



**CITY COUNCIL AGENDA
CITY HALL, 291 N. MAIN STREET
PORTERVILLE, CALIFORNIA
AUGUST 17, 2021, 5:30 PM**

Pursuant to Executive Order N-29-20, signed by Governor Newsom on March 17, 2020, and in an effort to protect public health and slow the rate of transmission of COVID-19, the City of Porterville is allowing for and encouraging electronic participation at City Council Meetings.

Until further notice, Porterville City Council Meetings will be livestreamed on YouTube at <https://www.youtube.com/channel/UC5KuhSrNMNL9nwHJVtnJvvA>.

Alternatively, this meeting will also be available via Zoom using the following information

Topic: City Council Meeting of August 17, 2021

Please use the following link below to join the webinar:

<https://us06web.zoom.us/j/84731761942?pwd=S25hRTRGRTBHMndveldqeWNBR3Indz09>

Or via Telephone: **1-669-900-6833** Webinar ID: **847 3176 1942** Passcode: **310925**

Members of the public are encouraged to participate and may provide comments during the meeting via Zoom or in person.

Please direct any questions to the Office of City Clerk at 559-782-7464.

Call to Order

Roll Call

ORAL COMMUNICATIONS

This is the opportunity to address the City Council on any matter scheduled for Closed Session. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

CITY COUNCIL CLOSED SESSION:

A. Closed Session Pursuant to:

- 1** - Government Code Section 54956.8 – Conference with Real Property Negotiators/Property: APN: 302-110-032. Agency Negotiator: John Lollis and Jason Ridenour. Negotiating Parties: City of Porterville and SV Farms LLC. Under Negotiation: Terms and Price.
- 2** - Government Code Section 54957.6 – Conference with Labor Negotiator. Agency Negotiator: John Lollis and Patrice Hildreth. Employee Organizations: Porterville Peace Officers Association and all unrepresented management employees.
- 3** - Government Code Section 54956.95 – Liability Claim: Claimant: Charles R. Edwards. Agency claimed against: City of Porterville.
- 4** - Government Code Section 54956.9(d)(3) – Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation: Four cases in which facts

are not yet known to potential plaintiff.

5 - Government Code Section 54956.9(d)(4) – Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation: One case.

6:30 P.M. RECONVENE OPEN SESSION AND REPORT ON REPORTABLE ACTION TAKEN IN CLOSED SESSION

Pledge of Allegiance Led by Council Member Tate

Invocation

PRESENTATIONS

Library Donation

ORAL COMMUNICATIONS

This is the opportunity to address the Council on any matter of interest, whether on the agenda or not. Please address all items not scheduled for public hearing at this time. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

AB 1234 REPORTS

This is the time for all AB 1234 reports required pursuant to Government Code § 53232.3.

1. Local Initiatives Navigation Center Committee - August 4, 2021
2. Eastern Tule Groundwater Sustainability Agency - August 5, 2021
3. Library Planning Committee - August 5, 2021 & August 12, 2021
4. City Council Water Ad Hoc Committee - August 6, 2021
5. Tulare County Water Commission - August 9, 2021
6. City Council COVID-19 Ad Hoc Committee - August 10, 2021
7. Local Initiatives Navigation Center (LINC) Services Event - August 11, 2021
8. California League of Cities "Homelessness" Roundtable - August 12, 2021
9. Tulare County Association of Governments (TCAG) - August 16, 2021
10. Tulare County Regional Transit Authority - August 16, 2021

REPORTS

This is the time for all committee/commission/board reports; subcommittee reports; and staff informational items.

- I. City Commission and Committee Meetings
 1. Parks & Leisure Services Commission - Summer Hiatus
 2. Library & Literacy Commission - Summer Hiatus
 3. Arts Commission
 4. Animal Control Commission - August 9, 2021

- 5. Youth Commission - Summer Hiatus
- 6. Transactions and Use Tax Oversight Committee (TUTOC)
- II. Staff Informational Reports
 - City Internal Audit Committee Meeting Update
 - Water Conservation Phase III Status Update

CONSENT CALENDAR

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters.

1. **Authorization to Apply and Receive AB 74 Grant Funds**
Re: Consideration to authorize staff to apply and receive AB 74 Grant Funds through the State Water Resources Control Board (SWRCB) for \$2.5 million toward the construction of a Tertiary Water Treatment Facility; and adopt the draft Resolution authorizing City Council to receive funds from the SWRCB for the proposed project.
2. **A Resolution Approving the Application for State Off-Highway Vehicle Grant Funds**
Re: Consideration to adopt draft Resolution approving the application for State Off-Highway Vehicle Grant Funds.
3. **Authorization to Apply for Areas of Persistent Poverty Program Funding on Behalf of the Tulare County Regional Transit Agency**
Re: Approval of draft Resolution authorizing the City of Porterville to apply for funding on behalf of the Tulare County Regional Transit Agency.
4. **Authorization to Restore Porterville Transit Service Hours and Route 4**
Re: Consideration to restore Porterville Transit normal service hours and the Route 4 fixed route.
5. **Amendment to Employee Pay & Benefit Plan - Unrepresented Management Employees**
Re: Amending the Employee Pay and Benefit Plan to account for negotiated changes concerning Unrepresented Management Employees.
6. **Status and Review of Local Emergency: Drought**
Re: Considering approval of the continuance of the Declaration of Local Emergency.

A Council Meeting Recess Will Occur at 8:30 p.m., or as Close to That Time as Possible

PUBLIC HEARINGS

7. **Consideration of the Butterfield Stage Corridor Mitigated Negative Declaration**
Re: Consideration to adopt the draft Resolution approving the Mitigated Negative Declaration of Environmental Impact and direct staff to carryout the development of the Butterfield Stage Corridor Project, utilizing approximately nine miles of City-owned former Union Pacific Railroad right of way between Tea Pot Dome Avenue to the south and Avenue 196 in Strathmore to the north.
8. **Annual Adjustment of Fees by Application of the Engineering News-Record (ENR) Cost Index**
Re: Consideration to conduct the Public Hearing; and implement the ENR Cost Index automatic increase for FY 2021-2022 of three percent (3%).

SCHEDULED MATTERS

9. **Library Needs Assessment**
Re: Consideration of the Library Needs Assessment.
10. **New Porterville Rescue Mission Bi-Annual Update**
Re: Consideration of the Bi-annual report.
11. **Bid Results - Thurman Avenue & Third Street Storm Drain Project**
Re: Consideration to reject all bids, and direct the Engineering & Project Management Department to re-advertise the project; or award the Thurman Avenue and Third Street Storm Drain Project to 99 Pipeline in the amount of \$676,708.00.
12. **Tulare County Association of Governments (TCAG) Services Agreement for Regional Early Action Planning (REAP) Grant Program**
Re: Consider approval of the Tulare County Association of Governments (TCAG) Services Agreement for Regional Early Action Planning (REAP) Grant Program.
13. **Status and Review of Proclamation of Local Emergency: COVID-19**
Re: Considering approval of the continuation of the Proclamation of Local Emergency due to COVID-19.

ORAL COMMUNICATIONS

OTHER MATTERS

CLOSED SESSION

Any Closed Session Items not completed prior to 6:30 p.m. will be considered at this time.

ADJOURNMENT - to the meeting of

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, or to be able to access this agenda and

documents in the agenda packet, please contact the Office of City Clerk at (559) 782-7464. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.

Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection during normal business hours at the Office of City Clerk, 291 North Main Street, Porterville, CA 93257, and on the City's website at www.ci.porterville.ca.us.



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: City Internal Audit Committee Meeting Update

SOURCE: City Manager's Office

COMMENT: At its meeting on May 18, 2021, the City Council adopted Ordinance 1884, modifying the composition of the City's Internal Audit Committee to include two Members of Council, and appointed Council Member Carrillo to the Committee to join Vice Mayor Flores as the Council's representatives.

At its Special Meeting on May 24, 2021, the Council conducted a Study Session with representatives of the Porterville Chamber of Commerce toward potential modifications to the Agreement between the City and Chamber in support of community promotion and promoting local tourism. As an outcome of the Study Session, Council directed the Internal Audit Committee to review the Agreement between the City and the Chamber and provide recommendations to the Council for consideration.

The Committee initially considered the Agreement at its meeting on June 7, 2021, and made the determination to schedule a meeting of the Committee with Chamber representatives to further review the Agreement.

The Committee and Chamber representatives met on July 26, 2021, in review of the current Agreement and began the drafting of a revised Agreement, which is provided as an attachment. The Committee and Chamber representatives are scheduled to meet again on August 31, 2021.

RECOMMENDATION: Information Only

ATTACHMENTS:

1. Porterville Chamber of Commerce Agreement - September 2006
2. Porterville Chamber of Commerce Agreement Amendment - October 2019
3. Porterville Chamber of Commerce Draft Modified Agreement - July 26 , 2021

Appropriated/Funded:

Review By:

Department Director:

John Lollis, City Manager

Final Approver: John Lollis, City Manager

AGREEMENT BETWEEN
THE **CITY OF PORTERVILLE** AND
THE **PORTERVILLE CHAMBER OF COMMERCE**

This agreement is made and entered into on the 4th day of September, 2006, by and between the CITY OF PORTERVILLE, hereinafter referred to as "City", and the PORTERVILLE CHAMBER OF COMMERCE, hereinafter referred to as "Chamber," both of whom understand and agree as follows:

WHEREAS, the City is desirous of maintaining and asserting positive community values, of disseminating information relative to promoting the advantages of Porterville, and of supporting public interest activities; and

WHEREAS, Section 37110 of the Government Code of the State of California authorizes the expenditure of not more than five percent (5%) of monies accruing to the General Fund in any one fiscal year for music and promotional activities, including promotion of sister city and town affiliation programs; and

WHEREAS, the Chamber is actively engaged in promoting civic, social, and cultural events and activities, and is therefore believed to be organized, equipped, and capable of conducting promotional activities on behalf of the City; and

WHEREAS, it is not the intent of the City to fully underwrite, subsidize, or sponsor any particular program or activity, but to provide contributing support towards the maintenance and continuance of certain existing programs and activities of the Chamber, which best achieve the promotional objectives of the City.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. Chamber Responsibilities. The Chamber shall:

- A. Continue to carry on programs and promotional activities that include:
 - 1. Mail solicitations, information pool, referral services, and the visitor information bureau.
 - 2. Holiday advertising campaigns, and the design and construction of the Porterville booth for the Tulare County Fair.
 - 3. Printing and distribution of informational pamphlets and brochures.
- B. Assume all duties and responsibilities relating to the following:
 - 1. Locating, scheduling, coordinating, and programming for Centennial Park's Friday night activities for September, October, April, May, and June except for the two Fridays coinciding with the Porterville Fair and local high school graduations. Events will include music venues at the Centennial Gazebo, and special themes (i.e. Farmer's Market, Art in the Park, Arts & Crafts Booths, and Community Focus). The City will provide logistical support.
 - 2. Providing any other assistance as may be mutually agreed upon from time to time during the period of this Agreement.
- C. By May 15 of each year, furnish an annual activity report to the City covering the prior year's promotional programs and activities for the reporting period from May 1 through April 30, with specific emphasis on sufficient relevant information to satisfy the terms and intent of this Agreement as heretofore enumerated. The Chamber shall also furnish the City with copies of its annual financial reports within thirty (30) days after they are prepared.

II. Payment By City. As consideration for the above-mentioned responsibilities, the City shall, during the term of this agreement, pay the Chamber the sum of Thirty-Five Thousand Dollars (\$35,000.00) per year. Such annual payments shall be made on or

before September 1 of each year, commencing in 2006. However, such annual payments shall not be made until the City receives and reviews the annual activity report referred to in paragraph I(C) for the proceeding reporting period (May 1 through April 30).

III. Term. This agreement shall be in effect commencing date of execution of this Agreement and shall continue in effect until June 31, 2007, and thereafter on a year-to-year basis, beginning on July 1 of each year, until terminated according to paragraph IV of this Agreement.

IV. Unilateral Termination. This Agreement may be terminated by either party, and for any reason, providing thirty (30) days written notice to the other. This Agreement shall terminate forthwith thirty (30) days following the date such notice is received by the non-terminating party.

V. Annual Review. This Agreement shall be reviewed annually to determine whether it should be amended to increase or decrease the amount of consideration required of either party, including the amount payable to the Chamber. Subject to City budgetary limitations, any increases or decreases shall be based on services provided and expected to be provided during the then current and next fiscal years by the Chamber, and the expected tax revenues to the City from business activities during the then current and next fiscal years.

VI. Amendment. This Agreement may be amended or modified only by a writing signed by both parties. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provisions.

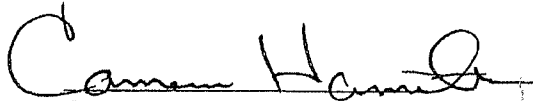
VII. Assignment. This Agreement shall not be assigned by the Chamber without the written consent of the City, and such consent may be withheld for any reason.

VIII. Notices. All notices required by the Agreement shall be in writing and delivered in person or sent by registered mail, postage prepaid.

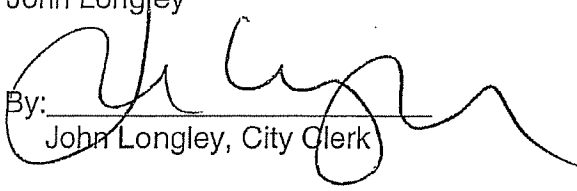
///
///
///

IX. Relationship of Parties. It is understood that the contractual relationship of the Chamber to the City is that of an independent contractor.

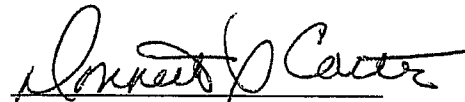
CITY:

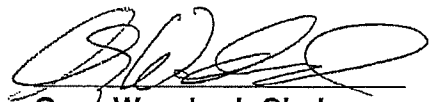

Cameron Hamilton, Mayor

ATTEST
John Longley

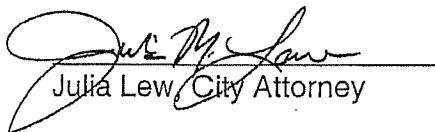
By: 
John Longley, City Clerk

CHAMBER:


Donnette Silva Carter
President/CEO


Greg Woodard, Chair
Chamber Board of Directors

APPROVED AS TO FORM:


Julia Lew, City Attorney

U:\TEMP\Temporary Internet Files\OLKB\Chamber Agreement 090407.wpd

**AMENDMENT NO. 1 TO THE AGREEMENT BETWEEN
THE CITY OF PORTERVILLE AND
THE PORTERVILLE CHAMBER OF COMMERCE**

Pursuant to “Article VI. Amendment” of the Agreement between the CITY OF PORTERVILLE, hereinafter referred to as “City”, and the PORTERVILLE CHAMBER OF COMMERCE, hereinafter referred to as “Chamber,” both of whom understand and agree to amend its Agreement as follows:

I. Chamber Responsibilities. The Chamber shall:

- A. Continue to carry on programs and promotional activities that include:
 - 1. Mail solicitations, information pool, referral services, and the visitor information bureau.
 - 2. Holiday advertising campaigns, and the business showcase.
 - 3. Printing and distribution of informational pamphlets and brochures.

- B. Assume all duties and responsibilities relating to the following:
 - 1. Locating, scheduling, coordinating, and programming for Centennial Park’s Friday night activities for September, October, April, May, and June except for the Fridays coinciding with the Porterville Fair, local high school and college graduations, and weeks coinciding with KJUG free concert series events. Events will include music venues at the Centennial Gazebo, and special themes (e.g. Farmer’s Market, Art in the Park, Halloween Movie in the Park, Arts & Crafts Booths, and Community Focus). The City will provide logistical support, including attendee seating, promotional signage, and park reservation.
 - 2. Providing any other assistance as may be mutually agreed upon from time to time during the period of this Agreement.

- C. At the first City Council meeting of each quarter (July, October, January, and April), furnish an activity report to the City covering the prior quarter's promotional programs and activities, with specific emphasis on sufficient relevant information to satisfy the terms and intent of this Agreement as heretofore enumerated. The Chamber shall also furnish the City with copies of its annual financial reports within thirty (30) days after they are prepared.

II. Payment by City. As consideration for the above-mentioned responsibilities, the City shall, during the term of this Agreement, pay the Chamber the sum of Thirty-Five Thousand Dollars (\$35,000) per year, which quarterly payments of Eight Thousand Seven Hundred and Fifty Dollars (\$8,750) shall be made on or before the first of the month following the furnishing of the quarterly activity report to the City Council, commencing in 2019.

III. Insurance Requirements. Chamber shall procure and maintain for the duration of this agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the services provided under this agreement. Coverage shall be as broad as required below.

- A. Commercial General Liability (CGL) insurance on an "occurrence" basis, including property damage, bodily injury and personal injury with limits no less than \$1,000,000 per occurrence, and an aggregate limit of \$2,000,000. This CGL coverage is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the City.
- B. Workers Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.

The City, its officers, officials, employees, and volunteers are to be covered as insureds with respect to liability arising out of or in connection with the services provided by Chamber under this agreement.

Each insurance policy required above shall contain, or be endorsed to contain, a waiver of all rights of subrogation against the City. Further, the policies required above shall be endorsed to state that coverage shall not be canceled except after thirty (30) days' prior written notice (10 days for non-payment) has been given to the City.

Chamber shall furnish the City with certificates of coverage and amendatory endorsements or copies of the applicable policy language.

IV. Indemnification. To the fullest extent permitted by law, the Chamber shall hold harmless, defend and indemnify the City, its agents, officers, employees and volunteers ("City Indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of the Chamber's performance of obligations under this Agreement and Amendment or out of the operations conducted by the Chamber, including the City's active or passive negligence, except for such loss or damages arising from the sole negligence or willful misconduct of the City. In the event the City Indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from the Chamber's performance of this Agreement and Amendment, the Chamber shall provide a defense to the City's Indemnitees, or at the City's option, reimburse the City Indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims. This indemnification obligation shall continue beyond the term of this Agreement and Amendment as to any acts or omissions occurring under this Agreement and Amendment or any extension of this Agreement.

V. Effective Date. This Amendment shall be in effect as the latest execution date indicated below.

VI. Prior Agreement. All other terms and conditions of the Agreement between the City and the Chamber, not inconsistent with this Amendment, shall remain in full force and effect.

CITY:

DATE:



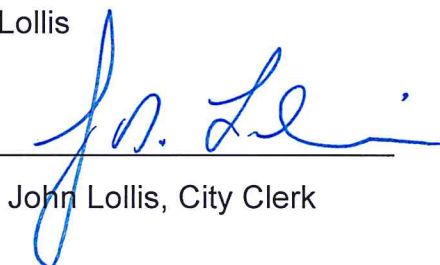
10/15/19

Martha A. Flores, Mayor

ATTEST

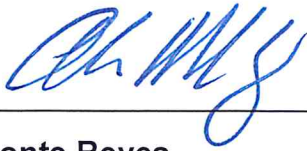
John Lollis

By:



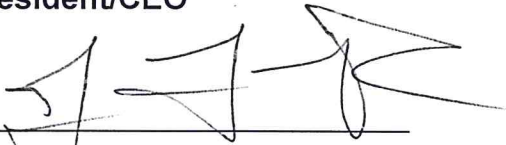
John Lollis, City Clerk

CHAMBER:



Monte Reyes

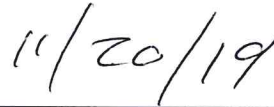
President/CEO



Jason Pommier, Chair

Chamber Board of Directors

DATE:



APPROVED AS TO FORM:



Julia Lew, City Attorney

AGREEMENT BETWEEN
THE **CITY OF PORTERVILLE** AND
THE **PORTERVILLE CHAMBER OF COMMERCE**

This agreement is made and entered into on the ____ day of _____, 2020, by and between the CITY OF PORTERVILLE, hereinafter referred to as ACity@, and the PORTERVILLE CHAMBER OF COMMERCE, hereinafter referred to as AChamber,@ both of whom understand and agree as follows:

WHEREAS, the City is desirous of maintaining and asserting positive community values, of disseminating information relative to promoting the advantages of Porterville, and of supporting public interest activities; and

WHEREAS, ~~Section 37110 of the Government Code of the State of California~~ authorizes the expenditure of not more than five percent (5%) ~~The City is authorized by law to approve the expenditure~~ of monies accruing to the General Fund in any one fiscal year for music and promotional activities, including promotion of ~~sister city_ and town-affiliated~~ programs, and to promote and support activities that assist the general welfare of its community members; and

WHEREAS, the Chamber is actively engaged in promoting civic, social, and cultural events, programs and activities, and is ~~therefore believed to be~~ organized, equipped, and capable of conducting ~~promotional~~such activities on behalf of and/or benefitting the City; and

WHEREAS, it is not the intent of the City to fully underwrite, subsidize, or sponsor

any particular program or activity, but to provide contributing support towards the maintenance and continuance of certain existing programs and activities of the Chamber, which best achieve the ~~promotional~~ lawful objectives of the City.

NOW, THEREFORE, IT IS HEREBY AGREED AS FOLLOWS:

I. Chamber Responsibilities.

The Chamber shall undertake or maintain a variety of programs and activities every year that support the City's and its mutual goals of assisting and benefitting the Porterville community. These can include, but are not limited to, the following::

- A. Continue to carry on programs and promotional activities that include:
 - 1. ~~Mail~~Informational –solicitations, information pool, referral services, and the visitor information bureau.
 - 2. Holiday advertising campaigns, and the design and construction of the Porterville booth for ~~the Tulare County regional F~~airs and expositions.
 - 3. Printing and distribution of informational pamphlets and brochures.
- B. ~~Assume a~~All duties and responsibilities relating to the following:
 - 1. Locating, scheduling, coordinating, and programming for Centennial Park=s Friday night activities for April, May, and June except for Fair and ~~Irish-~~community Festival weekends. The City will provide logistical support.
 - 2. Planning and coordinating the ~~Annual-Fall~~ Community Festival, at Centennial Park, in October. The City will provide logistical support.
 - 3. Providing any other assistance as may be mutually agreed upon from time to time during the period of this Agreement.
- C. Activities promoting and supporting the City of Porterville as a gateway to the Sequoia National Forest and Giant Sequoia National Monument, including not limited to efforts such as the "Mighty 190" program.

- D. Activities providing support and assistance to the local businesses in the community aiding in navigating the current events/issues. For example, the development of tools and programs to assist local businesses, particularly smaller businesses, in continuing to engage with customers in light of the the current economic conditions.
- E. (By May 15 of each year, On or before May 15th of each year, furnish an annual financial and activity reports to the City covering the prior year=s promotional programs and activities under for the prior year, and a written plan concerning the programs and activities planned for the upcoming year, reporting period from May 1 through April 30, with specific emphasis on sufficient relevant information to satisfy the terms and intent of this Agreement as heretofore enumerated. The Chamber shall also furnish the City with copies of its annual financial reports within thirty (30) days after they are prepared.)

Comment [J1]: City and Chamber have different fiscal years, so dates may need clarification

II. Payment By City Responsibilities. As consideration for the above-mentioned responsibilities, the City shall:

A. ,dDuring the term of this agreement, pay the Chamber the sum of Thirty-Five Thousand Dollars (\$35,000.00) per year, (with said payment made on or by
Such annual payments shall be made on or before September 1 of each year, commencing in 2006. However, such annual payments shall not be made until the City receives and reviews the annual activity report referred to in paragraph I(C) for the proceeding preceding reporting period (May 1 through April 30)

Comment [J2]: Chamber to provide further clarification on a proposed payment schedule

B. Engage on a regular basis with the Chamber as follows:

1. (City shall coordinate with the Chamber to provide logistical support concerning chamber activities. The City shall provide status reports to the Chamber at the regularly scheduled Governental Affairs Committee (GAC) meeting....)

Comment [J3]: The parties also discussed possibly having the City appoint a liason

III. Term. This agreement shall be in effect commencing date of execution of this Agreement and shall continue in effect until June 30, 200721, and thereafter on a year-to-year basis, beginning on July 1 of each year, until terminated according to paragraph IV of this

Agreement.

IV. Unilateral Termination. This Agreement may be terminated by either party, and for any reason, providing thirty (30) days written notice to the other. This Agreement shall terminate forthwith thirty (30) days following the date such notice is received by the non-terminating party.

V. Annual Review. This Agreement shall be reviewed annually to determine whether it should be amended to increase or decrease the amount of consideration required of either party, including the amount payable to the Chamber. Subject to City budgetary limitations, any increases or decreases shall be based on services provided and expected to be provided during the then current and next fiscal years by the Chamber, and the expected tax revenues to the City from business activities during the then current and next fiscal years.

Comment [J4]: The parties discussed the timing of this review in terms of the City's annual budget adoption process and related to the Chamber's fiscal year. Further clarification is needed.

VI. Amendment. This Agreement may be amended or modified only by a writing signed by both parties. Failure on the part of either party to enforce any provision of this Agreement shall not be construed as a waiver of the right to compel enforcement of such provisions.

VII. Insurance Requirements. Chamber shall procure and maintain for the duration of this agreement insurance against claims for injuries to persons or damages to property which may arise from or in connection with the services provided under this agreement. Coverage shall be as broad as required below.

A. Commercial General Liability (CGL) insurance on an "occurrence" basis, including property damage, bodily injury and personal injury with limits no less than \$1,000,000 per occurrence, and an aggregate limit of \$2,000,000. This CGL coverage is to be placed with insurers with a current A.M. Best's rating of no less than A: VII, unless otherwise acceptable to the City.

B. Workers Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limits of no less than \$1,000,000 per accident for bodily injury or disease.

Comment [J5]: City to check limits with RMA

The City, its officers, officials, employees, and volunteers are to covered as insureds with respect to liability arising out of or in connection with the services provided by Chamber under this agreement.

Each insurance policy required above shall contain, or be endorsed to contain, a waiver

of all rights of subrogation against the City. Further, the policies required above shall be endorsed to state that coverage shall not be cancelled except after thirty (30) days' prior written notice (10 days for non-payment) has been given to the City.

Chamber shall furnish the City with certificates of coverage and amendatory endorsements or copies of the applicable policy language.

VIII. Indemnification. To the fullest extent permitted by law, the Chamber shall indemnify, defend and hold harmless the City, its officers, employees, agents, and volunteers ("City indemnitees"), from and against any and all causes of action, claims, liabilities, obligations, judgments, or damages, including reasonable legal counsels' fees and costs of litigation ("claims"), arising out of Chamber's performance of its obligations under this agreement or out of the operations conducted by the Chamber, including the City's active or passive negligence except for such loss or damage arising from the sole negligence or willful misconduct of the City. In the event the City indemnitees are made a party to any action, lawsuit, or other adversarial proceeding arising from the Chamber's performance of this agreement, the Chamber shall provide a defense to the City indemnitees, or at the City's option, reimburse the City indemnitees their costs of defense, including reasonable legal counsels' fees, incurred in defense of such claims.

This indemnification obligation shall continue beyond the term of this agreement and any amendments as to any acts or omissions occurring under this agreement and any amendments, or an extension of this agreement.

VHIX. Annual Review Assignment. This Agreement shall not be assigned by the Chamber without the written consent of the City, and such consent may be withheld for any reason.

VHIX. Notices. All notices required by the Agreement shall be in writing and delivered in person or sent by registered mail, postage prepaid.

++
++
++

IXI. Relationship of Parties. It is understood that the contractual relationship of the Chamber to the City is that of an independent contractor.

CITY:

~~Cameron Hamilton~~, Adrian Monte Reyes, Mayor

ATTEST
John Longley

By: _____
John Longleyllis, City Clerk

CHAMBER:

~~Donnette Silva Carter~~
President/CEO

ATTEST

By: _____
~~Mimi Stoneburner~~, Chair
Chamber Board of Directors

APPROVED AS TO FORM:

Julia Lew, City Attorney

_____, Attorney for the Chamber



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Water Conservation Phase III Status Update

SOURCE: Public Works

COMMENT: The City has continued to implement an active water conservation approach, both conserving and providing flexibility to the community. The City transitioned from Phase III to Phase IV of the City's Water Conservation Plan as of December 1, 2020, and transitioned back to Phase III on June 1, 2021. The Water Conservation Plan applies to all municipal water users within or outside city limits. The Phase III plan limits outdoor watering to two days per week, with "odd" addresses allowed watering on Tuesday and Saturday and "even" addresses allowed watering on Wednesday and Sunday. Outdoor watering is prohibited between the hours of 5 a.m. to 10 a.m. and 5 p.m. to 10 p.m., with no watering allowed Monday or Friday. Watering of outdoor landscaping is prohibited during and within forty eight (48) hours after measurable rainfall which is now defined as greater than 0.01 of an inch.

Violations of prohibited activities are considered infractions and are punishable by fines of up to \$500 for each day in which the violation occurs. Any peace officer or employee of a public agency charged with enforcing laws and authorized to do so by ordinance may issue a citation to the violator. The City will be responding to enforcement by issuing a Notice of Violation for all witnessed occurrences and staff will be processing all reported issues. Enforcement statistics for the month of July 2021 show that a total of one hundred twenty five (125) Notices of Violations were issued for water wasting, and eleven (11) Administrative Citations were issued.

Water production for July 2021 shows an eight percent (8%) increase from the 5-year average. The monthly production for July 2021 was 461 million gallons which is a 13.53% decrease in comparison to the monthly production for July 2013 of 533 million gallons. Residential consumption for July 2021 was 172.02 gallons per capita per day (GPCD).

Compliance with individual water supplier conservation requirements is based on cumulative savings. Cumulative tracking means that conservation savings will be added together from one month to the next and compared to the amount of water used during the same months in 2013. City Staff will be evaluating conservation totals in two formats: 1) Calculate the cumulative conservation totals for production as compared to production in 2013; and 2) Calculate cumulative conservation totals in relation to GPCD, in efforts to evaluate population growth impacts on production as compared to 2013. The cumulative total of production for the City of Porterville's conservation efforts will reflect June 2015 through July 2021. Porterville's cumulative total production conservation through July 2021 is 20.1%. The cumulative total of GPCD for the

City of Porterville's conservation efforts will reflect June 2015 through July 2021. Porterville's cumulative total GPCD conservation through July 2021 is 24.7%.

Under the February 2, 2016, emergency regulation, the City of Porterville received a revised conservation standard of 28% with an additional 2% reduction for climate adjustment, making the City's conservation standard 26%. After reviewing the Water Board's Self-Certification criteria for drought impacts to water supplies, the City of Porterville Council approved maintaining a self-imposed standard of 26%. The continuation of the current conservation goals keep a standardized message that the City has worked to develop in public outreach, provides resiliency and capacity to ensure three years of supply under drought conditions, meets the minimum 20% conservation standard defined in the City's Urban Water Management Plan, and assists the City toward meeting the requirements of the Sustainable Groundwater Management Act (SGMA).

The State Water Board continues to require monthly reporting to track what agencies are doing and how they perform throughout the year. Proposed permanent regulations will require agency reporting to continue monitoring the performance of urban water conservation with a preparedness to implement conservation standards as necessary.

RECOMMENDATION: Information Only

ATTACHMENTS:

1. Monthly Production Status July 2021
2. Monthly Production Status GPCD July 2021
3. Drought Response Phase III Flyer -

Appropriated/Funded:

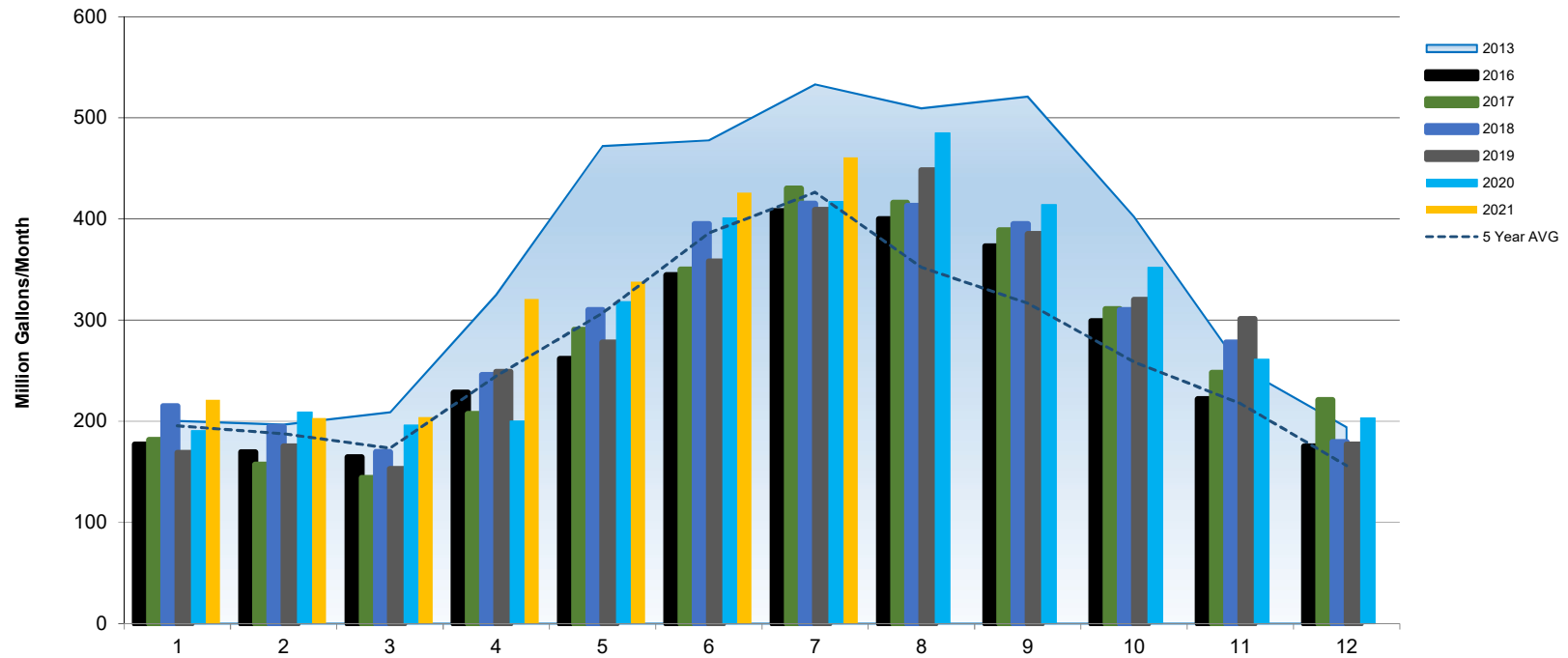
Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager

**Monthly Production Status & Cumulative Total June 2015 Through
July 2021 Production Comparison to 2013 & 5 Year Average**

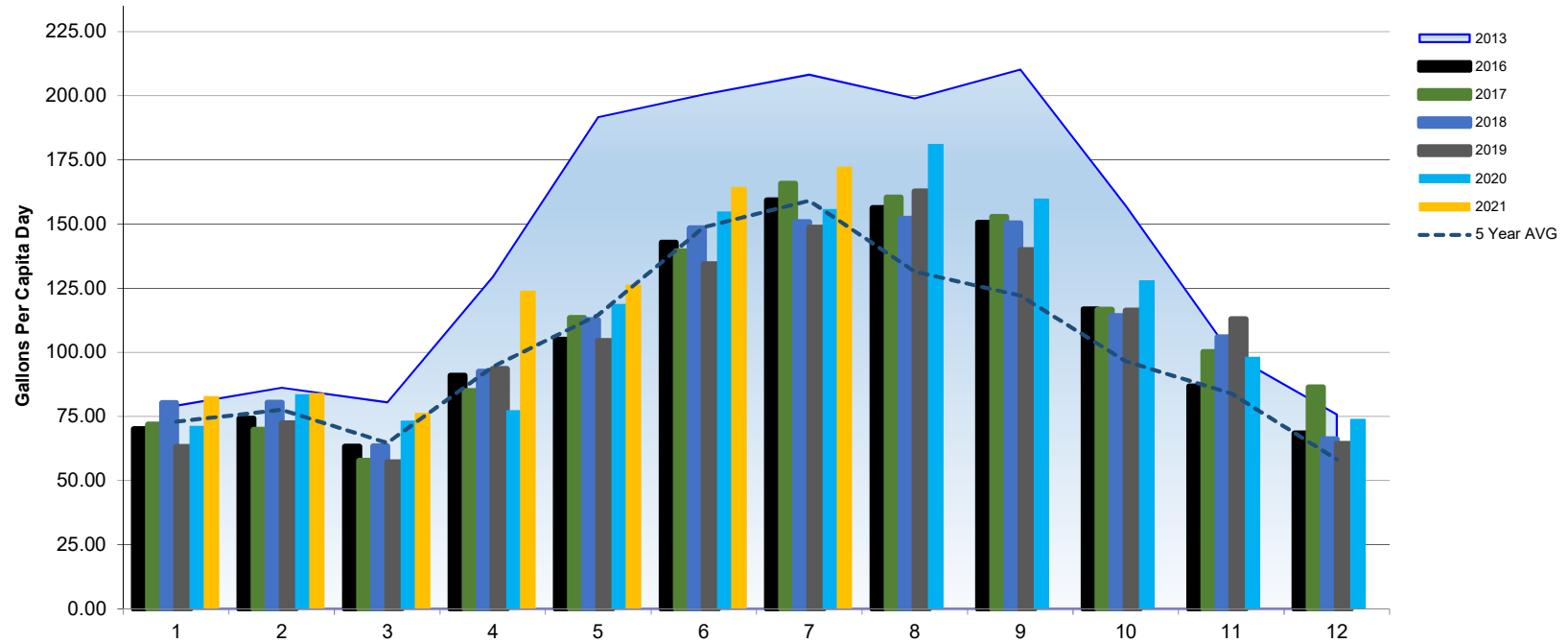


Production Cumulative Total 20.1%

	1	2	3	4	5	6	7	8	9	10	11	12
2016	-12%	-14%	-21%	-30%	-45%	-28%	-24%	-21%	-28%	-26%	-13%	-10%
2017	-9%	-20%	-31%	-36%	-38%	-27%	-19%	-18%	-25%	-23%	-2%	14%
2018	1%	-7%	-13%	-29%	-39%	-26%	-25%	-24%	-29%	-27%	7%	-13%
2019	-16%	-11%	-27%	-23%	-41%	-25%	-23%	-12%	-26%	-20%	19%	-9%
2020	-5%	6%	-6%	-38%	-33%	-16%	-22%	-5%	-21%	-13%	3%	5%
2021	11%	3%	-2%	-1%	-28%	-11%	-14%					

Percent Comparison to 2013 Production

**Monthly Production Status & Cumulative Total June 2015 Through
July 2021 Gallon Per Capita Day Comparison to 2013 & 5 Year Average**



GPCD

Cumulative Total 24.7%

	2016	-12%	-14%	-21%	-30%	-45%	-29%	-24%	-21%	-28%	-26%	-13%	-10%
	2017	-9%	-19%	-28%	-34%	-41%	-30%	-20%	-19%	-27%	-26%	1%	14%
	2018	1%	-7%	-21%	-29%	-41%	-26%	-28%	-24%	-29%	-27%	7%	-13%
	2019	-20%	-16%	-29%	-28%	-46%	-33%	-29%	-18%	-33%	-26%	14%	-15%
	2020	-10%	-3%	-9%	-40%	-38%	-23%	-25%	-9%	-24%	-19%	-1%	-3%
	2021	4%	-3%	-5%	-4.4%	-34%	-18%	-17%					

Percent Comparison to 2013 Production



DROUGHT RESPONSE Phase III

Mandatory Odd/Even Watering Schedule, based on address.
Residents will be allowed **TWO** days a week to water lawns and landscapes. No watering allowed on Mondays, Thursdays, and Fridays.

Watering is prohibited between the hours of **5:00 AM to 10:00 AM** and **5:00 PM to 10:00 PM**.

No watering outdoor landscapes during and within **48** hours after measurable rainfall.

Excessive water runoff is prohibited.

The washing of sidewalks and driveways is prohibited.

Vehicles shall only be washed on designated watering days and with a hose equipped with a shut-off nozzle.

The operation of ornamental water features is prohibited unless the fountain uses a recycling system.

Non-compliance with Phase III water conservation regulations could result in citations with fines up to **\$500**.

DROUGHT RESPONSE PHASE III

The City of Porterville has adopted Phase III of its Drought Response Plan. As part of the Phase III plan, the City has restricted watering days to two days per week, based on address.

Mandatory Odd/Even Watering Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
DO NOT WATER	OK TO WATER	OK TO WATER	DO NOT WATER	DO NOT WATER	OK TO WATER	OK TO WATER
---	ODD	EVEN	---	---	ODD	EVEN

Odd Address
 Even Address

ODD NUMBER ADDRESSES

If your address ends with an “odd” number, 1, 3, 5, 7, or 9, your watering days are Tuesday and Saturday *only*.

OR

EVEN NUMBER ADDRESSES

If your address ends with an “even” number, 0, 2, 4, 6, or 8, your watering days are Wednesday and Sunday *only*.

Violation Level	Citation Amount
First Violation	Warning Only
Second Violation	\$100 Fine
Third Violation	\$200 Fine
Fourth Violation	\$500 Fine

**Mandatory
Odd/Even Watering
Schedule**

**Excessive water
runoff prohibited**

**The washing of
sidewalks and driveways
is prohibited**

**Vehicles shall only be
washed on designated
watering days and with
hoses equipped with a
shut-off nozzle**

**Ornamental water
features are prohibited
unless the fountain uses
a recycling system**

**WATERING PROHIBITED
BETWEEN THE HOURS OF
5:00 – 10:00 AM
5:00 – 10:00 PM**

**NO WATERING ON
MONDAYS, THURSDAYS,
AND FRIDAYS.**



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Authorization to Apply and Receive AB 74 Grant Funds

SOURCE: Public Works

COMMENT: On June 27, 2019, the State Assembly passed Assembly Bill 74 (AB 74), making appropriations for the State budget for the 2019-2020 Fiscal Year. State Senator Melissa Hurtado has been instrumental in securing funding in AB 74 for the City of Porterville. The bill included \$2.5 million of total funding for a Tertiary Treatment Plant in Tulare County. The City has been in coordination with the State Water Resources Control Board (SWRCB) for an application of funds, as a result of the joint effort between the City of Porterville and the Tule Indian Tribe of California in regard to the Eagle Mountain Casino Relocation Project. The shovel ready project will be treating City effluent from the City's Wastewater Treatment Plant to a new Tertiary Treatment Facility offsetting potable water supplies to serve the City's Sports Complex and the Casino Relocation Project. The deadline for drawdown of funds has been extended to June 2024, making it imperative that City staff submits all the appropriate documentation required for the Grant Funds Application.

Authorization is needed in order to submit the funding application and to maintain the funding appropriated with AB 74. There is no direct fiscal impact to the City from submitting the application.

A Resolution authorizing City Council to receive Grant Funds will be submitted to the SWRCB as an application attachment. If the application moves forward and is successful, it is estimated that the \$2.5 million will offset the estimated \$13 million cost of construction that is scheduled to be underway after the completion of the award process. The projected timeline for plant operation is by the end of the 2022 calendar year.

Staff recommends that the City Council adopt a Resolution authorizing the Mayor or his designee to sign and file for a Financial Assistance Application with the SWRCB for the planning, design, and construction of a Tertiary Treatment Plant with the issuance of a financing agreement.

RECOMMENDATION: That the City Council:

1. Authorize staff to apply for AB 74 Grant Funds in the amount of \$2.5 million towards the construction of a Tertiary Treatment Facility; and
2. Adopt the draft Resolution authorizing City Council to receive

funds from the State Water Resources Control Board for the proposed Project through a financing agreement.

ATTACHMENTS: 1. Draft Resolution

Appropriated/Funded:

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager

RESOLUTION NO. ____-2021

**A RESOLUTION OF THE COUNCIL OF THE CITY OF PORTERVILLE
AUTHORIZING THE PORTERVILLE CITY MAYOR OR DESIGNEE TO APPLY FOR
AND RECEIVE FINANCING FROM THE CALIFORNIA STATE WATER
RESOURCES CONTROL BOARD FOR THE PLANNING, DESIGN AND
CONSTRUCTION OF A
TERTIARY TREATMENT FACILITY PROJECT**

WHEREAS, the City of Porterville provides public water services to the City of Porterville (City);
and

WHEREAS, the City of Porterville desires to apply for a funding application with State Water Resources Control Board (State Water Board) for the planning, design, and construction of a Tertiary Treatment Plant Facility; and

WHEREAS, the proposed improvements include a new City-owned Tertiary Treatment Plant, distribution mains to provide service of recycled water to the City-owned Sports Complex, and the Eagle Mountain Relocation Project;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the City of Porterville as follows:

SECTION 1: The City Mayor (the “Authorized Representative”) or designee is hereby authorized and directed to sign and file, for and on behalf of the City, a Financial Assistance Application for a financing agreement from the State Water Resources Control Board for the planning, design, and construction of Tertiary Treatment Facility Project (the “Project”).

SECTION 2: This Authorized Representative, or his/her designee, is designated to provide the assurances, certifications, and commitments required for the financial assistance application, including executing a financial assistance agreement from the State Water Resources Control Board and any amendments or changes thereto.

SECTION 3: The Authorized Representative, or his/her designee, is designated to represent the City in carrying out the Entity’s responsibilities under the financing agreement, including certifying disbursement requests on behalf of the Entity and compliance with applicable state and federal laws.

PASSED, APPROVED AND ADOPTED this 17th of August, 2021.

Adrian Monte Reyes, Mayor

ATTEST:
John D. Lollis, City Clerk

By: _____
Patrice Hildreth, Chief Deputy City Clerk



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: A Resolution Approving the Application for State Off-Highway Vehicle Grant Funds

SOURCE: Parks and Leisure Services

COMMENT: Staff submitted a State Off-Highway Vehicle (OHV) Grant application for the Fiscal Year 2021-2022 grant cycle in order to continue to receive State funding for the operations of the City's OHV Park. The process entailed an online preliminary application and the ability for the public to review and comment on the preliminary application. Preliminary application review and comment is conducted on the State OHV website allowing the public the ability to participate. In addition, State OHV personnel review the preliminary application and provide comments on its completeness and accuracy. Staff is then given the opportunity to revise the preliminary application, only for purposes of responding to public and State comments, prior to confirming the submission of a final application.

The preliminary Ground Operations application is for \$216,279, of which \$158,892 is the grant request and \$57,387 would come from a local match. The Ground Operations activity is for the annual ongoing maintenance and operational enterprise including contractual services, equipment maintenance, a used water truck, materials and supplies. The Ground Operations activities are for one year commencing September 2021. The local match for the proposed grant is comprised of volunteer efforts, administrative services, gate revenues and the City's General Fund. Grant awards were announced August 2, 2021, with the City of Porterville being awarded its full grant application request of \$158,892.

RECOMMENDATION: That the City Council adopt a Resolution approving the application for State Off-Highway Vehicle Grant Funds.

ATTACHMENTS: 1. Draft Resolution

Appropriated/Funded:

Review By:

Department Director:

Donnie Moore, Parks and Leisure Services Director

Final Approver: John Lollis, City Manager

RESOLUTION NO. __-2021

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
APPROVING THE APPLICANT TO APPLY FOR GRANT FUNDS FOR THE STATE
OF CALIFORNIA, DEPARTMENT OF PARKS AND RECREATION, OFF-HIGHWAY
VEHICLE GRANT FUNDS**

WHEREAS, The people of the State of California have enacted the Off-Highway Motor Vehicle Recreation Act of 2003, which provides funds to the State of California and its political subdivisions for Operation and Maintenance, Restoration, Law Enforcement, and Education and Safety for off-highway vehicle recreation; and

WHEREAS, the Off-Highway Motor Vehicle Recreation Division with the California Department of Parks and Recreation has been delegated the responsibility to administer the program; and

WHEREAS, procedures established by the California Department of Parks and Recreation require the Applicant's Governing Body to certify by resolution the approval to receive grant funding from the Off-Highway Motor Vehicle Grant funds; and

WHEREAS, this Project appears on, or is in conformance with this jurisdiction's adopted general or master plan and is compatible with the land use plans of those jurisdictions immediately surrounding the Project;

NOW, THEREFORE, BE IT RESOLVED that the City of Porterville hereby:

1. Approves the receiving of grant funding from the Off-Highway Vehicle Grant or Cooperative Agreement; and
2. Certifies that this agency understands its legal obligations to the State upon approval of the Grant; and
3. Certifies that this agency understands the California Public Resources Code requirement that Acquisition and Development Projects be maintained to specific conservation standards; and
4. Certifies that the Project will be well-maintained during its useful life; and
5. Certifies that this agency will implement the Project with diligence once funds are available and the Applicant has reviewed, understands, and agrees with the Project Agreement; and
6. Certifies that this agency will provide the required matching funds; and
7. Certifies that the public and adjacent property owners have been notified of this Project (as applicable); and
8. Appoints the Director of Parks & Leisure Services as agent to conduct all negotiations, execute and submit all documents including, but not limited to, applications, agreements, amendments, payment requests and so on, which may be necessary for completion of the Project.

Passed, approved and adopted this 17th day of August, 2021.

Adrian Monte Reyes, Mayor

Attest:
John D. Lollis, City Clerk

By: _____
Patrice Hildreth, Chief Deputy City Clerk



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Authorization to Apply for Areas of Persistent Poverty Program Funding on Behalf of the Tulare County Regional Transit Agency

SOURCE: Public Works

COMMENT: On June 30, 2021, the Federal Transit Administration (FTA) announced the opportunity to apply for \$16.3 million in funding from Fiscal Year 2020 for the Areas of Persistent Poverty Program. This funding opportunity supports projects that will improve transit services or facilities located in areas of persistent poverty through planning, engineering, technical studies, or financial plans for projects.

Project applications are due electronically on or before August 30, 2021. Applicants for the Areas of Persistent Poverty program must be eligible recipients under Section 5307, 5310, or 5311 and projects must be located in 1) a county that had greater than or equal to twenty percent (20%) of the population living in poverty or 2) census tracts with a poverty rate of at least twenty percent (20%) of the population living in poverty over the last thirty (30) years.

The Tulare County Regional Transit Agency (TCRTA) intends to submit a project application, but is currently in the process of becoming an FTA direct recipient, and therefore must receive and document the commitment from an active FTA direct recipient to apply for funding on their behalf through the FTA's Transit Award Management System (TrAMS), if selected for award. To satisfy this grant requirement, TCRTA desires to partner with the City of Porterville to apply for funding on behalf of TCRTA if the project is selected for award. The attached draft Memorandum of Understanding documents the City's commitment to assist the TCRTA and apply for funding on their behalf if the TCRTA project is selected for an award.

The estimated project cost is \$350,000, of which TCRTA has committed the required ten percent (10%) local match of \$35,000.

The proposed scope of work includes the following ten elements:

1. Evaluate existing transportation provider resources.
2. Identify specific areas of persistent poverty, racial equity, and barriers to opportunity required improved access to healthcare and employment centers.
3. Develop agreements with participating transportation providers, healthcare facilities and employment centers.

4. Expansion of the Greenline to provide information on all transportation providers and services in the region.
5. Expansion of the Greenline to act as the Transportation Broker for the region that will match passengers needs with the lowest cost, most appropriate resource.
6. Operate clean and innovative on-demand service to improve access to healthcare and employment centers.
7. Develop concierge functionality for on-demand service to allow healthcare facilities to directly schedule and manage trips for patients.
8. Develop a regional fare system, insurance billing and auditing, and regulatory compliance across all transportation providers.
9. Develop a regional emergency management and response plan.
10. Develop a financial plan covering operations and capital, zero-emission fleet and supporting infrastructure.

As a member agency of the TCRTA and a direct recipient of FTA funding, it is staff's recommendation to partner with the TCRTA and apply for funding on behalf of TCRTA through the FTA's TrAMS award management system, if the TCRTA project is selected for an award.

RECOMMENDATION: That the City Council approve the draft Resolution authorizing the City of Porterville to apply for Areas of Persistent Poverty Program funding on behalf of the Tulare County Regional Transit Agency.

ATTACHMENTS: 1. Draft Resolution

Appropriated/Funded:

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager

RESOLUTION NO. ____-2021

**A RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF PORTERVILLE AUTHORIZING
SUBMITTAL OF A GRANT APPLICATION FOR
AREAS OF PERSISTENT POVERTY FUNDING, REQUIRED
LOCAL MATCH FUNDING AND PARTNERSHIP WITH THE
TULARE COUNTY REGIONAL TRANSIT AGENCY**

WHEREAS, the Federal Transit Administration announced the opportunity to apply for approximately \$16.3 million in FY 2020 funding under the Areas of Persistent Poverty Program; and

WHEREAS, the Tulare County Regional Transit Agency (TCRTA) is an eligible applicant and its project is located in census tracts with a poverty rate of at least 20 percent, but not a direct recipient, will partner with the City of Porterville to apply for funding on behalf of TCRTA through TrAMS if selected for an award; and

WHEREAS, the City of Porterville is an eligible recipient, under 49 U.S.C 5307, and a member agency of the TCRTA, and will apply for funding on TCRTA's behalf through TrAMS if they are selected for award; and

WHEREAS, the grant or cooperative agreement for Federal financial assistance will impose certain obligations upon TCRTA and the City of Porterville, and will require TCRTA to provide the local share of the project cost; and

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that:

1. The City Council of the City of Porterville does hereby authorize staff to file and execute applications on behalf of TCRTA with the FTA Areas of Persistent Poverty Program; and
2. The TCRTA has up to \$35,000 available for the required 10% local match for the project and these funds will be expended on the project.

PASSED, APPROVED, AND ADOPTED this 17th day of August 2021.

Adrian Monte Reyes, Mayor

ATTEST:

John D. Lollis, City Clerk

By: Patrice Hildreth, Chief Deputy City Clerk



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Authorization to Restore Porterville Transit Service Hours and Route 4

SOURCE: Public Works

COMMENT: At its meeting on April 7, 2020, the City Council approved the COVID-19 Transit Service Modifications in response to the loss in ridership due to the COVID-19 pandemic. The COVID-19 Transit Service Modifications temporarily reduced fixed route services to operate seven days a week from 8:00 am to 7:10 pm; transPORT and dial-a-ride services Monday through Friday from 6:00 am to 9:00 pm; weekend transPORT and dial-a-ride services from 8:00 am to 8:00 pm; and temporarily suspending Route 4 and 9.

On July 21, 2021, the Federal Transit Administration (FTA) announced the America's Open and Transit's Open initiative to help transit agencies across America return to normal operations, rebuild and enhance ridership. The American Rescue Plan Act (ARPA) and other pandemic relief grants have provided critical funding to transit agencies nationwide, including funding to assist with continued operations, enhanced cleaning expenses, and other measures to improve passenger safety.

In response to the FTA's America's Open and Transit's Open initiative, the Tulare County Regional Transit Agency (TCRTA) approved a 10-step strategy to renew ridership, build public confidence in transit, and increase ridership with a focus on building community partnership. As part of its 10-Step strategy, the TCRTA is recommending that Porterville Transit return to normal operational status and capacity. Funding to support the return to normal operations will be partially funded by ARPA, and other pandemic relief grants, and formula funding received on an annual basis.

Staff is recommending that the Council authorize Porterville Transit to resume normal operations and restore the Route 4 fixed route. Until further notice, Route 9 will continue to be suspended, as previously requested by the Tule River Tribe on March 20, 2020.

RECOMMENDATION: That the City Council:

1. Restore Porterville Transit's fixed route and dial-a-ride weekday service hours to 6:00 am to 8:00 pm;
2. Restore Porterville Transit's fixed route and dial-a-ride weekend service hours to 8:00 am to 8:00 pm;
3. Restore Porterville Transit's on-demand (transPORT) weekday

service hours to 6:00 am to 11:00 pm;
4. Restore Porterville Transit's on-demand (transPORT) weekend
service hours to 8:00 am to 11:00 pm; and
4. Resume Route 4 fixed route service.

ATTACHMENTS: 1. Staff Report - April 7, 2020

Appropriated/Funded:

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager



CITY COUNCIL AGENDA – APRIL 7, 2020

SUBJECT: Transit Service Modifications

SOURCE: Public Works

COMMENT: At the City Council meeting of August 20, 2019, the Council approved Phase 1 - Transit Service Modifications and authorized staff to enter into an agreement with TransLoc for microtransit software services. Council also authorized staff to implement the Phase 1 - Transit Service Modifications once the battery-electric microtransit vehicles had been delivered and the microtransit service had been designed and marketed.

Phase 1 - Transit Service Modifications included the following:

- 1) Eliminate low productive fixed routes 7 and 8;
- 2) Reduce Route 9 service from every hour to every two (2) hours;
- 3) Reduce Weekday Service from 6:00 am to 11:00 pm, to 6:00 am to 9:20 pm;
- 4) Reduce Saturday Service from 8:00 am to 11:00 pm, to 8:00 am to 7:10 pm;
- 5) Increase Sunday Service from 8:00 am to 6:00 pm, to 8:00 am to 7:10 pm.

TransPort, the City's branded microtransit service design has been completed. Based on Council's direction, the microtransit service hours were to supplement the reduced transit service hours while providing late evening service to local employees and college students, as well as provide expanded coverage to the airport and the community of Strathmore. The proposed TransPort (microtransit) service hours are as follows:

Monday - Friday

6:00 am to 11:00 pm

Saturday and Sunday

8:00 am to 8:00 pm

The proposed TransPort User Guide and TransPort Service Area (zone) are attached and the zone is generally within the boundaries described below:

North - Avenue 200

South - Teapot Dome Avenue

East - Doyle Street

West - West Street

A fare structure was not determined during the August 20, 2019 meeting.

Due to delays in the delivery of the battery-electric vans as a result of the current coronavirus COVID-19 pandemic, staff has had to delay the TransPort microtransit project. Based on the latest production schedule, staff estimates that the vehicles will be delivered in August 2020.

The COVID-19 pandemic has had a tremendous impact on the City's public transportation system, as well as public transportation systems overall. Due to the public health emergency, fixed route ridership has decreased nearly 75% during the month of March 2020, causing a significant loss in revenue and increased costs in preventative maintenance (fleet disinfection/sanitation). The attached Figure 1 depicts the total daily boardings for the month of March 2020. Total daily boardings began to decline on March 13, 2020, due to local schools' in Spring Recess, which is typical for March. However, total boardings declined further on March 19, 2020, when Governor Newsom issued a statewide Shelter-at-Home Executive Order.

On March 20, 2020, the Tule River Tribe requested that the City significantly reduce service to their community due to the temporary closure of Eagle Mountain Casino. Route 9, which serves the Tule River Tribal community, was reduced from hourly service seven (7) days per week to service every three (3) hours Monday through Friday, from 8:00 am to 8:00 pm.

Although Route 9 is the only route that has temporarily been modified, the remaining eight (8) routes have also had a significant decline in ridership. The attached Figure 2 depicts the daily boardings per route for the month of March 2020.

With the Shelter-at-Home Order, many local businesses have been ordered closed. Essential businesses like grocery stores, pharmacies, banks, and laundromats remain open, however, most have reduced their hours open to the public. As depicted in Figure 3, boardings per hour, most passengers are using public transportation between the hours of 8:00 am and 8:00 pm. It should also be noted that the performance measure of 15 passengers per hour is only being met once a day, and only on a single route.

Therefore, it is staff's recommendation to implement Phase 1 - Transit Service Modifications effective Sunday, April 12, 2020. Staff also recommends the following temporary COVID-19 service reduction plan for fixed route service:

- 1) Fixed Routes will operate seven (7) days a week on a Sunday Schedule, 8:00 am to 7:10 pm, until further notice;
- 2) Route 9 will operate every three (3) hours, Monday through Friday, from 8:00 am to 8:00 pm;
- 3) The front ten (10) feet of all buses will be available for bus drivers and ADA customers only, and
- 4) Passengers continue to practice good hygiene and appropriate social distancing to protect other customers as well as our drivers.

In order to meet the needs of the senior and ADA population, it is staff's recommendation to implement the following temporary COVID-19 service reduction plan for Dial-A-Ride service:

- 1) Monday through Friday - 6:00 am to 9:00 pm
- 2) Saturday and Sunday - 8:00 am to 7:00 pm

To ensure that Porterville Transit continues to meet the essential transportation needs of the community, it is staff's recommendation to start the TransPort microtransit service effective Monday, April 13, 2020. Due to the delay in the delivery of the battery-electric vans and the current availability of vehicles, TranPort will begin service as a pilot with limited capacity. Staff is working with the Federal Transit Administration to modify an existing executed grant to allow the City to purchase additional TransPort vehicles to increase capacity. If approved, additional vehicles can be delivered within three (3) weeks. It is staff's recommendation to set the one-way TransPort fare at \$3.00 per rider. The \$3.00 per rider is comparable to a fixed route trip requiring a transfer. Due to COVID-19, it is staff's recommendation to initially operate the Transport service during the following hours:

Monday through Friday

6:00 am to 9:00 pm

Saturday and Sunday

8:00 am to 8:00 pm

Finally, since the COVID-19 pandemic is changing rapidly, it is staff's recommendation to authorize the City Manager's discretion and independent authority to make additional service modifications, as needed, to refine our response to this crisis.

RECOMMENDATION: That the City Council approve the following:

- 1) Implement Phase 1 - Transit Service Modifications effective Sunday, April 12, 2020;
- 2) Implement the following temporary COVID-19 service reductions for fixed route service:
 - a) Fixed Route will operate seven days a week on a Sunday Schedule, 8:00 am to 7:10 pm, until further notice;
 - b) Route 9 will operate every three hours, Monday through Friday, from 8:00 am to 8:00 pm;
 - c) The front 10 feet of all buses will be available for bus drivers and ADA customers only;
 - d) Passengers continue to practice good hygiene and appropriate social distancing to protect other customers as well as our drivers.
- 3) Implement the following temporary COVID-19 service reductions for Dial-A-Ride service:

- a) Operate Monday through Friday from 6:00 am to 9:00 pm;
- b) Operate Saturday and Sunday from 8:00 am to 7:00 pm.
- 4) Start TransPort microtransit service effective Monday, April 13, 2020;
- 5) Approve a Transport one-way per rider fare of \$3.00;
- 6) Operate the Transport service during the following hours:
 - a) Monday through Friday from 6:00 am to 9:00 pm;
 - b) Saturday and Sunday from 8:00 am to 8:00 pm.
- 7) Authorize the City Manager's discretion and independent authority to approve further service modifications as needed.

ATTACHMENTS:

- 1. Staff Report - August 20, 2019
- 2. TransPort User Guide
- 3. TransPort Service Area
- 4. Figure 1 - Daily Boardings
- 5. Figure 2 - Daily Boardings Per Route
- 6. Figure 3 - Boardings Per Hour

Appropriated/Funded:

Review By:

Department Director:

Michael Knight, Public Works Director

Final Approver: John Lollis, City Manager



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Amendment to Employee Pay & Benefit Plan - Unrepresented Management Employees

SOURCE: City Manager's Office

COMMENT: As the City Council is aware, staff has been engaged in negotiations and has reached agreements with five of the City's employee bargaining units, those being the Management and Confidential Series, the Public Safety Support Unit, the Porterville City Employees Association, the Fire Officer Series, and the Porterville City Firefighters Association. Staff has now met with those employees who do not fall within the scope and purview of the Meyers-Milias-Brown Act, i.e., employees not designated for purposes of recognition and representation as an organized group for the purposes of bargaining. These unrepresented employees are those holding the positions of: Director, Deputy Director, Police Chief, Fire Chief, Police Captain, Police Lieutenant, Fire Deputy Chief, Fire Battalion Chief, and Fire Marshal. Pursuant to Council direction, and as is past practice, the unrepresented employees were presented with a proposal consistent with the agreements reached with, and/or proposals made to, the other employee units.

The unrepresented employees were agreeable to the City's proposal. As such, Council acceptance and approval of authorized changes in wages, benefits and conditions of employment are commonly made by amendments to those documents necessary to implement such changes. To this end, a draft Resolution is herein provided for consideration.

RECOMMENDATION: That the City Council:

1. Adopt the draft Resolution approving changes to the Employee Pay and Benefit Plan concerning Unrepresented Management Employees; and
2. Direct staff to amend all other documentation as may be necessary to document and implement said authorized changes.

ATTACHMENTS: 1. Draft Resolution

Appropriated/Funded:

Review By:

Department Director:

John Lollis, City Manager

Final Approver: John Lollis, City Manager

RESOLUTION NO. ____-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORTERVILLE AMENDING THE EMPLOYEE PAY AND BENEFIT PLAN FOR ALL
UNREPRESENTED MISCELLANEOUS AND SAFETY MANAGEMENT EMPLOYEES

WHEREAS, the City Council has determined and reiterated that an Employee Pay and Benefit Plan, Classification Plan, Personnel System Rules and Regulations, Health Plan and Retirement Plan are essential for the proper administration of the City's affairs, including employee recruitment and retention, and for proper supervision of City Employees; and

WHEREAS, the City Council recognizes the necessity of amending and/or changing the contents of such plans and regulations from time to time, and of executing instruments to implement and to keep the provisions thereof current, and to maintain the relevancy of the same; and

WHEREAS, the City Council agrees that unrecognized management employees, i.e., employees not designated for purposes of recognition and representation as an organized group for purposes of labor relations, should also be acknowledged through such amendments.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Porterville that the Employee Pay and Benefit Plan, for employees holding positions designated in the Executive Management group, including the positions of Director, Deputy Director, Police Chief, Fire Chief, Police Captain, Police Lieutenant, and Fire Deputy Chief, Fire Battalion Chiefs, and Fire Marshal, hereinafter ("Unrepresented Management Employees") are hereby amended as follows:

I. TERM OF MEMORANDUM OF UNDERSTANDING

One (1) year, from July 1, 2021 through June 30, 2022.

II. SALARY

Effective the next full pay period upon both ratification and adoption by the City Council, Unrepresented Management Employees, except for Fire Battalion Chiefs, shall receive a one percent (1%) salary increase.

Effective October 1, 2021, all Unrepresented Management Employees, except for Fire Battalion Chiefs, shall receive a one percent (1%) salary increase.

Effective October 1, 2021, Unrepresented Police Lieutenants shall receive an additional eight percent (8%) salary increase.

III. EXPERIENCE PAY

Effective the next full pay period upon both ratification and adoption by the City Council, unrepresented sworn fire personnel shall be eligible for experience pays consistent with current experience levels based off of the number of years of public safety experience;

next level will be paid on the first full pay period after the employee reaches the experience year anniversary as stated below:

- 2.5% 5 years of sworn public safety experience
- 2.5% 10 years of sworn public safety experience
- 2.5% 15 years of sworn public safety experience
- 2.5% 20 years of sworn public safety experience

IV. EDUCATION INCENTIVE

Effective the next full pay period upon both ratification and adoption by the City Council, unrepresented sworn fire personnel shall be eligible to receive education incentive pay as follows:

- 2.5% Associate's Degree

V. UNIFORM ALLOWANCE

Effective the pay period after the agreement is officially accepted, the annual uniform allowance received by the Fire Chief, Deputy Fire Chief, and Fire Battalion Chiefs shall be increased by \$500 to match the allowance received by Fire Captains, for a total of \$1,600.00 annually.

BE IT FURTHER RESOLVED that the Mayor of the City of Porterville is hereby authorized to execute those documents as are necessary to implement the provisions hereof.

PASSED, APPROVED AND ADOPTED this 17th day of August, 2021.

Adrian Monte Reyes, Mayor

ATTEST:

John Lollis, City Clerk

By: _____
Fernando Gabriel-Moraga
Deputy City Clerk



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Status and Review of Local Emergency: Drought

SOURCE: City Manager's Office

COMMENT: At its meeting of May 5, 2015, the City Council took action to approve a Resolution Declaring a Drought Emergency in the City of Porterville. At its meeting of August 3, 2021, the Council reviewed the status of existence of local emergency, and acted to continue its Resolution of local emergency.

Governor Brown issued Executive Order B-29-15 on Wednesday, April 1, 2015, which established drought-related mandates and restrictions in addition to those already stipulated in previous Executive Orders B-26-14 and B-28-14. Of significance, the Governor directed the State Water Resources Control Board to impose restrictions to achieve a statewide 25% reduction in potable urban water usage through February 28, 2016, in comparison to the amount used in 2013, and with consideration given to per capita usage as a basis. The Governor further directed the Board to impose additional restrictions on commercial, industrial, and institutional properties with significant landscaping (cemeteries, golf courses, parks, schools, etc.), to also achieve a 25% reduction in potable water usage. Also of significance, the Board was directed to prohibit irrigation with potable water outside of newly constructed homes and buildings that is not delivered by drip or micro-spray systems.

On November 13, 2015, Governor Brown issued Executive Order B-36-15, which extends emergency conservation regulations through October 2016, if drought conditions persist through January 2016. On February 2, 2016, the State Water Resources Control Board adopted extended emergency water conservation regulations, to be in effect March 1 through October 31, 2016. The City of Porterville benefited somewhat from the extended regulations as the City's water conservation rate has been reduced from 32% to 26%, due to new water connections that have been made and population served (4%), as well as a new climate adjustment factor that was considered (2%).

On May 9, 2016, Governor Brown issued Executive Order B-37-16 ("Making Water Conservation a California Way of Life"), which directs the State Water Resources Control Board to establish new regulations making permanent the emergency conservation regulations. On May 18, 2016, the State Water Resources Control Board adopted a statewide water conservation approach that replaces the percentage reduction-based water conservation standard with a localized "stress test" approach that mandates urban water suppliers act immediately to ensure at least a three-year supply of water to their customers

under continued drought conditions.

On April 7, 2017, Governor Brown issued Executive Order B-40-17, which ended the drought state of emergency in most of California, with the exception of Fresno, Kings, Tulare and Tuolumne counties where emergency water supply and reliability projects are continuing toward addressing diminishing groundwater supplies. The Order maintains monthly reporting requirements and prohibitions on wasteful practices.

On May 31, 2018, Governor Brown signed both AB 1668 (Friedman) and SB 606 (Hertzberg), which set permanent overall targets for indoor and outdoor water consumption. The legislation sets an initial limit for indoor water use of 55 gallons per-person per-day in 2022, reducing to 52.5 gallons per-person per-day in 2025, and finally to 50 gallons per-person per-day in 2030. The amount of residential outdoor use is yet-to-be determined, but will allow for varying regional climates. In addition, a standard for water loss due to leak rates in water system pipes will be established. As an urban water provider, the City of Porterville will need to submit its plan for compliance for approval by the State Water Resources Control Board.

On March 5, 2021, Secretary Vilsack of the United States Department of Agriculture federally-designated Tulare County as a primary natural disaster area due to ongoing drought conditions. On April 21, 2021, Governor Newsom issued a State of Emergency Proclamation due to drought conditions, including Tulare County. On April 27, 2021, the Tulare County Board of Supervisors adopted a Resolution Proclaiming a Local Emergency due to severe drought conditions.

Initially within the city of Porterville, twenty-six (26) residences within the city were determined to have dry wells, for which City staff submitted a Mutual Aid Request to Tulare County OES to initiate the household tank program for identified properties within the city where wells are dry and challenged for permanent connection. The State has committed funding for non-profit agencies to continue drought-related activities, which Self-Help Enterprises has continued the household tank program locally, through State Cleanup and Abatement Account (CAA) emergency funds.

Representatives for the City, County, State (CalOES, DDW, DWR, and SWB) and non-profit partners have continued to meet in support of the long-term permanent water connection project for the entire East Porterville area and the estimated 1,800 expected future connections. DWR identified 423 residential units in the East Porterville area (381 of which are in the City's Urban Development Boundary), that were served by the County's Household Tank Program and desired by the State to be connected to the City's water distribution system as soon as possible. DWR has completed a significant City waterline extension project to permanently connect those 423 residential units to the City's water system (considered Phase I of the project). To provide initial source water for the DWR extension project, CalOES desired to expeditiously connect the new well on Olive Avenue to the City's water system instead of being first

equipped as a filling station. Given the new well has an estimated water production value of 800 gallons per minute, as well as a SWB assumed 1.5 gallons per minute per residence, the new well could effectively serve up to 500 single-family residential units. The City indicated its significant interest that the E. Vandalia Avenue area and its eighty (80) residential units be included in the water connection project, to which the State was agreeable.

Given CalOES has paid for the development of the new well, and its connection to the City's water system, the City will be required under "Drought Redundancy and Resiliency Provisions" to make available to the State up to three million gallons of water per month without charge for emergency purposes.

To proceed with the connection of the new well to the City's water system and the 500 East Porterville and E. Vandalia Avenue residential units, the City Council approved modifications to the Draft Agreement between the City and County at its meeting on April 5, 2016, which the County Board of Supervisors subsequently approved at their meeting on May 10, 2016.

A Memorandum of Understanding between the State, County, and City on the East Porterville permanent water connection project was approved by the Council during a Special Meeting on Tuesday, June 21, 2016, and approved by the Board of Supervisors on Tuesday, June 28, 2016. With the approval of the MOU, the State began the permanent connection of approximately forty (40) homes that are located along existing City water mains. Subsequently, the State officially requested that the City approve the connection of an additional thirty (30) residences as part of the first immediate connections, for up to a total of seventy (70), which the Council approved at its meeting on August 2, 2016.

In regards to the new well's development and connection to the City's water distribution system, the Board of Supervisors awarded the contract for equipping and connecting the new well at their meeting of Tuesday, August 16, 2016, and construction activities commenced the week of October 10, 2016. County staff had previously indicated that the well would be in service and connected to the City's system no later than December 2016, however, the well was operational and connected to the City's water distribution as of Friday, February 17, 2017. Given the delay in the well's completion and connection, DWR requested that the Council consider allowing the connection of residences as they become prepared for connection, to which the Council was receptive, and a Draft MOU Amendment was approved by the Council at its meeting on December 6, 2016, and subsequently approved by the Board of Supervisors at its meeting on December 20, 2016. City staff continued to work with County staff toward the transfer of the well's ownership from the County to the City, which at its meeting on April 20, 2021, the Council approved the draft Transfer Agreement subject to the City Attorney's final form.

As of Friday, March 31, 2017, the date the State established as the final day for property owners to complete the registration process to participate in the State-funded connection program opportunity, of the 1,017 eligible developed

residential properties identified by the State for connection, 722 completed the required Extra-Territorial Services Agreement, leaving 295 developed residential properties non-responsive to this unique connection program, 23 of which were reported as having either dry or diminishing capacity wells. On February 6, 2018, the final residential connection was made of the approximate eligible 800 residences in East Porterville to the City's water system.

City staff continues to coordinate with Self-Help Enterprises and State representatives toward the extension of water mains to serve all residential properties within City limits and the city's periphery that are currently participating in the County's Household Tank Program. The two main areas of focus are N. Cobb Street (northwest of State Route 65 and Pioneer Avenue), and S. Cloverleaf Street (southeast of State Route 65 and Olive Avenue). The State has maintained its commitment to grant-fund the necessary infrastructure and connection fees, providing an official funding letter to the City on January 18, 2018, which commits up to \$2.81 million in funding until December 31, 2019. The authorization to advertise for bids for the water connection project was approved by the Council at its July 17th meeting, after which DWR reviewed the bid package for compliance and approved in December the package for advertisement. Council authorized award of the construction contract for approximately \$1.82 million at its meeting on January 15, 2019. City staff conducted a pre-construction public outreach meeting with the affected residents on the status of the project on Thursday, April 4, 2019. Council authorized the agreement with Self-Help Enterprises Inc. to provide the private residential connections at its meeting on July 2, 2019, and construction work began on the project. At its meeting on October 1, 2019, the Council accepted the public works segment of the project in the installation of water mains as complete, with Self-Help and CSET continuing to collaborate on the completion of the individual private connections and abandonment of private wells. City staff has recently been made aware that there may be a couple of additional residences whose wells are dry that are located along existing City water mains or may require further extension of water mains. Staff is coordinating with State staff on addressing these new isolated needs.

County OES and the State Division of Drinking Water (DDW) have reported to the City that the Central Mutual Water Company, located south of the city and south of Gibbons Avenue, has had its well run dry and desires an immediate emergency connection to the City's water system to serve the 41 connections currently without water. DDW is wishing to support a financial application to upgrade the small water system to City standards (new water lines, meters ,etc.), and to sponsor an Urban Development Boundary (UDB) Amendment application to Tulare County Local Agency Formation Commission (LAFCO), given this area is currently outside the City's UDB but within the City's Urban Area Boundary (UAB). Given several private wells have run dry in this area, DDW is also attempting to sponsor their connection to the City's water system. For source water capacity for the connections, DWR will include these new connections within the East Porterville water connection capacity development projects. At its Special meeting on August 30th, the City Council directed staff to proceed with the immediate emergency connection of the Central water

system, with the permanent connection of the system contingent upon an Agreement with DDW to the sponsorship conditions they have offered. At its meeting on October 1, 2019, the Council directed staff to proceed with the amendment of the UDB to facilitate annexation, which a public meeting with the affected residents was conducted on Wednesday, October 9, 2019. At its meeting on April 21, 2020, the Council conducted a Public Hearing and approved Resolutions of approval of the environmental determination and amendment to the UDB to facilitate annexation. At its meeting on June 1, 2021, the Council approved the State Water Board funding agreement for the development of a City-owned production well, distribution mains and water meters to serve each customer, as well as fire hydrants. On July 20, 2021, the City received notification from the State Water Board that the Akin/Central Water Consolidation Project funding agreement had been formally approved and executed.

DDW has also reported to the City that the Del Oro East Plano water system, located on Paul Street (southeast of the intersection of Plano Street and Worth Avenue), is experiencing problems with its existing well and have implemented severe water restrictions. The East Plano water system serves fourteen (14) residences and approximately 45 people. DDW is wishing to provide financial support to upgrade the small water system to City standards (new water lines, meters ,etc.), and for source water capacity for the connections, DDW would need to either pay appropriate fees and/or develop a capacity development project. The Council is aware that the Del Oro Grandview Gardens water system (north of W. North Grand Avenue) is also experiencing significant issues, and DDW may seek their future consolidation with the City's water system as well.

DDW has further reported to the City that the Beverly Grand Mutual Water Company water system, located north of West North Grand Avenue, is experiencing problems with its existing well and water quality issues, and desires its connection to the City's system to serve the 31 residences the system serves. DDW is wishing to provide financial support to upgrade the small water system to City standards (new water lines, meters ,etc.), and for source water capacity for the connections, DDW has agreed to pay appropriate fees toward developing a capacity development project, which at its meeting of October 3, 2017, the Council approved a purchase agreement with Smee Homes, Inc. for the acquisition of property along the Tule River for the development of a new municipal well. At its meeting of October 1, 2019, the Council approved proceeding with the consolidation of the Beverly Grand water system.

RECOMMENDATION: That the City Council receive the report of status and review of the Declaration of Local Emergency and determine the need exists to continue said Declaration.

ATTACHMENTS: 1. City of Porterville Resolution Declaring Local Drought Emergency
2. Tulare County and City of Porterville Well Agreement

3. State of California, County of Tulare and City of Porterville Memorandum of Understanding
4. Memorandum of Understanding Draft Amendment
5. State Water Resources Control Board Letter: November 29, 2017
6. Department of Water Resources Letter: January 18, 2018
7. Governor Brown Executive Order: B-40-17; April 7, 2017
8. County of Tulare and City of Porterville Draft Well Transfer Agreement
9. United States Department of Agriculture Drought Natural Disaster Area Designation: March 5, 2021
10. State of California State of Emergency Proclamation: April 21, 2021
11. County of Tulare Drought Local Emergency Resolution: April 27, 2021
12. State Water Resources Control Board Funding Agreement: Akin/Central Water Consolidation Project

Appropriated/Funded:

Review By:

Department Director:

John Lollis, City Manager

Final Approver: John Lollis, City Manager

RESOLUTION NO. 49-2015

A RESOLUTION OF THE CITY COUNCIL OF
THE CITY OF PORTERVILLE DECLARING A DROUGHT EMERGENCY
WITHIN THE CITY OF PORTERVILLE

WHEREAS: in response to the ongoing severe drought, the State Water Resources Control Board approved an emergency regulation to ensure water agencies, their customers, and state residents increase water conservation in urban settings or face possible fines or other enforcement; and

WHEREAS: as we enter the fourth year of severe drought, long-term forecasts indicate no relief of the current drought conditions, and suggest a warmer-than-average summer, resulting in increased domestic demand for water; and

WHEREAS: public and private potable water supplies continue to be threatened due to decreasing supplies of groundwater caused by the precipitation deficit and an extended state of groundwater overdraft; and

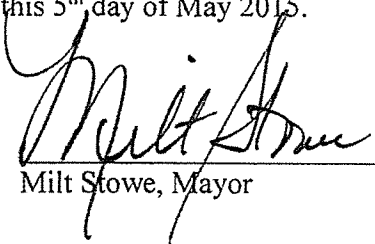
WHEREAS: the long-term ramifications of the current drought will have a significant impact on the city of Porterville and potentially pose a danger to the health and welfare of its residents; and

NOW, THEREFORE, BE IT RESOLVED: that the City Council of the City of Porterville does hereby proclaim that, due to drought conditions, a Local Emergency now exists in the city of Porterville and shall remain in effect for the duration of the emergency; and

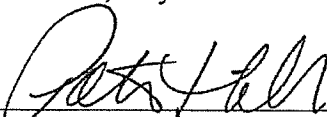
BE IT FURTHER RESOLVED: that the City Council of the City of Porterville requests the Governor and California Department of Water Resources make available California Disaster Assistance Act funding for the State of Local Emergency proclaimed on May 5, 2015, and seek all available forms of Federal assistance, to include a Presidential Declaration of Emergency and Individual Assistance and Public Assistance programs as applicable; and

BE IT FURTHER RESOLVED: that a copy of this resolution be forwarded to the State Director of the Office of Emergency Services.

PASSED, APPROVED, AND ADOPTED this 5th day of May 2015.


Milt Stowe, Mayor

ATTEST:
John D. Lollis, City Clerk


By: Patrice Hildreth, Chief Deputy City Clerk

TULARE COUNTY – CITY OF PORTERVILLE WELL AGREEMENT

THIS AGREEMENT is entered into this day of, May 10, 2016, between the COUNTY OF TULARE, referred to as COUNTY, and the CITY OF PORTERVILLE, referred to as CITY, with reference to the following:

- A. WHEREAS, East Porterville/Doyle Colony area properties within the COUNTY's jurisdiction and within the CITY's Urban Development Boundary are experiencing serious water shortages due to the historical drought conditions. Attached hereto as Exhibit 'A' is a map defining the East Porterville/Doyle Colony and Vandalia areas; and
- B. WHEREAS, CITY and COUNTY have been and are collaborating to jointly develop a new municipal water well; and
- C. WHEREAS, COUNTY shall secure complete funding for a new well to be solely owned, operated and maintained by the CITY for the purpose of providing long-term capacity to enable permanent water connections to properties that comply with CITY'S Annexation and Extension of Municipal Services policy, with certain exceptions for specific properties in excess of the maximum lot size. These procedures are defined by two Resolutions, 74-2014 and 19-2016, which are attached hereto as Exhibit 'B'; and
- D. WHEREAS, the COUNTY owns a parcel at the southeast corner of the Tule River and Olive Avenue (APN 240-120-017), represented in Exhibit 'C', and has drilled a municipal supply well, and will equip said well utilizing CITY standards, after which the COUNTY shall convey the land to CITY at a cost of \$1; and
- E. WHEREAS, CITY operates an existing municipal water system, with limited infrastructure already established in the East Porterville/Doyle Colony and Vandalia areas, and has experience and qualifications necessary to provide such services; and
- F. WHEREAS, CITY and COUNTY mutually agree that a regional, collaborative solution to leverage and expand CITY'S municipal water system into the East Porterville/Doyle Colony and Vandalia areas is the most feasible means to address the area's water needs; and
- G. WHEREAS, CITY is willing to enter into this Agreement with COUNTY upon terms and conditions set forth herein; and
- H. WHEREAS, CITY and COUNTY mutually understand that due to the limited resources of the CITY's municipal water system, all future connections must comply with the CITY's Annexation and Extension of Municipal Services policies, with certain exceptions for specific properties in excess of the maximum lot size, attached hereto and made a part thereof as Exhibit 'B'.

ACCORDINGLY, IT IS AGREED:

- 1. **TERM:** This agreement shall become effective as of the date the agreement is fully executed by both agencies.
- 2. **SERVICES TO BE PERFORMED & PAYMENT FOR SERVICES – EQUIPPING MUNICIPAL WELL FACILITY:** Refer to attached Exhibit 'D'.

TULARE COUNTY AGREEMENT NO. 27596

3. **SERVICE TO BE PERFORMED IN PERPETUITY:** The services described below shall be performed in perpetuity upon completion of all tasks enumerated in Exhibit 'D' and upon COUNTY securing the funds for equipping the well to CITY standards and requirements:
- A. CITY shall provide to STATE and/or COUNTY, upon STATE and COUNTY's request, a maximum of three million (3,000,000) gallons of water per month upon integration of the well provided under this Agreement, for the purposes of meeting emergency water needs in COUNTY's jurisdiction. CITY shall not charge COUNTY or STATE for said water.
 - B. CITY shall utilize water produced by the well provided under this Agreement as source capacity for new service connections and agreements in East Porterville/Doyle Colony and Vandalia areas. CITY agrees to provide source water for up to four hundred twenty-three (423) new connections in the East Porterville/Doyle Colony area subject to the CITY'S Annexation and Extension of Municipal Services policies, with certain exceptions for specific properties in excess of the maximum lot size, and up to 80 new connections in the Vandalia area. The 423 new connections noted above are inclusive of those properties immediately adjacent to an existing water main, estimated at 40 parcels, which can be connected to the City's water system immediately upon execution of this agreement and the Memorandum(a) of Understanding between CITY, COUNTY, and STATE. Upon connection to CITY services, the listed properties will be exempt from payment of CITY water impact fees, but will be subject to standard fees, such as, but not limited to, water service and meter installation, unless otherwise financed by STATE or other funding sources, and associated monthly fees. This section shall not be construed to limit additional connections beyond the above referenced 503 properties provided for herein, where CITY provides consumption documentation that determines additional source capacity is available as a result of the connection of this well to CITY's system.
 - C. CITY expressly agrees to own, operate, maintain, repair and otherwise care for the well provided under this Agreement, in order to maintain it in proper working order and to the highest standard, for the duration of the well's useful life.
 - D. COUNTY shall grant the parcel on which the well is located to the CITY by Grant Deed at a cost of \$1 upon formal acceptance of the project. A 50-foot control zone around the well site is a requirement of the State Water Resources Control Board, Drinking Water Program, therefore establishing the minimum parcel size to be conveyed to the CITY. Existing COUNTY infrastructure may encroach through or conflict with the subject parcel and if so, ownership, maintenance, repair and replacement of these facilities shall transition to the City's responsibility by separate maintenance agreement upon acceptance of the project.
 - E. CITY shall not be entitled to compensation by COUNTY, or any State or Federal agency providing funding for the activities enumerated in Exhibit 'D', for any ongoing costs related to owning, operating, maintaining, repairing, or replacing this well. CITY and COUNTY expressly agree that CITY's ongoing compensation for such ongoing costs shall be the use of the well for CITY's use within its water system, unrestricted except as noted in "A"

above. No part of this paragraph shall be construed to limit or restrict in any way CITY's ability to seek any grant funding or collect rates and fees from users of CITY's water system.

- F. All recipients of water are subject to CITY water policies, such as, but not limited to, water conservation and watering schedules. Connections made as noted in "B" above may be subject to further water conservation thresholds as required by the STATE.

4. This Agreement represents the entire agreement between CITY and COUNTY as to its subject matter and no prior oral or written understanding shall be of any force or effect. No part of this Agreement may be modified without the written consent of both parties.

5. Except as may be otherwise required by law, any notice to be given shall be written and shall be either personally delivered, sent by facsimile transmission or sent by first class mail, postage prepaid and addressed as follows:

COUNTY: County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare
Administrative Building
2800 W. Burrel Avenue
Visalia, CA 93291

(Fax No.: (559) 733-6318 / Phone No. (559) 636-5005)

CITY: City Manager
291 N. Main St.
Porterville, CA 93257

(Fax No.: (559) 715-4013/ Phone No. (559) 782-7466)

Notice delivered personally or sent by facsimile transmission is deemed to be received upon receipt. Notice sent by first class mail shall be deemed received on the fourth day after the date of mailing. Either party may change the above address by giving written notice pursuant to this paragraph.

6. This Agreement reflects the contributions of both parties and accordingly the provisions of Civil Code section 1654 shall not apply to address and interpret any uncertainty.
7. Unless specifically set forth, the parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.
8. This Agreement shall be interpreted and governed under the laws of the State of California without reference to California conflicts of law principles. This Agreement is entered into and shall be performed in Tulare County, California. CITY waives the removal provisions of California Code of Civil Procedure Section 394.
9. The failure of either party to insist on strict compliance with any provision of this Agreement shall not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by either party or either performance or payment shall not be considered to be a waiver of any preceding breach of the Agreement by the other party.
10. The Recitals and the Exhibits to this Agreement are fully incorporated into and are integral parts of this Agreement.

11. This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court of other legal authority, or is agreed by the parties, to be in conflict with any code or regulation governing its subject, the conflicting provision shall be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either party is lost, the Agreement may be terminated at the option of the affected party. In all other cases the remainder of the Agreement shall continue in full force and effect.
12. Each party agrees to execute any additional documents and to perform any further acts which may be reasonably required to affect the purposes of this Agreement.
13. CITY expressly agrees that it will not discriminate in employment or in the provision of services on the basis of any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation.
14. Insurance
15. Permit
16. Dispute Resolution: If a dispute arises out of or relating to this Agreement, or the breach thereof, and if said dispute cannot be settled through negotiation, the parties agree first to try in good faith to settle the dispute by non-binding mediation before resorting to litigation or some other dispute resolution procedure, unless the parties mutually agree otherwise. The mediator shall be mutually selected by the parties, but in case of disagreement, the mediator shall be selected by lot from among two nominations provided by each party. All costs and fees required by the mediator shall be split equally by the parties, otherwise each party shall bear its own costs of mediation. If mediation fails to resolve the dispute within 30 days, either party may pursue litigation to resolve the dispute.
17. Indemnification: CITY shall hold harmless, defend and indemnify COUNTY, its agents, officers and employees from and against any liability, claims, actions, costs, damages or losses of any kind, including death or injury to any person and/or damage to property, including COUNTY property, arising from, or in connection with, the performance by CITY or its agents, officers and employees under this Agreement. This indemnification specifically includes any claims that may be made against COUNTY by any taxing authority asserting that an employer-employee relationship exists by reason of this Agreement, and any claims made against COUNTY alleging civil rights violations by CITY under Government Code sections 12920 et seq. (California Fair Employment and Housing Act), and any fines or penalties imposed on COUNTY for CITY's failure to provide form DE-542, when applicable. This indemnification obligation shall continue beyond the term of this Agreement as to any acts or omissions occurring under this Agreement or any extension of this Agreement.

///

///

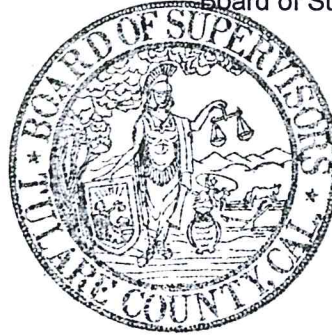
///

///

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

COUNTY OF TULARE

BY Mike Ennis
Mike Ennis Chairman,
Board of Supervisors



ATTEST: Michael C. Spata,
County Administrative Officer/Clerk of the Board
of Supervisors of the County of Tulare

By Danisa A. Ybana
Deputy Clerk

Approved as to Form
County Counsel

By M. Grice for LMT
Deputy 20151902

CITY OF PORTERVILLE

BY Milt Stowe
Milt Stowe, Mayor

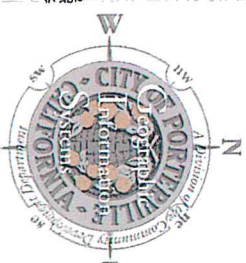
ATTEST:
City Clerk of the City of Porterville

BY J. L. Lolis
John Lolis, City Manager

Approved as to Form

BY [Signature]
City Attorney

EXHIBIT 'A'



 East Porterville Project Boundary

Parcels Within Project Boundary Area (1,776)

CityLimits

UDB

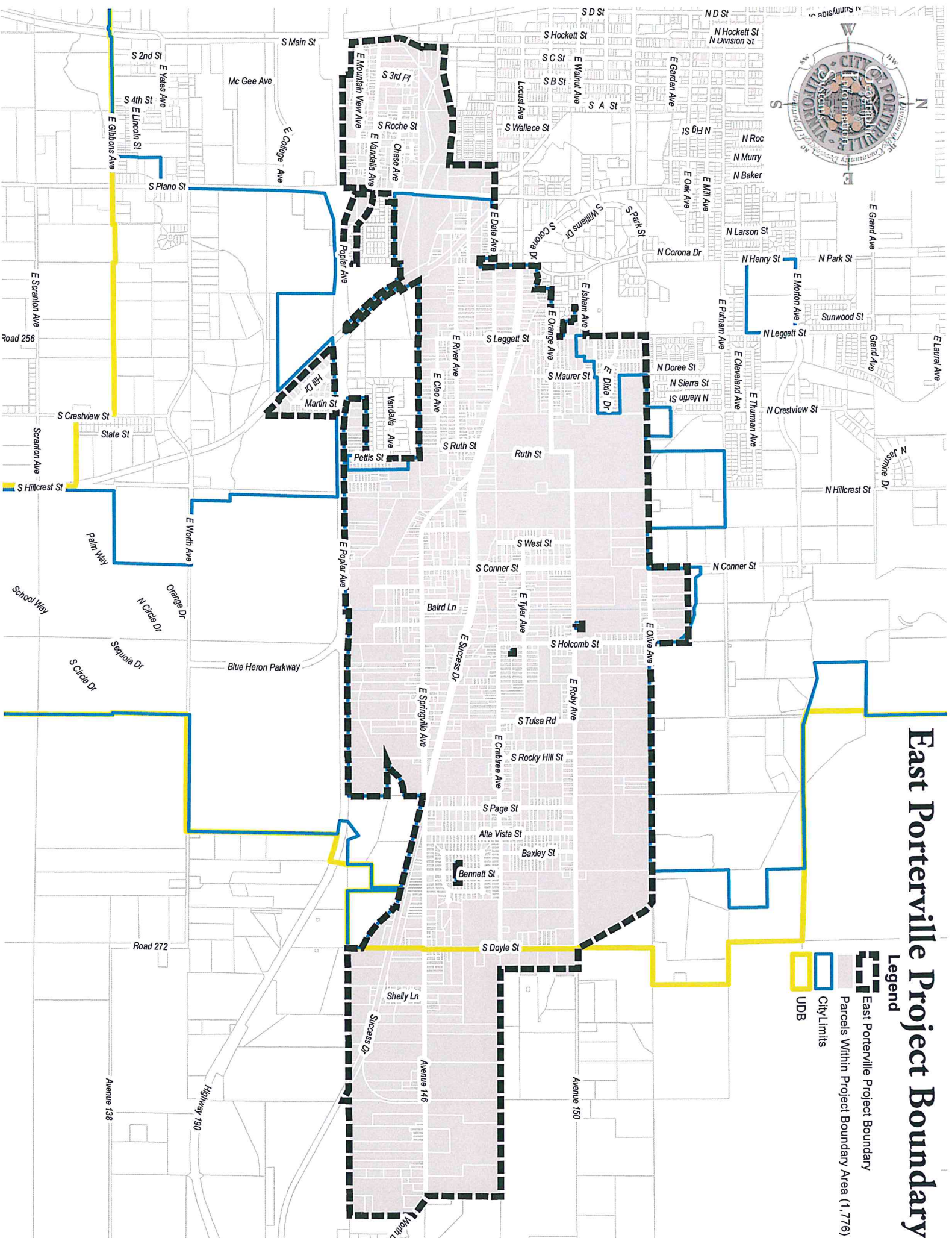


EXHIBIT 'B'

RESOLUTION NO. 74 -2014

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE DEFINING OBJECTIVES AND POLICIES FOR ANNEXATIONS AND MUNICIPAL SERVICES

WHEREAS: The City of Porterville established a policy concerning annexation and provision of municipal services in 1986, noting that “the City, in order to grow for reasons of economies of scale and quality of services must expand its boundaries within reason, generally encourages the owners of properties contiguous to the city of Porterville to annex to said City of Porterville”; and

WHEREAS: Since 1990, the population of the city of Porterville has increased 53% according to the California Department of Finance, and the land area of the city proper has increased by 38% according to City annexation records; and

WHEREAS: The City of Porterville accepts its responsibility to provide municipal services to those residents, businesses, and other land uses within the limits of the city. The City of Porterville has taken the position that the costs of all physical improvements within the city have been paid by property owners, and other taxes derived in the city, and, therefore, these same people should not be required to bear the expense of additional physical improvements needed to serve newly annexed areas.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Porterville does hereby define the following objectives related to annexations and municipal services:

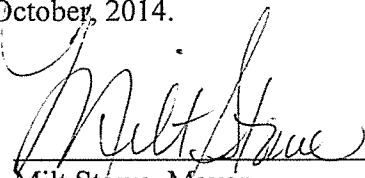
1. To promote orderly development while discouraging urban sprawl, preserving open space and prime agricultural lands, and efficiently extending government services.
2. To honor the City’s fundamental responsibility to provide efficient and sustainable public services to the inhabitants of the city, and where appropriate, to provide those services beyond the limits of the city within the Urban Development Boundary, and only in extreme cases to those properties beyond the Urban Development Boundary within the Urban Area Boundary.
3. To provide for land development and growth in a manner consistent with the General Plan, particularly as it relates to land use and circulation.
4. To consider an application upon its own merits, and identify what benefits would accrue to the City as an agency and service provider, to the residents of the city of Porterville, and to the applicant.
5. To identify the problems involved in any proposal considered for annexation or request for extra-territorial services and resolve them in the manner most beneficial to the properties within the city of Porterville.
6. To develop factual information to permit informed discussion between City representatives and property owners/residents of unincorporated territories.

BE IT FURTHER RESOLVED, that the City Council of the City of Porterville does hereby establish the following policies for consideration of annexations and municipal services:

1. It shall be the policy of the City of Porterville to consider annexation proposals only within the Urban Development Boundary, which is defined as the City of Porterville Annexation Boundary, as adopted by Tulare County Local Area Formation Commission (LAFCo).

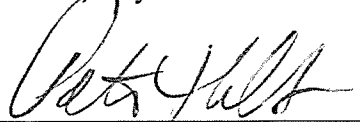
2. It shall be the policy of the City of Porterville to consider extra-territorial service requests primarily within the Urban Development Boundary, which is defined as the City of Porterville Annexation Boundary, as adopted by Tulare County LAFCo.
3. It shall be the policy of the City of Porterville, only where necessary in order to respond to an existing or impending threat to public health or safety of affected residents, to consider extra-territorial service requests within the Urban Area Boundary, as adopted by City Council and identified on the City of Porterville Zoning Map.
4. It shall be the policy of the City of Porterville to consider annexation proposals and extra-territorial service requests in a manner consistent with the policies and regulations adopted by the Tulare County LAFCo and the State of California, as applicable.
5. It shall be the policy of the City of Porterville to discourage single-family one (1) lot annexation proposals that may have an adverse fiscal impact on the City of Porterville.
6. It shall be the policy of the City Council that territory shall not be annexed to the city of Porterville, which as a result of such annexation, unincorporated territory is completely surrounded, or substantially surrounded by the city of Porterville.
7. It shall be the policy of the City of Porterville that annexation proposals shall be in conformance with the Cortese-Knox-Hertzberg Act of 2000, as amended.
8. It shall be the policy of the City Council to consider each petition/consent for annexation upon its relationship to what economic benefits will accrue to the City of Porterville, and to the area residents/property owners.
9. It shall be the policy of the City Council that the costs of all physical improvements will be borne by the property owners/resident or developer.
10. It shall be the policy of the City of Porterville to maintain the viability of agricultural productivity; i.e. protecting and conserving as much agricultural land as possible in the area surrounding the Porterville community.
11. It shall be the policy of the City of Porterville that the applicant for annexation present proposals to the Project Review Committee and explain the particulars of the area under consideration for possible annexation, including a plan for services.
12. It shall be the policy of the City of Porterville to consider any requests for annexation or extra-territorial services in a manner consistent with the procedures adopted by resolution of the City Council.

PASSED, APPROVED AND ADOPTED this 21st day of October, 2014.


Milt Stowe, Mayor

ATTEST:

John D. Lollis, City Clerk

By: 
Patrice Hildreth, Chief Deputy City Clerk

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at regular meeting of the Porterville City Council duly called and held on the 21st day of October, 2014.

THAT said resolution was duly passed, approved, and adopted by the following vote:

Council:	REYES	WARD	STOWE	HAMILTON	GURROLA
AYES:	X		X	X	X
NOES:		X			
ABSTAIN:					
ABSENT:					

JOHN D. LOLLIS, City Clerk


By: Luisa M. Zavala, Deputy City Clerk

RESOLUTION 19-2016

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
ESTABLISHING PROCEDURES FOR ANNEXATIONS AND EXTENSION OF
MUNICIPAL SERVICES

WHEREAS: On October 21, 2014, the City Council of the City of Porterville adopted two resolutions that defined objectives and policies, and established procedures for annexations and municipal services, respectively; and

WHEREAS: The on-going, severe drought of the past few years has created a situation where hundreds of parcels in the East Porterville area are experiencing dry wells, or wells of substandard water quality. State and regional agencies have come together with the City to identify and develop a long-term solution to this crisis, which will involve a significant infrastructure project to allow extension of municipal water services to the area. Not all parcels within the subject area meet the mandatory findings for extra-territorial service agreements as identified in the City's current procedures.

NOW, THEREFORE, BE IT RESOLVED, that the City Council of the City of Porterville does hereby amend existing procedures to submit application for municipal services, and to have said application(s) processed as outlined in Exhibit "A", attached. The exemption identified for the East Porterville Feasibility Study Project Area will apply to the area represented in Exhibit "B".

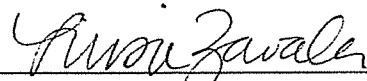
PASSED, APPROVED AND ADOPTED this 19th day of April, 2016.



Milt Stowe, Mayor

ATTEST:

John D. Lollis, City Clerk

BY 

Luisa Zavala, Deputy City Clerk

All properties requesting annexation or extraterritorial services are subject to the procedures established below unless otherwise stated. Compliance with City of Porterville procedures does not guarantee approval by LAFCo of annexations or extra-territorial service agreements. Upon request for an annexation or extraterritorial services request, staff will evaluate whether the applicant's property is within the City's Urban Development Boundary or Urban Area Boundary and explain the process.

ANNEXATION APPLICATION PROCEDURE

1. A complete annexation application packet includes: fees, an Irrevocable Agreement to Annex, information as needed to define a deed restriction specific to land use and zoning, Application for Annexation, and other materials as required with those applications respectively.
2. On receipt of an application as outlined above, all materials will be considered by the Project Review Committee, who will coordinate in a pre-consultation process with LAFCO staff and the County Public Works Department for review and recommendation.
3. During review by the Project Review Committee of the necessary application and data, staff will prepare a report and findings on all aspects of the proposed action(s).
4. An environmental document will be prepared pursuant to the California Environmental Quality Act (CEQA), reviewing the potential environmental effect of the proposed activities. The Zoning Administrator will make an initial determination of the level of environmental review required.
5. After proper noticing, a public hearing will be held for the City Council to hear comments related to the project at a regularly scheduled meeting. The Council will authorize staff to initiate the application with LAFCo. Documents will be filed in accordance with the Cortese-Knox-Hertzberg Act of 2000, as amended, and submitted to the Local Agency Formation Commission for its review, recommendation and action.
6. On consummation by the City Council, the City Clerk shall submit the necessary materials to the State Board of Equalization with the appropriate acreage fees, which are paid by the Applicant.
7. In the event the annexation fails, either by dissenting votes of the City Council or at hearing at LAFCo, the City Council may approve an extraterritorial service agreement within the Urban Development Boundary, subject to conditions identified in the deed restriction.

ANNEXATION EXEMPTION PROCEDURE

Where a certain property meets all of the following criteria, they may proceed with an Extraterritorial Service Agreement for water or storm-water drainage without first attempting annexation, subject to the conditions of Extraterritorial Service Agreements as defined below.

1. Previously developed single family residences on parcels 24,999 square feet or smaller, OR a school developed by a State funded school district.
2. The parcel requesting services must be immediately adjacent to a municipal main providing the requested service, or the property owner shall provide for the extension of the main line to City standards at their expense.

EXTRATERRITORIAL SERVICES APPLICATION PROCEDURE

Extraterritorial Service connections may be made subject to the following conditions. Note specific parameters and the required findings for connections in the Urban Development Boundary and the Urban Area Boundary.

1. Application: A complete extraterritorial services application packet includes: fees, an Irrevocable Agreement to Annex, information as needed to define a deed restriction specific to land use and zoning, and other materials as required with those applications respectively.
2. General Plan Consistency:
 - a. Proposed Uses and Improvements: Service connections are to be withheld from proposed uses and improvements that would not be consistent with the adopted Land Use Element of the Porterville Area General Plan and the City of Porterville General Plan.
 - b. Existing Uses and Improvements: Service connections to existing uses and improvements which are not consistent with the adopted Land Use Element of the Porterville Area General Plan and the City of Porterville General Plan shall be considered at the discretion of the City Council, and may be subject to other restrictions.
3. Agreements and covenants:
 - a. A deed restriction specific to land use and zoning must be approved by the property owner and the City Council, and recorded with the County of Tulare upon the property, at the applicant's cost.
 - b. An irrevocable agreement to annex must be signed by the property owner and recorded with the County of Tulare upon the property, at the applicant's cost.
4. Time limitations: The City Manager or his designee, or the City Council may condition the approval of applications for service connections by establishing a time frame within which connections must be made to avoid re-application.
5. Improvement Plans: Applications for service connections, which necessitate the extension of one or more municipal facilities to property in order to make such connections, shall be conditioned by the City Manager or his designee, or the City Council to require that Construction Drawings of the intended public improvements be submitted to the City Engineer for plan check and approval. Costs incurred for the preparation of improvement plans, and certain off-site construction and/or installation costs related to extending facilities, shall be the responsibility of the applicant.
6. Fees: Prior to the issuance of a Connection Permit, payment must be made to the City of Porterville of all fees pertinent to the respective service connection, or connections, approved by the City Manager or his designee, or the City Council.

Within the Urban Development Boundary:

For connection of water or storm-water facilities, the requesting party must fully fund the extension of infrastructure if it does not already exist in order to connect. The City of Porterville Wastewater Facility is a regional facility and as such, an extraterritorial service request cannot be denied; however, the requesting party must fund a fair share of the extension of infrastructure if it does not already exist in order to connect. Contract services for police, fire, or building inspection services shall be approved by resolution of the City Council.

For connection of water or storm-water facilities, the following findings must be made in order for the Council approve an extraterritorial service connection:

- That the subject property is a previously developed single family residence on a parcel 24,999 square feet or smaller, OR a school developed by a State funded school district.
- That failure to connect to municipal services would result in a threat to public health or safety of affected residents.
- That connection of the subject property would not result in a negative impact to the City of Porterville water and/or storm-water system.
- That the subject property is not within an island as defined by Tulare LAFCo.
- That an attempt to annex the subject site is not realistic given current city limit boundaries. Specifically, the parcel is too far removed from the city limit, and/or the number and valuation of adjacent parcels would result in a failed annexation effort.

Within the Urban Area Boundary:

For connection of water or storm-water facilities, the requesting party must fully fund the extension of infrastructure if it does not already exist in order to connect. The City of Porterville Wastewater Facility is a regional facility and as such, an extraterritorial service request cannot be denied; however, the requesting party must fund a fair share of the extension of infrastructure if it does not already exist in order to connect. Contract services for police, fire, or building inspection services shall be approved by resolution of the City Council.

For connection of water or storm-water facilities, the following findings must be made in order for the Council approve an extraterritorial service connection:

- That the subject property is a previously developed single family residence on a parcel 24,999 square feet or smaller, OR a school developed by a State funded school district.
- That failure to connect to municipal services would result in a threat to public health or safety of affected residents.
- That connection of the subject property would not result in a negative impact to the City of Porterville water and/or storm-water system.

EXEMPTIONS AND EXCEPTIONS

1. PVPUD: Connections to Porterville Regional Sewage Treatment Facilities serving uses and improvements to property within the boundaries and jurisdiction of the Porter Vista Public Utility District (PVPUD) are exempted from application to the City of Porterville. Interested parties should contact the PVPUD for information on connection requirements and fees pertaining

to sewer services. This exemption does not apply to requests for connection to Municipal Water and/or Master Storm Drain Facilities.

2. PRIOR APPROVALS: Porterville City Council approval of requests for connection to Regional Sewage Treatment, Municipal Water and/or Master Storm Drain Facilities as authorized prior to the adoption and effective date of the respective policies set forth herein shall remain valid and in force according to the terms and conditions initially specified at the time of approval, and re-application will not be required.

3. PROPERTIES WITHIN THE EAST PORTERVILLE FEASIBILITY STUDY PROJECT AREA: The California State Water Resources Control Board, in coordination with the Department of Water Resources Drought Task Force, is charged with preparing a feasibility study to define a long-term solution to the water related issues in East Porterville. Properties within that boundary would be permitted to apply for connection, whether in association with DWR, SWRCB, or at a later date, on their own. Such connections would be subject to the mandatory findings as outlined in this procedure, with the following exceptions:

- Rather than require that the subject property be a developed single-family residence on a parcel 24,999 square feet or smaller, neither the land use nor the parcel size would be restricted neither the land use nor the parcel size would be restricted for legal and legal non-conforming structures and land uses existing as of April 29, 2016.
- Further, properties within certain islands in the EPFS Project Area would not be required to annex prior to connection. This exception does not limit the City of Porterville's authority to pursue annexation in the future, but rather waives the requirement that annexation must be approved prior to connection.

East Porterville Properties



STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at regular meeting of the Porterville City Council duly called and held on the 19th day of April, 2016.

THAT said resolution was duly passed, approved, and adopted by the following vote:

Council:	REYES	WARD	STOWE	HAMILTON	GURROLA
AYES:	X	X	X	X	
NOES:					
ABSTAIN:					
ABSENT:					X

JOHN D. LOLLIS, City Clerk


By: Luisa Zavala, Deputy City Clerk

EXHIBIT 'C'



EXHIBIT 'D'

Scope of Work

Task	Description	Cost
1.2	Prepare Well Drilling Plans, Specifications, and Estimates	\$468.00
3.2	Prepare Well Equipping Plans, Specifications, and Estimates	\$1,526.00
5	Ph. 1 Preconstruction Meeting	\$1,357.43
Total:		\$3,351.43

Consulting Engineering work will be reimbursed directly to Dee Jaspar & Associates under Tulare County Agreement No. 1276, including the following Tasks:

Task 4.1	Project Evaluations and Field Surveying	\$58,326.00
Task 4.2	Prepare Well Equipping Plans, Specifications, and Estimates	\$30,000.00
Task 4.3	Prepare and Assist with SCE Application & Telephone Service	\$5,000.00
Task 4.4	SCE Costs	\$15,000.00
Total:		\$108,326.00

Discussion Draft

Subject to Additional Review and Modification by the Parties

Porterville MOU
Draft 2
June 15, 2016
PortervilleEmergencyMOU061516



Memorandum of Understanding (MOU)

Regarding the Provisions of Emergency Water Supplies to East Porterville

by the California Department of Water Resources (DWR), California Office of Emergency

Service (OES), the State Water Resources Control Board (SWRCB),

the County of Tulare (County), and City of Porterville (Porterville),

which are collectively known as the “Parties”

Recitals

Whereas, some residents living in an unincorporated area of Tulare County, commonly known as “East Porterville,” have experienced loss of adequate water supply to their homes and properties as a result of severe drought conditions, which has caused significant hardship for the residents;

Whereas, Governor Edmund G. Brown Junior has directed all State agencies to assist these residents who are in need of water supplies with emergency and long-term assistance;

Whereas, Governor Edmund G. Brown Junior signed Assembly Bill 685 in 2012, adding Water Code section 106.3, which recognizes that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes, and which requires all relevant state agencies to consider this right when revising, adopting, or establishing pertinent policies, regulations, and grant criteria;

Whereas, the Parties have provided emergency water supplies to some residents of East Porterville that are without an adequate household water supply;

Whereas, the Parties to this MOU seek an emergency and long-term solution to the lack of adequate household water supply by developing and providing continuous water supplies to these residents;

Whereas, East Porterville is located east and adjacent to Porterville, which has an existing municipal water system that serves residents within the incorporated area of Porterville;

Whereas, some of the residents of East Porterville without an adequate household water supply could be connected to Porterville's municipal water system provided certain arrangements and projects are carried out by the Parties;

Whereas, Vandalia is a neighborhood located within Porterville, and some Vandalia residents lack adequate household water supply and these households could be connected to Porterville's municipal water system;

Whereas, the Parties have met and have discussed alternative plans and projects that would provide an emergency water supply from Porterville to some residents of East Porterville and Vandalia in an expeditious manner;

Whereas, to advance these projects, DWR has provided funding, as reflected in the agreement between DWR and Tulare attached as Exhibit 1, for a municipal well designated as "Well C1" located in Tulare County that ultimately could be used to supply water to these residents of East Porterville;

Whereas, the SWRCB has also provided funding for Well C1, as reflected in the agreement between the SWRCB and the County attached as Exhibit 2;

Whereas, the County and Porterville intend to execute an agreement, a draft of which is attached as Exhibit 3, that will connect Well C1 to Porterville's municipal water system and that will provide for an adequate household water supply for some residents of East Porterville; and

Whereas, the Parties have reached an understanding on how best to implement the project alternative that will provide an adequate household water supply to some residents of East Porterville and Vandalia, and alleviate the hardships in an expeditious, cost-effective manner.

Understanding

A. Description of Emergency Project and Long-Term Plan

1. The purpose of this MOU is to set forth in writing the intentions of the Parties of how best to move forward with plans to complete an emergency water supply project (Project) to some residents in the East Porterville and Vandalia areas, which are represented in Exhibit 4. (Map showing East Porterville and Porterville). The goal of the Project is to provide an adequate household water supply to some of the residents and properties in these areas that do not have one presently, and to end the need of the Parties to provide temporary water supplies to those residents through tanks and bottles.

2. The Parties intend to develop the Project in two phases. Phase 1 will make municipal water connections to the properties in East Porterville that have dry wells and are adjacent to Porterville's existing municipal water distribution system. It is estimated that this phase will serve 40 properties with dry wells that are currently receiving temporary household water supplies.

3. The Parties intend that Phase 2 of the Project will provide municipal water supply to approximately 500 properties in East Porterville and in Vandalia that have dry wells or otherwise lack an adequate source of water and have not been connected by Phase 1. In order to complete Phase 2, the residents of these properties will likewise need to connect to Porterville's municipal water system.

4. As soon as possible, Porterville and DWR will undertake Phase 1 of the Project and connect the properties in East Porterville that are adjacent to Porterville's existing municipal water distribution system. These connections will be accomplished as described in Water Installation Diagram attached as Exhibit 5 and based on the cost estimate, which is attached as Exhibit 6. In order to make these connections, a property owner desiring to receive public water supply will need to execute the Extraterritorial Service Agreement, a sample of which is attached as Exhibit 7, and the SWRCB's Water Connection Agreement, a sample of which is attached as Exhibit 8. Necessary signatures and agreements with property owners will be sought through SWRCB's outreach carried out with the assistance of all Parties to this MOU.

5. The Parties intend that Well C1 will be used to provide the emergency water supply in Phase 2 to about 500 properties without adequate household water supplies. The Parties presently understand that there are about 423 properties in East Porterville and approximately 80 properties in Vandalia where connections may be needed to provide emergency water supplies.

6. The Parties have created a Technical Workgroup consisting of engineers and planners, which work cooperatively on the technical issues described in this MOU. Based on recommendations of the Technical Workgroup, the Parties intend to provide the emergency water supply contemplated by this MOU.

7. The Parties intend to develop a Long-Term Water System Plan (Long-Term Plan) for the East Porterville area, which will serve other residents in the area besides those served by the Project. The Parties intend that the Project will be designed consistent with the Long-Term Plan to ensure that all water facilities constructed as part of the Project will be incorporated into the facilities ultimately developed through the Long-Term Plan. The first work product produced by the Technical Workgroup will be a Feasibility Study for the Long-Term Plan. The outline of the Feasibility Study is attached as Exhibit 9.

8. The Parties intend to use best efforts to complete both phases of the Project by December 31, 2016. The completion date of the Long-Term Plan is dependent on the completion of the Feasibility Study carried out by Technical Workgroup and on Porterville and/or the County applying for and securing sufficient funding from the SWRCB or from other sources. The Parties desire to complete the Long-Term Plan as expeditiously as possible.

B. Project Contributions of the Parties

9. Working in cooperation with the other Parties and the Technical Workgroup, DWR will prepare all environmental compliance for the Project, and design and construct the Project, both Phases 1 and 2. DWR will provide funding for Phases 1 and 2 of the Project through Emergency Drought Funding. DWR intends to serve as California Environmental Quality Act (CEQA) lead agency for the Long-Term Plan and will prepare any necessary CEQA documentation and any other necessary environmental review documents, unless the Feasibility Study recommends another lead agency.

10. SWRCB will provide the community outreach to assist in obtaining necessary property owner acceptance before proceeding with Project. SWRCB will also work with Porterville and/or County to secure funding of the Long-Term Plan. SWRCB will provide certain reviews and approvals for the permitting of the Project and the Long-Term Plan.

11. OES will coordinate all of the State's efforts under the Governor's Drought Task Force in the Project area and will be provided at no cost by Porterville up to 3,000,000 gallons of emergency water per month as needed as a result of this MOU and the agreement that Porterville and the County are in the process of considering for execution, a draft of which is attached as Exhibit 3, with regard to the Well C1.

12. Porterville will provide the needed water service to the residents of East Porterville without an adequate household water supply after they are connected to Porterville's municipal water system as described in the Project. The water service will be accomplished per the Extraterritorial Service Agreement, which requires that property owners served pay the monthly water bill. DWR is funding the residents' connection to the Project, and as a result, some of the normal connection fees will be waived provided that connection is made during Phase 1 or Phase 2. Porterville will install the water meters for each connection, which will be paid for by DWR.

13. The County intends to execute an agreement with Porterville that is consistent with this MOU and Exhibit 3, which will allow Well C1 to serve as a water supply for the Project. The County will inspect the work of the Project and the property connections at no cost to the residents.

14. The Parties to the MOU will cause the removal of all temporary water tanks from the properties upon completion of the Project and the appurtenances necessary for the receipt of municipal water service. The work for removing the water tanks will be carried out by the County under an agreement between the County and OES.

C. General Provisions

15. The Parties intend to use their best efforts to carry out this MOU. This MOU is not a binding agreement, and is not intended to create contractual rights and remedies among the Parties. However, the Parties have entered into and intend to enter into certain binding agreements in the future necessary to develop and complete the Project and the Long-Term Plan.

16. This MOU will become effective upon the signature of the all Parties. The MOU will terminate on December 31, 2016, unless extended by all of the Parties in writing.

[Signatures on following page]

This MOU has been executed by:

California Department of Water Resources

State Water Resources Control Board

California Office of Emergency Services

County of Tulare

City of Porterville

List of Exhibits

1. DWR and Tulare County Executed Well C1 Agreement
2. SWRCB and County Executed Well C1 Agreement (Water Board Grant #D-15-11-902)
3. ~~County and~~County and Porterville Draft Well Agreement
4. Map of East Porterville
5. Household Water Service Installation Diagram
6. Household Water Service Cost Estimate
7. Sample Extraterritorial Service Agreement
8. Sample SWRCB Water Connection Agreement
9. Draft Emergency Project Feasibility Study



Amendment No. 1

To the East Porterville Water Supply Project

Memorandum of Understanding (MOU)

Regarding the Provisions of Emergency Water Supplies to East Porterville
by the California Department of Water Resources (DWR), California Office of
Emergency Service (OES), the State Water Resources Control Board (SWRCB),
the County of Tulare (County), and City of Porterville (Porterville),
which are collectively known as the "Parties"

This Amendment No.1 to the MOU is made this 7th day of November, 2016. As described below, this Amendment No.1 recognizes the MOU is still in effect, modifies certain sections of this MOU, and adds new sections to the MOU.

Recitals

Whereas, some residents living in an unincorporated area of Tulare County, commonly known as "East Porterville," have experienced loss of adequate water supply to their homes and properties as a result of severe drought conditions, which has caused significant hardship for the residents;

Whereas, Governor Edmund G. Brown Junior has directed all State agencies to assist these residents who are in need of water supplies with emergency and long-term assistance;

Whereas, the Parties to this MOU seek an emergency and long-term solution to the lack of adequate household water supply by developing and providing continuous water supplies to these residents;

Whereas, to advance these projects, DWR and the SWRCB have provided funding, as reflected in Exhibits 1 and 2, for a municipal well designated as "Well C1" located in Tulare County that ultimately could be used to supply water to these residents of East Porterville;

Whereas, the Parties have reached an understanding on how best to implement the project alternative that will provide an adequate household water supply to some residents of East Porterville and Vandalia, and alleviate the hardships in an expeditious, cost-effective manner:

Whereas, the purpose of this amendment is to clarify some sections of the MOU and to add several new sections.

NOW THEREFORE, IT IS MUTUALLY AGREED that the following changes are hereby made to the MOU:

1. Section A (2) is amended to read as follows:

The Parties intend to develop the Project in two phases. Phase 1 will make municipal water connections to the properties in East Porterville and Vandalia that have dry wells and/or water tanks. It is estimated that this phase will serve approximately 300 properties.

2. Section A (3) is amended to read as follows:

The Parties intend that Phase 2 of the Project will provide municipal water supply to approximately 800 properties in East Porterville by connecting them to the City of Porterville's water system. The total number of homes eligible for this Project is approximately 1,100.

3. Section A (5) is amended to read as follows:

The Parties intend that Well C1 will be used to provide the initial water supply. The Parties acknowledge the delay in Well C1 completion. To mitigate the effects of this on the residents of East Porterville, the City of Porterville will allow connections of homes as they become prepared for connection. These early connections will be beyond the initial 70 connections (previously 40 connections) agreed to, given the availability of capacity during the winter months. However, these additional connections to the City's water system will cease on March 1, 2017, if Well C1's connection to the City's water system is not completed by then.

4. Sections A (7) b-f shall be added and made part of this MOU:

7 (a). The Parties intend to develop a Long-Term Water System Plan (Long-Term Plan) for the East Porterville area, which will serve other residents in the area besides those served by the Project. The Parties intend that the Project will be designed consistent with the Long-Term Plan to ensure that all water facilities constructed as part of the Project will be incorporated into the facilities ultimately developed through the Long-Term Plan. The first work product produced by the Technical Workgroup will be a Feasibility Study for the Long-Term Plan. The outline of the Feasibility Study is attached as Exhibit 9.

(b). The East Porterville Water Supply Project Hydraulic Analysis Report ("Hydraulic Analysis Report," which is attached as Exhibit 10) determined that the water supply capacity required to serve all eligible residents of East Porterville is 1,435 gallons per minute (gpm). This capacity shall be based on the sustainable yield of the wells which is defined as 75 percent of the initial design capacity. Since Well C1 has a sustainable yield of 600 gpm, the Parties agree that the State will fund the construction and equipping of additional wells to provide the 835 gpm shortfall.

(c). Based on the Hydraulic Analysis, a 700,000 gallon water storage tank is required to serve the residents of East Porterville. However, based on Porterville's master plan recommendations, a 1.2 million-gallon storage tank is required for the City's buildout. The Parties therefore intend to construct a 1.2 million-gallon storage tank with cost sharing between the State and the City. The State will fund the cost of a 700,000 gallon tank required for the Project and the City of Porterville will fund the cost of the additional 500,000 gallons of storage required for the City's future use as contained in its master plan. The cost-sharing shall be proportional to the tank capacity being funded.

(d). The Parties intend to upgrade the existing Henderson-Plano Booster Pump Station and the Granite Hills Intertie which would facilitate water supply to the East Pressure Zone which serves East Porterville. The State will fund the construction of one booster pump rated at 2,100

gpm along with a variable frequency drive and the Granite Hills Intertie. The City will fund the replacement of its two existing pumps along with associated variable frequency drives as part of Phase 2 of the Project. These two pumps are more than 30-years old and their replacement will enable the City's water system to operate more efficiently and in a cost-saving manner.

(e). The Parties further agree that a booster pump station of capacity 1,670 gpm is required to convey water from the West Pressure Zone, where the new wells will be located, to the Central Pressure Zone for onward conveyance to East Porterville. The State will fund the construction of this booster pump station.

(f). Given that Well C1 has an estimated sustainable yield of 600 gpm, as well as a unit demand of 0.833 gpm per home connection based on the Hydraulic Analysis , Well C1 could effectively serve up to 720 households . The Parties agree that home connections for Phase 2 of the Project can begin as soon as Well C1 is connected to the City's water system, and the Henderson-Plano Booster Pump Station upgrade and the Granite Hills Intertie are completed. These home connections shall cease when the capacity of Well C1 is exceeded. Thereafter, additional home connections will be made after the construction of additional wells or if City staff determines that the water system can support additional home connections.

5. Section (C) 16 is amended to read as follows:

16. This MOU will become effective upon the signature of the all Parties. The MOU will terminate on June 30, 2018, unless extended by all Parties in writing.

6. The list of the Exhibits at the end of MOU is amended to read as follows:

1. DWR and Tulare County Executed Well C1 Agreement
2. SWRCB and County Executed Well C1 Agreement (Water Board Grant #D-15-11-902)
3. County and Porterville Draft Well Agreement
4. Map of East Porterville
5. Household Water Service Installation Diagram
6. Household Water Service Cost Estimate
7. Sample Extraterritorial Service Agreement
8. Sample SWRCB Water Connection Agreement
9. Draft Feasibility Study for the Long-Term Plan
10. East Porterville Water Supply Project Hydraulic Analysis Report

This MOU has been executed by:

California Department of Water Resources

State Water Resources Control Board

California Office of Emergency Services

City of Porterville

County of Tulare



EDMUND G. BROWN JR.
GOVERNOR

MATTHEW RODRIGUEZ
SECRETARY FOR
ENVIRONMENTAL PROTECTION

State Water Resources Control Board

NOV 29 2017

The Honorable Milt Stowe
Mayor of City of Porterville
291 North Main Street
Porterville, CA 93257

RECEIVED

DEC 04

CITY OF PORTERVILLE
CITY MANAGER

Dear Mayor Stowe:

The Department of Water Resources and the State Water Resources Control Board are requesting an increase to the number of household connections from 720 to 800 to the City of Porterville (City) water system, prior to the completion of the East Porterville Emergency Water Supply Project – Phase 2 (Project). The construction of all facilities is estimated to be completed by June 2019.

According to Section A(7)(f) of Amendment No. 1 to the Project's Memorandum of Understanding (MOU), the estimated sustainable yield of Well C1 is 600 gallons per minute (gpm) and therefore will serve up to 720 households. Our current projections show that approximately 800 households will need to be connected by the end of 2017.

Our current plans are to drill two additional wells which would add more than 835 gpm of sustainable yield to the City's water supply, pending land acquisition by the City. Further, our calculations indicate that Well C1 is currently capable of producing 800 gpm in the interim, which can support a total of 960 households in the short term. It is our hope that the City will complete acquisition of the properties needed to drill the two additional wells in a timely manner to ensure that the City's water supply does not become stressed.

We look forward to hearing favorably from you and thank you for your continued support in providing safe drinking water to the residents of East Porterville.

Sincerely,


James Maughan, Assistant Deputy Director
Division of Financial Assistance

cc: See next page

DEPARTMENT OF WATER RESOURCES

SOUTH CENTRAL REGION OFFICE
3374 EAST SHIELDS AVENUE, ROOM 3
FRESNO, CA 93726-6913



January 18, 2018

Mr. Michael K. Reed
Public Works Director
City of Porterville
291 North Main Street
Porterville, California 93257

RECEIVED

JAN 22 2018

City of Porterville
Public Works Dept

Approval of Funding from Local Assistance Funds to the City of Porterville for the
County Areas Water Supply Project

Dear Mr. Reed:

Your request for funds to accomplish the city of Porterville's scope of work to connect drought-impacted households in seven Tulare County areas bounded by the city has been approved. The approved funding is not to exceed the amount of \$2,812,946.00. The term of the funding is from January 18, 2018, to December 31, 2019.

The purpose of this funding is for the city of Porterville to effectuate the connection of the drought-impacted homes in seven county areas to the city's water distribution system. The project comprises water main extensions, home connections, and well destructions. These homes have been identified as having private residential wells, and the homeowners have voluntarily elected to join the project. As part of their election to participate in the project, the homeowners have consented to having their groundwater wells destroyed.

A grant agreement is being developed and will be sent to you for approval. You are allowed to start incurring costs from January 18, 2018. No reimbursement will be issued until the contract agreement is executed.

If you have any questions or need additional information regarding the agreement, please contact Steve Doe by email at Steve.Doe@water.ca.gov or by phone at (559) 230-3348.

Sincerely,

A handwritten signature in black ink, appearing to read 'Kevin Faulkenberry'.

Kevin Faulkenberry, Chief
South Central Region Office

Executive Department

State of California

EXECUTIVE ORDER B-40-17

WHEREAS California has endured a severe multi-year drought that has threatened the water supplies of communities and residents, devastated agricultural production in many areas, and harmed fish, animals and their environmental habitats; and

WHEREAS Californians responded to the drought by conserving water at unprecedented levels, reducing water use in communities by more than 22% between June 2015 and January 2017; and

WHEREAS the State Water Resources Control Board, the Department of Water Resources, the Department of Fish and Wildlife, the Office of Emergency Services, and many other state agencies worked cooperatively to manage and mitigate the effects of the drought on our communities, businesses, and the environment; and

WHEREAS the State provided 66,344,584 gallons of water to fill water tanks for communities suffering through drought-related water shortages, outages, or contamination, and provided emergency assistance to drill wells and connect communities to more robust water systems; and

WHEREAS the State took a number of important actions to preserve and protect fish and wildlife resources, including stream and species population monitoring, fish rescues and relocations, infrastructure improvements at trout and salmon hatcheries, and infrastructure to provide critical habitat for waterfowl and terrestrial animals; and

WHEREAS the State established a Statewide Water Efficiency and Enhancement Program for agricultural operations that provides financial assistance for the implementation of irrigation systems that save water; and

WHEREAS water content in California's mountain snowpack is 164 percent of the season average; and

WHEREAS Lake Oroville, the State Water Project's principal reservoir, is 101 percent of average, Lake Shasta, the federal Central Valley Project's largest reservoir, is at 110 percent of average, and the great majority of California's other major reservoirs are above normal storage levels; and

WHEREAS despite winter precipitation, the effects of the drought persist in areas of the Central Valley, including groundwater depletion and subsidence; and

WHEREAS our changing climate requires California to continue to adopt and adhere to permanent changes to use water more wisely and to prepare for more frequent and persistent periods of limited water supply; and

WHEREAS increasing long-term water conservation among Californians, improving water use efficiency within the State's communities and agricultural production, and strengthening local and regional drought planning are critical to California's resilience to drought and climate change.

NOW, THEREFORE, I, EDMUND G. BROWN JR., Governor of the State of California, in accordance with the authority vested in me by the Constitution and statutes of the State of California, do hereby **TERMINATE THE JANUARY 17, 2014 DROUGHT STATE OF EMERGENCY** for all counties in California except the Counties of Fresno, Kings, Tulare, and Tuolumne.

I FURTHER ORDER THAT:

1. The orders and provisions contained in my April 25, 2014 Emergency Proclamation, as well as Executive Orders B-26-14, B-28-14, B-29-15, and B-36-15 are rescinded.
2. The orders and provisions contained in Executive Order B-37-16, **Making Water Conservation a California Way of Life**, remain in full force and effect except as modified by this Executive Order.
3. As required by the State Emergency Plan and Government Code section 8607(f), the Office of Emergency Services, in coordination with other state agencies, shall produce an after-action report detailing the State's response to the drought and any lessons learned in carrying out that response.

MAINTAINING CONSERVATION AS A WAY OF LIFE

4. The State Water Resources Control Board (Water Board) shall continue development of permanent prohibitions on wasteful water use and requirements for reporting water use by urban water agencies, and to provide a bridge to those permanent requirements, shall maintain the existing emergency regulations until they expire as provided by the Water Code. Permanent restrictions shall prohibit wasteful practices such as:
 - Hosing off sidewalks, driveways and other hardscapes;
 - Washing automobiles with hoses not equipped with a shut-off nozzle;
 - Using non-recirculated water in a fountain or other decorative water feature;
 - Watering lawns in a manner that causes runoff, or within 48 hours after measurable precipitation; and
 - Irrigating ornamental turf on public street medians.
5. The Water Board shall rescind those portions of its existing emergency regulations that require a water supply stress test or mandatory conservation standard for urban water agencies.

6. The Department of Water Resources (Department) shall continue work with the Water Board to develop standards that urban water suppliers will use to set new urban water use efficiency targets as directed by Executive Order B-37-16. Upon enactment of legislation, the Water Board shall adopt urban water use efficiency standards that include indoor use, outdoor use, and leaks as well as performance measures for commercial, industrial, and institutional water use. The Department shall provide technical assistance and urban landscape area data to urban water suppliers for determining efficient outdoor use.
7. The Water Board and the Department shall continue to direct actions to minimize water system leaks that waste large amounts of water. The Water Board, after funding projects to address health and safety, shall use loans from the Drinking Water State Revolving Fund to prioritize local projects that reduce leaks and other water system losses.
8. The Water Board and the Department shall continue to take actions to direct urban and agricultural water suppliers to accelerate their data collection, improve water system management, and prioritize capital projects to reduce water waste. The California Public Utilities Commission is requested to work with investor-owned water utilities to accelerate work to minimize leaks.
9. The Water Board is further directed to work with state agencies and water suppliers to identify mechanisms that would encourage and facilitate the adoption of rate structures and other pricing mechanisms that promote water conservation.
10. All state agencies shall continue response activities that may be needed to manage the lingering drought impacts to people and wildlife. State agencies shall increase efforts at building drought resiliency for the future, including evaluating lessons learned from this current drought, completing efforts to modernize our infrastructure for drought and water supply reliability, and shall take actions to improve monitoring of native fish and wildlife populations using innovative science and technology.

CONTINUED DROUGHT RESPONSE IN FRESNO, KINGS, TULARE, AND TUOLUMNE COUNTIES

11. The Water Board will continue to prioritize new and amended safe drinking water permits that enhance water supply and reliability for community water systems facing water shortages or that expand service connections to include existing residences facing water shortages.
12. The Department and the Water Board will accelerate funding for local water supply enhancement projects and will continue to explore if any existing unspent funds can be repurposed to enable near-term water conservation projects.
13. The Water Board will continue to work with local agencies to identify communities that may run out of drinking water, and will provide technical and financial assistance to help these communities address drinking water

shortages. It will also identify emergency interconnections that exist among the State's public water systems that can help these threatened communities. The Department, the Water Board, the Office of Emergency Services, and the Office of Planning and Research will work with local agencies in implementing solutions to those water shortages.

14. For actions taken in the Counties of Fresno, Kings, Tulare, and Tuolumne pursuant to directives 11–13, the provisions of the Government Code and the Public Contract Code applicable to state contracts, including, but not limited to, advertising and competitive bidding requirements, as well as Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division, are hereby suspended. These suspensions apply to any actions taken by state agencies, and for actions taken by local agencies where the state agency with primary responsibility for implementing the directive concurs that local action is required, as well as for any necessary permits or approvals required to complete these actions.
15. California Disaster Assistance Act Funding is authorized until June 30, 2017 to provide emergency water to individuals and households who are currently enrolled in the emergency water tank program.
16. State departments shall commence all drought remediation projects in Fresno, Kings, Tulare, and Tuolumne Counties within one year of the date of this Executive Order.

This Executive Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 7th day of April 2017.


EDMUND G. BROWN JR.
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State



**AGREEMENT BETWEEN THE COUNTY OF TULARE AND THE CITY OF
PORTERVILLE FOR THE TRANSFER OF A MUNICIPAL WELL AND WATER
CONVEYANCE FACILITIES AND APPURTENANCES AND THE OPERATIONS AND
MAINTENANCE THEROF**

THIS AGREEMENT (this “Agreement”), is entered into as of _____, 2020 by and between the COUNTY OF TULARE (“County”), and the CITY OF PORTERVILLE (“City”), with reference to the following:

WHEREAS,

A. Properties in the East Porterville area, also known as Doyle Colony, within the County's jurisdiction and within the City's Urban Development Boundary were experiencing serious water shortages due to the historical drought conditions occurring throughout California between 2011 and 2019; and

B. County, City, and other state and federal agencies undertook a project (the “Project”) to design and construct a municipal well (the “Well”), water distribution pipes, service connections, and other appurtenances as required (collectively the “Facilities”) to *inter alia* provide water to East Porterville; and

C. As part of the Project, County constructed some of the Facilities, including the Well, on a parcel known as APN 240-120-017¹ located at the southeast corner of the Tule River and Olive Avenue (Avenue 152) (the “Parcel”), represented in Exhibit 'C'; and

D. The Facilities were connected to the City’s water system, which in turn provides water to the residents of East Porterville and the City has begun to operate and maintain the Facilities; and

E. Now that the Project is complete, the County and the City both find it to be in the public interest that the City own the Parcel and the Facilities and the County transfer ownership thereof to the City; and

F. As part of the Project, City and County entered into an agreement (Tulare County Agreement No. 27596), which included certain conditions under which the City would provide water to the East Porterville area; and

G. County and City agreed as part of Tulare County Agreement No. 27596 that the County would transfer the Parcel including any existing infrastructure located thereon to City by Grant Deed at a cost of \$1 upon formal acceptance of the Project; and

¹ APN as of February 13, 2020.

H. County entered into several agreements (collectively the “Funding Agreements”) with the United States Department of Agriculture, Rural Development (“USDA”), attached hereto as Attachment A1, the California State Water Resources Control Board (“State Water Board”), attached hereto as Attachment A2, and the California Department of Water Resources (“DWR”), attached hereto as Attachment A3, (collectively the “Funding Agencies”) to receive grant funding (the “Grant Funds”) for the Project; and

I. The several agreements, as amended, between the County and the Funding Agencies include various stipulations and requirements related to the use of the Grant Funding, including *inter alia* that which affects the use and alienation of the Parcel and the Facilities; and

J. Under Tulare County Agreement No. 27596, the Facilities are to be solely owned, operated, and maintained by the City for the purpose of providing long-term capacity to enable permanent water connections to properties that comply with City’s Annexation and Extension of Municipal Services policy, with certain exceptions for specific properties in excess of the maximum lot size, as defined by City Resolutions 74-2014 and 19-2016; and

K. Government Code Section 25365(a) allows, *inter alia*, a county to grant any real property of the county to any city within the county upon the terms and conditions as are agreed upon and without complying with any other provisions of the Government Code, if the property or interest therein to be granted and conveyed or quitclaimed is not required for county use; and

L. County does not require the Facilities or the portion of the Parcel for County use after the completion of the Project and in accordance with the terms and conditions of this Agreement.

ACCORDINGLY, IT IS AGREED:

1. PRIOR AGREEMENT. The terms of Tulare County Agreement No. 27596 between the County and the City shall remain in full force and effect unless specifically modified by this Agreement. This Agreement is intended to effect the conveyance of the Facilities, the Parcel, and any other property or appurtenances as contemplated generally by Tulare County Agreement No. 27596 or specifically by Provision 3.D of Tulare County Agreement No. 27596.

2. TERM. This Agreement shall become effective as of the date this Agreement is fully executed by both the County and the City. This Agreement shall remain in effect for the useful life of the Facilities unless otherwise provided. For the purpose of this Agreement, “useful life” means the period during which an asset, property, or activity is expected to be usable for the purpose it was acquired or implemented. The “useful life” of any constructed portions of this

Project begins upon completion of construction and continues for at minimum fifty (50) years thereafter for pipelines and structures and twenty (20) years for all else.

3. GRANT OF REAL PROPERTY. After the completion of the Project, County shall grant for the cost of \$1 to City legal title to the Parcel excepting the North 80 feet thereof and the Facilities (together the “Real Property”) by grant deed, which shall be substantially similar to the draft attached hereto as Attachment B. The North 80 feet of the Parcel are being retained by the County to allow for the future widening of Olive Avenue (Avenue 152) and/or the nearby Avenue 152 Bridge over Tule River.

4. ACCEPTANCE OF REAL PROPERTY. City agrees and consents to accept the grant deed from County as discussed in Paragraph 3 of this Agreement. City hereby authorizes the City’s Mayor to execute a certificate of acceptance in compliance with Government Code Sec. 27281. City further agrees to record the signed deed with the certificate of acceptance attached at the Office of the Tulare County Clerk-Recorder within sixty (60) days of receipt. If City has not recorded the deed within sixty (60) days of their receipt, City thereby authorizes County to record the deed on City’s behalf. County then shall provide City a copy of the deed with the recording information within two weeks of recording the deed.

5. EQUIPMENT. City shall use all equipment transferred to City under this Agreement for the remaining design life of each item of equipment. When no longer needed for the original Project, City shall alert the Funding Agencies and seek instructions regarding other uses and disposition options for the well and water system equipment. For this provision, equipment means tangible, non-expendable, personal property having a useful life of more than one year and an acquisition cost of \$5,000 or more per unit and acquired in whole or in part with funds under the Funding Agreements. For the purpose of this Agreement, “design life” means the period during which an asset, property, or activity is expected to be usable for the purpose it was acquired or implemented.

6. CHANGE OR TRANSFER OF OWNERSHIP. Prior to changing or transferring ownership or operation of any portion of the Facilities or the Parcel or assigning any portion of this Agreement, City shall obtain written approval from each of the Funding Agencies.

7. AGREEMENT BINDING. This Agreement shall be binding upon and inure to the benefit of heirs, successors and assigns of the parties hereto.

8. OPERATIONS AND MAINTENANCE. City shall manage, operate, and maintain the water system serving the community of East Porterville, including the Facilities if they are less than the whole of the water system, continuously in an efficient and economical manner.

9. NON-DISCRIMINATION. City shall make the services of the Project available within its capacity to all persons in City's service area without discrimination as to race, color, religion, sex, national origin, age, marital status, or physical or mental handicap (possess capacity to enter into legal contract for services) at reasonable charges, including assessments, taxes, or fees in accordance with a schedule of such charges, whether for one or more classes of service.

10. RATES AND EXPENSES. Subject to applicable laws, City may make such modifications to the rate system as long as the rate schedule remains reasonable and nondiscriminatory. Subject to applicable laws, City shall adjust its operating costs and service charges from time to time to provide for adequate operation and maintenance, emergency repair reserves, obsolescence reserves, debt service and debt service reserves.

11. EXPANSION. City shall expand its water system from time to time to meet reasonably anticipated growth or service requirements in the area within its jurisdiction.

12. OPERATING COSTS. City assumes all operations and maintenance costs of the facilities and structures; neither the County nor the Funding Agencies shall be liable for any cost of such maintenance, management, or operation, except as agreed upon by separately executed and unanticipated future agreements. The provisions of this section shall survive the term of this Agreement.

13. REPORTS & INSPECTION. City shall provide the Funding Agencies and County with such periodic reports as they may require and permit periodic inspection of its operations by representatives of the Funding Agencies and County.

14. PERMITS, LICENSES, APPROVALS, AND LEGAL OBLIGATIONS. City shall be responsible for obtaining any and all permits, licenses, and approvals required to manage, operate, and maintain the water system serving the community of East Porterville, including the Facilities if less than the whole of the water system.

15. ACCEPTANCE OF FUNDING AGREEMENTS. Notwithstanding anything to the contrary in this Agreement or in Tulare County Agreement No. 27596, City shall assume and be held to the same goals, milestones, performance measurements, laws, regulations, rules, and requirements as entered into by County under the Funding Agreements.

16. INDEMNIFICATION. To the extent permitted by law, City agrees to indemnify, defend, and hold harmless the Funding Agencies, the State, the County, and their respective agents, officers, and employees from and against any loss or liability arising out of any claim or action brought against the Funding Agencies, the State, and/or the County from and against any and all losses, claims, damages, liabilities or expenses, of every conceivable kind, character and nature whatsoever arising out of, resulting from, or in any way connected with the carrying out of any of the transactions contemplated by this Agreement or any related document; any violation of any applicable law, rule or regulation, any environmental law (including, without limitation, the Federal Comprehensive Environmental Response, Compensation and Liability Act, the Resource Conservation and Recovery Act, the California Hazardous Substance Account Act, the Federal Water Pollution Control Act, the Clean Air Act, the California Hazardous Waste Control Law and California Water Code§ 13304, and any successors to said laws), rule or regulation or the release of any toxic substance on or near the Project; or any untrue statement or alleged untrue statement of any material fact or omission or alleged omission to state a material fact necessary to make the statements required to be stated therein, in light of the circumstances under which they were made, not misleading with respect to any information provided by City for use in any disclosure document utilized in connection with any of the transactions contemplated by this Agreement. To the fullest extent permitted by law, City agrees to pay and discharge any judgment or award entered or made against the Funding Agencies, the State, and/or the County with respect to any such claim or action, and any settlement, compromise or other voluntary resolution. The provisions of this section shall survive the term of this Agreement.

17. OVERSIGHT. No authorization, oversight, input, or requirement other than the authority granted by this Agreement shall be necessary from County, other than that which is otherwise required by law or this Agreement.

18. EXHIBITS, RECITALS, AND REFERENCED AGREEMENTS. The recitals and exhibits to this Agreement as well as the other agreements explicitly referenced herein are fully incorporated into and are integral parts of this Agreement.

19. ENTIRE AGREEMENT REPRESENTED. This Agreement represents the entire agreement between City and County as to its subject matter, and no prior oral or written understanding shall be of any force or effect except for those other agreements explicitly referenced herein. No part of this Agreement may be modified without the written consent of all parties.

20. HEADINGS. Section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning or intent of the provisions under the headings.

21. JURISDICTION/VENUE. This Agreement will be interpreted and governed under the laws of the State of California without reference to California conflicts of law principles. Any litigation arising out of this Agreement must be brought in Tulare County, California. City waives the removal provisions of California code of Civil Procedure Section 394.

22. CONSTRUCTION. This Agreement reflects the contributions of all parties and accordingly the provisions of Civil Code Section 1654 will not apply to address and interpret any uncertainty.

23. WAIVERS. The failure of any parties to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any subsequent breach. The acceptance by any parties of either performance or payment will not be considered to be a waiver of any preceding breach of this Agreement by the other parties.

24. CONFLICT WITH LAWS OR REGULATIONS/SEVERABILITY. This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the parties, to be in conflict with any code or regulation governing its subject, the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of this Agreement to either party is lost, this Agreement may be terminated at the option of the affected party. In all other cases the remainder of this Agreement will continue in full force and effect.

25. FURTHER ASSURANCES. Each party agrees to execute any additional documents and to perform any further acts which may be reasonably required to effect the purposes of this Agreement.

26. CONFLICT OF INTEREST. County and City are subject to state and federal conflict of interest laws. Failure to comply with these laws, including business and financial disclosure provisions, will result in this Agreement being declared void. Other legal action may also be taken. Applicable statutes include, but are not limited to, Government Code Section 1090 and Public Contract Code Sections 10410 and 10411, for state conflict of interest requirements.

27. WATER CONSERVATION AND EFFICIENCY PROGRAMS. City acknowledges that it has appropriate water conservation and efficiency programs in place, and that this provision constitutes a condition of the grant award. A web link with examples of water conservation and

efficiency programs is available at: http://www.waterboards.ca.gov/waterrights/water_issues/programs/drought/conservation.shtml.

28. WATER RIGHTS: City certifies that it is in compliance with part 5.1 of division 2 of the Water Code and, if applicable, that it has filed and will continue to file its required Statements of Diversion and Use with the State Water Board in accordance with sections 5101 and 5103 of the Water Code.

29. AS-BUILT PLANS. County will provide City with a hardcopy and a digital copy in the PDF format on a flash drive of all as-built plans prepared as part of this project. City shall register the Project with the relevant underground utility regional notification center.

30. UTILITY TRANSFER. City shall switch utility services with Southern California Edison for all expenses associated with operating the Facilities. City shall cover any past electrical bills received by the County for the operation of the Facilities.

31. FLOOD FACILITY OPERATIONS. There is equipment and facilities located on or touching the Parcel which are used for flood control purposes (the "Flood Control Facilities") and owned by the County or by the Tulare County Flood Control District, a dependent special district of the County, and operated by the County. County intends to and hereby transfers these facilities to City as part of this Agreement. City shall be responsible for operating and maintaining the Flood Control Facilities, including serving the tributary area currently served by same in perpetuity until such time as the Flood Control Facilities and tributary area are annexed or otherwise included in the City's boundary. If necessary, the City and/or County shall enter into a separate agreement with the Tulare County Flood Control District to effect this provision.

32. OTHER NON-DISCRIMINATION. During the performance of this Agreement, City and its contractors shall not unlawfully discriminate, harass, or allow harassment against any employee or applicant for employment because of sex, sexual orientation, race, religion, color, national origin, ancestry, religious creed, physical disability (including HIV and AIDS), mental disability, medical condition (cancer), age (over 40), marital status, or denial of family-care leave. City and its contractors shall ensure that the evaluation and treatment of their employees and applicants for employment are free of such discrimination and harassment. City and its contractors shall comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990 (a-f) et seq.) and the applicable regulations promulgated thereunder (California Code of Regulations, Title 2, Section 7285 et seq.). The applicable regulations of the Fair Employment and Housing commission implementing Government Code Section 12990 (a-f), set

forth in Chapter 5 of Division 4 of Title 2 of the California Code of Regulations, are incorporated into this agreement by reference and made a part hereof as if set forth in full.

City and its contractors shall give written notice of their obligations under this clause to labor organizations with which they have a collective bargaining or other agreement. City shall include the nondiscrimination and compliance provisions of this clause in all contracts to perform work at this Project.

33. NO THIRD PARTY BENEFICIARIES. Unless specifically set forth, the parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

[REMAINDER OF PAGE INTENTIONALLY BLANK]

THE Parties, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

COUNTY OF TULARE

By _____
Chairman, Board of Supervisors

ATTEST: _____,
County Administrative Officer/
Clerk of the Board of Supervisors

By _____
Deputy Clerk

CITY OF PORTERVILLE

By _____
Mayor

Approved as to Form
County Counsel

By _____
Deputy

Attachment A1

USDA Funding Agreement

Attachment A2

Water Board Funding

Agreement and Amendment

Attachment A3

DWR Funding Agreement

Attachment B

Grant Deed



United States Department of Agriculture

Office of the Secretary
Washington, D.C. 20250

March 5, 2021

The Honorable Gavin Newsom
Governor
State of California
Sacramento, California 95814

Dear Governor Newsom:

In accordance with 7 CFR 759.5(a), I am designating 50 California counties as primary natural disaster areas due to a recent drought.

According to the U.S. Drought Monitor (see <http://droughtmonitor.unl.edu/>), these counties suffered from a drought intensity value during the growing season of 1) D2 Drought-Severe for 8 or more consecutive weeks or 2) D3 Drought-Extreme or D4 Drought-Exceptional.

In accordance with section 321(a) of the Consolidated Farm and Rural Development Act, additional areas of your state and adjacent states are named as contiguous disaster counties. Enclosed you will find documentation that provides a detailed list of all primary and contiguous counties impacted by this disaster.

A Secretarial disaster designation makes farm operators in primary counties and those counties contiguous to such primary counties eligible to be considered for certain assistance from the Farm Service Agency (FSA), provided eligibility requirements are met. This assistance includes FSA emergency loans. Farmers in eligible counties have 8 months from the date of a Secretarial disaster declaration to apply for emergency loans. FSA considers each emergency loan application on its own merits, taking into account the extent of production losses on the farm and the security and repayment ability of the operator.

Local FSA offices can provide affected farmers with further information.

Sincerely,

A handwritten signature in blue ink, reading "Tom J. Vilsack", is positioned above the printed name of the Secretary.

Thomas J. Vilsack
Secretary

Enclosure

Disaster Designation Areas for California and Contiguous States

Primary Counties:

California	(50)			
Alameda	Glenn	Marin	Riverside	Solano
Alpine	Humboldt	Mariposa	Sacramento	Sonoma
Amador	Imperial	Mendocino	San Bernardino	Stanislaus
Butte	Inyo	Merced	San Francisco	Sutter
Calaveras	Kern	Modoc	San Joaquin	Tehama
Colusa	Kings	Mono	San Mateo	Trinity
Contra Costa	Lake	Napa	Santa Clara	Tulare
Del Norte	Lassen	Nevada	Shasta	Tuolumne
El Dorado	Los Angeles	Placer	Sierra	Yolo
Fresno	Madera	Plumas	Siskiyou	Yuba

Contiguous Counties:

California	(8)		
Monterey	San Benito	San Luis Obispo	Santa Cruz
Orange	San Diego	Santa Barbara	Ventura

In addition, in accordance with section 321(a) of the Consolidated Farm and Rural Development Act, counties in adjacent states are named as contiguous disaster areas. Those states, counties, and numbers are:

Contiguous Counties in Adjacent States:

Arizona	(3)		
La Paz	Mohave	Yuma	
Nevada	(8)		
Clark	Esmeralda	Mineral	Washoe
Douglas	Lyon	Nye	Carson City
Oregon	(5)		
Curry	Josephine	Lake	
Jackson	Klamath		

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

State of Emergency Proclamation

WHEREAS climate change is intensifying the impacts of droughts on our communities, environment and economy, and California must therefore improve drought resiliency and prepare to respond to more frequent, prolonged, and intense dry periods; and

WHEREAS much of the West is experiencing severe to exceptional drought and California is in a second consecutive year of dry conditions, resulting in drought or near-drought throughout many portions of the State; and

WHEREAS these drought conditions can result in degraded water quality, fallowing of productive farmland, setbacks to vulnerable and rural communities through job losses and longer-lasting recoveries, significant impacts to tribal, commercial, and recreational salmon fisheries, constraints on access to traditional lifeways, loss of aquatic and terrestrial biodiversity, and ecosystem impacts; and

WHEREAS drought conditions vary across the State and some watersheds, including the Russian River and Klamath Basin, are extremely dry and are facing substantial water supply and ecosystem challenges; and

WHEREAS it is necessary to expeditiously mitigate the effects of the drought conditions within the Russian River Watershed, located within Mendocino and Sonoma counties, to ensure the protection of health, safety, and the environment; and

WHEREAS experience in the last drought has demonstrated the value of preparing earlier for potential sustained dry conditions, the need to improve our monitoring and forecasting capabilities, and many other lessons that are captured in the Administration's *Report to the Legislature on the 2012-2016 Drought*; and

WHEREAS the State and its many partners have strengthened drought resilience since the last drought including state investments in water management systems, implementation of the Sustainable Groundwater Management Act, establishment of the Safe and Affordable Fund for Equity and Resilience Program, development of the Administration's *Water Resilience Portfolio*, and continued water conservation by Californians whose current statewide urban water use is 16% lower than at the beginning of the last drought; and

WHEREAS state agencies have been actively responding to current drought conditions and preparing for the possibility of a third dry year including through convenings of the interagency drought team, which was established at my direction, to organize, focus, and track changing conditions, coordinate state agency responses, and work closely with partners across the State; and

WHEREAS under the provisions of Government Code section 8558(b), I find that the conditions caused by the drought conditions, by reason of their magnitude, are or are likely to be beyond the control of the services, personnel, equipment, and facilities of any single local government and require the combined forces of a mutual aid region or regions to appropriately respond; and

WHEREAS under the provisions of Government Code section 8625(c), I find that local authority is inadequate to cope with the drought conditions; and

WHEREAS to protect public health and safety, it is critical the State take certain immediate actions without undue delay to prepare for and mitigate the effects of, the drought conditions within the Russian River Watershed, and under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Proclamation would prevent, hinder, or delay the mitigation of the effects of the drought conditions of the Russian River Watershed, located within Mendocino and Sonoma counties.

NOW THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, section 8625, **HEREBY PROCLAIM A STATE OF EMERGENCY** to exist in Mendocino and Sonoma counties due to drought conditions in the Russian River Watershed.

IT IS HEREBY ORDERED THAT:

1. To further the success of California's water conservation efforts and increase our drought preparedness, state agencies shall partner with local water districts and utilities to make all Californians aware of drought, and encourage actions to reduce water usage by promoting the Department of Water Resources' Save Our Water campaign (<https://saveourwater.com>) and other water conservation programs.
2. To continue coordination with partners across the State for the potential of prolonged drought impacts, the Department of Water Resources, the State Water Resources Control Board (Water Board), the Department of Fish and Wildlife, and the Department of Food and Agriculture shall work with regional and local governments, including groundwater sustainability agencies, to identify watersheds, communities, public water systems, and ecosystems that may require coordinated state and local actions to address issues stemming from continued dry conditions, to ensure that we can respond to water shortages and protect people, natural resources and economic activity.
3. To continue partnership and coordination with Californian Native American tribes, state agencies shall engage in consultation, collaboration, and communication with California Native American tribes to assist them in necessary preparation and response to drought conditions on tribal lands and potential impacts to cultural and traditional resources within ancestral lands.
4. To prioritize drought response and preparedness resources, the Department of Water Resources, the Water Board, the Department of Fish and Wildlife and the Department of Food and Agriculture, in consultation with the Department of Finance, shall:
 - a. Accelerate funding for water supply enhancement, water conservation, or species conservation projects.
 - b. Identify unspent funds that can be repurposed to enable projects to address drought impacts to people, ecosystems, and economic activities.
 - c. Recommend additional financial support for water resilience infrastructure projects and actions for potential inclusion in the upcoming May Revision.

5. To increase resilience of our water supplies during drought conditions, the Department of Water Resources shall:
 - a. Work with counties to encourage reporting of household water shortages, such as dry residential wells, on the website the Department maintains for that purpose, to enable tracking of drought impacts.
 - b. Work with counties, and groundwater sustainability agencies as appropriate, to help ensure that well drillers submit required groundwater well logs for newly constructed and deepened wells in a timely manner.
 - c. Work with agricultural water suppliers and agricultural water users to provide technical assistance, including implementation of efficient water management practices and use of technology such as the California Irrigation Management Information System.
 - d. Work with urban and agricultural water suppliers to encourage timely submittal by water districts and public posting of urban water management and water shortage contingency plans and agricultural water management and drought plans.
 - e. Accelerate updating the land subsidence data it is providing to support implementation of the Sustainable Groundwater Management Act.
6. To increase resilience of our water systems during drought conditions, the Water Board shall:
 - a. Use its authority, provide technical assistance, and where feasible provide financial assistance, to support regular reporting of drinking water supply well levels and reservoir water levels where the Water Board determines that there is risk of supply failure because of lowering groundwater levels or reservoir levels that may fall below public water system intakes.
 - b. Prioritize the permitting of public water systems that anticipate the need to activate additional supply wells where water quality is a concern and treatment installation needs to proceed to relieve a system's potential supply concerns.
 - c. Provide annual water demand data, information on water right priority, and other communications on water availability on its website.
 - d. Identify watersheds where current diversion data is insufficient to evaluate supply impacts caused by dry conditions, and take actions to ensure prompt submittal of missing data in those watersheds.
7. To address the acutely dry conditions in the Russian River Watershed, the Water Board shall consider:
 - a. Modifying requirements for reservoir releases or diversion limitations in that watershed to ensure adequate, minimal water supplies for critical purposes.
 - b. Adopting emergency regulations to curtail water diversions when water is not available at water rights holders' priority of right or to protect releases of stored water.

For purposes of carrying out this directive, Public Resources Code, Division 13 (commencing with section 21000) and regulations adopted pursuant to that Division are suspended in the counties of Mendocino and Sonoma to the extent necessary to address the impacts of the drought in the Russian River Watershed. The Water Board shall identify the projects

eligible for the suspensions pursuant to this paragraph and maintain on its websites a list of the activities or approvals for which these provisions are suspended.

8. To ensure that equipment and services necessary for drought response in the Russian River Watershed can be procured quickly, the provisions of the Government Code and the Public Contract Code applicable to procurement, state contracts, and fleet assets, including, but not limited to, advertising and competitive bidding requirements, are hereby suspended to the extent necessary to address the effects of the drought in the Russian River Watershed, located within Mendocino and Sonoma counties. Approval of the Department of Finance is required prior to the execution of any contract entered into pursuant to this provision.
9. To increase the resilience of our natural habitats to protect vulnerable species during drought conditions, the Department of Fish and Wildlife shall:
 - a. Evaluate and take actions to protect terrestrial and aquatic species and, wherever possible, work with water users and other parties on voluntary measures to protect species.
 - b. Work to improve State hatcheries and increase water use efficiency on State wildlife areas and ecological reserves to maintain habitat for vulnerable species.
 - c. Respond to human-wildlife interactions related to ongoing dry conditions and increase public messaging and awareness.
 - d. Work with commercial and recreational salmon fishing and tribal representatives to anticipate and develop strategies to mitigate and respond to salmon fishery impacts, with particular emphasis on addressing impacts to salmon fisheries in the Klamath Basin.
10. To support our agricultural economy and food security during drought conditions, the Department of Food and Agriculture shall:
 - a. Provide technical assistance to support conservation planning, on-farm water and energy conservation practices and technologies, including augmenting the State Water Efficiency and Enhancement Program.
 - b. Conduct an economic analysis of drought impacts to agriculture, including land use, jobs, and rural food economies, expanding on existing research done in the last drought to include thorough regional analysis especially in the Central Valley, and in the implementation of the Sustainable Groundwater Management Act and alternative land uses for fallowed land.
 - c. Maintain a web page with drought resources for farmers and ranchers, including the United States Department of Agriculture and other federal and state resources.
 - d. Work with federal agencies to assist Klamath Basin farmers and ranchers contending with reduced water supplies.
11. To ensure the potential impacts of drought on communities are anticipated and proactively addressed, the Department of Water Resources, in coordination with the Water Board, shall develop groundwater management principles and strategies to monitor, analyze, and minimize impacts to drinking water wells.
12. To provide critical information on the different drought conditions across the State, the Department of Water Resources, in consultation with the Department of Fish and Wildlife, the Department of Food and Agriculture,

and the Water Board, shall develop a California Drought Monitor by December 31, 2021, as recommended in the Administration's Report to the Legislature on the 2012-2016 Drought.

13. To prepare for potential salinity issues in the Delta, the Department of Water Resources, in consultation with the Water Board, the Department of Fish and Wildlife, the Delta Stewardship Council, and the Central Valley Flood Protection Board, shall initiate actions necessary to prepare for and address potential Delta salinity issues during prolonged drought conditions.

14. To prepare for potential impacts of drought conditions on species, the Water Board and the Department of Fish and Wildlife shall work with federal agency partners to manage temperature conditions for the preservation of fish in the Sacramento River downstream of Shasta Dam while balancing water supply needs.

This Proclamation is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this Proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Proclamation.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 21st day of April 2021



GAVIN NEWSOM
Governor of California

ATTEST:

DR. SHIRLEY WEBER
Secretary of State

RESOLUTION PROCLAIMING A LOCAL EMERGENCY BY THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF A)
LOCAL EMERGENCY DUE TO)
SEVERE DROUGHT CONDITIONS)

RESOLUTION NO. 2021-0290

WHEREAS, California's most recent drought spanning from approximately 2012 to 2018 required the proclamation of a Local Emergency by the County of Tulare from February 2014 to November 2019, as well as a Governor's State of Emergency and the combined resources of multiple local, state, and federal agencies, commercial entities, and non-profit organizations to mitigate; and

WHEREAS, over 3,000 failed or dry wells – including private domestic, community, and agricultural wells – were reported to Tulare County from 2014 to 2017 as a result of the prior drought, causing significant health, safety, and economic issues for Tulare County residents and businesses; and

WHEREAS, well over \$100 million in emergency relief and permanent infrastructure projects were expended to mitigate the effects of the prior drought; and

WHEREAS, a hydrological year ("water year") runs from October 1 to September 30 of the following year; and

WHEREAS, the current water year beginning October 1, 2020 is, to date, the third-driest on record, with potential to become the driest on record without significant additional precipitation which is unlikely to occur during the traditionally dry months; and

WHEREAS, the United States Drought Monitor shows that 94.51% of Tulare County is currently experiencing "Extreme Drought" (D3) conditions and the remaining 5.49% is in "Severe Drought" (D2) conditions, and the County of Tulare anticipates that these conditions will progress to "Exceptional Drought" (D4) conditions as occurred in the prior drought based on the current Southern Sierra snowpack measured at only 15% of historical average for April 1st, drastically reduced surface water allocations on the State Water Project and Central Valley Project, and correspondingly low water levels in local reservoirs; and

WHEREAS, surface water supply constraints create a demonstrable and unsustainable increase in demand for groundwater which is likely to cause additional dry wells for community water systems, private domestic wells, and agricultural wells, creating economic hardships and conditions of extreme peril to the health and safety of individuals within Tulare County requiring the combined forces of all levels of government to mitigate; and

WHEREAS, California Government Code section 8630 empowers the Board of Supervisors to proclaim the existence or threatened existence of a local emergency; and

WHEREAS, Section 1-15-1005 of the Tulare County Ordinance Code defines "emergency" to include "the actual or threatened existence of conditions of disaster or of

extreme peril to the safety of persons and property within [Tulare] County caused by such conditions as air pollution, fire, flood, storm, epidemic, riot, earthquake, or other conditions, ... which conditions are or are likely to be beyond the control of the services, personnel, equipment, and facilities of [Tulare] County, requiring the combined forces of other political subdivisions to combat"; and

NOW, THEREFORE, IT IS HEREBY PROCLAIMED that a local emergency now exists throughout said Tulare County due to drought which has created conditions of disaster and extreme peril to the safety of persons and property within the County, and that such conditions are or are likely to be beyond the control of the services, personnel, equipment, and/or facilities of this County, thus requiring the combined forces of other political subdivisions to combat; and

IT IS FURTHER PROCLAIMED that this local emergency is proclaimed pursuant to the California Emergency Services Act, California Government Code §8550 et seq.; and

IT IS REQUESTED that the Governor of the State of California find and proclaim Tulare County to be in a State of Emergency, and make available any and all material and financial support and resources necessary to combat the conditions of disaster, including but not limited to California Disaster Assistance Act funding for emergency protective measures and increased funding to relevant programs of the State Water Resources Control Board and Department of Water Resources; and

IT IS FURTHER REQUESTED that the Governor waive and all regulations and statutes that may hinder response to this emergency; and

IT IS PROCLAIMED AND ORDERED that during the existence of said local emergency, the powers, functions, and duties of the emergency organization of Tulare County shall be those prescribed by State law, by ordinances and resolutions of Tulare County, and by the Tulare County Operational Area Emergency Operations Plan, as approved by the Board of Supervisors.

UPON MOTION OF SUPERVISOR MICARI, SECONDED BY SUPERVISOR TOWNSEND, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD APRIL 27, 2021, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS MICARI, VANDER POEL, SHUKLIAN, VALERO AND TOWNSEND

NOES: NONE

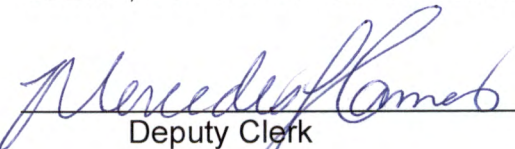
ABSTAIN: NONE

ABSENT: NONE

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS



BY:


Deputy Clerk



DRINKING WATER CONSTRUCTION LOAN

AGREEMENT NO. SWRCB0000000000D2002017

by and between

CITY OF PORTERVILLE ("Recipient")

and

CALIFORNIA STATE WATER RESOURCES CONTROL BOARD ("State Water Board")



AKIN/CENTRAL WATER CONSOLIDATION PROJECT
5410010-018C AND 5400655-001C ("Project")

- Section 116760 et seq. of the Health and Safety Code and Resolution Nos. 2019-0065 and 2020-0022.

PROJECT FUNDING AMOUNT: \$4,787,664
PRINCIPAL FORGIVENESS COMPONENT: \$4,787,664

ESTIMATED REASONABLE PROJECT COST: \$4,787,664
ELIGIBLE WORK START DATE: JULY 1, 2016
ELIGIBLE CONSTRUCTION START DATE: SEPTEMBER 22, 2020
CONSTRUCTION COMPLETION DATE: OCTOBER 1, 2023
FINAL REIMBURSEMENT REQUEST DATE: APRIL 1, 2024
RECORDS RETENTION END DATE: OCTOBER 1, 2059

1. The State Water Board and the Recipient mutually promise, covenant, and agree to the terms, provisions, and conditions of this Agreement, including the following Exhibits, which are attached hereto or are incorporated by reference:
 - Exhibit A – Scope of Work and Schedule
 - Exhibit B – Specific Funding Provisions
 - Exhibit C – GENERAL TERMS AND CONDITIONS 2019-NOV
 - Exhibit D – Special Conditions
2. The following documents are also incorporated by reference:
 - the Drinking Water System Permit No. 03-12-06P-004;
 - the Davis-Bacon requirements found at:
https://www.waterboards.ca.gov/water_issues/programs/grants_loans/srf/docs/davisbacon/2020_dwsrf_governmental_entities.pdf
3. Party Contacts during the term of this Agreement are:

State Water Board		City of Porterville	
Section:	Division of Financial Assistance		
Name:	Pete Stamas, Project Manager	Name:	Monte Reyes, Mayor
Address:	1001 I Street, 16th Floor	Address:	291 North Main Street
City, State, Zip:	Sacramento, CA 95814	City, State, Zip:	Porterville, CA 93257
Phone:	(916) 552-9983	Phone:	(559) 782-7499
Fax:		Fax:	
Email:	Pete.Stamas@waterboards.ca.gov	Email:	montereyes@portervilleca.gov

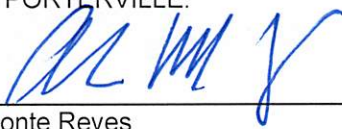
Each party may change its contact upon written notice to the other party. While Party Contacts are contacts for day-to-day communications regarding Project work, the Recipient must provide official communications and notices to the Division's Deputy Director.

4. Conditions precedent to this Agreement are set forth as follows:
 - (a) The Recipient must deliver an opinion of general counsel satisfactory to the State Water Board's counsel dated on or after the date that the Recipient signs this Agreement.
 - (b) The Recipient must deliver to the Division a resolution authorizing this Agreement and identifying its authorized representative by title.
 - (c) The Recipient must deliver to the Division a resolution certifying that its decision-making body reviewed and considered the Mitigated Negative Declaration filed by the State Water Board for the Akin Water Company Water Supply Project together with the Mitigation Monitoring and Reporting Program and reached its own conclusions on whether and how to approve the Project, pursuant to Section 15050 (b) of the CEQA Guidelines.
5. The Recipient represents, warrants, and commits to the following as of the Eligible Work Start Date and continuing thereafter for the term of this Agreement, which shall be at least until the Records Retention End Date:
 - (a) The Recipient agrees to comply with all terms, provisions, conditions, and commitments of this Agreement, including all incorporated documents.
 - (b) The execution and delivery of this Agreement, including all incorporated documents, has been duly authorized by the Recipient. Upon execution by both parties, this Agreement constitutes a valid and binding obligation of the Recipient, enforceable in accordance with its terms, except as such enforcement may be limited by law.

- (c) None of the transactions contemplated by this Agreement will be or have been made with an actual intent to hinder, delay, or defraud any present or future creditors of Recipient. The Recipient is solvent and will not be rendered insolvent by the transactions contemplated by this Agreement. The Recipient is able to pay its debts as they become due. The Recipient maintains sufficient insurance coverage considering the scope of this Agreement, including, for example but not necessarily limited to, general liability, automobile liability, workers compensation and employer liability, professional liability.
- (d) The Recipient is in compliance with all State Water Board funding agreements to which it is a party.

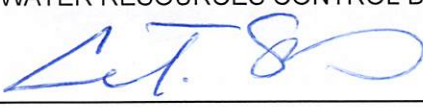
IN WITNESS WHEREOF, this Agreement has been executed by the parties hereto.

CITY OF PORTERVILLE:

By: 
Name: Monte Reyes
Title: Mayor

Date: 6/1/2021

STATE WATER RESOURCES CONTROL BOARD:

By: 
Name: Leslie Laudon
Title: Deputy Director *for*
Division of Financial Assistance

Date: 7/15/21

EXHIBIT A – SCOPE OF WORK AND SCHEDULE

A.1. PROJECT PURPOSE AND DESCRIPTION.

The Project is for the benefit of the Recipient and has a Useful Life of at least 40 years. The funding under this Agreement shall be used to provide the residents of two small disadvantaged communities currently served by Akin Water Company (Akin WC) and Central Mutual Water Company (Central MWC) with a sustainable source of safe drinking water.

A.2. SCOPE OF WORK.

The Recipient agrees to do the following: consolidate with Akin WC and Central MWC. Recipient also agrees to construct a new production well, estimated to produce between 1,300 and 1,800 gallons per minute, to provide the needed source capacity for the consolidation of Akin WC, the consolidation of Central MWC, as well as satisfy the remainder of East Porterville residents' capacity needs.

The Recipient agrees to do the following for the Akin WC service area: construct approximately 1,500 feet of 8-inch waterline to provide water service to each customer currently served by Akin WC; install approximately three new fire hydrants and twenty-six new service laterals and meters; and destroy Akin WC's two existing wells.

The Recipient agrees to do the following for the Central MWC service area: construct approximately 1,400 feet of 6-inch waterline to provide water service to each customer currently served by Central MWC; install approximately four new fire hydrants and thirty-four new service laterals and meters; and destroy Central MWC's existing well.

Upon Completion of Construction, the Recipient must expeditiously initiate Project operations.

A.3 SIGNAGE

The Recipient must place a professionally prepared sign at least four feet tall by eight feet wide made of ¾ inch thick exterior grade plywood or other approved material in a prominent location on the Project site and must maintain the sign in good condition for the duration of Project implementation. The sign may include another agency's required information and must include, prominently displayed, the following disclosure statement and color logos (available from the Division):



"Funding for this project has been provided in full or in part under the Drinking Water State Revolving Fund, which may include capitalization funding from the United States Environmental Protection Agency through an agreement with the State Water Resources Control Board."

A.4 SCHEDULE.

Failure to provide items by the due dates indicated in the table below may constitute a material violation of this Agreement. The Project Manager may adjust the dates in the "Estimated Due Date" column of this table, but Critical Due Date adjustments will require an amendment to this Agreement. The Recipient

must complete and submit all work in time to be approved by the Division prior to the Project Completion Date. As applicable for specific submittals, the Recipient must plan adequate time to solicit, receive, and address comments prior to submitting the final submittal. The Recipient must submit the final Reimbursement Request prior to the Final Reimbursement Request Date set forth on the Cover Page.

ITEM	DESCRIPTION OF SUBMITTAL	CRITICAL DUE DATE	ESTIMATED DUE DATE
EXHIBIT A – SCOPE OF WORK			
A.	ADDITIONAL SUBMITTAL(S) TO DIVISION		
1.	Final Plans and Specifications		September 1, 2021
2.	Final Budget Approval Package		February 1, 2022
3.	Completion of Construction	October 1, 2023	
B.	REPORTS		
1.	Progress Reports		Quarterly
2.	Final Inspection and Certification		October 1, 2023
3.	Project Completion Report		December 1, 2023
4.	As Needed Reports		TBD
EXHIBIT B – REIMBURSEMENTS, BUDGET DETAIL, AND REPORTING PROVISIONS			
A.	REIMBURSEMENTS		
1.	Reimbursement Requests		Quarterly
2.	Final Reimbursement Request	April 1, 2024	

The Recipient must award the prime construction contract and begin construction timely. The Recipient must deliver any request for extension of the Completion of Construction Date no less than 90 days prior to the Completion of Construction Date.

A.5 PROGRESS REPORTS.

The Recipient must provide a progress report to the Division each quarter, beginning no later than 90 days after execution of this Agreement. The Recipient must provide a progress report with each Reimbursement Request. Failure to provide a complete and accurate progress report may result in the withholding of Project Funds, as set forth in Exhibit B. A progress report must contain the following information:

- 1) A summary of progress to date including a description of progress since the last report, percent construction complete, percent contractor invoiced, and percent schedule elapsed;
- 2) A description of compliance with environmental requirements;
- 3) A listing of change orders including amount, description of work, and change in contract amount and schedule; and
- 4) Any problems encountered, proposed resolution, schedule for resolution, and status of previous problem resolutions.

A.6 SPECIAL REPORTS.

(a) The Recipient must submit a Project Completion Report to the Division with a copy to the appropriate District Office on or before the due date established by the Division and the Recipient at the time of final project inspection. The Project Completion Report must include the following:

- i. Description of the Project,
- ii. Description of the water quality problem the Project sought to address,
- iii. Discussion of the Project's likelihood of successfully addressing that water quality problem in the future, and
- iv. Summary of compliance with applicable environmental conditions.

(b) If the Recipient fails to submit a timely Project Completion Report, the State Water Board may stop processing pending or future applications for new financial assistance, withhold reimbursements under this Agreement or other agreements, and begin administrative proceedings.

(c) The Recipient must report Disadvantaged Business Enterprise (DBE) utilization to the Division on the DBE Utilization Report, State Water Board Form DBE UR334. The Recipient must submit such reports to the Division annually within ten (10) calendar days following October 1 until such time as the "Notice of Completion" is issued. The Recipient must comply with 40 CFR § 33.301 and require its contractors and subcontractors on the Project to comply.

A.7 FINAL PROJECT INSPECTION AND CERTIFICATION.

Upon completion of the Project, the Recipient must provide for a final inspection and must certify that the Project has been completed in accordance with this Agreement, any final plans and specifications submitted to the State Water Board, and any amendments or modifications thereto. If the Project involves the planning, investigation, evaluation, design, or other work requiring interpretation and proper application of engineering, or other professionals, the final inspection and certification must be conducted by a California Registered Civil Engineer or other appropriate California registered professional. The results of the final inspection and certification must be submitted to the Project Manager.

EXHIBIT B – FUNDING AMOUNTS

B.1 ESTIMATED REASONABLE COST AND PROJECT FUNDS.

The estimated reasonable cost of the total Project is set forth on the Cover Page of this Agreement and is greater than or equal to the funding anticipated to be provided by the State Water Board under this Agreement. Subject to the terms of this Agreement, the State Water Board agrees to provide Project Funds not to exceed the amount of the Project Funding Amount set forth on the Cover Page of this Agreement.

B.2 RECIPIENT CONTRIBUTIONS.

(a) The loan component of this Agreement is forgiven. The estimated amount of principal that will be due to the State Water Board from the Recipient under this Agreement is Zero dollars and no cents (\$0.00).

(b) The Recipient must pay any and all costs connected with the Project including, without limitation, any and all Project Costs. If the Project Funds are not sufficient to pay the Project Costs in full, the Recipient must nonetheless complete the Project and pay that portion of the Project Costs in excess of available Project Funds, and shall not be entitled to any reimbursement therefor from the State Water Board.

(c) If the Recipient recovers funds from any responsible parties, the Recipient shall immediately notify the Division. The amount of this Agreement may be reduced to reflect the recovered funds.

B.3 VERIFIABLE DATA.

Upon request by the Division, the Recipient must submit verifiable data to support deliverables specified in the Scope of Work. The Recipient's failure to comply with this requirement may be construed as a material breach of this Agreement.

B.4 BUDGET COSTS

Budget costs are contained in the Summary Project Cost Table below:

LINE ITEM	TOTAL ESTIMATED COST	PROJECT FUNDING AMOUNT
Construction	\$3,194,720	\$3,194,720
Pre-Purchased Material/Equipment	\$0	\$0
Purchase of Land	\$0	\$0
Contingency	\$638,944	\$638,944
Allowances (Soft Costs)	\$954,000	\$954,000
TOTAL	\$4,787,664	\$4,787,664

The Division's Final Budget Approval and related Form 259 and Form 260 will document a more detailed budget of eligible Project Costs and Project funding amounts.

The Recipient is prohibited from requesting disbursement amounts that represent Recipient's mark-ups to costs invoiced or otherwise requested by consultants or contractors.

Reasonable indirect costs may be allowable upon approval by the Division.

B.5 LINE ITEM ADJUSTMENTS.

Upon written request by the Recipient, the Division may adjust the line items of the Summary Project Cost Table at the time of Division's Final Budget Approval. Upon written request by the Recipient, the Division may also adjust the line items of the Summary Project Cost Table as well as the detailed budget at the time of Recipient's submittal of its final claim. Any line item adjustments to the Summary Project Cost Table that are due to a change in scope of work will require an Agreement amendment. The sum of adjusted line items in both the Summary

Project Cost Table and the detailed budget must not exceed the Project Funding Amount. The Division may also propose budget adjustments.

Under no circumstances may the sum of line items in the budget approved through the Final Budget Approval process exceed the Project Funding Amount. Any increase in the Project Funding Amount will require an Agreement amendment.

B.6 REIMBURSEMENT PROCEDURE.

(a) Except as may be otherwise provided in this Agreement, reimbursements will be made as follows:

1. Upon execution and delivery of this Agreement by both parties, the Recipient may request immediate reimbursement of any eligible incurred costs as specified below through submission to the State Water Board of the Reimbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed.
2. The Recipient must submit a Reimbursement Request for costs incurred prior to the date this Agreement is executed by the State Water Board no later than ninety (90) days after this Agreement is executed by the State Water Board. Late Reimbursement Requests may not be honored.
3. Additional Project Funds will be promptly disbursed to the Recipient upon receipt of Reimbursement Request Form 260 and Form 261, or any amendment thereto, duly completed and executed by the Recipient for incurred costs consistent with this Agreement, along with receipt of progress reports due under Exhibit A.
4. The Recipient must not request reimbursement for any Project Cost until such cost has been incurred and is currently due and payable by the Recipient, although the actual payment of such cost by the Recipient is not required as a condition of reimbursement. Supporting documentation (e.g., receipts) must be submitted with each Reimbursement Request. The amount requested for Recipient's administration costs must include a calculation formula (i.e., hours or days worked times the hourly or daily rate = total amount claimed). Reimbursement of Project Funds will be made only after receipt of a complete, adequately supported, properly documented, and accurately addressed Reimbursement Request. Upon request by the Division, supporting documents for professional and administrative services must include the employees' names, classifications, labor rates, hours worked, and descriptions of the tasks performed. Reimbursement Requests submitted without supporting documents may be wholly or partially withheld at the discretion of the Division.
5. The Recipient must spend Project Funds within 30 days of receipt. If the Recipient earns interest earned on Project Funds, it must report that interest immediately to the State Water Board. The State Water Board may deduct earned interest from future reimbursements.
6. The Recipient shall not request a reimbursement unless that Project Cost is allowable, reasonable, and allocable.
7. Notwithstanding any other provision of this Agreement, no reimbursement shall be required at any time or in any manner which is in violation of or in conflict with federal or state laws, policies, or regulations.

(b) Notwithstanding any other provision of this Agreement, the Recipient agrees that the State Water Board may retain an amount equal to ten percent (10%) of the Project Funding Amount until Project Completion. Any retained amounts due to the Recipient will be promptly disbursed to the Recipient, without interest, upon Project Completion.

(c) Except as follows, construction costs and disbursements are not available until after the Division has approved the final budget form submitted by the Recipient. The Deputy Director of the Division may authorize the disbursement of up to ten percent (10%) of Project Funds for the reimbursement of eligible construction costs and pre-purchased materials prior to Division approval of the final budget form submitted by the Recipient. All other construction costs are not eligible for reimbursement until after this the Division has approved the final budget form submitted by the Recipient. Construction costs incurred prior to the Eligible Construction Start Date are not eligible for reimbursement.

B.7 REVERTING FUNDS AND DISENCUMBRANCE.

In the event the Recipient does not submit Reimbursement Requests for all funds encumbered under this Agreement by the Final Reimbursement Request Date, any remaining funds revert to the State. The State Water Board may notify the Recipient that the project file is closed, and any remaining balance will be disencumbered and unavailable for further use under the Agreement.

EXHIBIT C – GENERAL TERMS AND CONDITIONS 2019-NOV

GENERAL TERMS AND CONDITIONS 2019-NOV is incorporated by reference and is posted at
https://www.waterboards.ca.gov/water_issues/programs/grants_loans/general_terms.html

EXHIBIT D – SPECIAL CONDITIONS

1. Notwithstanding Exhibit C, the following terms have no meaning for the purposes of this Agreement:

- Work Completion
- Work Completion Date

2. Each capitalized term used in this Agreement has the following meaning:

- "Allowance" means an amount based on a percentage of the accepted bid for an eligible project to help defray the planning, design, and construction engineering and administration costs of the Project.
- "Authorized Representative" means the duly appointed representative of the Recipient as set forth in the certified original of the Recipient's authorizing resolution that designates the authorized representative by title.
- "Completion of Construction" means the date, as determined by the Division after consultation with the Recipient, that the work of building and erection of the Project is substantially complete, and is established on the Cover Page of this Agreement.
- "District Office" means District Office of the Division of Drinking Water of the State Water Board.
- "Division of Drinking Water" means the Division of Drinking Water of the State Water Board.
- "Eligible Construction Start Date" means the date set forth on the Cover Page of this Agreement, establishing the date on or after which construction costs may be incurred and eligible for reimbursement hereunder.
- "Eligible Work Start Date" means the date set forth on the Cover Page of this Agreement, establishing the date on or after which any non-construction costs may be incurred and eligible for reimbursement hereunder.
- "Enterprise Fund" means the enterprise fund of the Recipient in which Revenues are deposited.
- "Event of Default" means, in addition to the meanings set forth in Exhibit C, the occurrence of any of the following events:
 - a) A material adverse change in the condition of the Recipient, the Revenues, or the System, which the Division reasonably determines would materially impair the Recipient's ability to satisfy its obligations under this Agreement.
 - b) Failure to operate the System or the Project without the Division's approval;
- "Final Budget Approval" means the Division-approved final budget for the Project, as set forth in Exhibit B.
- "Indirect Costs" means those costs that are incurred for a common or joint purpose benefiting more than one cost objective and are not readily assignable to the Project (i.e., costs that are not directly related to the Project). Examples of Indirect Costs include, but are not limited to: central service costs; general administration of the Recipient; non-project-specific accounting and personnel services performed within the Recipient organization; depreciation or use allowances on buildings and equipment; the costs of operating and maintaining non-project-specific facilities; tuition and conference fees; generic overhead or markup; and taxes.
- "Initiation of Construction" means the date that notice to proceed with work is issued for the Project, or, if notice to proceed is not required, the date of commencement of building and erection of the Project.
- "Net Revenues" means, for any Fiscal Year, all Revenues received by the Recipient less the Operations and Maintenance Costs for such Fiscal Year.
- "Operations and Maintenance Costs" means the reasonable and necessary costs paid or incurred by the Recipient for maintaining and operating the System, determined in accordance with GAAP, including all

reasonable expenses of management and repair and all other expenses necessary to maintain and preserve the System in good repair and working order, and including all reasonable and necessary administrative costs of the Recipient that are charged directly or apportioned to the operation of the System, such as salaries and wages of employees, overhead, taxes (if any), the cost of permits, licenses, and charges to operate the System and insurance premiums; but excluding, in all cases depreciation, replacement, and obsolescence charges or reserves therefor and amortization of intangibles.

- "Reimbursement Request" means the Recipient's request for Project Funds from the State Water Board as set forth in Exhibit B.
- "Revenues" means, for each Fiscal Year, all gross income and revenue received or receivable by the Recipient from the ownership or operation of the System, determined in accordance with GAAP, including all rates, fees, and charges (including connection fees and charges) as received by the Recipient for the services of the System, and all other income and revenue howsoever derived by the Recipient from the ownership or operation of the System or arising from the System, including all income from the deposit or investment of any money in the Enterprise Fund or any rate stabilization fund of the Recipient or held on the Recipient's behalf, and any refundable deposits made to establish credit, and advances or contributions in aid of construction.
- "System" means all drinking water collection, transport, treatment, storage, and delivery facilities, including land and easements thereof, owned by the City of Porterville, or its successor agency, and all other properties, structures, or works hereafter acquired and constructed by the Recipient and determined to be a part of the System, together with all additions, betterments, extensions, or improvements to such facilities, properties, structures, or works, or any part thereof hereafter acquired and constructed.
- "Useful Life" means the economically useful life of the Project beginning at Project Completion and is set forth in Exhibit A.

