
ES	KGM	Overnight Shelter	Hanford	SM	NA	0	20	20	16
PSH	Champions	Grace Homes	Hanford	SMF	NA	0	12	12	*
PSH	CCFCC	Ridge Connections 2	Porterville	SMF+HC	NA	0	12	12	12
PSH	CSET	Tulare County PSH	Tulare	SMF+HC	NA	14	17	31	27
PSH	CSET	Visalia PSH	Visalia	SMF	NA	0	9	9	8
PSH	FSTC	PSH II Myrtle Ct.	Visalia	HC	NA	12	0	12	7
PSH	FSTC	PSH III United Way	Tulare	SMF+HC	NA	17	0	17	19
PSH	FSTC	Tulare Housing First	Tulare	SMF	NA	0	7	7	7
PSH	FSTC	Tulare Housing First II	Tulare	SMF	NA	0	19	19	10
PSH	FSTC	Tulare Housing First II	Tulare	SMF	NA	0	5	5	5
PSH	HATC	VASH	Tulare	SMF+HC	VET	52	28	80	80
PSH	Tulare Co.	East Tulare Avenue	Tulare	SMF	NA	0	22	22	17
PSH	Kings	Anchors II	Hanford	SMF+HC	NA	0	6	6	4
PSH	Kings	Anchors IV	Hanford	SMF	NA	4	2	6	10
PSH	Kings	Hope Survives	Hanford	SMF	NA	0	6	6	6
PSH	TPOCC	Casa de Robles 2	Tulare	SMF	NA	0	5	5	4
PSH	TPOCC	Casa de Robles 3	Porterville	SMF	NA	0	12	12	12
PSH	TPOCC	Kings Permanent	Tulare	SMF	NA	0	7	7	6
RRH	KCAO	Every Door Open	Hanford	HC	NA	0	1	1	1
RRH	CCFCC	Ridge Connections I	Porterville	SMF	NA	3	1	4	4
RRH	CSET	ESG 2	Tulare	SMF+HC	NA	13	16	29	29
RRH	Westcare	SSVF	Kings/Tular	SMF+HC	NA	18	53	71	71
TH	Champions	Hannah's House	Hanford	HC	NA	0	1	1	1
TH	KGM	New Song Academy	Hanford	SM	NA	0	6	6	6
TH	CCFCC DV	Transitional Housing	Porterville	SF+HC	DV	8	0	8	7
TH	FSTC	Transition to Independence	Tulare	SMF+HC	DV	40	0	40	34
TH	Tulare Co.	Transitional Living Center	Tulare	SMF	NA	0	36	36	21
TH	Tulare Co.	Transitional Living Center	Tulare	SMF	NA	0	17	17	*
TH	Uplift	Crossroads TAY Housing -	Tulare	SMF	NA	0	10	10	7
TH	Uplift	Crossroads TAY Housing -	Tulare	SMF	NA	0	10	10	8
TH	VRM	House of Hope	Visalia	SF	NA	0	16	16	11
TH	VRM	House of Restoration	Visalia	SM	NA	0	40	40	37
TH	VRM	Women's Transitional	Visalia	SF	NA	0	4	4	2

**Program under development*

Agency Codes:

CCFCC: Central California Family Crisis Center
CSET: Community Services Employment Training
FSTC: Family Services of Tulare County
HATC: Housing Authority of Tulare County
KCAO: Kings Community Action Organization
KGM: Kings Gospel Mission
LHRM: Lighthouse Rescue Mission
OGM: Open Gate Ministries
Sal. Army: Salvation Army
Tulare Co: Tulare County HHSA
TPOCC: Turning Point of Central California
Uplift: Uplift Family Services
VRM: Visalia Rescue Mission

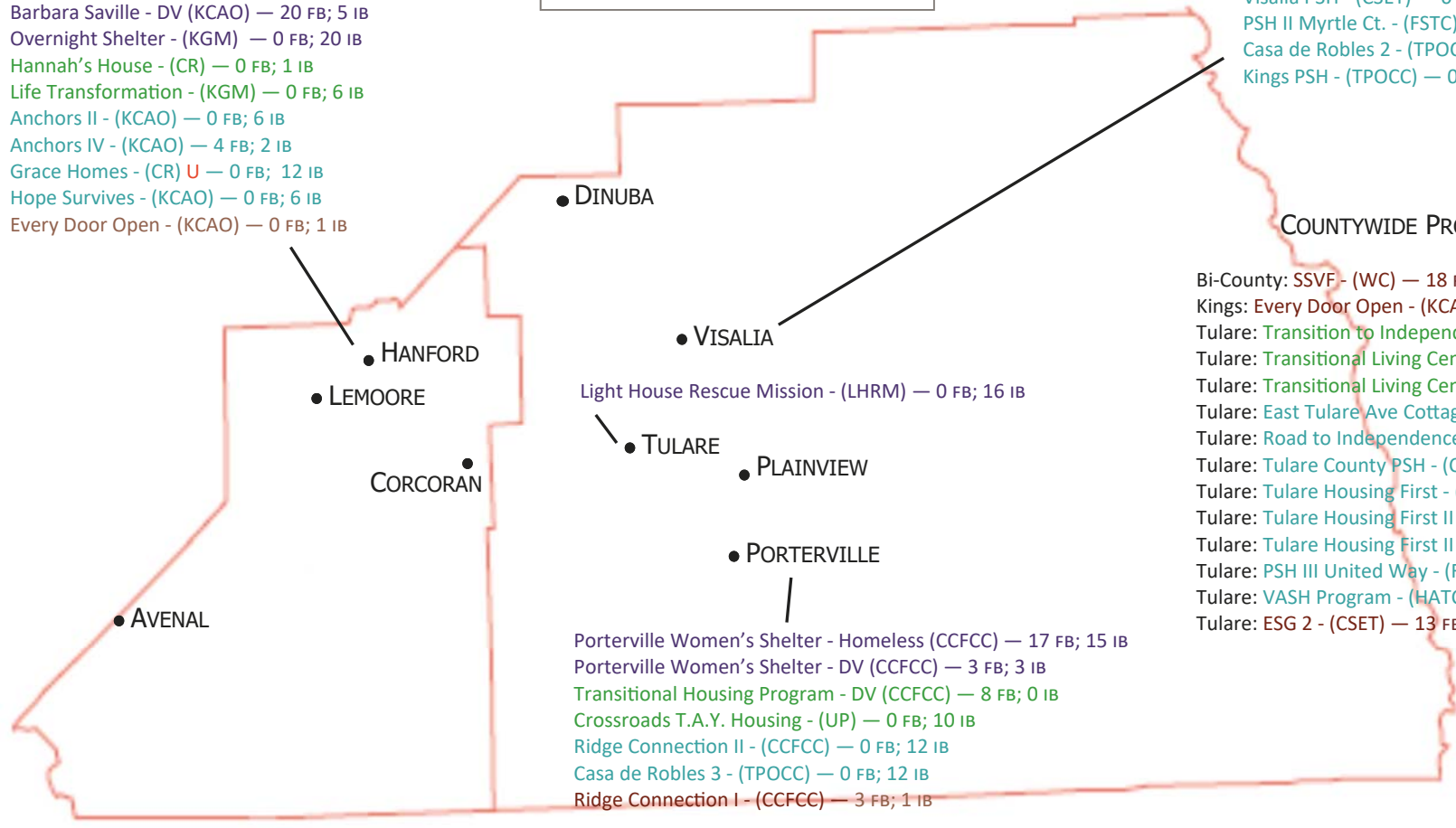
General Key:

SF: Single Females
SM: Single Males
SMF: Single Males or Females
HC: Households with Children
SFHC: Single Female or Households with Children
SMF+HC: Single Males, Females, Households with Children
DV: Domestic Violence
VET: Veterans

Appendix D – Housing Inventory Map

INVENTORY KEY	
■	Emergency Shelter
■	Transitional Housing
■	Permanent Supportive Housing
■	Rapid Re-Housing
“FB”= Family Beds	
“IB”= Individual Beds	
(U) = Under Construction	

Barbara Saville - Homeless (KCAO) — 11 FB; 1 IB
 Barbara Saville - DV (KCAO) — 20 FB; 5 IB
 Overnight Shelter - (KGM) — 0 FB; 20 IB
 Hannah’s House - (CR) — 0 FB; 1 IB
 Life Transformation - (KGM) — 0 FB; 6 IB
 Anchors II - (KCAO) — 0 FB; 6 IB
 Anchors IV - (KCAO) — 4 FB; 2 IB
 Grace Homes - (CR) U — 0 FB; 12 IB
 Hope Survives - (KCAO) — 0 FB; 6 IB
 Every Door Open - (KCAO) — 0 FB; 1 IB



Shelter of Hope - (VRM) — 23 FB; 17 IB
 ONG Shelter - (VRM) — 0 FB; 50 IB
 Karen’s House - (FSTC) — 31 FB; 2 IB
 Crossroads T.A.Y. Housing - (UP)— 0 FB; 10 IB
 House of Hope - (VRM) — 0 FB; 16 IB
 House of Restoration - (VRM) — 0 FB; 40 IB
 Women’s Transitional - (VRM) — 0 FB; 4 IB
 Visalia PSH - (CSET) — 0 FB; 9 IB
 PSH II Myrtle Ct. - (FSTC) — 12 FB; 0 IB
 Casa de Robles 2 - (TPOCC) — 0 FB; 5 IB
 Kings PSH - (TPOCC) — 0 FB; 7 IB

COUNTYWIDE PROGRAMS

Bi-County: SSVF - (WC) — 18 FB; 53 IB
 Kings: Every Door Open - (KCAO) — 0 FB; 1 IB
 Tulare: Transition to Independence - (FSTC) — 40 FB; 0 IB
 Tulare: Transitional Living Center - (THHSA) — 0 fb; 36 ib
 Tulare: Transitional Living Center II - (THHSA) U — 0 FB; 17 IB
 Tulare: East Tulare Ave Cottages - (THHSA) — 0 FB; 22 IB
 Tulare: Road to Independence - (FSTC) — 14 FB; 0 IB
 Tulare: Tulare County PSH - (CSET) — 14 FB; 17 IB
 Tulare: Tulare Housing First - (FSTC) — 0 FB; 7 IB
 Tulare: Tulare Housing First II - (FSTC) — 0 FB; 19 IB
 Tulare: Tulare Housing First II Bonus - (FSTC) — 0 FB; 5 IB
 Tulare: PSH III United Way - (FSTC) — 17 FB; 0 IB
 Tulare: VASH Program - (HATC) — 52 FB; 28 IB
 Tulare: ESG 2 - (CSET) — 13 FB; 16 IB

Porterville Women’s Shelter - Homeless (CCFCC) — 17 FB; 15 IB
 Porterville Women’s Shelter - DV (CCFCC) — 3 FB; 3 IB
 Transitional Housing Program - DV (CCFCC) — 8 FB; 0 IB
 Crossroads T.A.Y. Housing - (UP) — 0 FB; 10 IB
 Ridge Connection II - (CCFCC) — 0 FB; 12 IB
 Casa de Robles 3 - (TPOCC) — 0 FB; 12 IB
 Ridge Connection I - (CCFCC) — 3 FB; 1 IB

PROVIDER KEY

CCFCC	Central CA Family Crisis Center	HATC	Housing Authority Tulare County	SA	Salvation Army	VRM	Visalia Rescue Mission
CR	Champions Recovery	KCAO	Kings County Action Organization	THHSA	Tulare County HHSA	WC	WestCare
CSET	Community Services & Emp. Training	KGM	Kings Gospel Mission	TPOCC	Turning Point		
FSTC	Family Services Tulare County	LHRM	Light House Rescue Mission	UP	Uplift Family Services		

Appendix E – Survey Results, by Location/Subpopulation

Kings & Tulare Counties: Sheltered & Unsheltered

Kings & Tulare Counties: Sheltered

Kings & Tulare Counties: Unsheltered

Kings & Tulare Counties: Chronically Homeless

Kings & Tulare Counties: Disabled

Kings & Tulare Counties: Veterans

Kings & Tulare Counties: Sheltered

Kings & Tulare Counties: Unsheltered

Kings County: Sheltered & Unsheltered

Kings County: Chronically Homeless

Kings County: Sheltered

Kings County: Unsheltered

Kings County: Chronically Homeless

Kings County: Hanford

Kings County: Balance of County

Tulare County: Sheltered & Unsheltered

Tulare County: Chronically Homeless

Tulare County: Sheltered

Tulare County: Unsheltered

Tulare County: Porterville

Tulare County: Tulare

Tulare County: Visalia

Tulare County: Balance of County

PIT Survey

2019 Kings/Tulare Counties: Sheltered & Unsheltered

Total Count	Adults	982	92%
	Children	87	8%
	Unknown	0	0%
	Total	1069	100%
Household Composition	# HH	# People	
	Households with Children	41	135
	Households without Children	869	934
	Households with only Children	0	0
	Total	910	1069
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	71	74
	Parenting Youth (18-24)	3	6
	Total	74	80
Chronically Homeless	# HH	# People	
	Households with Children	6	23
	Households without Children	242	277
	No	232	294
	Unknown	430	475
	Total	910	1069
Homeless One Year or More (adults only)	Yes	485	49%
	No	378	38%
	Unknown	119	12%
	Total	982	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	311	32%
	At Least 4	118	12%
	Unknown	553	56%
	Total	982	100%
Gender	Female	420	39%
	Male	645	60%
	Transgender	1	0%
	Unknown	3	0%
	Total	1069	100%
Age Group	<18	87	8%
	18-24	80	7%
	25-34	215	20%
	35-44	263	25%
	45-54	213	20%
	55-64	164	15%
	65-69	35	3%
	70+	12	1%
	Total	1069	100%
Ethnicity	Hispanic/Latino	456	43%
	Non-Hispanic/Latino	556	52%
	Unknown	57	5%
	Total	1069	100%
Race	American Indian/ Alaskan Native	48	4%
	Asian	11	1%
	Black/African American	105	10%
	Native Hawaiian/ Other Pacific	6	1%
	White	794	74%
	Multiple Races	30	3%
	Unknown	75	7%
	Total	1069	100%
Currently Fleeing Domestic Violence^ (adults only)	Yes	58	8%
	No	542	71%
	Unknown	162	21%
	Total	762	100%

Place Slept Last Night	Place not meant for human	780	73%
	Emergency Shelter	155	14%
	Transitional Housing	134	13%
	Total	1069	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	163	21%
	Within Tulare County	407	53%
	Within State of CA	38	5%
	Another State	18	2%
	Another Country	0	0%
	Unknown	136	18%
	# of Responses	762	100%
Veteran (adults only)	Yes	90	9%
	No	855	87%
	Unknown	37	4%
	Total	982	100%
Disabling Condition (adults only)	Yes	564	80%
	No	145	20%
	# of Responses	709	100%
Barriers* (adults only)	Chronic Health	301	54%
	Developmental	97	17%
	HIV/AIDS	7	1%
	Mental Illness	317	57%
	Physical	265	48%
	Substance Abuse	199	36%
	# of Responses	557	-
Reason for Homelessness^ (adults only)	Substance Abuse	56	9%
	Medical Condition	40	7%
	Mental Health Condition	24	4%
	Eviction	103	17%
	Argument w/ family/friends	72	12%
	Domestic Violence	23	4%
	Hospital Discharge	2	0%
	Jail/Prison Discharge	34	6%
	Divorce/Separation	36	6%
	Foreclosure	6	1%
	No affordable housing	52	9%
	Substandard housing	3	0%
	Aged out of foster care	2	0%
	Lost benefits	4	1%
	Unemployment	116	19%
	Pets not Allowed	2	0%
	Other	46	8%
	# of Responses	611	-
Benefits^ (adults only)	No Financial Resources	406	64%
	Earned Income	51	8%
	Unemployment	4	1%
	Veteran's Benefits	28	4%
	Child Support	6	1%
	General Assistance	27	4%
	TANF	14	2%
	SSI	82	13%
	SSDI	32	5%
	Social Security Retirement	5	1%
	Private Disability	0	0%
	Alimony	2	0%
	Pension	6	1%
	Other	11	2%
	# of Responses	631	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey 2019 Kings/Tulare Counties: Sheltered

Total Count	Adults	220	76%
	Children	69	24%
	Unknown	0	0%
	Total	289	100%
Household Composition	# HH	# People	
	Households with Children	32	101
	Households without Children	188	188
	Households with only Children	0	0
	Total	220	289
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	29	29
	Parenting Youth (18-24)	3	6
	Total	32	35
Chronically Homeless	# HH	# People	
	Households with Children	1	2
	Households without Children	10	10
	No	198	257
	Unknown	11	20
	Total	220	289
Homeless One Year or More (adults only)	Yes	44	20%
	No	114	52%
	Unknown	62	28%
	Total	220	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	114	52%
	At Least 4	41	19%
	Unknown	65	30%
	Total	220	100%
Gender	Female	133	46%
	Male	156	54%
	Transgender	0	0%
	Unknown	0	0%
	Total	289	100%
Age Group	<18	69	24%
	18-24	33	11%
	25-34	59	20%
	35-44	58	20%
	45-54	44	15%
	55-64	21	7%
	65-69	3	1%
	70+	2	1%
	Total	289	100%
Ethnicity	Hispanic/Latino	132	46%
	Non-Hispanic/Latino	157	54%
	Unknown	0	0%
	Total	289	100%
Race	American Indian/ Alaskan Native	11	4%
	Asian	5	2%
	Black/African American	40	14%
	Native Hawaiian/ Other Pacific	2	1%
	White	229	79%
	Multiple Races	2	1%
	Unknown	0	0%
	Total	289	100%
Currently Fleeing Domestic Violence^ (adults only)	Yes	0	#DIV/0!
	No	0	#DIV/0!
	Unknown	0	#DIV/0!
	Total	0	#DIV/0!

Place Slept Last Night	Place not meant for human	0	0%
	Emergency Shelter	155	54%
	Transitional Housing	134	46%
	Total	289	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	0	#DIV/0!
	Within Tulare County	0	#DIV/0!
	Within State of CA	0	#DIV/0!
	Another State	0	#DIV/0!
	Another Country	0	#DIV/0!
	Unknown	0	#DIV/0!
	# of Responses	0	#DIV/0!
Veteran (adults only)	Yes	10	5%
	No	208	95%
	Unknown	2	1%
	Total	220	100%
Disabling Condition (adults only)	Yes	59	97%
	No	2	3%
	# of Responses	61	100%
Barriers* (adults only)	Chronic Health	16	28%
	Developmental	6	11%
	HIV/AIDS	0	0%
	Mental Illness	45	79%
	Physical	17	30%
	Substance Abuse	13	23%
	# of Responses	57	-
Reason for Homelessness^ (adults only)	Substance Abuse	0	#DIV/0!
	Medical Condition	0	#DIV/0!
	Mental Health Condition	0	#DIV/0!
	Eviction	0	#DIV/0!
	Argument w/ family/friends	0	#DIV/0!
	Domestic Violence	0	#DIV/0!
	Hospital Discharge	0	#DIV/0!
	Jail/Prison Discharge	0	#DIV/0!
	Divorce/Separation	0	#DIV/0!
	Foreclosure	0	#DIV/0!
	No affordable housing	0	#DIV/0!
	Substandard housing	0	#DIV/0!
	Aged out of foster care	0	#DIV/0!
	Lost benefits	0	#DIV/0!
	Unemployment	0	#DIV/0!
	Pets not Allowed	0	#DIV/0!
	Other	0	#DIV/0!
	# of Responses	0	-
Benefits^ (adults only)	No Financial Resources	0	#DIV/0!
	Earned Income	0	#DIV/0!
	Unemployment	0	#DIV/0!
	Veteran's Benefits	0	#DIV/0!
	Child Support	0	#DIV/0!
	General Assistance	0	#DIV/0!
	TANF	0	#DIV/0!
	SSI	0	#DIV/0!
	SSDI	0	#DIV/0!
	Social Security Retirement	0	#DIV/0!
	Private Disability	0	#DIV/0!
	Alimony	0	#DIV/0!
	Pension	0	#DIV/0!
	Other	0	#DIV/0!
	# of Responses	0	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey

2019 Kings/Tulare Counties: Unsheltered

Total Count	Adults	762	98%
	Children	18	2%
	Unknown	0	0%
	Total	780	100%
Household Composition	# HH	# People	
	Households with Children	9	34
	Households without Children	681	746
	Households with only Children	0	0
	Total	690	780
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	42	45
	Parenting Youth (18-24)	0	0
	Total	42	45
Chronically Homeless	# HH	# People	
	Households with Children	5	21
	Households without Children	232	267
	No	34	37
	Unknown	419	455
	Total	690	780
Homeless One Year or More (adults only)	Yes	441	58%
	No	264	35%
	Unknown	57	7%
	Total	762	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	197	26%
	At Least 4	77	10%
	Unknown	488	64%
	Total	762	100%
Gender	Female	287	37%
	Male	489	63%
	Transgender	1	0%
	Unknown	3	0%
	Total	780	100%
Age Group	<18	18	2%
	18-24	47	6%
	25-34	156	20%
	35-44	205	26%
	45-54	169	22%
	55-64	143	18%
	65-69	32	4%
	70+	10	1%
	Total	780	100%
Ethnicity	Hispanic/Latino	324	42%
	Non-Hispanic/Latino	399	51%
	Unknown	57	7%
	Total	780	100%
Race	American Indian/ Alaskan Native	37	5%
	Asian	6	1%
	Black/African American	65	8%
	Native Hawaiian/ Other Pacific	4	1%
	White	565	72%
	Multiple Races	28	4%
	Unknown	75	10%
	Total	780	100%
Currently Fleeing Domestic Violence^ (adults only)	Yes	58	8%
	No	542	71%
	Unknown	162	21%
	Total	762	100%

Place Slept Last Night	Place not meant for human	780	100%
	Emergency Shelter	0	0%
	Transitional Housing	0	0%
	Total	780	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	163	21%
	Within Tulare County	407	53%
	Within State of CA	38	5%
	Another State	18	2%
	Another Country	0	0%
	Unknown	136	18%
	# of Responses	762	100%
Veteran (adults only)	Yes	80	10%
	No	647	85%
	Unknown	35	5%
	Total	762	100%
Disabling Condition (adults only)	Yes	505	78%
	No	143	22%
	# of Responses	648	100%
Barriers* (adults only)	Chronic Health	285	57%
	Developmental	91	18%
	HIV/AIDS	7	1%
	Mental Illness	272	54%
	Physical	248	50%
	Substance Abuse	186	37%
	# of Responses	500	-
Reason for Homelessness^ (adults only)	Substance Abuse	56	9%
	Medical Condition	40	7%
	Mental Health Condition	24	4%
	Eviction	103	17%
	Argument w/ family/friends	72	12%
	Domestic Violence	23	4%
	Hospital Discharge	2	0%
	Jail/Prison Discharge	34	6%
	Divorce/Separation	36	6%
	Foreclosure	6	1%
	No affordable housing	52	9%
	Substandard housing	3	0%
	Aged out of foster care	2	0%
	Lost benefits	4	1%
	Unemployment	116	19%
	Pets not Allowed	2	0%
	Other	46	8%
	# of Responses	611	-
Benefits^ (adults only)	No Financial Resources	406	64%
	Earned Income	51	8%
	Unemployment	4	1%
	Veteran's Benefits	28	4%
	Child Support	6	1%
	General Assistance	27	4%
	TANF	14	2%
	SSI	82	13%
	SSDI	32	5%
	Social Security Retirement	5	1%
	Private Disability	0	0%
	Alimony	2	0%
	Pension	6	1%
	Other	11	2%
	# of Responses	631	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey

2019 Kings/Tulare Counties: Chronically Homeless

Total Count	Adults	287	96%
	Children	13	4%
	Unknown	0	0%
	Total	300	100%
Household Composition	# HH	# People	
	Households with Children	6	23
	Households without Children	242	277
	Households with only Children	0	0
	Total	248	300
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	8	9
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	8	9
	# HH	# People	
	Households with Children	6	23
	Households without Children	242	277
	No	0	0
Homeless One Year or More (adults only)	Unknown	0	0
	Total	248	300
	Yes	261	91%
	No	24	8%
# Times Homeless Past 3 Years (adults only)	Unknown	2	1%
	Total	287	100%
	Less Than 4	84	29%
	At Least 4	49	17%
Gender	Unknown	154	54%
	Total	287	100%
	Female	116	39%
	Male	181	60%
	Transgender	1	0%
Age Group	Unknown	2	1%
	Total	300	100%
	<18	13	4%
	18-24	11	4%
	25-34	47	16%
	35-44	81	27%
	45-54	64	21%
	55-64	66	22%
Ethnicity	65-69	13	4%
	70+	5	2%
	Total	300	100%
	Hispanic/Latino	120	40%
Race	Non-Hispanic/Latino	175	58%
	Unknown	5	2%
	Total	300	100%
	American Indian/ Alaskan Native	15	5%
	Asian	1	0%
	Black/African American	29	10%
	Native Hawaiian/ Other Pacific	2	1%
	White	222	74%
Currently Fleeing Domestic Violence^ (adults only)	Multiple Races	8	3%
	Unknown	23	8%
	Total	300	100%
	Yes	17	6%
	No	227	82%
	Unknown	32	12%
	Total	276	100%

Place Slept Last Night	Place not meant for human	288	96%
	Emergency Shelter	12	4%
	Transitional Housing	0	0%
	Total	300	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	53	19%
	Within Tulare County	168	61%
	Within State of CA	18	7%
	Another State	7	3%
	Another Country	0	0%
	Unknown	30	11%
Veteran (adults only)	# of Responses	276	100%
	Yes	32	11%
	No	255	89%
	Unknown	0	0%
Disabling Condition (adults only)	Total	287	100%
	Yes	272	95%
	No	13	5%
Barriers* (adults only)	# of Responses	285	100%
	Chronic Health	161	61%
	Developmental	69	26%
	HIV/AIDS	4	2%
	Mental Illness	167	63%
	Physical	150	56%
	Substance Abuse	97	36%
	# of Responses	266	-
Reason for Homelessness^ (adults only)	Substance Abuse	32	13%
	Medical Condition	23	9%
	Mental Health Condition	15	6%
	Eviction	29	12%
	Argument w/ family/friends	32	13%
	Domestic Violence	5	2%
	Hospital Discharge	1	0%
	Jail/Prison Discharge	14	6%
	Divorce/Separation	19	8%
	Foreclosure	3	1%
	No affordable housing	24	10%
	Substandard housing	1	0%
	Aged out of foster care	0	0%
	Lost benefits	3	1%
	Unemployment	32	13%
	Pets not Allowed	1	0%
	Other	19	8%
Benefits^ (adults only)	# of Responses	245	-
	No Financial Resources	154	61%
	Earned Income	21	8%
	Unemployment	2	1%
	Veteran's Benefits	10	4%
	Child Support	4	2%
	General Assistance	12	5%
	TANF	5	2%
	SSI	31	12%
	SSDI	16	6%
	Social Security Retirement	4	2%
	Private Disability	0	0%
	Alimony	2	1%
	Pension	2	1%
	Other	8	3%
	# of Responses	251	-

^ Data only reported on unsheltered clients.