3. Acknowledgements.

The Recipient must include the following acknowledgement in any document, written report, or brochure to be shared with the general public prepared in whole or in part pursuant to this Agreement:

"Funding for this project has been provided in full or in part under the Drinking Water State Revolving Fund, which may include capitalization funding from the United States Environmental Protection Agency through an agreement with the State Water Resources Control Board. The contents of this document do not necessarily reflect the views and policies of the foregoing, nor does mention of trade names or commercial products constitute endorsement or recommendation for use."

4. Rates and Charges. The Recipient must, to the extent permitted by law, fix, prescribe and collect rates, fees and charges for the System during each Fiscal Year which are reasonable, fair, and nondiscriminatory and which will be sufficient to generate Revenues in the amounts necessary to cover Operations and Maintenance Costs, and must ensure that Net Revenues are in an amount necessary to meet its obligations under this Agreement. The Recipient may make adjustments from time to time in such fees and charges and may make such classification thereof as it deems necessary, but shall not reduce the rates, fees and charges then in effect unless the Net Revenues from such reduced rates, fees, and charges will at all times be sufficient to meet the requirements of this section.
5. [RESERVED]
6. [RESERVED].

7. Environmental/Technical Special Conditions

Technical:

1. The Recipient shall submit its professional engineering services contract to the Division prior to disbursement of funds for costs incurred under such contract.
2. The Recipient shall not solicit bids, award a contract, or commence construction activities until final plans and specifications are approved by the Division of Drinking Water Tulare District Office Engineer and the Project Manager.
3. The Recipient must submit final consolidation agreements with Akin WC and Central MWC, in a form satisfactory to the Division, and receive written approval from the Project Manager to proceed before Project Funds may be disbursed for any Project Costs under the Agreement.
4. Upon completion of the Project the Recipient shall submit a water supply permit amendment request for review to the Division of Drinking Water Tulare District Office.

Environmental:

1. The documents identified below are incorporated by reference and the Recipient shall comply with the conditions and recommendations therein:
 - a. The Mitigation Monitoring and Reporting Program adopted by the State Water Board on June 16, 2016 for the Project. The Recipient shall implement all mitigation measures therein.
 - b. The letter dated February 12, 2020, from Patricia Cole of the United States Fish and Wildlife Service, San Joaquin Valley Division to Douglas E. Eberhardt of the United States Environmental Protection Agency, including, but not limited to, the following:
 - i. Implement Avoidance and Minimization Measures and Best Management Practices prior to and during construction activities to minimize and avoid effects to the San Joaquin kit fox.
 - c. The Mitigation Monitoring and Reporting Program adopted by the City of Porterville on April 21, 2020 for the Central Mutual Water Company Consolidation Project. The Recipient shall implement all mitigation measures therein.
2. In the Recipient's Quarterly Reports submitted pursuant to this Agreement, the Recipient shall include a discussion of the status of its compliance with environmental measures identified in this Exhibit D, with separate sections clearly labeled and titled, discussing the status of Recipient's compliance.
3. In the Recipient's Project Completion Report submitted pursuant to this Agreement, the Recipient shall include a discussion of its compliance with environmental measures identified in this Exhibit D, with separate sections clearly labeled and titled, discussing the status of Recipient's compliance.
8. [RESERVED].
9. Appointment of Receiver/Custodian. Upon the filing of a suit or other commencement of judicial proceedings to enforce the rights of the State Water Board under this Agreement, the State Water Board may make application for the appointment of a receiver or custodian of the Revenues, pending such proceeding, with such power as the court making such appointment may confer.
10. [RESERVED].
11. Damages for Breach of Federal Conditions. In the event that any breach of any of the provisions of this Agreement by the Recipient results in the failure of Project Funds to be used pursuant to the provisions of this Agreement, or if such breach results in an obligation on the part of the State or any subdivision or agency thereof to reimburse the federal government, the Recipient must immediately reimburse the State or any subdivision or agency thereof in an amount equal to any damages paid by or loss incurred by the State or any subdivision or agency thereof due to such breach.

12. [RESERVED].

13. Operation and Maintenance. The Recipient shall sufficiently and properly staff, operate, and maintain the facility and structures constructed or improved as part of the project throughout the term of this Agreement, consistent with the purposes of this Agreement. The Recipient assumes all operations and maintenance costs of the facilities and structures; the State Water Board shall not be liable for any cost of such maintenance, management or operation.

14. Insurance. The Recipient will procure and maintain or cause to be maintained insurance on the System and Project with responsible insurers, or as part of a reasonable system of self-insurance, in such amounts and against such risks (including damage to or destruction of the System or Project) as are usually covered in connection with systems similar to the System or Project. Such insurance may be maintained by a self-insurance plan so long as such plan provides for (i) the establishment by the Recipient of a separate segregated self-insurance fund in an amount determined (initially and on at least an annual basis) by an independent insurance consultant experienced in the field of risk management employing accepted actuarial techniques and (ii) the establishment and maintenance of a claims processing and risk management program. In the event of any damage to or destruction of the System or Project caused by the perils covered by such insurance, the net proceeds thereof shall be applied to the reconstruction, repair or replacement of the damaged or destroyed portion of the System or Project. The Recipient must begin such reconstruction, repair or replacement as expeditiously as possible, and must pay out of such net proceeds all costs and expenses in connection with such reconstruction, repair or replacement so that the same must be completed and the System and Project must be free and clear of all claims and liens. Recipient agrees that for any policy of insurance concerning or covering the construction of the Project, it will cause, and will require its contractors and subcontractors to cause, a certificate of insurance to be issued showing the State Water Board, its officers, agents, employees, and servants as additional insured; and must provide the Division with a copy of all such certificates prior to the commencement of construction of the Project.

15. Notice Events. Upon the occurrence of any of the following events, the Recipient must notify the Division's Deputy Director and Party Contacts by phone and email within the time specified below:

- a. The Recipient must notify the Division within 24 hours by phone at (916) 327-9978 and by email to DrinkingWaterSRF@waterboards.ca.gov of any discovery of any potential tribal cultural resource and/or archaeological or historical resource. Should a potential tribal cultural resource and/or archaeological or historical resource be discovered during construction or Project implementation, the Recipient must ensure that all work in the area of the find will cease until a qualified archaeologist has evaluated the situation and made recommendations regarding preservation of the resource, and the Division has determined what actions should be taken to protect and preserve the resource. The Recipient must implement appropriate actions as directed by the Division.
- b. The Recipient must notify the Division promptly of the occurrence of any of the following events:
 - i. Bankruptcy, insolvency, receivership or similar event of the Recipient, or actions taken in anticipation of any of the foregoing;
 - ii. Change of ownership of the Project (no change of ownership may occur without written consent of the Division);
 - iii. Loss, theft, damage, or impairment to Project;
 - iv. Events of Default, except as otherwise set forth in this section;

- v. A proceeding or action by a public entity to acquire the Project by power of eminent domain.
- vi. Any litigation pending or threatened with respect to the Project or the Recipient's technical, managerial or financial capacity or the Recipient's continued existence;
- vii. Consideration of dissolution, or disincorporation;
- viii. Enforcement actions by or brought on behalf of the State Water Board or Regional Water Board.
- ix. The discovery of a false statement of fact or representation made in this Agreement or in the application to the Division for this funding, or in any certification, report, or request for reimbursement made pursuant to this Agreement, by the Recipient, its employees, agents, or contractors;
- x. Any substantial change in scope of the Project. The Recipient must undertake no substantial change in the scope of the Project until prompt written notice of the proposed change has been provided to the Division and the Division has given written approval for the change;
- xi. Any circumstance, combination of circumstances, or condition, which is expected to or does delay Completion of Construction for a period of ninety (90) days or more;
- xii. Any Project monitoring, demonstration, or other implementation activities required in this Agreement;
- xiii. Any public or media event publicizing the accomplishments and/or results of this Agreement and provide the opportunity for attendance and participation by state representatives with at least ten (10) working days' notice to the Division;
- xiv. Any event requiring notice to the Division pursuant to any other provision of this Agreement.
- xv. Completion of work on the Project.
- xvi. The Recipient must promptly notify the Division and Party Contacts of cessation of all major construction work on the Project where such cessation of work is expected to or does extend for a period of thirty (30) days or more;
- xvii. The Recipient must promptly notify the Division and Party Contacts of the discovery of any unexpected endangered or threatened species, as defined in the federal Endangered Species Act. Should a federally protected species be unexpectedly encountered during implementation of the Project, the Recipient agrees to promptly notify the Division. This notification is in addition to the Recipient's obligations under the federal Endangered Species Act;
- xviii. The Recipient must promptly notify the Division and Party Contacts of Completion of Construction, and Project Completion;
- xix. The Recipient must promptly notify the Division and Party Contacts of the award of the prime construction contract for the Project; and the Recipient must promptly notify the Division and Party Contacts of Initiation of construction of the Project.

xx. The occurrence of a material breach or event of default under any Recipient obligation that results in the acceleration of principal or interest or otherwise requires immediate prepayment, repurchase or redemption.

xxi. [RESERVED].

16. Continuous Use of Project; No Lease, Sale, Transfer of Ownership, or Disposal of Project. The Recipient agrees that, except as provided in this Agreement, it will not abandon, substantially discontinue use of, lease, sell, transfer ownership of, or dispose of all or a significant part or portion of the Project during the Useful Life of the Project without prior written approval of the Division. Such approval may be conditioned as determined to be appropriate by the Division, including a condition requiring repayment of all disbursed Project Funds or all or any portion of all remaining funds covered by this Agreement together with accrued interest and any penalty assessments that may be due.
17. State Cross-Cutters. Recipient represents that, as applicable, it complies and covenants to maintain compliance with the following for the term of the Agreement:
- a) The California Environmental Quality Act (CEQA), as set forth in Public Resources Code 21000 et seq. and in the CEQA Guidelines at Title 14, Division 6, Chapter 3, Section 15000 et seq.
 - b) Water Conservation requirements, including regulations in Division 3 of Title 23 of the California Code of Regulations.
 - c) Monthly Water Diversion Reporting requirements, including requirements set forth in Water Code section 5103.
 - d) Public Works Contractor Registration with Department of Industrial Relations requirements, including requirements set forth in Sections 1725.5 and 1771.1 of the Labor Code.
 - e) Volumetric Pricing & Water Meters requirements, including the requirements of Water Code sections 526 and 527.
 - f) Urban Water Management Plan requirements, including the Urban Water Management Planning Act (Water Code, § 10610 et seq.).
 - g) Urban Water Demand Management requirements, including the requirements of Section 10608.56 of the Water Code.
 - h) Delta Plan Consistency Findings requirements, including the requirements of Water Code section 85225 and California Code of Regulations, title 23, section 5002.
 - i) Agricultural Water Management Plan Consistency requirements, including the requirements of Water Code section 10852.
 - j) Charter City Project Labor Requirements, including the requirements of Labor Code section 1782 and Public Contract Code section 2503.
 - k) The Recipient agrees that it will, at all times, comply with and require its contractors and subcontractors to comply with directives or orders issued pursuant to Division 7 of the Water Code.
18. Financial Management Systems. The Recipient must comply with federal standards for financial management systems. The Recipient agrees that, at a minimum, its fiscal control and accounting procedures will be sufficient to permit preparation of reports required by the federal government and tracking of Project funds to a level of expenditure adequate to establish that such funds have not been

used in violation of federal or state law or the terms of this Agreement. To the extent applicable, the Recipient is bound by, and must comply with, the provisions and requirements of the federal Single Audit Act of 1984 and 2 CFR Part 200, subpart F, and updates or revisions, thereto.

19. Access and Inspection. In addition to the obligations set forth in section 2 of the General Terms and Conditions incorporated in Exhibit C of this Agreement, the Recipient must ensure that the United States Environmental Protection Agency, the Office of Inspector General, any member of Congress, or any authorized representative of the foregoing, will have safe and suitable access to the Project site at all reasonable times during the term of the Agreement.
20. Fraud, Waste, and Abuse. The Recipient shall prevent fraud, waste, and the abuse of Project Funds, and shall cooperate in any investigation of such activities that are suspected in connection with this Agreement. The Recipient understands that discovery of any evidence of misrepresentation or fraud related to reimbursement requests, invoices, proof of payment of invoices, or other supporting information, including but not limited to double or multiple billing for time, services, or any other eligible cost, may result in referral to the Attorney General's Office or the applicable District Attorney's Office for appropriate action. The Recipient further understands that any suspected occurrences of false claims, misrepresentation, fraud, forgery, theft or any other misuse of Project Funds may result in withholding of reimbursements and/or the termination of this Agreement requiring the immediate repayment of all funds disbursed hereunder.
21. Disputes. The Recipient must continue with the responsibilities under this Agreement during any dispute. The Recipient may, in writing, appeal a staff decision within 30 days to the Deputy Director of the Division or designee, for a final Division decision. The Recipient may appeal a final Division decision to the State Water Board within 30 days. The Office of the Chief Counsel of the State Water Board will prepare a summary of the dispute and make recommendations relative to its final resolution, which will be provided to the State Water Board's Executive Director and each State Water Board Member. Upon the motion of any State Water Board Member, the State Water Board will review and resolve the dispute in the manner determined by the State Water Board. Should the State Water Board determine not to review the final Division decision, this decision will represent a final agency action on the dispute. This provision does not preclude consideration of legal questions, provided that nothing herein shall be construed to make final the decision of the State Water Board, or any official or representative thereof, on any question of law. This section relating to disputes does not establish an exclusive procedure for resolving claims within the meaning of Government Code sections 930 and 930.4.
22. Additional Representations and Warranties. The Recipient makes the following representations and warranties:
 - a. [RESERVED].
 - b. The Recipient has not made any untrue statement of a material fact in its application for this financial assistance, or omitted to state in its application, a material fact that makes the statements in its application not misleading.
 - c. The Recipient agrees to fulfill all assurances, declarations, representations, and commitments in its application, accompanying documents, and communications filed in support of its request for funding under this Agreement.
 - d. The execution, delivery, and performance by Recipient of this Agreement, including all incorporated documents, do not violate any provision of any law or regulation in effect as of the date set forth on the first page hereof, or result in any breach or default under any contract, obligation, indenture, or other instrument to which Recipient is a party or by which Recipient is bound as of the date set forth on the Cover Page.

- e. Except as set forth in this paragraph, there are, as of the date of execution of this Agreement by the Recipient, no pending or, to Recipient's knowledge, threatened actions, claims, investigations, suits, or proceedings before any governmental authority, court, or administrative agency which materially affect the financial condition or operations of the Recipient, the Revenues, and/or the Project.
 - f. There are no proceedings, actions, or offers by a public entity to acquire by purchase or the power of eminent domain any of the real or personal property related to or necessary for the Project.
 - g. The Recipient is duly organized and existing and in good standing under the laws of the State of California. Recipient must at all times maintain its current legal existence and preserve and keep in full force and effect its legal rights and authority. Within the preceding ten years, the Recipient has not failed to demonstrate compliance with state or federal audit disallowances.
 - h. Any financial statements or other financial documentation of Recipient previously delivered to the State Water Board as of the date(s) set forth in such financial statements or other financial documentation: (a) are materially complete and correct; (b) present fairly the financial condition of the Recipient; and (c) have been prepared in accordance with GAAP. Since the date(s) of such financial statements or other financial documentation, there has been no material adverse change in the financial condition of the Recipient, nor have any assets or properties reflected on such financial statements or other financial documentation been sold, transferred, assigned, mortgaged, pledged or encumbered, except as previously disclosed in writing by Recipient and approved in writing by the State Water Board.
 - i. The Recipient is current in its continuing disclosure obligations associated with its material debt, if any.
 - j. The Recipient has no conflicting or material obligations, except as set forth in this paragraph.
 - k. The Recipient legally possesses all real property rights necessary for the purposes of this Agreement, not subject to third party revocation, which rights extend at least to the Records Retention End Date of this Agreement, except as set forth in this paragraph.
 - l. The Recipient and its principals, to the best of the Recipient's knowledge and belief, are not presently debarred, suspended, proposed for debarment, declared ineligible, or otherwise excluded from participation in any work overseen, directed, funded, or administered by the State Water Board program for which this grant funding is authorized; nor have they engaged or permitted the performance of services covered by this Agreement from parties that are debarred or suspended or otherwise excluded from or ineligible for participation in any work overseen, directed, funded, or administered by the State Water Board program for which this grant funding is authorized.
 - m. The Recipient possesses all water rights necessary for this Project.
23. Federal SRF Requirements. The Recipient acknowledges, warrants compliance with, and covenants to continuing compliance with the following federal terms and conditions for the Useful Life of the Project:
- a. Unless the Recipient has obtained a waiver from USEPA on file with the State Water Board or unless this Project is not a project for the construction, alteration, maintenance or repair of a public water system or treatment work, the Recipient shall not purchase "iron and steel products" produced outside of the United States on this Project. Unless the Recipient has obtained a waiver from USEPA on file with the State Water Board or unless this Project is not a project for the construction, alteration, maintenance or repair of a public water system or treatment work, the

Recipient hereby certifies that all "iron and steel products" used in the Project were or will be produced in the United States. For purposes of this section, the term "iron and steel products" means the following products made primarily of iron or steel: lined or unlined pipes and fittings, manhole covers and other municipal castings, hydrants, tanks, flanges, pipe clamps and restraints, valves, structural steel, reinforced precast concrete, and construction materials. "Steel" means an alloy that includes at least 50 percent iron, between .02 and 2 percent carbon, and may include other elements.

- b. The Recipient must include in full the Wage Rate Requirements (Davis-Bacon) language incorporated by reference in Section 2 of this Agreement in all construction contracts and subcontracts.
- c. The Recipient shall notify the State Water Board and the USEPA contact of public or media events publicizing the accomplishment of significant events related to this Project and provide the opportunity for attendance and participation by federal representatives with at least ten (10) working days' notice.
- d. The Recipient shall comply with applicable EPA general terms and conditions found at <http://www.epa.gov/ogd>.
- e. No Recipient may receive funding under this Agreement unless it has provided its DUNS number to the State Water Board.
- f. [RESERVED]
- g. The Recipient represents and warrants that it and its principals are not excluded or disqualified from participating in this transaction as such terms are defined in Parts 180 and 1532 of Title 2 of the Code of Federal Regulations (2 CFR). If the Recipient is excluded after execution of this Agreement, the Recipient shall notify the Division within ten (10) days and shall inform the Division of the Recipient's exclusion in any request for amendment of this Agreement. The Recipient shall comply with Subpart C of Part 180 of 2 CFR, as supplemented by Subpart C of Part 1532 of 2 CFR. Such compliance is a condition precedent to the State Water Board's performance of its obligations under this Agreement. When entering into a covered transaction as defined in Parts 180 and 1532 of 2 CFR, the Recipient shall require the other party to the covered transaction to comply with Subpart C of Part 180 of 2 CFR, as supplemented by Subpart C of Part 1532 of 2 CFR.
- h. To the extent applicable, the Recipient shall disclose to the State Water Board any potential conflict of interest consistent with USEPA's Final Financial Assistance Conflict of Interest Policy at <https://www.epa.gov/grants/epas-final-financial-assistance-conflict-interest-policy>. A conflict of interest may result in disallowance of costs.
- i. USEPA and the State Water Board have the right to reproduce, publish, use and authorize others to reproduce, publish and use copyrighted works or other data developed under this assistance agreement.
- j. Where an invention is made with Project Funds, USEPA and the State Water Board retain the right to a worldwide, nonexclusive, nontransferable, irrevocable, paid-up license to practice the invention owned by the Recipient. The Recipient must utilize the Interagency Edison extramural invention reporting system at <http://Edison.gov> and shall notify the Division when an invention report, patent report, or utilization report is filed.

- k. The Recipient agrees that any reports, documents, publications or other materials developed for public distribution supported by this Agreement shall contain the Disclosure statement set forth in Exhibit A.
- l. The Recipient acknowledges that it is encouraged to follow guidelines established under Section 508 of the Rehabilitation Act, codified at 36 CFR Part 1194, with respect to enabling individuals with disabilities to participate in its programs supported by this Project.
- m. The Recipient, its employees, contractors and subcontractors and their employees warrants that it will not engage in severe forms of trafficking in persons, procure a commercial sex act during the term of this Agreement, or use forced labor in the performance of this Agreement. The Recipient must include this provision in its contracts and subcontracts under this Agreement. The Recipient must inform the State Water Board immediately of any information regarding a violation of the foregoing. The Recipient understands that failure to comply with this provision may subject the State Water Board to loss of federal funds. The Recipient agrees to compensate the State Water Board for any such funds lost due to its failure to comply with this condition, or the failure of its contractors or subcontractors to comply with this condition. The State Water Board may unilaterally terminate this Agreement if the Recipient that is a private entity is determined to have violated the foregoing.
- n. The Recipient certifies to the best of its knowledge and belief that:
 - i. No federal appropriated funds have been paid or will be paid, by or on behalf of the Recipient, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any federal contract, the making of any federal grant, the making of any federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any federal contract, grant, loan, or cooperative agreement.
 - ii. If any funds other than federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress in connection with this Agreement, the Recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions, and notify the State Water Board.
 - iii. The Recipient shall require this certification from all parties to any contract or agreement that the Recipient enters into and under which the Recipient incurs costs for which it seeks disbursements under this Agreement.
- o. The Recipient must comply with the following federal non-discrimination requirements:
 - i. Title VI of the Civil Rights Act of 1964, which prohibits discrimination based on race, color, and national origin, including limited English proficiency (LEP).
 - ii. Section 504 of the Rehabilitation Act of 1973, which prohibits discrimination against persons with disabilities.
 - iii. The Age Discrimination Act of 1975, which prohibits age discrimination.
 - iv. Section 13 of the Federal Water Pollution Control Act Amendments of 1972, which prohibits discrimination on the basis of sex.
 - v. 40 CFR Part 7, as it relates to the foregoing.
 - vi. Executive Order 13798, including, to the greatest extent practicable and to the extent permitted by law, the requirement to respect and protect the freedom of persons and organizations to engage in political and religious speech
 - vii. All applicable federal civil rights regulations, including statutory and national policy requirements (2 CFR section 200.300).

- p. Executive Order No. 11246. The Recipient shall include in its contracts and subcontracts related to the Project the following provisions:

"During the performance of this contract, the contractor agrees as follows:"(a) The contractor will not discriminate against any employee or applicant for employment because of race, creed, color, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, creed, color, or national origin. Such action shall include, but not be limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the contracting officer setting forth the provisions of this nondiscrimination clause.

"(b) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, creed, color, or national origin.

"(c) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer, advising the labor union or workers' representative of the contractor's commitments under Section 202 of Executive Order No. 11246 of September 24, 1965, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

"(d) The contractor will comply with all provisions of Executive Order No. 11246 of Sept. 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.

"(e) The contractor will furnish all information and reports required by Executive Order No. 11246 of September 24, 1965, and by the rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the contracting agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

"(f) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of such rules, regulations, or orders, this contract may be cancelled, terminated or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts in accordance with procedures authorized in Executive Order No. 11246 of Sept 24, 1965, and such other sanctions may be imposed and remedies invoked as provided in Executive Order No. 11246 of September 24, 1965, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.

"(g) The contractor will include the provisions of Paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to Section 204 of Executive Order No. 11246 of Sept. 24, 1965, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing such provisions including sanctions for noncompliance: Provided, however, That in the event the contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the contracting agency, the contractor may request the United States to enter into such litigation to protect the interests of the United States."

- q. The Recipient agrees to comply with the requirements of USEPA's Program for Utilization of Small, Minority and Women's Business Enterprises as set forth in this Agreement.
- r. Procurement Prohibitions under Section 306 of the Clean Air Act and Section 508 of the Clean Water Act, including Executive Order 11738, Administration of the Clean Air Act and the Federal Water Pollution Control Act with Respect to Federal Contracts, Grants, or Loans; 42 USC § 7606; 33 USC § 1368. Except where the purpose of this Agreement is to remedy the cause of the violation, the Recipient may not procure goods, services, or materials from suppliers excluded under the federal System for Award Management: <http://www.sam.gov/>.
- s. Uniform Relocation and Real Property Acquisition Policies Act, Pub. L. 91-646, as amended; 42 USC §§4601-4655. The Recipient must comply with the Act's implementing regulations at 49 CFR 24.101 through 24.105.
- t. The Recipient agrees that if its network or information system is connected to USEPA networks to transfer data using systems other than the Environmental Information Exchange Network or USEPA's Central Data Exchange, it will ensure that any connections are secure.
- u. All geospatial data created pursuant to this Agreement that is submitted to the State Water Board for use by USEPA or that is submitted directly to USEPA must be consistent with Federal Geographic Data Committee endorsed standards. Information on these standards may be found at www.fgdc.gov.
- v. If the Recipient is a water system that serves 500 or fewer persons, the Recipient represents that it has considered publicly-owned wells as an alternative drinking water supply.
- w. The Recipient represents that it is not a corporation that has any unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and it is not a corporation that was convicted of a felony criminal violation under a Federal law within the preceding 24 months.
- x. The Recipient agrees to immediately notify the Project Manager in writing about any allegation of research misconduct involving research activities that are supported in whole or in part with EPA funds under this Project, including fabrication, falsification, or plagiarism in proposing, performing, or reviewing research, or in reporting research results, or ordering, advising, or suggesting that subordinates engage in research misconduct.
- y. The Recipient agrees to comply with, and require all contractors and subcontractors to comply with, EPA's Scientific Integrity Policy, available at <https://www.epa.gov/osa/policy-epa-scientific-integrity>, when conducting, supervising, and communicating science and when using or applying the results of science. For purposes of this condition scientific activities include, but are not limited to, computer modelling, economic analysis, field sampling, laboratory experimentation, demonstrating new technology, statistical analysis, and writing a review article on a scientific issue.
- z. The Recipient shall not suppress, alter, or otherwise impede the timely release of scientific findings or conclusions; intimidate or coerce scientists to alter scientific data, findings, or professional opinions or exert non-scientific influence on scientific advisory boards; knowingly misrepresent, exaggerate, or downplay areas of scientific uncertainty; or otherwise violate the EPA's Scientific Integrity Policy. The Recipient must refrain from acts of research misconduct, including publication or reporting, as described in EPA's Policy and Procedures for Addressing Research Misconduct, Section 9.C, and must ensure scientific findings are generated and

disseminated in a timely and transparent manner, including scientific research performed by contractors and subcontractors.

- aa. The Recipient agrees to comply with the Animal Welfare Act of 1966 (7 USC 2131-2156). Recipient also agrees to abide by the "U.S. Government Principles for the Utilization and Care of Vertebrate Animals used in Testing, Research, and Training," available at <http://grants.nih.gov/grants/olaw/references/phspol.htm#USGovPrinciples>.
- bb. The Recipient certifies that no Project Funds will be used on:
 - i. Video surveillance or telecommunications equipment produced by Huawei Technologies Company or ZTE Corporation (or any subsidiary or affiliate of such entities), telecommunications equipment produced by Hytera Communications Corporation, Hangzhou Hikvision Digital Technology Company, or Dahua Technology Company (or any subsidiary or affiliate of such entities);
 - ii. Telecommunications or video surveillance services produced by such entities;
 - iii. Telecommunications or video surveillance equipment or services produced or provided by an entity that the Secretary of Defense, in consultation with the Director of the National Intelligence or the Director of the Federal Bureau of Investigation, reasonably believes to be an entity owned or controlled by, or otherwise connected to, the government of a covered foreign country; or
 - iv. Other telecommunications or video surveillance services or equipment in violation of [2 CFR 200.216](#).



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Consideration of the Butterfield Stage Corridor Mitigated Negative Declaration

SOURCE: Community Development

COMMENT: The City of Porterville is proposing to develop a non-motorized transportation facility known as the Butterfield Stage Corridor to provide safe, improved access to education, retail opportunities, job centers, housing, and the transit center. The Butterfield Stage Corridor will utilize approximately nine miles of City-owned former Union Pacific Railroad right of way between Tea Pot Dome Avenue to the south and Avenue 196 in Strathmore to the north. The project will consist of a Class 1, twelve (12) foot paved, non-motorized multi-use path that, within city limit, will include amenities such as solar lighting, drought tolerant landscaping, drinking water stations, refuse receptacles, benches, wayfinding, and controlled-lighted crossings. Portions of the path that are outside of city limits, would still include the following amenities: solar lighting, drought tolerant landscaping and trash receptacles. The path will meander through the width of the right of way in a manner best suited to avoid irregularities of grade and to provide space for the amenities. The project will facilitate the achievement of General Plan Implementation Policy PSCF-I-14, to “develop a safe and efficient trail network throughout the City that links parks and other key City destinations.”

On March 24, 2021, the California Transportation Commission adopted the 2021 Active Transportation Program (ATP) for Statewide and Small Urban and Rural Components (Resolution G-21-30), which included \$7.1 million for the development of the first phase of the Butterfield Stage Corridor that encompasses the Class 1 non-motorized multi-use path with amenities between College Avenue to the south and West North Grand Avenue to the north. City staff have been working with Tulare County Association of Governments (TCAG) staff on funding options to develop the segment of the path between West North Grand Avenue and Avenue 196.

On July 15, 2021, the Environmental Coordinator made a preliminary determination that a Mitigated Negative Declaration would be appropriate for the Project. Mitigation measures were identified for Biological Resources, Cultural Resources, Hazards and Hazardous Materials, and Tribal Cultural Resources. The Initial Study has been transmitted to the State Clearinghouse (SCH #2021070300), as well as to interested agencies, groups, and individuals for review and comment. The review period ran for thirty (30) days from July 16, 2021, through August 16, 2021. At the time of writing the staff report, one comment letter has been received from the San Joaquin Valley Air Pollution Control District, which is attached.

RECOMMENDATION:

That the City Council:

1. Open the Public Hearing to receive comments regarding the project;
2. Adopt the draft Resolution approving a Mitigated Negative Declaration of environmental impact; and
3. Direct staff to carryout the development of the Butterfield Stage Corridor Project

ATTACHMENTS:

1. Project Locator Map
2. Draft Initial Study Mitigated Negative Declaration
3. Draft Resolution
4. San Joaquin Valley Air Pollution Control District Letter - August 11, 2021

Appropriated/Funded:

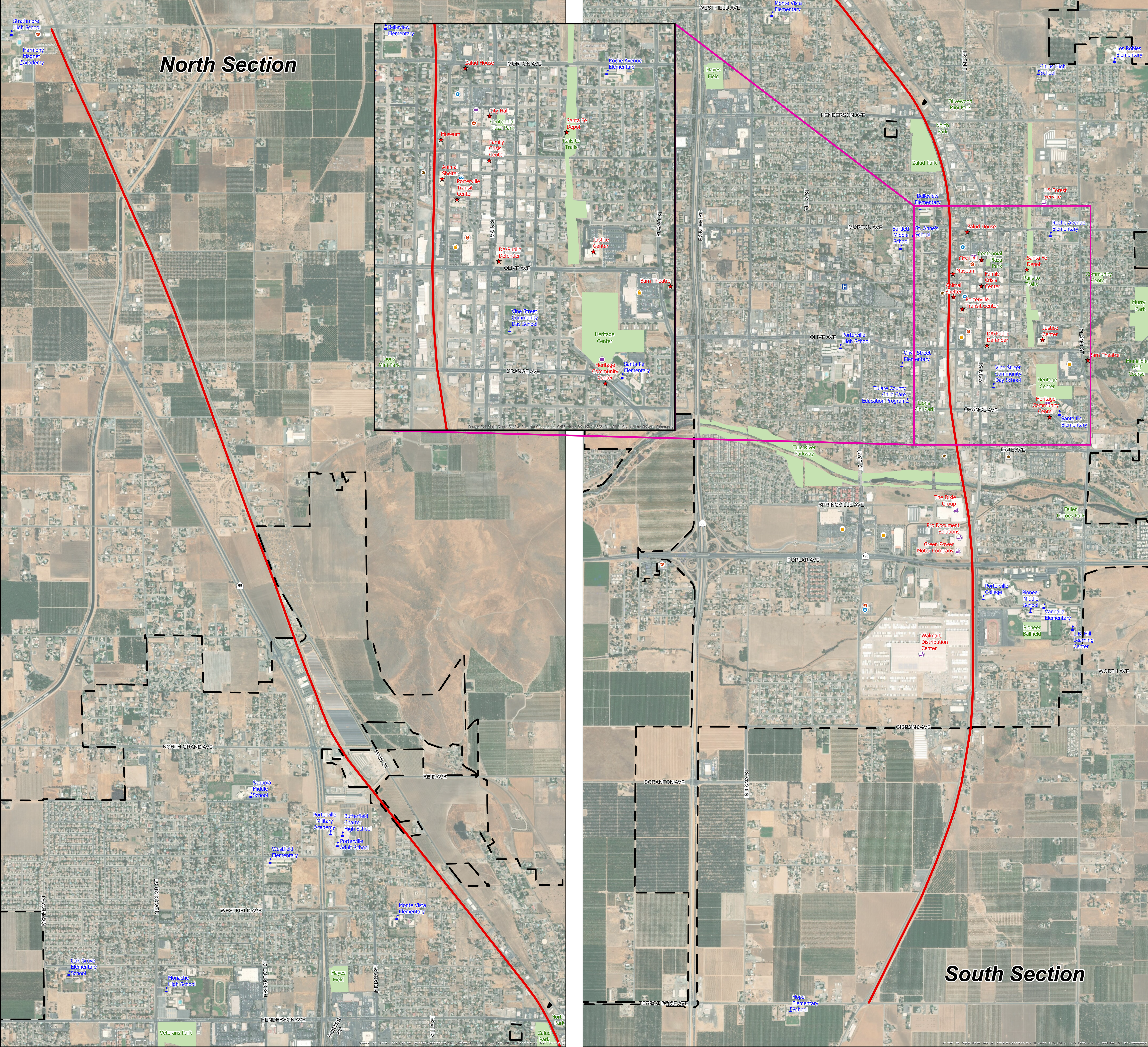
Review By:

Department Director:

Jason Ridenour, Interim Community Development Director

Final Approver: John Lollis, City Manager

Butterfield Stage Corridor



ATTACHMENT #2

Butterfield Stage Corridor Project Draft Initial Study / Mitigated Negative Declaration

The attachment for this agenda item was too voluminous to load into the agenda. An electronic version can be found at our City website at http://www.ci.porterville.ca.us/govt/CityManager/public_notice.cfm and a hard copy is available in the Office of the City Clerk for public review at the following location:

Office of the City Clerk
291 N. Main Street,
Porterville, CA 93257

RESOLUTION NO. ____-2021

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
CONTAINING FINDINGS IN SUPPORT OF APPROVAL OF A
MITIGATED NEGATIVE DECLARATION OF ENVIRONMENTAL IMPACT FOR THE
PROPOSED BUTTERFIELD STAGE CORRIDOR PROJECT

WHEREAS: The City Council of the City of Porterville at its regularly scheduled meeting of August 17, 2021, conducted a public meeting to consider approval of a Mitigated Negative Declaration which evaluates the environmental impacts of the development of the Butterfield Stage Corridor, which will utilize approximately nine (9) miles of city owned former Union Pacific Railroad right of way between Tea Pot Dome Avenue to the south and Avenue 196 in Strathmore to the north. The project will consist Class 1, twelve (12) foot paved, non-motorized multi-use path that, within city limit, will include amenities such as solar lighting, drought tolerant landscaping, drinking water stations, refuse receptacles, benches, wayfinding, and controlled lighted crossings. Portions of the path that are outside of city limits, would still include the following amenities: solar lighting, drought tolerant landscaping and trash receptacles. The Mitigated Negative Declaration evaluated the physical elements of the improvements associated the development of the Butterfield Stage Corridor (hereinafter “the project”); and

WHEREAS: On July 15, 2021, the Environmental Coordinator made a preliminary determination that a Mitigated Negative Declaration would be appropriate for the proposed project; and

WHEREAS: The proposed Project is consistent with the goal, policies and land use designation of the Porterville 2030 General Plan. The project will facilitate the achievement of General Plan Implementation Policy PSCF-I-14, to develop a safe and efficient trail network throughout the City that links parks and other key City destinations; and

WHEREAS: The City Council considered the following findings in its review of the environmental circumstances for this project:

1. That a Mitigated Negative Declaration was prepared in accordance with the California Environmental Quality Act (CEQA).
2. The project will not create adverse environmental impacts on biological resources, cultural resources, hazards and hazardous materials or tribal cultural resources when mitigation measures are implemented and standards of the Development Ordinance and General Plan are maintained.
3. As the Lead Agency pursuant to CEQA, the City Council is the decision making body for the consolidation project.
4. On July 15, 2021, the Environmental Coordinator made a preliminary determination that a Mitigated Negative Declaration would be appropriate for the proposed project in

light of the studies prepared and with implementation of defined mitigation measures related to Biological Resources, Cultural Resources, Hazards and Hazardous Materials and Tribal Cultural Resources. The Initial Study and proposed Mitigation Measures have been transmitted to interested agencies, groups, and individuals for a 30 day review period from July 16, 2021 through August 16, 2021. At the time of writing the staff report, no comments were received.

5. That review of the environmental circumstances regarding this project indicates that no adverse impacts would occur to biological resources, cultural resources, hazards and hazardous materials and tribal cultural resources when the mitigation measures are implemented and standards of the Development Ordinance and General Plan are applied. Mitigation measures to reduce impacts to less than significant were defined and have been incorporated in the Mitigation Monitoring Program which is attached as an exhibit to this resolution (Exhibit A).
6. That the environmental assessment and analysis prepared for this project supporting the Mitigation Negative Declaration reflects the independent judgement of the City of Porterville.
7. The development shall comply with all mitigation measures adopted as a component of the approval of the Mitigated Negative Declaration for this project.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Porterville does hereby approve the Mitigated Negative Declaration prepared for the Butterfield Stage Corridor project, and that the mitigation measures defined in Exhibit A shall be implemented with project execution.

PASSED, APPROVED AND ADOPTED this 17th day of August, 2021.

By: _____
Adrian Monte Reyes, Mayor

ATTEST:
John D. Lollis, City Clerk

By: _____
Patrice Hildreth, Chief Deputy City Clerk

Chapter 4 Mitigation Monitoring and Reporting Program

This Mitigation Monitoring and Reporting Program (MMRP) has been formulated based upon the findings of the Initial Study/Mitigated Negative Declaration (IS/MND) for the Butterfield Stage Corridor Project in the City of Porterville. The MMRP lists mitigation measures recommended in the IS/MND for the Project and identifies monitoring and reporting requirements.

Table 4-1 presents the mitigation measures identified for the proposed Project. Each mitigation measure is numbered with a symbol indicating the topical section to which it pertains, a hyphen, and the impact number. For example, AIR-2 would be the second mitigation measure identified in the Air Quality analysis of the IS/MND.

The first column of **Table 4-1** identifies the mitigation measure. The second column, entitled “When Monitoring is to Occur,” identifies the time the mitigation measure should be initiated. The third column, “Frequency of Monitoring,” identifies the frequency of the monitoring of the mitigation measure. The fourth column, “Agency Responsible for Monitoring,” names the party ultimately responsible for ensuring that the mitigation measure is implemented. The last columns will be used by the City to ensure that individual mitigation measures have been complied with and monitored.

This page left intentionally blank.

Table 4-1. Mitigation Monitoring and Reporting Program

Mitigation Monitoring and Reporting Program				
Mitigation Measure/Condition of Approval	When Monitoring is to Occur	Agency Responsible for Implementing Mitigation	Agency Responsible for Monitoring	Verification of Compliance (name/date)
Biological Resources				
BIO-1: WEAP Training				
Prior to initiating construction activities (including staging and mobilization), all personnel associated with Project construction shall attend mandatory Worker Environmental Awareness Program (WEAP) training, conducted by a qualified biologist, to aid workers in identifying special status species that may occur in the Project area. The specifics of this program shall include identification of the sensitive species and suitable habitats, a description of the regulatory status and general ecological characteristics of these species, and review of the mitigation measures required to reduce impacts to biological resources within the work area. A fact sheet conveying this information, along with photographs or illustrations of sensitive species with potential to occur onsite, shall also be prepared for distribution to all contractors, their employees, and all other personnel involved with construction of the Project. All employees shall sign a form documenting that they have attended WEAP training and understand the information presented to them.	Prior Construction to	City of Porterville	City of Porterville	
BIO-2: Operational Hours				
Prior to initiating construction activities (including staging and mobilization), all personnel associated with Project construction shall attend mandatory Worker Environmental Awareness Program (WEAP) training, conducted by a qualified biologist, to aid workers in identifying special status species that may occur in the Project area. The specifics of this program shall include identification of the sensitive species and suitable habitats, a description of the regulatory status and general ecological characteristics of these species, and review of the mitigation measures required to reduce impacts to biological resources within the work area. A fact sheet conveying this information, along with photographs or illustrations of sensitive species with potential to occur onsite, shall also be prepared for distribution to all contractors, their employees, and all other personnel involved with construction of the Project. All employees shall sign a form	During Construction	City of Porterville	City of Porterville	

Chapter 4 Mitigation Monitoring and Reporting Program

Butterfield Stage Corridor Project

Mitigation Monitoring and Reporting Program				
Mitigation Measure/Condition of Approval	When Monitoring is to Occur	Agency Responsible for Implementing Mitigation	Agency Responsible for Monitoring	Verification of Compliance (name/date)
documenting that they have attended WEAP training and understand the information presented to them.				
BIO-3: Avoidance				
The Project's construction activities shall occur, if feasible, between September 16 and January 31 (outside of nesting bird season) in an effort to avoid impacts to nesting birds.	September 16 and January 31	City of Porterville	City of Porterville	
BIO-4: Nesting Bird Pre-Construction Survey				
If activities must occur within nesting bird season (February 1 to September 15), a qualified biologist shall conduct pre-construction surveys for active nests within 30 days prior to the start of construction. The survey shall include the proposed work area and surrounding lands within 500 feet. If no active nests are observed, no further mitigation is required. Raptor nests are considered "active" upon the nest-building stage.	February 1 to September 15	City of Porterville	City of Porterville	
BIO-5: Pre-Construction Surveys				
A qualified biologist will perform a pre-construction survey of the Project area for roosting bats, American badger, San Joaquin kit fox (200 feet of proposed work) and the western pond turtle within 30 days prior to the start of construction. The biologist shall determine the appropriate construction setback distances or provide instructions to ensure compliance with State and federal laws protecting the species.	30 days prior to the start of construction	City of Porterville	City of Porterville	
Cultural Resources				
CULT-1: Archaeological Remains				
Should archaeological remains or artifacts be unearthed during any stage of Project activities, work in the area of discovery shall cease until the area is evaluated by a qualified archaeologist. If mitigation is warranted, the Project proponent shall abide by recommendations of the archaeologist.	During Construction	City of Porterville	City of Porterville	
CULT-2: Human Remains				
In the event that any human remains are discovered on the Project site, the Tulare County Coroner must be notified of the discovery (California Health and Safety Code, Section 7050.5) and all activities in the immediate area of the find or in any nearby area reasonably suspected to overlie adjacent human remains must cease until appropriate and lawful measures have been implemented. If the	During Construction	City of Porterville	City of Porterville	

Chapter 4 Mitigation Monitoring and Reporting Program
Butterfield Stage Corridor Project

Mitigation Monitoring and Reporting Program				
Mitigation Measure/Condition of Approval	When Monitoring is to Occur	Agency Responsible for Implementing Mitigation	Agency Responsible for Monitoring	Verification of Compliance (name/date)
Coroner determines that the remains are not recent, but rather of Native American origin, the Coroner shall notify the Native American Heritage Commission (NAHC) in Sacramento within 24 hours to permit the NAHC to determine the Most Likely Descendent of the deceased Native American.				
Hazards and Hazardous Materials				
HAZ-1: Transportation of Hazardous Materials				
Prior to the issuance of a grading permit or the planting of any trees, the City shall ensure that a Phase II ESA shall be conducted to determine the presence or absence of a significant impact to the subject site from hazardous materials. The Phase II ESA may include but may not be limited to the following: (1) Collection and laboratory analysis of soils and/or groundwater samples to ascertain the presence or absence of significant concentrations of constituents of concern; (2) Collection and laboratory analysis of soil vapors and/or indoor air to ascertain the presence or absence of significant concentrations of volatile constituents of concern; and/or (3) Geophysical surveys to ascertain the presence or absence of subsurface features of concern such as USTs, drywells, drains, plumbing, and septic systems. The findings and conclusions of the Phase II ESA shall become the basis for potential recommendations for follow-up investigation, site characterization, and/or remedial activities, if found to be warranted.	Phase II ESA	City of Porterville	City of Porterville	
HAZ-2: Presence of Hazardous Materials				
In the event the findings and conclusions of the Phase II ESA reveal the presence of significant concentrations of hazardous materials warranting further investigation, the City shall ensure that site characterization shall be conducted in the form of additional Phase II ESAs in order to characterize the source and maximum extent of impacts from constituents of concern. The findings and conclusions of the site characterization shall become the basis for formation of a remedial action plan and/or risk assessment.	Phase II ESA	City of Porterville	City of Porterville	
HAZ-3: Presence of Hazardous Materials - Assessment				
If the findings and conclusions of the Phase II ESAs, site characterization and/or risk assessment demonstrate the presence of concentrations of hazardous materials exceeding regulatory threshold	Phase II ESA	City of Porterville	City of Porterville	

Chapter 4 Mitigation Monitoring and Reporting Program
Butterfield Stage Corridor Project

Mitigation Monitoring and Reporting Program				
Mitigation Measure/Condition of Approval	When Monitoring is to Occur	Agency Responsible for Implementing Mitigation	Agency Responsible for Monitoring	Verification of Compliance (name/date)
levels, prior to the issuance of a grading permit, the City shall complete site remediation and potential risk assessment with oversight from the applicable regulatory agency including, but not limited to, the Cal-EPA Department of Toxic Substances Control (DTSC) or Regional Water Quality Control Board (RWQCB), and Tulare County Department of Environmental Health Services. Potential remediation could include the removal or treatment of water and/or soil. If removal occurs, hazardous materials shall be transported and disposed at a hazardous materials permitted facility.				
Tribal Cultural Resources				
TRC-1: See MM CULT-1				
Should archaeological remains or artifacts be unearthed during any stage of Project activities, work in the area of discovery shall cease until the area is evaluated by a qualified archaeologist. If mitigation is warranted, the Project proponent shall abide by recommendations of the archaeologist.	During Construction	City of Porterville	City of Porterville	

August 11, 2021

Dawn Marple
Provost & Pritchard
130 N Garden Street
Visalia, CA 93291

Project: Initial Study and Mitigated Negative Declaration for Butterfield Stage Corridor Project

District CEQA Reference No: 20210751

Dear Ms. Marple:

The San Joaquin Valley Unified Air Pollution Control District (District) has reviewed the Initial Study/Mitigated Negative Declaration (IS/MND) for the project referenced above from the City of Fresno (City). The project consist of the construction of a nine mile long non-motorized use path (Project). The Project is located along the City of Porterville, east of State Route 65, south of Ave 128 and north of Avenue 196.

Project Scope

The Project consists of the development of a transportation facility for non-motorized users to provide safe access to education, retail, job centers, housing, and the city's transit center. The pathway is also expected to include amenities such as solar lighting, drought tolerant landscaping, drinking stations, refuse receptacles, benches, wayfinding, and controlled lighted crossings.

The District offers the following comments:

1) Project Related Criteria Pollutant Emissions

1a) Construction Emissions:

At the federal level under the National Ambient Air Quality Standards (NAAQS), the District is designated as extreme nonattainment for the 8-hour ozone standards and serious nonattainment for the particulate matter less than 2.5

Samir Sheikh
Executive Director/Air Pollution Control Officer

Northern Region
4800 Enterprise Way
Modesto, CA 95356-8718
Tel: (209) 557-6400 FAX: (209) 557-6475

Central Region (Main Office)
1990 E. Gettysburg Avenue
Fresno, CA 93726-0244
Tel: (559) 230-6000 FAX: (559) 230-6061

Southern Region
34946 Flyover Court
Bakersfield, CA 93308-9725
Tel: (861) 392-5500 FAX: (861) 392-5585

microns in size (PM_{2.5}) standards. At the state level under California Ambient Air Quality Standards (CAAQS), the District is designated as nonattainment for the 8-hour ozone, PM₁₀, PM_{2.5} standards.

Although Project construction air emissions are short-term emissions generated from construction activities such as mobile heavy-duty diesel off-road equipment and are determined to result in a less than significant impact on air quality, the District recommends the below measure be considered for the Project.

Recommended Measure: To reduce impacts from construction-related diesel exhaust emissions, the project should utilize the cleanest available off-road construction fleets, as set forth in §2423 of Title 13 of the California Code of Regulations, and Part 89 of Title 40 Code of Federal Regulations.

2) Health Risk Assessment

The IS/MND states that, “the Project would have a less than significant impact related to exposure of sensitive receptors to substantial pollutant concentrations” (page 15) based on the Project’s related construction and operational emissions having a less than significant impact. The District would like to clarify that although the Project’s criteria pollutant emissions from construction and operation will not exceed the District’s significance thresholds for, the Project may have the potential to result in health impacts to nearby sensitive receptors (for example, residences, businesses, hospitals, day-care facilities, health care facilities, etc.). An assessment on potential health risk impact is based on a Prioritization and/or a health risk assessment (HRA) and not on whether or not the Project’s emissions would exceed the significance thresholds for criterion pollutants. To determine potential health impacts on surrounding receptors, a Prioritization and/or a HRA should be performed for the Project.

The health risk determinations should quantify and characterize potential Toxic Air Contaminant (TAC) air pollutants identified by the Office of Environmental Health Hazard Assessment/California Air Resources Board (OEHHA/CARB) that pose a present or potential hazard to human health.

Health risk analyses should include all potential air emissions from the project, which include emissions from construction of the facility, including multi-year construction, as well as ongoing operational activities of the facility. Note, two common sources of TACs can be attributed to diesel exhaust emitted from heavy-duty off-road earth moving equipment during construction, and from ongoing operation of heavy-duty on-road trucks. A list of TACs identified by OEHHA/CARB can be found at: <https://ww2.arb.ca.gov/resources/documents/carb-identified-toxic-air-contaminants>

Prioritization (Screening Health Risk Assessment):

A “Prioritization” is the recommended method for a conservative screening-level health risk assessment. The Prioritization should be performed using the California

Air Pollution Control Officers Association's (CAPCOA) methodology. The District recommends that a more refined analysis, in the form of an HRA, be performed for any project resulting in a Prioritization score of 10 or greater. This is because the prioritization results are a conservative health risk representation, while the detailed HRA provides a more accurate health risk evaluation.

To assist land use agencies and project proponents with Prioritization analyses, the District has created a prioritization calculator based on the aforementioned CAPCOA guidelines, which can be found here:

http://www.valleyair.org/busind/pto/emission_factors/Criteria/Toxics/Utilities/PRIORITIZATION%20RMR%202016.XLS

Health Risk Assessment:

Prior to performing an HRA, it is strongly recommended that land use agencies/development project proponents contact the District to review the proposed health risk modeling protocol. A development project would be considered to have a potentially significant health risk if the HRA demonstrates that the project-related health impacts would exceed the District's significance threshold of 20 in a million for carcinogenic risk, or 1.0 for either the Acute or Chronic Hazard Indices. A project with a significant health risk would trigger all feasible mitigation measures. The District strongly recommends that development projects that result in a significant health risk not be approved by the land use agency.

The District is available to review HRA protocols and analyses. For HRA submittals please provide the following information electronically to the District for review:

- HRA AERMOD model files
- HARP2 files
- Summary of emissions source locations, emissions rates, and emission factor calculations and methodology.

For assistance, please contact the District's Technical Services Department by:

- E-Mailing inquiries to: hramodeler@valleyair.org
- Calling (559) 230-5900
- Visiting the District's modeling guidance website at:
http://www.valleyair.org/busind/pto/Tox_Resources/AirQualityMonitoring.htm.

Recommended Measure: Development projects resulting in toxic air contaminant emissions should be located an adequate distance from residential areas and other sensitive receptors in accordance to CARB's Air Quality and Land Use Handbook: A Community Health Perspective.

Recommended Measure: A health risk screening and/or assessment should be performed to assess potential risks to sensitive receptors for all of the following projects:

- Projects whose proposed locations are within the established buffer distances identified in CARB's handbook located at <https://ww3.arb.ca.gov/ch/handbook.pdf>
- Projects whose land uses are not specifically identified in ARB's handbook (such as shopping centers), but there is sufficient information to reasonably conclude that sensitive receptors would be exposed to significant sources of toxic air contaminants; and

Projects that would otherwise appear to be exempt from CEQA requirements, but there is sufficient information to reasonably conclude that sensitive receptors would be exposed to significant sources of toxic air contaminants, such as industrial use projects allowed by right.

3) Vegetative Barriers and Urban Greening

The Project is located along the city of Porterville and is surrounded by mix land use development. There are residential units, churches and schools located adjacent from the Project along N Main Street. The District suggests the County consider the feasibility of incorporating vegetative barriers and urban greening as a measure to further reduce air pollution exposure on sensitive receptors (i.e. residential, units, churches, and schools).

While various emission control techniques and programs exist to reduce air quality emissions from mobile and stationary sources, vegetative barriers have been shown to be an additional measure to potentially reduce a population's exposure to air pollution through the interception of airborne particles and the uptake of gaseous pollutants. Examples of vegetative barriers include, but not limited to the following: trees, bushes, shrubs, or a mix of these. Generally, a higher and thicker vegetative barrier with full coverage will result in greater reductions in downwind pollutant concentrations. In the same manner, urban greening is also a way to help improve air quality and public health in addition to enhancing the overall beautification of a community with drought resistant low maintenance greenery.

4) Solar Deployment in the Community

It is the policy of the State of California that renewable energy resources and zero-carbon resources supply 100% of retail sales of electricity to California end-use customers by December 31, 2045. While various emission control techniques and programs exist to reduce air quality emissions from mobile and stationary sources, the production of solar energy is contributing to improving air quality and public health. The District suggests that the Project proponent consider the feasibility of incorporating solar power systems, as an emission reduction strategy for this Project.

5) District Rules and Regulation

The District issues permits for many types of air pollution sources and regulates some activities not requiring permits. A project subject to District rules and regulation would reduce its impacts on air quality through compliance with regulatory requirements. In general, a regulation is a collection of rules, each of which deals with a specific topic. Here are a couple of example, Regulation II (Permits) deals with permitting emission sources and includes rules such as District permit requirements (Rule 2010), New and Modified Stationary Source Review (Rule 2201), and implementation of Emission Reduction Credit Banking (Rule 2301).

The list of rules below is neither exhaustive nor exclusive. Current District rules can be found online at: www.valleyair.org/rules/1ruleslist.htm. To identify other District rules or regulations that apply to this Project or to obtain information about District permit requirements, the applicant is strongly encouraged to contact the District's Small Business Assistance (SBA) Office at (661) 392-5665.

5a) District Rules 2010 and 2201 - Air Quality Permitting for Stationary Sources

Stationary Source emissions include any building, structure, facility, or installation which emits or may emit any affected pollutant directly or as a fugitive emission. District Rule 2010 requires operators of emission sources to obtain an Authority to Construct (ATC) and Permit to Operate (PTO) from the District. District Rule 2201 requires that new and modified stationary sources of emissions mitigate their emissions using best available control technology (BACT).

This Project may be subject to District Rule 2010 (Permits Required) and Rule 2201 (New and Modified Stationary Source Review) and may require District permits.

Prior to commencing construction on any permit-required equipment or process, a finalized Authority to Construct (ATC) must be issued to the Project proponent by the District. For further information or assistance, the project proponent may contact the District's Small Business Assistance (SBA) Office at (661) 392-5665.

5b) District Rule 9510 (Indirect Source Review)

The purpose of District Rule 9510 (Indirect Source Review) is to reduce the growth in both NO_x and PM₁₀ emissions associated with development and transportation projects from mobile and area sources associated with construction and operation of development projects. The rule encourages clean air design elements to be incorporated into the development project. In case the proposed project clean air design elements are insufficient to meet the targeted emission reductions, the rule requires developers to pay a fee used to fund projects to achieve off-site emissions reductions.

The District has reviewed the information provided and determined that there is no construction of a new building, facility, or structure, or reconstruction of a building, facility, or structure for the purpose of increasing capacity or activity. Therefore, the project does not meet the definition of a "Development Project", as defined in District Rule 9510 section 3.13, and District Rule 9510 requirements and related fees do not apply to the Project.

5c) District Regulation VIII (Fugitive PM10 Prohibitions)

The project proponent may be required to submit a Construction Notification Form or submit and receive approval of a Dust Control Plan prior to commencing any earthmoving activities as described in Regulation VIII, specifically Rule 8021 – *Construction, Demolition, Excavation, Extraction, and Other Earthmoving Activities*.

The application for both the Construction Notification and Dust Control Plan can be found online at:

<https://www.valleyair.org/busind/comply/PM10/forms/DCP-Form.docx>

Information about District Regulation VIII can be found online at:

http://www.valleyair.org/busind/comply/pm10/compliance_pm10.htm

5d) Other District Rules and Regulations

The Project may also be subject to the following District rules: Rule 4102 (Nuisance), Rule 4601 (Architectural Coatings), and Rule 4641 (Cutback, Slow Cure, and Emulsified Asphalt, Paving and Maintenance Operations). In the event an existing building will be renovated, partially demolished or removed, the project may be subject to District Rule 4002 (National Emission Standards for Hazardous Air Pollutants).

6) District Comment Letter

The District recommends that a copy of the District's comments be provided to the Project proponent.

If you have any questions or require further information, please contact Diana Walker by e-mail at Diana.Walker@valleyair.org or by phone at (559) 230-5820.

Sincerely,

Brian Clements
Director of Permit Services

A handwritten signature in blue ink, appearing to read 'Mark Montelongo', with a stylized flourish at the end.

For Mark Montelongo
Program Manager



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Annual Adjustment of Fees by Application of the Engineering News-Record (ENR) Cost Index

SOURCE: Engineering and Project Management

COMMENT: In accordance with prior City Council authorization, staff calculates and adjusts all of the attached fees annually. The policy, as of 2003, is to provide the Council notice of all the proposed adjustments, whether they are subject to the Mitigation Fee Act or not, sixty (60) days before the new fees become effective. The fees are adjusted annually by application of the Engineering News-Record (ENR) Cost Index.

Most of the fees in Exhibit "H" Connection Fees and Exhibit "A" Park Impact Fees were in effect prior to January 1, 1989, (the effective date of the Mitigation Fee Act) and have only been increased by the ENR 20-City Construction Cost Index. The fees subject to the Act that were adopted or increased after its effective date were adopted or increased in accordance with those regulations. City staff has given sixty (60) days notice to the Building Industry Association (BIA) for the fees covered by the Mitigation Fee Act, along with notice to local developers and engineering firms of the proposed impact fee increase.

At its meeting on August 3, 2021, Members of Council expressed frustration regarding the Parks Impact Fee amount in comparison to other agencies in the area and the corresponding effect on new community park development. Staff is legally unable to propose changes or review this fee outside of what has already been noticed, as Government Code Section 1616 requires proper noticing and making public the data justifying any proposed changes at least fourteen (14) days prior to the Hearing. In addition, as previously mentioned, the City has an agreement with BIA to notify them of any fee changes at least sixty (60) days prior to implementation. As such, at Council's direction, staff will bring forward a separate Scheduled Matter at a meeting to be determined regarding the history of the Park Impact Fee and possible changes to the Fee, outside of the three percent (3%) increase proposed that has been noticed at this time for Public Hearing.

If approved, the new fees will take effect on September 16, 2021.

RECOMMENDATION: That the City Council:
1. Conduct the Public Hearing and consider all public testimony;

and

2. Implement the ENR Cost Index automatic increase for Fiscal Year 2021-2022 of three percent (3%).

ATTACHMENTS:

1. Exhibit A - Park Impact Fees
2. Exhibit H - Connection Fees

Appropriated/Funded:

Review By:

Department Director:

Javier Sanchez, Engineering & Project Management Director

Final Approver: John Lollis, City Manager

EXHIBIT 'A'

PARK IMPACT FEES ◇

	Effective Date <u>07/15/20</u>	Effective Date <u>09/16/21*</u>
1. Single Family (RS-1 & RS-2) Δ	\$861	\$887
2. Multiple Family Per Unit Δ	\$669	\$689
3. Mobile Homes Δ	\$483	\$498

To be increased annually by the Engineering News Record Construction Cost Index.

*MO #xx-xxxxxx – Based on ENR Index = 11749.75

Δ Resolution #2-99 (Establishing ENR Annual Adjustment)

◇ Fees Covered by the Mitigation Fee Act

EXHIBIT 'H'
CONNECTION FEES

		EFFECTIVE DATE	
	<u>SEWER TRUNK LINE FEES</u>	7/15/20	9/16/21*
1.	Hillside Development - per acre (Δ 142-02) ◇ _	\$1,283	\$1,322
2.	Single Family (RS-1 & RS-2) - per acre (Δ 94-90)	\$2,406	\$2,478
3.	Duplex (RM-1) - per acre (Δ 94-90)	\$5,588	\$5,755
4.	Multiple Family (RM-2 & RM-3) - per acre (Δ 94-90)	\$13,035	\$13,427
5.	Institutional - per acre**(Δ 94-90)	\$906	\$933
6.	Commercial & Professional Office - per acre**(Δ 94-90)	\$3,397	\$3,499
7.	Industrial - per acre**(Δ 94-90)	\$14,503	\$14,938

		EFFECTIVE DATE	
	<u>TREATMENT PLANT FEES</u>	7/15/20	9/16/21*
1.	Single Family and Multiple Family - per unit (Δ 67-03)	\$3,943	\$4,061
2.	Commercial and Industrial - per sewer connection (Δ 67-03)	\$14.09 (per gpd) (\$3,943)	\$14.51 (per gpd) (\$4,061)

		EFFECTIVE DATE	
	<u>SEWER CONNECTION CHARGES</u>	7/15/20	9/16/21*
1.	Six Inch or Smaller - per foot	\$13.00	\$13.39
2.	Eight Inch - per foot	\$17.05	\$17.56

		EFFECTIVE DATE	
	<u>WATER TRUNK FEES</u>	7/15/20	9/16/21*
1.	Hillside Development - per acre (Δ 142-02) ◇ _	\$1,888	\$1,945
2.	Single Family (RS-1 & RS-2) - per acre (Δ 93-90)	\$3,937	\$4,055
3.	Duplex (RM-1) - per acre (Δ 93-90)	\$9,855	\$10,151
4.	Multiple Family (RM-2 & RM-3) - per acre (Δ 93-90)	\$23,008	\$23,699
5.	Institutional**(Δ 93-90)	\$2,569	\$2,646
6.	Commercial and Professional Office - per acre**(Δ 93-90)	\$2,959	\$3,048
7.	Commercial Crop Cultivation – per acre**(Ord. 1813) D	\$739	\$761
8.	Industrial - per acre**(Δ 93-90)	\$22,724	\$23,406

		EFFECTIVE DATE	
	<u>WATER CONNECTION FEE</u>	7/15/20	9/16/21*
1.	Connection Charges - per foot	\$11.10	\$11.43

		EFFECTIVE DATE	
	<u>STREET LIGHT FEES</u>	7/15/20	9/16/21*
1.	Multiple Family - per foot	\$3.37	\$3.47
2.	Commercial/Industrial - per foot	\$4.25	\$4.38

<u>STORM DRAINAGE FEES</u>		EFFECTIVE DATE	
		7/15/20	9/16/21*
1.	Single Family (RS-1 & RS-2) - per acre (inc. Hillside Dev.) (Δ 95-90)	\$6,485	\$6,679
2.	Duplex (RM-1) - per acre (Δ 95-90)	\$8,650	\$8,910
3.	Multiple Family (RM-2 & RM-3) - per acre (Δ 95-90)	\$12,978	\$13,368
4.	Commercial, Industrial & Institutional - per acre (Δ 95-90)	\$17,296	\$17,816

<u>FIRE HYDRANT FEES</u>		EFFECTIVE DATE	
		7/15/20	9/16/21*
1.	Multiple Family - per foot	\$4.40	\$4.53
2.	Commercial/Industrial - per foot	\$6.52	\$6.72

<u>TRANSPORTATION IMPACT FEES</u> ◇ _		EFFECTIVE DATE	
		7/15/20	9/16/21*
1.	Single Family (RS-1 & RS-2) per unit (Δ 50-98)	\$1,298^	\$1,337
2.	Multiple Family (per unit) (Δ 50-98)	\$877^	\$903
3.	General Office/ Institutional (per 1,000 sq ft of gross floor) (Δ 50-98)	\$3,570	\$3,677
4.	Commercial (per 1,000 square feet of gross floor area) (Δ 50-98)	\$6,791	\$6,994
5.	Light Industrial (per 1,000 square feet of gross floor area) (Δ 50-98)	\$1,012	\$1,043

<u>FRONTAGE IMPROVEMENT VALUATION THRESHOLD</u>		EFFECTIVE DATE	
		7/15/20	9/16/21*
1.	Frontage Improvements are required when the Building Permit valuation is over ◆ (Beginning 2/19/04 - over a two-year period)	\$24,657	\$25,397

*MO #xx-xxxxxx – Based on ENR Index = 11749.75

Δ Resolution Establishing ENR Annual Adjustment

◆ Ordinance No. 1644 dated 2-19-04 (includes Annual Adjustment by ENR)

◇ Fees Covered by the Mitigation Fee Act

**Institutional, Commercial and Industrial water and sewer trunk line fees will be collected based upon the amount stated above, but shall be adjusted after monitoring of actual usage to the following fees:

Water - \$197.84 per 100 GPD of actual average demand (adjusted annually by the ENR Construction Cost Index).

Sewer - \$168.16 per 100 GPD of actual daily flow (adjusted annually by the ENR Construction Cost Index).



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Library Needs Assessment

SOURCE: Parks and Leisure Services

COMMENT: At its meeting on December 15, 2020, the City Council authorized the formation of a Library Facility Planning Committee (Council Member Carrillo was appointed as the Council's representative to the Committee), as well as authorized staff to hire a consultant to perform a Library Needs Assessment in collaboration with the Committee. While the City had consulted previously for an assessment, it had been performed in 2009 and was in need of update. At its meeting on April 6, 2021, Council authorized Penny Hummel Consulting to perform the Library Needs Assessment. The scope of work for the consultant included data gathering and analysis, focus groups, developing and conducting surveys, and multiple meetings with City staff and the Library Facility Planning Committee. The length of the project was sixteen (16) weeks.

With the Council prioritizing a definitive timeline, there was strict adherence to the adopted schedule of the Library Needs Assessment development process. The findings and recommendations are herein provided to inform and guide the City Council and Library Facility Planning Committee on its next steps. Penny Hummel, along with Carson Block who performed the technology assessment and recommendation portion of the report, will present their findings to the Council virtually via Zoom.

RECOMMENDATION: That the City Council accept the Library Needs Assessment and provide direction as to next steps in the Library facility planning process.

ATTACHMENTS:

1. Library Services and Facility Needs Assessment
2. Appendix
3. Technology Needs Assessment
4. Summary

Appropriated/Funded:

Review By:

Department Director:

Donnie Moore, Parks and Leisure Services Director

Final Approver: John Lollis, City Manager

LIBRARY SERVICES AND FACILITY NEEDS ASSESSMENT

2021

PORTERVILLE PUBLIC LIBRARY

PENNY HUMMEL
Consulting

Executive Summary

Since 1908, the Porterville Public Library has served the educational, informational, recreational, and cultural needs of a diverse community. The tragic loss of the Porterville library to fire in February 2020 has only underscored how important a public library building is to residents of all ages and all walks of life. At the same time, Porterville's current lack of a main library facility (aside from a planned temporary location) provides a unique opportunity to explore critical community needs and to re-envision the library to address those needs.

In early 2021, the City of Porterville hired Penny Hummel Consulting in partnership with Carson Block Consulting to conduct a general needs assessment and technology assessment for a new library. The space recommendations that emerged from this effort indicate the need for a building of approximately 39,600 square feet, incorporating the following features:

- A diverse and engaging collection in both English and Spanish of over 100,000 books and other materials.
- Significantly increased programming capacity:
 - A three-way dividable 150-person meeting room.
 - A *Creation Space*, with capacity for 20 people to explore high tech makerspace activities;
 - A *Media Lab*, providing opportunities for community members to create and edit audio and video;
 - A *Teaching Kitchen*, providing space for teaching cooking skills and job training in the culinary arts.
- An expanded and improved Adult Learning Center.
- Small meeting rooms for quiet study, tutoring, community meetings and more:
 - Four 1 - 2 person rooms;
 - Two 3 – 4 person rooms;
 - One 10 – 12 meeting room;
- Increased open seating for all age groups, including a quiet reading area.
- A library café.
- A memorial to the firefighters who lost their lives fighting to save the old library.

This study outlines the service components in a new 21st century library that are needed by Porterville residents now and into the future.

Key Findings

The following fourteen key findings reflect the results of the various information-gathering activities conducted as part of the needs assessment.

- **Porterville residents have a deep sense of community pride, and the city's unique history, culture and geography are valued and celebrated.** The community's strength lies in its ethnic and linguistic diversity.
- **Supporting youth development and student success is a core community value.** The library plays a critical role in youth development. Except for sports, Porterville currently offers young people relatively few recreational opportunities.
- **There is tremendous community support for a new library.** The old library is dearly missed, and community members are eager to again have access to all the services and amenities that a library provides.
- **Community members would like the new library to include a memorial to the brave firefighters who lost their lives defending the old library.** The sacrifice made by Captain Ramon Figueroa and Firefighter Patrick Lee Jones will not be forgotten.
- **Porterville residents want their new library to be inclusive and inspiring.** It should be designed to reflect local culture and should be welcoming to all of the people who make up the Porterville community.
- **Community members want their new library to be convenient and easy to use.** Although most residents reported few barriers to using the library, the minority who expressed concerns cited lack of time, parking, transportation and range of offerings as barriers.
- **Porterville residents love print books! But they also enjoy reading e-books.** The most popular types of books are bestsellers and books for children and teens.
- **If it's not a book, people prefer to download it.** While CD audiobooks, DVDs and Blu-ray have their supporters, most residents prefer to download their media.
- **While a quality library collection is important to residents, they also want all the services and features that a 21st century public library can offer.** Expanded and improved seating, meeting rooms, makerspaces and other common features of modern libraries are all of great interest.
- **Community members want quiet spaces at the library to read, study and gather.** Seating is a huge priority for library users from all walks of life, and many crave quiet seating, whether in a designated area or a small meeting room.

- **Residents expressed strong interest in many types of library programming and dynamic learning opportunities.** These include arts and crafts programs, homework help, storytimes, help with computer skills and applications.
- **Community members asked for greater technology access and learning for all.** Key technology needs include Wi-Fi and Internet access, power for recharging, laptops or other mobile devices for checkout and tech learning opportunities. In the future, the library will need additional resources to support this much-needed technology.
- **A makerspace at the library? Yes, please!** Papercrafting, high tech makerspace and a media lab were most popular with community members.
- **People want to enjoy the outside of the library as much as the inside.** Features such as outdoor seating, a community garden and programming areas are a great fit for the local climate.

Methodology

In early 2021, library consultants Penny Hummel and Carson Block were hired to conduct an assessment and develop a plan for a new Porterville library. Penny Hummel oversaw the general service assessment and developed a program for the new library. Carson Block conducted a technology assessment and developed recommendations for this critical aspect of library operations and services. Working collaboratively, the two consultants designed and implemented a community outreach strategy to gather input about community priorities. Given safety issues relating to COVID-19, all assessment-related meetings were conducted via Zoom from the consultant's offices in Portland, OR (Penny) and Ft. Collins, CO (Carson). This project builds upon a comprehensive 2009 study conducted by library planners Page + Moris, which evaluated the library's service model and offered potential options to expand the library's footprint.

During the course of the project, the consultants met with the project's leadership team (Parks & Leisure Director Donnie Moore and Library Director Vikki Cervantes) on a biweekly basis, with additional meetings on specific library topics (such as the library collection and library technology) with Vikki Cervantes and Library Supervisor Anthony Arellano. Penny and Carson also met with the city-appointed seven-member Library Facility Planning Committee six times to share data and gather input.

Hearing the voices of the community was a critical part of the process. The consultants conducted ten focus groups from May 24 – June 23. A community survey was conducted in both English and Spanish in two formats (online and on paper) May 24 – July 5 to ensure accessibility to all. The consultant team also gathered and reviewed operational and demographic data about the library.

Community Information

Demographics

Incorporated in 1902 in California's San Joaquin Valley, the City of Porterville is located at the base of the foothills of the Sierra Nevada Mountains. With a current population of 59,697 people, Porterville is one of the three largest cities in Tulare County, California. Local industry includes agriculture (citrus fruits, olives and olive oil and pistachios), manufacturing and a Walmart distribution center.

According to U.S. Census data, Porterville's current population is distinctive in numerous ways:

- *Porterville has a younger population.* The median age of Porterville residents is 30.5, compared to 36.5 in California. This is largely due to Porterville having a higher percentage of residents under 18: 31.2% vs. 25.6%.
- *More than half of the community is Hispanic or Latino.* 65.6% of Porterville residents are Hispanic or Latino, compared to 39% in California.

- *There are fewer foreign-born residents in Porterville, but a higher number of those were born in Latin America.* 22.4% of the population is foreign-born, compared to 26.9% in California. 84.7% of foreign-born Porterville residents are from Latin America, compared to 50.3% in California; conversely, 13.4% of Porterville residents are from Asia compared to 39.4 in California.
- *A high percentage of Porterville residents speak Spanish at home.* 50.5% of children aged 5 – 17 and 48.5% of adults 18 and over reported speaking Spanish with their families. In California as a whole, 34% of children and 27.6% of adults speak Spanish at home.

Source: Census Reporter (2019 American Community Survey data)

From a socioeconomic standpoint, Porterville residents are relatively disadvantaged on all major indicators when compared to the larger region and to California as a whole:

	Porterville	Visalia CA Metro Area	California
Per capita income	\$18,250	\$21,380	\$36,955
Median household income	\$43,823	\$49,687	\$75,235
Household income under \$50,000 a year	56.5%	50.3%	34.4%
Children under 18 living below the poverty line	35.2%	31.7%	18.1%
Seniors (65 and older) living below the poverty line	15.2%	13.7%	10.2%

Source: Census Reporter (2019 American Community Survey data)

With respect to educational levels, Porterville residents are similar to residents of the larger region, but both lag behind California as a whole:

	Porterville	Visalia CA Metro Area	California
No degree	29.8%	29.2%	16.7%
High school degree	27.3%	25.5%	20.5%
High school degree or higher	70.2%	70.8%	83.3%
Bachelor's degree or higher	11.5%	14.6%	33.9%

Source: Census Reporter (2019 American Community Survey data)

The community's socioeconomic challenges are also reflected in data from the two local school districts. 88.9% of the students enrolled in the Porterville United School District in 2020 were characterized as socioeconomically disadvantaged, with over a quarter (25.3%) designated as English language learners. Similarly, 72% of Burton School District students are socioeconomically disadvantaged, with 17.1% designated as English language learners.

In the context of this demographic data, the Porterville Public Library functions as an essential informational, educational, and cultural hub, providing services that are critical to its relatively high proportion of young and socioeconomically disadvantaged residents.

Market Segmentation

Another lens that provides a useful perspective on Porterville is Experion's Mosaic® USA market segmentation classification system. According to this source, the population of Porterville's falls into 3 of its 71 market segments. Four out of 5 Porterville residents are estimated by Experion to be in one market segment: *Expanding Horizons*, described as "middle aged families earning modest to average incomes from blue collar jobs." Below are descriptions of *Expanding Horizons* and the two other smaller market segments identified in the Mosaic USA system as dominant in Porterville. This data is congruent with the census data noted above.

Mosaic® USA Market Segment	<i>Expanding Horizons</i>	<i>Balance and Harmony</i>	<i>Settled and Sensible</i>
Percentage of Porterville population	80.44%	17.36%	2.20%
Head of household age	36 – 45	36 – 45	51 - 65
Household description	Families, typically with teenage children, often multigenerational	Immigrant Gen X families	Older couples and singles, retired or close to retirement
Language	Spanish dominant language in nearly two thirds of these homes	Spanish is the language of choice at home and in the marketplace	(Presumably English)
Household Income	\$35,000 - \$49,999	\$50,000 - \$74,999	\$35,000 - \$49,999
Education	60% did not finish high school	Some did not finish high school, others attended college	Most with high school educations
Work	Laborers or service sector workers	Blue-collar construction and service sector jobs	Retail, manufacturing, and trades
Activities	Sports, travel to Mexico to visit family	Active, family centered lifestyle. Sports, theme parks	TV, reading, collecting
Shopping	Budget fashion (though style conscious), toys, TVs, and discount electronics	Price sensitive shoppers for clothing and cosmetics	Modest spending. Loyal to favorite brands, value conscious
Media	Traditionalists; like Spanish language movies and TV	Great media consumers, fondness for music, video games	Old fashioned media: local newspaper, radio, TV
Technology adoption	Wizards	Wizards	Novices
Internet	Parents not heavy users, younger members use social networking sites	Keep in touch with friends and family via e-mail	Limited activity
Values	Religious, hardworking, and ambitious	Somewhat old-fashioned family, work and religious values	Unassuming, home-based lifestyle. Honor, dignity, and home-grown values

Source: Simmons Mosaic® USA, accessed through SimplyAnalytics

Population Estimate

To estimate the library's future service population in twenty years, this assessment utilizes an approach recommended by regional planning staff at the Tulare County Association of Government. Given that the state's Department of Finance provides population projections at the county level, future growth of individual cities is estimated based on their percentage of the total county population. Between 2010 – 2020, the City of Porterville's proportion of population growth in Tulare County was 14.52%. Since Tulare County is estimated to grow from 481,733 in 2021 to 554,409 in 2041, the City of Porterville's estimated population in 2041 (based on anticipated growth of 14.52%) would be 70,124.

Library Needs Assessment

Review of Previous Studies

Two important local studies inform this current assessment. The first is the Porterville 2030 General Plan, which was developed with extensive community involvement and issued in 2007. Defining community facilities as including community centers, museums and galleries, civic buildings, libraries and medical facilities, the plan offers the following guiding policies:

- *Support the development of public and cultural facilities to enhance community identity and meet the civic and social needs of the community;*
- *Ensure that community centers provide sufficient space to conduct civic meetings, recreational programs, and social activities to meet the needs of Porterville's citizens;*
- *Achieve and maintain library services that provide adequate and accessible informational, recreational and research materials in a variety of formats for all ages and for a culturally diverse population. (p. 105)*

Section PSCF-I-29 of the Porterville 2030 General Plan delineates the implementation policy focused specifically on improvements to the Porterville Public Library:

Expand library facilities to achieve a standard of .5 to 1.0 square feet of library space per capita with a goal of providing up to date facilities full capable of supporting state-of-the-art technology in library services.

Expansion options may include, but are not limited to:

- *Construction or expansion of downtown library*
- *Mobile libraries to augment library services, and/or*
- *Other satellite facilities. (p. 106)*

The second important study relating to the current assessment was released in 2009, when the City of Porterville commissioned a Facilities and Space Needs Assessment from the library facility consulting firm Page + Moris. Based upon significant community input via surveys, focus groups and thoughtful participation by the Library Facility Planning Committee, this thorough report documented the extensive limitations of the library facility that was lost in the 2020 fire, including overall congestion, noise, inadequate computers, seating and shelving and poor staff work areas. As the report's executive summary notes:

The [Porterville Public Library's] original 3,824 square foot building has been expanded twice, in 1957 and 1974, to reach its current size of 17,784 square feet. The facility is now too small to meet the community's library service needs and lacks the infrastructure to support growing service demands. The interior layout is congested and convoluted. Seating is extremely limited, especially for families, children and teens. There is no physical or acoustic separation between the children's space and other parts of the library. More public computers are needed. There is a lack of good sight lines within the building.

Shelving is at capacity and the collection cannot grow to meet community needs. The meeting room and public restrooms are on an upper floor with no direct access to the public entrance. The open stairway that leads to the meeting room is often congested with family groups and strollers. The service desk configuration adversely impacts circulation operations. Staff workspace is limited and remote from most service assignments. Customers cannot return materials when the library is closed. (p. 1)

The study's primary recommendation was to replace the 17,784 square foot library with a significantly expanded 48,250 – 53,000 square foot building. This expanded facility included a significant increase in seating, shelving, public computers, and meeting room space.

Since the library facility that was assessed in 2009 disappeared in early 2020, the Page + Moris report provides useful historical documentation, as well as a context through which to look at the library's facilities needs with fresh eyes. 2009 was a pivotal moment for public libraries, as that is the year when public libraries first started offering e-books and smart phones became available. In 2021, both technologies are not only ubiquitous, but also have had a direct impact on library facility needs. As public libraries have shifted a portion of their collections from print materials to downloadable resources, less space for shelving is needed to store books and other materials. Similarly, as more people utilize smart phones, tablets or laptops, Wi-Fi (which requires no dedicated space such as desktop computers) has reduced the footprint needed for dedicated Internet access.

SOAR Process

On May 13, 2021, Penny Hummel and Carson Block conducted a SOAR (Strengths, Opportunities, Aspirations and Results) exercise with the Library Facility Planning Committee. Similar to a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis, SOAR is

particularly well suited for public libraries as it focuses on continuous improvement, collaborative opportunities, and optimism for the future. Complete notes for the SOAR process (and Service Priorities discussion) are included in the Needs Assessment Appendix. The general themes that emerged from this discussion include the following:

Strengths:

- The library is the “soul” of Porterville. Many community members have childhood memories of this library and have used it throughout their lives.
- Staff are multitalented and focus on patron needs to create positive interactions.
- The library provides a place to people to meet and to participate in a wide range of quality activities.
- The library collaborates well with local school districts.

Opportunities:

- Starting from ground zero provides the library with the opportunity to really listen to the community, and to design library spaces and services to meet their needs.
- Bridging the digital divide is a critical issue.
- Outside spaces are important: places to sit, possibly a garden.
- Positive additions: a creation lab, a small café, meeting rooms of all sizes.
- The new facility can be modern but also incorporate things that the community has previously loved: a mix of old and new. Flexibility is also important.
- Retail provides good ideas about how to provide future services.
- Outcome should be a destination library, one that feeds curiosity, provides lifelong learning, and is visually exciting.

Aspirations:

- Libraries inspire curiosity and lifelong learning for all ages: from small children to the elderly.
- Providing opportunities to diverse community members is important.
- Honoring local artists in the design would be beneficial.
- Porterville is in a rich agricultural area, so reflecting that agricultural heritage is desirable.
- The library should be a place where everybody belongs—everyone should feel comfortable walking through the door.

Results:

- Now that the pandemic is letting up, people can again be out in the community and together (pending any changes in public health conditions).
- The new library should attract increased interest from young people and volunteers.

- We have an opportunity to provide space and support for future entrepreneurs.
- The new facility should have adequate parking and restrooms on the first floor.
- Access and human comfort are important.

Service Priorities

For their second activity at the May 13, 2021 meeting, the members of the Library Facilities Planning Committee reviewed the eighteen public library service priorities developed by the Public Library Association and shared their top five priorities. Collectively, the priorities were ranked as follows (number of “votes” in parenthesis):

- *Create Young Readers: Early Literacy.* Children from birth to age five will have programs and services designed to ensure that they will enter school ready to learn to read, write, and listen. (7)
- *Connect to the Online World: Public Internet Access.* Residents will have high-speed access to the digital world with no unnecessary restrictions or fees to ensure that everyone can take advantage of the ever-growing resources and services available through the Internet. (6)
- *Visit a Comfortable Place: Physical and Virtual Spaces.* Residents will have safe and welcoming physical places to meet and interact with others or to sit quietly and read and will have open and accessible virtual spaces that support networking. (6)
- *Satisfy Curiosity: Lifelong Learning.* Residents will have the resources they need to explore topics of personal interest and continue to learn throughout their lives. (5)
- *Learn to Read and Write: Adult, Teen, and Family Literacy.* Adults and teens will have the support they need to improve their literacy skills in order to meet their personal goals and fulfill their responsibilities as parents, citizens, and workers. (3)
- *Express Creativity: Create and Share Content.* Residents will have the services and support they need to express themselves by creating original print, video, audio, or visual content in a real-world or online environment. (3)

It is worth noting that the first five service priorities in this list are exactly the same service priorities identified by the previous Library Facility Planning Committee for the 2009 Page + Moris library study.

Focus Groups

From May 24 – June 23, Penny Hummel and Carson Block facilitated nine community focus groups, and one focus group with library staff. The consultant team designed a comprehensive approach customized for Porterville’s unique needs, and targeted areas that would provide more nuance and specific voices to compliment a community survey. Bilingual library staff member Veronica Garcia facilitated the Spanish language focus group with support from the consultant team. Complete notes from the ten focus groups are included in the Needs Assessment Appendix. The community focus groups were promoted through social media and

individual outreach efforts by library staff. In general, the ten focus groups were well attended, and represented a broad range of community members.

Day	Group	Number of Attendees
May 24	Volunteers	7
May 24	College students and faculty	7
June 1	Seniors	5
June 1	Parents and caregivers	8
June 9	Teachers	10
June 9	Spanish speakers	7
June 18	Library staff	10
June 18	City administrators and staff	12
June 23	Teens	2
June 23	Business community	1

The following themes emerged from these ten conversations:

Community Characteristics

- Porterville has strong community pride - people work together and community partnerships are essential.
- People grow up here and never leave. Or, they come back to raise families.
- Porterville's diverse community is a huge strength.
- People choose Porterville for family and for the small-town feel.
- Parks are popular among all age groups.
- Porterville is geographically isolated and has relatively few amenities.
- Economic disparity is a growing issue.

Prioritizing Youth

- The community prioritizes young people, but other than schools, parks and sports, kids have few recreational options.
- Young people need safe places to go and opportunities to develop in-person communications skills.
- Many in the community look to the library to be a unique "third place" for young people that shows them life options and the world beyond Porterville.
- Working with community partners (such as the Pathways program) is essential.

Vision of the New Library

- Despite its many challenges, the old library was described as the soul of Porterville, and it is deeply missed. There is great anticipation for the new library.
- Another keyword for the library: family

- Community members see the library as a dynamic community center that supports literacy and learning for all ages.
- While the collection is important, there is broad understanding of the other services and amenities that a 21st century public library can offer: makerspaces, meeting rooms of all sizes, private/consultative spaces, performance and arts spaces, etc.
- The new library needs a balance of active, noisy spaces and quiet, contemplative spaces.
- Given the climate and local love of the outdoors, creating opportunities for outside experiences will be important.
- Connection to local history, community and geography should be strong.
- The new library should be culturally inclusive and welcoming to all.
- The library could highlight the community's connection to agriculture, address local nutritional needs and provide job training by incorporating a hands-on, teaching kitchen.
- Access to technology should incorporate Wi-Fi for personal devices as well as robust opportunities to use library computers and other hardware.

Community Survey

The consultants developed a 22-question community survey that was made available to the community from May 28 – July 4, 2021 in both English and Spanish, online and on paper. Most responses were completed online. Library staff conducted extensive promotion of the survey through the following channels:

- The city's June 2021 utility billing, sent to over 15,000 households
- Ads placed in the *Porterville Recorder* June 23 and July 3
- Library social media posts
- Dissemination of survey by other city departments (Community Development, Police, Fire, and Parks & Leisure)
- E-mail outreach
- In-person outreach to Spanish speaking farm workers at local food distribution sites

Library Facilities Planning Committee members also helped get the word out, particularly to schoolteachers, who distributed it to their students. All these outreach efforts paid off. 1,638 people took the survey in English and an additional 114 took it in Spanish. In total, almost 3% of the population of Porterville participated in the survey.

Survey Respondents

As noted earlier, 65% of Porterville's population is Hispanic or Latino; some are monolingual English speakers, some are monolingual Spanish speakers, and some are fluent in both languages. Offering the survey in both English and Spanish was therefore essential. The survey asked three specific questions relating to language use: 1) primary language spoken at home; 2) preferred reading language and 3) preferred viewing language. While it can be assumed that

those who took the survey in Spanish are Spanish speakers, more than twice as many Spanish speakers (as defined by their primary use of Spanish at home) took the survey in English.

The age distribution of Spanish speaking respondents varies depending upon which survey they chose to take. As the chart below indicates, those who took the survey in English are predominantly 17 and under; those who took the survey in Spanish are predominantly 25 – 64. Both slices of the survey contain a much lower percentage of respondents over age 65 than English speakers who took the English version of the survey.

	17 and under	18 –24	25–44	45–64	65+
Spanish survey (All) (114 responses)	22%	9%	34%	29%	2%
English survey—Spanish is primary language at home (280 responses)	64%	15%	16%	2%	1%
English survey—English is primary language at home (1,270 responses)	21%	9%	37%	21%	9%

As the survey results reveal, Spanish speakers taking the Spanish survey frequently express different priorities than either English speakers or those who took the English survey and who primarily speak Spanish at home. This underscores the reality that the Spanish speaking community is not monolithic, and also provides a window into the perspectives of those who are more likely to be monolingual Spanish speakers (only 11% of Spanish survey takers said they primarily speak English at home), a sector of the population that is harder for public libraries to successfully serve in comparison to bilingual Latinos. These results will be highlighted in the analysis below since they are particularly useful in designing future library programs and services.

The survey also included a question about whether the respondent’s household includes children under 18, and with both versions of the survey, a clear majority said they did: 68% for the Spanish survey and 62% for the English survey.

Top Level Survey Results

At the highest level, the results of the survey can be summarized by the following nine points:

- **Porterville residents love print books! But there is also strong interest in e-books.** For Porterville residents, the choice between physical and downloadable books is a both/and proposition.
- **Most popular types of books: bestsellers and books for children and teens.** Supporting youth development through the collection is a high priority, as is keeping up with current releases.
- **If it’s not a book, people prefer to download it.** While CD audiobooks, DVDs and Blu-Rays have their supporters, most resident prefer to download.

- **High interest offerings: arts and crafts programs, homework help, storytimes, help with computer skills and applications.** Residents gave strong support to many basic and practical types of library programming.
- **Most popular makerspace options: High tech, media, papercrafts.** When asked about an array of possible ways to create at the library, these three rose to the top.
- **Library patrons want quiet spaces to read, study and gather. They also prioritize outdoor seating areas.** Seating is a huge priority for library users from all walks of life, and many crave noise-free seating, whether in a quiet seating area or small meeting room.
- **Although most patrons use their own devices within the library, there is strong interest in the library providing laptop computers and other mobile devices.** As with the balance between print and downloadable books, this is a both/and proposition.
- **Top challenges to people using the library include lack of time, parking /transportation, lack of desirable offerings.** These challenges (expressed by a minority of survey takers) reflect the community's desire for convenient services, ease of getting to the library and a broad range of current materials and programs.
- **Spanish speakers experience higher barriers to using the library than do English speakers.** Consistently, a higher percentage of Spanish speakers reported greater difficulty or challenges in using the library.

A more detailed analysis of the results of each question follows. The full results of the English and Spanish language surveys are included in the Needs Assessment Appendix.

Survey Analysis: Community Sector

Below are the results of the survey questions, broken down by age, household situation (with children under 18), English survey takers who indicated they primarily speak Spanish at home, and Spanish survey takers. Results from English version of survey are under a blue header, while the results of the Spanish version are in coral.

The options of highest and lowest interest to various sectors of the community are indicated on some questions in yellow (high) and green (low). Unless identified as Spanish survey takers, all sectors discussed took the English language version of the survey.

When the new library opens, it will include a new collection to replace what was lost. Which materials are of most interest to you? Select up to three.

All survey takers indicated that books for children and for teens were of high priority. Spanish and English survey takers differed with respect to their third top choice: English survey takers prioritized bestsellers, while Spanish survey takers prioritized board/and picture books.

Across the board, there is relatively low interest in large print, periodicals, audiobooks, and DVDs. That said, a significantly greater percentage of Spanish survey takers prioritized large print, periodicals and audiobooks than did the English survey takers.

	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Bestsellers	59%	61%	71%	60%	49%	51%	59%	63%	32%
Adult Fiction	43%	39%	56%	45%	39%	52%	41%	35%	28%
Adult nonfiction	33%	23%	34%	37%	42%	43%	30%	27%	26%
Large print books	16%	12%	16%	17%	17%	19%	15%	18%	46%
Board books and picture books for small children	37%	27%	44%	48%	37%	33%	43%	38%	59%
Books for school-aged children	53%	33%	46%	72%	58%	50%	60%	43%	66%
Books for teens	55%	75%	52%	52%	42%	23%	61%	69%	62%
Graphic novels/manga	29%	51%	39%	20%	9%	5%	32%	45%	28%
Magazines and newspapers	14%	13%	11%	12%	17%	24%	12%	16%	34%
Audiobooks on CD	15%	9%	12%	17%	23%	19%	14%	13%	28%
DVDs	15%	7%	16%	15%	16%	10%	15%	21%	12%

Thinking about books, what format or formats do you prefer? Please select your top two choices.

The results are clear here: print books are still an overwhelming preference, followed by e-books, which are preferred consistently by 42% - 52% of all population sectors.

Nonetheless, downloadable audio is generally preferred over audiobooks on CD (with 18 – 24-year-olds being the exception).

	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Print book	93%	90%	99%	96%	94%	90%	95%	89%	75%
E-book	43%	43%	43%	43%	42%	44%	42%	44%	52%
Audiobook on CD	14%	12%	10%	43%	18%	18%	12%	13%	28%
Downloadable audiobook	32%	33%	29%	33%	32%	25%	33%	37%	32%

What is your favorite way to watch video content (movies, TV series, documentaries, etc.)?

Among all groups, downloading is by far the most popular way to watch video. While at least twice as many people in each group expressed a preference for DVDs over Blu-Rays, all these percentages are relatively low, indicating (as with audiobooks on CD) that these formats are dwindling in popularity as more and more people turn to downloadable options.

	English survey (all)	17 and under	18–24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Downloadable	73%	71%	79%	79%	70%	53%	76%	71%	52%
DVDs	15%	17%	9%	11%	15%	28%	13%	16%	10%
Blu-Ray	6%	6%	4%	6%	6%	4%	5%	6%	3%
I don't watch video.	5%	4%	6%	3%	6%	15%	5%	6%	5%

What is your preferred reading language?

	English survey (all)	17 and under	18–24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
English	94%	93%	91%	95%	97%	99%	94%	83%	15%
Spanish	3%	4%	5%	3%	1%	0%	3%	11%	66%
Other	3%	3%	4%	2%	2%	2%	3%	6%	19%

When you watch a video/movie, what language do you prefer?

	English survey (all)	17 and under	18–24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
English	93%	88%	92%	94%	97%	96%	92%	74%	17%
Spanish	4%	7%	4%	3%	2%	0%	5%	19%	61%
Other	3%	5%	4%	2%	1%	3%	3%	8%	21%

For both these questions, many respondents wrote in “Both English and Spanish” in the comment section; other languages mentioned include Arabic, Japanese, Italian, Urdu, Punjabi, Filipino and Tagalog.

More Spanish survey takers prefer to read in Spanish than watch video in Spanish (66% vs. 61%), while the preferences of English survey takers are reversed. 19% prefer to watch video in Spanish but only 11% prefer to read in Spanish.

When the new library opens, it will include increased seating. How important are the following options to you?

Consistently, over 90% of each group rank “a dedicated quiet area for reading and study” as important or very important. This finding is consistent with multiple comments from focus group participants. Individual study desks are also highly prioritized. Note that a higher

percentage of Spanish survey takers prioritized all types of seating options than other sectors.

Important/Very Important	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Lounge (armchair) seating	70%	73%	75%	74%	63%	53%	73%	76%	78%
Individual study desks	84%	86%	88%	87%	80%	75%	86%	87%	90%
Group table seating	70%	75%	78%	72%	63%	54%	72%	73%	91%
A dedicated quiet area for reading and study	92%	90%	96%	94%	92%	92%	93%	92%	94%
Private study rooms (1 – 4 people)	74%	79%	84%	76%	64%	58%	76%	83%	86%

The new library will also include improved areas for children and teens. How important are each of the following options to you?

In addition to underscoring the preference for individual desks indicated in the previous question, these results also indicate high interest in group table seating for children and teens, as well as for a storytelling area. Once again, Spanish survey takers expressed relatively higher interest in all amenities and seating options for children and teens.

Important/Very Important	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Lounge (armchair) seating	70%	78%	73%	73%	58%	47%	74%	76%	80%
Individual study desks	82%	83%	83%	84%	83%	72%	84%	83%	92%
Group table seating	80%	80%	88%	82%	79%	68%	82%	82%	88%
Dedicated storytelling area	81%	65%	83%	92%	89%	85%	82%	73%	88%
Inside play area for small children	65%	62%	68%	75%	56%	58%	69%	69%	86%

Thinking about the new library, which of the following amenities are of interest to you? Select all that apply.

Amenities and programs of greatest interest to most population sectors include arts and crafts programs, homework help, storytimes and a business center. Contrary to the higher interest in seating and youth amenities that was demonstrated in earlier questions, Spanish survey takers expressed a lower interest in these programming options and general amenities than did English survey takers.

A library café was of relatively high interest to those 17 – 24 but was a relatively low priority for other groups. Space for community meetings also ranked as a relatively low priority by most groups.

	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Storytimes	64%	44%	64%	80%	71%	60%	67%	56%	58%
Cultural events	60%	48%	74%	67%	61%	60%	59%	58%	55%
Arts and crafts programs	70%	67%	74%	82%	62%	39%	76%	74%	57%
Technology classes	54%	47%	52%	56%	60%	58%	53%	51%	53%
Homework help	67%	65%	69%	72%	67%	50%	72%	69%	58%
Cooking classes	48%	56%	55%	50%	35%	27%	52%	55%	50%
Community meetings	35%	22%	41%	40%	45%	45%	32%	27%	42%
Café	55%	64%	65%	57%	39%	30%	58%	59%	40%
Business center (faxing, copying, printing)	60%	45%	72%	71%	64%	61%	60%	60%	47%

The new library will include meeting rooms of varying sizes. How important are each of the following to you?

In general, the smaller the meeting room, the higher the percentage of people who felt it was important or very important. Consistent with earlier results, a higher percentage of Spanish survey respondents indicated that each option was important or very important.

Important/Very Important	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Private study rooms (1 – 4 people)	80%	86%	84%	81%	74%	63%	83%	85%	87%
Small conference room (8 – 12 people)	65%	71%	62%	63%	64%	59%	67%	70%	85%
Medium conference room (up to 25 people)	51%	54%	43%	51%	47%	63%	52%	53%	72%
Small meeting room (up to 50 people)	44%	46%	41%	45%	41%	49%	46%	45%	70%
Medium meeting room (50 – 100 people)	38%	40%	38%	37%	36%	37%	38%	37%	65%
Large meeting room (up to 175 people)	34%	36%	36%	34%	28%	31%	37%	35%	55%

Thinking about the outdoor space at the new library, what amenities would be of interest to you? Check all that apply.

Not surprisingly, outdoor seating is the most popular choice, followed by picnic tables (another form of seating). Those aged 17 – 24 have the highest interest in food vendors, and most groups would be interested in a community garden.

	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Seating	80%	78%	81%	80%	82%	79%	79%	80%	67%
Picnic tables	71%	75%	85%	75%	59%	45%	75%	75%	52%
Community garden	63%	61%	71%	67%	63%	51%	65%	66%	65%
Play area	57%	51%	55%	68%	54%	51%	63%	57%	69%
Stage	40%	31%	43%	47%	44%	37%	40%	36%	43%
Area for library or community programs	54%	39%	52%	63%	62%	29%	53%	45%	57%
Space for food vendors	56%	75%	69%	51%	40%	29%	61%	71%	39%

The library offers free and fast Wi-Fi and access to computers. Please tell us about your Wi-Fi and technology needs.

Within all groups, a high percentage of respondents are interested in using their own devices at the library. In addition, a significant portion of the respondents in each category are interested in using the library's technology while at the library. Survey respondents express lower interest in checking out library devices or Wi-Fi hotspots to use at home.

Note that a lower percentage of Spanish survey takers indicate they bring in their own devices, and a higher percentage indicate interest in all the other options, particularly Wi-Fi hotspots.

	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
I have my own device and I would like to use the library's free Wi-Fi service for internet access.	79%	76%	90%	83%	75%	70%	79%	77%	66%
I would like to use library technology devices while visiting the library	45%	56%	47%	42%	34%	28%	47%	56%	70%
I would like to be able to check out library technology devices for use at home.	24%	27%	30%	24%	18%	18%	24%	32%	47%
I would like to be able to check out a Wi-Fi hotspot for use at home.	22%	20%	31%	24%	18%	12%	22%	25%	47%
I do not use library Wi-Fi.	10%	7%	2%	8%	16%	24%	7%	7%	9%

The new library will include opportunities to use current and emergent technology. How important are each of the following options to you?

Consistent with high interest expressed in previous question for using library devices, survey respondents across the board indicated that desktop computers are important or very important. Desktop computers are followed in popularity by laptops and smaller devices.

Makerspaces are a relatively high priority for those aged 17 – 24, those in households with children under 18, English survey takers who speak Spanish at home, and Spanish survey takers. Gaming is of relatively low interest to all age groups, including teenagers.

Important/Very Important	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Desktop computer	87%	91%	91%	85%	83%	82%	88%	90%	92%
Laptop	76%	85%	78%	73%	68%	66%	78%	82%	87%
Mobile computing devices (such as iPad, Chromebook)	71%	79%	65%	69%	66%	60%	73%	79%	83%
Gaming system (such as X Box, PlayStation, Nintendo)	30%	45%	35%	24%	14%	11%	32%	39%	40%
PC gaming	29%	48%	33%	21%	14%	10%	31%	42%	49%
A place to try new and emerging technologies, (such as Virtual Reality, Augmented Reality, “smart” devices, and others)	52%	66%	49%	45%	46%	42%	52%	65%	74%
A place to make things using technology (video production and editing, sound recording and production, 3D design and printing, sewing machines and others)	66%	77%	75%	63%	58%	48%	68%	77%	88%

Many libraries now feature areas called makerspaces to give community members the opportunity to gather and create things. Thinking about a potential makerspace, what would be of interest to you?

Results from different groups show pretty clear preferences across the board for three types of makerspaces: high tech (3D printing/design), media and papercrafts, indicating relatively lower interest in other options.

Those 65+ expressed the least amount of overall interest in makerspaces but were most interested in a media makerspace. Conversely, a higher percentage Spanish survey takers expressed interest in most options than did English survey takers.

	English survey (all)	17 and under	18–24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
A high-tech makerspace that has 3D printing and design capabilities and other high-tech items	56%	61%	64%	57%	52%	28%	58%	56%	65%
A makerspace that helps develop robotics and programming skills	41%	39%	42%	46%	42%	32%	43%	39%	55%
A media makerspace that supports recording and editing video, audio (such as podcasts) and recording music	57%	58%	66%	57%	57%	42%	58%	56%	59%
A makerspace that offers tools and space for repairing electronics and small machines	39%	40%	43%	42%	36%	24%	42%	40%	53%
A makerspace that offers papercrafts, scrapbooking materials and similar activities	54%	55%	59%	60%	47%	29%	56%	60%	68%
A makerspace that offers quilting and sewing opportunities	42%	38%	53%	47%	41%	27%	44%	40%	51%
I'm not interested in a makerspace.	16%	14%	10%	14%	18%	36%	13%	17%	10%

What sort of help would you like the library to provide: how to use computers, mobile devices, and online resources?

For all groups (even youth), the most frequently desired type of tech support was help with basic computer skills. Help with using computer applications followed (except for those 18 and under) and there was also significant interest expressed in learning about the library's databases as well as security and privacy. Over half of Spanish survey takers were interested in learning how to set up their home networks—double the frequency of any slices of the English survey takers.

	English survey (all)	17 and under	18–24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Help with basic computer skills	60%	56%	65%	63%	58%	55%	59%	63%	81%
Learn how to use computer applications (such as word processing, spreadsheets, and e-mail)	58%	41%	70%	69%	63%	56%	59%	48%	66%
Learn how to navigate social media	25%	27%	24%	21%	25%	31%	24%	26%	34%
Learn how to set up my home network	23%	23%	26%	21%	25%	20%	23%	21%	57%
Learn more about computer security and privacy and how to stay safe online	51%	51%	50%	48%	51%	62%	51%	53%	37%
Learn more about all the library's free online resources	53%	41%	57%	58%	63%	57%	51%	46%	56%

If you have not been a library user in the past, why not? (Select all that apply)

The goal of this question was to identify impediments that community members experience in relationship to using the library. Parking and transportation appear to be universal challenges, inhibiting relatively high percentages of teens, young adults, and Spanish speakers. A large percentage of teens express a lack of time to visit the library.

Even though Spanish survey takers indicated they were library users at the same frequency as English survey takers (54%), other responses by Spanish survey takers indicate that they experience exponentially higher barriers to library use than those who took the English survey (which includes Anglos and bilingual Latinos.):

- 26% indicated that library hours are inconvenient, compared to 5% of the English survey takers.
- 24% say they find what they need on the Internet, compared to 8% of English survey takers.
- 22% indicated the library doesn't offer what they want or need, compared to 10% of English survey takers.
- 9% expressed concerns about fines, compared to 2 – 3 % of English survey takers.
- 9% of Spanish survey takers and 8% of English survey takers who speak Spanish at home indicated that they don't feel welcome at the library, compared to 3% of English speaking/English survey takers.

	English survey (all)	17 and under	18 –24	25–44	45–64	65+	Children under 18 in HH	Speak Spanish at home	Spanish survey (all)
Not applicable/I am a library user.	54%	35%	57%	67%	65%	57%	54%	39%	54%
Library hours were inconvenient.	5%	5%	7%	5%	5%	1%	4%	8%	26%
The library didn't offer anything I want or need.	10%	12%	17%	9%	5%	3%	10%	12%	22%
Parking or transportation was a challenge.	14%	18%	19%	9%	12%	13%	15%	19%	21%
The library's location was not convenient.	7%	11%	8%	4%	5%	7%	7%	9%	15%
I didn't feel welcome at the library.	3%	4%	5%	2%	3%	2%	3%	5%	9%
I have unpaid fines.	2%	3%	1%	4%	1%	0%	3%	2%	9%
I didn't want to incur fines.	3%	3%	1%	4%	1%	1%	3%	3%	9%
I can find what I need on the internet.	8%	9%	6%	6%	9%	14%	8%	7%	24%
I buy the books and other materials I need.	8%	7%	5%	5%	12%	19%	6%	6%	13%
I don't have time to visit the library.	15%	31%	12%	7%	6%	7%	16%	29%	18%

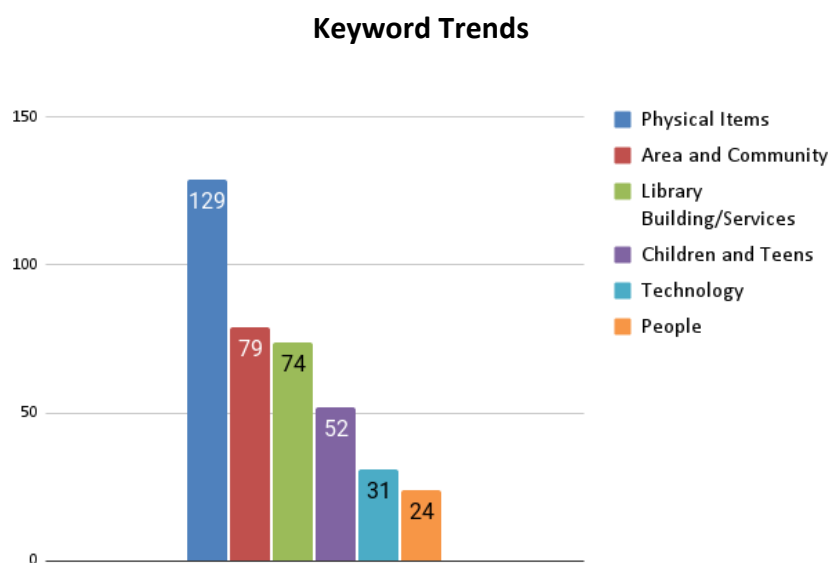
These results provide the library with the opportunity to consider how the perceived barriers experienced by some Spanish speakers might be addressed.

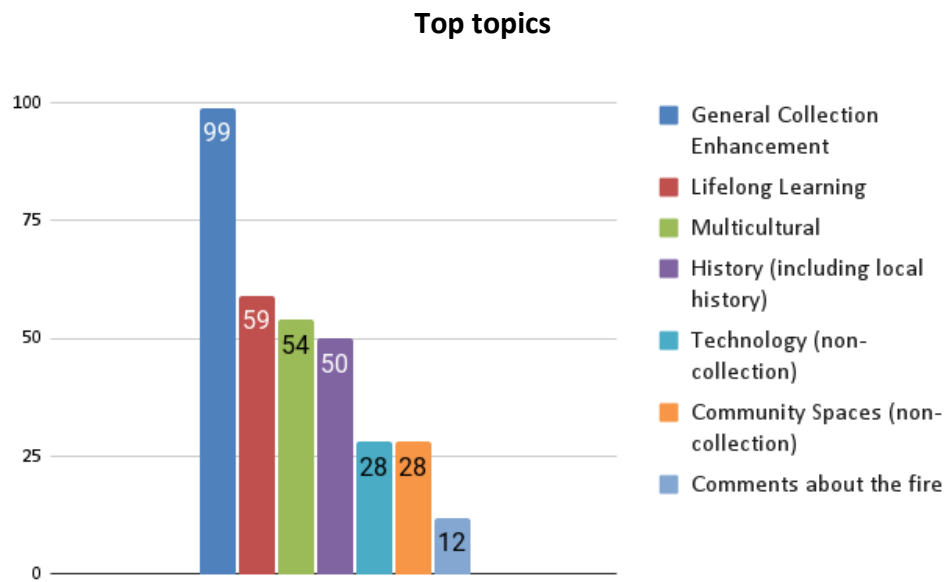
Survey Analysis: Keywords and Top Topics

In addition to the survey analysis by community sector performed by Penny Hummel described above, Carson Block Consulting also performed a detailed two-step analysis of answers to the survey's three open-ended questions. To perform this analysis, Carson Block Consulting first ran the open-ended questions through software that identifies the most commonly used words in the survey responses. This yielded keywords that were grouped together into "trends," which in turn provided a guide to identify "top topics." The top topics that emerged were guided by the keywords but not bound by them. For example, the keyword "computer" may be utilized to express a variety of different and sometimes contradictory interests: anything from wanting to access to more library computers – or asking for less technology in general at the library. Since this insightful nuance is lost in a simple keyword analysis, the identification of top topics provides more revealing information about what the community is looking for in their new library.

Keywords and top topics for each of the survey's three open ended questions are detailed below, along with representative quotes for top topics. Collectively, these responses reflect the community's interest in a library offering the full spectrum of 21st century library services, as well as celebrating the Porterville community and local culture. Comments expressing a desire to honor those who lost their lives defending the old library as well as to ensure the safety of the new library were also common.

What else would you like to tell us about the library's collection that we haven't asked?





General Collection Enhancement (99 total comments; example comments below)

- I think there should be multiple copies of more popular books so multiple people can check these books out.
- A good amount of people I know would like to read superhero comics from Marvel or DC.
- Reference books should be high priority.
- Would like some Christian books.
- Access to music sheets and scripts for plays/musicals. More books of the arts.
- Complete sets would be nice to be able to read a series in order.
- I would like to have some books from the fantasy genre and newer ones as well.
- Would you be able to get more music CDs from more general artists and genres?
- Craft books would be nice!
- To have the different themed areas, making the reading environment like home.

Lifelong Learning (59 total comments; example comments below)

- Please include a greater variety of books for all groups as well as books in languages other than English.
- Maybe consider getting textbooks to help kids with school and their subjects.
- Would be nice to have encyclopedias and books on specific trades or hobbies.
- Would love to see finance and budgeting type books to help the community become better with their finances to help us all prosper.
- My family had loved the Porterville Library for almost 20 years. Our favorite books were always the different arts and crafts books. We love making and trying new things.
- Helping people navigate technology and becoming citizens.

- I would like to see more career help books for steps after college and true crime books for an outlook on criminal psychology.

Multicultural (54 total comments; example comments below)

- We need K-8th grade Spanish books for dual immersion students.
- A good culturally relevant selection of materials that suits our diverse community.
- It is important to have an area about Chicano, Asian, Black, Native history books and not a few books. This community is multicultural and not just white immigrants.
- I would like to read Japanese manga, such as Naruto.
- Books in Braille.

History (including local history) (50 total comments; example comments below)

- We lost a lot of historical documentation. I would like to see us replace what we can.
- Hope that the genealogy collection can be rebuilt.
- Library books should have a good array of essay and history books among those of nonfiction.
- Make an area for guest speakers and displays that can be used for teaching Porterville.
- I would like books on art and history.

Technology (non-collection) (28 total comments; example comments below)

- New popular video game show host tournaments and computer setups
- I want to be able to rent games from consoles such as the Nintendo Switch and PlayStation4 similar to the Tulare library.
- Streaming Wi-Fi and providing computer usage with printing, scanning and faxing services.
- Make a place to use computers to study, game or other stuff.

Community Spaces (28 total comments; example comments below)

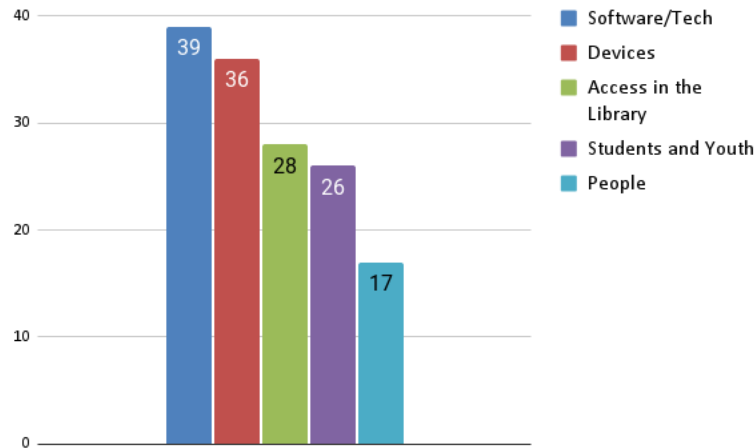
- The children's play area with stuffed toys and puppets was where I was able to interact with my children.
- It would be beneficial to have an area (outside) to have a sitting area and a small café house. An area with trees, plants, grass area, sitting benches.
- Comfortable lounging chairs to read in—to pass the time.
- It should have quiet rooms.

Comments about the fire (12 total comments; example comments below)

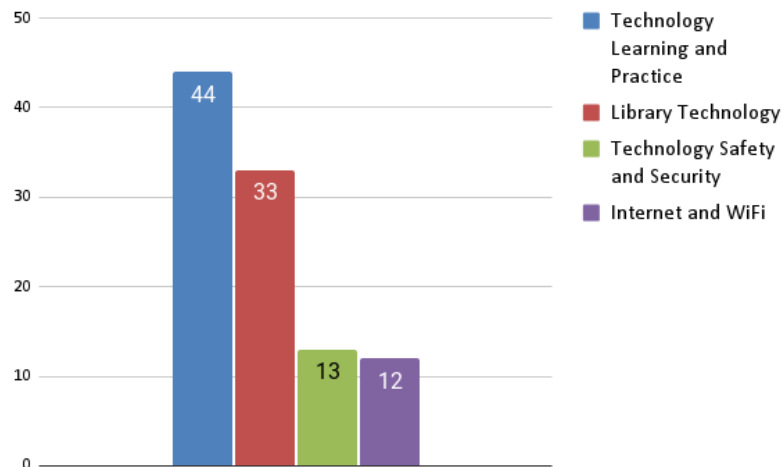
- Add a personalized lounge area in the names of our fallen firefighters.
- A memorial for the firemen lost in the fire.
- What was taken from the community goes to the very core of every child born and raised in this town for the duration of its existence.

What else would you like to share about your technology needs?

Keyword trends



Top topics



Technology Learning and Practice (44 total comments; example comments below)

- How to use our technology for school.
- I would like to learn how to set up a computer.
- Lessons and/or help for elders to navigate technology.
- Programs beyond basic computer skills such as intermediate or advanced.
- Space to create audio and video.
- Training and use of basic and advanced photoshop and photo editing programs.

Library Technology (33 total comments; example comments below)

- I would like to be able to use library desktop computers or my own laptop or iPad or phone to print from my e-mail to a library printer. I would also like to be able to use library copiers.
- My concern is the people who don't have access. We need the library to be a resource that can lift people out of poverty and join the American Dream.
- Make an area so we can charge our phones, tablets, laptops and other stuff.
- Having computers to take home to use it for homework.
- The library should be future focused with robotics and programming options.

Technology Safety and Security (13 total comments; example comments below)

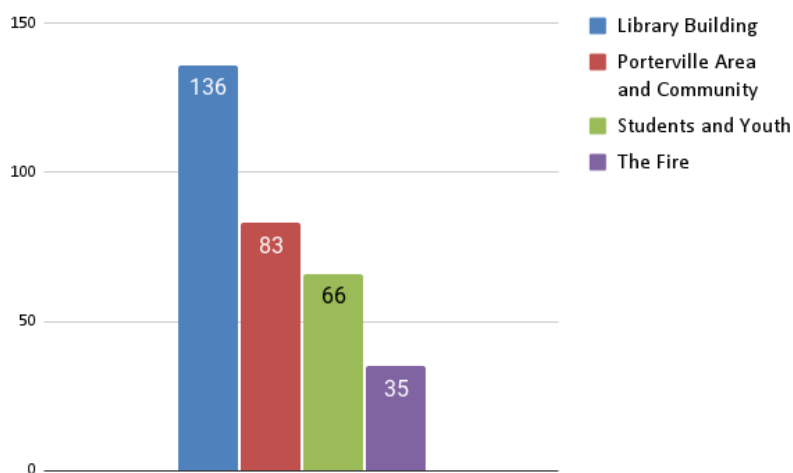
- Learn how to make my technology child safe.
- I think we should also learn about any safety hazards we can use on any devices.
- Children/teen awareness of dangers. Parental supervision and guidance to help them speak to their children of bad habits and addiction to electronics or social media.
- I would like there to be online safety courses for parents/teens, especially for Spanish speaking community.

Internet and Wi-Fi (12 total comments; example comments below)

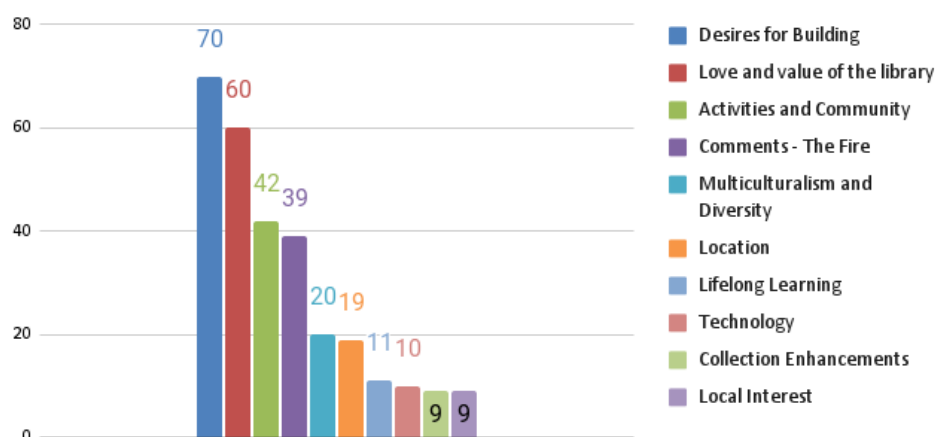
- It is important for students to be able to bring their school device and use their library's Wi-Fi.
- We need a lot of ethernet cables so each technology will have fast internet.
- I need free and fast Wi-Fi.
- Learn how to set up or fix Wi-Fi or anything like that.

Anything else you'd like to tell us that we haven't asked?

Keyword trends



Top topics



Desires for Building (70 total comments; example comments below)

- Offer a child care center to care for the children while their parents look for library materials?
- Outside playground would be amazing!
- A coffee shop outside would be loved.
- Please go big. The new library needs to be a source of community pride and serve our community for 30 – 50 years.
- I'd like the library to demonstrate energy efficiency and a green roof.
- Include a quiet area ONLY for people that have intellectual disabilities.
- Make sure quiet areas are enforced, please.
- Have some art to look at.
- Maybe keeping the children's area separate from the study rooms or quiet reading areas.
- A book drop-off and pick-up area on the west side would be helpful.

Love and Value of the Library (60 total comments; example comments below)

- I hope to see a dynamic and competitive library fit for a growing community.
- I LOVE THE LIBRARY.
- I miss the library terribly and can't wait to walk through its doors again. A town without a library is simply not complete.
- The community's support of the library following the fire only shows us how much the library meant to Porterville residents.
- I really miss the library.
- Nothing that I just miss the library! So excited to have a new library coming soon.
- When will it open?
- We loved everything about our old library but look forward to a new chapter in getting our new one up and running.

Activities and Community (42 total comments; example comments below)

- Available hours after 4/5 pm that include interactive activities with the kids.
- Movie nights maybe and partnership with the Tule River reservation, mainly the future generations, to help the youth for our future.
- Make it fun and a place that kids and teens will want to go learn and be comfortable.
- I would love to attend art classes like they have at Exeter Library.
- Bring back fitness classes to students during the summers! Just as it was done a few years back.

Comments: The Fire (39 total comments; example comments below)

- Include the READ sign that survived the fire in the new design.
- The tragic story of our library went across the country. I think people would want to see a high tech, amazingly wonderful library rise from the ashes and would put their money behind it.
- I really appreciate the response of the staff on the day we had to evacuate because of the fire. Please make sure there is an up to date alarm system and fire suppressing system in place.
- I would like to see a dedicated spot in the library for our fallen firefighters.
- I was heartbroken when it burned down.

Multiculturalism and Diversity (20 total comments; example comments below)

- I would like to see more bilingual resources.
- I would also like to suggest that you consider other languages that people speak here such as Tagalog, Russian, Urdu, Arabic and Lao.
- Judgement free environment that can make everyone feel welcome.
- The library needs to be inclusive. It needs to be accessible, safe and the people who work there able to communicate with our community members. Having this be a place where everyone feels valued is key.

Location (19 total comments; example comments below)

- I hope the city purchases a larger lot to build on and uses the old library site for other purposes. Our town has grown and we need a larger state of the art library to meet current and future needs.
- I live in Woodville, difficult for our kids to get transportation to and from Library, is there room for a mobile library?
- I want the library to stay in town.
- Having the library accessible to people of all socioeconomic backgrounds will be very vital if these resources mentioned [in the survey] will be of use.

Lifelong Learning (11 total comments; example comments below)

- I would like to see special interest classes for adults, senior citizens, community in general. In finances, real estate, Medicare, refinance, banking, etc.....?
- Would be great to offer career support services like resume and cover letter workshops, best tips for job interviews, and career coaching.

- Make sure the library offers English classes, tutoring and adult classes for reading. Author visits would also be a great idea!
- Book clubs for grandparents and grandchildren.

Technology (10 total comments; example comments below)

- I'd like the library to continue providing internet access through computers/iPads for the community.
- Build it! We need a state of the art library.
- I want them to have modern PCs.
- Evening computer classes would be good in the summer months, not in cold weather.

Collection Enhancements (9 total comments; example comments below)

- I think if there are E-books, there should also be a physical copy of that book for people who prefer physical books.
- I would love to have a library in the community where I can take my kids to show them how important reading is and it can be cool because other kids do it as well.
- We need to better our community and bring in new resources that interest our children. That way, we set a learning foundation for the real world.
- I'd like to suggest poetry books as well.

Local Interest (9 total comments; example comments below)

- I hope we can reconstruct all the historical data, pictures, etc. about Porterville. There is so much very cool history about Porterville and that loss was the most upsetting to me when our beloved library was destroyed by fire.
- It would be great to see something celebrating agriculture and education being the bridge to the American dream, as well as celebrating all cultures. Our community is very diverse and strong and everyone deserves to see a piece of their heritage.
- I loved the different glass display cases that held different and interesting collections like the display that had different stones. They were very informative.
- We would love to see the library incorporated into community events. Food vendors at the library would attract many people getting off work and just wanting a nice-safe place to relax after heading home.

Technology Assessment and Recommendations

Carson Block has prepared a separate Technology Assessment offering detailed recommendations relating to IT infrastructure, devices, and best practices. The findings and recommendations of his Technology Assessment have guided the recommendations of this general needs assessment. The following are the themes that inform the recommendations in the Technology Assessment:

- **There is tremendous community support for a new library.** The old library is dearly missed, and community members are eager to again have access to all the services and amenities that a library provides.
- **The Porterville Public Library is blessed with a tight-knit staff with close connections to patrons.** Past investments in developing a strong customer service focus have paid off and the staff's success in regrouping after the fire is truly remarkable.
- **Key technology needs include Wi-Fi/Internet access, power for recharging and learning opportunities.** The goal of the new library should be to make technology easy to use, easy to learn and maximally accessible.
- **Community members desire greater technology access and learning, with an emphasis on digital inclusion.** In an area where internet access is limited by geography and economics, the library's role in providing technology access and the skills to use tech tools and online resources is essential.
- **The library will need additional technology resources in the future to support plans, not only with respect to tech leadership and staff support, but also with respect to maintenance and management.** In order for the library to maintain the robust IT infrastructure needed to respond to community demand, adequate financial support for this infrastructure is critical.

Philosophy of Service

A successful public library today plays multiple roles in the life of the community it serves. First, it provides access to the world of learning, knowledge, and human creativity. Access to books and the printed word remains a basic library function for all age groups. As a corollary, library service to children introduces families to the joy of reading and establishes a foundation for a lifetime of reading. This role has expanded in recent years to include access to creative and informative works in many formats, including digital media and electronic content. Libraries are also a primary public gateway to online information, offering wireless and free access to the Internet.

Even as the library's role as a resource for physical and digital media continues to be important, its traditional role as a community destination and gathering place is also evolving and expanding. The public library serves as the community's principal place for solitary reading and study as well as a venue for collaboration and group interaction. Book discussion groups, storytimes and teen tech nights are a few examples of the multitude of educational and social community events that draw significant participation. The library facility can and should offer residents a safe, and comfortable place to be. This can be a sanctuary for solitary reflection, a quiet workspace in which to complete a school assignment or a social space for connecting with peers. To perform these roles, the library needs appropriate space – for collections, for people, for programming and for functional operations.

In addition, the onset of COVID-19 in early 2020 has radically changed how public libraries are providing services. Now that public libraries are reopening (as of mid-2021) after a year of

providing very restricted access, the “new normal” will be different than what it once was. With recent experience of a global pandemic in mind, library spaces should be configured with maximum flexibility to adapt should a similar health crisis emerge in the future.

The people of Porterville have experienced two challenges in rapid succession: the sudden and complete destruction of their beloved public library, followed by over a year of individual and collective isolation caused by a global pandemic. The loss of the library, as well as the loss of lives of those who attempted to save it, has left a hole in the heart of the community.

In response, the new Porterville Public Library should be designed to spark curiosity, connection, and joy. The new library should celebrate the unique characteristics of Porterville, presenting a culturally vibrant space that is welcoming and engaging to all. By integrating traditional library services with newer offerings that have emerged in our digitally connected 21st century world, the new Porterville Public Library will provide a game-changing opportunity to support lifelong learning, civic engagement, and community pride.

Library Program

A detailed library program accompanies this narrative report. The program is a series of six interrelated spreadsheets that detail the contents of the library:

- *Summary*: a summary of the proposed spaces and needed square footage
- *Detail*: description of each element included in each proposed space
- *Shelving*: the types of shelving proposed for each part of the collection, as well as other assumptions regarding shelving (percentage of each collection on the shelf, number of items that fit on one linear foot of shelving, etc.)
- *Seating*: the types and quantities of public seats for the public throughout the building
- *Computers and Equipment*: computers and other public access equipment

For the proposed Porterville Library, 70% of the building footprint is estimated to be used for the components of the library that are programmable or subject to choice (shelving, furniture, computers, desks, etc.). The remaining 30% is considered unassignable space or gross square footage, utilized for necessary components such as bathrooms, hallways, mechanical spaces, wall thicknesses and other necessary building elements. Thus, since the programmed space in this plan for the new Porterville Public Library is 27,718 square feet, at 70% efficiency the total (gross) square feet is 39,597 square feet.

It should be noted that this estimate of the library's needed square footage smaller than that provided in the 2009 Page + Moris library study (48,250 – 53,000 square feet) due to a lower estimated future population (2009 study: 90,400 people in 2030 vs. 2021 study: 70,124 people in 2041). That said, the current recommendation falls within the guidelines established by the Porterville 2030 General Plan, which recommends .5 to 1.0 square feet of library space per capita.

Porterville Public Library Program

		Total Net Assignable Square Feet:		27,718
		Total Gross Square Feet @70% Efficiency:		39,597
Code	General Area	Specific Area	SF	In GSF
Public Areas				
1.02	Public Areas	Lobby	457	IN GSF
1.04	Public Areas	Café	508	
1.06	Public Areas	Restrooms	-	IN GSF
1.08	Public Areas	Service Desk	182	
1.10	Public Areas	Express Checkout	114	
1.12	Public Areas	Business Center	314	
1.16	Public Areas	Public Access Computers	799	
1.18	Public Areas	New Materials	96	
1.20	Public Areas	Media	348	
	Total		2,818	
Adult Services				
2.02	Adult Services	Adult Fiction	2,044	
2.04	Adult Services	Adult Nonfiction	2,687	
2.06	Adult Services	Large Print	216	
2.08	Adult Services	Quiet Reading Area	1,002	
2.10	Adult Services	Adult Learning Center	532	
	Total		6,481	
Youth Services				
3.02	Youth Services	Family Space	2,747	
3.04	Youth Services	Family Restroom	-	IN GSF
3.06	Youth Services	Mother's Room	100	
3.08	Youth Services	Children's Library	4,288	
3.10	Youth Services	Teenspace	1,668	
	Total		8,803	
Meeting Areas				
4.02	Meeting Areas	Small Study Room A (2 seat)	80	
4.04	Meeting Areas	Small Study Room B (2 seat)	80	
4.06	Meeting Areas	Small Study Room C (2 seat)	80	
4.08	Meeting Areas	Small Study Room D (2 seat)	80	
4.10	Meeting Areas	Small Study Room E (4 seat)	120	
4.12	Meeting Areas	Small Study Room F (4 seat)	120	
4.14	Meeting Areas	10 - 12 Person Meeting Room	300	
4.16	Meeting Areas	Dividable 150 Person Meeting Room	2,386	
4.18	Meeting Areas	Meeting Room Storage	400	
4.20	Meeting Areas	Creation Space	582	
4.22	Meeting Areas	Media Lab	200	
4.24	Meeting Areas	Learning Kitchen	1,482	
	Total		5,910	
Staff Areas				
5.02	Staff Areas	Library Director's Office	200	
5.04	Staff Areas	Library Supervisor 2 Office	100	

Porterville Public Library Program

Code	General Area	Specific Area	SF	In GSF
5.06	Staff Areas	Library Supervisor 1 Office	100	
5.10	Staff Areas	Staff Workstations	548	
5.14	Staff Areas	Technical Services	696	
5.16	Staff Areas	Youth Services	497	
5.20	Staff Areas	Circulation	458	
5.22	Staff Areas	Staff Lounge	458	
5.24	Staff Areas	Wellness Room	100	
5.26	Staff Areas	Staff Restrooms	-	IN GSF
	Total		3,157	
Support Areas				
6.02	Support Areas	Storage and Supply Room	400	
6.04	Support Areas	Janitorial Closet	49	
6.06	Support Areas	Telecommunications Room	100	
	Total		549	
Outdoor Areas				
7.02	Outdoor Areas	Outside seating	-	IN GSF
7.04	Outdoor Areas	Outside programming area	-	IN GSF
7.06	Outdoor Areas	Garden	-	IN GSF
7.08	Outdoor Areas	Vendor Area	-	IN GSF
	Total		-	
Grand Total			27,718	

Detail

Porterville Public Library Program

			Total Net Assignable Square Feet:				27,718
			Total Gross Square Feet @ 70% Efficiency:				39,597
Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
1.02	Public Areas	Lobby	unassigned square footage	1	space	200	200
1.02	Public Areas	Lobby	floor mats, with minimum 16' walk-off length	GSF			IN GSF
1.02	Public Areas	Lobby	security gates	1	unit	10	10
1.02	Public Areas	Lobby	donor recognition display	1	unit	0	0
1.02	Public Areas	Lobby	flat screen monitor, wall mounted	1	unit	0	0
1.02	Public Areas	Lobby	2 person bench (2'x 6')	2	bench	13	26
1.02	Public Areas	Lobby	community information display unit, wall, mounted, with brochures and racks, bulletin board, storage below. 4'x 4' x 1.25	2	section	16	32
1.02	Public Areas	Lobby	display case, glass enclosed, wall mounted (6' w x 2' deep)	1	unit	30	30
1.02	Public Areas	Lobby	firefighter memorial	1	space	150	150
1.02	Public Areas	Lobby	restrooms	GSF	restroom		IN GSF
1.02	Public Areas	Lobby	drinking fountain/bottle refiller	1	unit	9	9
Lobby Total							457
1.04	Public Areas	Café	café counter, triple sinks, cupboards	1	area	240	240
1.04	Public Areas	Café	condiments table 4'x 2'	1	table	16	16
1.04	Public Areas	Café	4 person circular café tables (3)	12	seats	21	252
Café Total							508
1.06	Public Areas	Restrooms	main floor restrooms	GSF	restroom		IN GSF
Restrooms Total							0
1.08	Public Areas	Service Desk	2 staff counter positions w/ wkstns	2	position	50	100
1.08	Public Areas	Service Desk	cash register, behind counter	1	machine	12	12
1.08	Public Areas	Service Desk	book trucks	2	trucks	8	16
1.08	Public Areas	Service Desk	shelving, wall mounted, behind desk	2	section	12	24
1.08	Public Areas	Service Desk	display of library handouts, built into desk	1	unit	6	6
1.08	Public Areas	Service Desk	queuing space	4	people	6	24
1.08	Public Areas	Service Desk	flat screen monitor, wall mounted	1	monitor	0	0
Service Desk Total							182
1.10	Public Areas	Express Checkout	self check machines	3	machine	10	30
1.10	Public Areas	Express Checkout	shelving for holds (66")	5	section	12	60
1.10	Public Areas	Express Checkout	queuing space	4	people	6	24
Express Checkout Total							114
1.12	Public Areas	Business Center	copy machine, standard	1	machine	64	64
1.12	Public Areas	Business Center	debit card dispenser, change machine	1	machine	4	4
1.12	Public Areas	Business Center	cabinet with work counter and equipment	1	cabinet	16	16
1.12	Public Areas	Business Center	scanner	1	scanner	30	30
1.12	Public Areas	Business Center	fax machine	1	unit	100	100
1.12	Public Areas	Business Center	Friends of the Library sale area, book trucks	1	area	100	100
Business Center Total							314
1.16	Public Areas	Public Access Computers	computer workstations, sitdown	18	computer	35	630
1.16	Public Areas	Public Access Computers	computer with assistive technology	1	computer	40	40
1.16	Public Areas	Public Access Computers	catalog workstation	1	catalog	35	35
1.16	Public Areas	Public Access Computers	networked printer/print release station	1	printer	24	24
1.16	Public Areas	Public Access Computers	perch with moveable service desk	1	unit	70	70
Public Access Computers Total							799
1.18	Public Areas	New Materials	shelving for rental books (66")				12
1.18	Public Areas	New Materials	shelving for new English adult books (66")				60
1.18	Public Areas	New Materials	shelving for new Spanish adult books (66")				12
1.18	Public Areas	New Materials	shelving for new adult DVDs (66")				12
New Materials Total							96

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
1.20	Public Areas	Media	shelving for adult English DVDs (66")				312
1.20	Public Areas	Media	shelving for adult Spanish DVDs (66")				36
Media Total							348
2.02	Adult Services	Adult Fiction	shelving for adult English fiction (66")				480
2.02	Adult Services	Adult Fiction	shelving for adult English genre fiction (66")				240
2.02	Adult Services	Adult Fiction	shelving for adult Spanish fiction (66")				72
2.02	Adult Services	Adult Fiction	online catalog @ stack end	2	catalog	16	32
2.02	Adult Services	Adult Fiction	lounge seats (12)	12	seats	35	420
2.02	Adult Services	Adult Fiction	occasional tables @lounge chairs	12	table		0
2.02	Adult Services	Adult Fiction	1 person table (16)	16	seats	25	400
2.02	Adult Services	Adult Fiction	2 person table (8)	16	seats	25	400
Adult Fiction Total							2,044
2.04	Adult Services	Adult Nonfiction	shelving for adult English biography (66")				432
2.04	Adult Services	Adult Nonfiction	shelving for adult English nonfiction (66")				480
2.04	Adult Services	Adult Nonfiction	shelving for Spanish NF, biography (66")				60
2.04	Adult Services	Adult Nonfiction	shelving for local history (66")				48
2.04	Adult Services	Adult Nonfiction	digital microfiche/microfilm reader	1	unit	35	35
2.04	Adult Services	Adult Nonfiction	display case, glass enclosed, wall mounted (6' w x 2' deep)	1	unit	30	30
2.04	Adult Services	Adult Nonfiction	online catalog @ stack end	2	catalog	16	32
2.04	Adult Services	Adult Nonfiction	lounge seats (12)	12	seats	35	420
2.04	Adult Services	Adult Nonfiction	occasional tables @lounge chairs	12	table		0
2.04	Adult Services	Adult Nonfiction	1 person table (18)	18	seats	25	450
2.04	Adult Services	Adult Nonfiction	2 person table (10)	20	seats	25	500
2.04	Adult Services	Adult Nonfiction	4 person table (2)	8	seats	25	200
Adult Nonfiction Total							2,687
2.06	Adult Services	Large Print	shelving for English large print (66")				216
Large Print Total							216
2.08	Adult Services	Quiet Reading Area	shelving for newspapers, free pubs. (66")				12
2.08	Adult Services	Quiet Reading Area	lounge seats	14	seats	35	490
2.08	Adult Services	Quiet Reading Area	occasional tables @lounge chairs	14	table		0
2.08	Adult Services	Quiet Reading Area	1 person table (20)	20	seats	25	500
Quiet Reading Area Total							1,002
2.10	Adult Services	Adult Learning Center	workstation for literacy coordinator	1	wkstn	64	64
2.10	Adult Services	Adult Learning Center	workstation for literacy volunteer	1	wkstn	50	50
2.10	Adult Services	Adult Learning Center	shelving for ALC collection (66")				48
2.10	Adult Services	Adult Learning Center	storage cabinets for ALC materials (3' wide x 1.5' deep)	5	cabinet	14	70
2.10	Adult Services	Adult Learning Center	2 person table (6)	12	seats	25	300
Adult Learning Center Total							532
3.02	Youth Services	Family Space	area for play/interactive feature	1	space	100	100
3.02	Youth Services	Family Space	cabinet for puzzle and toy storage	1	unit	15	15
3.02	Youth Services	Family Space	stroller parking	4	strollers	6	24
3.02	Youth Services	Family Space	shelving for easy English board books				192
3.02	Youth Services	Family Space	shelving for English picture books (45")				624
3.02	Youth Services	Family Space	shelving for Easy 1-2-3, A-B-C, Holiday, Caldecotts				156
3.02	Youth Services	Family Space	shelving for easy Spanish board books				60
3.02	Youth Services	Family Space	shelving for Spanish picture books (45")				624
3.02	Youth Services	Family Space	shelving for Easy! I Can Read (45")				312
3.02	Youth Services	Family Space	sit-down early learning station	4	computer	25	100
3.02	Youth Services	Family Space	lounge seats (12)	12	seats	35	420
3.02	Youth Services	Family Space	occasional tables @lounge chairs				0
3.02	Youth Services	Family Space	4 place round toddler table (2)	8	seats	15	120

Detail

Porterville Public Library Program

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
Family Space Total							2,747
3.04	Youth Services	Family Restroom	family restroom	GSF			IN GSF
Family Restroom Total							0
3.06	Youth Services	Mother's Room	Nursing/lactation room	1	room	100	100
Mother's Room Total							100
3.08	Youth Services	Children's Library	perch with moveable service desk	1	unit	70	70
3.08	Youth Services	Children's Library	display case, glass enclosed, wall mounted (6' w x 2' deep)	2	unit	30	60
3.08	Youth Services	Children's Library	art installation	1	unit	100	100
3.08	Youth Services	Children's Library	shelving for juvenile rental books				12
3.08	Youth Services	Children's Library	shelving for juvenile Eng. new books (66")				84
3.08	Youth Services	Children's Library	shelving for juvenile Span. new books (66")				36
3.08	Youth Services	Children's Library	shelving for juvenile Eng. Fiction (66")				708
3.08	Youth Services	Children's Library	shelving for juvenile Span. fiction (66")				144
3.08	Youth Services	Children's Library	shelving for juvenile graphic novels (66")				108
3.08	Youth Services	Children's Library	shelving for juvenile Eng. nonfiction (66")				756
3.08	Youth Services	Children's Library	shelving for juvenile Span. nonfiction (66")				372
3.08	Youth Services	Children's Library	shelving for juvenile Eng. biography (66")				36
3.08	Youth Services	Children's Library	shelving for juvenile Span. biography (66")				24
3.08	Youth Services	Children's Library	shelving for juvenile DVDs (66")				36
3.08	Youth Services	Children's Library	computer workstations, sitdown	4	wkstn	35	140
3.08	Youth Services	Children's Library	online catalog @ stack end	2	catalog	6	12
3.08	Youth Services	Children's Library	self check machine	1	machine	10	10
3.08	Youth Services	Children's Library	lounge seats (8)	8	seats	35	280
3.08	Youth Services	Children's Library	occasional tables @ lounge chairs				0
3.08	Youth Services	Children's Library	1 person table (6)	6	seats	25	150
3.08	Youth Services	Children's Library	2 person table (11)	22	seats	25	550
3.08	Youth Services	Children's Library	4 person table (6)	24	seats	25	600
Children's Library Total							4,288
3.10	Youth Services	Teenspace	shelving for new books, rentals (66")				12
3.10	Youth Services	Teenspace	shelving for YA fiction (66")				120
3.10	Youth Services	Teenspace	shelving for YA graphic novels (66")				108
3.10	Youth Services	Teenspace	shelving for YA nonfiction, biography (66")				36
3.10	Youth Services	Teenspace	lounge seats (12)	12	seats	35	420
3.10	Youth Services	Teenspace	1 person table (8)	8	seats	25	200
3.10	Youth Services	Teenspace	2 person table (4)	8	seats	25	200
3.10	Youth Services	Teenspace	4 person table (4)	16	seats	25	400
3.10	Youth Services	Teenspace	computer workstations, sitdown	4	wkstn	35	140
3.10	Youth Services	Teenspace	online catalog @ stack end	2	catalog	16	32
Teenspace Total							1,668
4.02	Meeting Areas	Small Study Room A (2 seat)	1 - 2 person study/meeting room	2	seats	40	80
Small Study Room A (2 seat) Total							80
4.04	Meeting Areas	Small Study Room B (2 seat)	1 - 2 person study/meeting room	2	seats	40	80
Small Study Room B (2 seat) Total							80
4.06	Meeting Areas	Small Study Room C (2 seat)	1 - 2 person study/meeting room	2	seats	40	80
Small Study Room C (2 seat) Total							80
4.08	Meeting Areas	Small Study Room D (2 seat)	1 - 2 person study/meeting room	2	seats	40	80
Small Study Room D (2 seat) Total							80
4.10	Meeting Areas	Small Study Room E (4 seat)	4 person study/meeting room	4	seats	30	120
Small Study Room E (4 seat) Total							120
4.12	Meeting Areas	Small Study Room F (4 seat)	4 person study/meeting room	4	seats	30	120
Small Study Room F (4 seat) Total							120
4.14	Meeting Areas	10 - 12 Person Meeting Room	10 - 12 person meeting room	12	seats	25	300
4.14	Meeting Areas	10 - 12 Person Meeting Room	digital projector, ceiling mounted	1	unit	0	0

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
4.14	Meeting Areas	10 - 12 Person Meeting Room	large screen video monitors, wall mounted	3	monitor	0	0
10 - 12 Person Meeting Room Total							300
4.16	Meeting Areas	Dividable 150 Person Meeting Room	150 person meeting room, dividable into three rooms	150	seats	15	2,250
4.16	Meeting Areas	Dividable 150 Person Meeting Room	large screen video monitor, wall mounted	3	monitor	0	0
4.16	Meeting Areas	Dividable 150 Person Meeting Room	digital projector, ceiling mounted	3	unit	0	0
4.16	Meeting Areas	Dividable 150 Person Meeting Room	podium	1	podium	6	6
4.16	Meeting Areas	Dividable 150 Person Meeting Room	A/V rack	1	unit	10	10
4.16	Meeting Areas	Dividable 150 Person Meeting Room	kitchenettes for all three sections	3	kitchenette	40	120
Dividable 150 Person Meeting Room Total							2,386
4.18	Meeting Areas	Meeting Room Storage	chair dollies	8	dollies	7	56
4.18	Meeting Areas	Meeting Room Storage	space for tables (nesting)	20	table	6	120
4.18	Meeting Areas	Meeting Room Storage	unassigned square footage	1	space	224	224
Meeting Room Storage Total							400
4.20	Meeting Areas	Creation Space	counter, 12' x 2' with cabinets above, below	1	counter	60	60
4.20	Meeting Areas	Creation Space	4 person tables (5)	20	seats	25	500
4.20	Meeting Areas	Creation Space	flat screen monitor, wall mounted	1	monitor	0	0
4.20	Meeting Areas	Creation Space	laptop storage/recharging station	1	unit	12	12
4.20	Meeting Areas	Creation Space	mobile A/V cart	1	cart	10	10
Creation Space Total							582
4.22	Meeting Areas	Media Lab	computer stations	4	wkstn	35	140
4.22	Meeting Areas	Media Lab	counter, 12' x 2' with equipment	1	counter	60	60
Media Lab Total							200
4.24	Meeting Areas	Learning Kitchen	commercial/teaching kitchen (burners, convection ovens, grill top, walk in refrigerator, reach-in refrigerators, freezer drawer, ice maker, scullery, large classroom prep table)	1	kitchen	1050	1,050
4.24	Meeting Areas	Learning Kitchen	high stainless steel work tables for class participants (6)	24	seats	18	432
Learning Kitchen Total							1,482
5.02	Staff Areas	Library Director's Office	desk, computer workstation, printer, file cabinet, table with four chairs	1	office	200	200
Library Director's Office Total							200
5.04	Staff Areas	Library Supervisor 2 Office	desk, computer workstation, printer, file cabinet, guest chair	1	office	100	100
Library Supervisor 2 Office Total							100
5.06	Staff Areas	Library Supervisor 1 Office	desk, computer workstation, printer, file cabinet, guest chair	1	office	100	100
Library Supervisor 1 Office Total							100
5.10	Staff Areas	Staff Workstations	workstation for IT/outreach coordinator	1	wkstn	100	100
5.10	Staff Areas	Staff Workstations	workstation for adult services coordinator	1	wkstn	64	64
5.10	Staff Areas	Staff Workstations	workstations for part time staff	6	wkstn	64	384
Staff Workstations Total							548
5.14	Staff Areas	Technical Services	workstation for tech services coordinator	1	wkstn	64	64
5.14	Staff Areas	Technical Services	workstation for tech services volunteer	1	wkstn	50	50
5.14	Staff Areas	Technical Services	work table	4	seats	30	120
5.14	Staff Areas	Technical Services	work counter, 12' x 2', with double sink, cabinets above and below	1	counter	60	60
5.14	Staff Areas	Technical Services	supply cabinet	1	cabinet	20	20
5.14	Staff Areas	Technical Services	shelving, 88" for in-process materials	3	section	12	36
5.14	Staff Areas	Technical Services	shelving, 88" for withdrawn materials	1	section	12	12
5.14	Staff Areas	Technical Services	shelving, 88" for donated materials	2	section	12	24
5.14	Staff Areas	Technical Services	shelving, 88" for processing supplies	4	section	12	48
5.14	Staff Areas	Technical Services	lateral file cabinets	2	cabinet	15	30

Detail

Porterville Public Library Program

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
5.14	Staff Areas	Technical Services	copy machine, standard	1	unit	64	64
5.14	Staff Areas	Technical Services	laminator	1	machine	12	12
5.14	Staff Areas	Technical Services	paper cutter	1	unit	12	12
5.14	Staff Areas	Technical Services	book truck parking	4	trucks	8	32
5.14	Staff Areas	Technical Services	trash and recycling bins	2	container	6	12
5.14	Staff Areas	Technical Services	clear space for deliveries 10' x 10'	1	space	100	100
Technical Services Total							696
5.16	Staff Areas	Youth Services	workstation for youth services coordinator	1	wkstn	64	64
5.16	Staff Areas	Youth Services	workstation for Ellison die-cutting machine, laminator, storage	1	wkstn	64	64
5.16	Staff Areas	Youth Services	volunteer work table	4	seats	30	120
5.16	Staff Areas	Youth Services	shelving for programming props, storytime collection, supplies (88")	2	unit	12	24
5.16	Staff Areas	Youth Services	vertical file cabinet	2	cabinet	8	16
5.16	Staff Areas	Youth Services	stackable washer and dryer	1	unit	18	18
5.16	Staff Areas	Youth Services	mobile A/V cart	3	cart	10	30
5.16	Staff Areas	Youth Services	book trucks	4	trucks	6	24
5.16	Staff Areas	Youth Services	paper dolly	1	unit	25	25
5.16	Staff Areas	Youth Services	trash and recycling bins	2	container	6	12
5.16	Staff Areas	Youth Services	clear space for temporary storage 10' x 10'	1	space	100	100
Youth Services Total							497
5.20	Staff Areas	Circulation	workstation for circulation coordinator	1	wkstn	64	64
5.20	Staff Areas	Circulation	mail and delivery sorting counter, 6' x 3'	1	counter	30	30
5.20	Staff Areas	Circulation	interlibrary loan counter, 6' x 3'	1	counter	30	30
5.20	Staff Areas	Circulation	lateral file cabinet	1	cabinet	15	15
5.20	Staff Areas	Circulation	supply cabinet	1	cabinet	20	20
5.20	Staff Areas	Circulation	delivery crates (5 stacks, 12"x 18")	1	space	58	58
5.20	Staff Areas	Circulation	book truck parking	8	trucks	6	48
5.20	Staff Areas	Circulation	shelving, 88" for snags, problem materials, supplies	2	section	12	24
5.20	Staff Areas	Circulation	wall safe	1	safe	4	4
5.20	Staff Areas	Circulation	hand truck	1	trucks	3	3
5.20	Staff Areas	Circulation	materials return slot	1	space	6	6
5.20	Staff Areas	Circulation	large check in bins	2	unit	10	20
5.20	Staff Areas	Circulation	laptop storage/recharging station	2	unit	12	24
5.20	Staff Areas	Circulation	trash and recycling bins	2	container	6	12
5.20	Staff Areas	Circulation	delivery space, 10' x 10'	1	space	100	100
Circulation Total							458
5.22	Staff Areas	Staff Lounge	lockers, half height, 2 per stack	4	unit	5	20
5.22	Staff Areas	Staff Lounge	coat closet, 6' x 3'	1	closet	30	30
5.22	Staff Areas	Staff Lounge	work counter, 8' x 2', with double sink, dishwasher, cabinets above	1	counter	40	40
5.22	Staff Areas	Staff Lounge	microwave oven, on counter	1	unit	0	0
5.22	Staff Areas	Staff Lounge	refrigerator, full size	1	unit	20	20
5.22	Staff Areas	Staff Lounge	bulletin board, wall mounted	1	unit	0	0
5.22	Staff Areas	Staff Lounge	trash and recycling bins	2	container	4	8
5.22	Staff Areas	Staff Lounge	2 person couch	1	unit	30	30
5.22	Staff Areas	Staff Lounge	lounge seats	2	seats	35	70
5.22	Staff Areas	Staff Lounge	4 person tables (2)	8	seats	30	240
Staff Lounge Total							458
5.24	Staff Areas	Wellness Room	wellness room with recliner, mini-fridge	1	room	100	100
Wellness Room Total							100
5.26	Staff Areas	Staff Restrooms	staff restrooms	GSF	restroom		IN GSF
Staff Restrooms Total							0

Detail

Porterville Public Library Program

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
6.02	Support Areas	Storage and Supply Room	room for general supplies and storage	1	room	400	400
Storage and Supply Room Total							400
6.04	Support Areas	Janitorial Closet	shelving for supplies (88")	2	unit	12	24
6.04	Support Areas	Janitorial Closet	mop sink, with mop storage	1	space	25	25
Janitorial Closet Total							49
6.06	Support Areas	Telecommunications Room	equipment for wired and wireless networks	1	space	100	100
Telecommunications Room Total							100
7.02	Outdoor Areas	Outside seating	outside seating area	GSF	area		IN GSF
Outside seating Total							0
7.04	Outdoor Areas	Outside programming area	outside classroom/programming area	GSF	area		IN GSF
Outside programming area Total							0
7.06	Outdoor Areas	Garden	garden	GSF	area		IN GSF
Garden Total							0
7.08	Outdoor Areas	Vendor Area	space for food vendors	GSF	area		IN GSF
Vendor Area Total							0
Grand Total							27,718

Shelving

Porterville Public Library Program

								Assumes 12 SF/single sided shelf, standard shelving is 3' x 1'				
No of												
General Area	Specific Area	Description	Materials Count	% on Shelf	Items Shelved	Storage Type	Items / LF	Total shelves	Shelves or Items	Sections Needed	Section Type	SF
Public Areas	New Materials	shelving for rental books (66")	20	50%	10	Shelf	1	3	4	1	Single Sided	12
Public Areas	New Materials	shelving for new English adult books (66")	400	65%	260	Shelf	4	22	4	5	Single Sided	60
Public Areas	New Materials	shelving for new Spanish adult books (66")	51	65%	33	Shelf	4	3	4	1	Single Sided	12
Public Areas	New Materials	shelving for new adult DVDs (66")	245	65%	159	Shelf	15	4	5	1	Single Sided	12
Public Areas	Media	shelving for adult English DVDs (66")	9,000	65%	5,850	Shelf	15	130	5	26	Single Sided	312
Public Areas	Media	shelving for adult Spanish DVDs (66")	900	65%	585	Shelf	15	13	5	3	Single Sided	36
Public Areas Total												444
Adult Services	Adult Fiction	shelving for adult English fiction (66")	5,500	70%	3,850	Shelf	8	160	4	40	Single Sided	480
Adult Services	Adult Fiction	shelving for adult English genre fiction (66")	2,800	70%	1,960	Shelf	8	82	4	20	Single Sided	240
Adult Services	Adult Fiction	shelving for adult Spanish fiction (66")	1,000	70%	700	Shelf	8	29	5	6	Single Sided	72
Adult Services	Adult Nonfiction	shelving for adult English biography (66")	5,000	70%	3,500	Shelf	8	146	4	36	Single Sided	432
Adult Services	Adult Nonfiction	shelving for adult English nonfiction (66")	5,500	70%	3,850	Shelf	8	160	4	40	Single Sided	480
Adult Services	Adult Nonfiction	shelving for Spanish NF, biography (66")	1,050	70%	735	Shelf	10	25	5	5	Single Sided	60
Adult Services	Adult Nonfiction	shelving for local history (66")	500	85%	425	Shelf	8	18	4	4	Single Sided	48
Adult Services	Large Print	shelving for English large print (66")	2,500	70%	1,750	Shelf	8	73	4	18	Single Sided	216
Adult Services	Quiet Reading Area	shelving for newspapers, free pubs. (66")	16	100%	16	Shelf	2	3	4	1	Single Sided	12
Adult Services	Adult Learning Center	shelving for ALC collection (66")	600	70%	420	Shelf	8	18	4	4	Single Sided	48
Adult Services Total												2,088
Youth Services	Family Space	shelving for easy English board books	2,000	70%	1,400	Shelf	10	47	3	16	Single Sided	192
Youth Services	Family Space	shelving for English picture books (45")	10,000	70%	7,000	Shelf	15	156	3	52	Single Sided	624
Youth Services	Family Space	shelving for Easy 1-2-3, A-B-C, Holiday, Caldecotts	2,100	85%	1,785	Shelf	15	40	3	13	Single Sided	156
Youth Services	Family Space	shelving for easy Spanish board books	600	70%	420	Shelf	10	14	3	5	Single Sided	60
Youth Services	Family Space	shelving for Spanish picture books (45")	10,000	70%	7,000	Shelf	15	156	3	52	Single Sided	624
Youth Services	Family Space	shelving for Easy!! Can Read (45")	5,000	70%	3,500	Shelf	15	78	3	26	Single Sided	312
Youth Services	Children's Library	shelving for juvenile rental books	30	50%	15	Shelf	2	3	3	1	Single Sided	12
Youth Services	Children's Library	shelving for juvenile Eng. new books (66")	1,000	65%	650	Shelf	8	27	4	7	Single Sided	84
Youth Services	Children's Library	shelving for juvenile Span. new books (66")	447	65%	291	Shelf	8	12	4	3	Single Sided	36
Youth Services	Children's Library	shelving for juvenile Eng. Fiction (66")	10,100	70%	7,070	Shelf	10	236	4	59	Single Sided	708
Youth Services	Children's Library	shelving for juvenile Span. fiction (66")	2,000	70%	1,400	Shelf	10	47	4	12	Single Sided	144
Youth Services	Children's Library	shelving for juvenile graphic novels (66")	1,500	70%	1,050	Shelf	10	35	4	9	Single Sided	108
Youth Services	Children's Library	shelving for juvenile Eng. nonfiction (66")	10,000	75%	7,500	Shelf	10	250	4	63	Single Sided	756
Youth Services	Children's Library	shelving for juvenile Span. nonfiction (66")	5,000	75%	3,750	Shelf	10	125	4	31	Single Sided	372
Youth Services	Children's Library	shelving for juvenile Eng. biography (66")	500	75%	375	Shelf	10	13	4	3	Single Sided	36
Youth Services	Children's Library	shelving for juvenile Span. biography (66")	300	75%	225	Shelf	10	8	4	2	Single Sided	24
Youth Services	Children's Library	shelving for juvenile DVDs (66")	1,128	65%	733	Shelf	15	16	5	3	Single Sided	36
Youth Services	Teenspace	shelving for new books, rentals (66")	90	65%	59	Shelf	4	5	4	1	Single Sided	12
Youth Services	Teenspace	shelving for YA fiction (66")	1,500	65%	975	Shelf	8	41	4	10	Single Sided	120
Youth Services	Teenspace	shelving for YA graphic novels (66")	1,500	75%	1,125	Shelf	10	38	4	9	Single Sided	108
Youth Services	Teenspace	shelving for YA nonfiction, biography (66")	550	75%	413	Shelf	10	14	5	3	Single Sided	36
Youth Services Total												4,560
Grand Total												7,092

Seating

Porterville Public Library Program

Code	General Area	Specific Area	Description	No of Tables	Qty	Unit	SF/Unit	SF
1.02	Public Areas	Lobby	2 person bench (2' x 6')		2	bench	13	26
1.04	Public Areas	Café	4 person circular café tables (3)		12	seats	21	252
Public Areas Total				14				278
2.02	Adult Services	Adult Fiction	lounge seats (12)		12	seats	35	420
2.02	Adult Services	Adult Fiction	1 person table (16)	16	16	seats	25	400
2.02	Adult Services	Adult Fiction	2 person table (8)	8	16	seats	25	400
2.04	Adult Services	Adult Nonfiction	lounge seats (12)		12	seats	35	420
2.04	Adult Services	Adult Nonfiction	1 person table (18)	18	18	seats	25	450
2.04	Adult Services	Adult Nonfiction	2 person table (10)	10	20	seats	25	500
2.04	Adult Services	Adult Nonfiction	4 person table (2)	2	8	seats	25	200
2.08	Adult Services	Quiet Reading Area	lounge seats		14	seats	35	490
2.08	Adult Services	Quiet Reading Area	1 person table (20)	20	20	seats	25	500
2.10	Adult Services	Adult Learning Center	2 person table (6)	6	12	seats	25	300
Adult Services Total				148				4,080
3.02	Youth Services	Family Space	lounge seats (12)		12	seats	35	420
3.02	Youth Services	Family Space	4 place round toddler table (2)	2	8	seats	15	120
3.08	Youth Services	Children's Library	lounge seats (8)		8	seats	35	280
3.08	Youth Services	Children's Library	1 person table (6)	6	6	seats	25	150
3.08	Youth Services	Children's Library	2 person table (11)	11	22	seats	25	550
3.08	Youth Services	Children's Library	4 person table (6)	6	24	seats	25	600
3.10	Youth Services	Teenspace	lounge seats (12)		12	seats	35	420
3.10	Youth Services	Teenspace	1 person table (8)	8	8	seats	25	200
3.10	Youth Services	Teenspace	2 person table (4)	4	8	seats	25	200
3.10	Youth Services	Teenspace	4 person table (4)	4	16	seats	25	400
Youth Services Total				124				3,340
4.02	Meeting Areas	Small Study Room A (2 seat)	1 - 2 person study/meeting room	1	2	seats	40	80
4.04	Meeting Areas	Small Study Room B (2 seat)	1 - 2 person study/meeting room	1	2	seats	40	80
4.06	Meeting Areas	Small Study Room C (2 seat)	1 - 2 person study/meeting room	1	2	seats	40	80
4.08	Meeting Areas	Small Study Room D (2 seat)	1 - 2 person study/meeting room	1	2	seats	40	80
4.10	Meeting Areas	Small Study Room E (4 seat)	4 person study/meeting room	1	4	seats	30	120
4.12	Meeting Areas	Small Study Room F (4 seat)	4 person study/meeting room	1	4	seats	30	120
4.14	Meeting Areas	10 - 12 Person Meeting Room	10 - 12 person meeting room		12	seats	25	300
4.16	Meeting Areas	Dividable 150 Person Meeting Room	150 person meeting room, dividable into three rooms		150	seats	15	2,250
4.20	Meeting Areas	Creation Space	4 person tables (5)		20	seats	25	500
4.24	Meeting Areas	Learning Kitchen	high stainless steel work tables for class participants (6)		24	seats	18	432
Meeting Areas Total				222				4,042
Grand Total				508				11,740

Computers and Technology

Porterville Public Library Program

Code	General Area	Specific Area	Description	Qty	Unit	SF/Unit	SF
1.10	Public Areas	Express Checkout	self check machines	3	machine	10	30
1.16	Public Areas	Public Access Computers	computer workstations, sitdown	18	computer	35	630
1.16	Public Areas	Public Access Computers	computer with assistive technology	1	computer	40	40
1.16	Public Areas	Public Access Computers	catalog workstation	1	catalog	35	35
1.16	Public Areas	Public Access Computers	networked printer/print release station	1	printer	24	24
Public Areas Total							759
2.02	Adult Services	Adult Fiction	online catalog @ stack end	2	catalog	16	32
2.04	Adult Services	Adult Nonfiction	digital microfiche/microfilm reader	1	unit	35	35
2.04	Adult Services	Adult Nonfiction	online catalog @ stack end	2	catalog	16	32
Adult Services Total							99
3.02	Youth Services	Family Space	sit-down early learning station	4	computer	25	100
3.08	Youth Services	Children's Library	computer workstations, sitdown	4	wkstn	35	140
3.08	Youth Services	Children's Library	online catalog @ stack end	2	catalog	6	12
3.08	Youth Services	Children's Library	self check machine	1	machine	10	10
3.10	Youth Services	Teenspace	computer workstations, sitdown	4	wkstn	35	140
3.10	Youth Services	Teenspace	online catalog @ stack end	2	catalog	16	32
Youth Services Total							434
4.22	Meeting Areas	Media Lab	computer stations	4	wkstn	35	140
Meeting Areas Total							140
Grand Total							1,432

Collections

The community needs access to a well-balanced collection in both print and digital media formats. Adequate shelving capacity is needed to support a balanced physical collection, so that materials can be shelved and displayed for convenient browsing. Shelving capacity needs to allow shelves to be kept 20% to 25% clear, so that there is readily available shelving space for incoming materials. The various collections of the library need to be shelved in appropriate locations within the overall space, clearly identified and easily found, and at heights appropriate to their target audiences.

As the assessment's community survey indicates, while downloadable audio and video are strongly preferred over physical media (such as DVDs and CD audiobooks), community use of e-books complements but has not replaced use of books. Therefore, maintaining a robust and well-weeded print collection should remain a priority. In the future, when the demand for physical media may diminish, shelving dedicated to these materials in the current program may be redeployed for other purposes.

The shelving plan for the new library includes capacity for 100,427 physical items, which will be augmented by over 1 million downloadable resources offered directly by the library or through its participation in the San Joaquin Valley Library System.

To maintain desirable sightlines, accessibility and aesthetics, this plan recommends a maximum shelf height of 66" for adult, media and young adult and children's materials. Formulas used to calculate needed 66" shelving for these materials assume the bottom shelf is empty; alternatively, 60" shelves could be installed for same square footage but without the empty bottom shelf. Picture and board books will be housed in 45" high shelves.

Proposed collection areas include the following:

- *New Materials:* rental books, new adult books in English and Spanish, and new adult DVDs in English and Spanish
- *Media:* DVDs in English and Spanish
- *Adult Fiction:* Adult fiction in English and Spanish
- *Adult Nonfiction:* Adult nonfiction in English and Spanish, local history collection, digital microfiche/microfilm reader
- *Large Print:* Adult large print
- *Adult Learning Center:* materials for the library's tutoring and ESL programs
- *Teenspace:* Young adult new books and rentals, fiction, graphic novels, nonfiction, and biography (all in English)
- *Children's Library:* Juvenile new books, fiction and nonfiction and biography in English and Spanish, graphic novels in English
- *Family Space:* picture and board books, easy readers

The *Shelving* spreadsheet for the Porterville Public Library program provides detailed information about the size of each area of the library's collection and the variables used to create a square foot estimate (such as percentage of items on the shelf and items per linear foot). Consistent with the library's philosophy of service, English and Spanish language materials of the same type are co-located in the same areas of the library.

Computers and Technology

Carson Block's separate technology assessment document provides an extensive and detailed overview of the new Porterville Public Library's technology requirements. The library program focuses on aspects of technology that have square footage implications, which are listed in the *Computers and Technology* spreadsheet of the program.

This program recommends fixed-location computers be distributed in the following way:

- *Public Access Computers*: 20 computer workstations (with internet access) for adult and general use, including 1 equipped with assistive technology, and one catalog workstation
- *Teenspace*: four computer workstations (with internet access)
- *Children's Library*: four computer workstations (with internet access)
- *Family Space*: four early learning stations
- *Media Lab*: 4 computer workstations
- Eight stack end online catalogs, distributed among various collection areas

In addition, this program assumes that the library will provide laptops or other computing devices (such as Chromebooks) for checkout.

The program also includes three self-check machines in the express checkout area, and one self-check machine in the children's library. The plan's business center includes a copy machine, fax, and scanner for public use.

Seating

In a library facility, it is as important to provide space for people to use the building, as it is to provide space to house and display the collection. The preschool/family area needs chair seating for toddlers and their parents or caregivers. The children's area should offer distinct seating areas for individual school aged children who need to do homework or quietly read.

Teens in particular need a designated area with age-appropriate furniture. The design of the space should not only send a message that they are welcome at the library but should also create a buffer, both physical and psychological, between this gregarious age group and other library visitors. Adults need both table seating and lounge chairs for quiet reading of books and periodicals as well as concentrated work at a laptop. All seats should be adjacent to electrical power, with outlets located safely out of circulation paths.

The desire for improved seating was frequently expressed by both survey and focus group participants. Both high school and college students requested quiet space to support their learning efforts. In the library program, the broad desire for dedicated quiet space is addressed in a designated Quiet Reading Area.

Overall, this plan recommends a variety of seating options to offer appropriate work/study, collaboration and reading space for the community. These including lounge seating, 1 person tables, 2 person tables and 4 person tables. The distribution of this seating is detailed in the *Seating* spreadsheet of the program. Overall, the program offers 288 seats, or just over 4 seats/1000 people, which is within best practice range for an independent public library serving a population of Porterville's size. The location of these seats is detailed in the *Seating* spreadsheet of the library program.

In addition, this program provides additional capacity for small meeting rooms and larger programming spaces, which will substantially increase possibilities for patrons to gather, study and learn at the library.

Special Features/Service Areas

The program includes several amenities that were prioritized by community members in the information gathering process. These include:

- *Firefighters Memorial* to honor those who lost their lives defending the previous library
- *Library Cafe*, with seating for 12 and capacity for an outside vendor to provide drinks and snacks
- *Business Center* offering capacity for copying, faxing, and scanning
- *Friends of the Library Sales Area* (in Business Center)
- *Adult Learning Center*, with space for the staff coordinator, a volunteer, literacy collection, storage for program materials and six two-person tables for one-on-one tutoring
- *Quiet Reading Area*, offering access to newspapers, fourteen lounge seats and twenty one-person tables

Youth Areas

Survey and focus group participants were consistent in expressing their desire for vibrant and dynamic areas to serve the age-specific interests of children and teens. Therefore, the program divides services to those 18 and under into three areas:

- *Family Space*, an area geared towards pre-K children and their parents/caregivers. In addition to holding the library's collection of picture books, board books and Easy! I Can Read books, this portion of the library includes a play area, stroller parking, lounge

seating, toddler tables and four sit down early learning stations. Adjacent to the Family Space are a Family Restroom and a Mother's Room for nursing/lactating women.

- *Children's Library*, an area serving school age children. This area features books and media for this age group, four computer workstations, table and lounge seating, and a display case.
- *Teenspace*, an area intended for teenagers. This area includes the young adult collection of books and media, four computer workstations, and table and lounge seating, including four four-person tables that can be temporarily combined for programming.

Small Meeting Rooms

As the survey results indicate, small meeting rooms are an amenity greatly desired by both adults and teens. Patrons desire privacy and quiet for activities such as tutoring, one-on-one discussions and collaboration and virtual meetings. This program recommends the addition of six small meeting rooms: four 1 – 2 person rooms and two 3 – 4 person rooms. The program also includes a 10 – 12-person meeting room for larger gatherings.

Programming and Event Space

Library programs are a basic library service that complements the collection, attracts new users and provides the community with needed information on many topics. Dedicated space within the library is needed to provide an appropriate, accessible venue for these events, with seating to accommodate different groups of people. The primary programming space needs to be flexible and multipurpose, with built-in media projection equipment, adjustable lighting, a kitchen, and table and chair storage. Additionally, programming areas designed for activities provide efficient and dynamic opportunities for enrichment.

Survey and focus group participants expressed a wide range of interests with respect to the kinds of activities they would like to engage in at the library. High interest activities included arts and crafts programs, homework help, storytimes, and help with basic computer skills and applications. When asked about makerspace options of greatest interest to them, survey respondents most frequently chose high tech (3D printers, etc.), media (audio/video) and papercrafts. Focus group participants also repeatedly brought up interest in leveraging the community's agricultural heritage to provide programming that addresses food insecurity, enhances cooking skills and/or provides job training in the culinary field.

In consideration of all these factors, the following programming spaces are recommended for the Porterville Public Library:

- *Dividable 150 Person Meeting Room*: Equipped with moveable partitions/sound barrier that will divide the room into three spaces, this room will host the library's largest gatherings and programs. Each of the three sections of the meeting includes a flat screen monitor and projector as well as a small kitchenette to support craft programs

and refreshment service. An adjacent storage room holds chair dollies and nesting tables.

- *Creation Space:* Envisioned as a place to explore high tech makerspace activities, this room incorporates seating for 20 people at five tables, counter space for equipment, a flat screen monitor and a laptop storage/recharging station. The consultants recommend that prior to the construction of the facility, that the library conduct further research to determine the most desirable components of this makerspace.
- *Media Lab:* To address high community interest in exploring audio and video, this room includes four computer workstations as well as space for a variety of equipment appropriate to audio/video production. As with the Creation Space, the consultants recommend that prior to the construction of the facility, that the library conduct further research to determine the most desirable components of this makerspace.
- *Teaching Kitchen:* Based on the groundbreaking Culinary Literacy Center at the Free Library of Philadelphia, this space provides opportunities to teach cooking skills and provide job training in the culinary arts. In addition to a full-scale commercial/teaching kitchen, this space includes worktables for 24 participants. As with the makerspaces described above, the consultants recommend that the library conduct further research to determine the most desirable components of this area, and to identify potential community partnerships to support it.

Staff and Volunteer Areas

The proposed library program includes the following areas for staff and volunteer activities:

- *Service Desk:* a two-person central service desk combining reference and circulation
- *Public Access Computers:* a moveable perch/service desk
- *Adult Learning Center:* workstations for literacy coordinator and literacy volunteer
- *Children's Library:* a moveable perch/service desk
- *Administrative Staff:* three enclosed offices for library staff: one for the library director (with a table and four chairs for small staff meetings) and two for library supervisors (with guest chairs)
- *General Staff Area:* workstations for IT/outreach coordinator (new position) and adult services coordinator, and six stations for part-time staff
- *Technical Services:* workstations for technical services coordinator, volunteer, shelving, worktables, and equipment for materials cataloging and processing
- *Youth Services:* workstation for youth services coordinator, volunteer worktable, shelving, supplies and equipment for youth services activities
- *Circulation:* workstation for circulation coordinator, shelving, storage, equipment, and areas for circulation activities
- *Staff Support:* A staff lounge with kitchen and seating for ten, a wellness room and staff restrooms
- *Operational Support:* a storage and supply room, janitorial closet, telecommunications room

Outdoor Areas

Given the warm Porterville climate and the community's affinity for outdoor activities, it is not surprising that many survey and focus group participants expressed interest in incorporating outside spaces into the plan for the new library outside library. Though outside of the scope of the library program (which focuses on what is included inside the facility walls), the program includes placeholders for outdoor seating areas, an outside classroom/programming area and a garden. As the project progresses, the consultants recommend that the library gather additional input from the community to gauge interest in outside amenities, which present a wonderful opportunity to connect community members with their unique locale.

Conclusion

The sudden loss of the Porterville Public Library in early 2020 has underscored the critical importance of the library to the well-being of its communities. Since the destruction of the library affected people of all ages from all walks of life, its rebirth will be a pivotal moment in the history of Porterville. Anticipating what will happen when the new library opens, a community member said, *"We will feel whole again. We'll feel complete again. Right now, you can tell something is missing."*

After a year when a deadly virus has upended daily life across the world, the critical services that the public library provides are needed more than ever. Designed with maximum flexibility to adapt to whatever the future holds, the new Porterville Public Library will continue to provide learning opportunities, access to timely and accurate information and the ability to connect residents with their community.

Works Consulted

California Department of Education (2019), *California School Dashboard*.
<https://www.caschooldashboard.org/reports/54755230000000/2019>

Census Reporter (2019). *Porterville CA Profile Data*.
<https://censusreporter.org/profiles/16000US0658240-porterville-ca/>

City of Porterville (2017). *City of Porterville 2030 Plan*.
<http://portervillecitycouncil.org/depts/CommunityDevelopment/generalplan.cfm>

City of Porterville. *History of Porterville*.
<http://www.ci.porterville.ca.us/mods/LivingHere/historyofporterville.cfm>

Free Library of Philadelphia, *Culinary Literacy Center*.
<https://libwww.freelibrary.org/programs/culinary/about.cfm>

Paige + Moris (2009). *Facilities and Space Needs Assessment*.
<https://civicclerk.blob.core.windows.net/stream/PORTERVILLECA/2946bb77b6.pdf?sv=2015-12-11&sr=b&sig=EIINbCwlljHiz0Z78YZ5YdzKxVgCgB76Pj1wYbVh%2Bi4%3D&st=2021-08-08T01%3A45%3A40Z&se=2022-08-08T01%3A50%3A40Z&sp=r&rsc=cache&rsct=application%2Fpdf>

Porterville Public Library (2018 – 2020). *Reports to the California State Library*.

Porterville Public Library (2008). A Centennial Celebration of the Porterville Public Library.
<http://www.ci.porterville.ca.us/depts/Library/documents/ACentennialCelebrationofthePortervillePublicLibrary1908-2008.pdf>

Simmons Mosaic® USA market segmentation system, accessed through SimplyAnalytics.

Tulare County Economic Development Corporation. *Porterville*.
<https://www.tularecountyedc.com/living-here/porterville/>

LIBRARY SERVICES AND FACILITY NEEDS ASSESSMENT

APPENDIX

2021

PORTERVILLE PUBLIC LIBRARY

PENNY HUMMEL
Consulting

APPENDIX

SOAR Discussion (Library Facility Planning Committee)

Community Focus Group Notes

Results of Community Survey (English)

Results of Community Survey (Spanish)

**Porterville Public Library
Library Facility Planning Committee
SOAR DISCUSSION
May 13, 2021**

STRENGTHS:

What are the library's greatest assets?

What is working really well?

What good things do stakeholders say about the library?

How do we use our strengths to get results?

- Greatest asset: community members have a childhood memory of this library.
- Library is the soul of Porterville.
- Staff provide current resources. Audiobooks and DVDs are current.
- Library focuses on the needs of patrons.
- Library provides a place to meet and share information for booklovers, political people, artistic people.
- Staff do a good job.
- Activities like Star Wars programs are very popular with the community.
- Library does such a great job of activities for children, adults, games, crafts, Dr. Seuss. They are always looking out for ways to reach and finding ways to bring library to schools. There are resources for veterans, tax resources, lunch provided during the summer.
- The library is hands on with the community. They have their finger on the pulse of the community. I'm always hearing good things about library activities. When I go, I'm overwhelmed. Also, the volunteers are great.
- To me, the library felt like a community center. Over different periods, there were different purposes for it in my life. A place to do homework—quiet, safe, with resources. I remember utilizing the history section and the children's section. Taking children there. Having a place to read a newspaper or magazine. At different times, being able to utilize those spaces. You would think the library was so much bigger than it was. Somewhat like a community center. Every age and gender and whatever their background, they have a place there. To study, develop a project or read the paper or a book.
- When I came on board 13 years ago, the previous librarian had been here for 37 years. We worked hard to build a team and did lots of customer service training to build self-awareness among staff. There was a lot of competition at the time: Redbox, the Internet, you name it. We wanted to be that spot where people had a positive transaction. It happened over time and we always enforce the golden rule. Creating a positive transaction. We provided opportunity to grow skill sets. When customer go over to a neighboring

library, they say: they don't treat us like Porterville library treats us. Our customers mean a lot to us.

- Staff are multitalented. They bring different things to the table.
- Collaboration with both school districts is very strong.
- Online resources. And we now have a Bookmobile!

OPPORTUNITIES

How can the library best meet the needs of its customers and community?

Who are possible new customers?

What are possible new markets, products, services or trends?

How can we reframe challenges to be opportunities?

What new skills do we need to move forward?

- We're at ground zero and will build our way back up.
- We're trying to be strategic about the collection and consider what it brings to the community. COVID-19 has forced us to try digital content: to see how well we can bridge the digital divide.
- Generation Z is coming into our physical spaces again. National data shows this. They don't want a car, they don't want to buy a home, they'd like to use library materials and services. Exploring that in Porterville is a huge opportunity.
- We have the opportunity to create the spaces that we want and we need, so it is not just bookshelves. We can add things like outdoor space, meeting space, meditative space. Starting from scratch, we don't have to knock anything down.
- It will be exciting to hear from the focus groups what people want.
- Perhaps include a garden? One you can learn from (we're in a drought).
- We need to reach out and see what the community wants.
- Creation lab?
- What are the needs of the community? When it comes to our new customers, because we have such a tie to the library, we get to do that with our kids—reintroduce to our childhood. We're able to modernize this with technology.
- Flexibility. Large meeting spaces, smaller meeting spaces. A lot of opportunities here to serve a variety of customers. Exciting.
- Hearing from our diverse community: survey and focus groups. Being able to envision something modern but also with the things we loved. Thinking about the horrible incident: a positive way to look at it is that since we have to start from scratch, we have a bigger opportunity to design from the beginning, blending with the memories we have.
- What will be neat for Vikki and her staff is thinking about what they would like the library to be like. What components will make it optimal?
- We're adding mobile checkout at the temporary location! Because of COVID-19, that will be a great customer service point for us. We had self-check when I got here but

people preferred to wait in line and see a face. But now that COVID has come, people may like this other option.

- Services: demand for curbside pickup may be here to stay? Let's look at what retail is doing and think about how we can incorporate good ideas.
- We want to create a destination. Animatronics at Rainforest Café—bringing to life dinosaurs etc. in children's area. Wouldn't that be great? It would feed curiosity and lifelong learning.
- Some destinations in Porterville have put art on a wall, like angel wings. People will drive to LA to see the murals, to take pictures in front of it. This also creates an opportunity to bring artistic items to physical space. Inside or outside.
- Have a theatre! Lectures, large screen. Also bring in authors virtually.

ASPIRATIONS

What do we care deeply about?

Considering Strengths and Opportunities, where do we want to go?

What are our hopes and dreams for the library?

What projects, programs or services would support these dreams?

- Lifelong learners and curiosity—from little kids to elderly. That's something that libraries inspire. Escaping into a magical world. Opportunity for so many diverse groups.
- I like what V. said about art. We can honor local artists. Having the library be a destination. Wings on the wall: great aspiration. It becomes the soul of Porterville.
- We're in a drought in an agricultural area. Solar panels. Meditation space. Calming room. We could really aspire to meet the needs of our community. We could bring in businesses, professions.
- Agriculture tech: interesting idea.
- Redwood City: raising bees on top of the roof.
- Every walk of life should feel comfortable walking through the door.
- A place where everybody belongs.
- A place where everybody knows your name. ;)
- Multi-use is so important. A place for teens. An inviting place that teens want to come to.
- I love it when the kids say they are going home with their books to "play library."
- I had no problem being home with a stack of books during COVID-19.
- WE didn't have a TV growing up, so we would check out the MAX from the library. We would read them all.

RESULTS

Considering Strengths, Opportunities and Aspirations, what meaningful measures will tell us we are achieving our goals?

*What will be different for community members, library stakeholders, staff and others?
What 3 – 5 indicators would show us we are achieving the preferred future?*

- It will look different, will feel different.
- There will be adequate parking.
- Restrooms on the first floor.
- Access and human comfort.
- We will feel whole again. We'll feel complete again. Right now, you can tell something missing.
- I think it's a good time, when COVID-19 starts letting up and people can be together and out in the community. To see that the new library is in the process of being built will give people hope.
- The community is going to feel like they had a voice in this.
- I think the way the committee was formed speaks to community engagement. People had to be selected and they wrote letters about their interest. That shows initiative from the community from the beginning.
- My staff is looking forward to the new building. A few may be retired before then. But they are all in it, they have a strong desire to participate. They have been "living out of a suitcase."
- We could gain interest from young people for new career fields. We might get new volunteers.
- I would hope that there is space inside for future entrepreneurs: services they could utilize. A place to network, build clients. Porterville doesn't have a Kinko's. It would be nice to offer printing and similar amenities.
- I still want a little coffee corner! Coffee corner at hospital is most popular place in the building.

Porterville Public Library Needs Assessment Focus Groups

**Volunteers (7 people)
May 24, 2021**

- We're looking forward to a new building. People ask: where are the books? I have volunteered at the library in the past. I miss it.
- When we lost our library we lost a huge resource for our kids. I'm eager to get our library back open. I would love to see a hands-on science area.

What is your favorite thing about Porterville? What makes the community unique?

- We moved here 25 years ago from San Diego and it has been such a fun place to be because it's small. We see people we know. Porterville wants to improve itself and I like the wise decisions that are made.
- Since I drive an hour to get to Porterville, the library is the main place I would go (before it was destroyed). My students are shy but they felt welcome there; they would linger. The employees took such good care of their patrons. That's why it is so devastating that it's gone.
- The community feel of the library and the staff is beautiful to see. That's what has kept me here. It took 2 years to get used to the area. Closeness and friendliness of community has been good for me.
- I moved here because of family. Porterville library exudes a family feeling. Because of the disaster that we had, this family is healing, trying to get back together.
- The pandemic opened up a door with Zoom. A lot of my clients are much more comfortable with Zoom. They don't have to worry about transportation, childcare, etc. These women would bring their kids in if there was childcare. A lot of these ethnic groups live in big apartment complexes away from the library, they don't drive and they have no transportation.
- When all of this hit and my kids started attending school on Zoom, they had a difficult time. Now that I can help them one on one, things are starting to improve. People ask about the new library. When is it coming?
- COVID-19 and the loss of the library blended a lot of issues.

Where were your favorite places to go (pre-COVID)?

- The question I get now is: when is the library going to open? When will the Friends reopen their bookstore? This community grows bit by bit. We are a support for each other.
- My church. Parks. I'm a new grandma so I like to go to the parks.
- I like to do home visits to support my students. The cultural environment is important to understand.
- The school where I work. I love being around kids. If I wasn't there, outside of shopping, I was at the library. Both places are my heart. I love books and I try to pass that on to my kids. "Why do you need to read?" You get to go to a new place, a different land, when you read.

How do you get information about your world?

- Maybe not trusted sources, but TV news and media. It's important to have a debate about what's going on in the world today. Porterville is very conservative and is like a small town.
- Is the library a safe place to have discussions about things where there is a difference of opinion? Sounds smart. The library is a place to have neutral discussions.
- I think it would be nice for the library to host discussion groups, but not to lead them.
- A knitting group meets following my literacy class at the library. I hear a lot of discussion going on there, but it's not a library group.
- Safety is #1, including "opinion safety"

What would you like to learn - or learn more about? Your answer could include learning new skills, exploring new ideas, or other things.

- I love learning new languages, I want to understand other cultures.
- I am 55 years old and when COVID hit, and we had to use our phones, etc. in a new way and it was a huge learning curve for me. I had to rely on some of my younger coworkers who are more up to date on the technology. I know there is more that I can learn.
- We need computer, cell phone classes. I grew up in the era where there were typewriters, so technology often escapes me. I would like to see ongoing help. Not like a college classroom, but sessions like the library used to host. The library provides a comfortable atmosphere and this support is much needed by seniors.
- I agree with what they are saying. When the pandemic hit, my parents in their 70s needed a lot of help with Zoom and video phone calls. Teaching elders about cell phones and computers is important.
- Tech training is a must. I'll piggyback on the space issue: when I was at SJSU, they had different rooms for different things. There were different sizes of rooms. Quiet area, not so quiet area. Different levels and volume where they meet in groups. There were some with complete silence and then there were others with moderate noise.

What do young people in Porterville need to be happy and successful?

- Attending school on Zoom has been hard for kids. It would be really helpful to have tutoring opportunities for kids, a place where they could find enjoyment in learning.
- The library should explore using high school students as tutors. The library used several volunteers from Harmony Magnet School and they were a big help. Such sharp and engaging kids! They went on to four-year colleges and we provided letters of recommendations.
- The Friends encourage high schoolers to help with Saturday book sales. As payment, they get five free books. We all got a lot out of it.
- They need friends. Library had events for kids and they met people there. We all need friends and it's so hard during COVID.
- I haven't lived in a time where there wasn't digital technology. Technology has messed some things up. We don't feel the stress of being in an actual room with people and keeping a conversation going. But the conversations are shallower and there is pressure to look and act a certain way. I feel like the issues around being online keep us from developing deeper friend connections.
- One idea I had: have spaces that are tech free zones. People could go there and there wouldn't even be a wi-fi connection. It could be a place to study together.

- Teens need some help having empathy for others, respecting other opinions. We need to treat people with respect. Technology is great but the connections are getting shallower.

For those of you who are literacy tutors, how can the new library be designed to support this important work?

- A well-appointed classroom, with a smartboard.
- One really large room is fine--then, it's big enough to send groups into different corners to work separately.
- I like a small private room, where the student feels comfortable making a mistake.
- We did well in the literacy center. We could have 16 in moveable tables. But there was no screen.
- A regular sized classroom, such as at a junior college, that prepares the students to go on to college. They know what to expect.
- The male students prefer the individual classrooms, they want the privacy because of their halting speech.
- If the library had a couple of small rooms, they should have windows that make them visible. At the learning center, it was too open.

What space needs do the Friends of the Library have?

- The Friends were totally off site but nearby; it took two minutes to get to the library from there. We need a separate site but we also need to be near. There are a lot of materials. At the old library, we had a book kiosk, where the Friends could sell books.

When thinking about the possibilities for a brand-new library - what would you like?

- I'd like a theater. Guest speakers. Be given the opportunity to hear everything from Porterville history, civic, etc. Church groups. Various speakers. We need to expand the small town-ness of Porterville.
- I would love to have a dynamic children's area. We had some great areas for kids in the old library. Kids could take a stuffed animal and read, and there were special events for them. We did a lot of this in the community room. Have a book character in costume, have music for kids, paint it with cool characters. Make it a bit separate from the other parts of the library.
- I know the MLK library at SJSU they had something completely separate. Doors that closed, a safe space for kids to go to, an array of books and areas where kids could read.
- I hope that they again have a preschool area. It's so special and now that I'm a new grandma I look forward to taking my granddaughters there.
- I would like it open. Zoom is wonderful and now my students have the idea that it's all one on one. These students need to walk through the library to get to the class, so they can see what else is going on at the library.
- I have seen young children leading their parents (minimally English speakers) pointing out different parts. The library is a showcase of opportunity.
- I would like there to be space where you can go and study and be alone and quiet and not be distracted. Also, places where you can be louder and interact.
- Don't forget the bookmobile! Does a great job of getting the library out into the community.
- I hope the new library has a quiet area for people to read the newspaper. I've had so many people comment that they miss that.

College Faculty and Students (7 participants)

May 24, 2021

What is your favorite thing about Porterville? What makes the community unique?

- I've been in Porterville all my life. Small town, people know each other. People share resources, especially in education. Heartwarming aspect of the community.
- I like that I don't have to drive very much. Here's it's a big day if I drive 10 miles.
- I think we could say that we have amazing views. We have the Sierra Nevadas and a lot of nice places to hang out. I am an avid birdwatcher. Lots of birds here.
- Park and Leisure--they always to have something for kids. I have three kids. I'm at the park now to give them something to do. We do love nature.

Where are your favorite places to go (pre-COVID)?

- Around town, I enjoyed local coffee shops and the parks. I literally live on a park and it's what makes me happy every day. I love incorporating nature.
- I run a lot and I enjoy that. I move through the city on foot, which I like. I'm looking forward to more of that.
- I really miss going to work. I would like to not work from my home anymore. My office is in the college's library, so I miss the library. I think being on campus has a different feel.

How do you get information about your world?

- Different resources. I'm younger but I read the newspaper. I like books, magazines, Google. I get as much as information as I can to get what fits my lifestyle.
- I usually do a daily update. Start with the BBC--an outside view, then the New York Times and LA Times. I'm starting a doctoral program online. I'm excited to get back into dense research. I love using databases, especially in my field.
- I also use newspapers, and a perk teaching at Porterville College is accessing the databases.
- I read newspapers from different places. I like the BBC and PBS but I also get the Seattle Times, Mercury News (San Jose) and it is interesting to see how differently news is reported. I feature databases a lot in class; they are an important resource. I LOVE the New Yorker. I've never been able to afford the print subscription so I've read it online.

What do young people in Porterville need to be happy and successful?

- They want to feel there is an opportunity to explore outside of the city, outside of the valley. It can feel claustrophobic as a young person. We need avenues to help people accomplish those goals.
- College of Sequoias and Porterville College are the avenues that most students choose. They allow local people to transfer to four-year schools.
- I think a lot of young students need adequate role models to have confidence to keep going to school. Resources from the library are important. Mentoring and a positive environment help.
- I think the kids need some outlets. Some have good outlets. Kids who are involved in sports, there are lots of different varieties. But I was not talented in sports, so I feel like the library and

dance and music and other avenues are critical. Being able to see the world in other ways and gain access in other ways is really important. Our schools don't do a lot of field trips. But districts don't spend their money that way. Kids don't get a chance to see a theater event or a music event.

- I remember that in 6th grade, we'd take field trips. I think it would be awesome to have those outlets. Opportunities to make things.

What issues does Porterville face?

- Homelessness has gotten to be a larger problem. There are more camps put up around town. It reminds me of Fresno. There are some resources. It's a big issue that I think about frequently.
- The incredible disparity between people who are literate and people who are not. People who have access to food and necessities of life and people who do not. Just having my kids go through the school system. Schools have to provide an incredible amount of services so that they can eat regularly, gain access to books. We are a poverty-stricken area but we also have people who are very wealthy. Incredible split. I noticed that in literacy. So many of my students who come to me, they have very lower literacy, especially regarding politics or how to choose a college, what to look for. Whether college is worth it or not. Problematic disparity. It's about access and the basics of knowing what is available, what's out there. People need food and, essential things.
- Food: showing people how to eat and creating equity. I used to teach ESL and we had someone who came from Tulare County Extension, who taught food safety, food preparation, nutrition, a variety of things. It was needed.

Students: When thinking about non-campus options for students, what do students need in terms of possible study spaces, meeting spaces, group workspaces, or other spaces?

- I completed my BA online. I had a lot on my plate then. Students need tutoring support and access points to become a better student.
- A lot of students share that they go to the public library on the weekends. They have children, so they drop them off at mom and then go to study. I know that's helpful. Access to computers is helpful. Access to research resources. Being able to take children: kid goes over to read for an hour, while their parent studies. We've had tutoring services and also volunteers that have taught reading skills. That wouldn't help all of the students, but it would help some.
- Late evening hours would be helpful. College library isn't open on weekends.
- I agree with others about weekend hours. I've had so many students say that the college library isn't open on the weekends. They say: I'm not sure what I will do to get my homework done. Also our ESL room on campus has used library space--one class is taught at the public library; there were at least 20 students in it. That seems like a great partnership. One of our problems with Porterville College is having enough meeting spaces on campus. We're looking for different spaces.

When thinking about non-campus options for students, what do students need in terms of access to technology and resources (analog and digital), including physical books, online resources, Wi-Fi, computers, mobile devices or others?

- Subscriptions are cost prohibitive. For music appreciation courses, access to students for international level of arts and performance expanded during the pandemic because everything was free. Now it's all paywalled again. That kind of accessibility expands.
- It's about an hour to get anywhere from here. Berlin Philharmonic, Met Opera, Naxos (whole catalog available through subscription). The Smithsonian has a huge online collection. Lincoln Center does a ton of stuff, and it's. Globe Theater.
- Having a space where you could broadcast performances or film on a large screen.
- The criterion collection is great but it's not available to institutions.
- Spaces: having spaces where students can meet. My son used to go to the old library to play card games, and I would read magazines. There was a room with stuff for babies and small children. I would see parents in that room interacting with their children. It had soft blocks and things. There were so many different groups of people using different spaces. There was a room with albums and CDs--all these different spaces with people with different interests, and I loved that about the library.
- It reminded me of what I used to do in public libraries. I was a performer and I did a series "Jazz at the Library" that was open to everyone. I've also done lecture/performance combos. It was cool to perform music at these public spaces.

When thinking about the possibilities for a brand-new library - what would you like? Dream big!

- I went to the library growing up as a kid. I remember the geode rocks. I moved and came back. My fondest memories are the children's area. My wildest dream: room for performance, technology, seating, welcoming and warm environment, we don't have that in Porterville. I want a place people to stay.
- My memory of going to the library as a kid made an impression on me. I miss the physical space. Having that welcoming environment would be very needed.
- I attended school at Bartlett, just down from the library. I went to the library after school pretty much every day. I spent so many hours exploring books I would have otherwise never have seen. I went to the library and had access to things that didn't exist in my home. That made a huge difference to what I am today. I also loved the rocks, the geodes. They took us into the special room with the special books. I spent time in there as a kid. I miss that from a children perspective and the perspective of all the books that were lost. Maybe there are people who could replace the books that are important to the history of Porterville? How can we rebuild that history? It pained me seeing the fire and thinking about the loss of those books, let alone people.
- Super important to create environment for the children. The library opened up a whole new world for me; I hid in my books as a child. We need to get children to want to read. I was struck when I began teaching at Porterville College how many students have not read a complete novel. My mother took me to the library and I take my grandchildren.
- I've been thinking about my library experiences, throughout my life. What I miss with curated content is finding stuff on accident. We should encourage people to have happy accidents and to find things of interest to them. This stimulates creative thinking. Libraries are curated spaces but also have random stuff. I would love to have more spaces like that.
- I did ask my daughter what she enjoyed about Porterville library and she says she misses checking out books. I would sign her up to do summer reading. Before it burned down, I was always at the library. I miss it (tears).

- I would love to have us have guest readers--local people from the community. Local people who come and talk, and events that bring diverse people together. We could do a similar thing with performance, dance or music. Bringing it into the library connects people.

Seniors (5 participants) June 1, 2021
--

- I love books and I love history. This last year, it has been expensive to do these things, because I don't have my library available.

What is your favorite thing about Porterville? What makes the community unique?

- It's been the people. The library--they're the people who have made Porterville way up the scale from what it would have been to me. In Australia, the pub is the gathering place. Library is my pub. Watching your faces and the love you have for learning. It's nice to come across this family--some are avid book readers. Whatever our personality inclines us to be. You are the book to be read.
- A unique thing about Porterville is that we have several high schools in town. So many people are joined together by the high schools, it's multigenerational. High school is over a century old. I'm on the museum board and we have all the yearbooks going back to the turn of the century. It binds the community together. There are a lot of families who have lived here for generations. I grew up here, left for college but came back to teach. Music in the schools is a big thing in this town. Gigantic mural in Centennial Plaza is dedicated to music.
- I'm considered a transplant because I moved here at age 12. This community is so diverse, so much to do within the community. People who say there isn't, haven't opened their eyes. One of the things I've found is that if there were freezes or floods, etc. this town came together. People mobilize quickly. Porterville takes care of its own. Knowing that you can count on that is important. I'm close to heaven--where I go fishing. The library is a big part of that; it helps to get the information out.

Where are your favorite places to go (pre-COVID)?

- Barn theater. I've been active since 1962. Live shows. Actors who later became famous were here in the summer. I've acted, directed, cooked food. We have youth programs. It's wonderful to watch the kids go from being shy to becoming outstanding--learning to sing and dance. Also 4-H.
- My kids are both in their 40s. They did their first play at barn theater at age 4 and 6 and it made a huge difference in their life.
- Sports are a really big thing in this town.
- Museum--2 of them. Model train show.

How do you get information about your world?

- I have had no access to Wi-Fi since the library was lost. I don't have it at home. So, since the fire, I've been off the planet. I don't have a cel phone. I went into withdrawal after we lost the library.

- I'm not tech savvy but I'm on Zoom frequently. I watch PBS frequently. I have subscriptions to magazines and other journals through the internet. I love to compare.
- Prior to COVID, I mostly had cable TV so it wasn't a problem to get info. But once COVID hit, I needed local news. I started reading the local newspaper a lot more. I wanted to know what was happening: how bad is it? How many people are ill? So I got back to reading the local newspaper.
- People have had so much more free time since the pandemic. Vikki said the one thing that got saved was the microfiche. We don't have a reader but we are getting a call 3 - 4 times a month to access that. Prior to that, there was much less. When something is not available, people want it.

What would you like to learn - or learn more about? Your answer could include learning new skills, exploring new ideas, or other things.

- I'm a songwriter--I work on story songs and focus on music. I would love to have a place where people do that already and can help me on blending audio and visual together.
- I want to learn everything. I find that as I become older, nonfiction has become my favorite genre. I like to learn new things. Reading books on immigration lately to better understand.
- I miss the library. I was there at least once a week. The library was the place where I could discover things. I want to learn things that shock and surprise me and hopefully make me a better human.
- During COVID I was bored. I started to learn Spanish on Duo Lingo. Now, I can talk to a 2-year-old. But if the library was open, I would be checking out children's books in Spanish, because that would really help me. Also, my grandson has his own personal YouTube channel and I would be interested in learning more about YouTube. I can e-mail and I can work my iPhone but I have deficits. But my grandkids are making their own stuff.

What do young people in Porterville need to be happy and successful?

- Having both grandchildren and great grandchildren--children need a safe place to go. We've got lots of sports and other things but we need to make available more ways to educate our kids. Literacy has been a difficult problem in this multilingual community. We need to provide the services. Our library has provided so much with respect to early learning. You need to provide stimulation, make learning enjoyable. What we need to provide is a safe place to learn; and they don't always need to know that they are learning something.
- Vikki was taking us on tours to see libraries. I went on our own and was amazed that on our small budget, our staff was more creative compared to others that are twice the size.
- Young people have to be able to read. They build prisons based on third grade literacy rates. Library is so important in supporting that. The other thing I learned about being in school: sport is great but kids stay in high school so they can play sports. I would love to see a library near a sports field so people can go back and forth between the two. Things are pretty spread out in this town. If you're going to sports, that's all you are doing. If kids can read, they will be happy and successful.
- Youth need strong role models, who they see genuinely care about them. It doesn't always come from the home.
- We need ways to make them think. Teaching them to think independently.

- For a children's production, they have to be able to read to participate in the production. You have to give kids a reason to want to read. Wanting to be in a production is very motivational.
- Another person said they came to the library to be "shocked and surprised". I love that. I was not a happy adolescent, and I wasn't a reader but I worked with my dad. Physically I was up and running but mentally I was "out to lunch." Those of us who are older have suffered and learned things--to share that with youth. They want to be challenged and if you approach it with love, they get that.

When thinking about the possibilities for a brand-new library - what would you like?

- A facility that is internet connected. Many people live in a hole and can't get internet or can't afford it. I want a facility big enough to grow with the community. Staff like we already have.
- I would like to see a well thought out children's area, children's books. My brother is a wildlife biologist and he suggested that when you plan the building, you plan for 3 stories but build 2-- that would mean that in 50 years you could just add on to the facility. I think now we need two stories, with a focus on children and technology. These are the two things we desperately need. And we need space for the technology so college kids can have access to the internet and do their study groups. COVID has changed how people go to school, so it's more important that you can access technology.
- All the gals and guys at the library used the "upper room" for talking. There were confrontations and debates would get too loud and I was raised to respect the library as a place of quiet. We need a room for people to talk where they are not bothering others. Having a "talk room" would be great.
- I've been in touch with a college professor who said the college library was closed in the evenings, but they had a hard time at the library because it was too noisy due to other activities. I would say: we need to have a loud space and but also a space for college students and others who need a quiet space. Flexible.
- I also love the incredible staff. Parking is also a need. Tech is important. I want to be able to access interlibrary loans. I wouldn't mind a quiet space.

Parents (and one child) (8 participants) June 1, 2021
--

What is your favorite thing about Porterville? What makes the community unique?

- Close knit smaller community. Running into people that you know here. I wouldn't go back to the large city.
- I grew up in Orange County. My spouse dragged me here, but I do enjoy the small community vibe. A lot of history.
- It's not just that it's small and interconnected, it's welcoming. I had moms invite me at the library. I met other people, learned about activities.

Where are your favorite places to go (pre-COVID)?

- The parks. We go there to hang out.

- The park is great--they do community events out there. I used to set out a table for grandparents. Backpack events--delivering. Pick a book table--library would donate books. Grandparents Raising Grandchildren. We are the roots of our family tree supporting all the branches and leaves.

How do you get information about your world?

- Daily newspaper. Irene is great in sharing community things.
- I get a lot of my community information from Facebook. When I'm scrolling through there, I see what my friends are posting.
- Barn Theater--performances are Facebook events. When there's something on, you share with friends on Facebook.
- Facebook for the library is a good way to communicate with people not in their 20s. If you are hoping to connect with younger audiences you might want to go somewhere else.
- I try to stay away from social media because it takes too much time. But I do follow Porterville FYI. Filtered content. Up to date information. Pages like that are key. We use word of mouth for the grandchildren.
- Another word of mouth for Latino population--What's App groups. They reach groups that are hard to reach.

What would you like to learn - or learn more about? Your answer could include learning new skills, exploring new ideas, or other things.

- I'd like to learn more gardening skills.

What do young people in Porterville need to be happy and successful?

- Positive self-image.
- Whatever kids are into, you have to support them in that. Don't let them quit. My grandson, if he starts something he has to finish it.
- A sense of belonging. A welcome and accepting environment.
- Having a good amount of physical and mental activity. That's where we are desperately missing a library. First the books. Having a place where you can you bring people together for a common activity. Craft classes are great.

What unique opportunities should the library pursue to serve families?

- It would be good if the library could bring in experts to speak about nutrition, or now to have an open conversation with your pre-teen. Try to educate the community in different areas. Cross generational teaching. Teaching common core math for parents and caregivers. Free tutoring program might be good--a lot of students fall behind and the library could play a central role in addressing that. There is so much need.

What unique opportunities does the library have to serve kids?

- Storytime.

What does early literacy mean to you all? How can the library help very young ones?

- If you have storytimes and silly dances and songs, it's great. Early literacy is important because the children tell the stories back to their parents and then they want information. Why is the sky blue? Where do butterflies come from? All of that comes from information, which is fun in printed form.
- My kids love going to storytime. I concur on physical books. When the library burned down it was a disaster. Now my kids are reading e-books, but I want physical books in their hands.

How do you all feel the library should be designed to balance technology and physical elements?

- So many children are tactile learners--so just looking at that computer is not enough. If we could have hands on--science room and physically manipulate things, that would be great.
- One aspect that is extremely important is natural spaces that connect to the indoor. Playground area and some reading space. Then the kids can do some reading and then play in the playground and come back. It's unnatural for kids to sit down for too long. There needs to be an outside component.
- I love the idea of making technology accessible. I miss having the library be a place where my kids were excited. Getting books was a treat for them. I miss that. We haven't had that. They are more excited about iPad time or toys. Having a quiet space. When my kids were younger, we escaped to the library. That was where we moms would connect, we loved the quiet space. They could play in a little play area and get books. I miss that so much. They got to pick the chair they wanted.

How should technology be placed?

- Tablets, chrome books--and then go to whatever area of the library they want. That accessibility is important. Some kids want to manipulate something physical.
- I don't think technology should be the focus of the library. I don't like it when technology is the first thing you see. I like seeing books. Some libraries are looking empty.
- Physical things are important. DVDs--where I've lived in Porterville, internet quality is terrible. I need DVDs for my kids to watch. Streaming is nice but around here it's not always viable.
- A library needs strong Wi-Fi. I know Porterville and Burton students will be taking technology home this summer--they'll have a chrome book and iPad. If people had W-Fi, that's all they need.

What issues does Porterville face?

- When kids get on the internet, we don't know what they're seeing, what is teaching them values you don't agree with.
- I see social disconnection. Technology has been playing a role in keeping us separated. I came here because it's relaxed and easygoing. But the library can be key in bringing us together. Having in mind what we want as a community.
- We need group meeting rooms. Most in the region just have one or two. Local organizations need meeting room space.
- You're going to have to build a bigger building. You need more land.

What do you miss the most about the previous Porterville Library?

- The books! My kids would go and get a dozen books each. And we would get DVDs. And we didn't just go and get our books, it was the whole environment. It was a safe place to be.
- It supported literacy--reading incentives. It gave kids goals, and that was important.
- I miss the books and the sad part of losing all the books is that I never got to finish all the My Little Pony books (child).
- I miss the toddler reading program--my daughter missed it. She would love to be with other kids her age. She has missed it.
- The physical content and the programs that the library put on. Those are the two things my kids did. Library story times and summer/spring kickoff. Kids got involved.

When thinking about the possibilities for a brand-new library - what would you like? Dream big!

- Outdoor courtyard. Some type of outside space--people can sit, for meetings
- Kitchen--cooking experiences, science projects, that would be great.
- If there was a drop off/pickup place that would be great. My kids put holds on books and then we'd find a day to go cross town and pick them up. It would be great not to have to do that. Doesn't have to be a full-fledged library just a pickup drop off.
- Decent parking lot. We would have to park on the street, we've got little kids, holding their hands, trying to get in. I had anxiety trying to get in.
- Older and younger kid areas were on opposite sides of the building. Constantly moving around. Keeping everything closer.
- Putting a bathroom right next to the baby area.
- A community food garden, managed by the library. We need to produce our own healthy local food that brings us together as a community. We could teach and it's also a physical interactive activity.
- A pool (child suggestion)

Teachers (10 participants)

June 9, 2021

What is your favorite thing about Porterville? What makes the community unique?

- Great small town, full of rich history that people don't know about. Lots of community support services.
- I would add that it's a family. Everyone knows everybody. At one time we were an all-American city. You see people you know on Main Street, tight little community.
- I'm new to Porterville, I'm still an outsider looking. I love how people are so proud of their culture. Folklorico group, mariachi group. I'm still learning.
- Porterville has a rich history. Band competed internationally. Football, soccer, little league. It's good to have children involved in the community. Raising my children here, I know where they are at all times.
- Our children feel more comfortable with Porterville. Cinco de Mayo parade, in larger cities it's hard to have those larger events.

How do you get information about your world?

- I watch David Muir on NBC, Apple News, USA Today, snapchat. Reading, video it depends.

- During the school year, local newspaper is small but I read it to get local sports and info.
- I watch local ABC news Today show, newsbreak apps, things pop up. Read newspaper at my mom's.
- Twitter, Instagram.

What do young people in Porterville need to be happy and successful?

- They need a safe place. Library is a place for them to go. For our kids to be happy, they need a safe place. What is neat for our area is that our school districts provide meals. They have food and education is very important for them to be successful. They have opportunities: pathways.
- They need their parent's involvement in their lives. They need our support as teachers, need to know we care. We're not their enemies.
- Equity access to opportunities for everyone to play sports. A place where they can build relationships with adults and build support.
- Passes with transportation—work with the city? Eastside, Native American—transportation is a challenge.
- I think for most kids, their family and their culture makes them happy. I was raised in the Bay Area, which has a higher level of education. A lot of our students are first generation to graduate from high school. Their family is so important. "That's my cousin." They take deep pride in their family and their culture. The library should fit the needs of these students.
- I agree with what everyone else said. Having a place to be able to create. We have all kinds of artists here. Having a place with resources. Poetry night. Create a podcast or video.

How can the Porterville Public Library best support student success and learning?

- I asked my students this question. I think about magic shows, story times. But when I was talking to my students. They think the library should be a fun place to go. Have a Starbucks or coffee shop? Technology. They could learn things they don't learn in the classroom. Talent shows at the library. That's not my library but it would be neat.
- I work with High school students and having a tutoring group. Math and reading. Community service hours. Our teenagers can support younger elementary school students.
- We're an education pathway, it would be a perfect time for our kids to do a homework hotline. Get pathways involved?
- Creating a space where mothers can come with young ones. Playroom, puppet show. Understanding the importance of reading.
- Providing them resources and information for mental health support. There are a lot of resources out there for free. Giving them a good start as their kids are growing.
- I remember seeing the library calendar every summer; I'd go twice a week with my kids. Art, presenters. Give the calendar to kids at the end of the year.
- As a history/SS teacher: civic engagement is very important for our young people. They can be a part of change. Creating global citizens and tying into equity and access.
- Engage—my hope is that we are creating civic minded students and creating opportunities.
- College—personal room that is quiet, or group collaboration room. That would be beneficial. They need to work together.
- Possible for kids to go outside, not being confined in the outside. Like a college atmosphere. But also have the little kiddo stuff.
- People think the library is boring but it's not.

- We don't all learn the same way. Nice to have a space that offers a lot of variety. When you're thinking about music and art and live performances. I like the indoor/outdoor options.
- Visual learning: movies, visual arts. Having that variety is key.
- One of my passions has been to create an oral history for our high school alumni. Have a booth where people can collect oral history? On Veterans Day, create a mobile booth, create stories and archive them. Engaging people all age levels.

How can the Porterville Public Library support the work of K-12 teachers and other educators?

- Career exploration center—what their interests are, what they'd like to do. Have opportunity to explore careers.
- College would bring in authors and historical lectures. I think this would be a great opportunity for our library. Flexible space to do presentations. Learning spaces, study rooms. A lot of students before pandemic didn't have a desktop computer, they only have access to a printer at school. The library can help out. Having not only PCs but Macs. At school, the only way kids get access to Macs is on a Pathway. Green screen. Having opportunities for students.
- I did not know all the apps and the homework help that the library provided. Presenting this info at school assemblies and parent meetings and sharing the resources we already have would be great, exposing families to these things. It had been a missed opportunity. Many teachers don't know about this.
- Language and culture area. Spanish area was small. 3 – 4 different languages.

What would make the library more welcome if you're not an English speaker?

- Having bilingual staff.
- We have a large Native American community; having Native artifacts on display. Language is being lost. If we could get the older people involved. Offering tax services.
- Having posters and pictures of different cultures to make people feel welcome.
- I came here as an immigrant but as soon as I step into the library, I didn't see anything about me or my culture. Hmong, Korean, Filipino. Asian cultures.
- People feel invited if they participate in creation of the space. How about a mural?
- We should gather more teachers or parents from different cultures to volunteer at the library on different nights, featuring different cultures.

When thinking about the possibilities for a brand-new library - what would you like?

- Makerspaces are popular right now. I personally love botanical garden, interpretive trails.
- Social media person. In order to address other cultures and programs, I never feel what is going on in this town. We live out in the country. Someone has to be hired to promote library events.
- We would like the library built on a park, so it's a multi thing to do. Some can play, Mom can get a novel.
- Wall is just a TV. Beautiful photos and welcome in different languages. Like you go to a museum.
- People could take pictures of things that go on in their community and share them. We have amazing photographers, capturing those small moments.
- I love the garden idea. Small, meditative. I'd volunteer there.
- I love the idea about digital photos. Kids can be involved with Mr. Stiles. He's good with students.

- Outside movie night, multimedia.
- I love ponds; they are peaceful. Add a koi pond with the garden.
- Outdoor setting. Water feature. We have so many people from Porterville—professional athletes. We have people who have made an impact on the community. A mural of all these people. Room to look at artifacts. Firefighters who lost their lives. Bring history alive.

Spanish speakers (7 participants)

June 9, 2021

(Conducted in Spanish and comments translated into English)

What do you like the most about Porterville? What makes the community unique?

- Most jobs that are available in Porterville allows parents to have time to spend with their families and children.
- It is a small town and community.
- It is a calm and tranquil place for their families to live and grow up in.
- Community outreach events, like this session, where the community is asked for their opinions and input regarding major changes to their town or community.
- Since it is a small town, children have the freedom to be children.
- The community in Porterville is well connected with each other.

What were your favorite places to visit (pre-COVID)?

- Going to events that brought the community together. The absence of these events these past years have left the participants of Porterville without their connection to their community.
- Visiting the parks without the fear of interacting with other residents.
- Attending school events with their children.
- Places where families and friends can gather. Restaurants, movie theaters, parks, etc.
- The library. Having access to a space where children can do their schoolwork with their classmates or by themselves. Being able to visit and take advantage of the library's resources.

Where do you obtain information about the world?

- Social media. During COVID-19, social media became a huge resource for obtaining information about the world.
- TV news channels.
- The internet. Resources that are only available through the internet.
- Community outreach events. Attending these events is a valuable resource to learn about your town and community.

What do the teens of Porterville need to be happy and successful?

- Teens need more activities where they can communicate and interact with other teens.
- Activities that do not focus on mainstream or popular activities/topics. There could be teens that like other activities apart from the popular ones, for instance, bike riding, book clubs, physical game competitions, etc.

- Teen should be inquired about the types of activities they would like to participate in.
- Areas where teens can meet up with other teens to share interests or hobbies.
- Activities that force teens to be away from their phones and the internet.
- Activities where children and teen's participation are not based on their ability to be good or the best, like school sports where you need to be skilled or talented to be able to join.
- Activities in town that do not require teens to travel or require long distance transportation.
- More outdoor areas for teens to play sports.

What problems is Porterville facing?

- The drought that California is experiencing which leads to Porterville having longer dry seasons.
- The increase of homelessness in a town as small as Porterville and the problems that are caused by the homeless.
- The increase of violence that has potential to affect children and teens.
- Small selection of activities children can participate in.

How can the library be more appealing to the Hispanic community?

- Wider selection of bilingual/Spanish books and materials.
- Culture events that cater to the Spanish speaking community.
- Events and activities that are bilingual focused.
- Bigger areas where people can gather.
- Physical books on materials that can help children with their schoolwork. Residents feel that schools are requiring too many electronic devices that children need access to complete their schoolwork.
- School materials.
- Activities where children can practice and apply their bilingual skills. Participants feel that children, in recent years, have a tough time keeping their culture and bilingual skills since they do not exercise it in their everyday life.
- Activities in Spanish.
- Activities in which people can learn new skills. Hands on activities.
- More community outreach events for the Hispanic community.
- A library that is inviting and welcoming to diverse patrons. For it to become a facility where patrons can enjoy a book or library services in a relaxing and safe environment.

What do you miss the most about the Porterville library?

- The library events and activities provided by the library. Summer reading program, outreach events, craft days, etc.
- Having the liberty of just being able to walk through the library and enjoy the beauty of the organization and colors of the books.
- The pull of curiosity that books bring out in people to grab and leaf through a book.
- Seeing the staff, at events, interacting and having the ability to have the children participate while trying to make the events enjoyable to everyone. Also, seeing the staff reading to the

younger children and giving them a chance to give their own interpretation of the book read to them.

- The freedom to select what books they want to take home and returning them while selecting new ones.

Think about the possibilities for a new library. What would you like to see?

- Outdoor areas designated for patrons that would like to enjoy a book outside. Benches, tables, grass area, etc.
- Having activities or events outside. Outdoor area for events.
- Having various spaces for a variety of activities.
- An area specifically utilized for crafts and hobbies.
- Having comfortable seating for extended periods of reading.
- Outdoor area with plenty of greenery and shade. A place for patrons to enjoy their coffee or a refreshing drink with their book.

What else would you like to share/suggest?

- The lack of a wider selection of bilingual material was mentioned a lot by the participants. One presented a great suggestion that can help the library obtain more bilingual material. She suggested the City or Library staff reach out to the Mexican consulate to open a bridge of communication with their Foundation of Cultural Economics. This organization is focused on acquiring and collecting bilingual material and sharing it with other countries. The organization can provide material on diverse topics, cultural documents and books, books written by Hispanic/Latin authors, etc. It is a possibility for them to share their material with the Porterville library, they do have experience with reaching out to other countries and providing them with this opportunity. They have affiliations with a lot of Latin American countries and even the United States. They have also established their own libraries.
- It was also mention by another participant that Porterville needs to grow more for it to be able to provide more for its residents. They appreciate and love the safety and closeness of living in small town, but they would like to see it grow.

Staff
June 19, 2021
10 Participants

How would you describe Porterville? What issues does it face?

- Demographics for the community. We constitute a low-income community. Most live below the national average. We are a predominantly/majority Spanish speakers. We're classic small town in the summertime, kids with nothing to do. Kids on bikes and skateboards. Kid forward, underfunded, ethnically diverse community.
- I have a passion for education. I've wanted to reach out to the families in the fields. We have tried a program called LIAMOS—Let's Read, to bring in the Spanish community to learn how to

read and write in Spanish. Spanish is very low. How can we reach out to our community that works out there?

- Porterville is pretty much a small town. Not much to do except go to target, go to Starbucks. If you want to do anything: Go to Visalia, Fresno. Kids are playing in the park, skateboarding. Library was a place to go afterschool, go to the library and have fun. My mother worked 12 hours and would drop us off at the library waiting for her to get out of work. 4 – 5 hours a day. Library was a safe place. With the new library, we have to make it a safe space for anyone, not just kids. College kids would go there, only place they could get work done.
- We do serve the population of the homeless. We are in much need of a cooling center in this city. 60K people live here. We were a hub, a lighthouse to the community before the fire. As you know, we do have a homeless situation. It's an actual crisis right now. Many young people out there with their families, living in cars. They don't have access to the Wi-Fi unless they go to Starbucks to do homework and to go to school. They are missing education right now because of the poverty and homelessness, and then COVID adds to all that. In essence, the library is an essential piece of Porterville.

Pre-COVID, who was using the library? Which parts of the community were your heaviest users?

- Everybody. Some people can't afford daycare. We run summer programs, including lunch at the library. We would run programs. Children would go daily. Children recognize you outside the library. They end up trusting you. I'm the Volunteer coordinator, we worked with the high school. Prepare kids with life skills. Last year, kids were still reaching out to me, but there's no building. "If I could, I would bring you guys back, but I can't".

Pre-COVID, who wasn't using the library? Which parts of the community were underrepresented?

- Hispanic community. During focus groups, people were like: what, you offer that? With the parents not knowing about the library, it's hard to reach their children. Parents need to know first.
- Working in adult literacy program. We have an ESL tutor right now, and she's been with us 6 years. Arabic, Syrian. Porterville is growing. I was thinking as different cultures come in, which is great, we can learn from them.

What worked well in the old library? What will the community not want to lose?

- Computer areas. Specific computer rooms. Study rooms. These incentives people to come in. That's when I see people my age (young) come in. That will help bring in that population.
- Community room—space like that, for people to meet together. Children's area. Early Learning Center.
- Study rooms. Very popular with tutors, high schools, college students.

What services or features will be most important to incorporate into the new library?

- Makerspace, where kids could do robotics or science projects. 3D Printing
- I'd also like to have smartboard. Proper types of furniture. Petting zoo—hands on activities.
- Outdoor area, which could be used for many purposes. That would bring in more teens.

What technology improvements would you like to see in the new library?

- Wireless devices to help a patron look for a book. iPads,
- Patrons used to ask for headphones, ear devices. Assisted listening devices. It would be nice to have those to keep people's movie private. Cordless microphones for events and for things inside the library. It was difficult to talk to audience. Speakers that are controlled using WiFi. Plugins for CDs.
- Earpiece set for staff—thinking about fire, it would have been helpful. We could communicate that way.
- Different computer sections—a place for kids, a place that's quiet. Separate spaces for each of them.
- I know that one of the elements we used to have: microfilm machine. We saved a lot from the fire.
- Makerspace: knitters and quilters would come in.
- Printers—people come in to get stuff printed.

What staff workflow changes would you like to see in the new library?

- Early Learning Center—near the front door is most efficient
- Old space: computer lab was right in front and noise came in.
- Reference desk was way off to the corner.
- Community spaces were all upstairs. Elevator was hidden.
- Building was a maze.
- To be able to access self-checkout.
- Water fountains/place to fill up water bottles.
- We might need a kitchen, people are hungry, we're having cooking classes. Big enough so a few people could be in there at the same time.
- Storage.
- Lighter tables and chairs.
- Bigger break room for us.
- Our schedule: we rotated to the circulation desk. Ref desk wasn't staffed all the time. Ref desk not needed, unless we had had stations.
- Could there be a space for assembly lane==area specifically designed for the processing of materials.
- Having a couple chairs at the front desk—standing for 4 – 5 hours.
- I'm thinking about security. At the last library, we had emergency buttons under the counter. I felt like those are important. Thankfully, we didn't have to use them.
- Plenty of lighting, inside and outside. Dropbox that goes directly into where it needs to go at the library.

- Mail drop.

When thinking about the possibilities for a brand-new library - what would you like? Dream big!

- Movie days. Home theater.
- More diverse selection of Hispanic/Spanish material
- A garden around the library. Inside too! An aquarium?
- A science area with dinosaurs. Kids can enjoy a field trip at their own library. And they'd love to come with their families to see it again.
- Display cases.
- Amphitheater, for performing arts. Inside and outside.
- Local history space. Those materials were lost. Museum carries some of the history. Microfilm is now at the library. There was a beautifully crafted relief map—replacement for that would be great. Natural history of the area. Referenced where indigenous people lived. Local history that honors. Microfilm should live at the library. People do genealogy research. Museum already have community engagement taken care of. Our museum is an old depot. Not enough space.
- Library is a place where sources will be accessed.
- Make it digital so people can do it from home.
- Right now in the brown building. I don't want to see people having to cross the street.
- Having a nice workflow, more space for staff, more zoning for different events.

City Staff and Administrators

June 18, 2021

12 Participants

What is your favorite thing about Porterville? What makes the community unique?

- Sense of community. Whenever something happens, people come out of the woodwork to help each other.
- Seems like community rallies for and against causes.
- Online connections. If there is a call to action. Drive through water during the drought. Epicenter of drought. People bought water jugs and filtering systems and collected them and then they would donate to families could get them.
- Real sense of pride in our youth. Patriotic town. We support our veterans, a lot of veterans in our community. Veterans day parades. Youth sports.

Where are your favorite places to go (pre-COVID)?

- I like to visit our parks.
- Bowling
- I didn't visit the library, but my wife took our children daily

- Because we work near the library, we didn't go there to relax.
- Restaurants, Starbucks
- Swap meet on Saturdays
- Nine-hole golf course (city owned). Didn't shut down during COVID. There wasn't a lot else to do. Attendance doubled.
- Annual community civic events—pioneer days, etc.
- People missed the movie theater.
- Music concerts

What would you like to learn - or learn more about? Your answer could include learning new skills, exploring new ideas, or other things.

- I get books from the library to find things I'm interested in. I go all over the place to find things that are interesting. Lots of topics.
- I'm a huge hobbyist. I see things and want to learn how to do it.
- Home improvement projects.
- DIY is such a huge thing; people want to do things on their own.
- Making your own soap, macrame. People turn it into income with Etsy.
- I would like to learn Spanish. It would be helpful in our community.
- I like food. I'll find a recipe on YouTube or get it off the internet.
- People want to learn how to cook. People like looking at videos at home but others enjoy making an event of it.
- History.

How do you get information about your world?

- Google. The Internet
- Locally, there's been a big switch to social media. Print is behind now.
- Several social media platforms: instant information about what's happening. Person follows police and fire around and is now the community source.
- Incidents like a lightning storm last night but these were on social media (videos)

What do young people in Porterville need to be happy and successful?

- Unplug! Getting outside. COVID forced them to be plugged in even more.
- Switch to technology has taken interpersonal skills away from them. They need to unplug and they need opportunities to engage with each other. They need to learn how to effectively communicate.
- We required involvement in sports, no video games, family meeting times and opportunities to make mistakes. It was the interactions that led them to become comfortable with their decision-making abilities. Now that they are young adults, they are venturing out and doing their own things.

- Children are left alone from a lot of a time. We need to create opportunities where they are in programs where there are clear expectations.
- Once the kids unplug and they find what they are passionate about, it's great. You can have a successful career on YouTube.
- I encouraged my children to use technology and to think about a side hustle.
- They need people in their life who are not parents, to share ideas with.
- They need a space of their own.
- The choir is pretty large—several hundred kids. Providing affirmative experiences. Having a safe place for them to go and express what is going on, and to get peer support.
- They need to have someone positive around them. They don't always have it at home.

What issues does Porterville face?

- Today is 112 degrees. Heat and drought.
- Homelessness. Library was heating and cooling center.
- Growing community of unhoused people. Not all is mental illness or drugs. People with jobs, living in trailer or cars. Economically, CA is a tough place to live and survive.
- I chose to move back to Porterville because I could afford to live here and raise a family. Society requires 2 working parents to survive and provide options for children.
- We've helped out family members buying groceries, paying utilities.
- Farm workers—low income. Having access to resources. We offer first time home buyer programs. We have some areas of the city that are considered low to medium income.
- Helping people budget. People don't learn this in school. Young people have lost focus on preparing for retirement. People are getting close to retirement, and they've done no planning.

What do you miss the most about the previous Porterville Library?

- The people. I'd go over, chit chat, say hi.
- I miss the kids. Now I see the kids walking around town and I wish there was a library for them to be at. Working there, some were pretty horrible, but when I see them, I think, let's build this library. Nice to see them grow.
- I have a 6-year-old. We have lots of books but at the library, everything is new, everything is different. We really miss that.
- You have a whole bedroom full of toys, but they want to go in the play center. My son is 8, we would go to the library on a weekly basis. We wanted to keep him reading throughout the summer.
- We would have holiday employee luncheon at the library.
- I don't think you realize when it's gone that it's such a hub of activity. Until it's gone, you don't realize how important that is. I don't have kids, so I wasn't participate but you still saw it.
- I miss that center of community.

When thinking about the possibilities for a brand-new library - what would you like? Dream big!

- Gathering spot for the community, with both an indoor and outdoor presence. It should offer a variety of different activities and opportunities and to have different learning experiences. Host a class in an outdoor area that would function well for that purpose.

- I taught a class for my church, and they really enjoyed doing it outside. Maybe do the homebuyers class outside?
- We usually have six months of great weather, where outside events work well.
- Performing arts center. Students can perform for the larger community. We've got aging facilities with limited capacity (Barn Theatre is an example). Concerts are limited to school community; it should be opened up to community at large.
- Having additional venues so there were more options.
- Game Room.
- Having specific spaces so that there's space for older people that's quieter and also space for kids to be kids.
- When I was in high school, I didn't have a computer. I used the library to study as it was loud at home.
- Having accessible and mobile technology. Example: having the library be a place for people to complete their census.
- Not everyone has a computer. Some things you can't do on a phone.
- I would like to see a design that could grow with the community. Could be modified or morphed into what is needed after we are gone, for the next generation.
- A lot of storage!

Teens
June 23, 2021
2 people

What do you like about living in Porterville?

- I don't like big cities, so I like Porterville. Quiet and small, and no traffic no matter what time of day. It's peaceful and you have everything you need in a compact community. I prefer that lifestyle.
- Porterville is smaller and quieter.

Where are your favorite places to go (pre-COVID)?

- I don't really go places. School takes up the majority of my time. I remember we would go to Galaxy Theater, frozen yogurt.
- Galaxy Theater, the Veteran's Park. I would meet my friend there. The shopping area. I love Target.

What would you like to learn - or learn more about? Your answer could include learning new skills, exploring new ideas, or other things.

- I like gaining new skills, such as leadership. I seek work experience opportunities, that's a place where I can gain working skills and become a better person. I would like to learn how to apply to college—tips and tricks. I'd like a place to seek help for homework.
- I never went to the library for tutoring help, but I did for hanging out. My mom got ESL tutoring at the library.
- I like to learn languages. I'm interested in animal behavior. My goal is to become a veterinarian.

What are your favorite activities?

- I like to read. I like to watch movies and hang out with my friends.
- I like listening to music. I also like to read: fantasy books. I have a big imagination.
- I also like playing music and watching movies.

What do young people in Porterville need to be happy and successful?

- More job and internship opportunities, safe places to go after school or when parents aren't home, mental health resources.
- A spot where I can go and be in a quiet place. I love the quiet (not quiet quiet) but no human voices. My house is hectic because everyone is loud, and I have siblings. I have an assignment for AP English next year because my house is so loud. It's hard to find time to do it and none of my friends have homework over the summer. A place where I can get away and just feel productive and do what I want to do.

What do you dislike about living in Porterville?

- It's small and there aren't a lot of opportunities. It has what you need, but not much beyond that.
- No work opportunities—that has to do with how small Porterville is. If it was bigger, there would be more opportunities for internships for students. I'm looking for work experience.

If you've used the library before, tell us what you liked and what you would like to see improved.

- I liked how quiet yet lively it was. There were people around you, but it was OK. I would like a room that has desks in it, internet access, and you can go inside and it's quiet.
- I was always really excited when the library would get newly released books.
- Most of the time the library would have what I wanted, or I could order them online.

The new library will have an area dedicated to teens. What should be included?

- I would love a place with internet. Big desk space. Soundproof area. I wouldn't mind having people working next to me, like at school. Have it soundproof in case there are other activities going on.

- Comfortable chairs. Places to plug in—outlets. Because your phone might die and then you need your computer to charge.
- A lot of my friends don't enjoy reading. They don't go to the library so why would they go to the library. So, making it more of a community place with events targeted to teens. Learning about jobs, college applications.
- The view of the library is so restricted. The library could give teens the getaway space they've been looking for.
- Posting activities like jobs. Teens are worried about life after high school. I feel like school is more academic and it's not giving them that, how to live by yourself, how to do taxes, what are credit cards?
- Another room where people can go and hang out. There's not a lot of places where my parents are willing to let me go.
- A hangout spot for teenagers—to bring laptop, have time away from school.

What do you miss the most about the previous Porterville Library?

- Having access to free books.
- I buy books from Costco or Amazon. It's expensive.
- Reading is an expensive hobby.
- I just use online app now.
- I go to my school library. Our school library is all digital—no physical books.
- My eyes start getting blurry and reading online is difficult for me.
- I feel like most teens would prefer physical books. Those that are just reading for school are fine with online.

When thinking about the possibilities for a brand-new library - what would you like? Dream big!

- I think it would be cool to have a café in the library.
- Café would be unhealthy because I would never leave!
- Aside from teen area, a kids hangout spot. Maybe a spot for parents, where they could talk about parenting, and how much their teens would annoy them.
- My mom would take cooking class at the library.
- Once adults start coming, they would like to share.
- I think it would be nice if there was a memorial for the firefighters whose lives that were lost.
- A memorial would be great.

Business community
June 23, 2021
1 person

What is your favorite thing about Porterville? What makes the community unique?

- One of the reasons why we came back is because our families are here in Porterville. Porterville is family. It's a wonderful place for our kids to grow, schools are great and so are the people. We considered moving to Visalia but Porterville is home to us. We don't have the resources other cities have, though. It would be great for the library to have that. Resources in entrepreneurship. Family is what makes Porterville what it is.

Where are your favorite places to go (pre-COVID)?

- We go out to Target, Walmart or Starbucks. That's our shopping. Anyplace to connect to other people. We'd take the kids to the pool, to the park. There aren't many things to do in Porterville, but we gather with family and friends. My children love reading and we were devastated by the news about the library fire. We'd take the children there to choose books and hang out.

What would you like to learn - or learn more about? Your answer could include learning new skills, exploring new ideas, or other things.

- I've been wanting to learn new skills beyond architecture and construction. I don't think I'll ever retire. My goal is to serve the community. I'd love to design habitable space in outer space. If there was a place like the library where I could go. It's one thing to take online classes, quite another to be able to interact with people.
- We don't have 3-D printers at home, but a makerspace would be great to use these tools and equipment. I think that would be wonderful to have, and would help people develop construction skills. Let's say I was interested in getting a carpentry license. If there was a place to rent or use tools and I didn't have to buy them, that would be great.

What do young people in Porterville need to be happy and successful?

- What makes me happy is to be motivated and challenged. That helps people be successful.
- If there's a purpose behind education (library internship project is an example), if they are designing something that the community needs, then it becomes meaningful to them. If we can provide those experiences and opportunities for kids, that would be useful.

What concerns do you have - what keeps you up at night? (What issues does Porterville face?)

- We're limited in resources and are growing, with businesses coming in. If there are other opportunities for businesses, that would be good.

What opportunities would you like Porterville to pursue to continue on the path to being a vibrant community?

- Education has always been a big influence in our community. If there's a way to make that connection with the community and tying into city resources, that would be great, especially when the schools aren't open.
- My kids are always saying they'd like to hang out, go to Target on their own. But if we could send them to the library to do homework and see friends, we'd feel a lot better about that.

What do small businesses, startups, and/or solo entrepreneurs need to be successful in Porterville?

- I would say the educational component of developing a business as an entrepreneur, in whatever industry they decide to pursue. But also the management piece of that business: taxes, HR, etc. How would a library help provide opportunities for future employers to search for qualified and well experienced people?
- Job seeker resources would be helpful.
- Consultations and finding people to help them nourish their businesses.
- Our business is about 20 people. I know that there are students interested in architecture, but it would be difficult to compete. It would be challenging for them to find enough projects.
- Housing construction, health care, social workers: these respond to community needs.

The library is often considered a hidden gem in business communities because of the digital resources and spaces available. What services could the library provide to support small business owners and others in the business community?

- Physical spaces, esp. people who would like a rentable office who don't have space for that. Office equipment. Wireless internet. Places to convene with their clients.

What do you miss the most about the previous Porterville Library?

- I was born and raised here and that's where I grew up. The aura of the traditional library was nice because of all the memories. With the library not being available for our kids, they are always wanting to purchase books. If we resort to Amazon or Barnes & Noble, we miss the library.
- Going to the library and seeing other people. Having a place for the community to connect with each other.

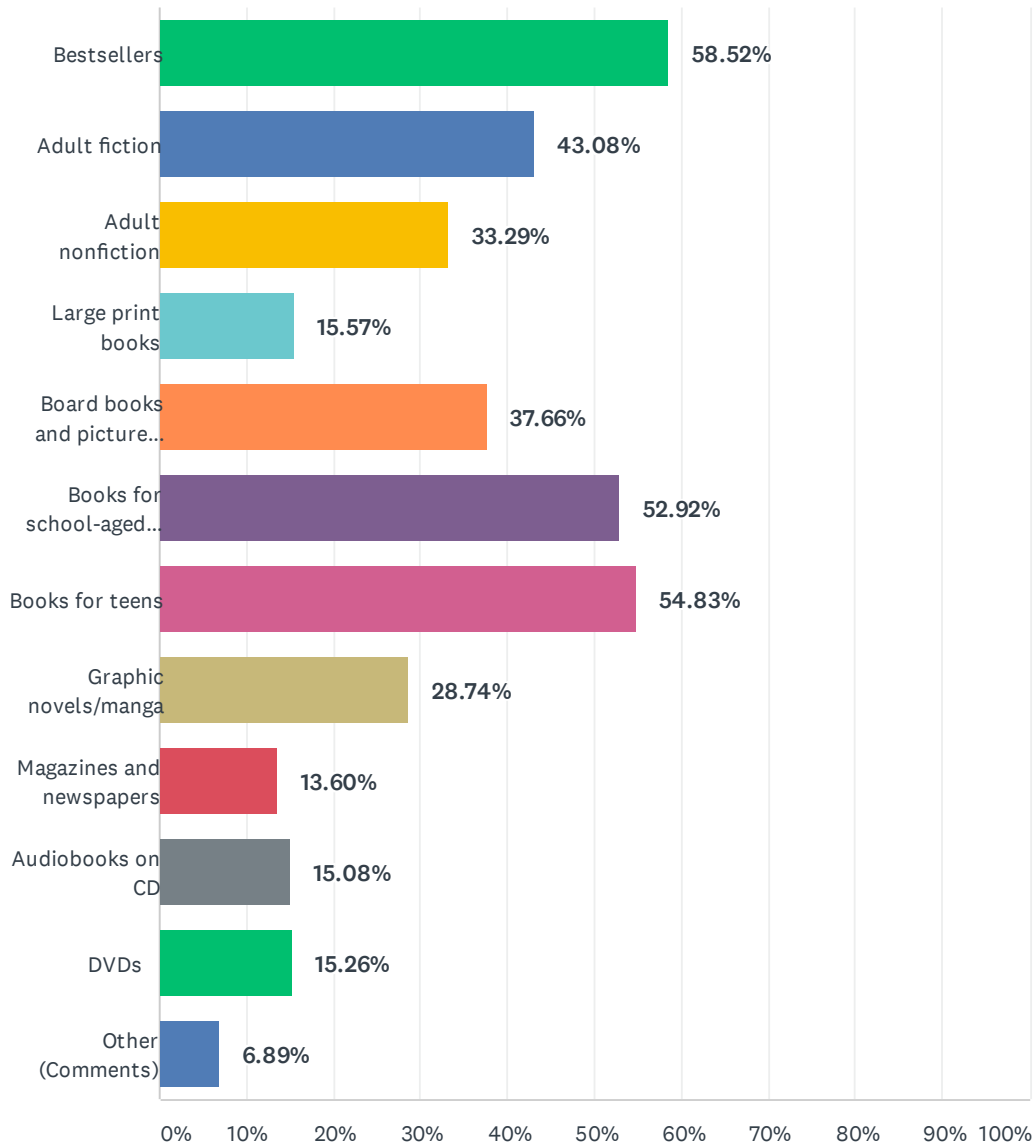
When thinking about the possibilities for a brand-new library - what would you like? Dream big!

- Connecting with people and connecting with other libraries.
- Going to a place that allows you to do what you need to do and fulfill the goals you have in life, career or personally
- Having the opportunity where you don't have to drive far, it's in your back yard. The library provides the physical space for the virtual world to be sustainable.

- In terms of aesthetics, what's important is keeping the same tradition that our existing library and and trying to understand the Porterville culture. It needs to have that aesthetic to it.
- New courthouse is ultra-modern, other businesses are picking up on that as well.
- You have tradition but you also have the sense of growth and development. We need to look back to our roots and make sure that evident in the new library.
- When we envision the library, what's welcoming to us is something that comfortable, something that we're familiar with. Agriculture: if the library can reflect that. There are new buildings out there that are using timber now, very comfortable. You can create something very modern but still very comfortable. You wouldn't want to have an all-metal building that looks so cold, you don't feel you would want to go there. You want something welcoming.
- Sustainability: as an agricultural city, we want to make sure we don't waste water and take advantage of natural resources. How can we take advantage of renewable resources? How do you orient the building so that you aren't having windows that are directly facing south? Designing to address heating and cooling. Green characteristics and recycled materials. If we can have a passive building that would be great. We don't want to rely on "green technology," we want a building that sustains itself and helps decrease demand for heat, electricity, cooling, and creates a sense of comfort.
- If you were to experience the library, it fosters people wanting to help people. People wanting to help them achieve their goals. One word: FAMILY. If we can create a space that when we walk through it, everything we use or touch, it's all developed around the idea that we're a family working together and we're helping each other grow.

Q1 When the new library opens, it will include a new collection to replace what was lost. Which materials are of MOST interest to you? Select up to three.

Answered: 1,625 Skipped: 3



ANSWER CHOICES	RESPONSES	
Bestsellers	58.52%	951
Adult fiction	43.08%	700
Adult nonfiction	33.29%	541
Large print books	15.57%	253
Board books and picture books for small children	37.66%	612
Books for school-aged children	52.92%	860
Books for teens	54.83%	891
Graphic novels/manga	28.74%	467
Magazines and newspapers	13.60%	221
Audiobooks on CD	15.08%	245
DVDs	15.26%	248
Other (Comments)	6.89%	112
Total Respondents: 1,625		

#	OTHER (COMMENTS)	DATE
1	Reference materials	7/4/2021 3:51 PM
2	Comic books	7/3/2021 7:43 PM
3	Comic books	7/3/2021 4:29 PM
4	Travel	7/2/2021 11:25 AM
5	Religion	7/2/2021 9:58 AM
6	Arabic books	6/29/2021 5:08 PM
7	How to learn and speak different languages	6/29/2021 11:05 AM
8	Variety of all	6/28/2021 5:02 PM
9	Christian Romance	6/28/2021 9:43 AM
10	Christian Books	6/27/2021 1:52 PM
11	We need everything	6/26/2021 8:06 AM
12	Self help books & philosophy	6/25/2021 10:53 PM
13	literature, history, science, multi-cultural materials	6/25/2021 4:24 PM
14	Science Fiction	6/24/2021 10:33 PM
15	local history	6/23/2021 9:01 PM
16	Biblical section	6/23/2021 1:00 AM
17	Comics for kids , teens	6/22/2021 11:03 PM
18	Town History.	6/22/2021 9:08 PM
19	Local History	6/22/2021 4:17 PM
20	LGBT books	6/22/2021 1:20 PM
21	Genealogy Research	6/22/2021 10:40 AM

Porterville Library Survey

SurveyMonkey

22	DYI books	6/22/2021 6:37 AM
23	Reference, self study, local history	6/22/2021 12:34 AM
24	Books for Research papers	6/21/2021 11:41 PM
25	Historical information on Porterville.	6/21/2021 9:45 PM
26	Famous Japanese authors	6/21/2021 8:36 PM
27	Genealogy	6/21/2021 7:59 PM
28	Local & Tule River historical records	6/21/2021 6:58 PM
29	Psychology/behavior books	6/21/2021 6:45 PM
30	Books on disabilities and difference to educate the next generation	6/21/2021 5:21 PM
31	Language CDs	6/21/2021 5:11 PM
32	Fantasy	6/21/2021 4:37 PM
33	Sifi fan	6/21/2021 11:47 AM
34	Any books would be great but I think the children are more important	6/21/2021 11:32 AM
35	Other languages	6/20/2021 9:44 PM
36	Video games	6/19/2021 10:11 PM
37	Reference material, genealogy,	6/19/2021 9:24 PM
38	the older the tech the better, maybe a small area with lost audio and visual tech similar to museum but more hands on exhibit.	6/19/2021 6:09 PM
39	Classics / old books and Christian authors	6/15/2021 9:59 PM
40	DIY	6/15/2021 1:07 PM
41	A section dedicated to firefighting training and books written by firefighters to honor our firefighters	6/13/2021 3:48 PM
42	Books on Women in the Arts, past & present	6/12/2021 8:37 PM
43	Larger selection of ebooks	6/12/2021 3:01 PM
44	books in different languages	6/8/2021 10:05 AM
45	all of the above	6/7/2021 11:55 PM
46	Spanish	6/7/2021 7:38 PM
47	History	6/6/2021 10:23 AM
48	Please be sure to include a bigger selection of manga, please. There's not a lot in Porterville to begin with, and we have to head to Visalia often times to buy and look through manga. A wider, bigger selection would be much appreciated! Manga needs love too!	6/5/2021 3:47 AM
49	Christian Books	6/4/2021 8:48 PM
50	Paranormal	6/4/2021 6:36 PM
51	History, Autobiographies	6/4/2021 6:36 PM
52	History of porterville	6/4/2021 4:46 PM
53	none	6/4/2021 1:45 PM
54	history	6/4/2021 1:36 PM
55	Fiction/Fantasy books, example: "The Language of Spells"	6/4/2021 1:18 PM
56	romance	6/4/2021 12:32 PM
57	Language book	6/4/2021 12:07 PM

Porterville Library Survey

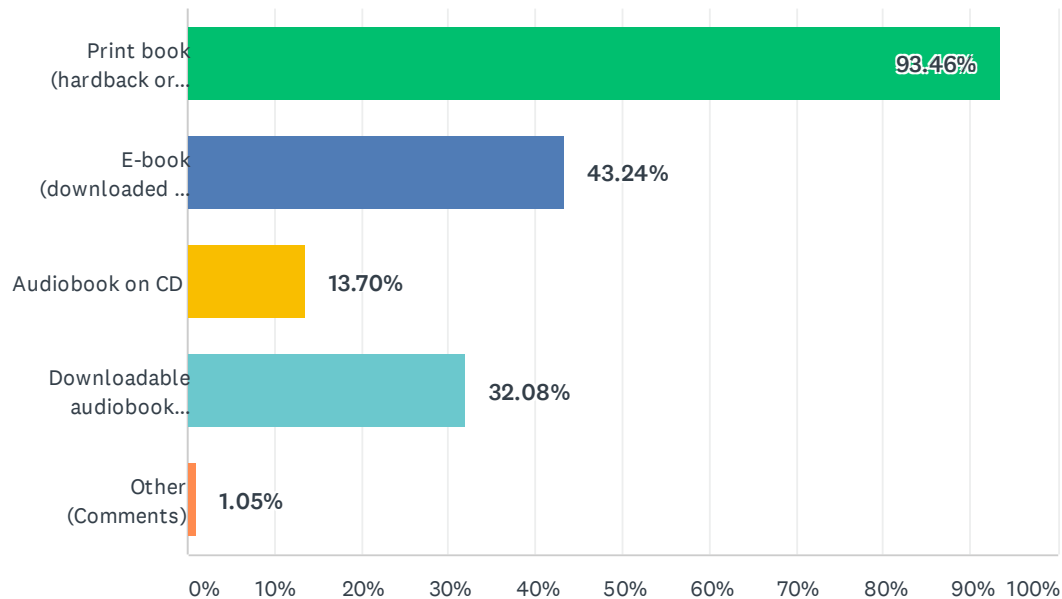
SurveyMonkey

58	horror books	6/4/2021 11:37 AM
59	The Chronicle's of nick	6/4/2021 11:33 AM
60	yesss more manga	6/4/2021 10:31 AM
61	anime	6/4/2021 9:30 AM
62	post traumatic slave syndrome	6/4/2021 9:18 AM
63	LGBT BOOKS	6/3/2021 3:09 PM
64	Indoor short film theater, kinda like an IMAX for short films, i.e., history of Porterville, Mountain Communities info, Sequoia National parks, Success Lake and recreation in our area, history of farming-what we grow for the world, etc.	6/3/2021 2:50 PM
65	cookingbooks	6/3/2021 2:34 PM
66	Entrepreneurship	6/3/2021 1:48 PM
67	the most interesting books are dairy on the wimpy kid	6/3/2021 1:13 PM
68	Manga books	6/3/2021 12:55 PM
69	Comic books	6/3/2021 12:52 PM
70	Child books computers and the play area	6/3/2021 11:55 AM
71	science fiction	6/3/2021 11:55 AM
72	manga(anime books)	6/3/2021 11:36 AM
73	Anime book	6/3/2021 10:29 AM
74	COMIC BOOKS!	6/3/2021 9:57 AM
75	sport books	6/3/2021 9:55 AM
76	ya fantasy	6/3/2021 9:55 AM
77	Free audio books	6/3/2021 9:37 AM
78	Young Adult Books	6/3/2021 9:16 AM
79	ANIMALS, DIFFERENT KIND OF EARTHS, AND INVENTING NEW CARS.	6/3/2021 2:48 AM
80	Wwe stuff	6/2/2021 4:20 PM
81	american history (WW2 civil war etc)	6/2/2021 2:55 PM
82	Books about Porterville and Tulare County history	6/2/2021 1:11 PM
83	manga	6/2/2021 12:48 PM
84	The upstairs had geneology information and tribal information for Tulare County. There was information about the founders of our area and how "Porterville" became a "town".	6/2/2021 12:25 PM
85	Some of everything listed above. I cannot pick.	6/2/2021 12:20 PM
86	Books of history on Porterville and surrounding areas	6/2/2021 11:58 AM
87	Audiobook digital	6/2/2021 11:47 AM
88	I dont like books	6/1/2021 11:04 AM
89	Educational, History, Geography, Genealogy, etc.	6/1/2021 10:18 AM
90	Occult esoteroc	6/1/2021 10:00 AM
91	Educational	5/30/2021 4:53 PM
92	Travel and French language books/comics	5/30/2021 11:56 AM
93	Psychology books, books about the mind	5/30/2021 11:50 AM
94	History	5/30/2021 5:20 AM

95	Religious	5/29/2021 9:27 PM
96	Poetry	5/29/2021 8:47 PM
97	Scholarly Sources for researching	5/29/2021 5:29 PM
98	I hope the library will continue its membership in So Cal Digital Library.	5/29/2021 4:45 PM
99	NA	5/29/2021 12:33 PM
100	Finance and the economy	5/29/2021 10:36 AM
101	Spanish books for school aged kids	5/29/2021 10:04 AM
102	Classics	5/28/2021 10:42 PM
103	Videogames	5/28/2021 9:34 PM
104	Maps and geography books	5/28/2021 9:06 PM
105	Cookbooks	5/28/2021 8:43 PM
106	NA	5/28/2021 8:05 PM
107	Spanish materials	5/28/2021 4:38 PM
108	None	5/28/2021 4:03 PM
109	Wildlife/Nature books (Nat Geo type)	5/28/2021 12:15 PM
110	horror	5/28/2021 12:10 PM
111	Adventure-Fiction	5/28/2021 11:56 AM
112	Video Games	5/25/2021 5:09 PM

Q2 Thinking about books, what format or formats do you prefer? Please select your top two choices.

Answered: 1,621 Skipped: 7



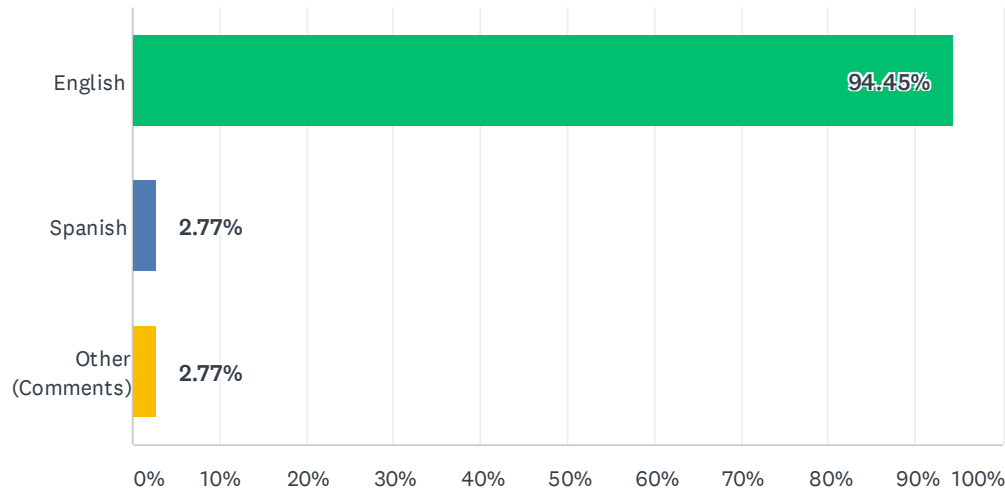
ANSWER CHOICES	RESPONSES	
Print book (hardback or paperback)	93.46%	1,515
E-book (downloaded to phone, tablet, other mobile device or computer)	43.24%	701
Audiobook on CD	13.70%	222
Downloadable audiobook (listen on phone, tablet, other mobile device or computer)	32.08%	520
Other (Comments)	1.05%	17
Total Respondents: 1,621		

#	OTHER (COMMENTS)	DATE
1	We need everything	6/26/2021 8:06 AM
2	All of the above	6/23/2021 1:00 AM
3	Any and all format Foreign and Extraterrestrial lol.	6/19/2021 6:09 PM
4	Biographies	6/8/2021 5:38 PM
5	Normal, just a basic soft/hard cover.	6/4/2021 1:18 PM
6	Just hardcover	6/3/2021 7:07 PM
7	picture books	6/3/2021 1:13 PM
8	read aloud on the computers	6/3/2021 11:55 AM
9	manga	6/3/2021 10:29 AM
10	Hard cover books for (back and front).	6/2/2021 4:08 PM
11	Regular book	6/2/2021 1:14 PM

12	Our community members do not have equal access to wifi, technology, etc so do not start moving to digital..when a huge immigrant and elderly population is also needed to be served.	6/2/2021 12:20 PM
13	none i dont like to read	6/1/2021 11:04 AM
14	NA	5/29/2021 12:33 PM
15	NA	5/28/2021 8:05 PM
16	None	5/28/2021 4:03 PM
17	Cassette Tape	5/25/2021 5:09 PM

Q3 What is your preferred reading language?

Answered: 1,622 Skipped: 6



ANSWER CHOICES	RESPONSES	
English	94.45%	1,532
Spanish	2.77%	45
Other (Comments)	2.77%	45
TOTAL		1,622

#	OTHER (COMMENTS)	DATE
1	Both	6/29/2021 1:13 PM
2	Both English and Spanish	6/29/2021 11:01 AM
3	English and Spanish	6/25/2021 11:23 PM
4	Both	6/24/2021 8:10 AM
5	Both	6/23/2021 1:00 AM
6	Both English and Spanish	6/22/2021 6:22 PM
7	English and Spanish	6/22/2021 11:42 AM
8	Spanish too please	6/22/2021 10:20 AM
9	Either English or Spanish	6/21/2021 8:03 PM
10	Both English and Spanish would be great!	6/21/2021 7:29 PM
11	Both	6/21/2021 5:43 PM
12	Both	6/21/2021 4:12 PM
13	Both	6/21/2021 4:10 PM
14	Urdu & Arabic	6/20/2021 9:44 PM
15	English & Spanish	6/13/2021 1:01 PM
16	both English and Spanish	6/6/2021 2:30 PM

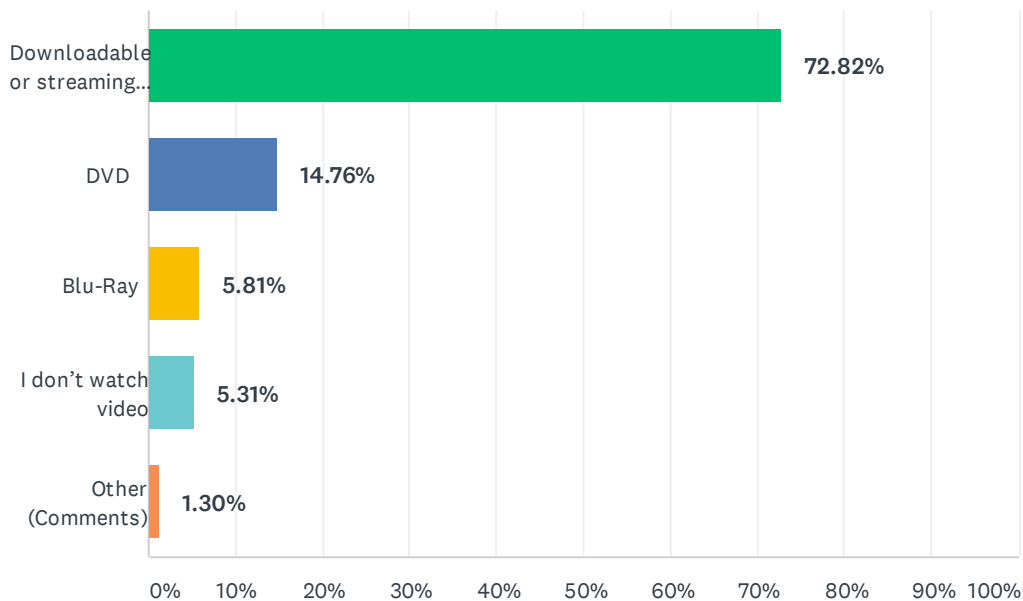
Porterville Library Survey

SurveyMonkey

17	Both	6/4/2021 6:37 PM
18	I can read both Spanish and English	6/4/2021 12:35 PM
19	both	6/4/2021 9:46 AM
20	Italian	6/3/2021 2:50 PM
21	both	6/3/2021 2:24 PM
22	both English and Spanish	6/3/2021 1:40 PM
23	both it does not matter	6/3/2021 1:10 PM
24	Tagalog and english	6/3/2021 12:56 PM
25	All of above	6/3/2021 12:15 PM
26	English Spanish Portugese France	6/3/2021 11:55 AM
27	Spanish and English together.	6/2/2021 11:27 PM
28	Both	6/2/2021 5:26 PM
29	Both	6/2/2021 4:08 PM
30	Japanese, and English.	6/2/2021 1:12 PM
31	Both	6/2/2021 12:48 PM
32	Both	6/2/2021 12:24 PM
33	I would preferred reading English and Spanish because some Spanish speackers loves to read books but, won't understand the language on the book. So I prefer both languages to be equal for everyone.	6/2/2021 12:20 PM
34	Japanese	6/2/2021 11:43 AM
35	I enjoy reading both English and Spanish	6/1/2021 1:23 PM
36	every language	6/1/2021 11:04 AM
37	NA	5/29/2021 12:33 PM
38	both	5/28/2021 10:51 PM
39	Any language	5/28/2021 9:21 PM
40	NA	5/28/2021 8:05 PM
41	None	5/28/2021 4:03 PM
42	Both Spanish and English	5/28/2021 3:26 PM
43	I primarily read in English, but my children attend Dual Immersion schools and our family would appreciate books in spanish as well.	5/28/2021 12:15 PM
44	Spanish and English is what our community most consist of.	5/28/2021 10:40 AM
45	Tagalog	5/25/2021 5:09 PM

Q4 What is your favorite way to watch video content (movies, TV series, documentaries, etc.)?

Answered: 1,619 Skipped: 9



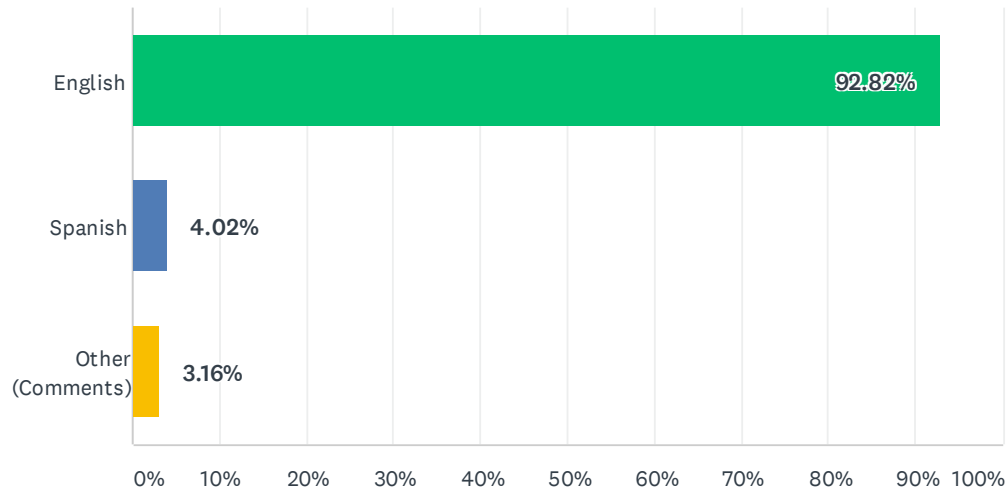
ANSWER CHOICES	RESPONSES	
Downloadable or streaming video (viewed on a tablet, phone, other mobile device, computer or smart TV)	72.82%	1,179
DVD	14.76%	239
Blu-Ray	5.81%	94
I don't watch video	5.31%	86
Other (Comments)	1.30%	21
TOTAL		1,619

#	OTHER (COMMENTS)	DATE
1	You tube	6/24/2021 12:54 PM
2	All of the above	6/23/2021 1:00 AM
3	Since alot of people dont have smart devices so I think DVD would be great	6/21/2021 11:32 AM
4	DIRECTv	6/15/2021 9:16 PM
5	DIRECTv	6/15/2021 9:16 PM
6	on a computer on netflix	6/4/2021 2:18 PM
7	Blue ray and Computer	6/3/2021 11:55 AM
8	phone or computer	6/3/2021 11:36 AM
9	Disney +	6/3/2021 11:33 AM
10	netflix	6/3/2021 10:46 AM
11	Funamation	6/3/2021 10:29 AM

12	there should be a variety of ways	6/2/2021 12:20 PM
13	youtube	6/2/2021 11:56 AM
14	none	6/1/2021 11:04 AM
15	NA	5/29/2021 12:33 PM
16	Streaming & DVD	5/28/2021 11:22 PM
17	VHS	5/28/2021 9:08 PM
18	I have no personal preference	5/28/2021 7:07 PM
19	None	5/28/2021 4:03 PM
20	Disney+	5/28/2021 11:56 AM
21	Going to the theatre.	5/25/2021 5:09 PM

Q5 When you watch a video/movie, what language do you prefer?

Answered: 1,615 Skipped: 13



ANSWER CHOICES	RESPONSES	
English	92.82%	1,499
Spanish	4.02%	65
Other (Comments)	3.16%	51
TOTAL		1,615

#	OTHER (COMMENTS)	DATE
1	Both	6/29/2021 1:13 PM
2	Both English and Spanish	6/29/2021 11:01 AM
3	Both English and Spanish	6/26/2021 12:51 AM
4	Original language with subtitles in English or Spanish	6/25/2021 11:23 PM
5	Both	6/24/2021 8:10 AM
6	Both	6/23/2021 1:00 AM
7	Any language with English subtitles	6/22/2021 3:23 PM
8	Both English and Spanish	6/22/2021 12:41 PM
9	Either English or Spanish	6/21/2021 8:03 PM
10	Both just depends whose watching	6/21/2021 5:43 PM
11	Either	6/21/2021 4:12 PM
12	Both	6/21/2021 4:10 PM
13	Both English and Spanish	6/21/2021 11:04 AM
14	either	6/6/2021 2:30 PM
15	Both	6/4/2021 6:37 PM
16	any that i understand	6/4/2021 1:36 PM

Porterville Library Survey

SurveyMonkey

17	I like to watch both Spanish and English	6/4/2021 12:35 PM
18	Japanese with subtitles	6/4/2021 9:46 AM
19	both	6/4/2021 9:46 AM
20	both	6/3/2021 2:24 PM
21	The original language of the movie/video with subtitles.	6/3/2021 1:45 PM
22	English or Japanese(As long as threes subtitles)	6/3/2021 1:07 PM
23	Some times I prefer Japanese but mostly English.	6/3/2021 12:55 PM
24	I like to watch movies in both languages, English and Spanish.	6/3/2021 12:52 PM
25	All of above	6/3/2021 12:15 PM
26	English Spanish Portugese French	6/3/2021 11:55 AM
27	Both	6/3/2021 11:33 AM
28	Both Spanish and English.	6/2/2021 11:27 PM
29	Both	6/2/2021 5:26 PM
30	Both	6/2/2021 4:08 PM
31	English, or Japanese.	6/2/2021 1:12 PM
32	Both	6/2/2021 12:48 PM
33	Japanese	6/2/2021 12:47 PM
34	English with subtitles	6/2/2021 12:31 PM
35	I would preferred watching English and Spanish movie because some Spanish speakers wouldn't understand what the actors are speaking in other language.	6/2/2021 12:20 PM
36	Original language with subtitles	6/2/2021 12:05 PM
37	Japanese	6/2/2021 11:43 AM
38	English and Spanish	6/1/2021 1:23 PM
39	every leanguage	6/1/2021 11:04 AM
40	Don't mind. I use subtitles when necessary	5/29/2021 5:13 PM
41	NA	5/29/2021 12:33 PM
42	Japanese with sub	5/29/2021 2:04 AM
43	both	5/28/2021 10:51 PM
44	Depends on the origin of movie	5/28/2021 9:21 PM
45	Langage of Origin, subtitles on	5/28/2021 7:24 PM
46	I prefer English, but as long as subtitles are offered, any language is fine with me	5/28/2021 7:07 PM
47	Japanese	5/28/2021 4:13 PM
48	None	5/28/2021 4:03 PM
49	Both Spanish and English	5/28/2021 3:26 PM
50	Spanish and English	5/28/2021 10:40 AM
51	Tagalog	5/25/2021 5:09 PM

Q6 What else would you like to tell us about the library's collection that we haven't asked?

Answered: 529 Skipped: 1,099

#	RESPONSES	DATE
1	Homework center for kids	7/4/2021 3:48 PM
2	I'd love to see artifacts of Porterville history displayed, & the beautiful geodes & crystals. Also, artwork from local artists!	7/4/2021 12:38 PM
3	Nothing	7/4/2021 12:31 PM
4	Am option to rent audio books for newer releases	7/4/2021 11:56 AM
5	Include searchable electronic research site.	7/4/2021 11:26 AM
6	books for academic classes are useful and much appreciated to me.	7/3/2021 10:09 PM
7	On hands building stuff for kids	7/3/2021 3:10 PM
8	For there to be a section of books in Spanish.	7/3/2021 12:56 PM
9	NA	7/3/2021 4:49 AM
10	Will there be an area for children to play in	7/2/2021 2:56 PM
11	Would like a large section of books and or videos based on PORTERVILLE'S rich history. Accurate HISTORY on who founded the town, etc.	7/2/2021 1:37 PM
12	My family had loved the Porterville Library for almost 20 years. Our favorite books were always all the different art's and crafts books. Anything from diy holiday decorations to how to read tarot cards. We love making and trying new things.	7/1/2021 8:49 PM
13	Having computers available for use, newspapers, etc	7/1/2021 7:37 PM
14	Can we have An art exhibit in memory of the library we lost.	7/1/2021 2:31 PM
15	Mystery books Educational books	6/30/2021 6:43 AM
16	You were great	6/29/2021 5:08 PM
17	Book series	6/29/2021 1:26 PM
18	A good culturally relevant selection of materials that suits our diverse community.	6/29/2021 1:13 PM
19	i dont know	6/29/2021 11:01 AM
20	There us nothing i would like to ask	6/29/2021 11:01 AM
21	Sport books	6/29/2021 11:01 AM
22	Add a lot of chapter books	6/29/2021 10:57 AM
23	Nothing.	6/29/2021 10:56 AM
24	N/A	6/29/2021 12:17 AM
25	Rock displays interesting indigenous displays, cultural displays, astronomy displays space science displays.	6/28/2021 6:15 PM
26	N/A	6/28/2021 6:14 PM
27	Keep moving ahead in this new century! This new era is primarily e-based, especially for kids and teens. Of course, adults are included in that, but many adults still like the feel of an actual book in their hands. So, concentrate on modern media, for sure.	6/28/2021 3:49 PM

Porterville Library Survey

SurveyMonkey

28	Would like comfortable seating.	6/28/2021 9:43 AM
29	history of porterville and the area	6/28/2021 1:40 AM
30	I have some books that I would like to donate.	6/27/2021 5:45 PM
31	For answer to qu #4, if I could pick 2, the other would be Blu-ray -- even in the age of streaming they have their advantages. But I wouldn't say Porterville should spend a lot on discs. Even before the library tragically burned, most discs I checked out were ones I requested from other SJVLS libraries, which was fine.	6/27/2021 12:30 PM
32	I'd like kids activities, like story book readings	6/26/2021 11:04 AM
33	I think a nice plaque to honor the two fire fighters lost in the tragedy honoring them as hero's is a must!!!	6/26/2021 8:06 AM
34	Having local history pieces in the Reference section is of value. Additionally, foreign language materials are great, especially the Spanish language section.	6/26/2021 12:51 AM
35	Library should have a good array of essay and history books among those of non-fiction.	6/25/2021 11:23 PM
36	I want my library to have college level books.	6/25/2021 10:53 PM
37	Nothing	6/25/2021 8:23 PM
38	I think much of the local history archived there was lost in the fire. Attempt should be made to preserve whatever can be recovered from local organizations or families.	6/25/2021 4:24 PM
39	Any is fine	6/25/2021 3:00 PM
40	Book about Porterville.	6/25/2021 2:28 PM
41	Genealogy material	6/25/2021 1:38 PM
42	No flammable toys in children's section!!!! No plush or cotton stuffed animals.	6/24/2021 2:31 PM
43	That it has a great area for children to enjoy while their parents are reading/studying.	6/24/2021 2:27 PM
44	Security to watch murderous boys who light fires and kill heros	6/24/2021 12:54 PM
45	Book series need to be available, it disappointing to start a series and not have all the book.	6/24/2021 1:02 AM
46	Need to include the classics that are required reading by highschoools. Some are hard to come by	6/23/2021 11:54 PM
47	Want historical collection, access to old newspapers	6/23/2021 9:01 PM
48	I would like to have some books from the fantasy genre and newer ones as well.	6/23/2021 6:59 PM
49	I would make sure to focus on diversity. Having stories written by marginalized groups and stories about marginalized groups.	6/23/2021 6:33 PM
50	I think it would be great to ensure that the children's section carries books that represent LGBTQ authors and subjects, as well as Science, Math & Technology.	6/23/2021 9:52 AM
51	It needs to cater to all genres. I don't love fiction over something like graphic novels. I want to see variety .	6/23/2021 8:55 AM
52	Tuesday game night	6/22/2021 9:41 PM
53	A large selection of books about the history of the United States would be nice	6/22/2021 6:02 PM
54	I would like to see more books on the history of Porterville and the surrounding areas as well as the central valley	6/22/2021 5:27 PM
55	Science fiction, earth science and astronomy	6/22/2021 5:23 PM
56	I really liked to see youth school projects in the library (such as the missions, art, etc.)	6/22/2021 3:07 PM
57	School books would be great!	6/22/2021 12:44 PM
58	Classics would be appreciated	6/22/2021 11:51 AM
59	N/A	6/22/2021 8:57 AM

60	The library needs to have more of the new books that are just released, the bookshelves were always so empty.	6/22/2021 2:14 AM
61	It would be so useful to have more children's books in Spanish, it is very hard to find books in Spanish and I prefer paperback books instead of downloading them as pdf because i want my child to read a paper book instead of looking at the tablet.	6/22/2021 1:16 AM
62	Even though I do read in English with such a big Hispanic community and large amount of dull immersion school it would be best to also have a many Spanish books available	6/22/2021 12:00 AM
63	what will replace the legal reference books that were lost?	6/21/2021 11:59 PM
64	Career, college and job search info that is kept current	6/21/2021 11:41 PM
65	Be aware that English will be skewed as the language of choice since the survey is in english.	6/21/2021 11:07 PM
66	Helping people navigate technology and becoming citizens	6/21/2021 10:47 PM
67	If the records are still available, maybe review past usage and focus on what people used.	6/21/2021 9:45 PM
68	nope	6/21/2021 8:36 PM
69	Excited to visit you always had great stuff	6/21/2021 8:28 PM
70	Encyclopedia Books from all over the world	6/21/2021 8:23 PM
71	Craft books would be nice!	6/21/2021 8:20 PM
72	Free Genealogy resources	6/21/2021 7:59 PM
73	Information about local history	6/21/2021 7:41 PM
74	History	6/21/2021 7:29 PM
75	Na	6/21/2021 7:09 PM
76	History, sciences, DIY, Ag, Animal husbandry, crafts,	6/21/2021 6:58 PM
77	We are excited to have our library once again.	6/21/2021 6:45 PM
78	Renaming the library after our fallen firefighter hero's.	6/21/2021 5:34 PM
79	I hope that it will be able to initially focus on the children and older adults. The community is really excited to have a library again!	6/21/2021 5:27 PM
80	I would like to see a porterville library app	6/21/2021 5:21 PM
81	N/A	6/21/2021 4:42 PM
82	nothing	6/21/2021 4:40 PM
83	Will there be a place to take small kids. The kids play/reading room	6/21/2021 4:28 PM
84	Include comic books	6/21/2021 4:10 PM
85	How are the historical items in natural resources and social studies in the museum? Where they lost in the fire, uploaded online for safe keeping? How accessible are they to the public?	6/21/2021 4:05 PM
86	Would like to see artifacts if possible for the Tule Yokuts	6/21/2021 3:27 PM
87	I would love to still be able to see any remnants of Porterville's history or special rocks and stones.	6/21/2021 3:19 PM
88	Great	6/21/2021 3:03 PM
89	Hope there is history of Pville available	6/21/2021 2:28 PM
90	If author has a series. Would like to have completed series availabil	6/21/2021 2:26 PM
91	N/a	6/21/2021 2:14 PM
92	A memorial for the firemen lost in the fire.	6/21/2021 2:07 PM
93	Most children activities are during work hours and I am unable to take them. If possible	6/21/2021 1:36 PM

	evening activities.	
94	Coloring books!	6/21/2021 1:31 PM
95	New play area for the little ones, story time was amazing and the summer interactive activities are awesome!	6/21/2021 1:29 PM
96	How books do you guys collect	6/21/2021 11:55 AM
97	Activity's in Spanish	6/21/2021 11:52 AM
98	Christian books	6/21/2021 11:51 AM
99	NA	6/21/2021 11:38 AM
100	Nothing.	6/21/2021 10:26 AM
101	Would be nice to have encyclopedia's and books on specific trades or hobbies	6/21/2021 10:21 AM
102	More computers for Homework/Research	6/20/2021 8:10 PM
103	Would like some Christian books	6/20/2021 5:57 PM
104	Other: It would be beneficial to have an area (outside) to have a sitting area and a small cafe house. An area with Trees, plants, grass area, sitting benches.	6/20/2021 5:52 PM
105	Have all ancestry newspapers, books, etc. available online.	6/20/2021 4:31 PM
106	Be able to donate used books and coordinate with the little libraries around town that promotes reading	6/20/2021 10:46 AM
107	Spanish section	6/20/2021 10:45 AM
108	I want to be able to rent games from consoles such as the Nintendo Switch and Playstation 4 similar to the Tulare library.	6/19/2021 10:11 PM
109	I would like to see the library built downtown Porterville not located in some surrounding area.	6/19/2021 9:38 PM
110	Need a good collection on American history, computer access to major websites (Natl Archives, NPS, Fold3, etc)	6/19/2021 9:24 PM
111	Play place for kids	6/19/2021 8:08 PM
112	Don't forget the R.A. Salvatore complete collection of Drizzt Do' Urden Novels, Thank You. Ted M Lara Jr.	6/19/2021 6:09 PM
113	It's always been great and I miss it!	6/19/2021 6:56 AM
114	I like horror and sci fi books	6/18/2021 10:09 PM
115	Learning Activities for elementary school children.	6/18/2021 2:42 PM
116	I want to see American History books, patriotic literature	6/18/2021 6:41 AM
117	Series books in order	6/17/2021 11:19 PM
118	I'm hoping the nonfiction books would include travel, cooking and art.	6/17/2021 6:20 PM
119	I'm hoping the nonfiction books would include travel, cooking and art.	6/17/2021 5:49 PM
120	I'm hoping the nonfiction books would include travel, cooking and art.	6/17/2021 4:54 PM
121	I am AGAINST DRAG QUEEN READING TIME to our school aged children and teens. NOT APPROPRIATE	6/17/2021 11:51 AM
122	Please keep a wide children's section - even at the expense of adult selections. Instilling a love of the library in our children (10 yrs. and younger) is vital. Dr. Suess is a classic and I hope we don't fall prey to the current stupidity about his books.	6/17/2021 9:07 AM
123	Offer lots of fun events for children	6/16/2021 6:00 PM
124	Hope that the genealogy collection can be rebuilt	6/15/2021 11:12 PM
125	It would be cool to have bilingual books.	6/15/2021 9:59 PM

126	Please make it if you have a library card, you can access your Ancestry.com and or other genealogical websites for free using the library's computers. More genealogy friendly tools.	6/15/2021 9:16 PM
127	Please make it if you have a library card, you can access your Ancestry.com and or other genealogical websites for free using the library's computers. More genealogy friendly tools.	6/15/2021 9:16 PM
128	Anime	6/15/2021 4:21 PM
129	I enjoyed reading about Porterville's history.	6/15/2021 4:20 PM
130	Nothing	6/15/2021 3:08 PM
131	more selection for grade school students	6/15/2021 1:45 PM
132	I need the words on videos due to poor hearing	6/15/2021 12:02 PM
133	Please have a nice balance between traditional books you can pick up to read and digital media.	6/15/2021 11:55 AM
134	Movies not important, however, downloadable audio for the elderly.	6/15/2021 9:00 AM
135	Local history and nature	6/15/2021 5:47 AM
136	more books on electronics, amps, and guitars	6/14/2021 11:50 PM
137	I would like to see more Mexican-American books. Also, books that relate to their struggles.	6/14/2021 8:07 PM
138	I would like to know how to donate books to replenish the lost supply.	6/13/2021 7:49 PM
139	Think about the firefighters	6/13/2021 3:48 PM
140	Please, please, please include literature such as biographies, terminology, and graphic novels/stories covering the LGBTQ+ Community.	6/12/2021 8:37 PM
141	Lots of History books and biographies and plays please!	6/12/2021 5:33 PM
142	Please make it a happy place for all who choose to come.	6/11/2021 8:22 AM
143	I did like coming to read national newspapers. I miss the new books section on the way in	6/9/2021 7:02 PM
144	Educational Support Apps & Videos	6/9/2021 6:01 PM
145	Collection of Caldecott and Newberry winners	6/8/2021 9:35 PM
146	I would like to see more career help books for steps after college and true crime books for an outlook on criminal psychology	6/8/2021 3:57 PM
147	Some basic books to understand religions of the world including Islam	6/8/2021 12:18 PM
148	Books in braille.	6/8/2021 9:51 AM
149	the children's play area with stuffed toys and puppets was where i was able to interact with my children. also the computers and printers were of big help to me.	6/8/2021 2:24 AM
150	make an area for guest speakers and displays that can be used for teaching Porterville History most people don't really have a clue about the true history of Porterville	6/7/2021 11:55 PM
151	Make sure to add A lot of Celebrity magazines from the 1990s	6/7/2021 11:38 PM
152	You covered almost everything I think the people would like	6/7/2021 8:49 PM
153	Streaming wifi and providing computer usage with printing scanning and faxing services	6/7/2021 7:04 PM
154	N/A	6/7/2021 5:12 PM
155	Remember our heroes.	6/7/2021 5:08 PM
156	Sitting areas to read books	6/7/2021 4:11 PM
157	Public computers	6/7/2021 3:50 PM
158	Porterville history	6/7/2021 3:33 PM
159	I like the availability of older books and movies.	6/7/2021 3:31 PM

160	Would love to see a finance and budgeting type books to help the community become better with their finances to help us all prosper.	6/7/2021 3:17 PM
161	Please increase the number of books, especially classic literature and award winning children's books.	6/6/2021 9:50 PM
162	I would like books on art and history	6/6/2021 7:35 PM
163	I think it could be a good idea if we can have a play station for younger kids while their parents are reading or checking out books. Also, have a second floor for English beginners classes for people can learn English no matter what age. I think these 2 ideas will be great and I hope that they will help with the building of the library.	6/6/2021 11:43 AM
164	Please note how important this service is to our community	6/6/2021 11:33 AM
165	a collection in Memory of Captain Figueroa & FireFighter Jones	6/4/2021 11:22 PM
166	I cant think of anything at the moment.	6/4/2021 11:01 PM
167	harry potter books	6/4/2021 10:43 PM
168	Complete sets would be nice to be able to read a series in order.	6/4/2021 10:22 PM
169	I would it if there were some of historian Jeff Edwards books available for check out.	6/4/2021 8:48 PM
170	nothing	6/4/2021 8:06 PM
171	Add computers	6/4/2021 8:03 PM
172	na	6/4/2021 6:36 PM
173	Academic subject area materials for high school snd college students	6/4/2021 4:05 PM
174	what kinda books to put i say miraculous books	6/4/2021 2:18 PM
175	nothing	6/4/2021 1:45 PM
176	you didn't ask about informational books like for projects and so	6/4/2021 1:43 PM
177	You should Make Each section or A floor for each subject.	6/4/2021 1:37 PM
178	nothing else	6/4/2021 1:36 PM
179	Nope.	6/4/2021 1:34 PM
180	I would like the library to have free use computers.	6/4/2021 1:31 PM
181	Nothing.	6/4/2021 1:18 PM
182	I would love to see a place, like a bean bag room, where you can connect with other book readers, and talk, and read. I would also love to see a room just for artists/new authors, where others can encourage young creators.	6/4/2021 1:18 PM
183	There isn't really that much I would like to tell.	6/4/2021 1:06 PM
184	Nothing.	6/4/2021 1:02 PM
185	Maybe a sci-fi or scary books section.	6/4/2021 12:52 PM
186	Is there new programs that will be added to the library?	6/4/2021 12:35 PM
187	Computer lab.	6/4/2021 12:29 PM
188	A Cafe room for people to get food	6/4/2021 12:07 PM
189	I like the books.	6/4/2021 12:04 PM
190	A computer section	6/4/2021 11:43 AM
191	idk	6/4/2021 11:36 AM
192	comics/mangas	6/4/2021 11:34 AM
193	Nothing	6/4/2021 11:33 AM

Porterville Library Survey

SurveyMonkey

194	they should get books that are popular in the community.	6/4/2021 11:25 AM
195	Nothing	6/4/2021 11:07 AM
196	Would you be able to get more music cds from more different artists and genres?	6/4/2021 10:38 AM
197	I hope to see more anime things because thats what popular rn	6/4/2021 10:31 AM
198	More anime books	6/4/2021 10:29 AM
199	no	6/4/2021 10:27 AM
200	Nothing	6/4/2021 9:57 AM
201	Will you guys still all the same books	6/4/2021 9:51 AM
202	No	6/4/2021 9:51 AM
203	its cool	6/4/2021 9:46 AM
204	there should be books by all authers	6/4/2021 9:46 AM
205	we can add video games and consoles so they can have tournament's.	6/4/2021 9:46 AM
206	i suggest that the library need a gaming room	6/4/2021 9:46 AM
207	some video or like tournaments	6/4/2021 9:46 AM
208	new popular video game show host tournaments and computer setups	6/4/2021 9:46 AM
209	I suggest that the library purchase gaming consoles and the newest/most popular games to hold gaming tournaments for the youth.	6/4/2021 9:46 AM
210	Adding activities based on what most of the kids/teens read.	6/4/2021 9:41 AM
211	I hope the collection of books includes novels created by bestseller authors.	6/4/2021 9:40 AM
212	A kid section for kids 1-5 year-olds	6/4/2021 9:38 AM
213	nothing	6/4/2021 9:35 AM
214	The library should host some pizza partys for kids if they read a certain amount of books.	6/4/2021 9:31 AM
215	Make themes for certain book genres.	6/4/2021 9:27 AM
216	Nothing	6/4/2021 9:26 AM
217	Idk	6/4/2021 9:23 AM
218	Nope.	6/4/2021 9:19 AM
219	N/A	6/4/2021 9:13 AM
220	Can we donate books?	6/4/2021 6:34 AM
221	nothin	6/4/2021 12:10 AM
222	Nothing really.	6/3/2021 7:41 PM
223	Would u like to be able to make a book then allow people to read it ?	6/3/2021 7:02 PM
224	None	6/3/2021 6:59 PM
225	Reference books should be high priority	6/3/2021 5:37 PM
226	I enjoyed the History room.	6/3/2021 4:56 PM
227	Nothing	6/3/2021 4:04 PM
228	N/A	6/3/2021 3:55 PM
229	Academic subject area materials for high school snd college students	6/3/2021 3:54 PM
230	comic books	6/3/2021 3:37 PM
231	more lgbt content	6/3/2021 3:09 PM

232	My favorite book series is The Baby Sitters Club.	6/3/2021 3:07 PM
233	Add a personalized lounge area in the names of our fallen firefighters, Patrick Jones, and Raymond Figueroa.	6/3/2021 2:50 PM
234	It doesn't have many novels in Spanish.	6/3/2021 2:09 PM
235	Maybe consider getting textbooks to help kids with school and their subjects	6/3/2021 2:03 PM
236	Having a room of books that are in Spanish.	6/3/2021 1:59 PM
237	I don't know	6/3/2021 1:55 PM
238	how many book do you have in the library;s colletions	6/3/2021 1:50 PM
239	It would be great to have a place where we can suggest different titles to be available at this library.	6/3/2021 1:45 PM
240	it should have quiet rooms	6/3/2021 1:40 PM
241	Can you add portable laptops? Maybe some that people can rent out?	6/3/2021 1:38 PM
242	I don't have any questions.	6/3/2021 1:37 PM
243	Can we help by giving money	6/3/2021 1:37 PM
244	I don't know	6/3/2021 1:35 PM
245	Nothing !!	6/3/2021 1:35 PM
246	How will "return" the e-books?	6/3/2021 1:33 PM
247	Nothing :)	6/3/2021 1:32 PM
248	I would like mystery books	6/3/2021 1:32 PM
249	Nothing	6/3/2021 1:30 PM
250	n/a	6/3/2021 1:30 PM
251	NA	6/3/2021 1:30 PM
252	Nothing	6/3/2021 1:27 PM
253	Rebuilding the history room is a top priority!	6/3/2021 1:22 PM
254	I more of a graphic novel/comic book/manga reader its my more perferable books to read. But I would also like there to be sets or box collections of manga that is for purchse if thats ok.	6/3/2021 1:15 PM
255	Is there going to be a donation station were people can donate book ect?	6/3/2021 1:15 PM
256	to have a section for the dairy of the wimpy kid books and the new book	6/3/2021 1:13 PM
257	i have no questions	6/3/2021 1:13 PM
258	Animal books	6/3/2021 1:11 PM
259	Movie books , Manga , Anime	6/3/2021 1:10 PM
260	nothing	6/3/2021 1:10 PM
261	Nothing	6/3/2021 1:10 PM
262	the library needs to include the little kid book like the ones about puppy's	6/3/2021 1:10 PM
263	Nothing	6/3/2021 1:09 PM
264	I would like to read Japanese Manga, such as Naruto.	6/3/2021 1:09 PM
265	Nothing yet	6/3/2021 1:09 PM
266	maybe add sections of books	6/3/2021 1:09 PM
267	Add all of the Naruto manga, please! Also maybe some comics as well such as marvel, D.C, etc.	6/3/2021 1:08 PM

268	Nothing that I can think of at the moment.	6/3/2021 1:08 PM
269	nothing	6/3/2021 1:08 PM
270	Do you guys have anime based books? Like manga's!	6/3/2021 1:07 PM
271	large selections of books and movies for families.	6/3/2021 1:04 PM
272	Nothing really	6/3/2021 1:00 PM
273	Nothing really	6/3/2021 12:59 PM
274	I do not think that you have missed anything	6/3/2021 12:57 PM
275	Can you put The School for Good and Evil series and the Land of Stories series?	6/3/2021 12:56 PM
276	nothing I would like to ask.	6/3/2021 12:55 PM
277	nothing really	6/3/2021 12:54 PM
278	Toradora!, kakegurui, a silent voice, and Shrek	6/3/2021 12:52 PM
279	Are there comic books in your library?	6/3/2021 12:52 PM
280	Adding educational artifacts such as native crafts would be very good and adding other cultures.	6/3/2021 12:48 PM
281	Should include a sound proof room.	6/3/2021 12:45 PM
282	The computers were nice so that people can use them.	6/3/2021 12:42 PM
283	Nothing else	6/3/2021 12:39 PM
284	nothing	6/3/2021 12:34 PM
285	It would be great if could have books about history as you did before.	6/3/2021 12:17 PM
286	No comment.	6/3/2021 12:15 PM
287	Library cards	6/3/2021 11:58 AM
288	Child friendly book	6/3/2021 11:55 AM
289	The school looked out of date and should be more modern.	6/3/2021 11:47 AM
290	make a children room like they have the stuff to do well the parents checkout/get stuff	6/3/2021 11:47 AM
291	The computer with games.	6/3/2021 11:45 AM
292	war books Ex: The bombing of Pearl harbor	6/3/2021 11:43 AM
293	nothing else.	6/3/2021 11:37 AM
294	Get diary books.	6/3/2021 11:34 AM
295	I really liked the kids section with all the puppets and stuffed animals with beanbags to sit. It was fun to read to my siblings there.	6/3/2021 11:34 AM
296	You should have an area where you are able to eat. But a panda express in there. Have ps5's and xboxs to play on. And you give away brand new stuff like technology.	6/3/2021 11:33 AM
297	add some gaming console like a Xbox or pc .	6/3/2021 11:33 AM
298	None	6/3/2021 11:33 AM
299	Nothing, but thanks for asking.	6/3/2021 11:26 AM
300	N/A	6/3/2021 11:25 AM
301	Add more of a variety of book if anything more Daniel steel more Stephen King more manga more vampire chronicles like Anne Rice more older book that are just wow I love them I would really love to read them	6/3/2021 11:23 AM
302	I would like a children's reading book as we once had with a nice rug and some chairs	6/3/2021 11:19 AM

Porterville Library Survey

SurveyMonkey

303	Make more chapter books about true stories.	6/3/2021 10:56 AM
304	can we use any divcies	6/3/2021 10:55 AM
305	Make a place to use computers to study, game, or other stuff.	6/3/2021 10:52 AM
306	idk	6/3/2021 10:46 AM
307	idk	6/3/2021 10:45 AM
308	None	6/3/2021 10:43 AM
309	that the animal books and nonfiction books	6/3/2021 10:42 AM
310	Nothing	6/3/2021 10:40 AM
311	I think the library's collection should include books that are both in English and Spanish.	6/3/2021 10:39 AM
312	i do not no	6/3/2021 10:37 AM
313	To they can read all books and also to kinds can read fun books and also the they can be like this one side of english and one of spanish =)	6/3/2021 10:37 AM
314	nothing.	6/3/2021 10:36 AM
315	About having fun books	6/3/2021 10:35 AM
316	Maybe add a play room for little kids again.	6/3/2021 10:35 AM
317	What types of book do most teen likes or adult or kids maybe.	6/3/2021 10:35 AM
318	You have asked every genre of the book there is to my knowledge.	6/3/2021 10:34 AM
319	nothing	6/3/2021 10:31 AM
320	Not much.	6/3/2021 10:31 AM
321	Nothing	6/3/2021 10:30 AM
322	What I would like in the public library are an anime book and posters.	6/3/2021 10:29 AM
323	nothing	6/3/2021 10:29 AM
324	A good amount of people I know would like to read superhero comics from Marvel or Dc and it was not provided in the library from our knowledge.	6/3/2021 10:24 AM
325	-	6/3/2021 10:24 AM
326	nothing	6/3/2021 10:20 AM
327	Have several types of books available.	6/3/2021 10:07 AM
328	N/A	6/3/2021 10:05 AM
329	People read more fiction than anything else.	6/3/2021 10:02 AM
330	I want to tell the library	6/3/2021 9:57 AM
331	I want to tell the library that has multiple varieties of books.	6/3/2021 9:56 AM
332	Noting	6/3/2021 9:55 AM
333	Try to get collections of literature that deal with the history of Porterville, and surrounding areas	6/3/2021 9:51 AM
334	Hilo book 6 an big nate	6/3/2021 9:40 AM
335	I don't really have nothing to say.	6/3/2021 9:35 AM
336	sports books	6/3/2021 9:34 AM
337	The computers should be a great place to make.	6/3/2021 9:28 AM
338	How much books can we get at a time	6/3/2021 9:27 AM
339	At the moment nothing.	6/3/2021 9:23 AM

Porterville Library Survey

SurveyMonkey

340	cooking books	6/3/2021 9:20 AM
341	N/A	6/3/2021 9:06 AM
342	nothing	6/3/2021 3:40 AM
343	I got nothing to tell you guys.	6/3/2021 2:48 AM
344	n/a	6/2/2021 11:46 PM
345	Nothing else, just being comfortable.	6/2/2021 11:27 PM
346	Computers for the community to use.	6/2/2021 11:13 PM
347	Is there any chance of recovering the mineral collection that was on display in the old library? If any are recoverable, it'd be great to see them return. I have very fond childhood memories of seeing that collection when visiting the library.	6/2/2021 11:12 PM
348	nothing i cant wait !	6/2/2021 8:41 PM
349	books about cars	6/2/2021 6:20 PM
350	I think for the books they should add like scary,murder documentaries, or like story's that are included in movies.Because those are books that like teen/adults like to read instead of kiddish and old documentaries.I think that would bring more intention to adults and teens.	6/2/2021 5:26 PM
351	I didn't see a young adult option for the collections. That is very necessary to provide for the entire age span.	6/2/2021 4:52 PM
352	More people walking around library. I work for the school.and the library shouldn't be a place to ditch. I think more Supervision in that Library would have never burned down	6/2/2021 4:35 PM
353	Nothing	6/2/2021 4:28 PM
354	n/a	6/2/2021 4:23 PM
355	Get some stuff of wwe	6/2/2021 4:20 PM
356	Nothing	6/2/2021 4:20 PM
357	Little play ground for the little kids	6/2/2021 3:53 PM
358	nothing	6/2/2021 3:40 PM
359	N/A	6/2/2021 3:38 PM
360	nothing more	6/2/2021 2:55 PM
361	None that I can think of.	6/2/2021 2:34 PM
362	Please include more resource books for teachers	6/2/2021 2:23 PM
363	Nothing else.	6/2/2021 1:28 PM
364	Nothing.	6/2/2021 1:18 PM
365	Reference materials/resources would be good	6/2/2021 1:18 PM
366	Porterville History Section	6/2/2021 1:18 PM
367	THE COMPUTERS!!	6/2/2021 1:14 PM
368	For this you need a whole big area for anime and manga.	6/2/2021 1:12 PM
369	Nothing	6/2/2021 1:11 PM
370	no	6/2/2021 1:11 PM
371	I have no questions about the library's collection.	6/2/2021 1:08 PM
372	Please include cooking-baking and animals-farm books	6/2/2021 1:04 PM
373	You should not have Cosmopolitan type magazines.	6/2/2021 12:56 PM
374	Na	6/2/2021 12:56 PM

375	How do you plan to organize the library?	6/2/2021 12:50 PM
376	Will it be 2 storied like the last one?	6/2/2021 12:48 PM
377	nothing	6/2/2021 12:48 PM
378	We should get books for all languages.	6/2/2021 12:48 PM
379	Manga please	6/2/2021 12:47 PM
380	Anime and manga posters!! Also, a bigger manga collection since the previous one was limited in variety.	6/2/2021 12:45 PM
381	Please note how important this service is to our community	6/2/2021 12:44 PM
382	We would like popular movie books	6/2/2021 12:44 PM
383	I would like se bookend in different languages in to order to please the dieversity.	6/2/2021 12:36 PM
384	Just have a vast collection	6/2/2021 12:31 PM
385	Please add an anime section	6/2/2021 12:30 PM
386	Libros de superación personal	6/2/2021 12:27 PM
387	The library was not just a building with books but was a historic site that represented safety ,knowledge, and community togetherness and replacing the building and furniture will not recreate what was lost. Who and What was taken from the community goes to the very core of every child born and raised in this town for the duration of its existence. From reading hour for preschoolers to reading contests for Summer school age children the library was a safe place.	6/2/2021 12:25 PM
388	Have a children's area	6/2/2021 12:24 PM
389	Nothing	6/2/2021 12:21 PM
390	I want to tell you about the library collection that you haven't asked if there should be some comic books. I would love to see some comic books in the library. I always want to read them and understand the meaning of a comic book.	6/2/2021 12:20 PM
391	It is important to have an area about Chicano, Asian, Black, Native history books and not a few books. This community is multicultural and not just white immigrants. I am so sick and tired of having to wait for books to be sent from other places (for the last 30 years) so my students can research their own heritage. Please, MULTICULTURAL INCLUSIVENESS!!	6/2/2021 12:20 PM
392	Nothing	6/2/2021 12:17 PM
393	Osamu Dazai, and literary novels and poets including foreign translated ones.	6/2/2021 12:13 PM
394	Will there be a lounge area to read (chair, table, couch)?	6/2/2021 12:08 PM
395	Have lots of amazing mangas please such as Tokyo Ghoul, Sword Art Online and many others.	6/2/2021 12:08 PM
396	I think you ask me better good question .	6/2/2021 12:08 PM
397	Chapter books would be great !	6/2/2021 12:07 PM
398	more manga	6/2/2021 12:07 PM
399	N/A	6/2/2021 12:05 PM
400	We should add Baking books	6/2/2021 12:04 PM
401	Nothing much, just to make a lot of books for the children so they can gain interest in reading.	6/2/2021 12:04 PM
402	The library was a haven for many teens. Having a place outside of school with a computer lab and printing services was of great value. In a technology-laden world, it seems important to have libraries that are also media centers.	6/2/2021 12:02 PM
403	Nothing	6/2/2021 12:01 PM
404	I think that there really isn't anything else, I think that every question was asked.	6/2/2021 12:00 PM

Porterville Library Survey

SurveyMonkey

405	I'd like to see other items that keep small children interested in coming to the library. A puppet center, their size chairs and areas to read, eye catching items they can touch that helps brings stories to life.	6/2/2021 11:55 AM
406	NA	6/2/2021 11:50 AM
407	Nothing.	6/2/2021 11:49 AM
408	none.	6/2/2021 11:44 AM
409	More people are getting into Anime and Manga so you should probably load up on those	6/2/2021 11:43 AM
410	nothing	6/2/2021 11:41 AM
411	N/A	6/2/2021 11:40 AM
412	make a kids area for when the parents are reading in the library	6/2/2021 11:38 AM
413	Nothing	6/2/2021 11:37 AM
414	I don't have any questions.	6/2/2021 11:33 AM
415	Computers with internet for those that need it. And PLEASE also bring back that children's area like you had down stairs.	6/2/2021 11:02 AM
416	N/a	6/2/2021 10:56 AM
417	Have a computer section like the previous Library had for public use.	6/2/2021 10:55 AM
418	A variety of different types of books, magazines, DVD and newspapers are a good idea for our area. Most of these items can now be found online, so having an online presence is a necessity.	6/1/2021 11:25 PM
419	What movie genre do you prefer?	6/1/2021 11:18 PM
420	Local history (city or county) and local Native American history/language	6/1/2021 9:49 PM
421	I really enjoyed the Marilyn Monroe collection of DVDs that were available. I myself wouldn't rent them again since I have already seen them but other people may be interested In videos.	6/1/2021 5:10 PM
422	Nothing	6/1/2021 4:55 PM
423	Nothing.	6/1/2021 2:50 PM
424	Will the library's collection be bigger than the first.	6/1/2021 2:03 PM
425	They should have more biographies on sports players and their lives. Also have old books such as F, Scott Fitzgerald.	6/1/2021 1:48 PM
426	Nothing	6/1/2021 1:33 PM
427	Since our population is largely Spanish speaking, I would like to advocate for the children who need to develop their proficiency in English and Spanish. One language can help drive the proficiency of the other. It would be a great idea to keep that in mind as you choose children's books. Thank you	6/1/2021 1:23 PM
428	nothing	6/1/2021 11:45 AM
429	nothing really	6/1/2021 11:33 AM
430	None	6/1/2021 9:56 AM
431	i liked how the old library had alot of car magazines and books with info and specs of nice cars	6/1/2021 9:23 AM
432	Computer, self help.	6/1/2021 9:06 AM
433	We need K - 8th grade Spanish books for dual immersion students	6/1/2021 6:53 AM
434	Nothing	5/31/2021 12:53 PM
435	Please plan it for a growing community; build what we will need in 30 years. RAISE MY TAXES if that's what it takes to plan an ample library for our future.	5/30/2021 8:28 PM
436	Local Historical figures and records	5/30/2021 5:38 PM

437	Coordinate with the Porterville Historical Museum to make as much local history available as possible. Digitize as much of your collection as possible, so it is readily available to those living elsewhere.	5/30/2021 4:58 PM
438	It would be fabulous if you offered textbooks for homeschoolers to rent by the semester!	5/30/2021 4:53 PM
439	I think there should be multiple copies of more popular books so multiple people can check those books out.	5/30/2021 3:15 PM
440	No comment	5/30/2021 1:48 PM
441	No comment	5/30/2021 1:45 PM
442	Can you make it clear how patrons can recommend materials please? Thank you.	5/30/2021 12:57 PM
443	CD's	5/30/2021 10:49 AM
444	N/A	5/30/2021 9:54 AM
445	I hope the historical element of the town can somehow be replaced or started anew... like documents, newspapers and such!	5/30/2021 1:23 AM
446	I miss being able check out books that I want to read once. I'm happy to donate books I've read once	5/30/2021 12:55 AM
447	N/A	5/29/2021 11:29 PM
448	Music books and sheet music would be amazing. Piano playing books and music history. Porterville is a music town and that should be reflected in our library	5/29/2021 10:34 PM
449	N/A	5/29/2021 10:02 PM
450	I hope you'll seek out and discover again the irreplaceable books, sets or collections you once had.	5/29/2021 9:28 PM
451	Add media that is from other countries	5/29/2021 9:28 PM
452	I will NOT check out books that support the LGBTQ, BLM or Critical Race Theory and especially books that push those agendas on children. In fact, if those agendas are pushed, we will not make it a habit to support this library.	5/29/2021 9:27 PM
453	Items that tell the History of Porterville and surrounding area	5/29/2021 9:21 PM
454	Please include literary classics.	5/29/2021 8:47 PM
455	Replace, as much as possible, local history references and stories	5/29/2021 8:45 PM
456	Please get more award-winning children's books	5/29/2021 8:18 PM
457	Hanging up posters are a nice addition to library's aroma	5/29/2021 8:13 PM
458	Local Writers?	5/29/2021 5:29 PM
459	We lost a lot of historical documentation. I would like to see us try to replace what we can.	5/29/2021 5:13 PM
460	Books for every grade level should be offered, as well as comic books or just pictures books.	5/29/2021 4:49 PM
461	Please continue membership in So Cal Digital Library.	5/29/2021 4:45 PM
462	Computer and labtops	5/29/2021 4:21 PM
463	Will there be any new programs everyone of all ages can join?	5/29/2021 3:03 PM
464	Hope to see the newer books more often and with more copies when it arrives at the library.	5/29/2021 1:31 PM
465	NA	5/29/2021 12:33 PM
466	Need to have a patriotic section	5/29/2021 11:16 AM
467	What is your favorite way to view Porterville/Tulare County history? Books, photos, audio, artifacts, etc.	5/29/2021 10:37 AM
468	I really enjoy inter library loan program. Possible creating a space specifically for Porterville's history and great milestones/events	5/29/2021 10:36 AM

469	Mystery novels and Syfy	5/29/2021 10:23 AM
470	Keep it authentic for our future generations.	5/29/2021 9:03 AM
471	I love seeing DIY books at the library, people should be able to teach themselves skills from books at the library	5/29/2021 2:09 AM
472	Nothing	5/29/2021 12:41 AM
473	Will the Porterville library be able to lend textbooks for college students?	5/28/2021 11:59 PM
474	Maybe a section on the history of Porterville, the surrounding communities, and County history.	5/28/2021 11:50 PM
475	Can we get more then one book at a time?	5/28/2021 11:17 PM
476	Can we get more then one book at a time?	5/28/2021 11:16 PM
477	I can not think of one	5/28/2021 10:51 PM
478	Bilingual books for students in dual immersion schools	5/28/2021 10:42 PM
479	Please consider a wide selection of African-American/black literature and Hispanic literature.	5/28/2021 10:36 PM
480	Boardgames	5/28/2021 9:34 PM
481	I hope to see porterville history books	5/28/2021 9:25 PM
482	Access to music sheets and scripts for plays/musicals. More books of the arts	5/28/2021 9:21 PM
483	More manga	5/28/2021 8:33 PM
484	Please bring back the paperback honor library.	5/28/2021 8:31 PM
485	NA	5/28/2021 8:05 PM
486	N/A	5/28/2021 7:24 PM
487	Will it be a bigger collection?	5/28/2021 7:16 PM
488	The question was asked already, but I'd like to go into more detail. The library's collection should include anything and everything possible. Graphic Novels/Manga, young adult, best sellers, sci fi, non fic, educational (learning new skills/languages etc.) My heart broke the day the library caught fire, and broke further learning the passing of Patrick and Ray. The community funeral service for them was held on my birthday, and I happily attended. I think, with the new library, we as a community really have the opportunity to cater to any and all needs for our community members. Everything the original library was and had, plus the addition of everything new that hadn't been incorporated quite yet. Better floor plans and layout, better construction materials, fire extinguishers and so on. We can't afford nor bear to have another tragedy like this. Our children especially need the library. It's a safe place for them to go to study and meet with friends, and socialize. A place that's safe when maybe home or their neighborhood isn't.	5/28/2021 7:07 PM
489	nothing	5/28/2021 6:36 PM
490	true crime because its interesting Books about the world	5/28/2021 5:32 PM
491	Please include a greater variety of books for all age groups as well as books in languages other than English	5/28/2021 5:18 PM
492	Bigger sci/fi and fantasy collection	5/28/2021 4:40 PM
493	I have no questions or anything to say.	5/28/2021 4:13 PM
494	None	5/28/2021 4:03 PM
495	X	5/28/2021 3:50 PM
496	It would be nice to build up a new collection of Porterville artifacts. Maybe with the help of the community we can make it happen.	5/28/2021 3:26 PM
497	To have different themed area's , make the reading environment like Home .	5/28/2021 3:17 PM

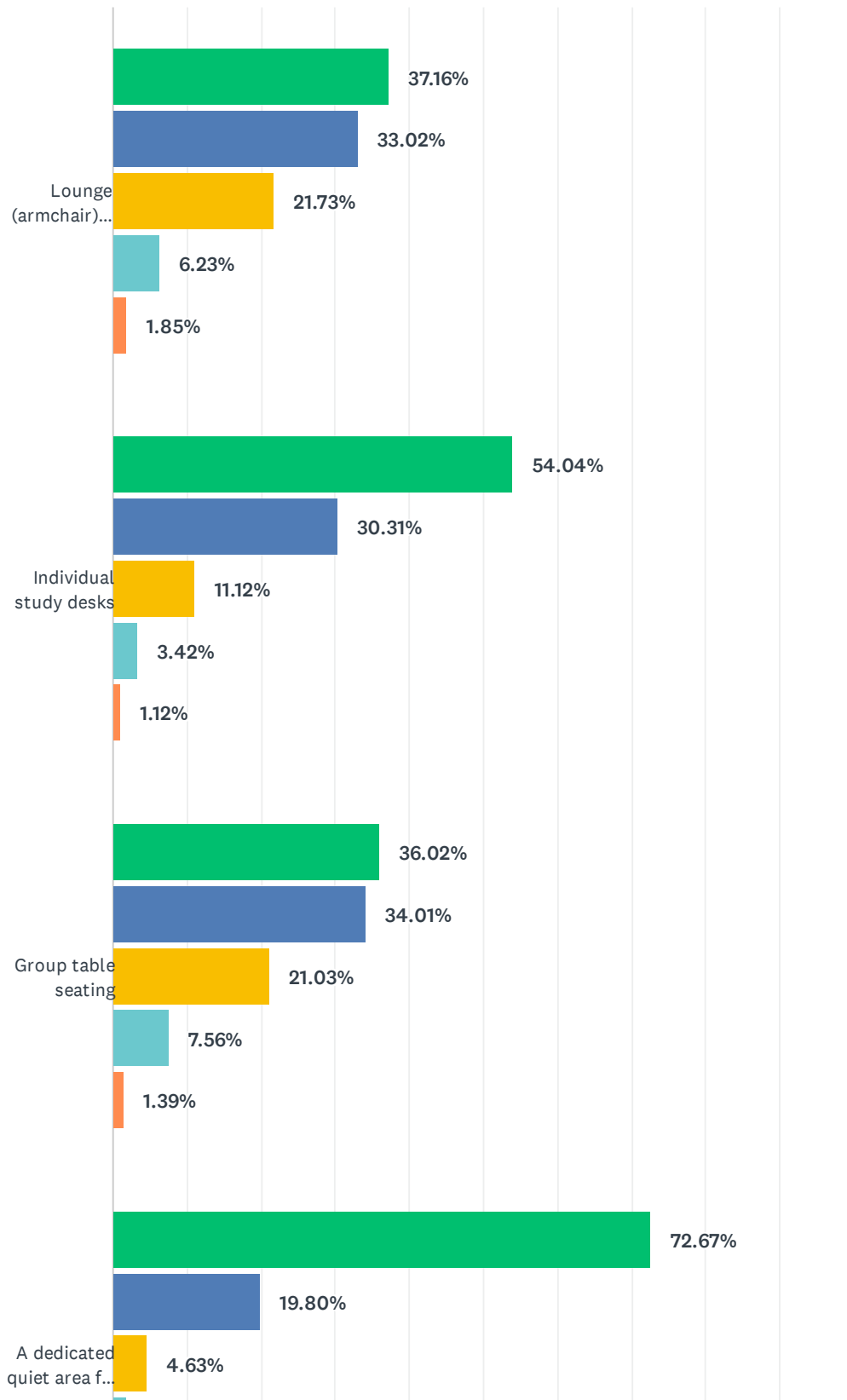
Porterville Library Survey

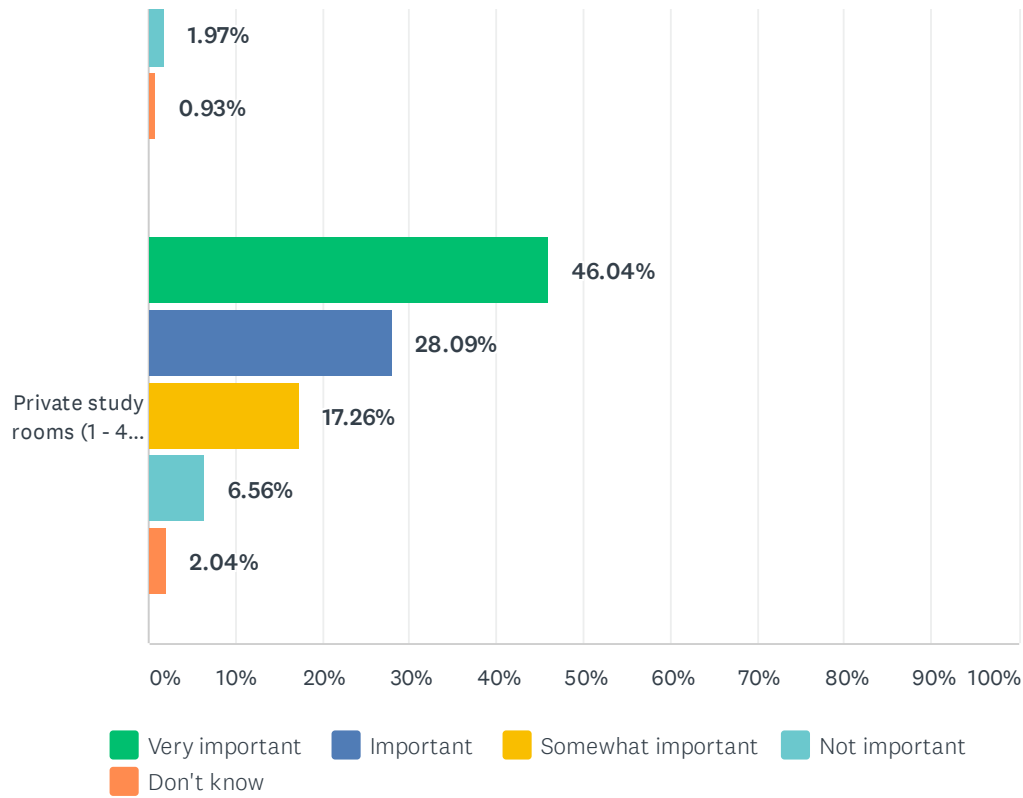
SurveyMonkey

498	Are we able to check out a book?	5/28/2021 2:37 PM
499	Can we make sure the all activities for children and books are located on the bottom floor.	5/28/2021 2:05 PM
500	I really appreciated the vast selection of books in Spanish that you had available. I hope, if possible, that section will return to the new library collection as well.	5/28/2021 2:01 PM
501	Language learning and travel	5/28/2021 1:49 PM
502	We would appreciate a section which contains different levels of reading for Spanish, since my children attend dual Immersion schools. I know that there is a large spanish speaking community in our area. It would be nice to have access to books in Spanish as well.	5/28/2021 12:15 PM
503	No	5/28/2021 12:06 PM
504	If there is a way to recover various history books, any at all, please include them, be it Edward's studio or local folk who may have some. History of our town is important and we should do all we can to preserve it by all means.	5/28/2021 11:57 AM
505	Comfortable lounging chairs to read in - to pass the time.	5/28/2021 11:56 AM
506	Nothing	5/28/2021 11:56 AM
507	Nothing I don't have any Ideas.	5/28/2021 11:42 AM
508	I have nothing to add	5/28/2021 11:40 AM
509	N/A	5/28/2021 11:36 AM
510	Pencils, Coffe Shop, Like a snack bar.	5/28/2021 11:36 AM
511	A coffee shop would be cool.	5/28/2021 11:34 AM
512	Nothing	5/28/2021 11:30 AM
513	none	5/28/2021 11:30 AM
514	Books where we can learn different languages.	5/28/2021 11:29 AM
515	.	5/28/2021 11:28 AM
516	No	5/28/2021 10:53 AM
517	How will we get e-books from the library?	5/28/2021 10:46 AM
518	Nothing.	5/28/2021 10:42 AM
519	nothing	5/28/2021 10:41 AM
520	nothing	5/28/2021 10:39 AM
521	nothing	5/28/2021 10:35 AM
522	Not that I can think of.	5/28/2021 10:33 AM
523	Christian based section would be much appreciated	5/28/2021 10:32 AM
524	I do not have anything else to add:)	5/28/2021 10:31 AM
525	No questions.	5/28/2021 10:27 AM
526	Nothing else	5/28/2021 10:27 AM
527	Nothing thank you for letting me answer this survey	5/28/2021 10:27 AM
528	Nothing.	5/28/2021 10:08 AM
529	They need to have more of everything for our small town!	5/25/2021 5:09 PM

Q7 When the new library opens, it will include increased seating. How important are each of the following options to you?

Answered: 1,625 Skipped: 3

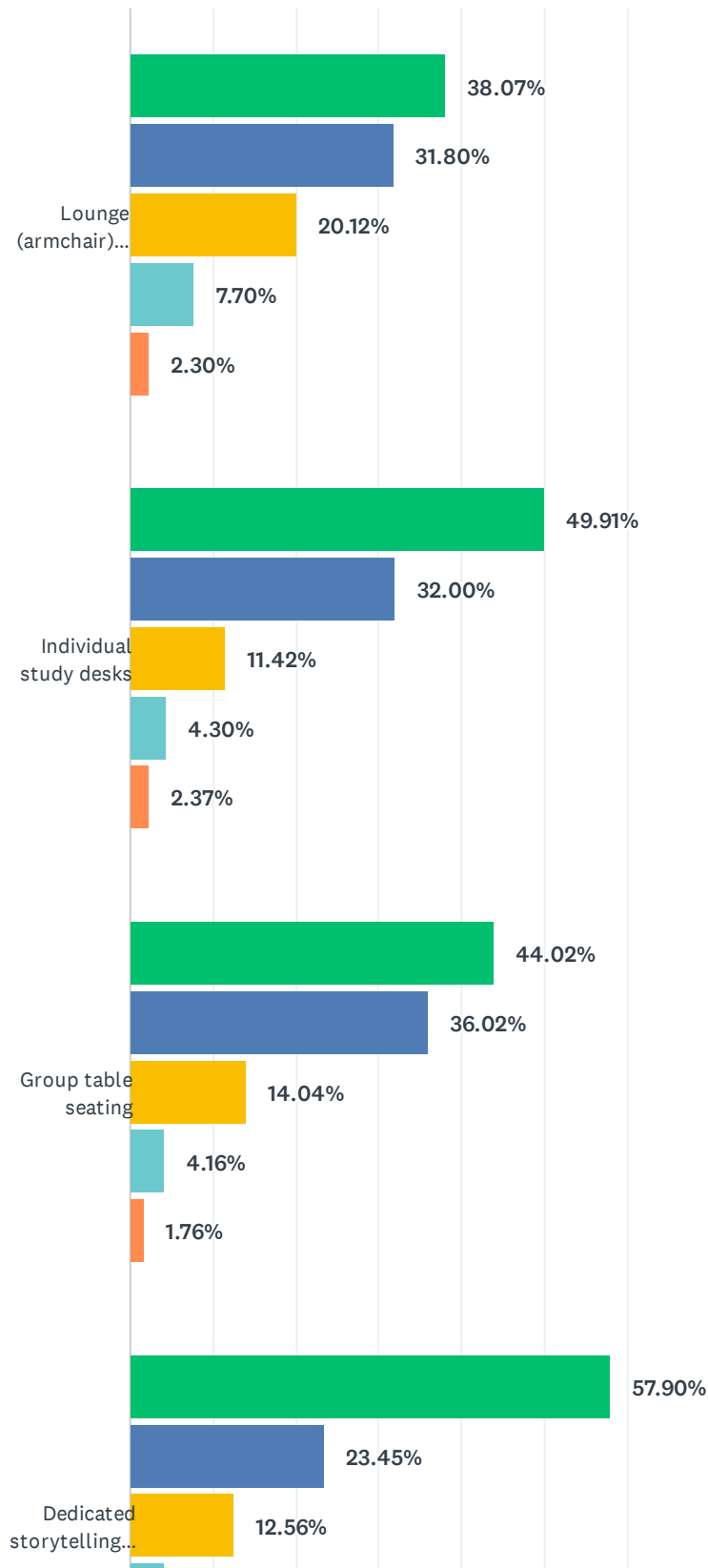


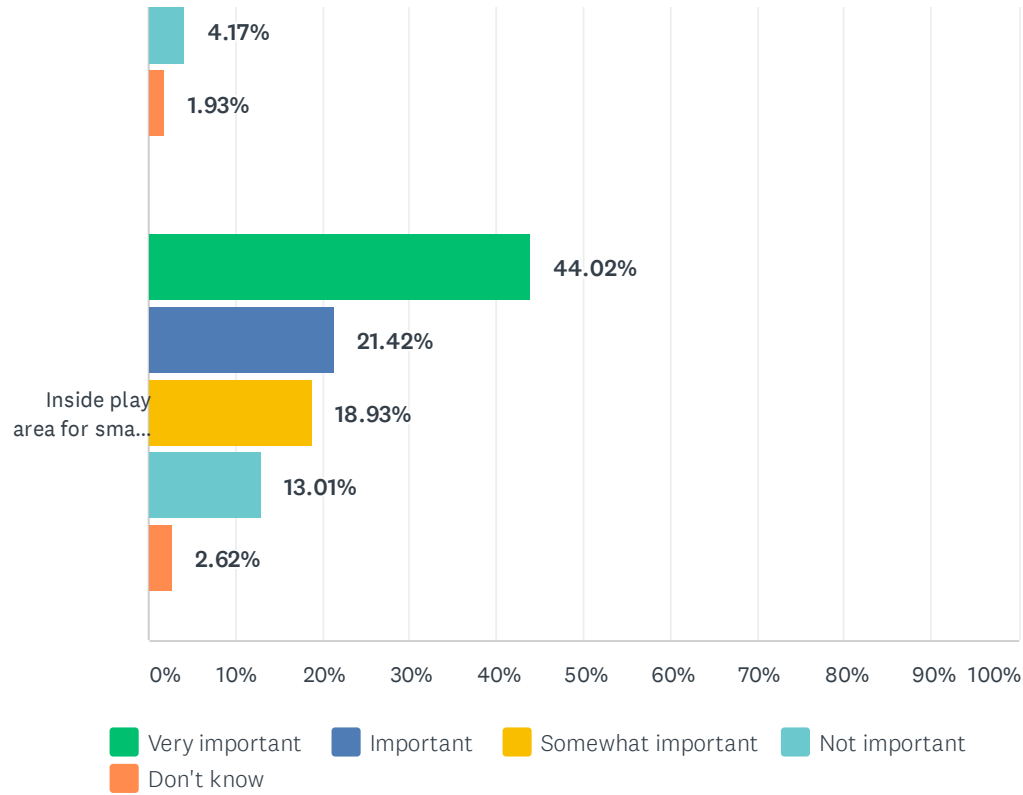


	VERY IMPORTANT	IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	DON'T KNOW	TOTAL
Lounge (armchair) seating	37.16% 602	33.02% 535	21.73% 352	6.23% 101	1.85% 30	1,620
Individual study desks	54.04% 870	30.31% 488	11.12% 179	3.42% 55	1.12% 18	1,610
Group table seating	36.02% 572	34.01% 540	21.03% 334	7.56% 120	1.39% 22	1,588
A dedicated quiet area for reading and study	72.67% 1,178	19.80% 321	4.63% 75	1.97% 32	0.93% 15	1,621
Private study rooms (1 - 4 people)	46.04% 744	28.09% 454	17.26% 279	6.56% 106	2.04% 33	1,616

Q8 The new library will also include improved areas for children and teens.
How important are each of the following options to you?

Answered: 1,615 Skipped: 13

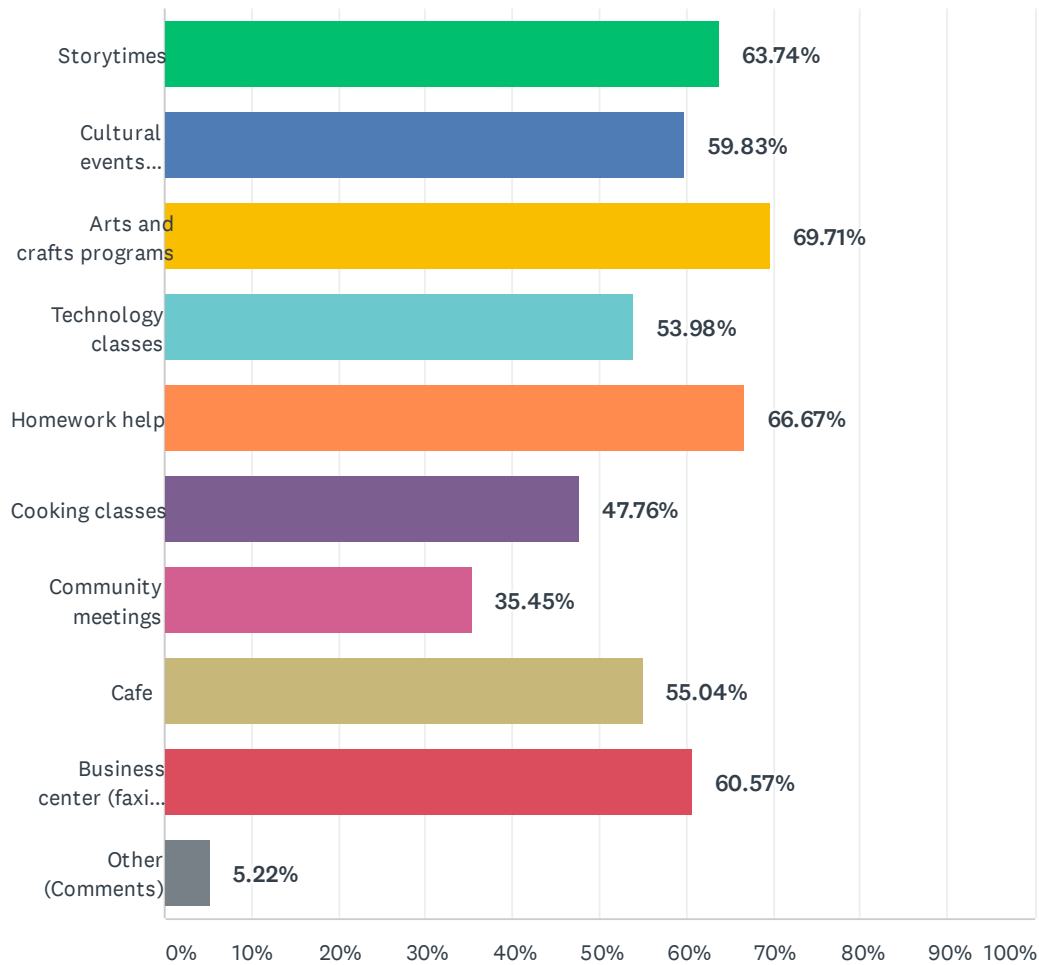




	VERY IMPORTANT	IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	DON'T KNOW	TOTAL
Lounge (armchair) seating	38.07% 613	31.80% 512	20.12% 324	7.70% 124	2.30% 37	1,610
Individual study desks	49.91% 800	32.00% 513	11.42% 183	4.30% 69	2.37% 38	1,603
Group table seating	44.02% 699	36.02% 572	14.04% 223	4.16% 66	1.76% 28	1,588
Dedicated storytelling area	57.90% 931	23.45% 377	12.56% 202	4.17% 67	1.93% 31	1,608
Inside play area for small children	44.02% 707	21.42% 344	18.93% 304	13.01% 209	2.62% 42	1,606

Q9 Thinking about the new library, which of the following activities or amenities are of interest to you? (Select all that apply)

Answered: 1,608 Skipped: 20



ANSWER CHOICES	RESPONSES	
Storytimes	63.74%	1,025
Cultural events (performances, celebrations, talks)	59.83%	962
Arts and crafts programs	69.71%	1,121
Technology classes	53.98%	868
Homework help	66.67%	1,072
Cooking classes	47.76%	768
Community meetings	35.45%	570
Cafe	55.04%	885
Business center (faxing, copying, printing)	60.57%	974
Other (Comments)	5.22%	84
Total Respondents: 1,608		

#	OTHER (COMMENTS)	DATE
1	Art displays	7/4/2021 3:51 PM
2	NA	7/3/2021 4:49 AM
3	Keeping areas for kids under the age of 18 open and completely visible to staff and other users of the library at all times. No hidden or 'private' areas where kids tend to get into and/or cause trouble.	7/2/2021 1:37 PM
4	Gaming Tournaments	7/1/2021 11:56 AM
5	Cafe idea is interesting.	6/29/2021 1:13 PM
6	health/mental health resources, community resources (job search/application/interview help), perhaps "core" courses to help a person/household thrive: budgeting, the health/mental health/job resources, etc. Even having a mental health counselor/social worker on site.	6/26/2021 11:57 AM
7	Book Clubs like the one Donna is leading right now.	6/26/2021 12:51 AM
8	Porterville needs spaces where organizations can meet for reasonable usage fees.	6/25/2021 4:24 PM
9	Computer Classes	6/25/2021 12:42 PM
10	Fire sprinklers	6/24/2021 10:33 PM
11	access to old newspapers, historic photo collection	6/23/2021 9:01 PM
12	FREE CPR & GUN SAFETY CLASSES	6/23/2021 1:00 AM
13	File taxes class	6/22/2021 9:08 PM
14	Board Game Events; Guest authors; reading programs	6/22/2021 3:07 PM
15	Genealogy/History research and education	6/22/2021 10:40 AM
16	Book Club	6/22/2021 12:34 AM
17	STEM projects, coding	6/22/2021 12:04 AM
18	Computers and printers	6/21/2021 11:41 PM
19	Instead of a full blown cafe, maybe a coffee/beverage stand. Possibly a small bookstore recycling used books and new books, CD's, DVD's and such.	6/21/2021 9:45 PM
20	Genealogy	6/21/2021 7:59 PM

Porterville Library Survey

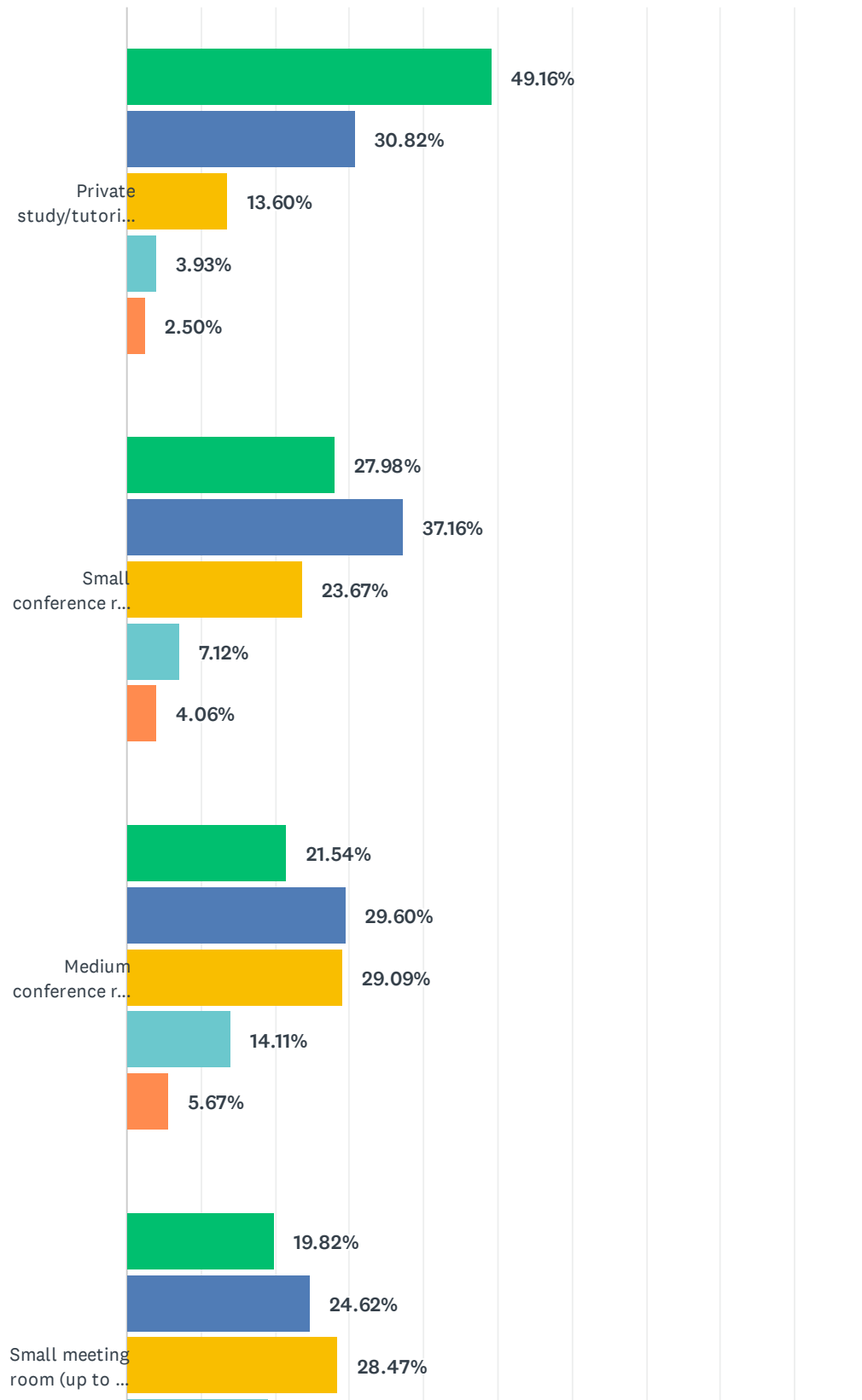
SurveyMonkey

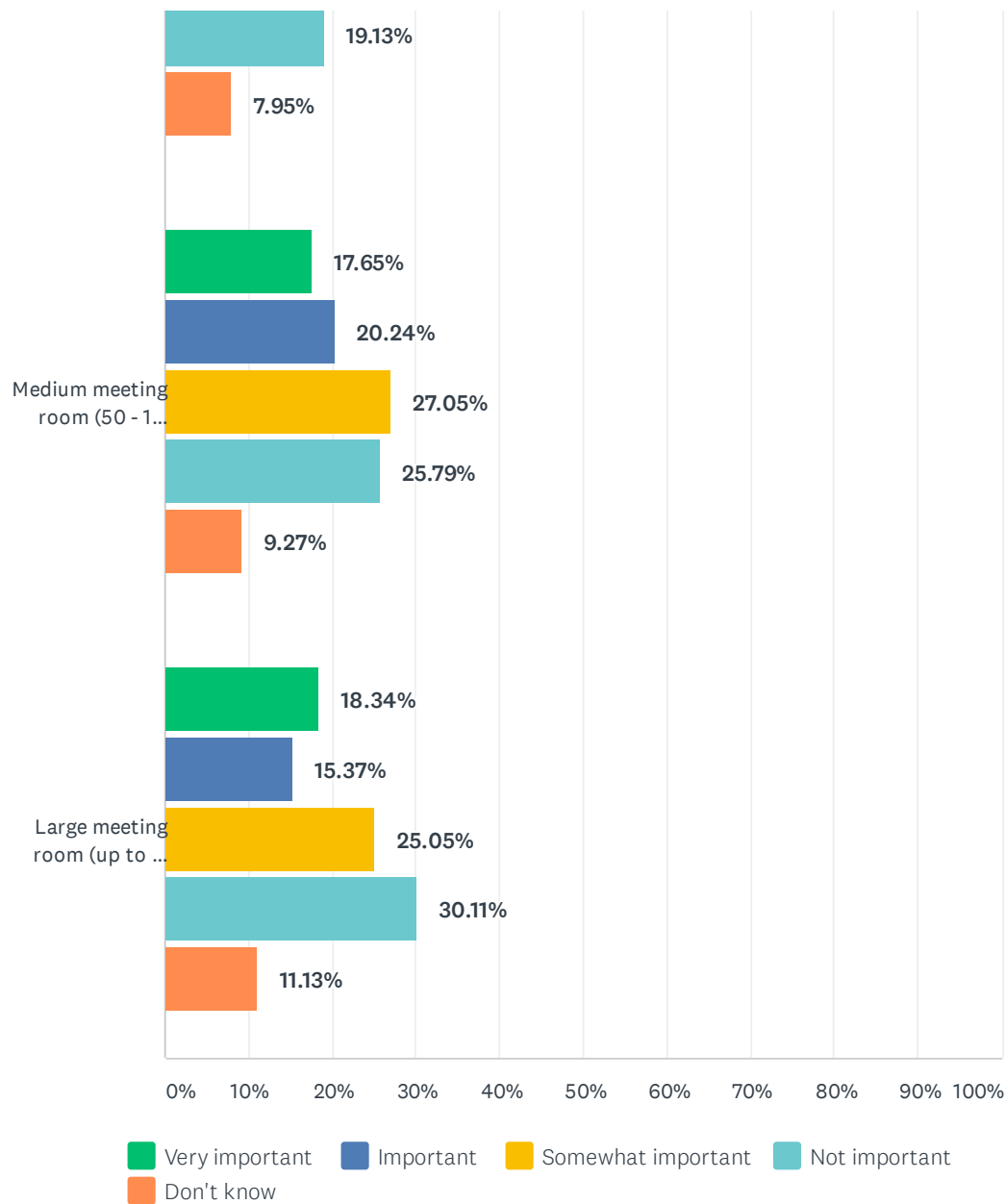
21	Leveled collections 5-6 copies of the same book for teachers	6/21/2021 7:41 PM
22	Inclusion for our community with disabilities	6/21/2021 6:45 PM
23	Book club	6/21/2021 4:37 PM
24	Any type of classes: ESL Classes, ASL Classes, Citizenship Classes, Crochet Classes, Sewing Classes.	6/21/2021 4:31 PM
25	Records of region history of both natural resources and social studies.	6/21/2021 4:05 PM
26	Book clubs for elementary students and up	6/21/2021 3:35 PM
27	Senior Center	6/21/2021 1:58 PM
28	Art classes, kids activities and exercise	6/20/2021 8:25 PM
29	Other: It would be beneficial to have an area (outside) to have a sitting area and a small cafe house. An area with Trees, plants, grass area, sitting benches.	6/20/2021 5:52 PM
30	If we build they will come. KC	6/19/2021 6:09 PM
31	The Historical Society upstairs was really cool too!	6/17/2021 9:07 AM
32	Book clubs, genealogy classes	6/15/2021 11:12 PM
33	Genealogy/Family Trees	6/15/2021 9:16 PM
34	Genealogy/Family Trees	6/15/2021 9:16 PM
35	Conversational Spanish classes	6/12/2021 8:49 AM
36	book store	6/9/2021 7:02 PM
37	Display area	6/9/2021 7:19 AM
38	Would love to have spaces on walls or an area for students to display artwork	6/8/2021 4:49 PM
39	Interfacing seniors with young people. Seniors could read to children. Help older children with problems they do not want to tell guardians.	6/8/2021 9:51 AM
40	I think a cafe would be a great addition!!	6/7/2021 3:19 PM
41	Computer room	6/6/2021 7:35 PM
42	Group meeting rooms	6/6/2021 10:23 AM
43	gaming club	6/4/2021 10:43 PM
44	A small snack bar thing for the little little kids if they get hungry. Just stuff like a snickers bar, water bottles, juice boxes, chip bags.	6/4/2021 1:18 PM
45	Gaming Place	6/4/2021 9:47 AM
46	there should be a place where u could play video games	6/4/2021 9:46 AM
47	gaming area	6/4/2021 9:46 AM
48	gaming area	6/4/2021 9:46 AM
49	gaming area	6/4/2021 9:46 AM
50	gaming room	6/4/2021 9:46 AM
51	gaming area	6/4/2021 9:46 AM
52	gaming area	6/4/2021 9:46 AM
53	Gaming area	6/4/2021 9:46 AM
54	None	6/3/2021 5:37 PM
55	English 2nd language classes	6/3/2021 4:56 PM
56	LGBTQ STUFF	6/3/2021 3:09 PM

57	Watching movies	6/3/2021 1:35 PM
58	I'm not sure	6/3/2021 1:11 PM
59	Nothing	6/3/2021 1:10 PM
60	Science and history	6/3/2021 11:55 AM
61	anime club	6/3/2021 11:36 AM
62	gaming area with good WiFi.	6/3/2021 11:33 AM
63	English/Citizen Classes for Adults	6/3/2021 11:24 AM
64	Anime book collections	6/3/2021 10:29 AM
65	Where u read books and put them down on the paper and get tickets for every five books you read and could get prizes	6/3/2021 9:40 AM
66	Careers, I'm interested in being a doctor, so a lot about doing surgery and some math too.	6/2/2021 11:27 PM
67	Wwe	6/2/2021 4:20 PM
68	just checking out books	6/2/2021 2:55 PM
69	Replace the genbeological information lost.	6/2/2021 12:25 PM
70	ask ALL MEMBERS of the community..not just educated PUSD employees. Perhaps go to the senior meal site, ask the various organizations from around town that represent the aging population and other cultures so we see what their needs are as well.	6/2/2021 12:20 PM
71	None I don't want a library	6/1/2021 11:04 AM
72	Music	5/29/2021 10:34 PM
73	Free movies again	5/29/2021 12:10 PM
74	Mini theater for documentaries	5/29/2021 11:16 AM
75	Literacy program, summer reading program, open streets day, social media	5/29/2021 10:36 AM
76	Summer program	5/29/2021 8:13 AM
77	Book club meetings	5/28/2021 9:25 PM
78	More events and activities for adults.	5/28/2021 4:40 PM
79	I believe that all of these amenities and activities are essential and would be very valuable to the community.	5/28/2021 12:15 PM
80	Computer stations for digital library selections	5/28/2021 11:57 AM
81	What if there were open mic nights for singing or poetry.	5/28/2021 11:29 AM
82	Tutoring center	5/28/2021 10:40 AM
83	Place to play card games with others.	5/28/2021 10:08 AM
84	Show movies on the big screen again!	5/25/2021 5:09 PM

Q10 The new library will include meeting rooms of varying sizes. How important are each of the following options to you?

Answered: 1,612 Skipped: 16

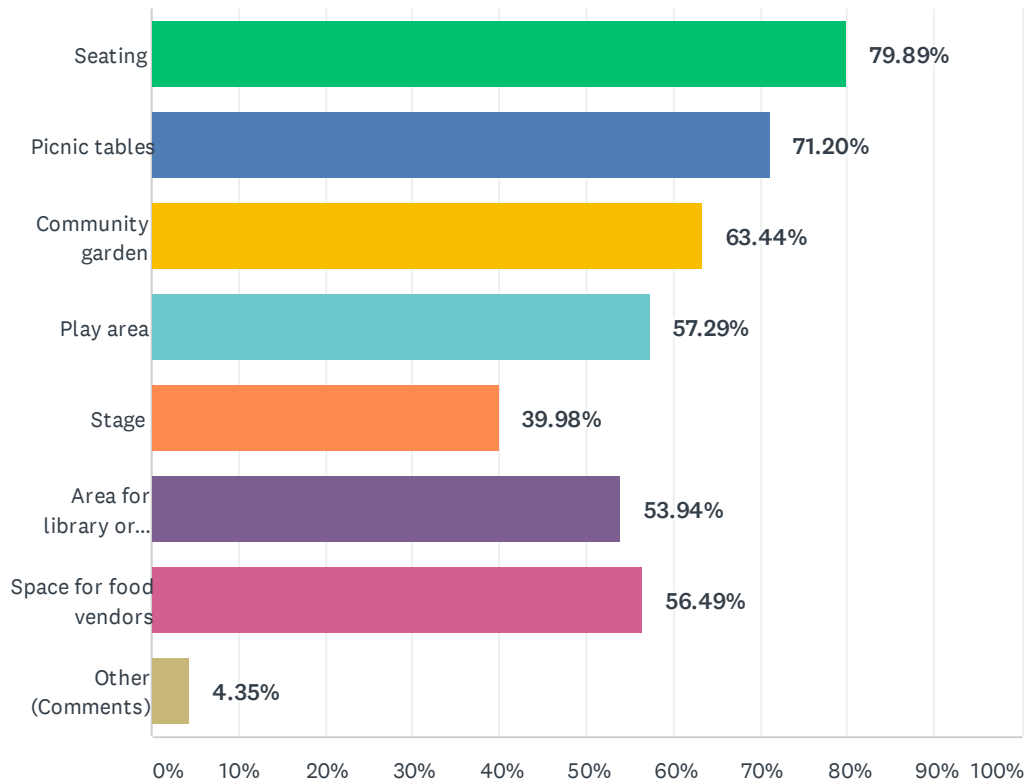




	VERY IMPORTANT	IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	DON'T KNOW	TOTAL
Private study/tutoring rooms (1 - 4 people)	49.16% 788	30.82% 494	13.60% 218	3.93% 63	2.50% 40	1,603
Small conference room (8 - 12 people)	27.98% 448	37.16% 595	23.67% 379	7.12% 114	4.06% 65	1,601
Medium conference room (up to 25 people)	21.54% 342	29.60% 470	29.09% 462	14.11% 224	5.67% 90	1,588
Small meeting room (up to 50 people)	19.82% 314	24.62% 390	28.47% 451	19.13% 303	7.95% 126	1,584
Medium meeting room (50 - 100 people)	17.65% 280	20.24% 321	27.05% 429	25.79% 409	9.27% 147	1,586
Large meeting room (up to 175 people)	18.34% 290	15.37% 243	25.05% 396	30.11% 476	11.13% 176	1,581

Q11 Thinking about the outdoor space at the new library, what amenities would be of interest to you?

Answered: 1,611 Skipped: 17



ANSWER CHOICES	RESPONSES	
Seating	79.89%	1,287
Picnic tables	71.20%	1,147
Community garden	63.44%	1,022
Play area	57.29%	923
Stage	39.98%	644
Area for library or community programs	53.94%	869
Space for food vendors	56.49%	910
Other (Comments)	4.35%	70
Total Respondents: 1,611		

#	OTHER (COMMENTS)	DATE
1	Outdoor sculpture garden	7/4/2021 3:51 PM
2	Outdoor space should include shaded areas	7/2/2021 2:54 PM
3	Parking	7/2/2021 9:58 AM

Porterville Library Survey		SurveyMonkey
4	All of these sound amazing!	6/30/2021 10:56 PM
5	no food vendors	6/28/2021 10:12 AM
6	A pretty area dedicated to our hometown heroes Captain Figueroa and Firefighter Jones. Also a area dedicated to the importance of fire safety for children!	6/27/2021 1:52 PM
7	Space for a ping pong table. The table+net itself could be funded by Parks & Rec or by donations or by use fees.	6/27/2021 12:30 PM
8	an area with large instruments (similar to the Children's museum in Visalia), perhaps a rooftop astronomy center/classes with a telescope etc.	6/26/2021 11:57 AM
9	Outdoor kitchen area to help teach the community healthier eating techniques. Maybe a meditation area to address the area's mental health needs.	6/26/2021 12:51 AM
10	food and books do not always mix well. Care should be taken to keep library materials free of drink spills and food stains.	6/25/2021 4:24 PM
11	Prefer shaded	6/24/2021 10:33 PM
12	Shaded areas	6/24/2021 12:30 AM
13	Sculptures or paintings/murals from local artists, as well as a seating area for outdoor readings to children or musical performances.	6/23/2021 9:52 AM
14	Plenty of parking	6/23/2021 1:00 AM
15	Shady areas with benches or tables.	6/22/2021 3:23 PM
16	Parking, drinking fountains	6/22/2021 3:07 PM
17	Vendors should be inside the library.	6/21/2021 9:45 PM
18	maybe shade areas	6/21/2021 8:36 PM
19	Food vendors would be cool, just worried the books would get dirty.	6/21/2021 7:29 PM
20	Inclusive for our community living with disabilities	6/21/2021 6:45 PM
21	Shade	6/21/2021 5:15 PM
22	If a community garden is included it should also have a science focus of the native flora in our community. It should also be a community effort too with local schools and agencies such as Sequoia Riverlands Trust and Monache High School Environmental Science Program.	6/21/2021 4:05 PM
23	Indoor/Outdoor Courtyard	6/21/2021 10:22 AM
24	Mini Skatepark	6/20/2021 8:25 PM
25	Inside is MOST important so I think space should be conserved for inside rather than outside garden, tables, Etc. Were have parks & community centers gotte that.	6/18/2021 4:10 PM
26	Inside is MOST important so I think space should be conserved for inside rather than outside garden, tables, Etc. Were have parks & community centers gotte that.	6/18/2021 4:08 PM
27	No food allowed in the library is a wonderful idea. If there is an outdoor area that would be ok for "bring your own" sort of meal spot.	6/17/2021 9:07 AM
28	Misters might make it more usable in hot months	6/15/2021 11:12 PM
29	No need for food since we have a problem in our community with people littering	6/12/2021 8:49 AM
30	botanical garden with local trees, fruit orchard explanations	6/9/2021 7:12 PM
31	botanical garden	6/9/2021 7:02 PM
32	Love the idea of being able to have a stage for students to put on performances as another venue in the community	6/8/2021 4:49 PM
33	Landscaped areas, trees and flowers	6/8/2021 9:51 AM
34	Water feature	6/6/2021 7:35 PM

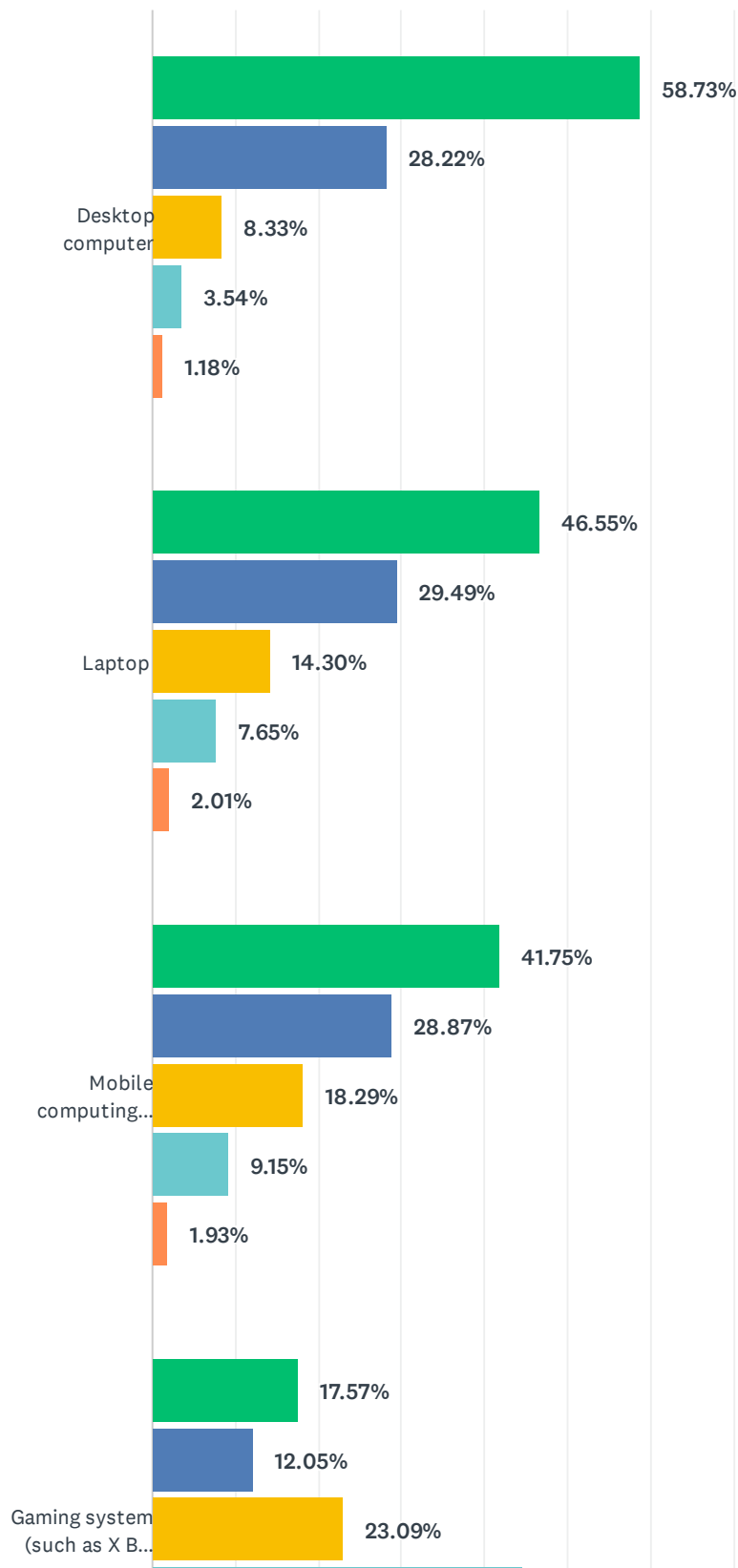
Porterville Library Survey

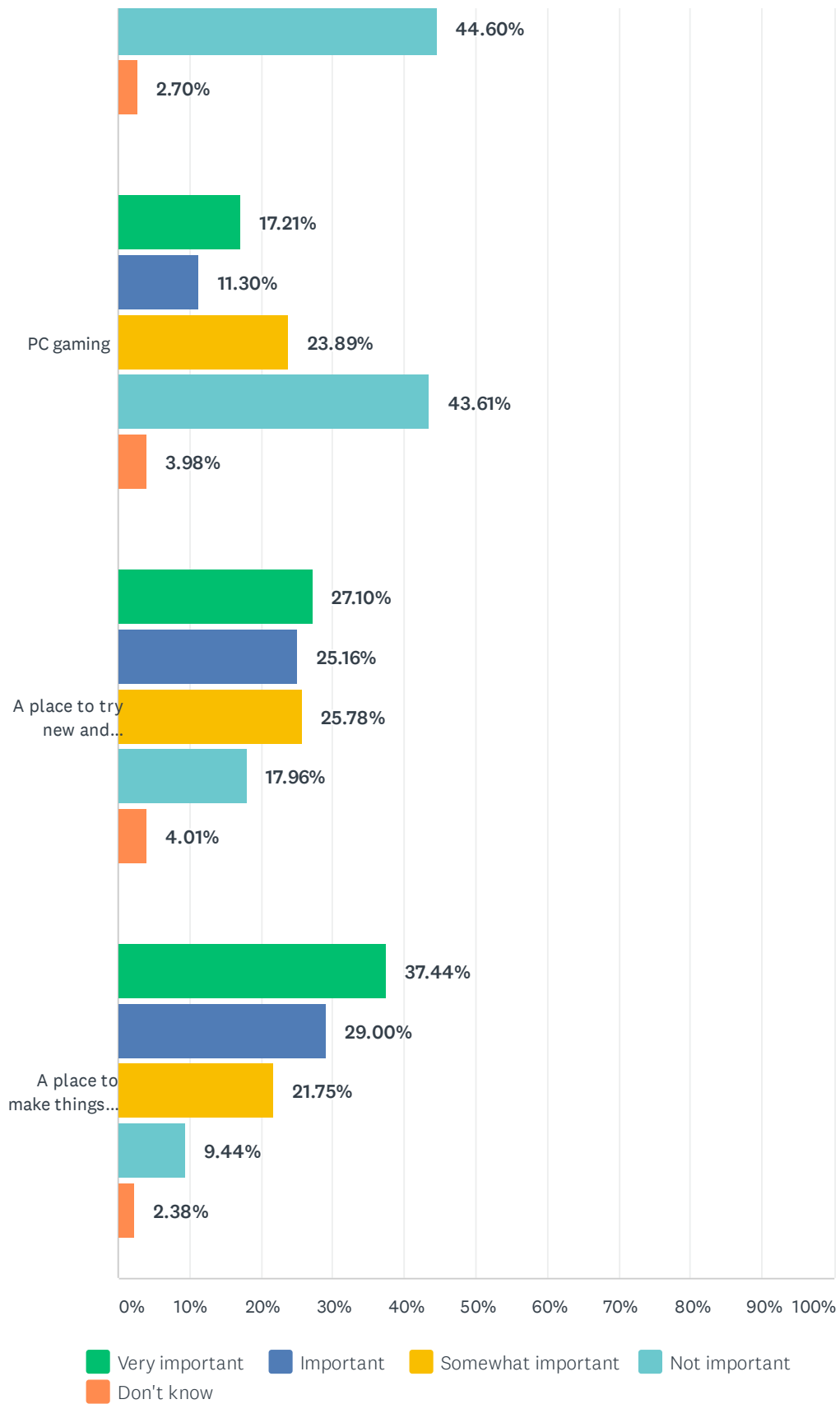
SurveyMonkey

35	Shaded space	6/6/2021 10:23 AM
36	Drop box only...Anything else will attract and house the Porterville Riff Raff!!	6/4/2021 6:36 PM
37	A tree, maybe one with a tire swing, also kids should be allowed to climb on them and play.	6/4/2021 1:18 PM
38	Memorial statue for the firefighter who died	6/4/2021 9:47 AM
39	a statue of the 2 fire fighters that died	6/4/2021 9:46 AM
40	statue that memorializes the fallen firefighters	6/4/2021 9:46 AM
41	Something for the people that past	6/4/2021 9:46 AM
42	statue that memorializes the firefighter that died in the fire	6/4/2021 9:46 AM
43	a statue	6/4/2021 9:46 AM
44	the statue of a memorial of the people that died during his farm	6/4/2021 9:46 AM
45	Statue that memorializes the firefighters that fell during the fire.	6/4/2021 9:46 AM
46	Outdoor seating would be nice BUT I think the homeless would take it over.	6/3/2021 1:22 PM
47	Jumphouse	6/3/2021 11:55 AM
48	small water fountain	6/3/2021 11:43 AM
49	water park trust the library will be booming and everybody will go.	6/3/2021 11:33 AM
50	playground	6/3/2021 9:56 AM
51	DEDICATED PLACE FOR THE 2 FIREMEN WHOS LIVES WERE LOST	6/2/2021 11:23 PM
52	Wishing well or a small pond	6/2/2021 5:27 PM
53	That should never have burn watch kids that are in there. Those kids were place with matches for about 30 minutes	6/2/2021 4:35 PM
54	Wwe	6/2/2021 4:20 PM
55	Shaded area for warm/hot weather	6/2/2021 1:18 PM
56	SHADE...SHADE...SHADE	6/2/2021 12:20 PM
57	Community garden, along with native plants	6/2/2021 11:58 AM
58	None	6/1/2021 11:04 AM
59	You cant have enough plants to make a space feel more natural	5/31/2021 10:35 AM
60	Proper equipment on the outdoor stage for small school concerts	5/29/2021 10:34 PM
61	Recycling/compost drop off	5/29/2021 6:44 PM
62	Although I think that an outside play area is important, it would also be nice to have some outside seating in a more quiet space for reading and conversation.	5/29/2021 2:10 PM
63	I	5/29/2021 12:33 PM
64	Plenty of shade	5/29/2021 2:09 AM
65	What great ideas!! I can't wait to see what you all dream up!	5/28/2021 10:02 PM
66	Large grass area with trees for shading	5/28/2021 9:21 PM
67	Local pop up farmers markets	5/28/2021 9:06 PM
68	bigger parking lot	5/28/2021 4:40 PM
69	Outdoor access to the front desk for dropping off books without tossing them into a metal box and damaging them.	5/28/2021 11:57 AM
70	Food vendors will provide more attraction to the library.	5/28/2021 10:40 AM

Q12 The new library will include opportunities to use current and emerging technology. How important are each of the following options to you?

Answered: 1,618 Skipped: 10





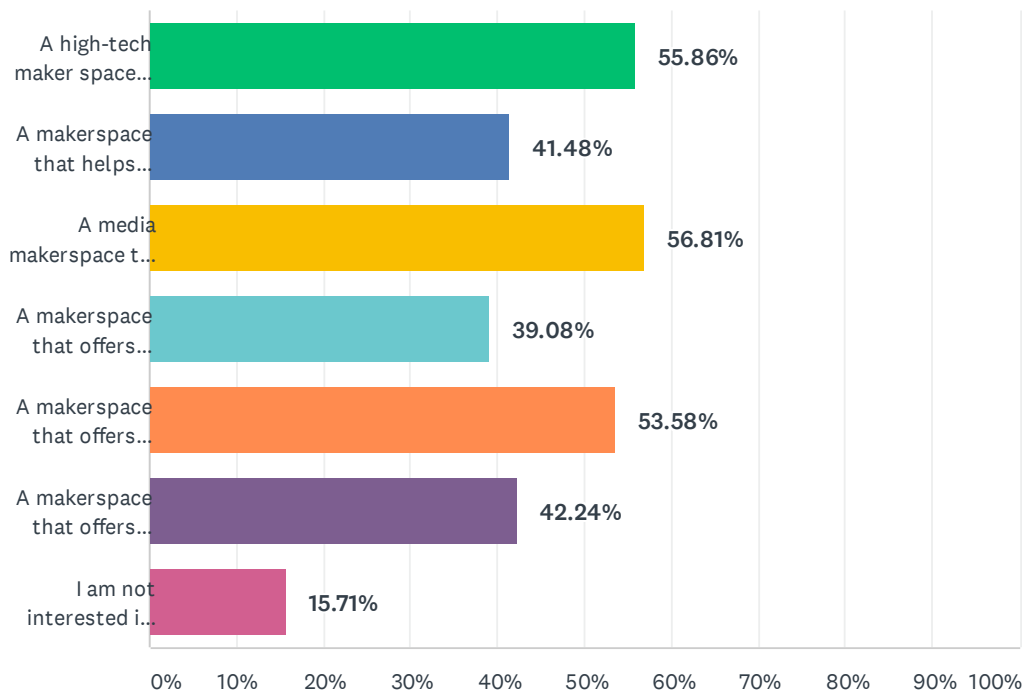
	VERY IMPORTANT	IMPORTANT	SOMEWHAT IMPORTANT	NOT IMPORTANT	DON'T KNOW	TOTAL
Desktop computer	58.73% 945	28.22% 454	8.33% 134	3.54% 57	1.18% 19	1,609
Laptop	46.55% 742	29.49% 470	14.30% 228	7.65% 122	2.01% 32	1,594
Mobile computing devices (such as an iPad or Chromebook)	41.75% 671	28.87% 464	18.29% 294	9.15% 147	1.93% 31	1,607
Gaming system (such as X Box, Playstation, or Nintendo)	17.57% 280	12.05% 192	23.09% 368	44.60% 711	2.70% 43	1,594
PC gaming	17.21% 268	11.30% 176	23.89% 372	43.61% 679	3.98% 62	1,557
A place to try new and emerging technologies (including Virtual Reality; Augmented Reality; "smart" devices; and others)	27.10% 433	25.16% 402	25.78% 412	17.96% 287	4.01% 64	1,598
A place to make things using technology (video production and editing; sound recording and production; 3D Design and 3D printing, sewing machines and others)	37.44% 599	29.00% 464	21.75% 348	9.44% 151	2.38% 38	1,600

#	OTHER (COMMENTS)	DATE
1	some awesome ideas here: https://theconversation.com/7-unexpected-things-that-libraries-offer-besides-books-111895	6/26/2021 11:57 AM
2	I'm so happy you're including this section.	6/26/2021 12:51 AM
3	Place to make should ideally be coordinated with local schools	6/25/2021 4:24 PM
4	There are lots of people in this area who can't afford internet or computers. At least children have computers in their classrooms now.	6/25/2021 12:42 PM
5	Free Wi-fi	6/24/2021 10:33 PM
6	Include photoshop	6/24/2021 2:31 PM
7	Rethinking instead of a library, more of an "after hours" education center. Like your direction.	6/21/2021 9:45 PM
8	If gaming systems are utilized for the library having them repurposed for science would be splendid. An example would be Humboldt State use of a Xbox 360 connect to read and analyze a sandbox with sand. The data would be sent to a computer and the computer would project it from a projector as topographic elevation on the sand mounds in the sandbox.	6/21/2021 4:05 PM
9	Printing Stations	6/21/2021 10:22 AM
10	A library is a place for research, reading, homework....not gaming.	6/19/2021 9:24 PM
11	The wave of new minds.	6/19/2021 6:09 PM
12	The library is part of the 'Parks and Recreation' department of the city. As such, the recreation focus is just as valid as the traditional library services such as book borrowing and information seeking. Every one of our 22 computers were often occupied by young kids (8-14) playing games, often online with one another.	6/18/2021 11:11 AM
13	Giving people, especially youth 13-19 yrs, opportunity to learn new and emerging technology is a great idea. They might not have the room in their school schedule nor resources at home.	6/17/2021 9:07 AM
14	That would be so cool to have a recording studio!	6/15/2021 9:59 PM
15	Nothing should be checked out that can be stolen	6/9/2021 7:12 PM
16	This could be important for school projects. Photo/video editing softwares.	6/8/2021 10:05 AM
17	Is this going to be a library or an arcade??	6/4/2021 6:36 PM

18	No, a lot of this shouldn't be here, it is a library not a mall.	6/4/2021 1:18 PM
19	A consle like an xbox would be loud so they would need a private room	6/4/2021 11:33 AM
20	making food	6/4/2021 9:46 AM
21	PLEASE PUT REAL CHAPTER BOOKS THAT HAS MORE THAN 20 CHAPTERS AND HAVE 100-1,000,000 pages. Also can you make sure the grade level is 7<. (7 and up to college and adults) Plus, include The Crown's Game series.	6/3/2021 12:56 PM
22	EVERY THING THAT HAS GAMES	6/3/2021 11:55 AM
23	Desktops require permanent space and set-up. It makes sense to have Chromebooks or laptops that can be put away to utilize the same space for multiple uses.	6/3/2021 11:24 AM
24	manga	6/3/2021 10:29 AM
25	playground	6/3/2021 9:56 AM
26	lots of outlets to plug in private devices	6/3/2021 9:51 AM
27	nope	6/3/2021 3:40 AM
28	Unless there is a fee and a fine for damaged items, using chromebooks, iPads, and laptops could be a costly item. The desktop computers are a better choice in the library.	6/2/2021 4:23 PM
29	Wwe	6/2/2021 4:20 PM
30	It app[ears the questions are more geared towards education or business instead of community and if you focus on community you will come up with a better direction and focus for our area instead of trying to be like other city's libraries. Many of the elderly gathered at the library for a safe relaxing place and there should be activities or a space for these important people in our community. If you think of the part of our community that is retired but still active but with siome limitations you will come up with a space that is valuable to our aging individuals.Also , a space for disabled all their own would be nice since the community does not have a lot to offer our lower functioning individuals for recreation.	6/2/2021 12:25 PM
31	Need to have intillectual game boards like chess, etc..	5/29/2021 11:16 AM
32	Practice rooms for loud activities such as playing instruments	5/28/2021 9:21 PM
33	ww	5/28/2021 4:30 PM
34	Linux based computers for upmost efficiency.	5/28/2021 11:57 AM
35	Various tech gadgets like smart watches and stuff.	5/25/2021 5:09 PM

Q13 Many libraries now feature areas called makerspaces to give community members the opportunity to gather and create things. Thinking about a potential makerspace at the library, what would be of interest to you? (select all that apply):

Answered: 1,579 Skipped: 49



ANSWER CHOICES	RESPONSES	
A high-tech maker space that has 3D printing and design capabilities and other high-tech items	55.86%	882
A makerspace that helps develop robotics and programming skills	41.48%	655
A media makerspace that supports recording and editing video, audio (such as podcasts) and recording music	56.81%	897
A makerspace that offers tools and space for repairing electronics and small machines	39.08%	617
A makerspace that offers papercrafts, scrapbooking materials, and similar activities	53.58%	846
A makerspace that offers quilting and sewing opportunities	42.24%	667
I am not interested in a makerspace	15.71%	248
Total Respondents: 1,579		

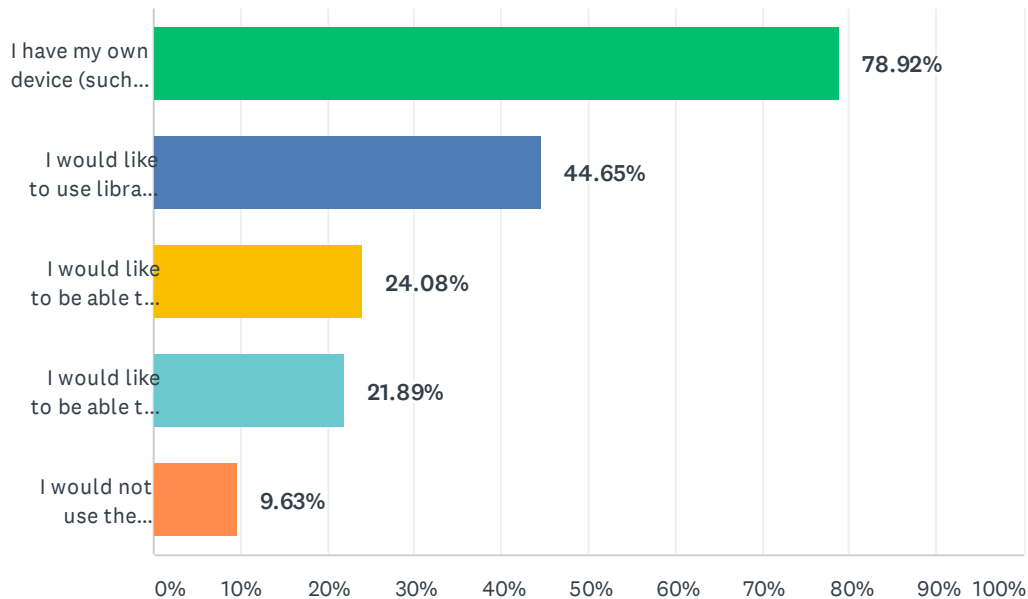
#	OTHER (COMMENTS)	DATE
1	A makerspace that supports drawing, painting, sketching, and other similar activities	7/1/2021 11:56 AM
2	3D printers breakdown easily with a lot of use. Suggest either a certification course and reserve time, or don't have 3D printers. Could check if you can lease one, like a regular printer which includes a maintenance contract. Also, will you provide the printer material, or do I bring my own? This is another 3D printer issue; quality of printer material affects print quality as well as potential problems. Need to spell this out for users. TAB, PhD	6/30/2021 6:14 AM

3	Be great for kids, but that should be done on a campus.	6/29/2021 1:13 PM
4	Possibly get local county businesses to sponsor a room/content/staffing e.g. The Green Power Motor Co Room.	6/26/2021 11:57 AM
5	Keeping artisanal crafts, old world trades, etc. in mind would be nice. Such as needlework, sewing, painting, etc. The old library had a rock collection. Would be nice to have one again at the new library. As a kid, that collection was awesome to peruse.	6/26/2021 12:51 AM
6	I would not personally use this space, but i think it would be valuable to others.	6/25/2021 4:24 PM
7	Podcast belong at a free library! Let people pay for their own.	6/25/2021 12:42 PM
8	A space that includes areas for painting, and the ability to volunteer time to teach painting classes or sculpture classes.	6/23/2021 9:52 AM
9	Free career training classes	6/23/2021 1:00 AM
10	Lets build for our kids futures!!	6/22/2021 8:13 PM
11	The quilting and sewing area could be designated fiber arts to include crochet, knitting, and needlework.	6/21/2021 11:07 PM
12	Fine line between going to school and the rethinking of the library concept. If the local schools currently offer it, maybe the library could focus on education not currently offered.	6/21/2021 9:45 PM
13	These all sound like great ideas!	6/21/2021 3:35 PM
14	Makerspace is such a great addition, my university has one and it was a great resource when I needed to work on art projects because it was full of things such as paint, markers, crayons etc. I also learned how to felt, it was great!	6/21/2021 2:52 PM
15	Awesome.	6/19/2021 6:09 PM
16	All makerspaces bolster community interaction for people of all ages. I support any makerspace - especially health baby and healthy lifestyles, young parents classes.	6/17/2021 9:07 AM
17	Painting	6/16/2021 6:14 PM
18	I Love this! Art classes or club would be nice too!	6/15/2021 11:12 PM
19	Above could also be used in large meeting room as a dual purpose.	6/15/2021 9:00 AM
20	Quilting is not portable, but a quilt SHOW in a botanical garden would be great.	6/9/2021 7:12 PM
21	This would be great to include!	6/8/2021 4:49 PM
22	A maker space for artwork and crafting	6/6/2021 7:35 PM
23	Also art, like paintings, sketchbook work, skecthing, please!!!!!!!!!!!! Please!	6/4/2021 1:18 PM
24	I do not know the demand	6/3/2021 4:56 PM
25	Should be co-ordinated with the available classes at local high schools and PC	6/3/2021 1:22 PM
26	Paper oragami and the thing where you went up stairs the arts and crafts place	6/3/2021 11:55 AM
27	Having carts with materials and different days where the items are set up uses the same space for a myriad of interests (ie: Mondays are sewing days, Tuesdays are robotics days, Wednesdays are papercraft days, etc.	6/3/2021 11:24 AM
28	manga anime books	6/3/2021 10:29 AM
29	playground	6/3/2021 9:56 AM
30	Bicycle repair	6/2/2021 4:39 PM
31	Unsure what this is	6/1/2021 4:16 PM
32	A space for learning to play musical instruments	6/1/2021 10:20 AM
33	That's really cool	6/1/2021 10:00 AM
34	All the above	5/31/2021 8:18 PM

35	Secondary when other things are taken care of	5/29/2021 5:13 PM
36	As a teacher I wouldn't use these myself, but my students would love them and benefit from them.	5/29/2021 3:00 PM
37	Cricut or similar device	5/29/2021 2:09 AM
38	A makerspace that is about yarn crafts like knitting and crochet.	5/28/2021 9:33 PM
39	NA	5/28/2021 8:05 PM
40	As a fine artist, I would LOVE to have access to reference material. Also, I would love to hold classes or workshops such as figure drawing, life drawing, painting etc. I used to teach these things and really miss it!	5/28/2021 10:10 AM
41	Loan tools that I can take home and fix stuff.	5/25/2021 5:09 PM

Q14 The library offers free and fast WiFi and access to computers. Please tell us about your WiFi and technology needs (select all that apply):

Answered: 1,599 Skipped: 29



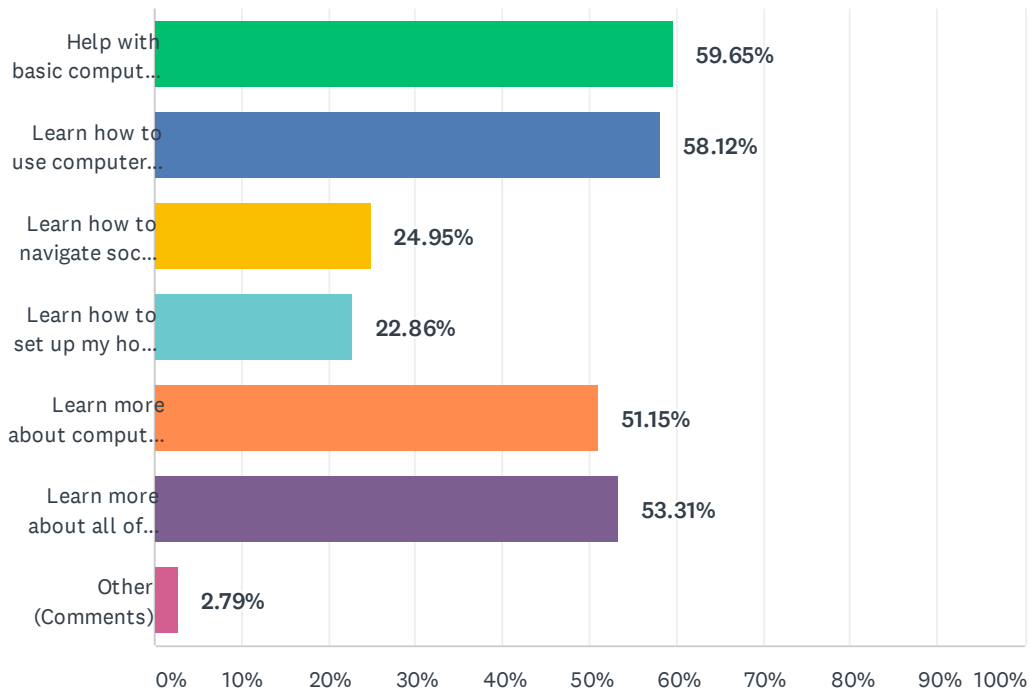
ANSWER CHOICES	RESPONSES	
I have my own device (such as a laptop, tablet, smartphone or other mobile computing device) and I would like to use the library's free WiFi service for Internet access.	78.92%	1,262
I would like to use library technology devices (such as laptops, tablets, or other mobile computing devices) while visiting the library.	44.65%	714
I would like to be able to check out library technology devices (such as laptops, tablets or other mobile computing devices) for use at home.	24.08%	385
I would like to be able to check out a WiFi hotspot to use at home.	21.89%	350
I would not use the library's free WiFi.	9.63%	154
Total Respondents: 1,599		

#	OTHER (COMMENTS)	DATE
1	I don't think people should be allowed to check out library technology devices.	7/1/2021 11:34 PM
2	I'm sure it would be of interest to many in the community who don't have those resources.	6/29/2021 1:13 PM
3	Sure, and btw, it would be nice to be able to check out other equipment like cameras, or video production gear periodically.	6/26/2021 12:51 AM
4	I won't use it but I know a lot of school kids don't have it at home and need it for school work	6/21/2021 6:47 PM
5	Checking out for home use is a bad idea. Noble, but I think theft would be rampant.	6/17/2021 9:07 AM
6	I don't want stealing to be an issue.	6/9/2021 7:12 PM
7	I am good, I don't need WIFI to read a book, that I will gladly hold in my hand, thank you, nor do I need it when talking to other artists whilst I paint.	6/4/2021 1:18 PM

8	community wifi that is accessible and fast	6/4/2021 11:37 AM
9	It would be nice to just read books, like check out a book and on a nice cool day read outside on the picnic tables.	6/4/2021 11:33 AM
10	Not sure...	6/3/2021 1:11 PM
11	playground	6/3/2021 9:56 AM
12	Unless there is a fee and a fine for damaged items, using items that can be check out could be a costly item. They may get lost, stolen, and not returned.	6/2/2021 4:23 PM
13	Third choice could come to good use for people that don't own any sort of device. Along for hotspot.	6/2/2021 12:48 PM
14	The hotspot checkout is a great idea	6/2/2021 12:20 PM
15	.	6/1/2021 10:18 AM
16	No comment	5/30/2021 1:45 PM
17	I experienced my computer and phone messing up within the same year. Just so happened to be the year the library burned down. I normally pay all my bills that way. SO, It would be nice to have library back up.	5/29/2021 9:19 PM
18	I might use the library's wifi, but have my own at home.	5/29/2021 4:45 PM
19	Library tech devices have been helpful to me when I didn't have internet access at home.	5/28/2021 11:22 PM
20	I would like to borrow headphones while visiting the library to be able to focus on my work and limit distracting other people.	5/28/2021 9:21 PM
21	NA	5/28/2021 8:05 PM
22	I do not have a VPN for secure public WiFi connections, a password protected WiFi would be ideal though the security would be questionable regardless.	5/28/2021 11:57 AM
23	The library needs the fastest WiFi available for a lot of people using it at once.	5/25/2021 5:09 PM

Q15 What sort of help would you like the library to provide: how to use computers, mobile devices and online resources? (select all that apply):

Answered: 1,435 Skipped: 193



ANSWER CHOICES	RESPONSES	
Help with basic computer skills	59.65%	856
Learn how to use computer applications (such as word processing, spreadsheets, and email)	58.12%	834
Learn how to navigate social media (including Facebook, Twitter, Instagram, LinkedIn, TikTok, and others)	24.95%	358
Learn how to set up my home network	22.86%	328
Learn more about computer security and privacy and how to stay safe online	51.15%	734
Learn more about all of the library's free online resources	53.31%	765
Other (Comments)	2.79%	40
Total Respondents: 1,435		

#	OTHER (COMMENTS)	DATE
1	Although I do not need many of them, all of these are VERY important for many members of the community.	6/25/2021 11:23 PM
2	also how to manage photos and create albums	6/25/2021 4:24 PM
3	I have never used social media. Don't ask for trouble with that.	6/25/2021 12:42 PM
4	Have a class specifically for older people to teach how to use smart phones , dmv computers, social media, and things like that.	6/24/2021 6:45 AM
5	On-line etiquette	6/23/2021 12:10 AM

Porterville Library Survey

SurveyMonkey

6	None	6/22/2021 8:57 AM
7	Technology classes for parents	6/22/2021 12:04 AM
8	Face book isn't safe for kids and if they want to use there parents need to know and control it not our public library or city employees .	6/21/2021 6:47 PM
9	We need some way to reach younger adults about financial management and taxes and credit!	6/21/2021 5:21 PM
10	It would splendid to learn how to access the library historical records. It would be splendid for having a more in depth understanding of our area.	6/21/2021 4:05 PM
11	Social media is best left to the person's own devices- except maybe for adults 50+	6/17/2021 9:07 AM
12	With those in mind classes available for senior citizens	6/12/2021 8:37 PM
13	there are a lot of online things through the library I do not know about	6/9/2021 7:12 PM
14	all of the above	6/7/2021 11:55 PM
15	Learn how to use software programs	6/6/2021 7:35 PM
16	No need, I am not 82.	6/4/2021 1:18 PM
17	none of the above	6/4/2021 12:29 PM
18	It might be fun but probably have a sink in every room. Because i have electronics and stuff and the kids get them sticking, and dirty, so having a sink would be nice and a sign that says, "must wash your hands before using"	6/4/2021 11:33 AM
19	I particularly don't need help.	6/4/2021 9:31 AM
20	Technology classes wuld be helpful.	6/3/2021 4:56 PM
21	It would be wonderful if you had a class on misinformation, disinformation, and how to fact-check things on the internet. There's a lot of people believing things that aren't true and it can be dangerous. This can range from theories to schemes to fake hacks. Having it in Spanish too would be amazing.	6/3/2021 2:09 PM
22	.	6/3/2021 1:10 PM
23	Nothing	6/3/2021 1:10 PM
24	playground	6/3/2021 9:56 AM
25	Not interested	6/3/2021 9:23 AM
26	None, I don't need help with that.	6/2/2021 11:27 PM
27	tutorials in movie creation	6/2/2021 10:16 PM
28	Assist elderly with computer skills	6/2/2021 4:23 PM
29	None	6/2/2021 4:20 PM
30	Help with basic video editing.	6/2/2021 1:28 PM
31	Many people could benefit from help	6/2/2021 12:25 PM
32	So many people need help with all of this..	6/2/2021 12:20 PM
33	i feel like i know how to use computers and phones already	6/1/2021 9:23 AM
34	Would like family history genealogical resources and classes	5/30/2021 5:38 PM
35	This is not a need I have	5/29/2021 9:27 PM
36	Possibly a computer literacy program for older adults to stay in touch with friends and family. Outreach methods would vary for target audience.	5/29/2021 10:36 AM
37	Monitoring kids workshops	5/29/2021 8:30 AM
38	Learning how to build resumé's and fill out job applications. We do have the Employment Connection office, but the more resources we are able to provide for our people, the better.	5/28/2021 7:07 PM

39	n/a	5/28/2021 12:15 PM
40	Advanced Excel, Word, Google Docs, etc. - not just for novices.	5/25/2021 5:09 PM

Q16 What else would you like to share about your technology needs?