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PIT Survey 2019 Kings/Tulare Counties: Disabled

Total Count	Adults	564	100%
	Children	0	0%
	Unknown	0	0%
	Total	564	100%
Household Composition	# HH	# People	
	Households with Children	13	18
	Households without Children	502	546
	Households with only Children	0	0
	Total	515	564
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	34	35
	Parenting Youth (18-24)	2	2
Chronically Homeless	Total	36	37
	# HH	# People	
	Households with Children	5	9
	Households without Children	238	263
	No	49	49
Homeless One Year or More (adults only)	Unknown	223	243
	Total	515	564
	Yes	350	62%
	No	186	33%
# Times Homeless Past 3 Years (adults only)	Unknown	28	5%
	Total	564	100%
	Less Than 4	170	30%
	At Least 4	81	14%
Gender	Unknown	313	55%
	Total	564	100%
	Female	235	42%
	Male	326	58%
	Transgender	1	0%
Age Group	Unknown	2	0%
	Total	564	100%
	<18	0	0%
	18-24	38	7%
	25-34	118	21%
	35-44	149	26%
	45-54	131	23%
	55-64	104	18%
	65-69	17	3%
Ethnicity	70+	7	1%
	Total	564	100%
	Hispanic/Latino	232	41%
	Non-Hispanic/Latino	323	57%
Race	Unknown	9	2%
	Total	564	100%
	American Indian/ Alaskan Native	25	4%
	Asian	6	1%
	Black/African American	52	9%
	Native Hawaiian/ Other Pacific	5	1%
	White	418	74%
	Multiple Races	18	3%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	40	7%
	Total	564	100%
	Yes	49	10%
	No	414	82%
	Unknown	42	8%
	Total	505	100%

Place Slept Last Night	Place not meant for human	505	90%
	Emergency Shelter	26	5%
	Transitional Housing	33	6%
	Total	564	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	116	23%
	Within Tulare County	304	60%
	Within State of CA	30	6%
	Another State	17	3%
	Another Country	0	0%
	Unknown	38	8%
Veteran (adults only)	# of Responses	505	100%
	Yes	56	10%
	No	506	90%
	Unknown	2	0%
Disabling Condition (adults only)	Total	564	100%
	Yes	564	100%
	No	0	0%
Barriers* (adults only)	# of Responses	564	100%
	Chronic Health	301	54%
	Developmental	97	17%
	HIV/AIDS	7	1%
	Mental Illness	317	57%
	Physical	265	48%
Reason for Homelessness^ (adults only)	Substance Abuse	199	36%
	# of Responses	557	-
	Substance Abuse	46	10%
	Medical Condition	32	7%
	Mental Health Condition	23	5%
	Eviction	67	15%
	Argument w/ family/friends	56	12%
	Domestic Violence	15	3%
	Hospital Discharge	2	0%
	Jail/Prison Discharge	24	5%
	Divorce/Separation	26	6%
	Foreclosure	1	0%
	No affordable housing	42	9%
	Substandard housing	3	1%
Benefits^ (adults only)	Aged out of foster care	1	0%
	Lost benefits	4	1%
	Unemployment	76	17%
	Pets not Allowed	2	0%
	Other	32	7%
	# of Responses	458	-
	No Financial Resources	281	60%
	Earned Income	42	9%
	Unemployment	4	1%
	Veteran's Benefits	22	5%
	Child Support	5	1%
	General Assistance	21	4%
	TANF	9	2%
	SSI	74	16%
	SSDI	30	6%
	Social Security Retirement	5	1%
	Private Disability	0	0%
	Alimony	2	0%
	Pension	3	1%
	Other	8	2%
	# of Responses	471	-

^ Data only reported on unsheltered clients.

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PIT Survey 2019 Kings/Tulare Counties: Veterans

Total Count	Adults	90	98%
	Children	2	2%
	Unknown	0	0%
	Total	92	100%
Household Composition	# HH # People		
	Households with Children	0	4
	Households without Children	87	88
	Households with only Children	0	0
	Total	87	92
Unaccompanied/ Parenting Youth (up to age 24)	# HH # People		
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	4	5
	Parenting Youth (18-24)	0	0
	Total	4	5
Chronically Homeless	# HH # People		
	Households with Children	0	3
	Households without Children	30	31
	No	17	17
	Unknown	40	41
	Total	87	92
Homeless One Year or More (adults only)	Yes	47	52%
	No	36	40%
	Unknown	7	8%
	Total	90	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	35	39%
	At Least 4	13	14%
	Unknown	42	47%
	Total	90	100%
Gender	Female	3	3%
	Male	87	95%
	Transgender	0	0%
	Unknown	2	2%
	Total	92	100%
Age Group	<18	2	2%
	18-24	5	5%
	25-34	20	22%
	35-44	18	20%
	45-54	26	28%
	55-64	12	13%
	65-69	6	7%
	70+	3	3%
	Total	92	100%
Ethnicity	Hispanic/Latino	45	49%
	Non-Hispanic/Latino	25	27%
	Unknown	22	24%
	Total	92	100%
Race	American Indian/ Alaskan Native	2	2%
	Asian	1	1%
	Black/African American	11	12%
	Native Hawaiian/ Other Pacific	0	0%
	White	29	32%
	Multiple Races	5	5%
	Unknown	44	48%
	Total	92	100%
Currently Fleeing Domestic Violence^ (adults only)	Yes	6	8%
	No	37	46%
	Unknown	37	46%
	Total	80	100%

Place Slept Last Night	Place not meant for human	82	89%
	Emergency Shelter	7	8%
	Transitional Housing	3	3%
	Total	92	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	14	18%
	Within Tulare County	34	43%
	Within State of CA	2	3%
	Another State	4	5%
	Another Country	0	0%
	Unknown	26	33%
	# of Responses	80	100%
Veteran (adults only)	Yes	90	100%
	No	0	0%
	Unknown	0	0%
	Total	90	100%
Disabling Condition (adults only)	Yes	56	86%
	No	9	14%
	# of Responses	65	100%
Barriers* (adults only)	Chronic Health	31	56%
	Developmental	6	11%
	HIV/AIDS	1	2%
	Mental Illness	33	60%
	Physical	33	60%
	Substance Abuse	12	22%
	# of Responses	55	-
Reason for Homelessness^ (adults only)	Substance Abuse	3	6%
	Medical Condition	5	9%
	Mental Health Condition	1	2%
	Eviction	14	26%
	Argument w/ family/friends	5	9%
	Domestic Violence	2	4%
	Hospital Discharge	1	2%
	Jail/Prison Discharge	3	6%
	Divorce/Separation	2	4%
	Foreclosure	0	0%
	No affordable housing	3	6%
	Substandard housing	0	0%
	Aged out of foster care	0	0%
	Lost benefits	0	0%
	Unemployment	9	17%
	Pets not Allowed	0	0%
	Other	6	11%
	# of Responses	53	-
Benefits^ (adults only)	No Financial Resources	28	39%
	Earned Income	5	7%
	Unemployment	0	0%
	Veteran's Benefits	26	36%
	Child Support	0	0%
	General Assistance	1	1%
	TANF	0	0%
	SSI	19	26%
	SSDI	6	8%
	Social Security Retirement	3	4%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	3	4%
	Other	0	0%
	# of Responses	72	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey

2019 Kings County: Sheltered & Unsheltered

Total Count	Adults	231	92%
	Children	19	8%
	Unknown	0	0%
	Total	250	100%
Household Composition	# HH	# People	
	Households with Children	9	29
	Households without Children	214	221
	Households with only Children	0	0
	Total	223	250
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	15	15
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	15	15
	# HH	# People	
	Households with Children	0	0
	Households without Children	60	63
	No	36	52
Homeless One Year or More (adults only)	Unknown	127	135
	Total	223	250
	Yes	121	52%
	No	96	42%
# Times Homeless Past 3 Years (adults only)	Unknown	14	6%
	Total	231	100%
	Less Than 4	69	30%
	At Least 4	33	14%
Gender	Unknown	129	56%
	Total	231	100%
	Female	84	34%
	Male	166	66%
	Transgender	0	0%
Age Group	Unknown	0	0%
	Total	250	100%
	<18	19	8%
	18-24	16	6%
	25-34	53	21%
	35-44	60	24%
	45-54	52	21%
	55-64	40	16%
	65-69	6	2%
Ethnicity	70+	4	2%
	Total	250	100%
	Hispanic/Latino	123	49%
	Non-Hispanic/Latino	115	46%
Race	Unknown	12	5%
	Total	250	100%
	American Indian/ Alaskan Native	13	5%
	Asian	1	0%
	Black/African American	30	12%
	Native Hawaiian/ Other Pacific	1	0%
	White	178	71%
	Multiple Races	6	2%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	21	8%
	Total	250	100%
	Yes	14	7%
	No	161	82%
Total	Unknown	22	11%
	Total	197	100%
	Yes	14	7%
	No	161	82%
	Unknown	22	11%
	Total	197	100%

Place Slept Last Night	Place not meant for human	200	80%
	Emergency Shelter	43	17%
	Transitional Housing	7	3%
	Total	250	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	47	24%
	Within Tulare County	115	58%
	Within State of CA	10	5%
	Another State	10	5%
	Another Country	0	0%
	Unknown	15	8%
Veteran (adults only)	# of Responses	197	100%
	Yes	29	13%
	No	196	85%
	Unknown	6	3%
Disabling Condition (adults only)	Total	231	100%
	Yes	151	78%
	No	42	22%
Barriers* (adults only)	# of Responses	193	100%
	Chronic Health	86	57%
	Developmental	22	15%
	HIV/AIDS	2	1%
	Mental Illness	78	52%
	Physical	72	48%
Reason for Homelessness^ (adults only)	Substance Abuse	59	39%
	# of Responses	151	-
	Substance Abuse	16	9%
	Medical Condition	9	5%
	Mental Health Condition	10	6%
	Eviction	26	15%
	Argument w/ family/friends	19	11%
	Domestic Violence	5	3%
	Hospital Discharge	2	1%
	Jail/Prison Discharge	15	8%
Benefits^ (adults only)	Divorce/Separation	8	5%
	Foreclosure	2	1%
	No affordable housing	12	7%
	Substandard housing	1	1%
	Aged out of foster care	1	1%
	Lost benefits	2	1%
	Unemployment	36	20%
	Pets not Allowed	0	0%
	Other	14	8%
	# of Responses	177	-
Benefits^ (adults only)	No Financial Resources	118	64%
	Earned Income	13	7%
	Unemployment	1	1%
	Veteran's Benefits	10	5%
	Child Support	3	2%
	General Assistance	7	4%
	TANF	5	3%
	SSI	23	13%
	SSDI	7	4%
	Social Security Retirement	3	2%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	3	2%
	Other	3	2%
Total	# of Responses	183	-
	Total	183	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey 2019 Kings County: Sheltered

Total Count	Adults	34	68%
	Children	16	32%
	Unknown	0	0%
	Total	50	100%
Household Composition	# HH	# People	
	Households with Children	7	23
	Households without Children	27	27
	Households with only Children	0	0
	Total	34	50
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	3	3
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	3	3
	# HH	# People	
	Households with Children	0	0
	Households without Children	2	2
	No	30	46
Homeless One Year or More (adults only)	Unknown	2	2
	Total	34	50
	Yes	8	24%
	No	20	59%
# Times Homeless Past 3 Years (adults only)	Unknown	6	18%
	Total	34	100%
	Less Than 4	17	50%
	At Least 4	9	26%
Gender	Unknown	8	24%
	Total	20	59%
	Female	21	42%
	Male	29	58%
	Transgender	0	0%
Age Group	Unknown	0	0%
	Total	50	100%
	<18	16	32%
	18-24	4	8%
	25-34	13	26%
	35-44	8	16%
	45-54	7	14%
	55-64	2	4%
	65-69	0	0%
Ethnicity	70+	0	0%
	Total	50	100%
	Hispanic/Latino	24	48%
	Non-Hispanic/Latino	26	52%
Race	Unknown	0	0%
	Total	50	100%
	American Indian/ Alaskan Native	5	10%
	Asian	0	0%
	Black/African American	7	14%
	Native Hawaiian/ Other Pacific	0	0%
	White	38	76%
	Multiple Races	0	0%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	0	0%
	Total	50	100%
	Yes	0	#DIV/0!
	No	0	#DIV/0!
Total	Unknown	0	#DIV/0!
	Total	0	#DIV/0!
	Yes	0	#DIV/0!
	No	0	#DIV/0!

Place Slept Last Night	Place not meant for human	0	0%
	Emergency Shelter	43	86%
	Transitional Housing	7	14%
	Total	50	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	0	#DIV/0!
	Within Tulare County	0	#DIV/0!
	Within State of CA	0	#DIV/0!
	Another State	0	#DIV/0!
	Another Country	0	#DIV/0!
	Unknown	0	#DIV/0!
Veteran (adults only)	# of Responses	0	#DIV/0!
	Yes	2	6%
	No	31	91%
	Unknown	1	3%
Disabling Condition (adults only)	Total	34	100%
	Yes	8	100%
	No	0	0%
Barriers* (adults only)	# of Responses	8	100%
	Chronic Health	6	75%
	Developmental	2	25%
	HIV/AIDS	0	0%
	Mental Illness	5	63%
	Physical	5	63%
Reason for Homelessness^ (adults only)	Substance Abuse	1	13%
	# of Responses	8	-
	Substance Abuse	0	#DIV/0!
	Medical Condition	0	#DIV/0!
	Mental Health Condition	0	#DIV/0!
	Eviction	0	#DIV/0!
	Argument w/ family/friends	0	#DIV/0!
	Domestic Violence	0	#DIV/0!
	Hospital Discharge	0	#DIV/0!
	Jail/Prison Discharge	0	#DIV/0!
	Divorce/Separation	0	#DIV/0!
	Foreclosure	0	#DIV/0!
	No affordable housing	0	#DIV/0!
	Substandard housing	0	#DIV/0!
Benefits^ (adults only)	Aged out of foster care	0	#DIV/0!
	Lost benefits	0	#DIV/0!
	Unemployment	0	#DIV/0!
	Pets not Allowed	0	#DIV/0!
	Other	0	#DIV/0!
	# of Responses	0	-
	No Financial Resources	0	#DIV/0!
	Earned Income	0	#DIV/0!
	Unemployment	0	#DIV/0!
	Veteran's Benefits	0	#DIV/0!
	Child Support	0	#DIV/0!
	General Assistance	0	#DIV/0!
	TANF	0	#DIV/0!
	SSI	0	#DIV/0!
	SSDI	0	#DIV/0!
	Social Security Retirement	0	#DIV/0!
	Private Disability	0	#DIV/0!
	Alimony	0	#DIV/0!
	Pension	0	#DIV/0!
	Other	0	#DIV/0!
	# of Responses	0	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey 2019 Kings County: Unsheltered

Total Count	Adults	197	99%
	Children	3	2%
	Unknown	0	0%
	Total	200	100%
Household Composition	# HH	# People	
	Households with Children	2	6
	Households without Children	187	194
	Households with only Children	0	0
	Total	189	200
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	12	12
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	12	12
	# HH	# People	
	Households with Children	0	0
	Households without Children	58	61
	No	6	6
Homeless One Year or More (adults only)	Unknown	125	133
	Total	189	200
	Yes	113	57%
	No	76	39%
# Times Homeless Past 3 Years (adults only)	Unknown	8	4%
	Total	197	100%
	Less Than 4	52	26%
	At Least 4	24	12%
Gender	Unknown	121	61%
	Total	197	100%
	Female	63	32%
	Male	137	69%
	Transgender	0	0%
Age Group	Unknown	0	0%
	Total	200	100%
	<18	3	2%
	18-24	12	6%
	25-34	40	20%
	35-44	52	26%
	45-54	45	23%
	55-64	38	19%
	65-69	6	3%
Ethnicity	70+	4	2%
	Total	200	100%
	Hispanic/Latino	99	50%
	Non-Hispanic/Latino	89	45%
Race	Unknown	12	6%
	Total	200	100%
	American Indian/ Alaskan Native	8	4%
	Asian	1	1%
	Black/African American	23	12%
	Native Hawaiian/ Other Pacific	1	1%
	White	140	70%
	Multiple Races	6	3%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	21	11%
	Total	200	100%
	Yes	14	7%
	No	161	82%
Total Count	Unknown	22	11%
	Total	197	100%
	Yes	14	7%
	No	161	82%

Place Slept Last Night	Place not meant for human	200	100%
	Emergency Shelter	0	0%
	Transitional Housing	0	0%
	Total	200	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	47	24%
	Within Tulare County	115	58%
	Within State of CA	10	5%
	Another State	10	5%
	Another Country	0	0%
	Unknown	15	8%
Veteran (adults only)	# of Responses	197	100%
	Yes	27	14%
	No	165	84%
	Unknown	5	3%
Disabling Condition (adults only)	Total	197	100%
	Yes	143	77%
	No	42	23%
Barriers* (adults only)	# of Responses	185	100%
	Chronic Health	80	56%
	Developmental	20	14%
	HIV/AIDS	2	1%
	Mental Illness	73	51%
	Physical	67	47%
Reason for Homelessness^ (adults only)	Substance Abuse	58	41%
	# of Responses	143	-
	Substance Abuse	16	9%
	Medical Condition	9	5%
	Mental Health Condition	10	6%
	Eviction	26	15%
	Argument w/ family/friends	19	11%
	Domestic Violence	5	3%
	Hospital Discharge	2	1%
	Jail/Prison Discharge	15	8%
	Divorce/Separation	8	5%
	Foreclosure	2	1%
	No affordable housing	12	7%
	Substandard housing	1	1%
Benefits^ (adults only)	Aged out of foster care	1	1%
	Lost benefits	2	1%
	Unemployment	36	20%
	Pets not Allowed	0	0%
	Other	14	8%
	# of Responses	177	-
	No Financial Resources	118	64%
	Earned Income	13	7%
	Unemployment	1	1%
	Veteran's Benefits	10	5%
Benefits^ (adults only)	Child Support	3	2%
	General Assistance	7	4%
	TANF	5	3%
	SSI	23	13%
	SSDI	7	4%
	Social Security Retirement	3	2%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	3	2%
	Other	3	2%
Total Count	# of Responses	183	-
	Yes	14	7%
	No	161	82%
	Unknown	22	11%

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey

2019 Kings County: Chronic Homeless

Total Count	Adults	63	100%
	Children	0	0%
	Unknown	0	0%
	Total	63	100%
Household Composition	# HH	# People	
	Households with Children	0	0
	Households without Children	60	63
	Households with only Children	0	0
	Total	60	63
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	2	2
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	2	2
	# HH	# People	
	Households with Children	0	0
	Households without Children	60	63
	No	0	0
Homeless One Year or More (adults only)	Unknown	0	0
	Total	63	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	21	33%
	At Least 4	12	19%
	Unknown	30	48%
	Total	63	100%
Gender	Female	19	30%
	Male	44	70%
	Transgender	0	0%
	Unknown	0	0%
	Total	63	100%
Age Group	<18	0	0%
	18-24	2	3%
	25-34	7	11%
	35-44	20	32%
	45-54	14	22%
	55-64	15	24%
	65-69	4	6%
	70+	1	2%
Ethnicity	Total	63	100%
	Hispanic/Latino	34	54%
	Non-Hispanic/Latino	27	43%
	Unknown	2	3%
Race	Total	63	100%
	American Indian/ Alaskan Native	3	5%
	Asian	0	0%
	Black/African American	7	11%
	Native Hawaiian/ Other Pacific	0	0%
	White	46	73%
	Multiple Races	0	0%
	Unknown	7	11%
Currently Fleeing Domestic Violence^ (adults only)	Total	63	100%
	Yes	3	5%
	No	53	87%
	Unknown	5	8%

Place Slept Last Night	Place not meant for human	61	97%
	Emergency Shelter	2	3%
	Transitional Housing	0	0%
	Total	63	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	14	23%
	Within Tulare County	36	59%
	Within State of CA	4	7%
	Another State	3	5%
	Another Country	0	0%
	Unknown	4	7%
Veteran (adults only)	# of Responses	61	100%
	Yes	9	14%
	No	54	86%
	Unknown	0	0%
Disabling Condition (adults only)	Total	63	100%
	Yes	62	98%
	No	1	2%
Barriers* (adults only)	# of Responses	63	100%
	Chronic Health	41	66%
	Developmental	14	23%
	HIV/AIDS	0	0%
	Mental Illness	40	65%
	Physical	38	61%
Reason for Homelessness^ (adults only)	Substance Abuse	21	34%
	# of Responses	62	-
	Substance Abuse	6	11%
	Medical Condition	4	7%
	Mental Health Condition	7	12%
	Eviction	7	12%
	Argument w/ family/friends	7	12%
	Domestic Violence	1	2%
	Hospital Discharge	1	2%
	Jail/Prison Discharge	5	9%
	Divorce/Separation	4	7%
	Foreclosure	0	0%
	No affordable housing	2	4%
	Substandard housing	0	0%
	Aged out of foster care	0	0%
	Lost benefits	1	2%
	Unemployment	6	11%
	Pets not Allowed	0	0%
Benefits^ (adults only)	Other	6	11%
	# of Responses	57	-
	No Financial Resources	36	61%
	Earned Income	4	7%
	Unemployment	0	0%
	Veteran's Benefits	3	5%
	Child Support	2	3%
	General Assistance	2	3%
	TANF	2	3%
	SSI	8	14%
	SSDI	4	7%
	Social Security Retirement	2	3%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	1	2%
	Other	2	3%
	# of Responses	59	-

^ Data only reported on unsheltered clients.