Answered: 324 Skipped: 1,304

#	RESPONSES	DATE
1	Nothing	7/4/2021 12:31 PM
2	To learn advanced computer skills like coding or web building	7/4/2021 11:56 AM
3	Programming or computer classes would be useful	7/3/2021 8:06 PM
4	None	7/2/2021 11:07 PM
5	None	7/2/2021 2:54 PM
6	Learn how to make my technology child safe.	6/30/2021 6:43 AM
7	Nothing	6/29/2021 5:08 PM
8	i done have to share nothing.	6/29/2021 11:01 AM
9	There is nothing I would like to share.	6/29/2021 11:01 AM
10	Nothing	6/29/2021 11:01 AM
11	Mostly nothing	6/29/2021 10:57 AM
12	Nothing	6/29/2021 10:56 AM
13	N/A	6/29/2021 12:17 AM
14	N/A	6/28/2021 6:14 PM
15	Good Teachers	6/28/2021 4:36 PM
16	Nothing	6/28/2021 9:43 AM
17	Charging stations	6/26/2021 11:43 AM
18	Classes teaching smartphone and iPad use would be great.	6/26/2021 12:51 AM
19	Nothing	6/25/2021 8:23 PM
20	I would like to learn how to set up a computer and learn how to set up from control panels to desk top screen.	6/25/2021 12:42 PM
21	Would love to check out e-books from my home computer at home.	6/24/2021 10:33 PM
22	Maybe a repair System to fix any devices	6/24/2021 9:48 PM
23	Printing & scanning for those without printers	6/23/2021 11:54 PM
24	I would like to learn more about the best types of programs to use when doing my schoolwork or when I need help with homework.	6/23/2021 6:59 PM
25	I think it's important that all technology and devices at the library are sanitized regularly. This includes deep cleaning keyboards once every month and ensuring all computer fans are clean, that all mouses are operable, and that desk spaces are deep cleaned as well.	6/23/2021 9:52 AM
26	I want to see e-readers available to check out for a reasonable length of time. Preferably preloaded with a good variety of books as well as access to the library's online collection	6/23/2021 8:55 AM
27	FREE TUTORING FOR EVERYONE STUDYING EVERYDAY!	6/23/2021 1:00 AM
28	typing classes	6/22/2021 8:25 PM
29	I don't have any needs. My concern is the people who don't have access. We need the library to be a resource that can lift people out of poverty and join The American Dream	6/22/2021 8:13 PM

Porterville Library Survey

SurveyMonkey

30	Nothing	6/22/2021 4:29 PM
31	Fast WiFi	6/22/2021 11:51 AM
32	N/A	6/22/2021 8:57 AM
33	Be able to download e-books	6/22/2021 2:14 AM
34	It would be great if we can checkout professional video cameras for taking pictures. I am a Fresno State student and our library provides cameras, computes, tablets and many more for students to checkout for 3 days.	6/22/2021 1:16 AM
35	I would like to see a user friendly application for access to the library's ebook collection.	6/21/2021 11:07 PM
36	Big question. Might be nice to have training and use of basic and advance photoshop and photo editing programs.	6/21/2021 9:45 PM
37	N/A	6/21/2021 8:20 PM
38	Na	6/21/2021 7:09 PM
39	I use technology to speak with, as I cannot communicate with words.	6/21/2021 6:45 PM
40	I would like to learn more about video production and editing but have my own "equipment".	6/21/2021 5:27 PM
41	We need an app for book rental and updates on events	6/21/2021 5:21 PM
42	A computer class for Spanish/foreign Speakers.	6/21/2021 4:31 PM
43	Maybe help teen on creating resumes for work applications or how to apply and	6/21/2021 4:28 PM
44	Having geospatial programs like Arcmap, ENVI, and Lidar would be useful. These are programs often used in numerous fields and especially in the natural resources. Having these programs in our computers would be a splendid resource for our children who are interested in the natural resources.	6/21/2021 4:05 PM
45	Nothing	6/21/2021 12:04 PM
46	Idk	6/21/2021 11:55 AM
47	na	6/21/2021 11:38 AM
48	NA	6/21/2021 11:28 AM
49	Nothing.	6/21/2021 10:26 AM
50	Programs beyond basic computer skills such as intermediate or advanced.	6/20/2021 8:25 PM
51	I would like to be able to use library desktop computers or my own laptop or iPad or phone to print from my email to a library printer. I would also like to be able to use library copiers.	6/20/2021 4:31 PM
52	NA	6/19/2021 10:11 PM
53	Computer	6/19/2021 8:08 PM
54	The new AR tech is also coming cool tech for Alien Disability.	6/19/2021 6:09 PM
55	I would like for there to be online safety courses for parents/teens especially for spanish speaking community.	6/18/2021 4:49 PM
56	Space to create audio & video.	6/18/2021 2:42 PM
57	Nothing sadly	6/17/2021 11:19 PM
58	Catering to the youth years 12 and under as well as the older population 50+ is a good focus. The rest of the population gets solid training with PUSD and can assist their under 50 parents. Over time this deficit will decrease as our city's population ages and is more tech savvy due to being born in 2000's and later.	6/17/2021 9:07 AM
59	Bluetooth headphones/wireless a accessories.	6/15/2021 9:16 PM
60	Bluetooth headphones/wireless a accessories.	6/15/2021 9:16 PM
61	Nothing	6/15/2021 3:08 PM

62	The library should be future focused with robotics and programming options.	6/15/2021 1:07 PM
63	Grammar App to support students with writing	6/9/2021 6:01 PM
64	I'd like to be able to buy technology from library too, for student needs	6/8/2021 3:57 PM
65	I just did	6/7/2021 11:55 PM
66	Not much	6/7/2021 11:38 PM
67	N/A	6/7/2021 5:12 PM
68	NASA	6/7/2021 5:08 PM
69	Classes on computer softwares	6/7/2021 4:11 PM
70	Community activites	6/7/2021 3:21 PM
71	I need to know how to connect to the printer, how to use an external hard drive	6/6/2021 7:35 PM
72	I think everything is GREAT for the technology needs.	6/6/2021 11:43 AM
73	would like additional technology use training	6/6/2021 8:57 AM
74	vr headset, tv's	6/4/2021 10:43 PM
75	I would like to learn how to set up a printer and install the ink for it.	6/4/2021 8:48 PM
76	nothing	6/4/2021 8:06 PM
77	Nothing	6/4/2021 8:03 PM
78	how to fix wifi problems	6/4/2021 2:18 PM
79	nothing	6/4/2021 1:45 PM
80	everything seems to be cover and there seem to be a lot of new concepts that seem interesting, fun, and educational that I look forward to being able to use when the library opens again.	6/4/2021 1:43 PM
81	nothing	6/4/2021 1:39 PM
82	That is it.	6/4/2021 1:37 PM
83	Nothing.	6/4/2021 1:34 PM
84	Nothing else	6/4/2021 1:32 PM
85	Basic program advice would be great!	6/4/2021 1:31 PM
86	Nothing.	6/4/2021 1:18 PM
87	Notha, I would never use tech in a library, not when I am surrounded by true awesomeness of the words and stories.	6/4/2021 1:18 PM
88	Nothing else.	6/4/2021 1:06 PM
89	Nothing.	6/4/2021 1:02 PM
90	Perhaps adding back the Wii u and other things to play on with other kids. (super smash bros, just dance, etc)	6/4/2021 12:54 PM
91	Nothing.	6/4/2021 12:52 PM
92	Do we need to bring are own technology	6/4/2021 12:35 PM
93	mainly computers for students	6/4/2021 12:32 PM
94	N/A	6/4/2021 12:29 PM
95	no	6/4/2021 12:07 PM
96	.it helps me	6/4/2021 12:04 PM
97	idk	6/4/2021 11:36 AM

98	.	6/4/2021 11:34 AM
99	Maybe just fast wifi for homework.	6/4/2021 11:33 AM
100	probably a coding class for the kids to learn a new skill.	6/4/2021 11:25 AM
101	Nothing	6/4/2021 11:07 AM
102	I don't think I need to share anything else, I think the library would be nice with desktop for students, and quiet study areas for teens.	6/4/2021 10:38 AM
103	none	6/4/2021 10:31 AM
104	Nope nothing else	6/4/2021 10:29 AM
105	Nothing	6/4/2021 9:57 AM
106	Nothing else	6/4/2021 9:51 AM
107	there should be a plase for kids learn how to use technology and how to be safe	6/4/2021 9:46 AM
108	idk	6/4/2021 9:44 AM
109	free ones like when a kid is tired of reading he can go on play for a while then he can go back with a refreshed brain	6/4/2021 9:41 AM
110	none the library should save money to get other tech	6/4/2021 9:38 AM
111	nothing	6/4/2021 9:35 AM
112	Teach kids what not to be on and not do.	6/4/2021 9:31 AM
113	?	6/4/2021 9:26 AM
114	Idk	6/4/2021 9:23 AM
115	Uhh nothing.	6/4/2021 9:19 AM
116	N/A	6/4/2021 9:13 AM
117	n/a	6/4/2021 6:34 AM
118	Nothing.	6/3/2021 7:41 PM
119	None	6/3/2021 6:59 PM
120	As new programs arise, informational classes would be helpful.	6/3/2021 4:56 PM
121	N/A	6/3/2021 3:55 PM
122	vending machin	6/3/2021 3:37 PM
123	nothing im good	6/3/2021 3:07 PM
124	nothing	6/3/2021 2:24 PM
125	Nothing.	6/3/2021 2:09 PM
126	i'd like to be able to have a nice place to relax and study but i also want to be able to go to another part of the building and play video games to my hearts content.	6/3/2021 2:03 PM
127	Having computers to take home to use it for homework.	6/3/2021 1:59 PM
128	I don't know	6/3/2021 1:55 PM
129	rolling chars	6/3/2021 1:50 PM
130	It is great to have and embrace technology, but it is also important to keep paper and pencil materials.	6/3/2021 1:45 PM
131	have a bit technology for the people who don't have any	6/3/2021 1:40 PM
132	Nothing at the moment	6/3/2021 1:38 PM
133	I feel like all my technology needs are okay.	6/3/2021 1:37 PM

134	I don't know	6/3/2021 1:35 PM
135	How to use our technology for school	6/3/2021 1:33 PM
136	nothing	6/3/2021 1:32 PM
137	Learn how to set up or fix wifi or anything like that	6/3/2021 1:32 PM
138	Nothing	6/3/2021 1:30 PM
139	n/a	6/3/2021 1:30 PM
140	NA	6/3/2021 1:30 PM
141	no comment	6/3/2021 1:15 PM
142	n/a	6/3/2021 1:15 PM
143	I don't have any.	6/3/2021 1:15 PM
144	nothing	6/3/2021 1:13 PM
145	Nothing else.	6/3/2021 1:11 PM
146	I dont really have any more	6/3/2021 1:10 PM
147	nothing	6/3/2021 1:10 PM
148	Nothing	6/3/2021 1:10 PM
149	Nothing	6/3/2021 1:10 PM
150	None	6/3/2021 1:09 PM
151	Nothing	6/3/2021 1:09 PM
152	I would like for you guys to show people that are more mature how to navigate through computers or phones such as parents.	6/3/2021 1:08 PM
153	Nothing I can think of at the moment.	6/3/2021 1:08 PM
154	nothing	6/3/2021 1:08 PM
155	Not much	6/3/2021 1:07 PM
156	nothing	6/3/2021 1:04 PM
157	Not sure	6/3/2021 1:00 PM
158	Not sure	6/3/2021 12:59 PM
159	nothing	6/3/2021 12:57 PM
160	nothing really	6/3/2021 12:54 PM
161	I don't know how to answer this one.	6/3/2021 12:52 PM
162	It needs technology that has built in hotspot.	6/3/2021 12:45 PM
163	There's not anything else that I need when it comes to technology other than what was already mentioned.	6/3/2021 12:42 PM
164	Nothing else	6/3/2021 12:39 PM
165	nothing	6/3/2021 12:34 PM
166	It would be great if there was someone to teach older people about technology.	6/3/2021 12:17 PM
167	Help with safety.	6/3/2021 12:15 PM
168	Mabey mouses for the computer	6/3/2021 11:58 AM
169	No hackers	6/3/2021 11:55 AM
170	PLz add Nintendo NES	6/3/2021 11:55 AM

Porterville Library Survey

SurveyMonkey

171	N/A	6/3/2021 11:47 AM
172	The fun, excellent computers.	6/3/2021 11:45 AM
173	N/A	6/3/2021 11:43 AM
174	nothing else.	6/3/2021 11:37 AM
175	Robotics	6/3/2021 11:34 AM
176	we need a lot of ethernet cables so each technology will have fast internet.	6/3/2021 11:33 AM
177	None in mind.	6/3/2021 11:33 AM
178	Nothing else	6/3/2021 11:26 AM
179	N/A	6/3/2021 11:25 AM
180	na	6/3/2021 10:55 AM
181	Make an area so we can charge our phones, tablets, laptops, and other stuff.	6/3/2021 10:52 AM
182	idk	6/3/2021 10:45 AM
183	None	6/3/2021 10:43 AM
184	Nothing	6/3/2021 10:40 AM
185	I have nothing else to share about my technology needs.	6/3/2021 10:39 AM
186	i do not no	6/3/2021 10:37 AM
187	nothing.	6/3/2021 10:36 AM
188	I don't have nothing else to share	6/3/2021 10:35 AM
189	Don't Know.	6/3/2021 10:35 AM
190	None here.	6/3/2021 10:34 AM
191	nothing	6/3/2021 10:31 AM
192	No comment. I'm good.	6/3/2021 10:31 AM
193	Nothing	6/3/2021 10:30 AM
194	A website that I can read manga on.	6/3/2021 10:29 AM
195	As of know I believe this survey has asked the right questions on this topic of technology.	6/3/2021 10:24 AM
196	-	6/3/2021 10:24 AM
197	nothing	6/3/2021 10:20 AM
198	We need multiple devices so no one is left out when using technology.	6/3/2021 10:02 AM
199	Nothing.	6/3/2021 9:57 AM
200	Nothing	6/3/2021 9:56 AM
201	have a place with computers to play gave but people have to pay \$5.99 for 30 minutes	6/3/2021 9:56 AM
202	nothing	6/3/2021 9:55 AM
203	Idk	6/3/2021 9:40 AM
204	NOthing	6/3/2021 9:35 AM
205	Nothing at the moment	6/3/2021 9:23 AM
206	I am not that smart on technology but I would love to know more about it	6/3/2021 9:20 AM
207	Nothing.	6/3/2021 9:16 AM
208	nothing	6/3/2021 3:40 AM

Porterville Library Survey

SurveyMonkey

209	I got nothing to say.	6/3/2021 2:48 AM
210	n/a	6/2/2021 11:46 PM
211	Um.... nothing else. I'm good, as long as we have electronics and books we like and are interested in.	6/2/2021 11:27 PM
212	I am a teacher and it would be nice to field trip to the library and have them teach the kids how to do something fun with technology	6/2/2021 10:16 PM
213	nothing	6/2/2021 8:41 PM
214	able to install video games on computers	6/2/2021 6:20 PM
215	Another technology availability should be a device charging station.	6/2/2021 5:27 PM
216	I think there needs to be more coordinated efforts between city services (library) and the local school districts, PC, adult school, etc.	6/2/2021 4:52 PM
217	n/a	6/2/2021 4:23 PM
218	Nothing	6/2/2021 4:20 PM
219	nothing	6/2/2021 3:40 PM
220	N/A	6/2/2021 3:38 PM
221	N/A	6/2/2021 2:23 PM
222	Nothing else.	6/2/2021 1:28 PM
223	I need free and fast wifi.	6/2/2021 1:21 PM
224	I would like to say, you should add apps and such for people to use and downloads.	6/2/2021 1:12 PM
225	None	6/2/2021 1:11 PM
226	I have no questions about the technology needs.	6/2/2021 1:08 PM
227	Nothing at all	6/2/2021 1:04 PM
228	Na	6/2/2021 12:56 PM
229	I don't really know	6/2/2021 12:54 PM
230	Nothing.	6/2/2021 12:48 PM
231	nothing	6/2/2021 12:48 PM
232	I don't have any needs	6/2/2021 12:48 PM
233	Lessons and or help for elders to navigate technology.	6/2/2021 12:45 PM
234	No thank you	6/2/2021 12:44 PM
235	It would good for the adult to taught about social media and how to manage it.	6/2/2021 12:36 PM
236	none	6/2/2021 12:25 PM
237	I think there should be a way to teach the older generations about computer use.	6/2/2021 12:24 PM
238	I believe all topics were covered !	6/2/2021 12:22 PM
239	Nothing	6/2/2021 12:21 PM
240	I want to share my technology needs if people can't get the service by getting wifi, Such as students, adults, or anyone who doesn't have wifi. So they're able to stop by the library to finish their projects/homework.	6/2/2021 12:20 PM
241	Nothing	6/2/2021 12:17 PM
242	Nothing.	6/2/2021 12:08 PM
243	I don't need any technology.	6/2/2021 12:08 PM

Porterville Library Survey

SurveyMonkey

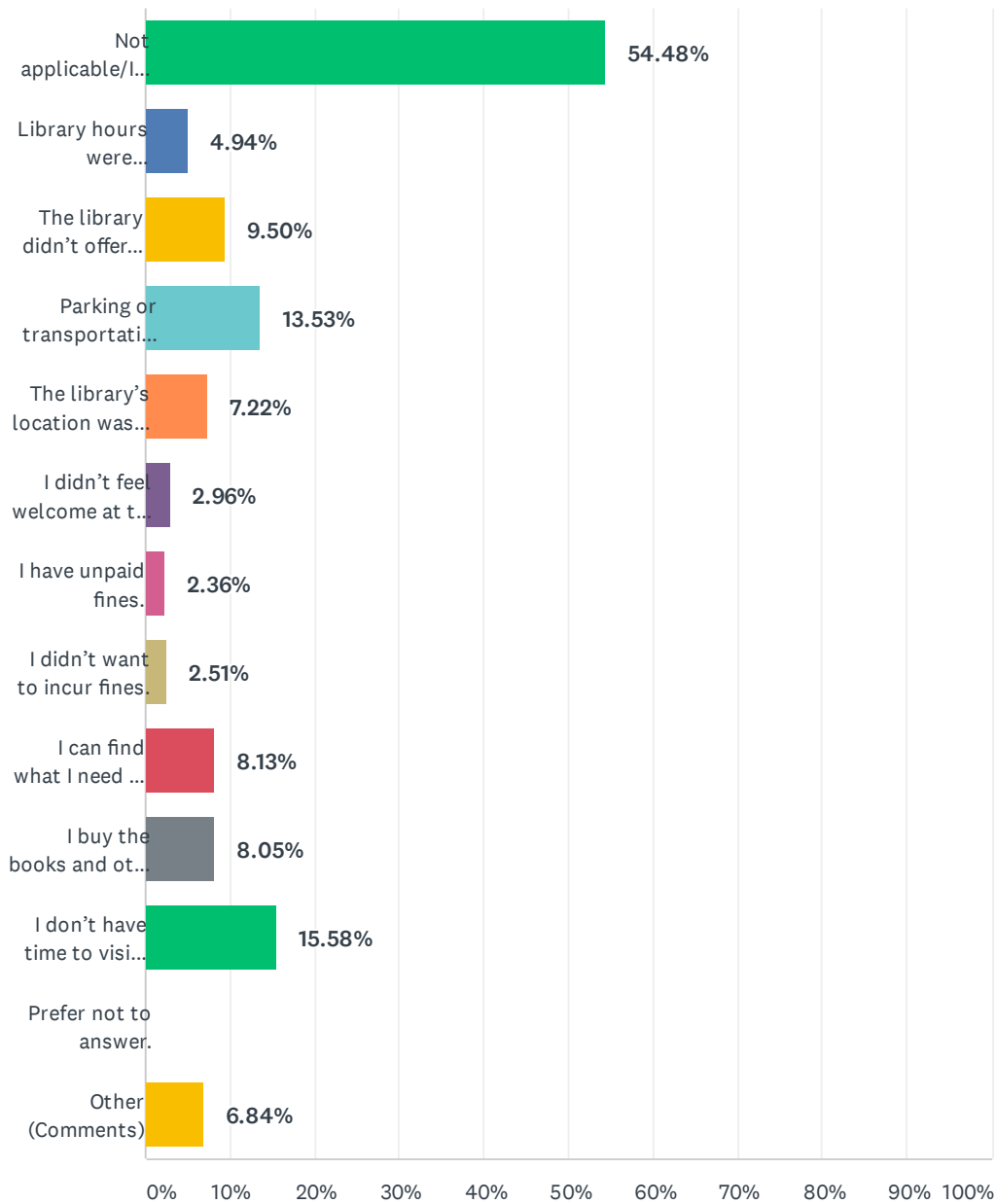
244	Nothing	6/2/2021 12:07 PM
245	pc's are pretty important	6/2/2021 12:07 PM
246	N/A	6/2/2021 12:05 PM
247	Nothing else	6/2/2021 12:04 PM
248	N/A	6/2/2021 12:04 PM
249	It is important for students to be able to bring their school device and use the library's Wi-Fi.	6/2/2021 12:02 PM
250	I don't really have anything else to share.	6/2/2021 12:00 PM
251	Nothing.	6/2/2021 11:49 AM
252	none	6/2/2021 11:44 AM
253	I dont need any technology help	6/2/2021 11:43 AM
254	i dont know	6/2/2021 11:41 AM
255	N/A	6/2/2021 11:40 AM
256	dont need any technology help	6/2/2021 11:38 AM
257	Nothing	6/2/2021 11:37 AM
258	Safe browsing for young adults/teens and education on cyber dangers	6/2/2021 11:33 AM
259	N/a	6/2/2021 10:56 AM
260	Nothing	6/1/2021 11:25 PM
261	I'd like if the wifi was fast	6/1/2021 11:18 PM
262	Child/teen awareness of dangers Parental supervision and guidance to help them speak to their children of bad habits and addiction to electronics or social media	6/1/2021 9:49 PM
263	Nothing, I feel like it was all covered.	6/1/2021 4:55 PM
264	Nothing.	6/1/2021 2:50 PM
265	Would the wifi be free to use?	6/1/2021 2:03 PM
266	I know how to use technology so I feel this would be directed more to little kids and older people who do not know how to use these things.	6/1/2021 1:48 PM
267	Nothing	6/1/2021 1:33 PM
268	nothing	6/1/2021 11:45 AM
269	nothing	6/1/2021 11:33 AM
270	None	6/1/2021 9:56 AM
271	Nothing	5/31/2021 12:53 PM
272	I think the technology should be focused more on computers and laptops, and people new to technology should be able to get help.	5/30/2021 3:15 PM
273	No comment	5/30/2021 1:48 PM
274	No comment	5/30/2021 1:45 PM
275	N/A	5/30/2021 1:23 AM
276	n/a	5/29/2021 11:29 PM
277	Nothing else.	5/29/2021 11:15 PM
278	N/A	5/29/2021 10:02 PM
279	Updates on what is current.	5/29/2021 9:28 PM
280	None	5/29/2021 9:27 PM

281	Help with setting up emails	5/29/2021 8:13 PM
282	We would like childrens computers again.	5/29/2021 5:29 PM
283	It would be nice to have a charging station or an area where you can charge devices.	5/29/2021 4:49 PM
284	I think we should also learn about any safety hazards we can use on any devices	5/29/2021 3:03 PM
285	NA	5/29/2021 12:33 PM
286	Nothing	5/29/2021 12:41 AM
287	The library is a need for our community	5/28/2021 11:53 PM
288	N/a	5/28/2021 11:50 PM
289	I would like to learn more about privacy with technology	5/28/2021 11:17 PM
290	I would like to learn more about privacy with technology	5/28/2021 11:16 PM
291	How to do some type of homework we need help with ?	5/28/2021 10:51 PM
292	Typing skills	5/28/2021 10:42 PM
293	Nothing	5/28/2021 10:36 PM
294	NA	5/28/2021 8:05 PM
295	N/A	5/28/2021 7:24 PM
296	I have nothing in mind:)	5/28/2021 7:16 PM
297	N/A	5/28/2021 7:07 PM
298	I'm in a photography class and have to edit pictures and I know how to do it on my device but some other devices I don't	5/28/2021 5:32 PM
299	X	5/28/2021 3:50 PM
300	NA	5/28/2021 2:37 PM
301	gameing	5/28/2021 12:10 PM
302	No	5/28/2021 12:06 PM
303	The building should contain a variety of software platforms such as Windows 10, Linux, regrettably Mac, and chrome OS, these Operating systems offer differing benefits based on the need of the individual, and we all have different needs.	5/28/2021 11:57 AM
304	I would like to know more about how to code computers aka the software.	5/28/2021 11:56 AM
305	Nothing, I have nothing to ask.	5/28/2021 11:42 AM
306	I have nothing to share	5/28/2021 11:40 AM
307	N/A	5/28/2021 11:36 AM
308	Nothing really	5/28/2021 11:36 AM
309	I wouldn't like to share anything else.	5/28/2021 11:34 AM
310	Nothing	5/28/2021 11:30 AM
311	none	5/28/2021 11:30 AM
312	Nothing really	5/28/2021 11:29 AM
313	I think that there should be a separate computer lab and if the desktop computers were also going to be in another area, there should be enough space in between with large enough room for students to work. Some maybe use laptops, but I'm sure some prefer working on desktops while they need space to place their binders, papers, etc.	5/28/2021 11:28 AM
314	I would like to know how to use my technology to its full potential.	5/28/2021 10:46 AM

315	none.	5/28/2021 10:42 AM
316	nothing	5/28/2021 10:41 AM
317	nothing	5/28/2021 10:39 AM
318	nothing	5/28/2021 10:35 AM
319	I don't have any.	5/28/2021 10:33 AM
320	Kids internet safety filters	5/28/2021 10:32 AM
321	I got nothing	5/28/2021 10:31 AM
322	nothing so far	5/28/2021 10:27 AM
323	Nothing else	5/28/2021 10:27 AM
324	The library needs to keep up with Social Media and advertise their programs better to the community so that we don't miss it. They also need to be responsive to what the community needs when they need it.	5/25/2021 5:09 PM

Q17 If you have not been a library user in the past, why not? (Select all that apply)

Answered: 1,316 Skipped: 312



ANSWER CHOICES	RESPONSES	
Not applicable/I am a library user.	54.48%	717
Library hours were inconvenient.	4.94%	65
The library didn't offer anything I want or need.	9.50%	125
Parking or transportation was a challenge.	13.53%	178
The library's location was not convenient.	7.22%	95
I didn't feel welcome at the library.	2.96%	39
I have unpaid fines.	2.36%	31
I didn't want to incur fines.	2.51%	33
I can find what I need on the internet.	8.13%	107
I buy the books and other materials I want.	8.05%	106
I don't have time to visit the library.	15.58%	205
Prefer not to answer.	0.00%	0
Other (Comments)	6.84%	90
Total Respondents: 1,316		

#	OTHER (COMMENTS)	DATE
1	I do have a library card that I got when I was young but never really used it as I couldn't find anything I was interested in. I also felt that the library was a bit hard to navigate at times.	7/2/2021 10:43 AM
2	When we visited the library we stopped taking are kids , because the kids there were loud , horse playing , there was no direction or supervision from anyone (not the parent or the staff there)	7/2/2021 10:23 AM
3	But would like to	6/29/2021 1:13 PM
4	Barely moved here in Porterville	6/29/2021 9:21 AM
5	I've been a cardholder since I was about 7.	6/26/2021 12:51 AM
6	Have used libraries most of my life but had no used local library recently probably because I usually buy whatever I want to read. Also it was often very noisy and not conducive to research in the stacks and reading.	6/25/2021 4:24 PM
7	There is a big parking problem!	6/25/2021 12:42 PM
8	Scary homeless crowds that linger	6/24/2021 12:54 PM
9	I was overly involved at work, but now I am planning retirement.	6/23/2021 12:10 AM
10	None	6/22/2021 4:29 PM
11	Moved out of porterville recently	6/22/2021 3:23 PM
12	The traditional library concept is outdated. Sounds like you may be replacing it with updated features we would use.	6/21/2021 9:45 PM
13	I have been to the library	6/21/2021 8:36 PM
14	I always forgot about going for personal use would take kids for events	6/21/2021 6:05 PM
15	I was a library user with my daughter.	6/21/2021 4:10 PM
16	We attended events at the library, but did not usually check out books.	6/21/2021 3:35 PM

Porterville Library Survey

SurveyMonkey

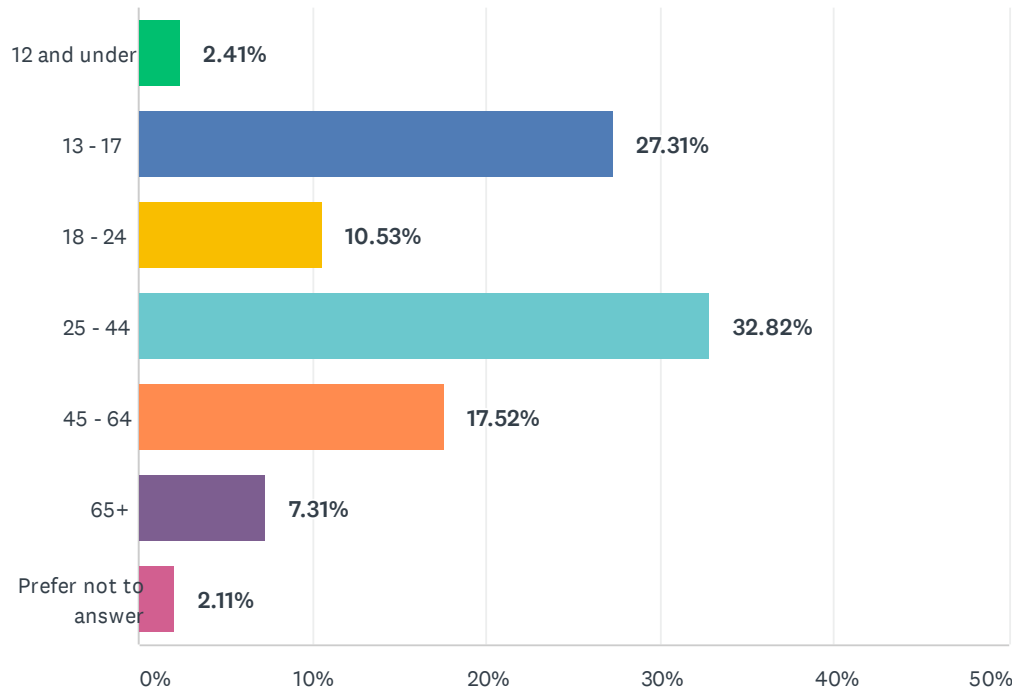
17	Parking was the biggest challenge	6/21/2021 2:25 PM
18	Too many crack heads around	6/21/2021 12:05 PM
19	Other library users or their children could be too loud at times, people need education on what the library environment is supposed to be like.	6/20/2021 8:25 PM
20	I am new in Porterville	6/20/2021 2:37 PM
21	The selection was never very good, I always struggled to find books I liked	6/16/2021 10:03 PM
22	It burned down prior to getting the chance to use the resources that I needed to use, micro fish, searching for my Bio father.	6/15/2021 9:16 PM
23	It burned down prior to getting the chance to use the resources that I needed to use, micro fish, searching for my Bio father.	6/15/2021 9:16 PM
24	I did visit the library but it was not very often. The main reason being that I felt they did not bring in the books of my interest/ did not have them available since there was very few.	6/14/2021 8:07 PM
25	No book return bin	6/12/2021 2:09 PM
26	i have not felt welcome because I have a county library card.	6/9/2021 7:12 PM
27	I went to the library during the summer for the programs for my children	6/8/2021 4:49 PM
28	I was working but now I am retired and have more time to use the library	6/6/2021 7:35 PM
29	I have been a library user.	6/6/2021 11:43 AM
30	There wasn't really a place with tables so that me and my friends could just hang out and play board games	6/5/2021 3:18 PM
31	i go to the library.	6/4/2021 10:43 PM
32	I never had time	6/4/2021 6:37 PM
33	It was not very accessible	6/4/2021 6:36 PM
34	I have went to the library to get books sometimes.	6/4/2021 1:37 PM
35	i just don't go	6/4/2021 1:36 PM
36	I couldn't get transportation to te library.	6/4/2021 1:33 PM
37	Also we never had time with school, and I am only 13 still, I can't go out by myself, and neither parents want to go with me, because they think it is boring, so simply just seemed a waste of time.	6/4/2021 1:18 PM
38	i have been a Library user.	6/4/2021 1:06 PM
39	I had my own library cards and would checkout books all the time	6/4/2021 12:35 PM
40	I was to young.	6/4/2021 11:33 AM
41	my parents didnt have time because my dads a singer and usally never home	6/4/2021 9:46 AM
42	I was also not sure how to borrow books and things of that sort.	6/3/2021 1:45 PM
43	Now that I am retired the library would be a welcome place to go.	6/3/2021 1:22 PM
44	I have never been to the porterville library at all in my life but this one im giving it a go it seems like a fun place to be.	6/3/2021 1:15 PM
45	I have been a visitor in the past.	6/3/2021 1:11 PM
46	Nothing	6/3/2021 1:10 PM
47	I'm very busy so I will come if I have time.	6/3/2021 12:56 PM
48	I liked the library when I was small but then I felt there was not much for older kids and young adults..	6/3/2021 12:48 PM
49	I wasn't old enough.	6/3/2021 12:45 PM

50	Parents don't let me	6/3/2021 11:58 AM
51	I did visit the library	6/3/2021 11:43 AM
52	I wanted CD audiobooks, but the selection had not really been kept up.	6/3/2021 11:24 AM
53	I have been to the library a lot with my dad sometimes and my aunt and cousin and I liked it.	6/3/2021 10:56 AM
54	I Before it didn't appeal to me, but now I do want to go to a bookstore.	6/3/2021 10:07 AM
55	I have many books that I read at home.	6/3/2021 10:02 AM
56	there is no playground	6/3/2021 9:56 AM
57	I always visited the library since I was a small.	6/2/2021 11:27 PM
58	I did not use the library near as often as I would if parking and navigating were easier. I am currently in a wheelchair	6/2/2021 10:16 PM
59	they said a ruined a book. It was like that when I got it	6/2/2021 4:35 PM
60	I go to the library.	6/2/2021 1:12 PM
61	i heave been	6/2/2021 1:11 PM
62	I will be retiring in a year so I expect I will use the new library more. I deeply regret the loss of non-replaceable books on Tulare County history that were available at the old library. I would like to see a room dedicated to Tulare County history.	6/2/2021 1:11 PM
63	I would go to the library	6/2/2021 1:04 PM
64	I don't live in Porterville.	6/2/2021 12:33 PM
65	I went with my children to experience the culture of being surrounded by so much information and to let them know that this was a place they should value and feel privileged to visit. Even if not everyone needs to use it, it is a vital resource for community members who cannot just purchase a book when they need it or have someone show them how to use a piece of necessary technology.	6/2/2021 12:20 PM
66	I have access to online portals for reading online and research.	6/2/2021 12:02 PM
67	I've been to the public library.	6/2/2021 11:40 AM
68	I did not really care for reading until 6th grade and I read a lot. Now I read here and there.	6/1/2021 1:48 PM
69	I havent lived near a library since I was about 9 and i would love to be able to visit one again.	5/31/2021 10:35 AM
70	I no longer live in Porterville but would like to be able to use the library when I am visiting.	5/30/2021 4:58 PM
71	I was a library user	5/30/2021 1:48 PM
72	I was a library user	5/30/2021 1:45 PM
73	It felt loud sometimes , no real space to study.	5/30/2021 9:54 AM
74	I am a retired schoolteacher. Do anything you can for K-12!!	5/29/2021 9:28 PM
75	N/A	5/29/2021 9:27 PM
76	I didn't live in town before	5/29/2021 8:48 PM
77	I did not have time. Retired now. I will be a user.	5/29/2021 8:47 PM
78	I haven't been to the library since my sons were small, preschool ages. After that, I didn't have a lot of time and we had school libraries and access to buy books online.	5/29/2021 8:43 PM
79	Kids can fall through stair railings, story time wasn't engaging (needs puppets, singing, finger plays etc)	5/29/2021 8:18 PM
80	I would barrow books and print papers when I needed for school there	5/29/2021 3:03 PM
81	I am a happy member	5/28/2021 10:51 PM
82	Never got around to going to the library but would love to have a quiet and safe space to do my	5/28/2021 9:21 PM

	own things in my free time.	
83	As a small child, I loved the library. As I grew, my interests changed. When I became a mom, all my time was split between work and motherhood. Now that my daughter is school aged and loves to read, we can't wait for the return of our library.	5/28/2021 7:07 PM
84	Never got the chance to so i got books from school.	5/28/2021 12:06 PM
85	There was nothing there that made me feel like the library was a safe space.	5/28/2021 11:29 AM
86	I did used to go to the library.	5/28/2021 10:33 AM
87	I have been a library user	5/28/2021 10:31 AM
88	If I needed a quiet place to study, there was not a lot of spaces like that available.	5/28/2021 10:10 AM
89	I would like a space to play card games with friends and meet others with similar interests.	5/28/2021 10:08 AM
90	They want my personal information for a library card.	5/25/2021 5:09 PM

Q18 What is your age?

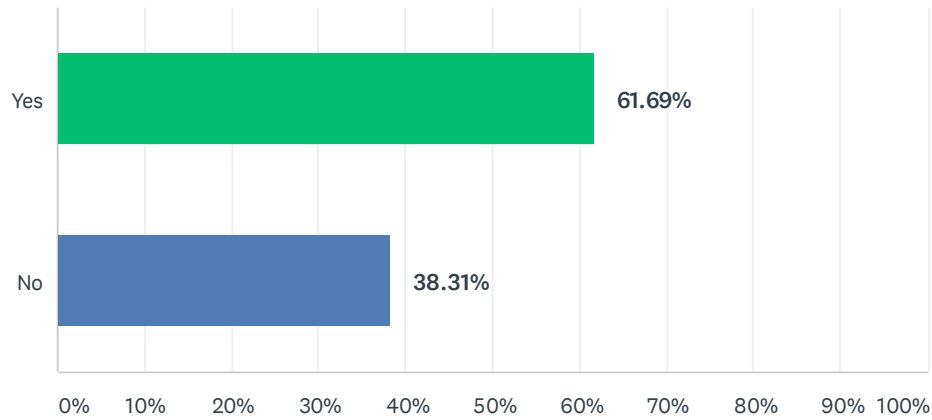
Answered: 1,615 Skipped: 13



ANSWER CHOICES	RESPONSES	
12 and under	2.41%	39
13 - 17	27.31%	441
18 - 24	10.53%	170
25 - 44	32.82%	530
45 - 64	17.52%	283
65+	7.31%	118
Prefer not to answer	2.11%	34
TOTAL		1,615

Q19 Do you have children under 18 living in your household?

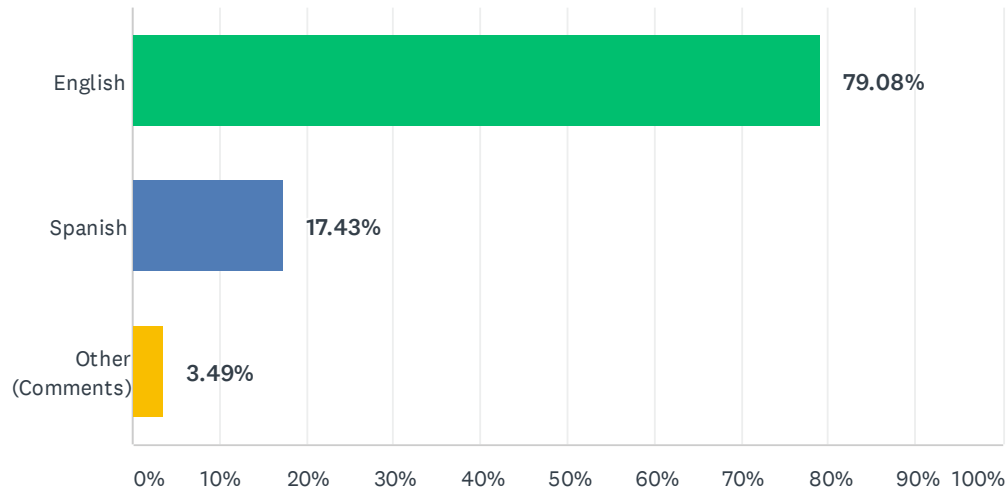
Answered: 1,608 Skipped: 20



ANSWER CHOICES	RESPONSES	
Yes	61.69%	992
No	38.31%	616
TOTAL		1,608

Q20 What is the primary language spoken in your home?

Answered: 1,606 Skipped: 22



ANSWER CHOICES	RESPONSES	
English	79.08%	1,270
Spanish	17.43%	280
Other (Comments)	3.49%	56
TOTAL		1,606

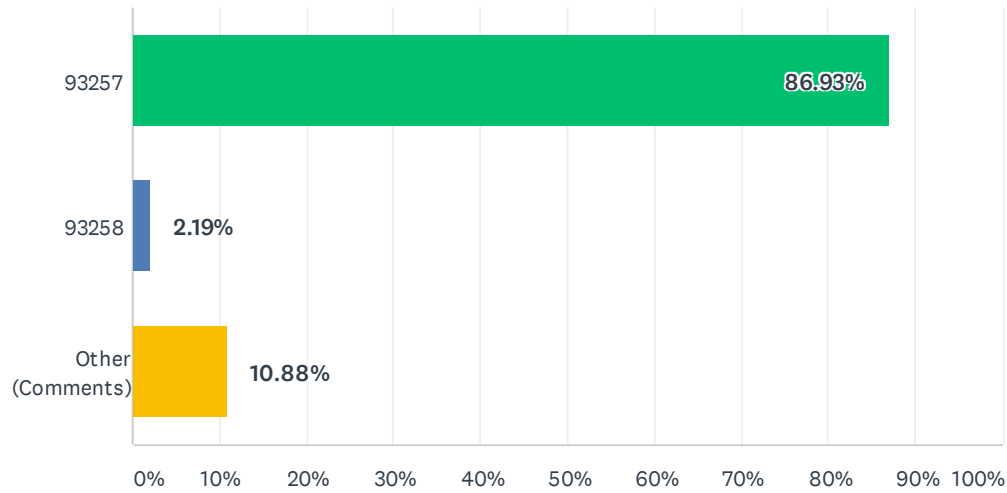
#	OTHER (COMMENTS)	DATE
1	English/Spanish	6/30/2021 6:43 AM
2	Both	6/29/2021 1:13 PM
3	English and Spanish equally	6/28/2021 8:18 PM
4	We speak both	6/26/2021 8:06 AM
5	We speak both English and Spanish fluently and read and write in both.	6/26/2021 12:51 AM
6	Arabic	6/23/2021 6:59 PM
7	Both	6/23/2021 1:00 AM
8	English and Spanish	6/22/2021 5:31 AM
9	We speak both and my child goes to SCA Mathew	6/22/2021 12:00 AM
10	Both English and Spanish	6/21/2021 8:03 PM
11	W	6/21/2021 6:57 PM
12	Both	6/21/2021 5:09 PM
13	Urdu	6/20/2021 9:44 PM
14	Urdu/Punjabi	6/8/2021 12:18 PM
15	Spanish and English	6/7/2021 11:38 PM
16	N/a	6/7/2021 6:36 PM

17	Punjabi	6/7/2021 5:22 PM
18	93257	6/7/2021 5:08 PM
19	At my home we speak both languages English and Spanish.	6/6/2021 11:43 AM
20	Both	6/4/2021 12:45 PM
21	Engglish and spanish	6/4/2021 9:39 AM
22	english and spanish	6/4/2021 9:23 AM
23	Both	6/4/2021 9:23 AM
24	English and Spanish	6/3/2021 3:56 PM
25	both	6/3/2021 3:07 PM
26	Both because my dad only speaks spanish and we talk to each other in english	6/3/2021 1:55 PM
27	Both	6/3/2021 1:35 PM
28	both-English and Spanish.	6/3/2021 1:11 PM
29	Both	6/3/2021 1:10 PM
30	both	6/3/2021 1:10 PM
31	Nothing	6/3/2021 1:10 PM
32	both English and Spanish	6/3/2021 12:52 PM
33	My primary language spoken in my home is both.	6/3/2021 12:52 PM
34	Both	6/3/2021 12:45 PM
35	All of above	6/3/2021 12:15 PM
36	English and spanish	6/3/2021 11:55 AM
37	Arabic	6/3/2021 11:55 AM
38	both	6/3/2021 11:43 AM
39	both.	6/3/2021 11:33 AM
40	Arabic	6/3/2021 11:19 AM
41	both	6/3/2021 11:11 AM
42	Arabic	6/3/2021 10:40 AM
43	Both Spanish and English	6/3/2021 10:39 AM
44	both	6/3/2021 10:31 AM
45	Both	6/3/2021 9:40 AM
46	English and Spanish.	6/2/2021 11:27 PM
47	Both	6/2/2021 5:26 PM
48	Both	6/2/2021 4:08 PM
49	Arabic	6/2/2021 1:18 PM
50	My primary language spoken in my house is English and Spanish	6/2/2021 12:20 PM
51	Both English and Spanish	6/1/2021 1:23 PM
52	both	5/28/2021 10:51 PM
53	Both	5/28/2021 1:24 PM
54	Both	5/28/2021 12:06 PM

55	Filipino	5/28/2021 11:28 AM
56	Tagalog	5/25/2021 5:09 PM

Q21 What is your zip code?

Answered: 1,599 Skipped: 29



ANSWER CHOICES	RESPONSES
93257	86.93% 1,390
93258	2.19% 35
Other (Comments)	10.88% 174
TOTAL	1,599

#	OTHER (COMMENTS)	DATE
1	93265	7/4/2021 3:51 PM
2	93247	7/3/2021 3:22 AM
3	93265	7/2/2021 5:45 PM
4	93265	7/2/2021 11:25 AM
5	93265	7/2/2021 10:32 AM
6	93265	7/2/2021 9:55 AM
7	93270	6/29/2021 12:01 AM
8	93267	6/28/2021 11:42 PM
9	9327	6/28/2021 11:26 PM
10	93265	6/28/2021 11:11 AM
11	93265	6/24/2021 12:54 PM
12	93265	6/23/2021 9:01 PM
13	93265	6/23/2021 6:33 PM
14	93265	6/23/2021 1:06 PM
15	93247	6/23/2021 8:55 AM
16	93274	6/23/2021 8:51 AM

Porterville Library Survey

SurveyMonkey

17	93265	6/23/2021 12:10 AM
18	93265	6/22/2021 6:02 PM
19	93274	6/22/2021 4:53 PM
20	93446	6/22/2021 3:23 PM
21	93265	6/22/2021 1:28 PM
22	93221	6/22/2021 11:54 AM
23	93267	6/22/2021 11:51 AM
24	93247	6/22/2021 10:40 AM
25	93265	6/22/2021 8:57 AM
26	93267	6/22/2021 2:29 AM
27	93274	6/22/2021 12:37 AM
28	93247	6/21/2021 11:41 PM
29	93267	6/21/2021 11:26 PM
30	93265	6/21/2021 11:24 PM
31	93265	6/21/2021 11:07 PM
32	93270	6/21/2021 10:54 PM
33	93270	6/21/2021 10:04 PM
34	93267	6/21/2021 9:40 PM
35	93247	6/21/2021 9:14 PM
36	93247	6/21/2021 8:28 PM
37	93274	6/21/2021 7:59 PM
38	93270	6/21/2021 7:35 PM
39	93218	6/21/2021 7:16 PM
40	93247	6/21/2021 7:06 PM
41	93267	6/21/2021 6:47 PM
42	93274	6/21/2021 4:43 PM
43	93277	6/21/2021 4:42 PM
44	93270	6/21/2021 4:31 PM
45	93265	6/21/2021 3:24 PM
46	93267	6/21/2021 2:50 PM
47	93265	6/21/2021 2:34 PM
48	93267	6/21/2021 2:31 PM
49	93247	6/21/2021 2:28 PM
50	93265	6/21/2021 2:14 PM
51	93270	6/21/2021 2:07 PM
52	93247	6/21/2021 2:02 PM
53	93247	6/21/2021 1:25 PM
54	93247	6/21/2021 1:24 PM

Porterville Library Survey		SurveyMonkey
55	93274	6/21/2021 1:22 PM
56	93265	6/21/2021 1:10 PM
57	93218	6/21/2021 12:54 PM
58	93265	6/21/2021 12:51 PM
59	93270	6/21/2021 11:44 AM
60	93247	6/21/2021 11:33 AM
61	93265	6/21/2021 10:29 AM
62	93267	6/21/2021 10:23 AM
63	93270	6/17/2021 11:51 AM
64	93267	6/16/2021 10:18 PM
65	93267	6/16/2021 10:03 PM
66	93265	6/15/2021 9:00 AM
67	93267	6/13/2021 10:05 PM
68	93270	6/13/2021 11:46 AM
69	83843 I was born in Lindsay & grew up in Porterville my father is a retired pfd fire marshal/asst chief and making sure my hometown excels & exceeds the needs of the community is still important to me	6/12/2021 8:37 PM
70	93292	6/12/2021 6:28 PM
71	93265	6/12/2021 5:33 PM
72	93270	6/12/2021 5:25 PM
73	93265	6/10/2021 12:52 PM
74	93265	6/8/2021 4:49 PM
75	93247	6/7/2021 7:50 PM
76	93265	6/6/2021 11:59 PM
77	93265	6/6/2021 3:03 PM
78	93270	6/6/2021 2:30 PM
79	93265	6/6/2021 11:33 AM
80	93270	6/4/2021 11:22 PM
81	rather not say	6/4/2021 10:43 PM
82	93270	6/4/2021 6:37 PM
83	?	6/4/2021 1:45 PM
84	93270	6/4/2021 12:45 PM
85	984522	6/4/2021 12:04 PM
86	93267	6/4/2021 11:37 AM
87	93247	6/4/2021 11:33 AM
88	93270	6/4/2021 9:40 AM
89	idk	6/4/2021 9:23 AM
90	93274	6/3/2021 7:07 PM
91	93267	6/3/2021 6:59 PM

Porterville Library Survey

SurveyMonkey

92	93265	6/3/2021 6:34 PM
93	93265	6/3/2021 4:56 PM
94	not telling you	6/3/2021 3:07 PM
95	i preffer not to tell my parents zip code	6/3/2021 2:34 PM
96	i don't know	6/3/2021 1:40 PM
97	93270	6/3/2021 1:37 PM
98	93265	6/3/2021 1:33 PM
99	93267	6/3/2021 1:14 PM
100	93267	6/3/2021 1:14 PM
101	idk	6/3/2021 1:10 PM
102	Nothing	6/3/2021 1:10 PM
103	I don't know what my zip code is.	6/3/2021 12:52 PM
104	don't know.	6/3/2021 12:03 PM
105	93527	6/3/2021 11:58 AM
106	93247	6/3/2021 11:55 AM
107	93247	6/3/2021 11:47 AM
108	Not going to tell you.	6/3/2021 11:45 AM
109	n/a	6/3/2021 11:43 AM
110	93219	6/3/2021 11:37 AM
111	why werido.	6/3/2021 11:33 AM
112	93265	6/3/2021 11:24 AM
113	93270	6/3/2021 11:11 AM
114	93267	6/3/2021 10:36 AM
115	93265	6/3/2021 9:57 AM
116	?	6/3/2021 9:56 AM
117	93270	6/3/2021 9:20 AM
118	93265	6/2/2021 10:16 PM
119	93267	6/2/2021 2:33 PM
120	93265	6/2/2021 1:49 PM
121	93270	6/2/2021 1:18 PM
122	Don't have one	6/2/2021 1:11 PM
123	93265	6/2/2021 12:44 PM
124	93270	6/2/2021 12:44 PM
125	93292	6/2/2021 12:33 PM
126	93267	6/2/2021 12:27 PM
127	93265	6/2/2021 12:25 PM
128	93265	6/2/2021 12:21 PM
129	93270	6/2/2021 12:18 PM

Porterville Library Survey		SurveyMonkey
130	93265	6/2/2021 12:03 PM
131	93218	6/2/2021 12:02 PM
132	93265	6/2/2021 11:55 AM
133	93265	6/2/2021 11:51 AM
134	93291	6/2/2021 11:49 AM
135	93267	6/2/2021 11:02 AM
136	93270	6/1/2021 6:09 PM
137	93274	6/1/2021 9:27 AM
138	93265	6/1/2021 6:53 AM
139	93270	5/31/2021 6:32 PM
140	93265	5/31/2021 10:35 AM
141	97477 (Springfield OR)	5/30/2021 4:58 PM
142	93265	5/30/2021 1:59 PM
143	93267	5/30/2021 11:50 AM
144	93247	5/30/2021 10:58 AM
145	93265	5/30/2021 8:25 AM
146	93265	5/29/2021 11:38 PM
147	93702	5/29/2021 11:29 PM
148	93265	5/29/2021 11:15 PM
149	93312	5/29/2021 10:57 PM
150	93270	5/29/2021 10:13 PM
151	93270	5/29/2021 9:37 PM
152	93265	5/29/2021 9:36 PM
153	93265	5/29/2021 9:28 PM
154	93267	5/29/2021 9:27 PM
155	93270	5/29/2021 9:12 PM
156	93270	5/29/2021 8:45 PM
157	93265	5/29/2021 8:25 PM
158	93270	5/29/2021 6:21 PM
159	93247	5/29/2021 5:29 PM
160	93265	5/29/2021 5:13 PM
161	93267	5/29/2021 12:12 AM
162	both	5/28/2021 11:22 PM
163	93265	5/28/2021 8:31 PM
164	93257	5/28/2021 6:36 PM
165	93265	5/28/2021 3:50 PM
166	97381	5/28/2021 1:49 PM
167	93219	5/28/2021 11:34 AM

168	I am a Visalia resident who teaches U.S. History and AP Psychology at Monache.	5/28/2021 11:10 AM
169	93265	5/28/2021 10:46 AM
170	93265	5/28/2021 10:41 AM
171	93291	5/28/2021 10:37 AM
172	93265	5/28/2021 10:35 AM
173	93265	5/28/2021 10:34 AM
174	93247	5/28/2021 10:07 AM

Q22 Anything else you'd like to tell us about the library that we haven't asked?

Answered: 492 Skipped: 1,136

#	RESPONSES	DATE
1	How I would use the library should not be controlling because of economics. The library should focus on the needs of people who can't afford to buy books, WiFi, devices.	7/4/2021 3:51 PM
2	Nothing	7/4/2021 12:31 PM
3	Flexible size meeting room—movable dividers.	7/4/2021 11:26 AM
4	it would be nice to have some adult education type classes (a few weeks long) such as a class to learn computer programs or programming.	7/3/2021 10:09 PM
5	No	7/3/2021 8:37 PM
6	Book clubs for Grandparents and grandchildren	7/3/2021 2:49 PM
7	Please consider naming library after our fallen fire fighters ♥	7/3/2021 10:53 AM
8	Please name the library the Figueroa-Jones Memorial Library. Please name the children's section The Margaret J. Slattery Children's Section.	7/2/2021 7:33 PM
9	I would love for the library to be a place where I can study by myself as well as with groups!	7/2/2021 3:01 PM
10	Skylights and/or lots of natural light would be nice.	7/2/2021 12:38 PM
11	It would be great to have community involvement/volunteer opportunities to help set up the library when it is available!	7/2/2021 11:28 AM
12	Include a bigger manga section. I could never find anything when I was younger haha.	7/2/2021 10:43 AM
13	I would like it to have a different location ,then the location it was before . There needs to be a memorial for the two fire fighters that were killed and also a better tracking device	7/2/2021 10:23 AM
14	I loved the different glass display cases that held different and interesting collections like the display that had different stones. They were very informative.	7/1/2021 8:49 PM
15	I understand you are trying to make it more better for us, the community, but I rather make it better for the library and workers. This must be a hard time to get everything situated and I rather have the people working on this make it easy for themselves to work with when the new library is made.	7/1/2021 11:56 AM
16	Offer a child care center to care for the children while their parents look for library material?	6/30/2021 6:43 AM
17	Good survey, well done	6/30/2021 6:14 AM
18	Thank you for your efforts.	6/29/2021 5:08 PM
19	No	6/29/2021 11:05 AM
20	no	6/29/2021 11:01 AM
21	There is nothing I would like to ask everything is good	6/29/2021 11:01 AM
22	No	6/29/2021 11:01 AM
23	no comment	6/29/2021 10:57 AM
24	No.	6/29/2021 10:56 AM
25	There are so many kiddos in porterville and few amenities for them. Would love to see a decked out kids space with daily story time and crafts	6/29/2021 8:02 AM
26	N/A	6/29/2021 12:17 AM

27	Location: in a wide open spaces with good "views" of the mountains (Sequoia national forest) hopefully large viewing windows . Also a multi level library with elevator (s) and plenty of little "study spaces" with indoor gardens and waterfalls etc. (Creating a "stress free" study environment for serious students) maybe the "gathering rooms" can have a "theme" within them (e.g. the "sequoia room" with fake sequoia trees, history plaques, and informational plaques as well.) I think this "new" library should include plenty of our local "cultural" and "historical" displays , inside and outside, to bring appreciation to the special "area" in which we live. I've always had a "heart" for the Sequoia Trees, and portervilles rich history.	6/28/2021 6:15 PM
28	N/A	6/28/2021 6:14 PM
29	Miss having a Library available, glad when we have one available	6/28/2021 4:36 PM
30	Have a good system for safety and security, both for patrons as well as personnel.	6/28/2021 3:49 PM
31	Friendly staff and the children's events were always appreciated and kept my children asking to go to the library. When we were there, we usually saw teens and preteens who likely were using the library as a safe haven to go to during the day. We loved our Porterville Library.	6/28/2021 2:22 PM
32	We loved everything about our old library but look forward to a new chapter in getting our new one up and running. Will you have volunteer needs. I am a previously employed librarian at Oak Grove Elementary school. Would love to donate a few hours every week to help set up.	6/28/2021 12:35 PM
33	When will it open?	6/28/2021 10:12 AM
34	No	6/28/2021 9:43 AM
35	We want updates on the progress of the new library please.	6/27/2021 9:22 PM
36	Please become a Kanopy participating provider/subscriber/whatever u call it, if the cost is reasonable! https://www.kanopy.com/help/publiclibrary#answer-3	6/27/2021 12:30 PM
37	when does it open?	6/26/2021 2:19 PM
38	I hope that once plans are closer to finalization, there is a huge campaign across all social media to raise money for the various parts of the new library: appealing to the appropriate audiences for resources each may use. Also extensive community outreach for sponsors for a room/content to have the name of the sponsor (see example above: Green Power Motor Co. sponsors a room/content and provides a weekly employee for a class on electronic repair). The tragic story of our library went across the country, I think people would want to see a high tech, amazingly wonderful library rise from the ashes and would put their money behind it. Maybe they would come visit from all over. This library could put Porterville on the map for visitors. Maybe having a visitor center catering to out of towners, a place for people to write their well-wishes for the town/firefighters/share their own story, or even a firefighter memorial for others to leave comments/post pictures/make donations in memory/honor of their lost to be accessible for patrons to view.	6/26/2021 11:57 AM
39	Restrooms on ground floor	6/26/2021 11:43 AM
40	The community's support of the library following the fire only shows just how much the library means to Porterville residents. Your team's keen interest in building a new library with current tech and literary needs in mind is appreciated. You didn't ask, however, about permanent location. I would love it if the new library was still downtown. Moving the library to the west side may make it much harder for East Porterville residents to access it. The previous location of the library and the temporary location near Grocery Outlet make a lot of sense because they fairly place the library in an easy to reach area for most of the city's residents, including those to the East.	6/26/2021 12:51 AM
41	The new library is very much and urgently needed!!!	6/25/2021 11:23 PM
42	I would like more resources spent on books than on other amenities.	6/25/2021 10:53 PM
43	No	6/25/2021 8:23 PM
44	We miss the Library and Thank you all who work there!	6/25/2021 7:59 PM
45	Just hope you are able to secure a location and build a new 21st century library. Wonder whatever happened to the plannin that was being done past 10 years.	6/25/2021 4:24 PM
46	Make a library for the kids (:	6/25/2021 3:00 PM

47	Evening computer classes would be good in the summer months, not in cold weather.	6/25/2021 12:42 PM
48	Nothing. I was heartbroken when it burned down. So excited for the new development and can't wait to see and visit with my son! Thank youuuuu.	6/25/2021 9:26 AM
49	I miss your DVD collection. That was nice. Local students really, really need tutoring - most parents don't have the resources to help their students when they get in academic trouble.	6/24/2021 10:33 PM
50	No	6/24/2021 9:48 PM
51	We definitely want there to be a memorial for the lives lost when kids aren't reached before they burn things down	6/24/2021 12:54 PM
52	Would be great to offer career support services like resume and cover letter workshops, best tips for job interviews, and career coaching.	6/24/2021 12:42 PM
53	I'd like young kids & everyone to feel safe & it not be a place for homeless to camp out!! Security cameras need to be everywhere!	6/23/2021 11:54 PM
54	In the past I often used microfilm	6/23/2021 9:01 PM
55	N/A	6/23/2021 6:59 PM
56	Greetings, If employment or volunteer opportunities open up for the future library, I'd be interested in applying ASAP. I have the experience necessary and am meticulous, as well as happy to host workshops in art and science, read to children, direct music lessons and clean. I'm looking forward to the construction of the new library and any opportunities to assist with that would also be amazing! I can be reached at +16616667461 Thank you! - Indiana London	6/23/2021 9:52 AM
57	No	6/23/2021 8:55 AM
58	Would really like to have a bigger manga collection at the library! :) and really support the idea of study rooms!!!! They're really helpful!	6/23/2021 2:23 AM
59	Nope !	6/23/2021 1:38 AM
60	Make the library so interesting, that it makes people want to be there like a second home... includ lots of FREE trainings people like FREE	6/23/2021 1:00 AM
61	I can't wait until it opens!	6/23/2021 12:10 AM
62	Please make sure to have a remembrance for the fallen hero's	6/22/2021 11:03 PM
63	will there be better fire alarms and more exits in case of a fire.	6/22/2021 8:25 PM
64	The library should be named for Porterville FD Capt R. Figueroa and FF P. Jones	6/22/2021 6:02 PM
65	Nothing	6/22/2021 4:29 PM
66	missing library alot	6/22/2021 4:22 PM
67	I think it is very important to have large meeting areas in the library. The city of Porterville is lacking in venues where non-profit groups can meet.	6/22/2021 3:07 PM
68	what is the library going to be name? and who Is the library going to be Dedicated to?	6/22/2021 12:39 PM
69	A coffee shop outside would be loved.	6/22/2021 11:51 AM
70	Nope	6/22/2021 8:57 AM
71	Thank you for this. It is what our town needs.	6/22/2021 8:08 AM
72	Have a dedicated parking lot just for the library so we don't have to park on the street or use the bank's parking lot	6/22/2021 2:14 AM
73	I miss the library terribly and cannot wait to walk through it's doors again. A town without a library is simply not complete.	6/22/2021 12:34 AM
74	I would like to see more bilingual resources.	6/22/2021 12:04 AM
75	you completely missed how to honor the firefighters who gave their lives in service to the community and library. my vote is obviously to dedicate the new library to them and use their	6/21/2021 11:59 PM

	names on the outside as well as a display with photos and maybe a video featuring them and the PFD.	
76	I was there when the fire started, up stairs and my crochet ladies. Requesting to have a room for our meetings that will be near to the exits.	6/21/2021 11:45 PM
77	New library should be dedicated to two heroes	6/21/2021 11:43 PM
78	I hope the temporary library opens soon. Could you partner with the schools for increased access to libraries until the new one opens?	6/21/2021 11:41 PM
79	I really appreciate the response of the staff on the day we had to evacuate because of the fire. Please make sure there is an up to date alarm and fire suppressing system in place.	6/21/2021 11:07 PM
80	We loved the reading hour on Tuesday. My kids went every Tuesday. We miss teacher Sandy. My son really blossomed whole attending Tuesday story book time.	6/21/2021 10:54 PM
81	I would like it if the library continues to offer holiday photos.	6/21/2021 10:22 PM
82	Sounds like your on the right track. Thank you for sending the survey to the public at large for input.	6/21/2021 9:45 PM
83	Love you guys!	6/21/2021 8:28 PM
84	It would be great to see something Celebrating agriculture and education being the bridge to the American dream As well as Celebrating all cultures Our community is very diverse and strong everyone deserves to see a piece of their heritage. Many or most have to leave precious heirlooms behind and would feel welcome in a place that included them.	6/21/2021 8:23 PM
85	We miss our library <3	6/21/2021 8:20 PM
86	Spanish books, bilingual staff	6/21/2021 7:57 PM
87	I cannot wait for the new library! It was a great place to go on the weekend!	6/21/2021 7:29 PM
88	Na	6/21/2021 7:09 PM
89	I think the new library should be on main st. In the temporary site. The old site should be for the PFD expansion. Dedicated to the 2 men who gave their lives.	6/21/2021 6:58 PM
90	Accommodation or ideas for children and adults with disabilities. Such as Autism, down syndrome etc. It would be lovely to be part of our community ♥.	6/21/2021 6:45 PM
91	I would like to see a dedicated spot in the library for our fallen fire fighters.	6/21/2021 6:05 PM
92	Renaming the library appraising our fallen hero's.	6/21/2021 5:34 PM
93	Please offer jobs to college students and internships to allow people of porterville a place to build experience as it's so hard to now find jobs	6/21/2021 5:21 PM
94	Make sure quiet areas are enforced please.	6/21/2021 5:15 PM
95	I live in Woodville, difficult for our kids to get transportation to and from Library, is there room For a mobile library?	6/21/2021 4:43 PM
96	no	6/21/2021 4:42 PM
97	nope	6/21/2021 4:40 PM
98	Thank you for asking for the Community's opinion.	6/21/2021 4:31 PM
99	I think it is very important to include a play area for small kids. I am a mother that goes to college and would take my daughter there so she could play while I did my homework and it was the best.	6/21/2021 4:10 PM
100	Where will the library be located? A library is a very integral part of a local community. Having the library accessible to people of all socioeconomic backgrounds will be very vital if these resources mentioned above will be of use. Also, maybe a survey of what members of our community use the library for, or would like to use it for would be helpful. This might be helpful in understanding what our community needs. Our community is located in a very strong agrarian and natural resource region. Having our library represent and meet the needs of these two fields could be helpful for our community.	6/21/2021 4:05 PM

101	Porterville is very very HOT, please surround the library with trees and seating areas all around the facility. If there is an outdoor area include trees with picnic tables underneath, and a kids play area. My kids loved the play center in the old library, but there was limited seating for parents. Lounge chairs and small tables would be very helpful for parents watching their kids. A cafe would be great as well!!	6/21/2021 3:37 PM
102	I love all of the new ideas to reimagine the library!	6/21/2021 3:35 PM
103	I miss it.	6/21/2021 3:19 PM
104	No	6/21/2021 2:28 PM
105	A space for nursing mothers if they are not comfortable feeding/pumping a baby in public. Also include diaper changing table.	6/21/2021 1:54 PM
106	Available hours after 4/5pm that includes interactive activities with the kids. Ex: arts & crafts, story time. Outside playground would be amazing!	6/21/2021 1:29 PM
107	Make it fun and a place that kids and teens will want to go learn and be comfortable	6/21/2021 12:35 PM
108	We should have career days where we take children to understand what jobs are offered not just in town but around us. Marian biologist, zoologist, forest rangers, etc..	6/21/2021 12:11 PM
109	No	6/21/2021 12:04 PM
110	Must be handicapped accessible!!! Including appropriately sized elevator(s) and fire exits as well as a sprinkler system!! Meeting room larger enough to accommodate 25-30 people including multiple handicapped individuals, movable chairs and tables to accommodate and allow handicapped to participate in activities around the table(s) with the rest of the group. Truly handicapped accessible bathrooms!! Handicapped accessible meaning large enough spaces to maneuver a wheelchair, ie bathroom and bathroom stalls large enough to actually be functional for a wheelchair user, as well as elevators, doorways, and table/seating options to allow for handicapped persons to join group projects and meetings.	6/21/2021 11:59 AM
111	When is the library gonna open up	6/21/2021 11:55 AM
112	why not tie the library card to the city bus pass. Many of your patrons would use the bus, the terminal is only a block away from the temporary site and close to the permanent location. ie library card + i.d. gets a free bus ride. The city isn't making money on the buses as far as I can see, anyway.	6/21/2021 11:49 AM
113	NA	6/21/2021 11:28 AM
114	Spanish reading material would also be beneficial for my child and his classmates. He attends a dual school and his homework requires Spanish material as well.	6/21/2021 11:04 AM
115	Nothing.	6/21/2021 10:26 AM
116	It would be nice to see English classes for parents and children together.	6/21/2021 10:23 AM
117	I would love to attend art classes like they have at Exeter Library. Signing up/reserving spots for activities is easiest done online.	6/20/2021 8:25 PM
118	Where will the new library be located???	6/20/2021 8:10 PM
119	If everything that was asked will be considered and to be put in place... we will have a state of the art library	6/20/2021 5:52 PM
120	Happily Retiref	6/20/2021 2:37 PM
121	Nothing, I'm very happy we are going to have a creative space where people can explore new things in our town again!	6/20/2021 2:26 PM
122	Let's call it the Figueroa-Jones library as a tribute to our fallen heroes!	6/20/2021 1:20 AM
123	I want the library to have its own parking lot. The last one made it impossible si visitors had to park on the curb.	6/19/2021 10:11 PM
124	Get it done. We need a good library again.	6/19/2021 9:24 PM
125	No	6/19/2021 8:08 PM

126	Teaching kids and young teens life skills. Provide headphones.	6/19/2021 6:18 PM
127	No, Lets make it Gorgeous if I'm not in Montana soon I would like to Apply, Porterville citizen for 40 years and climbing.	6/19/2021 6:09 PM
128	Name suggestions- Figueroa-Jones Memorial Library and children's section- Margaret Slattery Children's Library	6/19/2021 6:56 AM
129	A safe room with displays for Porterville historical items!! THAT is unique to OUR town. ☺	6/18/2021 4:10 PM
130	No smoking or open fires.	6/18/2021 2:42 PM
131	Hurry and build the library	6/17/2021 11:19 PM
132	Parking was always a struggle. Please consider a parking structure nearby. Please consider the Walmart parcel that is now vacant - there are bus lines and the shopping center should come on line at some point. Please consider delivery of library "orders" once per month to seniors and handicapped people. :) Thank you!!	6/17/2021 9:07 AM
133	We love story time!	6/15/2021 11:12 PM
134	It is critical that we offer programs and services to our young people in the community. Story time is essential. Helping community members develop language skills is also vital	6/15/2021 6:13 PM
135	Would love to see a Zen type of outdoor garden space for reading and relaxation while visiting the library.	6/15/2021 4:36 PM
136	Nope. It sounds like it's going to be very unique and awesome.	6/15/2021 4:21 PM
137	No	6/15/2021 3:08 PM
138	Be sure to install adequate fire prevention equipment !!!	6/15/2021 2:14 PM
139	I'd like the library to continue providing internet access through computers/ipads for the community. I want lots of teen access for books/internet. I want children's books. Not for myself but for the community.	6/15/2021 12:02 PM
140	There is a need for bus stops at the library. Especially for students after school. May be the only access to WiFi for homework.	6/15/2021 11:19 AM
141	The idea of guest speakers and open forums of community interest would be a benefit	6/15/2021 5:47 AM
142	Wow, all these new things sound fantastic!! Please please implement as many as you can and make sure you hire enough dedicated staff to make the new library shine!!!	6/14/2021 8:50 PM
143	To add in a variety of books that offer help to diverse learning needs within adults and children. Also, bring in many cultural nonfiction or fiction books so people in our community can relate. Bringing in many Spanish books for those who want to read but don't know English. We need to better our community and bring in new resources that interest our children that way we set a learning foundation for the real world. Lots of hands on activity sessions for adults and children would really help us build a stronger and better community.	6/14/2021 8:07 PM
144	My children attend bilingual school so it's important to have literature in English & Spanish.	6/13/2021 1:01 PM
145	I really miss the library	6/12/2021 3:01 PM
146	I want the location to be pleasant, and a "day out" experience. I want an internet cafe. Most of all, I want BOOKS and a quiet place to study, and most of all I do not want an indoor play space - because it is a library. Not every place you go needs to be an all out playtime. Some people are going to college and are there to get some research done.	6/9/2021 7:12 PM
147	N/A	6/9/2021 6:01 PM
148	Have multiple exits	6/9/2021 2:33 PM
149	My salute to all involved in making this project available for future generations .:::	6/8/2021 12:18 PM
150	No	6/8/2021 10:20 AM
151	I want the library to stay in town.	6/8/2021 9:37 AM
152	Please build the library as near the original site as possible.	6/8/2021 9:32 AM

Porterville Library Survey

SurveyMonkey

153	Looking forward to getting a new library back in Porterville	6/7/2021 11:55 PM
154	No	6/7/2021 11:38 PM
155	Would like a area for Porterville history	6/7/2021 8:49 PM
156	I would like to see special interest classes for adults, senior citizens, community in general. they could be a one session class to maybe a 5 session class.?? in finances, real estate, medi care, medi cal, refinance, banking, etc....???	6/7/2021 8:28 PM
157	Name it after the firefighters that died trying to save it.	6/7/2021 5:48 PM
158	N/A	6/7/2021 5:12 PM
159	No	6/7/2021 5:08 PM
160	Air conditioning throughout building and updated smoke detectors and other safety tools.	6/7/2021 4:11 PM
161	I would love to have a library in the community where I can take my kids to show them how important reading is and it can be cool because other kids do it as well.	6/7/2021 3:17 PM
162	N/A	6/7/2021 3:07 PM
163	Charging ports around the library.	6/7/2021 11:46 AM
164	I hope the city purchases a larger lot to build on and uses the old library site for other purposes. Our town has grown and we need a larger state of the art library to meet current and future needs.	6/6/2021 7:35 PM
165	Everything is fine I hope to have a library soon.	6/6/2021 11:43 AM
166	Meeting room for small clubs organizations like TOPS.	6/6/2021 10:23 AM
167	I'd like the library to demonstrate energy efficiency and a green roof.	6/6/2021 8:57 AM
168	Im really exited for a new library to just have a place to hang out with friends	6/5/2021 3:18 PM
169	If there are any jobs that will be available please email me at andreacisneros9015@gmail.com I'm a young adult looking for work	6/5/2021 3:57 AM
170	Named after our Fallen Heroes who died from the Library fire!!!!	6/4/2021 11:22 PM
171	snacks.	6/4/2021 10:43 PM
172	Can't wait for it to be built.	6/4/2021 10:22 PM
173	I'm excited for the new library. I have many memories there as a child & a ton from my own children now. Our favorite thing to do besides check out books, was to see Santa every year. We loved that Santa! Also loved the Star Wars Day activities!	6/4/2021 9:46 PM
174	No	6/4/2021 8:48 PM
175	no	6/4/2021 8:06 PM
176	Have some art to look at.	6/4/2021 8:03 PM
177	Will there be new opportunities to get a new library card if you had never gotten one?	6/4/2021 6:37 PM
178	no	6/4/2021 1:45 PM
179	no	6/4/2021 1:39 PM
180	No thank you.	6/4/2021 1:37 PM
181	nothing else	6/4/2021 1:36 PM
182	No.	6/4/2021 1:34 PM
183	I don't need anything else.	6/4/2021 1:32 PM
184	No, hope it gets rebuilt soon!	6/4/2021 1:31 PM
185	Nothing else.	6/4/2021 1:18 PM
186	I can't wait to see the new library. I am so happy, and want to visit it more. All I ask is it has a	6/4/2021 1:18 PM

bunch of fantasy books, a nice place to socialize over books, art, and other various subjects, as long as it is appropriate, and a place to paint, and draw, and sketch, and read.

187	There's really nothing else.	6/4/2021 1:06 PM
188	No.	6/4/2021 1:02 PM
189	I just hope that it looks modern and new when it is finished!	6/4/2021 12:45 PM
190	Will the new library be a bigger building then the last?	6/4/2021 12:35 PM
191	No	6/4/2021 12:29 PM
192	no i don't. thank you	6/4/2021 12:04 PM
193	no	6/4/2021 11:43 AM
194	idk	6/4/2021 11:36 AM
195	.	6/4/2021 11:34 AM
196	How do you make a library card and how much does it cost?	6/4/2021 11:33 AM
197	no	6/4/2021 11:07 AM
198	I don't think I need to say something else, I think the library will be beautiful again.	6/4/2021 10:38 AM
199	no	6/4/2021 10:31 AM
200	Nope not really	6/4/2021 10:29 AM
201	Nothing	6/4/2021 9:57 AM
202	Will it look completely different?	6/4/2021 9:51 AM
203	No :D	6/4/2021 9:51 AM
204	It would be nice to add a beautiful stone polished fountains, with the 2 fallen firefighters on top of it with the water coming out of the hose that one of the firefighters are hold. As well as the other one holding an axe.	6/4/2021 9:47 AM
205	it would be amazing to have fount were the fire fighters foten	6/4/2021 9:46 AM
206	it would be nice to have a fouten	6/4/2021 9:46 AM
207	the statue of the two men and them holing a hose and there is a founten coming out of the hose	6/4/2021 9:46 AM
208	it would be a statue and a fountain	6/4/2021 9:46 AM
209	it would have a little and big playground and movies with a story to it	6/4/2021 9:46 AM
210	a resting area for kids that feel tired	6/4/2021 9:46 AM
211	It would be amazing to have a fountain that had the fallen firefighters holding a fire hose that water comes out of in the lobby or just outside the front doors of the library.	6/4/2021 9:46 AM
212	to put a statue of the fire fighters who died	6/4/2021 9:44 AM
213	no, thank you	6/4/2021 9:41 AM
214	I LOVE THE LIBRARY	6/4/2021 9:39 AM
215	help the coummunity	6/4/2021 9:38 AM
216	no	6/4/2021 9:35 AM
217	Have fun	6/4/2021 9:31 AM
218	No	6/4/2021 9:26 AM
219	No ma'am	6/4/2021 9:23 AM
220	they should have led lights	6/4/2021 9:22 AM

Porterville Library Survey		SurveyMonkey
221	no	6/4/2021 9:19 AM
222	N/A	6/4/2021 9:13 AM
223	no	6/4/2021 12:10 AM
224	No.	6/3/2021 7:41 PM
225	It would be amazing if they offered jobs for teenagers, I'm 15 and have been looking for places to get a job to make money for school supplies, and my personal needs	6/3/2021 7:09 PM
226	None	6/3/2021 6:59 PM
227	I enjoyed the entertainments aspect of the library, i.e. Night of a Thousand Stars performances and Readers Theater. I enjoyed performing twice. Thank youfor the opportunity to provide opinions.	6/3/2021 4:56 PM
228	N/A	6/3/2021 3:55 PM
229	nope	6/3/2021 3:45 PM
230	no	6/3/2021 3:37 PM
231	lgbtq space!	6/3/2021 3:09 PM
232	yea maybe stop asking us personal questions like our zip code cause ive been hacked already i dont need another annoying rat hacking me so STOP AND JUST BUILD THE LIBRARY ALREADY UGH	6/3/2021 3:07 PM
233	Rooftop reading area, cafe, and reading in the sun.	6/3/2021 2:50 PM
234	yes in the library there should be a detector for when you go inside it shows that you dont have a weapon with you because, it was uncalled for since it burned down	6/3/2021 2:34 PM
235	nope	6/3/2021 2:24 PM
236	Color would be welcoming, and a soundproof room would be cool!	6/3/2021 2:09 PM
237	n/a	6/3/2021 2:03 PM
238	Having a room with activities for 1-12 months. And another room for 1-5 year old's and a room for 6-10 and so on.	6/3/2021 1:59 PM
239	no	6/3/2021 1:55 PM
240	no	6/3/2021 1:50 PM
241	If It's possible to have manga in the library	6/3/2021 1:48 PM
242	The library will be a great place to bring the community together.	6/3/2021 1:45 PM
243	no	6/3/2021 1:40 PM
244	No	6/3/2021 1:38 PM
245	No I'm good.	6/3/2021 1:37 PM
246	no	6/3/2021 1:35 PM
247	No other questions!!	6/3/2021 1:35 PM
248	No	6/3/2021 1:33 PM
249	No thank you!	6/3/2021 1:32 PM
250	Nope thats about all of it	6/3/2021 1:32 PM
251	No	6/3/2021 1:30 PM
252	n/a	6/3/2021 1:30 PM
253	NA	6/3/2021 1:30 PM
254	No	6/3/2021 1:27 PM

255	will there be purchaseable books or items?	6/3/2021 1:15 PM
256	No, no questions.	6/3/2021 1:15 PM
257	if we can take home some of the electronic so we can work from home	6/3/2021 1:13 PM
258	no there isn't	6/3/2021 1:13 PM
259	No.	6/3/2021 1:11 PM
260	No	6/3/2021 1:10 PM
261	no	6/3/2021 1:10 PM
262	Nothing	6/3/2021 1:10 PM
263	No questions	6/3/2021 1:10 PM
264	No	6/3/2021 1:09 PM
265	Nope	6/3/2021 1:09 PM
266	no	6/3/2021 1:09 PM
267	Yes, I would like to know how big this library would be?	6/3/2021 1:08 PM
268	Nothing I can think of at the moment.	6/3/2021 1:08 PM
269	no	6/3/2021 1:08 PM
270	No thank you!	6/3/2021 1:07 PM
271	no	6/3/2021 1:04 PM
272	No comment	6/3/2021 1:00 PM
273	No	6/3/2021 12:59 PM
274	no	6/3/2021 12:57 PM
275	Can you paint the library a calming blue color? Please don't paint it gray.	6/3/2021 12:56 PM
276	nothing you have asked everything that was needed.	6/3/2021 12:55 PM
277	There is nothing else that I'd like to tell you about the library that I haven't asked.	6/3/2021 12:52 PM
278	I think the library should be bigger than the one we had because it was always packed and it would be good to have a new bigger place to enjoy books and other activities.	6/3/2021 12:51 PM
279	How old do you have to be to get a user? Will there still be the weekly guessing game?	6/3/2021 12:45 PM
280	I liked how they would do things for Christmas having pictures and also little parties for events. It was very nice.	6/3/2021 12:42 PM
281	No nothing else	6/3/2021 12:39 PM
282	no	6/3/2021 12:34 PM
283	I think there should be staff that speaks Spanish and english.	6/3/2021 12:17 PM
284	No.	6/3/2021 12:15 PM
285	Mabey some animals I like them.	6/3/2021 11:58 AM
286	Fire proof wall and such stuff	6/3/2021 11:55 AM
287	plz add a green screen room so i can record my lit youtube videos	6/3/2021 11:55 AM
288	N/A	6/3/2021 11:47 AM
289	No	6/3/2021 11:45 AM
290	A fish tank would be lovely	6/3/2021 11:43 AM
291	nothing else.	6/3/2021 11:37 AM

Porterville Library Survey

SurveyMonkey

292	Nothing	6/3/2021 11:34 AM
293	Have Some vending machines in there, Have free food	6/3/2021 11:33 AM
294	make this library cool so Porterville will be on the map.	6/3/2021 11:33 AM
295	Have low calm relaxing music playing on speakers.	6/3/2021 11:33 AM
296	Ñada mas	6/3/2021 11:26 AM
297	N/A	6/3/2021 11:25 AM
298	My boys absolutely loved checking out books from the library, and we miss it very much! We were literally on our way to return books the night it burned. We are completely behind putting together a new library. Thank you so much to all for putting this survey together and I love that you are involving the community! Thank you!	6/3/2021 11:24 AM
299	A snack area.	6/3/2021 10:56 AM
300	na	6/3/2021 10:55 AM
301	Not really, I hope you see this :)	6/3/2021 10:52 AM
302	got games on your phone	6/3/2021 10:46 AM
303	no	6/3/2021 10:45 AM
304	None	6/3/2021 10:43 AM
305	No, I don't think so	6/3/2021 10:40 AM
306	No,nothing else that I will like to share about the library.	6/3/2021 10:39 AM
307	sell snacks plis	6/3/2021 10:37 AM
308	Thanks for ass opinion	6/3/2021 10:37 AM
309	no.	6/3/2021 10:36 AM
310	No	6/3/2021 10:35 AM
311	No, that is enough.	6/3/2021 10:35 AM
312	None here.	6/3/2021 10:34 AM
313	nah	6/3/2021 10:31 AM
314	Nope.	6/3/2021 10:31 AM
315	No	6/3/2021 10:30 AM
316	I would love to get anime manga books	6/3/2021 10:29 AM
317	I have no other questions.	6/3/2021 10:24 AM
318	-	6/3/2021 10:24 AM
319	I want them to have modern pc because I want to play for esports next year in school.	6/3/2021 10:23 AM
320	no	6/3/2021 10:20 AM
321	No	6/3/2021 10:07 AM
322	Although the library is supposed to be quiet and about reading, having more interesting things to do there will attract more people.	6/3/2021 10:02 AM
323	Nothing.	6/3/2021 9:57 AM
324	No	6/3/2021 9:56 AM
325	playground	6/3/2021 9:56 AM
326	No	6/3/2021 9:55 AM
327	Nope	6/3/2021 9:40 AM

Porterville Library Survey

SurveyMonkey

328	nopee	6/3/2021 9:38 AM
329	you should make a area for teen to hang around	6/3/2021 9:38 AM
330	Nope	6/3/2021 9:35 AM
331	Snack bar.	6/3/2021 9:34 AM
332	No that's pretty much it this is going to be the best library.	6/3/2021 9:28 AM
333	Not really but, I am really excited and hope I can go soon ^_^	6/3/2021 9:27 AM
334	no	6/3/2021 9:27 AM
335	Nope not at the moment I am good for now.	6/3/2021 9:23 AM
336	no	6/3/2021 9:20 AM
337	No.	6/3/2021 9:16 AM
338	Nope	6/3/2021 3:40 AM
339	No.	6/3/2021 2:48 AM
340	n/a	6/2/2021 11:46 PM
341	No thank you. I enjoy you guys letting us know what we want and what we think. Thank You.	6/2/2021 11:27 PM
342	Really appreciated the outreach programs you did to classrooms	6/2/2021 10:16 PM
343	no thank you	6/2/2021 8:41 PM
344	Please include fire sprinklers	6/2/2021 4:39 PM
345	to many teenager playing around. Kids should not be skipping school at the library. I work at a middle school and that is were they went to ditch. Even the boys that started the fire.	6/2/2021 4:35 PM
346	n/a	6/2/2021 4:23 PM
347	Get wwe things	6/2/2021 4:20 PM
348	No	6/2/2021 4:20 PM
349	We need to have sprinklers and fire detectors.	6/2/2021 4:08 PM
350	nope	6/2/2021 3:40 PM
351	N/A	6/2/2021 3:38 PM
352	no	6/2/2021 2:55 PM
353	Our library was central to the community and its location was a key piece. Please make sure the library is accessible to everyone, not just one half of the town.	6/2/2021 2:33 PM
354	N/A	6/2/2021 2:23 PM
355	Bring back fitness classes to students during the summers! Just as it was done a few years back.	6/2/2021 1:31 PM
356	Good luck!	6/2/2021 1:28 PM
357	I have no question to ask	6/2/2021 1:21 PM
358	no	6/2/2021 1:18 PM
359	Advertise or publish to the public how citizens might donate books/materials to the library	6/2/2021 1:18 PM
360	More anime stuff and manga! please and thank you.	6/2/2021 1:12 PM
361	Nope	6/2/2021 1:11 PM
362	Will the hours be different?	6/2/2021 1:08 PM
363	Please include baking-cooking and animals-farm books please	6/2/2021 1:04 PM
364	Make sure the library offers English classes, tutoring, and adult classes for reading. Author	6/2/2021 1:02 PM

	visits would also be a great idea!	
365	Na	6/2/2021 12:56 PM
366	No	6/2/2021 12:54 PM
367	Not really	6/2/2021 12:54 PM
368	Nope.	6/2/2021 12:48 PM
369	nothing	6/2/2021 12:48 PM
370	I'd like it if college textbooks can be borrowed.	6/2/2021 12:45 PM
371	Nothing more	6/2/2021 12:44 PM
372	An outdoor playground would be great for little kids	6/2/2021 12:36 PM
373	No	6/2/2021 12:30 PM
374	If you think of the library through the lens of decorative spaces and new technology you will have lost the point of why the Porterville Library was so important. Have a mural or plaque describing that the original library was lost due to arson and firefighters lost their lives as well because to absolve the past will diminish the tragedy that happened to the original space shared by so many.	6/2/2021 12:25 PM
375	No	6/2/2021 12:21 PM
376	No there is nothing else to say about the library.	6/2/2021 12:20 PM
377	The library needs to be inclusive. It needs to be accessible, safe, and the people who work there able to communicate with our community members. Having this be a place where everyone feels valued is key.	6/2/2021 12:20 PM
378	Nope	6/2/2021 12:17 PM
379	No thank you !	6/2/2021 12:17 PM
380	No, can't wait!!	6/2/2021 12:08 PM
381	No	6/2/2021 12:08 PM
382	Build enough infrastructure (electrical outlets) for future expansion with multiple ways for people to charge devices.	6/2/2021 12:07 PM
383	No	6/2/2021 12:07 PM
384	no, thank you.	6/2/2021 12:05 PM
385	No	6/2/2021 12:04 PM
386	Excited to see it come to life!	6/2/2021 12:04 PM
387	Thank you for taking the time to make the new library a great resource for our community. Many high school students use the library and have really missed it.	6/2/2021 12:02 PM
388	No, I believe that everything was covered above.	6/2/2021 12:00 PM
389	Movie nights maybe and partnership with the tile river reservation, mainly the future generations, to help the youth for the future.	6/2/2021 11:58 AM
390	I think the library needs to honor veterans and people who sever our community and our great nation and put more military stuff in the library.	6/2/2021 11:56 AM
391	Lego's were special to my boys	6/2/2021 11:55 AM
392	No thank you	6/2/2021 11:50 AM
393	Nope.	6/2/2021 11:49 AM
394	none	6/2/2021 11:44 AM
395	no thanks	6/2/2021 11:41 AM

Porterville Library Survey		SurveyMonkey
396	Nope, everything was well said.	6/2/2021 11:40 AM
397	no	6/2/2021 11:38 AM
398	Nothing	6/2/2021 11:37 AM
399	I do not have any questions Thank You!	6/2/2021 11:33 AM
400	My family loved story time and would love to see that continued for the children. Santa and the Easter bunny visits were great too! Loved all of the books and browsing them with my kids.	6/1/2021 11:30 PM
401	no.	6/1/2021 11:18 PM
402	I believe the library is adapted to meet multiple needs not just a location for books. Community gatherings/events, outreach for language and job resources. Continuing to be multifaceted and flexible is what makes the library a unique place and safe	6/1/2021 9:49 PM
403	No.	6/1/2021 2:50 PM
404	Will it be in the same location.	6/1/2021 2:03 PM
405	I feel that the library could and should be something like a few stories high so that the higher you go up, the quieter it gets also.	6/1/2021 1:48 PM
406	No	6/1/2021 1:33 PM
407	I would also like to suggest that you consider other languages that people speak here such as; tagalog, russian, urdu, arabic, and lao.	6/1/2021 1:23 PM
408	nope	6/1/2021 11:45 AM
409	will there be an area for sigh up for helping or applying for job.	6/1/2021 11:33 AM
410	None	6/1/2021 9:56 AM
411	nothing really	6/1/2021 9:23 AM
412	Build it! We need a state of the art Library	6/1/2021 6:53 AM
413	No	5/31/2021 12:53 PM
414	A book drop-off and pick-up area on the west side would be helpful.	5/31/2021 9:42 AM
415	Please go big. The new library needs to be a source of community pride and serve our community for 30-50 years. Please be forward-looking like our predecessors who built the Buck Shaffer Auditorium over 50 years ago. That was a forward-looking community project. Please be forward-looking with our new library. And, please name it in honor of the firefighters who lost their lives trying to protect people in the library fire.	5/30/2021 8:28 PM
416	Having grown up in Porterville (1946–66) as a descendant of the Claubes family, the public library has always held a special place in my heart. My late mother was one of the AAUW members who typed Ina Steiner's Porterville history book. So the library's destruction last year (and the loss of two firefighters' lives) came as a stab to my heart. Now, I'm thrilled that plans are afoot to replace our community's lost treasure. I look forward to being able to contribute toward the success of this important project.	5/30/2021 4:58 PM
417	I think if there are E-Books, there should also be a physical copy of that book for people who prefer physical books.	5/30/2021 3:15 PM
418	No comment	5/30/2021 1:48 PM
419	No comment	5/30/2021 1:45 PM
420	It should be located in the same part of town to make it accessable to the lower income families that tend to live on the east side of town	5/30/2021 1:25 AM
421	I would love it if there could still be community movie nights on occasion.	5/30/2021 1:23 AM
422	Be more positive friendly. Noisy and unruly people put out on one warning, then out.	5/29/2021 11:29 PM
423	no.	5/29/2021 11:15 PM
424	N/A	5/29/2021 10:02 PM

425	I have more books for you when you are able to take them on!	5/29/2021 9:28 PM
426	No	5/29/2021 9:27 PM
427	I hope we can reconstruct all the historical data, pictures, etc. about Porterville. There is so much very cool history about Porterville, and that loss was the most upsetting to me when our beloved library was destroyed by fire. ☹️	5/29/2021 8:43 PM
428	Look at the Provo, Utah library. We used to go there. If I could replicate it, I would. Especially the children's areas. I want stadium, sunken seating for story time. Here is a picture of Provo http://www.utahcountymom.com/2016/11/provo-library-story-time.html They also had a touch screen huge TV for story time There was a second space for ages 3+ story time. It was shaped like a castle. Kids went in without parents. There was a TV monitor outside so parents could see what was going on. They even had a magical, small door for kids. I loved stools by the self check-outs for kids The touch screen desktop computers were great for 3 and under cause they can't use mouses. They had little ABC games etc. There were a TON of free adult classes. I enjoyed the photography one. You can also do meal planning, basic tax info, various parenting classes, healthy eating, intro to children's books for parents, yoga for kids, meditation I would love to see a survey for things taught at these classes I would love to see no expense spared for a children's area and gather input from people who have lived where they attended other libraries. And I think it's great to Google top libraries, usually serving large and diverse communities, and see what their websites say about their book clubs, reading clubs, summer activities (Provo did read-out louds at various parks) If there could be a mega library/community center I think that would serve Porterville immensely well	5/29/2021 8:18 PM
429	Nothing else	5/29/2021 8:13 PM
430	I love that plans seem to including more community services and events that go beyond books/reading.	5/29/2021 6:44 PM
431	Keep food out of Library. Kids snuck food in and ate upstairs.	5/29/2021 6:21 PM
432	Unrelated but I think camera and constant security should be placed and someone monitoring it often.	5/29/2021 4:49 PM
433	In the past, I loved using the library. I think preteens & other underage students should be supervised more so that we don't lose our precious library resources.	5/29/2021 4:45 PM
434	Will the library have more then one story or have multiple?	5/29/2021 3:03 PM
435	In the past, I frequently requested titles that interested me through the San Joaquin Valley Library Network. I especially enjoy the BookPage magazine. Looking forward to better parking. Miss your incredible staff!	5/29/2021 2:10 PM
436	NA	5/29/2021 12:33 PM
437	Best of luck!!!!	5/29/2021 11:16 AM
438	I hope to see a dynamic and competitive library fit for a growing community. Literacy rates are not ideal in the county and the library would actively seek to improve the conditions we currently find our city facing.	5/29/2021 10:36 AM
439	I hope we can make it a place people come to gather, learn, and explore!	5/29/2021 9:55 AM
440	Please pay tribute to the firefighters who's lives were lost to the fire.	5/29/2021 9:03 AM
441	No	5/29/2021 12:41 AM
442	No	5/28/2021 11:50 PM
443	No thank you	5/28/2021 11:17 PM
444	No thank you	5/28/2021 11:16 PM
445	Nope	5/28/2021 10:51 PM
446	Maybe keeping the children's area separate from the study rooms or quiet reading areas. Thank you for posting the survey. Our family is excited for a new library! 😊😊	5/28/2021 10:42 PM
447	Please take into consideration that we have a large population I of Spanish speakers in our community. We have two dual immersion schools and kids need access to books at all ages.	5/28/2021 10:02 PM

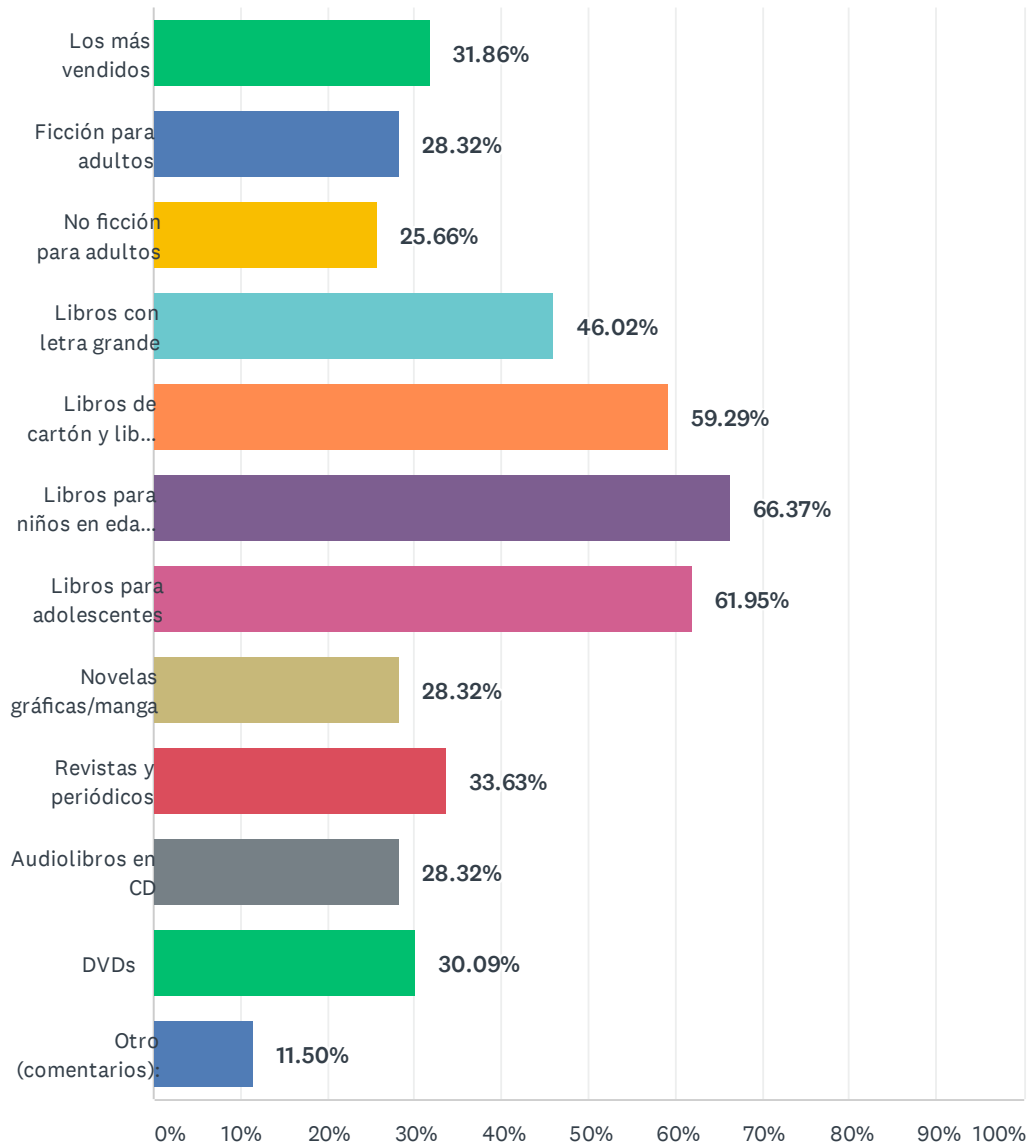
We would love to see the library incorporated into community events. Food vendors at the library would attract many people getting off work and just wanting a nice-safe place to relax at before heading home. We love Porterville and want nothing but the best for its patrons and our community. Sometimes it feels like Porterville is second rate and I think this project can turn all that around. I will attend the planning meeting on Monday and look forward to what is in store for us!

448	Please bring back the board game days.	5/28/2021 9:33 PM
449	Nothing, just that I miss the library! So excited to have a new library coming soon!!	5/28/2021 9:25 PM
450	For a meeting room to have more versatility, having a large room with moving panels to extend the space of the rooms could be more useful than individual rooms.	5/28/2021 9:21 PM
451	I hope you guys keep it in downtown.	5/28/2021 9:06 PM
452	Include a quiet area ONLY for people that have intellectual disabilities. A place for workers from Day Programs like Social Vocational Services and Care homes to take clients to the library without having to worry about them being too loud.	5/28/2021 8:05 PM
453	Judgement free environment that can make everyone feel welcome	5/28/2021 7:24 PM
454	Nope:)	5/28/2021 7:16 PM
455	N/A	5/28/2021 7:07 PM
456	No	5/28/2021 5:32 PM
457	X	5/28/2021 3:50 PM
458	NA	5/28/2021 2:37 PM
459	Please make sure that you have a section in Spanish because we need to support our bilingual students.	5/28/2021 2:05 PM
460	As a lifelong resident of Porterville, I grew up using the library, storytime & reading programs were a big deal to my family. As an adult with a family of my own, these were programs I made sure my OWN children were exposed to. We miss the library and used it A LOT during the summer months once our kids became involved in school. We miss the friendliness & helpfulness of the staff & cannot wait until we are able to see it return.	5/28/2021 2:01 PM
461	I'd suggest to provide poetry books as well.	5/28/2021 1:40 PM
462	no	5/28/2021 1:10 PM
463	No	5/28/2021 12:06 PM
464	To prevent the incident that previously occurred, ensure the building has proper fire safety measures such as sprinklers, fire extinguishers, and an emergency alert system, ensure there are sufficient emergency exits for the elderly and youth with clear indication of where they are located. If possible, use fire grade doors that can isolate fires to single rooms for efficient management, implement security systems beyond what was previously included to prevent theft. Collaborate with larger libraries to allow greater freedom for virtual book checkouts. Refrain from using outdated software for this use. Make the building three floors as opposed to two for improved variety, increase parking, create a system for different experimental meets to take place in the library for possible official scheduling.	5/28/2021 11:57 AM
465	I hope that the library will be able to meet the needs of all the people who go there.	5/28/2021 11:56 AM
466	The library should be designed to look modern and maybe add a section where a cafe can be included along with tables to make a comfortable environment.	5/28/2021 11:43 AM
467	No	5/28/2021 11:42 AM
468	I have nothing to ask	5/28/2021 11:40 AM
469	Nope	5/28/2021 11:36 AM
470	nothing else	5/28/2021 11:34 AM
471	Have a remote location on the Westside of Porterville to drop off books and pick up holds there if chosen. Don't make Westside patrons drive across town just to pick up their holds or drop off	5/28/2021 11:34 AM

	their books.	
472	Nope	5/28/2021 11:30 AM
473	None	5/28/2021 11:30 AM
474	What if we are able to buy books from the library, and are we still going to be able to donate some books?	5/28/2021 11:29 AM
475	I would focus on cultural activities. Art, music, a stage outside. Invite community leaders to show art works around community. Involve all styles of music for outside. Keep it in a direction that is global, yet with the essence of pride in our community and its history.	5/28/2021 11:11 AM
476	I think there should be a memorial inside the library for the firefighters that lost their lives to the fire that destroyed the last library.	5/28/2021 11:01 AM
477	I would like there to be a section/memorial for the firefighters that lost their lives to try to save to library.	5/28/2021 10:57 AM
478	no	5/28/2021 10:53 AM
479	Will it be in the same place?	5/28/2021 10:46 AM
480	No	5/28/2021 10:42 AM
481	no	5/28/2021 10:41 AM
482	How to donate books?	5/28/2021 10:41 AM
483	no	5/28/2021 10:39 AM
484	Excited the library is being rebuilt!!	5/28/2021 10:36 AM
485	no	5/28/2021 10:35 AM
486	If you build it they will come!	5/28/2021 10:34 AM
487	No.	5/28/2021 10:33 AM
488	nope:)	5/28/2021 10:31 AM
489	No	5/28/2021 10:27 AM
490	No	5/28/2021 10:27 AM
491	Include the READ sign that survived the fire in the new design.	5/28/2021 10:10 AM
492	Their staff is super awesome and that is what really makes a library great. Build whatever you want but make sure the staff are the best around or it won't matter.	5/25/2021 5:09 PM

Q1 Cuando se abre la nueva biblioteca, incluirá una nueva colección para reemplazar lo que se perdió. ¿Qué materiales son de MAYOR interés para usted? Seleccione hasta tres.

Answered: 113 Skipped: 1

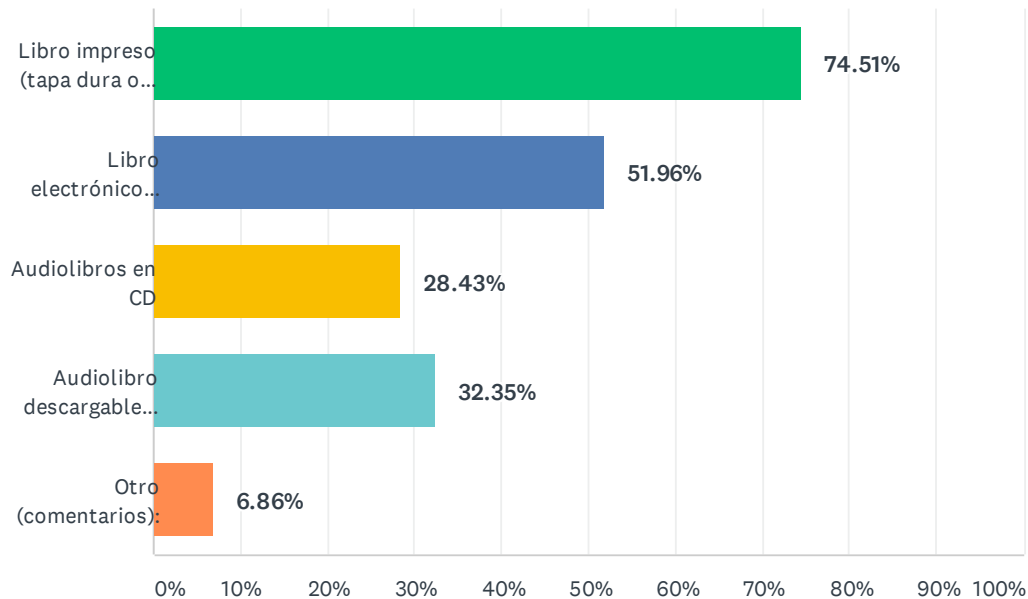


ANSWER CHOICES	RESPONSES	
Los más vendidos	31.86%	36
Ficción para adultos	28.32%	32
No ficción para adultos	25.66%	29
Libros con letra grande	46.02%	52
Libros de cartón y libros ilustrados para niños pequeños	59.29%	67
Libros para niños en edad escolar	66.37%	75
Libros para adolescentes	61.95%	70
Novelas gráficas/manga	28.32%	32
Revistas y periódicos	33.63%	38
Audiolibros en CD	28.32%	32
DVDs	30.09%	34
Otro (comentarios):	11.50%	13
Total Respondents: 113		

#	OTRO (COMENTARIOS):	DATE
1	Poesía y literatura clásica estadounidense	6/26/2021 9:42 PM
2	Libros para adultos en espanol (Adult books in spanish)	6/22/2021 10:02 AM
3	Libros en espanol	6/22/2021 9:43 AM
4	Libros en español	6/20/2021 5:36 PM
5	Libros De arte	6/15/2021 2:13 PM
6	Libros de naturaleza (books about nature)	6/15/2021 12:33 PM
7	Espanol adulto	6/15/2021 9:35 AM
8	Por favor contactar por medio del consulado mexicano para hacer un enlace con el Fondo de Cultura Económica para ver si pueden enviar un acervo de libros de varios autores Latinos	6/11/2021 5:14 PM
9	No ficcion para niños	6/9/2021 10:29 PM
10	Libros bilingües	6/3/2021 11:27 PM
11	libros de mi edad	6/3/2021 10:38 AM
12	Me gusta ver a todos los libros.	5/26/2021 5:07 PM
13	Juegos videos.	5/25/2021 5:39 PM

Q2 Pensando en libros, ¿qué formato o formatos prefieres? Por favor seleccione sus dos mejores opciones.

Answered: 102 Skipped: 12

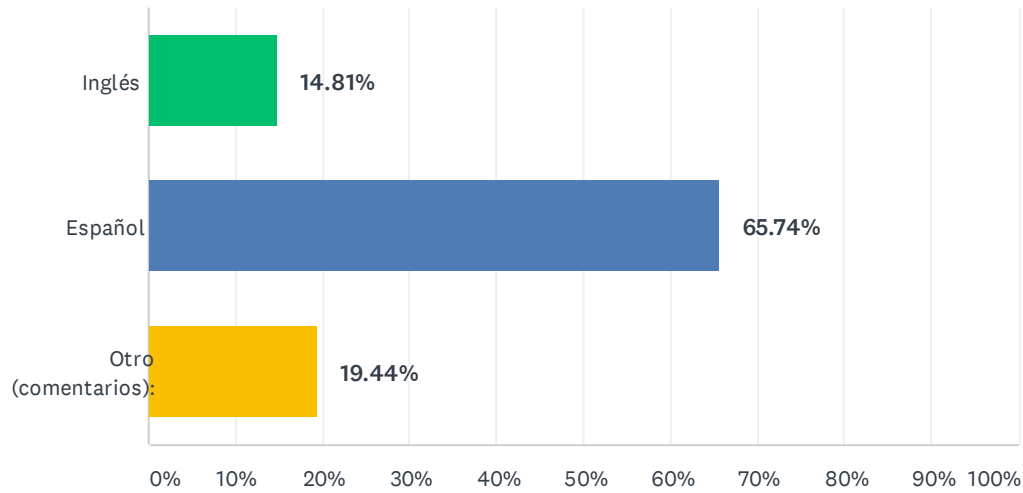


ANSWER CHOICES	RESPONSES	
Libro impreso (tapa dura o tapa suave)	74.51%	76
Libro electrónico (descargado al teléfono, tableta, otro dispositivo móvil, o computadora)	51.96%	53
Audiolibros en CD	28.43%	29
Audiolibro descargable (escuchar por teléfono, tableta, otro aparato móvil, o computadora)	32.35%	33
Otro (comentarios):	6.86%	7
Total Respondents: 102		

#	OTRO (COMENTARIOS):	DATE
1	Libro impreso	6/28/2021 6:47 PM
2	Algun libro que ayuda a uno como padre, a cambiar y ser mejor casa dia. (books about parenting skills and advice.)	6/15/2021 11:45 AM
3	Material para personas de visión devil o ciegos	6/11/2021 5:14 PM
4	Un enlace a una biblioteca virtual que tenga los libros de la biblioteca	6/3/2021 11:27 PM
5	libros medianos	6/3/2021 10:38 AM
6	Quiero diferentes formas.	5/26/2021 5:07 PM
7	En cassette.	5/25/2021 5:39 PM

Q3 ¿Cuál es su idioma de lectura preferido?

Answered: 108 Skipped: 6



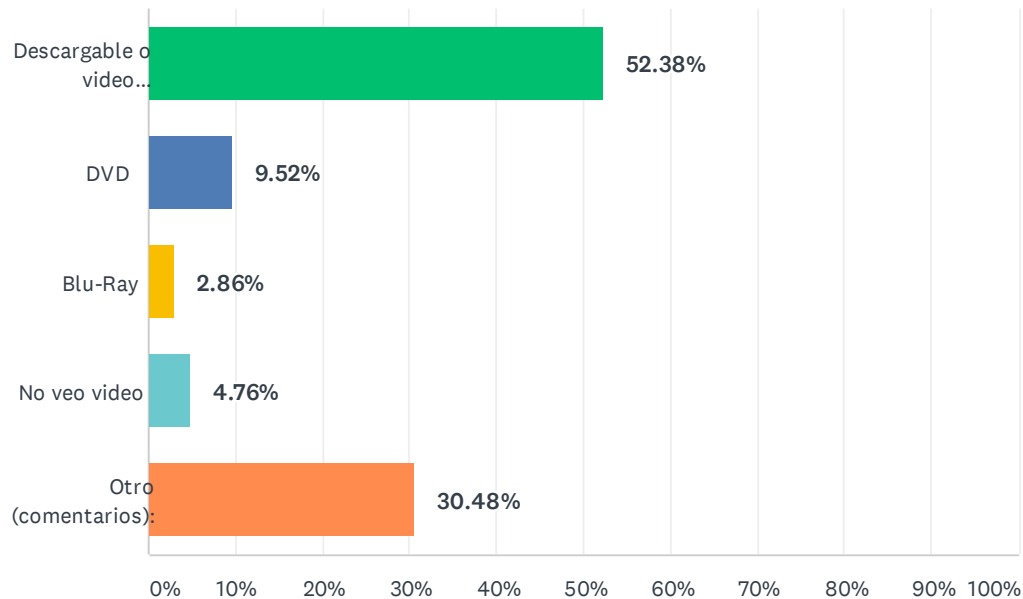
ANSWER CHOICES	RESPONSES	
Inglés	14.81%	16
Español	65.74%	71
Otro (comentarios):	19.44%	21
TOTAL		108

#	OTRO (COMENTARIOS):	DATE
1	Both Spanish and English	6/22/2021 10:08 AM
2	Both English and Spanish	6/22/2021 9:39 AM
3	Both English and Spanish	6/22/2021 9:34 AM
4	Español e ingles	6/15/2021 2:13 PM
5	Both Spanish and English	6/15/2021 12:33 PM
6	Both Spanish and English	6/15/2021 11:56 AM
7	Both Spanish and English	6/15/2021 11:31 AM
8	Both Spanish and English	6/15/2021 11:29 AM
9	Both Spanish and English	6/15/2021 11:26 AM
10	Both English and Spanish	6/15/2021 10:31 AM
11	Both English and Spanish	6/15/2021 10:23 AM
12	Both Spanish and English	6/15/2021 10:15 AM
13	Both English and Spanish	6/15/2021 10:08 AM
14	Both English and Spanish	6/15/2021 10:03 AM
15	Both English and Spanish	6/15/2021 9:57 AM
16	Both English and Spanish	6/15/2021 9:53 AM

17	Both English and Spanish	6/15/2021 9:50 AM
18	Both English and Spanish	6/15/2021 9:47 AM
19	Ingles y español	6/9/2021 10:29 PM
20	Italiano	5/26/2021 5:07 PM
21	Japones	5/25/2021 5:39 PM

Q4 ¿Cuál es tu forma favorita de ver contenido de video (películas, serie de televisión, documentales, etc.)?

Answered: 105 Skipped: 9



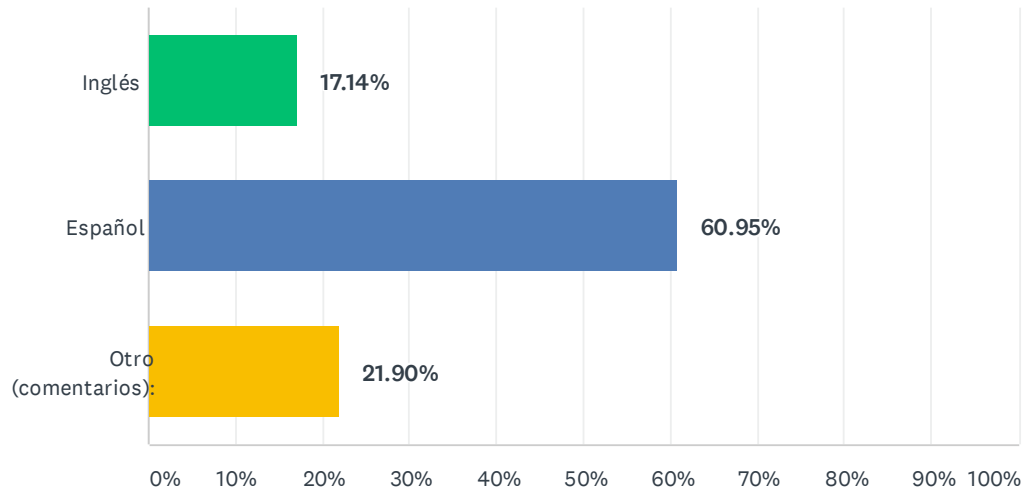
ANSWER CHOICES	RESPONSES	
Descargable o video transmisión (vista en tableta, teléfono, otro aparato móvil, computadora, o televisión smart)	52.38%	55
DVD	9.52%	10
Blu-Ray	2.86%	3
No veo video	4.76%	5
Otro (comentarios):	30.48%	32
TOTAL		105

#	OTRO (COMENTARIOS):	DATE
1	Descargable o video transmisión and DVD	6/22/2021 10:14 AM
2	Descargable o video transmisión and DVD	6/22/2021 10:11 AM
3	Descargable o video transmisión and DVD	6/22/2021 10:00 AM
4	Descargable o video transmisión and DVD	6/22/2021 9:58 AM
5	Descargable o video transmisión, DVD and Blu-Ray	6/22/2021 9:37 AM
6	Netflix	6/22/2021 9:31 AM
7	Tv	6/22/2021 9:29 AM
8	DVD and Blu-Ray	6/15/2021 12:38 PM
9	Descargable o video transmisión and DVD	6/15/2021 12:35 PM
10	Descargable o video transmisión and DVD	6/15/2021 12:30 PM
11	Descargable o video transmisión and Blu-Ray	6/15/2021 12:20 PM

12	Descargable o video transmisión and DVD	6/15/2021 11:56 AM
13	Descargable o video transmisión and Blu-Ray	6/15/2021 11:36 AM
14	Descargable o video transmisión and Blu-Ray	6/15/2021 11:34 AM
15	Descargable o video transmisión, DVD, and Blu-Ray	6/15/2021 11:29 AM
16	Descargable o video transmisión and Blu-Ray	6/15/2021 11:15 AM
17	Descargable o video transmisión and Blu-Ray	6/15/2021 11:09 AM
18	DVD and Blu-Ray	6/15/2021 10:56 AM
19	DVD and Blu-Ray	6/15/2021 10:50 AM
20	Descargable o video transmisión and DVD	6/15/2021 10:46 AM
21	All selected	6/15/2021 10:40 AM
22	Selected all	6/15/2021 10:37 AM
23	Descargable o video transmisión, DVD and Blu-Ray	6/15/2021 10:31 AM
24	Descargable o video transmisión and Blu-Ray	6/15/2021 10:18 AM
25	Left blank	6/15/2021 10:15 AM
26	Descargable o video transmisión, DVD, and Blu-Ray	6/15/2021 10:11 AM
27	Descargable o video transmisión, DVD, and Blu-Ray	6/15/2021 9:53 AM
28	Dentro de una biblioteca el material que sea más accesible y durable para su uso	6/11/2021 5:14 PM
29	NETFLIX	6/3/2021 10:39 AM
30	computadora	6/3/2021 10:38 AM
31	Me gusta ir al cine.	5/26/2021 5:07 PM
32	El cine en espanol.	5/25/2021 5:39 PM

Q5 Cuando miras un video/película, ¿qué idioma prefieres?

Answered: 105 Skipped: 9



ANSWER CHOICES	RESPONSES	
Inglés	17.14%	18
Español	60.95%	64
Otro (comentarios):	21.90%	23
TOTAL		105

#	OTRO (COMENTARIOS):	DATE
1	Both English and Spanish	6/22/2021 9:39 AM
2	Both English and Spanish	6/22/2021 9:37 AM
3	Both Spanish and English	6/15/2021 12:33 PM
4	Both Spanish and English	6/15/2021 11:56 AM
5	Both Spanish and English	6/15/2021 11:26 AM
6	Both Spanish and English	6/15/2021 10:46 AM
7	Both English and Spanish	6/15/2021 10:40 AM
8	Both English and Spanish	6/15/2021 10:37 AM
9	Both English and Spanish	6/15/2021 10:31 AM
10	Both English and Spanish	6/15/2021 10:23 AM
11	Both Spanish and English	6/15/2021 10:15 AM
12	Both English and Spanish	6/15/2021 10:08 AM
13	Both English and Spanish	6/15/2021 10:03 AM
14	Both English and Spanish	6/15/2021 9:57 AM
15	Both English and Spanish	6/15/2021 9:53 AM
16	Both English and Spanish	6/15/2021 9:50 AM

17	Both English and Spanish	6/15/2021 9:47 AM
18	Both	6/13/2021 5:24 PM
19	En ambos idiomas y si tienen subtítulos para aprender más vocabulario	6/11/2021 5:14 PM
20	Otro comentarios	6/3/2021 10:55 AM
21	los dos anteriores	6/3/2021 10:39 AM
22	Japones	5/26/2021 5:07 PM
23	Italiano	5/25/2021 5:39 PM

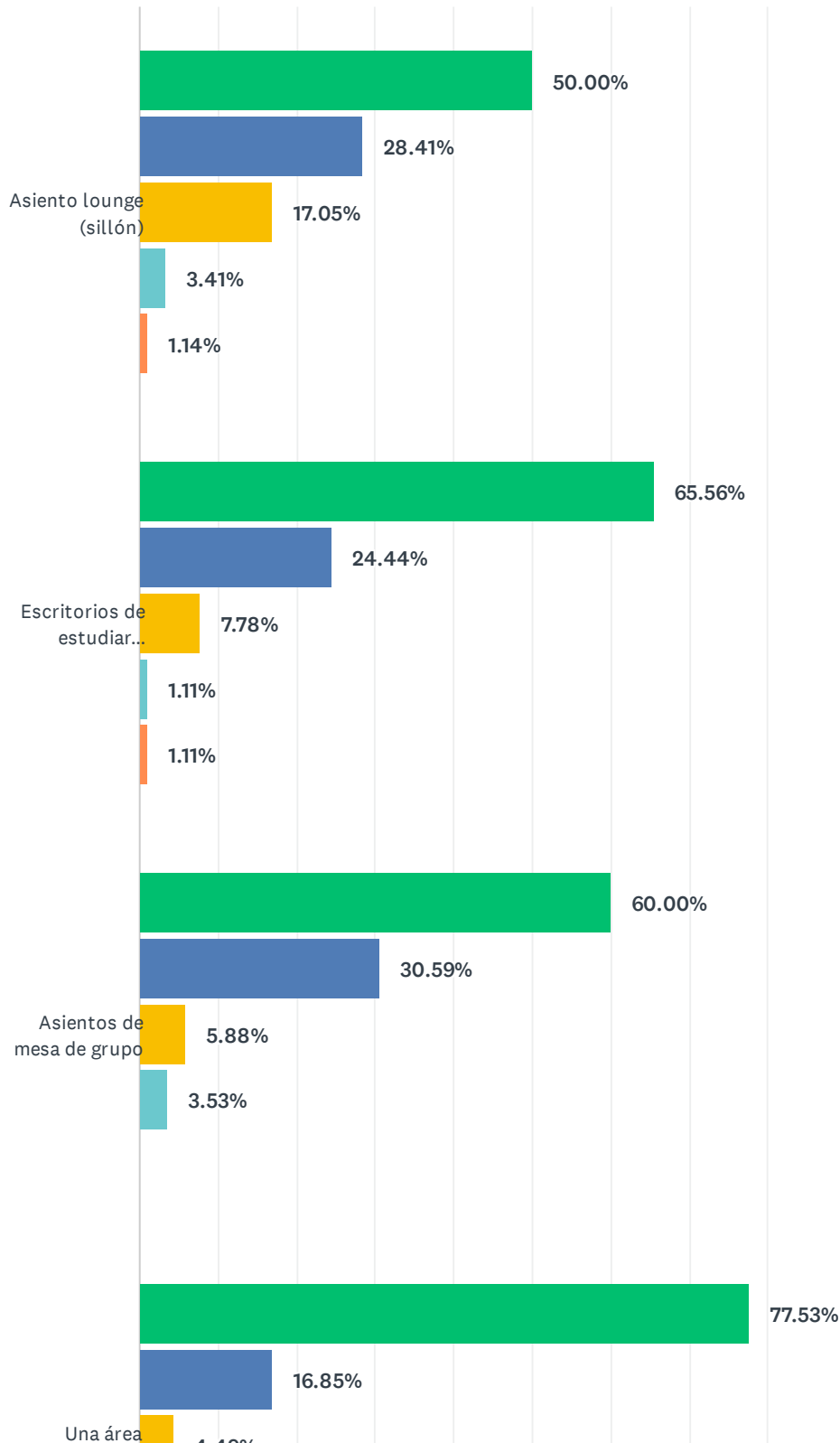
Q6 ¿Qué más le gustaría decirnos sobre la colección de la biblioteca que no hemos preguntado?

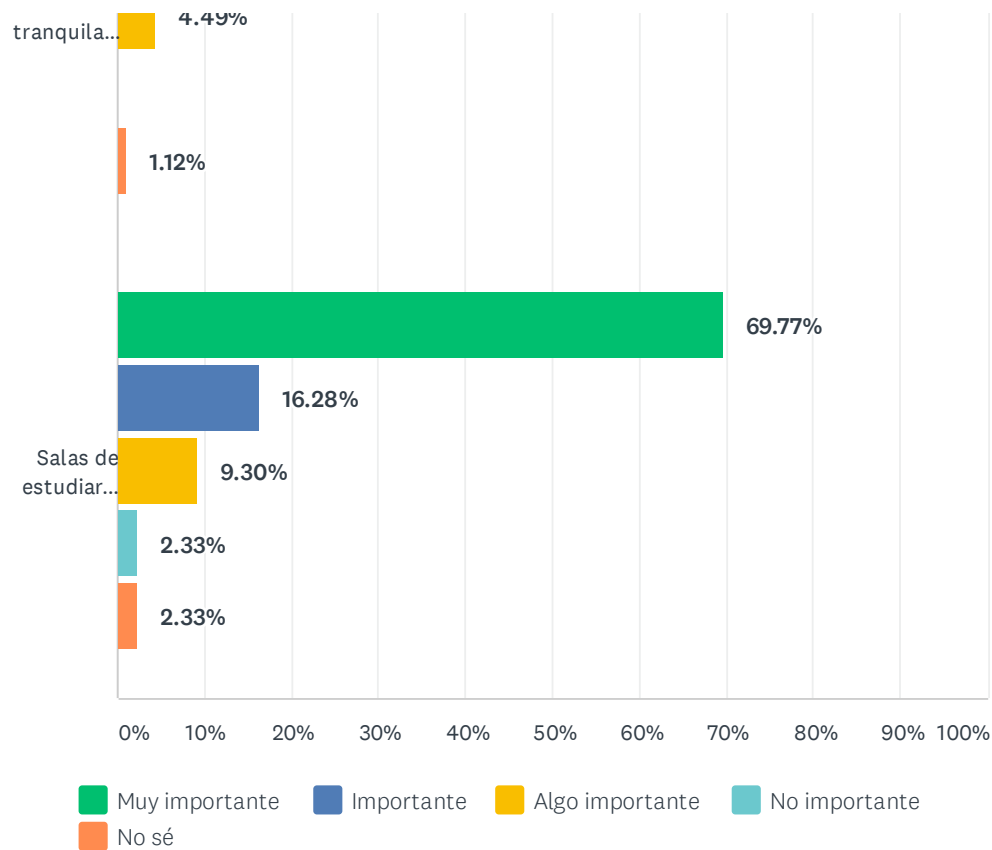
Answered: 19 Skipped: 95

#	RESPONSES	DATE
1	Quisiera más material en español para todas las edades	6/28/2021 6:47 PM
2	Talleres de escritura o presentaciones de libros de escritores locales	6/26/2021 9:42 PM
3	Libros para los niños (books for the children)	6/22/2021 9:52 AM
4	Libros (books)	6/22/2021 9:51 AM
5	Más libro de arte	6/15/2021 2:13 PM
6	La lectura es muy importante, la tecnología también apoyemosla. Que los futuros prospectos aprendan a leer y escribir. Cuadernos y lápiz. (Language is important, having a class that provides help with language skills like reading and writing.)	6/15/2021 11:45 AM
7	Documentales acerca de las tradiciones y costumbres de todo el mundo. (Documents about traditions and customs of different cultures)	6/15/2021 11:09 AM
8	- Proyectos con los niños (Projects with kids)	6/15/2021 10:08 AM
9	Ojalá se pueda ampliar la selección de libros en el idioma Español.	6/13/2021 5:24 PM
10	Donde la gustaría que se construyera la biblioteca?	6/11/2021 10:15 PM
11	A mí me encanta los libros no ficción sobre la historia de los Estados Unidos. También los que tienen AR.	6/9/2021 10:29 PM
12	No tengo preguntas	6/4/2021 12:51 PM
13	N/A	6/4/2021 9:22 AM
14	Necesitamos una variedad de libros de diferentes niveles que estén disponibles para los niños de nuestra comunidad que están matriculados en programas bilingües.	6/3/2021 11:27 PM
15	No lo sé, no he ido a la biblioteca.	6/3/2021 12:54 PM
16	N/A	6/3/2021 12:43 PM
17	que haya más libros ficciones y interesantes ya que muchos les gusta leer cosas interesantes.	6/3/2021 9:26 AM
18	No hay nada.	5/26/2021 5:07 PM
19	Se necesita más libros en español para adultos.	5/25/2021 5:39 PM

Q7 Cuando se abre la nueva biblioteca, incluirá aumento de asientos.
¿Qué importancia tienen para usted de cada una de las siguientes
opciones?

Answered: 98 Skipped: 16

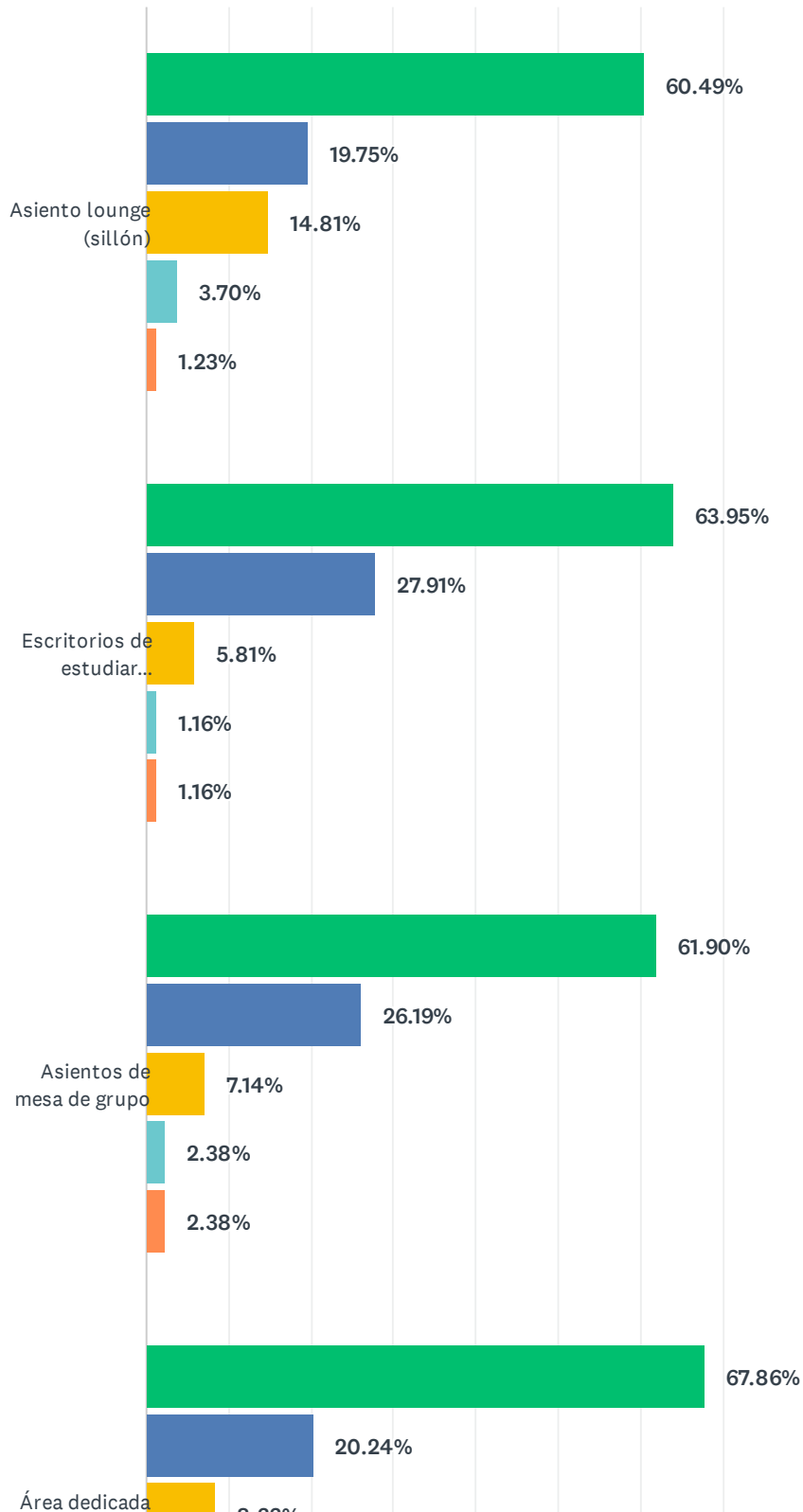


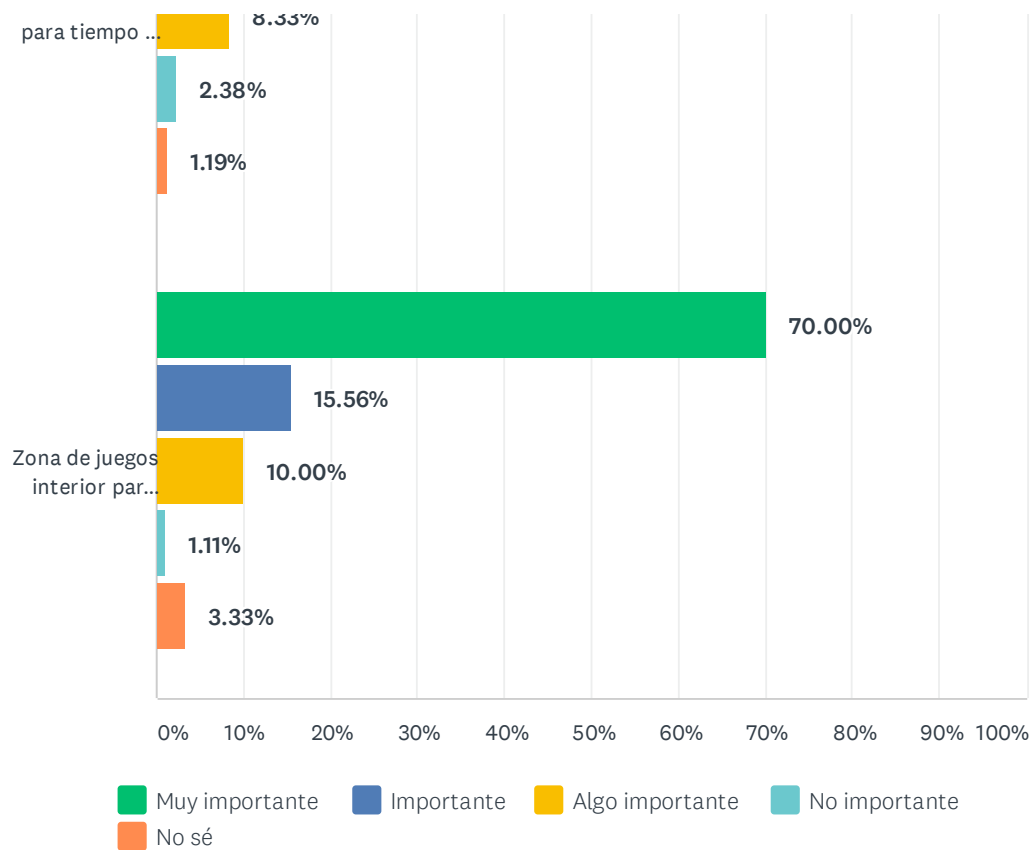


	MUY IMPORTANTE	IMPORTANTE	ALGO IMPORTANTE	NO IMPORTANTE	NO SÉ	TOTAL
Asiento lounge (sillón)	50.00% 44	28.41% 25	17.05% 15	3.41% 3	1.14% 1	88
Escritorios de estudiar individuales	65.56% 59	24.44% 22	7.78% 7	1.11% 1	1.11% 1	90
Asientos de mesa de grupo	60.00% 51	30.59% 26	5.88% 5	3.53% 3	0.00% 0	85
Una área tranquila dedicada a la lectura y el estudio	77.53% 69	16.85% 15	4.49% 4	0.00% 0	1.12% 1	89
Salas de estudiar privadas (1-4 personas)	69.77% 60	16.28% 14	9.30% 8	2.33% 2	2.33% 2	86

Q8 La nueva biblioteca también incluirá áreas mejoradas para niños y adolescentes. ¿Qué importancia tienen para usted cada una de las siguientes opciones?

Answered: 96 Skipped: 18

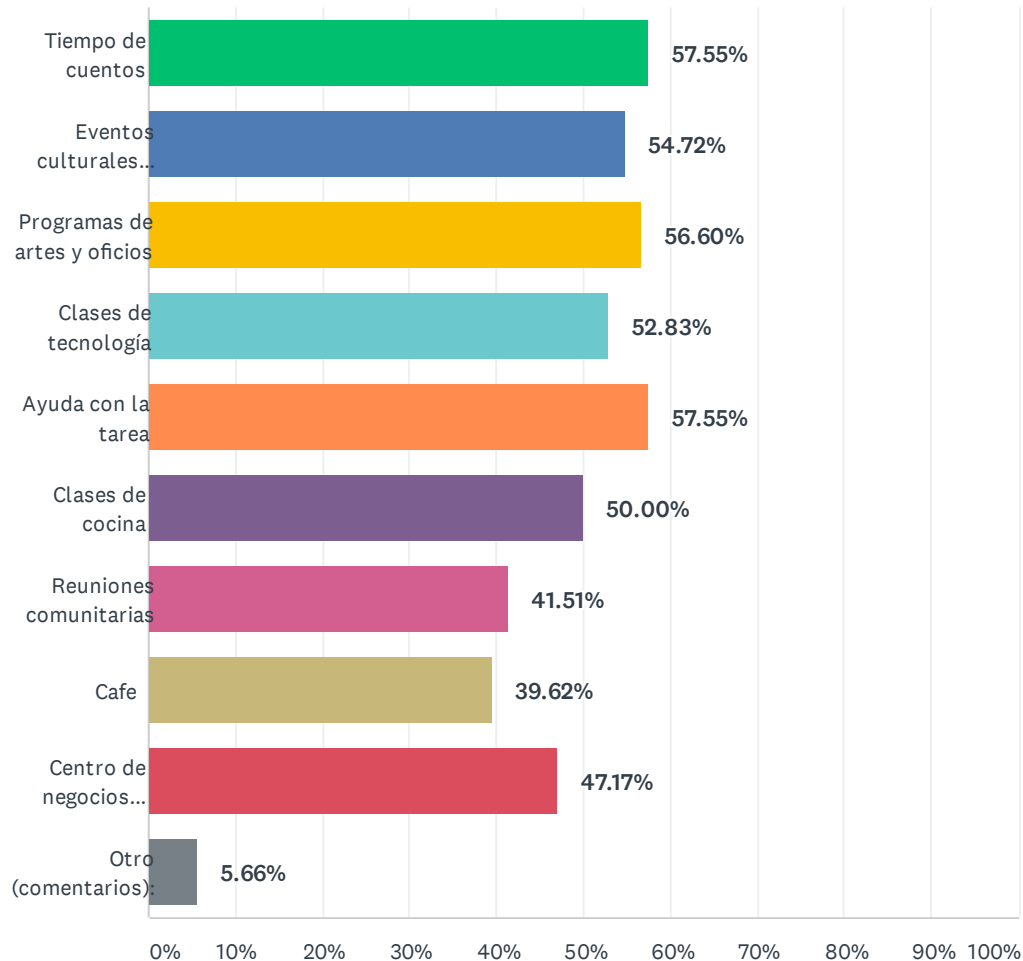




	MUY IMPORTANTE	IMPORTANTE	ALGO IMPORTANTE	NO IMPORTANTE	NO SÉ	TOTAL
Asiento lounge (sillón)	60.49% 49	19.75% 16	14.81% 12	3.70% 3	1.23% 1	81
Escritorios de estudiar individuales	63.95% 55	27.91% 24	5.81% 5	1.16% 1	1.16% 1	86
Asientos de mesa de grupo	61.90% 52	26.19% 22	7.14% 6	2.38% 2	2.38% 2	84
Área dedicada para tiempo de cuentos	67.86% 57	20.24% 17	8.33% 7	2.38% 2	1.19% 1	84
Zona de juegos interior para niños pequeños	70.00% 63	15.56% 14	10.00% 9	1.11% 1	3.33% 3	90

Q9 Pensando en la nueva biblioteca, ¿Cuáles de las siguientes actividades o servicios son de su interés? (seleccione todas las que correspondan)

Answered: 106 Skipped: 8

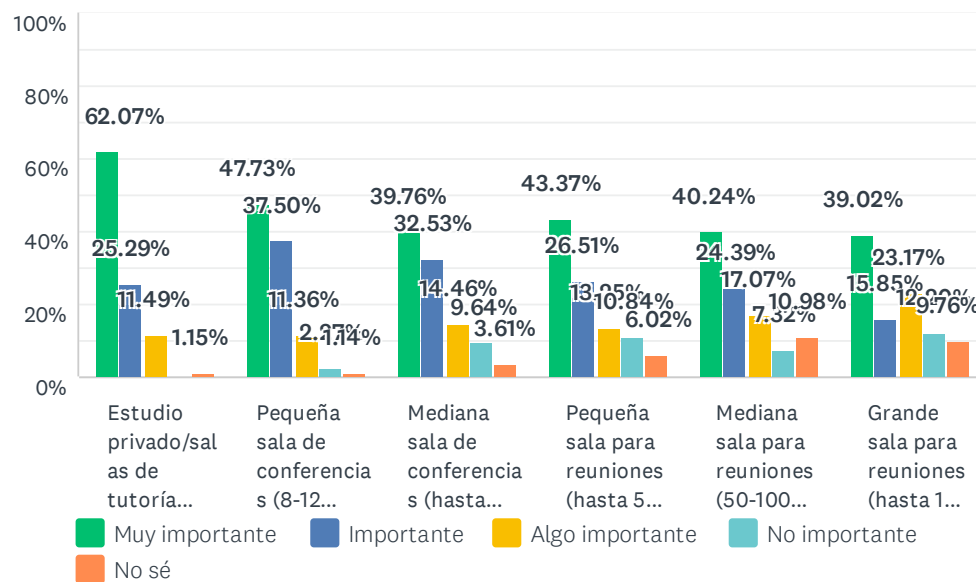


ANSWER CHOICES	RESPONSES	
Tiempo de cuentos	57.55%	61
Eventos culturales (actuaciones, celebraciones, charlas)	54.72%	58
Programas de artes y oficios	56.60%	60
Clases de tecnología	52.83%	56
Ayuda con la tarea	57.55%	61
Clases de cocina	50.00%	53
Reuniones comunitarias	41.51%	44
Cafe	39.62%	42
Centro de negocios (enviar faxes, copiar, imprimir)	47.17%	50
Otro (comentarios):	5.66%	6
Total Respondents: 106		

#	OTRO (COMENTARIOS):	DATE
1	Todos son muy importantes (All are very important.)	6/15/2021 11:56 AM
2	Clases de Inglés/Ciudadanía	6/13/2021 5:24 PM
3	Espacio común al aire libre con áreas verdes	6/11/2021 5:14 PM
4	Nuestra biblioteca debe de continuar siendo un lugar seguro y cómodo para que los niños disfruten asistir a ella.	6/3/2021 11:27 PM
5	historias cuentos	6/3/2021 10:38 AM
6	Programas para aprender ingles.	5/25/2021 5:39 PM

Q10 La nueva biblioteca incluirá salas de reuniones de diferentes tamaños. ¿Qué importancia tienen para usted cada una de las siguientes opciones?

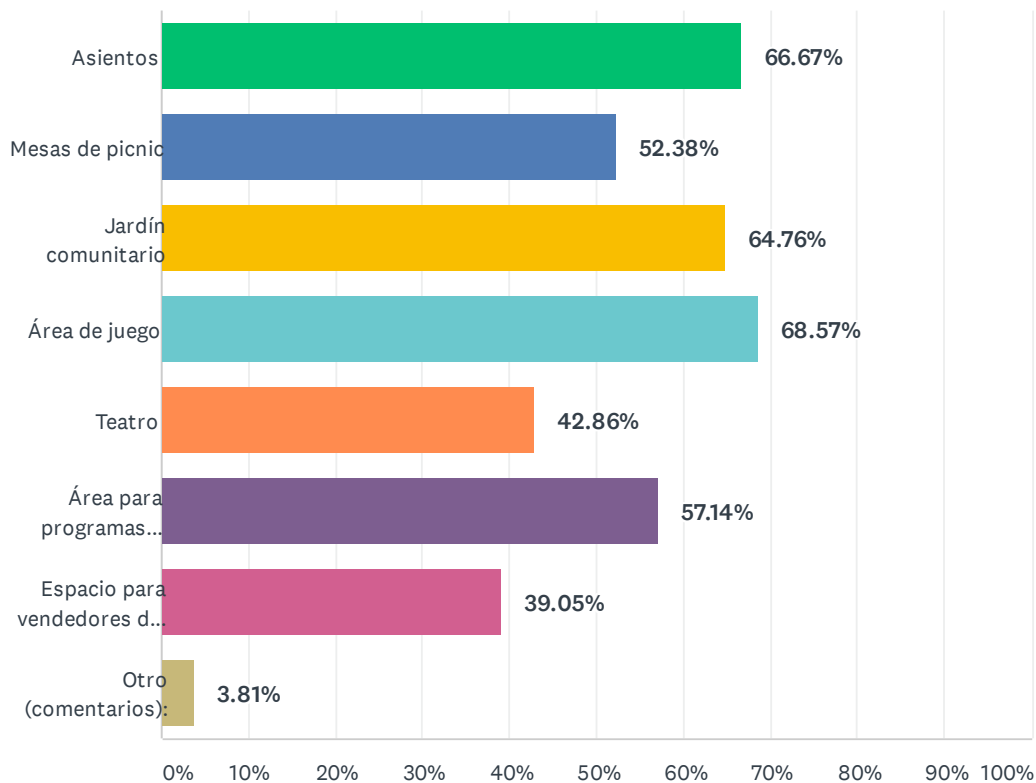
Answered: 98 Skipped: 16



	MUY IMPORTANTE	IMPORTANTE	ALGO IMPORTANTE	NO IMPORTANTE	NO SÉ	TOTAL
Estudio privado/salas de tutoría (1-4 personas)	62.07% 54	25.29% 22	11.49% 10	0.00% 0	1.15% 1	87
Pequeña sala de conferencias (8-12 personas)	47.73% 42	37.50% 33	11.36% 10	2.27% 2	1.14% 1	88
Mediana sala de conferencias (hasta 25 personas)	39.76% 33	32.53% 27	14.46% 12	9.64% 8	3.61% 3	83
Pequeña sala para reuniones (hasta 50 personas)	43.37% 36	26.51% 22	13.25% 11	10.84% 9	6.02% 5	83
Mediana sala para reuniones (50-100 personas)	40.24% 33	24.39% 20	17.07% 14	7.32% 6	10.98% 9	82
Grande sala para reuniones (hasta 175 personas)	39.02% 32	15.85% 13	23.17% 19	12.20% 10	9.76% 8	82

Q11 Pensando en el espacio de afuera de la nueva biblioteca, ¿qué comodidades te interesarían? (seleccione todas las que correspondan.)

Answered: 105 Skipped: 9

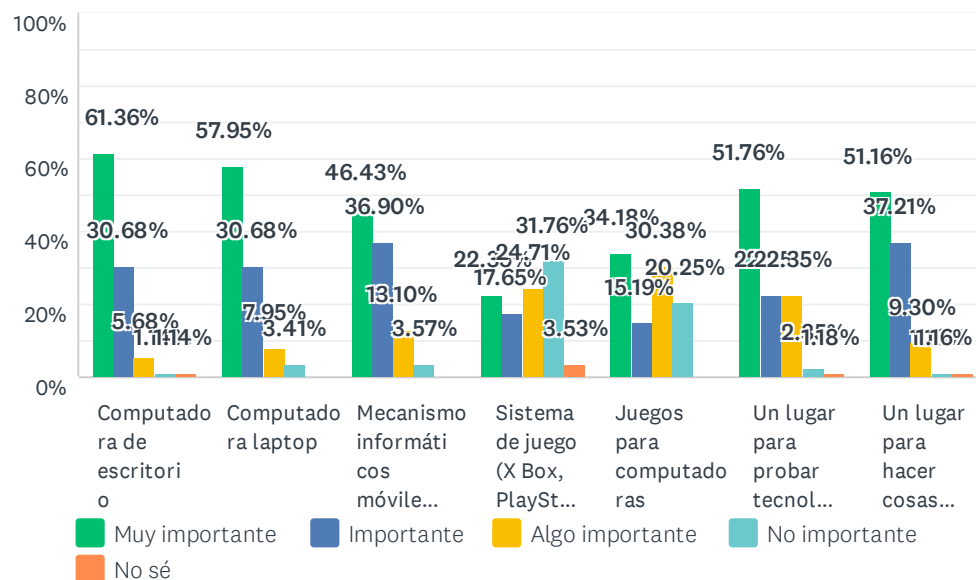


ANSWER CHOICES	RESPONSES	
Asientos	66.67%	70
Mesas de picnic	52.38%	55
Jardín comunitario	64.76%	68
Área de juego	68.57%	72
Teatro	42.86%	45
Área para programas comunitarios o de la biblioteca	57.14%	60
Espacio para vendedores de comida	39.05%	41
Otro (comentarios):	3.81%	4
Total Respondents: 105		

#	OTRO (COMENTARIOS):	DATE
1	Area del cafe	6/15/2021 12:24 PM
2	Left Blank	6/15/2021 10:15 AM
3	Espacios para leer	6/13/2021 5:24 PM

Q12 La nueva biblioteca incluirá oportunidades para utilizar tecnología actual (presente) y emergente. ¿Qué importancia tienen para usted cada una de las siguientes opciones?

Answered: 95 Skipped: 19

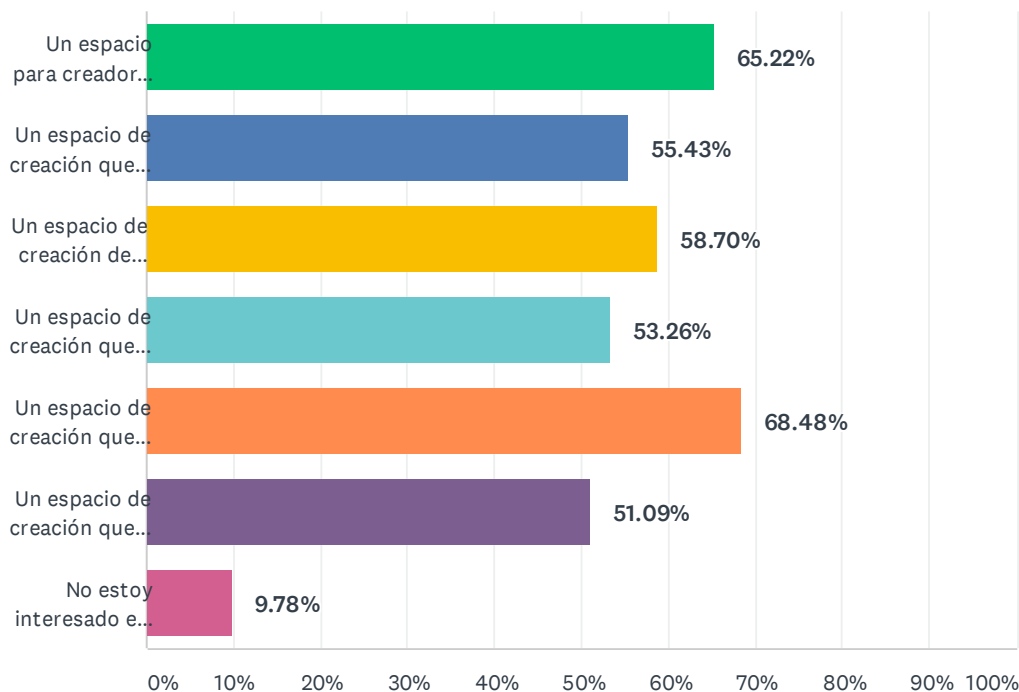


	MUY IMPORTANTE	IMPORTANTE	ALGO IMPORTANTE	NO IMPORTANTE	NO SÉ	TOTAL
Computadora de escritorio	61.36% 54	30.68% 27	5.68% 5	1.14% 1	1.14% 1	88
Computadora laptop	57.95% 51	30.68% 27	7.95% 7	3.41% 3	0.00% 0	88
Mecanismo informáticos móviles (como un Ipad o Chromebook)	46.43% 39	36.90% 31	13.10% 11	3.57% 3	0.00% 0	84
Sistema de juego (X Box, PlayStation, Nintendo, u otro)	22.35% 19	17.65% 15	24.71% 21	31.76% 27	3.53% 3	85
Juegos para computadoras	34.18% 27	15.19% 12	30.38% 24	20.25% 16	0.00% 0	79
Un lugar para probar tecnologías nuevas y emergentes (incluso la realidad virtual; la realidad aumentada; mecanismos "smart"; y otros)	51.76% 44	22.35% 19	22.35% 19	2.35% 2	1.18% 1	85
Un lugar para hacer cosas usando tecnología (producción y edición de video; grabación y producción de sonido; diseño e impresión 3D; máquinas de coser; y otras)	51.16% 44	37.21% 32	9.30% 8	1.16% 1	1.16% 1	86

#	OTRO (COMENTARIOS):	DATE
1	La tecnología en la biblioteca puede ser una distracción de las otras actividades que pueden ofrecer. No creo que la tecnología debería ser una prioridad para la nueva biblioteca.	6/28/2021 6:47 PM
2	Los iphones mas nuevos.	5/25/2021 5:39 PM

Q13 Muchas bibliotecas ahora tienen áreas llamadas espacios de creación para brindar a los miembros de la comunidad la oportunidad de reunirse y crear cosas. Pensando en un espacio de creación potencial en la biblioteca, ¿qué sería de su interés? (seleccione todas las que correspondan):

Answered: 92 Skipped: 22



ANSWER CHOICES	RESPONSES	
Un espacio para creadores de alta tecnología que tiene capacidades de diseño e impresión 3D y otros elementos de alta tecnología	65.22%	60
Un espacio de creación que ayuda a desarrollar habilidades en robótica y programación	55.43%	51
Un espacio de creación de medios que admite la grabación y edición de video, audio (como podcasts), y grabación de música	58.70%	54
Un espacio de creación que ofrece herramientas y espacio para reparar dispositivos electrónicos y máquinas pequeñas	53.26%	49
Un espacio de creación que ofrece manualidades en papel, materiales para álbumes de recortes, y actividades similares	68.48%	63
Un espacio de creación que ofrece oportunidades para coser y acolchar	51.09%	47
No estoy interesado en un espacio de creación	9.78%	9
Total Respondents: 92		

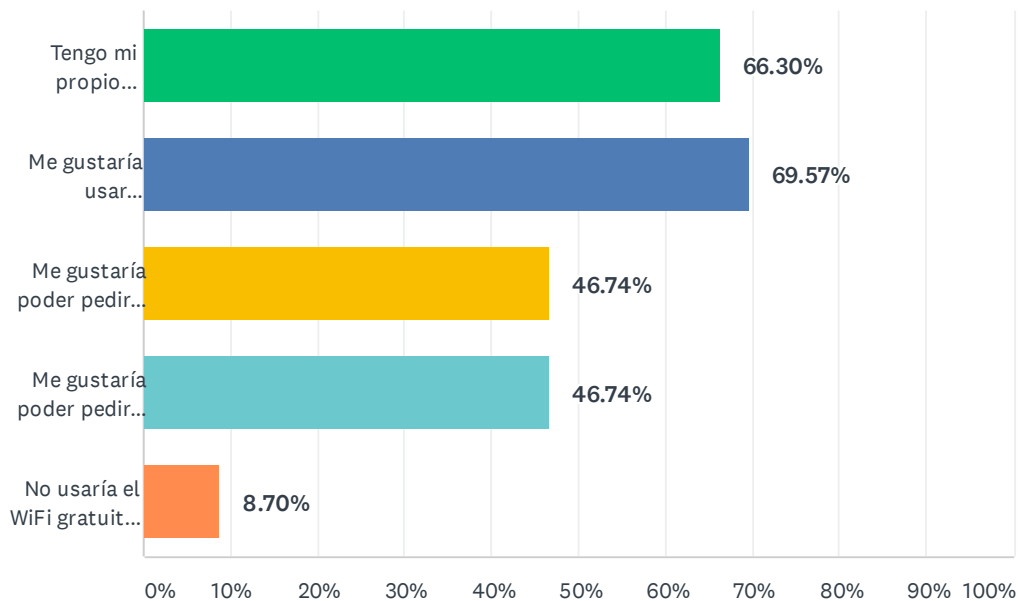
#	OTRO (COMENTARIOS):	DATE
1	Un parque para los niños (Park for kids)	6/15/2021 12:30 PM
2	Es importante tener espacios para reuniones es bueno para los niños. (It's important to have a	6/15/2021 10:03 AM

space for reunions for kids.)

3	Herramientas para poder reparar autos.	5/25/2021 5:39 PM
---	--	-------------------

Q14 La biblioteca ofrece WiFi gratis y rápido y acceso a computadoras. Cuéntenos sobre sus necesidades de tecnología y WiFi (seleccione todas las que correspondan):

Answered: 92 Skipped: 22

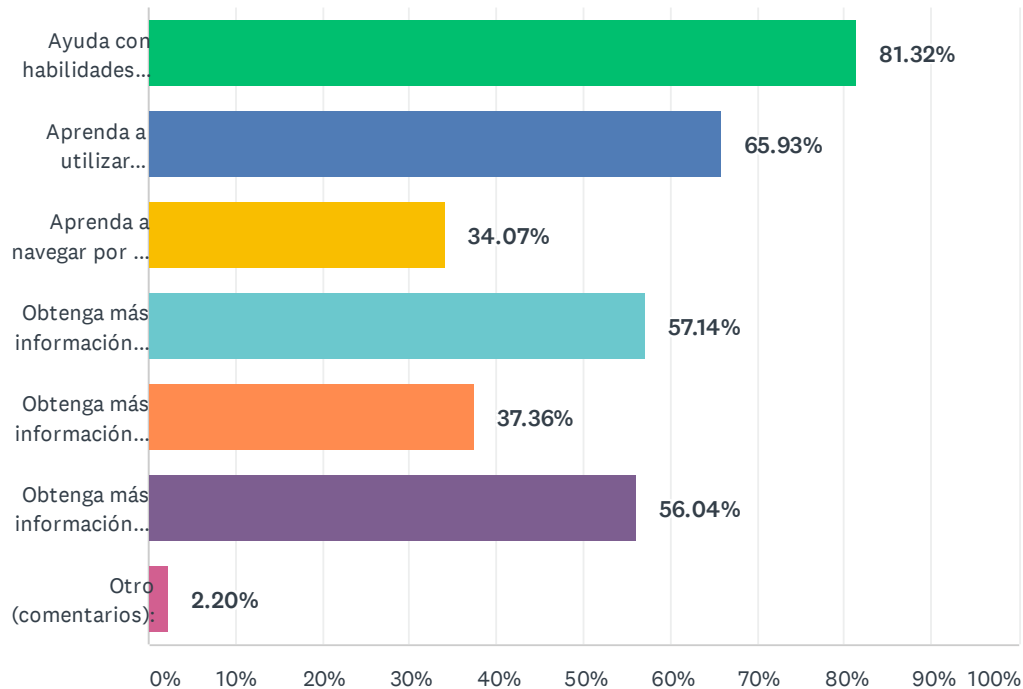


ANSWER CHOICES	RESPONSES	
Tengo mi propio dispositivo (como el laptop, tableta, Smartphone, u otro mecanismo informáticos móviles) y me gustaría utilizar el servicio gratuito de WiFi de la biblioteca para acceder a la Internet	66.30%	61
Me gustaría usar dispositivos de tecnología de la biblioteca (como laptops, tabletas, u otro mecanismo informáticos móviles) mientras visitando la biblioteca	69.57%	64
Me gustaría poder pedir prestado los dispositivos de tecnología de la biblioteca (como laptops, tabletas, u otro mecanismo informáticos móviles) para usar en casa	46.74%	43
Me gustaría poder pedir prestado un punto de acceso WiFi para usar en casa	46.74%	43
No usaría el WiFi gratuito de la biblioteca	8.70%	8
Total Respondents: 92		

#	OTRO (COMENTARIOS):	DATE
1	Me gustaria que hoveria tutoria para aquellas personas que quieren aprender ingles. (Tutorials/classes to help speak english.)	6/15/2021 10:03 AM
2	Creo que el préstamo de dispositivos sería bueno para quienes no tienen acceso a estos.	6/11/2021 5:14 PM
3	Que prestan juegos videos para llevar a casa.	5/25/2021 5:39 PM

Q15 ¿Qué tipo de ayuda le gustaría que le brindara la biblioteca: cómo usar computadoras, dispositivos móviles, y recursos en línea? (seleccione todas las que correspondan):

Answered: 91 Skipped: 23



ANSWER CHOICES		RESPONSES	
Ayuda con habilidades básicas de la computadora		81.32%	74
Aprenda a utilizar aplicaciones de computadora (como procesamiento de textos, hojas de cálculo, y correo electrónico)		65.93%	60
Aprenda a navegar por las redes sociales (incluidos Facebook, Twitter, Instagram, LinkedIn, TikTok, y otros)		34.07%	31
Obtenga más información sobre la seguridad y la privacidad de las computadoras y cómo mantenerse seguro en línea		57.14%	52
Obtenga más información sobre cómo configurar mi redes doméstica (network en la casa)		37.36%	34
Obtenga más información sobre todos los recursos en línea gratuitos de la biblioteca		56.04%	51
Otro (comentarios):		2.20%	2
Total Respondents: 91			

#	OTRO (COMENTARIOS):	DATE
1	Como usar online databases	6/20/2021 5:36 PM
2	Como usar los apps de mi iphone.	5/25/2021 5:39 PM

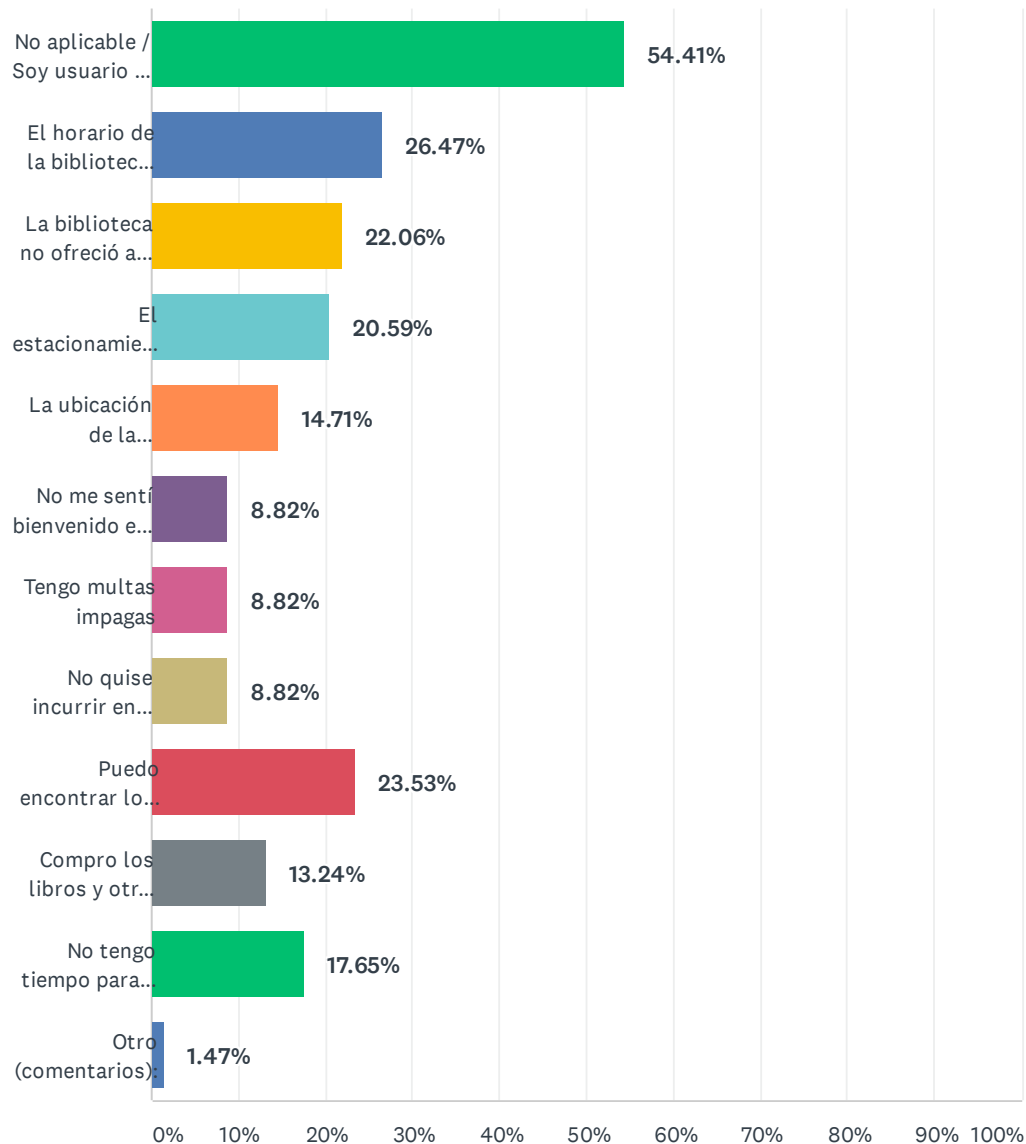
Q16 ¿Qué más le gustaría compartir sobre sus necesidades tecnológicas?

Answered: 12 Skipped: 102

#	RESPONSES	DATE
1	Los libros y el espacio social en la biblioteca son más importantes que la tecnología.	6/28/2021 6:47 PM
2	Mucho más aprendizaje Y menos juegos	6/21/2021 11:28 PM
3	Usos De programa de ediccion	6/15/2021 2:13 PM
4	Corsos de computo basico. (courses on basic computer skills.)	6/15/2021 12:35 PM
5	Me gustaria prestar un electronico. (I would like to borrow an electric device.)	6/15/2021 12:20 PM
6	Suficientes lugares donde cargar el teléfono y la computadora	6/11/2021 10:15 PM
7	Como usar nueva tecnologia.	6/9/2021 10:29 PM
8	Por aora no tengo necesidades.	6/4/2021 12:51 PM
9	No tengo necesidades tecnológicas en este momento.	6/3/2021 12:54 PM
10	N/A	6/3/2021 12:43 PM
11	obtener in formasio de como no meterte en pajinas que no so de tu edad y como bloquearlas.	6/3/2021 9:26 AM
12	Nececito ayuda con me iphone para usarlo propio.	5/25/2021 5:39 PM

Q17 Si no ha sido usuario de la biblioteca en el pasado, ¿por qué no? (seleccione todas las que correspondan):

Answered: 68 Skipped: 46

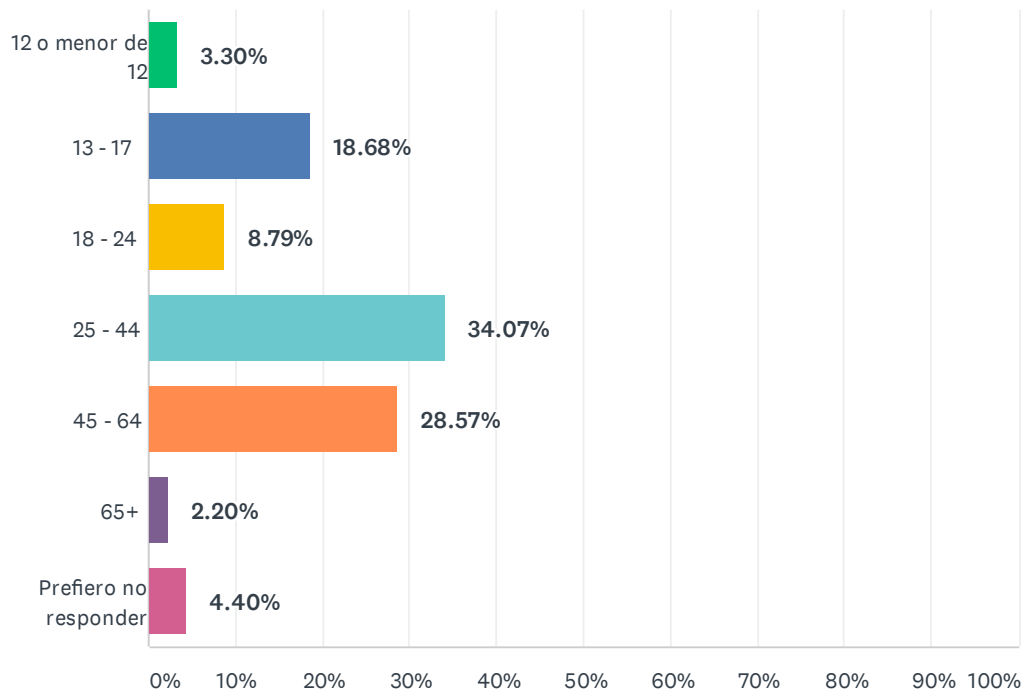


ANSWER CHOICES	RESPONSES	
No aplicable / Soy usuario de la biblioteca	54.41%	37
El horario de la biblioteca era inconveniente	26.47%	18
La biblioteca no ofreció algo de lo que quiero o necesito	22.06%	15
El estacionamiento o el transporte fue un desafío	20.59%	14
La ubicación de la biblioteca no era conveniente	14.71%	10
No me sentí bienvenido en la biblioteca	8.82%	6
Tengo multas impagas	8.82%	6
No quise incurrir en multas	8.82%	6
Puedo encontrar lo que necesito en la Internet	23.53%	16
Compro los libros y otros materiales que quiero	13.24%	9
No tengo tiempo para visitar la biblioteca	17.65%	12
Otro (comentarios):	1.47%	1
Total Respondents: 68		

#	OTRO (COMENTARIOS):	DATE
1	No quiero que la ley me busca.	5/25/2021 5:39 PM

Q18 ¿Cuál es tu edad?

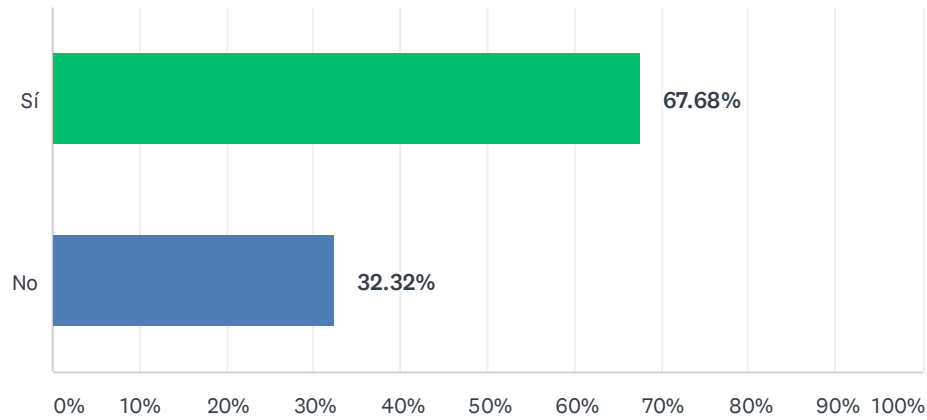
Answered: 91 Skipped: 23



ANSWER CHOICES	RESPONSES	
12 o menor de 12	3.30%	3
13 - 17	18.68%	17
18 - 24	8.79%	8
25 - 44	34.07%	31
45 - 64	28.57%	26
65+	2.20%	2
Prefiero no responder	4.40%	4
TOTAL		91

Q19 ¿Tiene hijos menores de 18 años viviendo en su hogar?

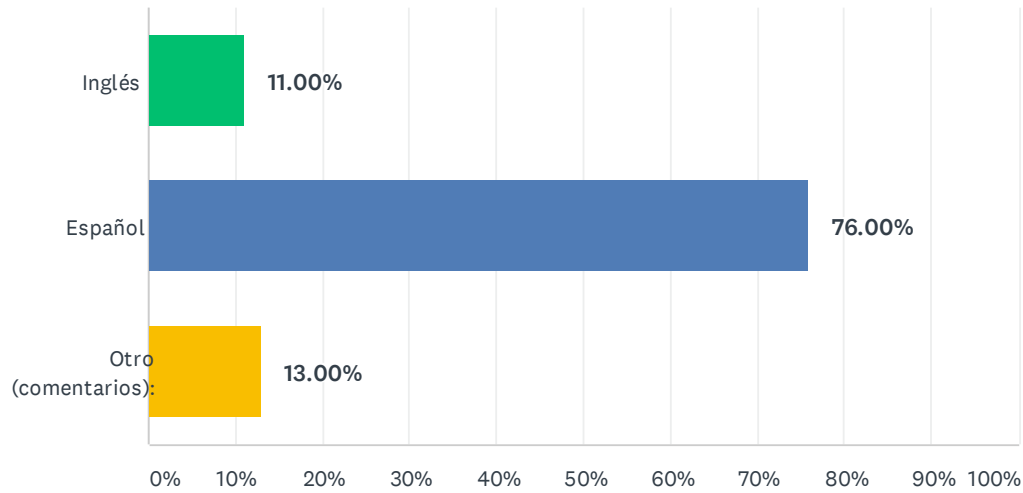
Answered: 99 Skipped: 15



ANSWER CHOICES	RESPONSES	
Sí	67.68%	67
No	32.32%	32
TOTAL		99

Q20 ¿Cuál es el idioma principal que se habla en su hogar?

Answered: 100 Skipped: 14

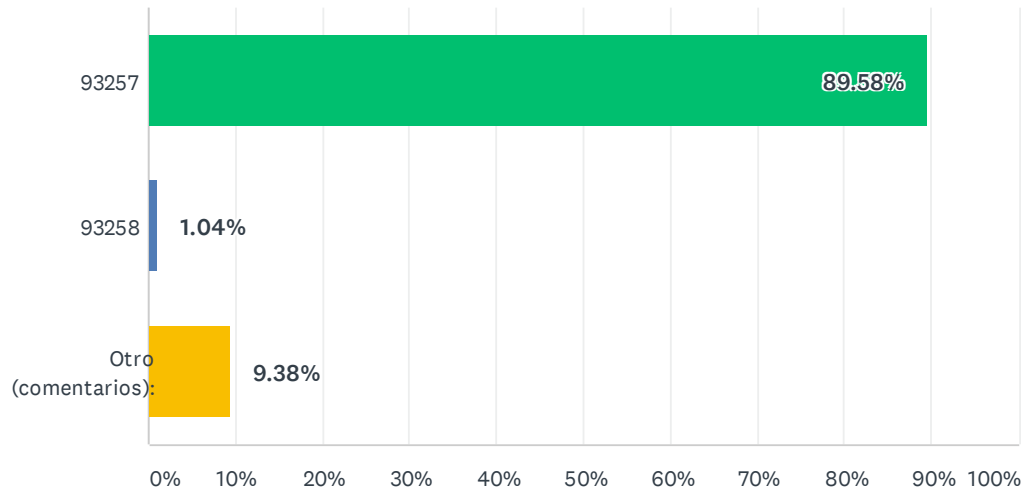


ANSWER CHOICES	RESPONSES	
Inglés	11.00%	11
Español	76.00%	76
Otro (comentarios):	13.00%	13
TOTAL		100

#	OTRO (COMENTARIOS):	DATE
1	Both Spanish and English	6/22/2021 9:39 AM
2	Both Spanish and English	6/15/2021 11:56 AM
3	Both Spanish and English	6/15/2021 11:09 AM
4	Both Spanish and English	6/15/2021 10:46 AM
5	Both English and Spanish	6/15/2021 10:40 AM
6	Both English and Spanish	6/15/2021 10:31 AM
7	Both Spanish and English	6/15/2021 10:15 AM
8	Both English and Spanish	6/15/2021 10:08 AM
9	Both English and Spanish	6/15/2021 9:57 AM
10	Both English and Spanish	6/15/2021 9:50 AM
11	Both English and Spanish	6/15/2021 9:47 AM
12	Ambos	6/11/2021 5:14 PM
13	aleman	5/25/2021 5:39 PM

Q21 ¿Cuál es su código postal?

Answered: 96 Skipped: 18



ANSWER CHOICES	RESPONSES
93257	89.58% 86
93258	1.04% 1
Otro (comentarios):	9.38% 9
TOTAL	96

#	OTRO (COMENTARIOS):	DATE
1	93270	6/22/2021 9:29 AM
2	Left blank	6/15/2021 10:46 AM
3	All selected	6/15/2021 10:40 AM
4	left blank	6/15/2021 10:31 AM
5	Left blank	6/15/2021 10:08 AM
6	otro comentarios	6/3/2021 10:55 AM
7	no lo se	6/3/2021 10:39 AM
8	93270	6/1/2021 4:34 PM
9	93265	5/25/2021 5:39 PM

Q22 ¿Algo más que le gustaría contarnos sobre la biblioteca que no hayamos preguntado?

Answered: 20 Skipped: 94

#	RESPONSES	DATE
1	El espacio exterior de la biblioteca es tan importante como el espacio interior.	6/28/2021 6:47 PM
2	- Clases para espanol (classes for spanish)	6/22/2021 10:02 AM
3	Mas libros en Español (More Spanish books)	6/22/2021 9:41 AM
4	- Clases en Ingles (classes in english)	6/22/2021 9:31 AM
5	Me gustaría un espacio moderno con mucha luz natural	6/20/2021 5:36 PM
6	No	6/15/2021 2:13 PM
7	Clases y ayudas con todo esto tambien para adultos. (Classes to help with language for adults)	6/15/2021 11:09 AM
8	Free wifi	6/15/2021 10:15 AM
9	-Park -Classes on spanish	6/15/2021 9:41 AM
10	- Park - Copy Machine for Public - Storytimes - Cafe	6/15/2021 9:35 AM
11	- Mas libros en espanol (more books in Spanish) - Una parque (a park) - classes sobre las culturas (culture classes)	6/15/2021 9:27 AM
12	No	6/13/2021 5:24 PM
13	Para cuando estara lista para usarse?	6/11/2021 10:15 PM
14	Ojalá sigamos siendo tomados en Cuenta para mejorar la biblioteca y tal vez otros espacios comunes de Porterville. Gracias.	6/11/2021 5:14 PM
15	No tengo preguntas	6/4/2021 12:51 PM
16	No tengo preguntas acerca de todo esto.	6/3/2021 12:54 PM
17	N/A	6/3/2021 12:43 PM
18	no	6/3/2021 9:26 AM
19	Me da gusto que van abrir una nueva biblioteca	6/1/2021 12:52 PM
20	Tienen que tener empleados que hablan espanol todos los dias que estan abiertos.	5/25/2021 5:39 PM

TECHNOLOGY NEEDS ASSESSMENT

2021

PORTERVILLE PUBLIC LIBRARY



Porterville Public Library Preliminary Technology Program for Construction

Carson Block
Library Technology Consultant



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Contents

1	Introduction	6
1.1	Purpose	6
1.2	Process	7
2	Technology Vision for Porterville Public Library	8
2.1	Elements of Vision	8
2.2	Guiding Principles in this Technology Program	10
2.2.1	Technology Design	10
2.2.2	Efficient Use of Resources	12
3	Technology Recommendations	13
4	General Technology	14
4.1	Specialized Technology	14
4.1.1	Makerspaces	14
4.1.2	Special Requirements for the Makerspaces	15
4.1.3	Staff Readiness.....	16
5	Enterprise Technology	18
5.1	General Note for Installers.....	18
5.2	Power Access for Patrons	18
5.3	Backup Power	18
5.4	Structured Cabling and IT Spaces	18
5.5	Cell system repeaters/signal boosters.....	20
5.6	IT Spaces.....	20
5.6.1	IT space – MDF and IDF.....	20
5.6.2	Main Distribution Facility.....	20
5.6.3	IT Staff Space.....	21
5.7	Data Networks	21
5.8	802.11x (WiFi)	22
5.9	Telephones.....	22
5.10	Security Cameras	23



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

5.10.1	Exterior.....	23
5.10.2	Interior	23
5.10.3	Consultant Recommendations	23
5.11	Access Control.....	23
5.12	Radio Frequency Identification (RFID)	23
5.13	Gate Counters	24
5.14	Building-wide Public-Address System.....	25
5.15	Digital Signage.....	25
6	Patron Technology	26
6.1	Patron Computing Spaces – BYOD.....	26
6.2	Computers.....	26
6.2.1	Public Computers.....	26
6.2.2	Americans with Disabilities Act (ADA) Considerations	28
6.3	Session Management (Patron PCs).....	28
6.3.1	Session Management.....	28
6.4	Self-Check Machines	29
6.5	Printing and Scanning	29
6.5.1	Public Printing Services	29
6.5.2	Printers/Photocopiers.....	29
6.5.3	Fax	29
7	Staff Technology	30
7.1	Staff Computers	30
7.2	Circulation Computers	30
7.3	Public Service Desk Computers.....	30
7.4	Office Computers	30
7.5	Printing and Scanning	31
7.5.1	Printers.....	31
7.5.2	Photocopiers	31
7.6	Automated Materials Handling (AMH)	31
7.6.1	Room Reservation.....	31



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

8	Audio/Visual Systems.....	32
8.1	General: Building-Wide PA System	32
8.2	General: Large Public Meeting Rooms.....	32
8.2.1	General: Small Meeting Rooms	32
8.2.2	Assistive Listening Systems	32
9	Innovation Opportunities	35
9.1	Connect to Ag Tech and Food Security	35
9.2	Technology to connect inside and outside experiences.....	35
9.3	Further leverage community embracement of social media for library services/web services 35	
9.4	Balance of technology and technology-free zones.....	35
9.5	Celebrate and cultivate Porterville’s Spanish-speaking culture though programming, art, services, and collections (physical and digital)	36
9.6	Technology and programming (possibly via ESL classes) to serve all local cultures, including Spanish Speakers, Native Americans, Asian (Hmong, Korean, Filipino, and others) Arabic, Syrian and others. 36	
9.7	For staff: back-channel communications capabilities to stay connected during times of need 36	
10	Appendix A: Sample Technology Specifications for Construction	37
11	Appendix B: Suggested Technology	46
11.1	Porterville Public Library Program (V.3)	46
12	Appendix C: Technology Recommendations: Visuals	51
13	Appendix D: Survey Data Findings: Visuals.....	74



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

1 Introduction

1.1 Purpose

The purpose of this document is to describe the technology envisioned to support a new Porterville Public Library. This document was created as part of the 2021 Library Needs Assessment (conducted in partnership with library consultant Penny Hummel) which contains recommendations for spaces in a new community library.

This document is a Preliminary Library Technology Program, going beyond the requirements of the needs assessment, but short of a final technology program, which should be created as part of any next steps to build a new library. This document is designed to give the library and City additional momentum on the technology needs for any new library facility.

To complete this program, Carson Block met with library staff, community groups, and city administration to inform how Porterville views and uses technology to inform how the library will best equip itself to provide technology services to best suit the community.

This technology program contains Carson Block Consulting's current understanding of the various pieces of any new building project. This document should be considered advisory to any next steps in the design process – and is intended to serve the overall objectives of the Porterville Public Library, the community of Porterville, and the needs of the library's future patrons and library staff as understood by Carson Block Consulting.

It is anticipated that any future revisions of this program plan will be informed by other pieces of the design and project process and modified as needed.

The purpose of the select technology program plan is to provide direction for specific technical specifications as well as identify areas of staff competencies and support for new technology.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

1.2 Process

Carson Block Consulting partnered with Penny Hummel to perform a needs assessment for a new Porterville Public Library. A new library would replace the old building which was lost in a tragic fire in early 2020. It is important to the community that the firefighters who fought the fire and especially the two who lost their lives doing so are memorialized in the new building.