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PIT Survey 2019 Kings County: Hanford

Total Count	Adults	215	92%
	Children	18	8%
	Unknown	0	0%
	Total	233	100%
Household Composition	# HH	# People	
	Households with Children	9	28
	Households without Children	198	205
	Households with only Children	0	0
	Total	207	233
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	15	15
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	15	15
	# HH	# People	
	Households with Children	0	0
	Households without Children	54	57
	No	35	51
Homeless One Year or More (adults only)	Unknown	118	125
	Total	207	233
	Yes	113	53%
	No	89	41%
# Times Homeless Past 3 Years (adults only)	Unknown	13	6%
	Total	215	100%
	Less Than 4	64	30%
	At Least 4	30	14%
Gender	Unknown	121	56%
	Total	215	100%
	Female	82	35%
	Male	151	65%
	Transgender	0	0%
Age Group	Unknown	0	0%
	Total	233	100%
	<18	18	8%
	18-24	16	7%
	25-34	50	21%
	35-44	58	25%
	45-54	45	19%
	55-64	37	16%
	65-69	6	3%
Ethnicity	70+	3	1%
	Total	233	100%
	Hispanic/Latino	109	47%
	Non-Hispanic/Latino	114	49%
Race	Unknown	10	4%
	Total	233	100%
	American Indian/ Alaskan Native	12	5%
	Asian	1	0%
	Black/African American	28	12%
	Native Hawaiian/ Other Pacific	1	0%
	White	165	71%
	Multiple Races	6	3%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	20	9%
	Total	233	100%
	Yes	14	8%
	No	149	82%
Total	Unknown	18	10%
	Total	181	100%
	Yes	14	8%
	No	149	82%

Place Slept Last Night	Place not meant for human	183	79%
	Emergency Shelter	43	18%
	Transitional Housing	7	3%
	Total	233	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	42	23%
	Within Tulare County	109	60%
	Within State of CA	8	4%
	Another State	10	6%
	Another Country	0	0%
	Unknown	12	7%
Veteran (adults only)	# of Responses	181	100%
	Yes	26	12%
	No	184	86%
	Unknown	5	2%
Disabling Condition (adults only)	Total	215	100%
	Yes	139	78%
	No	40	22%
	# of Responses	179	100%
Barriers* (adults only)	Chronic Health	81	58%
	Developmental	18	13%
	HIV/AIDS	2	1%
	Mental Illness	74	53%
	Physical	66	47%
	Substance Abuse	54	39%
Reason for Homelessness^ (adults only)	# of Responses	139	-
	Substance Abuse	13	8%
	Medical Condition	9	5%
	Mental Health Condition	9	5%
	Eviction	26	16%
	Argument w/ family/friends	17	10%
	Domestic Violence	5	3%
	Hospital Discharge	2	1%
	Jail/Prison Discharge	12	7%
	Divorce/Separation	6	4%
	Foreclosure	2	1%
	No affordable housing	12	7%
	Substandard housing	1	1%
	Aged out of foster care	1	1%
	Lost benefits	1	1%
	Unemployment	35	21%
	Pets not Allowed	0	0%
	Other	13	8%
Benefits^ (adults only)	# of Responses	164	-
	No Financial Resources	108	64%
	Earned Income	11	7%
	Unemployment	1	1%
	Veteran's Benefits	8	5%
	Child Support	3	2%
	General Assistance	6	4%
	TANF	5	3%
	SSI	23	14%
	SSDI	7	4%
	Social Security Retirement	3	2%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	2	1%
	Other	3	2%
	# of Responses	168	-

^ Data only reported on unsheltered clients.

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PIT Survey 2019 Kings County: Balance of County

Total Count	Adults	16	94%
	Children	1	6%
	Unknown	0	0%
	Total	17	100%
Household Composition	# HH	# People	
	Households with Children	0	1
	Households without Children	16	16
	Households with only Children	0	0
	Total	16	17
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	0	0
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	0	0
	# HH	# People	
	Households with Children	0	0
	Households without Children	6	6
	No	1	1
Homeless One Year or More (adults only)	Unknown	9	10
	Total	16	17
	Yes	8	50%
	No	7	44%
# Times Homeless Past 3 Years (adults only)	Unknown	1	6%
	Total	16	100%
	Less Than 4	5	31%
	At Least 4	3	19%
Gender	Unknown	8	50%
	Total	7	44%
	Female	2	12%
	Male	15	88%
	Transgender	0	0%
Age Group	Unknown	0	0%
	Total	0	0%
	<18	1	6%
	18-24	0	0%
	25-34	3	18%
	35-44	2	12%
	45-54	7	41%
	55-64	3	18%
	65-69	0	0%
Ethnicity	70+	1	6%
	Total	17	100%
	Hispanic/Latino	14	82%
	Non-Hispanic/Latino	1	6%
Race	Unknown	2	12%
	Total	17	100%
	American Indian/ Alaskan Native	1	6%
	Asian	0	0%
	Black/African American	2	12%
	Native Hawaiian/ Other Pacific	0	0%
	White	13	76%
	Multiple Races	0	0%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	0	0%
	No	12	75%
	Yes	4	25%
	Total	16	100%

Place Slept Last Night	Place not meant for human	17	100%
	Emergency Shelter	0	0%
	Transitional Housing	0	0%
	Total	17	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	5	31%
	Within Tulare County	6	38%
	Within State of CA	2	13%
	Another State	0	0%
	Another Country	0	0%
	Unknown	3	19%
Veteran (adults only)	# of Responses	16	100%
	Yes	3	19%
	No	12	75%
	Unknown	1	6%
Disabling Condition (adults only)	Total	16	100%
	Yes	12	86%
	No	2	14%
Barriers* (adults only)	# of Responses	14	100%
	Chronic Health	5	42%
	Developmental	4	33%
	HIV/AIDS	0	0%
	Mental Illness	4	33%
	Physical	6	50%
Reason for Homelessness^ (adults only)	Substance Abuse	5	42%
	# of Responses	12	-
	Substance Abuse	3	23%
	Medical Condition	0	0%
	Mental Health Condition	1	8%
	Eviction	0	0%
	Argument w/ family/friends	2	15%
	Domestic Violence	0	0%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	3	23%
	Divorce/Separation	2	15%
	Foreclosure	0	0%
	No affordable housing	0	0%
	Substandard housing	0	0%
	Aged out of foster care	0	0%
Benefits^ (adults only)	Lost benefits	1	8%
	Unemployment	1	8%
	Pets not Allowed	0	0%
	Other	1	8%
	# of Responses	13	-
	No Financial Resources	10	67%
	Earned Income	2	13%
	Unemployment	0	0%
	Veteran's Benefits	2	13%
	Child Support	0	0%
	General Assistance	1	7%
	TANF	0	0%
	SSI	0	0%
	SSDI	0	0%
	Social Security Retirement	0	0%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	1	7%
	Other	0	0%
	# of Responses	15	-

^ Data only reported on unsheltered clients.

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PIT Survey

2019 Tulare County: Sheltered & Unsheltered

Total Count	Adults	751	92%
	Children	68	8%
	Unknown	0	0%
	Total	819	100%
Household Composition	# HH	# People	
	Households with Children	32	106
	Households without Children	655	713
	Households with only Children	0	0
	Total	687	819
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	56	59
	Parenting Youth (18-24)	3	6
	Total	59	65
Chronically Homeless	# HH	# People	
	Households with Children	6	23
	Households without Children	182	214
	No	196	242
	Unknown	303	340
	Total	687	819
Homeless One Year or More (adults only)	Yes	364	48%
	No	282	38%
	Unknown	105	14%
	Total	751	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	242	32%
	At Least 4	85	11%
	Unknown	424	56%
	Total	751	100%
Gender	Female	336	41%
	Male	479	58%
	Transgender	1	0%
	Unknown	3	0%
	Total	819	100%
Age Group	<18	68	8%
	18-24	64	8%
	25-34	162	20%
	35-44	203	25%
	45-54	161	20%
	55-64	124	15%
	65-69	29	4%
	70+	8	1%
	Total	819	100%
Ethnicity	Hispanic/Latino	333	41%
	Non-Hispanic/Latino	441	54%
	Unknown	45	5%
	Total	819	100%
Race	American Indian/ Alaskan Native	35	4%
	Asian	10	1%
	Black/African American	75	9%
	Native Hawaiian/ Other Pacific	5	1%
	White	616	75%
	Multiple Races	24	3%
	Unknown	54	7%
	Total	819	100%
Currently Fleeing Domestic Violence^ (adults only)	Yes	44	8%
	No	381	67%
	Unknown	140	25%
	Total	565	100%

Place Slept Last Night	Place not meant for human	580	71%
	Emergency Shelter	112	14%
	Transitional Housing	127	16%
	Total	819	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	116	21%
	Within Tulare County	292	52%
	Within State of CA	28	5%
	Another State	8	1%
	Another Country	0	0%
	Unknown	121	21%
	# of Responses	565	100%
Veteran (adults only)	Yes	61	8%
	No	659	88%
	Unknown	31	4%
	Total	751	100%
Disabling Condition (adults only)	Yes	413	80%
	No	103	20%
	# of Responses	516	100%
Barriers* (adults only)	Chronic Health	215	53%
	Developmental	75	18%
	HIV/AIDS	5	1%
	Mental Illness	239	59%
	Physical	193	48%
	Substance Abuse	140	34%
	# of Responses	406	-
Reason for Homelessness^ (adults only)	Substance Abuse	40	9%
	Medical Condition	31	7%
	Mental Health Condition	14	3%
	Eviction	77	18%
	Argument w/ family/friends	53	12%
	Domestic Violence	18	4%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	19	4%
	Divorce/Separation	28	6%
	Foreclosure	4	1%
	No affordable housing	40	9%
	Substandard housing	2	0%
	Aged out of foster care	1	0%
	Lost benefits	2	0%
	Unemployment	80	18%
	Pets not Allowed	2	0%
	Other	32	7%
	# of Responses	434	-
Benefits^ (adults only)	No Financial Resources	288	64%
	Earned Income	38	8%
	Unemployment	3	1%
	Veteran's Benefits	18	4%
	Child Support	3	1%
	General Assistance	20	4%
	TANF	9	2%
	SSI	59	13%
	SSDI	25	6%
	Social Security Retirement	2	0%
	Private Disability	0	0%
	Alimony	2	0%
	Pension	3	1%
	Other	8	2%
	# of Responses	448	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey 2019 Tulare County: Sheltered

Total Count	Adults	186	78%
	Children	53	22%
	Unknown	0	0%
	Total	239	100%
Household Composition	# HH	# People	
	Households with Children	25	78
	Households without Children	161	161
	Households with only Children	0	0
	Total	186	239
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	26	26
	Parenting Youth (18-24)	3	6
Chronically Homeless	Total	29	32
	# HH	# People	
	Households with Children	1	2
	Households without Children	8	8
	No	168	211
Homeless One Year or More (adults only)	Unknown	9	18
	Total	186	239
	Yes	36	19%
	No	94	51%
# Times Homeless Past 3 Years (adults only)	Unknown	56	30%
	Total	186	100%
	Less Than 4	97	52%
	At Least 4	32	17%
Gender	Unknown	57	31%
	Total	186	100%
	Female	112	47%
	Male	127	53%
	Transgender	0	0%
Age Group	Unknown	0	0%
	Total	239	100%
	<18	53	22%
	18-24	29	12%
	25-34	46	19%
	35-44	50	21%
	45-54	37	15%
	55-64	19	8%
	65-69	3	1%
Ethnicity	70+	2	1%
	Total	239	100%
	Hispanic/Latino	108	45%
	Non-Hispanic/Latino	131	55%
Race	Unknown	0	0%
	Total	239	100%
	American Indian/ Alaskan Native	6	3%
	Asian	5	2%
	Black/African American	33	14%
	Native Hawaiian/ Other Pacific	2	1%
	White	191	80%
	Multiple Races	2	1%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	0	0%
	Total	239	100%
	Yes	0	#DIV/0!
	No	0	#DIV/0!
Total	Unknown	0	#DIV/0!
	Total	0	#DIV/0!
	Yes	0	#DIV/0!
	No	0	#DIV/0!

Place Slept Last Night	Place not meant for human	0	0%
	Emergency Shelter	112	47%
	Transitional Housing	127	53%
	Total	239	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	0	#DIV/0!
	Within Tulare County	0	#DIV/0!
	Within State of CA	0	#DIV/0!
	Another State	0	#DIV/0!
	Another Country	0	#DIV/0!
	Unknown	0	#DIV/0!
Veteran (adults only)	# of Responses	0	#DIV/0!
	Yes	8	4%
	No	177	95%
	Unknown	1	1%
Disabling Condition (adults only)	Total	186	100%
	Yes	51	96%
	No	2	4%
	# of Responses	53	100%
Barriers* (adults only)	Chronic Health	10	20%
	Developmental	4	8%
	HIV/AIDS	0	0%
	Mental Illness	40	82%
	Physical	12	24%
	Substance Abuse	12	24%
Reason for Homelessness^ (adults only)	# of Responses	49	-
	Substance Abuse	0	#DIV/0!
	Medical Condition	0	#DIV/0!
	Mental Health Condition	0	#DIV/0!
	Eviction	0	#DIV/0!
	Argument w/ family/friends	0	#DIV/0!
	Domestic Violence	0	#DIV/0!
	Hospital Discharge	0	#DIV/0!
	Jail/Prison Discharge	0	#DIV/0!
	Divorce/Separation	0	#DIV/0!
	Foreclosure	0	#DIV/0!
	No affordable housing	0	#DIV/0!
	Substandard housing	0	#DIV/0!
	Aged out of foster care	0	#DIV/0!
	Lost benefits	0	#DIV/0!
	Unemployment	0	#DIV/0!
	Pets not Allowed	0	#DIV/0!
	Other	0	#DIV/0!
Benefits^ (adults only)	# of Responses	0	-
	No Financial Resources	0	#DIV/0!
	Earned Income	0	#DIV/0!
	Unemployment	0	#DIV/0!
	Veteran's Benefits	0	#DIV/0!
	Child Support	0	#DIV/0!
	General Assistance	0	#DIV/0!
	TANF	0	#DIV/0!
	SSI	0	#DIV/0!
	SSDI	0	#DIV/0!
	Social Security Retirement	0	#DIV/0!
	Private Disability	0	#DIV/0!
	Alimony	0	#DIV/0!
	Pension	0	#DIV/0!
	Other	0	#DIV/0!
Total	# of Responses	0	-
	Yes	0	#DIV/0!
	No	0	#DIV/0!
	Unknown	0	#DIV/0!
	Total	0	#DIV/0!

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey 2019 Tulare County: Unsheltered

Total Count	Adults	565	97%
	Children	15	3%
	Unknown	0	0%
	Total	580	100%
Household Composition	# HH	# People	
	Households with Children	7	28
	Households without Children	494	552
	Households with only Children	0	0
	Total	501	580
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	30	33
	Parenting Youth (18-24)	0	0
	Total	30	33
Chronically Homeless	# HH	# People	
	Households with Children	5	21
	Households without Children	174	206
	No	28	31
	Unknown	294	322
	Total	501	580
Homeless One Year or More (adults only)	Yes	328	58%
	No	188	33%
	Unknown	49	9%
	Total	565	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	145	26%
	At Least 4	53	9%
	Unknown	367	65%
	Total	565	100%
Gender	Female	224	39%
	Male	352	61%
	Transgender	1	0%
	Unknown	3	1%
	Total	580	100%
Age Group	<18	15	3%
	18-24	35	6%
	25-34	116	20%
	35-44	153	26%
	45-54	124	21%
	55-64	105	18%
	65-69	26	4%
	70+	6	1%
	Total	580	100%
Ethnicity	Hispanic/Latino	225	39%
	Non-Hispanic/Latino	310	53%
	Unknown	45	8%
	Total	580	100%
Race	American Indian/ Alaskan Native	29	5%
	Asian	5	1%
	Black/African American	42	7%
	Native Hawaiian/ Other Pacific	3	1%
	White	425	73%
	Multiple Races	22	4%
	Unknown	54	9%
	Total	580	100%
Currently Fleeing Domestic Violence^ (adults only)	Yes	44	8%
	No	381	67%
	Unknown	140	25%
	Total	565	100%

Place Slept Last Night	Place not meant for human	580	100%
	Emergency Shelter	0	0%
	Transitional Housing	0	0%
	Total	580	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	116	21%
	Within Tulare County	292	52%
	Within State of CA	28	5%
	Another State	8	1%
	Another Country	0	0%
	Unknown	121	21%
	# of Responses	565	100%
Veteran (adults only)	Yes	53	9%
	No	482	85%
	Unknown	30	5%
	Total	565	100%
Disabling Condition (adults only)	Yes	362	78%
	No	101	22%
	# of Responses	463	100%
Barriers* (adults only)	Chronic Health	205	57%
	Developmental	71	20%
	HIV/AIDS	5	1%
	Mental Illness	199	56%
	Physical	181	51%
	Substance Abuse	128	36%
	# of Responses	357	-
Reason for Homelessness^ (adults only)	Substance Abuse	40	9%
	Medical Condition	31	7%
	Mental Health Condition	14	3%
	Eviction	77	18%
	Argument w/ family/friends	53	12%
	Domestic Violence	18	4%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	19	4%
	Divorce/Separation	28	6%
	Foreclosure	4	1%
	No affordable housing	40	9%
	Substandard housing	2	0%
	Aged out of foster care	1	0%
	Lost benefits	2	0%
	Unemployment	80	18%
	Pets not Allowed	2	0%
	Other	32	7%
	# of Responses	434	-
Benefits^ (adults only)	No Financial Resources	288	64%
	Earned Income	38	8%
	Unemployment	3	1%
	Veteran's Benefits	18	4%
	Child Support	3	1%
	General Assistance	20	4%
	TANF	9	2%
	SSI	59	13%
	SSDI	25	6%
	Social Security Retirement	2	0%
	Private Disability	0	0%
	Alimony	2	0%
	Pension	3	1%
	Other	8	2%
	# of Responses	448	-

^ Data only reported on unsheltered clients.

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PIT Survey 2019 Tulare County: Chronic Homeless

Total Count	Adults	224	95%
	Children	13	5%
	Unknown	0	0%
	Total	237	100%
Household Composition	# HH	# People	
	Households with Children	6	23
	Households without Children	182	214
	Households with only Children	0	0
	Total	188	237
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	6	7
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	6	7
	# HH	# People	
	Households with Children	6	23
	Households without Children	182	214
	No	0	0
Homeless One Year or More (adults only)	Unknown	0	0
	Total	188	237
	Yes	201	90%
	No	21	9%
# Times Homeless Past 3 Years (adults only)	Unknown	2	1%
	Total	224	100%
	Less Than 4	63	28%
	At Least 4	37	17%
Gender	Unknown	124	55%
	Total	224	100%
	Female	97	41%
	Male	137	58%
	Transgender	1	0%
Age Group	Unknown	2	1%
	Total	237	100%
	<18	13	5%
	18-24	9	4%
	25-34	40	17%
	35-44	61	26%
	45-54	50	21%
	55-64	51	22%
Ethnicity	65-69	9	4%
	70+	4	2%
	Total	237	100%
	Hispanic/Latino	86	36%
	Non-Hispanic/Latino	148	62%
Race	Unknown	3	1%
	Total	237	100%
	American Indian/ Alaskan Native	12	5%
	Asian	1	0%
	Black/African American	22	9%
	Native Hawaiian/ Other Pacific	2	1%
	White	176	74%
	Multiple Races	8	3%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	16	7%
	Total	237	100%
	Yes	14	7%
	No	174	81%
	Unknown	27	13%
	Total	215	100%

Place Slept Last Night	Place not meant for human	227	96%
	Emergency Shelter	10	4%
	Transitional Housing	0	0%
	Total	237	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	39	18%
	Within Tulare County	132	61%
	Within State of CA	14	7%
	Another State	4	2%
	Another Country	0	0%
	Unknown	26	12%
Veteran (adults only)	# of Responses	215	100%
	Yes	23	10%
	No	201	90%
	Unknown	0	0%
Disabling Condition (adults only)	Total	224	100%
	Yes	210	95%
	No	12	5%
Barriers* (adults only)	# of Responses	222	100%
	Chronic Health	120	59%
	Developmental	55	27%
	HIV/AIDS	4	2%
	Mental Illness	127	62%
	Physical	112	55%
	Substance Abuse	76	37%
Reason for Homelessness^ (adults only)	# of Responses	204	-
	Substance Abuse	26	14%
	Medical Condition	19	10%
	Mental Health Condition	8	4%
	Eviction	22	12%
	Argument w/ family/friends	25	13%
	Domestic Violence	4	2%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	9	5%
	Divorce/Separation	15	8%
	Foreclosure	3	2%
	No affordable housing	22	12%
	Substandard housing	1	1%
	Aged out of foster care	0	0%
	Lost benefits	2	1%
	Unemployment	26	14%
	Pets not Allowed	1	1%
	Other	13	7%
	# of Responses	188	-
Benefits^ (adults only)	No Financial Resources	118	61%
	Earned Income	17	9%
	Unemployment	2	1%
	Veteran's Benefits	7	4%
	Child Support	2	1%
	General Assistance	10	5%
	TANF	3	2%
	SSI	23	12%
	SSDI	12	6%
	Social Security Retirement	2	1%
	Private Disability	0	0%
	Alimony	2	1%
	Pension	1	1%
	Other	6	3%
	# of Responses	192	-

^ Data only reported on unsheltered clients.