To start the information gathering process, Carson Block Consulting sent a survey to the Porterville Library team to learn the current status of technology in the previous library and discover some technology goals might be for the new building.

Beginning in May of 2021, Carson and Penny met with library staff to determine what resources the staff would need in a new library building.

In ordinary years, Carson would tour the library facilities in person, but due to the COVID-19 pandemic and the fire that destroyed the original building, he did not have that opportunity. Via remote engagement activities (including videoconferencing) stakeholders shared their views on the benefits and downfalls of the previous building to help shape the future of the new.

This process resulted in this report (one of several detailed reports from the consultant team), a presentation to library leadership, and a presentation to the city at a public meeting. The set of documents are designed to help guide any future building project to greatest success possible.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



2 Technology Vision for Porterville Public Library

2.1 Elements of Vision

Modern libraries are places where technology facilitates the growth of knowledge and the renewal of the human spirit.

Far from our notions of the past (including beige monitors that have faded to yellow, along with the fuzzy colors on their square, CRT screens), modern libraries contain technologies that are vibrant, ubiquitous and in sharp focus, ready to engage users of all levels and change the lives of novices and experts alike.

The new Porterville library is envisioned as a tech-forward facility, with a focus not on “flash” but on technology as one tool to accomplish community dreams.

- The library acquires and maintains technology that appropriately serves library users of all technical levels - from novice to advanced users.
- Library technology is designed with equity of access as a prime consideration. All are welcome, and all will be served.
- The library views technology as a means to an end. Technology is one tool the library uses to serve its vision, mission, and roles in the community.
- The technology experience for patrons should engender a high sense of trust from the community by being functional, available, intuitive and “frictionless.”

Additional, detailed elements of vision for technology for the library include:

The Porterville Public Library has clear vision for the application of technology to serve patrons and to be a powerful tool for staff:

Aspirations for Patrons:

“...count on the library as a valuable resource for their technology needs” and “be comfortable with their own technology, the technology they encounter in everyday life, and the tech provided by the library



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

Aspirations for Staff:

"...be knowledgeable and comfortable enough with technology to learn, grow, and adapt to new and emerging technology... and getting comfortable/ knowledgeable enough with it to be able to help themselves and patrons."

The library's vision for technology also includes **sustainability**. While it's difficult to predict what might come next in the world of technology, we do know several things for certain:

- We will have an increasing demand on library data networks (wired and wireless), including access to the Internet and internal connections. The technology design for the Porterville library includes IT spaces and data networks that are scalable by design, to grow and adapt to serve the needs of Porterville citizens and visitors well into the future.
- It's likely that new needs will emerge over time. The spaces designed for technology access (including public computing areas, self-service, the makerspaces, and others) are flexible by design to grow and change as needed.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



2.2 Guiding Principles in this Technology Program

2.2.1 Technology Design

To fulfill the library's vision, the Technology Design for the library from Carson Block Consulting incorporates the following elements as a framework for the tangible tech decisions for the library.

The Porterville Public Library seeks to reflect community needs, have a strong and effective technology presence, and be user-friendly.

The Porterville Public Library will be designed to be a dynamic facility throughout its useable lifetime, with the opportunity to adapt to community needs as they emerge naturally over time. Since technology is in a state of constant change, library technology will be designed or chosen that has the highest potential for flexibility, adaptability, and scalability over time – intended to meet the current, emerging, and future needs of both library patrons and library staff.

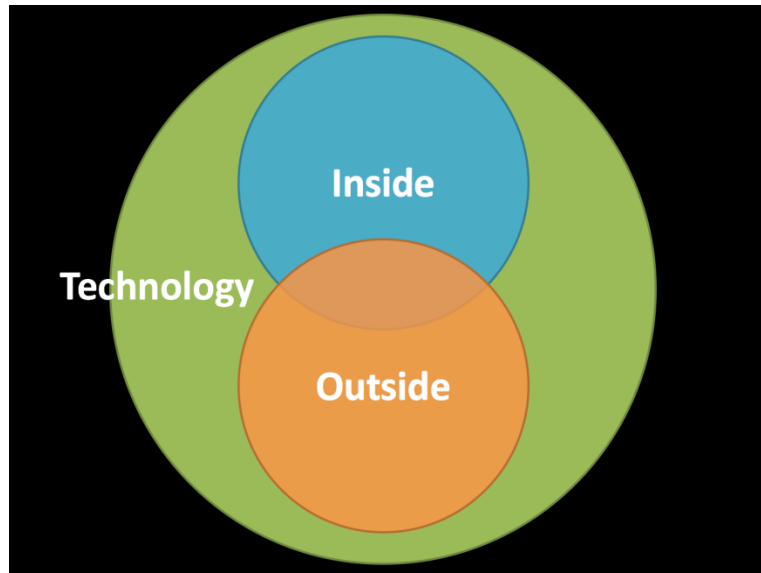
2.2.1.1 Scalable Technology: Infrastructure Designed to Adapt

At the heart of the technology approach is making fundamental design choices that allow the library's tech infrastructure to and adapt over time. Although it's difficult to accurately predict specific technology futures, there are some things that are certain -- as the need for scalable and flexible infrastructure.

Modern libraries think of their services in three different delivery channels.

The **Inside** Service Channel encompasses all of the things that happen within the library walls, including collections, spaces for people, programs, and more.

The **Outside** Service Channel encompasses things that happen outside of the library walls.



grow
are
such



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

The **Technology** Service Channel is unique in that it serves the other two service channels and is also an entity unto itself.

At the Porterville Public Library, these service channels bridge in several significant ways:

2.2.1.2 Inside Technology Experiences Designed to Delight and Support Users

- Self-Service, including self-checkout options for patrons
- Powerful WiFi coverage for patrons and staff throughout the library (as well as coverage outdoors)
- Wireless printing
- Mobile Devices for patrons to use throughout the library
- Public computer workstations
- Skill-building opportunities reflecting the needs of the community through makerspaces
- Special computers for Children
- Enhanced Audio-Visual Systems for meeting rooms
- Hearing Loop in key areas to allow for greater intelligibility of audio for users of hearing assistive devices
- Meeting rooms designed for library programming and public meeting space for community organizations
- Fax services handled via library staff for patrons

2.2.1.3 Outside Technology Experiences Designed to Delight and Support Users

- Robust WiFi Coverage and device charging locations in public areas outside of the library
- Book locker for holds pickup near the library entryway



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

2.2.1.4 Systems to Create Operational Efficiencies

- Modern VOIP (Voice Over IP) telephone system
- Automated gate counters for tracking people coming into or out of the building (the library is considering a possible new system)
- Access control system for secure keyless access to non-public areas
- Security Cameras

2.2.2 Efficient Use of Resources

As a member of the San Joaquin Valley Library System (SJVLS), Porterville has access to a wealth of resources. This includes the provision of and support for the library's Integrated Library System (ILS), technology assistance, assistance with funding, and shared electronic resources.

The library will leverage its investment in technology via the Federal Universal Service Fund - better known to libraries and schools as "E-rate" - to secure discounts on eligible technology services related to Internet access and some network components. Assistance with E-rate finding is a service provided by SJVLS.

Upon final approval, the library may receive a discount of at least 80-percent¹ on eligible services and equipment, which helps ensure ongoing sustainability of core technology infrastructure. With that core technology infrastructure designed with scalability and flexibility in mind, the combination of the design and ongoing funding elements create an ideal environment for the long term.

As of summer of 2021, the library may also be able to leverage funds becoming available from the California State Library as part of American Recovery Act (ARPA) funding. If helpful and allowable, the library may choose to implement one or some of the recommendations in this report (as appropriate) in the library's temporary spaces.

Assistance facilitated by partners and available from federal, state, and local sources from will be invaluable in rebuilding and refitting a library that will suit Porterville's needs.

¹ As of the writing of this report, SJVLS was in the process of retaining a new E-rate coordinator, thus could not confirm the library's exact discount rate.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



3 Technology Recommendations

The next sections of this document address overall technology recommendations for the Porterville Public Library. These items are priority considerations and are presented here in no particular order. Through the design process it is possible that other needs not yet listed here will emerge.

The sections include:

- 4: General Technology
- 5: Enterprise Technology
- 6: Staff Technology
- 7: Patron Technology
- 8: Audio/Visual Systems
- 9: Innovation Opportunities

These items are offered for review by appropriate members of any future project team, including the Library, the City of Porterville, and any architect team. Recommendations are based on assessment activities performed by the consultant.

Visual descriptions of the recommended technology are included in Appendix C of this document.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



4 General Technology

4.1 Specialized Technology

4.1.1 Makerspaces

The consultants recommend that the library include several makerspaces reflective of community needs. Responses from the community survey indicate a strong interest in the following potential activities for a makerspace:

- A media makerspace that supports recording and editing video, audio (such as podcasts) and recording music (56.81% of respondents)
- A high-tech maker space that has 3D printing and design capabilities and other high-tech items (55.86% of respondents)–
- A makerspace that offers papercrafts, scrapbooking materials, and similar activities (53.58% of respondents)

With those top responses, the consultants recommend two separate spaces: a *Creation Space* that can incorporate both the high-tech items and provide flexible workspace for the lower-tech maker desires; and a *Media Lab* to fulfill the desires of the community for audio visual creation. Additionally, to build upon Porterville's rich history and current involvement in food and agricultural sciences, the consultants also recommend a *Teaching Kitchen* space in the library for both library and public use.

Final design of makerspaces will require further development by the library, starting with the vision for the makerspaces and how library programming and staff will support that vision through activities and equipment.

4.1.1.1 Creation Space

The Creation Space will need to support a variety of programming for the library, so having a large space will be very important to offer the most options. Some high-tech items require stability, and those should be placed on secure, fixed cabinets or tables around the perimeter of the room, allowing the majority of the space to be flexible. Tables and chairs on lockable wheels can be used in a variety of configurations and for both high- and low-tech programming.

A large screen mounted on the wall and with a variety of connection options can give programming several means of demonstration or examples: as a live feed to demonstrate to an in-person or remote audience; as a display to show pre-recorded videos or online sources to demonstrate crafts or teach a



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

skill; as a digital gallery of items designed or made in the Creation Space; or as digital signage when not in use to advertise other library services and programs.

These needs may change prior to construction, so the consultants recommend the library conduct further research to determine the most desirable components for the Creation Space.

4.1.1.2 Media Lab

The Media Lab will address the community's interest in audio/visual creation. For visual creation, the library may offer a rig with a camera, microphone, and tripod. The library may consider a green screen for video recording options, as well as lighting that may move on wheels or tracks to offer dynamic studio options.

An audio-creation area should feature space enough for multiple players with instruments, as well as more intimate recording opportunities for podcasts or local history interviews. This audio space should offer sound dampening from outside noise.

To complete the media lab there should be multiple computer stations that have the processing power and necessary software to offer full audio and visual editing capabilities. The computers should have robust storage that can save multiple projects at one time, as well as secure on-site storage options for ongoing projects of both patrons and staff.

4.1.1.3 Teaching Kitchen

Though it did not come up in the survey, the consultants observed that Porterville has a rich food culture and wanted to be able to feed off that for library services as well. The teaching kitchen would feature enough space for classes on different food preparation methods, as well as job training for culinary arts hopefuls.

4.1.2 Special Requirements for the Makerspaces

The library's makerspace program and equipment list is in development as of the publication of this program (August 2021). The focus for the space is to help community members build skills.

Generally, as a dynamic, multi-use area, the maker space should be designed with the utmost flexibility in mind:

- The overall design should follow general principles seen in workshops of all varieties – with adequate space for people and equipment.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

- Power access should be generously placed throughout the space, including perimeter wall areas, on building support pillars, and from the ceiling when possible. Floor power is possible unless a drain for liquids is included in the design.
- The space should support both wired and WiFi data access.
- All furnishings should be extremely durable and easy to move/reconfigure (mounted on wheels that are lockable to fix tables in place. Chairs should be durable, sturdy, and as lightweight as possible.
- Wherever possible, space should be allocated for counters with durable tops and cabinet storage underneath. Most maker equipment in libraries is placed on countertops.

Although the program and equipment list has not yet been defined, proper ventilation is a must, and special air handling methods (such as ceiling grid systems that allow for localized and changeable venting of fumes from “make” devices in different areas of the room) is highly recommended.

4.1.3 Staff Readiness

The new library is an exciting opportunity for both patrons and staff. With a brand-new building comes the ability to build with future use in mind to make the space full of opportunities for community growth.

The library’s leadership and staff are exceptionally tuned in to the opportunities and potential for change. These building design activities have been well-informed by library leadership and staff giving quality thought to changes in operations that will be needed in the new building.

Even so, in the significant activity required to build and prepare a new building, cohesively anticipating all of the immediate and longer-term library operational needs in a new facility can sometimes be pushed into a lower-priority position. This situation is common for many libraries, and those who are not able to carve out the time to anticipate and provide for operational changes often find themselves in a difficult and reactive mode in the early stages of new library operations. Those who have been able to devote analysis, planning and documentation time find that the new ideas discovered throughout the design process can be organized to create a plan that anticipates the majority of new needs. While it’s impossible to anticipate and plan for every possible scenario, this process allows the library to prepare for known needs and opens up time and energy to meet unanticipated needs during the transition and in the early weeks of opening the new library.

The consultant encourages the library create a carve out time following any formal architectural design process to plan for its transition to the new building by:



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

- 1) Briefly documenting how staff cover operations and services in the current temporary library space (creating a description of “current state”)
- 2) Detailing coverage and service needs in the new building (a description of “future state”)
- 3) Identifying any possible gaps (and documenting those gaps)
- 4) Design solutions (including operational efficiencies, automation, new staff and other options) and identify resources to cover any possible gaps

In particular, the consultant recommends the library focus on:

- The differences between covering a small space and the expanded spaces envisioned for the library in terms of creating a cohesive customer experience
- Differences in overall management of technology (*In the process of technology design, the consultant has urged solutions that automate library staff operations as much as possible; still, even automation systems need some attention in the new building*)
- Departmental responsibilities, and interactions between departments
- Flow of staff communications, including any emergency response needs
- Other areas as identified by the library



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

5 Enterprise Technology

This section addresses enterprise technology recommendations for the Porterville Public Library. These items are priority considerations and are presented here in no particular order. Through the design process it is possible that other needs not yet listed here will emerge.

5.1 General Note for Installers

Installers should field locate devices and drops before installation as a double-check on and verification of the locations specified in floor plan diagrams. Installers should coordinate with general and electrical contractors.

5.2 Power Access for Patrons

Patrons should have easy, safe, and ergonomic access to power (standard and USB, including USB-A and, if possible, USB-C) in any seating areas. These areas include traditional tables; study carrels; furnishings that hold library computers; comfortable seating; and other areas.

5.3 Backup Power

All IT spaces (including the Master Distribution Facility - MDF and any needed Independent Distribution Facilities - IDF) should have suitable battery-backup Uninterruptible Power Supply units to ensure continuity of power during brief power outages. The units selected should also regulate voltage within acceptable parameters (+ or – 5%) for attached equipment.

5.4 Structured Cabling and IT Spaces

Given the size of the proposed building (possibly exceeding the 100-meter limit of data cable), the library may require both an MDF (Main Distribution Facility) and an IDF (Independent Distribution Facility). The IDF and MDF should be connected via fiber.

The MDF will need to be of adequate size to house the following items and functions:

- Ethernet terminations
- Switches
- Telecommunications/VOIP equipment
- Servers
- UPS



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

- Room for future growth/scalability
- Other items as designated by the Library, City IT, SJVLS, and any other partners in the IT space

If an IDF is required, it is currently envisioned as a small satellite room or space (such as a wall-mounted equipment rack). It would need to be of adequate size to house the following items and functions:

- Ethernet terminations
- Switches
- UPS
- Other items as designated by Library, City IT, SJVLS, or other IT partner.

The design of all telecom rooms should include appropriate control of the room environment (including temperature and humidity) and enterprise approaches to security, fire suppression, equipment racks & wiring support, room-to-room conduits, uninterruptible power supplies, and review of any non-compatible uses of the telecom rooms, including any utilities. All equipment in the room should observe proper clearances for access. Each room should be designed to have capacity to grow to support new needs over time, and/or to allow for equipment reconfiguration, concentration or moves over time. IT areas should have access flooring when possible.

Additional design references (not included in this report) include:

- [ANSI/TIA-569-E TELECOMMUNICATIONS PATHWAYS AND SPACES](#)
This is the Telecommunications Industry Association's standard for the design of buildings that host telecommunications systems of all kinds.
[<https://blog.siemon.com/standards/ansi-tia-569-e-telecommunications-pathways-and-spaces>]
- BICSI Telecommunications Distribution Methods Manual
This manual is "the definitive reference manual for telecommunications and information communications technology infrastructure design." (bicsi.org)
[<https://www.bicsi.org/education-certification/education-@-bicsi-learning-academy/technical-publications/telecommunications-distribution-methods-manual>]



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

Data network endpoints

Network designer should:

- Assume 3 drops per office workstation (PC, Telephone, and printer); some offices may require more or less
- Endeavor to incorporate a 25% overage of data drops in areas of computer density (such as desks and labs) for instance: if 4 pcs are planned for a single location, one extra drop should be added for possible future use. The need may vary depending on location and use.

5.5 Cell system repeaters/signal boosters

If cell signals are weak from inside the library building, the consultant recommends that devices to repeat/boost commercial cell carrier signals be placed in the library. If pursued, specifications and pricing for this item may fall to Library, City IT, or project MEP.

5.6 IT Spaces

5.6.1 IT space – MDF and IDF

The consultant recommends an MDF (Main Distribution Facility) and, depending on building size, an IDF (Independent Distribution Facility) for the new library. Please see 5.4 above and appendix addressing structured cabling needs.

5.6.2 Main Distribution Facility

The consultant recommends that room sizing be based on (minimally) a single four-post rack to serve current and future needs. Four-post racks are approximately 2' wide X 4' deep (each) and require adequate space on front, back and sides for normal activities (including adding and removing network equipment).

The room shall have normal and standard design features, including secure access; a non-static environment; proper cable relief and management; temperature and humidity control; acceptable fire suppression technique or system; and other areas as defined by the Library, City of Porterville IT, SJVLS or other technology partner (such as project MEP). For other room specifications, please see Appendix: Sample Technology Specifications for Construction and see the documents referenced.

This space allocation request is dependent on the creation of adequate space for Library IT Staff (please see 5.6.3 below).



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

5.6.3 IT Staff Space

The new building offers the opportunity to design adequate spaces for desk tasks and work on equipment that go beyond the proposed 2021 library program. In addition to individual desks, possible items include:

- Workbenches: (1) benches (1 per IT staff)
- Dedicated library technology storage (10' X 20' suggested; needs easy in/out access and cart)
- KVM switching capabilities and multiple monitors

5.7 Data Networks

The new Porterville Public Library requires a deliberate and strategic approach to design and implement the data network, to serve the current needs of the community and accommodate future connectivity needs.

The network will support internal services, including public access to the Internet, staff access to internal and external resources, the needs of A/V, and others

The library network will be designed to handle several primary functions, including:

- General data access (Including Internet access) for staff and public
- 802.11x wireless inside the building and selected areas outside of the building
- Telephones (including analog lines as needed for alarm systems, fax machines and other possibilities)
- Audio/visual systems
- Video security systems
- HVAC controls
- Access controls
- Network management
- Vendor access (to the Internet)
- Secure transactions for endpoints requiring PCI Compliance
- ...and perhaps other uses.

The network will require network configuration that provides for the functions described above, and perhaps others as the project continue. VLANs, separate network systems, or other methods are sometimes required to meet the needs of the library.

Data network endpoints:

Network designer should:



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

- Assume 3 drops per office workstation (PC, Telephone, and printer); some offices may require more or less

Endeavor to incorporate a 25% overage of data drops in areas of computer density (such as desks and labs) for instance: if 4 pcs are planned for a single location, one extra drop should be added for possible future use. The need may vary depending on location and use.

5.8 802.11x (WiFi)

Data networks for the library should be designed to scale by design in both the core wired network and the 802.11x wireless network. Ease of scalability in the 802.11x network is especially important -- it is anticipated that trends of increased demand for public 802.11x wireless will continue. Carson Block Consulting recommends systems from companies such as Meraki, Ubiquity and many others that allow for instant, controller-less routes to scalability.

802.11x wireless design should assume coverage density in any areas of congregation including public seating, computer labs and other spaces.

802.11x wireless design should include a secure staff network that would support models of service requiring staff mobility. Design of the wireless network should consider availability of robust 802.11x "Wi-Fi" access in designated areas outside of the building.

Carson Block Consulting recommends that the library record use statistics, and in particular explore ways to use the wireless system to enable recording patron use of wireless. The resulting system should have the capability to measure and report appropriate and relevant network metrics including bandwidth use. Network equipment should have secure means for remote management. Staff and public networks should be separated from each other via VLANs or other means. It's essential that 802.11x equipment have the capability to measure and report patron usage of the network.

Please see the appendix section of this document for other relevant information concerning data networks.

5.9 Telephones

The library will most likely use the same phone system as the city; if so, City IT should lead the needs analysis and procurement of telephones for staff, including wired and wireless handsets.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

5.10 Security Cameras

The architect's MEP contractor or other project partner in any new building project may lead the selection and design of a security camera system. Suggested design specifications are below.

5.10.1 Exterior

A security camera system should be set up outside the building so that all areas outside the library proper can be viewed twenty-four hours a day. This would include parking lot, grounds, etc. This system should feed to all staff computers as well as be accessible to home viewing by designated secured staff. The library wants patrons and staff to feel secure at all times.

5.10.2 Interior

Internal security camera system should be installed throughout the building so that all areas can be viewed by staff. Feed should go to designated staff computer workstations, as well as be accessible to view by designated staff outside the building via computer or other device.

5.10.3 Consultant Recommendations

Carson Block Consulting recommends that the library create a library-specific policy for security cameras based on American Library Association principles and local laws & practices. An example of a policy (from the Poplar Creek Public Library District) is here:

<http://pclib.org/sitemedia/documents/policies/security-camera.pdf>.

5.11 Access Control

The library will likely use an Access Control System as administered by the Library or City IT. The core system may be designed by the city (or perhaps project MEP) and administered by the city or library, including responsibility for managing the system, including configuring fob/card access for staff. It is possible that a library staff member will bear some responsibility to assist in programming the access devices (using the vendor's layperson-friendly software), including authorizing specific access authority, adding, and terminating all access.

The library, City IT and architect will work together to define areas requiring card access.

5.12 Radio Frequency Identification (RFID)

The library uses RFID for circulation and security for physical materials. The library has been provided with design specifications to prepare for RFID implementation in any new building. Supplementary documents will include some sample documents from 3M regarding a smart return and security gates



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

utilizing RFID technology. Although 3M sold its RFID division to another vendor, the general specifications that they published remain useful in RFID design.

5.13 Gate Counters

The library should consider an automated “people counting” system that would collect data at the most common point (entry and exit) but also could be installed in other areas of the library that would merit measures of patron traffic, using automated collection and display methods that would provide a “dashboard” showing traffic in multiple areas of the library.

In many libraries, the sometimes-problematic break-beam systems of the past few decades (that count the number of times an object passes through a laser beam shot across an entry way) have been replaced with more accurate technologies.

New systems employ infrared sensors, video cameras or both, are mounted over the door on top of the frame and produce much more accurate counts than laser beams. Video feeds are kept anonymous because they are parsed by a computer algorithm to identify and count the number of bodies passing through the door frame using differences of light and color. In some cases the algorithm triangulates this data with an infrared scan to increase accuracy.

Data from break-beam systems often had to be read from a physical counter on the gate itself and entered by hand into a spread sheet. Newer devices are networked and can communicate their counts over a wireless or wired connection.

Break-beam systems often had expensive custom batteries. Staff only found out batteries needed to be replaced when they devices stopped counting. New devices connected to a wired network are powered by POE technology (Power Over Ethernet) and don’t require an external electricity drop. Wireless devices will require external power located near the device.

Vendors such as Axis, SenSource, Density, Traf-Sys and We Count People will quote the library devices with or without installation. They will also charge the library an annual fee for access to your data via an analytics platform that can generate reports by location and time span.

The library can create custom applications for harvesting and analyzing this data. These systems could not only be used as simple counting devices, but also could tell users how busy the library is in real-time. The sensors could also be placed in any particular room. Current people traffic information could be communicated to patrons via a website, mobile app, or even automated Facebook posts.



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

5.14 Building-wide Public-Address System

The library wishes to have a building-wide Public Address System. This would be used for closing announcements as well as any emergency broadcasts. This would be operable using the telephone system.

5.15 Digital Signage

The consultants recommend a simple, inexpensive digital signage system that is comprised of:

- Device such as an Apple TV or Google Chromecast running their native screen saver
- Large format commercial monitors, 1 for each device
- An account with the device's service that serves up digital slide files
- Digital slide files (png or jpg) that can be created by library staff in Adobe Photoshop, Illustrator or similar image editing software and pushed to the device using its screen saver software

More complex and powerful solutions for managing digital sign content do exist and can be discussed if the need arises in the future. This solution using a streaming-type device and its software is relatively simple to set up and maintain. This solution does require the library to keep a steady stream of visual production and upkeep to ensure the displays stay up to date, but this will result in dynamic content for the library's digital displays.

Here is a 5-minute video that describes how it works using Apple TV:

Utilizing Apple TVs as Basic Digital Signage [<https://vimeo.com/92770458>]

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



6 Patron Technology

This section addresses technology to support patrons in using the library's spaces and services.

6.1 Patron Computing Spaces – BYOD

For BYOD (*Bring Your Own Device*) patrons, having a variety of seating/workspace options is preferable:

- Task – traditional seating
- Task – “bar” (supporting both seating and standing option)
- Comfort Seating

All seating areas should offer ergonomic power access for patrons, including the option to plug directly into USB power.

The library will also extend WiFi service into the parking lot and other areas surrounding the library.

6.2 Computers

6.2.1 Public Computers

The library will have public computing resources that are robust, easy, and safe to use.

Availability of computers for public use is an essential library service. Library patrons use computers for education, enrichment, study, work and so many other uses. Computer access is essential for citizens to function in society. Increasingly, vital information for citizens is available solely in electronic formats. In some cases, the only avenue for citizens to interact with government or businesses (including filling out applications and tax forms, and even seeking employment) is via a computer connected to the Internet.

Design of patron computing spaces should avoid tight cubicles as much as possible and allow for patron “space.”

Collaborative computing spaces should be considered where appropriate to support the programming for the desired space.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

- Children's computing areas should be designed to invite collaborative seating between children and caregivers – comfortable seating, monitors, keyboards, and mice mounted on sturdy arms, and other design elements promoting comfort and interactivity.
 - There should be one station separate from the others in the area for a parent or caregiver to on a library-provided computer while supervising child at play.
- Teen and adult collaborative areas can include one or more workstations and adequate space for other materials (including BYOD).



work
a
more

6.2.1.1 Adult Computer Stations

Adult and teen computer stations will likely be either traditional (separate computer and monitor) or all-in-one desktops. The library should seek a minimum of a 3-year support options for new computer purchases and coordinate new purchases with their typical refresh schedule.

6.2.1.2 Children's Computer Stations

Children's computer stations will likely be either traditional (separate computer and monitor) or all-in-one desktops. The library should seek a minimum of a 3-year support options for new computer purchases and coordinate new purchases with their typical refresh schedule.

6.2.1.3 Listening Stations

The library may consider one or more Listening Stations throughout the library to allow patrons to sample new music. The station could consist of a small-form computer, monitor, and small keyboard and mouse, and locked into a selected music streaming vendor to allow patrons to listen to music through the library's account. The workstation may also have the ability to play CDs and DVDs (if the library wishes to offer that service).

6.2.1.4 Catalog Computers (PACs)

To provide maximum flexibility for design and ergonomics, the library may consider using a small-footprint design using a monitor and a small-form computer for PACs. Units installed on/near end panels will require both data and power connectivity.

There will be two configurations for PACs – standing stations with a small footprint and at ADA-required heights, and seated stations.



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

6.2.2 Americans with Disabilities Act (ADA) Considerations

The current federal accessible design standards can be found in the [2010 Standards for Accessible Design](#).

[\[https://www.ada.gov/regs2010/2010ADASTandards/2010ADASTandards.pdf\]](https://www.ada.gov/regs2010/2010ADASTandards/2010ADASTandards.pdf)

- At least 5% of the total workstations must be ADA compliant (a minimum of one station in the case of libraries with 20 or fewer workstations)
- Knee-space at tables and desks must be at least 27 inches high, 30 inches wide, and 19 inches deep. The tops of the tables must range from 28 inches to 34 inches in height.
- One popular solution is to provide adjustable-height work surfaces (desks that adjust between 32-, 29-, or 26.5-inches are common)
- Other common compliant workstation equipment includes:
 - Braille keyboards
 - Wireless keyboards, mice, and trackballs for maximum flexibility
 - Large-screen monitors
 - Software for text-reading, screen magnification, voice recognition software, Braille writers, and speech synthesizing
- In addition to ADA requirements, at least one computer will be equipped to serve the visually impaired.

Carson Block Consulting recommends that library staff be aware of any special needs not being met by the library computers and work with outside partners, if necessary, to provide reasonable accommodations based on need.

6.3 Session Management (Patron PCs)

In the former building, the library used Envisionware's PC Reservation for managing patron computer sessions. It is anticipated that the library will continue to use this product in the new building.

6.3.1 Session Management



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

Session management software saves staff time and headaches, freeing them up to perform tasks that better utilize their expertise.

6.4 Self-Check Machines

Self-Service opportunities will be featured at the new library. The consultant suggests using self-check stations that enable patrons to not only check out their own materials, but also interact with their account, renew books, or even pay fees. These machines are increasingly popular with patrons and allow library staff to spend less time on mundane tasks and more time serving patrons get the most from all library services.

6.5 Printing and Scanning

6.5.1 Public Printing Services

Porterville Public Library used wireless printing services

6.5.2 Printers/Photocopiers

Printers for public use will provide both black-and-white and color printing. Printing and copying and will be compatible with the library's print management software system. Prints can be paid for by contacting staff members or paying by coin machine.

6.5.3 Fax

Faxing services are offered in the library using a printer with fax capabilities and is facilitated by in-person staff services.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

7 Staff Technology

This section addresses technology needed to support staff in providing excellent service to patrons.

7.1 Staff Computers

The library will have computing resources for staff that support their role as information providers for the community. Robust and flexible desktop computing is essential for library staff to do their jobs.

The library may wish to begin piloting the use of mobile staff technologies (including tablets or even wearable technologies) to support any new service model opportunities that arise as a result from design discussions.

If the library contemplates a “roaming” –type approach to customer service, the technology should be designed to support it in a flexible manner. Specific tech approaches would follow service recommendations from the design process, but it’s conceivable that large, barrier- like staff desks could be replaced by patron-friendlier approaches such as “jump stations.”

7.2 Circulation Computers

Computers used by staff for circulation functions will require barcode scanners and receipt printers. RFID was used in the previous library and are likely to be used in new materials and building considerations.

7.3 Public Service Desk Computers

The library should use monitor mounting hardware at public service desks that can swivel so that the screen can be shown to patrons during service interactions.

7.4 Office Computers

Office computers will be configured in the library’s traditional manner for each area as reflected in the devices by location spreadsheet.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

7.5 Printing and Scanning

7.5.1 Printers

Staff printing will be configured in the library's traditional manner by each staff area. Please see devices by location spreadsheet for more detail.

7.5.2 Photocopiers

A photocopier will be available for staff use in the form of a Multi-Function Printer, which will have scanning, fax, and printing capability.

7.6 Automated Materials Handling (AMH)

The library decided to not pursue Automated Materials Handling (AMH) unit in the new building. However, it is recommended that the new building be designed to accommodate an AMH, including staff workspace, electrical, and data considerations, and that the library revisit this decision as part of the design process.

7.6.1 Room Reservation

The consultant recommends an easy-to-use method of reserving study and event rooms in the new Porterville Library with online integration to help users sign up for their own room reservations.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



8 Audio/Visual Systems

8.1 General: Building-Wide PA System

The library has requested a building-wide PA system. The system should interface with the telephone system for ease of paging from telephone handsets.

8.2 General: Large Public Meeting Rooms

A large Public Meeting Room will provide patrons with a multi-purpose venue that could host lectures, readings, films, musical and theater performances. Large meeting rooms should contain adequate video and sound reinforcement, including multiple options for microphones, sound sources and video sources. WiFi access should be robust and scalable.

In the interest of making these experiences more accessible to people with hearing impairment, the Meeting Room should include a hearing loop. These systems create magnetic fields that interact with the telecoils (or T-coils) in people's hearing aids, the same type of technology that creates the signal in electric guitar pickup.

From hearingloss.org:

*A telecoil is a small copper **coil** that is an option on most **hearing aids** and is built into cochlear implant processors. They are also known as telecoils and were originally used to boost the magnetic signals from the telephone handset. The telecoil is activated by a **t-switch** on the **hearing aid** or cochlear implant.*

These systems are comprised of a loop amplifier that is connected to the PA system and an induction loop made of copper wire that, in its simplest form, is installed in a loop (rectangle) around the audience under the carpeting. The loop begins and ends at the loop amplifier.

8.2.1 General: Small Meeting Rooms

Small meeting rooms should be equipped with display devices and ergonomic access to power and display connections. As well, WiFi access should be robust.

8.2.2 Assistive Listening Systems

Assistive Listening Systems (to aid users of hearing aids) should be considered in large meeting rooms as well in areas of crucial interactions (such as some public desks).

One type of system, called a hearing loop, create magnetic fields that interact with the telecoils (or T-coils) in people's hearing aids, the same type of technology that creates the signal in electric guitar pickup.

Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021



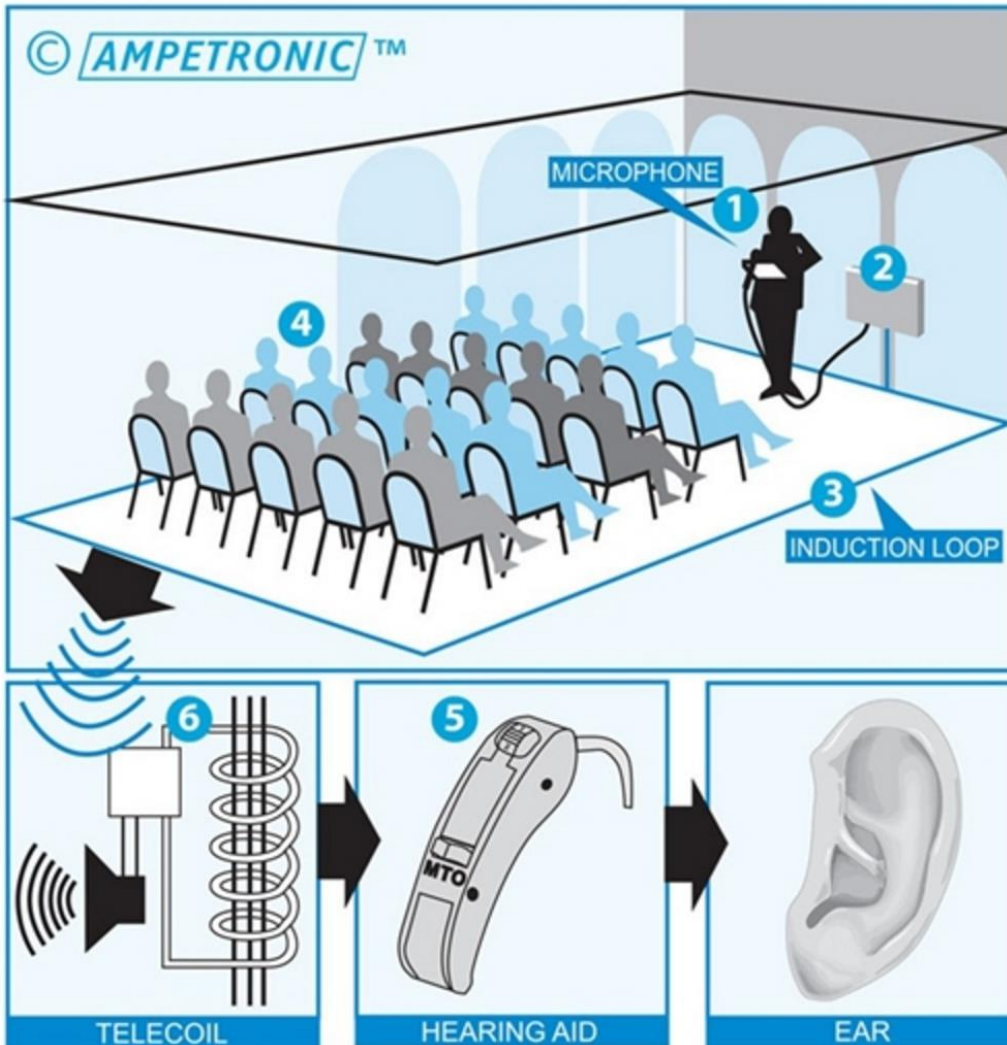
From hearingloss.org:

*A telecoil is a small copper **coil** that is an option on most **hearing aids** and is built into cochlear implant processors. They are also known as telecoils and were originally used to boost the magnetic signals from the telephone handset. The telecoil is activated by a **t-switch** on the **hearing aid** or cochlear implant.*

These systems are comprised of a loop amplifier that is connected to the PA system and an induction loop made of copper wire that, in its simplest form, is installed in a loop (rectangle) around the audience under the carpeting. The loop begins and ends at the loop amplifier.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Audio Inputs 1, either from an existing audio source such as a P.A. system or from dedicated microphone inputs feed an audio signal into an Induction Loop Amplifier 2. The amplifier drives a current into a Loop 3 or series of loops. As the current flows through the cable it creates a Magnetic Field 4 in the required area – careful loop and amplifier design ensures that the vertical component of the field is even and free of dropouts and dead zones wherever the user might be. Inside most Hearing Aids 5, a small coil known as a Telecoil 6 picks up the magnetic field signal, which is amplified into a high quality audio signal delivered directly to the ear of the hearing aid user.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



9 Innovation Opportunities

9.1 Connect to Ag Tech and Food Security

Porterville has the entire life cycle of food within the community, and it is something that can be celebrated on so many levels – including the technology around agriculture as it emerges and connecting to that.

Also the idea of food security and being able to eat right, having a place to come and learn about good food and good nutrition. There are so many rich opportunities for programming and learning around these topics while remaining relevant to the Porterville community.

9.2 Technology to connect inside and outside experiences

So many in the focus group discussed how they want to be connected to both the outdoors and the indoors – they want to have that free-flowing experience, and how the technology can support that. Top of that list of ways to support it is robust outdoor WiFi. There are other opportunities, especially as the library gets closer to a concrete building design process, to support the indoor/outdoor needs of the community.

9.3 Further leverage community embracement of social media for library services/web services

Porterville Library's social media is very strong, and the community members have embraced, cultivate, and grown it. This is a ripe area for Porterville to use that does not exist for a lot of library communities and can turn that social media to the advantage of the library for fund raising, visioning, planning, and attendance to library programs.

9.4 Balance of technology and technology-free zones

In today's world technology feels like it is everywhere. Many comments about technology in the library also included a way to escape technology and to have "technology free zones" where people can connect "IRL" or simply have a quiet reading space without the various beeps and clicks of technology.



Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021

9.5 Celebrate and cultivate Porterville's Spanish-speaking culture though programming, art, services, and collections (physical and digital)

The importance of inclusion came through loud and clear throughout the community engagement process. During the Spanish focus group, there were community members who stayed to thank the consultants for even asking them questions. In other English-based focus groups the celebration of Spanish-speaking cultures featured very strongly. Using technology, for instance the digital signage, to integrate Spanish language into the library is a great opportunity.

9.6 Technology and programming (possibly via ESL classes) to serve all local cultures, including Spanish Speakers, Native Americans, Asian (Hmong, Korean, Filipino, and others) Arabic, Syrian and others.

In the same vein as the Spanish-speaking culture inclusion, the inclusion of all local cultures was a topic of conversation. And since the ebb and flow of both immigrant and emigrant populations, the specifics will change with time. Thinking about how to serve these different populations is very important. Technology can be very helpful, especially with translations and helping staff when needing to bridge a communication gap.

9.7 For staff: back-channel communications capabilities to stay connected during times of need

If there is a future emergency or something staff need to be made aware of, finding ways to keep staff aware and up to date during times of need is something that the consultant team is very aware of.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



10 Appendix A: Sample Technology Specifications for Construction

Sample IT Specifications for Building

The text in this appendix is included to show an example of IT specifications the library may wish to consider in any construction project.

These specifications are included here only as a sample approach. A revised and single specification should be written for any actual construction documents.

In the case of a conflict between these sample specs and specs from an authority (such as a City or County IT Department and/or architect), the specifications from the authority shall be observed.

IT Room:

Description:

The IT room for the library shall be the central location for all data and telecom wiring in the facility. The room(s) will house all of the equipment necessary to serve the internal network needs of the library and provide the central data and telecom connection to the outside world.

Larger installations may require several spaces, including a Main Distribution Frame (MDF), Independent Distribution Frame (IDF) or others (such as rack space for network components).

Building Service Entrance

The IT room(s) may also serve as the **Building Service Entrance**. This is the room in which voice, data and video distribution media systems enter the building. These include internal sources such as data and video cabling, as well as external sources such as cable, POTS (Plain Old Telephone Service) or other forms of connectivity to the external world.

The room is dedicated solely for network infrastructure and associated equipment, serving as both a Building Service Entrance Room and a Telecommunications Closet. It provides facilities for large splice containers, cable termination mounting, and possibly electrical protectors. This space is in addition to any space required for network switching equipment or active system components.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

Design and location of the room should also take into consideration the route and placement of data connections from providers of connectivity such as coax cable, the telephone company, or others. Ideally, the room should be within 50' of an exterior wall.

The minimum floor space requirements for a broad range of projects are typically 10 feet x 10 feet. In many cases, a larger room is required. Additional space may need to be provided if this room is expected to double as a Building Service Entrance and a Telecommunications Closet. The door to the Building Service Entrance room needs to open outwards.

IT Room

The IT Room is used to house telecommunications equipment intended to service users throughout the building. This type of equipment commonly includes phone systems, network equipment, video distribution systems, racks, patch panels and cabinets. The Telecommunications Closet is the space that also supports the cable, fiber, and the equipment necessary for transmission between the building's backbone system and the network jacks spread throughout the building.

In some cases, the IT room also serve as the building service entrance.

The optimum effective cooling air temperature of this space is 80 degrees F with a relative humidity range of 10% to 85% non-condensing when only housing network equipment. It is important to note that some of the telecommunications equipment (e.g. servers), which may be placed in this space can only function in an environment that is between 68 degrees F and 72 degrees effective cooling air temperature with a relative humidity range of 10% to 40%, non-condensing. Anything outside of these ranges will cause damage to those units.

The air handling system must be designed to provide positive air flow and cooling 24/7 including times when the building air system is shut down or turned down during non-business hours. This may require separate air and/or cooling systems.

The size of this room can vary depending on the communication requirements of the building but are typically 10' x 10'.

The Telecommunications Closet should be located near the center of the building, but no farther than the BICSI/TIA standard of 295 feet (horizontal cable pathway distance) from the furthest station outlet. The average distance should be in the 100-to-150-foot range.

The room should be equipped with ceiling space that does not contain water pipes, air conditioning ducts, drainage pipes or other utilities crossing through. The exception to the water pipes are those pipes installed in conjunction with a fire suppression system. If an AC Unit is required inside of the IT



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

Room and is mounted in the ceiling, a drain pan with leak detection must be located underneath the unit.

The possibility of flooding can be limited by configuring the surrounding floor area to drain accidental leaks before the telecommunications closet becomes saturated.

The IT room should be located away from potential sources of interference, such as electrical power supply transformers, motors, generators, elevator equipment or other such devices that has the potential for creating electromagnetic fields.

Equipment rooms must be dedicated rooms and are not to be shared with other functions such as a janitorial closet, electrical closet, or storage room. Fire and other alarm equipment should be located in a separate room if possible. Placement of any non-telecommunications or network equipment in room should be avoided.

One wall, to the extent necessary, must be covered with 3/4" A-C fire-rated/treated plywood, with the A side facing out. It shall be painted and mounted vertically starting 2" above the finished floor and secured to the walls. Multiple plywood panels must be mounted in contact with one another leaving no gaps between the sheets. The technology consultant will designate the location of these panels.

The lighting design shall provide sufficient overhead lights installed to provide a minimum of 540 lux (50-foot candles) illumination measured 3' above the finished floor. These lights must be separately switched within the room and must be mounted a minimum of 8.5' above the finished floor. Mounting of lights needs to accommodate 8' tall cabinets.

The door to the room must be a minimum of 36" wide by 6'8" high and must use a key lock that is keyed to a Primus Grand Master or applicable organizational standard. Electronic locks are to be used when the facility is wired and equipped to support electronic door locks. The door should open outward.

An electrical ground for telecommunications as defined by building codes must be provided on a 6" bar mounted 6" above the finished floor. This Telecommunications ground bus bar (TGBB) shall be provided in the main IT room. All TR's shall be tied into this Main TGBB. All equipment in the IT room (racks and overhead cable tray) shall be grounded to this bar. The TGBB should be connected to building steel (main building ground electrode), a separate concrete-encased electrode, or a buried ring ground with 00 copper wire using a short feed to the actual ground. It should be noted that NEC stipulates that communications cable shields be grounded as close as possible to the entrance into the building (NEC Article 800-4).



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

At minimum, one dedicated 20 Amp, 110-volt AC quad electrical outlet shall be installed in the IT Room to serve the needs of each telecommunications rack. This dedicated circuit will feed power that is located on the Telecommunications rack. Circuits providing power to the rack will need to be suspended from the ceiling above the racks or installed into the rack or cabinet as designated by the technology consultant. Additional circuits may be desirable.

All conduits entering the building from outside shall be plugged with reusable stoppers to eliminate the entrance of water or gases into the entrance room. All conduits leaving the entrance room for other portions of the building will be fire-stopped after the installation of cable.

The IT room shall be equipped with a constant positive air flow sufficient to provide a minimum of two air changes per hour. If a room serves as both the building Service Entrance and a Telecommunications Closet, it may need to be equipped with a separately controlled HVAC.

The IT Room will need to have anti-static vinyl compositional tile. The tile should be light in color. A sealed concrete floor is also acceptable. At no time is carpeting to be installed.

Acceptable floors include:

- 1.) Anti-static VCT
- 2.) Sealed concrete floor

Do not install a suspended acoustical tile or other false ceiling.

The permanent walls of the room need to extend to the rafters of the hard ceiling in order to prohibit access to the room by climbing over walls from an adjoining room.

Conduits

All telecommunications conduits entering the building will terminate outside the building in one or more telecommunications vaults. The number, placement, and type of telecommunications vaults will be determined by the appropriate local authority and will depend upon which utilities are involved, the total number of conduits entering the building, the landscaping or hardscaping around the building, and other factors specific to the site. Ideally, the vault will be located in a grass or landscaped area. By example, a typical fiber optics vault would be 30"x48"x18" deep constructed of polymer concrete and mounted flush with the ground. The bottom area of the vault would be bare ground covered with pea gravel or a similar covering. All conduits would enter from under the bottom of the vault and extend approximately 4"-6" above the gravel ground cover. All conduits will contain mule tape and will be capped to prevent debris or animals from entering the conduits. The vault cover will be made of polymer concrete, traffic If additional conduits are required to enter the building, they shall conform will the Authority Having Jurisdiction (AHJ). Depending on the location, the routing into the building will be either underground or overhead.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

The vault cover will be rated to 20,000 pounds, non-skid surface, with corner bolts or some other type of locking mechanism. Other vault types or configurations may be substituted at the discretion of the project engineer. The area around any vault will be filled and tamped to prevent erosion, sinking, or washout, and will then be landscaped to blend in with the surrounding area. If the vault is located in a vehicle traffic area, a 6"-12" space surrounding the vault will be filled with concrete to a depth of 18" to further stabilize the vault. If the vault is located in a pedestrian area, care must be taken to avoid any trip hazards (raised edges). Specific utilities such as telephone or cable TV may have their own vault requirements.

The entrance conduits must be designed to allow the placement of various types of cables including large copper cables, fiber optic cable (within inner duct), and coaxial cables. Typical incoming service conduit requirements: A minimum of (1) one 5" conduit shall be provided for each service provider. Each conduit shall have (3) 1" or 1.25" innerducts with pull-strings.

Conduits can have no more than two 90-degree bends with a minimum bend radius of 2 feet. Fiber optic cabling may require a larger radius, typically ten times the outside diameter of the fiber cable.

The entrance conduits should enter the service entrance spaces either directly from outside, perpendicular to the outer wall at a level above 8' or through the floor parallel with the outer wall keeping the conduit bend radius greater than 48". Variances from the 8' requirement will need to be approved by the proper local authority.

The entrance conduits must be protected from potential water damage and from vehicles running into them. Below grade building entrances with sufficient conduits are much preferred as that avoids the poly-to-steel conduit transition at the side of the building, a box on the building and conduit exposed to view and possible vandalism.

Building Backbone Raceway (Riser and Tie)

The risers are pathways which connect all telecommunications rooms and pace throughout an individual building. They may consist of conduit, cable trays, or sleeves to allow for cabling to enter and exit the telecommunications rooms.

The term "backbone raceway" replaces both the term "riser" and "tie" conduit to reflect the need for both horizontal and vertical pathways in a building distribution system. In general, this is the path used for placement of telecommunications media between the Service Building Entrance room, the Telecommunications Closets, and the station outlets.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

These pathways must typically support copper, fiber optic, and coaxial cables serving equipment and should be cross connected to station outlets located on each floor of the building. At no time are “j-hooks” or bridle rings to be used.

All backbone conduits and sleeves must be 4” in diameter or as agreed to by the proper local authority. Conduits must be designed with no more than two 90-degree bends. If more than two 90-degree bends are required, a pull-box shall be required. The sizing of the pull-box shall be per BICSI/TIA and the Authority Having Jurisdiction (AHJ).

The minimum number of vertical backbone (riser) conduits is 5. However, that number can change as the building customer requirements become known. Again, this should be based upon actual needs.

Pathways shall be designed and installed to meet applicable building and electrical codes or regulations including the applicable TIA/EIA Telecommunications standards.

Grounding and bonding of pathways shall comply with applicable codes and regulations.

Pathways shall not have exposed sharp edges that may come into contact with telecommunications cables.

The number of cables placed in a pathway shall not exceed manufacturer specifications nor will the geometric shape of a cable be affected.

Pathways shall not be located in elevator shafts.

Sleeves are to be used in backbone vertical pathways. Sleeves should extend a minimum of 2” above the floor space. The sleeves are also to be 4” below the true ceiling deck in rooms where conduit is running from a room on the floor above. All sleeves are placed to provide short and straight pathways between floors.

Conduits used to interconnect the Building Service Entrance and/or Telecommunications Closets should be placed above the ceiling with no more than a total of two 90-degree bends. If more than two 90-degree bends are required, a pull-box shall be required. The sizing of the pull box shall be per BICSI/TIA and the Authority Having Jurisdiction (AHJ). Do not angle these conduits down into the termination space. Fix the conduit 4” to 6” inside the room at a right angle to the wall. All metal conduits must be fitted with a collar or end bushing to eliminate damage to the cables during pulling.

Pull boxes shall be placed in conduit runs which exceed 100’ or in situations which require more than two 90-degree bends. Such pull boxes must be located so as to provide free and easy access in straight



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

sections of conduit only and must be installed to allow cable to pass through from one conduit to another.

If a room-mounted antenna is required, two 2" conduits must be dedicated from a sealed junction box on the roof of the building in a direct line to a specified Telecommunications Closet for use as an antenna access point, as required. In addition, a separate earth ground must be provided at the roof junction box point and the antenna conduit must be grounded separately from the isolated ground in the equipment room. A 1" conduit terminating in a weatherproof duplex box must be provided from the roof to the closest electrical panel for electrical power, as required.

All riser sleeves must be fire stopped and sealed following code and manufacturer's instructions, as required.

Horizontal Cabling

The horizontal pathways between the Telecommunication Closet and the data jacks throughout the building receive the heaviest usage and the most complaints of any component of a telecommunications distribution system. It is an area with a significant number of alternatives and one which frequently fall victim to budget cuts. When working on this issue, the building designer should identify methods for placing and supporting both the initial station cable and future cable additions.

The designer should assume the library will install plenum rated station cables because of the minimal cost difference over non-plenum rated cable, improved electrical characteristics and the increase flexibility of not installing fixed "home run" conduits to each station outlet.

Every Telecommunications Closet must provide a minimum of twice the amount of horizontal pathway access as is required to support the initial installation, as required.

Any outlet separated from the main horizontal support system, such as a tray, by a fire or smoke partition, must be provided a rated pathway. If any cabling passes through a fire-rated wall, the penetration must be first stopped with at least the fire-rating of that wall or per the Authority Having Jurisdiction (AHJ).

Telecommunication System Design

This section provides an overview of the minimum telecommunications infrastructure requirements in the specific area of new construction. It is intended to be used during program planning.

Office spaces range from the standard one-person space to multi-room office suites and all need to be suitably equipped to access various telecommunication resources. All offices must be designed to support multiple voice and data outlets situated to allow changes in furniture layouts, depending on the use of the facility.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

Data lines will likely be used for voice connectivity, and this will alter the combination of outlets in office spaces. The consultant and architects will work with the customer and Facilities project manager to determine the number of station outlets required during the design of the facility.

All offices must be equipped with a minimum of 2 duplex communication outlets, preferably on opposite walls and near electrical outlets. Larger offices and open suite areas should have multiple communication outlets with an average of 2 per 75 square feet of floor space, or more when needed for density of public service computing. There should be no less than one at every other electrical outlet. There may also be staff and office locations that will need to be provided with an additional video or coaxial outlet. Smaller offices or rooms may need fewer outlets. The technology consultant will work with the architects to determine locations and the number of station outlets.

The furniture plan should consider its location in reference to station outlet locations. Furniture should not be placed in such a way as to prevent access to data wall jacks and other data connections and nearby electrical outlets.

Station Outlets

Telecommunications station outlets (areas of data connectivity throughout the building) should be installed similar to electrical outlets with an outlet box mounted in the wall and vertical conduit going up the wall ending above the false ceiling space. In areas with a hard ceiling, the conduit should be extended to an appropriate pull box or false ceiling location. The telecommunications cabling will then be installed through the conduit to the station outlet. An access panel for future additional outlets should be a primary consideration.

Wall outlets should be installed at the same height as electrical outlets. Exceptions could include lab areas that may require outlets above work surfaces. Wall phone units may also need to be installed according to ADA regulations.

Installation of vertical drops and exterior cable raceways visibly placed on interior walls should be avoided if at all possible.

Locations where the station outlets are to be installed in office furniture or cubicles need to be identified. The technology consultant and/or architects and/or a local installer should ensure that proper outlets, furniture interfaces, and cable length are provided for proper termination in the furniture.

Sometimes it is not possible to reach station outlet locations via the wall or ceiling and may need to be installed via the floor. This is especially common in cubicle areas. In these cases, appropriate size and



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

quantity of conduit will need to be installed in the floor and in the case of the ground floor, installed before the slab is poured.

Conference and Meeting Rooms

Conference rooms should be equipped with a minimum of 1 duplex data outlet per wall, with two video outlets on opposite walls, as appropriate per project requirements.

The consultant and architects will work with the customer to determine the optimal number of station outlets and where they will be located. These locations may include the wall, floor or terminated in furniture such as conference room tables.

General

- Category 6 or 6a Cable and interconnections shall be used at the library.
- The wiring vendor shall quote all anticipated costs of installation, including the wiring and network equipment rack, termination points on both ends of the cables, wall plates, jacks, and other associated equipment.
- For best performance, copper wires should be kept away from power runs. Running network cable parallel with power cable should be avoided. When lines have to intersect, a 90-degree cross angle is preferred. Also avoid proximity to electric motors, florescent lights, and other sources of electromagnetic interference.
- The wiring contractor should also quote the cost of providing an "as-built" drawing depicting wiring cable paths and routes in addition to termination points.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



11 Appendix B: Suggested Technology

11.1 Porterville Public Library Program (V.3)

The technology listed in this section is designed to support the 2021 Needs Assessment document from Penny Hummel and Carson Block. This should just be considered a “starter list” to begin actual design. It’s expected that this list will be further refined as part of the design process.

Code	General Area	Specific Area	Suggested Technology
Public Areas			
1.02	Public Areas	Lobby	Digital Signage
1.04	Public Areas	Café	Data connection to support credit card readers
1.06	Public Areas	Restrooms	
1.08	Public Areas	Service Desk	- Staff computers equipped with RFID pads, barcode scanners, receipt printers - Cash register and/or credit card machine - Staff Phones
1.10	Public Areas	Express Checkout	Self-check machines with ample desk space
1.12	Public Areas	Business Center	- Multi-Function printer (MFP) with multiple printing/scanning options - Coin machine/card reader to accept payment for printing services - Fax machine - Public computers with business software - Staff Phones
1.16	Public Areas	Public Access Computers	- Public computers with word processing, internet access, and other general use programs - MFP with multiple printing/scanning options
1.18	Public Areas	New Materials	Catalog computers for accessing the ILS



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

Code	General Area	Specific Area	Suggested Technology
1.20	Public Areas	Media	Catalog computers for accessing the ILS
Adult Services			
2.02	Adult Services	Adult Fiction	Catalog computers for accessing the ILS
2.04	Adult Services	Adult Nonfiction	- Catalog computers for accessing the ILS - Staff computers with access to ILS and online database resources for reference services - Staff Phones
2.06	Adult Services	Large Print	Catalog computers for accessing the ILS
2.08	Adult Services	Quiet Reading Area	Catalog computers for accessing the ILS
2.10	Adult Services	Adult Learning Center	- Public computers with learning-oriented software - Public computers that are accessible to those with disabilities - Public computers in private areas for online testing - MFP with multiple printing/scanning options - Staff Phones
Youth Services			
3.02	Youth Services	Family Space	Collaborative computing space
3.04	Youth Services	Family Restroom	
3.06	Youth Services	Children's Library	- Catalog computers for accessing the ILS - Networked MFP with multiple printing/scanning options - Staff Phones
3.08	Youth Services	Teenspace	- Catalog computers for accessing the ILS - Public computers with word processing, internet access, and other general use programs - MFP with multiple printing/scanning options - Staff Phones



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

Code	General Area	Specific Area	Suggested Technology
Meeting Areas			
4.02	Meeting Areas	Small Study Room A (2 seat)	• Collaborative screen capable of connecting to multiple devices
4.04	Meeting Areas	Small Study Room B (2 seat)	• Collaborative screen capable of connecting to multiple devices
4.06	Meeting Areas	Small Study Room C (2 seat)	• Collaborative screen capable of connecting to multiple devices
4.08	Meeting Areas	Small Study Room D (2 seat)	• Collaborative screen capable of connecting to multiple devices
4.10	Meeting Areas	Small Study Room E (4 seat)	• Collaborative screen capable of connecting to multiple devices
4.12	Meeting Areas	Small Study Room F (4 seat)	• Collaborative screen capable of connecting to multiple devices
4.14	Meeting Areas	10 - 12 Person Meeting Room	• Collaborative screen capable of connecting to multiple devices
4.16	Meeting Areas	Dividable 150 Person Meeting Room	• Large Display screen with multiple inputs to support library and public programming
4.18	Meeting Areas	Meeting Room Storage	
4.20	Meeting Areas	Creation Space	• Variety of technology, could include items like a 3D printer, CNC machine, sewing machines, small tools, etc. • Staff Phones
4.22	Meeting Areas	Media Lab	• Audio and video recording equipment • Lights, microphones, green screens, and other equipment to support recording • Computers with software to support the editing and creation of audio and video media • Staff Phones
4.24	Meeting Areas	Learning Kitchen	• Overhead camera set up • Display screen to show the overhead camera feed for larger programs

Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021



Code	General Area	Specific Area	Suggested Technology
Staff Areas			
5.02	Staff Areas	Library Director's Office	• Staff computer with access to necessary software • Printer • Staff Phones
5.04	Staff Areas	Library Supervisor 2 Office	• Staff computer with access to necessary software • Staff Phones
5.06	Staff Areas	Library Supervisor 1 Office	• Staff computer with access to necessary software • Printer • Staff Phones
5.10	Staff Areas	Staff Workstations	• Staff computers with access to necessary software – some with RFID as needed • Staff Phones • Networked MFP with multiple printing/scanning options
5.14	Staff Areas	Technical Services	• Staff computers with access to necessary software • RFID equipped for processing new and incoming materials • Networked MFP with multiple printing/scanning options • Staff Phones
5.16	Staff Areas	Youth Services	• Staff computers with access to necessary software • Networked MFP with multiple printing/scanning options • Staff Phones
5.20	Staff Areas	Circulation	• Staff computers with access to necessary software • RFID equipped for checking in and processing materials • Networked MFP with multiple printing/scanning options • Staff Phones
5.22	Staff Areas	Staff Lounge	• Phone with an outside line • Possible computer for staff use while on break
5.24	Staff Areas	Wellness Room	
5.26	Staff Areas	Staff Restrooms	

Porterville Public Library

Preliminary Library Technology Program

For Construction

August 2021



Code	General Area	Specific Area	Suggested Technology
Support Areas			
6.02	Support Areas	Storage and Supply Room	
6.04	Support Areas	Janitorial Closet	
6.06	Support Areas	Telecommunications Room	• Racks and organizational equipment to keep the telecommunications room neat • Staff computer with network access and appropriate software and security
Outside Areas			
7.02	Outside Areas	Outside seating	
7.04	Outside Areas	Outside programming area	• Boosters/extenders for outdoor WiFi access • Portable PA system for outdoors programming • Portable screen for outdoors programming
7.06	Outside Areas	Garden	
7.08	Outside Areas	Vendor Area	

Porterville Public Library
Preliminary Library Technology Program
For Construction

August 2021



12 Appendix C: Technology Recommendations: Visuals

The consultant presented preliminary technology recommendations in July of 2021. The slides below were used and may be helpful to the library in planning the technology for the new library.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



More Technology Recommendations

(These items are common to the community survey, community focus group results, and staff survey & focus groups)

The Essentials: Scalable Infrastructure

- Internet Connection
- Data Cabling
- Power
- WiFi

(not like this example :0)

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Photo credit: <https://www.flickr.com/photos/ishane/1082814771/sizes/m/in/photostream/>

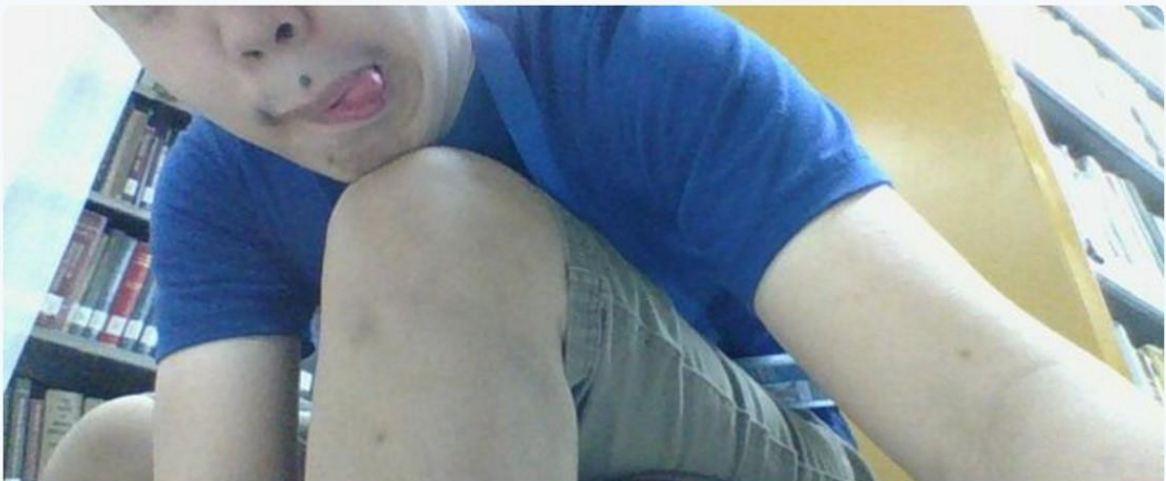


Outlets in Libraries Retweeted

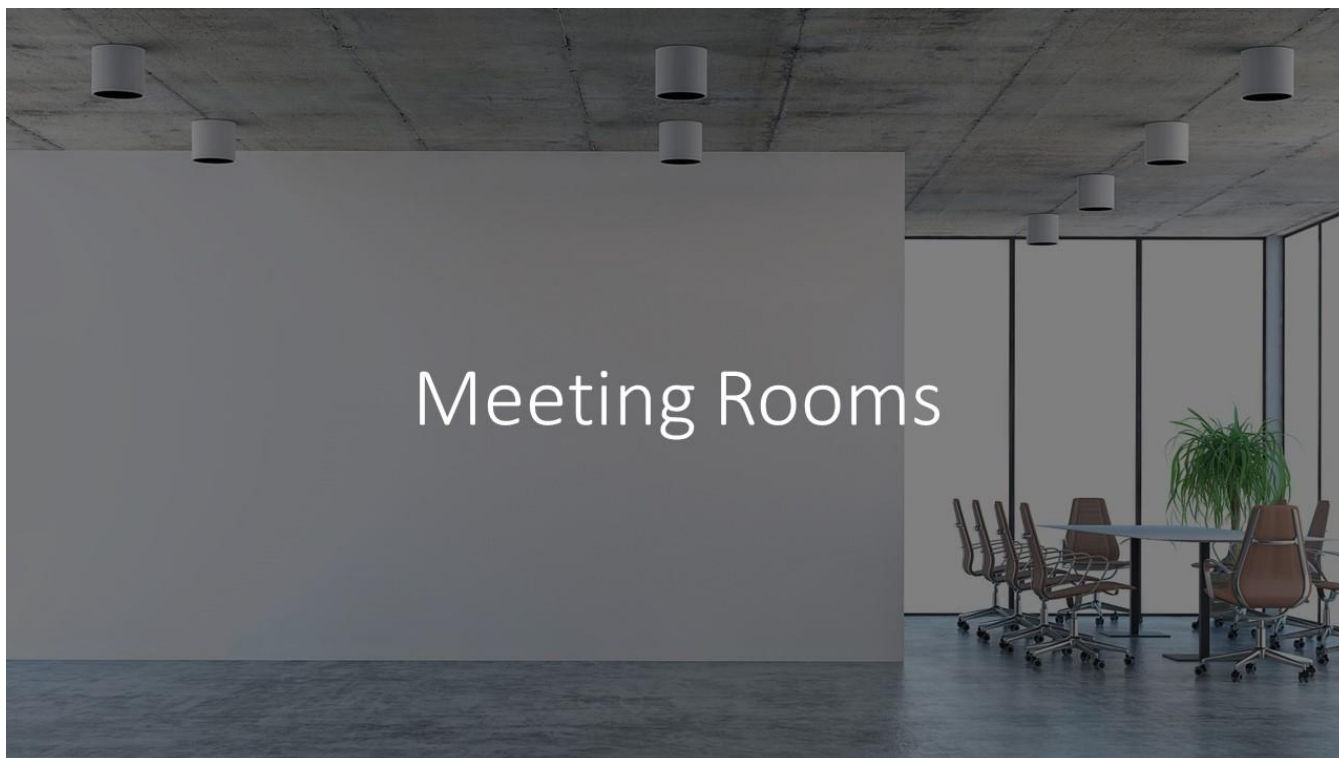


Rance. @wellxster · Feb 9

OMG! THIS IS GENIUS. A comfortable seat near a post with an outlet! THANK YOU @Rizal_Library



Porterville Public Library
Preliminary Library Technology Program
For Construction
August 2021



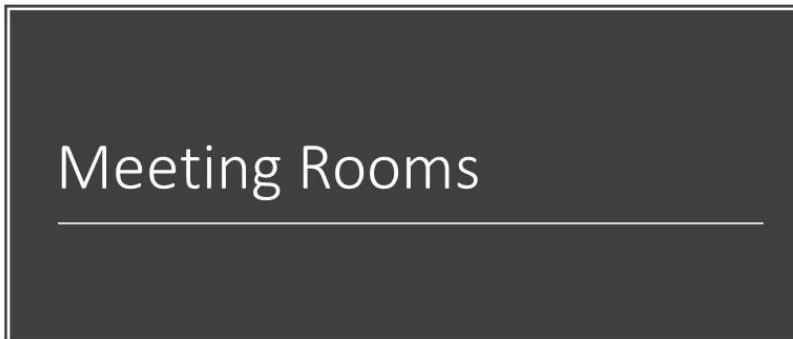
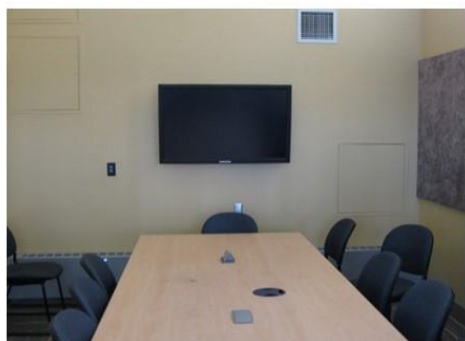
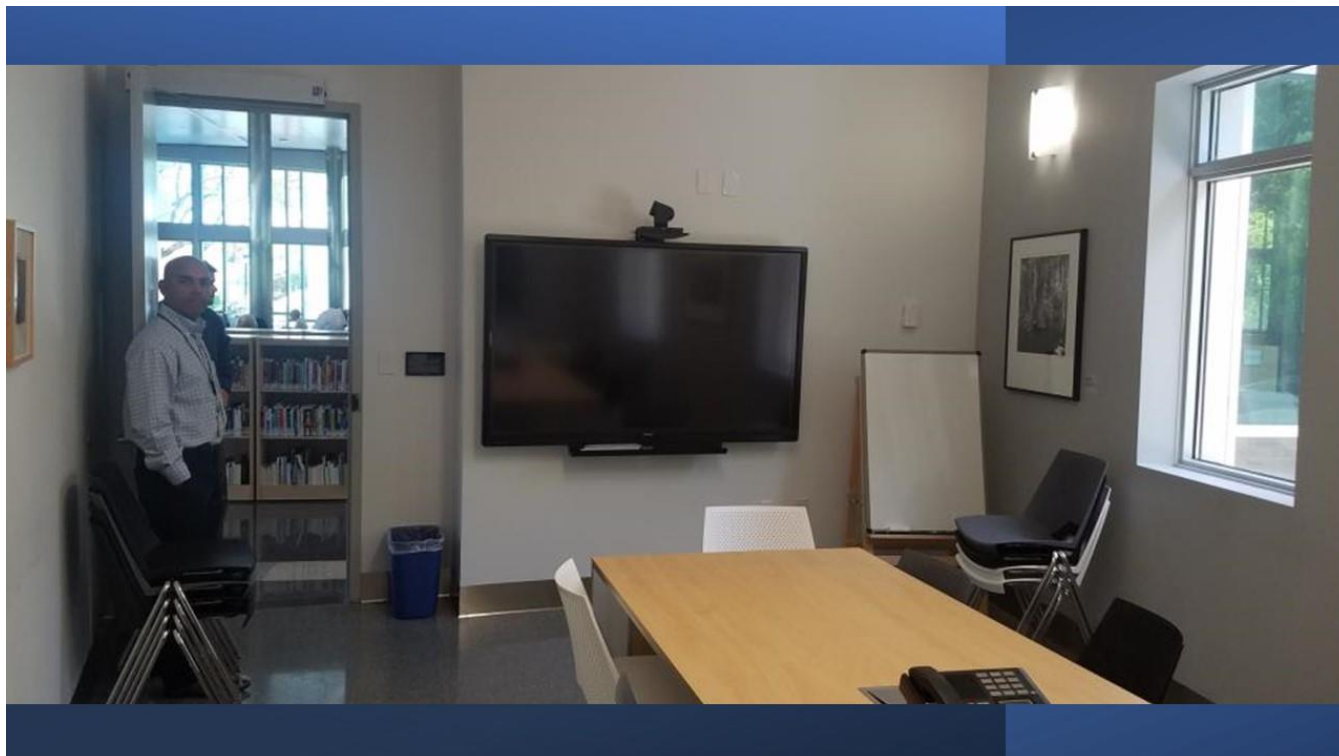
Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



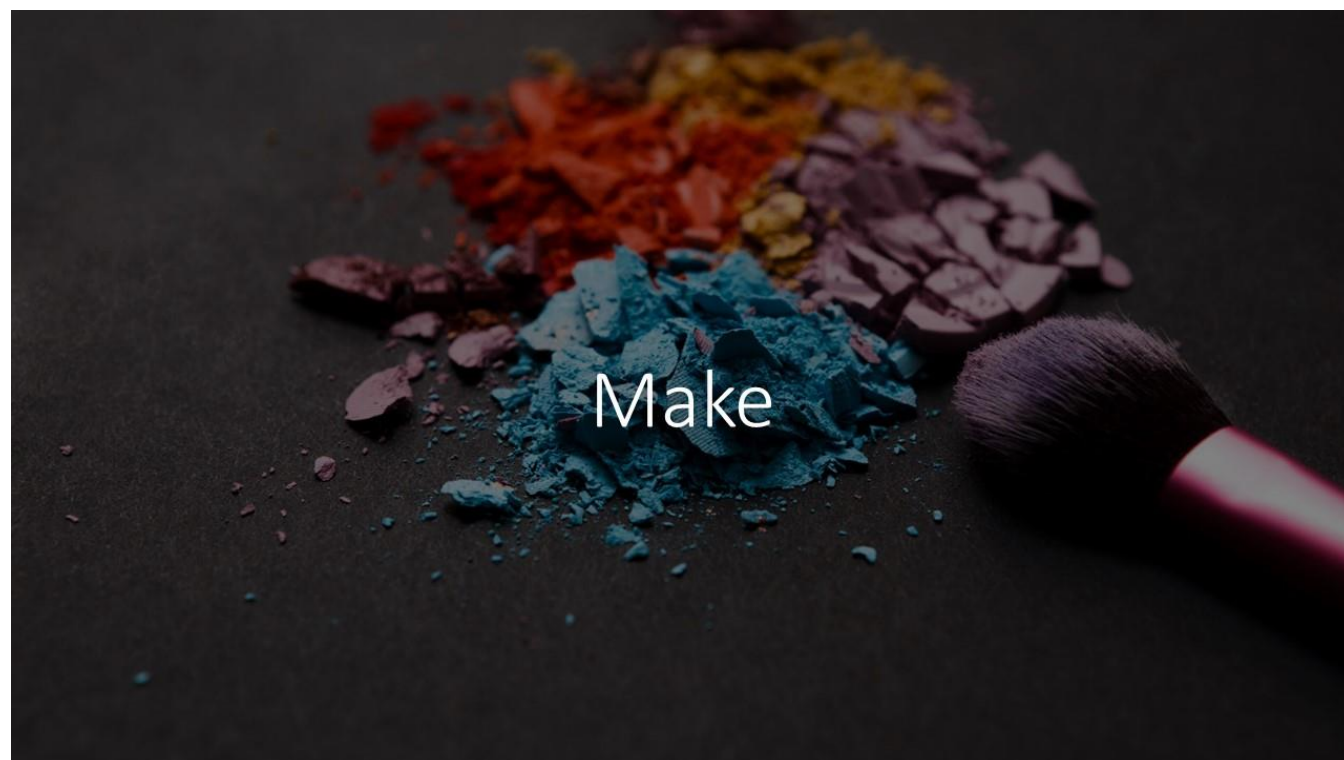
Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



The Library as a place
of creation and not
just a place of
consumption

(aka: makerspaces)*

**makerspaces are
low-tech too*



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



All “Makerspaces” usually include:

- A strong program
 - Intent, scope & scale
 - Resources & Staffing Needs
- Flexible, sturdy and easy-to-move furnishing
- Flexible, reconfigurable spaces
- Storage (cabinets)
- Fixed work areas (countertops)
- Infrastructure appropriate to the space:
 - Power
 - Data
 - Venting/HVAC
 - Cleanable/easy clean surfaces (walls and floors)

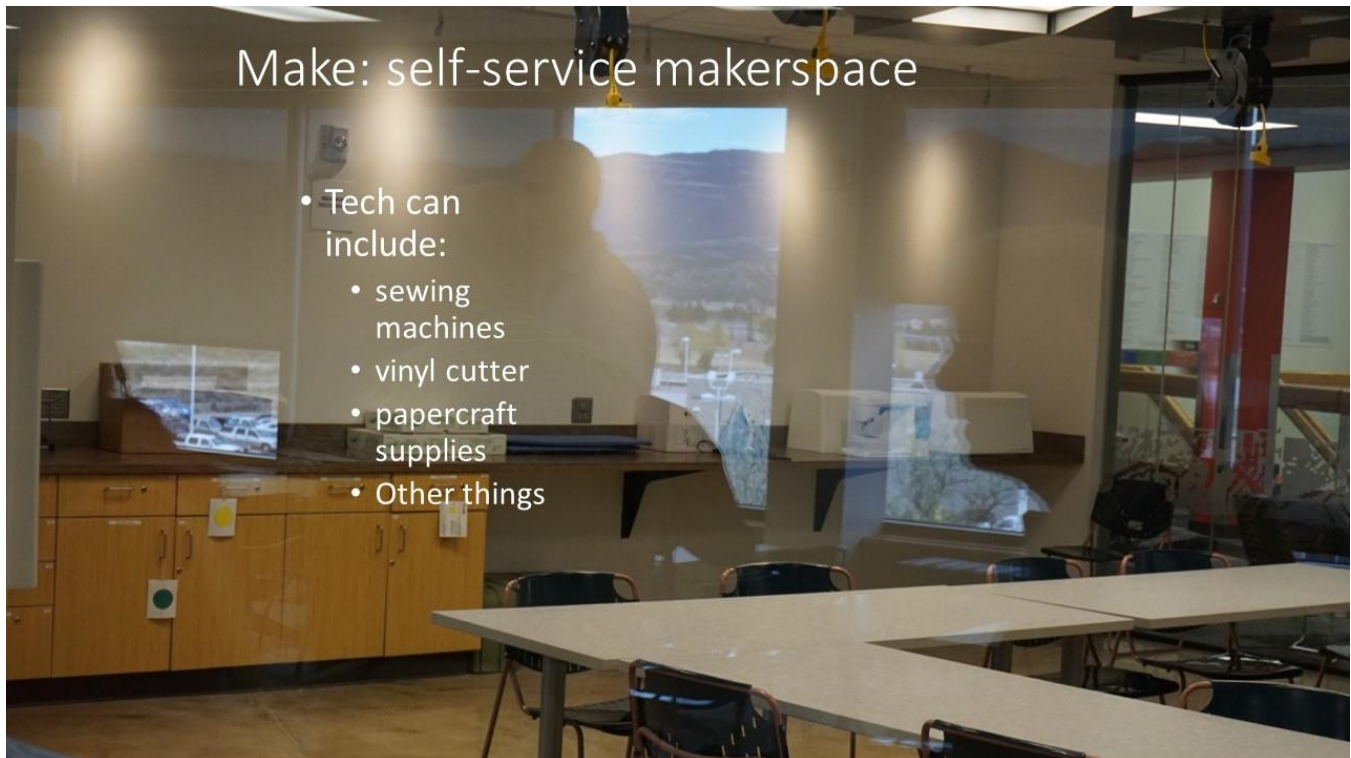


Library 21- Pikes Peak Library District <https://ppld.org/library-21c>



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

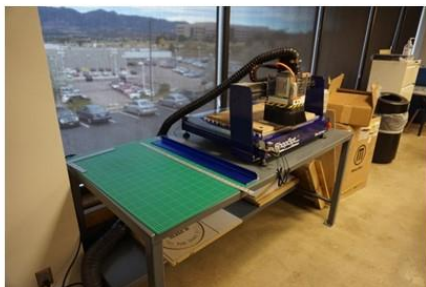


Make: self-service makerspace

- Tech can include:
 - sewing machines
 - vinyl cutter
 - papercraft supplies
 - Other things

Make: staffed makerspace/workshop

- hand tools
- power tools
- 3D printing and scanning
- Laser engraving
- CNC milling
- ...and all the other future things



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Explore the Makerplace



Fabrication



Flex Space 1



Kitchen



Flex Space 2



Sewing and Quilting



Creative Arts

Audio – Visual Creation

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Make: Media Creation at Miami-Dade



Audio/Visual Creation at Tacoma PL

Porterville Public Library
Preliminary Library Technology Program
For Construction
August 2021



The Studio at Indian Creek
Library (Olathe, KS)

Space for
People & Tech

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Computers (collaborative spaces)



Computers (individual spaces)

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Children's Technology – Supporting Learning



Tech not the center of attention but present and on the periphery.

Teens – Technology and Study



A place to work and connect outside of school and sports.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



RFID and Self-Service

Radio
Frequency
Identification
(RFID) –
Previously in
Use At
Porterville

LibBest Library RFID Management System



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Patron Self-Service

Consider
form and
function



**Porterville Public Library
Preliminary Library Technology Program
For Construction**
August 2021



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Mobile
Devices



Tech-Driven Services



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Economic Development

Provide spaces and programming for:

- Job skills-specific computer training
- Assistance in finding and applying for jobs
- Support for Small and home-based businesses



The education continuum
– schools and libraries

- Smartboard & other tech that matches school district.
- Partnering with K-12, Porterville College and College of Sequoias

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



New & Self-Directed Education

Special Populations

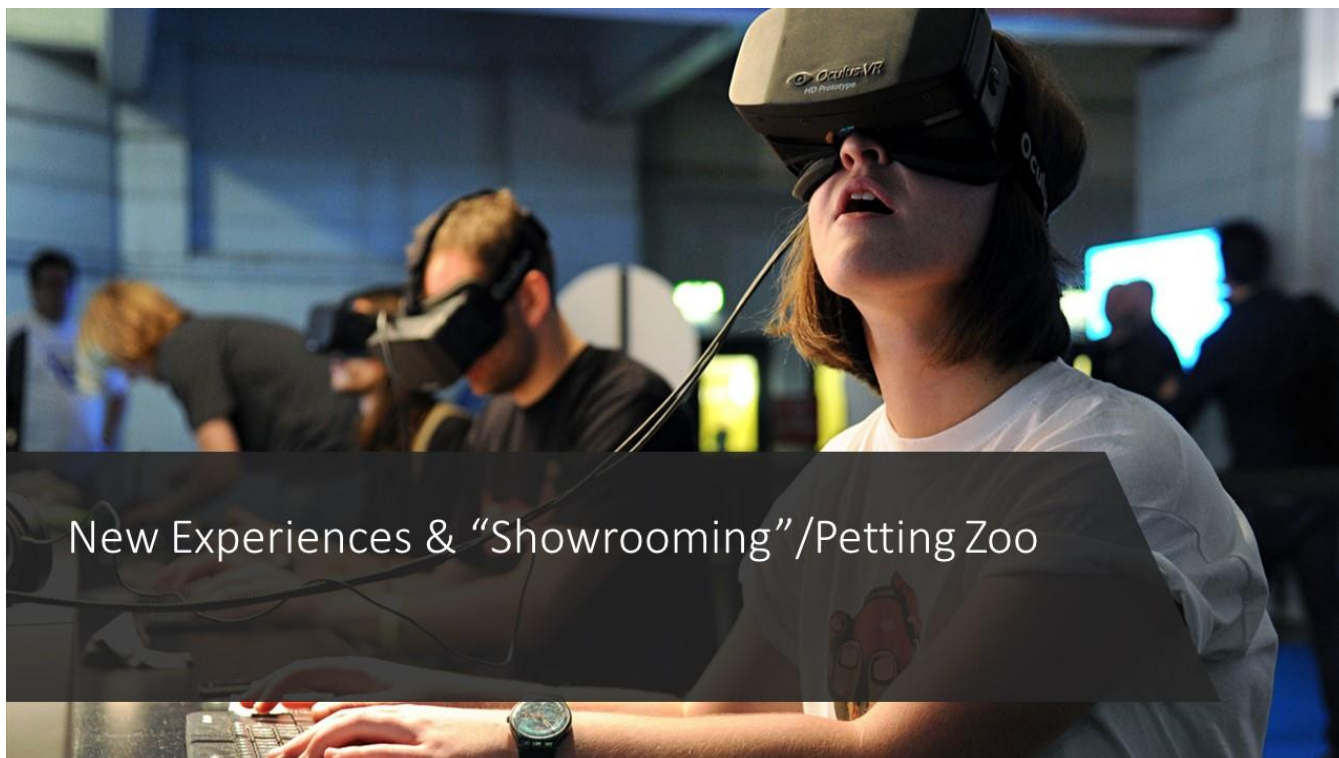
- Assistive Technology
- Reflective of Porterville's cultures.
- Others?

Library Services for Immigrants
A Report on Current Practices



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



New Experiences & “Showrooming”/Petting Zoo

New Service Models: Roving

Designed to improve customer service by removing physical barriers between library staff and patrons.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Innovation Opportunities

- Connect to Ag Tech and Food Security
- Technology to connect inside and outside experiences
- Further leverage community embracement of social media for library services/web services
- Balance of technology and technology-free zones
- Celebrate and cultivate Porterville's Spanish-speaking culture through programming, art, services, and collections (physical and digital)
- Technology and programming (possibly via ESL classes) to serve all local cultures, including Spanish Speakers, Native Americans, Asian (Hmong, Korean, Filipino and others) Arabic, Syrian and others.
- For staff: back-channel communications capabilities to stay connected during times of need



13 Appendix D: Survey Data Findings: Visuals

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Other open-ended survey questions: Question 6

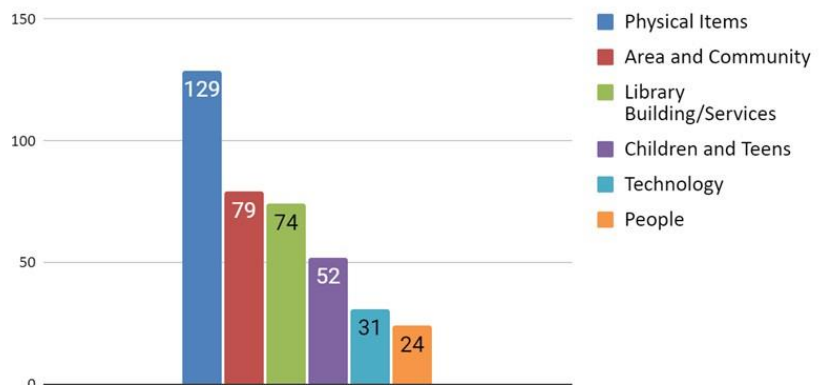
QUESTION 6 "What else would you like to tell us about the library's collection that we haven't asked?"

Number of Responses: 529

Keyword Trends (somewhat interesting)

1. "Physical Items"
 - Books
 - Collection
 - Anime
 - Art
2. "Area and Community"
 - Community
 - History
 - Spanish
 - History of Porterville
3. "Library Building/Services"
 - Library
 - Place
 - Activities
 - Fire
4. "Children and Teens"
 - Children
 - Kids
 - School
 - Parents
5. "Technology"
 - Computer
 - Access
 - Console
 - Games
6. "People"
 - People
 - English
 - Language

6. What else would you like to tell us about the library's collection that we haven't asked?



PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021

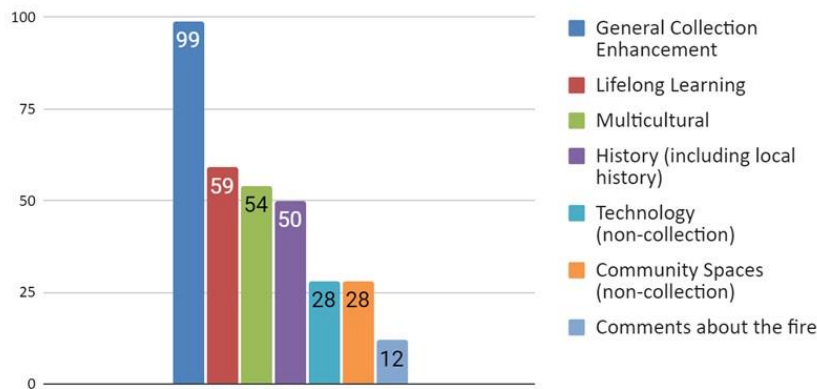


QUESTION 6 "What else would you like to tell us about the library's collection that we haven't asked?"

Number of Responses: 529

Top Topics (more revealing)

Q6. What else would you like to tell us about the library's collection that we haven't asked?



Top Topics (list)

1. "General Collection Enhancement"
2. "Lifelong Learning"
3. "Multicultural"
4. "History (including local history)"
5. "Technology (non-collection)"
6. "Community Spaces (non-collections)"
7. "Comments about the fire"



PENNY HUMMEL
Consulting



QUESTION 6 "What else would you like to tell us about the library's collection that we haven't asked?"

Example Comments: **General Collection Enhancement**

I think there should be multiple copies of more popular books so multiple people can check those books out.

A good amount of people I know would like to read superhero comics from Marvel or DC

Reference books should be high priority

Would like some Christian books

Access to music sheets and scripts for plays/musicals. More books of the arts

Complete sets would be nice to be able to read a series in order.

I would like to have some books from the fantasy genre and newer ones as well.

Would you be able to get more music CDs from more different artists and genres?

Craft books would be nice!

To have different themed areas, make the reading environment like home.



PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 6 "What else would you like to tell us about the library's collection that we haven't asked?"

Example Comments: **Lifelong Learning**

Please include a greater variety of books for all age groups as well as books in languages other than English

Would love to see a finance and budgeting type books to help the community become better with their finances to help us all prosper.

Maybe consider getting textbooks to help kids with school and their subjects

My family had loved the Porterville Library for almost 20 years. Our favorite books were always all the different art's and crafts books. We love making and trying new things.

Would be nice to have encyclopedia's and books on specific trades or hobbies

Helping people navigate technology and becoming citizens

Language learning and travel

I would like to see more career help books for steps after college and true crime books for an outlook on criminal psychology



PENNY HUMMEL
Consulting



QUESTION 6 "What else would you like to tell us about the library's collection that we haven't asked?"

Example Comments: **Multicultural; History**

Books in braille.

We need K - 8th grade Spanish books for dual immersion students

We lost a lot of historical documentation. I would like to see us try to replace what we can.

A good culturally relevant selection of materials that suits our diverse community.

Hope that the genealogy collection can be rebuilt

It is important to have an area about Chicano, Asian, Black, Native history books and not a few books. This community is multicultural and not just white immigrants.

Library should have a good array of essay and history books among those of non-fiction.

I would like to read Japanese Manga, such as Naruto.

Make an area for guest speakers and displays that can be used for teaching Porterville .

I would like books on art and history



PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 6

“What else would you like to tell us about the library’s collection that we haven’t asked?”

Example Comments: **Technology (non-collection);**
Community Spaces (non-collection);
Comments about the fire

I want to be able to rent games from consoles such as the Nintendo Switch and PlayStation 4 similar to the Tulare library.

New popular video game show host tournaments and computer setups

Streaming WiFi and providing computer usage with printing scanning and faxing services

Make a place to use computers to study, game, or other stuff.

A memorial for the firemen lost in the fire.

The children's play area with stuffed toys and puppets was where I was able to interact with my children.

It would be beneficial to have an area (outside) to have a sitting area and a small cafe house. An area with Trees, plants, grass area, sitting benches.

Comfortable lounging chairs to read in - to pass the time.

it should have quiet rooms

Add a personalized lounge area in the names of our fallen firefighters.

What was taken from the community goes to the very core of every child born and raised in this town for the duration of its existence.



PENNY HUMMEL
Consulting

Carson Block
Consulting Inc.
Technology Vision. Technology Power. Your Library.

Other open-ended survey questions: Question 22

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 22

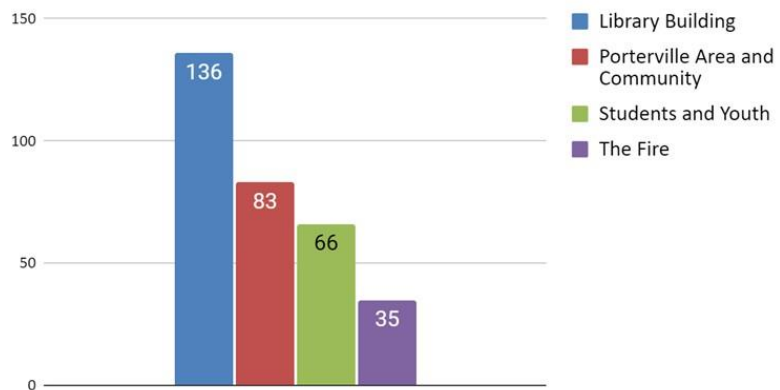
"Anything else you'd like to tell us about the library that we haven't asked?"

Number of Responses: 492

Keyword Trends
(somewhat interesting)

1. "Library Building"
 - Library
 - New library
 - Staff
 - Books
2. "Porterville Area and Community"
 - Community
 - People
 - Place
 - Town
3. "Students and Youth"
 - Children
 - Kids
 - Story Time
 - School
4. "The Fire"
 - Firefighters
 - Fire
 - Fallen hero
 - Statue

22. Anything else you'd like to tell us about the library that we haven't asked?



PENNY HUMMEL
Consulting



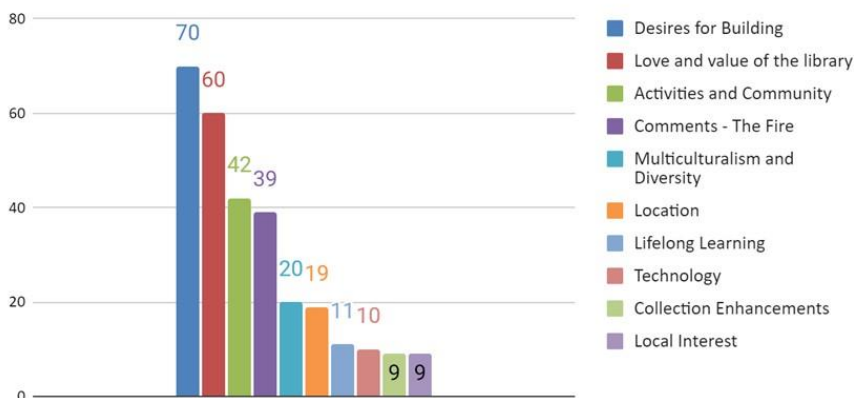
QUESTION 22

"Anything else you'd like to tell us about the library that we haven't asked?"

Number of Responses: 492

Top Topics (more revealing)

22. Anything else you'd like to tell us about the library that we haven't asked?



Top Topics (list)

1. "Desires for Building"
2. "Love and value of the library"
3. "Activities and Community"
4. "Comments - The Fire"
5. "Multiculturalism and Diversity"
6. "Location"
7. "Lifelong Learning"
8. "Technology"
9. "Collection Enhancements"
10. "Local Interest"



PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 22

“Anything else you’d like to tell us about the library that we haven’t asked?”

Example Comments: **Desires for Building**

Offer a child care center to care for the children while their parents look for library material?

Outside playground would be amazing!

A coffee shop outside would be loved.

Please go big. The new library needs to be a source of community pride and serve our community for 30-50 years.

I'd like the library to demonstrate energy efficiency and a green roof.

Include a quiet area **ONLY** for people that have intellectual disabilities. A place for workers from Day Programs like Social Vocational Services and Care homes to take clients to the library without having to worry about them being too loud.

Make sure quiet areas are enforced please.

Have some art to look at.

Maybe keeping the children’s area separate from the study rooms or quiet reading areas.

A book drop-off and pick-up area on the west side would be helpful.



PENNY HUMMEL
Consulting



QUESTION 22

“Anything else you’d like to tell us about the library that we haven’t asked?”

Example Comments: **Love and value of the library**

I hope to see a dynamic and competitive library fit for a growing community.

I LOVE THE LIBRARY

I miss the library terribly and cannot wait to walk through it’s doors again. A town without a library is simply not complete.

The community’s support of the library following the fire only shows just how much the library means to Porterville residents.

I really miss the library

I enjoyed the entertainments aspect of the library, i.e. Night of a Thousand Stars performances and Readers Theater.

Nothing, just that I miss the library! So excited to have a new library coming soon!!

When will it open?

We loved everything about our old library but look forward to a new chapter in getting our new one up and running.



PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 22

“Anything else you’d like to tell us about the library that we haven’t asked?”

Example Comments: **Activities and Community;**
Comments – the Fire

Available hours after 4/5pm that includes interactive activities with the kids.

Include the READ sign that survived the fire in the new design.

Movie nights maybe and partnership with the tile river reservation, mainly the future generations, to help the youth for the future.

The tragic story of our library went across the country, I think people would want to see a high tech, amazingly wonderful library rise from the ashes and would put their money behind it.

Make it fun and a place that kids and teens will want to go learn and be comfortable

I would love to attend art classes like they have at Exeter Library.

I really appreciate the response of the staff on the day we had to evacuate because of the fire. Please make sure there is an up to date alarm and fire suppressing system in place.

It is important to have an area about Chicano, Asian, Black, Native history books and not a few books. This community is multicultural and not just white immigrants.

I would like to see a dedicated spot in the library for our fallen fire fighters.

Bring back fitness classes to students during the summers! Just as it was done a few years back.

Nothing. I was heartbroken when it burned down.



PENNY HUMMEL
Consulting



QUESTION 22

“Anything else you’d like to tell us about the library that we haven’t asked?”

Example Comments: **Multiculturalism and Diversity;**
Location

I would like to see more bilingual resources.

I would also like to suggest that you consider other languages that people speak here such as; Tagalog, Russian, Urdu, Arabic, and Lao.

I hope the city purchases a larger lot to build on and uses the old library site for other purposes. Our town has grown and we need a larger state of the art library to meet current and future needs.

Judgement free environment that can make everyone feel welcome

I live in Woodville, difficult for our kids to get transportation to and from Library, is there room for a mobile library?

The library should focus on the needs of people who can’t afford to buy books, WiFi, devices.

I want the library to stay in town.

The library needs to be inclusive. It needs to be accessible, safe, and the people who work there able to communicate with our community members. Having this be a place where everyone feels valued is key.

Having the library accessible to people of all socioeconomic backgrounds will be very vital if these resources mentioned [in the survey] will be of use.



PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 22

“Anything else you’d like to tell us about the library that we haven’t asked?”

Example Comments: **Lifelong Learning**; **Technology**

I would like to see special interest classes for adults, senior citizens, community in general. In finances, real estate, medi-care, medical, refinance, banking, etc....???

I'd like the library to continue providing internet access through computers/iPads for the community.

Would be great to offer career support services like resume and cover letter workshops, best tips for job interviews, and career coaching.

Build it! We need a state of the art Library

Make sure the library offers English classes, tutoring, and adult classes for reading. Author visits would also be a great idea!

I want them to have modern pc because I want to play for esports next year in school.

Book clubs for Grandparents and grandchildren

Evening computer classes would be good in the summer months, not in cold weather.



PENNY HUMMEL
Consulting



QUESTION 22

“Anything else you’d like to tell us about the library that we haven’t asked?”

Example Comments: **Collection Enhancements**; **Local Interest**

I think if there are E-Books, there should also be a physical copy of that book for people who prefer physical books.

I hope we can reconstruct all the historical data, pictures, etc. about Porterville. There is so much very cool history about Porterville, and that loss was the most upsetting to me when our beloved library was destroyed by fire. 🙄

I would love to have a library in the community where I can take my kids to show them how important reading is and it can be cool because other kids do it as well.

It would be great to see something Celebrating agriculture and education being the bridge to the American dream, as well as celebrating all cultures. Our community is very diverse and strong everyone deserves to see a piece of their heritage.

We need to better our community and bring in new resources that interest our children that way we set a learning foundation for the real world.

I loved the different glass display cases that held different and interesting collections like the display that had different stones. They were very informative.

I'd suggest to provide poetry books as well.

We would love to see the library incorporated into community events. Food vendors at the library would attract many people getting off work and just wanting a nice-safe place to relax at before heading home.



PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Top Overall Themes Informing the Technology Recommendations



- Tremendous community support for a new library
- Tight-knit staff with close connections to patrons and staff with each other
- WiFi/Internet access, power for recharging and learning opportunities are key technology needs
- Desires for greater technology access and learning with an emphasis on Digital Inclusion
- Library will need additional technology resources in the future to support plans – basic tech leadership & support (staff) and assistance with management and maintenance

PENNY HUMMEL
Consulting



Key Technology Findings – Technology Environment



- The library previously used Radio Frequency Identification (RFID); will continue and expand in new library
- SJVLS connection is a primary asset
 - Integrated Library System
 - Robust connectivity = 1 Gigabit connection
 - Excellent Support
- Leverage E-Rate for all applicable expenses (assistance with E-Rate filing is another benefit of SJVLS membership)
- California State Library ARPA Grants (pending timeline)
- Partnership with City of Porterville IT for some essential device support

PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



Key Technology Findings – Staff

- Excellent Leadership (Vikki, Tony) and Vision for Community Service
- Support from City Administration (Donnie)
- Resilient, positive, “can-do” staff
- Aspirations for Patrons:
 - “...count on the library as a valuable resource for their technology needs” and “be comfortable with their own technology, the technology they encounter in everyday life, and the tech provided by the library
- Aspirations for Staff:
 - “...be knowledgeable and comfortable enough with technology to learn, grow, and adapt to new and emerging technology... and getting comfortable/ knowledgeable enough with it to be able to help themselves and patrons.”

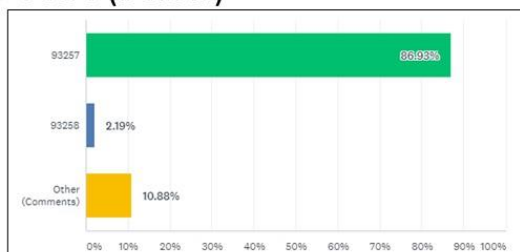
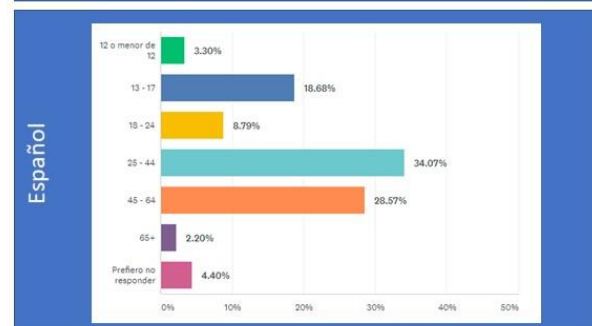
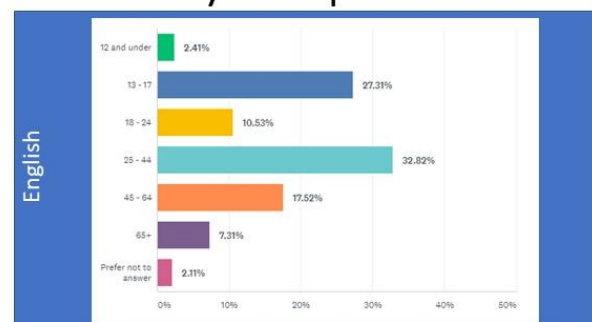


PENNY HUMMEL
Consulting

Carson Block
Consulting Inc.
Technology Vision. Technology Power. Your Library.

Key Technology Findings – Survey Respondents

- Strong Response: 1628 respondents = 3% of the population
- 100% Completion rate and 7 min typical time spent (9 min for the Spanish version)
- Age of respondents (right)
- Zip Code (below)



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



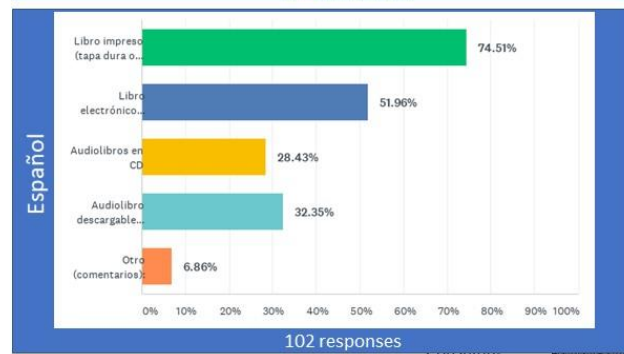
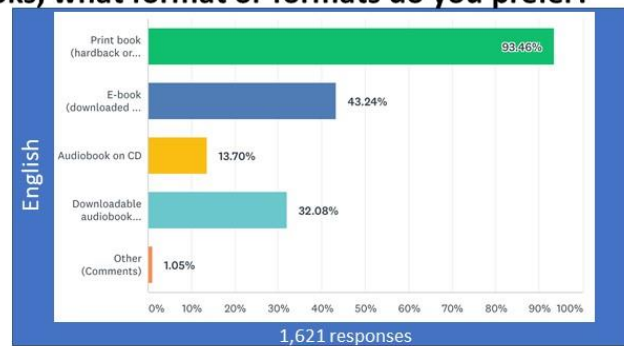
QUESTION 2 “Thinking about books, what format or formats do you prefer?”

Technology Finding:

Print remains the most important, but eBooks and downloadable audiobooks are strongly desired.

Technology Recommendation:

The Porterville Public Library can expect a “mixed mode” future for library materials (both physical and digital) with lots of space devoted to physical books.



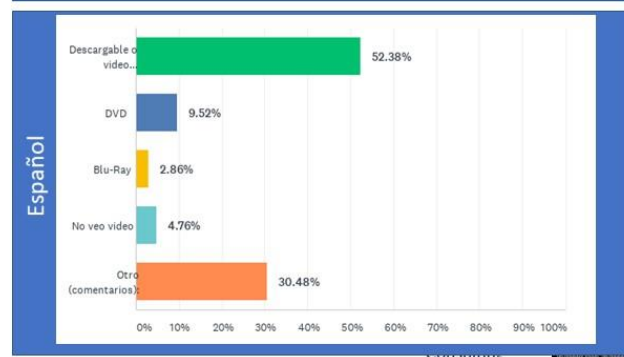
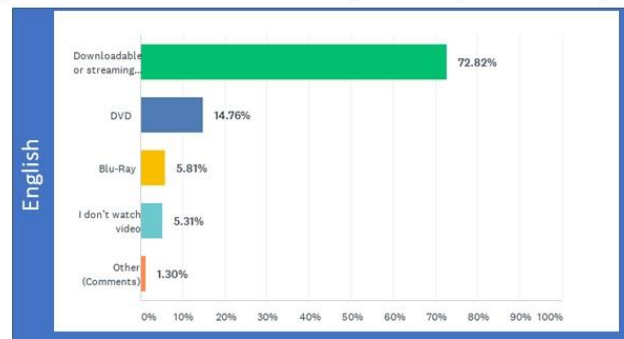
QUESTION 4 “What is your favorite way to watch video content (movies, TV series, documentaries, etc.)?”

Technology Finding:

Downloadable video is favored over hard media (e.g. DVD and Blue Ray discs)

Technology Recommendation:

Library should assess space needed for physical video collection and explore new library-friendly streaming options.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



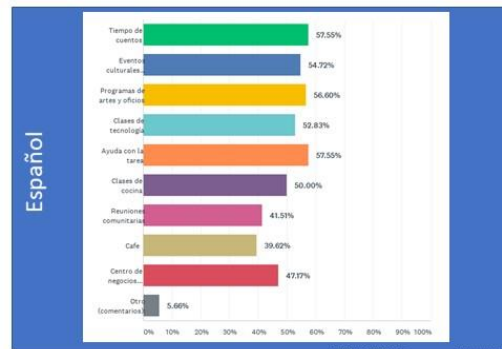
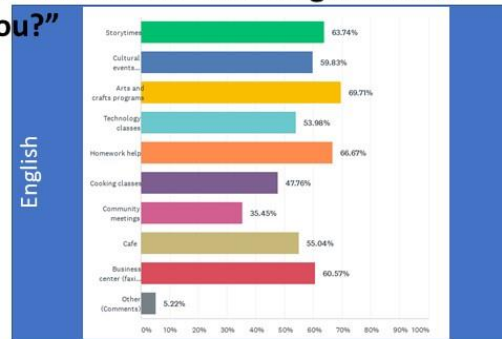
QUESTION 9 “Thinking about the new library, which of the following activities or amenities are of interest to you?”

Technology Finding:

More than half of the respondents desired technology learning opportunities and access to “business center” technology

Technology Recommendation:

Business Center-type technology can include scanning, copying and printing, as well as education and mentoring.



QUESTION 10 “The new library will include meeting rooms of varying sizes. How important are each of the following options to you?”

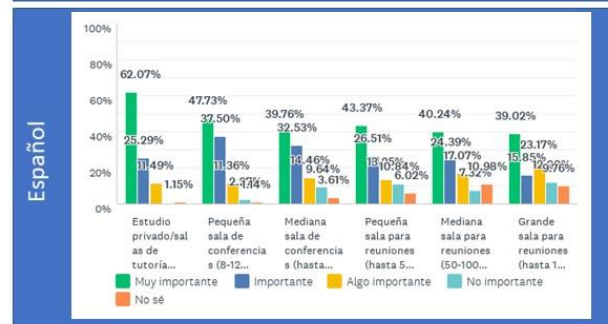
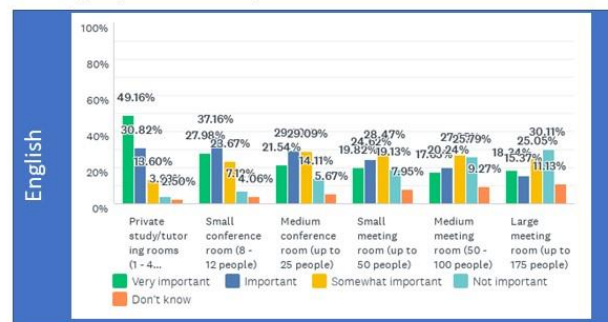
Technology Finding:

Meeting spaces are desired by a large portion of respondents.

There are some differences in room size desires between English and Spanish Speakers.

Technology Recommendation:

Most meeting spaces require some form of technology support (WiFi, display devices, audio support, and other Audio/Visual equipment).



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



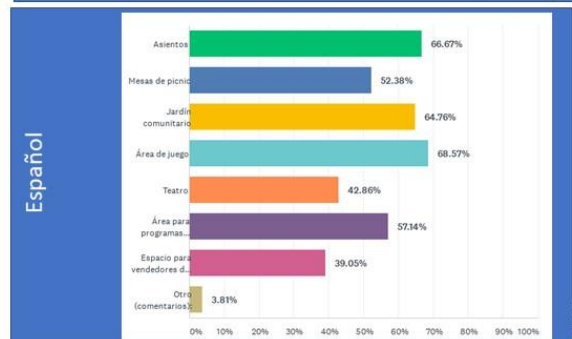
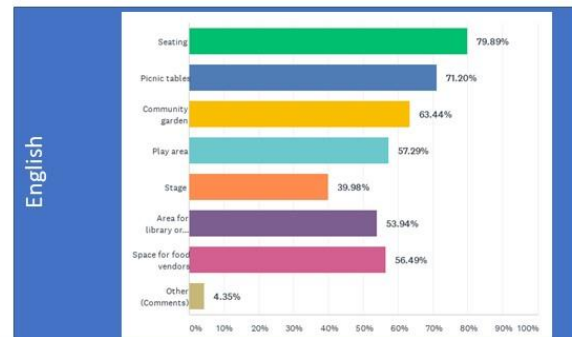
QUESTION 11 “Thinking about the outdoor space at the new library, what amenities would be of interest to you?”

Technology Finding:

Highly-ranked amenities include seating and eating areas, spaces for community programming, accommodations for food vendors and others.

Technology Recommendation:

All outdoor spaces would benefit from technology support including strong WiFi, power access, and perhaps A/V support.



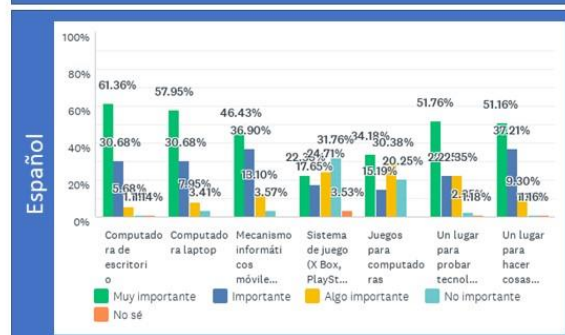
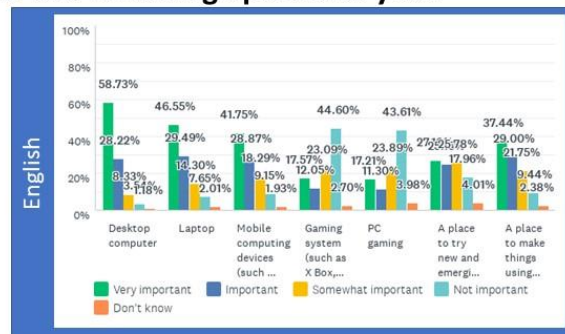
QUESTION 12 “How important are each of the following options to you?”

Technology Finding:

Access to technology devices (all types) is important. Desktop computers, laptop computers and mobile devices ranked high. Strong interest in the library as a place to try new technologies and a place to make things aka Makerspaces.

Technology Recommendation:

Access to devices of all types should be supported in the new library.



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 13

“Thinking about a potential makerspace at the library, what would be of interest to you?”

Technology Finding:

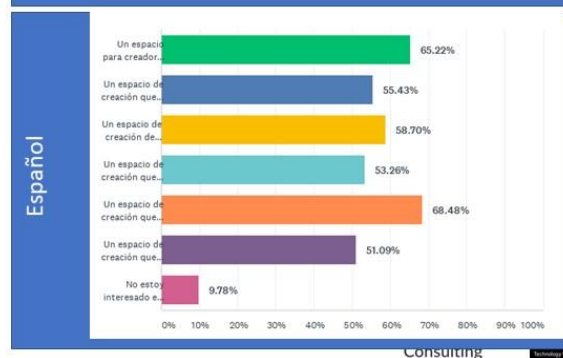
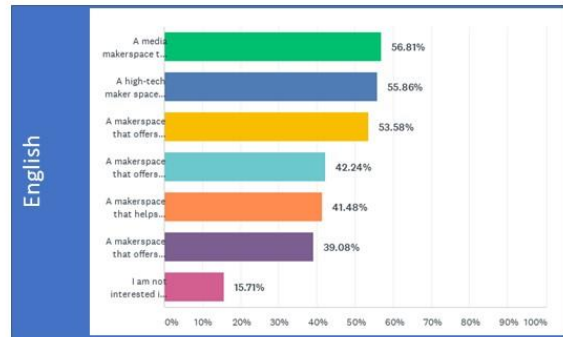
Makerspaces; strong desire for multiple modes of make

Technology Recommendation:

- High tech makerspace
- Media lab
- Papercrafts

Guiding Principles:

Flexible Space; Supporting Community’s Diverse interest



Carson Block Consulting Inc.

QUESTION 14

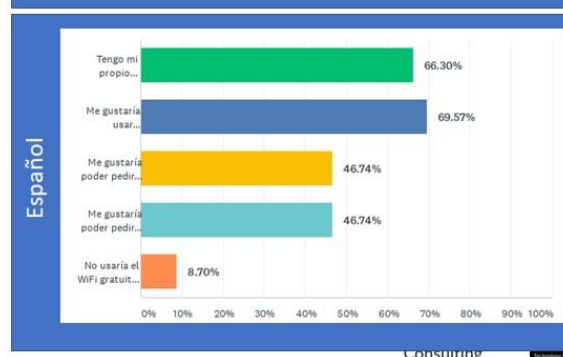
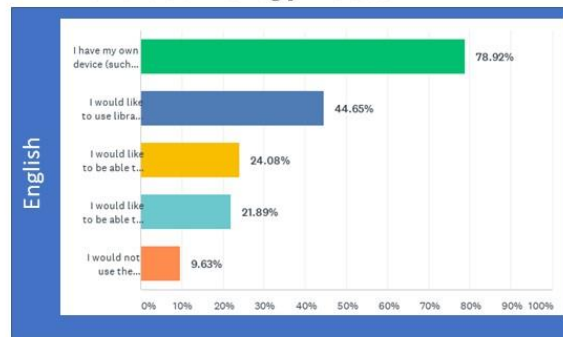
“Please tell us about your WiFi and technology needs.”

Technology Finding:

BYOD (Bring Your Own Device) and in-library technology important. Circulating devices outside of the library (home use) was not ranked as important by English speakers, but more important by Spanish Speakers.

Technology Recommendation:

Focus on BYOD and in-house library tech; but re-examine needs for circulating mobile devices, especially for Spanish speakers, based on survey results and comments



Carson Block Consulting Inc.

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 15 "What sort of help would you like the library to provide?"

Technology Finding:

Top learning opportunities:
basics; security/safety; using the
library's online resources

Technology Recommendation:

- Training Spaces
- Curriculum
- Support from Library Staff



Carson Block Consulting Inc.
Technology Vision. Technology Power. Your Library.

Open-Ended Technology Question

Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 16

“What else would you like to share about your technology needs?”

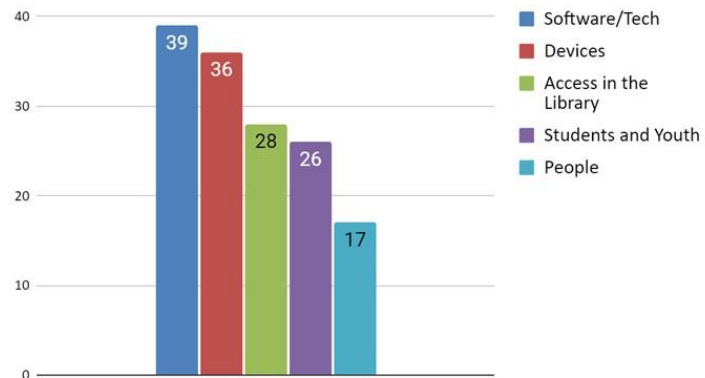
Number of Responses: 324

Keyword Trends

(somewhat interesting)

1. “Software/Tech”
 - Technology
 - Technology need
 - Social media
 - Program
2. “Devices”
 - Computer
 - Device
 - Laptop
 - Printer
3. “Access in the Library”
 - Library
 - WiFi
 - Access
 - Fast WiFi
4. “Students and Youth”
 - Students
 - Kids
 - Teen
 - Homework
5. “People”
 - People
 - Help
 - Community

16. What else would you like to share about your technology needs?



PENNY HUMMEL
Consulting



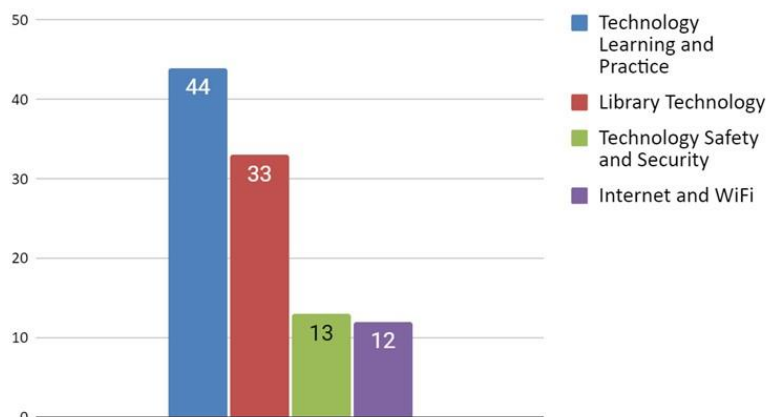
QUESTION 16

“What else would you like to share about your technology needs?”

Number of Responses: 324

Top Topics (more revealing)

16. What else would you like to share about your technology needs?



Top Topics (list)

1. “Technology Learning and Practice”
2. “Library Technology”
3. “Technology Safety and Security”
4. “Internet and WiFi”

PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 16

“What else would you like to share about your technology needs?”

Example Comments: **Technology Learning and Practice**

How to use our technology for school

I would like to learn how to set up a computer and learn how to set up from control panels to desk top screen.

Programs beyond basic computer skills such as intermediate or advanced.

Space to create audio & video.

Lessons and or help for elders to navigate technology.

Might be nice to have training and use of basic and advance photoshop and photo editing programs.



PENNY HUMMEL
Consulting



QUESTION 16

“What else would you like to share about your technology needs?”

Example Comments: **Library Technology**

I would like to be able to use library desktop computers or my own laptop or iPad or phone to print from my email to a library printer. I would also like to be able to use library copiers.

Having computers to take home to use it for homework.

My concern is the people who don't have access. We need the library to be a resource that can lift people out of poverty and join The American Dream

The library should be future focused with robotics and programming options.

Make an area so we can charge our phones, tablets, laptops, and other stuff.



PENNY HUMMEL
Consulting



Porterville Public Library Preliminary Library Technology Program For Construction

August 2021



QUESTION 16

“What else would you like to share about your technology needs?”

Example Comments: **Technology Safety and Security;**
Internet and WiFi

Learn how to make my technology child safe.

I think we should also learn about any safety hazards we can use on any devices

Child/teen awareness of dangers Parental supervision and guidance to help them speak to their children of bad habits and addiction to electronics or social media

I would like for there to be online safety courses for parents/teens especially for Spanish speaking community.

It is important for students to be able to bring their school device and use the library's Wi-Fi.

We need a lot of ethernet cables so each technology will have fast internet.

I need free and fast WiFi.

Learn how to set up or fix wifi or anything like that



PENNY HUMMEL
Consulting



BUILDING OUR FUTURE

2021

A NEW PORTERVILLE LIBRARY

PENNY HUMMEL
Consulting





A STRONG FOUNDATION

Porterville residents have a rich history of using their public library. The community's first public library was built in 1908 with support from philanthropist Andrew Carnegie. That small building served the community for many decades but was replaced in 1953 with a more modern facility that was later expanded in 1975.

By the turn of the 20th century, the well-loved and well-used Porterville library had many deficiencies. A 2009 study noted: "The facility is now too small to meet the community's library service needs and lacks the infrastructure to support growing service demands," adding that limited seating, a congested layout, and excessive noise all created challenges. Before the old library could be replaced, though, it was lost in a fire in early 2020.

"When the new library opens, we'll feel whole again. We'll feel complete again. Right now, you can tell something is missing."

IDENTIFYING PORTERVILLE'S NEEDS

As a first step towards building a new library, the City of Porterville hired consultants Penny Hummel and Carson Block in 2021 to conduct a library needs assessment. The consultants' work included analyzing library operations and community demographics, gathering community input, and applying best practices to establish a detailed vision of the new Porterville library.

The consultants worked with the Library Facility Planning Committee (comprised of community representatives appointed by the City Council) and city and library staff to develop the plan.

"I miss the library terribly and cannot wait to walk through its doors again. A town without a library is simply not complete."

LISTENING

The community engagement process for envisioning a new library included numerous information-gathering activities.



Community Survey

Available in both English and Spanish, the survey attracted over 1,600 responses and hundreds of comments.



Focus Groups

Ten focus groups gathered input from a variety of community perspectives, including teachers, college students and faculty, seniors, Spanish speakers and the business community.



SOAR Exercise

The Library Facility Planning Committee participated in a SOAR (Strengths, Opportunities, Aspirations, Results) exercise as well as in ongoing discussions throughout the assessment process.

KEY FINDINGS



The following fourteen key findings support the vision for the new library facility, including how the library will address critical community needs through the powerful use of spaces, materials, activities and more.

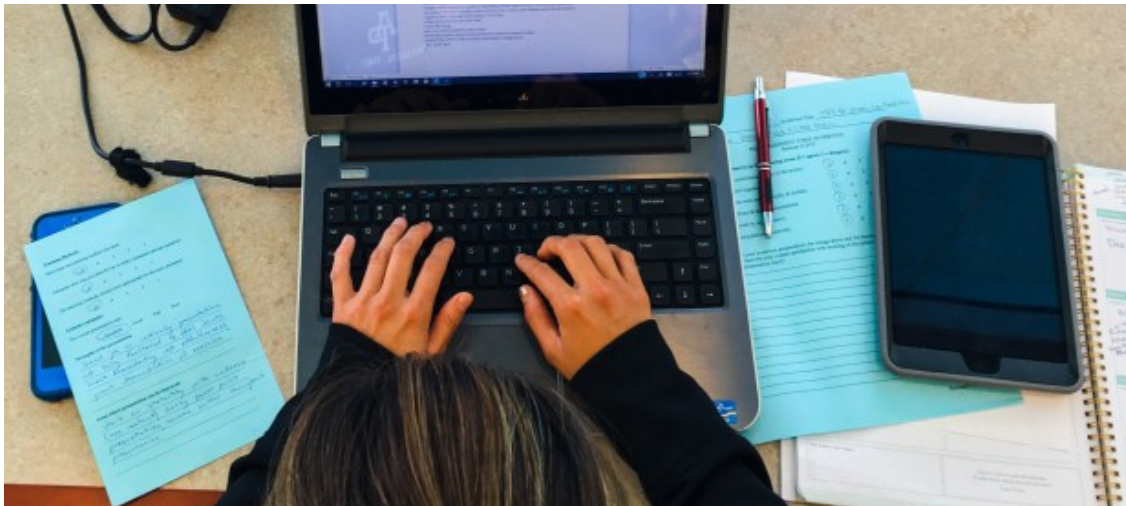
- **Porterville residents have a deep sense of community pride, and the city's unique history, culture and geography are valued and celebrated.** The community's strength lies in its ethnic and linguistic diversity.
- **Supporting youth development and student success is a core community value.** The library plays a critical role in youth development. With the exception of sports, Porterville currently offers young people relatively few recreational opportunities.
- **There is tremendous community support for a new library.** The old library is dearly missed, and community members are eager to again have access to all the services and amenities that a library provides.
- **Community members would like the new library to include a memorial to the brave firefighters who lost their lives defending the old library.** The sacrifice made by Captain Ramon Figueroa and Firefighter Patrick Lee Jones will not be forgotten.

KEY FINDINGS

- **Porterville residents want their new library to be inclusive and inspiring.** It should be designed to reflect local culture and should be welcoming to all of the people who make up the Porterville community.
- **Community members want their new library to be convenient and easy to use.** Although most residents reported few barriers to using the library, the minority who expressed concerns cited lack of time, parking, transportation and range of offerings as barriers.



- **Porterville residents love print books! But they also enjoy reading e-books.** The most popular types of books are bestsellers and books for children and teens.
- **If it's not a book, people prefer to download it.** While CD audiobooks, DVDs and Blu-ray have their supporters, most residents choose downloadable options.
- **While a quality library collection is important to residents, they also want all the services and features that a 21st century public library can offer.** Improved seating, meeting rooms, makerspaces and other common features of modern libraries are all of great interest.



- **Community members want quiet spaces at the library to read, study and gather.** Seating is a huge priority for library users from all walks of life, and many crave quiet seating, whether in a designated area or a small meeting room.
- **Residents expressed strong interest in many types of library programming and dynamic learning opportunities.** These include arts and crafts programs, homework help, storytimes, help with computer skills and applications.
- **Community members asked for greater technology access and learning for all.** Key needs include Wi-Fi and Internet access, power for recharging, laptops or other mobile devices for checkout and tech learning opportunities.
- **Makerspace activities at the library? Yes, please!** The three makerspace options that attracted the highest level of interest were a tech makerspace, a media lab and paper crafting.
- **People want to enjoy the outside of the library as much as the inside.** Features such as outdoor seating, a community garden and programming areas are a great fit for the local climate.

A VISION FOR THE NEW LIBRARY

Based on the results of the assessment process, the consultants developed a detailed plan for a new 40,000-square-foot Porterville Public Library. While some of the details of the plan may change as the project moves forward, the overall goal will be to create a dynamic community center that supports literacy and learning for all ages. The full plan can be found at www.ci.porterville.ca.us/depts/Library/

Below is a description of the many facets of the planned new library, accompanied by quotes from community members shared during the assessment process.

"Please go big. The new library needs to be a source of community pride and serve our community for 30 - 50 years. Please be forward-looking."

A SAFE AND WELCOMING ATMOSPHERE

“The library needs to be inclusive. It needs to be accessible, safe, and the people who work there able to communicate with our community members. Having this be a place where everyone feels valued is key.”

First and foremost, the new library will have up-to-date safety features, as well as a design that welcomes people of all ages and walks of life. To create a warm and friendly environment, the plan for the new library includes a library café and a Friends of the Library book sale area.

HONORING LIBRARY HEROES

“I think there should be a memorial inside the library for the firefighters that lost their lives to the fire that destroyed the last library.”

The plan for the new facility includes a memorial to Captain Ramon Figueroa and Firefighter Patrick Lee Jones.

VIBRANT COLLECTIONS

“The library’s collection should include anything and everything possible.”

“Bring in Spanish books for those who want to read but don’t know English. We need to better our community and bring in new resources that interest our children. That way, we set a learning foundation for the real world.”

The community needs access to a well-balanced collection in both print and digital media formats. The shelving plan for the new library includes capacity for 100,000 books and other physical materials—a 30% increase over the old library. These items will be augmented by over 1.1 million downloadable resources offered by other libraries through the San Joaquin Valley Library System.

With a substantial collection of materials in both English and Spanish, the library will support English language learners and others developing bilingual skills.

LOCAL HISTORY AND GEOGRAPHY

"I think this new library should include plenty of our local cultural and historical displays to bring appreciation to the area in which we live."

The new library will include a local history area to replace the materials lost in the fire, and its design should incorporate materials and elements that connect to the community's unique geography.

STATE OF THE ART TECHNOLOGY

"I think people will want to see a high tech, amazingly wonderful library rise from the ashes."

"I would like to be able to check out library technology devices (such as laptops, tablets or other mobile computing devices) for use at home."

Technology is essential for bringing the world to Porterville, and the new library will include desktop computers for adults, teens and children, laptops, or tablets to check out, self-checkout machines and high-speed Wi-Fi. The library will also include a business center with copier, fax machine and scanner.

COMFORTABLE AND VERSATILE SEATING

"I would love for the library to be a place where I can study by myself as well as with groups!"

The plan for the new library includes a variety of seating options to offer appropriate work/study, collaboration and reading space for the community. These include lounge chairs and a mix of tables for one, two and four people. This seating will be spread throughout the library and in a designated Quiet Reading Area.

The plan also provides additional small meeting rooms and larger programming spaces, which will substantially increase possibilities for community members to gather, study and learn at the library.

EARLY CHILDHOOD

*"There are so many kiddos in Porterville and few amenities for them.
Would love to see a decked-out kids' space
with daily story time and crafts."*

*"I am a mother that goes to college and would take my daughter
there so she could play while I did my homework."*

Designed for pre-kindergarten children and their parents/caregivers, the library's planned Family Space will be a colorful and playful area holding the library's collection of picture books, board books and easy readers, as well as seating for toddlers and parents and early learning stations.

SCHOOL-AGED CHILDREN

*"Our children especially need the library. It's a safe place for them to go to
study and meet with friends and socialize. A place that's safe
when maybe home or their neighborhood isn't."*

The Children's Library will offer books and media for school aged children, as well as computer workstations, table and lounge seating and room for displays.

A PLACE FOR TEENS

*"I would like there to be space where you can go and study
and be alone and quiet and not be distracted. Also,
places where you can be loud and interact."*

*"I'd like to see a hangout spot for teenagers—to bring
laptops, have time away from school."*

The library's new Teenspace will include the young adult collection of books and media, computer workstations and table and lounge seating.

ADULT LEARNING CENTER

"Helping community members develop language skills is vital."

As currently planned, the Adult Learning Center will be housed with the rest of the library's services, providing space for staff and volunteers, the library's literacy collection and tutoring tables.

SPACES TO GATHER AND CONNECT

"I think it is very important to have large meeting areas in the library. The City of Porterville is lacking in venues where non-profit groups can meet."

The plan for the new library includes a 150-person meeting room that can potentially be divided three ways, offering flexibility for a wide variety of events. Each of the three sections of the meeting room will include flat screen monitors and projectors and a kitchenette to support craft programs and refreshment service. For smaller meetings, the plan includes a 10 - 12 person meeting room will also be available and several small meeting rooms for one to four people.

LIFELONG LEARNING AND CREATIVITY

"I'm very happy we are going to have a creative space where people can explore new things in our town again!"

"Although the library is supposed to be quiet and about reading, having more interesting things to do there will attract more people."

Community members have expressed a wide range of interests with respect to the kinds of activities they would like to engage in at the library. While many of these activities can utilize the library's meeting rooms, the plan includes areas for several high-interest pursuits, including a tech makerspace, a media lab and a teaching kitchen.

EFFICIENT STAFF WORKSPACES

"The library staff is super awesome and that is what really makes a library great. Build whatever you want but make sure the staff are the best around or it won't matter."

The new library will include adequate and efficient work and support areas for staff, with proximity to public service areas, adequate storage, and capacity for volunteer support.

CONNECTING TO THE OUTDOORS

"Porterville is very very HOT, please surround the library with trees and seating areas all around the facility. If there is an outdoor area include trees with picnic tables underneath, and a kids play area."

Many community members requested outside amenities to complement what the library holds inside. The plan for the new library notes the desire for seating, a community garden, and areas to hold events.

SUPPORTING OUR COMMUNITY

"My concern is the people who don't have access. We need the library to be a resource that can lift people out of poverty and join the American dream."

Through its collections, services and staff, the new library will provide an essential bridge to information, inspiration and learning for those in need.

"We loved everything about our old library but look forward to a new chapter in getting our new one up and running."

NEXT STEPS

As of mid-2021, the City of Porterville is planning the opening of a temporary 8,000 square-foot library facility in 2022. This temporary facility will provide limited library services until the new library can be designed and built. The library is also currently developing a mobile early literacy outreach program, which will be implemented in the next year.

The Library Facility Planning Committee will continue their work and will be reporting regularly to the Porterville City Council, which will determine next steps, including site selection, hiring an architect and a funding plan.



LIBRARY FACILITY ADVISORY COMMITTEE

Kelly Carrillo (Chair)

Carol Brown

Natasha Efseaff

Catherine May

Vikki Cervantes

Juliana Glydon

Donnie Moore



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: New Porterville Rescue Mission Bi-Annual Update

SOURCE: Community Development

COMMENT: At its meeting on June 18, 2019, the City Council adopted Resolution 43-2019, approving Conditional Use Permit (CUP) 2018-041-C for the New Porterville Rescue Mission (NPRM) to allow for a Social Services Facility located at 30 S. A Street. As outlined in Resolution 43-2019, Condition #1, and in compliance with Porterville Municipal Code Chapter 21, Section 301.09, “Social Services Facilities shall provide: adequate and accessible sanitary facilities, including lavatories, restrooms and refuse containers; sufficient patron seating facilities for dining; effective screening devices such as landscaping and masonry fences in conjunction with outdoor activity areas.” To meet these requirements, NPRM was to continue to work on site improvements, and stay in communication with staff until all items had been completed. CUP 2018-041-C includes a requirement that staff provide a bi-annual update to the Council on the status of project, which is the purpose of this report.

At its meeting on February 4, 2020, staff presented to Council the bi-annual update as required in the CUP to update the status of improvements. The item was continued as additional information was needed to be provided by NPRM in writing. At its meeting on March 3, 2020, staff provided to Council the proposed Plan of Action that staff considered quite aggressive and reported that a realistic timeline would be three to six months before there would be an issuance of a building permit. At its meeting on July 21, 2020, staff provided an update to Council regarding the progress of the NPRM’s remodel project. NPRM was issued a building permit on July 7, 2020. The scope of the permit includes removing existing staff bedroom walls to open up to existing open area to accommodate fourteen (14) beds total on the west end of the building, remodel of two restrooms to meet accessibility standards, the installation of two new concrete door landings, one new door landing with stairs and handrails, as well as reversing the swing of an existing door. NPRM had anticipated that this phase of construction would take approximately three to four months to complete.

At its meeting on November 17, 2020, staff provided an update to Council regarding the progress of the NPRM’s remodel project. The Council was informed that the NPRM’s project had experienced delays due to the pandemic as well as encountering structural issues during the demolition process.

On January 19, 2021, Council was provided an update on the status of the

Item No. 10.

NPRM project. The update included that the NPRM had been issued a permit for the structural revision to correct the issues encountered during the demolition process on November 25, 2020. Staff met with the NPRM on January 4, 2021, to discuss the progress of the project. The NPRM informed staff that the project timeline has been impacted by the ongoing COVID-19 pandemic, noting that they received a letter from one of their suppliers informing them that the delivery of their order had been delayed due to the pandemic. A framing inspection was provided by the City's Engineering Department-Building Division on January 5, 2021, and second framing inspection on January 8, 2021, which NPRM passed.

The NPRM has had four inspections since the update provided to the Council on February 2, 2021, which occurred on April 1, 2021, May 18, 2021, August 3, 2021, and August 10, 2021. The NPRM most recent inspection was a final inspection for one of the restroom remodels. The Building Inspector noted that only minor corrections were necessary for the restroom remodel.

On August 10, 2021, staff observed two violations of the conditions outlined in Conditional Use Permit 2018-041-C and Porterville Development Ordinance. A recreational vehicle was observed onsite that is being occupied as a residence with an electrical extension cord connected to the recreational vehicle. Chapter 304.11 of the Development Ordinance states that "Parking and storing of recreational vehicles, boats, campers, trailers and similar vehicles are prohibited from being stored for a period longer than seventy-two hours (72) hours in the front yard setback. They may be stored in the side or rear yard behind a minimum six (6) foot high, solid fence. At no time are recreational vehicles allowed to be occupied as residences. Connection to any combination of electrical, water, cable, or sewer facilities is considered prima facie evidence of occupation as a residence. At no time shall commercial vehicles greater than a one-ton rating be parked or stored on residentially zoned properties. Storage on the street is limited pursuant to Sections 17-10.4, 17-11.7, 17-11.8, and 17-11.9 of the Porterville Municipal Code." Tents were also observed to be erected on site outside of the approved season and timeframe outlined in Condition 10 of the CUP. Condition 10 states "The temporary use of tents for overflow of patrons may be permitted during the winter months, provided that the usage and assembling of the tents be opposite of office hours, erecting tents after 7p.m. and removing them before 7 a.m." The New Porterville Rescue Mission was notified on August 10, 2021, of the violations and staff requested that the violations be remedied within seventy-two (72) hours. Staff met with NPRM representatives on August 11, 2021, which the representatives noted that the violations of the CUP and Development Ordinance would be remedied within the timeframe requested.

RECOMMENDATION: That the City Council consider the biannual report and provide direction as deemed appropriate.

ATTACHMENTS: 1. Resolution 43-2019

Appropriated/Funded:

Review By:

Department Director:

Jason Ridenour, Interim Community Development Director

Final Approver: John Lollis, City Manager

RESOLUTION NO. 43-2019

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE RESCINDING RESOLUTION 10-2019 AND PLANNING COMMISSION RESOLUTION 606, AND CONTAINING FINDINGS AND CONDITIONS IN SUPPORT OF CONDITIONAL USE PERMIT 2018-041-C TO ALLOW FOR A SOCIAL SERVICES FACILITY- THE NEW PORTERVILLE RESCUE MISSION

WHEREAS: The City Council of the City of Porterville, at its regular scheduled meeting of June 18, 2019, conducted a continued public hearing to consider whether to modify or revoke Modification No. 1 to Conditional Use Permit 8-74 (PRC 2018-041-C) to allow for a Social Services Facility for the New Porterville Rescue Mission located at 30 S. A Street; and

WHEREAS: The City Council determined that the proposed change of occupancy eliminates the use of the project site as a church. This in turn deems moot the original Conditional Use Permit (CUP 8-74), which authorized the expansion of a church on the subject property; and

WHEREAS: To clearly record the appropriate and allowed uses and occupancy of the subject site and structures, the original approvals must be replaced with conditions of approval focused on the establishment and operation of a Social Services Facility; and

WHEREAS: On May 29, 2019, the Environmental Coordinator made a preliminary determination that the project is exempt from California Environmental Quality Act pursuant to §15301, Existing Facilities in that there is no proposed expansion to the existing building; and

WHEREAS: The City Council of the City of Porterville received testimony from all interested parties related to said Conditional Use Permit; and

WHEREAS: The City Council made the following findings:

1. That the proposed project will advance the goals and objectives of, and is consistent with, the policies of the General Plan and any other applicable plan that the City has adopted:

The proposed project is consistent with the Housing Element's goal to provide a variety of housing types. Further, the subject site is consistent with the Zoning Standards for DRM-3 (Downtown High Density Residential) zone and the General Plan Land Use Designation of High Density Residential. The General Plan promotes a mix of residential neighborhoods to provide for a mix of housing types to serve the needs of all Porterville Residents. Additionally, it supports community facilities that are appropriate for a residential environment, including residential care and alcoholism or drug abuse recovery or treatment facilities.

2. That the proposed location of the project and the conditions under which it will be operated or maintained will not be detrimental to the public health, safety, welfare, or materially injurious to properties or improvements in the vicinity:

Conditions of approval are included herein to ensure adequate operational standards are met. The project is located within an existing building and is conditioned so that proposed activities have been evaluated and conditions associated with them be mitigated.

Additionally, the project is conditioned to preserve the public safety, health and welfare to prevent the use from becoming a nuisance and operate the business in compliance with all laws, ordinances and regulations. In the event that any condition of approval is violated, the City Council may modify or revoke the conditional use permit.

3. This project is exempt from CEQA pursuant to §15301, Existing Facilities in that there is no proposed expansion to the existing building.

NOW, THEREFORE, BE IT RESOLVED:

1. Resolution 10-2019, which approved Modification No. 1 to Conditional Use Permit 8-74 to allow for a social services facility for the New Porterville Rescue Mission is hereby revoked.
2. Planning Commission Resolution 606, which approved Conditional Use Permit 8-74 to construct a social and Sunday school building as an addition to an existing church building at 30 South A Street is hereby revoked.

BE IT FURTHER RESOLVED: That the City Council of the City of Porterville does hereby approve Conditional Use Permit 2018-041-C subject to the following conditions:

1. Social Service Facilities shall be located, developed and operated in compliance with the following minimum standards. All Social Services Facilities shall provide: adequate and accessible sanitary facilities, including lavatories, rest rooms and refuse containers; sufficient patron seating facilities for dining, whether indoor or outdoor; effective screening devices such as landscaping and masonry fences in conjunction with outdoor activity areas; a plan of operation, including but not limited to, patron access requirements, hours of operation, security measures, litter control, and noise attenuation.
2. Evidence of compliance with all Fire Safety regulations shall be provided within the timeframe established herein:
 - i. On or before June 21, 2019: Submit plans for sprinkler and smoke detection building permit
 - ii. On or before July 12, 2019: Pull the permit to begin construction
 - iii. On or before August 12, 2019: Final inspection of the sprinkler and smoke detection system, complete with testing
3. A plan for compliance with all applicable Building regulations, as well as improvements required pursuant to Section 301.09 of the Development Code (referenced above in Condition #1) shall be provided by August 13, 2019, including timeframes for completion of necessary improvements.

4. Upon approval of this permit, any future change in operation which substantially alters the conditions or nature of the subject business as identified in the Operations Plan (Exhibit A), will require approval by the City Council.
5. Unless an extension of time is granted by the City Council, the conditional use permit shall expire two years after the date of approval if the activity is not active or actively pursued. The City Council may approve a one year extension of any permit or approval granted under this ordinance upon receipt of a written application with the required fee before the permit expires.
6. The applicant shall operate the establishment in such a manner as to preserve the public safety, health and welfare, to prevent the use from becoming a nuisance and operate the business in compliance with all laws, ordinances and regulations. In the event that this or any other condition of approval is violated, the City Council may modify or revoke the conditional use permit as provided in Section 601.10 of the Porterville Development Ordinance.
7. Pursuant to Section 601.10(d) the City Council may revoke the permit if it makes any of the following findings:
 - a. That approval was obtained by means of fraud or misrepresentation of a material fact;
 - b. That the use in question has ceased to exist or has been suspended for one year or more;
 - c. That there is or has been a violation of or failure to observe the terms or conditions of the permit or variance, or the use has been conducted in violation of the provisions of this ordinance, law or regulation; or
 - d. That the use to which the permit or variance applies has been conducted in a manner detrimental to the public safety, health and welfare or so as to be a nuisance.
8. Pursuant to Porterville Development Ordinance 300.09, Outdoor Storage is not permitted within the DRM-3 zone (all storage shall be within an enclosed building). Additionally, Resolution 14-2014 does not allow the use of cargo containers in residential zone districts. The two cargo containers present on site must be removed. Both of the existing storage sheds will be required to be relocated outside of the setbacks and would count towards the permitted two accessory structures.
9. The applicant proposes the sale of goods and merchandise as a means of financial support. Retail sales are not permitted in the DRM-3 zone. Section 301.21 allows for temporary uses to include non-profit fund raising. Fund raising sales by a non-profit organization are limited to seven consecutive days, twelve times a year. Merchandise must be stored appropriately on non-sale days. Outdoor Retail Sales must be done in accordance with Section 301.12 of the Porterville Development ordinance and in compliance with the California State Board of Equalization.
10. The temporary use of tents for overflow of patrons may be permitted during the winter months, provided that the usage and assembling of tents be opposite of office hours, erecting tents after 7 p.m. and removing them before 7 a.m.

11. At all times, the facility shall be operated and maintained to comply with State Laws, the City of Porterville Development Ordinance, adopted Building and Fire Codes and all other applicable laws and ordinances.
12. The entire site shall be maintained free of refuse, debris, or other accumulated matter and shall be kept in good repair at all times and in an otherwise neat and attractive manner.
13. Beginning with the final inspection on or before August 12, 2019, and every August thereafter, the facility will be subject to an annual inspection by the Porterville Fire Department.
14. Beginning with the meeting of August 20, 2019, and every February and August thereafter until further ordered by the Council, the applicant's compliance with this Conditional Use Permit will be reviewed by the City Council.

PASSED, APPROVED AND ADOPTED this 18th day of June, 2019.


Martha A. Flores, Mayor

ATTEST:
John D. Lollis, City Clerk

By 
Patrice Hildreth, Chief Deputy City Clerk

MAY 2019

-The New Porterville Rescue Mission

MAY 20 2019

0Y

The shelter provides approximately 75-100 meals per day we accommodate special dietary such as heart healthy diets, allergies, etc. to the community which we serve. Please see attachment PRM #2 for shelter feeding schedule and meals prepared.

4. **Our men's long-term facility currently holds 18 total occupants. That includes our long term residential and emergency shelter beds. Our women's facility holds 8 total occupants. Which also includes long term residential and emergency shelter beds.**
5. **For housing dormitory layout for the bed arrangements please see attachment PRM#1**
6. **Our Long-term residency program is a 6 month to 1 yr housing facility. Our emergency shelter provides emergency services for up to 72 hours.**
7. **The Porterville Rescue Mission has taken a "Housing First" approach. We offer safety and protection from the hardships of homelessness. We believe that once the immediate burden of homelessness is lifted, it allows for participants to focus, and initiate a plan of action towards self-sufficiency.**
 - a. **We welcome our community by providing 72 hours of emergency food and shelter services. The Porterville Rescue Mission also facilitates a 6 month to 1 yr residency Program.**
 - b. **We offer meals to the homeless and needy, but we welcome our entire community, please see attachment PRM#2 for a more details on the food services provided.**
 - c. **We offer showers to the public during regular business hours. Long term residential participants have access to onsite laundry facilities. We provide essential hygiene products, and participants are allowed laundry detergent**
 - d. **We provide onsite Resume building workshops, on the job training and employment plugs. For those participants that may not be eligible for employment due to current circumstance we offer referrals to the qualifying organizations. Which may include but are not limited to; SSI Social security, Mental Health, Tulare works, Family crisis center**
 - e. **. We continue our support towards the participants personal goals, by allocating individual case managers. It allows us to advocate and address the specific needs of each participant.**
 - f. **We assist with transportation to and from scheduled legal/doctor/ and or personal appointments, AA/NA/ other meetings and court proceedings.**
8. **Hours of operation are as follows**
 - a. **Office hours 7am-7pm**
 - b. **24-hour onsite staff**
 - c. **24-hour emergency telephone services**
 - d. **7pm to 7am overnight staff**
9. **Staffing needs are as follows;**
 - a. **CEO/Director**
 - b. **Human and community resource specialist**
 - c. **Finance and accounting specialist**
 - d. **Intake specialist**
 - e. **Volunteer service coordinator**
 - f. **Maintenance in house**
 - g. **Grounds and lawn service maintenance/mechanic**
 - h. **Case manager for men's facility**
 - i. **manager for women's facility**
 - j. **lead**

- k. Housing program manager for women's facility
- l. Housing program manager for men's facility
- m. Kitchen lead staff and meal planner
- n. Kitchen cook
- o. Kitchen assistant 1
- p. Kitchen assistant 2

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at a meeting of the Porterville City Council duly called and held on the 18th day of June, 2019.

Said resolution was duly passed, approved, and adopted by the following vote:

Council:	PEÑALOZA	WARD	FLORES	STOWE	REYES
AYES:	X	X	X	X	X
NOES:					
ABSTAIN:					
ABSENT:					

JOHN D. LOLLIS, City Clerk



By: Fernando Gabriel-Moraga, Acting Deputy City Clerk



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Bid Results - Thurman Avenue & Third Street Storm Drain Project

SOURCE: Engineering and Project Management

COMMENT: On August 11, 2021, staff received only a single bid for the Thurman Avenue and Third Street Storm Drain Project. The Project includes construction of approximately 1500 lineal feet of storm drain piping, connection to existing storm drain manholes, construction of new storm drain manholes, trench patching, and related appurtenances.

The bid is as follows:

Contractor Amount

1. 99 Pipeline, Inc. \$676,708.00
Porterville, CA

The Engineer's estimate of probable cost is \$433,765.00. The lowest responsive bid is fifty-six percent (56%) above the Engineer's estimate. An additional \$67,671 is necessary for construction contingency (10%). It is anticipated that \$67,671 is required for construction management, construction surveying, quality control, and inspection services (10%) for a total estimated project cost of \$812,050.

It has been the City's policy to reject all bids when the bid exceeds ten percent (10%) of the Engineer's Estimate. Although the possibility exists that the City will receive favorable bids if re-advertised, there are no guarantees that the City will receive less costly bids, and will likely necessitate an increase in the budget appropriation; the nature of this project and upcoming projects (Main Street reconstruction) would not make it possible to adjust the scope of the project.

The cost of material and labor at this time is a lot higher due to the economic environment present today that is changing at a rate that is difficult to keep up with, and thus past bid data does not apply. These unforeseen circumstances put the Project at a higher cost than anticipated.

Should the City Council elect to rebid the Project, staff would be able to conduct an outreach to prospective bidders to encourage bidder participation and to garner information on market issues that the City may not be aware of that prevented additional bid submittals.

Funding for the project is approved in the Fiscal Year 2021-2022 budget in the

Item No. 11.

amount of \$520,518 from Local Transportation Fund (LTF). Should Council choose to award this project, an additional appropriation in the amount of \$291,532 from LTF would be required to fully fund this project.

RECOMMENDATION: That the City Council:

1. Reject all bids, and direct the Engineering & Project Management Department to re-advertise the project;

OR

2. Award the Thurman Avenue and Third Street Storm Drain Project to 99 Pipeline in the amount of \$676,708.00;
3. Authorize progress payments up to ninety-five percent (95%) of the contract amount;
4. Authorize a ten percent (10%) contingency to cover unforeseen costs;
5. Authorize an additional ten percent (10%) for construction management, construction surveying, quality control, and inspection services;
6. Authorize the City Engineer to negotiate construction surveying service with one of the firms as approved by Council MO #02-100714; and
7. Authorize an additional appropriation of \$291,532 from Local Transportation Fund.

ATTACHMENTS: 1. Project Locator Map

Appropriated/Funded:

Review By:

Department Director:

Javier Sanchez, Engineering & Project Management Director

Final Approver: John Lollis, City Manager



CITY OF PORTERVILLE
 ENGINEERING DIVISION
 291 NORTH MAIN STREET
 PORTERVILLE, CA. 93257
 (559) 782-7462

THURMAN AVENUE AND THIRD STREET STORM DRAIN PROJECT

OWNER	-
APN	-
AREA	-
ACRES	-
SCALE	N.T.S.
DATE	-
DRAWN BY	-
CHECKED BY	-



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Tulare County Association of Governments (TCAG) Services Agreement for Regional Early Action Planning (REAP) Grant Program

SOURCE: Community Development

COMMENT:

On February 20, 2020, the State of California issued a Notice of Funding Availability for the Regional Early Action Planning (REAP) grant program to help regions and jurisdictions with planning activities to meet the sixth cycle of the Regional Housing Needs Assessment, and to spur affordable housing production. A total of \$18,975,323 in REAP grant funds is available to the eight San Joaquin Valley Regional Planning Agencies for housing planning activities through 2023. Each regional planning agency is responsible, through its respective boards, to determine funding amounts and policies for Regional Housing Needs Allocation (RHNA) planning, jurisdictional grants, and other related activities.

A 24-member San Joaquin Valley REAP Committee for Housing has been established to help steer this planning effort. Funds can be used for technical assistance, establishing housing trust funds, RHNA/Housing Element planning, infrastructure planning, feasibility studies, staffing and consulting needs, and other uses. REAP funds cannot be used for housing construction activities.

The Fresno County Council of Governments (FCOG) serves as the fiscal agent and the Tulare County Association of Governments (TCAG), serves as the Regional Planning Agency for Tulare County. TCAG expects to receive approximately \$1,613,803 of such grant funds under the REAP Memorandum of Understanding and will use \$225,000 of such funds to prepare the RHNA Plan and provide technical assistance and regional planning coordination for the provision of housing. TCAG will sub allocate the balance of the REAP Grant to the County of Tulare and to each of the Cities within Tulare County (the “member agencies) to carry out the purposes of the grant.

The City of Porterville (and each member agency) is expected to receive a base amount of \$100,000 plus an additional amount based on population. The City’s portion is currently estimated at \$163,000.

Staff is requesting that City Council review the TCAG Services Agreement for REAP Grant Program (Attachment 1) and direct staff to obtain the necessary signatures to return the Agreement, to allow the City to receive the funds referenced above. The Agreement would be effective through December 31,

2024, unless its term is extended by written amendment or it is earlier terminated as provided in the attached Agreement.

Additionally, staff is seeking Council direction on the use of the REAP funds. Eligible activities must be related to housing planning and facilitate the streamlining and acceleration of housing production. Eligible activities conducted by applicants must fall under one or more of the following main categories:

1. Developing an improved methodology for the distribution of the sixth cycle regional housing needs assessment.
2. Sub-allocating funds directly and equitably to jurisdictions or sub-regional entities in the form of planning grants that will accommodate the development of housing and infrastructure that accelerate housing production.
3. Providing jurisdictions and other local agencies with technical assistance, planning, temporary staffing or consultant needs associated with updating local planning and zoning documents, expediting application processing, and other actions to accelerate additional housing production.
4. Administrative costs related to the three main categories listed above.

One possible identified eligible use of funds is to update the City's Development Ordinance. In recent years, various housing bills have been passed by the State and there is a need to incorporate those new changes in the City's Development Ordinance. Staff would bring back an item requesting Council's approval to publish a request for proposals if Council's recommendation is to move forward with updating the City's Development Ordinance.

RECOMMENDATION: That the City Council:

1. Approve the Tulare County Association of Governments (TCAG) Services Agreement for Regional Early Action Planning Grant Program;
2. Authorize the Mayor and City Manager to execute all necessary documents; and
3. Provide direction on an eligible use of funds.

ATTACHMENTS:

1. 2020 Notice of Funding Availability
2. Draft Agreement

Appropriated/Funded:

Review By:

Department Director:

Jason Ridenour, Interim Community Development Director

Final Approver: John Lollis, City Manager

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT**DIVISION OF POLICY DEVELOPMENT**

2020 W. El Camino Avenue, Suite 500, 95833

P. O. Box 952054

Sacramento, CA 94252-2054

(916) 263-2771 / FAX (916) 263-2763

www.hcd.ca.gov

February 27, 2020

MEMORANDUM FOR: All Potential Applicants

FROM: Zachary Olmstead, Deputy Director
Division of Housing Policy Development

SUBJECT: **2020 Notice of Funding Availability -
Regional Early Action Planning Grant Program (REAP)**

The California Department of Housing and Community Development (Department) is pleased to release this Notice of Funding Availability (NOFA) for approximately \$118,750,000 for the Regional Early Action Planning Grant Program (REAP). This NOFA is made available as a portion of the Local Government Planning Support Grants Program pursuant to Chapter 3.1 of Health and Safety Code (Sections 50515 to 50515.05) (Chapter 159, Statutes of 2019). The principal goal of this program is to make funding available to councils of governments and other regional entities for the preparation, adoption, and implementation of plans and processes that accelerate housing production and facilitate compliance in implementing the sixth cycle of the regional housing needs allocation (RHNA).

In order to be eligible for grant funding, an applicant must submit both a complete, signed original application and an electronic copy on CD or USB flash drive. In addition, the applicant may submit a copy by email to EarlyActionPlanning@hcd.ca.gov to expedite the review process. Applications will be accepted on an Over-the-Counter (OTC) basis as of the date of this NOFA through January 31, 2021. The Department encourages early applications and will accept applications postmarked by the January 31, 2021 deadline. Applicants may utilize various carrier services, such as the U.S. Postal Service, UPS, FedEx, or other carrier services. All applications must be submitted to the Department at the following address:

**California Department of Housing and Community Development
Division of Housing Policy Development
2020 West El Camino Avenue, Suite 500
Sacramento, CA 95833**

Program applications, forms, and instructions are available on the Department's website on the [REAP webpage](#). If you have questions regarding this NOFA, please email the Department at EarlyActionPlanning@hcd.ca.gov.

Attachment

Regional Early Action Planning Grant Program (REAP) 2020 Notice of Funding Availability



**Gavin Newsom, Governor
State of California**

**Alexis Podesta, Secretary
Business, Consumer Services and Housing Agency**

**Douglas R. McCauley, Acting Director
California Department of Housing and Community Development**

**Zachary Olmstead, Deputy Director
California Department of Housing and Community Development
Division of Housing Policy Development**

2020 W. El Camino Avenue, Suite 500, Sacramento, CA 95833
(916) 263-2771

[REAP Webpage](#)

REAP Email: EarlyActionPlanning@hcd.ca.gov

February 27, 2020

Table of Contents

A.	Introduction	3
B.	Authority and Scope.....	3
C.	Program Summary	4
D.	Program Timeline	4
E.	Eligible Applicants	5
F.	Award Amounts	6
G.	Multiagency Working Groups	6
H.	Requests for an Advance of Up to 25 Percent.....	7
I.	Eligible Activities	8
J.	Ineligible Activities	10
K.	Eligible Uses	10
L.	Application Requirements	11
M.	Application Submission Process	11
N.	Application Review Process	12
O.	Award Letter and Standard Agreement.....	12
P.	Appeals	12
Q.	Performance, Monitoring and Enforcement	13
R.	Right to Modify or Suspend NOFA and Final Decision-making	16
S.	Definitions.....	16
	Attachment 1: Award Amounts by Eligible Applicant	21

A. Introduction

The California Department of Housing and Community Development (Department) is pleased to announce the release of this Notice of Funding Availability (NOFA) for \$118,750,000 for the Regional Early Action Planning Grant Program (REAP). REAP provides grants to councils of governments (COGs) and other regional entities for technical assistance, preparation, and adoption of planning documents and process improvements to accelerate housing production and facilitate compliance in implementing the sixth cycle of the RHNA.

B. Authority and Scope

This NOFA is authorized pursuant to Chapter 3.1 of Health and Safety Code sections 50515 to 50515.05 and implements, interprets, and makes statute specific for purposes of implementing REAP. This NOFA establishes terms, conditions, forms, procedures and other mechanisms as the Department deems necessary to exercise the powers and perform the duties conferred by Chapter 3.1.

The matters set forth herein are regulatory mandates, and are adopted in accordance with the authorities set forth below:

Quasi-legislative regulations ... have the dignity of statutes ... [and]...
delegation of legislative authority includes the power to elaborate the meaning
of key statutory terms...

Ramirez v. Yosemite Water Co., 20 Cal. 4th 785, 800 (1999).

Further, the Department may implement REAP through the issuance of forms, guidelines, and one or more NOFAs, as the Department deems necessary, to exercise the powers and perform the duties conferred on it by this Chapter 3.1 of Health and Safety Code. Any forms, guidelines, and NOFAs adopted pursuant to this section 50515.04 are specifically exempted from the rulemaking provisions of the Administrative Procedure Act (Chapter 3.5 (commencing with section 11340) of Part 1 of Division 3 of Title 2 of the Gov. Code). (Health and Safety Code section 50515.04(f).)

The Department reserves the right, at its sole discretion, to suspend or amend the provisions of this NOFA, including, but not limited to, grant award amounts.

C. Program Summary

REAP is part of the broader Local Government Planning Support Grants Program, which was established as part of the 2019-20 Budget Act. In response to the state's housing crisis, the overarching goals of the program are to (1) accelerate housing production and (2) facilitate compliance in implementing the sixth cycle of the RHNA. The 2019-20 Budget Act provides a spectrum of support, incentives, resources, and accountability to meet California's housing goals. Some specific elements include:

- Local and regional planning grants (LEAP and REAP)
- Prohousing preference on funding applications
- Additional funding resources
- Accountability (penalties for noncompliant housing plans)
- Reform (collaborative processes to reform regional housing needs)

D. Program Timeline

Grants will be available to eligible applicants on a noncompetitive, Over-the-Counter (OTC) basis. Applications will be accepted from the date of the release of this NOFA and up until January 31, 2021. See below for the anticipated timeline for awards for the OTC period.

NOFA Release	February 26, 2020
NOFA Webinar	March 2020
NOFA Application Workshops	March 2020
Final Due Date for OTC Applications	January 31, 2021
Technical Assistance	February 2020 through December 31, 2023
Deadline for Submission of Final Invoices	August 31, 2023
HCD Expenditure Deadline	December 31, 2023

The Department will:

1. Begin review of applications on a rolling basis within 30 days of receipt;
2. Preliminarily approve applications within 2-4 weeks of initial compliance determination;
3. Make award determinations on applications within 2-4 weeks of approval; and
4. Provide a Standard Agreement within 60 days of award.

The Department will hold workshops and a webinar to review the REAP NOFA and application and will provide technical assistance to aid applicants throughout the OTC application period and implementation of the grant. For a list of dates, times, and locations for the workshops, as well as information on technical assistance, please visit the [Department's website](#).

E. Eligible Applicants

Eligible applicants for the REAP are councils of governments and other regional entities, as follows:

1. Councils of Governments:

- The Association of Bay Area Governments, representing the Counties of Alameda, Contra Costa, Marin, Napa, San Mateo, Santa Clara, Solano, and Sonoma, and the City and County of San Francisco.
- The Sacramento Area Council of Governments, representing the Counties of El Dorado, Placer, Sacramento, Sutter, Yolo, and Yuba.
- The San Diego Association of Governments, representing the County of San Diego.
- The Southern California Association of Governments, representing the Counties of Imperial, Los Angeles, Orange, Riverside, San Bernardino, and Ventura.
- Councils of governments for the Counties of Butte, Humboldt, Lake, and Mendocino. The councils of governments described in this paragraph may apply directly to the Department for funds pursuant to the program.

2. Multiagency Working Groups:

- A central coast multiagency working group consisting of the Association of Monterey Bay Area Governments, the San Luis Obispo Council of Governments, the Council of San Benito County Governments, and the Santa Barbara County Association of Governments, representing the Counties of Monterey, San Benito, San Luis Obispo, Santa Barbara, and Santa Cruz.
- A San Joaquin Valley multiagency working group consisting of the Fresno Council of Governments, the Kern Council of Governments, the Kings County Association of Governments, the Madera County Transportation Commission, the Merced County Association of Governments, the San Joaquin Council of Governments, the Stanislaus Council of Governments, and the Tulare County Association of Governments, representing the Counties of Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus, and Tulare.

3. The Counties of Alpine, Amador, Calaveras, Colusa, Del Norte, Glenn, Inyo, Lassen, Mariposa, Modoc, Mono, Nevada, Plumas, Shasta, Sierra, Siskiyou, Tehama, Tuolumne, and Trinity. The counties described in this paragraph may apply directly to the Department for funds pursuant to the program. The Department may approve a fiscal agent to receive funds on behalf of a county or consortium of counties listed in this paragraph.

F. Award Amounts

1. The REAP Program makes available \$118,750,000 to applicants. Maximum award amounts are based on population estimates posted on the Department of Finance website as of January 1, 2019 and are aggregated by council of government, county, or regional entity according to maximum amounts by jurisdiction size consistent with subdivision (a) of Health and Safety Code section 50515.02.¹
2. In recognition of the unique challenges in developing a process through a multiagency working group, the Department shall allocate \$8 million (\$8,000,000) to the multiagency working groups referred to in section E.2 above as follows:
 - 25 percent (\$2 million) of the amount shall be allocated to the central coast multiagency working group.
 - 75 percent of the amount (\$6 million) shall be allocated to the San Joaquin Valley multiagency working group.
3. See Attachment 1 for available award amounts based on the noted calculations above for each eligible applicant.

G. Multiagency Working Groups

1. Multiagency working groups shall have been formed before November 30, 2019.
2. Each working group shall consist of the following members:
 - One representative from each county.
 - Two city representatives from each county, one representing a larger city within the county and one representing a smaller city within the county.
3. Of the three representatives from each county serving on the multiagency working group, at least one of the representatives shall also be a member of the governing body of the applicable council of governments representing the county.
4. City representatives shall be appointed by a city selection committee for that county. Either the working group or each county through its council of government representative may define “larger” or “smaller” city based on population to maximize representation for the county. However, a smaller city shall not be larger than 100,000 in population.
5. A representative may be an elected or appointed official, past elected official, city staff (e.g., city manager, planning director) or other person that represents the interests of the jurisdiction and is enabled to act in a decision-making capacity.

¹ Population estimates are based on the Department of Finance E-1 report posted to their website on January 1, 2019.

6. The multiagency working group shall select a council of governments to serve as the fiscal agent of the multiagency working group and identify staff to assist the work of the group. If the multiagency working group fails to agree to the selection of a council of governments to serve as fiscal agent within a reasonable time period, the Department shall select a fiscal agent based on factors such as capacity and experience in administering grant programs.
7. The multiagency working groups shall establish by-laws, a charter, or other decision-making structure, and may determine reasonable parameters of decision-making.
8. For resolutions, the representatives in working groups should approve a resolution by voting on it as a group, but the fiscal agent will be the authorized signer. The attesting officer must be a different person than the fiscal agent. See the sample resolution in the application materials for more information.
9. Upon its formation, the multiagency working group shall notify each city and county that is a member of a council of governments of its purpose.
10. If utilizing funds pursuant to Health and Safety Code section 50515.02(c)(2), multiagency working groups shall develop and carry out a collaborative process-- memorialized in a formal document that reflects the unique challenges of each county, cities, and broader region within the working group. The collaborative process must develop cohesive goals, priorities and activities, including intra-regional programs or efforts. If the working group creates a Suballocation program, that program must be consistent with group goals and priorities. The multiagency working group must consult with the Department throughout the preparation and implementation of the collaborative process and may determine format in consultation with the Department.

H. Requests for an Advance of Up to 25 Percent

1. On or after October 1, 2019, a council of governments or a fiscal agent of a multiagency working group may request up to 25 percent of funding available to it in advance of their full application. Individual counties are not eligible to request funding in advance of their full application.
2. A funding request may include, but is not limited to, education and outreach strategies related to the sixth cycle RHNA and may include other eligible activities, as defined below, to facilitate housing planning and accelerate housing production.
3. The Department shall award requested funds within 30 days of receiving that request.
4. To receive this advance, applicants must submit an application, resolution, and invoice. See early application forms for the application and a template of the required resolution.
5. Applicants may submit a request for an advance under this section at any time during the application period ending January 31, 2021, prior to a full application. However, a full application must be received by January 31, 2021.
6. Applicants who received an advance must demonstrate progress in carrying out advance activities according to an agreed upon timetable prior to submitting a full

application. While this progress is required to be demonstrated prior to application for the balance of fund, the advanced funds do not need to be completely expended prior to applying for and being award the remainder of the REAP funds.

7. Multiagency group applicants must identify planned activities on a county-by-county basis.
8. Recipients will enter into a state Standard Agreement for their 25 percent advance, if applicable, and for their total allocation amount. The state Standard Agreement may be amended.

I. Eligible Activities

1. Each council of government or other regional entity may, in consultation with the Department and consistent with statutory requirements, determine the appropriate use of funds or Suballocations within its boundaries to appropriately address its unique housing planning priorities.
2. Funds must be used for housing planning activities.
3. A council of governments, other regional entity, or county that receives an allocation of funds shall establish priorities for the use of funds, as noted above and consistent with the categories of activities set out below and use those moneys consistent with priorities.
4. Activities must demonstrate a nexus to increasing housing and accelerating housing production.
5. In consultation with the Department, applicants may select one or more of the following categories of activities to fund:
 - a. Developing an improved methodology for the distribution of the sixth cycle RHNA to further the objectives described in subdivision (d) of section 65584 of the Government Code (RHNA Objectives – See Definitions).
 - I. Activities under this category must demonstrate a nexus to an improved methodology that furthers the RHNA Objectives.
 - II. Activities under this category may include implementation measures associated with an improved methodology that furthers RHNA Objectives. See Best Practices document.
 - b. Suballocation of moneys directly and equitably to jurisdictions or other subregional entities in the form of grants for planning that will accommodate the development of housing and infrastructure that will accelerate housing production in a way that aligns with state planning priorities, housing, transportation, equity, and climate goals.
 - I. In consultation with the Department, applicants may use a variety of measures to directly and equitably suballocate funds such as geographic distribution criteria, jurisdiction size set-a-sides, degree of housing needs, magnitude of benefit on state planning priorities (e.g., reduction in

- vehicle miles traveled), or comprehensive marketing and technical assistance.
- II. Suballocation programs may use different methods such as OTC, competitive or modification of existing programs and strategies, as long as they are related to housing planning and accelerating housing production.
 - III. Eligible activities under Suballocations may include sustainable communities strategies implementation related to housing planning and accelerating housing production.
 - IV. Eligible activities under Suballocations may be coordinated or combined with LEAP pursuant to Health and Safety Code section 50515.03
 - V. Eligible activities under Suballocations may be used to establish Prohousing Policies pursuant to Government Code section 65589.9. See Definitions.
 - VI. Suballocation for housing-related planning activities shall include but are not limited to:
 - Technical assistance in improving housing permitting processes, tracking systems, and planning tools,
 - Establishing regional or countywide housing trust funds for affordable housing (e.g. planning activities and processes, guidelines, charters),
 - Performing infrastructure planning, including sewers, water systems, transit, roads, or other public facilities necessary to support new housing and new residents,
 - Performing feasibility studies to determine the most efficient locations to site housing consistent with Government Code sections 65040.1 (State Planning Priorities) and 65080 (regional transportation plans), and
 - Covering the costs of temporary staffing or consultant needs associated with eligible activities.
- c. Providing jurisdictions and other local agencies with technical assistance, planning, temporary staffing, or consultant needs associated with updating local planning and zoning documents, expediting application processing, and other actions to accelerate additional housing production.
 - d. Covering the costs of administering any programs described in Health and Safety Code section 50515.02.
 - I. Recipients shall use no more than 5 percent of the allocation(s) for costs related to the administration of the activity(ies) for which the allocation(s) were made. Staff and overhead costs directly related to carrying out the eligible activities are “activity costs” and not “administrative costs.” See Best Practices document for examples.
 - e. Outreach, education, priority setting, and other related activities in consultation with the Department to carry out the overall program consistent with statutory objectives.

J. Ineligible Activities

1. Activities unrelated to accelerating housing production;
2. Activities unrelated to preparation and adoption of planning documents, and process improvements to accelerate housing production (The Department may consider proposals that include activities under (1) and (2) if a significant housing component is also present and the net effect on accelerating housing production is positive. For example, an applicant may propose combining an open-space designation, downzoning, preservation or anti-displacement measures with by-right upzoning that has a significant net gain in housing capacity);
3. Activities that obstruct or hinder housing production, e.g., moratoriums, downzoning, planning documents with conditional use permits that significantly impact approval certainty and timing, planned development, or other similarly constraining processes;
4. Capital financing, operation or funding related to programs of individual housing development projects; and
5. Administrative costs of persons employed by the grantee for activities not directly related to the preparation and adoption of the proposed Activity or Activities;

K. Eligible Uses

1. Grant funds may be used to cover the costs of temporary staffing or consultant needs associated with eligible activities.
2. Grant funds shall be used for the costs of preparing and adopting the proposed Eligible Activity or Activities.
3. A jurisdiction that receives funds under REAP may use a subcontractor. The subcontract shall provide for compliance with all the requirements of the program. The subcontract shall not relieve the jurisdiction of its responsibilities under the program.
4. Eligible expenditures may be incurred and expended for the Activity or Activities subject to the terms and conditions of the Standard Agreement.
5. Except as provided in this paragraph, costs incurred prior to the NOFA date are ineligible. Approved and eligible costs incurred for work after October 1, 2019 pursuant to the Health and Safety Code section 50515.02(d)(3), continued past the date of the Standard Agreement, and completed during the grant term, will be reimbursable.
6. For applicants matching federal or state transportation planning funds administered by the California Department of Transportation (Caltrans) through the Overall Work Program (OWP) with REAP:
 - a. Confirm activities are eligible in both programs; and
 - b. Clearly identify source of funds on those projects in the application.
 - c. If matching funds are not used, these funds and activities are not required as part of the OWP.

L. Application Requirements

1. Until January 31, 2021, an applicant may request an allocation of funds by submitting an application, in the form and manner prescribed by the Department, that includes the following information:
 - a. An allocation budget, including timelines, deliverables (implementation), sub-steps, and completion dates.
 - b. The amounts retained by the council of governments, regional entity, or county, and any Suballocations to jurisdictions.
 - c. An explanation of how proposed uses will increase housing planning and accelerate housing production.
 - d. Identification of current best practices at the regional and statewide level that promote a sufficient supply of decent housing to meet the needs of all Californians, and a strategy for increasing adoption of these practices at the regional level, where viable.
 - e. An education and outreach strategy to inform local agencies of the need and benefits of taking early action related to the sixth cycle RHNA.
2. Applicants must propose and document plans or processes that increase housing planning and facilitate accelerating local housing production. The application must demonstrate a significant positive effect on accelerating housing production through forms provided by the Department. An application must include an explanation and documentation of the nexus plans or processes impact on accelerating housing production based on a reasonable and verifiable methodology and must utilize the Department's form (see the Department's application).

M. Application Submission Process

In order to be eligible for grant funding, an applicant must submit a complete, signed original application and an electronic copy on CD or USB flash drive. In addition, an applicant may submit a copy by email to EarlyActionPlanning@hcd.ca.gov to expedite the review process. Applications will be accepted on an Over-the-Counter (OTC) basis as of the date of this NOFA through January 31, 2021. The Department encourages early applications and will accept applications postmarked by the January 31, 2021 deadline. Applicants may utilize various carrier services, such as the U.S. Postal Service, UPS, FedEx, or other carrier services. All applications must be submitted to the Department at the following address:

**California Department of Housing and Community Development
Regional Early Action Grant Program/REAP
Division of Housing Policy Development
2020 West El Camino Avenue, Suite 500
Sacramento, CA 95833**

Applications must be on Department forms and cannot be altered or modified by the applicant. Program applications and forms are available on the [Department's website](#).

N. Application Review Process

1. The program will not utilize a competitive process to award funds.
2. Funds will be available to eligible applicants on a rolling OTC basis that begins as of the date of this NOFA and ends January 31, 2021.
3. An application form will be available upon release of the NOFA and will include forms to demonstrate eligibility requirements are met such as, among other forms, a resolution, a proposed budget and timeline table and self-certified attachments demonstrating a nexus to housing production;
4. Applications will first be reviewed for, among other things, completeness, eligibility requirements, and accuracy;
5. In order to be considered complete, an application must contain requested information and supporting documentation where appropriate;
6. All applications must meet the eligibility requirements as specified in this NOFA;
7. If the application is ineligible, it will not be considered for funding, but may be amended and resubmitted;
8. The Department may request additional information to complete and approve the application for funding;
9. Applications recommended for funding are subject to conditions specified by the Department;
10. Applications will be reviewed within 30 days from the date the Department receives the application; and
11. All applicants not meeting the eligibility requirements will be informed within 30 days from the date the Department receives the application.

O. Award Letter and Standard Agreement

Successful applicants will receive an Award Letter from the Department and will be awarded funds. Applicants will enter into a state Standard Agreement (Standard Agreement) for distribution of funds. The Standard Agreement process will specify, among other things, the amount of funds granted, timeline for expenditure of funds, and the approved use of funds. Expenditure report dates and other requirements will also be identified in the Standard Agreement.

P. Appeals

1. Basis of Appeals:
 - a. Upon receipt of the Department's notice deeming an application incomplete or ineligible, applicants under this NOFA may appeal such decision(s) to the Department Director.
 - b. No applicant shall have the right to appeal a decision of the Department relating to another applicant's eligibility, award, denial of award, or any other related matter.

2. Appeals Process and Deadlines:

- a. Process. In order to lodge an appeal, applicants must submit to the Director by the deadline set forth in subsection (b) below, a written appeal which states all relevant facts, arguments, and evidence upon which the appeal is based. No new or additional information will be accepted. Once the written appeal is submitted to the Director, no further information or materials is required to be accepted or considered thereafter. Appeals are to be submitted to the Director at the following address:

California Department of Housing and Community Development
Division of Housing Policy Development
2020 W. El Camino Avenue, Suite 500
Sacramento, California 95833
EarlyActionPlanning@hcd.ca.gov

The Director will accept appeals delivered through a carrier service such as the U.S. Postal Service, UPS, Fed Ex, or other carrier services that provide date stamp verification of delivery. Deliveries must be received during the Department's weekday (non-state holiday) business hours of 9:00 a.m. to 5:00 p.m. Pacific Standard Time. Additionally, emails to the email address listed above will be accepted if the email time stamp is prior to the appeal deadline.

- b. Filing Deadline. Appeals must be received by the Director no later than ten (10) business days from the date of the Department's determination.
3. Decision: Any request to amend the Department's decision shall be reviewed for compliance with this NOFA and its application. The Director shall render his/her decision in writing within fifteen (15) business days of receipt of the applicant's written appeal. The decision of the Director shall be the Department's final decision and shall not be appealable to any court or tribunal.

Q. Performance, Monitoring and Enforcement

1. Grant Execution and Term
 - a. The Department will notify the grantee if they have been selected for a grant award;
 - b. After the Standard Agreement has been sent electronically, the grantee will be provided instructions for signing all required documents. The grantee must submit all supporting materials and a signed Standard Agreement within the timeline provided in the instructions or risk forfeiting the grant award;
 - c. The grant term begins on the day the Department and the grantee have fully executed the Standard Agreement. The Department will notify the grantee and partners when work may proceed under the agreement. However, eligible activities that are approved by the Department may be retroactively reimbursed to October 1, 2019; and

- d. Each recipient of funds under REAP shall expend those funds no later than December 31, 2023, as described on Health and Safety Code 50515.04 (c)(1). Deadline for tasks and submission of reimbursements is August 31, 2023).
2. Invoicing and Accounting of Grant Funds
- a. Grant funds cannot be disbursed until the Standard Agreement has been fully executed;
 - b. The grantee will be responsible for compiling and submitting all invoices and reporting documents.
 - c. The grantee must bill the state based on clear deliverables outlined in the Standard Agreement or budget timeline. Only approved and eligible costs incurred for work after October 1, 2019 and completed during the grant term will be reimbursable. Approved and eligible costs incurred prior to October 1, 2019 are ineligible;
 - d. Applicants with 25 percent advance
 - i. Applicants who received advance funds shall expend all such funds or show substantial progress prior to a full application by submitting an updated project timeline and budget for their eligible projects from the application and any supporting documentation.
 - e. Project invoices may be submitted to the Department by the grantee on a quarterly basis or upon completion of a deliverable, subject to the Department's approval;
 - f. The Department may consider advance payments or alternative arrangements to reimbursement and payment methods based on demonstrated need. The Department may consider factors such as available funds for eligible activities, Suballocations to jurisdictions, need to request funds in increments, schedule for advance payments, and reporting progress in implementing activities according to a timetable;
 - g. Supporting documentation may include, but is not limited to, purchase orders, receipts, progress payments, subcontractor invoices, timecards, reports or any other documentation as deemed necessary by the Department to support the reimbursement to the grantee for expenditures incurred.
 - h. Invoices must be accompanied by supporting documentation where appropriate. Invoices without supporting documentation will not be paid. The Department may withhold 10 percent of the grant until grant terms have been fulfilled.
3. Accounting Records and Audits
- a. The grantee must establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the budget and timeline. Separate bank accounts are not required;
 - b. The grantee shall maintain documentation of its normal procurement policy and competitive bid process (including the use of sole source purchasing), and financial records of expenditures incurred during the course of the project in accordance with generally accepted accounting principles;

- c. The grantee agrees that the state or designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Standard Agreement;
- d. The grantee agrees to maintain such records for possible audit for a minimum of three (3) years after final payment, unless a longer period of records retention is stipulated;
- e. Subcontractors employed by the grantee and paid with moneys under the terms of this Standard Agreement shall be responsible for maintaining accounting records as specified above;
- f. At any time during the term of the Standard Agreement, the Department may perform or cause to be performed a financial audit of any and all phases of the award. At the Department's request, the awardee shall provide, at its own expense, a financial audit prepared by a certified public accountant. The State of California has the right to review project documents and conduct audits during project implementation and over the project life;
- g. The Department may request additional information, as needed, to meet other applicable audit requirements;
- h. The Department may monitor expenditures and activities of an applicant, as the Department deems necessary, to ensure compliance with REAP requirements; and
- i. Applicants using federal or state transportation planning funds administered through the OWP shall clearly identify the source of funds.

4. Remedies of Nonperformance

- a. In the event that it is determined, at the sole discretion of the state, that the grantee is not meeting the terms and conditions of the Standard Agreement, immediately upon receiving a written notice from the Department to stop work, the grantee shall cease all work under the Standard Agreement. The Department has the sole discretion to determine that the grantee meets the terms and conditions after a stop work order, and to deliver a written notice to the grantee to resume work under the Standard Agreement;
- b. Both the grantee and the Department have the right to terminate the Standard Agreement at any time upon 30 days written notice. The notice shall specify the reason for early termination and may permit the grantee or the Department to rectify any deficiency(ies) prior to the early termination date. The grantee will submit any requested documents to the Department within 30 days of the early termination notice;
- c. There must be a strong implementation component for the funded activity through REAP, including, where appropriate, agreement by the Locality to formally adopt the completed planning document. Localities that do not formally adopt the funded activity could be subject to repayment of the grant; and
- d. The Department may, as it deems appropriate or necessary, request the repayment of funds from an applicant, or pursue any other remedies available to it by law for failure to comply with program requirements.

5. Reporting

- a. At any time during the term of the Standard Agreement, the Department may request a performance report that demonstrates satisfaction of all requirements identified in the Standard Agreement with emphasis on eligible activities, eligible uses, ineligible uses and expenditures according to timelines and budgets referenced in the Standard Agreement;
- b. Awardees shall submit a report, in the form and manner prescribed by the Department, to be made publicly available on its internet website, by April 1 of the year following the receipt of those funds, and annually thereafter until those funds are expended, that contains the following information:
 - The status of the proposed uses listed in the entity's application for funding and the corresponding impact on housing within the region or jurisdiction categorized by eligible uses specified in the application; and
 - A summary of building permits, certificates of occupancy, or other completed entitlements issued by entities within the region or by the jurisdiction, as applicable.
- c. The Department may request additional information, as needed, to meet other applicable reporting requirements;
- d. Upon completion of all deliverables within the Standard Agreement, the awardee shall submit a close out report. See Close Out Report Form.
 - Applicant may include a line item for advance payment or reimbursement, as part of its administrative costs, for its final report that is due by December 31, 2024. Funding requests for final reports must be submitted no later than August 31, 2023.

R. Right to Modify or Suspend NOFA and Final Decision-making

The Department reserves the right, at its sole discretion, to suspend, amend, or modify the provisions of this NOFA at any time, including, without limitation, the amount of funds available hereunder. If such an action occurs, the Department will notify all interested parties and will post the revisions to the Department's website. You may subscribe to the [Department's email](#).

The Department's decision to approve or deny an application or request for funding pursuant to the program, and its determination of the amount of funding to be provided, shall be final.

S. Definitions

All terms not defined below shall, unless their context suggests otherwise, be interpreted in accordance with the meanings of terms described in Health and Safety Code section 50470.

1. "Accelerating housing production" means improving the timing, cost, feasibility, approval and amount of development through various mechanisms such as zoning incentives (e.g., increased density and heights, reduced parking requirements), upzoning, zoning amendments to permit residential in

non-residential nonhazardous zones, corridor planning, development standards modifications, nondiscretionary review, financing strategies, sliding scale fee modifications, facilitating adequate infrastructure to support development, approval streamlining that addresses quickness and ease of entitlements, and other mechanisms that promote production or remove or mitigate regulatory barriers. This may also include anti-displacement policies when coupled with activities that have a significant net increase in housing production.

2. Pursuant to Government Code section 65584(e), “affirmatively furthering fair housing” means taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws.
3. “Affordability” means a housing unit that satisfies at least one of the following criteria:
 - a. It is available at an “affordable rent,” as that term is used and defined in section 50053 of the Health and Safety Code;
 - b. It is offered at an “affordable housing cost,” as that term is used and defined in section 50052.5 of the Health and Safety Code; or
 - c. It is available at an “affordable rent” or an “affordable housing cost,” according to the alternative percentages of income for agency-assisted rental and cooperative housing developments pursuant to Department regulations adopted under Health and Safety Code section 50462(f).
4. “Annual Progress Report” (APR) means the Housing Element annual report required to be submitted to the Department pursuant to paragraph (2) of subdivision (a) of section 65400 of the Government Code.
5. “Completed entitlement” means a housing development project that has received all the required land use approvals or entitlements necessary for the issuance of a building permit and for which no additional action, including environmental review or appeals, is required to be eligible to apply for and obtain a building permit.
6. “Council of Governments” or “COG” means a single or multicounty council created by a joint powers agreement pursuant to Chapter 5 (commencing with section 6500) of Division 7 of Title 1 of the Government Code that is responsible for allocating regional housing needs pursuant to sections 65584, 65584.04, and 65584.05 of the Government Code.
7. “Department” means the California Department of Housing and Community Development.

8. “Housing” means any development that satisfies both of the following criteria:

- a. At least two-thirds of the square footage of the development must be designated for residential use; and
- b. Includes a house, an apartment, a mobile home, manufactured home, or trailer, a group of rooms, or a single room that is occupied as separate living quarters, or, if vacant, is intended for occupancy as separate living quarters. Separate living quarters are those in which the occupants live separately from any other individuals in the building and which have a direct access from the outside of the building or through a common hall.

Note: accessory dwelling units (ADU) and junior accessory dwelling units (JADU) pursuant to Government Code sections 65852.2 and 65852.22 meet the definition above.

9. “Housing Element” or “element” means the Housing Element of a community’s General Plan, as required pursuant to subdivision (c) of section 65302 of the Government Code and prepared in accordance with Article 10.6 (commencing with section 65580) of Chapter 3 of Division 1 of Title 7 of the Government Code.

10. “Jurisdiction” means any city, including a charter city, county, including a charter county, or city and county, including a charter city and county.

11. “Local government” or “Locality” means any city, including a charter city, county, including a charter county, or city and county, including a charter city and county.

12. “Low- and Moderate-income households” means household income not exceeding 120 percent of area median income (AMI), adjusted for household size and other factors. Included are households at the following income levels:

- a. Extremely low income: 0-30 percent of AMI
- b. Very low income: 30-50 percent of AMI
- c. Lower income: 50-80 percent of AMI; or 0-80 percent of AMI
- d. Moderate income: 80-120 percent of AMI

13. “Objective zoning standard”, “objective subdivision standard”, and “objective design review standard” means standards that involve no personal or subjective judgment by a public official and are uniformly verifiable by reference to an external and uniform benchmark or criterion available and knowable by both the development applicant or proponent and the public official prior to submittal. “Objective design review standards” means only objective design standards published and adopted by ordinance or resolution by a local jurisdiction before submission of a development application, which are broadly applicable to development within the jurisdiction.

14. “Other Planning Priorities” means planning, policies, programs or investments

to promote housing choices and affordability to lower and moderate income households, the encouragement of conservation of the existing affordable housing stock, and efforts to take into account current and future impacts of climate change, including hazard mitigation.

15. Pursuant to Government Code section 65589.9(f)(2), “Prohousing Policies” ... mean policies that facilitate the planning, approval, or construction of housing. These policies may include, but are not limited to, the following:

- a. Planning for local financial incentives for housing, including, but not limited to, establishing a local housing trust fund;
- b. Reducing parking requirements for sites that are zoned for residential development;
- c. Adoption of zoning allowing for use by right for residential and mixed-use development;
- d. Zoning more sites for residential development or zoning sites at higher densities than is required to accommodate the minimum existing RHNA for the current Housing Element cycle;
- e. Adoption of accessory dwelling unit ordinances or other mechanisms that reduce barriers for property owners to create accessory dwelling units beyond the requirements outlined in Government Code section 65852.2, as determined by the Department;
- f. Process improvements that reduce permit processing time;
- g. Creation of objective development standards;
- h. Studies and implementing actions that reduce development impact fees; and
- i. Establishing a Workforce Housing Opportunity Zone, as defined in Government Code section 65620, or a housing sustainability district, as defined in Government Code section 66200.

16. “Regional housing needs allocation” means the existing and projected need for housing for each region, as determined by the Department pursuant to section 65584.01 of the Government Code.

17. “RHNA Objectives” means

- a. Increasing the housing supply and the mix of housing types, tenure, and affordability in all cities and counties within the region in an equitable manner, which shall result in each jurisdiction receiving an allocation of units for low- and very low-income households.
- b. Promoting infill development and socioeconomic equity, the protection of environmental and agricultural resources, the encouragement of efficient development patterns, and the achievement of the region’s greenhouse gas reductions targets provided by the California Air Resources Board pursuant to Government Code section 65080.
- c. Promoting an improved intraregional relationship between jobs and housing, including an improved balance between the number of low-wage jobs and the number of housing units affordable to low-wage workers in each jurisdiction.

- d. Allocating a lower proportion of housing need to an income category when a jurisdiction already has a disproportionately high share of households in that income category, as compared to the countywide distribution of households in that category from the most recent American Community Survey.
 - e. Affirmatively furthering fair housing as defined by Government Code section 66854(e).
18. “State Planning Priorities” means priorities that are intended to promote equity, strengthen the economy, protect the environment, and promote public health and safety in the state, including in urban, suburban, and rural communities pursuant to Government Code section 65041.1.
19. “Streamlined Housing Production” means improving the entitlement process through actions such as removing, mitigating, or minimizing local regulatory requirements, reforming the local approval process to reduce processing times, reducing the number of local discretionary approvals and permits needed for projects, improving approval certainty, establishing non-discretionary processes, modifying development standards such as reducing parking requirements, and increasing height limits or other efforts such as taking the fullest advantage of existing streamlining mechanisms provided in state law.

Attachment 1: Award Amounts by Eligible Applicant

The REAP Program makes available \$118,750,000 to applicants. Maximum award amounts are based on population estimates posted on the Department of Finance website as of January 1, 2019, and are aggregated by council of government, county, or regional entity according to maximum amounts by jurisdiction size consistent with subdivision (a) of Health and Safety Code section 50515.02.

Eligible Applicants	Maximum Award Amount
Councils of Governments	
Association of Bay Area Governments	\$23,966,861
Sacramento Area Council of Governments	\$6,762,880
San Diego Association of Governments	\$6,851,680
Southern California Association of Governments	\$47,471,023
Butte County COG	\$883,334
Humboldt County Association of Governments	\$785,186
Lake County COG	\$261,729
Mendocino County Association of Governments	\$383,245
Multi-agency Working Groups	
Central Coast Multiagency Working Group, consisting of the Association of Monterey Bay Area Governments, the San Luis Obispo COG, the Council of San Benito County Governments, and the Santa Barbara County Association of Governments	\$7,931,311
San Joaquin Valley Multiagency Working Group, consisting of Fresno COG, Kern COG, Kings County Association of Governments, Madera County Transportation Commission, Merced County Association of Governments, San Joaquin COG, Stanislaus COG, and Tulare County Association of Governments	\$18,975,323
Counties	
Alpine	\$60,758
Amador	\$444,004
Calaveras	\$200,970
Colusa	\$182,275
Del Norte	\$200,970
Glenn	\$182,275
Inyo	\$121,517
Lassen	\$121,517
Mariposa	\$60,758
Modoc	\$121,517
Mono	\$121,517
Nevada	\$462,699
Plumas	\$121,517
Shasta	\$682,364
Sierra	\$121,517
Siskiyou	\$687,038
Tehama	\$322,487
Trinity	\$60,758
Tuolumne	\$200,970

**TULARE COUNTY ASSOCIATION OF GOVERNMENTS
SERVICES AGREEMENT
Regional Early Action Planning Grant Program**

THIS AGREEMENT ("Agreement") is entered into effective as of July 1, 2021, between the **TULARE COUNTY ASSOCIATION OF GOVERNMENTS**, a joint powers authority established under the laws of the State of California ("TCAG"), and the **CITY OF PORTERVILLE**, a California Municipal Corporation] ("CONTRACTOR"). TCAG and CONTRACTOR is each a "Party" and together are the "Parties" to this Agreement, which is made with reference to the following:

A. **WHEREAS**, the Fresno Council of Governments ("FCOG") received a local government planning support grant and executed an Agreement with the State of California's Department of Housing and Community Development in the amount of \$10,218,830.75 on August 20, 2020 (the "REAP Grant Agreement", which is attached as **Attachment A**) on behalf of the eight regional planning agencies within the San Joaquin Valley (the "COGs") to provide local jurisdictions with grant funding for technical assistance, preparation and adoption of planning documents, and process improvements to accelerate housing production and facilitate compliance to implement the sixth cycle of the Regional Housing Need Assessment; and

B. **WHEREAS**, in furtherance of the purposes of the grant, the COGs entered into a Memorandum of Understanding as of November 19, 2020 and amended that Memorandum of Understanding effective as of July 1, 2021 (together, the "REAP MOU", which is attached as **Attachment B**) whereby FCOG was named as the fiscal agent for the grant on behalf of the COGs, and in turn agreed to distribute grant funds to each of the COGs in proportion to each COG's relative population as of January 2020; and

C. **WHEREAS**, TCAG expects to receive approximately \$1,613,803 of such grant funds under the REAP MOU, will use \$225,000 of such funds to prepare the Regional Housing Need Assessment Plan and provide technical assistance and regional planning coordination for the provision of housing, and has agreed to suballocate the balance of said grant funds to the County of Tulare and to each of the Cities within Tulare County (the "member agencies") to carry out the purposes of the grant, with each member agency to receive a base amount of \$100,000 and the remaining suballocated funds to be distributed based on each member agency's percentage of population within Tulare County; and

D. **WHEREAS**, CONTRACTOR is willing and able to utilize its share of such funds, the amount and distribution of which TCAG will confirm in writing, for the permitted purposes, and TCAG is willing to make such funds available to CONTRACTOR under the terms of this Agreement.

NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:

1. **TERM:** This Agreement becomes effective as of July 1, 2021, and expires at 11:59 PM on December 31, 2024, unless its term is extended by written amendment or it is earlier terminated as provided below.

2. **SERVICES:** CONTRACTOR shall provide the services shown in the attached **Attachment C**.

3. **REAP Grant Agreement and REAP MOU:** The terms and conditions of the REAP Grant Agreement and of the REAP MOU are hereby incorporated into and made a part of this Agreement and CONTRACTOR shall abide by said terms and conditions in its performance under this Agreement.

4. **INSURANCE:** Before approval of this Agreement by TCAG, CONTRACTOR must file with the Clerk of the Board of Governors of TCAG evidence of the required insurance as set forth in the attached **Attachment D**.

**TULARE COUNTY ASSOCIATION OF GOVERNMENTS
SERVICES AGREEMENT
Regional Early Action Planning Grant Program**

5. GENERAL AGREEMENT TERMS AND CONDITIONS: TCAG'S "General Agreement Terms and Conditions" are hereby incorporated by reference and made a part of this Agreement as if fully set forth herein. TCAG'S "General Agreement Terms and Conditions" are included in the attached **Attachment E**.

6. NOTICES: (a) Except as may be otherwise required by law, any notice to be given must be written and must be either personally delivered, sent by facsimile transmission, or sent by first class mail, postage prepaid and addressed as follows:

TCAG:

Attn: Ted Smalley
210 N. Church Street, Suite B
Visalia, CA 93291
Phone No.: (559) 623-0450
Fax No.: (559) 733-6720

CONTRACTOR:

Attn: _____
CITY OF PORTERVILLE

291 N MAIN ST

PORTERVILLE, CA 93257

(b) Notice personally delivered is effective when delivered. Notice sent by facsimile transmission is deemed to be received upon successful transmission. Notice sent by first class mail will be deemed received on the fifth calendar day after the date of mailing. Either Party may change the above address by giving written notice under this section.

7. SUBCONTRACTING: If this box is checked ☒, CONTRACTOR has indicated it will utilize subcontractors to provide certain services related to this Agreement. CONTRACTOR has selected the following subcontractors ("Subcontractors") to provide the goods or services related to this Agreement: N/A. CONTRACTOR will supervise all Subcontractors and ensure that Subcontractors comply with all applicable laws and regulations. CONTRACTOR will include all applicable provisions of this Agreement in its contracts with Subcontractors and ensure compliance with those provisions. No other subcontractors shall be utilized without prior written approval from the Executive Director of TCAG.

8. AUTHORITY: CONTRACTOR represents and warrants to TCAG that the individual(s) signing this Agreement on its behalf are duly authorized and have legal capacity to sign this Agreement and bind CONTRACTOR to its terms. CONTRACTOR acknowledges that TCAG has relied upon this representation and warranty in entering into this Agreement.

9. COUNTERPARTS: The Parties may sign this Agreement in counterparts, each of which is an original and all of which taken together form one single document.

**TULARE COUNTY ASSOCIATION OF GOVERNMENTS
SERVICES AGREEMENT
Regional Early Action Planning Grant Program**

THE PARTIES, having read and considered the above provisions, indicate their agreement by their authorized signatures below.

CITY OF PORTERVILLE

Date: _____

By _____

Title: _____

ATTEST: _____

By _____

Title: _____

TULARE COUNTY ASSOCIATION OF GOVERNMENTS

Date: _____

By _____

Ted Smalley
Executive Director

ATTEST: Leslie Davis, Finance Director

By _____

Approved as to Form:
County Counsel

By _____
Deputy

Matter # 2021557

Attachments

- A = REAP Grant Agreement;
- B = REAP MOU and Amendment No. 1;
- C = Scope of Services;
- D = Insurance Provisions;
- E = TCAG'S General Agreement Terms and Conditions.

ATTACHMENT A

REAP GRANT AGREEMENT (ATTACHED)

Exhibit A

Grant funding agreement number 19-REAP-14029

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 03/2019)

AGREEMENT NUMBER

19-REAP-14029

PURCHASING AUTHORITY NUMBER (if applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CONTRACTOR'S NAME

Fresno Council of Governments

2. The term of this Agreement is:

START DATE

Upon HCD Approval

THROUGH END DATE

12/31/2024

3. The maximum amount of this Agreement is:

\$10,218,830.75

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Authority, Purpose and Scope of Work	3
Exhibit B	Budget Detail and Payment Provisions	3
Exhibit C*	State of California General Terms and Conditions	GTC - 04/2017
Exhibit D	REAP General Terms and Conditions	9
Exhibit E	Special Conditions	0
TOTAL NUMBER OF PAGES ATTACHED		15

Items shown with an asterisk (*), are hereby incorporated by reference and made part of this agreement as if attached hereto.

These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Fresno Council of Governments

CONTRACTOR BUSINESS ADDRESS

2035 Tulare St., #201

CITY

Fresno

STATE

CA

ZIP

93721

PRINTED NAME OF PERSON SIGNING

TONY BOREN

TITLE

EX. DIRECTOR

CONTRACTOR AUTHORIZED SIGNATURE

Tony Boren

DATE SIGNED

8/20/20

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS

2020 W. El Camino Ave., Suite 130

CITY

Sacramento

STATE

CA

ZIP

95833

PRINTED NAME OF PERSON SIGNING

Shaun Singh

TITLE

Contracts Manager,
Business & Contract Services Branch

CONTRACTING AGENCY AUTHORIZED SIGNATURE

Shaun Singh

DATE SIGNED

9/3/2020

California Department of General Services Approval (or exemption, if applicable)

Exempt per; SCM Vol. 1 4.04.A.3 (DGS memo dated 6/12/1981)

EXHIBIT A

AUTHORITY, PURPOSE AND SCOPE OF WORK

1. Authority

The Local Government Planning Support Grants Program is established for the purpose of providing regions and jurisdictions with one-time funding, including grants for planning activities to enable jurisdictions to meet the sixth cycle of the regional housing needs assessment. Up to two hundred fifty million dollars (\$250,000,000) shall be distributed under the program in accordance with Health and Safety Code sections 50515.02 and 50515.03. Of this amount, approximately one hundred twenty-five million dollars (\$125,000,000) is available to councils of governments and other regional entities. The Department of Housing and Community Development (Department or HCD) shall administer the Program (referred to herein as the Regional Early Action Planning Grant Program, or "REAP") to councils of governments and other regional entities in accordance with the Notice of Funding Availability ("NOFA") pursuant to Health and Safety Code section 50515.04, subdivision (f).

Pursuant to Health and Safety Code section 50515.02, subdivision (d)(3), a council of governments or a fiscal agent of a multiagency working group, as defined in section 50515.02, may request up to 25 percent of its available funding in advance. This Standard Agreement authorizes the encumbrance of full funds available to the applicant pursuant to the NOFA, subject to all statutory requirements and all applicable provisions including the NOFA, initial application and award for advance payment, subsequent advance payment application and award, application and award for the full remaining fund amount and amendment to this agreement.

The Grantee shall consult with the Department on any amendment or other provision related to the implementation of the Program. The Department decisions related to the administration of the Program shall be final pursuant to Health and Safety Code section 50515.04, subdivision (g).

2. Purpose

In accordance with the authority cited above, the Grantee has been awarded financial assistance in the form of a grant from the Program. The Department has agreed to make the grant for planning activities pursuant to the NOFA and this Agreement. By entering into this Agreement and thereby accepting the award of the Program funds, the Grantee agrees to comply with the terms and conditions

Regional Early Action Planning Grant Program (REAP)

NOFA Date: October 10, 2019

Approved Date: April 9, 2020

Prep. Date: August 12, 2020

EXHIBIT A

of the NOFA, this Agreement, subsequent amendments to this Agreement, the representations contained in the initial advance payment and subsequent full application(s), and the requirements of the authority cited above. Based on all representations made by the Grantee, the Department shall encumber the full amount pursuant the NOFA and provide advance payment and subsequent payments in accordance with Exhibit B. All terms, conditions and other relevant provisions will be subject to amendments as a result of subsequent applications and awards for remaining funds after the initial application up to 25 percent of the full amount described in Exhibit B.

3. Definitions

Terms herein shall have the same meaning as defined by the NOFA.

4. Scope of Work

Grantee shall use the awarded funds in accordance with the approved Scope of Work as contained in the timeline and budget and related information outlined in the application for 25 percent advance payment and any subsequent applications for partial or full funding. The Scope of Work may be amended in compliance with statutory requirements subject to approval by the Department.

5. Monitoring

- A. The Grantee shall maintain books, records, documents, and other evidence that demonstrates the funding was used for the appropriate purposes, as described in the Scope of Work, approved application, subsequent approved applications and all other pertinent documents. These books, records, documents and other evidence shall be made available for audit and inspection by the Department at any point during the term of the agreement and subject to any amendments to this agreement.
- B. The Department may request additional information, as needed, to meet the statutory requirements of the Program and facilitate amendments to this agreement, including but not limited to reporting or audit requirements, progress in implementing advance payment(s), or award of the full amount available to the Grantee.

EXHIBIT A

- C. The Department may monitor expenditures and activities of an applicant, as the Department deems necessary, to ensure compliance with statutory or Department requirements.
- D. The Department may, as it deems appropriate or necessary, request the repayment of funds from an applicant, or pursue any other remedies available to it by law for failure to comply with statutory or Department requirements.
- E. The Department's decision to approve or deny an application or request for funding pursuant to the Program, and its determination of the amount of funding to be provided, shall be final.
- F. Monitoring provisions may be amended and are subject to additional provisions in accordance with this agreement or subsequent amendments.

6. Department Contract Coordinator

The Contract Coordinator of this Agreement for the Department is the Housing Policy Development Manager, or the Manager's designee. Unless otherwise informed, any notice, report, or other communication required by this Agreement shall be mailed by first class mail to the Department Contract Coordinator at the following address:

Department of Housing and Community Development
Housing Policy Development Division
Land Use Planning Unit
Attention: REAP Program Manager
2020 West El Camino Avenue, Suite 500
Sacramento, CA 95833
P. O. Box 952050
Sacramento, CA 94252-2050

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Application for Funds

- A. The Department is entering into this Agreement on the basis of, and in reliance on facts, information, assertions and representations contained in any application and award and any subsequent modifications or additions thereto approved by the Department. All awarded applications for funding and any approved modifications and additions thereto are hereby incorporated into this Agreement.
- B. The Grantee warrants that all information, facts, assertions and representations contained in any approved application and approved modifications and additions thereto are true, correct, and complete to the best of the Grantee's knowledge. In the event that any part of an application and any approved modification and addition thereto is untrue, incorrect, incomplete, or misleading in such a manner that would substantially affect the Department's approval, disbursement, or monitoring of the funding and the grant or activities governed by this Agreement, the Department may declare a breach hereof and take such action or pursue such remedies as are provided for breach hereof.

2. Grant and Reimbursement Limit

- A. The maximum total amount encumbered to the Grantee pursuant to this Agreement shall not exceed \$10,218,830.75.
- B. This Agreement authorizes an initial advance payment(s) for eligible activities as described in the application.
- C. This Agreement authorizes subsequent award amounts or advance payment up to the total award amount as described in Section 2A, of this Exhibit, and subject to Department approval.
- D. The Grantee shall submit and follow a schedule for the expenditure of the advance payment, any subsequent payment and the total amount prior to

EXHIBIT B

disbursement of funds. The schedule is subject to Department approval and may be revised as the Department deems necessary.

3. Grant Timelines

- A. This Agreement is effective upon approval by the Department representative's signature on page one of the fully executed Standard Agreement, STD 213, (the "Effective Date").
- B. All Grant funds must be expended by December 31, 2023 pursuant to Health and Safety Code section 50515.04(c)(1).
- C. The Grantee shall deliver to the Department all final invoices for reimbursement on or before November 1, 2023, to ensure the Department meets the December 31, 2023 expenditure deadline. Under special circumstances, approved by the Department, the Department may modify the November 1, 2023 deadline and may provide exception, including, but not limited to, advance payment to carry out the terms of this agreement.
- D. It is the responsibility of the Grantee to monitor the project and timeliness of draws within the specified dates.

4. Allowable Uses of Grant Funds

- A. The Department shall not award or disburse funds unless it determines that the grant funds shall be expended in compliance with the terms and provisions of the NOFA which includes associated forms and guidelines and this Agreement.
- B. Grant funds shall only be used by the Grantee for project activities approved by the State that involve planning activities in accordance with the NOFA.
- C. Grant funds may not be used for administrative costs of persons employed by the Grantee for activities not directly related to eligible activities.
- D. The Grantee shall use no more than 5 percent of the total grant amount for costs related to administration of the project.

EXHIBIT B

- E. A Grantee that receives funds under this Program may use a subcontractor and Grantee shall be accountable to the Department to ensure subcontractor's performance. The subcontract shall provide for compliance with all the requirements of the Program. The subcontract shall not relieve the Grantee of its responsibilities under the Program.
- F. After the contract has been executed by the Department and all parties, approved and eligible costs for eligible activities may be reimbursed for the project(s) upon completion of deliverables or paid in advance in accordance with the scope of work and subject to the terms and conditions of this Agreement.
- G. Only approved and eligible costs incurred for work after October 1, 2019, continued past the date of execution and acceptance of the Standard Agreement and completed during the grant term will be reimbursable.

5. Performance

The Grantee will be subject to amendments to this section as a result of future applications and awards.

6. Fiscal Administration

- A. The Grantee will be subject to amendments to this section as a result of subsequent applications and awards, in consultation with the Grantee.
- B. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall immediately terminate and be of no further force and effect. In this event, the State and Contractor shall be relieved of any and all obligations under this Grant Agreement.
- C. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the sole discretion to cancel this Agreement without cause, no liability occurring to the State, or amend the current Grant Agreement and amount allocated to Contractor.

EXHIBIT D

REAP TERMS AND CONDITIONS

1. Reporting

- A. During the term of the Standard Agreement the Grantee shall submit, upon request of the Department, a performance report that demonstrates satisfaction of all requirements identified in this Standard Agreement.
- B. The Grantee will be subject to amendments to this section as a result of subsequent applications and awards.

2. Accounting Records

- A. The Grantee, its staff, contractors and subcontractors shall establish and maintain an accounting system and reports that properly accumulate incurred project costs by line. The accounting system shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.
- B. The Grantee shall establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the scope of work, project timeline and budget. Separate bank accounts are not required.
- C. The Grantee shall maintain documentation of its normal procurement policy and competitive bid process (including the use of sole source purchasing), and financial records of expenditures incurred during the course of the project in accordance with GAAP.
- D. The Grantee agrees that the State or designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Standard Agreement.
- E. Subcontractors employed by the Grantee and paid with moneys under the terms of this Standard Agreement shall be responsible for maintaining accounting records as specified above.

3. Audits

- A. At any time during the term of the Standard Agreement, the Department may
- Regional Early Action Planning Grants (REAP)
NOFA Date: October 10, 2019
Approved Date: April 9, 2020
Prep. Date: August 12, 2020

EXHIBIT D

perform or cause to be performed a financial audit of any and all phases of the award. At the Department's request, the Grantee shall provide, at its own expense, a financial audit prepared by a certified public accountant. The State of California has the right to review project documents and conduct audits during and over the project life.

- 1) The Grantee agrees that the Department or the Department's designee shall have the right to review, obtain, and copy all records and supporting documentation pertaining to performance of this Agreement.
 - 2) The Grantee agrees to provide the Department or the Department's designee, with any relevant information requested.
 - 3) The Grantee agrees to permit the Department or the Department's designee access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees who might reasonably have information related to such records and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with statutes, Program guidelines, and this Agreement.
- B. If a financial audit is required by the Department, the audit shall be performed by an independent certified public accountant. Selection of an independent audit firm shall be consistent with procurement standards contained in Exhibit D, Section 8 subsection A. of this Standard Agreement.
- 1) The Grantee shall notify the Department of the auditor's name and address immediately after the selection has been made. The contract for the audit shall allow access by the Department to the independent auditor's working papers.
 - 2) The Grantee is responsible for the completion of audits and all costs of preparing audits.
 - 3) If there are audit findings, the Grantee shall submit a detailed response acceptable to the Department for each audit finding within 90 days from the date of the audit finding report.
- C. The Grantee agrees to maintain such records for possible audit after final payment pursuant to Exhibit D, Section 3, subsection E. below, unless a longer period of records retention is stipulated.

EXHIBIT D

- 1) If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, all records must be retained by the Grantee, contractors and sub-contractors until completion of the action and resolution of all issues which arise from it. The Grantee shall include in any contract that it enters into in an amount exceeding \$10,000.00, the Department's right to audit the contractor's records and interview their employees.
 - 2) The Grantee shall comply with the caveats and be aware of the penalties for violation of fraud and for obstruction of investigation as set forth in California Public Contracts Code section 10115.10.
- D. The determination by the Department of the eligibility of any expenditure shall be final.
- E. The Grantee shall retain all books and records relevant to this Agreement for a minimum of (3) three years after the end of the term of this Agreement. Records relating to any and all audits or litigation relevant to this Agreement shall be retained for five years after the conclusion or resolution of the matter.

4. **Remedies of Non-performance**

- A. Any dispute concerning a question of fact arising under this Standard Agreement that is not disposed of by agreement shall be decided by the Department's Housing Policy Development Manager, or the Manager's designee, who may consider any written or verbal evidence submitted by the Grantee. The decision of the Department's Housing Policy Development Manager or Designee shall be the Department's final decision regarding the dispute, not subject to appeal.
- B. Neither the pendency of a dispute nor its consideration by the Department will excuse the Grantee from full and timely performance in accordance with the terms of this Standard Agreement.
- C. In the event that it is determined, at the sole discretion of the Department, that the Grantee is not meeting the terms and conditions of the Standard Agreement, immediately upon receiving a written notice from the Department to stop work, the Grantee shall cease all work under the Standard Agreement. The Department has the sole discretion to determine that the Grantee meets the terms and conditions after a stop work order, and to deliver a written notice to the grantee to resume work under the Standard Agreement.

EXHIBIT D

- D. Both the Grantee and the Department have the right to terminate the Standard Agreement at any time upon 30 days written notice. The notice shall specify the reason for early termination and may permit the Grantee or the Department to rectify any deficiency(ies) prior to the early termination date. The Grantee shall submit any requested documents to the Department within 30 days of the early termination notice.
- E. A strong implementation component for the funded activity through this Program is required, including, where appropriate, agreement by Grantee and its subcontractors to formally adopt or complete a planning or other activity consistent with the NOFA. The Grantee must carry out provisions to ensure the adoption or completion of activities in accordance with the NOFA, including activities subcontracted to localities. Grantee may be subject to repayment of the grant should the Grantee or any of its subcontractors under this agreement fail to adopt or complete activities set forth in its application, this Agreement or any amendments to this Agreement.
- F. The following shall each constitute a breach of this Agreement:
- 1) Grantee's failure to comply with any term or condition of this Agreement.
 - 2) Use of, or permitting the use of, grant funds provided under this Agreement for any ineligible costs or for any activity not specified and approved under this Agreement.
 - 3) Any failure to comply with the deadlines set forth in this Agreement unless approved by the Program Manager in writing.
- G. In addition to any other remedies that may be available to the Department in law or equity for breach of this Agreement, the Department may at its discretion, exercise a variety of remedies, including but not limited to:
- 1) Revoke existing REAP award(s) to the Grantee;
 - 2) Require the return of unexpended REAP funds disbursed under this Agreement;
 - 3) Require repayment of REAP Funds disbursed and expended under this agreement;
 - 4) Seek a court order for specific performance of the obligation defaulted upon, or the appointment of a receiver to complete the obligations in accordance

Regional Early Action Planning Grants (REAP)

NOFA Date: October 10, 2019

Approved Date: April 9, 2020

Prep. Date: August 12, 2020

EXHIBIT D

with the REAP Program requirements; and

- 5) Other remedies available at law, by and through this agreement. All remedies available to the Department are cumulative and not exclusive.
 - 6) The Department may give written notice to the Grantee to cure the breach or violation within a period of not less than 15 days.
- H. The Grantee may be subject to amendment of this section as a result of subsequent applications and awards.

5. Indemnification

Neither the Department nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by the Grantee, its officers, employees, agents, its contractors, its sub-recipients or its subcontractors under or in connection with any work, authority or jurisdiction conferred upon the Grantee under this Standard Agreement. It is understood and agreed that the Grantee shall fully defend, indemnify and save harmless the Department and all of the Department's staff from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortuous, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by the Grantee, its officers, employees, agents contractors, sub-recipients, or subcontractors under this Standard Agreement.

6. Waivers

No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of the Department to enforce at any time the provisions of this Agreement, or to require at any time, performance by the Grantee of these provisions, shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of the Department to enforce these provisions.

7. Relationship of Parties

It is expressly understood that this Standard Agreement is an agreement executed by and between two independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

8. Third-Party Contracts

Regional Early Action Planning Grants (REAP)
NOFA Date: October 10, 2019
Approved Date: April 9, 2020
Prep. Date: August 12, 2020

EXHIBIT D

- A. All state-government funded procurements must be conducted using a fair and competitive procurement process. The Grantee may use its own procurement procedures as long as the procedures comply with all City/County laws, rules and ordinances governing procurement, and all applicable provisions of California state law.
- B. Any contract entered into as a result of this Agreement shall contain all the provisions stipulated in this Agreement and shall be applicable to the Grantee's sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors shall be submitted to the Department's program manager.
- C. The Department does not have a contractual relationship with the Grantee's sub-recipients, contractors, or subcontractors, and the Grantee shall be fully responsible for monitoring and enforcement of those agreements and all work performed thereunder.

9. **Compliance with State and Federal Laws, Rules, Guidelines and Regulations**

- A. The Grantee agrees to comply with all state and federal laws, rules and regulations that pertain to construction, health and safety, labor, fair employment practices, equal opportunity, and all other matters applicable to the grant, the Grantee, its contractors or subcontractors, and any other grant activity.
- B. During the performance of this Agreement, the Grantee assures that no otherwise qualified person shall be excluded from participation or employment, denied program benefits, or be subjected to discrimination based on race, color, ancestry, national origin, sex, gender, gender identity, gender expression, genetic information, age, disability, handicap, familial status, religion, or belief, under any program or activity funded by this contract, as required by Title VI of the Civil Rights Act of 1964, the Fair Housing Act (42 USC 3601-20) and all implementing regulations, and the Age Discrimination Act of 1975 and all implementing regulations.
- C. The Grantee shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements that each of them in turn include the nondiscrimination and compliance provisions of this

EXHIBIT D

clause in all contracts and subcontracts they enter into to perform work under REAP.

- D. The Grantee shall, in the course of performing project work, fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)
- E. The Grantee shall adopt and implement affirmative processes and procedures that provide information, outreach and promotion of opportunities in the REAP project to encourage participation of all persons regardless of race, color, national origin, sex, religion, familial status, or disability. This includes, but is not limited to, a minority outreach program to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, as required by 24 CFR 92.351.

10. Litigation

- A. If any provision of this Agreement, or an underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of the Department, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are, and shall be, deemed severable.
- B. The Grantee shall notify the Department immediately of any claim or action undertaken by or against it, which affects or may affect this Agreement or the Department, and shall take such action with respect to the claim or action consistent with the terms of this Agreement and the interests of the Department.

11. Changes in Terms/Amendments

- A. The Grantee may be subject to amendments to this section as a result of subsequent applications and awards.
- B. This Agreement may only be amended or modified by mutual written agreement of both parties.

12. State-Owned Data

- A. Definitions

EXHIBIT D

1) Work:

The work to be directly or indirectly produced by the Grantee, its employees, or by and of the Grantee's contractor's, subcontractor's and/or sub-recipient's employees under this Agreement.

2) Work Product:

All deliverables created or produced from Work under this Agreement including, but not limited to, all Work and Deliverables conceived or made, either solely or jointly with others during the term of this Agreement, which relates to the Work commissioned or performed under this Agreement. Work Product includes all deliverables, inventions, innovations, improvements, or other works of authorship Grantee and/or Grantee's contractor subcontractor and/or sub-recipient may conceive of or develop in the course of this Agreement, whether or not they are eligible for patent, copyright, trademark, trade secret or other legal protection.

3) Inventions:

Any ideas, methodologies, designs, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by the Grantee or jointly with the Grantee's contractor, subcontractor and/or sub-recipient and/or Grantee's contractor, subcontractor, and/or sub-recipient's employees with one or more employees of the Department during the term of this Agreement and in performance of any Work under this Agreement, provided that either the conception or reduction to practice thereof occurs during the term of this Agreement and in performance of Work issued under this Agreement.

B. Ownership of Work Product and Rights

- 1) All work Product derived by the Work performed by the Grantee, its employees or by and of the Grantee's contractor's, subcontractor's and/or sub-recipient's employees under this Agreement, shall be owned by the Department and shall be considered to be works made for hire by the Grantee and the Grantee's contractor, subcontractor and/or subrecipient for the Department. The Department shall own all copyrights in the work product.
- 2) Grantee, its employees and all of Grantee's contractor's, subcontractor's and sub-recipient's employees agree to perpetually assign, and upon creation of each Work Product automatically assign, to the Department, ownership of all United States and international copyrights in each and

EXHIBIT D

every Work Product, insofar as any such Work Product, by operation of law, may not be considered work made for hire by the Grantee's contractor, subcontractor and/or subrecipient from the Department. From time to time upon the Department's request, the Grantee's contractor, subcontractor and/or subrecipients, and/or its employees, shall confirm such assignments by execution and delivery of such assignment, confirmations or assignment or other written instruments as the Department may request. The Department shall have the right to obtain and hold in its name all copyright registrations and other evidence of rights that may be available for Work Product under this Agreement. Grantee hereby waives all rights relating to identification of authorship restriction or limitation on use or subsequent modification of the Work.

- 3) Grantee, its employees and all Grantee's contractors, subcontractors and sub-recipients hereby agree to assign to the Department all Inventions, together with the right to seek protection by obtaining patent rights therefore and to claim all rights or priority thereunder and the same shall become and remain the Department's property regardless of whether such protection is sought. The Grantee, its employees and Grantee's contractor, subcontractor and /or subrecipient shall promptly make a complete written disclosure to the Department of each Invention not otherwise clearly disclosed to the Department in the pertinent Work Product, specifically noting features or concepts that the Grantee, its employees and/or Grantee's contractor, subcontractor and/or subrecipient believes to be new or different.
- 4) Upon completion of all work under this Agreement, all intellectual property rights, ownership and title to all reports, documents, plans, specifications and estimates, produced as part of this Agreement shall automatically vest in the Department and no further agreement will be necessary to transfer ownership to the Department.

13. **Special Conditions**

The State reserves the right to add any special conditions to this Agreement it deems necessary to assure that the policy and goals of the Program are achieved, in consultation with the Grantee.

Exhibit B

Pro-rata Initial Allocations to Each Regional Transportation Planning Agency
Based on January 2020 California Department of Finance Population Estimates

REAP PLANNING GRANT INITIAL ALLOCATIONS			MPO
			DISTRIBUTION
MPO Share by Population*			
Fresno Council of Governments	1,032,227	23.50%	\$1,114,737.62
Kern Council of Governments	927,251	21.11%	\$1,001,370.41
Kings County Association of Governments	156,444	3.56%	\$168,949.28
Madera County Transportation Commission	160,089	3.64%	\$172,885.65
Merced County Association of Governments	287,420	6.54%	\$310,394.79
San Joaquin Council of Governments	782,545	17.81%	\$845,097.40
Stanislaus Council of Governments	562,303	12.80%	\$607,250.45
Tulare County Association of Governments	484,423	11.03%	\$523,145.14
Total	4,392,702	100.00%	\$4,743,830.75

ATTACHMENT B

REAP MOU and AMENDMENT No. 1 TO MEMORANDUM OF UNDERSTANDING
SAN JOAQUIN VALLEY REGIONAL EARLY ACTION PLANNING COMMITTEE FOR HOUSING
(ATTACHED)

MEMORANDUM OF UNDERSTANDING

San Joaquin Valley Regional Early Action Planning Committee for Housing

This memorandum of understanding ("**MOU**") is made this 19th day of November 2020 ("**Effective Date**"), by and between the agencies ("**Members**") comprising the San Joaquin Valley Regional Early Action Planning Committee for Housing ("**Committee**") set forth below:

Fresno Council of Governments

2035 Tulare Street Suite 201
Fresno, CA 93721
Email: tboren@fresnocog.org

Kern Council of Governments

1401 19th Street, Suite 300
Bakersfield, California 93301
Email: ahakimi@kerncog.org

Kings County Association of Governments

339 W D Street
Lemoore, CA 93245
Email: terri.king@co.kings.ca.us

Madera County Transportation Commission

2001 Howard Road, Suite 201
Madera, CA 93637
Email: patricia@maderactc.org

Merced County Association of Governments

369 W 18th Street
Merced, CA 95340
Email: stacie.guzman@mcagov.org

San Joaquin Council of Governments

555 E Weber Avenue
Stockton, CA 95202
Email: achesley@sjcog.org

Stanislaus Council of Governments

1111 "I" Street, Suite 308
Modesto, CA 95354
Email: rpark@stancog.org

Tulare County Association of Governments

210 N Church Street, Suite B
Visalia, CA 93291
Email: tsmalley@tularecog.org

RECITALS

- A. Under section 50515.02, subdivision (a), of the Health and Safety Code, the State of California Department of Housing and Community Development ("**HCD**") has made available one hundred twenty-five million dollars (\$125,000,000) in local government planning support grants to regional entities and working groups as outlined by the statute.
- B. The Committee is one of the working groups identified in section 50515.02, subdivision (a), of the Health and Safety Code.
- C. On June 26, 2020, the Members approved submission of an application for grant funding ("**Application**") to HCD by Fresno Council of Governments ("**FCOG**") as the fiscal agent on behalf of the Committee.

- D. On August 14, 2020, HCD approved the Application and an allocation of \$10,218,830.75 in grant funds (the “**Initial Grant**”) to the Members through FCOG.
- E. On August 20, 2020, FCOG and HCD executed grant funding agreement number 19-REAP-14029 (“**Agreement**”). A true and correct copy of the Agreement is attached hereto as “Exhibit A.”
- F. This MOU is intended to reflect the Members’ understanding of the distribution of the Initial Grant and to facilitate the subsequent implementation of activities by the Members in furtherance of the purposes for which the Initial Grant was approved by HCD.

The Members therefore agree as follows:

1. Allocation of Initial Grant. The Members agree to allocate the \$10,218,830.75 of the Initial Grant as follows:
 - a. FCOG will retain \$5,475,000 of the Initial Grant to perform the following tasks:
 - i. FCOG shall prepare a comprehensive housing report and policy recommendations for implementation, as stated in the Application. FCOG may enter into agreements as necessary to perform its obligations under this provision of the MOU and under the Application and Agreement.
 - ii. FCOG shall conduct regional planning and coordination, and provide technical assistance, as stated in the Application. FCOG may enter into agreements as necessary to perform its obligations under this term of the MOU and under the Application and Agreement.
 - iii. FCOG shall administer of the Application, Agreement, this MOU, and the Initial Grant, as stated in the Application.
 - b. FCOG shall distribute the remaining \$4,743,830.75 of the Initial Grant directly to each of the Members, as more particularly described in “Exhibit B,” in proportion to each Member’s relative population using California Department of Finance population estimates updated as of January 2020.
2. Compliance with the Agreement and MOU. Each Member hereby acknowledges its cognizance of and its understanding of its obligation to comply with the terms and conditions of the Agreement and MOU. Each Member agrees to abide by the terms and conditions of the Agreement and to undertake all actions requested by FCOG pursuant to the Agreement or MOU, in order to facilitate FCOG’s compliance with the terms and conditions of the Agreement.
3. Compliance with the Law. Each Member agrees to comply with all Federal, State, and local laws in the performance of its obligations under this MOU.

4. Sub-Agreements. Copies of all agreements between any Member and any sub-recipient, contractor or subcontractor shall be submitted to FCOG, so that they then may be provided to HCD's Program Manager as required by Exhibit D, section 8, paragraph B of the Agreement.
5. Quarterly Reports. Each Member also shall deliver to FCOG, on a quarterly basis, status reports and accounting records reflecting any expenditure of the Initial Grant by that Member or by a sub-recipient of that Member. Each Member shall deliver its status reports and accounting records within thirty (30) days following the end of the period covered by the document. Each member's quarterly status reports shall, at a minimum, include discussion of any allocations or sub-allocations of the Initial Grant, a description of any project initiated in whole or in part with the Initial Grant and a description of the progress made on any such project.
6. Retention of Records. Each Member shall maintain public records (as that term is defined in Government Code section 6252) (collectively, "**Records**") required under the Agreement, relating to any matter contained in this MOU, or demonstrating that the Initial Grant was used in a manner consistent with the Agreement. Each Member shall make the Records available to FCOG, HCD or the State Auditor upon demand. Each Member shall maintain the Records and make them available for inspection for a period of at least one (1) year following the termination of this MOU or the time specified in Government Code section 8546.7, whichever is later. Records relating to any audit or litigation relevant to this MOU or the Agreement shall be retained by each Member for five years after the conclusion or final resolution of such matter, as required by Exhibit D, section 3, paragraph E of the Agreement.
7. Disallowed Costs. Each Member shall return to FCOG any funds which HCD has disallowed within 90 days following notice to the Member.
8. Indemnity.
 - a. Each Member shall indemnify FCOG, along with FCOG's officers, directors, and employees, for any costs or liabilities (including without limitation for damages, court costs, attorneys' fees, and expert witness fees) arising from, resulting from, or in connection with that Member's actions with respect to subject matter of this MOU or relating in any way to the use of the Initial Grant proceeds by that Member or any sub-recipient, contractor, or subcontractor of that Member.
 - b. Notwithstanding, the obligation to indemnify shall not apply to any costs or liabilities caused solely by the active negligence or willful misconduct of FCOG or any of its officers, directors, and employees.
9. Duration of MOU. This MOU shall be in effect from the Effective Date until December 31, 2024 unless its term is extended by written modification in accordance with the provisions of section 12, paragraph c of this MOU.

10. Subsequent MOUs. The Members understand and agree that subsequent MOUs may be necessary to facilitate the distribution of further grant funding from HCD under section 50515.02, subdivision (a), of the Health and Safety Code. The Members hereby commit to negotiate the terms and conditions of such subsequent MOUs in good faith, in order to achieve concurrence and ensure execution of same in a timely fashion.
11. Notices. All notices provided for or permitted under this MOU must be in writing and delivered either by personal service, by first-class United States mail, by an overnight commercial courier service, or as a PDF attachment to an email sent to the addresses provided for the Members above. Any Member may change its address for receipt of notice by providing notice of that change as provided in this section 11.
 - a. A notice delivered by personal service is effective upon service to the recipient.
 - b. A notice delivered by first-class United States mail is effective three business days after deposit in the United States mail, postage prepaid, addressed to the recipient.
 - c. A notice delivered by an overnight commercial courier service is effective one County business day after deposit with the overnight commercial courier service, delivery fees prepaid, with delivery instructions given for next day delivery, addressed to the recipient.
 - d. A notice delivered by email is effective when sent, if the email is sent between the hours of 8:00 am and 5:00 pm on a business day. If sent outside the hours of 8:00 am and 5:00 pm on a business day, a notice delivered by email becomes effective on the first business day following.
12. General Provisions.
 - a. This MOU is binding upon and shall inure to the benefit of any successors or assigns of the Members.
 - b. This MOU represents the entire understanding of the Members as to those matters contained in this MOU. No prior oral or written understanding shall be of any force or effect with respect to those matters covered in this MOU.
 - c. This MOU may not be modified or altered except by writing signed by all Members.
 - d. No Member may assign, delegate or transfer its rights and duties in this MOU without the written consent of all other Members, except that any Member may enter into one or more sub-agreements with any sub-recipient, contractor, or subcontractor to implement activities in furtherance of the

purposes for which the Initial Grant was approved by HCD without the necessity of obtaining such consent.

- e. Any dispute arising under this MOU, which is not resolvable by informal mediation between or among the Members, shall be adjudicated in a court of law under the laws of the State of California.
- f. For all claims arising from or related to this MOU, nothing in this MOU establishes, waives, or modifies any claims presentation requirements or procedures provided by law, including the Government Claims Act (Division 3.6 of Title 1 of the Government Code, beginning with section 810).
- g. This MOU shall be administered and interpreted under the laws of the State of California. Jurisdiction of litigation arising from this MOU shall only be in California. Any action brought to interpret or enforce this MOU, or any of the terms or conditions hereof, shall be brought and maintained in the Fresno County Superior Court.
- h. If any part of this MOU is found by a court of competent jurisdiction to be unlawful or otherwise unenforceable, the balance of this MOU remains in full force and effect, and the Members shall make best efforts to replace the unlawful or unenforceable part of this MOU with lawful and enforceable terms intended to accomplish the Members' original intent.
- i. Section headings are provided for convenience only and are not part of this MOU.
- j. This MOU does not and is not intended to create any rights or obligations for any person or entity except for the Members.
- k. Each Member represents and warrants that the individual signing this MOU is duly authorized to do so and their signature on this MOU legally binds that Member to the terms of this MOU.
- l. This MOU may be signed in counterparts, each of which is an original, and all of which together constitute this MOU.

[Signature pages follow.]

The Members have caused this MOU to be executed as of the date and year first above written.

Fresno Council of Governments

By: Tony Boren

Tony Boren, Director

Approved as to Legal Form:

By:

Print:

Kern Council of Governments

By: Ahron Hakimi

Ahron Hakimi, Director

Approved as to Legal Form:

By

: _____

Print:

Kings County Association of Governments

By: Terri King

Terri King, Director

Approved as to Legal Form:

By:

Print:

Madera County Transportation Commission

By: Patricia Taylor

Patricia Taylor, Director

Approved as to Legal Form:

By:

Print:

Merced County Association of Governments

By: 

Stacie Guzman, Director

Approved as to Legal Form:

By:

Print:

Stanislaus Council of Governments

By:

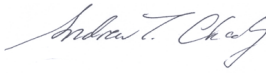
Rosa Park, Director

Approved as to Legal Form:

By: 

Print:

San Joaquin Council of Governments

By: 

Andrew Chesley, Director

Approved as to Legal Form:

By:

Print:

Tulare County Association of Governments

By:

Ted Smalley, Director

Approved as to Legal Form:

By: 

Print:

Exhibit A

Grant funding agreement number 19-REAP-14029

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

STANDARD AGREEMENT

STD 213 (Rev. 03/2019)

AGREEMENT NUMBER

19-REAP-14029

PURCHASING AUTHORITY NUMBER (if applicable)

1. This Agreement is entered into between the Contracting Agency and the Contractor named below:

CONTRACTING AGENCY NAME

DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT

CONTRACTOR'S NAME

Fresno Council of Governments

2. The term of this Agreement is:

START DATE

Upon HCD Approval

THROUGH END DATE

12/31/2024

3. The maximum amount of this Agreement is:

\$10,218,830.75

4. The parties agree to comply with the terms and conditions of the following exhibits, which are by this reference made a part of the Agreement.

EXHIBITS	TITLE	PAGES
Exhibit A	Authority, Purpose and Scope of Work	3
Exhibit B	Budget Detail and Payment Provisions	3
Exhibit C*	State of California General Terms and Conditions	GTC - 04/2017
Exhibit D	REAP General Terms and Conditions	9
Exhibit E	Special Conditions	0
TOTAL NUMBER OF PAGES ATTACHED		15

Items shown with an asterisk (), are hereby incorporated by reference and made part of this agreement as if attached hereto.**These documents can be viewed at <https://www.dgs.ca.gov/OLS/Resources>*

IN WITNESS WHEREOF, THIS AGREEMENT HAS BEEN EXECUTED BY THE PARTIES HERETO.

CONTRACTOR

CONTRACTOR NAME (if other than an individual, state whether a corporation, partnership, etc.)

Fresno Council of Governments

CONTRACTOR BUSINESS ADDRESS

2035 Tulare St., #201

CITY

Fresno

STATE

CA

ZIP

93721

PRINTED NAME OF PERSON SIGNING

TONY BOREN

TITLE

EX. DIRECTOR

CONTRACTOR AUTHORIZED SIGNATURE

Tony Boren

DATE SIGNED

8/20/20

STATE OF CALIFORNIA

CONTRACTING AGENCY NAME

Department of Housing and Community Development

CONTRACTING AGENCY ADDRESS

2020 W. El Camino Ave., Suite 130

CITY

Sacramento

STATE

CA

ZIP

95833

PRINTED NAME OF PERSON SIGNING

Shaun Singh

TITLE

Contracts Manager,
Business & Contract Services Branch

CONTRACTING AGENCY AUTHORIZED SIGNATURE

Shaun Singh

DATE SIGNED

9/3/2020

California Department of General Services Approval (or exemption, if applicable)

Exempt per; SCM Vol. 1 4.04.A.3 (DGS memo dated 6/12/1981)

EXHIBIT A

AUTHORITY, PURPOSE AND SCOPE OF WORK

1. Authority

The Local Government Planning Support Grants Program is established for the purpose of providing regions and jurisdictions with one-time funding, including grants for planning activities to enable jurisdictions to meet the sixth cycle of the regional housing needs assessment. Up to two hundred fifty million dollars (\$250,000,000) shall be distributed under the program in accordance with Health and Safety Code sections 50515.02 and 50515.03. Of this amount, approximately one hundred twenty-five million dollars (\$125,000,000) is available to councils of governments and other regional entities. The Department of Housing and Community Development (Department or HCD) shall administer the Program (referred to herein as the Regional Early Action Planning Grant Program, or "REAP") to councils of governments and other regional entities in accordance with the Notice of Funding Availability ("NOFA") pursuant to Health and Safety Code section 50515.04, subdivision (f).

Pursuant to Health and Safety Code section 50515.02, subdivision (d)(3), a council of governments or a fiscal agent of a multiagency working group, as defined in section 50515.02, may request up to 25 percent of its available funding in advance. This Standard Agreement authorizes the encumbrance of full funds available to the applicant pursuant to the NOFA, subject to all statutory requirements and all applicable provisions including the NOFA, initial application and award for advance payment, subsequent advance payment application and award, application and award for the full remaining fund amount and amendment to this agreement.

The Grantee shall consult with the Department on any amendment or other provision related to the implementation of the Program. The Department decisions related to the administration of the Program shall be final pursuant to Health and Safety Code section 50515.04, subdivision (g).

2. Purpose

In accordance with the authority cited above, the Grantee has been awarded financial assistance in the form of a grant from the Program. The Department has agreed to make the grant for planning activities pursuant to the NOFA and this Agreement. By entering into this Agreement and thereby accepting the award of the Program funds, the Grantee agrees to comply with the terms and conditions

Regional Early Action Planning Grant Program (REAP)

NOFA Date: October 10, 2019

Approved Date: April 9, 2020

Prep. Date: August 12, 2020

EXHIBIT A

of the NOFA, this Agreement, subsequent amendments to this Agreement, the representations contained in the initial advance payment and subsequent full application(s), and the requirements of the authority cited above. Based on all representations made by the Grantee, the Department shall encumber the full amount pursuant the NOFA and provide advance payment and subsequent payments in accordance with Exhibit B. All terms, conditions and other relevant provisions will be subject to amendments as a result of subsequent applications and awards for remaining funds after the initial application up to 25 percent of the full amount described in Exhibit B.

3. Definitions

Terms herein shall have the same meaning as defined by the NOFA.

4. Scope of Work

Grantee shall use the awarded funds in accordance with the approved Scope of Work as contained in the timeline and budget and related information outlined in the application for 25 percent advance payment and any subsequent applications for partial or full funding. The Scope of Work may be amended in compliance with statutory requirements subject to approval by the Department.

5. Monitoring

- A. The Grantee shall maintain books, records, documents, and other evidence that demonstrates the funding was used for the appropriate purposes, as described in the Scope of Work, approved application, subsequent approved applications and all other pertinent documents. These books, records, documents and other evidence shall be made available for audit and inspection by the Department at any point during the term of the agreement and subject to any amendments to this agreement.
- B. The Department may request additional information, as needed, to meet the statutory requirements of the Program and facilitate amendments to this agreement, including but not limited to reporting or audit requirements, progress in implementing advance payment(s), or award of the full amount available to the Grantee.

EXHIBIT A

- C. The Department may monitor expenditures and activities of an applicant, as the Department deems necessary, to ensure compliance with statutory or Department requirements.
- D. The Department may, as it deems appropriate or necessary, request the repayment of funds from an applicant, or pursue any other remedies available to it by law for failure to comply with statutory or Department requirements.
- E. The Department's decision to approve or deny an application or request for funding pursuant to the Program, and its determination of the amount of funding to be provided, shall be final.
- F. Monitoring provisions may be amended and are subject to additional provisions in accordance with this agreement or subsequent amendments.

6. Department Contract Coordinator

The Contract Coordinator of this Agreement for the Department is the Housing Policy Development Manager, or the Manager's designee. Unless otherwise informed, any notice, report, or other communication required by this Agreement shall be mailed by first class mail to the Department Contract Coordinator at the following address:

Department of Housing and Community Development
Housing Policy Development Division
Land Use Planning Unit
Attention: REAP Program Manager
2020 West El Camino Avenue, Suite 500
Sacramento, CA 95833
P. O. Box 952050
Sacramento, CA 94252-2050

EXHIBIT B

BUDGET DETAIL AND PAYMENT PROVISIONS

1. Application for Funds

- A. The Department is entering into this Agreement on the basis of, and in reliance on facts, information, assertions and representations contained in any application and award and any subsequent modifications or additions thereto approved by the Department. All awarded applications for funding and any approved modifications and additions thereto are hereby incorporated into this Agreement.
- B. The Grantee warrants that all information, facts, assertions and representations contained in any approved application and approved modifications and additions thereto are true, correct, and complete to the best of the Grantee's knowledge. In the event that any part of an application and any approved modification and addition thereto is untrue, incorrect, incomplete, or misleading in such a manner that would substantially affect the Department's approval, disbursement, or monitoring of the funding and the grant or activities governed by this Agreement, the Department may declare a breach hereof and take such action or pursue such remedies as are provided for breach hereof.

2. Grant and Reimbursement Limit

- A. The maximum total amount encumbered to the Grantee pursuant to this Agreement shall not exceed \$10,218,830.75.
- B. This Agreement authorizes an initial advance payment(s) for eligible activities as described in the application.
- C. This Agreement authorizes subsequent award amounts or advance payment up to the total award amount as described in Section 2A, of this Exhibit, and subject to Department approval.
- D. The Grantee shall submit and follow a schedule for the expenditure of the advance payment, any subsequent payment and the total amount prior to

EXHIBIT B

disbursement of funds. The schedule is subject to Department approval and may be revised as the Department deems necessary.

3. Grant Timelines

- A. This Agreement is effective upon approval by the Department representative's signature on page one of the fully executed Standard Agreement, STD 213, (the "Effective Date").
- B. All Grant funds must be expended by December 31, 2023 pursuant to Health and Safety Code section 50515.04(c)(1).
- C. The Grantee shall deliver to the Department all final invoices for reimbursement on or before November 1, 2023, to ensure the Department meets the December 31, 2023 expenditure deadline. Under special circumstances, approved by the Department, the Department may modify the November 1, 2023 deadline and may provide exception, including, but not limited to, advance payment to carry out the terms of this agreement.
- D. It is the responsibility of the Grantee to monitor the project and timeliness of draws within the specified dates.

4. Allowable Uses of Grant Funds

- A. The Department shall not award or disburse funds unless it determines that the grant funds shall be expended in compliance with the terms and provisions of the NOFA which includes associated forms and guidelines and this Agreement.
- B. Grant funds shall only be used by the Grantee for project activities approved by the State that involve planning activities in accordance with the NOFA.
- C. Grant funds may not be used for administrative costs of persons employed by the Grantee for activities not directly related to eligible activities.
- D. The Grantee shall use no more than 5 percent of the total grant amount for costs related to administration of the project.

EXHIBIT B

- E. A Grantee that receives funds under this Program may use a subcontractor and Grantee shall be accountable to the Department to ensure subcontractor's performance. The subcontract shall provide for compliance with all the requirements of the Program. The subcontract shall not relieve the Grantee of its responsibilities under the Program.
- F. After the contract has been executed by the Department and all parties, approved and eligible costs for eligible activities may be reimbursed for the project(s) upon completion of deliverables or paid in advance in accordance with the scope of work and subject to the terms and conditions of this Agreement.
- G. Only approved and eligible costs incurred for work after October 1, 2019, continued past the date of execution and acceptance of the Standard Agreement and completed during the grant term will be reimbursable.

5. Performance

The Grantee will be subject to amendments to this section as a result of future applications and awards.

6. Fiscal Administration

- A. The Grantee will be subject to amendments to this section as a result of subsequent applications and awards, in consultation with the Grantee.
- B. It is mutually agreed that if the Budget Act of the current year and/or any subsequent years covered under this Agreement does not appropriate sufficient funds for the program, this Agreement shall immediately terminate and be of no further force and effect. In this event, the State and Contractor shall be relieved of any and all obligations under this Grant Agreement.
- C. If funding for any fiscal year is reduced or deleted by the Budget Act for purposes of this program, the State shall have the sole discretion to cancel this Agreement without cause, no liability occurring to the State, or amend the current Grant Agreement and amount allocated to Contractor.

EXHIBIT D

REAP TERMS AND CONDITIONS

1. Reporting

- A. During the term of the Standard Agreement the Grantee shall submit, upon request of the Department, a performance report that demonstrates satisfaction of all requirements identified in this Standard Agreement.
- B. The Grantee will be subject to amendments to this section as a result of subsequent applications and awards.

2. Accounting Records

- A. The Grantee, its staff, contractors and subcontractors shall establish and maintain an accounting system and reports that properly accumulate incurred project costs by line. The accounting system shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.
- B. The Grantee shall establish a separate ledger account for receipts and expenditures of grant funds and maintain expenditure details in accordance with the scope of work, project timeline and budget. Separate bank accounts are not required.
- C. The Grantee shall maintain documentation of its normal procurement policy and competitive bid process (including the use of sole source purchasing), and financial records of expenditures incurred during the course of the project in accordance with GAAP.
- D. The Grantee agrees that the State or designated representative shall have the right to review and to copy any records and supporting documentation pertaining to the performance of the Standard Agreement.
- E. Subcontractors employed by the Grantee and paid with moneys under the terms of this Standard Agreement shall be responsible for maintaining accounting records as specified above.

3. Audits

- A. At any time during the term of the Standard Agreement, the Department may
- Regional Early Action Planning Grants (REAP)
NOFA Date: October 10, 2019
Approved Date: April 9, 2020
Prep. Date: August 12, 2020

EXHIBIT D

perform or cause to be performed a financial audit of any and all phases of the award. At the Department's request, the Grantee shall provide, at its own expense, a financial audit prepared by a certified public accountant. The State of California has the right to review project documents and conduct audits during and over the project life.

- 1) The Grantee agrees that the Department or the Department's designee shall have the right to review, obtain, and copy all records and supporting documentation pertaining to performance of this Agreement.
 - 2) The Grantee agrees to provide the Department or the Department's designee, with any relevant information requested.
 - 3) The Grantee agrees to permit the Department or the Department's designee access to its premises, upon reasonable notice, during normal business hours for the purpose of interviewing employees who might reasonably have information related to such records and inspecting and copying such books, records, accounts, and other material that may be relevant to a matter under investigation for the purpose of determining compliance with statutes, Program guidelines, and this Agreement.
- B. If a financial audit is required by the Department, the audit shall be performed by an independent certified public accountant. Selection of an independent audit firm shall be consistent with procurement standards contained in Exhibit D, Section 8 subsection A. of this Standard Agreement.
- 1) The Grantee shall notify the Department of the auditor's name and address immediately after the selection has been made. The contract for the audit shall allow access by the Department to the independent auditor's working papers.
 - 2) The Grantee is responsible for the completion of audits and all costs of preparing audits.
 - 3) If there are audit findings, the Grantee shall submit a detailed response acceptable to the Department for each audit finding within 90 days from the date of the audit finding report.
- C. The Grantee agrees to maintain such records for possible audit after final payment pursuant to Exhibit D, Section 3, subsection E. below, unless a longer period of records retention is stipulated.

EXHIBIT D

- 1) If any litigation, claim, negotiation, audit, monitoring, inspection or other action has been started before the expiration of the required record retention period, all records must be retained by the Grantee, contractors and sub-contractors until completion of the action and resolution of all issues which arise from it. The Grantee shall include in any contract that it enters into in an amount exceeding \$10,000.00, the Department's right to audit the contractor's records and interview their employees.
 - 2) The Grantee shall comply with the caveats and be aware of the penalties for violation of fraud and for obstruction of investigation as set forth in California Public Contracts Code section 10115.10.
- D. The determination by the Department of the eligibility of any expenditure shall be final.
- E. The Grantee shall retain all books and records relevant to this Agreement for a minimum of (3) three years after the end of the term of this Agreement. Records relating to any and all audits or litigation relevant to this Agreement shall be retained for five years after the conclusion or resolution of the matter.

4. **Remedies of Non-performance**

- A. Any dispute concerning a question of fact arising under this Standard Agreement that is not disposed of by agreement shall be decided by the Department's Housing Policy Development Manager, or the Manager's designee, who may consider any written or verbal evidence submitted by the Grantee. The decision of the Department's Housing Policy Development Manager or Designee shall be the Department's final decision regarding the dispute, not subject to appeal.
- B. Neither the pendency of a dispute nor its consideration by the Department will excuse the Grantee from full and timely performance in accordance with the terms of this Standard Agreement.
- C. In the event that it is determined, at the sole discretion of the Department, that the Grantee is not meeting the terms and conditions of the Standard Agreement, immediately upon receiving a written notice from the Department to stop work, the Grantee shall cease all work under the Standard Agreement. The Department has the sole discretion to determine that the Grantee meets the terms and conditions after a stop work order, and to deliver a written notice to the grantee to resume work under the Standard Agreement.

EXHIBIT D

- D. Both the Grantee and the Department have the right to terminate the Standard Agreement at any time upon 30 days written notice. The notice shall specify the reason for early termination and may permit the Grantee or the Department to rectify any deficiency(ies) prior to the early termination date. The Grantee shall submit any requested documents to the Department within 30 days of the early termination notice.
- E. A strong implementation component for the funded activity through this Program is required, including, where appropriate, agreement by Grantee and its subcontractors to formally adopt or complete a planning or other activity consistent with the NOFA. The Grantee must carry out provisions to ensure the adoption or completion of activities in accordance with the NOFA, including activities subcontracted to localities. Grantee may be subject to repayment of the grant should the Grantee or any of its subcontractors under this agreement fail to adopt or complete activities set forth in its application, this Agreement or any amendments to this Agreement.
- F. The following shall each constitute a breach of this Agreement:
- 1) Grantee's failure to comply with any term or condition of this Agreement.
 - 2) Use of, or permitting the use of, grant funds provided under this Agreement for any ineligible costs or for any activity not specified and approved under this Agreement.
 - 3) Any failure to comply with the deadlines set forth in this Agreement unless approved by the Program Manager in writing.
- G. In addition to any other remedies that may be available to the Department in law or equity for breach of this Agreement, the Department may at its discretion, exercise a variety of remedies, including but not limited to:
- 1) Revoke existing REAP award(s) to the Grantee;
 - 2) Require the return of unexpended REAP funds disbursed under this Agreement;
 - 3) Require repayment of REAP Funds disbursed and expended under this agreement;
 - 4) Seek a court order for specific performance of the obligation defaulted upon, or the appointment of a receiver to complete the obligations in accordance

Regional Early Action Planning Grants (REAP)

NOFA Date: October 10, 2019

Approved Date: April 9, 2020

Prep. Date: August 12, 2020

EXHIBIT D

with the REAP Program requirements; and

- 5) Other remedies available at law, by and through this agreement. All remedies available to the Department are cumulative and not exclusive.
- 6) The Department may give written notice to the Grantee to cure the breach or violation within a period of not less than 15 days.

H. The Grantee may be subject to amendment of this section as a result of subsequent applications and awards.

5. Indemnification

Neither the Department nor any officer or employee thereof is responsible for any injury, damage or liability occurring by reason of anything done or omitted to be done by the Grantee, its officers, employees, agents, its contractors, its sub-recipients or its subcontractors under or in connection with any work, authority or jurisdiction conferred upon the Grantee under this Standard Agreement. It is understood and agreed that the Grantee shall fully defend, indemnify and save harmless the Department and all of the Department's staff from all claims, suits or actions of every name, kind and description brought forth under, including, but not limited to, tortuous, contractual, inverse condemnation or other theories or assertions of liability occurring by reason of anything done or omitted to be done by the Grantee, its officers, employees, agents contractors, sub-recipients, or subcontractors under this Standard Agreement.

6. Waivers

No waiver of any breach of this Agreement shall be held to be a waiver of any prior or subsequent breach. The failure of the Department to enforce at any time the provisions of this Agreement, or to require at any time, performance by the Grantee of these provisions, shall in no way be construed to be a waiver of such provisions nor to affect the validity of this Agreement or the right of the Department to enforce these provisions.

7. Relationship of Parties

It is expressly understood that this Standard Agreement is an agreement executed by and between two independent governmental entities and is not intended to, and shall not be construed to, create the relationship of agent, servant, employee, partnership, joint venture or association, or any other relationship whatsoever other than that of an independent party.

8. Third-Party Contracts

Regional Early Action Planning Grants (REAP)
NOFA Date: October 10, 2019
Approved Date: April 9, 2020
Prep. Date: August 12, 2020

EXHIBIT D

- A. All state-government funded procurements must be conducted using a fair and competitive procurement process. The Grantee may use its own procurement procedures as long as the procedures comply with all City/County laws, rules and ordinances governing procurement, and all applicable provisions of California state law.
- B. Any contract entered into as a result of this Agreement shall contain all the provisions stipulated in this Agreement and shall be applicable to the Grantee's sub-recipients, contractors, and subcontractors. Copies of all agreements with sub-recipients, contractors, and subcontractors shall be submitted to the Department's program manager.
- C. The Department does not have a contractual relationship with the Grantee's sub-recipients, contractors, or subcontractors, and the Grantee shall be fully responsible for monitoring and enforcement of those agreements and all work performed thereunder.

9. **Compliance with State and Federal Laws, Rules, Guidelines and Regulations**

- A. The Grantee agrees to comply with all state and federal laws, rules and regulations that pertain to construction, health and safety, labor, fair employment practices, equal opportunity, and all other matters applicable to the grant, the Grantee, its contractors or subcontractors, and any other grant activity.
- B. During the performance of this Agreement, the Grantee assures that no otherwise qualified person shall be excluded from participation or employment, denied program benefits, or be subjected to discrimination based on race, color, ancestry, national origin, sex, gender, gender identity, gender expression, genetic information, age, disability, handicap, familial status, religion, or belief, under any program or activity funded by this contract, as required by Title VI of the Civil Rights Act of 1964, the Fair Housing Act (42 USC 3601-20) and all implementing regulations, and the Age Discrimination Act of 1975 and all implementing regulations.
- C. The Grantee shall include the nondiscrimination and compliance provisions of this clause in all agreements with its sub-recipients, contractors, and subcontractors, and shall include a requirement in all agreements that each of them in turn include the nondiscrimination and compliance provisions of this

EXHIBIT D

clause in all contracts and subcontracts they enter into to perform work under REAP.

- D. The Grantee shall, in the course of performing project work, fully comply with the applicable provisions of the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability, as well as all applicable regulations and guidelines issued pursuant to the ADA. (42 U.S.C. 12101 et seq.)
- E. The Grantee shall adopt and implement affirmative processes and procedures that provide information, outreach and promotion of opportunities in the REAP project to encourage participation of all persons regardless of race, color, national origin, sex, religion, familial status, or disability. This includes, but is not limited to, a minority outreach program to ensure the inclusion, to the maximum extent possible, of minorities and women, and entities owned by minorities and women, as required by 24 CFR 92.351.

10. Litigation

- A. If any provision of this Agreement, or an underlying obligation, is held invalid by a court of competent jurisdiction, such invalidity, at the sole discretion of the Department, shall not affect any other provisions of this Agreement and the remainder of this Agreement shall remain in full force and effect. Therefore, the provisions of this Agreement are, and shall be, deemed severable.
- B. The Grantee shall notify the Department immediately of any claim or action undertaken by or against it, which affects or may affect this Agreement or the Department, and shall take such action with respect to the claim or action consistent with the terms of this Agreement and the interests of the Department.

11. Changes in Terms/Amendments

- A. The Grantee may be subject to amendments to this section as a result of subsequent applications and awards.
- B. This Agreement may only be amended or modified by mutual written agreement of both parties.

12. State-Owned Data

- A. Definitions

EXHIBIT D

1) Work:

The work to be directly or indirectly produced by the Grantee, its employees, or by and of the Grantee's contractor's, subcontractor's and/or sub-recipient's employees under this Agreement.

2) Work Product:

All deliverables created or produced from Work under this Agreement including, but not limited to, all Work and Deliverables conceived or made, either solely or jointly with others during the term of this Agreement, which relates to the Work commissioned or performed under this Agreement. Work Product includes all deliverables, inventions, innovations, improvements, or other works of authorship Grantee and/or Grantee's contractor subcontractor and/or sub-recipient may conceive of or develop in the course of this Agreement, whether or not they are eligible for patent, copyright, trademark, trade secret or other legal protection.

3) Inventions:

Any ideas, methodologies, designs, concept, technique, invention, discovery, improvement or development regardless of patentability made solely by the Grantee or jointly with the Grantee's contractor, subcontractor and/or sub-recipient and/or Grantee's contractor, subcontractor, and/or sub-recipient's employees with one or more employees of the Department during the term of this Agreement and in performance of any Work under this Agreement, provided that either the conception or reduction to practice thereof occurs during the term of this Agreement and in performance of Work issued under this Agreement.

B. Ownership of Work Product and Rights

- 1) All work Product derived by the Work performed by the Grantee, its employees or by and of the Grantee's contractor's, subcontractor's and/or sub-recipient's employees under this Agreement, shall be owned by the Department and shall be considered to be works made for hire by the Grantee and the Grantee's contractor, subcontractor and/or subrecipient for the Department. The Department shall own all copyrights in the work product.
- 2) Grantee, its employees and all of Grantee's contractor's, subcontractor's and sub-recipient's employees agree to perpetually assign, and upon creation of each Work Product automatically assign, to the Department, ownership of all United States and international copyrights in each and

EXHIBIT D

every Work Product, insofar as any such Work Product, by operation of law, may not be considered work made for hire by the Grantee's contractor, subcontractor and/or subrecipient from the Department. From time to time upon the Department's request, the Grantee's contractor, subcontractor and/or subrecipients, and/or its employees, shall confirm such assignments by execution and delivery of such assignment, confirmations or assignment or other written instruments as the Department may request. The Department shall have the right to obtain and hold in its name all copyright registrations and other evidence of rights that may be available for Work Product under this Agreement. Grantee hereby waives all rights relating to identification of authorship restriction or limitation on use or subsequent modification of the Work.

- 3) Grantee, its employees and all Grantee's contractors, subcontractors and sub-recipients hereby agree to assign to the Department all Inventions, together with the right to seek protection by obtaining patent rights therefore and to claim all rights or priority thereunder and the same shall become and remain the Department's property regardless of whether such protection is sought. The Grantee, its employees and Grantee's contractor, subcontractor and /or subrecipient shall promptly make a complete written disclosure to the Department of each Invention not otherwise clearly disclosed to the Department in the pertinent Work Product, specifically noting features or concepts that the Grantee, its employees and/or Grantee's contractor, subcontractor and/or subrecipient believes to be new or different.
- 4) Upon completion of all work under this Agreement, all intellectual property rights, ownership and title to all reports, documents, plans, specifications and estimates, produced as part of this Agreement shall automatically vest in the Department and no further agreement will be necessary to transfer ownership to the Department.

13. **Special Conditions**

The State reserves the right to add any special conditions to this Agreement it deems necessary to assure that the policy and goals of the Program are achieved, in consultation with the Grantee.

Exhibit B

Pro-rata Initial Allocations to Each Regional Transportation Planning Agency Based on January 2020 California Department of Finance Population Estimates

REAP PLANNING GRANT INITIAL ALLOCATIONS			MPO
			DISTRIBUTION
MPO Share by Population*			
Fresno Council of Governments	1,032,227	23.50%	\$1,114,737.62
Kern Council of Governments	927,251	21.11%	\$1,001,370.41
Kings County Association of Governments	156,444	3.56%	\$168,949.28
Madera County Transportation Commission	160,089	3.64%	\$172,885.65
Merced County Association of Governments	287,420	6.54%	\$310,394.79
San Joaquin Council of Governments	782,545	17.81%	\$845,097.40
Stanislaus Council of Governments	562,303	12.80%	\$607,250.45
Tulare County Association of Governments	484,423	11.03%	\$523,145.14
Total	4,392,702	100.00%	\$4,743,830.75

AMENDMENT No. 1 TO MEMORANDUM OF UNDERSTANDING
SAN JOAQUIN VALLEY REGIONAL EARLY ACTION PLANNING COMMITTEE
FOR HOUSING

This Amendment to Agreement (hereinafter "Amendment No. 1 to MOU") amends that certain agreement (hereinafter "MOU") entered into November 19, 2020, by and between the agencies ("**Members**") comprising the San Joaquin Valley Regional Early Action Planning Committee for Housing ("**Committee**") set forth below:

Fresno Council of Governments
2035 Tulare Street Suite 201
Fresno, CA 93721
Email: tboren@fresnocog.org

Kern Council of Governments
1401 19th Street, Suite 300
Bakersfield, California 93301
Email: ahakimi@kerncog.org

Kings County Association of Governments
339 W D Street
Lemoore, CA 93245
Email: terri.king@co.kings.ca.us

Madera County Transportation Commission
2001 Howard Road, Suite 201
Madera, CA 93637
Email: patricia@maderactc.org

Merced County Association of Governments
369 W 18th Street
Merced, CA 95340
Email: stacie.guzman@mcagov.org

San Joaquin Council of Governments
555 E Weber Avenue
Stockton, CA 95202
Email: achesley@sjcog.org

Stanislaus Council of Governments
1111 "I" Street, Suite 308
Modesto, CA 95354
Email: rpark@stancog.org

Tulare County Association of Governments
210 N Church Street, Suite B
Visalia, CA 93291
Email: tsmalley@tularecog.org

RECITALS

- A. The Members have decided to amend the distribution of the proceeds of the Initial Grant (defined in the November 19, 2020 MOU).
- B. The revised distribution is attached hereto and incorporated herein by reference as Exhibit B-1, which the Members intend to replace Exhibit B under the November 19, 2020 MOU.

///

///

AGREEMENT

In consideration for their mutual promises, the Members agree as follows:

1. Section 1, Allocation of Initial Grant of the November 19, 2020 MOU shall be deleted in its entirety and replaced with the following:
 1. Allocation of Initial Grant. The Members agree to allocate the \$10,218,830.75 of the Initial Grant as follows:
 - a. FCOG will retain \$4,475,000 of the Initial Grant to perform the following tasks:
 - i. FCOG shall prepare a comprehensive housing report and policy recommendations for implementation, as stated in the Application. FCOG may enter into agreements as necessary to perform its obligations under this provision of the MOU and under the Application and Agreement.
 - ii. FCOG shall conduct regional planning and coordination, and provide technical assistance, as stated in the Application. FCOG may enter into agreements as necessary to perform its obligations under this term of the MOU and under the Application and Agreement.
 - iii. FCOG shall administer of the Application, Agreement, this MOU, and the Initial Grant, as stated in the Application.
 - b. FCOG shall distribute the remaining \$4,743,830.75 of the Initial Grant directly to each of the Members, as more particularly described in Exhibit B-1, "Phase I" in proportion to each Member's relative population using California Department of Finance population estimates updated as of January 2020.
 - c. FCOG shall distribute and additional \$1,000,000 of the Initial Grant directly to each of the Members, on the basis of \$125,000 each as more particularly described in Exhibit B-1, "Phase II."
2. It is the intent of the parties this Amendment No. 1 to MOU shall become effective July 1, 2021 ("**Effective Date**").
3. Unless expressly modified by the terms of this Amendment No. 1 to MOU, all other terms of the November 19, 2020 MOU remain in full force and effect.

4. Each Member represents and warrants that the individual signing this Amendment No. 1 to MOU is duly authorized to do so and their signature on this Amendment No. 1 to MOU legally binds that Member to the terms of this Amendment No. 1 to MOU.
5. This MOU may be signed in counterparts, each of which is an original, and all of which together constitute this MOU.#

[Signature pages follow.]

The Members have caused this Amendment No. 1 to MOU to be executed as of the Effective Date.

Fresno Council of Governments

By:

Tony Boren, Director

Kern Council of Governments

By:

Ahron Hakimi, Director

Kings County Association of Governments

By:

Terri King, Director

Madera County Transportation Commission

By:

Patricia Taylor, Director

Merced County Association of Governments

By:

Stacie Dabbs, Director

San Joaquin Council of Governments

By:

Diane Nguyen, Director

Stanislaus Council of Governments

By:

Rosa Park, Director

Tulare County Association of Governments

By:

Ted Smalley, Director

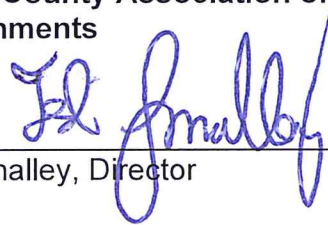


EXHIBIT B-1

San Joaquin Valley REAP Summary Funding Table

Initial Funding

	Phase I (1st app)				Phase II (2nd app)			Phase III (3rd app)		Summary			
	Original for RHNA	Sub Alloc Cities/County	Additional RHNA (a)	Total Phase I	Valleywide Planning	Supplemental RHNA (b)	Total Phase II	Sub Alloc Cities/County	Funds Dedicated to REAP	Funds Dedicated to RHNA	Total HCD Program		
FCOG	127,989	762,257	164,491	1,114,738	4,475,000	125,000		2,057,660	7,294,918	477,480	7,772,398		
Kern	168,871	684,737	147,762	1,001,370		125,000		1,848,399	2,533,136	441,633	2,974,769		
Kings	23,492	115,527	24,930	168,949		125,000		311,858	427,386	178,422	605,808		
Madera	29,155	118,219	25,511	172,886		125,000		319,124	437,344	179,666	617,010		
Merced	52,345	212,248	45,802	310,395		125,000		572,948	785,196	223,147	1,008,343		
San Joaquin	142,517	577,877	124,703	845,097		125,000		1,559,939	2,137,817	392,220	2,530,037		
Stanislaus	102,407	415,238	89,606	607,250		125,000		1,120,905	1,536,143	317,013	1,853,156		
Tulare	88,223	357,727	77,195	523,145		125,000		965,658	1,323,384	290,419	1,613,803		
Total	800,000	3,243,831	700,000	4,743,831	4,475,000	1,000,000	5,475,000	8,756,492	16,475,323	2,500,000	18,975,323		
Percentage	17%	68%	15%	100%	82%	18%	100%	100%	87%	13%	100%		

Significant Local
Agency Involvement
in REAP process

Proposed future
funding, subject to
change by HCD

Notes: (a) Sum of Valleywide Tech Assist, Admin and Housing Report that was in the 1st app and subsequently moved to the 2nd app.
(b) \$1M transferred from Valleywide to regional planning agencies for RHNA planning. Also can be used for admin and project staffing/management.

Phase II (2nd app) Valleywide Budget	
Supplemental RHNA	1,000,000
Comprehensive Housing Report	500,000
Housing Report Policy Implem.	1,000,000
Household Travel Survey	500,000
Consultant Bench	1,500,000
Outreach, Marketing	250,000
Fresno COG Admin	300,000
Housing Program Manager	314,200
Reserve/Contingencies	110,800
	5,475,000

ATTACHMENT C

SCOPE OF SERVICES

CONTRACTOR will undertake professional activities consistent with the requirements of Chapter 3.1 of Part 2 of Division 31 (commencing with section 50515) of the California Health & Safety, the REAP Grant Agreement, and the REAP MOU, and comply with the terms and conditions of same. CONTRACTOR'S attention is called to the requirements of the REAP MOU for submission of quarterly status reports and accounting records (section 5) and retention of records related to use of the grant funds (section 6). In addition, CONTRACTOR shall substantially comply with (1) the "Eligible Activities Best Practices" guidelines promulgated by the State of California's Department of Housing and Community Development dated as of May 12, 2020; and (2) the "San Joaquin Valley Regional Early Action Planning for Housing - REGIONAL PLANNING AGENCY GUIDANCE" dated as of May 6, 2021, copies of which are attached. Per the REAP MOU and the Grant Agreement, all funds provided to CONTRACTOR hereunder must be expended in full on or before August 31, 2023.

Regional Early Action Planning Grant Program (REAP)

Eligible Activities Best Practices

This document will be updated periodically with new ideas. Additions will be attached as a new page at the end of the document with the date of the addition.

Eligible Activity: Developing an Improved RHNA Methodology to Further Gov Code Section 65584 (d) Objectives.

Gov Code Section 65584 (d) “affirmatively furthering fair housing” means taking meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics. Specifically, affirmatively furthering fair housing means taking meaningful actions that, taken together, address significant disparities in housing needs and in access to opportunity, replacing segregated living patterns with truly integrated and balanced living patterns, transforming racially and ethnically concentrated areas of poverty into areas of opportunity, and fostering and maintaining compliance with civil rights and fair housing laws.

- Analyzing and incorporating Affirmatively Furthering Fair Housing and making data available to jurisdictions
- Increasing zoned capacity in jurisdictions with disproportionately high jobs-housing ratio, including an improved balance between the number of low-wage jobs and the number of housing units affordable to low-wage workers in each jurisdiction
- Outreach strategies in addition to conducting a survey to combat segregation and foster inclusive communities free from barriers that would restrict access to opportunity based on protected characteristics
- Education and awareness of fair housing laws and issues to stakeholders (e.g. community, developers, public staff)
- Providing language assistance for limited proficiency in English
- Incorporating and developing policy guide for displacement avoidance plan and affordable housing preservation
- Incorporating climate mitigation strategies (e.g. make housing more energy efficient, adopting renewable energy sources such as solar and wind)
- Incorporating disaster / climate adaptation and encouraging strategies in local land use documents

- Incorporating ways to promote infill development (i.e., promoting higher zoned capacity in areas with low per capita vehicle miles traveled and high access to opportunity, focusing new growth land that has already been developed with urban uses or is substantially surrounded by urban uses and/or incorporating ways to promote transportation-efficient development (i.e., development in places where there are multiple transportation options besides a single occupancy vehicle--transit, bike lanes, sidewalks- - and the density and mix of uses that make these transportation options a viable choice),
- Mapping regional Priority Development Areas or similar
- Implementing a Sustainable Communities Strategies (SCS) consistency program (e.g. Association of Bay Area Government's Resilience Program)
- Promotion of more zoned capacity for housing in jurisdictions with the highest housing costs.
- Local input surveys
- Mini grants to community groups and partnership with grassroots partners and community leaders to support full engagement in RHNA development
- Aligning transportation funding – especially competitive transportation grant programs and investments in transit, streetscape, placemaking, and active transportation – with RHNA plans for housing (i.e., Bay Area's Resolution 3434)
- Incorporating homelessness data to plan for meeting supply of below 30 percent AMI units
- Education and awareness of various tax increment financing tools, promoting use of local tax increment financing tools (i.e., Enhanced Infrastructure Financing Districts (EIFDs), Community Revitalization and Investment Authorities (CRIAs), Affordable Housing Authorities (AHAs), Infrastructure and Financing Revitalization Districts (IFRDs) and Neighborhood Infill Finance and Transit Improvements (NIFTI) districts. CRIAs have alignment with CalEnviro Screen and affordable housing requirement, see [tool comparison](#).
- Education and awareness on pairing federal Opportunity Zone (OZ) program with state programs (i.e., Strategic Growth Council Transformative Climate Community in Ontario has an affordable housing project funded by state with OZ funding). Opportunity Zones are census tracts that are defined by the Internal Revenue Service (IRS) as “economically-distressed community where new investments, under certain conditions, may be eligible for preferential tax treatment.” They were added to the tax code by the Tax Cuts and Jobs Act on December 22, 2017. <https://opzones.ca.gov/faqs/>.

- Incorporating methods to pair federal Opportunity Zone program with affordable housing

Eligible Activity: Suballocations to Jurisdictions

- Developing approaches to insure equitable distribution of funding such as location-based minimums (e.g., at least 20% in a specified county), non-competitive programs coupled with population based or RHNA based award amounts, proactive outreach and technical assistance with under-resourced communities.
- Program criteria for SCS consistency, displacement, affordability, including deeper targeting, climate adaption
- Program criteria for Affirmatively Furthering Fair Housing
- COG to develop grant program to support development of compliant Housing Elements and community engagement strategies (i.e., Bay Area's 80k by 2020 challenge grant program, SANDAG's Policy 33)
- Program criteria or other incentives to facilitate pro-housing jurisdictions
- Jurisdictions' specific best practices after a COG develops a grant program:
 - Prepare a form based zoning or overlay zone to provide development standards and zoning that allows future higher-density housing and mixed-use development (may include Environmental Impact Report [EIR])
 - Develop framework for a trust to support the preservation and production of long-term affordable housing for lower-income households
 - Completing CEQA analysis and specific plan EIRs that promote streamlined approvals at the project-level or eliminate the need for project-level specific review.
 - Undertake rezoning efforts to bring local zoned capacity into compliance with HCD requirements for housing element prior to Housing Element due data
 - Objective design and/or development standards to comply with SB35 and other laws to provide more clarity and certainty for applicants.
 - Planning associated with local financial strategies such as a local housing trust fund, fee reductions for infill, TOD, or affordable developments, published fee schedules and fee calculators.

- Intensifying land-use patterns to allow for a variety of housing types (duplexes, triplexes, fourplexes, multi-family) and increasing densities on sites identified to accommodate the jurisdictions lower-income RHNA.
- When suballocating funds for comprehensive marketing strategies that the marketing is equitably designed and inclusive of disadvantage communities.
- Feasibility studies to determine the most efficient locations to site housing, such as those with lowest per capita vehicle miles traveled and highest access to jobs and other opportunities.
- Infrastructure planning that prioritizes infill development.
- Establishing a flexible housing subsidy pool.
- Anti-displacement strategies which may be applicable are those eligible pursuant to the program guidelines of other state housing assistance programs such as the Affordable Housing and Sustainable Communities (AHSC) Program, or policies and programs to implement the provisions of Government Code section 65583 (a)(9) and (c)(6) for preservation of assisted housing developments.
- Examples of priorities that may complement the acceleration of housing production can include consideration of practices that prohibit residential uses in areas zoned for open space, agriculture, areas considered environmentally hazardous (e.g., floodplains or high wildfire severity zone areas), or other sensitive areas.
- Feasibility for a tax increment financing tool that expedites housing development; prepare an Infrastructure Financing Plan for a tax increment financing tool to plan for future housing and housing funding. Such as Enhanced Infrastructure Financing Districts (EIFDs), Community Revitalization and Investment Authorities (CRIAs), Affordable Housing Authorities (AHAs), Infrastructure and Financing Revitalization Districts (IFRDs) and Neighborhood Infill Finance and Transit Improvements (NIFTI) districts. CRIAs have alignment with CalEnviro Screen and affordable housing requirement. [Tool comparison:](#)
- Pairing Federal Opportunity Zone Program for affordable housing development
 - Developing plan to increase affordable housing development in Federal Opportunity Zones.

- Creating toolkit/project pipeline to pair Opportunity Zone funding with state affordable housing programs (such as AHSC project or Infill Infrastructure Grant with an OZ Fund)
- Examples include the Strategic Growth Council
Transformative Climate Community in Ontario has an affordable housing project funded by state with OZ funding

Eligible Activity: Technical Assistance, Temporary Staffing or Consultant Needs and Other Actions

- To build capacity develop a planning academy (educate and engage on planning processes) for staff. E.g. City of Sacramento's Citizen's Planning Academy.
- Developing regional toolkits on a variety of housing-specific topics such as objective design and development standards, housing elements, CEQA streamlining, by-right zoning, ADUs, infrastructure planning, housing finance strategies, public engagement, planning adaptation, Opportunity Zones, tax-increment financing tools, and equity and environmental justice.
- Creation of data service menus and analysis templates to support preparation of housing elements
- Assistance with sites inventories to support preparation of the housing elements
- Developing public engagement and educational strategies to build support from local elected officials, stakeholders, and the general public on a variety of housing policies that encourage affordable housing. Strategies can include workshops, campaigns, fact sheets, customizable PowerPoint slide decks, etc.,
- Creating tools to encourage the development of ADUs such as, handbooks, prototype plans and designs that can be customized to a local jurisdiction. Other tools may include web-based ADU calculators, entitlement processing assistance and websites specific to jurisdictions.
- Establishing consulting benches or circuit rider programs that can provide targeted TA on a variety of housing and land use topics in the form of training, workshops, panel discussions, and direct assistance to jurisdictions around specific housing policy areas such as housing elements, ADUs, CEQA, by-right zoning, expedited permit processing, infrastructure, equity and environmental Justice, etc.,

- Toolboxes that include model ordinances, templates, checklists, and handbooks that help jurisdictions comply with land-use and planning laws such as density bonus, ADUs, supportive housing, reasonable accommodation, etc.,
- Developing a peer-to-peer learning environment through facilitating regional convenings and regularly scheduled meetings where local governments can exchange best practices and share resources.
- Establishing relationship and planning housing needs with Continuum of Care
- Outreach to jurisdictions applying for/receiving emergency shelter funds to assist with planning movement from shelter to permanent homes, i.e. site and funding readiness for permanent supportive housing.
- Technical assistance on how to incorporate homelessness data into housing element updates or housing planning.
- Developing toolkits or support for planning of infrastructure financing plans for tax-increment financing tools that support housing, such as Enhanced Infrastructure Financing Districts (EIFDs), Community Revitalization and Investment Authorities (CRIAs), Affordable Housing Authorities (AHAs), Infrastructure and Financing Revitalization Districts (IFRDs) and Neighborhood Infill Finance and Transit Improvements (NIFTI) districts.
- CRIAs have alignment with CalEnviro Screen and affordable housing requirement. See [tool comparison](#).
- Identifying infill opportunity areas or sites
- Compiling and providing information about regional conservation plans and other resource-area data to preclude time-consuming conflicts related to special-status species and other resource-conservation efforts (i.e., Butte County Association of Government's assistance in General Plan updates)
- Mapping of transportation costs to facilitate assessment of the combined cost of housing and transportation
- Development of a multi-jurisdictional Housing Element and other collaborative processes to assist the preparation and implementation of housing elements
- Convening regional stakeholders to identify solutions to regional housing challenges (e.g., the Committee to House the Bay Area (CASA) process)
- Public surveys, communications planning, development of communications materials (e.g., brochures) or tools (e.g., an online game), or communications purchases (e.g., a radio spot) to support local-government housing outreach
- Establishing a Transfer of Development Rights program

- CEQA streamlining support (i.e., Sacramento Area of Council of Government's (SACOG) assists projects within its region in utilizing the SB 375 CEQA streamlining provisions. SB 375 allows for streamlined review and analysis of residential or mixed-use projects consistent with an SCS; modified review and analysis, through an expedited Sustainable Communities Environmental Assessment (SCEA), for Transit Priority Projects (TPPs) that are consistent with an SCS; and a complete CEQA exemption for TPPs that are consistent with an SCS and meet a specific list of other requirements. In each of these cases, SACOG's MTP/SCS EIR serves as a first-tier environmental document under CEQA. SACOG provides lead agencies with a CEQA streamlining worksheet to determine if projects are consistent with their region's SCS, and to help determine the appropriate CEQA streamlining.)
- Facilitating partnerships between developers, local agencies, transit providers, and State agencies to secure a diverse set of investments in key housing areas, especially to facilitate infill development with many transportation choices
- Supporting efforts to secure other public funds by publicizing grant availability or providing grant-writing or other grant-related technical support for eligible projects

Eligible Activity: Program Administration

Applicants may consult with HCD to identify whether a task is an activity or administration.

- Activity costs:
 - Applicants staff time for implementation of improving RHNA methodology directly related to eligible activity 1
 - Applicants staff time to review suballocation applications from jurisdictions directly related to eligible activity 2
 - Applicants staff time to develop contracts for jurisdictions as part of suballocation directly related to eligible activity 3
- Administrative costs (max 5%):
 - Monitoring and Reporting on allocations and suballocations
 - Prepare REAP application, including staff time to participate in Steering Committee calls/meetings. Preparing invoices and supporting documentation
 - File management

San Joaquin Valley Regional Early Action Planning for Housing REGIONAL PLANNING AGENCY FUNDING GUIDANCE

Revised Version – May 6, 2021

Background

The Local Government Planning Support Grants Program (AB 101) was established to provide regions and jurisdictions with one-time grant funding for planning activities to meet the sixth cycle of the Regional Housing Needs Allocation (RHNA), and to spur affordable housing production. A total of \$18,975,323 in Regional Early Action Planning (REAP) grant funds is available to the eight San Joaquin Valley regional planning agencies.

The San Joaquin Valley Regional Early Action Committee for Housing (SJV REAP Committee), required by statute, will help guide the Valley's REAP planning efforts. The SJV REAP Committee comprises 24 members of the San Joaquin Valley regional planning agencies, cities, counties and community members. The SJV REAP Committee meets two to four times a year. The San Joaquin Valley Regional Planning Agencies' Directors' Committee will also advise the SJV REAP program implementation process.

Overview

The Fresno Council of Governments is the fiscal agent for this regional effort. There are three primary work areas highlighted below:

- RHNA (Regional Housing Needs Allocation) - Developing an improved methodology for the distribution of the sixth cycle RHNA.
- Suballocations to jurisdictions – Providing grants to accelerate housing production in a way that aligns with state planning priorities, housing, transportation, equity, and climate goals.
- Valleywide activities and deliverables – Conducting a comprehensive housing report, regional planning and coordination, program implementation, technical assistance, and other activities. REAP program administration, agreements, consultants, outreach, communication, and other administrative and program management duties.

RHNA and jurisdictional suballocations will primarily be conducted at the regional planning agency level, with each regional planning agency receiving a pro-rata share of funding for developing and implementing its RHNA process, and for distributing and coordinating the jurisdictional suballocations. Please reference the attached REAP Summary Funding Table for additional information.

The SJV Housing Program Manager (Sigala Inc.) and Fresno COG will lead the Valleywide planning efforts in coordination with the SJV REAP Committee, the Directors' Committee, staff at the regional planning agencies, and other partners.

Distribution Process (initial funding)

Fresno COG, on behalf of the San Joaquin Valley, has received \$10.2 million of initial funding (REAP applications one and two) for the SJV REAP process. The initial funding is being made available to the San Joaquin Valley as “front loaded” grant funds for immediate distribution. This is not typical of state planning grant funding, which is traditionally provided on a reimbursable basis. The SJV REAP Committee has approved a pro-rata funding allocation methodology for the initial funding amount.

Breakdown of Initial Funding

Fresno Council of Governments	\$1,114,737.62
Kern Council of Governments	\$1,001,370.41
Kings County Association of Governments	\$168,949.28
Madera County Transportation Commission	\$172,885.65
Merced County Association of Governments	\$310,394.79
San Joaquin Council of Governments	\$845,097.40
Stanislaus Council of Governments	\$607,250.45
Tulare County Association of Governments	<u>\$523,145.14</u>
Subtotal	\$4,743,830.75

Funding for Valleywide work efforts *

(including Fresno COG administrative cost)

\$5,475,000.00

Total \$10,218,830.75

*\$1 million of Valleywide funding is to be transferred to regional planning agencies for supplemental RHNA planning. See below, “Supplemental RHNA Planning Funds.”

Each regional planning agency is responsible, through their respective boards, to determine funding amounts and policies for RHNA planning and jurisdictional suballocations. Fresno COG, the SJV Housing Program Manager, and staff at the eight regional planning agencies will coordinate and further develop policies and guidance for RHNA and suballocation disbursements across the region, as needed.

Initial funding distributions at the regional planning agency level should prioritize direct suballocations to jurisdictions, consistent with the policy direction as approved by the SJV REAP Committee and the amounts approved in first REAP funding application. Fresno COG advises that regional planning agencies generally adhere to the jurisdictional allocation amounts approved by the State of California in the first REAP application submittal. Those amounts are detailed in the table below and in the attached REAP Summary Funding Table.

Each regional planning agency may use up to five percent (5%) of funding for program administration (reporting, invoicing, etc.). Project management (staffing) can reasonably be used for program implementation outside of the five percent administration figure. Fresno COG

advises that administration and project management costs come out of the RHNA Planning amounts and not the jurisdictional suballocation amounts.

****Supplemental RHNA Planning Funds***

Due to the limited pro-rata RHNA planning shares, \$1 million of Valleywide funding will be apportioned equally to each regional planning agency in the amount of \$125,000.

Combined breakdown of initial and supplemental funding amounts for RHNA planning and jurisdictional suballocations:

	<u>RHNA Planning</u>	<u>Suballocations</u>	<u>Total</u>
Fresno Council of Governments	\$477,480	\$762,257	\$1,239,738
Kern Council of Governments	\$441,633	\$684,737	\$1,126,370
Kings County Association of Governments	\$178,422	\$115,527	\$293,949
Madera County Transportation Commission	\$179,666	\$118,219	\$297,886
Merced County Association of Governments	\$223,147	\$212,248	\$435,395
San Joaquin Council of Governments	\$392,220	\$577,877	\$970,097
Stanislaus Council of Governments	\$317,013	\$415,238	\$732,250
Tulare County Association of Governments	<u>\$290,419</u>	<u>\$357,727</u>	<u>\$648,145</u>
	\$2,500,000	\$3,243,831	\$5,743,831

Please reference the attached REAP Summary Funding Table for additional information.

Use of Funds

The region, and regional planning agencies, shall establish priorities and use funding to increase housing planning and accelerate housing production. The following are eligible activities:

- RHNA planning activities including developing an improved methodology for the distribution of the sixth cycle RHNA.
- Providing jurisdictions and other local agencies with technical assistance, planning, temporary staffing or consultant needs associated with updating local planning and zoning documents, expediting application processing, and other actions to accelerate additional housing production.
- Covering the costs of administering any programs.
- Suballocating moneys directly and equitably to jurisdictions or other subregional entities in the form of grants, to accelerate housing production in a way that aligns with state planning priorities, housing, transportation, equity, and climate goals.
- A jurisdiction that receives a suballocation of funds shall only use that suballocation for housing-related planning activities, including, but not limited to, the following:

- Technical assistance in improving housing permitting processes, tracking systems, and planning tools.
- Facilitating technical assistance between jurisdictions.
- Establishing regional or countywide housing trust funds for affordable housing.
- Performing infrastructure planning, including sewers, water systems, transit, roads, or other public facilities necessary to support new housing and new residents.
- Performing feasibility studies to determine the most efficient locations to site housing.
- Performing feasibility studies for affordable housing projects on surplus properties owned by school districts or county offices of education.
- Covering the costs of temporary staffing or consultant needs associated with the activities described above.

The following are ineligible activities:

- Activities unrelated to accelerating housing production.
- Activities unrelated to preparation and adoption of planning documents, and process improvements to accelerate housing production.
- Activities that obstruct or hinder housing production.
- Capital financing, operation or funding related to programs of individual housing development projects.
- Administrative costs of persons employed by the grantee for activities not directly related to the preparation and adoption of the proposed Activity or Activities.

Distribution Process (remaining funds)

The remaining funds for Valley REAP planning purposes are \$8,756,492.25. An application to the state for the remaining funds needs has been submitted to the State of California, Housing and Community Development Department (HCD). The SJV REAP Committee has determined that the remaining funds shall be allocated on a population pro-rata basis to each regional planning agency process for jurisdictional suballocations and additional housing related activities at the regional planning agency level. Please see attached REAP Summary Funding Table for the breakdown by regional planning agency.

All REAP funds shall be expended by August 31, 2023.

Reporting Requirements

There will be quarterly, annual (by April 1 of each year) and a final report (by December 21, 2024) required by all entities that receive REAP funding. Fresno COG and the SJV Housing Program Manager will work with each regional planning agency to ensure compliance with State HCD reporting requirements.

San Joaquin Valley REAP Summary Funding Table

< ----- Initial Funding ----- >

	Phase I (1st app)				Phase II (2nd app)			Phase III (3rd app)	Summary		
	Original for RHNA	Sub Alloc Cities\County	Additional RHNA (a)	Total Phase I	Valleywide Planning	Supplemental RHNA (b)	Total Phase II	Sub Alloc Cities\County	Funds Dedicated to REAP	Funds Dedicated to RHNA	Total HCD Program
FCOG	187,989	762,257	164,491	1,114,738	4,475,000	125,000	4,600,000	2,057,660	7,294,918	477,480	7,772,398
Kern	168,871	684,737	147,762	1,001,370		125,000	125,000	1,848,399	2,533,136	441,633	2,974,769
Kings	28,492	115,527	24,930	168,949		125,000	125,000	311,858	427,386	178,422	605,808
Madera	29,155	118,219	25,511	172,886		125,000	125,000	319,124	437,344	179,666	617,010
Merced	52,345	212,248	45,802	310,395		125,000	125,000	572,948	785,196	223,147	1,008,343
San Joaquin	142,517	577,877	124,703	845,097		125,000	125,000	1,559,939	2,137,817	392,220	2,530,037
Stanislaus	102,407	415,238	89,606	607,250		125,000	125,000	1,120,905	1,536,143	317,013	1,853,156
Tulare	88,223	357,727	77,195	523,145		125,000	125,000	965,658	1,323,384	290,419	1,613,803
Total	800,000	3,243,831	700,000	4,743,831	4,475,000	1,000,000	5,475,000	8,756,492	16,475,323	2,500,000	18,975,323
Percentage	17%	68%	15%	100%	82%	18%	100%	100%	87%	13%	100%

Significant Local
Agency Involvement
in REAP process

Proposed future
funding, subject to
change by HCD

Notes: (a) Sum of Valleywide Tech Assist, Admin and Housing Report that was in the 1st app and subsequently moved to the 2nd app.

(b) \$1M transferred from Valleywide to regional planning agencies for RHNA planning. Also can be used for admin and project staffing/management.

Phase II (2nd app) Valleywide Budget	
Supplemental RHNA	1,000,000
Comprehensive Housing Report	500,000
Housing Report Policy Implem.	1,000,000
Household Travel Survey	500,000
Consultant Bench	1,500,000
Outreach, Marketing	250,000
Fresno COG Admin	300,000
Housing Program Manager	314,200
Reserve/Contingencies	110,800
	5,475,000

ATTACHMENT D

PROFESSIONAL SERVICES CONTRACTS INSURANCE REQUIREMENTS

CONTRACTOR shall provide and maintain insurance for the duration of this Agreement against claims for injuries to persons and damage to property which may arise from, or in connection with, performance under the Agreement by the CONTRACTOR, his agents, representatives, employees, and subcontractors, if applicable.

A. Minimum Scope & Limits of Insurance

1. Coverage at least as broad as Commercial General Liability, insurance Services Office Commercial General Liability coverage occurrence form GC 00 01, with limits no less than \$1,000,000 per occurrence including products and completed operations, property damage, bodily injury, and personal & advertising injury. If a general aggregate limit applies, either the general aggregate limit shall apply separately to this project/location (ISO CG 25 03 or 25 04) or the general aggregate limit shall be twice the required occurrence limit.
2. Insurance Services Office Form Number CA 00 01 covering Automobile Liability of \$1,000,000 per occurrence including any auto or, if the CONTRACTOR has no owned autos, hired and non-owned auto coverage. If an annual aggregate applies it must be no less than \$2,000,000.
3. Workers' Compensation insurance as required by the State of California, with Statutory Limits, and Employer's Liability Insurance with limit of no less than \$1,000,000 per accident for bodily injury or disease.
4. Professional Liability (Errors and Omissions) insurance appropriate to the CONTRACTOR's profession, with limit no less than \$1,000,000 per occurrence or claim, \$2,000,000 aggregate.

B. Specific Provisions of the Certificate

1. If the required insurance is written on a claims-made form, the retroactive date must be before the date of the contract or the beginning of the contract work and must be maintained and evidence of insurance must be provided for at least three (3) years after completion of the contract work.
2. CONTRACTOR must submit endorsements to the General Liability reflecting the following provisions:
 - a. TCAG and CONTRACTOR, their officers, agents, officials, employees, and volunteers are to be covered as additional insureds as respects; liability arising out of work or operations performed by or on behalf of the CONTRACTOR including material, parts, or equipment furnished in connection with such work or operations.
 - b. For any claims related to this project, the CONTRACTOR's insurance coverage shall be primary insurance as respects TCAG and CONTRACTOR, their officers, agents, officials, employees, and volunteers. Any insurance or self-insurance maintained by TCAG or CONTRACTOR, their officers, agents, officials, employees, or volunteers shall be excess of the CONTRACTOR's insurance and shall not contribute with it.
 - c. *CONTRACTOR hereby grants to TCAG a waiver of any right to subrogation which any insurer of CONTRACTOR may acquire against the CONTRACTOR by virtue of the payment of any loss under such insurance. CONTRACTOR agrees to obtain any endorsement that may be necessary to affect this waiver of*

subrogation, but this provision applies regardless of whether or not the TCAG or the CONTRACTOR has received a waiver of subrogation endorsement from the insurer.

d. Each insurance policy required by this agreement shall be endorsed to state that coverage shall not be canceled, except after written notice has been provided to TCAG.

3. The Workers' Compensation policy shall be endorsed with a waiver of subrogation in favor of TCAG and the CONTRACTOR for all work performed by the CONTRACTOR, its employees, agents, and subcontractors. CONTRACTOR waives all rights against TCAG and the CONTRACTOR, their officers, agents, officials, employees, and volunteers for recovery of damages to the extent these damages are covered by the workers compensation and employer's liability.

C. Deductibles and Self-Insured Retentions

Deductibles and Self-insured retentions must be declared and any deductible or self-insured retention that exceeds \$100,000 will be reviewed by the TULARE COUNTY Risk Manager for approval.

D. Acceptability of Insurance

Insurance must be placed with insurers with a current rating given by A.M. Best and Company of no less than A-VII and a Standard & Poor's Rating (if rated) of at least BBB and from a company approved by the Department of Insurance to conduct business in California. Any waiver of these standards is subject to approval by the County Risk Manager.

E. Verification of Coverage

Prior to approval of this Agreement by the TCAG, the CONTRACTOR shall file with the submitting department, certificates of insurance with original endorsements effecting coverage in a form acceptable to TCAG. Endorsements must be signed by persons authorized to bind coverage on behalf of the insurer. TCAG and the CONTRACTOR reserve the right to require certified copies of all required insurance policies at any time.

ATTACHMENT E

TCAG'S GENERAL AGREEMENT TERMS AND CONDITIONS

1. COMPLIANCE WITH LAW: CONTRACTOR must provide services in accordance with applicable Federal, State, and local laws, regulations, and directives. With respect to CONTRACTOR'S employees, CONTRACTOR must comply with all laws and regulations pertaining to wages and hours, state and federal income tax, unemployment insurance, Social Security, disability insurance, workers' compensation insurance, and discrimination in employment.

2. PAYMENT DOES NOT IMPLY ACCEPTANCE OF WORK: CONTRACTOR is not entitled to any payments under this Agreement until TCAG confirms that services provided, including any furnished deliverables, satisfy all of the requirements of this Agreement. Payments to CONTRACTOR by TCAG shall not excuse CONTRACTOR from its obligation to replace unsatisfactory deliverables, including equipment, components, materials, or services even if the unsatisfactory character of such deliverables, equipment, components, materials, or services may not have been apparent or detected at the time such payment was made. Deliverables, equipment, components, materials, and services that do not conform to the requirements of this Agreement may be rejected by TCAG and in such case must be replaced by CONTRACTOR without delay and at no cost to the TCAG.

3. DISALLOWANCE: If CONTRACTOR requests or receives payment from TCAG for services hereunder, reimbursement for which is later disallowed by the State of California or United States Government, CONTRACTOR shall promptly refund the disallowed amount to TCAG upon TCAG'S request. At its option, TCAG may offset the amount disallowed from any payment due or to become due to CONTRACTOR under this Agreement or any other Agreement between CONTRACTOR and TCAG. CONTRACTOR'S obligations under this section 2 will survive the expiration or termination of this Agreement.

4. LIABILITY OF TCAG: TCAG'S payment obligations under this Agreement shall be limited to the payment of the compensation provided for in section 3, "PAYMENT FOR SERVICES," of this Agreement. Notwithstanding any other provision of this Agreement, in no event shall TCAG be liable, regardless of whether any claim is based on contract or tort, for any special, consequential, indirect, or incidental damages, including, but not limited to, lost profits, arising out of or in connection with this Agreement or the services performed in connection with this Agreement.

5. QUALIFIED PERSONNEL: CONTRACTOR shall utilize only competent personnel under the supervision of, and in the employment of, CONTRACTOR (or CONTRACTOR'S authorized subcontractors) to perform the services. CONTRACTOR will comply with TCAG'S reasonable requests regarding assignment and/or removal of personnel, but all personnel, including those assigned at TCAG'S request, must be supervised by CONTRACTOR. CONTRACTOR shall commit adequate resources to allow timely completion within the project schedule specified in this Agreement.

6. INDEPENDENT CONTRACTOR STATUS: The Parties enter into this Agreement with the express understanding that CONTRACTOR will perform all services required under this Agreement as an independent contractor. The Parties agree that CONTRACTOR and any of its agents, employees, or officers cannot be considered agents, employees, or officers of TCAG. CONTRACTOR agrees to advise everyone it assigns or hires to perform any duty under this Agreement that they are not employees of TCAG. Subject to any performance criteria contained in this Agreement, CONTRACTOR will be solely responsible for determining the means and methods of performing the specified services and TCAG will have no right to control or exercise any supervision over CONTRACTOR as to how

CONTRACTOR will perform the services. As CONTRACTOR is not TCAG'S employee, CONTRACTOR is responsible for paying all required state and federal taxes. In particular, TCAG will not:

- (1) Withhold FICA (Social Security) from CONTRACTOR'S payments.
- (2) Make state or federal unemployment insurance contributions on CONTRACTOR'S behalf.
- (3) Withhold state or federal income tax from payments to CONTRACTOR.
- (4) Make disability insurance contributions on behalf of CONTRACTOR.
- (5) Obtain unemployment compensation insurance on behalf of CONTRACTOR.

Notwithstanding this independent contractor relationship, TCAG will have the right to monitor and evaluate the performance of CONTRACTOR to assure compliance with this Agreement.

7. LICENSES AND PERMITS: CONTRACTOR represents and warrants that it possesses and will maintain during the term of this Agreement all licenses and permits required for its performance of the services required under this Agreement.

8. GOVERNING LAW: The laws of the State of California, without reference to California conflict of laws principles, govern this Agreement and its interpretation. The Parties agree that this Agreement is made in and will be performed in Tulare County, California.

9. RECORDS AND AUDIT: CONTRACTOR must maintain complete and accurate records with respect to the services rendered and the costs incurred under this Agreement. In addition, CONTRACTOR must maintain complete and accurate records with respect to any payments to employees or subcontractors. All of the records must be prepared in accordance with generally accepted accounting procedures, must be clearly identified, and must be kept readily accessible. Upon request, CONTRACTOR must make the records available within Tulare County to the Auditor of Tulare County and to his or her agents and representatives, for the purpose of auditing and/or copying the records for a period of five (5) years from the date of final payment under this Agreement. Additional record-keeping requirements may be located in Exhibit F or G (related to federally-funded contracts generally, or FTA-funded contracts specifically).

10. CONFLICT OF INTEREST:

(a) At all times during the performance of this Agreement, CONTRACTOR must comply with the law of the State of California regarding conflicts of interests and appearance of conflicts of interests, including, but not limited to, Government Code Section 1090 *et seq.*, and the Political Reform Act, Government Code Section 81000 *et seq.*, and regulations promulgated by the California Fair Political Practices Commission. The statutes, regulations, and laws previously referenced include, but are not limited to, prohibitions against any public officer or employee, including CONTRACTOR for this purpose, from making any decision on behalf of TCAG in which the officer, employee, or consultant/contractor has a direct or indirect financial interest. A violation can occur if the public officer, employee, or consultant/contractor participates in or influences any TCAG decision that has the potential to confer any pecuniary benefit on CONTRACTOR or any business firm in which CONTRACTOR has an interest, with certain narrow exceptions.

(b) CONTRACTOR agrees that if any facts come to its attention that raise any questions as to the applicability of conflicts-of-interests laws, then it will immediately inform TCAG and provide all information needed for resolution of this question.

11. INSURANCE: The attached **Attachmet E** outlines the minimum scope, specifications, and limits of insurance required under this Agreement. Additional insured endorsements required as outlined in **Attachment E** cannot be used to reduce limits available to TCAG as an additional insured from

CONTRACTOR's full policy limits. Insurance policies cannot be used to limit liability or to limit the indemnification provisions and requirements of this Agreement or act in any way to reduce the policy coverage and limits available from the insurer(s). If CONTRACTOR fails to maintain or renew coverage, or to provide evidence of renewal, then TCAG may consider that failure a material breach of this Agreement. TCAG may also withhold any payment otherwise due to CONTRACTOR for failure to provide evidence of renewal until CONTRACTOR provides such evidence.

12. INDEMNIFICATION AND DEFENSE:

(a) To the fullest extent permitted by law, CONTRACTOR must indemnify, defend (at CONTRACTOR'S sole cost and expense and with legal counsel approved by TCAG, which approval may not be unreasonably withheld), protect and hold harmless TCAG, all subsidiaries, divisions, committee, and affiliated agencies of TCAG, and all of their representatives, partners, designees, officers, directors, employees, consultants, agents, successors, and assigns, (each, an "Indemnified Party" and collectively, the "Indemnified Parties"), from and against all claims (including, without limitation, claims for bodily injury, death or damage to property), demands, obligations, damages, actions, causes of action, suits, losses, judgments, fines, penalties, liabilities, costs, and expenses (including, without limitation, attorneys' fees, disbursements, and court costs, and all other professional expert or consultants' fees and costs and TCAG general and administrative expenses) of every kind and nature whatsoever (individually, a "Claim"; collectively, "Claims") which may arise out of, pertain to, or relate (directly or indirectly) to the negligence, recklessness, or misconduct of CONTRACTOR with respect to any work performed or services provided under this Agreement (including, without limitation, the acts, errors, and/or omissions of CONTRACTOR, its principals, officers, agents, employees, vendors, suppliers, consultants, sub-consultants, contractors, and anyone employed directly or indirectly by any of them, or for whose acts they may be liable, or any or all of them). CONTRACTOR'S obligation to indemnify applies unless it is finally adjudicated that the liability was caused by the sole active negligence or sole willful misconduct of an Indemnified Party. If it is finally adjudicated that liability is caused by the comparative active negligence or willful misconduct of an Indemnified Party, then CONTRACTOR'S indemnification obligation shall be reduced in proportion to the established comparative liability.

(b) The duty to defend is a separate and distinct obligation from CONTRACTOR'S duty to indemnify. CONTRACTOR shall be obligated to defend, in all legal, equitable, administrative, or special proceedings, the Indemnified Parties immediately upon tender to CONTRACTOR of the Claim in any form or at any stage of an action or proceeding, whether or not liability is established. Payment to CONTRACTOR by any Indemnified Party or the payment or advance of defense costs by any Indemnified Party cannot be a condition precedent to enforcing the Indemnified Party's rights to indemnification under this Agreement. An allegation or determination that persons other than CONTRACTOR are responsible for the Claim does not relieve CONTRACTOR from its separate and distinct obligation to defend under this section. The obligation to defend extends through final judgment, including exhaustion of any appeals. The defense obligation includes an obligation to provide independent defense counsel if CONTRACTOR asserts that liability is caused in whole or in part by the negligence or willful misconduct of an Indemnified Party. If it is finally adjudicated that liability was caused by the comparative active negligence or willful misconduct of an Indemnified Party, then CONTRACTOR may submit a claim to the TCAG for reimbursement of reasonable attorneys' fees and defense costs in proportion to the established comparative liability of the Indemnified Party. CONTRACTOR'S indemnification obligations under this Agreement will survive the expiration or earlier termination of this Agreement until action against the Indemnified Parties for the matter indemnified is fully and finally barred by the applicable statute of limitations or statute of repose. CONTRACTOR'S liability for indemnification under this Agreement is in addition to any liability CONTRACTOR may have to TCAG for a breach by CONTRACTOR of any of the provisions of this Agreement. Under no circumstances may the insurance requirements and limits set forth in this Agreement be construed to limit CONTRACTOR'S

indemnification obligation or other liability under this Agreement. The terms of this Agreement are contractual and the result of negotiation between the Parties.

(c) CONTRACTOR must indemnify and hold TCAG harmless from all loss and liability, including attorneys' fees, court costs and all other litigation expenses, for any infringement of the patent rights, copyright, trade secret or any other proprietary right or trademark, and all other intellectual property claims of any person or persons in consequence of the use by TCAG, or any of its officers or agents, of articles or services to be supplied in the performance of this Agreement.

13. TERMINATION:

(a) **Without Cause:** TCAG may terminate this Agreement without cause by giving thirty (30) days' prior written notice to CONTRACTOR of its intention to terminate under this provision, specifying the date of termination. TCAG will pay to CONTRACTOR the compensation earned for work satisfactorily performed and not previously paid for to the date of termination. TCAG will not pay lost anticipated profits or other economic loss. The payment of any compensation is subject to the restrictions on payment of compensation otherwise provided in this Agreement and is conditioned upon receipt from CONTRACTOR of all plans, specifications and estimates, and other documents prepared by CONTRACTOR in accordance with this Agreement. TCAG will not impose sanctions on CONTRACTOR under these circumstances.

(b) **With Cause:** Either Party may terminate this Agreement immediately, by written notice to the other Party, should the other Party:

- (1) Be adjudged a bankrupt, or
- (2) Become insolvent or have a receiver appointed, or
- (3) Make a general assignment for the benefit of creditors, or
- (4) Suffer any judgment that remains unsatisfied for 30 days, and that would substantively impair the ability of the judgment debtor to perform under this Agreement, or
- (5) Materially breach this Agreement.

In addition, TCAG may terminate this Agreement based on:

- (6) Material misrepresentation, either by CONTRACTOR or anyone acting on CONTRACTOR'S behalf, as to any matter related in any way to TCAG'S retention of CONTRACTOR, or
- (7) Other misconduct or circumstances that, in the sole discretion of TCAG, either impairs the ability of CONTRACTOR to competently provide the services under this Agreement or exposes TCAG to an unreasonable risk of liability.

For any of the occurrences except item (5) above, termination may be effected upon written notice by the terminating Party specifying the date of the termination. If CONTRACTOR fails to perform according to the terms and conditions of this Agreement, then TCAG may, in addition to any other remedy it may have, issue a declaration of default after 10 days' written notice to CONTRACTOR.

Upon a material breach, the Agreement may be terminated after the failure of the defaulting Party to remedy the breach to the satisfaction of the non-defaulting Party within 5 days of written notice specifying the breach. If the breach is not remedied within that 5-day period, then the non-defaulting Party may terminate this Agreement on further written notice specifying the date of termination. If the nature of the breach is such that it cannot be cured within a 5-day period, then the defaulting Party may submit a written proposal within that period which sets forth a specific means to resolve the default. If the non-defaulting Party consents to that proposal in writing, which consent may not be unreasonably withheld, then the defaulting Party must immediately embark on its plan to cure the default or breach. If the default or breach

is not cured within the time agreed, then the non-defaulting Party may terminate this Agreement upon written notice specifying the date of termination.

TCAG will pay to CONTRACTOR the compensation earned for work satisfactorily performed and not previously paid for to the date of termination. The payment of such compensation is subject to the restrictions on payment of compensation otherwise provided in this Agreement and is conditioned upon receipt from CONTRACTOR of all plans, specifications and estimates, and other documents prepared by CONTRACTOR by the date of termination in accordance with this Agreement. TCAG will not pay lost anticipated profits or other economic loss, nor will TCAG pay compensation or make reimbursement to cure a breach arising out of or resulting from such termination. If TCAG terminates this Agreement for cause and the expense of finishing CONTRACTOR'S scope of work exceeds the unpaid balance of the Agreement, then CONTRACTOR must pay the difference to TCAG. TCAG may impose sanctions under these circumstances, which may include possible rejection of future proposals based on specific causes of CONTRACTOR'S non-performance.

(c) **Effects of Expiration or Termination:** Expiration or termination of this Agreement will not terminate any obligations to indemnify, to maintain and make available any records pertaining to the Agreement, to cooperate with any audit, to be subject to offset, or to make any reports of pre-termination contract activities. Where TCAG terminates CONTRACTOR'S services, that termination will not affect any rights of TCAG to recover damages against CONTRACTOR.

(d) **Suspension of Performance:** Independent of any right to terminate this Agreement, the Executive Director of TCAG may immediately suspend performance by CONTRACTOR, in whole or in part, in response to health, safety or financial emergency, or a failure or refusal by CONTRACTOR to comply with the provisions of this Agreement, until such time as the cause for suspension is resolved, or a notice of termination becomes effective.

14. LOSS OF FUNDING: It is understood and agreed that if TCAG'S funding is either discontinued or reduced for the services to be provided hereunder, then TCAG will have the right to terminate this Agreement under section 13 (a) ("Termination Without Cause") as of the end of the term for which funds are appropriated. Such termination shall be without penalty, liability, or expense to TCAG of any kind, provided that TCAG shall pay CONTRACTOR in accordance with section 13 (a) for services satisfactorily performed prior to the date of such termination and to the extent funds have been appropriated for such payment.

15. SUBMITTING FALSE CLAIMS; MONETARY PENALTIES: Under applicable federal and state law, if CONTRACTOR submits a false claim to TCAG under this Agreement, then CONTRACTOR will be liable to TCAG for the statutory penalties set forth in those statutes, including but not limited to statutory fines, treble damages, costs, and attorneys' fees. CONTRACTOR will be deemed to have submitted a false claim to TCAG if CONTRACTOR:

- (a) Knowingly presents or causes to be presented to TCAG a false claim or request for payment or approval;
- (b) Knowingly makes, uses, or causes to be made or used a false record or statement to get a false claim paid or approved by TCAG;
- (c) Conspires to defraud TCAG by getting a false claim allowed or paid by TCAG;
- (d) Knowingly makes, uses, or causes to be made or used a false record or statement to conceal, avoid, or decrease an obligation to pay or transmit money or property to TCAG; or

(e) Is a beneficiary of an inadvertent submission of a false claim to TCAG, later discovers the falsity of the claim, and fails to disclose the false claim to TCAG within a reasonable time after discovery of the false claim.

16. FORM DE-542: If CONTRACTOR is an individual, CONTRACTOR acknowledges that this Agreement is subject to filing obligations under Unemployment Insurance Code Section 1088.8. Accordingly, TCAG has an obligation to file a report with the Employment Development Department, which report will include CONTRACTOR'S full name, social security number, address, the date this Agreement was executed, the total amount of the Agreement, its expiration date or whether it is ongoing. CONTRACTOR agrees to cooperate with TCAG to make that information available and to complete Form DE- 542. Failure to provide the required information may, at TCAG'S option, prevent approval of this Agreement, or be grounds for termination by TCAG.

17. WORKS FOR HIRE: CONTRACTOR acknowledges that all work(s) under this Agreement are "work(s) for hire" within the meaning of the United States Copyright Act (Title 17 United States Code) and hereby assigns to TCAG all rights and interests CONTRACTOR may have in the work(s) it prepares under this Agreement, including any right to derivative use of the work(s). All software and related materials developed by CONTRACTOR in performance of this Agreement for TCAG will be the sole property of TCAG, and CONTRACTOR hereby assigns and transfers all its right, title, and interest therein to TCAG. CONTRACTOR will execute all necessary documents to enable TCAG to protect TCAG'S intellectual property rights under this section.

18. WORK PRODUCT: All work product, equipment, or materials created for TCAG or purchased by TCAG under this Agreement belong to TCAG and CONTRACTOR must immediately deliver them to TCAG at TCAG'S request upon termination or completion of this Agreement.

19. TIME OF ESSENCE: The Parties agree that time is of the essence under this Agreement unless they agree otherwise in writing.

20. CONFIDENTIALITY: CONTRACTOR may not use or disclose any information it receives from TCAG under this Agreement that TCAG has previously identified as confidential or exempt from mandatory public disclosure except as necessary to carry out the purposes of this Agreement or as authorized in advance by TCAG. Unless required to do so by law, including, but not limited to, the Ralph M. Brown Act or the California Public Records Act, TCAG may not disclose to third parties any information it receives from CONTRACTOR that CONTRACTOR has previously identified as confidential. If TCAG determines that it must disclose any information that CONTRACTOR previously identified as confidential, then it shall promptly give CONTRACTOR written notice of its intention to disclose such information and the authority for such disclosure. CONTRACTOR shall have period of five (5) calendar days thereafter within which to seek a protective court order to prevent such disclosure or to notify TCAG that it will not seek such an order. TCAG shall cooperate with CONTRACTOR in any efforts to seek such a court order. TCAG shall not disclose the information until the five (5) day period has expired without a response from CONTRACTOR, or CONTRACTOR has notified TCAG that it will not seek such an order, or CONTRACTOR has sought and a court has declined to issue a protective order for such information. If CONTRACTOR seeks a protective order for such information, CONTRACTOR shall defend and indemnify TCAG from any and all loss, injury, or claim arising from TCAG'S withholding of the information from the requestor. This includes any attorney's fees awarded to the requestor. The duty of TCAG and CONTRACTOR to maintain confidentiality of information under this section continues beyond the term of this Agreement.

21. ASSIGNMENT/SUBCONTRACTING: Unless otherwise provided in this Agreement, TCAG is relying on the personal skill, expertise, training and experience of CONTRACTOR and CONTRACTOR'S employees and no part of this Agreement may be assigned or subcontracted by CONTRACTOR without the prior written consent of TCAG, which consent TCAG may grant, delay, deny, or condition in its absolute discretion.

22. DISPUTES AND DISPUTE RESOLUTION: CONTRACTOR shall continue with its responsibilities under this Agreement during any dispute. If a dispute arises out of or relating to this Agreement, or the breach of the Agreement, and if the dispute cannot be settled through negotiation, then the Parties agree first to try in good faith to settle the dispute by non-binding mediation, to be held in Tulare County, California, before resorting to litigation or some other dispute resolution procedure, unless the Parties mutually agree otherwise. The Parties must mutually select the mediator, but in case of disagreement, then the Parties will select the mediator by lot from among two nominations provided by each Party. The Parties will split equally all costs and fees required by the mediator; otherwise, each Party will bear its own costs of mediation. If mediation fails to resolve the dispute within 30 days, then either Party may pursue litigation to resolve the dispute.

23. PROPERTY TAXES: Under the terms of California Revenue and Taxation Code section 107.6 (possessory interest tax), CONTRACTOR'S possession or use of any TCAG-owned real property under this Agreement may create a "possessory interest" in the real property. If a possessory interest is created, then it may be subject to property taxation and CONTRACTOR may be subject to the payment of property taxes on that possessory interest.

24. FURTHER ASSURANCES: Each Party will execute any additional documents and perform any further acts that may be reasonably required to effect the purposes of this Agreement.

25. CONSTRUCTION: This Agreement reflects the contributions of all Parties and so the provisions of Civil Code section 1654 will not apply to address and interpret any alleged uncertainty or ambiguity.

26. HEADINGS: Section headings are provided for organizational purposes only and do not in any manner affect the scope, meaning, or intent of the provisions under the headings.

27. NO THIRD-PARTY BENEFICIARIES INTENDED: Unless specifically set forth, the Parties to this Agreement do not intend to provide any other party with any benefit or enforceable legal or equitable right or remedy.

28. WAIVERS: The failure of either Party to insist on strict compliance with any provision of this Agreement will not be considered a waiver of any right to do so, whether for that breach or any later breach. The acceptance by either Party of either performance or payment will not be considered a waiver of any preceding breach of the Agreement by the other Party.

29. ORDER OF PRECEDENCE: In the event of any conflict or inconsistency between or among the body of the Agreement (which includes these "General Agreement Terms and Conditions") and any Exhibit, Schedule, or Attachment, then the terms and conditions of the body of the Agreement shall prevail.

30. CONFLICT WITH LAWS OR REGULATIONS/ SEVERABILITY: This Agreement is subject to all applicable laws and regulations. If any provision of this Agreement is found by any court or other legal authority, or is agreed by the Parties to be, in conflict with any code or regulation governing its subject matter, only the conflicting provision will be considered null and void. If the effect of nullifying any conflicting provision is such that a material benefit of the Agreement to either Party is lost, then the Agreement may be

terminated at the option of the affected Party. In all other cases, the remainder of the Agreement will continue in full force and effect.

31. ENTIRE AGREEMENT: This Agreement represents the entire agreement between CONTRACTOR and TCAG as to its subject matter and no prior oral or written understanding will be of any force or effect. No part of this Agreement may be modified without the written consent of both Parties.

32. ASSURANCES OF NON-DISCRIMINATION: CONTRACTOR must not discriminate in employment or in the provision of services based any characteristic or condition upon which discrimination is prohibited by state or federal law or regulation. The Parties recognize that both CONTRACTOR and TCAG have the responsibility to protect TCAG employees and clients from unlawful activities, including discrimination and sexual harassment in the workplace. Accordingly, CONTRACTOR agrees to provide appropriate training to its employees regarding discrimination and sexual harassment issues, and to promptly and appropriately investigate any allegations that any of its employees may have engaged in improper discrimination or harassment activities. TCAG, in its sole discretion, has the right to require CONTRACTOR to replace any employee who provides services of any kind to TCAG under this Agreement with other employees where TCAG is concerned that its employees or clients may have been or may be the subjects of discrimination or harassment by such employees. TCAG'S right to require replacement of employees under this section does not preclude TCAG from terminating this Agreement with or without cause as provided for under this Agreement. Additional nondiscrimination requirements may be located in Exhibit F or G (related to federally-funded contracts generally, or FTA-funded contracts specifically).

33. DRUG-FREE WORKPLACE POLICY: CONTRACTOR acknowledges that under the Federal Drug-Free Workplace Act of 1989 and the California Drug-Free Workplace Act of 1990, the unlawful manufacture, distribution, dispensation, possession, or use of a controlled substance is prohibited on TCAG premises. CONTRACTOR agrees that any violation of this prohibition by CONTRACTOR, its employees, agents, or assigns will be deemed a material breach of this Agreement.

34. RECYCLED PAPER CONTENT: To the extent CONTRACTOR'S services under this Agreement include printing services, pursuant to Public Contract Code section 22153, CONTRACTOR shall use paper that meets the recycled content requirements of Public Contract Code section 12209.



CITY COUNCIL AGENDA – AUGUST 17, 2021

SUBJECT: Status and Review of Proclamation of Local Emergency: COVID-19

SOURCE: City Manager's Office

COMMENT: At its meeting of March 17, 2020, the City Council took action to approve a Resolution of Proclamation of Existence of a Local Emergency for the novel coronavirus (COVID-19), which staff also initiated a soft-opening of its Emergency Operations Center (EOC) on Friday, March 20, 2020. At its meeting on August 3, 2021, the Council reviewed the status of existence of local emergency, and acted to continue its Resolution of Proclamation.

On March 4, 2020, Governor Newsom issued a Proclamation of a State of Emergency, President Trump issued a Proclamation on Declaring a National Emergency on March 13, 2020, and the Tulare County Board of Supervisors adopted a Resolution of Proclamations of Local Emergencies on March 17, 2020. The Tule River Tribal Council also adopted a Resolution of Declaration of State of Emergency on March 13, 2020. Subsequent to his Proclamation at the time of this report, Governor Newsom has issued sixty-one (61) Executive Orders in support of the State addressing and mitigating COVID-19 impacts, several of which are pertinent to the City. On June 11, 2021, Governor Newsom issued two Executive Orders to terminate the Stay-at-Home Order (Executive Order N-07-21), as well as to begin the wind down of other previous Executive Orders related to the pandemic (Executive Order N-08-21).

Governor Newsom's Executive Order N-25-20, issued on March 12, 2020, provided restrictions on mass gatherings of no more than 250, as well as provided accommodations to the Brown Act to encourage remote participation and social distancing. At its meeting of March 17, 2020, the Council gave direction of local gatherings not to exceed twenty-five (25), which staff responded to complaints and incidents accordingly. Both President Trump and the Centers for Disease Control (CDC) had recommended mass gatherings not exceed ten (10), which with Easter approaching on Sunday, April 12, 2020, the Council acted at its meeting on April 7, 2020, to limit local gatherings to no more than ten (10) individuals, allowing also for 6' social distancing. On October 9, 2020, apparently in consideration of the approaching holidays (e.g. Halloween, Thanksgiving, Christmas, etc.), the State issued guidance to allow up to three households to gather outdoors, including in a public park or outdoor space, allowing for social distancing, hand hygiene and wearing of face coverings unless eating or drinking, and not to exceed two hours in duration. On December 3, 2020, in response to rapidly increasing positive cases and hospitalizations (especially requiring ICU care), the State issued new stay home

Orders that prohibited all gatherings with members of other households. On January 25, 2021, the State ended its stay home Orders, removing the prohibited gathering restriction. On April 12, 2021, the State issued new guidance for activities and business tiers consistent with the Blueprint for a Safer Economy, which continued to strongly discourage indoor gatherings, but did allow for outdoor social gatherings not to exceed fifty (50) individuals in the Orange (Moderate) Tier - Tulare County's tier status at that time. On May 21, 2021, the State issued new guidance for activities and business referred to as "Beyond the Blueprint" that became effective June 15, 2021, eliminating limitations on capacity and allowing large gatherings both outdoors (recommended vaccine verification or negative testing) and indoors (required vaccine verification or negative testing). The "Beyond the Blueprint" requirements and regulations are effective through October 1, 2021, which the State will assess conditions by September 1, 2021 and determine whether updates are necessary.

The County and most cities across the county initially either closed or instituted soft-closings of its parks, including the closing of arbors, playgrounds and restrooms. At its meeting of April 7, 2020, the Council acted to soft-close City parks, including arbors, playgrounds, skatepark and sports courts (keeping restrooms open for hygiene purposes) and that gatherings of any size not occur. Consistent with the State and County's modified Orders regarding outdoor recreation and operating restrictions, at its meeting of May 5, 2020, the Council acted to reopen the City's golf course (including requiring participants to wear face coverings), OHV Park and tennis courts. On June 5, 2020, the State announced guidelines for the opening of outdoor recreation, including public swimming pools and aquatic venues, beginning June 12, 2020. At its meeting on June 16, 2020, the Council provided approval for the opening of the Murry Park swimming pool and Fallen Heroes Park splash pad consistent with the State's guidelines and necessary precautions and preparations. With continued limitations on team-oriented recreation activities, staff prepared new individual outdoor recreation opportunities for the community, such as cross-country running. On June 5, 2020, the State also provided guidance on the opening of day camps beginning June 12, 2020, which staff also prepared for opening consistent with the State's guidelines and necessary precautions and preparations, and subsequently was completed on July 31, 2020. On September 28, 2020, the State allowed public playgrounds to reopen with guidance and restrictions, which at its meeting on October 6, 2020, the Council acted to keep playgrounds closed until further action. In its regional stay at home order issued on December 3, 2020, the State ordered the closing of all indoor and outdoor playgrounds, but did encourage residents to experience outdoor recreation without gathering with anyone outside their immediate household. On December 9, 2020, the State changed its guidance on outdoor playgrounds, allowing to remain open to facilitate physically distanced personal health and wellness through outdoor exercise. At its meeting on February 2, 2021, the Council acted to reopen the City's public playgrounds and skatepark in accordance with State guidance and restrictions. On February 19, 2021, the State released new guidance for both indoor and outdoor youth and recreational adult sports, effective February 26, 2021. Adhering and consistent with State guidance, the City began offering the reservation of park arbors and pavilions

on March 27, 2021, and reopened the Zalud House Museum on March 25, 2021.

Due to the pandemic and to avoid mass gatherings, the community has suffered from the cancellation in the prior calendar year of the Iris Festival, Cinco de Mayo Parade, Porterville Fair, Military Banner Ceremony, KJUG Summer Concert Series, Freedom Fest, Pioneer Days, Veterans Day Parade, Christmas Tree-Lighting Ceremony and the Children's Christmas Parade (December), which further cancellations in the current calendar year potentially to occur.

Governor Newsom's Executive Order N-28-20, issued on March 16, 2020, strongly advised that both private and public utilities not shutoff utilities or charge late fees for lack of payment until May 31, 2020, and directed the California Public Utilities Commission to review both private and public utilities for conformance. At its meeting on March 17, 2020, the Council acted to suspend the shutoff of utilities and the charging of late fees for lack of payment until at least its meeting of April 21, 2020 for review. Governor Newsom issued Executive Order N-42-20 on April 2, 2020, which mandated that private and public water utilities not shutoff service due to non-payment, retroactive to March 4, 2020 - the Order did not reference the charging of late fees. Given the suspension of shutoff and charging of late fees, the City initially experienced a dramatic increase in accounts not making payment since the Council's action, which staff reinforced the message to customers that regular payments must still be made and has led to now generally usual payment, although has begun to accumulate. Since the Council's action on March 17, 2020 and as of July 31, 2021, there was \$1,012,341 in unpaid City utility accounts (water: \$481,954; sewer: \$282,187; and refuse: \$248,198), with the corresponding total loss in late fees of \$272,255 - more than double the City's experience prior to the Governor's Executive Order. At its meeting on April 21, 2020, the Council acted to continue the moratorium of utility turnoff for non-payment consistent with the Executive Order, and to continue to not charge late fees until further action by the Council.

Governor Newsom's Executive Order N-32-20, issued on March 18, 2020, appropriated \$150 million in emergency homeless funding, of which \$284,403 was allocated to Tulare County between \$147,734 to the Continuum of Care (CoC) and \$136,669 to the County. The CoC initially indicated its appropriation to the City of approximately \$40,000 based upon recent homeless population counts, which City staff recommended be the funding source for the daily homeless lunch program the City initiated on March 27, 2020, with the closure of the local non-profit (Helping Hands of Porterville Inc.) due to pandemic concerns earlier that same week. Staff estimated that the \$40,000 would allow the daily lunch program to continue through the month of April 2020. Subsequently, the CoC indicated it was attempting to match its funding allocation with the County's as the required 25% match to larger federal FEMA funding of approximately \$1.2 million. The County has indicated its allocation will be utilized in assisting with providing shelter for homeless individuals that are identified high-risk or in need of quarantine due to COVID-19 (Project Roomkey), which the County is working with two local hotels in the leasing of approximately thirty (30) rooms. At the time of this report, the County reports

there are currently ninety (90) total hotel rooms available to homeless individuals participating in the Project Roomkey program across the county, with sixty-one (61) of the rooms occupied. The County also reports that a Street Medicine event occurred in Porterville on June 29, 2020, during which twelve (12) individuals were tested for COVID-19 and all were negative, as well as another Street Medicine event that occurred in the Porterville area on May 7, 2021. On July 1, 2020, Helping Hands of Porterville resumed its daily homeless lunch program, thus relieving the City and its staff of the deliver of this program. However, Helping Hands recently decided to close its program in October 2020 due to limited donations and participation.

The City's contract operator of the planned navigation center, Turning Point of Central California, had been issued building permits and was making necessary improvements for anticipated opening in the month of July, with the installation of the fire monitoring and suppression system the final improvement needed to be completed. Turning Point had previously indicated that due to the current pandemic, occupancy of the navigation center when opened would be at half-capacity to allow adequate physical distancing given group housing, but now believes the center can open with two-thirds capacity and meet State guidelines for healthy and safe operations. Given the delay in the installation of the fire monitoring and suppression system, at its meeting on August 4, 2020, the Council gave staff direction to consider opening the navigation center restricted to providing services without housing, which Turning Point opened and began offering daily services only on August 18, 2020. With the final completion of the requisite fire suppression and monitoring system, Turning Point began offering emergency shelter and transitional housing on November 15, 2020. For those served by the navigation center, a vaccine event occurred on May 7, 2021.

Governor Newsom's Executive Order N-33-20, issued on March 19, 2020, ordered that state residents shelter-at-home, and that only identified essential businesses remain open and associated workforce. Much confusion reverberated throughout the state in clarifying essential businesses, which staff both responded to complaints and acted proactively in following the State's guidelines of essential businesses (attached). To assist in this ever-changing subject, at its meeting on April 21, 2020, the Council acted to appoint Vice Mayor Reyes and Council Member Gurrola to form an Ad Hoc Committee to coordinate with the City Attorney and City Manager in the application of the State and County guidelines in regard to essential and non-essential businesses. The Committee has met intermittently in review of local complaints and compliance with modified State and County Orders. At its meeting on December 15, 2020, the Council acted to appoint Council Member Carrillo to replace former Council Member Gurrola on the Committee.

On Tuesday, April 28, 2020, Governor Newsom announced his 4 Stage plan for reopening the California economy and gradual modification of his stay-at-home Order, which his presentation is enclosed. The Governor indicated that moving from current Stage 1 to State 2 would likely occur in several weeks and allow non-essential "low-risk" retail to reopen with requisite 6' social distancing. The Governor indicated "high-risk" personal services would likely be allowed later

during the Summer. On May 4, 2020, Governor Newsom issued Executive Order N-60-20, allowing the reopening of lower-risk businesses and spaces in Stage 2 beginning May 8, 2020, including manufacturing, retailers (pick-up and delivery) and warehouses. The Order also allowed Counties to proceed more quickly through Stage 2 (Variation Attestation) given certain State-determined public health metrics were met, including: 1) sustained reduction or stability in new cases for fourteen (14) days; 2) adequate diagnostic testing capacity and test results, including the ability to test all individuals with COVID-19 symptoms, same-day testing widely available for hospitalized patients, healthcare workers and workers in essential roles, close contacts for confirmed cases, and outpatients with symptoms; 3) public health department's capacity to rapidly interview new cases, identify close contacts, and ensure isolation and quarantine are effective; and 4) health care system capacity to respond to potential surges.

At its meeting on May 12, 2020, the Tulare County Board of Supervisors considered its draft plan for compliance with the Executive Order (attached). Of note, the Tulare County Public Health Officer issued a health advisory on May 7, 2020, that county residents should wear face coverings when in public (attached). At its meeting on May 19, 2020, the Board of Supervisors acted to modify its draft plan for reopening, including advancing immediately through the State's Stage 3, rescinding the County's Public Health Officer's Order, halting all local civil enforcement of stay-at-home Orders, directing County guidance for Stage 3 businesses, and direct County efforts from meeting State metrics to supporting problem areas and populations including the elderly and health compromised individuals, skilled nursing facilities, hospitals, and businesses or agencies with reported outbreaks. On May 26, 2020, the County submitted its Variance Attestation to the State, which was approved and posted by the State on May 27, 2020, allowing the county to proceed through the State's Stage 2.

On May 25, 2020, the State announced that places of worship (25% capacity) and in-store retail were allowed to proceed immediately statewide, and on May 26, 2020, the Governor announced that barber and hair salons could reopen immediately in counties with approved Variance Attestations, which as previously stated Tulare County's was approved by the State on May 27th. On June 5, 2020, the State announced that additional previous Stage 3 activities would be allowed to reopen with provided guidance effective June 12, 2020, including bars and wineries, campgrounds and RV parks, family entertainment centers (i.e. bowling alleys and movie theaters), fitness facilities, and museums/galleries/zoos/aquariums.

Due to increasing positive cases across the state, on June 18, 2020, the State issued guidance that all individuals wear face coverings when in public. At its meeting on July 7, 2020, the Council acted to approve and Order under its Proclamation of Local Emergency authorizing the City to enforce the State's mandatory face covering requirements through the City's administrative citation regulations and aggressive education efforts, and directed City staff to prepare an emergency Ordinance requiring face coverings consistent with the State

requirements, which was scheduled for Public Hearing and was approved by the Council at its meeting of July 21, 2020. In enforcement of the emergency Ordinance since adoption by Council, the Fire Department's Code Enforcement Division has eleven (11) documented business-oriented incidents, and the Police Department has 132 documented individual or group incidents. On June 9, 2021, the State released new face coverings guidance to take effect June 15, 2021, providing that face coverings are not required for fully vaccinated individuals except for: 1) on public transit; 2) indoors in K-12 education, childcare and youth settings; 3) healthcare settings; 4) state and local correctional and detention facilities; and 5) homeless, emergency and cooling centers. Unvaccinated individuals continue to be required to wear face coverings when indoors in public settings and businesses. On July 27, 2021, the CDC issued guidance that recommended vaccinated individuals wear face coverings while indoors in areas considered to be experiencing increased spread ("substantial" or "high" risk) of the delta variant coronavirus, which Tulare County at the time of this report is considered "high" risk for spread.

Due to increasing positive cases, testing positivity and COVID-19 hospitalizations, the State placed Tulare County on its monitoring list program for targeted engagement and potentially reinstituting community measures, which on June 28, 2020, the State directed all bars in Tulare County be closed again immediately by local health officer order. On July 1, 2020, the State further directed the closing of indoor activities for at least the succeeding three weeks, including restaurants, bowling alleys, movie theaters, card rooms, museums, wineries and zoos. On Monday, July 14, 2020, the State directed the immediate closure of all bars in California and cease in-restaurant dining, as well as the immediate closure of indoor activities or industries including barbershops, fitness centers, hair salons, malls, offices for non-essential sectors, personal care services (e.g. esthetic salons, nails salons, tattoo parlors), protests and places of worship for counties on the State's monitoring list (including Tulare County), unless the activity or industry can be modified to operate indoors or by pick-up. The State Board of Barbering and Cosmetology initially declared that barbershops and esthetic, hair and nails salons are required to operate indoors and may not operate outdoors and therefore must be closed, however, the State Board subsequently determined to allow these businesses to be open with modifications to operate outdoors.

On August 28, 2020, Governor Newsom announced that the State was implementing a new County Monitoring List system known as the Blueprint for a Safer Economy, incorporating standardized four tiers dependent upon a county's daily new cases per 100,000 population and testing positivity rates and the corresponding effect on economic sectors guidelines for operation. When the Blueprint for a Safer Economy was retired on June 15, 2021, Tulare County was in the Orange (Moderate) tier given its daily positive case rate per 100,000 population exceeded two (1.5 at the time of the report), however, the positivity rate met the Yellow (Minimal) tier requirement of less than two percent (1.5% at the time of the report). As of June 15, 2021, there were three counties in the Red (Substantial) tier, thirty-one (31) counties in the Orange (Moderate) tier and twenty-four (24) counties in the Yellow (Minimal) tier. Under the new system,

the State allowed barber and hair salons to reopen indoor operations on August 31, 2020, and allowed nail salons to reopen indoor operations on September 22, 2020, if permitted by local county public health officials. The State further allowed expanded personal care services to reopen indoor operations on October 20, 2020, including esthetic, skin care, electrology, body art professionals, tattoo parlors, piercing shops and massage therapy (in non-healthcare settings).

On September 30, 2020, the State announced a new health equity metric to be included in the Blueprint for a Safer Economy, requiring that test positivity rates in disadvantaged communities that comprise the lowest quartile of a county's Healthy Places Index census tracts do not significantly lag behind overall county test positivity rates. In order to advance to the next less restrictive tier (e.g. Purple-widespread to Red-substantial), a county will need to meet an equity metric and/or demonstrate targeted investments to eliminate disparities in levels of transmission. According to Tulare County's report as of October 13, 2020, the lowest quartile does not include Porterville areas exceeding 8% positivity, with the census tracts of Cutler/Yettum (24.4%), Pixley/Teviston (18.9%), Earlimart (15.6%), Alpaugh/Allensworth/Richgrove (15.4%), South-Central Tulare (13.3%), Tipton/Woodville (12.5%), West-Central Tulare (11.8%) and Orosi (8.9%) being of greatest concern. As referenced by a Member of Council, at its meeting on October 6, 2020, the Tulare County Board of Supervisors adopted a Resolution, demanding clarity, consistency, and continuity from Governor Newsom regarding COVID-19 directives to counties.

On November 19, 2020, due to the observed significant rise in positive cases, the State announced a "Limited Stay At Home Order" that in all counties in the Purple (Widespread) tier under the State's Blueprint for a Safer Economy, requiring that all non-essential business and public activities cease to occur between 10:00 PM and 5:00 AM, effective November 21, 2020 through December 21, 2020 or as may be extended. On January 25, 2021, the State removed this Order effective immediately.

On December 3, 2020, due to the continued significant rise in positive cases and hospitalizations (especially ICU care), the State issued a "Regional Stay At Home Order" with the state separated into five regions by county and centered around maintaining a minimum of fifteen percent (15%) regional hospital ICU capacity, with Tulare County joining eleven (11) other counties in the "San Joaquin Valley" region. The San Joaquin Valley region experienced 14.1% ICU capacity on December 5th and 6.6% capacity on December 6th, causing the new regional order to go into effect in the San Joaquin Valley region at 11:59 P.M. on December 6th. As of June 15, 2021, the San Joaquin Valley region had 27.4% ICU capacity. The regional order modified business operations, including: 1) limit indoor retail to no more than twenty percent (20%) capacity; 2) limit restaurants to delivery/pick-up/take-out only; 3) limit worship and political expression to outdoor only; 4) limit outdoor recreation to no drink or food sales; 5) limit essential office work only when remote work is not possible; and 6) limit hotels and lodging to only supporting critical infrastructure. The regional order closes business operations, including: 1) barber and hair salons; 2) personal care services (esthetician, massage, nail and tattoo); and 3)

museums. On January 25, 2021, the State removed this Order, returning to the State's Blueprint for a Safer Economy and the county tiers system.

The new State Blueprint also provided a waiver process to allow TK-6th Grade students to receive in-person instruction with prior County and State approval, which locally St. Anne's School received such approval and began instruction on September 14, 2020. Also locally, Hope Elementary School received waiver approval and began in-person instruction on September 28, 2020, and Porterville Unified School District received waiver approval and began in-person instruction on December 1, 2020. Burton, Pleasant View Elementary and Rockford Elementary have each also received both County and State waiver approval and have begun in-person instruction. The State issued guidance on August 2, 2021, that all adults and students must wear face coverings when indoors, and on August 11, 2021, announced guidance that all education employees be vaccinated or be tested at least once weekly.

At its meeting on August 4, 2020, the Council considered and gave direction to staff evaluate opportunities for local restaurants to operate outdoors in the City's public right-of-way. At its meeting on August 18, 2020, given City liability considerations, the Council gave direction to work with local restaurants individually through an application and guidelines developed in coordination with the Council's Ad Hoc Committee. On August 24, 2020, the Council Ad Hoc Committee met with staff to review draft guidelines for the opening of outdoor dining by restaurants in public right-of-way, which the final guidelines are provided as an attachment. Consistent with the guidelines and the proposed City's support for protecting restaurant patrons dining in the public right-of-way, at its meeting on September 1, 2020, the Council authorized an appropriation of \$100,000 from the City's Emergency/Catastrophic Reserve Fund for the purchase of necessary traffic and sidewalk barriers and other complimentary amenities, with any expenditure of funds to be documented for potential reimbursement should future federal and/or state funding be made available to mitigate COVID-19 activities. Nine entities had been approved to provide outdoor dining, including the Elks Lodge #1342, New China Restaurant, El Jacalito Taqueria, Pho Sho Fusion House, Pizza Factory, El Maguey Mexican Restaurant, Mariscos El-30, RJ's Cafe & Bakery, El Nuevo Mexicali II, Habi Sushi, Black Bear Diner and Birria Y Pollos El Guero, and several more were in the application process prior to outdoor dining being prohibited by the State's regional stay at home orders on December 3, 2020. On January 25, 2021, the State removed the regional stay at home Order, again allowing outdoor dining and the consideration of the outdoor dining permits that were in process. The Council's initial approval of the outdoor dining permit process was effective through January 31, 2021, which at its meeting on February 2, 2021, the Council acted to extend its outdoor dining permit process until June 30, 2021. Subsequently, an additional seven entities have been approved to provide outdoor dining, including Birria y Pupusas Las Favoritas, Denny's, El Nuevo Mexicali, El Tapatio, Landing 13, Taco Truck Cantina and The Mud House.

On June 3, 2021, Governor Newsom released a letter announcing the Eighth Notice of Regulatory Relief that allows restaurants and bars to maintain their

expanded outdoor operations by providing regulatory relief through the end of 2021. The regulatory relief includes; on-sale retailers exercising off-sale privileges, sales of alcoholic beverages to-go, deliveries to consumers, free delivery, expansion of licensed footprint, on-sale licenses without kitchen facilities, virtual meet the winemaker or brewer dinners, renewal of relief for charitable promotions and sales, and relief from type-75 requirement to produce 100 barrels of beer annually. The letter also encourages local jurisdictions to continue to allow expanded outdoor dining opportunities. At the time of this report nineteen (19) entities have been approved to provide outdoor dining. One restaurant requested that their permit closed and several other restaurants are no longer utilizing the temporary outdoor dining areas approved under the program. The Council's initial approval of the outdoor dining permit process through January 31, 2021, was extended on February 2, 2021 to June 30, 2021. At its meeting on June 15, 2021, the Council extended the outdoor dining permit through January 2, 2022.

Due to increasing virus spread in the Central Valley resulting in increased cases and hospitalizations, on July 27, 2020, the Governor announced the appropriation of \$52 million in support of the counties of Fresno, Kern, Kings, Madera, Merced, San Joaquin, Stanislaus and Tulare in the implementation of three Unified Support Teams to provide hands-on technical assistance in support of testing, contact tracing, isolation and quarantine efforts. On August 12 and 13, 2020, the State's Unified Support Team met with local representatives in developing strategies reducing community spread in Tulare County.

Most of the City's workforce has been deemed essential under the State's guidelines, which the City has directed its limited non-essential workers to remain at home and available for assignment if necessary, and has implemented a rotation of its essential workforce as much as possible to reduce employees public exposure. Employees required to be at work during the shelter-at-home Order are accrued special leave for later utilization and/or payment, as well as employees that are working from home. Given the State's reopening guidelines, all City employees returned to work effective June 1, 2020, and the special leave program was discontinued effective May 31, 2020. Compounding the challenge for the City's workforce was the temporary closure of local non-profit contractor Promoting Self Worth (PSW) due to its workforce being considered highly vulnerable to COVID-19, thus necessitating City staff to address the contracted essential services of graffiti removal and the care for a significant number of Landscape and Lighting Maintenance Districts (LMD). PSW returned to performing its contracted services with the City beginning the week of May 11, 2020.

Governor Newsom's Executive Order N-37-20, issued on March 27, 2020, established a moratorium on eviction of tenants in good standing as of the date of the Order through May 31, 2020, which had been an issue of discussion by the Council at its meeting on March 17, 2020. On May 29, 2020, Governor Newsom issued Executive Order N-66-20, extending the eviction moratorium through July 28, 2020. On June 30, 2020, the Governor issued Executive Order N-71-20, extending the eviction moratorium through September 30, 2020. On

August 31, 2020, Governor Newsom signed legislation to extend protections for tenants from eviction from COVID-19-related back rent through February 1, 2021, as well as extended anti-foreclosure protections in the Homeowner Bill of Rights to small landlords, and on January 20, 2021, Governor Newsom signed legislation to extend the protections through June 30, 2021. On June 28, 2021, Governor Newsom signed legislation to extend the protections through September 30, 2021.

Governor Newsom's Executive Order N-39-20, issued on March 30, 2020, provided broad waivers of certifications and licensing for healthcare providers and locations to expand the provision of medical care in meeting an expected patient surge. During his press conference announcing the Order, Governor Newsom mentioned that Porterville would play a role in meeting the expected patient surge, which staff has learned will involve the reactivation of a portion of the General Treatment Area of the Porterville Developmental Center (PDC), including caring for up to potentially 350 COVID-19 patients in four (4) categories: 1) patients too sick to recover at home, but do not need hospitalization; 2) patients who have been hospitalized and who are recovering and require less care; 3) skilled nursing facility patients who don't require acute care; and 4) developmentally-disabled group home patients. Preliminary construction improvements have been completed to prepare the facility's infrastructure, with no timeline yet provided for necessary medical improvements expected to begin. The City has repeatedly asked the State to keep it involved in its planning efforts, including any actions by Council that would be supportive of its operation. On May 8, 2020, the City received notice from the County that the State intended to immediately relocate approximately forty (40) foster youth from across the state with COVID-19 to PDC, however, on May 9, 2020, the County notified the City that the State had changed its plans and would not be relocating the youth to PDC, likely to ensure regional patient surge capacity. On July 2, 2020, the City received notification from the County that the State would activate PDC as a regional alternate site on Friday, July 3, 2020, treating low-acute COVID-19 patients transferred from impacted hospitals from across the Central Valley. On August 19, 2020, the State notified the County that State personnel were being assigned to support the large fires in northern California and now across the state, and that PDC would not be accepting any new patients until further notice. As of September 12, 2020, there were no patients being treated at PDC, with the State designating the "warm closure" of the facility that can be reactivated within seventy-two (72) hours if necessary. The State has indicated that due to rising hospitalizations, it anticipated that PDC would be reopened as a regional alternate site, which was activated on December 15, 2020, and at the time of this report is currently not treating any patients and has been returned to "warm closure" status.

As part of the Governor's commitment to broader testing in rural and underserved areas of the state, the State established a contracted large-scale testing facility at the Veterans Memorial Building, beginning operations on Tuesday, May 5, 2020. Up to 130 tests are expected to be performed each day (Monday - Friday) for the next several months, which testing will be available to everyone by appointment. Given initial low utilization, City staff initiated a local

messaging campaign for local residents to be tested, which precipitated improved community response beyond minimum State testing thresholds. City staff had been notified by County staff that the Veterans Memorial administration has given notice to the State to terminate the testing at its facility effective July 31, 2020, so that it may again use the facility for other purposes, however, the State and the Veterans Memorial administration have agreed to continue testing, with the testing site being terminated effective July 31, 2021. In addition, the City has partnered with the County in providing free community walkup testing, occurring weekly on Tuesdays in the public parking lot south of the Centennial Plaza building, which the County made the determination to discontinue the testing site effective May 18, 2021.

The United States Food and Drug Administration (FDA) provided emergency use authorization for the Pfizer-BioNTech COVID-19 vaccine on December 11, 2020, the Moderna vaccine on December 18, 2020 and the Johnson & Johnson vaccine on February 27, 2021, which the State provided guidelines for the distribution of vaccines in three phases. Consistent with the State's identified Phase 1A/Tier 1 priority, Tulare County began vaccinations the week of December 14, 2020, with approximately 3,000 vaccines administered. At the time of this report, the County has received 331,725 vaccines and administered 193,281 vaccines to residents, and is available to all individuals age 12 or older. The County had identified large-scale community vaccination sites, with locations in Porterville (Porterville College), Tulare (Ag Center) and Visalia (College of the Sequoias), though the County transitioned the Porterville vaccination site to the Porterville Fairgrounds in May 2021 due to a parking lot project at Porterville College. At its Special Meeting on April 13, 2021, the City Council approved a mass vaccination and resource fair event sponsored by the County at the Porterville Fairgrounds on Sunday, April 18th through Tuesday, April 20th, 2021, which a successor vaccination event at the Fairgrounds for Sunday, May 10th through Tuesday, May 12th, 2021. Effective July 31, 2021, the local community vaccine clinic operated by Sierra View Medical Center and Imperial Ambulance at the Veterans Memorial Building will transition to Sierra View's facility on the southwest corner of Morton Avenue/Pearson Drive.

On March 27, 2020, President Trump signed the Coronavirus Aid, Relief, and Economic Security (CARES) Act, a \$2 trillion economic recovery stimulus package. The financial recovery package includes: 1) \$604 billion for individuals/families, including \$300 billion in cash payments, \$260 billion in unemployment payments and \$44 billion in student loan assistance; 2) \$500 billion for large corporations; 3) \$377 billion for small business; 4) \$340 billion for state and local governments; 5) and \$180 billion for public services, including \$100 billion for hospitals. Within the state and local government provisions, a local government's (county or city) population must exceed 500,000 to receive direct federal recovery, which local governments with population less than 500,000 would only receive federal recovery through a state if the state was agreeable to local government distributions. On April 24, 2020, President Trump signed the Paycheck Protection Program and Healthcare Enhancement Act (H.R. 266), which provided approximately \$400 billion in

additional business assistance (\$321 billion) and medical support and testing (\$75 billion). Staff is focusing its efforts now in engaging with local businesses and financial institutions to ensure the emergency resources are made available to promote local economic stability upon the completion of the current state of emergency.

On December 27, 2020, President Trump signed a \$900 billion COVID-19 relief bill into law, which included enhanced unemployment benefits, direct cash payments, small business assistance, childcare and education funding, rental assistance, vaccine and hospital funding, and payroll tax repayment, but did not include local government funding. Tulare County has reported that it would be receiving \$13 million in direct funding for rental and utility assistance, which it opted to dedicate to the State under SB 91 legislation for matching funds of \$14 million, with the total estimated \$27 million to be administered by the Local Initiatives Support Corporation (LISC) through local non-profit organizations beginning by March 15, 2021.

On July 14, 2021, Governor Newsom announced the State's new \$100 billion California Comeback Plan, which includes \$5.2 billion allocated for both back-rent and prospective rent for eligible low income residents (California COVID-19 Rent Relief Program), as well as \$2 billion to pay back unpaid water and utility bills.

On March 11, 2021, President Biden signed the \$1.9 trillion American Rescue Plan Act, which includes \$65 billion in local government funding assistance, with recent estimates by adopted population formulas would provide \$19,984,717 in direct federal financial assistance to the City. Guidelines for the eligible use of funds are currently being drafted by the U.S. Department of the Treasury, which will administer the funds, who released the Interim Final Rule on May 10, 2021. The City's first allocation of \$9,992,358 was received on May 20, 2021, which the second allocation would be received twelve (12) months later in May 2022, with all funds required to be obligated by December 31, 2024, and expended by December 31, 2026. Pursuant to the Interim Final Rule, the funds may be used for: 1) support public health expenditures in response and mitigation of COVID-19, including public safety personnel; 2) address negative economic impacts caused by the public health emergency, including assistance to individuals, households, businesses and impacted industries (tourism, travel and hospitality); 3) replace lost public sector revenue; 4) provide premium pay for essential workers in critical infrastructure sectors; and 5) invest in water, sewer and broadband infrastructure. At its meeting on May 18, 2021, the Council provided direction that the priorities for funding be water infrastructure, homeless services, broadband and technology infrastructure, business assistance (restaurants in particular) and vaccine support.

At its meeting on May 5, 2020, the Council acted to amend its federal Community Development Block Grant (CDBG) 5-Year Action Plan and program the \$490,000 CDBG-CV business assistance funds received, and took additional action at its meeting on June 2, 2020, which staff received final

approval from the Housing and Urban Development (HUD) Department on July 21, 2020, and begin providing local small business assistance. Although the City received approval of its CDBG-CV plan and program by HUD, on August 10, 2020, HUD released its final set of program rules, which staff had to review for consistency. On September 17, 2020, the City received notification from HUD of an additional \$393,000 in additional CDBG-CV funds, which City staff is still awaiting final approval from HUD on the use of funds. At its meeting of June 16, 2020, the Council took action to defer the collection of the biannual \$25 business license from July 2020 to January 2021 for local small businesses, which due to the State's current regional stay at home order, at its meeting on December 15, 2020, the Council acted to defer the biannual collection again until July 2021. At its meeting on August 3, 2021, the Council acted to continue to defer the biannual collection until January 2022.

On December 3, 2020, given the new Regional Stay-at-Home Orders, the State announced that a new \$500 million in grants would be made available to assist small businesses impacted by the Orders, which the application period for the first round of funding opened on December 30, 2020, and closed on January 13, 2021. A second round of funding was committed to by the State, with the application period having opened on February 2 and closed on February 8, 2021. Four additional rounds of funding were announced by the State on March 3, 2021, with the third round (waitlisted applicants from the first and second rounds only) having opened on March 5 and closed March 11, 2021, the fourth round (nonprofit cultural institutions only) opened on March 16 and closed on March 23, 2021, the fifth round (open to all eligible applicants) opened on March 25 and closed on March 31, 2021, and the sixth round (open to all eligible applicants) opened on April 28, 2021 and closed on May 4, 2021. Additional rounds of funding are expected to be announced soon, as the State has recognized an estimated \$75 billion budget surplus.

Given challenges of access and gaps in available small business assistance, some cities have developed self-funded small business assistance programs. As an example, the City of Whittier recently developed a \$500,000 small business assistance grant program, with eligible businesses required to have a valid business license, be independently owned and operated, and have a physical commercial location (home based businesses are not eligible). The program provides \$500 to personal care services providers (i.e. hair, massage, nail, skincare, tattoo), \$2,000 to businesses that generate less than \$250,000 in gross taxable sales, and \$2,500 to businesses that generate more than \$250,000 in gross taxable sales. Small businesses are defined as generating less than \$1.25 million in gross taxable sales.

From a City financial perspective, there is uncertainty as to how the pandemic would affect local sales tax and transient occupancy tax, which could be further compounded by a potential reassessment of property tax values. Fortunately, the conservative stewardship of the City has allowed it to have General Fund reserves for Catastrophic Emergencies (\$2.8 million) and Budget Stabilization (\$4.3 million), which in addition to the recent passage of Measure I, allows the City to purposefully address the current crisis and plan for budgetary

accommodations that the City's essential services to the community can continue without current modification. The League of California Cities has estimated cities in California will collectively lose \$7 billion in revenue through the 2020-2021 fiscal year.

As a component of its 2020-2021 budget adoption, the State appropriated \$500 million of CARES Act funding to cities that were not allocated CARES Act funding directly by the federal government, including \$275 million to cities with a population of less than 300,000, which the City received approximately \$740,000.

On Friday, January 8, 2021, Governor Newsom announced the State's proposed \$227 billion budget for the 2021-2022 fiscal year, allocating \$15 billion for COVID-19 recovery and support, focused on vaccinations, safe reopening of schools, support for small businesses, and funding for California residents, but did not include financial support for cities.

On Tuesday, February 23, 2021, Governor Newsom signed the Golden State Stimulus legislation, that provides \$9.6 billion in financial assistance to eligible individuals and families, and economic aid to qualifying small businesses and non-profits.

RECOMMENDATION: That the City Council:

1. Receive the report of status and review of the Proclamation of Local Emergency;
2. Determine the need exists to continue said Declaration; and
3. Take action and/or provide direction as deemed necessary.

ATTACHMENTS:

1. Resolution 22-2020: Proclamation of Local Emergency
2. Governor Newsom Proclamation of a State of Emergency
3. President Trump Proclamation on Declaring a National Emergency
4. Tulare County Proclamations of Local Emergency
5. Tule River Tribe Declaration of State of Emergency
6. Governor Newsom Executive Order N-25-20 - Mass Gatherings
7. Governor Newsom Executive Order N-28-20 - Utilities
8. Governor Newsom Executive Order N-32-20 - Homeless Funding
9. Governor Newsom Executive Order N-33-20 - Stay at Home
10. Governor Newsom Executive Order N-33-20 - Essential Critical Infrastructure Workers Guidelines (Updated)
11. Governor Newsom Executive Order N-37-20 - Evictions Moratorium
12. Governor Newsom Executive Order N-39-20 - Expand Healthcare Workforce
13. Governor Newsom Executive Order N-42-20 - Utilities

14. Governor Newsom Update on California Pandemic Roadmap
15. Governor Newsom Executive Order N-60-20 - State Stage 2 Reopening and County Plan Guidelines
16. Tulare County Public Health Amended Order: April 8, 2020
17. Tulare County Public Health Amended Order: May 5, 2020
18. Tulare County Public Health Advisory - Face Coverings: May 7, 2020
19. Tulare County Public Health Amended Order: May 8, 2020
20. Tulare County Public Health Draft Reopening Plan: May 12, 2020
21. Tulare County Public Health Amended Order: May 18, 2020
22. Tulare County Roadmap to Recovery - Stage 3: May 19, 2020
23. State of California Guidance for Face Coverings: June 18, 2020
24. City of Porterville Urgency Ordinance - Face Coverings: July 21, 2020
25. City of Porterville Guidelines for Expanded Outdoor Dining
26. State of California Guidance for Reopening Outdoor Public Playgrounds: September 28, 2020
27. Tulare County Resolution - State COVID-19 Directives Clarity: October 6, 2020
28. State of California Guidance for Private Gatherings: October 9, 2020
29. Tulare County Healthy Places Index Update: October 13, 2020
30. State of California Guidance for Expanded Personal Care Services: October 20, 2020
31. State of California Limited Stay At Home Order - November 19, 2020
32. State of California Regional Stay At Home Order - December 3, 2020
33. State of California COVID-19 Vaccine Prioritization - January 7, 2021
34. Tulare County COVID-19 Vaccine Distribution Plan - January 7, 2021
35. Tulare County COVID-19 Vaccine Schedule
36. Tulare County Emergency Rental and Utility Assistance Program
37. State of California Outdoor and Indoor Youth and Recreational Adult Sports Guidance - February 19, 2021
38. State of California Guidance for Activity and Business Tiers - April 12, 2021

39. United States Treasury Department State and Local Fiscal Recovery Funds - Fact Sheet
40. State of California Beyond the Blueprint Framework for Industry and Business Sectors - May 21, 2021
41. Governor Newsom Letter re: Outdoor Restaurant Operations - June 3, 2021
42. State of California Face Coverings Guidance - June 9, 2021
43. Governor Newsom Executive Order N-07-21 - Stay-at-Home Order Rescinded
44. Governor Newsom Executive Order N-08-21 - Executive Orders Rescinded
45. City of Porterville Utilities Past Due Balances - July 2021

Appropriated/Funded:

Review By:

Department Director:

John Lollis, City Manager

Final Approver: John Lollis, City Manager

RESOLUTION NO. 22-2020

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE TO PROCLAIM THE EXISTENCE OF A LOCAL EMERGENCY

RESOLVED, by the City Council (the “Council”) of the City of Porterville (the “City”),
as follows:

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease which the Centers for Disease Control and Prevention (CDC) considers to be a very serious public health threat with outcomes ranging from mild to severe sickness and death; and

WHEREAS, COVID-19 is easily transmissible from person to person and has spread globally to over 118 countries, infected more than 125,000, and killed more than 4,000 as of March 11, 2020 per the World Health Organization (WHO); and

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services declared a public emergency for COVID-19 beginning on January 27, 2020; and

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency in the State of California due to the number of confirmed cases of COVID-19 in the State; and

WHEREAS, on March 11, 2020, WHO made the assessment that COVID-19 can be characterized as a pandemic; and

WHEREAS, on March 12, 2020, Tulare County declared an emergency due to the confirmed case of COVID-19 at Sierra View Medical Center in the city of Porterville, thus enabling Tulare County to take extraordinary measures; and

WHEREAS, on March 13, 2020, Governor Newsom announced that California public health officials have determined that gatherings of more than 250 people should be postponed or canceled across the State at least until the end of March; and

WHEREAS, COVID-19 therefore and will continue to cause conditions of peril to the health, safety, and welfare of persons and property in the City of Porterville; and

WHEREAS, preparing for, responding to, mitigating, and recovering from the spread of COVID-19 requires the City to divert resources from normal day-to-day operations, and has and will continue to impose extraordinary requirements on and expenses to the City; and

WHEREAS, the City Council hereby finds that the above described conditions related to the COVID-19 outbreak does warrant and necessitate the proclamation of the existence of a local emergency in the city of Porterville.

NOW, THEREFORE, it is hereby **DECLARED** and **ORDERED**, as follows:

1. The proclamation of existence of a local emergency exists throughout the City of Porterville.
2. The local emergency shall be deemed to continue to exist until its termination is proclaimed by the City Council of the City of Porterville.
3. As required by law, the City Council shall review the need to continue the state of emergency every thirty (30) days until this Resolution is terminated.

PASSED, APPROVED, AND ADOPTED this 17th day of March, 2020.



Martha A. Flores, Mayor

ATTEST:

John D. Lollis, City Clerk

By: 

Patrice Hildreth, Chief Deputy City Clerk

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, JOHN D. LOLLIS, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at a meeting of the Porterville City Council duly called and held on the 17th day of March, 2020.

Said resolution was duly passed, approved, and adopted by the following vote:

Council:	PEÑALOZA	REYES	FLORES	STOWE	GURROLA
AYES:	X	X	X	X	
NOES:					
ABSTAIN:					
ABSENT:					X

JOHN D. LOLLIS, City Clerk


By: Fernando Gabriel-Moraga, Deputy City Clerk

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

PROCLAMATION OF A STATE OF EMERGENCY

WHEREAS in December 2019, an outbreak of respiratory illness due to a novel coronavirus (a disease now known as COVID-19), was first identified in Wuhan City, Hubei Province, China, and has spread outside of China, impacting more than 75 countries, including the United States; and

WHEREAS the State of California has been working in close collaboration with the national Centers for Disease Control and Prevention (CDC), with the United States Health and Human Services Agency, and with local health departments since December 2019 to monitor and plan for the potential spread of COVID-19 to the United States; and

WHEREAS on January 23, 2020, the CDC activated its Emergency Response System to provide ongoing support for the response to COVID-19 across the country; and

WHEREAS on January 24, 2020, the California Department of Public Health activated its Medical and Health Coordination Center and on March 2, 2020, the Office of Emergency Services activated the State Operations Center to support and guide state and local actions to preserve public health; and

WHEREAS the California Department of Public Health has been in regular communication with hospitals, clinics and other health providers and has provided guidance to health facilities and providers regarding COVID-19; and

WHEREAS as of March 4, 2020, across the globe, there are more than 94,000 confirmed cases of COVID-19, tragically resulting in more than 3,000 deaths worldwide; and

WHEREAS as of March 4, 2020, there are 129 confirmed cases of COVID-19 in the United States, including 53 in California, and more than 9,400 Californians across 49 counties are in home monitoring based on possible travel-based exposure to the virus, and officials expect the number of cases in California, the United States, and worldwide to increase; and

WHEREAS for more than a decade California has had a robust pandemic influenza plan, supported local governments in the development of local plans, and required that state and local plans be regularly updated and exercised; and

WHEREAS California has a strong federal, state and local public health and health care delivery system that has effectively responded to prior events including the H1N1 influenza virus in 2009, and most recently Ebola; and

WHEREAS experts anticipate that while a high percentage of individuals affected by COVID-19 will experience mild flu-like symptoms, some will have more serious symptoms and require hospitalization, particularly individuals who are elderly or already have underlying chronic health conditions; and

WHEREAS it is imperative to prepare for and respond to suspected or confirmed COVID-19 cases in California, to implement measures to mitigate the spread of COVID-19, and to prepare to respond to an increasing number of individuals requiring medical care and hospitalization; and

WHEREAS if COVID-19 spreads in California at a rate comparable to the rate of spread in other countries, the number of persons requiring medical care may exceed locally available resources, and controlling outbreaks minimizes the risk to the public, maintains the health and safety of the people of California, and limits the spread of infection in our communities and within the healthcare delivery system; and

WHEREAS personal protective equipment (PPE) is not necessary for use by the general population but appropriate PPE is one of the most effective ways to preserve and protect California's healthcare workforce at this critical time and to prevent the spread of COVID-19 broadly; and

WHEREAS state and local health departments must use all available preventative measures to combat the spread of COVID-19, which will require access to services, personnel, equipment, facilities, and other resources, potentially including resources beyond those currently available, to prepare for and respond to any potential cases and the spread of the virus; and

WHEREAS I find that conditions of Government Code section 8558(b), relating to the declaration of a State of Emergency, have been met; and

WHEREAS I find that the conditions caused by COVID-19 are likely to require the combined forces of a mutual aid region or regions to appropriately respond; and

WHEREAS under the provisions of Government Code section 8625(c), I find that local authority is inadequate to cope with the threat posed by COVID-19; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes, including the California Emergency Services Act, and in particular, Government Code section 8625, **HEREBY PROCLAIM A STATE OF EMERGENCY** to exist in California.

IT IS HEREBY ORDERED THAT:

1. In preparing for and responding to COVID-19, all agencies of the state government use and employ state personnel, equipment, and facilities or perform any and all activities consistent with the direction of the Office of Emergency Services and the State Emergency Plan, as well as the California Department of Public Health and the Emergency Medical Services Authority. Also, all residents are to heed the advice of emergency officials with regard to this emergency in order to protect their safety.
2. As necessary to assist local governments and for the protection of public health, state agencies shall enter into contracts to arrange for the procurement of materials, goods, and services needed to assist in preparing for, containing, responding to, mitigating the effects of, and recovering from the spread of COVID-19. Applicable provisions of the Government Code and the Public Contract Code, including but not limited to travel, advertising, and competitive bidding requirements, are suspended to the extent necessary to address the effects of COVID-19.
3. Any out-of-state personnel, including, but not limited to, medical personnel, entering California to assist in preparing for, responding to, mitigating the effects of, and recovering from COVID-19 shall be permitted to provide services in the same manner as prescribed in Government Code section 179.5, with respect to licensing and certification. Permission for any such individual rendering service is subject to the approval of the Director of the Emergency Medical Services Authority for medical personnel and the Director of the Office of Emergency Services for non-medical personnel and shall be in effect for a period of time not to exceed the duration of this emergency.
4. The time limitation set forth in Penal Code section 396, subdivision (b), prohibiting price gouging in time of emergency is hereby waived as it relates to emergency supplies and medical supplies. These price gouging protections shall be in effect through September 4, 2020.
5. Any state-owned properties that the Office of Emergency Services determines are suitable for use to assist in preparing for, responding to, mitigating the effects of, or recovering from COVID-19 shall be made available to the Office of Emergency Services for this purpose, notwithstanding any state or local law that would restrict, delay, or otherwise inhibit such use.
6. Any fairgrounds that the Office of Emergency Services determines are suitable to assist in preparing for, responding to, mitigating the effects of, or recovering from COVID-19 shall be made available to the Office of Emergency Services pursuant to the Emergency Services Act, Government Code section 8589. The Office of Emergency Services shall notify the fairgrounds of the intended use and can immediately use the fairgrounds without the fairground board of directors' approval, and

notwithstanding any state or local law that would restrict, delay, or otherwise inhibit such use.

7. The 30-day time period in Health and Safety Code section 101080, within which a local governing authority must renew a local health emergency, is hereby waived for the duration of this statewide emergency. Any such local health emergency will remain in effect until each local governing authority terminates its respective local health emergency.
8. The 60-day time period in Government Code section 8630, within which local government authorities must renew a local emergency, is hereby waived for the duration of this statewide emergency. Any local emergency proclaimed will remain in effect until each local governing authority terminates its respective local emergency.
9. The Office of Emergency Services shall provide assistance to local governments that have demonstrated extraordinary or disproportionate impacts from COVID-19, if appropriate and necessary, under the authority of the California Disaster Assistance Act, Government Code section 8680 et seq., and California Code of Regulations, Title 19, section 2900 et seq.
10. To ensure hospitals and other health facilities are able to adequately treat patients legally isolated as a result of COVID-19, the Director of the California Department of Public Health may waive any of the licensing requirements of Chapter 2 of Division 2 of the Health and Safety Code and accompanying regulations with respect to any hospital or health facility identified in Health and Safety Code section 1250. Any waiver shall include alternative measures that, under the circumstances, will allow the facilities to treat legally isolated patients while protecting public health and safety. Any facilities being granted a waiver shall be established and operated in accordance with the facility's required disaster and mass casualty plan. Any waivers granted pursuant to this paragraph shall be posted on the Department's website.
11. To support consistent practices across California, state departments, in coordination with the Office of Emergency Services, shall provide updated and specific guidance relating to preventing and mitigating COVID-19 to schools, employers, employees, first responders and community care facilities by no later than March 10, 2020.
12. To promptly respond for the protection of public health, state entities are, notwithstanding any other state or local law, authorized to share relevant medical information, limited to the patient's underlying health conditions, age, current condition, date of exposure, and possible contact tracing, as necessary to address the effect of the COVID-19 outbreak with state, local, federal, and nongovernmental partners, with such information to be used for the limited purposes of monitoring, investigation and control, and treatment and coordination of care. The

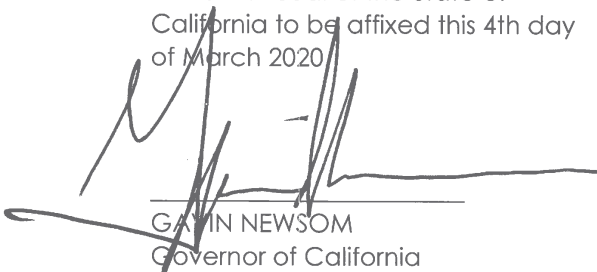
notification requirement of Civil Code section 1798.24, subdivision (i), is suspended.

13. Notwithstanding Health and Safety Code sections 1797.52 and 1797.218, during the course of this emergency, any EMT-P licensees shall have the authority to transport patients to medical facilities other than acute care hospitals when approved by the California EMS Authority. In order to carry out this order, to the extent that the provisions of Health and Safety Code sections 1797.52 and 1797.218 may prohibit EMT-P licensees from transporting patients to facilities other than acute care hospitals, those statutes are hereby suspended until the termination of this State of Emergency.

14. The Department of Social Services may, to the extent the Department deems necessary to respond to the threat of COVID-19, waive any provisions of the Health and Safety Code or Welfare and Institutions Code, and accompanying regulations, interim licensing standards, or other written policies or procedures with respect to the use, licensing, or approval of facilities or homes within the Department's jurisdiction set forth in the California Community Care Facilities Act (Health and Safety Code section 1500 et seq.), the California Child Day Care Facilities Act (Health and Safety Code section 1596.70 et seq.), and the California Residential Care Facilities for the Elderly Act (Health and Safety Code section 1569 et seq.). Any waivers granted pursuant to this paragraph shall be posted on the Department's website.

I FURTHER DIRECT that as soon as hereafter possible, this proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this proclamation.

IN WITNESS WHEREOF I have
hereunto set my hand and caused
the Great Seal of the State of
California to be affixed this 4th day
of March 2020



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

**PROCLAMATIONS**

Proclamation on Declaring a National Emergency Concerning the Novel Coronavirus Disease (COVID-19) Outbreak

Issued on: March 13, 2020



In December 2019, a novel (new) coronavirus known as SARS-CoV-2 (“the virus”) was first detected in Wuhan, Hubei Province, People’s Republic of China, causing outbreaks of the coronavirus disease COVID-19 that has now spread globally. The Secretary of Health and Human Services (HHS) declared a public health emergency on January 31, 2020, under section 319 of the Public Health Service Act (42 U.S.C. 247d), in response to COVID-19. I have taken sweeping action to control the spread of the virus in the United States, including by suspending entry of foreign nationals seeking entry who had been physically present within the prior 14 days in certain jurisdictions where COVID-19 outbreaks have occurred, including the People’s Republic of China, the Islamic Republic of Iran, and the Schengen Area of Europe. The Federal Government, along with State and local governments, has taken preventive and proactive measures to slow the spread of the virus and treat those affected, including by instituting Federal quarantines for individuals evacuated from foreign nations, issuing a declaration pursuant to section 319F-3 of the Public Health Service Act (42 U.S.C. 247d-6d), and releasing policies to accelerate the acquisition of personal protective equipment and streamline bringing new diagnostic capabilities to laboratories. On March 11, 2020, the World Health Organization announced that the COVID-19 outbreak can be characterized as a pandemic, as the rates of infection continue to rise in many locations around the world and across the United States.

The spread of COVID-19 within our Nation’s communities threatens to strain our Nation’s healthcare systems. As of March 12, 2020, 1,645 people from 47 States have been infected with the virus that

causes COVID-19. It is incumbent on hospitals and medical facilities throughout the country to assess their preparedness posture and be prepared to surge capacity and capability. Additional measures, however, are needed to successfully contain and combat the virus in the United States.

NOW, THEREFORE, I, DONALD J. TRUMP, President of the United States, by the authority vested in me by the Constitution and the laws of the United States of America, including sections 201 and 301 of the National Emergencies Act (50 U.S.C. 1601 *et seq.*) and consistent with section 1135 of the Social Security Act (SSA), as amended (42 U.S.C. 1320b-5), do hereby find and proclaim that the COVID-19 outbreak in the United States constitutes a national emergency, beginning March 1, 2020. Pursuant to this declaration, I direct as follows:

Section 1. Emergency Authority. The Secretary of HHS may exercise the authority under section 1135 of the SSA to temporarily waive or modify certain requirements of the Medicare, Medicaid, and State Children's Health Insurance programs and of the Health Insurance Portability and Accountability Act Privacy Rule throughout the duration of the public health emergency declared in response to the COVID-19 outbreak.

Sec. 2. Certification and Notice. In exercising this authority, the Secretary of HHS shall provide certification and advance written notice to the Congress as required by section 1135(d) of the SSA (42 U.S.C. 1320b-5(d)).

Sec. 3. General Provisions. (a) Nothing in this proclamation shall be construed to impair or otherwise affect:

(i) the authority granted by law to an executive department or agency, or the head thereof; or

(ii) the functions of the Director of the Office of Management and Budget relating to budgetary, administrative, or legislative proposals.

(b) This proclamation shall be implemented consistent with applicable law and subject to the availability of appropriations.

(c) This proclamation is not intended to, and does not, create any right or benefit, substantive or procedural, enforceable at law or in equity by any party against the United States, its departments, agencies, or entities, its officers, employees, or agents, or any other person.

IN WITNESS WHEREOF, I have hereunto set my hand this thirteenth day of March, in the year of our Lord two thousand twenty, and of the Independence of the United States of America the two hundred and forty-fourth.

DONALD J. TRUMP



Health & Human Services Agency COUNTY OF TULARE AGENDA ITEM

BOARD OF SUPERVISORS

KUYLER CROCKER
District One

PETE VANDER POEL
District Two

AMY SHUKLIAN
District Three

EDDIE VALERO
District Four

DENNIS TOWNSEND
District Five

AGENDA DATE: March 17, 2020

Public Hearing Required	Yes ☐	N/A ☒
Scheduled Public Hearing w/Clerk	Yes ☐	N/A ☒
Published Notice Required	Yes ☐	N/A ☒
Advertised Published Notice	Yes ☐	N/A ☒
Meet & Confer Required	Yes ☐	N/A ☒
Electronic file(s) has been sent	Yes ☒	N/A ☐
Budget Transfer (Aud 308) attached	Yes ☐	N/A ☒
Personnel Resolution attached	Yes ☐	N/A ☒
Agreements are attached and signature line for Chairman is marked with tab(s)/flag(s)	Yes ☐	N/A ☒

CONTACT PERSON: Andrew Lockman PHONE: 624-8000

SUBJECT: Ratify Proclamations of Emergency for COVID-19

REQUEST(S):

That the Board of Supervisors:

1. Ratify a Proclamation of Local Emergency issued by the County Coordinator of Emergency Services on March 11, 2020 due to COVID-19; and
2. Ratify a Proclamation of Local Health Emergency issued by the County Health Officer on March 11, 2020 due to COVID-19.

SUMMARY:

As has been widely covered in the media, the COVID-19 outbreak originated in China beginning in December 2019. The Tulare County Department of Public Health, in cooperation with all Tulare County departments and numerous healthcare and community partners, has been actively monitoring and proactively preparing for COVID-19 since early January 2020.

Since that time, cases have been reported worldwide along with numerous deaths resulting from the disease. California has had numerous cases resulting from travel, person-to-person contact, and community spread. On March 4, 2020, Governor Newsom proclaimed a State of Emergency for COVID-19 after the first COVID-19 related death in California. Since that date, confirmed cases have also occurred in neighboring Fresno and Madera Counties.

On March 11, 2020, Tulare County had its first confirmed positive COVID-19 case. As a result, the County implemented a contingency plan under which the County's Coordinator of Emergency Services proclaimed a Local Emergency, and the County

SUBJECT: Ratify Proclamations of Emergency due to COVID-19
DATE: March 17, 2020

Health Officer proclaimed a Local Health Emergency, to enable the County to take all necessary response actions to combat the effects of the disease. Pursuant to California Government Code section 8630(b), these proclamations must be ratified within seven (7) days by the Board of Supervisors in order to remain in effect.

The Governor's State of Emergency dated March 4, 2020, waives statutory requirements to renew emergency proclamations for COVID-19, so these local proclamations will remain in effect until terminated by the Tulare County Board of Supervisors.

As a matter of information, local public health emergencies due to the threat posed by COVID-19 also have been declared by the Counties of Santa Clara, San Diego, San Francisco, Orange, Solano, Alameda, Sonoma, Marin, Placer, Los Angeles, Mendocino, Butte, San Bernardino, San Benito, Yolo, Monterey, San Mateo, Yuba, Sutter, Contra Costa, Humboldt, Lake, and Sacramento, and by numerous California cities and Indian Tribes.

FISCAL IMPACT/FINANCING:

There is no cost associated with proclaiming or terminating a local emergency or local health emergency. The proclamation of local emergency contains a request for California Disaster Assistance Act funding, which may result in cost recovery of extraordinary response costs associated with this incident.

LINKAGE TO THE COUNTY OF TULARE STRATEGIC BUSINESS PLAN:

The County's five-year strategic plan includes the Safety and Security initiative, with a directive to plan and provide coordinated emergency preparedness, response, recovery and mitigation capabilities for both natural and man-made disasters. These proclamations support the County's emergency response and coordination efforts by ensuring all necessary actions can be taken to mitigate the spread of disease.

ADMINISTRATIVE SIGN-OFF:



Timothy W. Lutz
Agency Director

Cc: County Administrative Office

Attachment(s) Proclamation of Local Emergency
Proclamation of Local Health Emergency

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF RATIFY PROCLAMATIONS) Resolution No. _____
OF EMERGENCY DUE TO COVID-19) Agreement No. _____
)

UPON MOTION OF SUPERVISOR _____, SECONDED BY
SUPERVISOR _____, THE FOLLOWING WAS ADOPTED BY THE
BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD _____
_____, BY THE FOLLOWING VOTE:

AYES:
NOES:
ABSTAIN:
ABSENT:

ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY: _____
Deputy Clerk

* * * * *

1. Ratified a Proclamation of Local Emergency issued by the County Coordinator of Emergency Services on March 11, 2020 due to COVID-19; and
2. Ratified a Proclamation of Local Health Emergency issued by the County Health Officer on March 11, 2020 due to COVID-19.