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PIT Survey 2019 Tulare County: Porterville

Total Count	Adults	163	93%
	Children	12	7%
	Unknown	0	0%
	Total	175	100%
Household Composition	# HH	# People	
	Households with Children	9	23
	Households without Children	134	152
	Households with only Children	0	0
	Total	143	175
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	14	15
	Parenting Youth (18-24)	1	2
Chronically Homeless	Total	15	17
	# HH	# People	
	Households with Children	3	8
	Households without Children	61	75
	No	21	28
Homeless One Year or More (adults only)	Unknown	58	64
	Total	143	175
	Yes	113	69%
	No	42	26%
# Times Homeless Past 3 Years (adults only)	Unknown	8	5%
	Total	163	100%
	Less Than 4	50	31%
	At Least 4	20	12%
Gender	Unknown	93	57%
	Total	163	100%
	Female	86	49%
	Male	87	50%
	Transgender	0	0%
Age Group	Unknown	2	1%
	Total	175	100%
	<18	12	7%
	18-24	18	10%
	25-34	41	23%
	35-44	32	18%
	45-54	35	20%
	55-64	33	19%
	65-69	4	2%
Ethnicity	70+	0	0%
	Total	175	100%
	Hispanic/Latino	56	32%
	Non-Hispanic/Latino	115	66%
Race	Unknown	4	2%
	Total	175	100%
	American Indian/ Alaskan Native	6	3%
	Asian	4	2%
	Black/African American	18	10%
	Native Hawaiian/ Other Pacific	2	1%
	White	125	71%
	Multiple Races	9	5%
Currently Fleeing Domestic Violence^ (adults only)	Unknown	11	6%
	Total	175	100%
	Yes	15	11%
	No	117	84%
Total Count	Unknown	8	6%
	Total	140	100%

Place Slept Last Night	Place not meant for human	144	82%
	Emergency Shelter	17	10%
	Transitional Housing	14	8%
	Total	175	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	34	24%
	Within Tulare County	91	65%
	Within State of CA	8	6%
	Another State	2	1%
	Another Country	0	0%
	Unknown	5	4%
Veteran (adults only)	# of Responses	140	100%
	Yes	13	8%
	No	148	91%
	Unknown	2	1%
Disabling Condition (adults only)	Total	163	100%
	Yes	119	82%
	No	26	18%
	# of Responses	145	100%
Barriers* (adults only)	Chronic Health	69	58%
	Developmental	32	27%
	HIV/AIDS	2	2%
	Mental Illness	72	61%
	Physical	57	48%
	Substance Abuse	43	36%
Reason for Homelessness^ (adults only)	# of Responses	119	-
	Substance Abuse	10	8%
	Medical Condition	9	7%
	Mental Health Condition	5	4%
	Eviction	19	14%
	Argument w/ family/friends	20	15%
	Domestic Violence	9	7%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	8	6%
	Divorce/Separation	5	4%
	Foreclosure	0	0%
	No affordable housing	12	9%
	Substandard housing	1	1%
	Aged out of foster care	0	0%
	Lost benefits	1	1%
	Unemployment	26	20%
	Pets not Allowed	0	0%
	Other	9	7%
Benefits^ (adults only)	# of Responses	133	-
	No Financial Resources	85	63%
	Earned Income	10	7%
	Unemployment	0	0%
	Veteran's Benefits	4	3%
	Child Support	1	1%
	General Assistance	4	3%
	TANF	5	4%
	SSI	18	13%
	SSDI	10	7%
	Social Security Retirement	1	1%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	1	1%
	Other	2	1%
	# of Responses	135	-

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PIT Survey 2019 Tulare County: Tulare

Total Count	Adults	132	90%
	Children	14	10%
	Unknown	0	0%
	Total	146	100%
Household Composition	# HH	# People	
	Households with Children	4	18
	Households without Children	113	128
	Households with only Children	0	0
	Total	117	146
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	6	7
	Parenting Youth (18-24)	0	0
Chronically Homeless	Total	6	7
	# HH	# People	
	Households with Children	0	0
	Households without Children	31	36
	No	10	24
Homeless One Year or More (adults only)	Unknown	76	86
	Total	117	146
	Yes	70	53%
	No	52	39%
# Times Homeless Past 3 Years (adults only)	Unknown	10	8%
	Total	132	100%
	Less Than 4	40	30%
	At Least 4	16	12%
Gender	Unknown	76	58%
	Total	132	100%
	Female	64	44%
	Male	81	55%
	Transgender	0	0%
Age Group	Unknown	1	1%
	Total	146	100%
	<18	14	10%
	18-24	7	5%
	25-34	23	16%
	35-44	44	30%
	45-54	31	21%
	55-64	25	17%
	65-69	2	1%
Ethnicity	70+	0	0%
	Total	146	100%
	Hispanic/Latino	63	43%
	Non-Hispanic/Latino	73	50%
Race	Unknown	10	7%
	Total	146	100%
	American Indian/ Alaskan Native	6	4%
	Asian	1	1%
	Black/African American	14	10%
	Native Hawaiian/ Other Pacific	2	1%
	White	112	77%
	Multiple Races	7	5%
	Unknown	4	3%
Currently Fleeing Domestic Violence^ (adults only)	Total	146	100%
	Yes	11	9%
	No	102	83%
	Unknown	10	8%
	Total	123	100%

Place Slept Last Night	Place not meant for human	123	84%
	Emergency Shelter	7	5%
	Transitional Housing	16	11%
	Total	146	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	36	29%
	Within Tulare County	66	54%
	Within State of CA	11	9%
	Another State	1	1%
	Another Country	0	0%
	Unknown	9	7%
Veteran (adults only)	# of Responses	123	100%
	Yes	8	6%
	No	120	91%
	Unknown	4	3%
Disabling Condition (adults only)	Total	132	100%
	Yes	88	74%
	No	31	26%
	# of Responses	119	100%
Barriers* (adults only)	Chronic Health	52	60%
	Developmental	12	14%
	HIV/AIDS	1	1%
	Mental Illness	43	49%
	Physical	40	46%
	Substance Abuse	28	32%
Reason for Homelessness^ (adults only)	# of Responses	87	-
	Substance Abuse	12	11%
	Medical Condition	9	8%
	Mental Health Condition	1	1%
	Eviction	18	16%
	Argument w/ family/friends	11	10%
	Domestic Violence	2	2%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	4	4%
	Divorce/Separation	6	5%
	Foreclosure	2	2%
	No affordable housing	8	7%
	Substandard housing	1	1%
	Aged out of foster care	1	1%
	Lost benefits	1	1%
	Unemployment	27	25%
	Pets not Allowed	0	0%
	Other	7	6%
	# of Responses	110	-
Benefits^ (adults only)	No Financial Resources	74	67%
	Earned Income	13	12%
	Unemployment	0	0%
	Veteran's Benefits	1	1%
	Child Support	1	1%
	General Assistance	6	5%
	TANF	1	1%
	SSI	12	11%
	SSDI	5	5%
	Social Security Retirement	0	0%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	0	0%
	Other	2	2%
	# of Responses	110	-

^ Data only reported on unsheltered clients.

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PIT Survey 2019 Tulare County: Visalia

Total Count	Adults	440	91%
	Children	41	9%
	Unknown	0	0%
	Total	481	100%
Household Composition	# HH	# People	
	Households with Children	18	62
	Households without Children	397	419
	Households with only Children	0	0
	Total	415	481
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	35	35
	Parenting Youth (18-24)	2	4
	Total	37	39
Chronically Homeless	# HH	# People	
	Households with Children	3	15
	Households without Children	84	96
	No	165	190
	Unknown	163	180
	Total	415	481
Homeless One Year or More (adults only)	Yes	172	39%
	No	181	41%
	Unknown	87	20%
	Total	440	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	147	33%
	At Least 4	48	11%
	Unknown	245	56%
	Total	440	100%
Gender	Female	181	38%
	Male	299	62%
	Transgender	1	0%
	Unknown	0	0%
	Total	481	100%
Age Group	<18	41	9%
	18-24	37	8%
	25-34	98	20%
	35-44	124	26%
	45-54	91	19%
	55-64	59	12%
	65-69	23	5%
	70+	8	2%
	Total	481	100%
Ethnicity	Hispanic/Latino	212	44%
	Non-Hispanic/Latino	239	50%
	Unknown	30	6%
	Total	481	100%
Race	American Indian/ Alaskan Native	22	5%
	Asian	5	1%
	Black/African American	42	9%
	Native Hawaiian/ Other Pacific	1	0%
	White	365	76%
	Multiple Races	8	2%
	Unknown	38	8%
	Total	481	100%
Currently Fleeing Domestic Violence^ (adults only)	Yes	18	6%
	No	150	52%
	Unknown	118	41%
	Total	286	100%

Place Slept Last Night	Place not meant for human	296	62%
	Emergency Shelter	88	18%
	Transitional Housing	97	20%
	Total	481	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	45	16%
	Within Tulare County	124	43%
	Within State of CA	8	3%
	Another State	5	2%
	Another Country	0	0%
	Unknown	104	36%
	# of Responses	286	100%
Veteran (adults only)	Yes	39	9%
	No	377	86%
	Unknown	24	5%
	Total	440	100%
Disabling Condition (adults only)	Yes	195	82%
	No	42	18%
	# of Responses	237	100%
Barriers* (adults only)	Chronic Health	87	46%
	Developmental	29	15%
	HIV/AIDS	2	1%
	Mental Illness	117	62%
	Physical	90	48%
	Substance Abuse	67	35%
	# of Responses	189	-
Reason for Homelessness^ (adults only)	Substance Abuse	16	9%
	Medical Condition	13	7%
	Mental Health Condition	8	4%
	Eviction	36	20%
	Argument w/ family/friends	20	11%
	Domestic Violence	7	4%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	7	4%
	Divorce/Separation	15	8%
	Foreclosure	2	1%
	No affordable housing	19	11%
	Substandard housing	0	0%
	Aged out of foster care	0	0%
	Lost benefits	0	0%
	Unemployment	25	14%
	Pets not Allowed	2	1%
	Other	15	8%
	# of Responses	178	-
Benefits^ (adults only)	No Financial Resources	121	64%
	Earned Income	15	8%
	Unemployment	3	2%
	Veteran's Benefits	13	7%
	Child Support	1	1%
	General Assistance	9	5%
	TANF	3	2%
	SSI	27	14%
	SSDI	7	4%
	Social Security Retirement	1	1%
	Private Disability	0	0%
	Alimony	2	1%
	Pension	2	1%
	Other	4	2%
	# of Responses	189	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

PIT Survey 2019 Tulare County: Balance of County

Total Count	Adults	16	94%
	Children	1	6%
	Unknown	0	0%
	Total	17	100%
Household Composition	# HH	# People	
	Households with Children	1	3
	Households without Children	11	14
	Households with only Children	0	0
	Total	12	17
Unaccompanied/ Parenting Youth (up to age 24)	# HH	# People	
	Unaccompanied Children (<18)	0	0
	Unaccompanied Youth (18-24)	1	2
	Parenting Youth (18-24)	0	0
	Total	1	2
Chronically Homeless	# HH	# People	
	Households with Children	0	0
	Households without Children	6	7
	No	0	0
	Unknown	6	10
	Total	12	17
Homeless One Year or More (adults only)	Yes	9	56%
	No	7	44%
	Unknown	0	0%
	Total	16	100%
# Times Homeless Past 3 Years (adults only)	Less Than 4	5	31%
	At Least 4	1	6%
	Unknown	10	63%
	Total	16	100%
Gender	Female	5	29%
	Male	12	71%
	Transgender	0	0%
	Unknown	0	0%
	Total	17	100%
Age Group	<18	1	6%
	18-24	2	12%
	25-34	0	0%
	35-44	3	18%
	45-54	4	24%
	55-64	7	41%
	65-69	0	0%
	70+	0	0%
	Total	17	100%
Ethnicity	Hispanic/Latino	2	12%
	Non-Hispanic/Latino	14	82%
	Unknown	1	6%
	Total	17	100%
Race	American Indian/ Alaskan Native	1	6%
	Asian	0	0%
	Black/African American	1	6%
	Native Hawaiian/ Other Pacific	0	0%
	White	14	82%
	Multiple Races	0	0%
	Unknown	1	6%
	Total	17	100%
Currently Fleeing Domestic Violence^ (adults only)	Yes	0	0%
	No	12	75%
	Unknown	4	25%
	Total	16	100%

Place Slept Last Night	Place not meant for human	17	100%
	Emergency Shelter	0	0%
	Transitional Housing	0	0%
	Total	17	100%
Location of Last Stable Housing^ (adults only)	Within Kings County	1	6%
	Within Tulare County	11	69%
	Within State of CA	1	6%
	Another State	0	0%
	Another Country	0	0%
	Unknown	3	19%
	# of Responses	16	100%
Veteran (adults only)	Yes	1	6%
	No	14	88%
	Unknown	1	6%
	Total	16	100%
Disabling Condition (adults only)	Yes	11	73%
	No	4	27%
	# of Responses	15	100%
Barriers* (adults only)	Chronic Health	7	64%
	Developmental	2	18%
	HIV/AIDS	0	0%
	Mental Illness	7	64%
	Physical	6	55%
	Substance Abuse	2	18%
	# of Responses	11	-
Reason for Homelessness^ (adults only)	Substance Abuse	2	15%
	Medical Condition	0	0%
	Mental Health Condition	0	0%
	Eviction	4	31%
	Argument w/ family/friends	2	15%
	Domestic Violence	0	0%
	Hospital Discharge	0	0%
	Jail/Prison Discharge	0	0%
	Divorce/Separation	2	15%
	Foreclosure	0	0%
	No affordable housing	1	8%
	Substandard housing	0	0%
	Aged out of foster care	0	0%
	Lost benefits	0	0%
	Unemployment	2	15%
	Pets not Allowed	0	0%
	Other	1	8%
	# of Responses	13	-
Benefits^ (adults only)	No Financial Resources	8	57%
	Earned Income	0	0%
	Unemployment	0	0%
	Veteran's Benefits	0	0%
	Child Support	0	0%
	General Assistance	1	7%
	TANF	0	0%
	SSI	2	14%
	SSDI	3	21%
	Social Security Retirement	0	0%
	Private Disability	0	0%
	Alimony	0	0%
	Pension	0	0%
	Other	0	0%
	# of Responses	14	-

^ Data only reported on unsheltered clients.

* Subpopulations are not mutually exclusive and a given person may fall into more than one subpopulation category.

Appendix F – HUD Homeless Data Exchange Point in Time Report

Point-in-Time Count CA-513 Visalia/Kings, Tulare Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	22	10	9	41
Total Number of persons (Adults & Children)	61	40	34	135
Number of Persons (under age 18)	39	30	18	87
Number of Persons (18 - 24)	3	0	1	4
Number of Persons (over age 24)	19	10	15	44

Gender (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	43	23	16	82
Male	18	17	18	53
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	38	15	23	76
Hispanic/Latino	23	25	11	59

Point-in-Time Count CA-513 Visalia/Kings, Tulare Counties CoC

Race (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	43	34	25	102
Black or African-American	14	3	3	20
Asian	0	3	0	3
American Indian or Alaska Native	3	0	0	3
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	1	0	6	7

Chronically Homeless (adults and children)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	1		5	6
Total number of persons	2		21	23

Population: Sheltered and Unsheltered Count

Persons in Households with only Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	0	0	0	0	0
Total Number of children (under age 18)	0	0	0	0	0

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	0	0
Male	0	0	0	0	0
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	0	0	0	0	0
Hispanic/Latino	0	0	0	0	0

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional			
White	0	0	0	0	0
Black or African-American	0	0	0	0	0
Asian	0	0	0	0	0
American Indian or Alaska Native	0	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	0	0

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	0	0

Point-in-Time Count CA-513 Visalia/Kings, Tulare Counties CoC

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	94	94	0	682	870
Total Number of persons (Adults)	94	94	0	746	934
Number of Persons (18 - 24)	9	21	0	44	74
Number of Persons (over age 24)	85	73	0	702	860

Gender (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	38	30	0	272	340
Male	56	64	0	473	593
Transgender	0	0	0	1	1
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	59	45	0	406	510
Hispanic/Latino	35	49	0	340	424

Point-in-Time Count CA-513 Visalia/Kings, Tulare Counties CoC

Race (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	71	81	0	600	752
Black or African-American	15	8	0	69	92
Asian	0	2	0	7	9
American Indian or Alaska Native	5	3	0	41	49
Native Hawaiian or Other Pacific Islander	2	0	0	4	6
Multiple Races	1	0	0	25	26

Chronically Homeless (adults and children)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	10		0	267	277

Date of PIT Count: 1/23/2019

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	116	104	0	691	911
Total Number of Persons	155	134	0	780	1,069
Number of Children (under age 18)	39	30	0	18	87
Number of Persons (18 to 24)	12	21	0	45	78
Number of Persons (over age 24)	104	83	0	717	904

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	81	53	0	288	422
Male	74	81	0	491	646
Transgender	0	0	0	1	1
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	97	60	0	429	586
Hispanic/Latino	58	74	0	351	483

Race

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Point In Time Summary for CA-513 - Visalia/Kings, Tulare Counties CoC

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	114	115	0	625	854
Black or African-American	29	11	0	72	112
Asian	0	5	0	7	12
American Indian or Alaska Native	8	3	0	41	52
Native Hawaiian or Other Pacific Islander	2	0	0	4	6
Multiple Races					
Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	12		0	288	300

Inventory Count Date: 1/23/2019

Population: Sheltered and Unsheltered Count

Unaccompanied Youth Households

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of unaccompanied youth households	9	21	0	41	71
Total number of unaccompanied youth	9	21	0	44	74
Number of unaccompanied children (under age 18)	0	0	0	0	0
Number of unaccompanied young adults (age 18 to 24)	9	21	0	44	74

Gender (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	5	9	0	14	28
Male	4	12	0	30	46
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	7	12	0	22	41
Hispanic/Latino	2	9	0	22	33

Race (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	7	16	0	40	63
Black or African-American	1	5	0	1	7
Asian	0	0	0	0	0
American Indian or Alaska Native	1	0	0	2	3
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	1	1

Chronically Homeless (unaccompanied youth)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	10	10

Inventory Count Date: 1/23/2019

Population: Sheltered and Unsheltered Count

Parenting Youth Households

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of parenting youth households	3	0	0	3
Total number of persons in parenting youth households	6	0	0	6
Total Parenting Youth (youth parents only)	3	0	0	3
Total Children in Parenting Youth Households	3	0	0	3
Number of parenting youth (under age 18)	0	0	0	0
Children in households with parenting youth under age 18 (children under age 18 with parent under 18)	0	0	0	0
Number of parenting youth (age 18 to 24)	3	0	0	3
Children in households with parenting youth age 18 to 24 (children under age 18 with parents under age 25)	3	0	0	3

Gender (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	3	0	0	3
Male	0	0	0	0
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	2	0	0	2
Hispanic/Latino	1	0	0	1

Race (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
White	2	0	0	2
Black or African-American	1	0	0	1
Asian	0	0	0	0
American Indian or Alaska Native	0	0	0	0
Native Hawaiian or Other Pacific Islander	0	0	0	0
Multiple Races	0	0	0	0

Chronically Homeless (parenting youth)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total number of households	0		0	0
Total number of persons	0		0	0

Point-in-Time Count Veterans CA-513 Visalia/Kings, Tulare Counties CoC

Inventory Count Date: 1/23/2019

Population: Sheltered and Unsheltered Count

Persons in Households with at least one Adult and one Child

	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Total Number of Households	0	0	1	1
Total Number of Persons	0	0	5	5
Total Number of Veterans	0	0	1	1

Gender (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Female	0	0	0	0
Male	0	0	1	1
Transgender	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0

Ethnicity (veterans only)	Sheltered		Unsheltered	Total
	Emergency	Transitional		
Non-Hispanic/Non-Latino	0	0	0	0
Hispanic/Latino	0	0	1	1

Race (veterans only)	Sheltered	
	Emergency	Transitional
White	0	0
Black or African-American	0	0
Asian	0	0
American Indian or Alaska Native	0	0
Native Hawaiian or Other Pacific Islander	0	0
Multiple Races	0	0

Unsheltered	Total
1	1
0	0
0	0
0	0
0	0
0	0
0	0

Chronically Homeless (veterans only)	Sheltered	
	Emergency	Transitional
Total number of households	0	
Total number of persons	0	

Unsheltered	Total
1	1
5	5

Inventory Count Date: 1/23/2019

Population: Sheltered and Unsheltered Count

Persons in Households without Children

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	7	3	0	78	88
Total Number of Persons	7	3	0	81	91
Total Number of Veterans	7	3	0	78	88

Gender (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	2	2
Male	7	3	0	76	86
Transgender	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0

Ethnicity (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	6	2	0	24	32
Hispanic/Latino	1	1	0	54	56

Race (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
White	5	3	0	44	52
Black or African-American	2	0	0	18	20
Asian	0	0	0	2	2
American Indian or Alaska Native	0	0	0	4	4
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	10	10

Chronically Homeless (veterans only)	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	34	34

Point-in-Time Summary Veterans for CA-513 - Visalia/Kings, Tulare Counties CoC

Date of PIT Count: 1/23/2019

Population: Sheltered and Unsheltered Count

Total Households and Persons

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total Number of Households	7	3	0	79	89
Total Number of Persons	7	3	0	86	96
Total Number of Veterans	7	3	0	79	89

Gender

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Female	0	0	0	2	2
Male	7	3	0	77	87
Transgender (male to female)	0	0	0	0	0
Transgender (female to male)	0	0	0	0	0

Ethnicity

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Non-Hispanic/Non-Latino	6	2	0	24	32
Hispanic/Latino	1	1	0	55	57

Race

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		

Point In Time Summary for CA-513 - Visalia/Kings, Tulare Counties CoC

White	5	3	0	45	53
Black or African-American	2	0	0	18	20
Asian	0	0	0	2	2
American Indian or Alaska Native	0	0	0	4	4
Native Hawaiian or Other Pacific Islander	0	0	0	0	0
Multiple Races	0	0	0	10	10

Chronically Homeless	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Total number of persons	0		0	39	39

Additional Homeless Populations Summary for CA-513 - Visalia/Kings, Tulare Counties CoC

Date of PIT Count: 1/23/2019

Population: Sheltered and Unsheltered Count

Other Homeless Subpopulations

	Sheltered			Unsheltered	Total
	Emergency	Transitional	Safe Haven		
Adults with a Serious Mental Illness	27	11	0	165	203
Adults with a Substance Use Disorder	13	11	0	64	88
Adults with HIV/AIDS	0	0	0	7	7
Adult Survivors of Domestic Violence	0	0	0	0	0

RESOLUTION NO. ____-2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
SUPPORTING THE APPLICATION OF FUNDS FROM THE CALIFORNIA WORKFORCE
DEVELOPMENT BOARD FOR WORKFORCE ACCELERATOR FUND 8.0

WHEREAS: On December 3, 2019, the City Council of the City of Porterville adopted this resolution in support of the Tulare County Workforce Development Board applying for grant funds from the California Workforce Development Board for the Workforce Accelerator Fund 8.0; and

WHEREAS: The 2019 Point in Time count totaled 175 persons experiencing homelessness, and of those counted, 144 were identified as people unsheltered; and

WHEREAS: The workforce program for individuals experiencing homelessness project will provide workforce services and transitional employment opportunities to individuals experiencing homelessness. Services would include resume writing and soft skills training with coordination to services provided by partner agencies.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council of the City of is in support of Tulare County Workforce Development Board applying for grant funds from the California Workforce Development Board for the Workforce Accelerator Fund 8.0; and
2. That the City Council of the City of Porterville does hereby approve and authorize the appropriation of up to \$150,000 of in-kind services to fulfill the match requirement for the establishment and operation of the workforce program to assist individuals experiencing homelessness.

PASSED, APPROVED AND ADOPTED this 3rd day of December, 2019.

Martha A. Flores, Mayor

ATTEST:

John D. Lollis, City Clerk

By: _____
Patrice Hildreth, Chief Deputy City Clerk



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Tulare-Kings County Regional Hazardous Materials Team Support

SOURCE: Fire

COMMENT: At its meeting on June 4, 2019, staff reported to the City Council the City of Visalia's request for approval of a Memorandum of Understanding (MOU) to assist in the financial commitment associated in the operation of the Tulare-Kings Regional Hazardous Materials Response Team. At that meeting, the Council directed staff to look further into the funding methodology proposed and bring the item back for consideration. As a result, Fire Department staff contacted Mr. Joel Martens with the Tulare County Health and Human Services Agency, who manages the Certified Unified Program Agency (CUPA). On September 5, 2019, Mr. Martens provided to the Department a spreadsheet containing all active Hazardous Material permits within Tulare County. Hazardous Material permits include various land uses, from businesses operating factories using certain chemicals, to gas stations, and a wide variety of uses in between.