**PROCLAMATION OF A LOCAL EMERGENCY
BY THE DIRECTOR OF EMERGENCY SERVICES**

WHEREAS, Government Code section 8630 and Tulare County Ordinance Code section 1-15-1030 authorize the Director of Emergency Services to proclaim a local emergency when the County of Tulare ("County") is threatened by conditions of disaster or extreme peril to the safety of persons and property within the County that are or are likely to be beyond the control of the services, personnel, equipment, and facilities of the County, and the Board of Supervisors is not in session; and

WHEREAS, the Director of Emergency Services hereby finds:

Conditions of extreme peril to the safety of persons and property have arisen within the County due to the following:

A novel coronavirus (named "COVID-19") was first detected in Wuhan City, Hubei Province, China, in December 2019. The U.S. Centers for Disease Control and Prevention ("CDC") considers the virus to be a very serious public health threat, based on current information. In part, the virus is considered a serious public health threat because much is unknown. The exact modes of transmission, the factors facilitating human-to-human transmission, the extent of asymptomatic viral shedding, the groups most at risk of serious illness, the attack rate, and the case fatality rate all remain active areas of investigation. The CDC believes at this time that symptoms appear two to fourteen days after exposure. Currently, there is no vaccine or specific antiviral treatment for COVID-19.

The number of reported cases of COVID-19 has escalated dramatically over a short period of time. To date, worldwide there are over 125,000 confirmed cases of COVID-19 and over 4,600 deaths from COVID-19. Cases of COVID-19, though concentrated in China, have been reported in one hundred twenty-two countries, including the United States, and include individuals who never visited China. Transmission from an asymptomatic individual has been documented. In the U.S., there have been 939 total cases of COVID-19 confirmed to date in 41 different states, and at least 29 deaths reported.

The World Health Organization has declared the outbreak to be a global health emergency. Actions are being taken to protect public health and limit the spread of COVID-19 in the United States.

On March 4, 2020, Governor Newsom proclaimed a state of emergency to exist in California. There are now almost 200 confirmed cases in California spanning some 24 counties and at least four deaths have been reported in California due to COVID-19.

Local public health emergencies due to the threat posed by COVID-19 have been declared by the Counties of Santa Clara, San Diego, San Francisco, Orange, Solano, Alameda, Sonoma, Marin, Placer, Los Angeles, Mendocino, Butte, San Bernardino, San Benito, Yolo, Monterey, San Mateo, Yuba, Sutter, Contra Costa, Humboldt, Lake, and Sacramento, and by numerous California cities and Indian Tribes; and

Tulare County has a population of over 450,000 residents, many of whom travel frequently for business or personal reasons. The Health Officer of the County of Tulare has determined that there is an imminent and proximate threat to public health from the introduction of COVID-19 in Tulare County, and has declared a Local Health Emergency as a result.

These conditions are beyond the control of the services, personnel, equipment, and facilities of the County and require the combined forces of other political subdivisions to combat.

WHEREAS, on March 11, 2020, a Tulare County resident tested positive for COVID-19; and

WHEREAS, based on the experience of other California communities, it can reasonably be expected that other positive tests will soon follow; and

WHEREAS, the Board of Supervisors is not in session, and cannot immediately be called into session; and

WHEREAS, during a local emergency, the Director of Emergency Services or other individual authorized to serve in that capacity under Tulare County Ordinance Code sections 1-15-1031 and 1-15-1032 is empowered by Tulare County Ordinance Code section 1-15-1025 to issue rules and regulations on matters reasonably related to the protection of life and property as affected by such emergency; provided, however, that such rules and regulations must be confirmed at the earliest possible time by the Board of Supervisors; and

WHEREAS, the Director of Emergency Services is unavailable to issue a proclamation as he is currently outside of Tulare County and has authorized his successor, the County's Coordinator of Emergency Services (Assistant County Administrative Officer), as designated in Tulare County Ordinance Code sections 1-15-1010 (c) and 1-15-1030 (g) to exercise the powers of Director of Emergency Services as provided for in Tulare County Ordinance Code section 1-15-1030 (h) and thereby to issue this proclamation of local emergency; and

WHEREAS, the Tulare County Health Department must use all preventive measures, which will require access to available services, personnel, equipment, and facilities, to respond to COVID-19; and

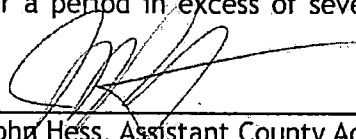
NOW THEREFORE, the Tulare County Coordinator of Emergency Services hereby:

1. Proclaims that a local emergency, as defined in Government Code Section 8558 and Tulare County Ordinance Code Section 1-15-1005, now exists within the County due to the presence of COVID-19; and
2. Requests that the Governor of the State of California request a federal declaration to provide assistance, including, but not limited to, California Disaster Assistance Act ("CDAA"); and
3. Orders that the Tulare County Health Department must use all preventive measures, which will require access to available services, personnel, equipment, and facilities, to respond to COVID-19.

The local emergency shall not remain in effect for a period in excess of seven days unless it has been ratified by the Board of Supervisors.

Date: March 11, 2020

Time: 10:33 pm

By: 

John Hess, Assistant County Administrative Officer
and Emergency Services Coordinator

APPROVED AS TO FORM:
COUNTY COUNSEL

/s/ Jennifer M. Shiffert
Deputy
Matter No. 2020217

Jlk/03-11-2020/2020217/1444043

**County of Tulare
Health & Human Services Agency
Public Health Branch**

Health Officer
5957 South Mooney Blvd.
Visalia, CA 93277
559-624-8480



**PROCLAMATION OF LOCAL HEALTH EMERGENCY
REGARDING NOVEL CORONAVIRUS (COVID-19)**

WHEREAS, California Health and Safety Code section 101080 and Tulare County Ordinance Code section 1-15-1033 authorize the local health officer to declare a local health emergency in the health officer's jurisdiction, or any part thereof, whenever the health officer reasonably determines that there is an imminent and proximate threat of the introduction of any contagious, infectious, or communicable disease, chemical agent, noncommunicable biologic agent, toxin, or radioactive agent; and

WHEREAS, the local health emergency shall not remain in effect after 7 days from the date of this declaration unless it has been ratified by the County of Tulare's Board of Supervisors; and

WHEREAS, the Health Officer of the County of Tulare makes the following findings:

A novel coronavirus (named "COVID-19") was first detected in Wuhan City, Hubei Province, China, in December 2019. The U.S. Centers for Disease Control and Prevention ("CDC") considers the virus to be a very serious public health threat, based on current information. In part, the virus is considered a serious public health threat because much is unknown. The exact modes of transmission, the factors facilitating human-to-human transmission, the extent of asymptomatic viral shedding, the groups most at risk of serious illness, the attack rate, and the case fatality rate all remain active areas of investigation, but are poorly characterized at this time. The best information to date suggests that the virus is spread between people primarily via respiratory droplets produced when an infected person coughs or sneezes. Symptoms of the virus include fever, cough, and shortness of breath, and infected individuals have experienced a range of outcomes, from mild sickness to severe illness and death. The CDC believes at this time that symptoms appear two to fourteen days after exposure. Currently, there is no vaccine or specific antiviral treatment for COVID-19.

The number of reported cases of COVID-19 has escalated dramatically over a short period of time. To date, worldwide there are over 125,000 confirmed cases of COVID-19 and over 4,600 deaths from COVID-19. Cases of COVID-19, though concentrated in China, have been reported in 122 counties, including the United States. Confirmed cases of COVID-19 include individuals who never visited China. Transmission from an asymptomatic individual has been documented. The World Health Organization has declared the outbreak to be a global health emergency.

On March 4, 2020, Governor Newsom proclaimed a state of emergency to exist in California.

**DECLARATION OF LOCAL HEALTH EMERGENCY
REGARDING NOVEL CORONAVIRUS (COVID-19)**

There are now almost 200 confirmed cases in California spanning 24 counties, and 4 deaths have been reported in California due to COVID-19.

Local public health emergencies due to the threat posed by COVID-19 have been declared by the Counties of Santa Clara, San Diego, San Francisco, Orange, Solano, Alameda, Sonoma, Marin, Placer, Los Angeles, Mendocino, Butte, San Bernardino, San Benito, Yolo, Monterey, San Mateo, Yuba, Sutter, Contra Costa, Humboldt, Lake, and Sacramento, and by numerous California cities and Indian Tribes.

Tulare County has a population of over 450,000 residents, many of whom travel frequently for business or personal reasons. As of March 11, 2020 there are 939 total cases of COVID-19 in the United States and 29 deaths. 41 states have reported cases.

WHEREAS, on March 11, 2020, a Tulare County resident tested positive for COVID-19; and

WHEREAS, based on the experience of other California communities, it can reasonably be expected that other positive tests will soon follow; and

WHEREAS, the Health Officer of the County of Tulare does hereby find that there is an imminent and proximate threat to public health from the introduction of COVID-19 in Tulare County; and

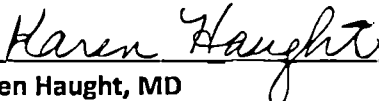
WHEREAS, the Board of Supervisors is not in session, and cannot immediately be called into session; and

NOW, THEREFORE, the Health Officer of the County of Tulare hereby proclaims and declares that a local health emergency now exists in the County of Tulare due to the presence of and threat posed by COVID-19.

Date: March 11, 2020

Time: 10:50 pm

Issued by:



Karen Haught, MD
County Health Officer
County of Tulare
Health & Human Services Agency
Public Health Branch

Approved as to Form:
COUNTY COUNSEL

By /s/Jennifer M. Shiffert
Deputy
Matter No. 2020217

Jlk/03-11-2020/2020217/1444044.DOCX



TULE RIVER INDIAN TRIBE OF CALIFORNIA

IN THE MATTER OF:

Resolution to Formally Declare a State of
Emergency for the Tule River Tribe of The)
Tule River Reservation of California)

RESOLUTION NO. FY2020-100

BE IT RESOLVED BY THE COUNCIL OF THE TULE RIVER INDIAN TRIBE:

WHEREAS, the Tule River Indian Tribe (the "Tribe") is a federally recognized Indian tribe organized pursuant to the Constitution and Bylaws of the Tule River Indian Tribe approved January 15, 1936 ("Constitution"); and

WHEREAS, pursuant to Article III, Section 1 of the Constitution the governing body of the Tribe is the Tribal Council and pursuant to Article VI, Section 1 of its Constitution it has the power to promulgate ordinance for the purpose of safeguarding the peace and safety of residents of the reservation and to adopt resolutions regulating the procedure of tribal agencies of the reservation; and

WHEREAS, On March 4th 2020, a proclaimed State of Emergency exists in the State of California, as result of the threat of COVID-19; and

WHEREAS, despite sustained efforts, the virus remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection are needed; and

WHEREAS, for the safety and protection of the public health within the jurisdiction of the Tribe for the Tribe and/or its governmental agencies to obtain emergency support and funding from Federal, state and local agencies; and

WHEREAS, the Tule River Tribal Council desires to consider state and local recommendation deemed necessary in the interests of the public health, issue guidance limiting or recommend limitations upon attendance at public assemblies, conferences, or other mass events, which could cause the cancellation of such gatherings through no fault or responsibility of the parties involved thereby constituting a force majeure; and

WHEREAS, in the interest of public health and safety, it is necessary to exercise my authority under Constitution of the governing body of the Tribe to ensure adequate response and address potential issues related to the threat of COVID-19; and

NOW THEREFORE BE IT RESOLVED, the Tribal Council hereby declares a State of Emergency for the safety and protection of the public health within the jurisdiction of the Tribe for the Tribe and/or its governmental agencies to obtain emergency support and funding from Federal, state and local agencies

Page 2.

Resolution No. FY2020-100

BE IT FURTHER RESOLVED that this resolution has not been amended or rescinded in any way.

CERTIFICATION

UPON MOTION OF COUNCIL MEMBER **Zachary Janoko** SECONDED BY COUNCIL MEMBER **Steve M. Peyron, Jr.**, THE FOREGOING WAS ADOPTED BY THE TULE RIVER TRIBAL COUNCIL AT A DULY CALLED MEETING HELD ON **Friday, March 13, 2020**, AT WHICH A QUORUM WAS PRESENT BY THE FOLLOWING VOTES:

AYES: 8

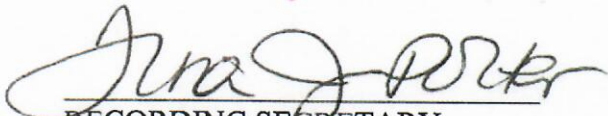
NOES: 0

ABSTAIN 0


NEIL PEYRON, CHAIRMAN
TULE RIVER TRIBAL COUNCIL


HEATHER TERAN, SECRETARY
TULE RIVER TRIBAL COUNCIL

ATTEST TO:


RECORDING SECRETARY

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-25-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS despite sustained efforts, the virus remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection are needed; and

WHEREAS state and local public health officials may, as they deem necessary in the interest of public health, issue guidance limiting or recommending limitations upon attendance at public assemblies, conferences, or other mass events, which could cause the cancellation of such gatherings through no fault or responsibility of the parties involved, thereby constituting a force majeure; and

WHEREAS the Department of Public Health is maintaining up-to-date guidance relating to COVID-19, available to the public at <http://cdph.ca.gov/covid19>; and

WHEREAS the State of California and local governments, in collaboration with the Federal government, continue sustained efforts to minimize the spread and mitigate the effects of COVID-19; and

WHEREAS there is a need to secure numerous facilities to accommodate quarantine, isolation, or medical treatment of individuals testing positive for or exposed to COVID-19; and

WHEREAS, many individuals who have developmental disabilities and receive services through regional centers funded by the Department of Developmental Services also have chronic medical conditions that make them more susceptible to serious symptoms of COVID-19, and it is critical that they continue to receive their services while also protecting their own health and the general public health; and

WHEREAS individuals exposed to COVID-19 may be temporarily unable to report to work due to illness caused by COVID-19 or quarantines related to COVID-19 and individuals directly affected by COVID-19 may experience potential loss of income, health care and medical coverage, and ability to pay for housing and basic needs, thereby placing increased demands on already strained regional and local health and safety resources such as shelters and food banks; and

WHEREAS in the interest of public health and safety, it is necessary to exercise my authority under the Emergency Services Act, specifically Government Code section 8572, to ensure adequate facilities exist to address the impacts of COVID-19; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571 and 8572, do hereby issue the following order to become effective immediately:

IT IS HEREBY ORDERED THAT:

1. All residents are to heed any orders and guidance of state and local public health officials, including but not limited to the imposition of social distancing measures, to control the spread of COVID-19.
2. For the period that began January 24, 2020 through the duration of this emergency, the Employment Development Department shall have the discretion to waive the one-week waiting period in Unemployment Insurance Code section 2627(b)(1) for disability insurance applicants who are unemployed and disabled as a result of the COVID-19, and who are otherwise eligible for disability insurance benefits.
3. For the period that began January 24, 2020 through the duration of this emergency, the Employment Development Department shall have the discretion to waive the one-week waiting period in Unemployment Insurance Code section 1253(d) for unemployment insurance applicants who are unemployed as a result of the COVID-19, and who are otherwise eligible for unemployment insurance benefits.
4. Notwithstanding Health and Safety Code section 1797.172(b), during the course of this emergency, the Director of the Emergency Medical Services Authority shall have the authority to implement additions to local optional scopes of practice without first consulting with a committee of local EMS medical directors named by the EMS Medical Directors Association of California.
5. In order to quickly provide relief from interest and penalties, the provisions of the Revenue and Taxation Code that apply to the taxes and fees administered by the Department of Tax and Fee Administration, requiring the filing of a statement under penalty of perjury setting forth the facts for a claim for relief, are suspended for a period of 60 days after the date of this Order for any individuals or businesses who are unable to file a timely tax return or make a timely payment as a result of complying with a state or local public health official's imposition or recommendation of social distancing measures related to COVID-19.
6. The Franchise Tax Board, the Board of Equalization, the Department of Tax and Fee Administration, and the Office of Tax Appeals shall use their administrative powers where appropriate to provide those individuals and businesses impacted by complying with a state or local public health official's imposition or recommendation of social

distancing measures related to COVID-19 with the extensions for filing, payment, audits, billing, notices, assessments, claims for refund, and relief from subsequent penalties and interest.

7. The Governor's Office of Emergency Services shall ensure adequate state staffing during this emergency. Consistent with applicable federal law, work hour limitations for retired annuitants, permanent and intermittent personnel, and state management and senior supervisors, are suspended. Furthermore, reinstatement and work hour limitations in Government Code sections 21220, 21224(a), and 7522.56(b), (d), (f), and (g), and the time limitations in Government Code section 19888.1 and California Code of Regulations, title 2, sections 300-303 are suspended. The Director of the California Department of Human Resources must be notified of any individual employed pursuant to these waivers.
8. The California Health and Human Services Agency and the Office of Emergency Services shall identify, and shall otherwise be prepared to make available—including through the execution of any necessary contracts or other agreements and, if necessary, through the exercise of the State's power to commandeer property – hotels and other places of temporary residence, medical facilities, and other facilities that are suitable for use as places of temporary residence or medical facilities as necessary for quarantining, isolating, or treating individuals who test positive for COVID-19 or who have had a high-risk exposure and are thought to be in the incubation period.
9. The certification and licensure requirements of California Code of Regulations, Title 17, section 1079 and Business and Professions Code section 1206.5 are suspended as to all persons who meet the requirements under the Clinical Laboratory Improvement Amendments of section 353 of the Public Health Service Act for high complexity testing and who are performing analysis of samples to test for SARS-CoV-2, the virus that causes COVID-19, in any certified public health laboratory or licensed clinical laboratory.
10. To ensure that individuals with developmental disabilities continue to receive the services and supports mandated by their individual program plans threatened by disruptions caused by COVID-19, the Director of the Department of Developmental Services may issue directives waiving any provision or requirement of the Lanterman Developmental Disabilities Services Act, the California Early Intervention Services Act, and the accompanying regulations of Title 17, Division 2 of the California Code of Regulations. A directive may delegate to the regional centers any authority granted to the Department by law where the Director believes such delegation is necessary to ensure services to individuals with developmental disabilities. The Director shall describe the need justifying the waiver granted in each directive and articulate how the waiver is necessary to protect the public health or safety from the threat of COVID-19 or necessary to ensure that services to individuals with developmental disabilities are not disrupted. Any waiver granted by a directive shall expire 30 days from the date of its issuance. The Director may grant one or more 30-day extensions if the waiver continues to be necessary

to protect health or safety or to ensure delivery of services. The Director shall rescind a waiver once it is no longer necessary to protect public health or safety or ensure delivery of services. Any waivers and extensions granted pursuant to this paragraph shall be posted on the Department's website.

11. Notwithstanding any other provision of state or local law, including the Bagley-Keene Act or the Brown Act, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to attend and to address the local legislative body or state body, during the period in which state or local public officials impose or recommend measures to promote social distancing, including but not limited to limitations on public events. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- (i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;
- (ii) each teleconference location be accessible to the public;
- (iii) members of the public may address the body at each teleconference conference location;
- (iv) state and local bodies post agendas at all teleconference locations;
- (v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- (vi) during teleconference meetings, at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended, on the conditions that:

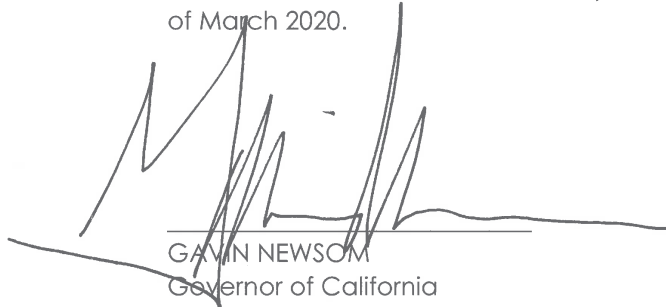
- (i) each state or local body must give advance notice of each public meeting, according to the timeframe otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (ii) consistent with the notice requirement in paragraph (i), each state or local body must notice at least one publicly accessible location from which members of the public shall have the right to observe and offer public comment at the public meeting, consistent with the public's rights of access and public comment otherwise provided for by the Bagley-Keene Act and the Brown Act, as applicable (including, but not limited to, the requirement that such rights of access and public comment be made available in a manner consistent with the Americans with Disabilities Act).

In addition to the mandatory conditions set forth above, all state and local bodies are urged to use sound discretion and to make reasonable efforts to adhere as closely as reasonably possible to the provisions of the Bagley-Keene Act and the Brown Act, and other applicable local laws regulating the conduct of public meetings, in order to maximize transparency and provide the public access to their meetings.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have
hereunto set my hand and caused
the Great Seal of the State of
California to be affixed this 12th day
of March 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-28-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS despite sustained efforts, the virus remains a threat, and further efforts to control the spread of the virus to reduce and minimize the risk of infection and otherwise mitigate the effects of COVID-19 are needed; and

WHEREAS the economic impacts of COVID-19 have been significant, and could threaten to undermine Californians' housing security and the stability of California businesses; and

WHEREAS many Californians are experiencing substantial losses of income as a result of business closures, the loss of hours or wages, or layoffs related to COVID-19, hindering their ability to keep up with their rents, mortgages, and utility bills; and

WHEREAS Californians who are most vulnerable to COVID-19, those 65 years and older, and those with underlying health issues, are advised to self-quarantine, self-isolate, or otherwise remain in their homes to reduce the transmission of COVID-19; and

WHEREAS because homelessness can exacerbate vulnerability to COVID-19, California must take measures to preserve and increase housing security for Californians to protect public health; and

WHEREAS local jurisdictions, based on their particular needs, may therefore determine that additional measures to promote housing security and stability are necessary to protect public health or to mitigate the economic impacts of COVID-19; and

WHEREAS local jurisdictions may also determine, based on their particular needs, that promoting stability amongst commercial tenancies is also conducive to public health, such as by allowing commercial establishments to decide whether and how to remain open based on public health concerns rather than economic pressures, or to mitigate the economic impacts of COVID-19; and

WHEREAS in addition to these public health benefits, state and local policies to promote social distancing, self-quarantine, and self-isolation require that people be able to access basic utilities—including water, gas, electricity, and telecommunications—at their homes, so that Californians can work from home, receive public health information, and otherwise adhere to policies of social distancing, self-quarantine, and self-isolation, if needed; and

WHEREAS many utility providers, public and private, covering electricity, gas, water, and sewer, have voluntarily announced moratoriums on service disconnections and late fees for non-payment in response to COVID-19; and

WHEREAS many telecommunication companies, including internet and cell phone providers, have voluntarily announced moratoriums on service disconnections and late fees for non-payment in response to COVID-19;

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567 and 8571, do hereby issue the following order to become effective immediately:

IT IS HEREBY ORDERED THAT:

- 1) The time limitation set forth in Penal Code section 396, subdivision (f), concerning protections against residential eviction, is hereby waived. Those protections shall be in effect through May 31, 2020.
- 2) Any provision of state law that would preempt or otherwise restrict a local government's exercise of its police power to impose substantive limitations on residential or commercial evictions as described in subparagraphs (i) and (ii) below—including, but not limited to, any such provision of Civil Code sections 1940 et seq. or 1954.25 et seq.—is hereby suspended to the extent that it would preempt or otherwise restrict such exercise. This paragraph 2 shall only apply to the imposition of limitations on evictions when:
 - (i) The basis for the eviction is nonpayment of rent, or a foreclosure, arising out of a substantial decrease in household or business income (including, but not limited to, a substantial decrease in household income caused by layoffs or a reduction in the number of compensable hours of work, or a substantial decrease in business income caused by a reduction in opening hours or consumer demand), or substantial out-of-pocket medical expenses; and
 - (ii) The decrease in household or business income or the out-of-pocket medical expenses described in subparagraph (i) was caused by the COVID-19 pandemic, or by any local, state, or federal government response to COVID-19, and is documented.

The statutory cause of action for judicial foreclosure, Code of Civil Procedure section 725a et seq.; the statutory cause of action for unlawful detainer, Code of Civil Procedure section 1161 et seq., and any other statutory cause of action that could be used to evict or otherwise eject a residential or commercial tenant or occupant of residential real property after foreclosure is suspended only as applied to any tenancy, or residential real property and any

occupation thereof, to which a local government has imposed a limitation on eviction pursuant to this paragraph 2, and only to the extent of the limitation imposed by the local government.

Nothing in this Order shall relieve a tenant of the obligation to pay rent, nor restrict a landlord's ability to recover rent due.

The protections in this paragraph 2 shall be in effect through May 31, 2020, unless extended.

- 3) All public housing authorities are requested to extend deadlines for housing assistance recipients or applicants to deliver records or documents related to their eligibility for programs, to the extent that those deadlines are within the discretion of the housing authority.
- 4) The Department of Business Oversight, in consultation with the Business, Consumer Services, and Housing Agency, shall engage with financial institutions to identify tools to be used to afford Californians relief from the threat of residential foreclosure and displacement, and to otherwise promote housing security and stability during this state of emergency, in furtherance of the objectives of this Order.
- 5) Financial institutions holding home or commercial mortgages, including banks, credit unions, government-sponsored enterprises, and institutional investors, are requested to implement an immediate moratorium on foreclosures and related evictions when the foreclosure or foreclosure-related eviction arises out of a substantial decrease in household or business income, or substantial out-of-pocket medical expenses, which were caused by the COVID-19 pandemic, or by any local, state, or federal government response to COVID-19.
- 6) The California Public Utilities Commission is requested to monitor measures undertaken by public and private utility providers to implement customer service protections for critical utilities, including but not limited to electric, gas, water, internet, landline telephone, and cell phone service, in response to COVID-19, and on a weekly basis publicly report these measures.

Nothing in this Order shall be construed to invalidate any limitation on eviction enacted by a local jurisdiction between March 4, 2020 and this date.

Nothing in this Order shall in any way restrict state or local authority to order any quarantine, isolation, or other public health measure that may compel an individual to remain physically present in a particular residential real property.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 16th day of March 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-32-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS despite sustained efforts, the virus continues to spread and is impacting nearly all sectors of California; and

WHEREAS in the past two years, the State of California has allocated \$1.15 billion to local partners through the Homeless Emergency Aid Program and the Homeless Housing, Assistance, and Prevention Program, funding intended to provide for a variety of programs and facilities aimed at combatting homelessness; and

WHEREAS on March 17, 2020, I signed Senate Bill 89, emergency legislation that authorizes \$500 million in immediately available funding to help California fight COVID-19 for any purpose related to the March 4, 2020 proclamation of a State of Emergency, including to support local governments to protect the health and safety of homeless populations, reduce the spread of COVID-19 in homeless populations, and provide safe beds for people experiencing homelessness; and

WHEREAS the emergency of COVID-19 necessitates a more focused approach, including emergency protective measures to bring unsheltered Californians safely indoors, expand shelter capacity, maintain health and sanitation standards and institute medically indicated interventions, and add new isolation and quarantine capacity to California's shelter and housing inventory to slow the spread of the pandemic; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567 and 8571, do hereby issue the following order to become effective immediately:

IT IS HEREBY ORDERED THAT:

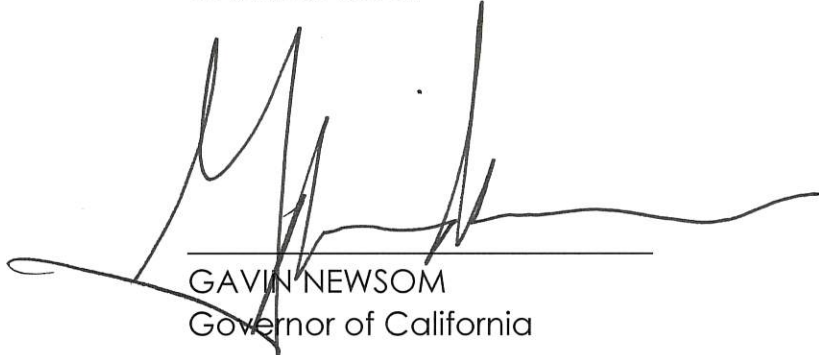
- 1) To the limited extent that any part of Health & Safety Code section 50214, subdivision (a), restricts a local jurisdiction from expending Homeless Emergency Aid Program funds on preparing for and addressing the impacts of the COVID-19 pandemic on homeless individuals, including through implementing guidance from the Department of Public Health on hand and respiratory hygiene and protective congregate living protocols, and providing isolation and quarantine capacity, that part is suspended.

- 2) To the limited extent that any part of Health & Safety Code section 50219, subdivision (c), restricts a local jurisdiction from expending Homeless Housing, Assistance, and Prevention Program funds on preparing for and addressing the impacts of the COVID-19 pandemic on homeless individuals, including through expanding shelter and housing services and capacity, that part is suspended.
- 3) Division 13 (commencing with section 21000) of the Public Resources Code and regulations adopted pursuant to that Division are suspended for any project using Homeless Emergency Aid Program funds, Homeless Housing, Assistance, and Prevention Program funds, or funds appropriated in Senate Bill 89, signed on March 17, 2020.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have
hereunto set my hand and caused
the Great Seal of the State of
California to be affixed this 18th day
of March 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-33-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS in a short period of time, COVID-19 has rapidly spread throughout California, necessitating updated and more stringent guidance from federal, state, and local public health officials; and

WHEREAS for the preservation of public health and safety throughout the entire State of California, I find it necessary for all Californians to heed the State public health directives from the Department of Public Health.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8627, and 8665 do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

- 1) To preserve the public health and safety, and to ensure the healthcare delivery system is capable of serving all, and prioritizing those at the highest risk and vulnerability, all residents are directed to immediately heed the current State public health directives, which I ordered the Department of Public Health to develop for the current statewide status of COVID-19. Those directives are consistent with the March 19, 2020, Memorandum on Identification of Essential Critical Infrastructure Workers During COVID-19 Response, found at: <https://covid19.ca.gov/>. Those directives follow:

ORDER OF THE STATE PUBLIC HEALTH OFFICER
March 19, 2020

To protect public health, I as State Public Health Officer and Director of the California Department of Public Health order all individuals living in the State of California to stay home or at their place of residence except as needed to maintain continuity of operations of the federal critical infrastructure sectors, as outlined at <https://www.cisa.gov/identifying-critical-infrastructure-during-covid-19>. In addition, and in consultation with the Director of the Governor's Office of Emergency Services, I may designate additional sectors as critical in order to protect the health and well-being of all Californians.

Pursuant to the authority under the Health and Safety Code 120125, 120140, 131080, 120130(c), 120135, 120145, 120175 and 120150, this order is to go into effect immediately and shall stay in effect until further notice.

The federal government has identified 16 critical infrastructure sectors whose assets, systems, and networks, whether physical or virtual, are considered so vital to the United States that their incapacitation or

destruction would have a debilitating effect on security, economic security, public health or safety, or any combination thereof. I order that Californians working in these 16 critical infrastructure sectors may continue their work because of the importance of these sectors to Californians' health and well-being.

This Order is being issued to protect the public health of Californians. The California Department of Public Health looks to establish consistency across the state in order to ensure that we mitigate the impact of COVID-19. Our goal is simple, we want to bend the curve, and disrupt the spread of the virus.

The supply chain must continue, and Californians must have access to such necessities as food, prescriptions, and health care. When people need to leave their homes or places of residence, whether to obtain or perform the functions above, or to otherwise facilitate authorized necessary activities, they should at all times practice social distancing.

- 2) The healthcare delivery system shall prioritize services to serving those who are the sickest and shall prioritize resources, including personal protective equipment, for the providers providing direct care to them.
- 3) The Office of Emergency Services is directed to take necessary steps to ensure compliance with this Order.
- 4) This Order shall be enforceable pursuant to California law, including, but not limited to, Government Code section 8665.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have
hereunto set my hand and caused
the Great Seal of the State of
California to be affixed this 19th day
of March 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

ESSENTIAL WORKFORCE

On March 19, 2020, Governor Newsom issued Executive Order N-33-20 directing all residents immediately to heed current State public health directives to stay home, except as needed to maintain continuity of operations of essential critical infrastructure sectors and additional sectors as the State Public Health Officer may designate as critical to protect health and well-being of all Californians.

In accordance with this order, the State Public Health Officer has designated the following list of “Essential Critical Infrastructure Workers” to help state, local, tribal, and industry partners as they work to protect communities, while ensuring continuity of functions critical to public health and safety, as well as economic and national security.

Sector Index:

1. [Health and Public Health Sector](#)
2. [Emergency Services Sector](#)
3. [Food and Agriculture Sector](#)
4. [Energy Sector](#)
5. [Water and Wastewater Sector](#)
6. [Transportation and Logistics Sector](#)
7. [Communications and Information Technology Sector](#)
8. [Government Operations and Other Community-Based Essential Functions](#)
9. [Critical Manufacturing Sector](#)
10. [Financial Services Sector](#)
11. [Chemical Sector](#)
12. [Defense Industrial Base Sector](#)
13. [Industrial, Commercial, Residential and Sheltering Facilities and Services](#)

Relevant Guidance For All Sectors:

- [Face Coverings Guidance](#)
 - [Orientación Sobre el Uso de Mascarillas de Tela](#)
- [Self-Isolation for Older Adults and Those Who Have Elevated Risk](#)
 - [Aislamiento para Adultos Mayores y Personas que Tienen un Riesgo Elevado](#)
- [Employers, health care workers and workers in general industry](#)

1. HEALTHCARE / PUBLIC HEALTH

Sector Profile

The Healthcare and Public Health (HPH) Sector is large, diverse, and open, spanning both the public and private sectors. It includes publicly accessible healthcare facilities, research centers, suppliers, manufacturers, and other physical assets and vast, complex public-private information technology systems required for care delivery and to support the rapid, secure transmission and storage of large amounts of HPH data.

Essential Workforce, if remote working is not practical:

1. Health care providers and caregivers (including physicians, dentists, psychologists, mid-level practitioners, nurses, assistants, and aids; infection control and quality assurance personnel; pharmacists; physical, respiratory, speech and occupational therapists and assistants; social workers and providers serving individuals with disabilities including developmental disabilities; optometrists; speech pathologists; chiropractors; diagnostic and therapeutic technicians; and radiology technologists).
2. Workers required for effective clinical, command, infrastructure, support service, administrative, security and intelligence operations across the direct patient care and full healthcare and public health spectrum, including accounting, administrative, admitting and discharge, engineering, accrediting, certification, licensing, credentialing, epidemiological, source plasma and blood donation, food service, environmental services, housekeeping, medical records, information technology and operational technology, nutritionists, sanitarians; emergency medical services workers; prehospital workers including but not limited to urgent care workers; inpatient and hospital workers; outpatient care workers; home care workers; workers at long-term care facilities, residential and community-based providers; workplace safety workers).
3. Workers needed to support transportation to and from healthcare facilities and provider appointments.
4. Workers needed to provide laundry services, food services, reprocessing of medical equipment, and waste management.
5. Vendors and suppliers (including imaging, pharmacy, oxygen services, durable medical equipment)
6. Workers who perform critical clinical research, development, and testing needed for COVID-19 response.
7. Workers in other medical and life science facilities (including Ambulatory Health and Surgical, Blood Banks, Clinics, Community Mental Health, Comprehensive Outpatient rehabilitation, End Stage Renal Disease, Health Departments, Home Health care, Hospices, Hospitals, Long Term Care, Organ Pharmacies, Procurement Organizations, Psychiatric, Residential, Rural Health Clinics and Federally Qualified Health Centers, and retail facilities specializing in medical goods and supplies, including cannabis).
8. Workers for health manufacturing (including life science companies, and companies that have shifted production to medical supplies), materials and parts suppliers, technicians, logistics and warehouse operators, printers, packagers, and distributors of medical equipment (including those who test and repair), personal protective equipment (PPE), isolation barriers, medical

- gases, pharmaceuticals (including materials used in radioactive drugs, and cannabis products), dietary supplements, blood and blood products, vaccines, testing materials, laboratory supplies, cleaning, sanitizing, disinfecting or sterilization supplies, personal hygiene products, and tissue and paper towel products.
9. Public health / community health workers, including those who compile, model, analyze and communicate public health information.
 10. Behavioral and mental health workers responsible for coordination, outreach, engagement, and treatment to individuals in need of mental health and/or behavioral services.
 11. Donors of blood bone marrow, blood stem cell, or plasma and the workers of the organizations that operate and manage related activities.
 12. Workers that manage health plans, billing, and health information.
 13. Workers who conduct community-based public health functions, conducting epidemiologic surveillance, compiling, analyzing and communicating public health information.
 14. Workers performing IT and cybersecurity functions at healthcare and public health facilities.
 15. Workers performing security, incident management, and emergency operations functions at or on behalf of healthcare entities including healthcare coalitions.
 16. Pharmacy employees, including workers necessary to maintain uninterrupted prescription filling.
 17. Workers in retail facilities specializing in medical goods and supplies.
 18. Public health and environmental health workers, including workers specializing in environmental health that focus on implementing environmental controls, sanitary and infection control interventions, healthcare facility safety and emergency preparedness planning, engineered work practices, and developing guidance and protocols for appropriate PPE to prevent COVID-19 disease transmission; Public health/ community health workers (including call center workers) who conduct community- based public health functions, conducting epidemiologic surveillance and compiling, analyzing, and communicating public health information.
 19. Mortuary services providers, including workers performing mortuary, funeral, cremation burial, cemetery, and related services, including funeral homes, crematoriums, cemetery workers and coffin makers.
 20. Workers who coordinate with other organizations to ensure the proper recovery, handling, identification, transportation, tracking, storage, and disposal of human remains and personal effects; certify cause of death; and facilitate access to behavioral and mental health services to the family members, responders, and survivors of an incident.
 21. Workers supporting veterinary hospitals and clinics.

Relevant Sector Guidance:

- [All Facility Letters for health care facilities, including long-term care facilities](#)
- [Health care facilities, Skilled Nursing Facilities](#)
- [Individuals with Access and Functional Needs](#)
- [Medical Waste Management - Interim Guidelines](#)
- [Outpatient Healthcare Facility Infection Control Recommendations for Suspect COVID-19 Patients](#)
- [Prioritization of Patients for Laboratory Testing for COVID-19](#)
- [Veterinary Professionals and Premises](#)
- Regional Centers:
 - [Visits to Licensed Residential Facilities](#)
 - [Risk Mitigation Strategies for ARFPSHN, ICF/DD-CN](#)
- [Adult and Senior Care Facilities](#)

- [Cuidado a los Adultos Mayores](#)
- [Community care facilities, including assisted living facilities and child care](#)
- [Medi-Cal Managed Care Health Plans: COVID – 19 Screening and Testing](#)
- [Coverage Options Fact Sheet](#)
 - [Opciones De Cobertura](#)
- [Department of Managed Health Care All Plan Letter](#)
- [California Department of Insurance Bulletin](#)

2. EMERGENCY SERVICES SECTOR

Sector Profile

The Emergency Services Sector (ESS) is a community of highly-skilled, trained personnel, along with the physical and cyber resources, that provide a wide range of prevention, preparedness, response, and recovery services during both day-to-day operations and incident response. The ESS includes geographically distributed facilities and equipment in both paid and volunteer capacities organized primarily at the federal, state, local, tribal, and territorial levels of government, such as city police departments and fire stations, county sheriff's offices, Department of Defense police and fire departments, and town public works departments. The ESS also includes private sector resources, such as industrial fire departments, private security organizations, and private emergency medical services providers.

Essential Workforce, if remote working is not practical:

1. Public, private, and voluntary personnel (front line and management) in emergency management, law enforcement, fire and rescue services, emergency medical services, corrections, rehabilitation and reentry, search and rescue, hazardous material response, and technicians supporting maritime and aviation emergency response.
2. Public Safety Answering Points and 911 call center employees; personnel involved in access to emergency services including the emergency alert system and wireless emergency alerts.
3. Fusion Center employees
4. Workers who support weather disaster / natural hazard monitoring, response, mitigation, and prevention, including personnel conducting, supporting, or facilitating wildfire mitigation activities
5. Workers – including contracted vendors -- who maintain, manufacture, or supply equipment and services supporting law enforcement, fire, EMS, and emergency service response operations (including safety equipment, electronic security, and uniforms)
6. Workers responding to abuse and neglect of children, elders and dependent adults.
7. Animal control officers and humane officers
8. Security staff to maintain building access control and physical security measures
9. Workers and contracted vendors who maintain and provide services and supplies to public safety facilities, including emergency communication center, public safety answering points, public safety communications centers, emergency operation centers, fire and emergency medical services stations, police and law enforcement stations and facilities.

Relevant Sector Guidance:

- [Public Health Guidance about COVID-19 for California State Prisons](#)
- [First responders, including paramedics and EMTs](#)

3. FOOD AND AGRICULTURE

Sector Profile

The Food and Agricultural (FA) Sector is composed of complex production, processing, and delivery systems and has the capacity to feed people and animals both within and beyond the boundaries of the United States. Beyond domestic food production, the FA Sector also imports many ingredients and finished products, leading to a complex web of growers, processors, suppliers, transporters, distributors, and consumers. This sector is critical to maintaining and securing our food supply.

Essential Workforce, if remote working is not practical:

1. Workers supporting groceries, pharmacies, convenience stores, and other retail that sells food or beverage products, and animal/pet food, retail customer support service, information technology support staff, for online orders, pickup/takeout or delivery.
2. Workers supporting restaurant carry-out and quick serve food operations, including food preparation, carry-out and delivery food employees.
3. Food manufacturer employees and their supplier employees to include those employed in food ingredient production and processing-facilities; aquaculture and seafood harvesting facilities; livestock, poultry, seafood slaughter facilities; pet and animal feed processing facilities; human food facilities producing by-products for animal food; beverage production facilities; and the production of food packaging, including recycling operations and processing.
4. Farmers, farm and ranch workers, and agribusiness support services to include those employed in auction and sales; grain and oilseed handling, storage, processing and distribution; animal food, feed, and ingredient production, packaging, and distribution; manufacturing, packaging, and distribution of veterinary drugs; truck delivery and transport.
5. Farmers, farm and ranch workers, support service workers and their supplier employees producing food supply domestically and for export to include those engaged in raising, cultivating, harvesting, packing, storing, or delivering to storage or to market or to a carrier for transportation to market any agricultural or horticultural commodity for human consumption; those engaged in producing and harvesting field crops; cannabis growers; agricultural and commodity inspection; fuel ethanol facilities; storage facilities; biodiesel and renewable diesel facilities; and other agricultural inputs
6. Employees and firms supporting food, feed, and beverage distribution and ingredients used in these products including warehouse workers, vendor-managed inventory controllers, and blockchain managers.
7. Workers supporting the sanitation of all food manufacturing processes and operations from wholesale to retail.
8. Workers supporting the growth and distribution of plants and associated products for home gardens.
9. Workers in cafeterias used to feed workers, particularly worker populations sheltered against COVID-19
10. Workers in animal diagnostic and food testing laboratories
11. Workers essential for assistance programs and government payments
12. Government, private, and non-governmental organizations' workers essential for food assistance programs (including school lunch programs) and government payments.

13. Employees of companies engaged in the production, storage, transport, and distribution of chemicals; medicines, including cannabis; vaccines; and other substances used by the food and agriculture industry, including seeds, pesticides, herbicides, fertilizers, minerals, enrichments, and other agricultural production aids.
14. Animal agriculture workers to include those employed in veterinary health (including those involved in supporting emergency veterinary or livestock services); raising of animals for food; animal production operations; livestock markets; slaughter and packing plants, manufacturers, renderers, and associated regulatory and government workforce.
15. Transportation supporting animal agricultural industries, including movement of animal medical and reproductive supplies and material, animal vaccines, animal drugs, feed ingredients, feed, and bedding, live animals, animal medical materials; transportation of deceased animals for disposal; and associated regulatory and government workforce
16. Workers who support sawmills and the manufacture and distribution of fiber and forest products, including, but not limited to timber, paper, and other wood and fiber products
17. Employees engaged in the manufacture and maintenance of equipment and other infrastructure necessary to agricultural production and distribution
18. Workers at animal care facilities that provide food, shelter, veterinary and/or routine care and other necessities of life for animals.

Relevant Sector Guidance:

- [Food, Beverage, Other Services](#)
 - [Alimentos, Bebidas y Otros Sitios de Servicios Relacionados](#)
- [Food Industry and Food Supply Chain](#)

4. ENERGY

Sector Profile

The Energy Sector consists of widely diverse and geographically dispersed critical assets and systems that are often interdependent of one another. This critical infrastructure is divided into three interrelated segments or subsectors—electricity, oil, and natural gas—to include the production, refining, storage, and distribution of oil, gas, and electric power. The Energy Sector supplies fuels to the transportation industry, electricity to households and businesses, and other sources of energy that are integral to growth and production across the Nation. In turn, it depends on the Nation's transportation, information technology, communications, finance, water, and government infrastructures.

Essential Workforce, if remote working is not possible:

1. Workers supporting the energy sector, regardless of the energy source, segment of the system, or infrastructure the worker is involved in, or who are needed to monitor, operate, engineer, and maintain the reliability, safety, environmental health, physical and cyber security of the energy system, including power generation, transmission and distribution.
2. Workers supporting the energy sector, regardless of the energy source, needed for construction, manufacturing, transportation and logistics, maintenance, and permitting.
3. IT and OT technology for essential energy sector operations including support workers, customer service operations, call centers, and emergency response and customer emergency operations; energy management systems, control systems, Supervisory Control and Data Acquisition SCADA systems, and energy sector entity data centers; cybersecurity engineers; and cybersecurity risk management.
4. Workers providing services related to energy sector fuels and supply chains, supporting the procurement, mining, drilling, processing, refining, manufacturing, refueling, construction, logistics, transportation (including marine transport, terminals, rail and vehicle transport), permitting operation and maintenance, security, waste disposal, storage, and monitoring of support for resources;
5. Workers supporting environmental remediation and monitoring.
6. Workers supporting manufacturing and distribution of equipment, supplies, and parts necessary to maintain production, maintenance, restoration, and service at energy sector facilities across all energy sectors, and regardless of the energy source.
7. Workers at Independent System Operators and Regional Transmission Organizations, and Network Operations staff, engineers and technicians to manage the network or operate facilities.
8. Workers at Reliability Coordinator, Balancing Authorities, and primary and backup Control Centers, including but not limited to independent system operators, regional transmission organizations, and balancing authorities; and workers involved in energy commodity trading and scheduling.
9. Mutual assistance personnel, which may include workers from outside of the state or local jurisdiction
10. Retail fuel centers such as gas stations and truck stops, and the distribution systems that support them.

5. WATER AND WASTEWATER

Sector Profile

The Water and Wastewater Sector is a complex sector composed of drinking water and wastewater infrastructure of varying sizes and ownership types. Multiple governing authorities pertaining to the Water and Wastewater Sector provide for public health, environmental protection, and security measures, among others.

Essential Workforce, if remote working is not practical:

Employees needed to operate and maintain drinking water and wastewater/drainage infrastructure, including:

1. Operational staff at water authorities
2. Operational staff at community water systems
3. Operational staff at wastewater treatment facilities
4. Workers repairing water and wastewater conveyances and performing required sampling or monitoring
5. Operational staff for water distribution and testing
6. Operational staff at wastewater collection facilities
7. Operational staff and technical support for SCADA Control systems
8. Chemical disinfectant suppliers for water and wastewater and personnel protection
9. Workers that maintain digital systems infrastructure supporting water and wastewater operations

6. TRANSPORTATION AND LOGISTICS

Sector Profile

The Transportation Systems Sector consists of seven key subsectors, or modes:

- Aviation includes aircraft, air traffic control systems, and airports, heliports, and landing strips. Commercial aviation services at civil and joint-use military airports, heliports, and sea plane bases. In addition, the aviation mode includes commercial and recreational aircraft (manned and unmanned) and a wide variety of support services, such as aircraft repair stations, fueling facilities, navigation aids, and flight schools.
- Highway and Motor Carrier encompasses roadway, bridges, and tunnels. Vehicles include trucks, including those carrying hazardous materials; other commercial vehicles, including bicycles, commercial motor coaches and school buses; vehicle and driver licensing systems; taxis, transportation services including Transportation Network Companies, and delivery services including Delivery Network Companies; traffic management systems; AND cyber systems used for operational management.
- Maritime Transportation System consists of coastline, ports, waterways, and intermodal landside connections that allow the various modes of transportation to move people and goods to, from, and on the water.
- Mass Transit and Passenger Rail includes terminals, operational systems, and supporting infrastructure for passenger services by transit buses, trolleybuses, monorail, heavy rail—also known as subways or metros—light rail, passenger rail, and vanpool/rideshare.
- Pipeline Systems consist of pipelines carrying natural gas hazardous liquids, as well as various chemicals. Above-ground assets, such as compressor stations and pumping stations, are also included.
- Freight Rail consists of major carriers, smaller railroads, active railroad, freight cars, and locomotives.
- Postal and Shipping includes large integrated carriers, regional and local courier services, mail services, mail management firms, and chartered and delivery services.

Essential Workforce, if remote working is not practical:

1. Employees supporting or enabling transportation functions, including truck drivers, bus drivers, dispatchers, maintenance and repair technicians, warehouse workers, truck stop and rest area workers, towing and recovery services, roadside assistance workers, intermodal transportation personnel, and workers that maintain and inspect infrastructure
2. Working supporting or providing services that enable logistics operations for essential sectors, wholesale and retail sale, including warehousing, cooling, storing, packaging, and distributing products for wholesale or retail sale or use.
3. Workers supporting maintenance and operation of essential highway infrastructure, including roads, bridges, and tunnels.

4. Workers of firms providing services, supplies, and equipment that enable warehouse and operations, including cooling, storing, packaging, and distributing products for wholesale or retail sale or use.
5. Mass transit workers providing critical transit services and/or performing critical or routine maintenance to mass transit infrastructure or equipment.
6. Employees supporting personal and commercial transportation services, including taxis, bicycle services, Transportation Network Companies, and delivery services including Delivery Network Companies
7. Workers responsible for operating dispatching passenger, commuter and freight trains and maintaining rail infrastructure and equipment
8. Maritime transportation and inland waterway workers – to include maintenance and repair – including port authority and commercial facility personnel, dredgers, port workers, mariners, ship crewmembers, ship pilots and tugboat operators, ship supply, Chandler, and equipment operators.
9. Workers who support the operation, inspection, and maintenance of essential dams, locks, and levees.
10. Workers who support the inspection and maintenance of aids to navigation and other government-provided services that ensure continued maritime commerce.
11. Workers supporting transportation of chemicals, hazardous, medical, waste and recyclable materials to support critical sectors and infrastructure.
12. Automotive repair, maintenance, and transportation equipment manufacturing and distribution facilities.
13. Transportation safety inspectors, including hazardous material inspectors and accident investigator inspectors
14. Manufacturers and distributors (to include service centers and related operations) of lighting and communication systems, specialized signage and structural systems, emergency response equipment and support materials, printers, printed materials, packaging materials, pallets, crates, containers, and other supplies needed to support manufacturing, packaging staging and distribution operations
15. Postal, parcel, courier, last-mile delivery, and shipping workers, to include private companies who accept, process, transport, and deliver information and goods.
16. Workers who supply equipment and materials for maintenance of transportation equipment.
17. Employees who repair and maintain vehicles, aircraft, rail equipment, marine vessels, bicycles, and the equipment and infrastructure that enables operations that encompass movement of cargo and passengers
18. Workers who support air transportation for cargo and passengers, including operation distribution, maintenance, and sanitation. This includes air traffic controllers, flight dispatchers, maintenance personnel, ramp workers, fueling agents, flight crews, airport safety inspectors and engineers, airport operations personnel, aviation and aerospace safety workers, security, commercial space personnel, operations personnel, accident investigators, flight instructors, and other on- and off-airport facilities workers.
19. Workers critical to the manufacturing, distribution, sales, rental, leasing, repair, and maintenance of vehicles and other transportation equipment (including electric vehicle charging stations) and the supply chains that enable these operations, subject to adhering public health guidance issued by CDPH.
20. Workers who support the operation, inspection, and maintenance of essential public works facilities and operations, including bridges, water and sewer main breaks, fleet maintenance personnel, construction of critical or strategic infrastructure, construction material

suppliers, traffic signal maintenance, emergency location services for buried utilities, maintenance of digital systems infrastructure supporting public works operations, and other emergent issues

21. Workers who support, such as road and line clearing, to ensure the availability of needed facilities, transportation, energy and communications.

7. COMMUNICATIONS AND INFORMATION TECHNOLOGY

Sector Profile

The Communications Sector provides products and services that support the efficient operation of today's global information-based society. Communication networks enable people around the world to contact one another, access information instantly, and communicate from remote areas. This involves creating a link between a sender (including voice signals) and one or more recipients using technology (e.g., a telephone system or the Internet) to transmit information from one location to another. Technologies are changing at a rapid pace, increasing the number of products, services, service providers, and communication options. The national communications architecture is a complex collection of networks that are owned and operated by individual service providers. Many of this sector's products and services are foundational or necessary for the operations and services provided by other critical infrastructure sectors. The nature of communication networks involves both physical infrastructure (buildings, switches, towers, antennas, etc.) and cyber infrastructure (routing and switching software, operational support systems, user applications, etc.), representing a holistic challenge to address the entire physical-cyber infrastructure.

The IT Sector provides products and services that support the efficient operation of today's global information-based society and are integral to the operations and services provided by other critical infrastructure Sectors. The IT Sector is comprised of small and medium businesses, as well as large multinational companies. Unlike many critical infrastructure Sectors composed of finite and easily identifiable physical assets, the IT Sector is a functions-based Sector that comprises not only physical assets but also virtual systems and networks that enable key capabilities and services in both the public and private sectors.

Essential Workforce – Communications, if remote working is not practical:

1. Maintenance of communications infrastructure- including privately owned and maintained communication systems- supported by technicians, operators, call-centers, wireline and wireless providers, cable service providers, satellite operations, Internet Exchange Points, Network Access Points, back haul and front haul facilities, and manufacturers and distributors of communications equipment.
2. Workers performing functions related to undersea cable infrastructure and support facilities, including cable landing sites, beach manhole vaults and covers, submarine cable depots, and submarine cable ship facilities
3. Government and private sector employees supporting Department of Defense internet and communications facilities.
4. Workers who support radio, television, and media service, including, but not limited to front line news reporters, studio, and technicians for newsgathering, reporting, and publishing news.
5. Network Operations staff, engineers and/or technicians to include IT managers and staff, HVAC & electrical engineers, security personnel, software and hardware engineers, and database administrators that manage the network or operate facilities
6. Workers responsible for infrastructure construction and restoration, including contractors for construction and engineering of fiber optic cables, buried conduit, small cells, other wireless facilities, and other communications sector-related infrastructure. This includes construction of

new facilities and deployment of new technology required to address congestion or customer usage on remote services.

7. Installation, maintenance and repair technicians that establish, support or repair service as needed.
8. Central office personnel to maintain and operate central office, data centers, and other network office facilities, and critical support personnel assisting front line employees
9. Customer service and support staff, including managed and professional services as well as remote providers of support to transitioning employees to set up and maintain home offices, who interface with customers to manage or support service environments and security issues, including payroll, billing, fraud, logistics and troubleshooting
10. Workers providing electronic security, fire, monitoring, and life safety services, and who ensure physical security, cleanliness, and the safety of facilities and personnel, including those who provide temporary licensing waivers for security personnel to work in other States or Municipalities.
11. Dispatchers involved with service repair and restoration
12. Retail customer service personnel at critical service center locations for onboarding customers, distributing and repairing equipment and other supply chain personnel, to support individuals' remote emergency communications needs;
13. External Affairs personnel to assist in coordinating with local, state, and federal officials to address communications needs supporting COVID-19 response, public safety, and national security.
14. Workers responsible for ensuring that persons with disabilities have access to and the benefits of various communications platforms, including those involved in the provision of telecommunication relay services, closed captioning of broadcast television for the deaf, video relay services for deaf citizens who prefer communication via American Sign Language over text, and audio-description for television programming.

Essential Workforce - Information Technology, if remote working is not practical:

15. Workers who support command centers, including, but not limited to Network Operations Command Centers, Broadcast Operations Control Center and Security Operations Command Centers
16. Data center operators, including system administrators, HVAC & electrical engineers, security personnel, IT managers and purchasers, data transfer solutions engineers, software and hardware engineers, and database administrators
17. Workers who support client service centers, field engineers, and other workers supporting critical infrastructure, as well as manufacturers and supply chain vendors that provide hardware and software, support services, research and development, information technology equipment (to include microelectronics and semiconductors), and HVAC and electrical equipment for critical infrastructure and test labs and certification agencies that qualify such equipment for critical infrastructure.
18. Workers needed to pre-empt and respond to cyber incidents involving critical infrastructure,, and entities supporting the functioning of critical infrastructure sectors
19. Suppliers, designers, transporters and other workers supporting the manufacture, distribution, and construction of essential global, national and local infrastructure for computing services (including cloud computing services and teleworking capabilities), business infrastructure, financial transactions, web-based services, and critical manufacturing

20. Workers supporting communications systems, information technology, and work from home solutions
21. Employees required to support Software as a Service businesses that enable remote working, performance of business operations, distance learning, media services, and digital health offerings, or required for technical support crucial for business continuity and connectivity.

8. GOVERNMENT OPERATIONS AND OTHER COMMUNITY-BASED ESSENTIAL FUNCTIONS

Essential Workforce, if remote working is not practical.

1. Critical government workers, as defined by the employer and consistent with Continuity of Operations Plans and Continuity of Government plans.
2. County workers responsible for determining eligibility for safety net benefits
3. The Courts, consistent with guidance released by the California Chief Justice
4. Workers who support administration and delivery of unemployment insurance programs, income maintenance, employment service, disaster assistance, workers' compensation insurance and benefits programs, and pandemic assistance
5. Workers to ensure continuity of building functions, including but not limited to security and environmental controls, the manufacturing and distribution of the products required for these functions, and the permits and inspection for construction.
6. Elections personnel
7. Federal, State, and Local, Tribal, and Territorial employees who support Mission Essential Functions and communications networks
8. Trade Officials (FTA negotiators; international data flow administrators)
9. Weather forecasters
10. Workers that maintain digital systems infrastructure supporting other critical government operations
11. Workers who support necessary credentialing, vetting and licensing operations for critical sector workers and operations.
12. Workers who are critical to facilitating trade in support of the national, state, and local emergency response supply chain
13. Workers supporting public and private childcare establishments, pre-K establishments, K-12 schools, colleges, and universities for purposes of distance learning, provision of school meals, or care and supervision of minors to support essential workforce across all sectors
14. Staff at government offices who perform title search, notary, and recoding services in support of mortgage and real estate services and transactions;
15. Workers and instructors supporting academies and training facilities and courses for the purpose of graduating students and cadets that comprise the essential workforce for all identified critical sectors
16. Clergy for essential support and faith-based services that are provided through streaming or other technologies that support physical distancing and state public health guidelines.
17. Human services providers, especially for at risk populations, including home delivered meal providers for older adults, people with disabilities, and others with chronic health conditions; home-maker services for frail, homebound, older adults; personal assistance services providers to support activities of daily living for older adults, people with disabilities, and others with chronic health conditions who live independently in the community with supports and services; home health providers who deliver health care services for older adults, people with disabilities, and others with chronic health conditions who live independently in the community with supports and services.
18. Government entities, and contractors that work in support of local, state, and federal public health and medical mission sets, including but not limited to supporting access to healthcare and associated payment functions, conducting public health functions, providing medical care,

supporting emergency management, or other services necessary for supporting the COVID-19 response.

Relevant Sector Guidance:

- Schools and institutions of higher education
 - [Guidance for schools \(PDF\)](#)
 - [Directrices para las escuelas sobre el nuevo coronavirus o COVID-19 \(PDF\)](#)
 - [Guidance for colleges and universities](#)
 - [Directrices para las instituciones de educación superior sobre el nuevo coronavirus o COVID-19](#)
- [Guidance for K-12 Schools: Distance Learning, School Meals, Child Care and Student Supervision](#)
- [Guidance for Using Disinfectants at Schools and Child Cares](#)
 - [Recordatorios para el uso de desinfectantes en las escuelas y guarderías](#)
- [Community care facilities, including assisted living facilities and child care](#)

9. CRITICAL MANUFACTURING

Sector Profile

The Critical Manufacturing Sector identifies several industries to serve as the core of the sector: Primary Metals Manufacturing, Machinery Manufacturing, Electrical Equipment, Appliance, and Component Manufacturing, Transportation Equipment Manufacturing Products made by these manufacturing industries are essential to many other critical infrastructure sectors.

Essential Workforce, if remote working is not practical

1. Workers necessary for the manufacturing of metals, industrial minerals, semiconductors, materials and products needed for supply chains of the critical infrastructure sectors.
2. Workers necessary for the manufacturing of materials and products needed to manufacture medical equipment and personal protective equipment
3. Workers necessary for mining and production of critical minerals, materials and associated essential supply chains, and workers engaged in the manufacture and maintenance of equipment and other infrastructure necessary for mining production and distribution.
4. Workers who produce or manufacture parts or equipment that supports continued operations for any essential services and increase in remote workforce, including computing and communication devices, semiconductors, and equipment such as security tools for Security Operations Centers (SOCs) or data centers.
5. Workers manufacturing or providing parts and equipment that enable the maintenance and continued operation of essential businesses and facilities.

10. FINANCIAL SERVICES

Sector Profile

The Financial Services Sector includes thousands of depository institutions, providers of investment products, insurance companies, other credit and financing organizations, and the providers of the critical financial utilities and services that support these functions. Financial institutions vary widely in size and presence, ranging from some of the world's largest global companies with thousands of employees and many billions of dollars in assets, to community banks and credit unions with a small number of employees serving individual communities. Whether an individual savings account, financial derivatives, credit extended to a large organization, or investments made to a foreign country, these products allow customers to: Deposit funds and make payments to other parties; Provide credit and liquidity to customers; Invest funds for both long and short periods; Transfer financial risks between customers.

Essential Workforce, if remote working is not practical:

1. Workers who are needed to process and maintain systems for processing financial transactions and services, including payment, clearing, and settlement; wholesale funding; insurance services; and capital markets activities
2. Workers who are needed to maintain orderly market operations to ensure the continuity of financial transactions and services.
3. Workers who are needed to provide business, commercial, and consumer access to banking and non-bank financial and lending services, including ATMs, lending money transmission, and to move currency, checks, securities, and payments
4. Workers who support financial operations, such as those staffing call, data and security operations centers, managing physical security, or providing accounting services.
5. Workers supporting production and distribution of debit and credit cards.
6. Workers providing electronic point of sale support personnel for essential businesses and workers.

11. CHEMICAL & HAZARDOUS MATERIALS

Sector Profile

The Chemical Sector—composed of a complex, global supply chain—converts various raw materials into diverse products that are essential to modern life. Based on the product produced, the sector can be divided into five main segments, each of which has distinct characteristics, growth dynamics, markets, new developments, and issues: Basic chemicals; Specialty chemicals; Agricultural chemicals; Pharmaceuticals; Consumer products.

Essential Workforce, if remote working is not practical:

1. Workers supporting the chemical and industrial gas supply chains, including workers at chemical manufacturing plants, workers in laboratories, workers at distribution facilities, workers who transport basic raw chemical materials to the producers of industrial and consumer goods, including hand sanitizers, food and food additives, pharmaceuticals, textiles, building materials, plumbing, electrical and paper products.
2. Workers supporting the safe transportation of chemicals, including those supporting tank truck cleaning facilities and workers who manufacture packaging items
3. Workers supporting the production of protective cleaning and medical solutions, personal protective equipment, disinfectants, and packaging that prevents the contamination of food, water, medicine, among others essential products
4. Workers supporting the operation and maintenance of facilities (particularly those with high risk chemicals and/ or sites that cannot be shut down) whose work cannot be done remotely and requires the presence of highly trained personnel to ensure safe operations, including plant contract workers who provide inspections
5. Workers who support the production and transportation of chlorine and alkali manufacturing, single-use plastics, and packaging that prevents the contamination or supports the continued manufacture of food, water, medicine, and other essential products, including glass container manufacturing
6. Workers at nuclear facilities, workers managing medical waste, workers managing waste from pharmaceuticals and medical material production, and workers at laboratories processing test kits
7. Workers who support hazardous materials response and cleanup
8. Workers who maintain digital systems infrastructure supporting hazardous materials management operations
9. Workers who support the removal, storage, and disposal of residential and commercial solid waste and hazardous waste, including landfill and recycling operations.

12. DEFENSE INDUSTRIAL BASE

Sector Profile

The Defense Industrial Base Sector is the worldwide industrial complex that enables research and development, as well as design, production, delivery, and maintenance of military weapons systems, subsystems, and components or parts, to meet U.S. military requirements. The Defense Industrial Base partnership consists of Department of Defense components, Defense Industrial Base companies and their subcontractors who perform under contract to the Department of Defense, companies providing incidental materials and services to the Department of Defense, and government-owned/contractor-operated and government-owned/government-operated facilities. Defense Industrial Base companies include domestic and foreign entities, with production assets located in many countries. The sector provides products and services that are essential to mobilize, deploy, and sustain military operations.

Essential Workforce, if remote working is not practical:

1. Workers who support the essential services required to meet national security commitments to the federal government and U.S. Military, including, but are not limited to, space and aerospace workers, nuclear matters workers, mechanical and software engineers (various disciplines), manufacturing and production workers, IT support, security staff, security personnel, intelligence support, aircraft and weapon system mechanics and maintainers, and sanitary workers who maintain the hygienic viability of necessary facilities.
2. Personnel working for companies, and their subcontractors, who perform under contract or sub-contract to the Department of Defense (DoD) and the Department of Energy (DoE) (on nuclear matters), as well as personnel at government-owned/contractor operated facilities, and who provide materials and services to the DoD and DoE (on nuclear matters), including support for weapon systems, software systems and cybersecurity, defense and intelligence communications, surveillance, sale of U.S. defense articles and services for export to foreign allies and partners (as authorized by the U.S. government), and space systems and other activities in support of our military, intelligence, and space forces.

13. INDUSTRIAL, COMMERCIAL, RESIDENTIAL, and SHELTERING FACILITIES AND SERVICES

Essential Workforce, if remote working is not practical:

1. Construction Workers who support the construction, operation, inspection, and maintenance of construction sites and construction projects (including housing, commercial, and mixed-use construction); and workers who support the supply chain of building materials from production through application/installation, including cabinetry, fixtures, doors, cement, hardware, plumbing, electrical, heating/cooling, refrigeration, appliances, paint/coatings, and employees who provide services that enable repair materials and equipment for essential functions.
2. Workers such as plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the safety, sanitation, construction material sources, and essential operation of construction sites and construction projects (including those that support such projects to ensure the availability of needed facilities, transportation, energy and communications; and support to ensure the effective removal, storage, recycling and disposal of solid waste and hazardous waste)
3. Workers such as plumbers, electricians, exterminators, and other service providers who provide services that are necessary to maintaining the safety, sanitation, and essential operation of residences, businesses, and buildings such as hospitals and senior living facilities, including any facility supporting COVID-19 response.
4. Workers who support the supply chain of building materials from production through application and installation, including cabinetry, fixtures, doors, cement, hardware, plumbing (including parts and services), electrical, heating and cooling, refrigeration, appliances, paint and coatings, and workers who provide services that enable repair materials and equipment for essential functions.
5. Workers in hardware and building materials stores, consumer electronics, technology and appliances retail, and related merchant retailers, wholesalers and distributors that support essential workforce functions where sales and operations cannot be conducted online
6. Warehouse operators, including vendors and support personnel critical for business continuity (including heating, ventilation, and air conditioning (HVAC) and electrical engineers, security personnel, and janitorial staff), e-commerce or online commerce, and customer service for essential functions.
7. Workers supporting the operations of commercial buildings that are critical to safety, security, and the continuance of essential activities, such as on-site property managers, building engineers, security staff, fire safety directors, janitorial personnel, and service technicians (e.g., mechanical, HVAC, plumbers, electricians, and elevator).
8. Workers supporting ecommerce through distribution, warehouse, call center facilities, and other essential operational support functions, that accept, store, and process goods, and that facilitate their transportation and delivery
9. Workers distributing, servicing, repairing, installing residential and commercial HVAC systems, boilers, furnaces and other heating, cooling, refrigeration, and ventilation equipment.
10. Workers managing or servicing hotels or other commercial and residential buildings that are used for COVID-19 mitigation and containment measures, treatment measures, provide accommodation for essential workers, or providing housing solutions, including measures to protect homeless populations.

11. Workers responsible for the leasing of residential and commercial properties to provide individuals and families with ready access to available housing.
12. Residential and commercial real estate workers, limited to scheduled property viewings to a potential buying party. This does not extend to open-house viewings, nor viewings with more than one buying party at a time.
13. Professional services, such as legal or accounting services, when necessary to assist in compliance with legally mandated activities and critical sector services
14. Workers responsible for handling property management, maintenance, and related service calls who can coordinate the response to emergency “at-home” situations requiring immediate attention, as well as facilitate the reception of deliveries, mail, and other necessary services.
15. Workers supporting the entertainment industries, studios, and other related establishments, provided they follow covid-19 public health guidance around physical distancing.
16. Workers that provide or determine eligibility for food, shelter, in-home supportive services, child welfare, adult protective services and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals (including family members)
17. Workers performing services in support of the elderly and disabled populations who coordinate a variety of services, including health care appointments and activities of daily living.
18. Workers who provide support to vulnerable populations to ensure their health and well-being including family care providers.
19. Workers providing dependent care services, particularly those whose services ensure essential workers can continue to work.
20. Workers who support food, shelter, and social services, and other necessities of life for economically disadvantaged or otherwise needy individuals, such as those residing in shelters.
21. Workers in laundromats, laundry services, and dry cleaners.
22. Workers providing disinfection services, for all essential facilities in essential sectors
23. Workers necessary for the installation, maintenance, distribution, and manufacturing of water and space heating equipment and its components.
24. Support required for continuity of services, including commercial disinfectant services, janitorial/cleaning personnel, and support personnel functions that need freedom of movement to access facilities in support of front-line employees.

Relevant Sector Guidance:

- [Cleaning & Waste Management for Residences 2/2020](#)
- [Essential/Emergency Personnel Providing Critical In-Home Services](#)
- [Home cleaning with COVID-19 positive individuals](#)
- [Recommended Strategic Approaches for COVID-19 Response for Individuals Experiencing Homelessness](#)
- [Flow Chart: COVID-19 Recommended Protocol for People Experiencing Homelessness](#)
- [Homeless Assistance Providers](#)
- [Immigrant Communities](#)
 - [Las Comunidades de Inmigrantes](#)
- [Pets & People](#)

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-37-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS in a short period of time, COVID-19 has rapidly spread throughout California, necessitating stringent public health emergency orders as well as guidance from federal, state, and local public health officials; and

WHEREAS on March 16, 2020, I issued Executive Order N-28-20, suspending state law limitations on local jurisdictions that impose restrictions on evictions; and

WHEREAS on March 19, 2020, I issued Executive Order N-33-20, ordering all residents to immediately heed the Order of the State Public Health Officer for all residents, unless exempted, to stay home or at their place of residence; and

WHEREAS many Californians are experiencing or will experience substantial losses of income as a result of business closures, the loss of hours or wages, or layoffs related to COVID-19, hindering their ability to keep up with their rent, and leaving them vulnerable to eviction; and

WHEREAS minimizing evictions during this period is critical to reducing the spread of COVID-19 in vulnerable populations by allowing all residents to stay home or at their place of residence in compliance with Executive Order N-33-20; and

WHEREAS Chief Justice Tani Cantil-Sakauye issued advisory guidance on March 20, 2020 for superior courts to suspend most civil trials and hearings for at least 60 days, and on March 23, 2020, suspended all jury trials for a period of 60 days, and extended by 60 days the time period for the holding of a civil trial; and

WHEREAS on March 25, 2020 the Department of Business Oversight secured support from national banks, state banks and credit unions for temporary delays in mortgage payments and foreclosure sales and evictions for homeowners who have economic impacts from COVID-19 with the objective of maximizing consistency and minimizing hurdles potentially faced by borrowers.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567 and 8571, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

- 1) The deadline specified in Code of Civil Procedure section 1167 shall be extended for a period of 60 days for any tenant who is served, while

this Order is in effect, with a complaint that seeks to evict the tenant from a residence or dwelling unit for nonpayment of rent and who satisfies all of the following requirements:

- a. Prior to the date of this Order, the tenant paid rent due to the landlord pursuant to an agreement.
 - b. The tenant notifies the landlord in writing before the rent is due, or within a reasonable period of time afterwards not to exceed 7 days, that the tenant needs to delay all or some payment of rent because of an inability to pay the full amount due to reasons related to COVID-19, including but not limited to the following:
 - (i) The tenant was unavailable to work because the tenant was sick with a suspected or confirmed case of COVID-19 or caring for a household or family member who was sick with a suspected or confirmed case of COVID-19;
 - (ii) The tenant experienced a lay-off, loss of hours, or other income reduction resulting from COVID-19, the state of emergency, or related government response; or
 - (iii) The tenant needed to miss work to care for a child whose school was closed in response to COVID-19.
 - c. The tenant retains verifiable documentation, such as termination notices, payroll checks, pay stubs, bank statements, medical bills, or signed letters or statements from an employer or supervisor explaining the tenant's changed financial circumstances, to support the tenant's assertion of an inability to pay. This documentation may be provided to the landlord no later than the time upon payment of back-due rent.
- 2) No writ may be enforced while this Order is in effect to evict a tenant from a residence or dwelling unit for nonpayment of rent who satisfies the requirements of subparagraphs (a)-(c) of paragraph 1.
- 3) The protections in paragraphs 1 and 2 shall be in effect through May 31, 2020.

Nothing in this Order shall prevent a tenant who is able to pay all or some of the rent due from paying that rent in a timely manner or relieve a tenant of liability for unpaid rent.

Nothing in this Order shall in any way restrict state or local governmental authority to order any quarantine, isolation, or other public health measure that may compel an individual to remain physically present in a particular residential property.

IT IS FURTHER ORDERED that this Order supersedes Executive Order N-28-20 to the extent that there is any conflict with that Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

I FURTHER DIRECT that as soon as hereafter possible, this proclamation be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 27th day of March 2020.

A handwritten signature in black ink, appearing to read 'Gavin Newsom', written over a horizontal line.

GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-39-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS despite sustained efforts, COVID-19 continues to spread at a rapid rate, threatening to overwhelm California's healthcare delivery system; and

WHEREAS California is preparing for a surge in the number of people who will need hospital care during the COVID-19 outbreak by increasing the number of hospital beds and post-acute care facilities that can treat and serve patients; and

WHEREAS this anticipated increase in the use of the healthcare system will require an increase in the health care workforce such as nurses, doctors, medical assistants, and emergency medical technicians; and

WHEREAS maximizing the number of qualified and capable medical and healthcare workers in service in California is imperative to ensure that Californians impacted by COVID-19 can access medical treatment; and

WHEREAS, the anticipated surge requires temporary adjustment of California's staffing and health and safety standards for health providers and health facilities, which are among the strongest in the nation, as numerous professionals are unable to satisfy professional licensing requirements in light of the COVID-19 pandemic that then subsequently prevent them from providing necessary medical and healthcare assistance to the public; and

WHEREAS, our most vulnerable residents who rely on state and local government for social services need additional support during this time; and

WHEREAS the Department of Developmental Services operates Stabilization, Training, Assistance and Reintegration (STAR) community crisis homes to treat individuals with developmental disabilities in acute crisis and additional STAR homes are required to provide treatment to such individuals and to protect the public health during the COVID-19 crisis; and

WHEREAS federal guidance permits monthly caseworker visits with children under court jurisdiction to be accomplished through videoconferencing in limited circumstances, such as a declaration of an emergency that prohibits or strongly discourages face-to-face contact for public health reasons; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567 and 8571, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

- 1) To assist in the care and/or to protect the health of individuals in hospitals and other health facilities, and due to the COVID-19 outbreak, the director of the State Department of Public Health may, to the extent necessary and only for the duration of the declared emergency, waive any of the licensing and staffing requirements of chapters 2 and 2.4 of division 2 of the Health and Safety Code and any accompanying regulations with respect to any hospital or health facility identified in Health and Safety Code section 1250. Any waiver shall include alternative measures that, under the circumstances, will allow the facilities to treat patients while protecting public health and safety. To the extent the facility maintains a disaster and mass casualty plan, the facility granted a waiver shall be established and operate in accordance with that plan. Any waivers granted pursuant to this paragraph shall be posted on the Department's website.
- 2) To facilitate the continued provision of care due to the COVID-19 outbreak, the director of the State Department of Public Health may, to the extent necessary and only for the duration of the declared emergency, waive any of the professional licensing and certification requirements and amend scopes of practice of chapters 2, 2.35, and 8 of division 2 of the Health and Safety Code and any accompanying regulations with respect to certified nursing assistants, home health aides, and nursing home administrators, and chapter 3, division 2 of the Business and Professions Code and accompanying regulations with respect to certified hemodialysis technicians. The Department shall provide guidance to facilities directing the appropriate qualifications and scope of practice for each classification operating under a waiver based on sound clinical guidelines and the individual's training, education, and work experience. Any waiver shall include alternative measures that, under the circumstances, will allow the facilities to treat patients while protecting public health and safety. Any waivers granted pursuant to this paragraph shall be posted on the Department's website.
- 3) The certification and permitting requirements of the Radiologic Technology Act (as identified in Health and Safety Code section 27) are, only for the duration of the declared emergency, suspended for all persons:
 - (i) whose certificate or permit issued pursuant to the Radiological Technology Act is expired, regardless of expiration date, or has been canceled; or
 - (ii) who hold Radiography certification issued by the American Registry of Radiologic Technologists or are an American Registry of Radiologic Technologists Registered Radiologist Assistant; or
 - (iii) who are credentialed as Radiology Practitioner Assistants by the Certification Board for Radiology Practitioner Assistants; or

- (iv) who are certified, permitted or otherwise authorized to perform radiologic technology by passing a State-required examination by a state other than the State of California; and
- (v) who are working under the supervision of a person licensed under the Medical Practice Act, except that the requirement to be under supervision shall not apply to a licentiate of the healing arts, as defined in the Radiological Technology Act; and
- (vi) who are deemed by a health facility as necessary workforce for purposes of this Order.

The specific certification requirements of Health and Safety Code section 107110 are suspended for any person who is licensed under the Medical Practice Act (Business and Professions Code sections 2000, et seq.). Except for persons licensed under the Medical Practice Act, this suspension of certification and permitting requirements shall not apply to persons who have never been either certified or permitted by the Department of Public Health, or certified, permitted, or otherwise authorized by the American Registry of Radiologic Technologists, the Certification Board for Radiology Practitioner Assistants, or any other state. This suspension of certification and permitting requirements shall also not apply to persons whose certificate, permit, or other authorization has been revoked or suspended for cause by the Department of Public Health, the American Registry of Radiologic Technologists, the Certification Board for Radiology Practitioner Assistants, or any other state.

- 4) To ensure hospitals are adequately prepared and staffed to treat COVID-19 patients, the Director of the State Department of Public Health may temporarily waive licensing requirements in Health and Safety Code section 1277 and sections 70203(a)(2), 70701(a)(1)(E), 70703(b), and 70705(a) of Chapter 1, Article 3, of Title 22, that pertain to the credentialing and privileging of physicians. Any waiver shall include alternate measures that, under the circumstances, ensure the competency of physicians providing medical services at the hospital.
- 5) To facilitate the continued provision of care to individuals affected by the COVID-19 outbreak, the Director of the Department of Consumer Affairs may to the extent necessary and only for the duration of the declared emergency, waive any of the professional licensing requirements and amend scopes of practice in Division 2 of the Business and Professions Code, and any accompanying regulations. Professional licensing requirements should be interpreted broadly to effectuate the purposes of this executive order, and they include, but are not limited to, the examination, education, experience, and training requirements necessary to obtain and maintain licensure, and requirements governing the practice and permissible activities for licensees. The Department, in conjunction with the relevant licensing board, shall provide guidance identifying the appropriate qualifications and scope of practice for each classification operating under a waiver based on sound clinical guidelines and the individual's training, education, and work experience. Any waiver may include alternative measures that, under the circumstances, will allow the regulated individual to treat patients while protecting public health

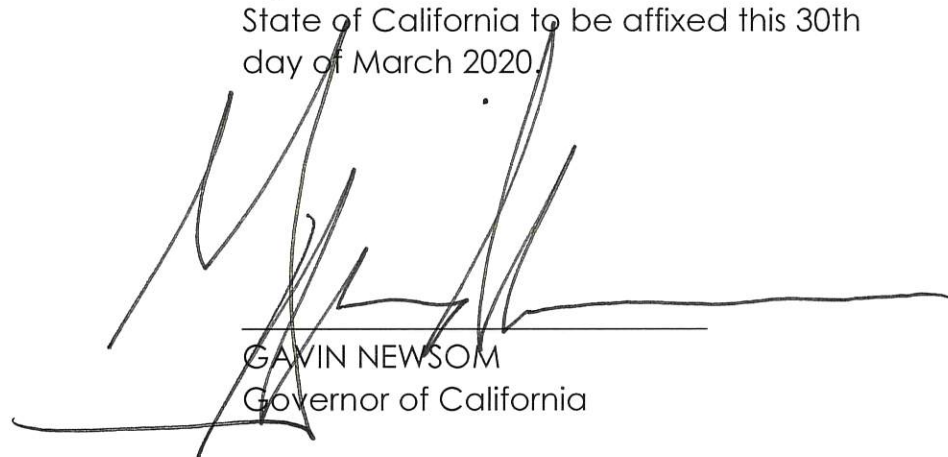
and safety. Any waivers granted pursuant to this paragraph shall be posted on the Department's website.

- 6) To ensure the continued operation of the Emergency Medical Services (EMS) system without unduly endangering the people of California during the COVID-19 outbreak, the Director of the California Emergency Medical Services Authority may as necessary and only for the duration of the declared emergency, suspend any licensing, certification, or training requirements for EMS personnel as contained in the EMS Act Chapters 2, 3, and 4, and accompanying regulations, including the authority to permit EMS personnel to provide services in any setting as authorized by the Director for the performance of the current scope of practice. The Authority shall provide guidance to local emergency medical services authorities directing the appropriate qualifications and scope of practice for each classification operating under a waiver based on sound clinical guidelines and the individual's training, education, and work experience. Any waivers granted pursuant to this paragraph shall be posted on the Authority's website.
- 7) Notwithstanding the Government Code section 14669, or any other law, the Director of the Department of Developmental Services has the authority to enter into a lease, lease-purchase, lease with option to purchase any real or personal property or any other agreement to procure residences or facilities and necessary equipment, goods or services to serve those individuals with development disabilities in crisis, to respond to, mitigate the effects or prevent the spread of COVID-19 to individuals with developmental disabilities or the general community. The leases or agreements may be executed without the review or prior approval of any other state department or agency. The leases or agreements executed pursuant to this provision shall be in effect so long as necessary to address the COVID-19 crisis or its effects.
- 8) The Department of Social Services may, to the extent the Department deems necessary to respond to the COVID-19 crisis, allow any state monthly face-to-face caseworker visitation requirement, standard, or criteria set forth in the Welfare and Institutions Code sections 16501.1, subdivision (l), 16516.5, and 16516.6, as well as accompanying regulations or other written directives, policies or procedures, to be accomplished through videoconferencing, instead of in-person contact. This flexibility shall only be utilized by caseworkers in keeping with guidance from the Department and after a child-specific decision based on the training and experience of the social worker, considering all available information, that an in-person visit is not necessary to ensure the child's safety and well-being. Any flexibility granted pursuant to this paragraph shall not waive or conflict with applicable federal requirements in United States Code, Title 42, sections 622, subdivision (b)(17) and 624, subdivision (f), as modified for emergency waivers in guidance issued March 18, 2020, in the Child Welfare Policy Manual Title IV-B, section 7.3, question 8 and shall expire at the end of the emergency declaration, in 90 days, or sooner as determined by the Department. Any flexibility granted pursuant to this paragraph shall be posted to the Department's website.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 30th day of March 2020.

A large, stylized handwritten signature in dark ink, likely belonging to Gavin Newsom, is written over a horizontal line. The signature is composed of several sharp, sweeping strokes.

GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-42-20

WHEREAS on March 4, 2020, I proclaimed a state of emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS it is the established policy of the State under Water Code section 106.3 that every human being has the right to safe, clean, affordable, and accessible water adequate for human consumption, cooking, and sanitary purposes; and

WHEREAS to limit the spread of COVID-19 it is crucial that Californians wash their hands regularly and thoroughly; and

WHEREAS many Californians are experiencing or will experience substantial losses of income as a result of business closures, the loss of work hours or wages, or layoffs related to COVID-19, which may hinder their ability to make payments for water service and subject them to water shutoffs due to non-payment; and

WHEREAS many small businesses that provide services essential to the health and well-being of Californians have experienced substantial reductions in income, which may hinder their ability to make payments for water service and subject them to water shutoffs due to non-payment; and

WHEREAS the California Public Utilities Commission has directed private water utilities under its jurisdiction to implement customer service protections, including a moratorium on service disconnections, during the COVID-19 emergency; and

WHEREAS more than 100 public and private water systems have voluntarily agreed to halt disconnections as well; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with the various statutes and regulations concerning water shutoffs specified in this order would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and the statutes of the State of California, and in particular, Government Code sections 8567, 8570, 8571, and 8627, do hereby issue the following order to become effective immediately:

IT IS HEREBY ORDERED THAT:

- 1) The authority of urban and community water systems, as defined in Health and Safety Code section 116902, subdivision (d), to discontinue residential service, as defined in Health and Safety Code section 116902, subdivision (c), for non-payment under Health and Safety Code sections 116908 and 116910, is suspended.
- 2) Water systems not subject to the requirements of Health and Safety Code sections 116908 and 116910 shall not discontinue residential

service, as defined in Health and Safety Code section 116902, subdivision (c), for non-payment.

- 3) Water systems shall restore any residential service to occupied residences that has been discontinued for nonpayment since March 4, 2020.
- 4) Water systems shall not discontinue service to any business in the critical infrastructure sectors designated by the State Public Health Officer as critical to protect the health and well-being of all Californians that qualifies as a small business under 13 C.F.R. § 121.201 of the Small Business Administration's regulations.
- 5) The State Water Resources Control Board shall identify best practices, guidelines, or both to be implemented during the COVID-19 emergency (i) to address non-payment or reduced payments, (ii) to promote and to ensure continuity of service by water systems and wastewater systems, and (iii) to provide measures such as the sharing of supplies, equipment and staffing to relieve water systems under financial distress.

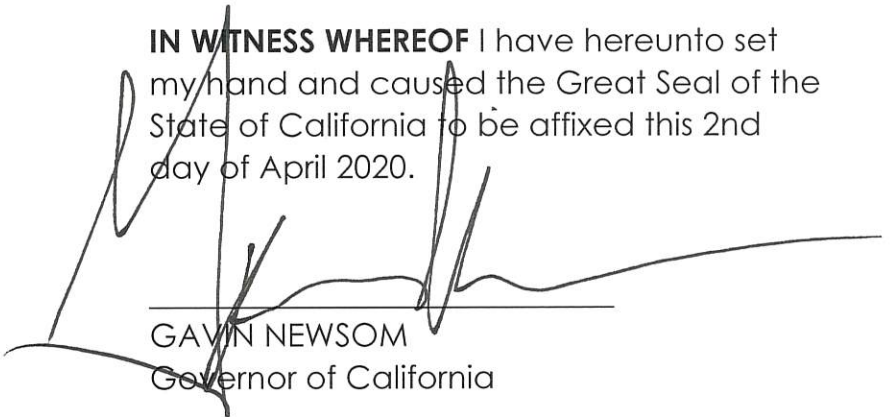
Nothing in this Order eliminates the obligation of water customers to pay for water service, prevents a water system from charging a customer for such service, or reduces the amount a customer already may owe to a water system.

Nothing in this Order modifies the obligations of urban and community waters systems to comply with provisions of the Water Shutoff Protection Act not specifically addressed by this Order or other applicable laws, regulations, and guidelines.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 2nd day of April 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

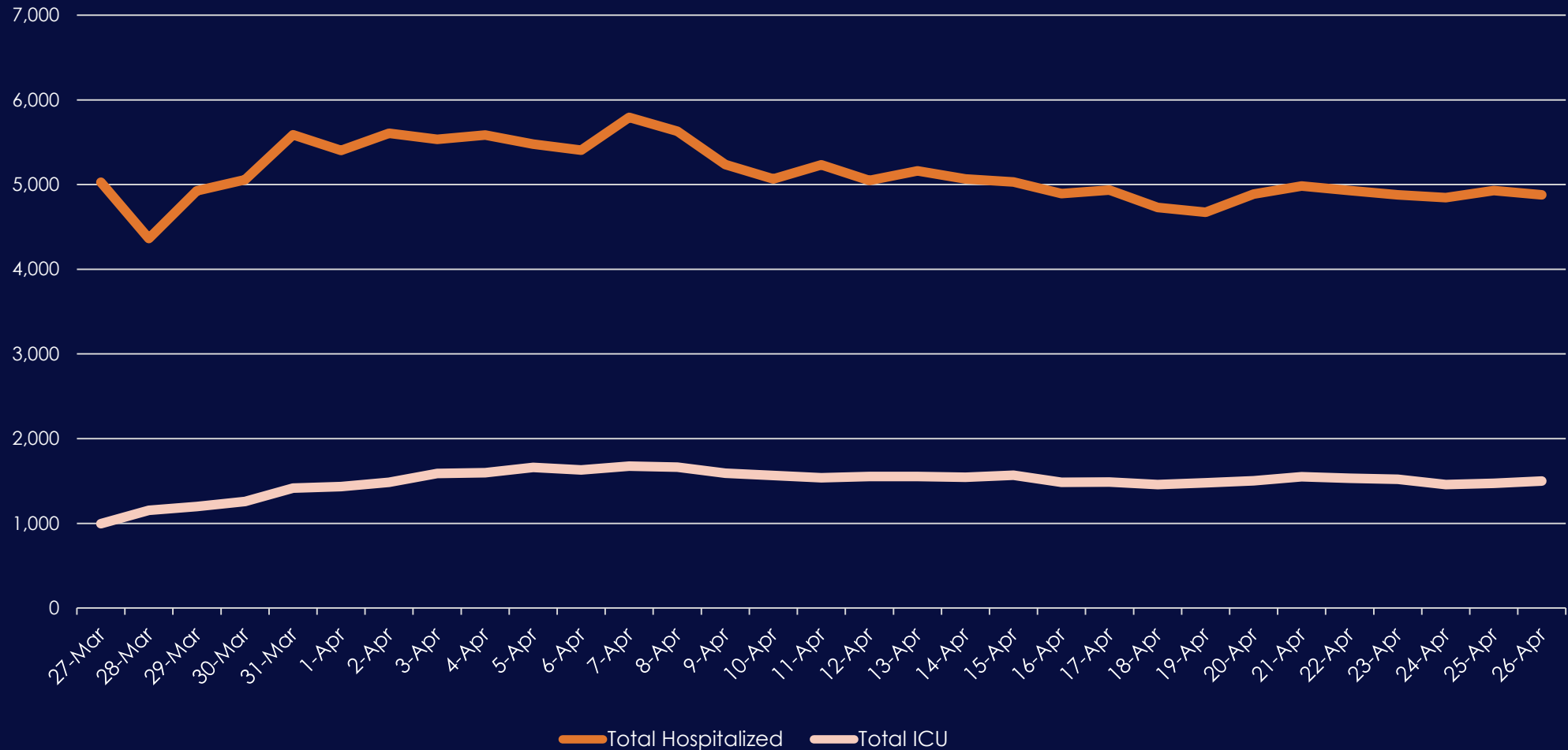


Update on California's Pandemic Roadmap

6 Indicators for Modifying Stay-at-Home Order

- Ability to test, contact trace, isolate, and support the exposed
- Ability to protect those at high risk for COVID-19
- Surge capacity for hospital and health systems
- Therapeutic development to meet the demand
- Ability of businesses, schools, and childcare facilities to support physical distancing
- Determination of when to reinstitute measures like Stay-At-Home

California Hospitalization Trend Lines



Total includes both COVID-19 confirmed positive hospitalizations as well as COVID-19 suspect hospitalizations.

The Basics



COVID-19 is not going away soon.



Modifications to Stay-At-Home Order must be guided by health risk and a commitment to equity.



Taking responsibility is key at all levels – individual, business, and government.

Resilience Roadmap Stages

STAGE 1: Safety and Preparedness

Making essential workforce environment as safe as possible.

STAGE 2: Lower Risk Workplaces

Creating opportunities for lower risk sectors to adapt and re-open.

Modified school programs and childcare re-open.

STAGE 3: Higher Risk Workplaces

Creating opportunities for higher risk sectors to adapt and re-open.

STAGE 4: End of Stay-At-Home Order

Return to expanded workforce in highest risk workplaces.

Requires
Therapeutics.

Stage 1: Safety and Preparedness

This is where we are now.

- **Continue to build out testing, contact tracing, PPE, and hospital surge capacity.**
- **Continue to make essential workplaces as safe as possible.**
 - Physical and work flow adaption
 - Essential workforce safety net
 - Make PPE more widely available
 - Individual behavior changes
- **Prepare sector-by-sector safety guidelines for expanded workforce.**

Stage 2: Lower Risk Workplaces

Gradually opening some lower risk workplaces with ADAPTATIONS:

- Retail (e.g. curbside pickup)
- Manufacturing
- Offices (when telework not possible)
- Opening more public spaces

Expanded Workforce Safety Net:

- Wage replacement so workers can stay home when sick

Stage 2: Lower Risk Workplaces

Schools and Childcare Facilities with Adaptations:

- Summer programs and next school year potentially starting sooner (July/August)
- Childcare facilities to provide more care
- Address learning gaps
- Ensure students and staff are protected
- Allow broader workforce to return to work

Actions needed to get from Stage 1 to Stage 2



Government Actions

- Policies that allow people to stay home when they're sick
- Guidance provided on how to reduce risk



Business Actions

- Wage replacement so workers can stay home when sick
- Implement adaptations to lower-risk workplaces NOW
- Employees continue to work from home when possible



Individual Actions

- Safety precautions – physical distancing, face coverings, etc.
- Avoid all non-essential travel
- Support and care for people who are at high risk

When are we ready for Stage 2?

Key indicator considerations to move to Stage 2:

- Hospitalization and ICU trends stable.
- Hospital surge capacity to meet demand.
- Sufficient PPE supply to meet demand.
- Sufficient testing capacity to meet demand.
- Contact tracing capacity statewide.

Transition to Stage 2 will occur through a statewide modification to the Stay-At-Home Order.

Opportunity for Regional Variations

During Stage 2, counties may choose to relax stricter local orders at their own pace.

Following Stage 2, once a statewide COVID-19 surveillance system is made possible through testing, further regional variations could be supported.

State will consult and collaborate closely with local governments.

Stage 3: Higher Risk Workplaces

Open higher risk environments with adaptations and limits on size of gatherings:

- Personal care (hair and nail salons, gyms)
- Entertainment venues (movie theaters, sports without live audiences)
- In-person religious services (churches, weddings)

Stage 4: End of Stay-At-Home Order

Re-open highest risk workplaces with all indicators satisfied once therapeutics have been developed:

- Concerts
- Convention Centers
- Live audience sports

Be Part of the Solution

Stay Home. Practice Physical Distancing.

We are enlisting all Californians to help inform the development of guidance for sectors across our economy.

This guidance will provide a framework for how to safely re-open.

CALIFORNIA
ALL

**Your Actions
Save Lives**

covid19.ca.gov

EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA

EXECUTIVE ORDER N-60-20

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS on March 19, 2020, I issued Executive Order N-33-20, which directed all California residents to immediately heed current State public health directives; and

WHEREAS State public health directives, available at <https://covid19.ca.gov/stay-home-except-for-essential-needs/>, have ordered all California residents stay home except for essential needs, as defined in State public health directives; and

WHEREAS COVID-19 continues to menace public health throughout California; and

WHEREAS the extent to which COVID-19 menaces public health throughout California is expected to continue to evolve, and may vary from place to place within the State; and

WHEREAS California law promotes the preservation of public health by providing for local health officers—appointed by county boards of supervisors and other local authorities—in addition to providing for statewide authority by a State Public Health Officer; and

WHEREAS these local health officers, working in consultation with county boards of supervisors and other local authorities, are well positioned to understand the local needs of their communities; and

WHEREAS local governments are encouraged to coordinate with federally recognized California tribes located within or immediately adjacent to the external geographical boundaries of such local government jurisdiction; and

WHEREAS the global COVID-19 pandemic threatens the entire State, and coordination between state and local public health officials is therefore, and will continue to be, necessary to curb the spread of COVID-19 throughout the State; and

WHEREAS State public health officials have worked, and will continue to work, in consultation with their federal, state, and tribal government partners; and

WHEREAS the State Public Health Officer has articulated a four-stage framework—which includes provisions for the reopening of lower-risk businesses and spaces (“Stage Two”), to be followed by the reopening of higher-risk businesses and spaces (“Stage Three”)—to allow Californians to gradually resume various activities while continuing to preserve public health in the face of COVID-19; and

WHEREAS the threat posed by COVID-19 is dynamic and ever-changing, and the State's response to COVID-19 (including implementation of the four-stage framework) should likewise retain the ability to be dynamic and flexible; and

WHEREAS to preserve this flexibility, and under the provisions of Government Code section 8571, I find that strict compliance with the Administrative Procedure Act, Government Code section 11340 et seq., would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571, 8627, and 8665; and also in accordance with the authority vested in the State Public Health Officer by the laws of the State of California, including but not limited to Health and Safety Code sections 120125, 120130, 120135, 120140, 120145, 120150, 120175, and 131080; do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

- 1) All residents are directed to continue to obey State public health directives, as made available at <https://covid19.ca.gov/stay-home-except-for-essential-needs/> and elsewhere as the State Public Health Officer may provide.
- 2) As the State moves to allow reopening of lower-risk businesses and spaces ("Stage Two"), and then to allow reopening of higher-risk businesses and spaces ("Stage Three"), the State Public Health Officer is directed to establish criteria and procedures—as set forth in this Paragraph 2—to determine whether and how particular local jurisdictions may implement public health measures that depart from the statewide directives of the State Public Health Officer.

In particular, the State Public Health Officer is directed to establish criteria to determine whether and how, in light of the extent to which the public health is menaced by COVID-19 from place to place within the State, local health officers may (during the relevant stages of reopening) issue directives to establish and implement public health measures less restrictive than any public health measures implemented on a statewide basis pursuant to the statewide directives of the State Public Health Officer.

The State Public Health Officer is further directed to establish procedures through which local health officers may (during the relevant stages of reopening) certify that, if their respective jurisdictions are subject to proposed public health measures (which they shall specify to the extent such specification may be required by the State Public Health Officer) that are less restrictive than public health measures implemented on a statewide basis pursuant to the statewide directives of the State Public Health Officer, the public health will not be menaced. The State Public Health Officer shall additionally establish procedures to permit, in a manner consistent with public health and

safety, local health officers who submit such certifications to establish and implement such less restrictive public health measures within their respective jurisdictions.

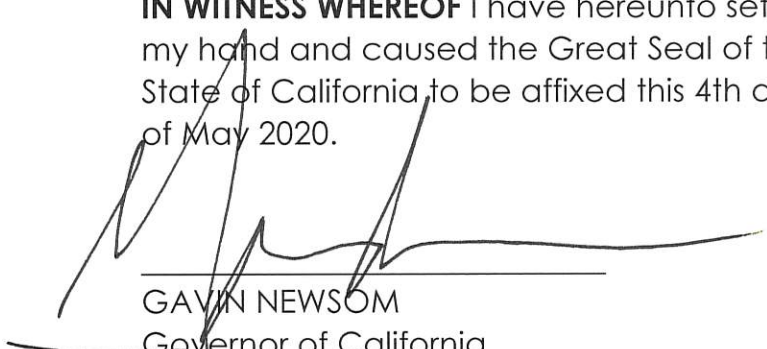
The State Public Health Officer may, from time to time and as she deems necessary to respond to the dynamic threat posed by COVID-19, revise the criteria and procedures set forth in this Paragraph 2. Nothing related to the establishment or implementation of such criteria or procedures, or any other aspect of this Order, shall be subject to the Administrative Procedure Act, Government Code section 11340 et seq. Nothing in this Paragraph 2 shall limit the authority of the State Public Health Officer to take any action she deems necessary to protect public health in the face of the threat posed by COVID-19, including (but not limited to) any necessary revision to the four-stage framework previously articulated by the State Public Health Officer.

- 3) Nothing in this Order shall be construed to limit the existing authority of local health officers to establish and implement public health measures within their respective jurisdictions that are more restrictive than, or that otherwise exist in addition to, the public health measures imposed on a statewide basis pursuant to the statewide directives of the State Public Health Officer.

IT IS FURTHER ORDERED that as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 4th day of May 2020.



GAVIN NEWSOM
Governor of California

ATTEST:

ALEX PADILLA
Secretary of State

**County of Tulare
Health & Human Services Agency
Public Health Branch**

Health Officer
5957 South Mooney Blvd.
Visalia, CA 93277 559-624-8480



**EXTENSION OF EMERGENCY ORDER FOR THE PREVENTION OF NOVEL CORONAVIRUS (COVID-19)
TRANSMISSION IN OR ABOUT RESTAURANTS, BARS, FOOD TRUCKS, GROCERY STORES, AND OTHER
RETAIL FOOD AND BEVERAGE SERVICE VENUES, ENTERTAINMENT AND RECREATIONAL VENUES,
GYMS, HEALTH CLUBS, THEATERS, CHURCHES, AND OTHER SOCIAL GATHERINGS**

WHEREAS, on March 11, 2020, the County Health Officer of the County of Tulare proclaimed and declared that a local health emergency now exists in the County of Tulare due to the presence of and threat posed by the novel coronavirus ("COVID-19"); and

WHEREAS, the Tulare County Board of Supervisors ratified said proclamation at its regular meeting of March 17, 2020; and

WHEREAS, said proclamation shall remain in effect until further notice; and

WHEREAS, the severity of the local health emergency appears to be increasing each day, with additional reported cases of COVID-19 infections and related deaths in all areas of California, the U.S., and throughout the world; and

WHEREAS, on March 16, 2020, the California Department of Public Health ("CDPH") and State Emergency officials issued guidance to local communities regarding public safety measures that should be taken with respect to (1) retail food, beverage, and related service venues, (2) entertainment venues; and (3) gyms, health clubs, theaters, and other social gatherings, in order to prevent the transmission of COVID-19;

WHEREAS, on March 19, 2020, the County Public Health Officer issued an Emergency Order For The Prevention Of Novel Coronavirus (COVID-19) Transmission In Or About Restaurants, Bars, Food Trucks, Grocery Stores, And Other Retail Food And Beverage Service Venues, Entertainment And Recreational Venues, Gyms, Health Clubs, Theaters, Churches, And Other Social Gatherings ("ORDER"), which is set to expire on April 19, 2020;

WHEREAS, on March 19, 2020, Governor Newsom issued Executive Order N-33-20 directing all California residents immediately to heed current State public health directives to stay home (shelter-in-place), except as needed to maintain continuity of operations of essential critical infrastructure sectors and additional sectors as the State Public Health Officer may designate as critical to protect the health and well-being of all Californians; and

WHEREAS, due to the continued transmission of COVID-19 throughout Tulare County, it is the opinion of the County Public Health Officer that it is necessary to continue to enforce the aforementioned orders to combat further transmission of the disease to Tulare County residents.

NOW, THEREFORE, pursuant to Tulare County Ordinance Code sections 1-15-1033 (b) and 1-15-1040 (b), and California Health and Safety Code sections 101040, 101085, and 120175, the County Public Health Officer extends the ORDER previously issued on March 19, 2020, until such a time that it is terminated or modified by the County Public Health Officer in writing.

IT IS SO ORDERED.

Time: 5:10 p.m.
Date: April 8, 2020

Issued by:



Karen Haught, MD
County Health Officer
County of Tulare
Health & Human Services Agency
Public Health Branch

Approved as to Form:
COUNTY COUNSEL

By Jennifer M. Flores Digitally signed by Jennifer M. Flores
Date: 2020.04.09 09:46:16 -0700
Chief Deputy
Matter No. 2020217

Attachments: March 19, 2020 Order of the County Public Health Officer

JMF/4/7/2020/2020217/1450463_2.docx

**County of Tulare
Health & Human Services Agency
Public Health Branch**

Health Officer
5957 South Mooney Blvd.
Visalia, CA 93277 559-624-8480



**AMENDED EMERGENCY ORDER FOR THE PREVENTION OF NOVEL CORONAVIRUS (COVID-19)
TRANSMISSION IN OR ABOUT RESTAURANTS, BARS, FOOD TRUCKS, GROCERY STORES, AND OTHER
RETAIL FOOD AND BEVERAGE SERVICE VENUES, ENTERTAINMENT AND RECREATIONAL VENUES,
GYMS, HEALTH CLUBS, THEATERS, CHURCHES, OTHER SOCIAL GATHERINGS, AND OUTDOOR
RECREATIONAL ACTIVITIES**

WHEREAS, on March 11, 2020, the County Health Officer of the County of Tulare proclaimed and declared that a local health emergency now exists in the County of Tulare due to the presence of and threat posed by the novel coronavirus ("COVID-19"); and

WHEREAS, the Tulare County Board of Supervisors ratified said proclamation at its regular meeting of March 17, 2020; and

WHEREAS, said proclamation shall remain in effect until further notice; and

WHEREAS, the severity of the local health emergency appears to be increasing each day, with additional reported cases of COVID-19 infections and related deaths in all areas of California, the U.S., and throughout the world; and

WHEREAS, the California Department of Public Health ("CDPH") and State Emergency officials have issued ongoing guidance to local communities regarding public safety measures that should be taken with respect to (1) retail food, beverage, and related service venues, (2) entertainment venues, and (3) gyms, health clubs, theaters, other social gatherings, and outdoor recreational activities, in order to prevent the transmission of COVID-19; and

WHEREAS, said guidance is designed to protect individuals attending and working at these venues and prevent the spread of COVID-19 in our communities; and

WHEREAS, under said guidance, available at <https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/ncov2019.aspx> and <https://covid19.ca.gov/stay-home-except-for-essential-needs/> the following actions have been recommended:

- **Bars, wineries, breweries and pubs** should be closed, except for venues that are currently authorized to provide off sale beer and wine to be consumed off premises be allowed; bars, breweries, pubs, and wineries that include meals provided by a full kitchen should follow the restaurant guidance below if they provide delivery or pick-up options;
- **Restaurants** should be closed for in-restaurant seated dining and should be open only to drive-through or other pick-up/delivery options;
- **Food trucks** should increase the frequency of cleaning of menus, cash registers, receipt trays, condiment holders, writing instruments and other non-food contact surfaces frequently touched by patrons and employees, ensure that social distancing of six feet per person between those who are not members of the same household is maintained and make clear that members of the same household can participate together, stand in line together, etc., but limiting the number of

people in lines;

- **Grocery stores and charitable food distribution sites** should remain fully open and operational, but ensure that social distancing of six feet per person between those who are not members of the same household is maintained and make clear that members of the same household can participate in activities together, stand in line together, etc., and limiting the number of customers at any given time as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance, and increase cleaning and sanitizing frequency of restroom and other high contact areas; and stores that have online ordering with outside pick-up or delivery options should encourage use of these when possible in lieu of indoor shopping;
- **Certified Farmers' Markets** should space booths accordingly to increase social distancing among patrons in line and walking about the market; ensure that social distancing of six feet per person between those who are not members of the same household is maintained and make clear that members of the same household can participate in activities together, stand in line together, etc.; limit the number of customers at any given time as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance; increase cleaning and sanitizing frequency of restroom and other high contact areas; train employees on best hygiene practices including washing their hands often with soap and water for at least 20 seconds; offer additional hand washing or sanitizing stations throughout the venue; encourage activities such as pre-bagging to expedite purchasing; suspend sampling activities; increase frequency of cleaning of tables, payment devices, and other surfaces; eliminate non-essential/non-related services, such as bands or other entertainment; and at the end of the market, continue to utilize local food recovery systems to feed/donate extra products to populations in need;
- **All retail food and beverage service venues** should remind employees of best hygiene practices including washing their hands often with soap and water for at least 20 seconds;
- **Gambling venues** should eliminate, delay, or reduce conventions/tournaments that increase customer flow above 250 persons in a single room/space; increase frequency of cleaning of chips, shuffling machines, and other objects utilized in games; increase frequency of cleaning and/or disposal of playing cards; eliminate non-essential/non-related services, such as massages or other ancillary services co-housed in gambling venues that could increase customer flow above 250 persons in a single room/space; ensure that social distancing of six feet per person between those who are not members of the same household is maintained and make clear that members of the same household can participate together, stand in line together etc.; limit the number of people in lines; separate spaces on the gaming floor into smaller components; increase frequency of cleaning and sanitizing per CDC Environmental Cleaning and Disinfection guidance of all hard surfaces, including terminals and felt and vinyl surfaces of card tables and chairs; increase cleaning and sanitizing frequency of restroom and other high contact areas; eliminate events/marketing that target individuals that the CDPH has identified higher risk of serious illness for COVID-19 ; provide additional opportunities throughout the venue for persons to reduce the spread of the virus through hand washing or sanitizing stations;
- **Theme Parks and Attractions** should ensure that social distancing of six feet per between those who are not members of the same household is maintained and make clear that members of the same household can participate in activities together, stand in line together etc.; limit attendance as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance; increase cleaning and sanitizing frequency of restroom and other high contact areas; train employees on best hygiene practices including washing their hands often with soap and water for at least 20 seconds; increase spacing of show times to allow for more thorough cleaning of single room or space and social distancing during show times; provide additional opportunities throughout the venue for persons to reduce the spread of the virus through hand washing or sanitizing stations; eliminate events/marketing that target individuals that the CDPH has

identified as higher risk of serious illness for COVID-19; extend hours to allow for staggering of attendance; and add distance to locations individuals sit or stand around tables;

- **Gyms, health clubs, and theaters** should be closed;
- **All gatherings** (defined as any event or convening that brings together people in a single room or single space at the same time, such as an auditorium, stadium, arena, large conference room, meeting hall, cafeteria, or any other indoor or outdoor space) should be postponed or cancelled, except for those defined as “essential,” meaning that they cannot be postponed or achieved without gathering, and that some other means of communication could not be used to conduct the essential function.
- **Face coverings**, such as scarves (dense fabric, without holes), bandanas, neck gaiters, or other fabric face coverings, should be worn by all persons over the age of two years at all times while inside of or waiting to enter any business or facility, while riding or waiting to ride any public or shared transportation, and at any other time when it is impossible to maintain a distance of six-feet between persons who are not members of a shared household. All persons, including Essential Workers are discouraged from using Personal Protective Equipment (PPE), such as N95 masks, for non-medical reasons, because supply must be available to healthcare workers.

WHEREAS, the increasing threat posed by COVID-19 in Tulare County makes it advisable that the actions recommended in said guidance become mandatory in the incorporated and unincorporated areas of County of Tulare at least for the time being.

NOW, THEREFORE, pursuant to Tulare County Ordinance Code sections 1-15-1033 (b) and 1-15-1040 (b), and California Health and Safety Code sections 101040, 101085, and 120175, the Health Officer of the County of Tulare hereby orders as follows, which shall be effective immediately and remain in effect until such a time that it is terminated or modified by the County Public Health Officer in writing:

1. Definitions:

- a) Restaurant: Any establishment that sells food for consumption on-premises.
- b) Food Court: Any establishment that sells food for consumption on-premises in a shared setting with other establishments.
- c) Bar and tavern: Any establishment with the following types of California Alcoholic Beverage Control licenses:
 - 1) 40 - On Sale Beer (Bar, Tavern)
 - 2) 42 - On Sale Beer & Wine - Public Premises (Bar, Tavern)
 - 3) 48 - On Sale General - Public Premises (Bar, Night Club)
 - 4) 51 - Club
 - 5) 57 - Special On Sale General
 - 6) 60 - On Sale Beer - Seasonal
 - 7) 61 - On Sale Beer - Public Premises
- d) Food truck: Any “mobile food facility” within the meaning of the California Retail Food Code.
- e) Certified Farmers’ Market: A location that is certified by the State of California through the enforcement officers of the county agricultural commissioners and operated pursuant to Chapter 10.5 (commencing with Section 47000) of Division 17 of the Food and Agricultural Code and regulations adopted pursuant to that chapter.
- f) Grocery Store: Any store primarily engaged in the retail sale of canned food, dry goods, fresh fruits and vegetables, and fresh meats, fish, and poultry and any area that is not separately owned within the store where food is prepared and served, including a bakery, deli, and meat and

seafood counter. "Grocery store" includes convenience stores.

- g) Charitable Food Distribution Site: A "food bank" or "limited service charitable feeding operation" within the meaning of the California Retail Food Code.
 - h) Gambling venue: Any cardroom, casino, or similar site where the primary goal of those assembled is the wagering of money or other things of value on events with uncertain outcomes, with the primary intent of winning money or material goods, and over which the Tulare County Public Health Officer has jurisdiction.
 - i) Entertainment and recreational venue: Any site where the primary goal of those assembled is to promote amusement, enjoyment, pleasure, recreation, diversion, relaxation, and other similar uses, including, but not limited to, theme parks, amusement parks, attractions, theaters, museums, roller rinks, skate parks, sports stadiums, bowling alleys, and the like.
 - j) Theme park: Any entertainment venue or amusement park in which rides, games, and buildings are based on a central theme.
 - k) Amusement Park: Any entertainment venue that features various attractions such as rides and games, as well as other events for entertainment purposes.
 - l) Attraction: Any place of interest where persons visit, typically for its inherent or exhibited natural or cultural value, historical significance, natural or built beauty, offering leisure and amusement.
 - m) Gym and Health Club: Any room or building used for various indoor sports or exercise activities, and usually equipped with exercise or gymnastic apparatus, locker and shower rooms, indoor or outdoor swimming pools, sports courts, and similar spaces.
 - n) Theater: Any entertainment venue used for housing dramatic presentations, stage entertainments, or motion-picture shows.
 - o) Church: Any site, with or without structures, the primary use of which is the assemblage of people for any religious worship, education, or expression.
 - p) Social gathering: Any event or convening that brings together people in a single room or single space at the same time, such as an auditorium, stadium, arena, large conference room, meeting hall, cafeteria, or any other indoor or outdoor space.
 - q) Outdoor recreational activities: Any activity that can be done in an outside setting, including but not limited to, individual and group sports.
2. **Restaurants, Food Courts, and other establishments** that offer on-premises dining shall not allow consumption of food or beverages on-premises. Delivery, drive-thru, and pick-up options are allowed.
 3. **Bars and taverns** shall be closed.
 4. **Food Trucks** shall not allow consumption of food or beverages on or about the premises and shall increase the frequency of cleaning of menus, cash registers, receipt trays, condiment holders, writing instruments and other non-food contact surfaces frequently touched by patrons and employees; ensure that social distancing of six feet per person between those who are not members of the same household is maintained and make clear that members of the same household can participate together, stand in line together, etc., but limit the number of people in their lines. All employees of the Food Truck should wear an appropriate face covering at all times.
 5. **Certified Farmers' Markets** shall space booths accordingly to increase social distancing among patrons in line and walking about the market; ensure that social distancing of six feet per between those who are not members of the same household is maintained and make clear that members of the same household can participate in activities together, stand in line together, etc.; limit the number of customers at any given time as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance; increase cleaning and sanitizing frequency of restroom and other high contact areas; train employees on best hygiene practices including washing their hands often with

soap and water for at least 20 seconds; offer additional hand washing or sanitizing stations throughout the venue; encourage activities such as pre-bagging to expedite purchasing; suspend sampling activities; increase frequency of cleaning of tables, payment devices, and other surfaces; eliminate non-essential/non-related services, such as bands or other entertainment; and at the end of the market, continue to utilize local food recovery systems to feed/donate extra products to populations in need. All persons providing essential services at a Farmers' Market should wear an appropriate face covering at all times.

6. **Grocery Stores and Charitable Food Distribution Sites** are allowed to remain fully open and operational, but must ensure that social distancing of six feet per person between those who are not members of the same household is maintained and make clear that members of the same household can participate in activities together, stand in line together, etc.; limit the number of customers at any given time as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance; increase cleaning and sanitizing frequency of restroom and other high contact areas; and stores that have online ordering with outside pick-up or delivery options should encourage use of these when possible in lieu of indoor shopping. All employees of the grocery store or charitable food distribution site should wear an appropriate face covering at all times.
7. **All retail food, beverage, and other related service venues** shall remind employees of best hygiene practices including washing their hands often with soap and water for at least 20 seconds. All venues should require employees to wear an appropriate face covering at all times.
8. **Gambling venues** shall be closed.
9. **Entertainment and recreational venues**, including, but not limited to, theme parks, amusement parks, attractions, theaters, museums, roller rinks, skate parks, sports stadiums, bowling alleys, and the like, shall be closed.
10. **Gyms and health clubs** shall be closed;
11. **All social gatherings**, including, but not limited to church services, meetings of service and social clubs, conferences, conventions, and the like, shall be postponed or cancelled.
12. **Outdoor recreational activities** are permissible as long as it is feasible to maintain a safe physical distance of six feet and gather only with members of the same household at all times during said activity(ies). Individual outdoor recreational activities are permissible as long as it is feasible to maintain a safe physical distance of six feet at all times during said activity. Any outdoor group sports or activities shall be postponed or cancelled unless the sport or activity can be done individually or with members of the same household only. There should be no shared equipment between persons who are not members of the same household. Visit <https://covid19.ca.gov/stay-home-except-for-essential-needs/#top>, Outdoor Recreation section for a list of requirements, specifically allowed activities, and further guidance from the state of California.
13. For those businesses closed under this Order, business owners, managers, and supervisory staff are allowed to be on site to conduct minimum basic operations, provided that they each observe the social distancing and best personal hygiene practices (including washing their hands often with soap and water for at least 20 seconds) outlined above.
14. No County permits for special events shall be granted. All County permits for special events previously issued are revoked or postponed.
15. No temporary ABC licenses shall be authorized by the County.
16. For personal and public health and safety purposes, all residents of and visitors to Tulare County are strongly urged to practice social distancing of six feet per person when able to do so, wash their hands often with soap and water for at least 20 seconds, wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiters, or other fabric face coverings, at all times while inside of or waiting to enter any business or facility, while riding or waiting to ride any public or shared

transportation, and at any other time when it is impossible to maintain a distance of six-feet between persons who are not members of a shared household and follow all other guidance from public health officials with regard to the threat posed by COVID-19.

17. Each incorporated city within Tulare County is urged and requested to take such actions, if any, as may be reasonably necessary to permit this Order to be fully enforced within its respective jurisdiction.
18. The Public Health Branch of the Tulare County Health and Human Services Agency, the Tulare County District Attorney's office, the Tulare County Counsel's office, and all other applicable County of Tulare Agencies, Departments, and Divisions are requested and directed to enforce this Order within their respective jurisdictions.
19. Pursuant to California Government Code section 26602, the Sheriff of Tulare County is requested to enforce this Order within the Sheriff's jurisdiction to prevent the spread of COVID-19.
20. Pursuant to California Government Code section 41601, the chiefs of the police departments of the Cities of Visalia, Tulare, Porterville, Dinuba, Exeter, Lindsay, Woodlake, and Farmersville are requested to enforce this Order within their respective jurisdictions to prevent the spread of COVID-19.
21. The Order shall be subject to amendment or repeal at any time and shall not be deemed to confer any contractual obligations, property rights, or assume any County or other public agency liability.
22. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.
23. This Order shall be immediately translated into Spanish, and accommodations made for disabled persons to read its contents; it shall also be distributed to all local media and made prominently available on the County of Tulare's website.
24. Pursuant to California Health and Safety Code sections 101029 and 120280, and Tulare County Ordinance Code sections 1-15-1040(b) and 125, violations of this Order shall be punishable as a misdemeanor upon conviction by a fine of not exceeding one thousand dollars or by imprisonment for a term of not exceeding six months, or by both such fine and imprisonment.

IT IS SO ORDERED.

Time: 9:10am
Date: May 5, 2020

Issued by:



Karen Haught, MD
County Health Officer
County of Tulare
Health & Human Services Agency
Public Health Branch

Approved as to Form:
COUNTY COUNSEL

By
Deputy County Counsel
Matter No. 2020217JMS/5-05-2020/2020217/1463907.docx



TULARE COUNTY HEALTH & HUMAN SERVICES AGENCY

Karen M. Elliott, MBA • Public Health Branch Director
Karen Haught, MD, M.P.H. • County Health Officer

Timothy W. Lutz, MBA
Agency Director

May 7, 2020

Health Advisory Recommending Face Coverings for the Public and Essential Workers

This health advisory seeks to inform the public about the need for Face Coverings when outside the home for the prevention and source control of COVID-19.

Summary

- Tulare County Public Health urges the public to use Face Coverings while attending to essential activities in order to reduce the spread of COVID-19
- Individuals are asked to ensure effective use of Face Coverings by washing their hands after putting on and taking of the Face Covering
- Essential businesses and their employees are asked to utilize Face Coverings when providing services to the public
- Essential businesses are asked to post signage informing the public of the requirement to utilize Face Coverings

The United States Centers for Disease Control and Prevention ("CDC"), California Department of Public Health ("CDPH"), and the Tulare County Public Health Branch ("TCPH") have recommended that members of the public, should cover the mouth and nose to prevent inadvertently spreading the virus that causes Coronavirus Disease 2019 ("COVID-19"). One key transmission method for the COVID-19 virus is respiratory droplets that people expel when they breathe or sneeze. Individuals have been found to be infected with COVID-19 and not have any symptoms, meaning they are asymptomatic, but they can still be contagious. People can also be infected and contagious 48 hours before developing symptoms, the time when they are pre-symptomatic. Many people with the COVID-19 virus have mild symptoms and do not recognize they are infected and contagious, and they can unintentionally infect others. Therefore, the CDC, CDPH, and TCPH believe that wearing a face covering, when combined with physical distancing of at least 6 feet and frequent hand washing, may reduce the risk of transmitting coronavirus when in public and engaged in essential activities by reducing the spread of respiratory droplets. *For clarity, although wearing a face covering is one tool for reducing the spread of the virus, doing so is not a substitute for sheltering in place, physical distancing of at least 6 feet, and frequent hand washing.*

This Advisory requires that people wear Face Coverings in three main settings. First, members of the public must wear Face Coverings while inside of or waiting in line to enter Essential Businesses and other businesses or facilities engaged in Minimum Basic Operations, providing Essential Infrastructure, and providing Essential Government Functions (except Healthcare Operations, which are subject to different requirements), when seeking healthcare from Healthcare Operations, and when waiting for or riding on



TULARE COUNTY HEALTH & HUMAN SERVICES AGENCY

Karen M. Elliott, MBA • Public Health Branch Director
Karen Haught, MD, M.P.H. • County Health Officer

Timothy W. Lutz, MBA
Agency Director

public transportation and other types of shared transportation. These settings are defined further below.

Second, this Advisory also requires employees, contractors, owners, and volunteers of all Essential Businesses or those operating public transportation and other types of shared transportation to wear a Face Covering when at work.

And third, this Advisory also requires workers engaged in Minimum Basic Operations, Essential Infrastructure work, and Essential Government Functions to wear a Face Covering in areas where the public is present or likely to be and at any time when others are nearby.

This Advisory does not require that any child aged twelve years or younger wear a Face Covering and recommends that any child aged two years or younger should not wear one because of the risk of suffocation. This Advisory also does not apply to people who are in their own cars alone or with members of their own household. It also does not require people wear Face Coverings while engaged in outdoor recreation such as hiking, bicycling, or running, though it does recommend that they have a Face Covering with them and still requires them to practice social distancing and other measures to protect against transmission of the virus.

Definition of Face Coverings

As used in this Advisory, a "Face Covering" means a covering made of cloth, fabric, or other soft or permeable material, without holes, that covers only the nose and mouth and surrounding areas of the lower face. A covering that hides or obscures the wearer's eyes or forehead is not a Face Covering. Examples of Face Coverings include a scarf or bandana; a neck gaiter; a homemade covering made from a t-shirt, sweatshirt, or towel, held on with rubber bands or otherwise; or a mask, which need not be medical-grade. A Face Covering may be factory-made, or may be handmade and improvised from ordinary household materials. The Face Covering should be comfortable, so that the wearer can breathe comfortably through the nose and does not have to adjust it frequently, so as to avoid touching the face. For as long as medical grade masks such as N95 masks and surgical masks are in short supply, members of the public should not purchase those masks as Face Coverings under this Advisory. In general, even when not required by this Advisory, people are strongly encouraged to wear Face Coverings when in public.

A video showing how to make a face covering and additional information about how to wear and clean Face Coverings may be found at the website of Centers for Disease Control and Prevention, at <https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html>.

Effective Use

Face Coverings must be worn in such a manner as to contain respiratory droplets and minimize transmission of the virus via the hands. To achieve this, Face Coverings should fit snugly and be washed daily. Cloth Face Coverings can be safely cleaned in a washing machine or by hand as the materials



TULARE COUNTY HEALTH & HUMAN SERVICES AGENCY

Timothy W. Lutz, MBA
Agency Director

Karen M. Elliott, MBA • Public Health Branch Director
Karen Haught, MD, M.P.H. • County Health Officer

permit. Individuals should be careful not to touch their eyes, nose, or mouth when removing their Face Coverings and wash their hands immediately after removing.

Members of the Public

All members of the public, except as specifically exempted below, must wear a Face Covering outside their home or other place they reside in the following situations:

1. When they are inside of, or in line to enter, any Essential Business, including, but not limited to, grocery stores, convenience stores, supermarkets, laundromats, and restaurants;
2. When they are inside or at any location or facility engaging in Minimum Basic Operations or seeking or receiving Essential Government Functions inside of any location or facility;
3. When they are engaged in Essential Infrastructure work
4. When they are obtaining services at Healthcare Operations— including hospitals, clinics, COVID-19 testing locations, dentists, pharmacies, blood banks and blood drives, other healthcare facilities, mental health providers, or facilities providing veterinary care and similar healthcare services for animals — unless directed otherwise by an employee or worker at the Healthcare Operation; or
5. When they are waiting for or riding on public transportation or paratransit or are in a taxi, private car service, or ride-sharing vehicle.

Essential Businesses and Infrastructure

All Essential Businesses, as well as entities and organizations with workers engaged in Essential Infrastructure work, Minimum Basic Operations, or Essential Government Functions (except for Healthcare Operations, which are subject to their own regulation regarding specified face coverings), must:

1. Require their employees, contractors, owners, and volunteers to wear a Face Covering at the workplace and when performing work off-site any time the employee, contractor, owner, or volunteer is:
 - a. interacting in person with any member of the public;
 - b. working in any space visited by members of the public, such as by way of example and without limitation reception areas, grocery store or pharmacy aisles, service counters, public restrooms, cashier and checkout waiting rooms, service areas, and other spaces used to interact with the public, regardless of whether anyone from the public is present at the time;
 - c. working in any space where food is prepared or packaged for sale or distribution to others;
 - d. working in or walking through common areas such as hallways, stairways, elevators, and parking facilities; or
 - e. in any room or enclosed area when other people (except for members of the person's own household or residence) are present.



TULARE COUNTY HEALTH & HUMAN SERVICES AGENCY

Timothy W. Lutz, MBA
Agency Director

Karen M. Elliott, MBA • Public Health Branch Director
Karen Haught, MD, M.P.H. • County Health Officer

2. Take reasonable measures, such as posting signs, to remind their customers and the public of the requirement that they wear a Face Covering while inside of or waiting in line to enter the business, facility, or location. Essential Businesses and entities or organizations that engaged in Essential Infrastructure work or Minimum Basic Operations must take all reasonable steps to prohibit any member of the public who is not wearing a Face Covering from entering and must not serve that person if those efforts are unsuccessful and seek to remove that person.

For clarity, a Face Covering is not required when a person is in a personal office (a single room) when others outside of that person's household are not present as long as the public does not regularly visit the room.

Exceptions

1. Any child aged two years or less must not wear a Face Covering because of the risk of suffocation. This Order does not require that any child aged twelve years or less wear a Face Covering. Parents and caregivers must supervise use of Face Coverings by children to avoid misuse.
2. Wearing a Face Covering is recommended, but not required, while engaged in outdoor recreation such as hiking, bicycling, or running. But each person engaged in such activity must comply with social distancing requirements including maintaining at least six feet of separation from all other people. Because running or bicycling causes people to more forcefully expel airborne particles, making the usual minimum 6 feet distance less adequate, runners and cyclists must take steps to avoid exposing others to those particles, which include the following measures: wearing a Face Covering when possible; crossing the street when running to avoid sidewalks with pedestrians; slowing down and moving to the side when unable to leave the sidewalk and nearing other people; never spitting; and avoiding running or cycling directly in front of or behind another runner or cyclist who is not in the same household.
3. This Advisory does not require any person to wear a Face Covering while driving alone, or exclusively with other members of the same family or household, in a motor vehicle.
4. A Face Covering is also not required by this Advisory to be worn by a particular individual if the person can show either: (1) a medical professional has advised that wearing a Face Covering may pose a risk to the person wearing the mask for health-related reasons; or (2) wearing a Face Covering would create a risk to the person related to their work as determined by local, state, or federal regulators or workplace safety guidelines. A Face Covering should also not be used by anyone who has trouble breathing or is unconscious, incapacitated, or otherwise unable to remove the Face Covering without assistance.

Conclusion

The intent of this Order is to ensure that all people who are visiting or working at Essential Businesses



**TULARE COUNTY
HEALTH & HUMAN SERVICES AGENCY**

Timothy W. Lutz, MBA
Agency Director

Karen M. Elliott, MBA • Public Health Branch Director
Karen Haught, MD, M.P.H. • County Health Officer

and all people who are seeking care at healthcare facilities or engaged in certain types of public transit or transportation with others wear a Face Covering to reduce the likelihood that they may transmit or receive the COVID-19 virus. The intent of this Advisory is also to ensure that people who work for or seek services from entities engaged in Essential Infrastructure work, Minimum Basic Operations, or Essential Government Functions also wear a Face Covering when they are in close proximity to others. In so doing, this Advisory will help reduce the spread of the COVID-19 virus and mitigate the impact of the virus on members of the public and on the delivery of critical healthcare services to those in need. All provisions of this Advisory must be interpreted to effectuate this intent.

A handwritten signature in black ink that reads "Karen Haught".

Karen Haught MD, MPH
Health Officer of Tulare County

**County of Tulare
Health & Human Services Agency
Public Health Branch**

Health Officer
5957 South Mooney Blvd.
Visalia, CA 93277 559-624-8480



EMERGENCY ORDER FOR THE PREVENTION OF NOVEL CORONAVIRUS (COVID-19) TRANSMISSION

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a state of Emergency now exists in the State of California due to the presence of and threat posed by the novel coronavirus ("COVID-19"); and

WHEREAS, on March 11, 2020, the County Health Officer of the County of Tulare proclaimed and declared that a local health emergency now exists in the County of Tulare due to the presence of and threat posed by COVID-19; and

WHEREAS, the Tulare County Board of Supervisors ratified said proclamation at its regular meeting of March 17, 2020; and

WHEREAS, said proclamation shall remain in effect until further notice; and

WHEREAS, on March 19, 2020, the Governor of the State of California issued Executive Order N-33-20, ordering that all Californians shelter in place to preserve public health and safety ("Shelter in Place Order"); and

WHEREAS, the Shelter in Place Order has been successful in slowing the transmission and infection rate of COVID-19 in the State of California; and

WHEREAS, on March 19, 2020 the County Health Officer of the County of Tulare issued an EMERGENCY ORDER FOR THE PREVENTION OF NOVEL CORONAVIRUS (COVID-19) TRANSMISSION IN OR ABOUT RESTAURANTS, BARS, FOOD TRUCKS, GROCERY STORES, AND OTHER RETAIL FOOD AND BEVERAGE SERVICE VENUES, ENTERTAINMENT AND RECREATIONAL VENUES, GYMS, HEALTH CLUBS, THEATERS, CHURCHES, OTHER SOCIAL GATHERINGS, AND OUTDOOR RECREATIONAL ACTIVITIES, which order was extended on April 8, 2020, and amended on May 5, 2020 (the "Amended Emergency Order"); and

WHEREAS, on April 14, 2020, the State of California presented the Pandemic Roadmap, a four-stage plan for modifying the Shelter in Place Order, and defining the statewide current status under the plan as being at Stage 1; and

WHEREAS, on May 4, 2020, the State announced that entry into Stage 2 of the plan would begin on May 8, 2020 for all Counties, subject to certain conditions and certain guidance; and

WHEREAS, advancement within the Pandemic Roadmap by an individual County can be accomplished by meeting certain State-defined criteria and procedures; and

WHEREAS, the Pandemic Roadmap is designed to prevent the spread of COVID-19 in California while allowing parts of our state to safely reopen; and

WHEREAS, it is advisable that the State criteria, procedures, and guidance for the stages of the Pandemic

Roadmap become mandatory in the incorporated and unincorporated areas of County of Tulare.

NOW, THEREFORE, pursuant to Tulare County Ordinance Code sections 1-15-1033 (b) and 1-15-1040 (b), and California Health and Safety Code sections 101040, 101085, and 120175, the Health Officer of the County of Tulare hereby orders as follows, which shall be effective immediately and remain in effect until such a time that it is terminated or modified by the County Public Health Officer in writing:

1. **The Amended Emergency Order** is hereby terminated. Any previous Public Health Orders, other than the Emergency Declaration dated March 11, 2020, not previously terminated by the Amended Emergency Order are hereby terminated.
2. **The Shelter in Place Order**, the emergency orders of the State Public Health Director related to the COVID-19 pandemic, and the State's Pandemic Roadmap and guidance issued with respect to the roadmap, as may be amended, modified, or supplemented from time-to-time by their makers, are hereby adopted as emergency orders of the County Health Officer of the County of Tulare and enforceable as such.
3. **Only** the activities and businesses authorized by the County's current stage of the Pandemic Roadmap shall be allowed. The County's current stage of the Pandemic Roadmap can be found at <https://covid19.tularecounty.ca.gov/>.
4. **Bars, wineries, breweries and pubs** shall follow the State's guidelines and shall be closed until allowed under the County's current stage of the Pandemic Roadmap.
5. **Restaurants** shall follow the State's guidelines and shall be open only to drive-through or other pickup/delivery options and shall not open their in-restaurant seated dining nor allow consumption of food or beverages on-premises until allowed under the County's current stage of the Pandemic Roadmap.
6. **Food Trucks** shall follow the State's guidelines and shall not allow consumption of food or beverages on or about the premises until allowed under the County's current stage of the Pandemic Roadmap.
7. **Certified Farmers' Markets** shall follow the State's guidelines and shall space booths accordingly to increase social distancing and shall eliminate non-essential/non-related services, such as bands or other entertainment until allowed under the County's current stage of the Pandemic Roadmap.
8. **Gambling venues** shall follow the State's guidelines and shall be closed until allowed under the County's current stage of the Pandemic Roadmap.
9. **Entertainment and recreational venues**, including, but not limited to, theme parks, amusement parks, attractions, theaters, museums, roller rinks, skate parks, sports stadiums, bowling alleys, and the like, shall follow the State's guidelines and shall be closed until allowed under the County's current stage of the Pandemic Roadmap.
10. **Gyms and health clubs** shall follow the State's guidelines and shall be closed until allowed under the County's current stage of the Pandemic Roadmap.
11. **All social gatherings**, including, but not limited to church services, meetings of service and social

clubs, conferences, conventions, and the like, shall be postponed or cancelled until allowed under the County's current stage of the Pandemic Roadmap.

12. **Outdoor recreational activities** shall be permissible as long as it is feasible to maintain a safe physical distance of six feet and gather only with members of the same household at all times during said activity(ies). Individual outdoor recreational activities are permissible as long as it is feasible to maintain a safe physical distance of six feet at all times during said activity. Any outdoor group sports or activities shall be postponed or cancelled unless the sport or activity can be done individually or with members of the same household only. There should be no shared equipment between persons who are not members of the same household. Visit <https://covid19.ca.gov/stay-home-except-for-essential-needs/#top>, Outdoor Recreation section for a list of requirements, specifically allowed activities, and further guidance from the state of California. These social distancing requirements shall remain in place as they relate to Outdoor Recreation Activities until abolished under the County's current stage of the Pandemic Roadmap.
13. For those businesses closed under this Order, business owners, managers, and supervisory staff are allowed to be on site to conduct minimum basic operations, provided that they each observe the social distancing and best personal hygiene practices (including washing their hands often with soap and water for at least 20 seconds) outlined above.
14. No County permits for special events shall be granted, all County permits for special events previously issued are revoked or postponed, and no temporary ABC licenses shall be authorized by the County until social gatherings are permitted under the County's current stage of the Pandemic Roadmap.
15. For personal and public health and safety purposes, all residents of and visitors to Tulare County are strongly urged to practice social distancing of six feet per person when able to do so, wash their hands often with soap and water for at least 20 seconds, wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiters, or other fabric face coverings, at all times while inside of or waiting to enter any business or facility, while riding or waiting to ride any public or shared transportation, and at any other time when it is impossible to maintain a distance of six-feet between persons who are not members of a shared household and follow all other guidance from public health officials with regard to the threat posed by COVID-19.
16. Each incorporated city within Tulare County is urged and requested to take such actions, if any, as may be reasonably necessary to permit this Order to be fully enforced within its respective jurisdiction.
17. The Public Health Branch of the Tulare County Health and Human Services Agency, the Tulare County District Attorney's office, the Tulare County Counsel's office, and all other applicable County of Tulare Agencies, Departments, and Divisions are requested and directed to enforce this Order within their respective jurisdictions.
18. Pursuant to California Government Code section 26602, the Sheriff of Tulare County is requested to enforce this Order within the Sheriff's jurisdiction to prevent the spread of COVID-19.
19. Pursuant to California Government Code section 41601, the chiefs of the police departments of the

Cities of Visalia, Tulare, Porterville, Dinuba, Exeter, Lindsay, Woodlake, and Farmersville are requested to enforce this Order within their respective jurisdictions to prevent the spread of COVID-19.

20. The Order shall be subject to amendment or repeal at any time and shall not be deemed to confer any contractual obligations, property rights, or assume any County or other public agency liability.
21. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.
22. This Order shall be immediately translated into Spanish, and accommodations made for disabled persons to read its contents; it shall also be distributed to all local media and made prominently available at <https://covid19.tularecounty.ca.gov/>.
23. Pursuant to California Health and Safety Code sections 101029 and 120280, and Tulare County Ordinance Code sections 1-15-1040(b) and 125, violations of this Order shall be punishable as a misdemeanor upon conviction by a fine of not exceeding one thousand dollars or by imprisonment for a term of not exceeding six months, or by both such fine and imprisonment.
24. Pursuant to Tulare County Ordinance Code sections 4-01-1070 and 4-01-1315, violations of this Order may be considered a public nuisance.
25. Pursuant to Tulare County Ordinance Code sections 1-23-1000 and 1-23-1015 violations of this Order shall be subject to an administrative fine or penalty.
26. All open businesses, facilities, retail food, venues shall ensure social distancing of six feet per person between those who are not members of the same household, limit the number of customers at any given time as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance, increase cleaning and sanitizing frequency of all contact areas, encourage use of online ordering with curbside pickup or delivery options in lieu of indoor shopping, remind employees of best hygiene practices including washing their hands often with soap and water for at least 20 seconds and wearing appropriate face covering when necessary.
27. Current guidance related to the Pandemic Roadmap is located at <https://covid19.ca.gov/roadmap/>.
28. Tulare County's Current Stage and information related to allowable businesses and activities is located at <https://covid19.tularecounty.ca.gov/>.
29. For personal and public health and safety purposes, all residents of and visitors to Tulare County are strongly urged to practice social distancing of six feet per person when able to do so, wash their hands often with soap and water for at least 20 seconds, wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiters, or other fabric face coverings, at all times while inside of or waiting to enter any business or facility, while riding or waiting to ride any public or shared transportation, and at any other time when it is impossible to maintain a distance of six-feet between

persons who are not members of a shared household and follow all other guidance from public health officials with regard to the threat posed by COVID-19.

30. Each incorporated city within Tulare County is urged and requested to take such actions, if any, as may be reasonably necessary to permit this Order to be fully enforced within its respective jurisdiction.
31. The Public Health Branch of the Tulare County Health and Human Services Agency, the Tulare County District Attorney's office, the Tulare County Counsel's office, and all other applicable County of Tulare Agencies, Departments, and Divisions are requested and directed to enforce this Order within their respective jurisdictions.
32. Pursuant to California Government Code section 26602, the Sheriff of Tulare County is requested to enforce this Order within the Sheriff's jurisdiction to prevent the spread of COVID-19.
33. Pursuant to California Government Code section 41601, the chiefs of the police departments of the Cities of Visalia, Tulare, Porterville, Dinuba, Exeter, Lindsay, Woodlake, and Farmersville are requested to enforce this Order within their respective jurisdictions to prevent the spread of COVID-19.
34. The Order shall be subject to amendment or repeal at any time and shall not be deemed to confer any contractual obligations, property rights, or assume any County or other public agency liability.
35. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.
36. This Order shall be immediately translated into Spanish, and accommodations made for disabled persons to read its contents; it shall also be distributed to all local media and made prominently available on the County of Tulare's website.
37. Pursuant to California Health and Safety Code sections 101029 and 120280, and Tulare County Ordinance Code sections 1-15-1040(b) and 125, violations of this Order shall be punishable as a misdemeanor upon conviction by a fine of not exceeding one thousand dollars or by imprisonment for a term of not exceeding six months, or by both such fine and imprisonment.

IT IS SO ORDERED.

Time: 7:35am

Date: May 8, 2020

Issued by: 

Karen Haught, MD
County Health Officer
County of Tulare
Health & Human Services Agency
Public Health Branch

Approved as to Form:
COUNTY COUNSEL

By 
Deputy County Counsel

Matter No. 2020217

JMS/5-07-2020/2020217/1465457.docx



TULARE COUNTY'S MULTI-STAGE APPROACH TOWARDS A HEALTHIER COMMUNITY

Epidemiologists and infectious disease experts agree that in the absence of strict social distancing, Tulare County numbers would once again surge. COVID-19 will continue to be a serious threat until there is an effective vaccine or more effective therapeutic treatments. Centers for Disease Control and Prevention (CDC) and National Institute of Allergy and Infectious Diseases (NIAID) experts estimate that we will not have a vaccine for COVID-19 until 2021, at the earliest. For the foreseeable future, living with COVID-19 is our new “normal”.

Living with this disease means finding ways for our community to return to work with COVID-19 still circulating. There is an emerging consensus that America's economy should open in stages with different parts of the economy and different aspects of public life reopening at different times will present a framework for a three-stage approach that reflects the state of the COVID-19 pandemic in Tulare County.

Over the last couple of weeks, California counties in coordination with the California Department of Public Health have worked extensively to create meaningful criteria that provides a solid framework to use when deciding to reopen local economies. Specifically, Tulare County has adopted four criteria to use as the means of determining the readiness of reopening our local economy. It is important to note that these criteria are aligned with other California Counties and the recommendations from the State, however, our readiness may be earlier or later than other counties due to our local situation.

The following four (4) criteria will need to be met simultaneously before moving to Stage 2, and then again before moving to Stage 3, and then once again before moving to Stage 4. Each of the following criteria has assessments and respective metrics that will be used to determine forward movement to the next Stage. However, if it is determined that there is a potential rebound or local outbreak, returning to an earlier Stage is probable.

- **(CASES) SUSTAINED REDUCTION OR STABILITY IN NEW CASES FOR 14 DAYS.** Tulare County agrees that movement towards reopening for Stage 2 should begin after 14 days of a sustained downward trend in COVID-19 positive cases.

Certain increases, such as an increase in active cases over the course of five days, would clearly be a cause for concern. However, exact judgements should reflect a precise understanding of local trends. If, for instance, public health departments identify a specific outbreak and are able to isolate COVID-positive cases and quarantine people who were in close contact quickly, movement towards greater reopening could continue, even with an increase in positive cases.

- **ADEQUATE DIAGNOSTIC TESTING CAPACITY AND RAPID TEST RESULTS. THE ABILITY TO TEST ALL INDIVIDUALS WITH COVID-19 SYMPTOMS (WITHIN A CERTAIN TIMEFRAME). SAME-DAY TESTING WIDELY AVAILABLE FOR HOSPITALIZED PATIENTS, HEALTH CARE WORKERS AND WORKERS IN ESSENTIAL ROLES, CLOSE CONTACTS OF CONFIRMED CASES, AND OUTPATIENTS WITH SYMPTOMS).** Expanding testing capacity and making testing broadly available is necessary to treat and control infection, and for detecting increases COVID-19 cases early.
- **PUBLIC HEALTH DEPARTMENT’S CAPACITY TO RAPIDLY INTERVIEW NEW CASES, IDENTIFY CLOSE CONTACTS, AND ENSURE THAT ISOLATION AND QUARANTINE ARE EFFECTIVE.** Public health surveillance must be strengthened to understand the spread of COVID-19 and rapidly detect outbreaks. Experts call for evidence of declining transmission for at least 14 days before there could be a move to a staged approach of reopening the economies. Tulare County must closely monitor the signs of COVID-19 spread. It must notice problems to avoid overcrowding of emergency departments or outbreaks among the higher risk.
- **HEALTH CARE SYSTEM CAPACITY TO RESPOND TO POTENTIAL SURGES.** Tulare County must ensure that the local healthcare system is out of crisis mode and able to handle potential new surges in patients, along with non-COVID-19 related services, prior to reopening the economy. Tulare County will continue to track and share information about the availability of hospital beds, ICU beds, ventilators, and personal protective equipment (PPE) in order to ensure that they are adequately available if cases surge, as modeled under a variety of assumptions. Data on available capacity should be assessed at a designated frequency. State stockpiles should be used to fill any deficiencies and there should be continuous monitoring of cases statewide to assure that capacity will not be exceeded.

GOALS AND LINKED METRICS TO CONSIDER WHEN MOVING BETWEEN STAGES

Goals	Metric
1. Containment Capacity	GOAL: Stable or decreasing COVID-19 infection rate METRIC: Low prevalence of disease - no more than 1 case per 10,000 people in last 14 days METRIC: No more than 1 death in last 14 days GOAL: Ability to test everyone who needs to be tested METRIC: Minimum daily testing volume of 1.5 per 1,000 residents METRIC: Testing availability for at least 75% of residents as measured by specimen collection sites within a 60-minute drive in rural areas
2. Case investigation and contact tracing	GOAL: The public health system has adequate infrastructure, processes, and workforce to reliably detect and safely isolate new cases, as well as follow up with individuals who have been in contact with positive cases METRIC: Sufficient staff allocated to contact tracing, at least 15 staff per 100,000 population

	METRIC: Availability of temporary housing units to shelter at least 15% of county residents experiencing homelessness
3. Health Care System Capacity	GOAL: Hospitals can quickly and independently supply sufficient PPE and critical medical equipment and can surge intensive care unit (ICU) capacity. METRIC: Ability to accommodate a minimum surge of 35% (combined for county) due to COVID-19 patients as well as providing usual care for non-COVID-19 patients.
4. Vulnerable Populations	GOAL: Ability to protect our vulnerable populations METRIC: Skilled nursing & other congregate living facilities have > 14-day supply of PPE and access to non-state sources for replenishing the supplies.

Potential Increased Community Transmission when Re-opening Public Spaces.

Opening public spaces will entail an increased risk of community transmission. Certain populations will be more at risk for serious consequences and mortality from contracting the disease. Those most at risk include:

- Healthcare workers, first responders and other essential workers in contact with the public;
- Older adults living in nursing homes, assisted living, and senior housing;
- Racial and ethnic minorities;
- Justice-involved populations;
- People experiencing homelessness; and,
- People with disabilities and living in state institutions, group homes, and other congregate settings.
- Pregnant individuals

Given the setting and circumstances of where these populations reside, targeted monitoring and interventions will be critical to protecting these communities. Tulare County must develop effective systems and policies that protect these populations so that it is less likely to experience outbreaks that can interrupt the gradual reopening of society.

Strong and Clear Communication and Public Engagement Plan.

Communication is an integral part during a crisis, and is even more important as Tulare County moves toward reopening. It is critical that public engagement is incorporated into the response plan to minimize the risk of misunderstanding, confusion, or protest by individuals who believe reopening should be either faster or slower. It is important that Tulare County evaluates the different needs, risk factors, and resources.

Rationale for a Multi-Stage Approach to Reopening

Developing a framework that thoughtfully guides decision making on key factors to reopen the economy is important. The framework must include an array of public health factors, including consistent communication related to COVID-19, data collection, defining measures to reassess readiness for opening, and anticipating the need to revert to tighter control measures. Additionally, criteria for moving between stages and defining the stages for reopening must be established. Equally important is building partnerships between public and private sectors to implement the plan.

This is the time to identify and share critical metrics and explain “the rules for reopening.” The most important message to convey in this period is that **the rate of transmission must decline or remain low to make it safe to proceed with plans to reopen local economies**. During this process, local governments should engage health care systems, schools and businesses to fine tune plans for a staged reopening and to clearly convey the steps that will be necessary.

Testing capacity should continue to expand; vulnerable populations should be identified and monitored. Businesses, schools, and healthcare facilities should develop written plans for how they will help prevent COVID-19 spread in their facilities. Policymakers should also examine disincentives to testing and isolation or quarantining, such as the fear that people who test positive or are quarantined could lose their jobs. Travel to and from areas that are experiencing significant disease should be discouraged or prohibited.

This stage should continue for the next two weeks. During this time, monitoring should indicate case numbers are declining. Based on COVID-19 case rate statistics by city and region, healthcare providers and health systems should demonstrate they can manage (with ICU beds, ventilators, PPE, nurse and physician staffing, and other metrics of capacity) no less than 1 week of new cases at the prior week case rate prior to progression between stages or to moving on to the first stage of reopening.

During this planning period, all non-essential businesses should remain closed and the Stay At Home Order remains in place. Except when performing essential services, citizens over age 65 and those with high risk factors need to remain vigilant and to shelter at home.

- Work from home should continue whenever possible, and cloth face coverings should be worn in public locations.
- Tulare County will work to accomplish all specific requirements listed above, including testing, tracking and quarantine strategies to identify cases and prevent transmission.
- All essential and non-essential businesses should begin preparations for later stages, and should be prepared to certify to the Health Department that they have written protocols, completed the social distancing and safety plan checklist and can reliably perform the following functions before advancing to later stages:

- Screen daily all employees for respiratory symptoms. Workers in close contact with each other should be screened daily with temperature checks as well. Business safety plans should clearly specify protocols for different categories.
- Advise employees with symptoms to remove themselves from the workplace and call healthcare provider for guidance. Establish policies and procedures to help employees who are required to by the healthcare provider to isolate or quarantine.
- Set expectations for frequent hand hygiene and wearing of cloth face coverings by employees where appropriate or able.
- Hand sanitizer should be placed throughout the business.

GUIDELINES FOR ALL STAGES

Individuals:

- **Continue to adhere to state and local guidance, in particularly with respect to face coverings.**
- **Continue to practice good hygiene**
 - Wash your hands with soap and water or use hand sanitizer, especially after touching frequently used items or surfaces.
 - Avoid touching your face
 - Sneeze or cough into a tissue, or the inside of your elbow.
 - Disinfect frequently used items and surfaces as much as possible
 - Using face coverings while in public, and particularly when using mass transit or carpools.
 - People who feel sick should stay home. Do not go to work or school.
 - Contact and follow the advice of your medical provider.
 - Practice social distancing

Employers: See guidance document for employers

- **Develop and implement appropriate policies, in accordance with Federal, State, and local regulations and guidance, and informed by industry best practices, regarding employee and customer protection**
- **Keeping the Workplace Safe**
- **Communicating with your team**
- **Preparing Your Space**
- **Cleaning and Disinfecting after opening**
- **Personal Protection Equipment (PPE)**
- **How Long COVID19 Lives on Surfaces**
- **5 Essential Actions for Individuals**

If positive improvement/stability of metrics for 14 days, move to STAGE 2

CURRENT STAGE/STAGE 1

Retail Stores	• Non-essential closed • Essential businesses must implement social distancing measures for all staff and customers • Face coverings required for customers • Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible
Commercial Businesses/Offices	• Non-essential closed • Essential businesses must implement social distancing measures for all staff and customers • Face coverings required for customers • Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible
Manufacturing	• Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible •
Restaurants & Bars Serving Food	• Online order and curbside pickup only • Face coverings required for customers • Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible
Nail Salons, Hair Salons, Barber Shops, etc.	• Closed
Health Care, Dental, Optometry, etc.	• Essential and/or emergency services only • Implement social distancing measures for all customers • Face coverings required for customers • Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible
Massage, Tattoo & Body Art, etc.	• Closed
Gyms, Fitness Centers, Public Pools, Community Pools, Interactive Water Features, Close Contact Sports, etc.	• Closed
Bars, Entertainment Venues, Community Events, etc.	• Closed
Faith Based Institutions	• Closed
Educational Institutions	• Closed
Public Spaces	•
All Residents	• Age 65+ and individuals with underlying conditions, stay home. All, work from home, if possible. Wear face covering and maintain 6 ft. social distancing when in public.

If positive improvement/stability of metrics for 14 days, move to STAGE 3/ If significant decrease in metrics return to Stage 1

STAGE 2: Lower Risk Workplaces

Retail Stores	• Online order and curbside pickup for non-essential businesses. • Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible
Commercial Businesses/Offices	• Implement social distancing measures for all customers. • Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible
Manufacturing	• Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible.
Restaurants & Bars Serving Food	• Continue online order and curbside pickup only. No dine-in • Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible
Nail Salons, Hair Salons, Barber Shops, etc.	• Closed
Health Care, Dental, Optometry, etc.	• Urgent or Emergent procedures only • Implement social distancing measures for all customers and between coworkers • Employees screened daily and must wear face covering
Massage, Tattoo & Body Art, etc.	• Closed
Gyms, Fitness Centers, Pubic Pools, Community Pools, Interactive Water Features (e.g. splash pads), Close Contact Sports, etc.	• Closed
Close Contact Sports	• Closed
Bars, Entertainment Venues, etc.	• Closed
Community Events (health fairs, cook-offs, etc.)	• Closed
Faith Based Institutions	• Closed
Educational Institutions, schools and organized youth	• Follow established guidelines for schools and child care facilities •

activities (day camp, summer camp)	
Senior Facilities (Skilled Nursing, Assisted Living, Long-term Living, etc.)	• Follow all established guidelines for all types of senior facilities • Implement social distancing measures. • Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible
Public Spaces	• All activities adhere to distancing and infection control protocols •
All Employers	• Continue to encourage work from home, if possible. Return to work in stages. Close common areas where personnel are likely to congregate or enforce strict social distancing protocols. Minimize non-essential travel. Consider special accommodations for personnel who are members of a vulnerable population.
All Residents	• Age 65+ and individuals with underlying conditions, stay home. All, if essential employee, work from home, if possible. Wear face covering when unable to continuously maintain 6 ft. social distancing when in public. Social gatherings should be in accordance with State guidance and be limited to immediate family. Minimize non-essential travel.

If positive improvement/stability of metrics for 14 days, move to STAGE 4 /if significant decrease in metrics, return to STAGE 2

STAGE 3: Higher Risk Workplaces

Retail Stores	• Open at 50% capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Commercial Businesses/Offices	• Open at 50% capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Manufacturing	• Employees screened daily and must wear face covering and maintain 6 ft social distancing from co-workers and the public if possible.
Restaurants & Bars Serving Food	• With State Executive Order lifted, open at 50% seating capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Nail Salons, Hair Salons, Barber Shops, etc.	• Restricted to appointment only services. No walk-in customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.

Health Care, Dental, Optometry, etc.	• Routine and elective procedures for patients for all age groups. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Massage, Tattoo & Body Art, etc.	• Restricted to appointment only services. No walk-in customers. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Gyms, Fitness Centers, Public Pools, Community Pools, Interactive Water Features (e.g., splash pad), etc.	• Open at limited capacity while adhering to 6ft social distancing criteria. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Close Contact Sports	• Closed
Bars, Entertainment Venues, etc.	• Closed
Community Events (health fairs, cook-offs, etc.	• Closed
Faith Based Institutions (Churches & Weddings)	• Open at 50% capacity. • Implement social distancing measures. • Wear face covering if unable to continuously maintain 6 ft. social distancing when in public.
Educational Institutions, school and organized youth activities (day camp, summer camp)	• Follow established CDPH and CDC guidelines for schools and child care
Senior Facilities (Skilled Nursing, Assisted Living, Long-term Living, etc.)	• Follow all established CDPH guidelines for all types of senior facilities • Implement social distancing measures. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Public Spaces	• All activities adhere to distancing and infection control protocols
All Employers	Close common areas where personnel are likely to congregate or enforce moderate social distancing protocols. Consider special accommodations for personnel who are members of the vulnerable populations.
All Residents	• Age 65+ and individuals with underlying conditions, stay home. Work from home, if possible. Wear face covering if unable to continuously maintain 6 ft. social distancing when in public. Social gatherings should be in accordance with State guidance. Some non-essential travel may resume.

If significant decrease in metrics, return to STAGE 3

Stage 4: End of Stay at Home Order

Retail Stores	• Open at full capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Commercial Businesses	• Open at full capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Restaurants & Bars Serving Food	• Limited to State restrictive capacity. If no limitations, open at full capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Nail Salons, Hair Salons, Barber Shops, etc.	• Open at full capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Health Care, Dental, Optometry, etc.	• Routine and elective procedures for patients for all age groups. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Massage, Tattoo & Body Art, etc.	• Open at full capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Gyms, Fitness Centers, Public Pools, Community Pools, Interactive Water Features (e.g., splash pad), etc.	• Open at full capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Close Contact Sports	• Open at full capacity
Bars, Entertainment Venues, etc.	• Open at full capacity. • Implement social distancing measures for all customers. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Community Events (health fairs, cook-offs, etc.	• Open at full capacity • Implement social distancing measures. •

Faith Based Institutions	• Open at full capacity. • Implement social distancing measures. • Wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Senior Facilities (Skilled Nursing, Assisted Living, Long-term Living, etc.)	• Follow all established CDPH guidelines for all types of senior facilities • Implement social distancing measures. • Employees screened daily and must wear face covering if unable to continuously maintain 6 ft social distancing from co-workers and the public.
Educational Institutions, schools and organized youth activities (day camp, summer camp)	• Open • Implement social distancing measures. • Wear face covering if unable to continuously maintain 6 ft social distancing when in public.
All Employers	• Resume unrestricted staffing of worksites
All Residents	• Age 65+ and individuals with underlying conditions can resume public interactions, but should practice social distancing, minimize social settings where distancing may not be practiced. Wear face covering if unable to continuously maintain 6 ft social distancing when in public. Social gatherings should be in accordance with State guidance.

Conclusion

The threat of COVID-19 will be with us for the foreseeable future. There is a high probability that Tulare County will experience continued outbreaks that will force us to revert to earlier stages at some point during the reopening process. Now is the time to build capacity and create partnerships, across our county with employers, nonprofits, and community groups, to respond effectively to this challenge. This is also the time to provide clear guidance and an evidence-based framework for reopening our local economy.

Discussions with the state and federal government will continue with the purpose of redefining essential v. nonessential sectors. Instead of classifying businesses and industries as essential vs. non-essential, moving towards the terminology of “lower risk” vs “higher risk” operations may be more viable. This will allow all businesses to begin working on plans that focus on safety and are designed to lower the risk of COVID-19 transmission to their workers and customers. Examples of “low-risk” activities that are currently deemed non-essential: 1) Bookstores: could be lower risk if they limited the number of people that enter the store and took precautions to protect the clerks; Examples of “higher-risk” activities could include hair salons and tattoo shops where there is longer close personal contact.

**County of Tulare
Health & Human Services Agency
Public Health Branch**

Health Officer
5957 South Mooney Blvd.
Visalia, CA 93277 559-624-8480



**AMENDED EMERGENCY ORDER FOR THE PREVENTION OF
NOVEL CORONAVIRUS (COVID-19) TRANSMISSION**

WHEREAS, on March 4, 2020, the Governor of the State of California proclaimed a state of Emergency now exists in the State of California due to the presence of and threat posed by the novel coronavirus ("COVID-19"); and

WHEREAS, on March 11, 2020, the County Health Officer of the County of Tulare proclaimed and declared that a local health emergency now exists in the County of Tulare due to the presence of and threat posed by COVID-19; and

WHEREAS, the Tulare County Board of Supervisors ratified said proclamation at its regular meeting of March 17, 2020; and

WHEREAS, said proclamation shall remain in effect until further notice; and

WHEREAS, on March 19, 2020, the Governor of the State of California issued Executive Order N-33-20, in conjunction with the ORDER OF THE STATE PUBLIC HEALTH ORDER dated the same day, ordering that all Californians shelter in place to preserve public health and safety ("Shelter in Place Order"); and

WHEREAS, the Shelter in Place Order has been successful in slowing the transmission and infection rate of COVID-19 in the State of California; and

WHEREAS, on March 19, 2020 the County Health Officer of the County of Tulare issued an EMERGENCY ORDER FOR THE PREVENTION OF NOVEL CORONAVIRUS (COVID-19) TRANSMISSION IN OR ABOUT RESTAURANTS, BARS, FOOD TRUCKS, GROCERY STORES, AND OTHER RETAIL FOOD AND BEVERAGE SERVICE VENUES, ENTERTAINMENT AND RECREATIONAL VENUES, GYMS, HEALTH CLUBS, THEATERS, CHURCHES, OTHER SOCIAL GATHERINGS, AND OUTDOOR RECREATIONAL ACTIVITIES, which order was extended on April 8, 2020, and amended on May 5, 2020 (the "Emergency Order Amended May 5, 2020"); and

WHEREAS, on April 14, 2020, the State of California presented the Pandemic Roadmap, a four-stage plan for modifying the Shelter in Place Order, and defining the statewide current status under the plan as being at Stage 1; and

WHEREAS, on May 4, 2020, the State announced that entry into Stage 2 of the plan would begin on May 8, 2020 for all Counties, subject to certain conditions and certain guidance; and

WHEREAS, advancement within the Pandemic Roadmap by an individual County can be accomplished by meeting certain State-defined criteria and procedures; and

WHEREAS, the Pandemic Roadmap is designed to prevent the spread of COVID-19 in California while allowing parts of our state to safely reopen; and

WHEREAS, compliance with the State criteria, procedures, and guidance for the stages of the Pandemic Roadmap is mandatory in the incorporated and unincorporated areas of County of Tulare.

NOW, THEREFORE, pursuant to Tulare County Ordinance Code sections 1-15-1033 (b) and 1-15-1040 (b),

and California Health and Safety Code sections 101040, 101085, and 120175, the Health Officer of the County of Tulare hereby orders as follows, which shall be effective immediately and remain in effect until such a time that it is terminated or modified by the County Public Health Officer in writing:

1. **The Emergency Order Amended May 5, 2020** is hereby terminated. Any previous Public Health Orders, other than the Emergency Declaration dated March 11, 2020, not previously terminated by the Emergency Order Amended May 5, 2020, are hereby terminated.
2. **The Shelter in Place Order**, the emergency orders of the State Public Health Director related to the COVID-19 pandemic, and the State's Pandemic Roadmap and guidance issued with respect to the roadmap, as they may be amended, modified, or supplemented from time-to-time by their makers, are hereby adopted as emergency orders of the County Health Officer of the County of Tulare and enforceable as such.
3. **Only** the activities and businesses authorized by the current stage of the State's Pandemic Roadmap shall be allowed. The current stage of the Pandemic Roadmap and current guidance related to the Pandemic Roadmap can be found at: <https://covid19.tularecounty.ca.gov/covid-19-updates-and-situation-in-tulare-county/>.
4. **Bars, wineries, breweries and pubs** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
5. **Restaurants** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
6. **Food Trucks** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
7. **Certified Farmers' Markets** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
8. **Gambling venues** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
9. **Entertainment and recreational venues**, including, but not limited to, theme parks, amusement parks, attractions, theaters, museums, roller rinks, skate parks, sports stadiums, bowling alleys, and the like, shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
10. **Gyms and health clubs** shall follow all restrictions, closures, and guidelines under the current stage of the State's Pandemic Roadmap.
11. **All social gatherings**, including, but not limited to church services, meetings of service and social clubs, conferences, conventions, and the like, shall be postponed or cancelled until allowed under the current stage of the State's Pandemic Roadmap.
12. **Outdoor recreational activities** shall be permissible as long as it is feasible to maintain a safe physical distance of six feet and gather only with members of the same household at all times during said activity(ies). Individual outdoor recreational activities are permissible as long as it is feasible to maintain a safe physical distance of six feet at all times during said activity. Any outdoor group sports or activities shall be postponed or cancelled unless the sport or activity can be done individually or

with members of the same household only. There should be no shared equipment between persons who are not members of the same household. Visit <https://covid19.ca.gov/stay-home-except-for-essential-needs/#top>, Outdoor Recreation section for a list of requirements, specifically allowed activities, and further guidance from the state of California. These social distancing requirements shall remain in place as they relate to Outdoor Recreation Activities until abolished under the current stage of the State's Pandemic Roadmap.

13. For those businesses closed under the current stage of the State's Pandemic Roadmap, business owners, managers, and supervisory staff are allowed to be on site to conduct minimum basic operations, provided they follow all guidance from public health officials to reduce the spread of COVID-19, including social distancing and hand washing with soap and water for at least 20 seconds.
14. No County permits for special events shall be granted, all County permits for special events previously issued are revoked or postponed, and no temporary ABC licenses shall be authorized by the County until social gatherings are permitted under the current stage of the State's Pandemic Roadmap.
15. For personal and public health and safety purposes, all residents of and visitors to Tulare County are strongly urged to practice social distancing of six feet per person when able to do so, wash their hands often with soap and water for at least 20 seconds, wear face coverings, such as scarves (dense fabric, without holes), bandanas, neck gaiters, or other fabric face coverings, at all times while inside of or waiting to enter any business or facility, while riding or waiting to ride any public or shared transportation, and at any other time when it is impossible to maintain a distance of six-feet between persons who are not members of a shared household and follow all other guidance from public health officials with regard to the threat posed by COVID-19.
16. This Order may be enforced pursuant to California law, including, but not limited to Government Code sections 26602, 41601, and 8665 to prevent the spread of Covid-19.
17. Each incorporated city within Tulare County is permitted to take such actions, if any, as may be reasonably necessary to permit this Order to be fully enforced within its respective jurisdiction. Pursuant to California Government Code section 41601, the chiefs of the police departments of the Cities of Visalia, Tulare, Porterville, Dinuba, Exeter, Lindsay, Woodlake, and Farmersville may enforce this Order within their respective jurisdictions to prevent the spread of COVID-19.
18. The Public Health Branch of the Tulare County Health and Human Services Agency, the Tulare County District Attorney's office, the Tulare County Counsel's office, and all other applicable County of Tulare Agencies, Departments, and Divisions are permitted to enforce this Order within their respective jurisdictions.
19. Pursuant to California Health and Safety Code sections 101029 and 120280, and Tulare County Ordinance Code sections 1-15-1040(b) and 125, violations of this Order may be punishable as a misdemeanor upon conviction by a fine of not exceeding one thousand dollars or by imprisonment for a term of not exceeding six months, or by both such fine and imprisonment.
20. Pursuant to Tulare County Ordinance Code sections 4-01-1070 and 4-01-1315, violations of this Order may be considered a public nuisance.
21. Pursuant to Tulare County Ordinance Code sections 1-23-1000 and 1-23-1015 violations of this Order may be subject to an administrative fine or penalty.

22. The Order shall be subject to amendment or repeal at any time and shall not be deemed to confer any contractual obligations, property rights, or assume any County or other public agency liability.
23. If any provision of this Order or its application to any person or circumstance is held to be invalid, then the remainder of the Order, including the application of such part or provision to other persons or circumstances, shall not be affected and shall continue in full force and effect. To this end, the provisions of this Order are severable.
24. This Order shall be immediately translated into Spanish, and accommodations made for disabled persons to read its contents; it shall also be distributed to all local media and made prominently available at <https://covid19.tularecounty.ca.gov/>.
25. All open businesses, facilities, retail food, and other venues shall ensure social distancing of six feet per person between those who are not members of the same household, limit the number of customers at any given time as necessary to reduce outdoor/indoor crowding and lines to meet social distancing guidance, increase cleaning and sanitizing frequency of all contact areas, encourage use of online ordering with curbside pickup or delivery options in lieu of indoor shopping, and remind employees of guidance from public health officials to reduce the spread of COVID-19, including washing their hands often with soap and water for at least 20 seconds and wearing appropriate face covering when necessary. Any business, facility, retail food, and other venue may create an individual policy restricting entry of patrons not wearing masks.

IT IS SO ORDERED.

Time: 8:00am
Date: May 18, 2020

Issued by: 

Karen Haught, MD
County Health Officer
County of Tulare
Health & Human Services Agency
Public Health Branch

Approved as to Form:
COUNTY COUNSEL

By 
Deputy County Counsel

Matter No. 2020217

Roadmap to Recovery

STAGE ONE

- Stay at Home Order
- Planning for Recovery

STAGE TWO (Low Risk Businesses)

- Curbside retail:
 - Bookstores
 - Jewelry stores
 - Clothing stores
 - Shoe stores
 - Home furnishing
 - Sporting goods
 - Florists
- Car washes
- Pet grooming
- Landscape gardening
- Shopping malls
- Dine-in restaurants
- Schools
- Office-based businesses
- Childcare facilities
- Outdoor museums and open gallery spaces
- Outdoor recreational activities
 - Parks
 - Trails
 - Golf Courses
 - Lakes

STAGE THREE (High Risk Businesses)

- Personal services such as: nail salons, tattoo parlors, gyms and fitness studios
- Bars and lounges
- Indoor museums, gallery spaces, zoos, and libraries
- Community centers, public pools, playgrounds, and picnic areas
- Religious services and cultural ceremonies
- Hotels/lodging for leisure and tourism

STAGE FOUR (End of Stay at Home Order)

LATER

- Entertainment venues
- Large conventions
- Sporting and spectator events
- Concerts
- Convention Centers

For more information please visit
covid19.tularecounty.ca.gov and
covid19.ca.gov



HHSA
www.tchhsa.org
May 20, 2020



SONIA Y. ANGELL, MD, MPH
State Public Health Officer & Director

State of California—Health and Human Services Agency California Department of Public Health



GAVIN NEWSOM
Governor

June 18, 2020

GUIDANCE FOR THE USE OF FACE COVERINGS

Because of our collective actions, California has limited the spread of COVID-19 and associated hospitalizations and deaths in our state. Still, the risk for COVID-19 remains and the increasing number of Californians who are leaving their homes for work and other needs, increases the risk for COVID-19 exposure and infection.

Over the last four months, we have learned a lot about COVID-19 transmission, most notably that people who are infected but are asymptomatic or pre-symptomatic play an important part in community spread. The use of face coverings by everyone can limit the release of infected droplets when talking, coughing, and/or sneezing, as well as reinforce physical distancing.

This document updates existing [CDPH guidance](#) for the use of cloth face coverings by the general public when outside the home. It mandates that face coverings be worn state-wide in the circumstances and with the exceptions outlined below. It does not substitute for existing guidance about social distancing and handwashing.

Guidance

People in California must wear face coverings when they are in the high-risk situations listed below:

- Inside of, or in line to enter, any indoor public space;¹
- Obtaining services from the healthcare sector in settings including, but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician or dental office, veterinary clinic, or blood bank;²
- Waiting for or riding on public transportation or paratransit or while in a taxi, private car service, or ride-sharing vehicle;
- Engaged in work, whether at the workplace or performing work off-site, when:
 - Interacting in-person with any member of the public;
 - Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time;

¹ Unless exempted by state guidelines for specific public settings (e.g., school or childcare center)

² Unless directed otherwise by an employee or healthcare provider



- Working in any space where food is prepared or packaged for sale or distribution to others;
- Working in or walking through common areas, such as hallways, stairways, elevators, and parking facilities;
- In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to physically distance.
- Driving or operating any public transportation or paratransit vehicle, taxi, or private car service or ride-sharing vehicle when passengers are present. When no passengers are present, face coverings are strongly recommended.
- While outdoors in public spaces when maintaining a physical distance of 6 feet from persons who are not members of the same household or residence is not feasible.

The following individuals are exempt from wearing a face covering:

- Persons age two years or under. These very young children must not wear a face covering because of the risk of suffocation.
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service.
- Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence.
- Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least six feet from others.

- Persons who are incarcerated. Prisons and jails, as part of their mitigation plans, will have specific guidance on the wearing of face coverings or masks for both inmates and staff.

Note: Persons exempted from wearing a face covering due to a medical condition who are employed in a job involving regular contact with others should wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.

Background

What is a cloth face covering?

A cloth face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A cloth face covering may be factory-made or sewn by hand or can be improvised from household items such as scarfs, T-shirts, sweatshirts, or towels.

How well do cloth face coverings work to prevent spread of COVID-19?

There is scientific evidence to suggest that use of cloth face coverings by the public during a pandemic could help reduce disease transmission. Their primary role is to reduce the release of infectious particles into the air when someone speaks, coughs, or sneezes, including someone who has COVID-19 but feels well. Cloth face coverings are not a substitute for physical distancing, washing hands, and staying home when ill, but they may be helpful when combined with these primary interventions.

When should I wear a cloth face covering?

You should wear face coverings when in public places, particularly when those locations are indoors or in other areas where physical distancing is not possible

How should I care for a cloth face covering?

It's a good idea to wash your cloth face covering frequently, ideally after each use, or at least daily. Have a bag or bin to keep cloth face coverings in until they can be laundered with detergent and hot water and dried on a hot cycle. If you must re-wear your cloth face covering before washing, wash your hands immediately after putting it back on and avoid touching your face. Discard cloth face coverings that:

- No longer cover the nose and mouth
- Have stretched out or damaged ties or straps
- Cannot stay on the face
- Have holes or tears in the fabric

ORDINANCE NO. 1874

**AN URGENCY ORDINANCE OF THE CITY COUNCIL
OF THE CITY OF PORTERVILLE REQUIRING THE USE OF
FACE COVERINGS IN CONFORMITY WITH THE REQUIREMENTS SET
BY THE CALIFORNIA DEPARTMENT OF PUBLIC HEALTH**

WHEREAS, the novel coronavirus (COVID-19) is a respiratory disease which the Centers for Disease Control and Prevention (CDC) considers to be a very serious public health threat with outcomes ranging from mild to severe sickness and death;

WHEREAS, COVID-19 has been found to be easily transmissible from person to person;

WHEREAS, on January 31, 2020, the United States Department of Public Health and Human Services declared a public emergency for COVID-19 beginning on January 27, 2020;

WHEREAS, on March 4, 2020, Governor Gavin Newsom declared a state of emergency in the State of California due to the number of confirmed cases of COVID-19 in the State;

WHEREAS, on March 21, 2020, Tulare County declared an emergency, thus enabling the County to take extraordinary measures;

WHEREAS, on March 17, 2020, due the actions of the Federal and State Governments, and due to the presence of confirmed cases in Tulare County and the Porterville area, the Porterville City Council adopted Resolution No. 22-2020, a Resolution of the City Council of the City of Porterville to Proclaim the Existence of a Local Emergency;

WHEREAS, on June 18, 2020, the California Department of Public Health issued Guidance for the Use of Face Coverings, which mandates that face coverings be worn state-wide in certain settings and circumstances;

WHEREAS, as of July 7, 2020, Tulare County remains on the State of California Covid-19 “watch list,” due to continuing spread of the disease in the County, including in the Porterville area;

WHEREAS, on July 7, 2020, the Porterville City Council ordered that the face covering requirements of the State be enforced within the City via the City’s administrative citation regulations and through aggressive education efforts, and directed that an urgency ordinance be prepared consistent with the order;

WHEREAS, the City of Porterville is authorized to enforce the state-wide order concerning Face Coverings pursuant to the California Constitution, Porterville City Charter Section 4, and applicable State laws and City regulations; and

WHEREAS, substantial scientific evidence shows that when combined with physical distancing and other health and safety practices such as hand washing and the regular disinfection of surfaces, wearing Face Coverings will assist in allowing additional business and other activities

to be resumed in the safest way possible, and will help protect Porterville's community members and in particular those that are most vulnerable due to age or health conditions;

THE CITY COUNCIL OF THE CITY OF PORTERVILLE does ordain as follows:

Section 1. The provisions of this urgency ordinance are necessary for the immediate preservation of the health and safety of the public; will help protect all community members who live, work and are present in the City of Porterville; and will assist in state-wide efforts to mitigate the spread of Covid-19.

Section 2. Individuals, while in the City of Porterville, are required to comply with all guidance within the California Department of Public Health's "Guidance for the Use of Face Coverings," (hereinafter "Face Covering Requirements") as currently set forth and as may be further revised by the State of California. A copy of the Face Covering Requirements, released June 18, 2020, and revised on June 29, 2020, is attached hereto as Exhibit "A."

Section 3. Businesses operating in the City of Porterville are required to comply with all applicable Industry Guidance issued by the California Department of Public Health, which incorporate the Face Covering Requirements.

Section 4. The City is authorized to utilize education efforts in any effort to gain cooperation and compliance with the Face Covering Requirements;

Section 5. City staff is further authorized to engage in code enforcement efforts to remedy violations of the Face Covering Requirements. Violations of these requirements are punishable as permitted by State law. Furthermore, the City is hereby authorized to enforce violations of the requirements pursuant to its Administrative Citation regulations set forth in Chapter 2, Article 14, Sections 2-141 through 2-155 of the Porterville Municipal Code.

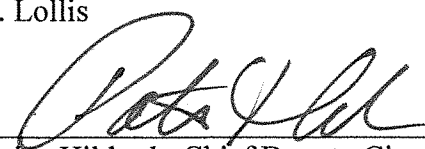
Section 6. This Ordinance is exempt from the requirements of CEQA pursuant to California Public Resources Code Section 21080(b) (4).

Section 7. This Ordinance shall take effect immediately upon adoption by at least a 4/5 vote of the all members of the Porterville City Council, pursuant to Section 13 of the Porterville City Charter.

THE FOREGOING ORDINANCE was approved by the City Council of the City of Porterville, State of California, on July 21, 2020 at a regular meeting of said Council duly and regularly convened.


Martha A. Flores, Mayor

ATTEST:
John D. Lollis

By: 
Patrice Hildreth, Chief Deputy City Clerk

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) (SS)
COUNTY OF TULARE)

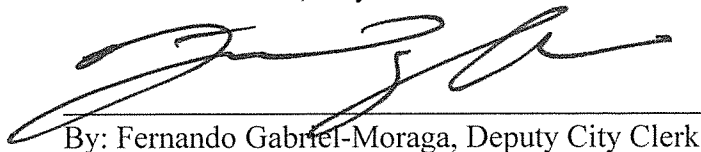
I, JOHN D. LOLLIS, the duly qualified City Clerk of the City of Porterville do hereby certify:

THAT the foregoing ordinance is a true and correct copy of Urgency Ordinance No. 1874, passed and adopted by the Council of the City of Porterville at a regular meeting held on the 21st day of July, 2020, that said ordinance has been duly published pursuant to law, and that by the terms and provisions of the Charter of the City of Porterville, said ordinance to be in full force and effect immediately upon adoption.

THAT said ordinance was introduced by Council and the same was duly passed and adopted by the following vote:

COUNCIL:	PEÑALOZA	REYES	FLORES	STOWE	GURROLA
AYES:	X	X	X	X	X
NOES:					
ABSTAIN:					
ABSENT:					

JOHN D. LOLLIS, City Clerk



By: Fernando Gabriel-Moraga, Deputy City Clerk



SONIA Y. ANGELL, MD, MPH
State Public Health Officer & Director

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

Released June 18, 2020

- Revised on June 29, 2020 to clarify that children under two years old are exempt from wearing face coverings due to risk of suffocation

GUIDANCE FOR THE USE OF FACE COVERINGS

Because of our collective actions, California has limited the spread of COVID-19 and associated hospitalizations and deaths in our state. Still, the risk for COVID-19 remains and the increasing number of Californians who are leaving their homes for work and other needs, increases the risk for COVID-19 exposure and infection.

Over the last four months, we have learned a lot about COVID-19 transmission, most notably that people who are infected but are asymptomatic or pre-symptomatic play an important part in community spread. The use of face coverings by everyone can limit the release of infected droplets when talking, coughing, and/or sneezing, as well as reinforce physical distancing.

This document updates existing CDPH guidance for the use of cloth face coverings by the general public when outside the home. It mandates that face coverings be worn state-wide in the circumstances and with the exceptions outlined below. It does not substitute for existing guidance about social distancing and handwashing.

Guidance

People in California must wear face coverings when they are in the high-risk situations listed below:

- Inside of, or in line to enter, any indoor public space;¹
- Obtaining services from the healthcare sector in settings including, but not limited to, a hospital, pharmacy, medical clinic, laboratory, physician or dental office, veterinary clinic, or blood bank;²
- Waiting for or riding on public transportation or paratransit or while in a taxi, private car service, or ride-sharing vehicle;
- Engaged in work, whether at the workplace or performing work off-site, when:
 - Interacting in-person with any member of the public;
 - Working in any space visited by members of the public, regardless of whether anyone from the public is present at the time;

¹ Unless exempted by state guidelines for specific public settings

² Unless directed otherwise by an employee or healthcare provider



- Working in any space where food is prepared or packaged for sale or distribution to others;
- Working in or walking through common areas, such as hallways, stairways, elevators, and parking facilities;
- In any room or enclosed area where other people (except for members of the person's own household or residence) are present when unable to physically distance.
- Driving or operating any public transportation or paratransit vehicle, taxi, or private car service or ride-sharing vehicle when passengers are present. When no passengers are present, face coverings are strongly recommended.
- While outdoors in public spaces when maintaining a physical distance of 6 feet from persons who are not members of the same household or residence is not feasible.

The following individuals are exempt from wearing a face covering:

- Persons younger than two years old. These very young children must not wear a face covering because of the risk of suffocation.
- Persons with a medical condition, mental health condition, or disability that prevents wearing a face covering. This includes persons with a medical condition for whom wearing a face covering could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a face covering without assistance.
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Persons for whom wearing a face covering would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.
- Persons who are obtaining a service involving the nose or face for which temporary removal of the face covering is necessary to perform the service.
- Persons who are seated at a restaurant or other establishment that offers food or beverage service, while they are eating or drinking, provided that they are able to maintain a distance of at least six feet away from persons who are not members of the same household or residence.
- Persons who are engaged in outdoor work or recreation such as swimming, walking, hiking, bicycling, or running, when alone or with household members, and when they are able to maintain a distance of at least six feet from others.

- Persons who are incarcerated. Prisons and jails, as part of their mitigation plans, will have specific guidance on the wearing of face coverings or masks for both inmates and staff.

Note: Persons exempted from wearing a face covering due to a medical condition who are employed in a job involving regular contact with others should wear a non-restrictive alternative, such as a face shield with a drape on the bottom edge, as long as their condition permits it.

Background

What is a cloth face covering?

A cloth face covering is a material that covers the nose and mouth. It can be secured to the head with ties or straps or simply wrapped around the lower face. It can be made of a variety of materials, such as cotton, silk, or linen. A cloth face covering may be factory-made or sewn by hand or can be improvised from household items such as scarfs, T-shirts, sweatshirts, or towels.

How well do cloth face coverings work to prevent spread of COVID-19?

There is scientific evidence to suggest that use of cloth face coverings by the public during a pandemic could help reduce disease transmission. Their primary role is to reduce the release of infectious particles into the air when someone speaks, coughs, or sneezes, including someone who has COVID-19 but feels well. Cloth face coverings are not a substitute for physical distancing, washing hands, and staying home when ill, but they may be helpful when combined with these primary interventions.

When should I wear a cloth face covering?

You should wear face coverings when in public places, particularly when those locations are indoors or in other areas where physical distancing is not possible

How should I care for a cloth face covering?

It's a good idea to wash your cloth face covering frequently, ideally after each use, or at least daily. Have a bag or bin to keep cloth face coverings in until they can be laundered with detergent and hot water and dried on a hot cycle. If you must re-wear your cloth face covering before washing, wash your hands immediately after putting it back on and avoid touching your face. Discard cloth face coverings that:

- No longer cover the nose and mouth
- Have stretched out or damaged ties or straps
- Cannot stay on the face
- Have holes or tears in the fabric

###

City of Porterville

Guidelines for Expanded Outdoor Dining During Covid-19



Preface

The City of Porterville has developed these guidelines for outdoor dining to assist our restaurant businesses in providing expanded seating capacity in the public right-of-way and on private spaces for in-person restaurant dining as allowed for by the State of California and Tulare County COVID-19 Health Orders (Health Orders). These guidelines are temporary in nature and will only be in place during this time of restricted restaurant operations or up until January 31, 2021, *whichever occurs earlier*.

The City of Porterville will be allowing restaurants to utilize sidewalks, public parking spaces, and/or in parking spaces in privately owned shopping centers, for the purposes of providing outdoor dining areas. Specific restrictions and guidelines for each of these locations are outlined in this guidebook.

State of California

Effective as of June 6, 2020, the State of California is permitting outdoor dining. General requirements include, but are not limited to:

- The establishment a written, workplace-specific COVID-19 prevention plan. State of California COVID-19 Industry Guidelines for Dine-In Restaurants can be currently found at <https://files.covid19.ca.gov/pdf/guidance-outdoor-restaurants--en.pdf>. Facilities that open for outdoor dining must offer curbside pickup, takeaway, and/or delivery service alternatives. Lines for pickup or takeaway must be in a separate area from the outdoor dining area to prohibit patrons from unnecessarily accessing the outdoor dining area.
- *Pursuant to State licensing*, alcohol may be sold to patrons in conjunction with a meal, but it may not be sold independently, and bar areas must remain closed to customers.
- Patrons are required to wear a face covering except when sitting at a table.

Temporary Outdoor Restaurant Dining Permit

The City has developed a no-fee streamlined encroachment permit application for temporary outdoor dining. The intent of this permit is to be temporary in nature and to be in place only during the Health Orders restrictions on restaurant operations or up until January 31, 2021, *whichever occurs earlier*.

The following documents are required in order to process a permit for outdoor seating in the City of Porterville:

- Temporary Outdoor Restaurant Dining Permit Application
- Certificate of Liability Insurance and Endorsements
- Site Plan diagram of proposed outdoor dining lay-out

The Temporary Outdoor Restaurant Dining Permit application is available on the City's website (<https://www.ci.porterville.ca.us>).

General Guidelines for all Outdoor Dining Areas

The following general guidelines apply to all areas:

- **Adequate Clearance for Social Distancing.** Any outdoor table and seating must maintain a minimum sidewalk clearance and/or pedestrian through zone of 6-feet from any physical obstruction to allow pedestrians to maintain adequate social distancing when passing by patrons seated at a table. The physical obstruction includes light poles, fire hydrants, trees, or other barriers and entryways or display window of adjacent businesses, unless authorized by the adjacent business.
- **Seating Area Allowance for Social Distancing.** The seating provided shall allow for patrons to maintain a minimum 6-foot social distance from the nearest group of other patrons seated in the same area.
- In addition to the cleaning and sanitary measures, tables must be arranged to ensure that no customer is sitting within six feet of any other customer at a separate table.
- Patrons at a single table are limited to no more than six, and they must be from the same household or living unit.
- **ADA Compliance.** Outdoor seating areas must comply with all requirements of the California Building Code, Americans with Disabilities Act (ADA), and provide sufficient clearance and walkway space to allow safe access and egress. Restaurants must ensure that a minimum 3-foot ADA path of travel is maintained throughout the areas for patrons to access tables provided.
- **Temporary Fixtures.** Tables, seating, umbrellas, heating lamps, planters, platforms or flooring shall achieve California Building Code and ADA compliance, and any approved physical barriers to mark the seating area are the only items permitted in the public right-of-way. These items must be designed to be weighted down for wind protection, removable, and minimize tripping hazards.
- **Alcohol Service.** Restaurants and food establishments licensed by the State of California will be permitted to sell and allow on-premise consumption of alcoholic beverages. Alcohol service is only allowed under full-service conditions and alcoholic beverages consumed in the outdoor dining premises are not allowed to be provided in to-go containers. Establishments that serve alcoholic beverages in the outdoor dining area shall be required to meet all requirements of the Alcoholic Beverage Control Board and any other federal, state, or local laws and regulations governing the sale and consumption of alcoholic beverages. Visit the ABC website for their specific COVID-19 regulatory updates.
- **No Outdoor Food Preparation.** Outdoor food preparation is not permitted. No heating, cooking or open flames are permitted in the outdoor dining space or public rights-of-way.
- **Amplification of noise.** Amplification of music or other sounds is generally prohibited for these temporary uses, and for any proposed use of amplified music or an intercom system, if allowed an amplification permit will be required. The application may be found at the following location: <http://www.ci.porterville.ca.us/depts/ParksandLeisure/documents/OutsideAmplifierPermit.pdf>

Music volume must be adjusted so that workers can maintain social distance from customers to hear orders.

- **Site Maintenance.** Outdoor seating areas shall be maintained free of litter, refuse and debris. The area shall be scrubbed and mopped to remove any food or drink stains on a daily basis by the permittee. Such cleaning shall be in accordance with the City's Storm Water Management and Discharge Control Program, which prohibits any discharge other than storm water into the storm water drainage system.

- **Tents or Shade Structures.** Umbrellas and other decorative material shall be fire-retardant, pressure-treated or manufactured of fire-resistant material. No portion of an umbrella shall be less than six (6) feet, eight (8) inches (eighty (80) inches) above the sidewalk. Tents or any structures shall be installed in an *approved* manner that is inspected by both the Fire Department and the Building Division prior to being occupied. The use of tents or shade structures in excess of 400 square feet will require coordination with and approval from the Porterville Fire Department. To request more information contact (559) 782-7526.
- **Space Heaters.** Space heaters are permitted if they are an outdoor approved type, are located in accordance with the manufacturer's recommendations and California Fire Code, and are located at least two (2) feet from the edge of any umbrella canvas, any foliage, or any other flammable object or material. Use will require coordination with and approval from the Porterville Fire Department. To request more information contact (559) 782-7526.
- **Hours of Operation.** The outdoor dining areas shall adhere to the same approved hours of operation as the existing restaurant
- **Lighting.** Temporary outdoor lighting in compliance with the Porterville Development Ordinance is allowed. Lighting shall be turned off whenever the restaurant is closed and/or the outdoor dining area is not in use.
- **Removal of Items.** All items installed to support outdoor dining shall be temporary in nature and removed at such the time the City so orders. Upon removal of these items, the site shall be restored to its previous condition within 48 hours.
- **Restrooms.** Restaurant patrons shall have access to the restroom(s) affiliated with the subject restaurant.

Sidewalk Dining Areas

Sidewalk dining involves the placement of tables and chairs in the public sidewalk area. Businesses may request the closure of sidewalk immediately adjacent to the restaurant with Temporary Outdoor Restaurant Dining Permit. Furthermore, Businesses may request the closure of on-street public parking spots directly adjacent to the business frontage, for use as a buffer or extended entrance area (no dining in on-street parking spots is permitted).

The following specific conditions apply to these areas:

Restaurants using these areas will need to provide their own furniture for use of by the patrons and will be responsible for securing their furniture when not in use.

Restaurants that are providing alcohol service must meet all requirements of the Alcoholic Beverage Control Board and any other federal, state, or local laws and regulations governing the sale and consumption of alcoholic beverages.

- **Signage** – when sidewalk and/or on-street parking closure is requested, the applicant shall provide detour signage to ensure pedestrians are made aware of alternative routes.
- The applicant shall notify all residents and businesses that will be affected by the sidewalk or on-street parking closure.
- **Barricades** - All parking stalls adjacent to the sidewalk dining areas shall be closed and have barricades as provided by the City of Porterville.

Public Parking Dining Areas

The City is providing the opportunity to restaurants in the Downtown District to request outdoor dining in portions of the public parking lots located near restaurants.

The following specific conditions apply to these areas:

- Restaurants using these areas will need to provide their own furniture for use by the patrons and will be responsible for securing their furniture when not in use.
- Barricades must be used to protect patrons from vehicular traffic and shall be provided by the City of Porterville.
- Restaurants that are providing alcohol service must meet all requirements of the Alcoholic Beverage Control Board and any other federal, state, or local laws and regulations governing the sale and consumption of alcoholic beverages.

Private Parking Lot Dining Areas

Private parking lot areas refer to shopping centers, strip malls, and stand-alone commercial properties that have their own designated parking areas. The City of Porterville is temporarily suspending requirements restricting the provision of outdoor dining, minimum parking standards as codified in Municipal Code **, and planning application conditions of approval related to parking and outdoor dining with an approved Temporary Outdoor Restaurant Dining Permit. Suspending these requirements will temporarily allow restaurants to provide outdoor dining in their respective private parking lots. Arrangements for outdoor dining must be worked out with and agreed to by the property owner for each location. The City shall not be a party to discussions or arrangements concerning the leasing or use of outdoor space on private property.

The following specific conditions apply to these areas:

- Restaurants must have the written permission of the property owner in order to use the parking space areas.
- The parking lots must still comply with all California Building Code and ADA standards, including ADA paths of travel and adequate provision of handicapped parking spaces pursuant to California Building Code Section 11B.
- Restaurants that are providing alcohol service must meet all requirements of the Alcoholic Beverage Control Board and any other federal, state, or local laws and regulations governing the sale and consumption of alcoholic beverages.
- Access to fire hydrants, fire hose connections for sprinkler systems, and entrances and exits of all buildings shall not be obstructed at any time by barriers or seating. The twenty (20) feet fire lane shall not be obstructed at any time. There shall be a minimum of forty (40) inches in distance separating the edge of a table or chair to a fire department connection.
- Consideration should be given to maintaining adequate parking supply on-site to prevent spillover parking in adjacent residential areas
- Seating areas shall occupy a specifically approved and defined location that does not disrupt the normal function of the site or its circulation. The area shall be located outside of any fire lane or fire access way.

For More Information:

For Questions or additional information regarding these Outdoor Dining Guidelines or the Temporary Outdoor Restaurant Dining Encroachment Permit application, please contact:

Jason Ridenour, Economic Development and Housing Manager

jridenour@ci.porterville.ca.us (559) 782-7460



Sandra Shewry
Acting Director

State of California—Health and Human
Services Agency
**California Department of
Public Health**



GAVIN NEWSOM
Governor

September 28, 2020

AFL 17-__

TO: All Californians

SUBJECT: Outdoor Playgrounds and other Outdoor Recreational Facilities

Summary

COVID-19 continues to pose a severe risk to communities and requires all people in California to follow necessary precautions and to adapt the way they live and function in light of this ongoing risk. This guidance provides direction on usage of outdoor playgrounds and outdoor recreational facilities (hereafter facilities), to support a safe environment for children and families. It applies to outdoor playgrounds located in parks, campgrounds, and other publicly accessible locations. This guidance does not apply to indoor playgrounds or family entertainment centers.

Outdoor Playground Definition:

- Fully outdoors
- Publicly accessible
- Free to enter and use
- Operated by a city, state, county, or federal government
- Designed primarily to serve nearby residents within a half a mile
- Can provide State-mandated outdoor space for preschools (which could be scheduled in advance to avoid overlapping use)
- Typically includes recreational equipment, like play structures, slides, swings, etc. intended to enrich children's physical health and development

Visitors to outdoor community playgrounds must comply with the following requirements:

1. Face masks over the mouth and nose are required for everyone 2 years of age or older with caregiver supervision at all times to ensure face mask use.
2. Do not use the playground when different households are unable to maintain a physical distance of 6 feet or when the capacity limit has been reached.
3. Caregivers must monitor to keep adults and children from different households at least 6 feet apart.
4. Consider coming on different times or days to avoid wait times and potential crowded times.
5. No eating or drinking in playground, to ensure face masks are worn at all times.
6. Wash or sanitize hands before and after using the playground.
7. Elderly and persons with underlying medical conditions should avoid playground when others are present.

8. Limit visit to 30 min per day when others are present

Note: Facility operators should download and print this flyer to post at all outdoor playgrounds.

All playground facilities operators should review and follow these recommendations:

1. An adult must actively supervise each child at all times to make sure that children two years of age or older keep their face covering over their nose and mouth and stay 6 feet away from adults and children outside their household.
 - a. Children who are supervised by the same adult must stay together in the same play area or play structure at all times, to allow active supervision.
 - b. If an infant or child requires attention (nursing, diapering) that precludes an adult from actively supervising other children using the playground, the adult should ask the other children to leave the play structure/area and stay by the adult's side until needed care is complete.
2. People standing outside the playground, including people waiting to enter the playground, should remain 6 feet away from areas of the playground used by children and adults.
3. Maintain six-foot distancing between children and adults from different households including children using or waiting to use play structures or play areas, and families waiting to enter the playground.
4. Increase cleaning of frequently touched surfaces, daily as practicable.
5. To the extent feasible, provide handwashing stations or sanitizer to facilitate hand hygiene, especially during times of heavy usage. Use a hand sanitizer containing (60% ethanol or 70% isopropanol). Never use hand sanitizers with methanol due to its high toxicity to both children and adults.
6. Post the maximum number of children allowed at the entrance of each playground.
 - a. Determine and post the maximum occupancy of each play structure, (e.g., climbing structures, slides, swings, spinning structures, and sand areas) with 6 foot vertical and horizontal distancing.
 - b. Determine and post the maximum occupancy for supervising adults to ensure that each adult can maintain six feet of distance from other adults and children.
 - c. Provide directions on how to wait in line when maximum playground occupancy has been reached.
7. Mark playgrounds to help children and adults maintain 6 foot distancing.
 - a. Mark spaces for families to stand while waiting to enter the playground. The spaces should be far enough apart to allow 6 feet of distance between households.
 - b. For play structures or play areas that can hold more than one child while allowing 6 foot distancing:
 - i. Post the maximum number of children allowed on each structure/in each area to allow 6 foot distancing vertically and horizontally.
 - ii. For play structures or areas that can hold more than 1 child, consider marking with tape or other visual indicators to help children assess whether they are 6 feet apart.

- c. Mark designated spaces 6 feet apart for children to stand while waiting to use a play structure/area.

Additional Considerations

If there is a pre-scheduled activity that will access the playground, the playground must be closed to the broader public during that time.

Child care programs, schools, out-of-school time programs and other programs for children and youth where children must remain in cohorts may not use playgrounds during times when they are open to the public. However, if the playground operator permits, the childcare, school or other program may reserve a time for the exclusive use of the playground by the program. While on the playground, cohorts should maintain separation and avoid mixing.

California Department of Public Health
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377
Department Website (cdph.ca.gov)



Page Last Updated : September 29, 2020

CALIFORNIA

ALL

Your Actions
Save Lives
covid19.ca.gov

Play It Safe



Due to the ongoing spread of COVID-19 in our communities, please follow these simple steps to help keep our outdoor playgrounds safe, open and fun.

✓ **WEAR A MASK**

Everyone 2 years and older should wear a mask covering their face.

✓ **MAINTAIN DISTANCE**

Maintain physical distance of 6 feet between individuals from different households and prevent crowding of children.

✓ **NO FOOD OR DRINK**

Do not eat or drink in playground to ensure face masks are worn at all times.

✓ **WASH HANDS**

Wash or sanitize your hands before and after you visit

✓ **PLAN AHEAD**

Visit the park at different times or days to avoid crowds and waits.

✓ **KNOW WHEN TO STAY HOME**

Elderly individuals and people with underlying medical conditions should avoid playgrounds when others are present.

✓ **SHARE OUR SPACE**

To avoid crowding and allow everyone to use this space, please limit your visit to 30 minutes when others are waiting.



CALIFORNIA

ALL

Your Actions
Save Lives
covid19.ca.gov

Actué con Precaución



Debido a la propagación continua de Covid-19 en nuestras comunidades, siga estos pasos sencillos para ayudar a mantener nuestros parques infantiles al aire libre seguros, abiertos y divertidos.

✓ **USE UNA MASCARILLA**

Todas las personas mayores de dos años deben usar una mascarilla que cubra su cara.

✓ **MANTENGA DISTANCIA**

Mantén una distancia física de 6 pies entre personas de diferentes hogares y evite que se amontonen los niños.

✓ **NADA DE COMIDA NI BEBIDA**

No coma ni beba en el parque infantil para asegurarse que se usen mascarillas en todo momento.

✓ **LAVE MANOS**

Lávese y desinfecte sus manos antes y después de su visita.

✓ **PLANEA CON ANTICIPACIÓN**

Visite el parque en diferentes horarios o días para evitar demasiadas personas y esperas.

✓ **SEPA CUANDO QUEDARSE EN CASA**

Las personas mayores y las personas con condiciones médicas subyacentes deben evitar parques infantiles cuando hay otros presentes.

✓ **COMPARTE EL ESPACIO**

Para evitar aglomeraciones y permitir que todos usen el espacio, por favor limite su visita a 30 minutos cuando otros están esperando.



BEFORE THE BOARD OF SUPERVISORS COUNTY OF TULARE, STATE OF CALIFORNIA

IN THE MATTER OF ADOPT A)
RESOLUTION DEMANDING CLARITY,) Resolution No. 2020-0694
CONSISTENCY, AND CONTINUITY FROM)
GOVERNOR NEWSOM REGARDING)
COVID-19 DIRECTIVES TO COUNTIES)

UPON MOTION OF SUPERVISOR TOWNSEND, SECONDED BY SUPERVISOR
SHUKLIAN, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS,
AT AN OFFICIAL MEETING HELD OCTOBER 6, 2020, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, VALERO AND
TOWNSEND
NOES: NONE
ABSTAIN: NONE
ABSENT: NONE



ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY:


Deputy Clerk

* * * * *

Adopted the attached resolution demanding that Governor Newsom work more closely
with counties to increase the clarity, consistency, and continuity of direction regarding the
COVID-19 pandemic.

CAO

10/06/2020
ML

**BEFORE THE BOARD OF SUPERVISORS
COUNTY OF TULARE, STATE OF CALIFORNIA**

IN THE MATTER OF DEMANDING)
GOVERNOR NEWSOM PROVIDE) Resolution No. 2020-0695
CLARITY, CONSISTENCY, AND)
CONTINUITY REGARDING COVID-19)
DIRECTIVES TO COUNTIES)

WHEREAS, the Tulare County Board of Supervisors recognizes the seriousness of COVID-19 and the public health impact it is having in the country, the State, and the County; and

WHEREAS, the Tulare County Board of Supervisors recognizes and appreciates the tremendous difficulty and work associated with managing the country, the State, and the County through this extraordinary public health emergency; and

WHEREAS, the Tulare County Board of Supervisors believes that public health best practices, such as washing hands, social distancing, wearing a mask, disinfecting surfaces, and staying far away from others when sick, are essential for slowing the spread of COVID-19; and

WHEREAS, the Tulare County Board of Supervisors believes that slowing the spread of COVID-19 is critical to maintaining local hospital capacity and avoiding the catastrophic failure of the County's hospital and medical acute care systems; and

WHEREAS, the Tulare County Board of Supervisors believes that the biggest threat to slowing the spread of COVID-19 is large private and public gatherings, for extended periods of time, where basic public health guidelines and best practices are not being implemented or are ignored; and

WHEREAS, the Tulare County Board of Supervisors believes that government, while critical to helping slow the spread of COVID-19 and promoting best practices, cannot take the place of personal responsibility and individual decision-making when it comes to exercising public health best practices or voluntary testing; and

WHEREAS, on March 19, 2020, in response to the COVID-19 pandemic, California Governor Gavin Newsom issued Executive Order N-33-20, ordering all individuals in California to stay in their place of residence except as needed to maintain continuity of operations of federal critical infrastructure sectors; and

WHEREAS, California counties are required to adhere to Governor Newsom's orders, directives, criteria, requirements, and guidelines for COVID-19; and

WHEREAS, Tulare County, as a State mandated condition to receive CARES Act funding (i.e. federal funding allocated to local governments under the Corona Virus Aid, Relief, and Economic Security Act [H.R. 748]) from the State's federal allocation, certified that it will continue to adhere to the Governor's "stay-at-home requirements and other health requirements as directed in gubernatorial Executive Order N-33-20, and subsequent Executive Orders or statutes, and all California Department of Public Health orders, directives, and guidance in response to the COVID-19 emergency;" and

WHEREAS, on July 10, 2020, as a State condition to receiving CARES Act funding, Tulare County submitted a certification agreeing to adhere to the State's orders and guidance; and

WHEREAS, since March 19, 2020, Governor Newsom and the California Department of Public Health have modified state COVID-19 orders, directives, criteria, requirements, and guidelines for COVID-19, impacting all Californians, all California counties, all economic activity and other public and private activities on multiple occasions and without collaboration or consultation with the entities such orders impact; and

WHEREAS, California's counties are responsible for the implementation of state orders, directives, criteria, requirements, and guidelines, and are critical to the State's achievement of its goals and objectives related to COVID-19; and

WHEREAS, Governor Newsom continues to modify orders, directives, criteria, requirements, and guidelines, and goals and objectives related to COVID-19, with little to no collaboration with counties prior to announcement; and

WHEREAS, Governor Newsom's changes to COVID-19 goals and objectives have complicated the management of this crisis, forcing counties like Tulare to change course, and re-prioritize at great time and expense, straining local personnel and resources, often with little to no clarification regarding how these new goals and objectives prevent or slow the spread of COVID-19; and

WHEREAS, on August 28, 2020, Governor Newsom issued a new framework entitled "Blueprint for a Safer Economy" ("Blueprint"), to allow for the "safe progression of opening more businesses in each county so impacts of any given change can be fully evaluated;" and

WHEREAS, this Blueprint originally, and specifically, required California's counties to meet stated and simple benchmarks in overall Case Rates and Testing Positivity Rates in order to move into less restrictive tiers that would allow for a measured reopening of businesses, schools and other activities; and

WHEREAS, on Monday, September 7, 2020 Governor Newsom announced an adjustment to this Blueprint to include a Case Rate Adjustment Factor for counties with an overall Testing Rate lower than the state median, a complicated additional criteria that counties must meet for the measured reopening of businesses, schools and other activities; and

WHEREAS, Governor Newsom is now arbitrarily inflating overall Case Rate numbers in those counties who have an overall Testing Rate below the statewide average, further slowing and complicating a county's move into a less restrictive tier; and

WHEREAS the median statewide testing rate is a moving target and the relevance of using this measure to adjust county case rates is unclear; and

WHEREAS, this new criterion unnecessarily burdens Tulare County residents by slowing business and school reopening, and it penalizes counties, which have little to no control over individual decision-making related to COVID-19 testing, and

WHEREAS, due to the constantly changing orders and metrics, Tulare County continues to bear the increasing burden and expense of adjusting its pandemic response strategies and tracking mechanisms so that it may continue to receive the CARES Act funding it has been allocated; and

WHEREAS, Tulare County and its residents have been especially hindered by these changing metrics as other counties begin to move through the tiers that allow for reopening of in person education, leaving Tulare County behind in the education of its youth and lead to significant emotional, nutritional, and physical harm; and

WHEREAS, the Governor's newly-established health equity measures will have a disproportionally negative impact on Tulare County's agricultural community, low-income residents, disadvantaged students and other community groups; and

WHEREAS, Tulare County is slowing the spread of COVID-19, has continued to locally reinforce all directives of the State; has made critical investments in testing and contact tracing capacity; has made critical investments in testing, tracing and containment at State-regulated skilled nursing facilities; has made critical investments in support of local business, non-profits, and disadvantaged communities; has lowered local hospitalization rates; and has increased and sustained local hospital capacity.

NOW, THEREFORE, IT IS RESOLVED, by the Board of Supervisors of the County of Tulare, State of California, as follows:

1. Tulare County demands that Governor Newsom provide increased clarity, consistency and continuity in his directives to counties, business communities, and residents regarding the COVID-19 pandemic.
2. Tulare County demands that the Governor and his administration work more closely with all counties, including Tulare, to develop a pathway for increased business activity and school reopening, ensuring it is done safely and responsibly.
3. Tulare County demands that State and local actions related to COVID-19 focus on maintaining hospital and medical system capacity, which was the primary

objective in "flattening the curve" at the start of the pandemic in March.

4. Tulare County demands that the State use hospital and medical system capacity as the primary criteria for increased, but measured, reopening of businesses and schools in all counties.
5. Tulare County demands that Governor Newsom not continue to modify the criteria and metrics used by the State to determine when businesses can begin to reopen in each county.
6. Tulare County demands that Governor Newsom track and utilize each county's actual Case Rate and Testing Positivity Rate, without a Case Rate Adjustment Factor, to determine a county's movement through the "Blueprint for a Safer Economy" risk tier framework.
7. Tulare County demands that Governor Newsom not penalize counties for not achieving new State goals and objectives that are not directly related to flattening the curve and maintaining hospital and medical system capacity; and
8. Tulare County demands that Governor Newsom follow through with his commitments to the Central Valley and provide Tulare County with the necessary contracts and infrastructure development to meet the State's metrics for testing volume.
9. Tulare County demands that Governor Newsom not continue to burden California's small business community and families by linking business and school reopening to any requirements beyond what was outlined in the original Blueprint, announced on August 28, 2020.
10. Tulare County demands that California counties be judged on simple, consistent, achievable, and measurable objectives related to maintaining hospital and medical system capacity, and slowing the spread of COVID-19.
11. Tulare County demands that due to the increasing burden and expense to Tulare County that these changing orders have presented, the State distribute in its entirety, the remaining CARES Act funding allocated to Tulare County under the State Budget Act of 2020.
12. The Clerk of the Board of Supervisors shall transmit copies of this to the following:

County Administrative Office

County Counsel

The Honorable Gavin Newsom
Governor of California

State Capitol
Sacramento, CA 95814

UPON MOTION OF SUPERVISOR TOWNSEND, SECONDED BY SUPERVISOR SHUKLIAN, THE FOLLOWING WAS ADOPTED BY THE BOARD OF SUPERVISORS, AT AN OFFICIAL MEETING HELD OCTOBER 6, 2020, BY THE FOLLOWING VOTE:

AYES: SUPERVISORS CROCKER, VANDER POEL, SHUKLIAN, VALERO AND TOWNSEND

NOES: NONE

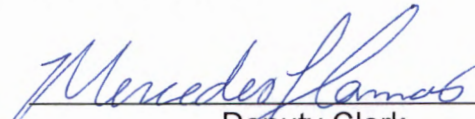
ABSTAIN: NONE

ABSENT: NONE



ATTEST: JASON T. BRITT
COUNTY ADMINISTRATIVE OFFICER/
CLERK, BOARD OF SUPERVISORS

BY:


Deputy Clerk



State of California—Health and Human
Services Agency
**California Department of
Public Health**



October 9, 2020

TO: All Californians

SUBJECT: Guidance for Private Gatherings

Summary

This guidance provides an updated plan for Californians to gather outside their household and replaces the prior gatherings guidance issued on September 12, 2020 and March 16, 2020. It applies to private gatherings, and all other gatherings not covered by existing sector guidance are prohibited. Gatherings are defined as social situations that bring together people from different households at the same time in a single space or place. When people from different households mix, this increases the risk of transmission of COVID-19.

Mandatory Requirements for All Gatherings

All persons planning to host or participate in a private gathering, as defined above, must comply with the following requirements. Local health jurisdictions may be more restrictive than this guidance. Refer to your local guidance for what is allowed in your area.

1. Attendance

- *Gatherings that include more than **3 households are prohibited**. This includes everyone present, including hosts and guests. Remember, the smaller the number of people, the safer.*
- *Keep the households that you interact with stable over time. By spending time with the same people, risk of transmission is reduced. Participating in multiple gatherings with different households or groups is strongly discouraged.*
- *The host should collect names of all attendees and contact information in case contact tracing is needed later.*

2. *Gather Outdoors*

- Gatherings that occur outdoors are significantly safer than indoor gatherings. All gatherings must be held outside. Attendees may go inside to use restrooms as long as the restrooms are frequently sanitized.
- Gatherings may occur in outdoor spaces that are covered by umbrellas, canopies, awnings, roofs, and other shade structures provided that at least three sides of the space (or 75%) are open to the outdoors.
- A gathering of no more than three households is permitted in a public park or other outdoor space, even if unrelated gatherings of other groups up to three households are also occurring in the same park or other outdoor space. If multiple such gatherings are occurring, mixing between group gatherings is not allowed. Additionally, multiple gatherings of three households cannot be jointly organized or coordinated to occur in the same public park or other outdoor space at the same time – this would constitute a gathering exceeding the permitted size.

3. *Don't Attend Gatherings If You Feel Sick or You Are in a High-Risk Group*

- Anyone with any COVID-19-like symptoms (fever, cough, shortness of breath, chills, night sweats, sore throat, nausea, vomiting, diarrhea, tiredness, muscle or body aches, headaches, confusion, or loss of sense of taste/smell), **must stay home and not come into contact with anyone outside their household.**
- Anyone who develops COVID-19 within 48 hours after attending a gathering should notify the other attendees as soon as possible regarding the potential exposure.
- People at higher risk of severe illness or death from COVID-19 (such as older adults and people with chronic medical conditions) are strongly urged not to attend any gatherings.

4. *Practice Physical Distancing and Hand Hygiene at Gatherings*

- For any gatherings permitted under this guidance, the space must be large enough so that everyone at a gathering can maintain at least a 6-foot physical distance from others (not including their own household) at all times.
- Seating must provide at least 6 feet of distance (in all directions—front-to-back and side-to-side) between different households.
- Everyone at a gathering should frequently wash their hands with soap and water, or use hand sanitizer if soap and water are not available. A place to wash hands or hand sanitizer must be available for participants to use.
- Shared items should not be used during a gathering. As much as possible, any food or beverages at outdoor gatherings must be in single-serve disposable containers. If providing single-serve containers is not possible, food and beverages must be served by a person who washes or sanitizes their hands frequently, and wears a face covering. Self-serve items from communal containers should not be used.

5. *Wear a Face Covering to Keep COVID-19 from Spreading*

- When gathering, face coverings must be worn in accordance with the CDPH Guidance on the Use of Face Coverings (PDF), unless an exemption is applicable.
- People at gatherings may remove their face coverings briefly to eat or drink as long as they stay at least 6 feet away from everyone outside their own household, and put their face covering back on as soon as they are done with the activity.
- Face coverings can also be removed to meet urgent medical needs (for example, to use an asthma inhaler, take medication, or if feeling light-headed).

6. *Keep it short*

- Gatherings should be two hours or less. The longer the duration, the risk of transmission increases.

7. *Rules for Singing, Chanting, and Shouting at Outdoor Gatherings*

- Singing, chanting, shouting, and physical exertion significantly increases the risk of COVID-19 transmission because these activities increase the release of respiratory droplets and fine aerosols into the air. Because of this, singing, chanting, and shouting are strongly discouraged, but if they occur, the following rules and recommendations apply:
 - All people who are singing or chanting should wear a face covering at all times while singing or chanting, including anyone who is leading a song or chant. Because these activities pose a very high risk of COVID-19 transmission, face coverings are essential to reduce the spread of respiratory droplets and fine aerosols;
 - People who are singing, shouting, chanting, or exercising are strongly encouraged to maintain physical distancing beyond 6 feet to further reduce risk.
 - People who are singing or chanting are strongly encouraged to do so quietly (at or below the volume of a normal speaking voice).
- Instrumental music is allowed as long as the musicians maintain at least 6-foot physical distancing. Musicians must be from one of the three households. Playing of wind instruments (any instrument played by the mouth, such as a trumpet or clarinet) is strongly discouraged.

Context

COVID-19 continues to pose a severe risk to communities and requires all people in California to follow necessary precautions and to adapt the way they live and function in light of this ongoing risk. The safest way to gather is to spend time with people in the same household or to gather virtually.

In general, the **more people from different households** a person interacts with at a gathering, the **closer** the physical interaction is, and the **longer** the interaction lasts, the higher the risk that a person with a COVID-19 infection, symptomatic or asymptomatic, may spread it to others. Public health studies have also shown that the risk of transmission is increased **in indoor spaces**, particularly when there isn't appropriate ventilation.[1] Unlike indoor spaces, wind and air in outdoor spaces can help reduce spread of the virus from one person to another.

Planning scenarios published by the CDC estimate that, on average, a person with COVID-19 goes on to infect between 2-4 people, with a best estimate of 2.5 when there are no preventive measures.[2] For example, if each infected person spreads the virus to two people, who in turn spread it to two others each; those four will spread the

virus to eight others; those eight will spread the virus to 16; and so on. As a result, after 10 transmission cycles, one person could be responsible for 1,024 other people contracting the virus.[3] Additionally, there is broad agreement that people who are not experiencing symptoms can still spread COVID-19[4]. The fact that COVID-19 can be spread by people who don't have symptoms or aren't showing symptoms yet is one of the aspects of the COVID-19 that makes it difficult to control.

All gatherings pose a higher risk of transmission and spread of COVID-19 when people mix from different households and communities. The likelihood of transmission and spread increases with laughing, singing, loud talking and difficulty maintaining physical distance. Limiting attendance at gatherings is a way to reduce the risk of spread as it lowers the number of different people who are interacting. Additionally, by limiting attendance there is an improved ability to perform effective contact tracing if there is a positive case discovered, which can help to slow the spread of COVID-19[5]. People who do choose to attend gatherings should discuss and agree upon the specific group rules before convening together.

[1] See, e.g., Hiroshi Nishiura, et al., Closed environments facilitate secondary transmission of coronavirus disease 2019 (COVID-19) (PDF), (www.medrxiv.org/content/10.1101/2020.02.28.20029272v2.full.pdf); Hu Qian, et al., "Indoor transmission of SARS-CoV-2" (www.medrxiv.org/content/10.1101/2020.04.04.20053058v1) [pre-print] published in medRxiv on April 4, 2020.

[2] See the CDC COVID-19 Pandemic Planning Scenarios web page

[3] See, e.g., Report 3: Natsuko Imai et al, WHO Collaborating Centre for Infectious Disease Modelling, MRC Centre for Global Infectious Disease Analysis, J-IDEA, "Imperial college London, UK. Transmissibility of 2019 -n-CoV)." See also Inglesby T B JAMA Public Health Measures and the Reproduction Number of SARS-CoV-2. JAMA Network.2020.7878 (May 1, 2020).

[4] World Health Organization (WHO) Transmission of SARS-CoV-2: implications for infection prevention precautions

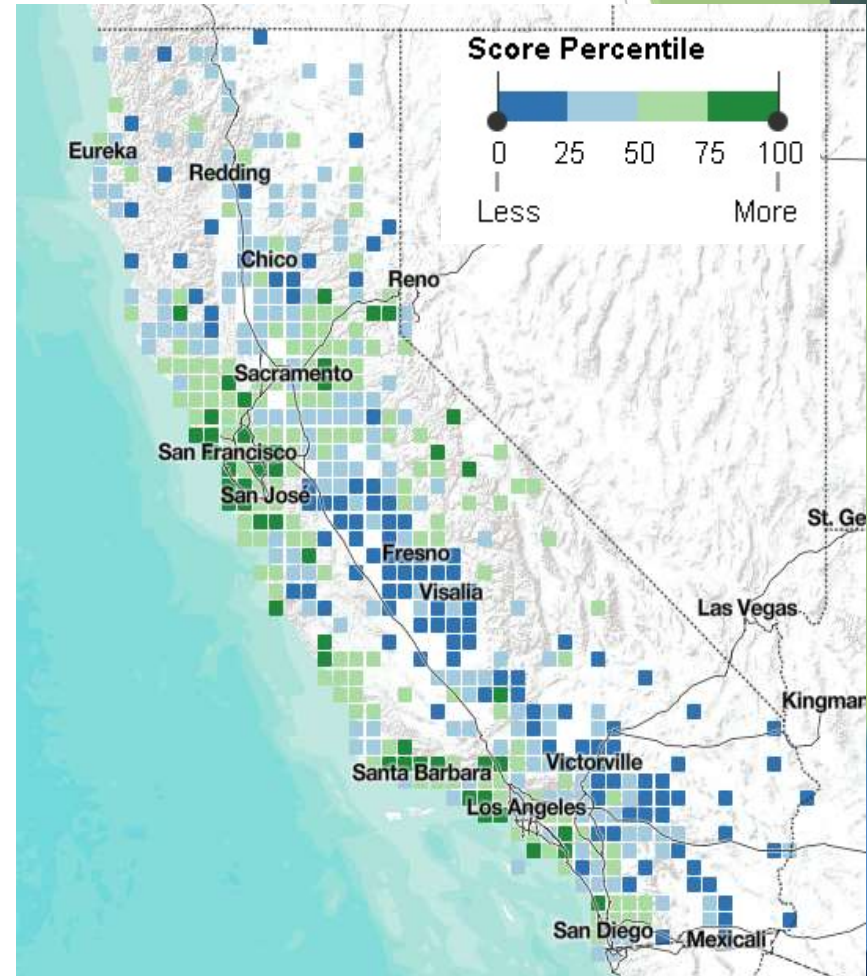
[5] See Harvard Health Preventing the spread of the coronavirus Social distancing, hand washing, and other preventive measures

California Department of Public Health
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377
Department Website (cdph.ca.gov)



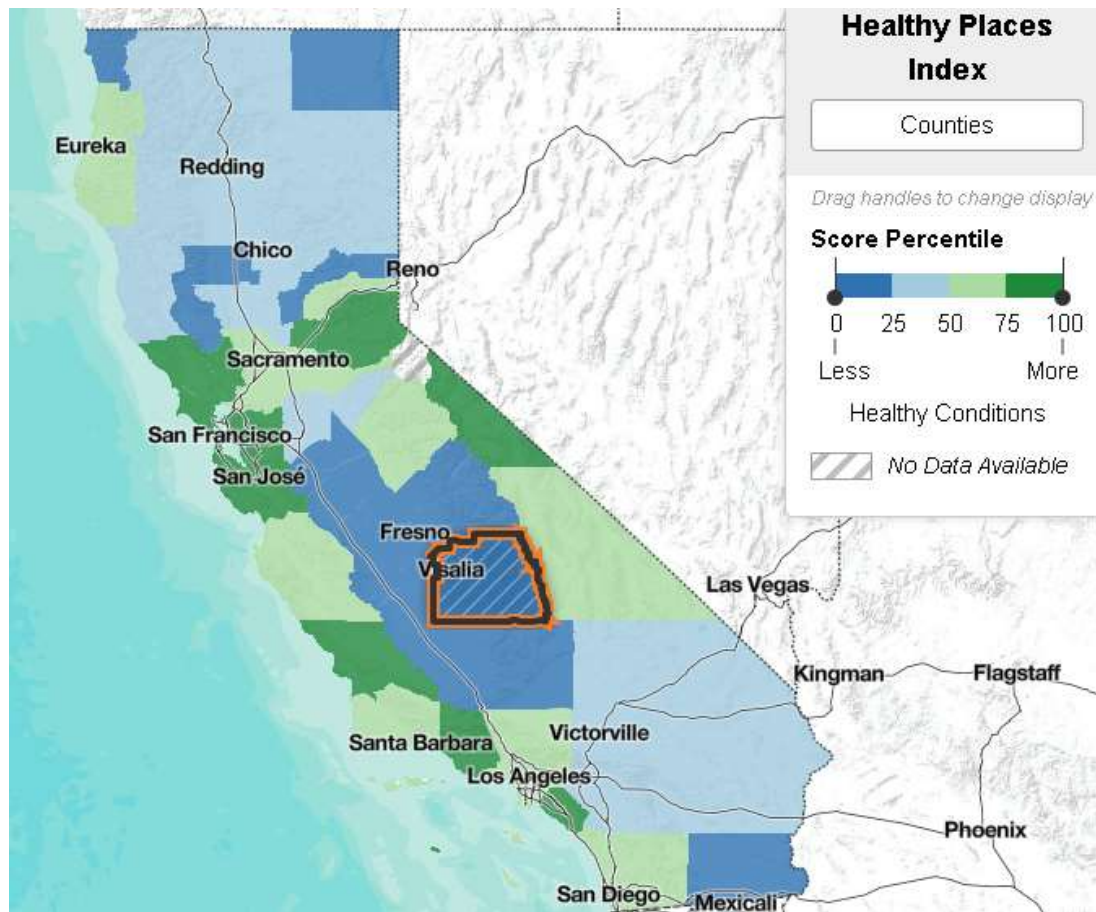
Healthy Places Index

- ▶ Public Health Alliance of Southern California
- ▶ HPI Map
- ▶ Created a composite score from a number of indicators in categories such as economy, education, transportation, clean environment, housing, healthcare access and more
- ▶ Counties and census tracts are ranked by their composite score percentile statewide
- ▶ 264 of 8,057 tracts are not scored



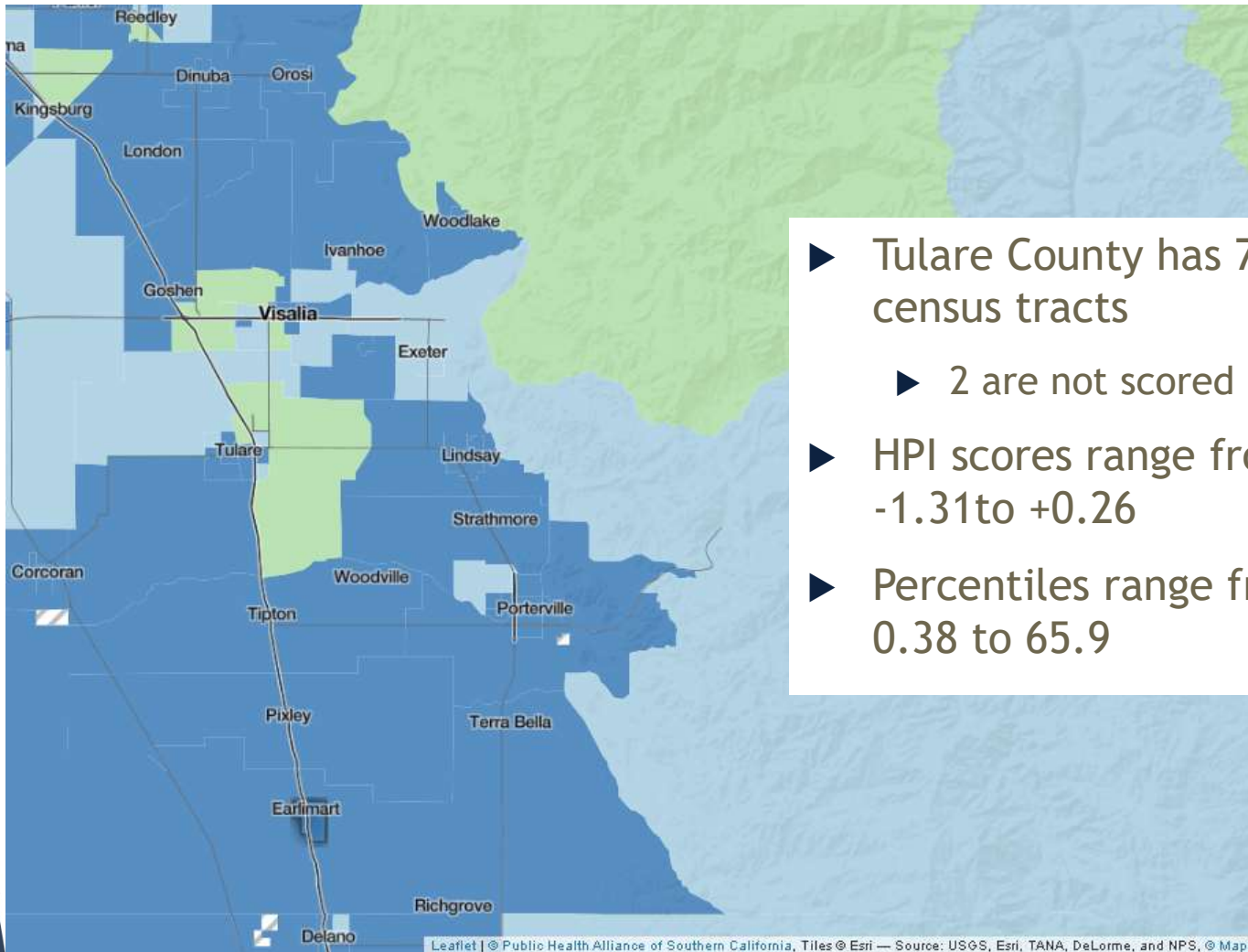
URL: <https://map.healthyplacesindex.org/>

Ranking Counties Across the State



San Joaquin Valley county percentiles range from 1.8 (Merced) to 32.1 (San Joaquin) with Tulare at 5.4.

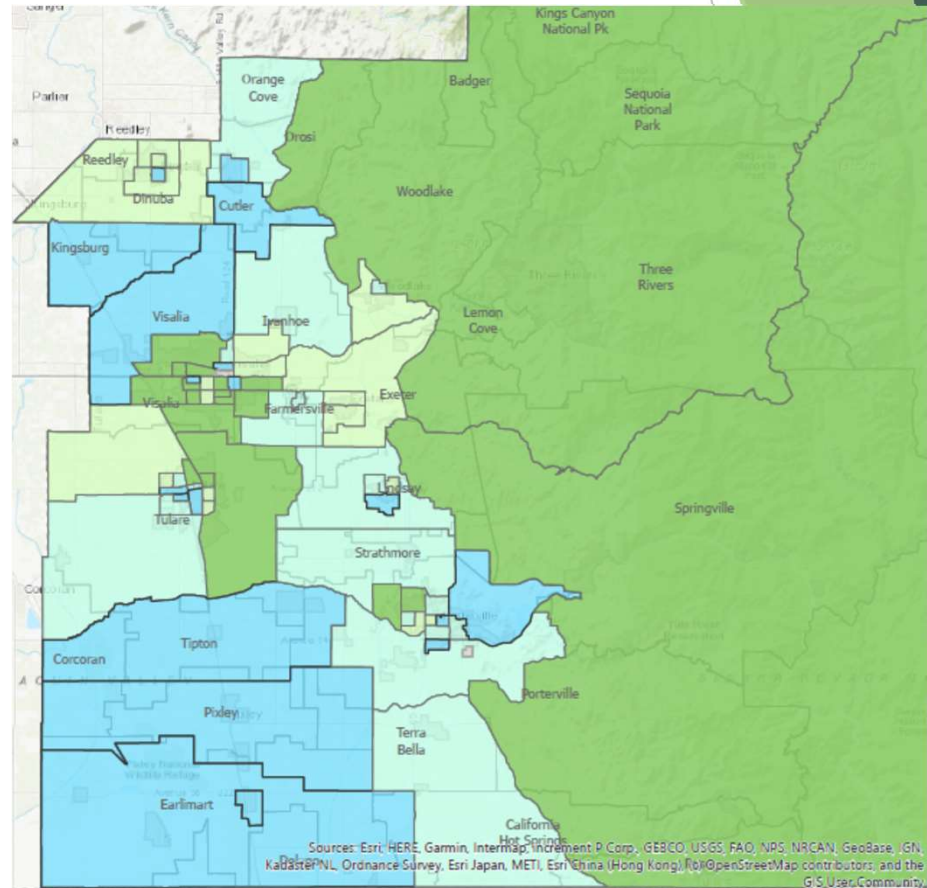
Tulare County Census Tracts - HPI Ranking is Statewide



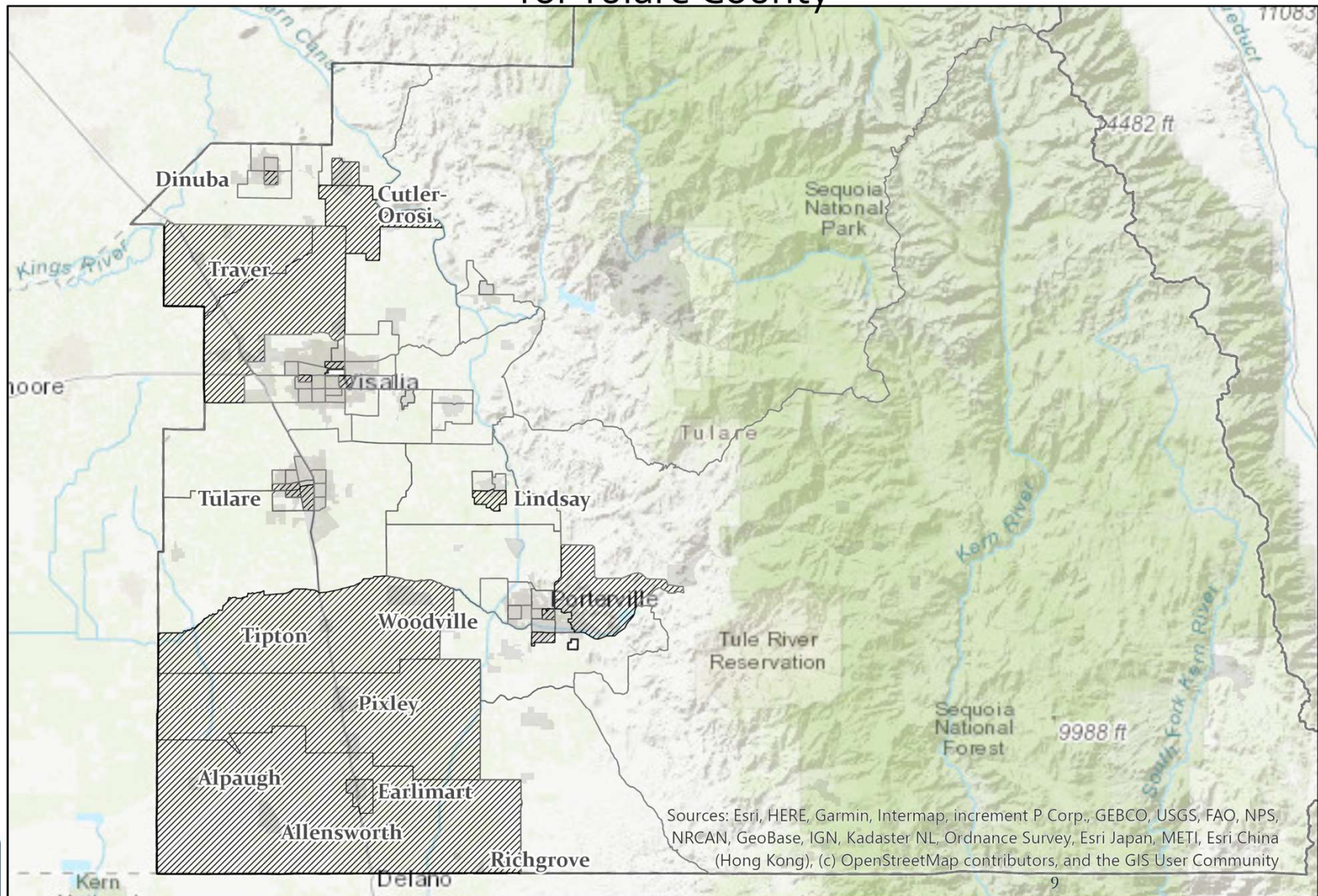
- ▶ Tulare County has 78 census tracts
 - ▶ 2 are not scored
- ▶ HPI scores range from -1.31 to +0.26
- ▶ Percentiles range from 0.38 to 65.9

Health Equity Metric - Census Tracts are *Ranked within Counties*

- ▶ All census tracts with HPI scores are ranked
- ▶ Tracts are divided into 4 groups, quartiles
- ▶ In Tulare County, 76 tracts are divided into 4 quartiles of 19 census tracts each
- ▶ The quartile with the lowest HPI scores is our Low HPI Quartile - the bright blue census tracts on this map



Census Tracts in the Lowest Quartile of the Healthy Places Index for Tulare County



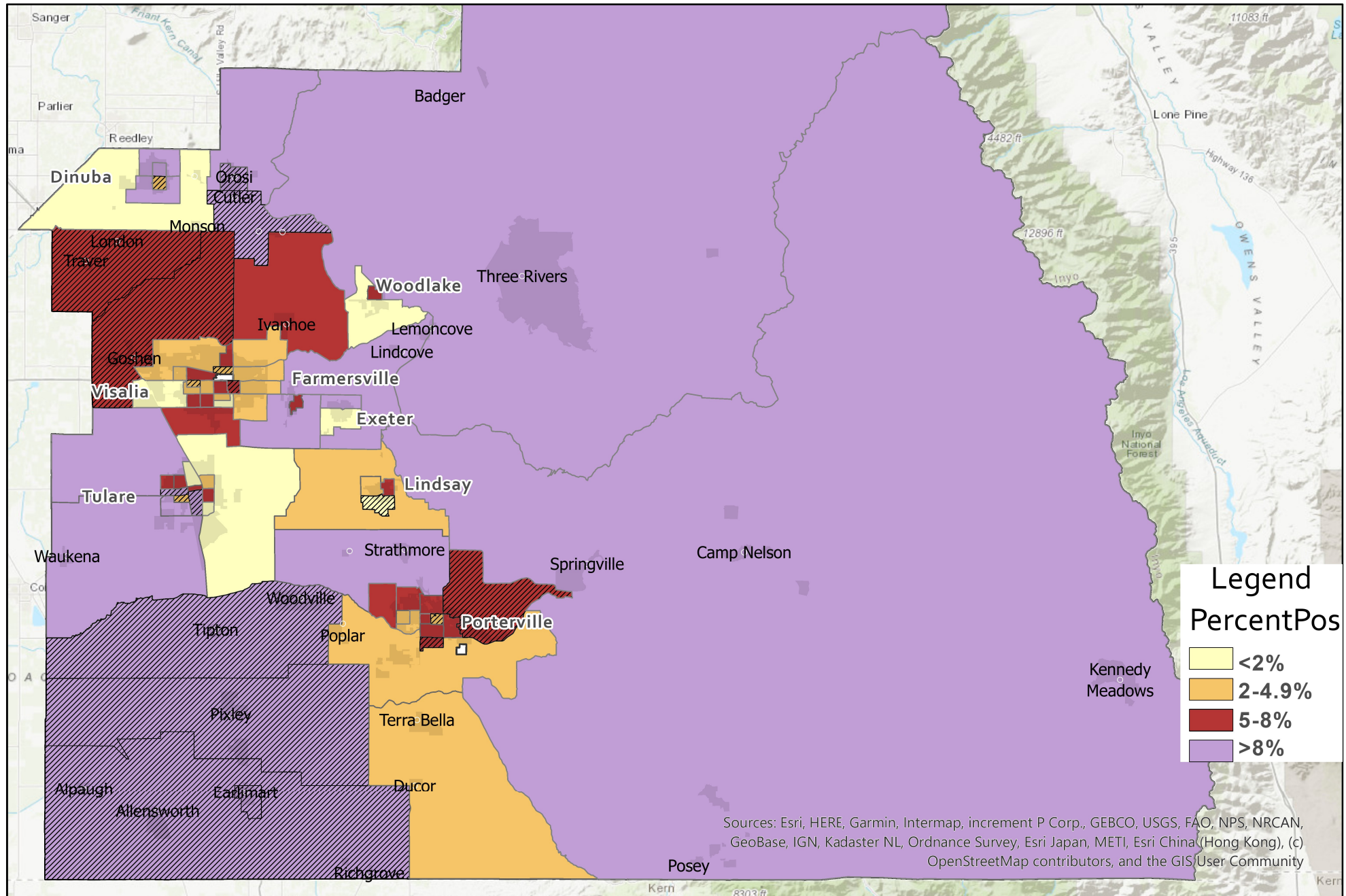
Health Equity Blueprint Metric

- ▶ Lowest HPI quartile test positivity rate must meet the specified threshold for the less restrictive tier before a county can move to that tier
 - ▶ For counties entering the red tier, their lowest quartile HPI census tracts' test positivity must also be $\leq 8\%$
 - ▶ For counties entering the orange tier, their lowest quartile HPI census tracts' test positivity must be within 5% of the orange tier threshold, or $\leq 5.2\%$
 - ▶ For counties entering the yellow tier, their lowest quartile HPI census tracts must be within 10% of the yellow tier threshold, or $\leq 2.1\%$

Tier assignment updated October 13

- Tulare County's overall positivity rate was 5.8% and
- Positivity in the lowest HPI quartile was 8.0%
- Both were in Tier 2 "substantial" category
- However, we were assigned Tier 1 due to case rate > 7.0

Positivity by Census Tract 10/13 Specimens Collected 9/27-10/3



Tulare County Census Tracts with > 8.0% Positivity - Specimens collected 9/27-10/3

Census Tract	HPI Quartile	% Positive	Continuous Weeks > 8%	Population (2014-2018)	Place
0600	Q1 - Low HPI	24.4	2	7,068	Cutler/Yettem
4200	Q1 - Low HPI	18.9	1	6,643	Pixley/Teviston
0202	Q2	17.9	1	2,522	Rural north of Orosi
3300	Q2	16.0	3	7,848	Strathmore/Plainview
4400	Q1 - Low HPI	15.6	3	7,607	Earlimart
4300	Q1 - Low HPI	15.4	1	7,487	Alpaugh/Allensworth/Richgrove
0100	Q4 - High HPI	15.2	1	4,715	Three Rivers/Badger
2901	Q1 - Low HPI	13.3	2	4,088	South-central Tulare
3200	Q1 - Low HPI	12.5	1	7,420	Tipton/Woodville
0502	Q3	12.2	2	4,321	South-west Dinuba
2202	Q1 - Low HPI	11.8	1	6,076	West-central Tulare
0401	Q3	10.5	3	6,188	North Dinuba
0402	Q3	10.3	3	7,337	North-Central Dinuba
1400	Q3	9.5	2	5,202	N. Farmersville/Lindcove/Lemoncove
3100	Q2	9.4	1	3,502	Waukena/SW of Tulare
2100	Q3	9.4	2	2,559	Rural area NW of Tulare
3002	Q2	9.3	1	3,434	South-west Tulare
1602	Q2	9.3	1	5,725	Rural area south of Farmersville
1501	Q3	9.0	1	5,398	North Exeter
0201	Q1 - Low HPI	8.9	3	8,607	Orosi
2700	Q4 - High HPI	8.3	2	5,164	Springville/Camp Nelson/Posey

- 21 census tracts have positivity > 8.0%
- 25 tracts have positivity between 5 and 8%
- 21 tracts have positivity between 2 and 5%
- 9 tracts have positivity < 2.0%

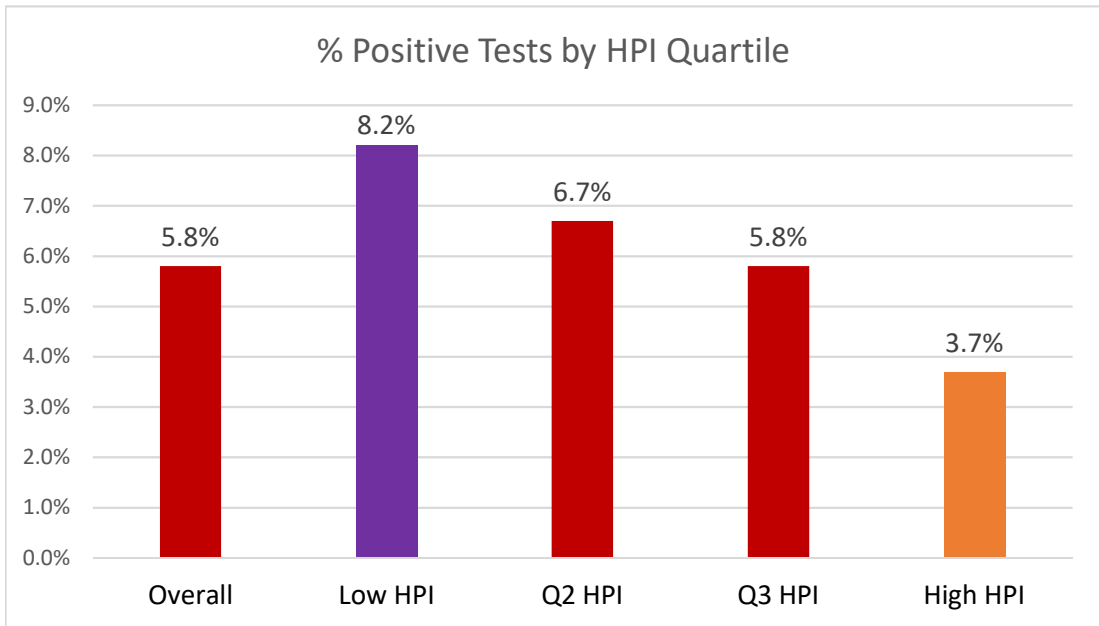
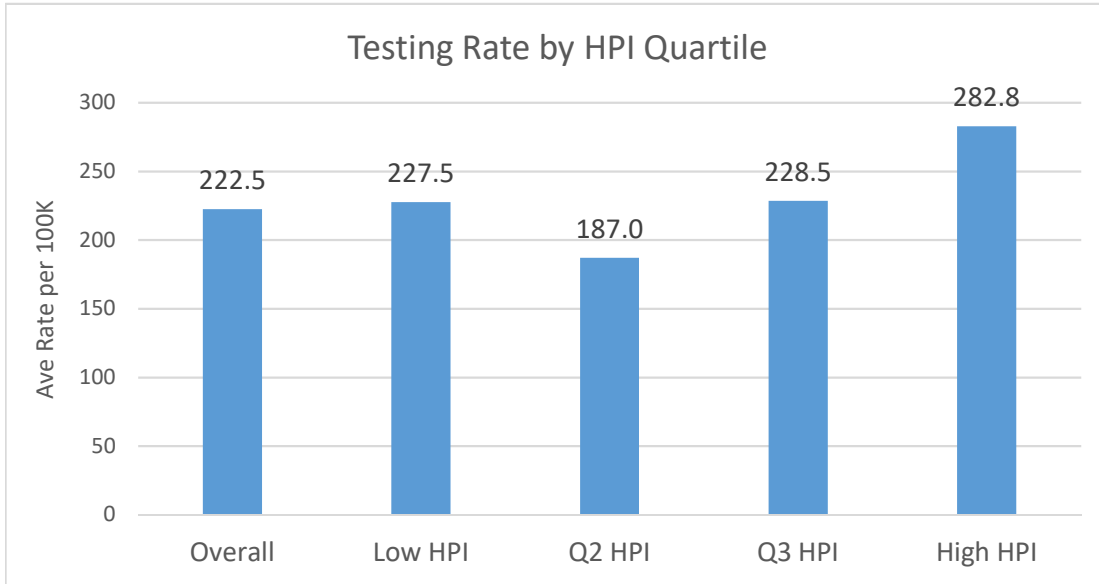
Note that for small areas such as individual census tracts, data shifts from week to week.

The health equity metric is calculated for all low quartile tracts aggregated together.

Census tracts highlighted have had positivity > 8% for 3 weeks in a row.

Population estimates are from the 5 year American Community Survey (2014-2018), US Census Bureau

Health Equity Metric updated 10/13
Data is for specimens collected 9/27-10/3



COVID-19 INDUSTRY GUIDANCE: Expanded Personal Care Services

October 20, 2020

This guidance is designed to address sectors and activities opening statewide. However, local health officers may implement more stringent rules tailored to local epidemiological conditions, so employers should also confirm relevant local opening policies.

OVERVIEW

On March 19, 2020, the State Public Health Officer and Director of the California Department of Public Health issued an order requiring most Californians to stay at home to disrupt the spread of COVID-19 among the population.

The impact of COVID-19 on the health of Californians is not yet fully known. Reported illness ranges from very mild (some people have no symptoms) to severe illness that may result in death. Certain groups, including people aged 65 or older and those with serious underlying medical conditions, such as heart or lung disease or diabetes, are at higher risk of hospitalization and serious complications. Transmission is most likely when people are in close contact or in a poorly ventilated area with an infected person, even if that person does not have any symptoms or has not yet developed symptoms.

Precise information about the number and rates of COVID-19 by industry or occupational groups, including among critical infrastructure workers, is not available at this time. There have been multiple outbreaks in a range of workplaces, indicating that workers are at risk of acquiring or transmitting COVID-19 infection. Examples of these workplaces include hospitals, long-term care facilities, prisons, food production, warehouses, meat processing plants, restaurants, and grocery stores.

As stay-at-home orders are modified, it is essential that all possible steps be taken to ensure the safety of workers and the public.

Key prevention practices include:

- ✓ physical distancing to the maximum extent possible,
- ✓ use of face coverings by workers (where respiratory protection is not required) and customers/clients,
- ✓ frequent handwashing and regular cleaning and disinfection,
- ✓ training workers on these and other elements of the COVID-19 prevention plan.

In addition, it will be critical to have in place appropriate processes to identify new cases of illness in workplaces and, when they are identified, to intervene quickly and work with public health authorities to halt the spread of the virus.

PURPOSE

This document provides guidance for expanded personal care services, which includes personal care that requires touching a client's face, e.g. facials, electrolysis, and waxing. This guidance applies to esthetic, skin care, electrology, nail services, body art professionals, tattoo parlors, and piercing shops, and massage therapy (in non-healthcare settings). Businesses in these industries are open across all tiers but must follow the modifications in this guidance.

For the most updated information on county tier status, visit [Blueprint for a Safer Economy](#). Please note that local health departments can have more restrictive criteria and different closures. Find [your county's local information](#).

This guidance is intended to support a safe, clean environment for workers and customers. Establishment license holders must acknowledge that renters or lessees should only resume operations when they are ready and able to implement the necessary safety measures to provide for their safety and that of their customers.

The guidance is not intended to revoke or repeal any worker rights, either statutory, regulatory, or collectively bargained and is not exhaustive, as it does not include county health orders, nor is it a substitute for any existing safety and health-related regulatory requirements such as those of Cal/OSHA or the California Board of Barbering and Cosmetology.¹ Stay current on changes to public health guidance and state/local orders, as the COVID-19 situation continues. Cal/OSHA has more comprehensive guidance on their [Cal/OSHA General Guidelines on Protecting Workers from COVID-19 webpage](#). CDC has additional requirements in their [guidance](#) for businesses and employers.

Required Use of Face Coverings

On June 18, CDPH issued [Guidance on the Use of Face Coverings](#), which broadly requires the use of face coverings for both members of the public and workers in all public and workplace settings where there is a high risk of exposure. Complete details, including all requirements and exemptions to these rules, can be found in the [guidance](#).

The [CDPH Face Covering Guidance](#) is subject to additional updates based on the current scientific understanding of transmission of the virus causing COVID-19. Please check the CDPH website for any revisions.



Workplace Specific Plan

- Establish a written, workplace-specific COVID-19 prevention plan at every location, perform a comprehensive risk assessment of all work areas and work tasks and designate a person at each facility to implement the plan.
- Incorporate the [CDPH Face Covering Guidance](#) into the Workplace Specific Plan and include a policy for handling exemptions.
- Identify contact information for the local health department where the facility is located for communicating information about COVID-19 outbreaks among workers or customers.
- Train and communicate with workers and worker representatives on the plan and make the plan available to workers and their representatives.
- Regularly evaluate the workplace for compliance with the plan and document and correct deficiencies identified.
- Investigate any COVID-19 illness and determine if any work-related factors could have contributed to risk of infection. Update the plan as needed to prevent further cases.
- Implement the necessary processes and protocols when a workplace has an outbreak, in accordance with [CDPH guidelines](#) and orders or guidance from the local health department.
- Identify close contacts (within six feet for 15 minutes or more) of an infected worker and take steps to isolate COVID-19 positive worker(s) and close contacts.
- Notify all employees in writing, and employers of subcontracted employees, who may have been exposed to COVID-19 and report workplace outbreaks to the local health department. For additional information on employer responsibilities under [AB 685](#) (Chapter 84, Statutes of 2020), refer to the [Enhanced Enforcement and Employer Reporting Requirements](#) from Cal/OSHA and the [Employer Questions about AB 685](#) from CDPH.
- Adhere to the guidelines below. Failure to do so could result in workplace illnesses that may cause operations to be temporarily closed or limited.



Topics for Worker Training

- Information on [COVID-19](#), how to prevent it from spreading, and [people who are at higher risk](#) for severe illness or death.
- Self-screening at home, including temperature and/or symptom checks using [CDC guidelines](#).

- The importance of not coming to work:
 - If a worker has symptoms of COVID-19 as [described by the CDC](#), such as a fever or chills, cough, shortness of breath or difficulty breathing, fatigue, muscle or body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea, vomiting, or diarrhea, OR
 - If a worker was diagnosed with COVID-19 and has not yet been released from isolation, OR
 - If, within the past 14 days, a worker has had contact with someone who has been diagnosed with COVID-19 and is considered potentially infectious (i.e. still on isolation).
- To return to work after a worker receives a COVID-19 diagnosis only after meeting [CDPH Guidance on Returning to Work or School Following COVID-19 Diagnosis](#).
- To seek medical attention if their symptoms become severe, including persistent pain or pressure in the chest, confusion, or bluish lips or face. Updates and further details are available on [CDC's webpage](#).
- The importance of frequent handwashing with soap and water, including scrubbing with soap for 20 seconds (or using hand sanitizer with at least 60% ethanol (preferred) or 70% isopropanol (if the product is inaccessible to unsupervised children) when workers cannot get to a sink or handwashing station, per [CDC guidelines](#)). Never use hand sanitizers with [methanol](#) due to its high toxicity to both children and adults.
- The importance of physical distancing, both at work and off work time (see Physical Distancing section below).
- Proper use of face coverings, including:
 - Face coverings are not personal protective equipment (PPE).
 - Face coverings do not replace the need for physical distancing and frequent handwashing.
 - Face coverings must cover the nose and mouth.
 - Workers should wash or sanitize hands before and after using or adjusting face coverings.
 - Avoid touching eyes, nose, and mouth.
 - Face coverings must not be shared and should be washed or discarded after each shift.
- Information contained in the [CDPH Guidance for the Use of Face Coverings](#), which mandates the circumstances in which face coverings must be worn and the exemptions, as well as any policies, work rules, and

practices the employer has adopted to ensure the use of face coverings. Training should also include the employer's policies on how people who are exempted from wearing a face covering will be handled.

- Ensure any independent contractors, temporary, or contract workers at the facility are also properly trained in COVID-19 prevention policies and have necessary supplies and PPE. Discuss these responsibilities ahead of time with organizations supplying temporary and/or contract workers.
- Information on paid leave benefits the worker may be entitled to receive that would make it financially easier to stay at home. See additional information on [government programs supporting sick leave and workers' compensation for COVID-19](#), including workers' sick leave rights under the [Families First Coronavirus Response Act](#).



Individual Control Measures and Screening

- Provide temperature and/or symptom screenings for all workers at the beginning of their shift and any vendors or contractors entering the establishment. Make sure the temperature/symptom screener avoids close contact with workers to the extent possible.
- If requiring self-screening at home, which is an appropriate alternative to providing it at the establishment, ensure that screening was performed prior to the worker leaving the home for their shift and follows [CDC guidelines](#), as described in the Topics for Worker Training section above.
- Encourage workers and customers who are sick or exhibiting symptoms of COVID-19 to stay home.
- Employers must provide and ensure workers use all required protective equipment, including eye protection, gloves, and face shields where necessary.
- Employers should consider where disposable glove use may be helpful to supplement frequent handwashing or use of hand sanitizer; examples are for workers who are screening others for symptoms or handling commonly touched items. Workers should wear gloves when handling items contaminated by body fluids.
- Disposable gloves should be worn for services that require them. Wearing gloves should be done in conjunction with regular hand washing and is not a substitute for regular hand washing.
- Workers who consistently must be within six feet of customers or co-workers must wear a secondary barrier (e.g., face shield or safety goggles) in addition to a face covering. All employees should minimize the amount of time spent within six feet of customers.

- Contact customers before visits to confirm appointments and ask if they or someone in their household is exhibiting any COVID-19 symptoms. If the customer answers in the affirmative, reschedule the appointment. Such communication can be done via phone, app, email, or text to remind customers that they should only come to the facility for their appointment if they do not pose a health risk to other customers or workers. In order to implement pre-screening protocols and ensure physical distancing protocols, consider suspending walk-in appointment availability.
- Tell customers that no additional friends or family will be permitted in the facility, except for a parent or guardian accompanying a minor.
- Customers should be screened for temperature and/or symptoms upon arrival, asked to use hand sanitizer, and to wear a face covering unless exempted per the [CDPH Face Covering Guidance](#). Employers have the right to refuse entry to symptomatic customers or visitors.
- Display a set of guidelines for customers that are to be a condition of entry. The guidelines must include instructions to wear face coverings, use hand sanitizer, maintain physical distance from other customers, and they should communicate changes to service offerings. The guidelines should be posted in clearly visible locations, including at entrances, include pictograms, and be made available digitally (e.g. through email).



Ventilation, Cleaning, and Disinfecting Protocols

- Consider opening treatment room windows, if feasible and within security protocols.
- Where possible, install portable high-efficiency air cleaners, upgrade the building's air filters to the highest efficiency possible, and make other modifications to increase the quantity of outside air and ventilation in all working areas.
- Check the [CDPH website](#) periodically for updates on indoor air quality and ventilation guidance for airborne diseases in indoor settings.
- Ensure that coworkers, fellow tenants, booth renters, and/or staff have coordinated and put a plan in place for cleaning and disinfection at the beginning and end of each shift and in between customers. Perform thorough cleaning in high traffic areas, such as reception areas, and areas of ingress and egress including stairways, stairwells, and handrails.
- Frequently disinfect commonly used surfaces including credit card terminals, counters, reception area seating, door handles, light switches, phones, toilets, and handwashing facilities.
- Evaluate existing ventilation, hygiene, and sanitation protocols and

cleaning processes and update where necessary. Use hospital grade, [Environmental Protection Agency \(EPA\)-approved products](#) to clean and disinfect anything the client came in contact with, including treatment tables, face cradles, stools, bolsters, door knobs, side tables, chairs, etc. Follow the product manufacturer's recommendations for contact time. Use disinfectants labeled to be effective against emerging viral pathogens, diluted household bleach solutions (5 tablespoons per gallon of water), or alcohol solutions with at least 70% alcohol that are appropriate for the surface. Provide workers training on the chemical hazards, manufacturer's directions for use, ventilation requirements, and Cal/OSHA requirements for safe use. Workers using cleaners or disinfectants should wear gloves and other protective equipment as required by the product. Follow the [asthma-safer cleaning methods](#) recommended by the California Department of Public Health and ensure proper ventilation.

- Since porous surfaces such as chair seats cannot be easily disinfected, consider covering with a plastic or disposable liner and cleaning or disposing of the liner after each customer.
- All appliances at work stations and in treatment rooms should be properly disinfected between each customer.
 - For non-porous implements, such as tweezers or scissors, clean the item with hot, soapy water to remove any physical debris. Rinse and dry the implement completely. Follow by immersing the implement in an EPA-registered liquid disinfectant that is labeled as a bactericide, fungicide, and virucide for the full contact time as stated by the manufacturer's directions. Items should be removed at the end of contact time, rinsed, and dried with a clean paper towel.
 - For electrical implements such as magnifying LED lamps, hot towel warmers, and esthetic devices, clean the implement with a spray or wipe to remove any physical debris. Follow with an EPA-registered disinfectant spray or wipe for the full contact time as noted by the manufacturer's directions. Use caution when using a spray and be sure your device is unplugged and do not spray into the motor. For electronics such as tablets, touch screens, keyboards, remote controls, and ATM machines, remove visible contamination if present. Follow the manufacturer's instructions for all cleaning and disinfection products. Consider use of wipeable covers for electronics. If no manufacturer guidance is available, consider the use of alcohol-based wipes or sprays containing at least 60% alcohol to disinfect touch screens. Dry surfaces thoroughly to avoid pooling of liquids.
- To minimize the risk of [Legionnaires' disease](#) and other diseases associated with water, [take steps](#) to ensure that all water systems (e.g., drinking fountains) are safe to use after a prolonged facility shutdown.

- Where linens are used, even if the customer does not get under them, the linens should still be removed and the bed or table properly disinfected. Treatment tables must be covered with either clean treatment table paper, a clean towel, or a clean sheet after each use.
- Workers should wear disposable gloves when removing used linens, towels, and other draping, including blankets and client draping for each treatment. Do not shake the dirty laundry. Place used linens in a lined, lidded receptacle positioned outside the treatment space, if possible, to minimize the possibility of dispersing virus in the air. Dirty linens should not be used again until properly laundered either by a commercial laundering service or a laundering process which includes immersion in water of at least 160 degrees Fahrenheit for at least 25 minutes. Store all clean linens in a clean, covered place.
- Where possible, do not clean floors by sweeping or other methods that can disperse pathogens into the air unless all persons in the area have appropriate PPE. Use a vacuum with a HEPA filter wherever possible.
- Do not allow food or beverages to be at stations or in treatment rooms.
- Thoroughly clean any product display areas, including all shelving and display cases. Remove and discard any open "test" products and discontinue this practice to help reduce contamination. Add signage to this area to let customers know it is cleaned and disinfected daily.
- Encourage the use of credit cards and contactless payment systems. If electronic or card payment is not possible, customers should come with exact cash payment or check.
- Consider upgrading to touchless faucets, soap and paper towel dispensers, and adding touchless, automatic hand sanitizer dispensers. Ensure soap dispensers and paper towel dispensers are regularly filled.
- Equip reception areas and workstations with proper sanitation products, including hand sanitizer and sanitizing wipes.
- Provide time for workers to implement cleaning practices during their shift. Cleaning assignments should be assigned during working hours as part of the worker's job duties.
- Workers should avoid sharing phones, tablets, laptops, desks, pens, and other work supplies, wherever possible. Never share PPE.
- In addition to the above cleaning and disinfecting protocols, businesses must follow the existing [California Board of Barbering and Cosmetology rules](#). Additional rules may also apply for businesses at the local, county-level.



Physical Distancing Guidelines

- **WARNING:** physical distancing alone is insufficient to prevent transmission of COVID-19.
- Implement measures to ensure physical distancing of at least six feet between and among workers and customers, except while providing the services that require close contact. This can include use of physical partitions or visual cues (e.g., floor markings, colored tape, or signs to indicate to where workers and/or customers should stand).
- Maintain at least six feet of physical distance between each work station area, and/or use impermeable barriers between work stations to protect customers from each other and workers.
- Stagger appointments to reduce reception congestion and ensure adequate time for proper cleaning and disinfection between each customer visit. Consider servicing fewer customers each day or expanding operating hours to allow for more time between customers and suspending walk-in appointments.
- If possible, implement virtual check-in technology to ensure that workers are notified when a customer arrives. Ask customers to wait outside or in their cars rather than congregating in reception areas. Reception areas should only have one customer at a time or the area should be modified to support adequate physical distancing, including removing chairs and sofas or spacing them further apart.
- For outdoor operations, establish an outdoor reception area where customers can check in while still following physical distancing guidelines. Take measures at reception desks or other areas where physical distancing cannot be maintained to minimize exposure between workers and customers, such as Plexiglas or other barriers.
- For outdoor operations, create outdoor break areas with shade covers and seating that ensures physical distancing, where possible.
- Take measures at reception desks or other areas where physical distancing cannot be maintained to minimize exposure between workers and customers, such as Plexiglas or other barriers.
- Consider offering workers who request modified duties options that minimize their contact with customers and other workers (e.g., managing inventory or managing administrative needs through telework).
- Require workers to avoid handshakes, fist bumps, hugs, or similar greetings that break physical distance.
- Do not allow people to congregate in high traffic areas such as bathrooms, hallways, bar areas, reservation, and credit card terminals, etc.

- Ensure workers can maintain physical distance in breakrooms, using barriers, increasing distance between tables/chairs to separate workers, etc. Where possible, create outdoor break areas with shade coverings and seating arrangements that ensures physical distancing. Discourage workers from congregating during breaks and ensure they are not eating or drinking without face coverings within six feet of each other.
- Adjust any staff meetings to ensure physical distancing. Hold meetings over the phone or via webinar for workers wherever possible.



Additional Considerations for Esthetic and Skin Care Services

- Workers should wear a face shield for eye protection (with a face covering) when they are providing clients treatment on facial or neck areas that do not enable the client to wear a face covering.
- Disposable gloves should be worn throughout the entire esthetic service and while performing cleaning and disinfection of all implements and surfaces after each client session.
- Before leaving the treatment room or area, remove and dispose of gloves, apply proper hand sanitizer or wash hands with soap and water, and use a previously readied disposable barrier, such as a paper towel or sanitizer wipe, to open and close the treatment room door while leaving the room.
- Single use applicators must be used and disposed of immediately after use in a lined trash bin. The trash bin should have a lid and should be lined with a disposable plastic bag.



Additional Considerations for Electrology Services

- Electrology services must not be provided in the outdoor setting because they are invasive procedures that require a controlled hygienic environment to be performed safely.
- Electrologists must use disposable gloves during the client's entire treatment. Electrologists should wear a face shield for eye protection (with a face covering) when they are providing clients treatment on facial or neck areas that do not enable the client to wear a face covering.
- Clients having any other areas treated should be required to wear a face covering throughout the service, if able to wear one per the [CDPH Face Covering Guidance](#).

- Tweezers, rollers, and needle holder caps should be properly cleaned and sterilized between each client. This could include the use of an autoclave or placing the items in a sealed pouch and sterilizing them in a dry heat sterilizer. The pouch should not be reopened until the next client's treatment session begins.
- Where possible, use disposable probes that do not require a probe tip or cap, which will reduce exposure points. If not using disposable probe tips or caps, the removable tip or cap of the epilator needle/probe holder must be cleaned and disinfected after each client.
- Needles used for electrolysis must be single-use, disposable, pre-packaged, and sterile and disposed of in an approved sharps container immediately after use. Sharps containers must be discarded in accordance with biomedical waste regulation.
- Heat produced by the electrical current passing through an electrolysis needle is not sufficient to sterilize it.
- Ultrasonic cleaning units, forceps, and all containers, including their removable parts, must be cleaned and disinfected between each client according to the manufacturer's instructions.



Additional Considerations for Nail Services

- Clients must wash their hands before nail services are provided.
- Workers must wear face coverings at all times, or a respirator where required. Respirators are required where ventilation is insufficient to reduce exposure below permissible exposure limits established in title 8 [section 5155](#). In cases of chemical exposure, only elastomeric respirators with the correct chemical cartridge combined with a particulate filter are appropriate for use.
- Disposable gloves should be worn throughout the entire service and while performing cleaning and disinfection of all implements and surfaces after each client. Once cleaning is finished, remove and dispose of gloves and apply proper hand sanitizer or wash hands with soap and water.
- Pedicures done outside shall be limited to portable tubs/bowls and must be disinfected with an EPA-registered liquid disinfectant that is labeled as a bactericide, fungicide and virucide. Refer to manufacturer's instructions on concentration. The disinfection should occur inside the nail salon and not in the temporary outdoor setting.
- Pedicure bowls must be disinfected with an EPA-registered liquid disinfectant that is labeled as a bactericide, fungicide and virucide. Refer to manufacturer's instructions on concentration. For whirlpool foot spas, air-jet basins or pipeless foot spas, disinfectant must be circulated for at least

10 minutes. For non-whirlpool foot basins and tubs, soak disinfectant in the basin or tub for at least 10 minutes. Foot-spas, basins and pedicure bowls must be properly cleaned and disinfected after every client even if a disposable plastic liner is used.

- Nail salons should use disposable supplies whenever possible. Any non-disposable supplies must be fully disinfected between customers according to the California Board of Barbering and Cosmetology guidelines.
- All single use items, such as cardboard files, sand-bands for drills and buffers, disposable sandals, toe separators, and applicators, must be used once and immediately thrown away in a lined, lidded trash can.
- To reduce the number of touchpoints, remove the nail polish displays. In the absence of a nail polish display, use a color palette, which is to be cleaned and disinfected after each client use. If the nail polish display is not removed, nail polishes should be cleaned and disinfected before being returned to the display.
- Consider whether it is feasible to install a plastic partition between the worker and client with ample space cut out where hands or feet can be slid underneath to conduct the manicure or pedicure.
- Allow only one manicurist to work at each station and do not allow clients to get multiple services at the same time, such as a manicure and pedicure.
- If fans, such as pedestal fans or hard-mounted fans, are used in the salon, take steps to minimize air from fans blowing directly from one person toward another. If fans are disabled or removed, employers should remain aware of possible heat hazards and take steps to mitigate them.
- Nail salons should consider upgrading existing ventilation to include locally exhausted nail tables.



Additional Considerations for Body Art Professionals, Tattoo Parlors, and Piercing Shops

- Disposable gloves are required throughout the tattooing or piercing service and while performing cleaning and disinfection of all implements and surfaces after each customer session.
- Workers should ensure they wash their hands thoroughly with soap and water or use hand sanitizer immediately before putting on and after removing gloves.

- Suspend piercing and tattooing services for the mouth/nose area.
- Chairs should be arranged to ensure at least six feet of space between customers. Establishments should consider additional divider shields or other impermeable barriers where appropriate.
- Workers should provide tattooing or piercing services for only one customer at a time.



Additional Considerations for Massage Services (Non-Healthcare Settings)

- Clients must wash their hands before any services are provided.
- Consider alterations to the treatment table setup to support the required cleaning and disinfecting protocols. This could include using disposable face cradle covers and/or protecting the table, table warmers, bolsters, and other items with washable barriers like pillowcases that can be removed and replaced between each client. Barriers are not a substitution for the required cleaning and disinfecting protocols.
- Evaluate whether facial massages or other hands-on work to the face will be offered. If providing such services, use non-latex gloves for this part of the treatment. Facial massages should not be performed if it requires removal of the client's face covering.
- Provide any hand treatments as the last part of the service.
- Workers should wash their hands immediately upon finishing massage services.

¹ Additional requirements must be considered for vulnerable populations. Personal care providers must comply with all [Cal/OSHA](#) standards and be prepared to adhere to its guidance as well as guidance from the [Centers for Disease Control and Prevention \(CDC\)](#) and the [California Department of Public Health \(CDPH\)](#). Additionally, employers should be prepared to alter their operations as those guidelines change.





Sandra Shewry
Acting Director
Erica S. Pan, MD, MPH
Acting State Health Officer

State of California—Health and Human
Services Agency
**California Department of
Public Health**



GAVIN NEWSOM
Governor

November 19, 2020

TO: All Californians

SUBJECT: Limited Stay At Home Order

Upon assessment of the recent, unprecedented rate of rise in increase in COVID-19 cases across California, the California Department of Public Health (CDPH) is taking immediate actions to prevent the spread of the virus. These immediate actions will help reduce community spread, protect individuals at higher risk of severe illness or death from COVID-19, and prevent the state's health care delivery system from becoming overwhelmed. Reducing movement and mixing of individual Californians is critical to decreasing transmission, hospitalizations, and deaths.

Therefore, as the State Public Health Officer, I am issuing a Limited Stay at Home order, effective in counties under Tier One (Purple) of California's Blueprint for a Safer Economy, requiring that all gatherings with members of other households and all activities conducted outside the residence, lodging, or temporary accommodation with members of other households cease between 10:00pm PST and 5:00am PST, except for those activities associated with the operation, maintenance, or usage of critical infrastructure[1] or required by law. This order does not apply to persons experiencing homelessness. Nothing in this order prevents any number of persons from the same household from leaving their residence, lodging, or temporary accommodation, as long as they do not engage in any interaction with (or otherwise gather with) any number of persons from any other household, except as specifically permitted herein.

This Limited Stay at Home Order will reduce opportunities for disease transmission with the goal of decreasing the number of hours individuals are in the community and mixing with individuals outside of their household. Every intervention to decrease mixing of households is critical during this unparalleled increase in case rate rise of about 50 percent during the first week in November. In particular, activities conducted during 10:00pm to 5:00am are often non-essential and more likely related to social activities and gatherings that have a higher likelihood of leading to reduced inhibition and reduced likelihood to adhere to COVID-19 preventive measures (e.g., wearing face coverings and maintaining physical distance).

This order shall take effect on November 21, 2020, at 10:00pm PST.

For counties that move into Tier One (Purple) after the effective date of this Order, the terms of this Order shall apply at 10:00pm PST on day two after the county is assigned to Tier One (Purple). For the purpose of counting days, day one shall be the first full day following the date of the tier assignment.

This order remains in effect until 5:00am PST on December 21, 2020, and may be extended or revised as needed.

This order is issued pursuant to Health and Safety Code sections 120125, 120130(c), 120135, 120140, 120145, 120175, 120195 and 131080; EO N-60-20, N-25-20, and other authority provided for under the Emergency Services Act; and other applicable law.



Erica S. Pan, MD, MPH
Acting State Public Health Officer
California Department of Public Health

[1] See the [COVID19.ca.gov](https://www.covid19.ca.gov/essential-workforce) Essential Workforce web page for full list of California's Critical Infrastructure workforce.

California Department of Public Health
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377
Department Website ([cdph.ca.gov](https://www.cdph.ca.gov))



Page Last Updated : November 19, 2020



SANDRA SHEWRY, MPH,MSW

Acting Director

ERICA S. PAN, MD,MPH

Acting State Health Officer

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM

Governor

Regional Stay At Home Order
12/03/2020

Upon assessment of the recent, unprecedented rise in the rate of increase in COVID-19 cases, hospitalizations, and test positivity rates across California, the California Department of Public Health (CDPH) is taking immediate actions to prevent the spread of the virus.

The State, like the nation, continues to record an unprecedented surge in the level of community spread of COVID-19. California implemented an accelerated application of the Blueprint Framework metrics on November 16 and a limited Stay at Home Order issued on November 19. However, in the interim, the number of new cases per day has increased by over 112%, (from 8,743 to 18,588) and the rate of rise of new cases per day continues to increase dramatically. The number of new hospital admissions has increased from 777 on November 15, to 1,651 on December 2, and because of the lag between case identification and hospitalizations, we can only expect these numbers to increase.

Current projections show that without additional intervention to slow the spread of COVID-19, the number of available adult Intensive Care Unit (ICU) beds in the State of California will be at capacity in mid-December. This is a sign that the rate of rise in cases, if it continues, is at risk of overwhelming the ability of California hospitals to deliver healthcare to its residents suffering from COVID-19 and from other illnesses requiring hospital care. ICU beds are a critical resource for individuals who need the most advanced support and care and the ability to add additional ICU capacity is limited by the lack of available ICU nurses and physicians as a result of the nationwide surge in hospitalizations and ICU admissions.

Because the rate of increases in new cases continues to escalate and threatens to overwhelm the state's hospital system, further aggressive action is necessary to respond to the quickly evolving situation. While vaccines are promising future interventions, they are not available to address the immediate risks to healthcare delivery in the current surge. The immediate aggressive institution of additional non-pharmaceutical public health interventions is critical to avoid further overwhelming hospitals and to prevent the need to ration care.

NOW, THEREFORE, I, as Acting State Public Health Officer of the State of California, order:

1. CDPH will evaluate public health based on Regions, responsive to hospital capacity for persons resident in those Regions.
2. CDPH will evaluate the adult ICU bed capacity for each Region and identify on covid19.ca.gov any Regions for which that capacity is less than 15%. When that capacity is less than 15%, the following terms (the Terms of this Order) will apply.
 - a. All gatherings with members of other households are prohibited in the Region except as expressly permitted herein.
 - b. All individuals living in the Region shall stay home or at their place of residence except as necessary to conduct activities associated with the operation, maintenance, or usage of critical infrastructure,¹ as required by law, or as specifically permitted in this order.
 - c. [Worship](#) and [political expression](#) are permitted outdoors, consistent with existing guidance for those activities.
 - d. Critical infrastructure sectors may operate and must continue to modify operations pursuant to the [applicable sector guidance](#).
 - e. [Guidance](#) related to schools remain in effect and unchanged. Accordingly, when this Order takes effect in a Region, schools that have previously reopened for in-person instruction may remain open, and schools may continue to bring students back for in-person instruction under the [Elementary School Waiver Process](#) or [Cohorting Guidance](#).
 - f. In order to reduce congestion and the resulting increase in risk of transmission of COVID-19 in critical infrastructure retailers, all retailers may operate indoors at no more than 20% capacity and must follow the [guidance for retailers](#). All access to retail must be strictly metered to ensure compliance with the limit on capacity. The sale of food, beverages, and alcohol for in-store consumption is prohibited.
 - g. To promote and protect the physical and mental well-being of people in California, outdoor recreation facilities may continue to operate. Those facilities may not sell food or drink for on-site consumption. Overnight stays at

¹ See <https://covid19.ca.gov/essential-workforce/> for full list of California's Critical Infrastructure workforce.

campgrounds are not permitted.

- h. Nothing in this Order prevents any number of persons from the same household from leaving their residence, lodging, or temporary accommodation, as long as they do not engage in any interaction with (or otherwise gather with) any number of persons from any other household, except as specifically permitted herein.
 - i. Terms (a) and (b) of this section do not apply to persons experiencing homelessness.
- 3. Except as otherwise required by law, no hotel or lodging entity in California shall accept or honor out of state reservations for non-essential travel, unless the reservation is for at least the minimum time period required for quarantine and the persons identified in the reservation will quarantine in the hotel or lodging entity until after that time period has expired.
- 4. This order shall take effect on December 5, 2020 at 1259pm PST.
- 5. For Regions where the adult ICU bed capacity falls below 15% after the effective date of this order, the Terms of this Order shall take effect 24 hours after that assessment.
- 6. The Terms of this Order shall remain in place for at least three weeks from the date the order takes effect in a Region and shall continue until CDPH's four-week projections of the Region's total available adult ICU bed capacity is greater than or equal to 15%. Four-week adult ICU bed capacity projections will be made approximately twice a week, unless CDPH determines that public health conditions merit an alternate projection schedule. If after three weeks from the effective date of the Terms of this Order in a Region, CDPH's four-week projections of the Region's total available adult ICU bed capacity is greater than or equal to 15%, the Terms of this Order shall no longer apply to the Region
- 7. After the termination of the Terms of this Order in a Region, each county within the Region will be assigned to a tier based on the [Blueprint for a Safer Economy](#) as set out in my August 28, 2020 Order, and the County is subject to the restrictions of the Blueprint appropriate to that tier.
- 8. I will continue to monitor the epidemiological data and will modify this Regional Stay-at-Home Order as required by the evolving public health conditions. If I determine that it is necessary to change the Terms of this Order, or otherwise modify the Regional Stay-at-Home Order, these modifications will be posted at covid19.ca.gov.

9. When operative in a Region, the Terms of this Order supersede any conflicting terms in other CDPH orders, directives, or guidance. Specifically, for those Regions with ICU bed capacity triggering this order, the Terms of this Order shall supersede the State's [Blueprint for a Safer Economy](#) and all guidance (other than guidance for critical infrastructure sectors) during the operative period. In all Regions that are not subject to the restrictions in this order, the [Blueprint for a Safer Economy](#) and all guidance shall remain in effect.
10. This order is issued pursuant to Health and Safety Code sections 120125, 120130(c), 120135, 120140, 120145, 120175, 120195 and 131080; EO N-60-20, N-25-20, and other authority provided for under the Emergency Services Act; and other applicable law.



Erica S. Pan, MD, MPH
Acting State Public Health Officer
California Department of Public Health

COVID-19

COVID-19 Vaccine Prioritization Recommendations for Moving Through Vaccine Phases and Tiers

January 7, 2021

Given the limited supply of COVID-19 vaccines, the California Department of Public Health (CDPH) recommends balancing the prioritization of these scarce resources to maximize the goal of achieving community immunity for all Californians.

After focused and appropriate efforts to reach the individual groups currently prioritized, health departments and providers may offer doses promptly to people in lower priority groups when:

- Demand subsides in the current groups, or
- Doses are about to expire according to labeling instructions.

To maximize vaccine administration and reduce the potential for vaccine wastage, local health departments and providers should immediately administer COVID-19 vaccines to individuals in all tiers of Phase 1a. Providers offering vaccines should consider partnering with other providers or organizations to provide vaccinations for individuals in the prioritized tiers. However, local health departments and providers should make special efforts to administer the vaccine to vaccinators.

Local health departments and providers may allocate doses on the assumption that immunization will be accepted by some but not all who are offered the vaccine, and then continue to offer vaccinations to all individuals in progressive priority tiers. If a county has maximized use of the vaccine to administer individuals in Phase 1a, they should move to Phase 1b, Tier 1 while continuing to offer vaccines to those in higher priority groups.

Page Last Updated : January 7, 2021



TULARE COUNTY HEALTH & HUMAN SERVICES AGENCY

Timothy W. Lutz, MBA
Agency Director

Karen M. Elliott, MBA • Director • Public Health Branch
Karen Haight, MD, MPH • County Health Officer

Tulare County Media Contact:

Carrie Monteiro, Public Information Officer

Contact: (559) 624-8007, CMonteiro1@tularecounty.ca.gov

Date: January 7, 2021

Tulare County Public Health Releases COVID-19 Vaccine Schedule

*COVID-19 Vaccinations Are Underway for Phase 1A of Distribution Plan,
County Offers COVID-19 Vaccine Interest Form for Tulare County Residents*

The COVID-19 virus continues to spread at alarming rates throughout Tulare County. In the midst of an ongoing surge of infections following holiday social gatherings, Tulare County Public Health releases its COVID-19 Vaccine Schedule for distribution and delivery of the much-anticipated vaccine to end the pandemic. For the COVID-19 Vaccine Schedule in Tulare County and for the latest information on the COVID-19 vaccine, visit: <https://covid19.tularecounty.ca.gov/covid-19-vaccine/>.

Vaccinating NOW – Phase 1A

Due to limited supplies of COVID-19 vaccine, Tulare County is currently distributing COVID-19 vaccine to those eligible in **Phase 1A ONLY**. The following people qualify to receive vaccinations within Phase 1A:

Phase 1A, Tier 1:

- Acute care, psychiatric, and correctional facility hospital staff
- Skilled nursing facilities, assisted living facilities, special needs group living equivalent
- Paramedics, EMTs, and others providing medical emergency services
- Dialysis centers
- Residents in long-term care settings
- Staff of residential and inpatient substance abuse disorder treatment and mental health facilities

Phase 1A, Tier 2:

- Intermediate care facilities staff
- Home health care and in-home supportive services
- Community health workers, including promotoras
- Public health field staff
- Primary care clinics, including Federally Qualified Health Centers, Rural Health Centers, correctional facility clinics, and urgent care clinics

Phase 1A, Tier 3:

- Specialty health care clinics (i.e., optometry, cardiology, neurology, outpatient, surgery, physical therapy, etc.)
- Laboratory workers
- Dental and other oral health clinics
- Pharmacy staff not working in settings at higher tiers
- Mortuary service industry

If you meet the eligibility requirements for Phase 1A, you can register to get vaccinated at:

<https://covid19.tularecounty.ca.gov/covid-19-vaccine/tulare-county-covid-19-vaccine-phase-1a/>

Those receiving vaccines in Phase 1A will be required to show proof of eligibility with either of the following: employer ID badge, employer payment stub, or official letter from employer.

Vaccinating Next – Phase 1B and Phase 1C

Currently, Tulare County Public Health is ONLY vaccinating those who are eligible in Phase 1A.

Once COVID-19 vaccine supply expands and those who qualify for Phase 1A have been vaccinated,



TULARE COUNTY HEALTH & HUMAN SERVICES AGENCY

Timothy W. Lutz, MBA
Agency Director

Karen M. Elliott, MBA • Director • Public Health Branch
Karen Haight, MD, MPH • County Health Officer

Tulare County Public Health will begin vaccinating residents that meet the requirements of distribution to Phase 1B and Phase 1C of the COVID-19 Vaccine Distribution Plan. Phase 1B and Phase 1C include the following:

Phase 1B

Phase 1B, Tier 1:

- Individuals aged 75 years and older
- Essential workers in the following sectors: education, childcare, emergency services, and food and agriculture

Phase 1B, Tier 2:

- Individuals aged 65-74 years of age
- Essential workers in the following sectors: transportation and logistics; industrial, commercial, residential, and sheltering facilities and services; critical manufacturing
- Congregate settings: incarceration facilities and homeless

Phase 1C

- Individuals 50-64 years of age
- Persons aged 16 – 64 years with high-risk medical conditions
- Essential workers in the following sectors: water and wastewater; defense; energy; chemical and hazardous materials; communications and IT; financial services; government operations/community-based essential functions

Tulare County COVID-19 Vaccine Interest Form

Tulare County residents who don't qualify for Phase 1A can inform County health officials of their intent to get vaccinated for COVID-19 by completing the Tulare County COVID-19 Vaccine Interest Form.

Residents can sign up for vaccine notifications of when they are eligible and where they can go to get vaccinated by completing the Tulare County COVID-19 Vaccine Interest Form online at:

<https://arcg.is/0KKez4>.

Until the COVID-19 vaccine is widely available, it is imperative to reduce the spread of COVID-19 in Tulare County by practicing both social and physical distancing of six feet or more between persons and not participating in social gatherings of any kind. Residents must always wear a face mask or covering while in environments where physical distancing is not possible and while in public settings. In addition, everyone is encouraged to frequently wash their hands with soap and water for at least 20 seconds or use hand sanitizer, regularly disinfect high-touch surfaces, and stay home if you are sick or instructed to isolate/quarantine by a medical or public health professional.

For more information about COVID-19, visit www.tchhsa.org/ncov and www.covid19.tularecounty.ca.gov

###

VACCINATING NOW

PHASE 1A

Persons at risk of exposure to SARS-CoV-2 through direct health care or long-term care settings.

TIER 1

- Acute care, psychiatric, and correctional facility hospital staff
- Skilled nursing facilities, assisted living facilities, special needs group living equivalent
- Paramedics, EMTs, and others providing emergency medical services
- Dialysis centers
- Residents in long-term care settings
- Staff of residential and inpatient substance abuse disorder treatment and mental health facilities

TIER 2

- Intermediate care facilities staff
- Home health care and in-home supportive services
- Community health workers including promotoras
- Public health field staff
- Primary care clinics, including federally qualified health centers, rural health centers, correctional facility clinics, urgent care clinics

VACCINATING NEXT

PHASE 1B

- Persons aged 75 years and older
- Frontline essential workers

PHASE 1C

- Persons ages 65 to 74 years
- Persons ages 16 to 64 years

accine. This
improve.

Overview of the Emergency Rental Assistance Program

Background

On December 27, 2020 the federal Consolidated Appropriations Act 2021 was signed into law and \$25 billion was allocated to the United States Treasury (UST) for the Emergency Rental Assistance Program (ERAP) to assist households that are unable to pay rent or utilities due to the COVID-10 pandemic. California received \$2.6 of the federal ERAP funds. To implement these rental assistance resources, the state of CA worked with state legislation to develop a programmatic framework to ease administration burden and deploy these resources to those most in need.

On January 28th, the Legislature approved SB 91. This bill extended the eviction protections and created a mechanism to deploy the \$2.6 billion in ERAP resources to assist struggling tenants and landlords impacted by COVID-19. The bill allocated \$1.5 billion to the state and \$1.1 billion directly to local governments with populations with more than 200,000. The bill establishes the criteria and prioritization for use of the state-administered rental assistance funding from the federal bill.

Local governments with populations of 200,000 and greater that received a direct allocation of funding for rental assistance from the federal government could also qualify for block grant funding from the state's \$1.5 billion share. Counties were given the option to take the funds and administer their own program or to participate in the state-administered program. Tulare County has opted to participate in the state administered program. The state administered program will be managed centrally by the Local Initiatives Support Corporation (LISC).

Under state statute the rental assistance program is to be implemented by March 15, 2021. Ninety percent of the funding is to be directed towards financial assistance and ten percent for administration of the program.

Program Requirements

While not a full comprehensive list, the key program requirements include the following:

- For those landlords who agree to participate, funding will be available to pay up to 80 percent of an eligible household's unpaid rent accumulated from April 2020 through March 2021, provided that the landlord agrees to forgive the remaining 20 percent.
- In cases where the landlord chooses not to participate, tenants can apply for assistance for rental arrears, but are be limited to compensation of 25% of the eligible household's unpaid rent accumulated from April 2020 through March 2021 which will be paid to the landlord. The program also allows for prospective payments of 25% of the monthly rent for the months of April, May, and June 2021.
- Funds are to be administered in a least three rounds to eligible households. Prioritizing: (1) those households under 50% of the area median income (AMI) or unemployed for 90 days; (2) Below 80% AMI and in communities disproportionately affected by COVID-19 (as determined by the Department of Housing and Community Development); (3) Below 80% AMI not included in round 1 and 2.
- The top priority for the use of assistance funding would be rental arrears; followed by prospective rent payments, utility payments (both arrears and prospective payments)

LISC and Local Partnership

Given the rapid implementation timeframes, the one-time nature of these funds, among other considerations, the State believed that a central administrative structure would be most effective in deploying these resources in an effective and compliant manner. They contracted with LISC to administering the Emergency Rental Assistance Program (ERAP). LISC will be responsible in providing the following support and oversight:

- State outreach and education campaign with adaptability for local messaging.
- Standardized, federally consistent application and eligibility criteria, accessible to both landlords and tenants.
- Contracted solution with a state-wide network, including rural areas.
- Robust, multi-lingual client support and technical assistance.
- Processing of Applications (input, review, verification, fraud control, notifications to tenant and landlord, verification of accounts, disbursement of payment, reporting per state and federal government requirements, downstream audit management).
- Central privacy protections and fraud control.
- Management of duplication of benefits in accordance with the Consolidated Appropriations Act, 2021.
- Application portal to begin receiving applications from landlords and tenants.

LISC is seeking nonprofit and community-based organizations with capacity to provide local on-the-ground support to residents to help them access rental assistance. LISC will work with local partners and organizations within Tulare County to ensure all potential applicants know about the ERAP and receive the needed program assistance.

There are three tiers of partnership: Tier 1-Promotion, Tier 2-Outreach, and Tier 3-Technical Assistance. Local partners who want to partner with LISC will need to submit an application. Partner requirements include:

- Registered non-profits and quasi-government entities providing services to residents in communities served by this program
- Must have an EIN
- Must have a DUNS number
- Must be active on the CA Secretary of State website
- Must be registered on SAM website
- If applicable, non-profits must have actively filed 990 Forms

Organizations that do not have the above information are not eligible for Tier 2 and Tier 3 partnership but may still apply under the Tier 1 program. All applicants will be considered based on capacity to successfully reach their proposed community. Tier 2 and 3 will also be evaluated based on ability to successfully administer federal funds. First round of applications were due Monday, February 22. However, ongoing applications can still be submitted after the 22nd and will be reviewed on an ongoing basis throughout the program. To apply go to <https://lisc.tfaforms.net/308>

Eviction Protections

- SB 91 extends the states current eviction moratorium for tenants unable to pay rent due to COVID related financial hardships, as established under AB 3088, by five months, from January 31, 2021 through June 30, 2021.
- Tenants must continue to pay 25% of their rental obligations, as required under AB 3088, through June 30, 2021. During this time as tenants continue to pay at least 25% of their rent, then they are protected from eviction for any unpaid rent that has accumulated through June 30 and it can never be used as the basis for eviction. The 25% may be paid monthly or as a lump sum by June 30, 2021.



State of California—Health and Human
Services Agency
**California Department of
Public Health**



February 19, 2021

TO: All Californians

SUBJECT: Outdoor and Indoor Youth and Recreational Adult Sports

Note: The following guidance takes effect on February 26, 2021. See the current guidance in effect until then.

Summary

COVID-19 continues to pose a severe risk to communities and requires all people in California to follow recommended precautions. This guidance provides direction on outdoor and indoor youth and recreational adult sports activities to support a safe environment for these sports. The guidance applies to all **organized** youth sports and recreation— including school- and community-sponsored programs, and privately-organized clubs and leagues — and adult recreational sports (hereafter youth and adult sports). This guidance does not apply to collegiate or professional sports. Additionally, this guidance does not apply to community events, such as marathons, half-marathons, and endurance races.

Inter-team competitions (i.e., between two teams) resumed in California beginning January 25, 2021. **The guidelines outlined in this document shall take effect on February 26, 2021.**

The status of return-to-competition is subject to change at any time given the level of COVID-19 transmission in California.

Sports Risk Profiles

In general, the more people from outside their household with whom a person interacts, the closer the physical interaction is, the greater the physical exertion is, and the longer the interaction lasts, the higher the risk that a person with COVID-19 infection may spread it to others.

Youth and adult sports include varied activities that have different levels of risk for transmission of COVID-19. Outdoor activities present significantly lower risk of transmission relative to comparative indoor activities, based on current scientific evidence. Competition between different teams also increases mixing across groups and outside of communities, which also contributes to the potential for spread of COVID-19 disease.

Youth and adult sports are classified below by their level of contact and transmission risk. This classification applies to competition or training/practice with others. It does not apply to individual conditioning or exercise.

The Tables below are not exhaustive, but provide examples of sports with different levels of contact so that the level of risk can be assessed for other sports.

Low-Contact Sports

Individual or small group sports where contact within six feet of other participants can be avoided. Some of these sports have relatively low exertion rates that allow for consistent wearing of face coverings when within six feet of other people.

Moderate-Contact Sports

Team sports that can be played with only incidental or intermittent close contact between participants.

High-Contact Sports

Team sports with frequent or sustained close contact (and in many cases, face-to-face contact) between participants and high probability that respiratory particles will be transmitted between participants.

Factors Affecting the Risk of Transmission

- Risk increases when face coverings are not worn, and physical distancing is not maintained.
- Risk increases with increasing levels of contact between participants; closer contact (particularly face-to-face contact), and the frequency and total duration of close contact, increases the risk that respiratory particles will be transmitted between participants.
- Risk increases with greater exertion levels; greater exertion increases the rate of breathing and the quantity of air that is inhaled and exhaled with every breath.
- Risk increases with mixing of cohorts and groups, particularly when from different communities (during or outside of sports play); mixing with more people increases the risk that an infectious person will be present.

General Guidance for Youth and Adult Sports Participants, Coaches, and Support Staff

It should be noted that local health departments and school districts may have stricter rules and should be consulted to confirm what is allowed.

General Requirements for All Sports:

Irrespective of setting (outdoor or indoor) case rate or sport played, the following general guidance requirements must be adhered to at all times:

- Face coverings to be worn when not participating in the activity (e.g., on the sidelines).
- Face coverings to be worn by coaches, support staff and **observers** at all times, and in compliance with the CDPH Guidance for the Use of Face Coverings.
- Observers maintain at least 6 feet from non-household members.
- No sharing of drink bottles and other personal items and equipment.
- Mixing with other households prior to and post any practice or competition must strictly adhere to current gathering guidance.
- Limit indoor sports activities (practice, conditioning) to comply with capacity limits (which shall include all athletes, coaches, and observers) indicated in current CDPH Gym & Fitness Center Guidance Capacity.

- Associated indoor activities for the team (e.g., dinners, film study) are prohibited if engaged in competition given evidence that transmission is more likely to occur in these indoor higher risk settings.
- Teams must not participate in out-of-state games and tournaments; several multistate outbreaks have been reported around the nation, including California residents.

Limitations on Observers

- Limit observation of youth sports (age 18 years and under) to immediate household members, and for the strict purpose of age appropriate supervision. This includes observation of practice and competition. Limit number of observers to ensure physical distance can be maintained, reduce potential crowding, and maintain indoor and outdoor capacity limits.
- Consider Video streaming of games so that they can be watched "live" from home
- For adult sports, spectators are not permitted at this time.

Limitations for Inter-Team Competitions and Tournaments

- Inter-team competitions, meets, races, or similar events are permitted to occur only if (a) both teams are located in the same county and the sport is authorized in the Tables below; or (b) teams are located in immediately bordering counties and the sport is authorized in both counties in the Tables below.
 - The county-based authorizations outlined in the Table below apply to the locations/counties in which the teams, schools, clubs, leagues, and similar organizations are functionally based (e.g., where the players reside, where facilities are located, etc.).
 - Local Health Departments to be notified of any cross county competitions within their jurisdiction and reserve the right under their own discretion to deny the competition at any time in their jurisdiction. Teams participating in cross county competitions will follow the more stringent rules if the participating teams are coming from counties that may be at different case rate thresholds.
- Teams adhere to current CDPH Travel Advisory recommendations when determining travel for competition in neighboring counties.
- No tournaments or events that involve more than two teams to occur. Exceptions may be made, with authorization from the local health department where the event is being held and each of the local health departments where teams originate from, for sports where individual competitors from multiple teams are routine such as: track and field; cross-country; golf; skiing/snowboarding; tennis; swimming/diving/surfing; biking and equestrian events.
- Only one competition, per team, per day maximum to be played.

Permitted Youth and Recreational Adult Sports by Case Rate Threshold

- Physical conditioning, practice, skill-building, and training that can be conducted outdoors, with 6 feet of physical distancing, and within stable cohorts are authorized regardless of case rate or sport. Such activities may be conducted indoors consistent with restrictions by Tier in the Gym & Fitness Center Guidance Capacity.

Other General Guidance

Below are other general guidance that are strongly encouraged as part of any participation in sport. Depending on risk level (high or moderate) and county case rates, these general guidance may be **required** for play of outdoor sports in less restrictive tiers, as specified below.

Face Coverings

- Face coverings worn by participants during practice, conditioning and during competition, even during heavy exertion as tolerated. See the American Academy of Pediatrics Interim Guidance on Return to Sports [1] for specific exceptions where the face covering may become a hazard.

Physical Distancing

- Maintain at least six feet of distance between sport participants and others to the maximum extent possible, including when on the sidelines.

- Maintain at least 6 feet of distance between coaches and participants and facilitate physical distancing between participants to the maximum extent possible (e.g., staggered starts instead of mass starts for races).

Informed Consent

- Due to the nature and risk of transmission while participating in Outdoor High-Contact and Moderate-Contact sports, provide information regarding risk to all parents/guardians of minors participating in such sports, and have each parent sign an informed consent indicating their understanding and acknowledgement of the risks indicated herein.

Testing

- Unless required as noted below, regular and postseason antigen or PCR testing of sports participants and coaches weekly while participating in Outdoor High-Contact sports is strongly encouraged. If competing, testing performed with test results made available within 24 hours of play.

Hygiene and Equipment Sanitation

- When equipment is shared during an activity, participants perform hand hygiene (wash hands with soap and water or use an alcohol-based hand sanitizer) before play, during breaks, at half time, and after the conclusion of the activity.
 - Balls or other objects or equipment can be touched by multiple players during practice and play if the above hand hygiene practices are followed.

Limitations on Mixing by Participants

- Limit participation by athletes and coaches during practice and competition to one team, and refrain from participating with more than one team over the same season or time period. For larger teams, limit mixing by establishing stable smaller training groups for drills and conditioning.
- Review practice or game footage virtually, to the greatest extent possible. If not feasible, then it should be conducted outdoors, with all participants wearing face coverings and following appropriate physical distancing measures.

Indoor Venue Capacity Limitations

- Ventilation in indoor venues (gyms or other fitness centers) increased to the maximum extent possible.

Travel Considerations

- Bus/van travel for members of a team may pose a greater risk. To mitigate COVID-19 transmission risk during bus/van travel, employ universal masking, physical distancing and windows to remain open the full duration of the trip unless not feasible.
- Plan for proper communication of all travel rules, protocols and expectations to everyone in the travel party. When feasible, teams should aim to travel and play the same day to avoid overnight stays.
- Travel by private car limited to only those within the immediate household.

Returning to Sports After Infection

- No one with symptoms of COVID-19 or who is in isolation or quarantine for COVID-19 is permitted to attend practices or competitions.
- Anyone with symptoms of COVID-19 should consult their physician for testing and notify their coach, athletic trainer and/or school administrator of their symptoms and test results.
- Youths recovering from COVID-19 will have different paths to return to sports based on the severity of their illness. See the American Academy of Pediatrics Interim Guidance on Return to Sports [1] for additional guidance for more serious infections.

Vaccination of Eligible Households

- Sports participants, including coaches and support staff, are strongly encouraged to be vaccinated once eligible as vaccines will protect residents and reduce the likelihood of transmission from infected persons to others.

Table: Youth and Adult Recreational Sports* Permitted by Current Tier of County

Widespread Tier (Purple)	Substantial Tier (Red)	Moderate Tier (Orange)	Minimal Tier (Yellow)
1	2	3	4
Outdoor low-contact sports • Archery • Badminton (singles) • Biking • Bocce • Corn hole • Cross country • Dance (no contact) • Disc golf • Equestrian events (including rodeos) that involve only a single rider at a time • Fencing • Golf • Ice and roller skating (no contact) • Lawn bowling • Martial arts (no contact) • Physical training programs (e.g., yoga, Zumba, Tai chi) • Pickleball (singles) • Rowing/crew (with 1 person) • Running • Shuffleboard • Skeet shooting • Skiing and snowboarding • Snowshoeing • Swimming and diving • Tennis (singles) • Track and field • Walking and hiking	Outdoor moderate-contact sports • Badminton (doubles) • Baseball • Cheerleading • Dodgeball • Field hockey • Gymnastics • Kickball • Lacrosse (girls/women) • Pickleball (doubles) • Softball • Tennis (doubles) • Volleyball	Outdoor high-contact sports • Basketball • Football • Ice hockey • Lacrosse (boys/men) • Rugby • Rowing/crew (with 2 or more people) • Soccer • Water polo Indoor low-contact sports • Badminton (singles) • Curling • Dance (no contact) • Gymnastics • Ice skating (individual) • Physical training • Pickleball (singles) • Swimming and diving • Tennis (singles) • Track and field • Bowling	Indoor moderate-contact sports • Badminton (doubles) • Cheerleading • Dance (intermittent contact) • Dodgeball • Kickball • Pickleball (doubles) • Racquetball • Squash • Tennis (doubles) • Volleyball Indoor high-contact sports • Basketball • Boxing • Ice hockey • Ice skating (pairs) • Martial arts • Roller derby • Soccer • Water polo • Wrestling

***Play in Less Restrictive Tiers: Outdoor High-Contact Sports**

Outdoor high-contact sports (orange tier) can be played in the purple or red tier with an adjusted case rate equal to or less than 14 per 100,000 under the following conditions:

Implement and strictly adhere to the following additional general guidance:

- Informed Consent
- Testing – antigen or PCR (regular and postseason antigen or PCR testing of sports participants and coaches weekly. If competing, testing performed with test results made available within 24 hours of play)

Note: The testing requirement above shall only apply in the following situations:

- For football, rugby and water polo as these are high contact sports that are likely to be played unmasked, with close, face to face contact exceeding 15 minutes.
- When adjusted case rates for the county are between 14-7 per 100,000.
- For sport participants 13 years of age or above as evidence shows that younger children do not seem to be major sources of transmission—either to each other or to adults.
- *If more than 50% of a team's participants are less than the age of 13 (and are not required to test per the above), then the entire team is exempted from the testing requirement. Coaches, however, will still be required to meet the testing requirement.

Additional general guidance that should be implemented to the greatest extent possible and are strongly encouraged

- Face Coverings (during play)
- Physical Distancing (during play)
- Testing – antigen or PCR
- Hygiene and Sanitation
- Limitations on mixing by participants
- Travel Considerations

***Play in Less Restrictive Tiers: Outdoor Moderate-Contact Sports**

Outdoor moderate-contact sports (red tier) can be played in the purple tier with an adjusted case rate equal to or less than 14 per 100,000 under the following conditions:

Implement and strictly adhere to the following additional general guidance:

- Informed Consent

Additional general guidance that should be implemented to the greatest extent possible and are strongly encouraged

- Face Coverings (during play)
- Physical Distancing (during play)
- Hygiene and Sanitation
- Limitations on mixing by participants
- Travel Considerations

If competition for high- and moderate-contact sports is permitted to resume in a county pursuant to this updated guidance, competition is not required to cease if the county's adjusted case rate exceeds the 14 per 100,000 threshold.

[1] American Academy of Pediatrics COVID-19 Interim Guidance: Return to Sports web page (services.aap.org/en/pages/2019-novel-coronavirus-covid-19-infections/clinical-guidance/covid-19-interim-guidance-return-to-sports)

California Department of Public Health
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377
Department Website (cdph.ca.gov)



Blueprint for a Safer Economy

Activity and Business Tiers

April 12, 2021

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
Critical Infrastructure	Open with modifications	Open with modifications	Open with modifications	Open with modifications
Gatherings * - Social, informal gatherings - No defined guest list required - No testing or vaccination required	Current: Outdoor gatherings only with modifications • Max 3 households Effective April 15, 2021 Outdoor only • Max 3 households	Current: Indoor gatherings strongly discouraged, allowed with modifications • Max 3 households Effective April 15, 2021 Outdoor • Max 25 people Indoor • Indoor gatherings strongly discouraged, allowed with modifications (no food/drink except when following the standards in the guidance)	Current: Indoor gatherings strongly discouraged, allowed with modifications • Max 3 households Effective April 15, 2021 Outdoor • Max 50 people Indoor • Indoor gatherings strongly discouraged, allowed with modifications (no food/drink except when following the standards in the guidance)	Current: Indoor gatherings strongly discouraged, allowed with modifications • Max 3 households Effective April 15, 2021 Outdoor • Max 100 people Indoor • Indoor gatherings strongly discouraged, allowed with modifications (no food/drink except when following the standards in the guidance)

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
		Max 25% capacity in settings where capacity limits exist and up to 3 households or 10 people	Max 25% capacity in settings where capacity limits exists or 25 people or whichever is fewer	Max 50% capacity in settings where capacity limits exist or 50 people or whichever is fewer
Private Events ** (meetings/receptions/ conferences) Required mitigation measures: - Purchased tickets or defined guest list - Seating chart/Assigned seating - Testing and vaccination can increase capacity - No intermingling of multiple private events	Effective April 15, 2021 Outdoor only - Maximum 25 people - If all guests are tested or show proof of full vaccination: Max 100	Effective April 15, 2021 Outdoor - Maximum of 50 people - If all guests are tested or show proof of full vaccination: Max 200 Indoor - If all guests are tested or show proof of full vaccination: Max 100 people	Effective April 15, 2021 Outdoor - Maximum of 100 people - If all guests are tested or show proof of full vaccination: Max 300 Indoor - If all guests are tested or show proof of full vaccination: Max 150 people	Effective April 15, 2021 Outdoor - Maximum of 200 people - If all guests are tested or show proof of full vaccination: Max 400 Indoor - If all guests are tested or show proof of full vaccination: Max 200 people

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
Indoor Seated Live Events and Performances **	Closed	Effective April 15, 2021: All venues: - In-state visitors only, check for current CDPH Travel Advisory in effect - Weekly worker testing program - All tickets delivered digital, advanced purchase only - Pre-designated eating area (no eating/drinking allowed in seats) – 6 feet of distance. - Suites 25% capacity, max three households. Venues: 0-1,500 - Maximum 10% or 100 people 25% if all guests are tested or show proof of full vaccination	Effective April 15, 2021 All venues: - In-state visitors only, check for current CDPH Travel Advisory in effect - Weekly worker testing program - All tickets delivered digital, advanced purchase only - Pre-designated eating area (no eating/drinking allowed in seats) – 6 feet of distance. - Suites 25% capacity, max three households. Venues: 0-1,500 - Maximum 15% or 200 people 35% if all guests are tested or show proof of full vaccination	Effective April 15, 2021 All venues: - In-state visitors only, check for current CDPH Travel Advisory in effect - Weekly worker testing program - All tickets delivered digital, advanced purchase only - Pre-designated eating area (no eating/drinking allowed in seats) – 6 feet of distance. - Suites 25% capacity, max three households. Venues: 0-1,500 - Maximum 25% or 300 people 50% if all guests are tested or show proof of full vaccination

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
		Venues: 1,501 and above 20% if all guests are tested or show proof of full vaccination	Venues: 1,501 and above 10% capacity or 2000, whatever is fewer; with modifications, and no eating/drinking 35% if all guests are tested or show proof of full vaccination	Venues: 1,501 and above 10% capacity or 2000, whatever is fewer; with modifications, and no eating/drinking 50% if all guests are tested or show proof of full vaccination
Limited Services	Open with modifications	Open with modifications	Open with modifications	Open with modifications
Outdoor Playgrounds & Outdoor Recreational Facilities	Open with modifications	Open with modifications	Open with modifications	Open with modifications
Hair Salons & Barbershops	Open indoors with modifications	Open indoors with modifications	Open indoors with modifications	Open indoors with modifications
All Retail (including critical infrastructure, except standalone grocers)	Open indoors with modifications Max 25% capacity	Open indoors with modifications Max 50% capacity	Open indoors with modifications	Open indoors with modifications

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
Shopping Centers (Malls, Destination Centers, Swap Meets)	Open indoors with modifications • Max 25% capacity • Closed common areas • Closed food courts	Open indoors with modifications • Max 50% capacity • Closed common areas • Reduced capacity food courts (see restaurants)	Open indoors with modifications • Closed common areas • Reduced capacity food courts (see restaurants)	Open indoors with modifications • Reduced capacity food courts (see restaurants)
Personal Care Services	Open indoors with modifications	Open indoors with modifications	Open indoors with modifications	Open indoors with modifications
Museums, Zoos, and Aquariums	Outdoor only with modifications	Open indoors with modifications • Indoor activities max 25% capacity	Open indoors with modifications • Indoor activities max 50% capacity	Open indoors with modifications
Places of Worship^	• Outdoor encouraged • Indoor strongly discouraged, allowed with modifications • Max 25% capacity	Open indoors with modifications • Max 25% capacity	Open indoors with modifications • Max 50% capacity	Open indoors with modifications • Max 50% capacity
Movie Theaters	Outdoor only with modifications	Open indoors with modifications • Max 25% capacity or 100 people, whichever is fewer	Open indoors with modifications • Max 50% capacity or 200 people, whichever is fewer	Open indoors with modifications • Max 50% capacity

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
Hotels and Lodging	Open with modifications	Open with modifications +Fitness centers (+10%)	Open with modifications +Fitness centers (+25%) +Indoor pools	Open with modifications +Fitness Centers (50%) +Spa facilities etc.
Gyms and Fitness Centers	Outdoor only with modifications	Open indoors with modifications - Max 10% capacity +Climbing walls	Open indoors with modifications - Max 25% capacity +Indoor pools	Open indoors with modifications - Max 50% capacity +Saunas +Steam rooms
Restaurants	Outdoor only with modifications	Open indoors with modifications Max 25% capacity or 100 people, whichever is fewer	Open indoors with modifications Max 50% capacity or 200 people, whichever is fewer	Open indoors with modifications Max 50% capacity
Wineries, Breweries and Distilleries	Outdoor only with modifications - Reservations 90-minute time limit - Seating/tables only - Limited hours (service for on-site consumption closed by 8 pm)	Outdoor only with modifications - Reservations 90-minute time limit - Seating/tables only - Limited hours (service for on-site consumption closed by 8 pm)	Open indoors with modifications Max 25% capacity indoors, or 100 people, whichever is fewer	Open indoors with modifications Max 50% capacity or 200 people indoors, whichever is fewer

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
Bars (where no meal provided; follow restaurant guidance where meal is provided)	Closed	Closed	Open outdoors with modifications	Open indoors with modifications Max 25% capacity indoors, or 100 people, whichever is fewer
Family Entertainment Centers ***	Outdoor only with modifications	Outdoor only with modifications	Indoor - Max 25% capacity 50% if all guests are tested or show proof of full vaccination With modifications 100% masking except for food and beverage service - Food/beverage consumption must be restricted to designated areas separated from activity area - Service of alcohol without meals must follow bar guidance (outdoor only)	Indoor - Max 50% capacity 75% if all guests are tested or show proof of full vaccination With modifications 100% masking except for food and beverage service - Food/beverage consumption must be restricted to designated areas separated from activity area

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
Cardrooms, Satellite Wagering	Outdoor only with modifications	Outdoor only with modifications	Open indoors with modifications • Max 25% capacity	Open indoors with modifications • Max 50% capacity
Offices	Remote	Remote	Open indoors with modifications • Encourage telework	Open indoors with modifications • Encourage telework
Outdoor Live Events with Assigned Seats and Controlled Mixing (e.g., sports and live performances)	• 100 people or fewer • Regional visitors (120 miles) • Advanced reservations only • No concessions or concourse sales	• Max 20%, includes suites with 25% occupancy per suite and suites no more than 3 households • Weekly worker testing program • In-state visitors only, check for current CDPH Travel Advisory in effect • Advanced reservations only • Primarily in-seat concessions (no concourse sales)	• Max 33%, includes suites with 25% occupancy per suite • Weekly worker testing program • In-state visitors only, check for current CDPH Travel Advisory in effect • Primarily in-seat concessions (no concourse sales) • Max 67% if all guests are tested or show proof of full vaccination	• Max 67%, includes suites with 25% occupancy per suite • In-state visitors only, check for current CDPH Travel Advisory in effect • Primarily in-seat concessions (no concourse sales)

SECTORS	Tier 1 Widespread (Case Rate >7 and Test Positivity >8%)	Tier 2 Substantial (Case Rate 4-7 and Test Positivity 5-8%)	Tier 3 Moderate (Case Rate 1-3.9 and Test Positivity 2-4.9%)	Tier 4 Minimal (Case Rate <1 and Test Positivity <2%)
Post 2 million doses administered in first Healthy Places Index quartile	CR >10	CR 4-10	CR 1-3.9	CR <1
Post 4 million doses administered in first Healthy Places Index quartile	CR >10	CR 6-10	CR 2-5.9	CR <2
Amusement Parks/ Fairs ****	Closed	• Max 15% • Small Groups - Max 10 people or 3 household groups with no intergroup mixing • Indoor capacity max 15% with time restrictions • No indoor dining • Weekly worker testing program • In-state visitors only, check for current CDPH Travel Advisory in effect • Online ticket purchases only	• Max 25% • Indoor capacity max 25% with time restrictions • Weekly worker testing program • With other modifications • In-state visitors only, check for current CDPH Travel Advisory in effect	• Max 35% • Indoor capacity max 25% with time restrictions • Weekly worker testing program • With other modifications • In-state visitors only, check for current CDPH Travel Advisory in effect
Overnight Sleepaway Camps *****	Closed	Effective June 1, 2021: Open with modifications	Effective June 1, 2021: Open with modifications	Effective June 1, 2021: Open with modifications

Updated on April 12, 2021:

^Location and capacity limits on places of worship are not mandatory but are strongly recommended

*For Gatherings, limits will not be enforced to the extent that they have been enjoined by a court

Updated on April 2, 2021:

*Updated Gatherings effective April 15, 2021

**Added private events and indoor seated live events and performances effective April 15, 2021

***Updated Family Entertainment Centers

****Added Fairs to Amusement Parks

Updated on March 11, 2021:

*****Regardless of trigger being met, these activities (overnight sleepaway camps) cannot begin any sooner than June 1, 2021.

FACT SHEET: The Coronavirus State and Local Fiscal Recovery Funds Will Deliver \$350 Billion for State, Local, Territorial, and Tribal Governments to Respond to the COVID-19 Emergency and Bring Back Jobs

May 10, 2021

Aid to state, local, territorial, and Tribal governments will help turn the tide on the pandemic, address its economic fallout, and lay the foundation for a strong and equitable recovery

Today, the U.S. Department of the Treasury announced the launch of the Coronavirus State and Local Fiscal Recovery Funds, established by the American Rescue Plan Act of 2021, to provide \$350 billion in emergency funding for eligible state, local, territorial, and Tribal governments. Treasury also released details on how these funds can be used to respond to acute pandemic response needs, fill revenue shortfalls among these governments, and support the communities and populations hardest-hit by the COVID-19 crisis. With the launch of the Coronavirus State and Local Fiscal Recovery Funds, eligible jurisdictions will be able to access this funding in the coming days to address these needs.

State, local, territorial, and Tribal governments have been on the frontlines of responding to the immense public health and economic needs created by this crisis – from standing up vaccination sites to supporting small businesses – even as these governments confronted revenue shortfalls during the downturn. As a result, these governments have endured unprecedented strains, forcing many to make untenable choices between laying off educators, firefighters, and other frontline workers or failing to provide other services that communities rely on. Faced with these challenges, state and local governments have cut over 1 million jobs since the beginning of the crisis. The experience of prior economic downturns has shown that budget pressures like these often result in prolonged fiscal austerity that can slow an economic recovery.

To support the immediate pandemic response, bring back jobs, and lay the groundwork for a strong and equitable recovery, the American Rescue Plan Act of 2021 established the Coronavirus State and Local Fiscal Recovery Funds, designed to deliver \$350 billion to state, local, territorial, and Tribal governments to bolster their response to the COVID-19 emergency and its economic impacts. Today, Treasury is launching this much-needed relief to:

- Support urgent COVID-19 response efforts to continue to decrease spread of the virus and bring the pandemic under control;
- Replace lost public sector revenue to strengthen support for vital public services and help retain jobs;
- Support immediate economic stabilization for households and businesses; and,
- Address systemic public health and economic challenges that have contributed to the unequal impact of the pandemic on certain populations.

The Coronavirus State and Local Fiscal Recovery Funds provide substantial flexibility for each jurisdiction to meet local needs—including support for households, small businesses, impacted industries, essential workers, and the communities hardest-hit by the crisis. These funds also deliver resources that recipients can invest in building, maintaining, or upgrading their water, sewer, and broadband infrastructure.

Starting today, eligible state, territorial, metropolitan city, county, and Tribal governments may request Coronavirus State and Local Fiscal Recovery Funds through the Treasury Submission Portal. Concurrent with this program launch, Treasury has published an Interim Final Rule that implements the provisions of this program.

FUNDING AMOUNTS

The American Rescue Plan provides a total of \$350 billion in Coronavirus State and Local Fiscal Recovery Funds to help eligible state, local, territorial, and Tribal governments meet their present needs and build the foundation for a strong recovery. Congress has allocated this funding to tens of thousands of jurisdictions. These allocations include:

Type	Amount (\$ billions)
States & District of Columbia	\$195.3
Counties	\$65.1
Metropolitan Cites	\$45.6
Tribal Governments	\$20.0
Territories	\$4.5
Non-Entitlement Units of Local Government	\$19.5

Treasury expects to distribute these funds directly to each state, territorial, metropolitan city, county, and Tribal government. Local governments that are classified as non-entitlement units will receive this funding through their applicable state government. Treasury expects to provide further guidance on distributions to non-entitlement units next week.

Local governments should expect to receive funds in two tranches, with 50% provided beginning in May 2021 and the balance delivered 12 months later. States that have experienced a net increase in the unemployment rate of more than 2 percentage points from February 2020 to the latest available data as of the date of certification will receive their full allocation of funds in a single payment; other states will receive funds in two equal tranches. Governments of U.S. territories will receive a single payment. Tribal governments will receive two payments, with the first payment available in May and the second payment, based on employment data, to be delivered in June 2021.

USES OF FUNDING

Coronavirus State and Local Fiscal Recovery Funds provide eligible state, local, territorial, and Tribal governments with a substantial infusion of resources to meet pandemic response needs and rebuild a stronger, more equitable economy as the country recovers. Within the categories of eligible uses, recipients have broad flexibility to decide how best to use this funding to meet the needs of their communities. Recipients may use Coronavirus State and Local Fiscal Recovery Funds to:

- **Support public health expenditures**, by funding COVID-19 mitigation efforts, medical expenses, behavioral healthcare, and certain public health and safety staff;
- **Address negative economic impacts caused by the public health emergency**, including economic harms to workers, households, small businesses, impacted industries, and the public sector;
- **Replace lost public sector revenue**, using this funding to provide government services to the extent of the reduction in revenue experienced due to the pandemic;
- **Provide premium pay for essential workers**, offering additional support to those who have borne and will bear the greatest health risks because of their service in critical infrastructure sectors; and,
- **Invest in water, sewer, and broadband infrastructure**, making necessary investments to improve access to clean drinking water, support vital wastewater and stormwater infrastructure, and to expand access to broadband internet.

Within these overall categories, Treasury’s Interim Final Rule provides guidelines and principles for determining the types of programs and services that this funding can support, together with examples of allowable uses that recipients may consider. As described below, Treasury has also designed these provisions to take into consideration the disproportionate impacts of the COVID-19 public health emergency on those hardest-hit by the pandemic.

1. Supporting the public health response

Mitigating the impact of COVID-19 continues to require an unprecedented public health response from state, local, territorial, and Tribal governments. Coronavirus State and Local Fiscal Recovery Funds provide resources to meet these needs through the provision of care for those impacted by the virus and through services that address disparities in public health that have been exacerbated by the pandemic. Recipients may use this funding to address a broad range of public health needs across COVID-19 mitigation, medical expenses, behavioral healthcare, and public health resources. Among other services, these funds can help support:

- **Services and programs to contain and mitigate the spread of COVID-19, including:**
 - ✓ Vaccination programs
 - ✓ Medical expenses
 - ✓ Testing
 - ✓ Contact tracing
 - ✓ Isolation or quarantine
 - ✓ PPE purchases
 - ✓ Support for vulnerable populations to access medical or public health services
 - ✓ Public health surveillance (e.g., monitoring for variants)
 - ✓ Enforcement of public health orders
 - ✓ Public communication efforts
 - ✓ Enhancement of healthcare capacity, including alternative care facilities
 - ✓ Support for prevention, mitigation, or other services in congregate living facilities and schools
 - ✓ Enhancement of public health data systems
 - ✓ Capital investments in public facilities to meet pandemic operational needs
 - ✓ Ventilation improvements in key settings like healthcare facilities

- **Services to address behavioral healthcare needs exacerbated by the pandemic, including:**
 - ✓ Mental health treatment
 - ✓ Substance misuse treatment
 - ✓ Other behavioral health services
 - ✓ Hotlines or warmlines
 - ✓ Crisis intervention
 - ✓ Services or outreach to promote access to health and social services
- **Payroll and covered benefits expenses** for public health, healthcare, human services, public safety and similar employees, to the extent that they work on the COVID-19 response. For public health and safety workers, recipients can use these funds to cover the full payroll and covered benefits costs for employees or operating units or divisions primarily dedicated to the COVID-19 response.

2. **Addressing the negative economic impacts caused by the public health emergency**

The COVID-19 public health emergency resulted in significant economic hardship for many Americans. As businesses closed, consumers stayed home, schools shifted to remote education, and travel declined precipitously, over 20 million jobs were lost between February and April 2020. Although many have since returned to work, as of April 2021, the economy remains more than 8 million jobs below its pre-pandemic peak, and more than 3 million workers have dropped out of the labor market altogether since February 2020.

To help alleviate the economic hardships caused by the pandemic, Coronavirus State and Local Fiscal Recovery Funds enable eligible state, local, territorial, and Tribal governments to provide a wide range of assistance to individuals and households, small businesses, and impacted industries, in addition to enabling governments to rehire public sector staff and rebuild capacity. Among these uses include:

- **Delivering assistance to workers and families**, including aid to unemployed workers and job training, as well as aid to households facing food, housing, or other financial insecurity. In addition, these funds can support survivor's benefits for family members of COVID-19 victims.
- **Supporting small businesses**, helping them to address financial challenges caused by the pandemic and to make investments in COVID-19 prevention and mitigation tactics, as well as to provide technical assistance. To achieve these goals, recipients may employ this funding to execute a broad array of loan, grant, in-kind assistance, and counseling programs to enable small businesses to rebound from the downturn.
- **Speeding the recovery of the tourism, travel, and hospitality sectors**, supporting industries that were particularly hard-hit by the COVID-19 emergency and are just now beginning to mend. Similarly impacted sectors within a local area are also eligible for support.
- **Rebuilding public sector capacity**, by rehiring public sector staff and replenishing unemployment insurance (UI) trust funds, in each case up to pre-pandemic levels. Recipients may also use this funding to build their internal capacity to successfully implement economic relief programs, with investments in data analysis, targeted outreach, technology infrastructure, and impact evaluations.

3. Serving the hardest-hit communities and families

While the pandemic has affected communities across the country, it has disproportionately impacted low-income families and communities of color and has exacerbated systemic health and economic inequities. Low-income and socially vulnerable communities have experienced the most severe health impacts. For example, counties with high poverty rates also have the highest rates of infections and deaths, with 223 deaths per 100,000 compared to the U.S. average of 175 deaths per 100,000.

Coronavirus State and Local Fiscal Recovery Funds allow for a broad range of uses to address the disproportionate public health and economic impacts of the crisis on the hardest-hit communities, populations, and households. Eligible services include:

- **Addressing health disparities and the social determinants of health**, through funding for community health workers, public benefits navigators, remediation of lead hazards, and community violence intervention programs;
- **Investments in housing and neighborhoods**, such as services to address individuals experiencing homelessness, affordable housing development, housing vouchers, and residential counseling and housing navigation assistance to facilitate moves to neighborhoods with high economic opportunity;
- **Addressing educational disparities** through new or expanded early learning services, providing additional resources to high-poverty school districts, and offering educational services like tutoring or afterschool programs as well as services to address social, emotional, and mental health needs; and,
- **Promoting healthy childhood environments**, including new or expanded high quality childcare, home visiting programs for families with young children, and enhanced services for child welfare-involved families and foster youth.

Governments may use Coronavirus State and Local Fiscal Recovery Funds to support these additional services if they are provided:

- within a Qualified Census Tract (a low-income area as designated by the Department of Housing and Urban Development);
- to families living in Qualified Census Tracts;
- by a Tribal government; or,
- to other populations, households, or geographic areas disproportionately impacted by the pandemic.

4. Replacing lost public sector revenue

State, local, territorial, and Tribal governments that are facing budget shortfalls may use Coronavirus State and Local Fiscal Recovery Funds to avoid cuts to government services. With these additional resources, recipients can continue to provide valuable public services and ensure that fiscal austerity measures do not hamper the broader economic recovery.

Many state, local, territorial, and Tribal governments have experienced significant budget shortfalls, which can yield a devastating impact on their respective communities. Faced with budget shortfalls and pandemic-related uncertainty, state and local governments cut staff in all 50 states. These budget shortfalls and staff cuts are particularly problematic at present, as these entities are on the front lines of battling the COVID-19 pandemic and helping citizens weather the economic downturn.

Recipients may use these funds to replace lost revenue. Treasury's Interim Final Rule establishes a methodology that each recipient can use to calculate its reduction in revenue. Specifically, recipients will compute the extent of their reduction in revenue by comparing their actual revenue to an alternative representing what could have been expected to occur in the absence of the pandemic. Analysis of this expected trend begins with the last full fiscal year prior to the public health emergency and projects forward at either (a) the recipient's average annual revenue growth over the three full fiscal years prior to the public health emergency or (b) 4.1%, the national average state and local revenue growth rate from 2015-18 (the latest available data).

For administrative convenience, Treasury's Interim Final Rule allows recipients to presume that any diminution in actual revenue relative to the expected trend is due to the COVID-19 public health emergency. Upon receiving Coronavirus State and Local Fiscal Recovery Funds, recipients may immediately calculate the reduction in revenue that occurred in 2020 and deploy funds to address any shortfall. Recipients will have the opportunity to re-calculate revenue loss at several points through the program, supporting those entities that experience a lagged impact of the crisis on revenues.

Importantly, once a shortfall in revenue is identified, recipients will have broad latitude to use this funding to support government services, up to this amount of lost revenue.

5. Providing premium pay for essential workers

Coronavirus State and Local Fiscal Recovery Funds provide resources for eligible state, local, territorial, and Tribal governments to recognize the heroic contributions of essential workers. Since the start of the public health emergency, essential workers have put their physical well-being at risk to meet the daily needs of their communities and to provide care for others.

Many of these essential workers have not received compensation for the heightened risks they have faced and continue to face. Recipients may use this funding to provide premium pay directly, or through grants to private employers, to a broad range of essential workers who must be physically present at their jobs including, among others:

- | | |
|---|---|
| ✓ Staff at nursing homes, hospitals, and home-care settings | ✓ Truck drivers, transit staff, and warehouse workers |
| ✓ Workers at farms, food production facilities, grocery stores, and restaurants | ✓ Childcare workers, educators, and school staff |
| ✓ Janitors and sanitation workers | ✓ Social service and human services staff |
| ✓ Public health and safety staff | |

Treasury's Interim Final Rule emphasizes the need for recipients to prioritize premium pay for lower income workers. Premium pay that would increase a worker's total pay above 150% of the greater of the state or county average annual wage requires specific justification for how it responds to the needs of these workers.

In addition, employers are both permitted and encouraged to use Coronavirus State and Local Fiscal Recovery Funds to offer retrospective premium pay, recognizing that many essential workers have not yet received additional compensation for work performed. Staff working for third-party contractors in eligible sectors are also eligible for premium pay.

6. Investing in water and sewer infrastructure

Recipients may use Coronavirus State and Local Fiscal Recovery Funds to invest in necessary improvements to their water and sewer infrastructures, including projects that address the impacts of climate change.

Recipients may use this funding to invest in an array of drinking water infrastructure projects, such as building or upgrading facilities and transmission, distribution, and storage systems, including the replacement of lead service lines.

Recipients may also use this funding to invest in wastewater infrastructure projects, including constructing publicly-owned treatment infrastructure, managing and treating stormwater or subsurface drainage water, facilitating water reuse, and securing publicly-owned treatment works.

To help jurisdictions expedite their execution of these essential investments, Treasury's Interim Final Rule aligns types of eligible projects with the wide range of projects that can be supported by the Environmental Protection Agency's Clean Water State Revolving Fund and Drinking Water State Revolving Fund. Recipients retain substantial flexibility to identify those water and sewer infrastructure investments that are of the highest priority for their own communities.

Treasury's Interim Final Rule also encourages recipients to ensure that water, sewer, and broadband projects use strong labor standards, including project labor agreements and community benefits agreements that offer wages at or above the prevailing rate and include local hire provisions.

7. Investing in broadband infrastructure

The pandemic has underscored the importance of access to universal, high-speed, reliable, and affordable broadband coverage. Over the past year, millions of Americans relied on the internet to participate in remote school, healthcare, and work.

Yet, by at least one measure, 30 million Americans live in areas where there is no broadband service or where existing services do not deliver minimally acceptable speeds. For millions of other Americans, the high cost of broadband access may place it out of reach. The American Rescue Plan aims to help remedy these shortfalls, providing recipients with flexibility to use Coronavirus State and Local Fiscal Recovery Funds to invest in broadband infrastructure.

Recognizing the acute need in certain communities, Treasury's Interim Final Rule provides that investments in broadband be made in areas that are currently unserved or underserved—in other words, lacking a wireline connection that reliably delivers minimum speeds of 25 Mbps download and 3 Mbps upload. Recipients are also encouraged to prioritize projects that achieve last-mile connections to households and businesses.

Using these funds, recipients generally should build broadband infrastructure with modern technologies in mind, specifically those projects that deliver services offering reliable 100 Mbps download and 100

Mbps upload speeds, unless impracticable due to topography, geography, or financial cost. In addition, recipients are encouraged to pursue fiber optic investments.

In view of the wide disparities in broadband access, assistance to households to support internet access or digital literacy is an eligible use to respond to the public health and negative economic impacts of the pandemic, as detailed above.

8. Ineligible Uses

Coronavirus State and Local Fiscal Recovery Funds provide substantial resources to help eligible state, local, territorial, and Tribal governments manage the public health and economic consequences of COVID-19. Recipients have considerable flexibility to use these funds to address the diverse needs of their communities.

To ensure that these funds are used for their intended purposes, the American Rescue Plan Act also specifies two ineligible uses of funds:

- **States and territories may not use this funding to directly or indirectly offset a reduction in net tax revenue due to a change in law from March 3, 2021 through the last day of the fiscal year in which the funds provided have been spent.** The American Rescue Plan ensures that funds needed to provide vital services and support public employees, small businesses, and families struggling to make it through the pandemic are not used to fund reductions in net tax revenue. Treasury's Interim Final Rule implements this requirement. If a state or territory cuts taxes, they must demonstrate how they paid for the tax cuts from sources other than Coronavirus State Fiscal Recovery Funds—by enacting policies to raise other sources of revenue, by cutting spending, or through higher revenue due to economic growth. If the funds provided have been used to offset tax cuts, the amount used for this purpose must be paid back to the Treasury.
- **No recipient may use this funding to make a deposit to a pension fund.** Treasury's Interim Final Rule defines a "deposit" as an extraordinary contribution to a pension fund for the purpose of reducing an accrued, unfunded liability. While pension deposits are prohibited, recipients may use funds for routine payroll contributions for employees whose wages and salaries are an eligible use of funds.

Treasury's Interim Final Rule identifies several other ineligible uses, including funding debt service, legal settlements or judgments, and deposits to rainy day funds or financial reserves. Further, general infrastructure spending is not covered as an eligible use outside of water, sewer, and broadband investments or above the amount allocated under the revenue loss provision. While the program offers broad flexibility to recipients to address local conditions, these restrictions will help ensure that funds are used to augment existing activities and address pressing needs.



TOMÁS J. ARAGÓN, M.D., Dr.P.H.
State Public Health Officer & Director

State of California—Health and Human
Services Agency
**California Department of
Public Health**



GAVIN NEWSOM
Governor

May 21, 2021

TO: All Californians

SUBJECT: Beyond the Blueprint for Industry and Business Sectors - Effective June 15

Related Materials: Beyond the Blueprint Q&A

When California fully reopens the economy, the state will move beyond the Blueprint for a Safer Economy. Beginning June 15, all sectors listed in the current Blueprint Activities and Business Tiers Chart may return to usual operations (with the limited exceptions noted below for Mega Events) based on the following general public health recommendations:

	Restrictions Applying to Indoor & Outdoor Settings
Vaccine Verification / Negative Testing	Required for Indoor mega events Recommended for Outdoor mega events
Capacity Limitations	No restrictions
Physical Distancing	No restrictions for attendees, customers and guests
Masking	Follow current CDPH Guidance for Face Coverings
Travelers	Follow CDC recommendations and CDPH Travel Advisory

Employers are subject to the Cal/OSHA COVID-19 Prevention Emergency Temporary Standards (ETS), if applicable to them.

Limited Exceptions for Mega Events:

Mega Events are characterized by large crowds greater than 5,000 (indoors) and 10,000 (outdoors) attendees. Mega Events may have either assigned or unassigned seating, and may be either general admission or gated, ticketed and permitted events.

Mega Events are considered higher risk for COVID transmission because:

- Participants and attendees are spending extensive periods of time physically close to large numbers of people they don't usually interact with.
- The frequency and total duration of close contact between attendees is increased, thereby increasing the risk that respiratory particles will be transmitted between attendees and participants.
- They draw from beyond the nearby community and will often draw attendees and participants from other states and countries who may be infected with more infectious COVID variants.
- Effective contact tracing may be difficult given the number of potential uncontrolled mixing between groups and attendees and the nature of the events.
- **For Indoor Mega Events (example: conventions/conferences/expos/sporting events and concerts):**
 - In addition to the general public health recommendations:
 - Verification of fully vaccinated status** or pre-entry negative test* result is required of all attendees.
 - Information will be prominently placed on all communications, including the reservation and ticketing systems, to ensure guests are aware of testing and vaccination requirements (including acceptable modes of verification).
 - Attendees must follow CDPH Guidance for Face Coverings.
- **For Outdoor Mega Events (example: music or food festivals/car shows/large endurance events and marathons/parades/sporting events and concerts):**
 - In addition to the general public health recommendations:
 - Verification of fully vaccinated status or pre-entry negative test result is strongly recommended for all attendees. Attendees who do not verify vaccination status should be asked to wear face coverings.
 - Attendees must follow CDPH Guidance for Face Coverings.
 - Information will be prominently placed on all communications, including the reservation and ticketing systems, to ensure guests are aware that the State strongly recommends that they be fully vaccinated, obtain a negative COVID-19 test prior to attending the event, or wear a face covering.
 - Venues are required to make available masks for all attendees.
- **Additional recommendations for sponsors of Mega Events:**
 - Encourage everyone to get vaccinated when eligible.
 - Facilitate increased ventilation of indoor spaces (i.e., open all windows and doors to increase natural air flow), following current CDPH and CalOSHA guidance.
 - Encourage everyone to sign up for CA Notify as an added layer of protection for themselves and the community to receive alerts when they have been in close contact with someone who tests positive for COVID-19.
 - Convey the risk of attending large crowded events where the vaccine status of others in attendance may be unknown to the individuals.

- Convey the risk of attending large crowded events for populations that may not currently be eligible for vaccination, or may be immunocompromised and whose vaccine protection may be incomplete.
- Encourage all venues along any parade or event route to provide outdoor spaces for eating/drinking/congregating to reduce the risk of transmission in indoor settings.

The requirements and recommendations for negative testings / vaccine verification will be in place effective **June 15, 2021 through October 1, 2021**. The state will assess conditions by September 1, 2021, to determine whether updated requirements or recommendations are needed beyond October 1, 2021.

CDPH will continue to provide updated guidance for youth, healthcare and high-risk congregate settings.

*** Pre-entry negative testing**

1. Definition: Testing must be conducted within 72 hours before event start time (both PCR and antigen are acceptable). Results of the test must be available prior to entry into the event or venue.
2. Verification: The following are acceptable as proof of a negative COVID-19 test result: printed document (from the test provider or laboratory) OR an email or text message displayed on a phone from the test provider or laboratory. The information should include person's name, type of test performed, and negative test result (date of test must be within prior 72 hours). Businesses and venue operators may also utilize self-attestation at point of registration, during ticket purchase or on the day of the event prior to entry into the venue.

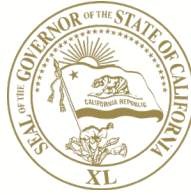
**** Fully vaccinated**

1. Definition: See current CDPH Guidance for Fully Vaccinated Persons for definitions, acceptable vaccines, and updates on additional vaccines as they are approved.
2. Verification: The following are acceptable as proof of full vaccination: Vaccination card (which includes name of person vaccinated, type of vaccine provided and date last dose administered) OR a photo of a vaccination card as a separate document OR a photo of the attendee's vaccine card stored on a phone or electronic device OR documentation of vaccination from a healthcare provider. Businesses and venue operators may also utilize self-attestation at point of registration, during ticket purchase or on the day of the event prior to entry into the venue.

Originally Published on May 21, 2021

California Department of Public Health
PO Box, 997377, MS 0500, Sacramento, CA 95899-7377
Department Website (cdph.ca.gov)





OFFICE OF THE GOVERNOR

June 3, 2021

Via Electronic Mail

Dear California local leaders,

California is on a path to roar back from the pandemic, in large part thanks to the commitment of Californians and to having one of the highest vaccination rates in the country. Come June 15, we are moving beyond the Blueprint that protected Californians during the worst of the pandemic, retaining in the near-term common-sense face covering requirements, limited testing and vaccination requirements for large indoor events, and modified emergency workplace protection standards still necessary to protect the workforce.

Over the course of the pandemic, one of the key things scientific experts have learned about COVID-19 is that it is far less likely to be transmitted outdoors than indoors. While California is removing the restrictions on business operations indoors, it remains a public health priority to encourage outdoor activities and to remove barriers to outdoor operations.

To this end, my Administration has taken immediate steps to extend the regulatory relief that allows restaurants and bars to maintain their expanded outdoor operations through the end of 2021. Among other things, the regulatory relief continues to allow the expansion of licensed restaurant footprints, expanded outdoor alcohol service, and the sale of alcoholic beverages to go. This will both promote public health by encouraging outdoor dining and promote the economic recovery of the restaurant sectors by allowing restaurants and bars to benefit from the substantial investments that they have made in their outdoor operations.

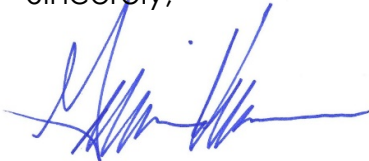
I ask you to join my Administration in promoting public health and economic recovery by taking the steps within your authority to continue to allow expanded outdoor dining opportunities. You are uniquely positioned and

empowered to support local outdoor dining, which will be vital for statewide restaurant recovery, by taking steps such as:

- Allowing temporary dining areas;
- Allowing expanded take-out and delivery options;
- Exercising discretion in working with restaurant owners who may be operating in spaces that are not consistent with local zoning ordinances;
- Considering the potential of expanding areas that are not currently zoned for commercial dining use to encourage outdoor, open-air seating and a safer health environment moving forward; and
- Continuing to develop successful local programs such as the City of San Jose's "Al Fresco" plan, Sacramento's "Farm to Fork Al Fresco," Long Beach's "Open Streets Initiative," San Diego's "Slow Streets Program," and Los Angeles's "L.A. Al Fresco Program."

Thank you for your partnership during the long months of the pandemic, for your continued partnership in keeping Californians safe, and for working collaboratively to make the California Comeback a reality.

Sincerely,



Gavin Newsom
Governor of California

Attachment

Eighth Notice of Regulatory Relief

DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL

3927 Lennane Drive, Suite 100
Sacramento, CA 95834
(916) 419-2500

**Eighth Notice of Regulatory Relief**

Pursuant to the Constitution of the State of California, Article XX, Section 22, and in furtherance of Governor Newsom's emergency declarations and orders regarding the spread of the COVID-19 virus, the Department of Alcoholic Beverage Control previously provided temporary regulatory relief measures to address the state of emergency throughout the state. The [First Notice](#), [Second Notice](#), [Third Notice](#), [Fourth Notice](#), [Fifth Notice](#), [Sixth Notice](#), and [Seventh Notice](#) of Regulatory Relief were implemented by the Department to support the alcoholic beverage industry in its efforts to slow the spread of the virus throughout California, while also assisting the industry in dealing with the economic challenges it faced as a result.

The Department has continued to carefully consider the public health, safety, and welfare in determining if any Regulatory Relief provisions should be extended. This regulatory relief is designed to support the expanded outdoor operations of the alcoholic beverage industry to slow the spread of the virus while assisting the industry in its economic recovery from the impacts of the pandemic.

The Department has determined that the extension of the following provisions will not jeopardize the public health, safety, or welfare, and they will temporarily remain in place until December 31, 2021:

4. On-Sale Retailers Exercising Off-Sale Privileges
5. Sales of Alcoholic Beverages To-Go
8. Deliveries to Consumers
9. Free Delivery
14. Expansion of Licensed Footprint
16. On-Sale Licensees Without Kitchen Facilities
17. "Virtual" Meet the Winemaker or Brewer Dinners
18. Renewal of Relief for Charitable Promotions and Sales
19. Relief from Type-75 requirement to produce 100 barrels of beer annually.

The extended Regulatory Relief requirements set forth in this Notice and in the respective Notices of Regulatory Relief continue to be applicable to all affected Department licenses until December 31, 2021 or unless otherwise noticed by the Department.

In response to the removal of restrictions on licensed businesses, and the implementation of the Beyond the Blueprint Plan on June 15, 2021, the Department hereby gives notice that the following Regulatory Relief provisions will be rescinded effective at the close of business on June 30, 2021:

1. Returns of Alcoholic Beverages
2. Retail-to-Retail Transactions
3. Extension of Credit
6. Drive-Thru Windows for Off-Sale Transactions
7. Hours of Operations for Retail Sales
10. Delivery Hours Extended to Midnight
12. Distilled Spirits Manufacturers Providing High-Proof Spirits for Disinfection Purposes
13. Virtual Wine Tastings
15. Extension of Regulatory Relief for Club Licenses: Type 50, 51 and 52.

Limitations on Relief

The Regulatory Relief provided by this and prior Notices is temporary. The Department hereby gives notice that all Regulatory Relief that is extended past June 30, 2021, will be rescinded on December 31, 2021. Such relief may be rescinded immediately should the needs of public safety dictate. In addition, licensees are directed to continue to exercise the temporary relief provided by this Notice responsibly, without compromising the public health, safety, or welfare. Notwithstanding any other provision of law, if the Department determines that any licensee is found to be abusing the Regulatory Relief provided by this Notice or prior Notices, or if the licensee's actions jeopardize public health, safety, or welfare, the Department may summarily rescind the relief as to that licensee at any time. Until these temporary relief measures are rescinded, any licensee adhering to the terms of this Notice, prior Notices describing the particular Regulatory Relief, and other applicable laws, may rely on this Notice to utilize the privileges described without risk of enforcement by the Department against its license for actions taken up until the time of the rescission.

In addition, this Notice does not exempt licensees from complying with all local ordinances, zoning restrictions, conditional use permits, and similar local authorizations and limitations, over which the Department has no jurisdiction or control. The Department will not consider any violation of such local controls to constitute a violation of the license issued by the Department.

Licensees are encouraged to register with the Department to receive email notices regarding this and other issues. This is easily done by clicking [Subscribe](#). If you have any questions, please contact the Department.



TOMÁS J. ARAGÓN, MD, DrPH
Director and State Public Health Officer

State of California—Health and Human Services Agency California Department of Public Health



GAVIN NEWSOM
Governor

June 9, 2021

Note: This guidance is effective June 15, 2021 and supersedes all prior face coverings guidance.

GUIDANCE FOR THE USE OF MASKS

Background

The COVID-19 vaccines are effective in preventing infection, disease, and spread. Unvaccinated persons are more likely to get infected and spread the virus which is transmitted through the air and concentrates indoors. About 15% of our population remains without the option for vaccination (children under 12 years old are not yet eligible) and risk for COVID-19 exposure and infection will remain until we reach full community immunity.

The purpose of this guidance is to align with CDC recommendations and provide information about higher risk settings where masks are required or recommended to prevent transmission to persons with higher risk of infection (e.g., unvaccinated or immunocompromised persons), to persons with prolonged, cumulative exposures (e.g., workers), or to persons whose vaccination status is unknown. When people who are not fully vaccinated wear a mask correctly, they protect others as well as themselves. Consistent and correct mask use by people who are not fully vaccinated is especially important indoors.

In workplaces, employers are subject to the Cal/OSHA COVID-19 [Emergency Temporary Standards \(ETS\)](#) or in some workplaces the [CalOSHA Aerosol Transmissible Diseases Standard](#), and should consult those regulations for additional applicable requirements.

Guidance for Individuals

Masks are **not required for fully vaccinated individuals, except** in the following settings where masks are required for everyone, regardless of vaccination status:

- On [public transit](#)¹ (examples: airplanes, ships, ferries, trains, subways, buses, taxis, and ride-shares) and in transportation hubs (examples: airport, bus terminal, marina, train station, seaport or other port, subway station, or any other area that provides transportation)
- **Indoors** in [K-12 schools](#)², [childcare](#)³ and other youth settings.
 - Note: This may change as updated K-12 schools guidance is forthcoming, pending updates for K-12 operational guidance from the CDC.

¹ CDC Requirement for Face Masks on Public Transportation Conveyances and at Transportation Hubs

² CDC Operational Strategy for K-12 Schools through Phased Prevention

³ CDC Guidance for Operating Child Care Programs during COVID-19

- [Healthcare settings⁴](#) (including [long term care facilities⁵](#))
- State and local [correctional facilities and detention centers⁶](#)
- [Homeless shelters⁷](#), [emergency shelters⁸](#) and [cooling centers⁹](#)

Additionally, masks are **required* for unvaccinated individuals** in indoor public settings and businesses (examples: retail, restaurants, theaters, family entertainment centers, meetings, state and local government offices serving the public)

For additional information, individuals should refer to [CDC Recommendations for Safer Activities](#) (see CDPH Masking Guidance Frequently Asked Questions for more information).

***Guidance for Businesses, Venue Operators or Hosts**

In settings where masks are required only for unvaccinated individuals, businesses, venue operators or hosts may choose to:

- Provide information to all patrons, guests and attendees regarding vaccination requirements and allow vaccinated individuals to self-attest that they are in compliance prior to entry.
- Implement vaccine verification to determine whether individuals are required to wear a mask.
- Require all patrons to wear masks.

No person can be prevented from wearing a mask as a condition of participation in an activity or entry into a business.

Exemptions to masks requirements

The following **individuals** are exempt from wearing masks at all times:

- Persons younger than two years old. Very young children must not wear a mask because of the risk of suffocation.
- Persons with a medical condition, mental health condition, or disability that prevents wearing a mask. This includes persons with a medical condition for whom wearing a mask could obstruct breathing or who are unconscious, incapacitated, or otherwise unable to remove a mask without assistance.
- Persons who are hearing impaired, or communicating with a person who is hearing impaired, where the ability to see the mouth is essential for communication.
- Persons for whom wearing a mask would create a risk to the person related to their work, as determined by local, state, or federal regulators or workplace safety guidelines.

⁴ CDC Updated Healthcare Infection Prevention and Control Recommendations in Response to COVID-19 Vaccination

⁵ CDC Interim Infection Prevention and Control Recommendations to Prevent SARS-CoV-2 Spread in Nursing Homes

⁶ CDC Interim Guidance on Management of Coronavirus Disease 2019 (COVID-19) in Correctional and Detention Facilities

⁷ CDC Interim Guidance for Homeless Service Providers to Plan and Respond to Coronavirus Disease 2019 (COVID-19)

⁸ CDC Interim Guidance for General Population Disaster Shelters During the COVID-19 Pandemic

⁹ CDC Interim guidance to reduce the risk of introducing and transmitting SARS COV-2 in cooling centers.

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-07-21

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS since March 2020, the State has taken decisive and meaningful actions to reduce the spread, and mitigate the impacts, of COVID-19, saving an untold number of lives, and to protect the ability of the State's health care system to deliver health care to all people in California who require it; and

WHEREAS the effective actions of Californians over the past fifteen months have successfully curbed the spread of COVID-19, resulting in dramatically lower disease prevalence and death, in the State; and

WHEREAS as of June 9, 2021, 54.3% of eligible Californians have received a full course of COVID-19 vaccination, raising the level of overall immunity in the State; and

WHEREAS the State continues to promote and facilitate vaccination of all eligible Californians; and

WHEREAS given the current outlook, it is appropriate to reevaluate existing public health directives to allow for a full reopening of California while maintaining caution and vigilance as California continues to increase vaccination rates and monitor COVID-19 variants; and

WHEREAS the California Department of Public Health and State Health Officer are empowered to issue mandatory public health directives to protect the public health in response to a contagious disease under existing State law, including, but not necessarily limited to, Health and Safety Code sections 120125, 120130(c), 120135, 120140, 120145, 120175, 120195 and 131080; and

WHEREAS to preserve the flexibility to modify public health directives and respond to changing conditions and to new and changing health guidance issued by the Centers for Disease Control, and under the provisions of Government Code section 8571, I find that strict compliance with the Administrative Procedure Act, Government Code section 11340 et seq., would prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

- 1) Executive Order N-33-20, issued on March 19, 2020, setting forth the Stay-at-Home Order is hereby rescinded.
- 2) Executive Order N-60-20, issued on May 4, 2020, directing the State Public Health Officer to issue a risk-based framework for reopening the economy, and all restrictions on businesses and activities deriving from that framework, including all aspects of the Blueprint for a Safer Economy, is hereby rescinded.
- 3) Nothing related to the issuance of any Orders, guidance, or directives of the State Public Health Officer relating to COVID-19 shall be subject to the Administrative Procedure Act, Government Code section 11340 et seq.
- 4) Nothing in this Order shall be construed to limit the existing authority of local health officers to establish and implement public health measures within their respective jurisdictions that are more restrictive than, or that otherwise exist in addition to, the public health measures imposed on a statewide basis pursuant to the statewide directives of the State Public Health Officer.

IT IS FURTHER ORDERED that, as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 11th day of June 2021.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, PH.D.
Secretary of State

**EXECUTIVE DEPARTMENT
STATE OF CALIFORNIA**

EXECUTIVE ORDER N-08-21

WHEREAS on March 4, 2020, I proclaimed a State of Emergency to exist in California as a result of the threat of COVID-19; and

WHEREAS since March 2020, the State has taken decisive and meaningful actions to reduce the spread, and mitigate the impacts, of COVID-19, saving an untold number of lives; and

WHEREAS as a result of the effective actions Californians have taken, as well as the successful and ongoing distribution of COVID-19 vaccines, California is turning a corner in its fight against COVID-19; and

WHEREAS on June 11, 2021, I issued Executive Order N-07-21, which formally rescinded the Stay-at-Home Order (Executive Order N-33-20, issued on March 19, 2020), as well as the framework for a gradual, risk-based reopening of the economy (Executive Order N-60-20, issued on May 4, 2020); and

WHEREAS in light of the current state of the COVID-19 pandemic in California, it is appropriate to roll back certain provisions of my COVID-19-related Executive Orders; and

WHEREAS certain provisions of my COVID-19 related Executive Orders currently remain necessary to continue to help California respond to, recover from, and mitigate the impacts of the COVID-19 pandemic, including California's ongoing vaccination programs, and the termination of certain provisions of my COVID-19 related Executive Orders during this stage of the emergency would compound the effects of the emergency and impede the State's recovery by disrupting important governmental and social functions; and

WHEREAS under the provisions of Government Code section 8571, I find that strict compliance with various statutes and regulations specified in this Order would continue to prevent, hinder, or delay appropriate actions to prevent and mitigate the effects of the COVID-19 pandemic.

NOW, THEREFORE, I, GAVIN NEWSOM, Governor of the State of California, in accordance with the authority vested in me by the State Constitution and statutes of the State of California, and in particular, Government Code sections 8567, 8571, and 8627, do hereby issue the following Order to become effective immediately:

IT IS HEREBY ORDERED THAT:

The following provisions shall remain in place and shall have full force and effect through June 30, 2021, upon which time they will expire subject to individual conditions described in the enumerated paragraphs below.

1) State of Emergency Proclamation dated March 4, 2020:

- a. Paragraph 10. Any facility operating under a waiver pursuant to this provision, memorialized in an All Facilities Letter, may operate pursuant to such a waiver through the stated expiration in the All Facilities Letter or September 30, 2021, whichever occurs first;
- b. Paragraph 11;
- c. Paragraph 12; and
- d. Paragraph 13.

2) Executive Order N-25-20:

- a. Paragraph 1; and
- b. Paragraph 7, and as applicable to local governments per Executive Order N-35-20, Paragraph 3. Effective July 1, 2021, the waivers in Executive Order N-25-20, Paragraph 7, and Executive Order N-35-20, Paragraph 3, of reinstatement requirements set forth in Government Code sections 7522.56(f) and (g) are terminated.

3) Executive Order N-26-20:

- a. Paragraph 1;
- b. Paragraph 2;
- c. Paragraph 3;
- d. Paragraph 5;
- e. Paragraph 6; and
- f. Paragraph 7.

4) Executive Order N-27-20:

- a. Paragraph 1;
- b. Paragraph 2; and
- c. Paragraph 3.

5) Executive Order N-28-20:

- a. Paragraph 3; and
- b. Paragraph 6.

6) Executive Order N-31-20:

- a. Paragraph 1; and
- b. Paragraph 2.

7) Executive Order N-35-20:

- a. Paragraph 1. Any facility operating under a waiver pursuant to this provision, memorialized in an All Facilities Letter, may operate pursuant to such a waiver through the stated expiration in the All Facilities Letter or September 30, 2021, whichever occurs first;
- b. Paragraph 4;
- c. Paragraph 6. To the extent the Director exercised their authority pursuant to this provision on or before June 30, 2021, the extension shall remain valid until the effective expiration;

- d. Paragraph 10. The State Bar shall receive the time extension in the aforementioned order for any nomination submitted to the State Bar by the Governor on or before June 30, 2021; and
 - e. Paragraph 11 (as extended and clarified by N-71-20, Paragraph 6). Claims accruing before June 30, 2021 will remain subject to the 120-day extension granted in the aforementioned orders.
- 8) Executive Order N-36-20, Paragraph 1. To the extent the Secretary exercised their authority pursuant to this provision, the Secretary shall allow each facility to resume intake in a manner that clears intake backlog as soon as feasible.
- 9) Executive Order N-39-20:
- a. Paragraph 1. Any facility operating under a waiver pursuant to this provision, memorialized in an All Facilities Letter, may operate pursuant to such a waiver through the stated expiration in the All Facilities Letter or September 30, 2021, whichever occurs first;
 - b. Paragraph 4; and
 - c. Paragraph 7. The leases or agreements executed pursuant to this provision shall remain valid in accordance with the term of the agreement.
- 10) Executive Order N-40-20:
- a. Paragraph 1. For rulemakings published in the California Regulatory Notice Register pursuant to Government Code section 11346.4(a)(5) prior to June 30, 2021, the deadlines in the aforementioned order shall remain extended in accordance with the order;
 - b. Paragraph 2 (as extended and clarified by N-66-20, Paragraph 12, and N-71-20, Paragraph 10). Notwithstanding the expiration of this provision, state employees subject to these training requirements shall receive the benefit of the 120-day extension granted by the aforementioned orders. All required training due on or before June 30, 2021 must be completed within 120 days of the statutorily prescribed due date;
 - c. Paragraph 7 (as extended and clarified by N-66-20, Paragraph 13 and N-71-20, Paragraph 11). With regard to appeals received on or before June 30, 2021, the State Personnel Board shall be entitled to the extension in the aforementioned order to render its decision;
 - d. Paragraph 8. To the extent the deadlines specified in Government Code section 22844 and California Code of Regulations, title 2, sections 599.517 and 599.518 fell on a date on or before June 30, 2021 absent the extension, they shall expire pursuant to the timeframes specified in the aforementioned orders;
 - e. Paragraph 16;
 - f. Paragraph 17; and
 - g. Paragraph 20.
- 11) Executive Order N-45-20:
- a. Paragraph 4;
 - b. Paragraph 8;
 - c. Paragraph 9; and

- d. Paragraph 12. For vacancies occurring prior to June 30, 2021, the deadline to fill the vacancy shall remain extended for the time period in the aforementioned order.

12) Executive Order N-46-20:

- a. Paragraph 1; and
- b. Paragraph 2.

13) Executive Order N-47-20:

- a. Paragraph 2; and
- b. Paragraph 3.

14) Executive Order N-48-20, Paragraph 2 (which clarified the scope of N-34-20).

15) Executive Order N-49-20:

- a. Paragraph 1;
- b. Paragraph 3. For determinations made on or before June 30, 2021, the discharge date shall be within 14 days of the Board's determination; and
- c. Paragraph 4.

16) Executive Order N-50-20, Paragraph 2.

17) Executive Order N-52-20:

- a. Paragraph 6;
- b. Paragraph 7. To the extent an individual has commenced a training program prior to June 30, 2021, that was interrupted by COVID-19, that individual shall be entitled to the extended timeframe in the aforementioned order; and
- c. Paragraph 14; and
- d. Paragraph 16.

18) Executive Order N-53-20:

- a. Paragraph 3;
- b. Paragraph 12 (as extended or modified by N-69-20, Paragraph 10, and N-71-20, Paragraph 27); and
- c. Paragraph 13 (as extended or modified by N-69-20, Paragraph 11, and N-71-20, Paragraph 28).

19) Executive Order N-54-20, Paragraph 7. To the extent the date governing the expiration of registration of vehicles previously registered in a foreign jurisdiction falls on or before June 30, 2021, the deadline is extended pursuant to the aforementioned orders.

20) Executive Order N-55-20:

- a. Paragraph 1. Statutory deadlines related to cost reports, change in scope of service requests, and reconciliation requests occurring on

or before June 30, 2021 shall remain subject to the extended deadline in the aforementioned order;

- b. Paragraph 4;
- c. Paragraph 5;
- d. Paragraph 6;
- e. Paragraph 8;
- f. Paragraph 9;
- g. Paragraph 10;
- h. Paragraph 13;
- i. Paragraph 14. Statutory deadlines related to beneficiary risk assessments occurring on or before June 30, 2021 shall remain subject to the extended deadline in the aforementioned order; and
- j. Paragraph 16. Deadlines for fee-for-service providers to submit information required for a Medical Exemption Request extended on or before June 30, 2021 shall remain subject to the extended deadline granted under the aforementioned order.

21) Executive Order N-56-20:

- a. Paragraph 1;
- b. Paragraph 6;
- c. Paragraph 7;
- d. Paragraph 8;
- e. Paragraph 9; and
- f. Paragraph 11.

22) Executive Order N-59-20, Paragraph 6.

23) Executive Order N-61-20:

- a. Paragraph 1;
- b. Paragraph 2;
- c. Paragraph 3; and
- d. Paragraph 4.

24) Executive Order N-63-20:

- a. Paragraph 8(a) (as extended by N-71-20, Paragraph 40). The deadlines related to reports by the Division of Occupational Safety and Health (Cal/OSHA) and the Occupational Safety & Health Standards Board on proposed standards or variances due on or before June 30, 2021 shall remain subject to the extended timeframe;
- b. Paragraph 8(c). To the extent the date upon which the Administrative Director must act upon Medical Provider Network applications or requests for modifications or reapprovals falls on or before June 30, 2021 absent the extension in the aforementioned order, it shall remain subject to the extended timeframe;
- c. Paragraph 8(e). To the extent filing deadlines for a Return-to-Work Supplement appeal and any reply or responsive papers fall on or before June 30, 2021, absent the extension in the aforementioned order, they shall remain subject to the extended timeframe;
- d. Paragraph 9(a) (as extended and modified by N-71-20, Paragraph 39). Any deadline setting the time for the Labor Commissioner to

issue any citation under the Labor Code, including a civil wage and penalty assessment pursuant to Labor Code section 1741, that, absent the aforementioned order, would have occurred or would occur between May 7, 2020 and September 29, 2021 shall be extended to September 30, 2021. Any such deadline that, absent the aforementioned order, would occur after September 29, 2021 shall be effective based on the timeframe in existence before the aforementioned order;

- e. Paragraph 9(b) (as extended and modified by N-71-20, Paragraph 41);
- f. Paragraph 9(c) (as extended and modified by N-71-20, Paragraph 39). Any deadline setting the time for a worker to file complaints and initiate proceedings with the Labor Commissioner pursuant to Labor Code sections 98, 98.7, 1700.44, and 2673.1, that, absent the aforementioned order, would have occurred or would occur between May 7, 2020 and September 29, 2021 shall be extended to September 30, 2021. Any such deadline that, absent the aforementioned order, would occur after September 29, 2021 shall be effective based on the timeframe in existence before the aforementioned order;
- g. Paragraph 9(d) (as extended and modified by N-71-20, Paragraph 39). Any deadline setting the time for Cal/OSHA to issue citations pursuant to Labor Code section 6317, that, absent the aforementioned order, would have occurred or would occur between May 7, 2020 and September 29, 2021 shall be extended to September 30, 2021. Any such deadline that, absent the aforementioned order, would occur after September 29, 2021 shall be effective based on the timeframe in existence before the aforementioned order;
- h. Paragraph 9(e) (as extended and modified by N-71-20, Paragraph 41);
- i. Paragraph 10;
- j. Paragraph 12. Any peace officer reemployed on or before June 30, 2021 pursuant to the aforementioned order shall be entitled to the extended reemployment period set forth in the order;
- k. Paragraph 13;
- l. Paragraph 14; and
- m. Paragraph 15 (as extended by N-71-20, Paragraph 36).

25) Executive Order N-65-20:

- a. Paragraph 5 (as extended by N-71-20, Paragraph 35; N-80-20, Paragraph 4; and N-01-21). Identification cards issued under Health and Safety Code section 11362.71 that would otherwise have expired absent the aforementioned extension between March 4, 2020 and June 30, 2021 shall expire on December 31, 2021; and
- b. Paragraph 7.

26) Executive Order N-66-20:

- a. Paragraph 3;
- b. Paragraph 4; and
- c. Paragraph 5.

27) Executive Order N-68-20:

- a. Paragraph 1. Notwithstanding the expiration of the aforementioned order, temporary licenses granted on or before June 30, 2021 shall be valid through September 30, 2021; and
- b. Paragraph 2. Renewal fee payments otherwise due to the to the California Department of Public Health absent the extension in the aforementioned order on or before June 30, 2021, shall be entitled to the extensions of time set forth in the aforementioned order.

28) Executive Order N-71-20:

- a. Paragraph 1;
- b. Paragraph 4;
- c. Paragraph 16. Where the statutory deadline for opening or completing investigations is set to occur on or before June 30, 2021, the deadline shall remain subject to the extension in the aforementioned order; and
- d. Paragraph 17. Where the statutory deadline for serving a notice of adverse action is due on or before June 30, 2021, the deadline shall remain subject to the extension in the aforementioned order.

29) Executive Order N-75-20:

- a. Paragraph 7. Children placed in foster care on or before June 30, 2021 shall receive such examinations on or before July 31, 2021;
- b. Paragraph 8;
- c. Paragraph 9;
- d. Paragraph 10. Any facility operating under a waiver pursuant to this provision may operate pursuant to such a waiver through the expiration as set forth by the California Department of Public Health, or September 30, 2021, whichever occurs first; and
- e. Paragraph 13.

30) Executive Order N-76-20, Paragraph 3.

31) Executive Order N-77-20:

- a. Paragraph 1;
- b. Paragraph 2; and
- c. Paragraph 3.

32) Executive Order N-78-20 (as extended and modified by N-03-21):

- a. Paragraph 1; and
- b. Paragraph 2.

33) Executive Order N-83-20:

- a. Paragraph 3. To the extent the Director of the Department of Alcoholic Beverage Control suspends deadlines for renewing licenses upon payment of annual fees on or before June 30, 2021, the extension shall remain valid until the effective expiration;

- b. Paragraph 5 (which repealed and replaced N-71-20, Paragraph 19, which extended N-52-20, Paragraph 1, and N-69-20, Paragraph 3);
- c. Paragraph 6 (which repealed and replaced N-71-20, Paragraph 20, which extended N-52-20, Paragraph 2, and N-69-20, Paragraph 4); and
- d. Paragraph 7 (which repealed and replaced N-71-20, Paragraph 21, which extended N-52-20, Paragraph 3, and N-69-20, Paragraph 5).

34) Executive Order N-84-20:

- a. Paragraph 1;
- b. Paragraph 2;
- c. Paragraph 3; and
- d. Paragraph 5.

The following provisions shall remain in place and shall have full force and effect through July 31, 2021, upon which time they will expire subject to individual conditions described in the enumerated paragraphs below.

35) Executive Order N-39-20, Paragraph 8 (as extended by N-69-20, Paragraph 2 and N-71-20, Paragraph 8).

36) Executive Order N-53-20, Paragraph 11 (as extended or modified by N-68-20, Paragraph 15, and N-71-20, Paragraph 26).

37) Executive Order N-71-20, Paragraph 25.

38) Executive Order N-75-20:

- a. Paragraph 5; and
- b. Paragraph 6

The following provisions shall remain in place and shall have full force and effect through September 30, 2021, upon which time they will expire subject to individual conditions described in the enumerated paragraphs below.

39) State of Emergency Proclamation dated March 4, 2020:

- a. Paragraph 3; and
- b. Paragraph 14. Any facility operating under a waiver pursuant to this provision may operate pursuant to such a waiver through the expiration as set forth by the Department of Social Services, or September 30, 2021, whichever occurs first.

40) Executive Order N-25-20:

- a. Paragraph 2;
- b. Paragraph 3; and
- c. Paragraph 4.

41) Executive Order N-28-20:

- a. Paragraph 4; and
- b. Paragraph 5.

42) Executive Order N-29-20, Paragraph 3, is withdrawn and replaced by the following text:

Notwithstanding any other provision of state or local law (including, but not limited to, the Bagley-Keene Act or the Brown Act), and subject to the notice and accessibility requirements set forth below, a local legislative body or state body is authorized to hold public meetings via teleconferencing and to make public meetings accessible telephonically or otherwise electronically to all members of the public seeking to observe and to address the local legislative body or state body. All requirements in both the Bagley-Keene Act and the Brown Act expressly or impliedly requiring the physical presence of members, the clerk or other personnel of the body, or of the public as a condition of participation in or quorum for a public meeting are hereby waived.

In particular, any otherwise-applicable requirements that

- (i) state and local bodies notice each teleconference location from which a member will be participating in a public meeting;
- (ii) each teleconference location be accessible to the public;
- (iii) members of the public may address the body at each teleconference conference location;
- (iv) state and local bodies post agendas at all teleconference locations;
- (v) at least one member of the state body be physically present at the location specified in the notice of the meeting; and
- (vi) during teleconference meetings, at least a quorum of the members of the local body participate from locations within the boundaries of the territory over which the local body exercises jurisdiction

are hereby suspended.

A local legislative body or state body that holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, consistent with the notice and accessibility requirements set forth below, shall have satisfied any requirement that the body allow members of the public to attend the meeting and offer public comment. Such a body need not make available any physical location from which members of the public may observe the meeting and offer public comment.

Accessibility Requirements: If a local legislative body or state body holds a meeting via teleconferencing and allows members of the public to observe and address the meeting telephonically or otherwise electronically, the body shall also:

- (i) Implement a procedure for receiving and swiftly resolving requests for reasonable modification or accommodation from individuals with disabilities, consistent with the Americans with Disabilities Act and resolving any doubt whatsoever in favor of accessibility; and
- (ii) Advertise that procedure each time notice is given of the means by which members of the public may observe the meeting and offer public comment, pursuant to subparagraph (ii) of the Notice Requirements below.

Notice Requirements: Except to the extent this Order expressly provides otherwise, each local legislative body and state body shall:

- (i) Give advance notice of the time of, and post the agenda for, each public meeting according to the timeframes otherwise prescribed by the Bagley-Keene Act or the Brown Act, and using the means otherwise prescribed by the Bagley-Keene Act or the Brown Act, as applicable; and
- (ii) In each instance in which notice of the time of the meeting is otherwise given or the agenda for the meeting is otherwise posted, also give notice of the means by which members of the public may observe the meeting and offer public comment. As to any instance in which there is a change in such means of public observation and comment, or any instance prior to the issuance of this Order in which the time of the meeting has been noticed or the agenda for the meeting has been posted without also including notice of such means, a body may satisfy this requirement by advertising such means using "the most rapid means of communication available at the time" within the meaning of Government Code, section 54954, subdivision (e); this shall include, but need not be limited to, posting such means on the body's Internet website.

All of the foregoing provisions concerning the conduct of public meetings shall apply through September 30, 2021.

43) Executive Order N-32-20:

- a. Paragraph 1;
- b. Paragraph 2; and
- c. Paragraph 3.

44) Executive Order N-35-20:

- a. Paragraph 2; and
- b. Paragraph 12.

45) Executive Order N-39-20:

- a. Paragraph 2;
- b. Paragraph 3; and
- c. Paragraph 6.

46) Executive Order N-40-20:

- a. Paragraph 12 (as extended or modified by N-66-20, paragraph 16, N-71-20, paragraph 14, and N-75-20, Paragraph 12). To the extent the Director exercised their authority pursuant to this provision on or before September 30, 2021, the extension shall remain valid until the effective expiration of the applicable waiver; and
- b. Paragraph 18.

47) Executive Order N-42-20.

48) Executive Order N-43-20.

49) Executive Order N-49-20, Paragraph 2.

50) Executive Order N-54-20:

- a. Paragraph 8 (as extended by N-80-20, Paragraph 6); and
- b. Paragraph 9. To the extent any timeframe within which a California Native American tribe must request consultation and the lead agency must begin the consultation process relating to an Environmental Impact Report, Negative Declaration, or Mitigated Negative Declaration under the California Environmental Quality Act extends beyond September 30, 2021, the tribe and lead agency will receive the benefit of the extension so long as the triggering event occurred on or before September 30, 2021.

51) Executive Order N-55-20:

- a. Paragraph 2;
- b. Paragraph 3;
- c. Paragraph 7. All on-site licensing visits which would have been due on or before September 30, 2021 shall occur before December 31, 2021;
- d. Paragraph 11; and
- e. Paragraph 12.

52) Executive Order N-56-20, Paragraph 10 is withdrawn and superseded by the following text:

Paragraph 42 of this Order, including the conditions specified therein, shall apply to meetings held pursuant to Article 3 of Chapter 2 of Part 21 of Division 3 of Title 2 of the Education Code and Education Code section 47604.1 (b).

53) Executive Order N-58-20 (as extended by N-71-20, Paragraph 29).

54) Executive Order N-59-20:

- a. Paragraph 1. The sworn statement or verbal attestation of pregnancy must be submitted on or before September 30, 2021 and medical verification of pregnancy must be submitted within 30

working days following submittal of the sworn statement or verbal attestation for benefits to continue;

- b. Paragraph 2 (as extended and modified by N-69-20, Paragraph 14, and N-71-20, Paragraph 31);
- c. Paragraph 3 (as extended and modified by N-69-20, Paragraph 15, and N-71-20, Paragraph 32); and
- d. Paragraph 4 (as extended and modified by N-69-20, Paragraph 16, and N-71-20, Paragraph 33).

55) Executive Order N-63-20:

- a. Paragraph 8(b). To the extent filing deadlines for claims and liens fall on or before September 30, 2021, absent the extension in the aforementioned order, they shall remain subject to the extended timeframe; and
- b. Paragraph 11.

56) Executive Order N-66-20, Paragraph 6.

57) Executive Order N-71-20:

- a. Paragraph 15;
- b. Paragraph 22; and
- c. Paragraph 23.

58) Executive Order N-75-20:

- a. Paragraph 1;
- b. Paragraph 2; and
- c. Paragraph 4.

59) Executive Order N-80-20:

- a. Paragraph 3; and
- b. Paragraph 7.

60) Executive Order N-83-20

- a. Paragraph 2 is withdrawn and replaced by the following text:

The deadline to pay annual fees, including any installment payments, currently due or that will become due during the proclaimed emergency, as specified in Business and Professions Code sections 19942, 19951, 19954, 19955, 19984, and any accompanying regulations is September 30, 2021; the deadlines for submission of any application or deposit fee, as specified in Business and Professions Code sections 19951 (a), 19867, 19868, 19876, 19877, 19942, 19984, and any accompanying regulations is no later than September 30, 2021, or per existing requirements, whichever date is later.

- b. Paragraph 4.

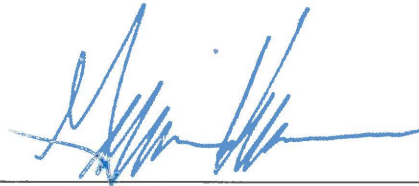
61) Executive Order N-03-21, Paragraph 3, is withdrawn and replaced by the following text:

As applied to commercial evictions only, the timeframe for the protections set forth in Paragraph 2 of Executive Order N-28-20 (and extended by Paragraph 21 of Executive Order N-66-20, Paragraph 3 of Executive Order N-71-20, and Paragraph 2 of Executive Order N-80-20) is extended through September 30, 2021.

IT IS FURTHER ORDERED that, as soon as hereafter possible, this Order be filed in the Office of the Secretary of State and that widespread publicity and notice be given of this Order.

This Order is not intended to, and does not, create any rights or benefits, substantive or procedural, enforceable at law or in equity, against the State of California, its agencies, departments, entities, officers, employees, or any other person.

IN WITNESS WHEREOF I have hereunto set my hand and caused the Great Seal of the State of California to be affixed this 11th day of June 2021.



GAVIN NEWSOM
Governor of California

ATTEST:

SHIRLEY N. WEBER, PH.D.
Secretary of State

UTILITIES
PAST DUE BALANCES

	AS OF 3/31/2020	AS OF 9/30/2020	AS OF 10/31/2020	AS OF 11/30/2020	AS OF 12/31/2020	AS OF 1/31/2021	AS OF 2/28/2021	AS OF 3/31/2021	AS OF 4/30/2021	AS OF 5/31/2021	AS OF 6/30/2021	AS OF 7/31/2021	Mar20-Jul21 Difference
WATER	155,942.34	382,718.13	407,327.49	483,838.94	544,933.85	519,525.76	571,535.75	527,676.30	463,169.58	470,676.98	503,738.18	481,954.87	326,012.53
SEWER	171,184.62	235,537.22	249,996.47	300,989.38	335,512.66	337,317.38	349,334.01	294,514.93	283,872.70	305,373.82	292,298.48	282,187.96	111,003.34
REFUSE	155,171.83	211,239.90	222,060.80	266,446.29	300,282.67	303,605.18	316,766.74	268,797.72	253,118.65	273,950.75	262,132.97	248,198.98	93,027.15
	<u>482,298.79</u>	<u>829,495.25</u>	<u>879,384.76</u>	<u>1,051,274.61</u>	<u>1,180,729.18</u>	<u>1,160,448.32</u>	<u>1,237,636.50</u>	<u>1,090,988.95</u>	<u>1,000,160.93</u>	<u>1,050,001.55</u>	<u>1,058,169.63</u>	<u>1,012,341.81</u>	<u>530,043.02</u>
ESTIMATED PENALTIES	AS OF 9/30/2020	AS OF 10/31/2020	AS OF 11/30/2020	AS OF 12/31/2020	AS OF 1/31/2021	AS OF 2/28/2021	AS OF 3/31/2021	AS OF 4/30/2021	AS OF 5/31/2021	AS OF 6/30/2021	AS OF 7/31/2021		
WATER	76,636.54	88,228.46	108,867.87	130,154.64	133,344.47	150,734.22	143,479.31	136,401.32	138,598.12	145,220.36	132,986.38		
SEWER	52,277.64	58,084.50	72,859.41	86,319.62	89,123.66	91,956.88	75,986.90	75,826.94	84,055.49	79,685.93	73,591.88		
REFUSE	48,702.32	53,684.83	67,003.48	79,775.81	82,218.54	84,749.70	69,308.69	68,560.70	75,935.02	71,125.34	65,677.42		
	<u>177,616.50</u>	<u>199,997.78</u>	<u>248,730.76</u>	<u>296,250.07</u>	<u>304,686.67</u>	<u>327,440.80</u>	<u>288,774.89</u>	<u>280,788.96</u>	<u>298,588.62</u>	<u>296,031.63</u>	<u>272,255.68</u>		
TOTALS	<u>1,007,111.75</u>	<u>1,079,382.54</u>	<u>1,300,005.37</u>	<u>1,476,979.25</u>	<u>1,465,134.99</u>	<u>1,565,077.30</u>	<u>1,379,763.84</u>	<u>1,280,949.89</u>	<u>1,348,590.17</u>	<u>1,354,201.26</u>	<u>1,284,597.49</u>		