The MOU that is proposed to the City of Porterville is based upon a calculation determined strictly by population. Based on Porterville's estimated population of 60,798 (9.5% of the total estimated Tulare County population of 632,822 people), the City would provide a 9.5% share which equates to a proportional share cost of \$6,909.68. As staff explained at the June 2019 Council meeting, this is one way to allocate costs between agencies, but it may not be the best representative. Staff supports Visalia's Hazardous Materials Response Team, and agrees that an MOU would provide a mechanism for each jurisdiction to share the operation that Visalia has taken on, but suggests that the cost share be based not on population, but on associated hazardous material risk factors.

The information provided from Mr. Martens was analyzed for physical locations, regardless of the number of permits at the same location, which showed a total of 1,835 active permit locations within the boundaries of Tulare County. It was determined that there were 151 active permit locations within the territorial limits of Porterville, which constitutes approximately 8.23% of the total number of active permits in Tulare County. Utilizing the same total dollar value in the MOU and dividing it by 8.23% results in an amended cost share of \$5,971.87 for Porterville, or a \$937.81 cost difference compared to the population basis. Staff contends that using this methodology provides more accurate cost share calculations due to being based upon the number of active physical locations within the jurisdiction that may directly require a response. This is of particular importance for communities that might have significant

annexations of previously developed, primarily residential land, as Porterville has experienced. Staff has made contact with the Visalia Fire Department and discussed the methodologies. To date, the Visalia Fire Department staff has not demonstrated any evidence of any correlation between population and threat of a hazardous release.

Through its review, it has also come to staff's attention that the amount of \$72,000 per year is not sufficient funding to adequately fund this program, to offset staffing costs as well as provide for equipment replacement. This is evident in that the Visalia Fire Department having negotiated in lieu of payment the receipt of a 2007 apparatus from the Hanford Fire Department to replace its Hazardous Materials Response Vehicle. The MOU cost responsibility exhibit alludes that there is less than ten (10) years of useful life for the former Hanford apparatus. As of this report, there is no equipment replacement account established as a funding source at the time when the vehicle needs to be replaced. Understanding Visalia is responsible for establishing its own financial policies, staff is concerned of the long-term sustainability of the program at the current financial commitments without an equipment replacement component. The City of Visalia City Manager attended the June 2019 Council meeting and acknowledged that the program is under funded, and that Visalia is picking up a larger portion of the funding independently. For these reasons, staff recommends that the funding amount for this program should be evaluated to ensure equity for all the jurisdictions, in light of the actual threat of a hazardous materials incident and the replacement cost of equipment for the Tulare-Kings Hazardous Materials Response Team. Staff has made a request to its counterparts with the Visalia Fire Department to reconsider the current methodology for this program's funding and accept funding in an amount based on the number of CUPA permits. The request was denied, with an acknowledgment that some of the other jurisdictions - those with a lower ratio of CUPA permits - would want their pro-rated shares re-calculated as well.

In an effort to maintain a collaborative relationship with the area's local agencies and the City of Visalia's Hazardous Materials Response Team, and in support of regional economic development, staff recommends that the City Council approve the MOU and authorize payment of the invoice in the amount of \$6909.68. Staff further recommends that participation in this year's MOU include a provision that the Visalia Fire Department initiate steps to provide for the long-term sustainability of this county-wide resource, or that the City of Porterville may not continue its participation beyond the the current five (5) year agreement term. It should be noted that all other local jurisdictions have approved the MOU, and the version of that document as attached is the version that has been executed by all named agencies except the City of Porterville.

RECOMMENDATION: That the City Council:

- 1) Approve the Memorandum of Understanding for the Tulare-Kings County Hazardous Materials Team;
- 2) Authorize payment in the amount of \$6,909.68 for the current

year, with 2% annual increases each subsequent year for a five (5) year term; and
3) Authorize payment to be made from the Fire Department General Fund budget.

ATTACHMENTS:

1. MOU for the Tulare-Kings Regional Hazardous Materials Team
2. Hazardous Materials MOU Signature Page
3. Request from Visalia for Cost Sharing
4. Map of Certified Unified Program Agency (CUPA) Permitted Sites
5. June 4 2019 Hazardous Materials Staff Report

Appropriated/Funded:

Review By:

Department Director:

Final Approver: John Lollis, City Manager

MEMORANDUM OF UNDERSTANDING BETWEEN

THE COUNTY OF KINGS

THE COUNTY OF TULARE

CITY OF DINUBA

CITY OF EXETER

CITY OF FARMERSVILLE

CITY OF HANFORD

CITY OF LEMOORE

CITY OF LINDSAY

CITY OF TULARE

CITY OF VISALIA

CITY OF WOODLAKE

FOR THE

TULARE-KINGS COUNTY REGIONAL
HAZARDOUS MATERIALS TEAM

INTRODUCTION

This Memorandum of Understanding ("MOU" or "Agreement") is entered into between Kings County, Tulare County, City of Dinuba, City of Exeter, City of Farmersville, City of Hanford, City of Lemoore, City of Lindsay, City of Tulare, City of Visalia, and City of Woodlake (jointly referred to as "Parties"). The MOU is for the purpose of entering into a cooperative agreement between the agencies listed above to provide technical services at the scene of a hazardous materials incident within the operational areas of the participating agencies within Tulare County and Kings County. The agencies signing this Agreement have determined that a multi-agency regional team provides an efficient and cost-effective method to provide such services under the terms of this MOU.

By commitment of resources as described in this MOU, the agencies will develop the Tulare-Kings County Regional Hazardous Materials Team, ("Haz-Mat Team") which will serve to provide for response to incidents involving hazardous materials to the best of the participating agencies' collective abilities and capabilities. The Haz-Mat Team will be a resource that is on-call when needed for the participating agencies, if resources are available, and will not circumvent the requesting agency's statutory authority.

The City of Visalia, through the City of Visalia Fire Department ("VFD") will serve as the lead agency for the Haz-Mat Team. As the lead agency the VFD will be primarily responsible for housing the Haz-Mat Team equipment, schedule training on a regional basis, accounting for the Haz-Mat Team funding, cost recovery efforts as specified in this Agreement, assembling and scheduling the available personnel for each Haz-Mat Team response.

1. PURPOSE

This Agreement is to create and maintain a regional hazardous materials response team, as a supplement to existing mutual aid agreements, that will be composed of staff from participating agencies, as available, to provide first responder operational and technical services at the scene of hazardous materials incidents within the jurisdictional areas of the Parties.

To the extent that the Parties previously operated under cost sharing agreements with the City of Visalia for hazardous materials response, this agreement is intended to replace those prior cost sharing agreements.

2. NO SEPARATE ENTITY

The Parties agree that the purpose of this Agreement may be accomplished without creating a separate entity from the Parties. The Parties to this Agreement are hereby expressly stating that this Agreement does not and is not intended to create a separate joint powers agency or any other type of entity separate and apart from the Parties to this Agreement.

Parties agree that the employees of each respective participating local agency remain the employees of that participating local agency and this Agreement does not make the Parties responsible in any way for the employees of another participating local agency.

3. DUTIES OF PARTIES

The Parties to this Agreement hereby agree that each will undertake the following duties and responsibilities:

- A. Each Party shall take steps, to the extent its resources permit, to train and certify at least one person qualified to provide Hazardous Materials Technician services or four persons qualified to provide First Responder Operational decontamination services.
- B. Each Party, may, at its discretion, acquire and maintain material and supplies necessary to provide equipment and support Haz-Mat Team operations.
- C. Each Party shall contribute funds, or materials, as specified in Exhibit A to this Agreement in order to financially support the costs associated with equipping and maintaining the Haz-Mat Team. Each Party shall pay its required share on or before October 1, of each year, either in a lump sum or in a payment schedule arranged with the lead agency. Failure to pay shall be considered a breach of this Agreement.
- D. This Agreement is intended to state an agreement by participating agencies to cooperate in responding to hazardous materials incidents but each Party acknowledges that this Agreement does not negate or alter its obligation to respond to any such incident occurring within its jurisdictional boundaries.
- E. At the sole discretion of each participating agency, a Party under this Agreement may request the Haz-Mat Team respond to the scene of a hazardous material incident within the participating agency's jurisdiction.
- F. Under the direction of the jurisdiction having legal scene management authority and responsibility, the Haz-Mat Team shall have control of all matters pertaining to the containment and decontamination of a hazardous materials incident until relieved of responsibility by the requesting Party or by the legal scene manager.
- G. VFD as the designated lead agency, shall, at its discretion and based on operational requirements, request Parties send trained personnel as part of a Haz-Mat Team response. Parties shall not be required to respond to a request for resources if it does not have sufficient personnel or equipment to respond at the time the request is made.

- H. Except as agreed to under this Agreement, each Party agrees to be solely responsible for the costs of their personnel, resources administration, training, and emergency response within its respective jurisdiction.
- I. Parties agree that if the Haz-Mat Team responds to a jurisdiction that is not a Party to this Agreement, then the VFD, as the agent for the Haz-Mat Team, shall bill that jurisdiction the applicable cost recovery for the Haz-Mat Team response. Cost recovery to local agencies may be offset by any amount collected from the party responsible for causing the hazardous material incident, if any, under available statutory law for cost recovery. Cost recovery among Parties with personnel on the responding Haz-Mat Team will be based on the applicable cost rate for the respective personnel involved.

4. INDEMNIFICATION

The Parties to this Agreement recognize the statutory immunities stated in Government Code Sections 850 et seq., Health and Safety Code Section 25400 and 42 U.S.C. Section 9607(d)(2) from liability, claims, actions, costs damages or losses, including death or injury to any person and/or damage to property to each other and third parties for personal injury, including death, and property damage arising out of acts or omissions, including the active or passive negligence, which may occur while the respective departments of the Parties take action in response to hazardous material incidents under this Agreement. These immunities, or any other governmental immunity, that do not extend to liability for personal injury, including death, and property damage arising out of any act or omission of any party to this Agreement which act or omission is performed in a grossly negligent manner or to liability for any injury or damage which is a result of bad faith, gross negligence or intentional misconduct, as those terms are defined or used under the statutory immunities cited above are referred to herein as “gross negligence or intentional misconduct.”

When the statutory liability immunities cited above apply there shall be no obligation by any Party to this Agreement to indemnify any other Party pursuant to this section of the Agreement.

Where any liability, claims, actions costs, damages or losses of any kind, including death or injury to any person and/or damage to property, (referred to as “claims” herein) are asserted by any third party or Party to this Agreement to have arisen out of any action or omission of a Party to this agreement which act or omission is or alleged to have been gross negligence or intentional misconduct by such Party, the Party or Parties whose actions which are alleged to have been gross negligence or intentional misconduct shall hold harmless, defend and indemnify the other Parties to this Agreement from and against any liability, claims actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property alleged to have arisen out of gross negligence or intentional misconduct. This indemnification shall include claims or any such liability assignable to the indemnified Parties on the theory or basis of respondeat superior or agency. This indemnification obligation shall continue beyond the term of this Agreement

as to any acts or omissions occurring under this Agreement or any extension of this Agreement. Parties agree that if proportional liability is determined for incidents described in this paragraph, then each shall bear its proportionate cost of any claims respectively attributable based on the applicable facts and circumstances. Parties shall indemnify/hold harmless other Parties that may have been named or involved in the action for any costs or damages incurred in this paragraph its respective proportionate liability.

To the extent that the paragraphs above do not apply to any claims that any third party or entity asserts to have arisen out of the activities or omissions, including active or passive negligence, of a Party whose employees or equipment were included in a response by the Haz-Mat Team under this Agreement, then the Party that has jurisdiction over the location of the incident and that requests the Haz-Mat Team shall hold harmless, assume the defense of, and indemnify the other Parties to this Agreement from and against such claims. This indemnification shall include claims or any such liability assignable to the indemnification parties on the theory or basis of respondeat superior or agency. This indemnification obligation shall continue beyond the term of the Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

In any instance where claims name multiple Parties, then the Party with the majority of the employees in the Haz-Mat Team that responded to the incident shall assume the lead in defense unless otherwise agreed to by the Parties.

Each Party shall notify the other participating agencies in writing of any claims, administrative actions, or legal actions with respect to any of the matters described in this indemnification provision within five (5) business days of becoming aware of a claim or action. The Parties shall cooperate in the defense of such actions brought by others with respect to the matters covered in this Agreement. Nothing set forth in this Agreement shall establish a standard of care for, or create any legal rights in, any person not a party to this Agreement.

The provisions of this indemnification clause are intended to be interpreted as broadly as permitted by applicable law. This provision shall survive the termination, expiration, or cancellation of this Agreement.

5. INSURANCE

It is understood and agreed that each Party does and shall maintain insurance policies or self-insurance programs to fund their respective potential liabilities, including potential liability arising out of their personnel responding to hazardous materials incidents and the ownership, maintenance, operation, and use of equipment or procedures used in responding to hazardous materials incidents. Each Party agrees that their respective insurance policies or self-insurance policies shall be modified as necessary to include reasonably foreseeable liability arising out of this Agreement.

Each Party is responsible for providing all required worker's compensation benefits and administering worker's compensation for its employees.

Each Party hereby grants to the other Parties and the other Parties' respective officers, officials, employees, and volunteers a waiver of any right to subrogation in regards to the activities referenced in this Agreement which any insurer of the waiving Party may acquire against the other Parties and/or other Parties' respective officers, officials, employees, and volunteers by virtue of the payment of any loss under insurance maintained by the waiving Party. Each Party shall obtain the endorsement(s) necessary to effect this waiver of subrogation, but this provision applies regardless of whether or not the waiving Party obtain and provides the required endorsement(s) to the other Parties.

6. COST RECOVERY AMONG PARTIES

Cost recovery fees will not be charged to Parties. The only type of cost recovery that will be undertaken when the Haz-Mat Team responds to an incident in the jurisdiction of a Party will be to seek reimbursement from those persons and entities responsible for the incident under applicable state or local laws permitting cost recovery. Participating Parties agree to cooperate with one another in cost recovery.

The City of Visalia shall coordinate and monitor cost recovery efforts. Each Party shall provide Visalia with the applicable cost recovery rates for its personnel that serve on the Haz-Mat Team. For purposes of cost recovery, the Parties shall designate City of Visalia, acting through the VFD, as their agent to seek cost recovery of personnel that responded as part of the Haz-Mat Team.

Within thirty days of a hazardous materials incident each Party shall provide VFD with a record of all costs of resources, personnel, and equipment, deployed to the hazardous materials incident.

City of Visalia, as the designated agent under this Agreement, shall collect through cost recovery efforts all amounts expended by the Parties under this Agreement. Each Party shall cooperate with VFD in collection efforts for incidents that occur within their respective jurisdictional boundaries. All cost recovery revenue shall be reimbursed to the Party that incurred the expense. All Parties agree to account for Haz-Mat Team expenses incurred by their respective agency in an account separate from other revenues and expenditures.

Parties agree that VFD, as the lead agency (and primary location for Haz-Mat Team equipment) shall establish an administrative per incident fee of \$300.00 that will be applied to reimburse VFD the administrative costs of assembling the specific personnel that will be responding to each specific hazardous material incident. This per incident fee will only apply when the VFD coordinates a response by the Haz-Mat to a request for assistance.

7. TERM

The initial term of this Agreement shall be for five years effective July 1, 2019 and ending June 30, 2024. The Parties may mutually agree to extend this Agreement for additional five-year terms.

8. TERMINATION

A Party to this Agreement may voluntarily terminate participation upon one hundred eighty (180) calendar days written notice to all other Parties.

Parties that are in breach of the terms of this Agreement shall be notified in writing and have ninety (90) calendar days from the date of such notice to comply with the terms of the Agreement or its participation will be terminated.

Upon the effective termination date, any required contributions under this Agreement that were paid in advance shall be prorated and potentially refunded based on the number of months during the applicable fiscal year that a Party is involved in this Agreement.

Notwithstanding a Party's withdrawal or termination, that Party may continue to receive cost recovery reimbursements as provided under this Agreement for costs incurred while the Party operated under this Agreement and provided personnel or equipment to a hazardous material incident prior to termination.

9. ADDITIONAL PARTIES

Parties agree that additional agencies may join this Agreement at any time. VFD shall notify the existing Parties in writing of any agencies that seek to be added to this Agreement. The notice by VFD shall include any draft cost adjustments to the contributory amounts required under this Agreement that will go into effect with the addition of the new Party. VFD shall reissue the section concerning notice and the revised schedule of costs based on the addition of a new Party and a copy of the signature page of the Agreement signed by the new Party. The additional agency shall be added as a Party to this Agreement unless an existing Party objects within thirty (30) calendar days of being notified of the addition. In case of an objection, all then-current Parties shall meet and decide by a majority vote of currently participating Parties whether to include the additional agency.

10. ENTIRE AGREEMENT

This Agreement constitutes the entire understanding of the Parties. With the exception of Section 9, allowing additional agencies to participate, and Exhibit A, allowing population data to be changed as census data is updated and annual costs to increase by a set amount per year; no changes, modifications, or alternations, shall be effective unless in writing and signed by all Parties.

11. COUNTERPARTS

This Agreement may be executed in counterparts, each of which shall be deemed an original, all of which together shall constitute one and the same instrument.

12. NOTICES

Any notice required to be given pursuant to this Agreement shall be in writing and sent first-class mail to the following addresses:

COUNTY OF KINGS

Clay Smith, Fire Chief
280 Campus Drive
Hanford, CA 93230

COUNTY OF TULARE

Tulare County Fire Department
835 S. Akers Street
Visalia, CA 93277

CITY OF DINUBA

Chad Thompson, Fire Chief
420 E. Tulare Street
Dinuba, CA 93230

CITY OF EXETER

Adam Ennis, City Administrator
100 N. C Street
Exeter, CA 93221

CITY OF FARMERSVILLE

City Manager
909 W. Visalia Road
Farmersville, CA 93223

CITY OF HANFORD

Eric Brotemarkle, Interim Fire Chief
350 W. Grangeville Avenue
Hanford, CA 93230

CITY OF LEMOORE

Fire Chief
711 W. Cinnamon Lane
Lemoore, CA 93245

CITY OF LINDSAY

Lindsay Department of Public Safety
185 N. Gale Hill Avenue
Lindsay, CA 93247

CITY OF TULARE

Luis Nevarez, Fire Chief
800 S. Blackstone Avenue
Tulare, CA 93230

CITY OF VISALIA

Fire Chief
420 N. Burke Street
Visalia, CA 93277

CITY OF WOODLAKE

Ramon Lara, City Administrator
350 N. Valencia Avenue
Woodlake, CA 93286

IN WITNESS WHEREOF, the Parties have caused this Agreement to be executed by their respective authorized officers. The signatories below are hereby affirming, under penalty of perjury, that they have the requisite authority from governing body of the agency they represent to sign this Agreement and bind the local agency that they represent to the terms of this Agreement.

[Signature pages follow]

COUNTY OF KINGS

By: _____
Chairperson, Board of Supervisors

ATTEST:

By: _____
Clerk, Board of Supervisors

Approved as to Form

By: _____
County Counsel

COUNTY OF TULARE

By: _____
Chairperson, Board of Supervisors

ATTEST:

By: _____
Clerk, Board of Supervisors

Approved as to Form

By: _____
County Counsel

CITY OF DINUBA

By: _____
City Manager

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

CITY OF EXETER

By: _____
City Manager

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

CITY OF FARMERSVILLE

By: _____
City Manager

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

CITY OF HANFORD

By: _____
City Manager

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

CITY OF LEMOORE

By: _____
City Manager

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

CITY OF LINDSAY

By: _____
City Manager

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

CITY OF TULARE

By: _____
City Manager

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

CITY OF VISALIA

By: _____
City Manager

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

CITY OF WOODLAKE

By: _____
City Administrator

ATTEST:

By: _____
City Clerk

Approved as to Form

By: _____
City Attorney

Exhibit A

Cost Responsibility

The Parties agree that each agency shall be responsible for its respective share of costs to equip and maintain on an annual basis the Haz-Mat Team.

The Parties, by this Agreement have agreed that on an annual basis the Haz-Mat Team should be funded \$72,562.22, which amount shall increase annually at a rate of two percent (2%) unless a different amount is agreed upon in writing by all the Parties to this Agreement.

The Parties agree that their share of the annual cost share shall be based on the respective populations of each jurisdiction compared to the total overall population of all participating jurisdictions. As census data is updated then the Parties agree to update this section of this Agreement based on the most recent census data.

In consideration of the City of Hanford transferring ownership of the 2007 Pierce Hazardous Materials Unit to the City of Visalia for use by the Haz-Mat Team, the Parties agree that Hanford shall be credited as contributing \$100,240 or ten (10) years of payments, whichever occurs first. The City of Hanford annual contribution shall be first subtracted from this amount before any additional amounts are owed. VFD shall adopt an applicable cost recovery rate for this vehicle that shall be applied to cost recovery charges for the VFD as it will have the responsibility to maintain and operate the unit on behalf of the Haz-Mat Team. In case the City of Hanford terminates this Agreement prior to this credit ending, then the City of Visalia shall either return the 2007 Pierce Hazardous Materials Unit or pay the City of Hanford the outstanding balance of the credit listed in this paragraph to retain the vehicle.

Agency	Population	Percentage	Cost Share
Tulare County	144,741	25.3%	\$18,343.39
Kings County	69,348	12.1 %	\$8,788.65
Dinuba	25,328	4.4%	\$3,209.88
Exeter	11,002	1.9%	\$1,394.31
Farmersville	11,358	2.0%	\$1,439.43
Hanford	58,105	10.1%	\$7,363.79
Lindsay	13,358	2.3%	\$1,692.89
Lemoore	26,257	4.6%	\$3,327.62
Tulare	66,967	11.7%	\$8,486.90
Visalia	138,207	24.1%	\$17,515.32
Woodlake	7,891	1.4%	\$1,000.05
Total	531,984	100%	\$72,562.22

* Note that if a city decides not to participate and terminates this agreement then they will be removed from the participating list and cause the applicable cost share of participating agencies to increase. If additional cities agree to participate, then the total population and corresponding share of costs will decrease.

Tulare-Kings County Regional Hazardous Materials Team MOU

CITY OF PORTERVILLE

By: _____
Martha A. Flores, Mayor

ATTEST:

John D. Lollis, City Clerk

By: _____
Patrice Hildreth, Chief Deputy City Clerk

Approved as to Form

By: _____
Julia Lew, City Attorney

City of Visalia

420 N Burke Street, Visalia, California 93292



Fire Department

Telephone (559) 713-4266 Fax (559) 713-4808

November 22, 2019

City of Porterville
Attention: Dave LaPere, Fire Chief
40 W. Cleveland Ave
Porterville, CA 93257

RE: Haz-Mat Cost Share Fee

Dear Fire Chief Dave LaPere,

The City of Visalia and the City of Porterville entered into a Memorandum of Understanding for the Tulare-Kings County Regional Hazardous Material Team. In this MOU, all parties agreed that each agency shall be responsible for its respective share of costs to equip and maintain the Haz-Mat team on an annual basis.

Per Exhibit A of the MOU, your agency's cost share responsibility is \$6,909.68; this fee covers the period of July 1, 2019 through June 30, 2020. I am including an invoice for this amount; please forward to your accounts payable department for processing.

As a Type I Team, the Visalia Fire Department continues to provide a high level of service to all communities requiring assistance. We value our relationship with the City of Porterville, and look forward to a stronger partnership. If you have any questions, please call me at (559) 713-4513.

Thank you in advance for your assistance.

Respectfully,

A handwritten signature in black ink, appearing to read "Crissy Balderama", written over a horizontal line.

Crissy Balderama
Administrative Analyst

Attachments:
Cost Share by Agency
Invoice

CC: Doyle Sewell, Fire Chief



City of Visalia

Account Number	Total Amount Due	Date	Due Date
2226-48620	\$6,909.68	11/22/2019	PAST DUE
FOR CITY USE ONLY			
Receipt# _____			

Remit to:

CITY OF VISALIA
ATTN: CRISSY BALDERAMA
420 N BURKE STREET
VISALIA CA 93292

Invoice For:

CITY OF PORTERVILLE
DAVE LAPERE, FIRE CHIEF
40 W. CLEVELAND AVE
PORTERVILLE, CA 93257

PLEASE RETURN THIS PORTION WITH YOUR REMITTANCE

AMOUNT PAID \$ _____

Invoice Number		Invoice Date	Due Date	Client PO#	Account Number	
		11/22/2019	11/15/2019		2226-48620	
Qty	Unit	Description			Unit Cost	Extension
		HAZ-MAT COST SHARE FEE JUL 1 2019 THRU JUNE 30, 2020				\$6,909.68
						\$6,909.68
0-30 Days		31-60 Days	61-90 Days	91-120 Days	Over 120 Days	
MESSAGE:						

To inquire or pay in person to the City of Visalia: (559) 713-4513 420 N. Burke Street, Visalia CA 93292
KEEP THIS PORTION FOR YOUR RECEIPT

Exhibit A

Cost Responsibility

The Parties agree that each agency shall be responsible for its respective share of costs to equip and maintain on an annual basis the Haz-Mat Team.

The Parties, by this Agreement have agreed that on an annual basis the Haz-Mat Team should be funded \$72,562.22, which amount shall increase annually at a rate of two percent (2%) unless a different amount is agreed upon in writing by all the parties to this agreement.

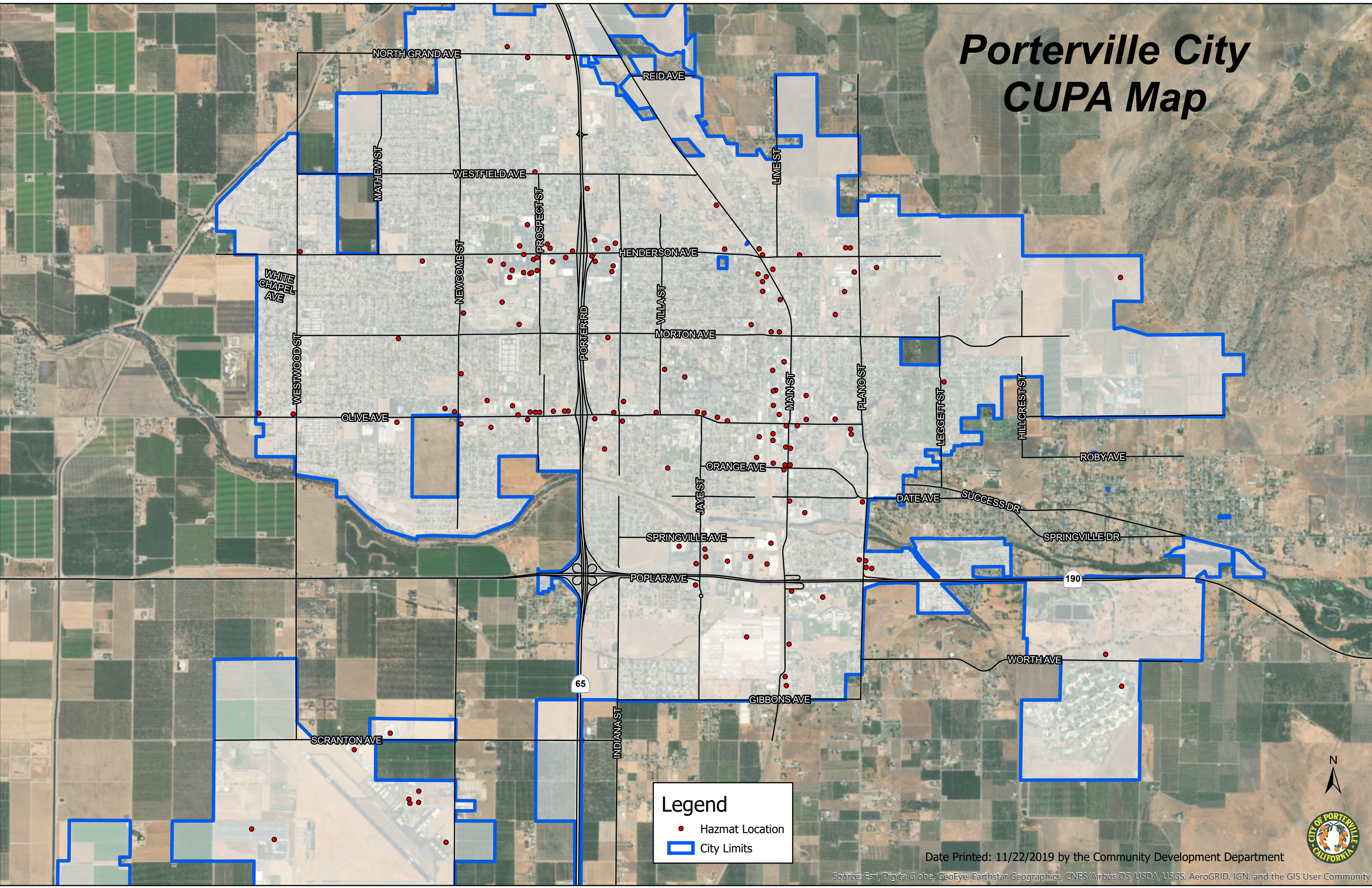
The Parties agree that their share of the annual cost share shall be based on the respective populations of each jurisdiction compared to the total overall population of all participating jurisdictions. As census data is updated then the Parties agree to update this section of this Agreement based on the most recent census data.

In consideration of the City of Hanford transferring ownership of the 2007 Pierce Hazardous Materials Unit to the City of Visalia for use by the Haz-Mat Team, the Parties agree that Hanford shall be credited as contributing \$100,240.00 or ten (10) years of payments, whichever occurs first. The City of Hanford annual contribution shall be first subtracted from this amount before any additional amounts are owed. VFD shall adopt an applicable cost recovery rate for this vehicle that shall be applied to cost recovery charges for the VFD as it will have the responsibility to maintain and operate the unit on behalf of the Haz-Mat Team. In case the City of Hanford terminates this Agreement prior to this credit ending, then the City of Visalia shall either return the 2007 Pierce Hazardous Materials Unit or pay the City of Hanford the outstanding balance of the credit listed in this paragraph to retain the vehicle.

Agency	Population	Percentage	Cost Share
Tulare County Fire Department	144,741	22.9%	\$16,596.65
Dinuba Fire Department	25,328	4.0%	\$2,904.22
Exeter Fire Department	11,002	1.7%	\$1,261.54
Farmersville Fire Department	11,358	1.8%	\$1,302.36
Hanford Fire Department	58,105	9.2%	\$6,662.58
Kings County Fire Department	69,348	11.0%	\$7,951.75
Lemoore Fire Department	26,257	4.1%	\$3,010.75
Visalia Fire Department	138,207	21.8%	\$15,847.44
Woodlake Fire Department	7,891	1.2%	\$904.82
Porterville Fire Department	60,260	9.5%	\$6,909.68
Lindsay Fire Department	13,358	2.1%	\$1,531.69
Tulare Fire Department	66,967	10.6%	\$7,678.74
TOTAL	632,822	100.0%	\$72,562.22

* Note that if a city decides not to participate and terminates this agreement then they will be removed from the participating list and cause the applicable cost share of participating agencies to increase. If additional cities agree to participate, then the total population and corresponding share of costs will decrease.

Porterville City CUPA Map



Legend

- Hazmat Location
- City Limits

Date Printed: 11/22/2019 by the Community Development Department

Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community





CITY COUNCIL AGENDA – JUNE 4, 2019

SUBJECT: Regional Hazardous Materials Team Memorandum of Understanding

SOURCE: Fire

COMMENT: Since 2009, the City of Visalia has maintained a Hazardous Materials Response Team (VHMRT), in part on behalf of the County of Tulare which administers the Certified Unified Program Agency (CUPA) for the regulation of hazardous materials within the county, support for countywide economic development and business prospect location, as well as preparation for potential terrorist activity, such as a "dirty bomb". Initially, Tulare County, as well as several cities, assisted with funds to offset the Team's costs. However, in 2010, Tulare County amended their position, instead selecting to partner with Kern or Fresno County Fire Departments for response. Many cities, including the City of Porterville, followed that lead. Porterville has made no financial contributions to the VHMRT since 2010. Staff reports relating to this issue before City Council from 2010 are attached for reference.

In mid-year 2018, the Visalia Fire Department introduced the concept of establishing a Memorandum of Understanding (MOU) to assist in the financial burden their Department faces in maintaining the VHMRT. In May 2019, the Porterville Fire Department received the first draft of this MOU from the Visalia Fire Department, which is attached for Council's consideration.

The County of Tulare is identified by the California Environmental Protection Agency as the responsible agency for hazardous materials management across the county, with the Tulare County Division of Environmental Health solely responsible countywide for inspecting facilities that handle hazardous materials, generate hazardous waste, treat hazardous waste, own/operate underground storage tanks, own/operate aboveground petroleum storage tanks, or handle other hazardous materials. The Tulare County Fire Department should be the responsible hazardous materials response agency (similar to Kern and Fresno County), with the CUPA being the appropriate funding source given Operational Permit Fees collected by the County. The Tulare County Fire Department does not operate a hazardous materials response team, and the County has stated that the CUPA does not generate sufficient funding to fully support the VHMRT.

In the event of a local hazardous materials spill or similar event, the Porterville Fire Department may request assistance through the Operational Area Coordinator (Tulare County Fire Department) under the Master Mutual Aid Agreement. Such assistance would come from either Fresno or Kern Counties,

or another jurisdiction with the required qualifications, in the event the Visalia Fire Department declines to respond. Compared to the rest of the county, hazardous materials threats in Porterville are limited due to the small number of industries using hazardous materials. Industry in this jurisdiction generally does not involve hazardous materials, as opposed to nearby communities with a large number of food processors and agricultural facilities which maintain large volumes of hazardous chemicals.

In the past decade, the VHMRT has been contacted only once by the Porterville Fire Department, which was in error in the pursuit of an abundance of caution. In that event, the potential hazardous material was completely contained, which is the primary objective of the VHMRT. Although the VHMRT did respond, the Team took no action aside from recommending that the private property owner coordinate with a specialized team for clean-up and remediation.

Maintaining a hazardous materials response team in Tulare County is an important consideration in the agriculturally rich southern San Joaquin Valley, where food processing and agricultural chemicals have the potential of escaping or spilling with hazardous consequences. The central portion of Tulare County also possesses goods movement transportation corridors of national importance in State Route 99 and the Union Pacific Railroad, which the potential for an accident involving hazardous materials is significant, though primarily affecting the cities of Tulare and Visalia and unincorporated Tulare County. Hazardous materials movement on State Route 65 does pose a risk to the city of Porterville, though significantly less likely than State Route 99.

City staff has suggested to Visalia staff that if additional funds are needed or warranted to support the VHMRT, then such supplemental fees should be calculated based on volume and/or number of potential threats, not simply by population as is proposed, to which Visalia has not been receptive.

RECOMMENDATION: That the City Council consider the City's participation and support of the Tulare-Kings County Regional Hazardous Materials Team.

ATTACHMENTS:

1. 2019 Regional Haz-Mat Draft MOU
2. April 20, 2010 City Council Information Report - Visalia Haz-Mat Response Team
3. May 4, 2010 City Council Staff Report - Visalia Haz-Mat Response Team

Appropriated/Funded:

Review By:

Department Director:

Final Approver: John Lollis, City Manager



CITY COUNCIL AGENDA – DECEMBER 3, 2019

SUBJECT: Approval of City Council's Procedural Handbook

SOURCE: City Manager's Office

COMMENT: At its meeting of November 19, 2019, the City Council continued its discussion and consideration of revisions to the City Council's Procedural Handbook. The discussion primarily focused on the process and approval of requests for Proclamations, with the understanding that Proclamations are ceremonial in nature and do not convey Council legislative action. Council directed staff to revise Section IV, subsection G, to provide each Council Member the authority to individually grant Proclamations, which would be provided directly to the requestor and not included on a City Council Agenda. Council further directed staff to include language setting forth parameters for Proclamations regarding grammar corrections by staff, a prohibition on advocacy of unlawful acts, etc., proposed that a monthly report be provided to the Council concerning the Proclamations granted; and to also add the list to the City's website for the public's information.

It is proposed that Section IV, Subsection G, be repealed and replaced with the following:

G. Requests for Proclamations

The City routinely receives requests for proclamations. Proclamations are ceremonial statements of Council Members which do not convey legislative action or policy of the Council. Each individual Council Member has the authority to grant and sign proclamations. Within one business day of receipt of a Request for Proclamation, staff shall scan and email the request to all City Council Members. If a Council Member is interested in granting the request, they shall notify staff of their interest. If more than one Council Member responds, the first responsive notification received by staff shall be the grantor. Upon receipt of the affirmative response, staff shall advise the remaining Council Members, and inquire whether they would also like to sign the proclamation. The Council Members shall have one business day to reply, after which the proclamation will be drafted with the appropriate number of signature blocks, and the grantor and signers shall be notified of its availability for signature. If a proclamation request does not receive a grantor, staff shall notify the requestor.

Upon finalization of the proclamation, staff shall notify the requestor and arrange for its delivery, pick up, or presentation at an event, as requested.

Proclamations shall not be included on the Council Agenda nor presented at a Council Meeting. Staff shall provide a monthly informational report identifying the proclamations granted for the preceding month.

Direction was also provided to staff regarding Section VIII (E) the acceptance of event tickets, and this item was carried over from the meeting of November 19th. As Council will recall, staff proposes amending the section to add the following language to distinguish between City or City-Sponsored events and Non-City event tickets. Specifically, the proposed language is as follows:

Non-City Sponsored Events:

A Council Member may accept one (1) ticket issued by the event sponsor if attending the event in his/her capacity as a City Council Member. Any additional tickets shall be paid for by the Council Member from non-City funds at the time of acceptance of the tickets.

Because the Council's policy concerning acceptance of tickets was established via Resolution 99-2012, it is proposed that said Resolution be repealed and replaced with the draft Resolution provided for Council's consideration.

RECOMMENDATION: That the City Council approve the Procedural Handbook.

ATTACHMENTS:

1. Draft Council Handbook
2. Request for Proclamation Form
3. Resolution 99-2012
4. Draft Resolution - Ticket Policy

Appropriated/Funded:

Review By:

Department Director:

Final Approver: John Lollis, City Manager

CITY COUNCIL PROCEDURAL HANDBOOK



The Office of City Clerk
291 North Main Street
Porterville, CA 93257
Tel: (559) 782-7447
Fax: (559) 782-7452
www.ci.porterville.ca.us

As Authorized by the City Council on August 20, 2019

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	D. Electronic Device, Internet and Email Policy	
	E. Email Retention Policy	



PREAMBLE

The residents and businesses of the City of Porterville are entitled to have fair, ethical, and accountable local government. Such a government requires that:

- Public Officials comply with both the letter and spirit of the laws and policies affecting operations of the government;
- Public Officials be independent, impartial, and fair in their judgment and actions;
- Public office be used for the public good, not for personal gain; and
- Deliberations and processes be conducted openly, unless legally confidential, in an atmosphere of respect and civility.

No part of this Handbook shall be interpreted so as to violate any federal or state law; a Council Member's Oath of Office; a Council Member's moral or ethical responsibilities; or the exercise of a Council Member's individual rights afforded him/her by the U.S. Constitution.

To this end, the City Council of the City of Porterville hereby approves of and affirms the above to encourage public confidence in the integrity of local government and its operations.

(Minute Order 21-070511, July 5, 2011.)



II. MEETINGS OF COUNCIL

The Council shall provide by ordinance the time and place of holding regular meetings and the manner in which special meetings may be called. Public interest and convenience shall be primary consideration when decisions are made as to time, location and frequency.

Except as otherwise provided by law, all meetings of the Council shall be open to the public.

A. REGULAR MEETINGS

1. Pursuant to Section 10 of the City Charter, Regular Meetings of the Porterville City Council shall be held on the first and third Tuesday of each month in the Council Chambers at City Hall, 291 North Main Street, in the City. The Regular Meetings will commence at five thirty o'clock (5:30) P.M., with Closed Sessions commencing at five thirty o'clock (5:30) P.M., and Open Session commencing at six thirty o'clock (6:30) P.M. In the event that a regular meeting of the Council shall fall on a legal holiday, that regular meeting shall be held at the same place and time on the next succeeding working day, or as determined by Council. (*Ordinance 1766, August 17, 2010; M.O. 15-09181, September 18, 2012.*)
2. Following the mid-meeting break (around 9:00 p.m.) the Mayor, with assistance from the City Manager, will review the balance of the agenda with Council to discuss how it can be handled in the allowed time. If it is necessary to continue any items, it will be announced at that time.

B. ADJOURNED MEETINGS/STUDY SESSIONS (Open to the public)

1. The purpose of these meetings shall be for informal discussions between staff, advisory bodies or consultants and the City Council regarding specific programs, projects or policies. If noticed, formal action may be taken at such a meeting.
2. Adjourned Meetings/Study Sessions will be held at a time and place convenient to Council and advantageous for public participation.
3. Participation of the public shall be at the discretion of the Presiding Officer, upon consensus of the Council.

C. SPECIAL MEETINGS

1. Special meetings may be called by the Mayor or three members of the City Council. (*Gov. Code Section 54956*) Written notice of each special meeting must be given not less than twenty-four (24) hours before such meeting to each member of the City Council not joining the call.
2. Written notice must be given to the City Council and to the media 24 hours prior to each meeting. (*Gov. Code Section 54956*)
3. A supplemental telephone call shall be made if necessary to notify each Council Member.
4. No business other than that announced shall be discussed.
5. Any special meeting held at a place other than City Hall shall be open to the public. Notice requirements of the Brown Act shall be complied with for any such meetings; regular minutes shall be taken by the City Clerk and shall be available for public inspection.

D. ORDER OF BUSINESS:

Meeting called to Order
Roll Call
Oral Communications (closed session items only)
Closed Session(s)
Reconvene Open Session
Report on Action taken in Closed Session
Pledge of Allegiance
Invocation
~~Proclamations~~/Presentations
Committee and Commission Reports
AB 1234 Reports
Staff Informational Reports
Oral Communications (on any matter of interest)
Consent Calendar – to include:
 Approval of Minutes
 Claims Against the City
 Payment of Bills
 Payments on Public Works Projects
 Authorization to Purchase
 Authorization to Call for Bids
 Award of Bids
 Acceptance of Projects

Acceptance of Dedications/Property
Approval of Final Tract Maps
Annexations
Requests for City Services
Reports
Other Routine Matters
Public Hearings
Second Readings of Ordinances
Scheduled Matters
Oral Communications (on any matter of interest)
Council Comments
Adjournment
(Resolution 31-2019, May 21, 2019, *attached as Appendix A.*)

E. CONSENT ITEMS

1. Consent items are the first items on the open session portion of the agenda (items that are routine, have been discussed before, relate to implementation of approved budget items, or to City operations or item to be later set for public hearing).
2. Any item removed from the Consent Calendar shall be considered immediately after the last Scheduled Matter on the agenda and immediately before the Second Oral Communications. (*M.O. 16-091812, September 18, 2012.*)



III. MEETING PROCEDURES

A. PRESIDING OFFICER

1. The Mayor is the Presiding Officer and acts as Chair at Council meetings.
2. In the absence or incapacity of the Mayor, the Vice Mayor as Mayor Pro Tempore will serve as Presiding Officer. In the absence of both the Mayor and Vice Mayor, the Council Members present shall select one of their number to serve as Presiding Officer for that meeting. *(Amended via Minute Order 08-071911, July 19, 2011.)*
3. Seating arrangement of the Council:

Seating arrangements shall be at Council discretion with preference being given to health conditions, seniority, individual Council Member preferences, and the Mayor's preference, in that order. *(Amended via Minute Order 08-071911, July 19, 2011.)*
4. Signing of City Documents:

The Mayor, unless unavailable, shall sign all ordinances, resolutions, contracts and other documents which have been adopted by the City Council and require an official signature; except when the City Manager, or his or her designee, has been authorized by Council action to sign documents. In the event the Mayor is unavailable, the Vice Mayor may sign the required documents. *(Amended via Minute Order 08-071911, July 19, 2011.)*

B. QUORUM

A majority of the Council Members shall constitute a quorum for the transaction of business. *(City Charter)*

C. DISCUSSION RULES

1. Obtaining the floor:
 - a. A member of the City Council, staff, or public shall first address the Presiding Officer and gain recognition.

- b. Comments and questions shall be limited to the issue before Council except when members of the public are addressing the Council under Oral Communications.
 - c. Cross-exchange between Council Members, staff or public shall be avoided.
 - d. Any citizen may arise and address the City Council on any business especially concerning them or affecting their interests during Oral Communications, but preference will be given to those who have first presented matters in the form of a written communication or who have personally notified the presiding officer of their desire to speak.
 - e. Any member or other person using profane, vulgar, loud or boisterous language at any meeting, or otherwise interrupting the proceedings, who refuses to be seated or keep quiet when ordered to do so by the Mayor or Mayor Pro Tem of the City Council, shall be guilty of a misdemeanor. It shall be the duty of the Chief of Police, upon order of the presiding officer, to eject any such member or person from the council room.
(Ordinance 1537)
2. Questions to staff:
- A Council Member shall, after recognition by the Presiding Officer, address questions to duly designated staff members through the City Manager.
3. Interruptions:
- a. Once recognized, a Council Member shall not be interrupted while speaking except to make a point of order or personal privilege.
 - b. If a Council Member is called to order while speaking, the individual shall cease speaking until the question of order is determined.
 - c. Upon being recognized by the Presiding Officer, members of staff shall hold the floor until completion of their remarks or until recognition is withdrawn by the Presiding Officer.



IV. COUNCIL REQUESTS FROM THE PUBLIC

A. Response to Letters from the Public

Periodically Council Members receive letters requesting their response. If a Council Member wishes to answer the letter, the matter can be handled in either of three ways:

1. The Council Member can give the letter to the City Manager's Secretary along with direction on how they wish their response to be worded. The City Manager's staff will then prepare the letter on City Council stationery and forward it to the appropriate Council Member for approval and signature. Copies of both letters are kept on file in the City Manager's Office, and copies are available upon request.
2. If the letter requires specific information or details only available from another City Department, the City Manager may refer the letter to the appropriate Department Head for response by them or their designee. Copies of the letters will then be forwarded to the City Manager's Office for filing.
3. If the Council Member wishes to answer their own correspondence, City stationery is available upon request from the City Manager's secretary. Copies of all such letters on City Letterhead shall be provided to all other Council members, and the letter shall include a provision clearly defining that the correspondence represents the views and/or feelings of the specific Council member signing the letter. If the Council Member wishes to have a copy of the letters in their file, they should submit a copy to the City Manager's staff for filing.

If a Council Member receives an informational item and wants a copy to be given to the other Council Members and the City Manager or other Directors, the item should be given to the City Manager's staff and copies will be made and sent out.

B. Referrals to Council agenda

Periodically Council Members receive correspondence or verbal requests for items to be acted upon, or considered, by the City Council. If a Council Member wishes to respond to the request, the matter should be referred to the City Manager. The request can then be handled as follows:

1. The Council Member may request the City Manager to place the item on the Council agenda as a written communication (however, the request must be stated on the agenda face sheet for Council to be able to act on it at the meeting); or
2. Upon research, the request may be determined to be a violation of City, State or Federal law, policy, or previous Council determination, in which case an appropriate response as to why the matter can not be heard will be provided to the requesting party.

Correspondence requesting that an item be acted upon, or considered, by the City Council, which is received directly by the City Manager, is handled in either of two ways:

1. The City Manager shall place any routine and/or legitimate written request under written communications*, or have a staff report prepared if time permits, for the next City Council agenda; or
2. The City Manager shall place any request which has already been acted upon by Council, cannot legally be accomplished, or which has a potential for litigation, in an Administrative Memorandum.

C. Telephone Calls

Citizens attempting to communicate with the City Council often call the offices at City Hall. Such calls are referred to the City Manager's Office. The City Manager's staff will take a message and refer it to the appropriate Council Member, or give the caller the telephone number of the City Council Member so they may call them directly, according to instructions given by the Council Member [see X-D (3)].

D. Personal Meetings

Council Members who wish to meet with their constituents may use various rooms at City Hall. The Council Member should call the City Manager's Secretary as soon as they know a room is needed so that it can be reserved for their use. No more than two Council Members may attend a meeting to discuss City matters without the meeting becoming a public meeting and therefore falling under the requirements of the Brown Act Open Meeting Laws.

E. Personal Correspondence

Council Members who wish to send their own correspondence using City stationery shall include a provision clearly defining that the correspondence represents the views and/or feelings of the specific Council member signing the letter. Copies of all such letters on City Letterhead shall be provided to all other Council members. Letterhead stationery is available upon request from the City Manager's secretary, and if the Council Member wishes to have a copy of their letter in their file, they should submit a copy to the City Manager's staff for filing.

F. Out-of-District Requests

On occasion, Council Members will be contacted by citizens residing outside of their respective districts. When this occurs, City Council Members agree to advise the appropriate Council Member of the contact and matter of concern.

~~G. Proclamation Approval Process~~

~~All Proclamations must be submitted at least 72 hours before noon on the Thursday before the next City Council Meeting to be considered for approval by the City Council. All received proclamations are to be scanned and emailed to all Council Members within one business day of being received. Each Council Member will have until noon on the Thursday before the next Council Meeting to contact the City Manager's Office to sponsor submitted proclamations. Proclamations receiving one sponsor will be placed on the next Council agenda as a Consent Calendar item. Those not receiving a sponsor will be disregarded. If multiple sponsors are received, the first Council Member to respond will be deemed the proclamation's sponsor. (M.O. 13-100113, October 1, 2013.)~~

G. Requests for Proclamations

The City routinely receives requests for proclamations. Proclamations are ceremonial statements of Council Members which do not convey legislative action or policy of the Council. Each individual Council Member has the authority to grant and sign proclamations. Within one business day of receipt of a Request for Proclamation, staff shall scan and email the request to all City Council Members. If a Council Member is interested in granting the request, they shall notify staff of their interest. If more than one Council Member responds, the first responsive notification received by staff shall be the grantor. Upon receipt of the affirmative response, staff shall advise the remaining Council Members, and inquire whether they would also like to sign the proclamation. The Council Members shall have one business day to reply, after which the proclamation will be drafted with the appropriate number of signature blocks, and the

grantor and signers shall be notified of its availability for signature. If a proclamation request does not receive a grantor, staff shall notify the requestor.

Upon finalization of the proclamation, staff shall notify the requestor and arrange for its delivery, pick up, or presentation at an event, as requested. Proclamations shall not be included on the Council Agenda nor presented at a Council Meeting. Staff shall provide a monthly informational report identifying the proclamations granted for the preceding month.



V. COUNCIL MEMBER REQUESTS TO STAFF

A. General Information

All City Council Member requests for information or documents shall be referred through the City Manager. Any Department Head who receives a direct request from a Council Member shall submit the request, including the name of the requesting Council Member, to the City Manager.

B. Research

All City Council Member requests for information or documents which require extensive research, in the opinion of the City Manager, shall be referred through the City Manager to the Council for direction. The City Manager will discuss the matter with the appropriate department and relay the approximate time table for completion to the City Council for discussion and action at the next available meeting of the City Council. If the request is approved by the Council, upon completion of the research, the information or documents will be forwarded to the City Council Members by the City Manager. *(Amended via Minute Order 08-071911, July 19, 2011.)*

C. Items for inclusion in Council Agenda

The City Manager shall compile the agenda for each meeting and shall include as agenda items, business in the normal course of City affairs, including but not limited to staff proposals to improve services, support the economy and land use, and enhance the efficiency and effectiveness of the City organization, items relating to current, past, and proposed City contracts, leases, franchises, agreements and similar documents, and matters affecting future or proposed City equipment and property, items relating to City employees, agents and contractors, and such other matters as are defined in this handbook or otherwise directed by the City Council.

All City Council Member requests for an item to be placed on the Council agenda shall be made in writing to the City Manager. Such request shall be submitted prior to Wednesday noon of the week before the Council meeting in order to be placed on the next regularly scheduled meeting. *(Amended via M.O. 13-111814, November 18, 2014, and via M.O. 13-052119, May 21, 2019.)*

The City Manager shall place any Council Member request for an agenda item on the next available agenda as a Consent Calendar item for Council approval to be included as a Scheduled Matter on the next available agenda. This does not prevent any Council Member from moving to place an item on the next available agenda during Other Matters of the current agenda. *(Amended via Minute Order 08-071911, July 19, 2011.)*



VI. COUNCIL AGENDA

A. Preparation:

Each Department Head submits their departmental agenda items to the City Manager for approval utilizing the City's electronic agenda management system. (*Amended via M.O. 11-111814, November 18, 2014.*)

The City Council meeting agendas are prepared on the Thursday prior to the Tuesday meeting. Any questions regarding whether items have been scheduled for consideration at a particular meeting may be directed to the Chief Deputy City Clerk and/or Deputy City Clerk.

B. Deadlines:

The deadlines for the agenda are the Monday preceding the Thursday preparation day. Public hearing items, scheduled matter items, Consent calendar items, and written communications must be submitted by the Monday deadline. The deadline for a Council member request for any item shall be Wednesday noon preceding the Thursday preparation day. (*Amended via M.O. 13-111814, November 18, 2014.*)

C. Delivery:

Agendas will be delivered to Council on the Thursday prior to the Tuesday meeting via an emailed link to the electronic agenda packet posted on the City's website. No items, or additional materials, shall be delivered after the initial delivery to Council on Thursday, except in the instance of a designated emergency item.

Once the Agenda is made available to the City Council, it is available to the public. (*Amended via M.O. 11-111814, November 18, 2014.*)



VII. THE RALPH M. BROWN ACT

The Ralph M. Brown Act (California Government Code Section 54950 et seq.) governs meetings conducted by local legislative bodies such as city councils, boards of supervisors, special districts, and school boards. The Act represents the State Legislature's determination of how the balance should be struck between the public access to meetings of multi-member public bodies on one hand, and the need for confidential candor, debate, and information gathering on the other.

The Act contains specific exceptions from the open meeting requirements where government has a demonstrated need for confidentiality. Where matters are not subject to a closed meeting exception, the Act has been interpreted to mean that all of the deliberative processes by legislative bodies, including discussion, debate and the acquisition of information, be open and available for public scrutiny.

Meetings are defined as any gathering of a quorum of a legislative body (which includes newly elected but unsworn members of the body) to discuss or transact business under the body's jurisdiction and serial meetings are prohibited. Exemptions are individual contacts between board members and others which do not constitute serial meetings, attendance at conferences and meetings which are open to the public so long as legislative bodies do not discuss amongst themselves business of a specific nature under the body's jurisdiction, and attendance at social or ceremonial events where no business of the body is discussed.

The Act requires that notices of regular meetings must be posted at least seventy-two (72) hours prior to the meeting, and twenty-four (24) hour notice must be provided to members of the legislative body and media outlets for special meetings.

A user's guide to the Ralph M. Brown Act is provided to Council Members for their information. If a Council Member has a specific question which does not seem to be covered in the guide, the Council Member should contact the City Attorney for a legal opinion.



VIII. TRAVEL, MEETINGS AND EXPENSES

This policy would satisfy the requirements of California Government Code §§ 53232.2 and 53233.3 in the event such requirements could be constitutionally applied to charter cities.

The City Manager, or his staff, will notify the City Council Members about any League of California Cities' Conferences, Committee meetings, and/or local meetings that may be of interest to the Council. If a Council Member is interested in attending any such meeting, the following procedures should be followed:

A. Requests for Reservations:

When a City Council Member wishes to attend a conference or meeting, he/she should contact the City Manager's office and indicate the following:

1. The date(s) of the conference or meeting;
2. If the Council Member will be accompanied by anyone else, i.e. spouse, child;
3. Any personal preferences for hotel reservations, such as smoking or non-smoking, king or double beds, etc.; and
4. Whether special travel arrangements need to be made, i.e. airplane tickets, ride-sharing, etc.

A disbursement will then be prepared and the payment for the conference or meeting will be forwarded, and, if applicable, the hotel will be contacted to make the appropriate reservations. When making hotel reservations to attend a conference or meeting, a request for a room sales tax waiver shall be made on behalf of the applicable Council member. If a prior room reservation request is not made, the Council member shall request a room sales tax waiver prior to payment for a room.

For lodging in connection with a conference, lodging expenses must not exceed the group rate published by the conference sponsor for the meeting in question, if such rates are available at the time of booking. If the group rate is not available, government rates must be used when available. Lodging rates that are equal or less than the government rates are presumed to be reasonable and allowed per this policy. In the event that government rates are not available at a given time or in a given area, lodging rates that do not exceed the IRS per diem rates for a given area are presumed reasonable and hence allowed.

B. Travel and Expense Form:

A Travel and Expense Form will then be prepared for the Council Member which indicates the following:

1. The amount of money to be issued to the traveler as per diem*; and
2. Mileage expense* (if a personal vehicle is used for travel and cost is paid in advance).

** Amount set in Administrative Policy Manual Sec. II-E-1, Travel & Conference Expenses. In regard to the per diem amount, if payments for expenses are made in advance pursuant to the specified per diem amounts, the disbursement shall not be considered to be reimbursable expense under AB 1234.*

The Council Member will then be issued a packet of materials several days prior to the meeting which contains the following:

1. A check for per diem and mileage;
2. Confirmation notification and informational materials regarding the conference;
3. Confirmation notification for any hotel reservations; and
4. A City credit card to pay for the room charges at the end of the meeting.

C. Receipts:

The Council Member shall then bring the receipt for the hotel charges to the City Manager's staff upon his/her return, together with the credit card, and any refund due the City. The Council Member shall sign the original Travel and Expense Form at that time, which shall then be filed with the Finance Department for final processing.

If a refund is due the Council Member, a check will be issued by the Finance Department and then distributed to the Council Member.

D. Eligibility:

The City shall pay for any Council Member to attend any meetings or conferences of their choice. City Council approval shall not be required unless it is required by AB 1234. A Council Member may request mileage and other expenses associated with attending meetings of boards, commissions, committees, or other groups to which the Council Member has been elected, appointed, or designated to attend by the City Council without further approval or ratification. When accompanied by a spouse, significant other, and/or one or more children, the Council Member shall pay for expenses incurred above that which would otherwise have been paid for the Council Member. Any charge placed on a City credit card for someone other than a Council

Member shall also be considered a refund due the City, payable within 10 days of the receipt of the charges. *(Amended via Minute Order 18-091812, September 18, 2012.)*

E. Event Tickets :

1. City and City-Sponsored Events:

A Council Member may accept no more than two (2) tickets issued by the City to a City event or a City-sponsored event. Any tickets in excess of two (2) accepted by a Council Member shall be paid for by the Council Member from non-City funds at the time of acceptance of the tickets. *(Resolution 99-2012, October 2, 2012.)*

2. Non-City Sponsored Events:

A Council Member may accept one (1) ticket issued by the event sponsor if attending the event in his/her capacity as a City Council Member. Any additional tickets shall be paid for by the Council Member from non-City funds at the time of acceptance of the tickets. *(M.O. ____-110519, December 3, 2019.)*

F. Council Member Meetings with District Constituents:

No City funds or resources shall be used to pay for expenses related to meetings held by individual Council Members with their constituents, unless prior approval is received from the Council. This does not pertain to City Council Members holding meetings in designated conference rooms at City Hall. Under no circumstances shall City funds or resources be used for campaign purposes. *(Via M.O. 13-052119, May 21, 2019.)*



IX. CONFLICT OF INTEREST

A. City Council Members Filing Requirements

City Council Members are under the provisions of the Political Reform Act (Gov. Code, Section 81000 et seq. known as "the Act") as enforced by the Fair Political Practices Commission. The Act applies to campaign contributions requirements, as well as matters of conflict of interest while in office.

1. Disclosure of Economic Interests:

City Council Members must file assuming office and leaving office statements, as well as annual statements while in office. The statements basically require the disclosure of the following information:

- Investments or interests in real property and its fair market value;
- Income, and the name and address of each source of income aggregating five hundred dollars (\$500) or more, or fifty (\$50) or more if a gift, and a general description of the business activity, if any of each source;
- Interests in real property held by a business entity or trust;
- Loans, and its annual interest rate and the security, if any, given for the loan;

2. Disqualification of Participation (Conflict of Interest):

A Council Member shall not make, participate in making, or in any way attempt to use his official position to influence a governmental decision in which he knows or has reason to know he has a financial interest. This might include decisions which affect property within up to 500 feet of the subject property in which the Council Member has an interest.

A financial interest in a decision, within the meaning of Section 87100 of the Act, is if it is reasonably foreseeable that the decision will have a material financial effect, distinguishable from its effect on the public generally, on the Council Member or:

- A member of his or her immediate family;

- A business entity in which the Council Member has a direct or indirect investment worth \$2000 or more;
- Any real property in which the Council Member has a direct or indirect interest worth \$2,000 or more;
- Any source of income, other than gifts or commercial lending institutes loans, aggregating \$500 or more received or promised to the City Council Member within twelve months prior to the time when the decision is made;
- Any business entity in which the City Council Member is a director, partner, trustee, employee, or holds any position of management;
- Any donor, or any intermediary or agent for a donor, or a gift or gifts aggregating \$420 or more in value provided to, received by, or promised to the City Council Member within 12 months prior to the time when the decision is made.

Indirect investment or interest means any investments or interest owned by the spouse or dependent child of a City Council Member, by an agent on behalf of a Council Member, or by a business entity or trust in which the Council Member, the Council Member's agents, spouse, and dependent children own directly, indirectly, or beneficially a 10% interest or greater.

Section 87100 of the Act does not prevent any Council Member from making or participating in the making of a governmental decision to the extent his participation is legally required for the action or decision to be made. The fact that a Council Member's vote is needed to break a tie does not make his participation legally required for purposes of this section.

Pursuant to Section 87105 of the Act, a public official who holds an office specified in Section 87200 who has a financial interest in a decision within the meaning of Section 87100 shall, upon identifying a conflict of interest or a potential conflict of interest and immediately prior to the consideration of the matter, do all of the following:

- a. Publicly identify the financial interest that gives rise to the conflict of interest or potential conflict of interest in detail sufficient to be understood by the public, except that disclosure of the exact street address of a residence is not required.

- b. Recuse himself or herself from discussing and voting on the matter, or otherwise acting in violation of Section 87100.
- c. Leave the room until after the discussion, vote, and any other disposition of the matter is concluded, unless the matter has been placed on the portion of the agenda reserved for uncontested matters.
- d. Notwithstanding paragraph (3), a public official may speak on the issue during the time that the general public speaks on the issue.

B. Other Agencies:

Whenever a Council Member is required to file a Statement of Economic Interest for an outside agency, the Deputy City Clerk will provide the correct form, and using the Statement of Economic Interest Form 700 filed in the City Clerk's Office for the City of Porterville, prepare a duplicate statement for signature, and forward the appropriate form to the requesting agency.

D. City of Porterville Conflict of Interest Code:

Certain designated City employees are also required to file conflict of interest forms under the provisions of the Political Reform Act Code, Sections 87100-87500 et seq. The City of Porterville Conflict of Interest Code was adopted by the City Council and is reviewed biennially to make sure it is kept current.

If Council Members have a question on whether an interest they have is sufficient for disqualification, they should contact the Fair Political Practices Commission at (866) 275-3772, or <http://www.fppc.ca.gov>, for a ruling or opinion.



X. GENERAL ITEMS

A. Different Hats

Members of the City Council also serve as the governing bodies for the following local agencies:

1. Successor Agency to the Porterville Redevelopment Agency
2. Industrial Development Authority
3. Public Financing Authority
4. Public Improvement Corporation
5. Planning Commission
6. Conflicts and Disclosure Monitor Agency

B. Compensation

As stated in the City Charter, Section 9, City Council Members shall receive \$20 per Council meeting, \$25 per Council meeting for the Mayor, with a maximum of seven paid Council meetings per month.

C. Issuance of Electronic Devices to Council Members

An Electronic Device, Internet, and Email Policy has been developed as set forth in Minute Order 14-090605. (*See Appendix D*)

D. Direction to Support Staff:

Upon assuming office, Council Members should notify the City Manager's staff regarding the following items:

1. Where to deliver Administrative Reports and Memorandums, i.e. home or business.
2. How to direct citizens who wish to speak to Council Members, i.e. take a message, give out home telephone numbers, give out business telephone numbers, etc.

E. City Attorney

The City Attorney is the legal advisor of the City Council, and all other City officials. The City Attorney shall prosecute all violations of City ordinances and shall draft all contracts and other legal documents and instruments, required by the Council or the

City Manager. The City Attorney shall perform such other legal services as the Council may direct and shall attend all meetings of the Council unless excused therefrom by three members or by the Mayor.

The types of questions referred to the City Attorney are as follows:

1. Generally whether a conflict of interest exists for a Council Member and whether they should abstain from voting on a specific matter.

Please note: Any advice received from the City Attorney relating to Conflicts of Interests is informal only and not binding; the Council Member must seek and obtain a formal written opinion from the FPPC in order to be afforded any statutory immunities.

2. Whether an issue has a legal standing, and what type of action would be appropriate.
3. Legal recommendations for matters of litigation.

F. Annual City Manager/City Attorney Evaluations

The City Council shall provide for annual evaluations for the City Manager and the City Attorney. A standardized evaluation form shall be used which shall address the areas of importance as set forth by the City Council. *(See Appendix C.)*

G. Response to President/Governor Directives

Directives issued by the President of the United States and/or Governor of the State of California shall not be considered a mandatory directive to the City of Porterville except as authorized and/or approved by the City Council. The one exception to this rule is that flags on City buildings shall be flown at half-staff upon orders by the President, Governor and/or Mayor, or by majority approval of the City Council.



APPENDICES

- A. Resolution 31-2019, Order of Business
- B. Resolution 99-2012, Ticket Policy
- C. Annual City Manager/City Attorney Evaluation Forms
- D. Electronic Device, Internet, and Email Policy
- E. Email Retention Policy

RESOLUTION NO. 31-2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE RESCINDING RESOLUTION 101-2010 AND ESTABLISHING NEW ORDER OF BUSINESS TO BE FOLLOWED AT REGULAR MEETINGS OF THE CITY COUNCIL

BE IT RESOLVED by the City Council of the City of Porterville that Resolution No. 101-2010 is herein rescinded.

BE IT FURTHER RESOLVED that the following is the order of business to be followed in conducting the regular meetings of the City Council:

- MEETING CALLED TO ORDER
- ROLL CALL
- ORAL COMMUNICATIONS (closed session items only)
- CLOSED SESSION
- RECONVENE OPEN SESSION
- REPORT ON ACTION TAKEN IN CLOSED SESSION
- PLEDGE OF ALLEGIANCE
- INVOCATION
- PROCLAMATIONS/PRESENTATIONS
- COMMITTEE & COMMISSION REPORTS
- STAFF INFORMATIONAL REPORTS
- AB 1234 REPORTS
- ORAL COMMUNICATIONS (on any matter of interest)
- CONSENT CALENDAR – to include:
 - Approval of Minutes
 - Claims Against the City
 - Payment of Bills
 - Payments on Public Works Projects
 - Authorization to Purchase
 - Authorization to Call for Bids
 - Award of Bids
 - Acceptance of Projects
 - Acceptance of Dedications/Property
 - Approval of Final Tract Maps
 - Annexations
 - Requests for City Services
 - Reports
 - Other Routine Matters
- PUBLIC HEARINGS
- SECOND READINGS
- SCHEDULED MATTERS

- ORAL COMMUNICATIONS (on any matter of interest)
- COUNCIL COMMENTS
- ADJOURNMENT

PASSED, APPROVED AND ADOPTED this 21st day of May, 2019.



Martha A. Flores, Mayor

ATTEST:

John D. Lollis, City Clerk



By: Patrice Hildreth, Chief Deputy City Clerk

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at a meeting of the Porterville City Council duly called and held on the 21st day of May, 2019.

Said resolution was duly passed, approved, and adopted by the following vote:

Council:	PEÑALOZA	WARD	FLORES	STOWE	REYES
AYES:	X	X	X	X	X
NOES:					
ABSTAIN:					
ABSENT:					

JOHN D. LOLLIS, City Clerk



By: Fernando Gabriel-Moraga, Acting Deputy City Clerk

RESOLUTION NO. _____-2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PORTERVILLE REPEALING AND REPLACING RESOLUTION NO. 99-2012
TO AMEND THE POLICY CONCERNING THE ACCEPTANCE OF
TICKETS BY COUNCIL MEMBERS TO CITY SPONSORED AND
NON-CITY SPONSORED EVENTS**

WHEREAS, changes have been made to the City Council's Procedural Handbook, in particular, the policy concerning the acceptance of tickets by Council Members to both City sponsored and non-City sponsored events

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Porterville that Resolution No. 99-2012 shall be repealed and replaced as follows:

SECTION 1: A Council Member may accept no more than two (2) tickets issued by the City to a City event or a City-sponsored event. Any tickets in excess of two (2) accepted by a Council Member shall be paid for by the Council Member from non-City funds at the time of acceptance of the tickets.

SECTION 2: A Council Member may accept one (1) ticket issued by the event sponsor if attending the event in his/her capacity as a City Council Member. Any additional tickets shall be paid for by the Council Member from non-City funds at the time of acceptance of the tickets.

PASSED, APPROVED AND ADOPTED this 3rd day of December, 2019.

Martha A. Flores, Mayor

ATTEST:
John Lollis, City Clerk

By: _____
Fernando Gabriel-Moraga, Deputy City Clerk

EXHIBIT B



CITY MANAGER PERFORMANCE EVALUATION

	<u>WEAK</u>			<u>STRONG</u>	
A. Providing Information					
1. Does the City Manager keep you informed, in a timely manner, of the things you want to know about?	1	2	3	4	5
2. Do you feel that you receive information on an equal basis with other Council members?	1	2	3	4	5
3. Do reports provide adequate information and analysis to help you make sound decisions?	1	2	3	4	5
4. Are agenda items and supporting documents appropriate and brought to Council in sufficient time for deliberations?	1	2	3	4	5
5. Does the City Manager follow established policy concerning the placement of items on the agenda?	1	2	3	4	5
6. Does the City Manager follow up promptly on Council requests for information or action without having to be reminded?	1	2	3	4	5
7. Are Council packets relatively free of errors and omissions?	1	2	3	4	5
Average score					

	<u>WEAK</u>			<u>STRONG</u>	
B. Providing Advice					
1. Does the City Manager have adequate knowledge of municipal affairs?	1	2	3	4	5
2. Does he exercise good judgment?	1	2	3	4	5

3. Do you feel that the City Manager considers alternatives before making recommendations?	1	2	3	4	5
4. Does the City Manager plan ahead, anticipate needs and recognize potential problems?	1	2	3	4	5
5. How do you feel about the quality of analysis that accompanies recommendations?	1	2	3	4	5
6. Does he have a good sense of timing in bringing issues to the Council for action?	1	2	3	4	5

Average score

INTERNAL ADMINISTRATION

	<u>WEAK</u>			<u>STRONG</u>	
A. Financial Management					
1. Are you comfortable with the City Manager's approach to budget preparation and review?	1	2	3	4	5
2. Is the City Manager effective in controlling costs through economical utilization of manpower, materials, and equipment?	1	2	3	4	5
3. Does the City Manager have sufficient knowledge of financial matters?	1	2	3	4	5
4. Does the City Manager provide you with sufficient information on the financial status of the City government?	1	2	3	4	5
5. Is the budget submitted on time?	1	2	3	4	5

Average score

	<u>WEAK</u>			<u>STRONG</u>	
B. Personnel Management					
1. Is the City Manager successful in guiding people so that they work together as a team toward common objectives?	1	2	3	4	5

	<u>WEAK</u>			<u>STRONG</u>	
2. Is the City Manager effective in selection and placing personnel?	1	2	3	4	5
3. Does the City Manager develop and motivate personnel so that they are increasingly effective in performing their duties?	1	2	3	4	5
4. Is the City Manager willing to face up to disciplinary problems and take action when warranted?	1	2	3	4	5
5. Is the City Manager effective in promoting positive employer-employee relations?	1	2	3	4	5
6. Is the City Manager effective on assuring that staff makes a positive impression on citizens?	1	2	3	4	5

Average score

	<u>WEAK</u>			<u>STRONG</u>	
C. Getting the Job Done					
1. Do you have the feeling that things the Council decides or directs get done?	1	2	3	4	5
2. Does the City Manager organize or assign work so that it is performed efficiently and effectively?	1	2	3	4	5
3. Does the City Manager pay sufficient attention to detail to avoid error or things “slipping through the cracks”?	1	2	3	4	5
4. Does the City Manager put in sufficient time and effort to perform to your expectations?	1	2	3	4	5
5. Does the City Manager have a good sense of priorities in the way he spends his time on the job?	1	2	3	4	5
6. Is the City Manager able to analyze problems or issues and identify causes, reasons, and implications?	1	2	3	4	5

- | | | | | | |
|---|---|---|---|---|---|
| 7. Does the City Manager develop and carry out short- and long-term action plans? | 1 | 2 | 3 | 4 | 5 |
|---|---|---|---|---|---|

Average score

EXTERNAL RELATIONS

A. Citizen Relations

- | | <u>WEAK</u> | | | <u>STRONG</u> | |
|--|-------------|---|---|---------------|---|
| 1. Does the City Manager generally make a positive impression on citizens and is he respected in Porterville? | 1 | 2 | 3 | 4 | 5 |
| 2. Is he effective in handling disputes or complaints involving citizens? | 1 | 2 | 3 | 4 | 5 |
| 3. Does the City Manager have appropriate visibility or identity in the community? | 1 | 2 | 3 | 4 | 5 |
| 4. Does the City Manager represent Council positions and policies accurately and effectively? | 1 | 2 | 3 | 4 | 5 |
| 5. Does the City Manager have the insight and knowledge to work with the Council, staff, and citizens to find effective solutions to issues? | 1 | 2 | 3 | 4 | 5 |

Average score

B. Intergovernmental Relations

- | | <u>WEAK</u> | | | <u>STRONG</u> | |
|--|-------------|---|---|---------------|---|
| 1. Is the City Manager effective representing the City's interests in dealing with other agencies? | 1 | 2 | 3 | 4 | 5 |
| 2. Does the City Manager participate in enough intergovernmental activity to have an impact on behalf of the City? | 1 | 2 | 3 | 4 | 5 |

Average score

PERSONAL CHARACTERISTICS

	<u>WEAK</u>			<u>STRONG</u>	
A. Personality					
1. Is the City Manager's personality suited to effective performance of his duties?	1	2	3	4	5

Average score

	<u>WEAK</u>			<u>STRONG</u>	
B. Communications					
1. Is the City Manager easy to talk to?	1	2	3	4	5
2. Do you feel he is a good listener?	1	2	3	4	5
3. Are communications thoughtful, clear, and to the point?	1	2	3	4	5
4. Does the City Manager show sensitivity to the concerns of others?	1	2	3	4	5

Average score

	<u>WEAK</u>			<u>STRONG</u>	
C. Management Style					
1. Does the City Manager demonstrate interest and enthusiasm in performing his duties?	1	2	3	4	5
2. Does he have sufficient leadership characteristics to command respect and good performance from employees?	1	2	3	4	5
3. Does the City Manager show initiative and creativity in dealing with issues, problems, and unusual situations?	1	2	3	4	5
4. Is the City Manager open to new ideas and suggestions for change?	1	2	3	4	5
5. Does the City Manager create an atmosphere in which employees can enjoy working for the City?	1	2	3	4	5

6. Is the City Manager honest and ethical?	1	2	3	4	5
7. Does the City Manager work well under pressure?	1	2	3	4	5
8. Is the City Manager able to change his approach to fit new situations?	1	2	3	4	5
9. Can the City Manager consistently put aside personal views and implement Council policy and direction?	1	2	3	4	5

Average score

ACHIEVEMENTS

List the top three achievements or strong points of the City Manager for the past twelve (12) months:
1.
2.
3.

FUTURE DEVELOPMENT

List three performance objectives for the City Manager that you feel are the most important targets for this year:
1.
2.
3.

Total Overall Score

OVERALL RATING	<u>WEAK</u>				<u>STRONG</u>
	1	2	3	4	5

Date:

Martha A. Flores, Mayor

Monte Reyes, Vice Mayor

Milt Stowe, Council Member

Daniel Peñaloza, Council Member

Virginia Gurrola, Council Member



CITY ATTORNEY PERFORMANCE EVALUATION

	WEAK			STRONG	
A. Providing Information					
1. Does the City Attorney keep you informed, in a timely manner, of the legal issues affecting the City?	1	2	3	4	5
2. Does the City Attorney demonstrate initiative and resourcefulness in identifying legal problems, and advising and recommending resolutions?	1	2	3	4	5
3. Do reports/memoranda from the City Attorney provide adequate information and analysis to help you make sound decisions?	1	2	3	4	5
4. Do the legal solutions that are developed appropriately address the issues to be resolved?	1	2	3	4	5
5. Does the City Attorney follow up promptly on Council requests for information or action without having to be reminded?	1	2	3	4	5

Average score

	WEAK			STRONG	
B. Providing Advice					
1. Does the City Attorney have adequate knowledge of municipal legal affairs?	1	2	3	4	5
2. Does he/she exercise good judgment?	1	2	3	4	5
3. Do you feel that the City Attorney considers alternatives before making recommendations?	1	2	3	4	5
4. Does the City Attorney plan ahead, anticipate needs and recognize potential legal problems?	1	2	3	4	5
5. How do you feel about the quality of analysis that accompanies recommendations?	1	2	3	4	5

Average score

	WEAK			STRONG	
C. Getting the Job Done					
1. Do you have the feeling that things the Council decides or directs get done?	1	2	3	4	5
2. Does the City Attorney pay sufficient attention to detail to avoid error or things “slipping through the cracks”?	1	2	3	4	5
3. Does the City Attorney put in sufficient time and effort to perform to your expectations?	1	2	3	4	5
4. Does the City Attorney have a good sense of priorities in the way he/she spends his/her time on the job?	1	2	3	4	5
5. Is the City Attorney able to analyze problems or issues and identify causes, reasons, and implications?	1	2	3	4	5
6. Does the City Attorney perform well under pressure?	1	2	3	4	5
7. When work is delegated to staff/deputy attorneys, is the project/issue handled appropriately?	1	2	3	4	5
Average score					

EXTERNAL RELATIONS

	WEAK			STRONG	
A. Citizen Relations					
1. Does the City Attorney generally make a positive impression on citizens and is he/she respected in Porterville?	1	2	3	4	5
2. Is he/she effective in handling disputes or complaints involving citizens?	1	2	3	4	5
3. Does the City Attorney have appropriate visibility or identity in the community?	1	2	3	4	5
4. Does the City Attorney think and act in a manner reflecting an attitude that client (Council, staff, or citizens) perceptions and satisfactions are key?	1	2	3	4	5
Average score					

	WEAK			STRONG	
B. Intergovernmental Relations					
1. Is the City Attorney effective representing the City's interests in dealing with other agencies?	1	2	3	4	5

Average score

PERSONAL CHARACTERISTICS

	WEAK			STRONG	
A. Personality					
1. Is the City Attorney's personality suited to effective performance of his/her duties?	1	2	3	4	5

Average score

	WEAK			STRONG	
B. Communications					
1. Is the City Attorney easy to talk to?	1	2	3	4	5
2. Do you feel he/she is a good listener?	1	2	3	4	5
3. Are communications thoughtful, clear, and to the point?	1	2	3	4	5
4. Does the City Attorney show sensitivity to the concerns of others?	1	2	3	4	5

Average score

	WEAK			STRONG	
C. Management Style					
1. Does the City Attorney demonstrate interest and enthusiasm in performing his/her duties?	1	2	3	4	5
2. Does the City Attorney show initiative and creativity in dealing with issues, problems, and unusual situations?	1	2	3	4	5
3. Is the City Attorney honest and ethical?	1	2	3	4	5
4. Does the City Attorney work well under pressure?	1	2	3	4	5

	WEAK			STRONG	
5. Is the City Attorney able to change his/her approach to fit new situations?	1	2	3	4	5
6. Can the City Attorney consistently put aside personal views and implement Council policy and direction?	1	2	3	4	5

Average score

ACHIEVEMENTS

List the top three achievements or strong points of the City Attorney for the past twelve (12) months:

1.

2.

3.

FUTURE DEVELOPMENT

List three performance objectives for the City Attorney that you feel are the most important targets for this year:

1.

2.

3.

TOTAL OVER ALL SCORE

	<u>WEAK</u>				<u>STRONG</u>
OVERALL RATING	1	2	3	4	5
<i>Date:</i>					

Martha A. Flores, Mayor

Brian Ward, Vice Mayor

Milt Stowe, Council Member

Monte Reyes, Council Member

Daniel Peñaloza, Council Member



CITY COUNCIL CITY DEVICE, INTERNET & EMAIL POLICY

Electronic devices are made available to Council Members upon taking office and assuming Council duties. Access to email and the internet is a resource also made available to City Council Members as a means of communicating with City administration and constituents. The City Council recognizes that access to electronic communications contributes to the efficiency of conducting city business. The City Council has adopted this policy to ensure that all City of Porterville computer and network resources are used for purposes appropriate to City business; to inform Council Members of the applicability of laws and policies to computer and network usage; to establish policies on privacy, confidentiality, and security in electronic communications; and to provide guidance concerning rights and responsibilities with respect to the proper use of City of Porterville computer and network resources.

SCOPE

This policy applies to:

1. All City Council Members, as authorized users, whether elected or appointed;
2. All computer and mobile devices and network resources leased, owned, or managed by the City of Porterville; and
3. All electronic communications records in the possession of the City of Porterville.

CONFIDENTIALITY AND SECURITY

1. All materials sent or received over the Internet on electronic devices and/or network resources leased, owned or managed by the City, shall be considered property of the City. An authorized user does not have privacy rights in any matter created, received or sent. The City reserves the right to monitor access or disclose any message created, received or sent via the Internet or e-mail at any time, without advanced notice.
2. All authorized users shall respect the privacy of other users; for example, users shall not intentionally seek information on, obtain copies of, or modify files or data, belonging to other users, unless explicit permission to do so has been obtained.
3. Authorized users are to safeguard their accounts and passwords. Accounts and passwords are normally assigned to a single user, and are not to be shared with others. Users are responsible for their individual computer accounts and shall take

all reasonable precautions to prevent others from using their accounts. All notebooks and/or tablets should be locked or logged off each time they leave the device unattended. Account owners are ultimately responsible for all activity under their account.

4. Authorized users will not connect, attempt to connect or disconnect any computer or peripheral to, from or within the City of Porterville network without prior authorization from the Information Technology Division.
5. Authorized users will not use or attempt to use on the City of Porterville network any of the following items: any computer operating system media; computer or network utilities; network monitors; unlocking utilities or any software used to repair, change or monitor computer operations, network activity or security without preapproval from the Information Technology Division.
6. Authorized users should not attempt to remove the email disclaimers in their emails.
7. Authorized users shall not write down passwords to City of Porterville resources in an unsecured area.
8. Confidential information should not be downloaded or stored on portable resources unless proper encryption and password protection mechanisms are in place.

UNACCEPTABLE USES

1. Violations of the rights of any person or company protected by copyright, trade secret, patent or other intellectual property, or similar laws or regulations, including, but not limited to, unauthorized digitization and distribution of photographs from magazines, books or other copyrighted sources, copyrighted music, and the installation or distribution of "pirated" or other software products that are not appropriately licensed for use by City of Porterville.
2. Accessing or viewing sexually explicit or pornographic material.
3. Exporting software, technical information, public safety information, or encryption software, in violation of international or regional export control laws. Such use is illegal. The Information Technology Division should be consulted prior to export of any material that is in question.

4. Introduction of malicious programs into the network or servers (e.g., viruses, worms, Trojan horses, e-mail bombs, etc.) that may gain unauthorized access to any computer or computing system and cause intentional disruption.
5. Revealing your account password to others or allowing use of your account by others. This includes family and other household members when work is being done at home.
6. Using a City of Porterville device for profit activities (e.g., consulting for pay, sale of goods such as Avon and Amway products, etc.), or to actively engage in procuring or transmitting material that is in violation of discriminatory, sexual harassment or hostile workplace laws. Use of City devices or networks for political campaign purposes is expressly prohibited.
7. Making fraudulent offers of products, items or services originating from any City of Porterville account.
8. Effecting security incidents or disruptions of network communication. Security incidents include, but are not limited to, accessing data of which the authorized user is not an intended recipient or logging into a server or account that the authorized user is not expressly permitted to access, unless these duties are within the scope of regular duties. For purposes of this section, "disruption" includes, but is not limited to, network sniffing, pinged floods, packet spoofing, denial of service, and forged routing information for malicious purposes.
9. Port scanning or security scanning. Such use is expressly prohibited.
10. Executing any form of network monitoring which will intercept data not intended for the authorized user's host, unless this activity is part of the employee's normal job/duty.
11. Circumventing user authentication or security of any host, network or account.
12. Using any program/script/command, or sending messages of any kind, with the intent to interfere with, or disable, a user's terminal session, via any means, locally or via the Internet/Intranet/Extranet.

13. Unless explicitly authorized, providing information about, or lists of, City of Porterville employees or its affiliates to parties outside City of Porterville.
14. Incurring personal charges through the use of these systems. In the event that an authorized user does incur personal charges through the use of these systems, that user will be responsible for reimbursing the City for all expenses incurred.
15. Removing or disabling the security software (i.e. firewalls, anti-virus, anti-spyware, etc.) for any reason, unless done by or with the authority of the Information Technology staff.
16. The connection of portable or desktop computers to the City of Porterville computer network without approval by the Information Technology Division. Visitors or vendors under your care are not allowed to connect their portables directly to the City's network.

CITY'S RESERVATION OF THE RIGHT TO MONITOR

Pursuant to the Electronic Communications Privacy Act of 1986...notice is hereby given that there are NO facilities provided by the City for sending or receiving private confidential electronic communications. System administrators have access to all mail and user data files, and will monitor messages as necessary to assure efficient performance.

PUBLIC RECORDS AND PRIVATE AND PUBLIC DEVICES

Any temporary and permanent files and data prepared or received on a City owned or controlled device are considered a public record, unless an otherwise valid public records exemption applies.

Temporary and permanent files and data prepared or received on a privately-owned device or electronic system by an authorized user containing information relating to the conduct of the public's business are public records subject to control by the City and compliance with the City's record policies. A writing relates to the conduct of the public's business when it serves, or is intended to serve, a City purpose and involves a matter over which the authorized user has work responsibility. This policy is not intended to modify the definition of a public record as defined by the California Public Records Act.

When notified of a public records request, the authorized user must conduct a reasonable search for, locate, and review writings maintained on his or her privately-owned device or electronic systems that are potentially responsive to a public records request and provide the responsive records to the City Clerk. The authorized user must provide an explanation for a decision to exclude certain writings as not being responsive

public records. If required by the City Attorney, the authorized user must execute an affidavit containing a sufficient factual basis for the City or a court to determine whether a record on a privately-owned electronic systems is not a responsive public record.

LOST OR STOLEN

Authorized users must report to City Administration, within one business day, whenever any personal device used pursuant to this policy is suspected or known to be lost or stolen. Upon notification of loss/theft, the System administrators may issue a remote wipe of affected City-owned or controlled devices to ensure that City-related data is safeguarded. The City is not liable for the potential loss of personal (e.g., contacts, apps, photos, etc.) data, including the potential to restore the device to factory default settings.

CITY OF PORTERVILLE ADMINISTRATIVE POLICY	Number <u>V-A-15</u> Date <u>May 2, 2019</u> Revised _____ Authority <u>Administration</u>
SUBJECT: EMAIL RETENTION POLICY	_____ City Manager

PURPOSE:

To provide a procedure for the retention of e-mails consistent with applicable state and/or federal law and to provide for the efficient maintenance of affected infrastructure.

PROCEDURE:

Managing Agency E-mail

Agency officials and employees are responsible for the management of their e-mail folders on a regular basis. It is the responsibility of agency officials and employees to determine if an e-mail is an Official Agency Record ("OAR") which must be retained in accordance with the City's Records Retention Policy. An e-mail message and any attachments regardless of format may be considered an OAR.

Messages that are Generally NOT Considered as Official Agency Records

Examples of e-mail messages that are not generally considered OARs may include: (1) personal messages; (2) "Spam" emails, advertisements, or other "junk" e-mail; (3) messages not related to public business (e.g., employee birthday celebrations in the lunch room); and (4) newsletters or general information from vendors or other public agencies.

Preserving E-mails that are Official Agency Records

Any e-mail message, including any attachments regardless of format that is an OAR should be preserved by one of the following methods:

1. Print the email and consolidate the printed copy in the appropriate file. Generally, the employee who sends the e-mail should be the person responsible for printing and filing the hard copy, but persons responsible for a particular program or project file shall be responsible for retaining all e-mail they send or receive related to that program or project
2. Move the e-mail from your Inbox to the archival folder within your Office 365 account.

E-mail Box Retention Schedule

Days	120	120	30	30
Email Folders	Inbox	Sent	Delete	Junk

Inbox and **Sent** folders retention period is 120 days. Items that reach 120 days will be automatically moved to archive.

Deleted and **Junk** folders retention period is 30 days. Items that reach 30 days will be automatically moved to archive.

This policy does not waive any exemption to disclosure that may apply under the California Public Records Act or other applicable law.



City of Porterville
REQUEST FOR PROCLAMATION

Date of Request: _____

Name of Event/Individual: _____
i.e. "Porterville Tourism Week", "Mr. John Doe"

Name of Sponsoring Organization: _____

Name of Contact Person: _____

Address: _____

Phone: _____ Email: _____

I would like the proclamation: ☐ mailed ☐ call for pick up ☐ presented at an event

Date Needed: _____ Date of Event _____

Please attach a sample of your proclamation, or the pertinent information needed to formulate your proclamation. It is recommended that you submit your request at least two weeks in advance. If assistance is needed, or if you need a sample provided, or to return this form, contact:

Office of City Clerk
291 North Main Street
Porterville, CA 93257
(559) 782-7464 / Fax (559) 782-7452

Please be advised that a Proclamation is ceremonial in nature and does not convey official legislative action. The City reserves the right to correct grammar and spelling; to reject all advocacy of unlawful acts; and to reject all discriminatory language.

City Clerk's Section

Request Received by: _____ Routed by: _____ Date: _____

Granted by Council Member _____ Date: _____

Signatures: _____

Date Requestor Notified of Completion: _____ in writing ☐ by phone ☐

Comments: _____

City Council Procedural Handbook, Section IV (G) - Requests for Proclamations

The City routinely receives requests for proclamations. Proclamations are ceremonial statements of Council Members which do not convey legislative action or policy of the Council. Each individual Council Member has the authority to grant and sign proclamations. Within one business day of receipt of a Request for Proclamation, staff shall scan and email the request to all City Council Members. If a Council Member is interested in granting the request, they shall notify staff of their interest. If more than one Council Member responds, the first responsive notification received by staff shall be the grantor. Upon receipt of the affirmative response, staff shall advise the remaining Council Members, and inquire whether they would also like to sign the proclamation. The Council Members shall have one business day to reply, after which the proclamation will be drafted with the appropriate number of signature blocks, and the grantor and signers shall be notified of its availability for signature. If a proclamation request does not receive a grantor, staff shall notify the requestor.

Upon finalization of the proclamation, staff shall notify the requestor and arrange for its delivery, pick up, or presentation at an event, as requested. Proclamations shall not be included on the Council Agenda nor presented at a Council Meeting unless so approved by a majority of the Council. Staff shall provide a monthly informational report identifying the proclamations granted for the preceding month.

RESOLUTION NO. 99-2012

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORTERVILLE ESTABLISHING A POLICY CONCERNING THE
ACCEPTANCE OF TICKETS BY COUNCIL MEMBERS TO CITY OR
CITY-SPONSORED EVENTS

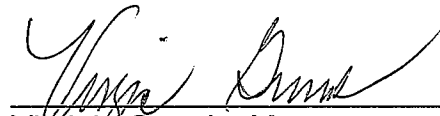
WHEREAS, at its regular meeting of September 18th, 2012, the City Council of the City of Porterville authorized the drafting of a policy limiting the acceptance of tickets by City Council Members to City and City-sponsored events;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF PORTERVILLE:

SECTION 1. The City Council hereby establishes a policy as follows: a Council Member may accept no more than two (2) tickets issued by the City to a City event or a City-sponsored event. Any tickets in excess of two (2) accepted by a Council Member shall be paid for by the Council Member from non-City funds at the time of acceptance of the tickets.

SECTION 2. This resolution establishing the above policy shall be attached as an appendix to the City Council Procedural Handbook.

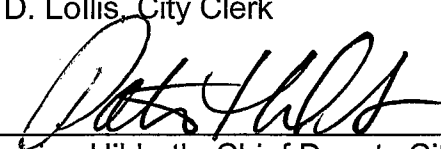
PASSED, APPROVED AND ADOPTED this 2nd day of October, 2012.



Virginia Gurrola, Mayor

ATTEST:

John D. Lollis, City Clerk

By: 

Patrice Hildreth, Chief Deputy City Clerk

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at a regular meeting of the Porterville City Council duly called and held on the 2nd day of October, 2012.

THAT said resolution was duly passed, approved, and adopted by the following vote:

Council:	WARD	McCRACKEN	GURROLA	SHELTON	HAMILTON
AYES:	X	X	X	X	X
NOES:					
ABSTAIN:					
ABSENT:					

JOHN D. LOLLIS, City Clerk


By: Luisa M. Herrera, Deputy City Clerk

RESOLUTION NO. _____-2019

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY
OF PORTERVILLE REPEALING AND REPLACING RESOLUTION NO. 99-2012
TO AMEND THE POLICY CONCERNING THE ACCEPTANCE OF
TICKETS BY COUNCIL MEMBERS TO CITY SPONSORED AND
NON-CITY SPONSORED EVENTS**

WHEREAS, changes have been made to the City Council's Procedural Handbook, in particular, the policy concerning the acceptance of tickets by Council Members to both City sponsored and non-City sponsored events

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Porterville that Resolution No. 99-2012 shall be repealed and replaced as follows:

SECTION 1: A Council Member may accept no more than two (2) tickets issued by the City to a City event or a City-sponsored event. Any tickets in excess of two (2) accepted by a Council Member shall be paid for by the Council Member from non-City funds at the time of acceptance of the tickets.

SECTION 2: A Council Member may accept one (1) ticket issued by the event sponsor if attending the event in his/her capacity as a City Council Member. Any additional tickets shall be paid for by the Council Member from non-City funds at the time of acceptance of the tickets.

PASSED, APPROVED AND ADOPTED this 3rd day of December, 2019.

Martha A. Flores, Mayor

ATTEST:
John Lollis, City Clerk

By: _____
Fernando Gabriel-Moraga, Deputy City Clerk