

**CITY COUNCIL MINUTES
CITY HALL, 291 N. MAIN STREET
PORTERVILLE, CALIFORNIA
AUGUST 6, 2024, 4:00 PM**

Call to Order at 4:00 p.m.

Roll Call: Council Member Greg Meister, Council Member Raymond Beltran,
Council Member Donald Weyhrauch, Vice Mayor Kellie Carrillo,
Mayor Martha A. Flores

ORAL COMMUNICATIONS

None.

CITY COUNCIL CLOSED SESSION:

A. Closed Session Pursuant to:

1 - Government Code Section 54956.8 – Conference with Real Property Negotiators/Property: APN: 268-100-005. Agency Negotiator: Patrice Hildreth and Jason Ridenour. Negotiating Parties: City of Porterville and Thomas J. and Deborah L. O'Sullivan Trust. Under Negotiation: Terms and Price.

2 - Government Code Section 54956.95 – Liability Claim: Claimant: Connect - American Family Insurance as Subrogee of Mark Alvarez. Agency Claimed Against: City of Porterville.

3 - Government Code Section 54956.95 – Liability Claim: Claimant: Donald William McCarthy. Agency Claimed Against: City of Porterville.

4 - Government Code Section 54956.95 – Liability Claim: Claimant: Darleta Swearingen. Agency Claimed Against: City of Porterville.

5 - Government Code Section 54956.9(d) (3) – Conference with Legal Counsel – Anticipated Litigation – Significant exposure to litigation: Three cases in which facts are not yet known to potential plaintiffs.

6 - Government Code Section 54956.9(d)(4) – Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation: Three (3) cases.

7 - Government Code Section 54957 – Public Employment: City Manager.

**5:00 P.M. RECONVENE OPEN SESSION AND REPORT ON REPORTABLE ACTION
TAKEN IN CLOSED SESSION**

A-3. On a MOTION made by Council Member Meister, and SECONDED by Council Member Beltran the City Council unanimously rejected the claim filed by Donald William McCarthy.

Documentation: M.O. 01-080624

Disposition: Claim rejected.

The Pledge of Allegiance was led by Vice Mayor Carrillo.

Invocation – a moment of silence was observed.

PRESENTATIONS

Employee of the Month - Larry Segovia (The presentation continued to the next meeting.)

ORAL COMMUNICATIONS

- Dr. Primavera Monarrez, Interim President of Porterville College, introduced herself and her career background.

REPORTS

- I. Staff Informational Reports
 1. Code Enforcement Quarterly Report
 2. Building Permit Activity 4th Quarter Report Fy 2023-2024 (April-June 2024)
 3. Street Performance Measure Quarterly Report Fy 2023-2024 (April – June 2024)
 4. Golf Course Quarterly Report Fy 2023-2024 (April-June 2024)
 5. Community Development Block Grant Business Loan Update
 6. Charitable Car Washes Quarterly Report Calendar Year 2024
 7. City Council Member Appointments Attendance Quarterly Report Fy 2023-2024 (April - June 2024)
 8. City Commission And Committee Attendance Quarterly Report Fy 2023-2024 (April - June 2024)

CONSENT CALENDAR

There were no items pulled from the Consent Calendar for discussion.

COUNCIL ACTION: MOVED by Council Member Donald Weyhrauch, SECONDED by Council Member Greg Meister that the City Council approve Items Nos. 1-22. The motion carried unanimously.

1. APPROVAL OF DRAFT MINUTES OF JULY 16, 2024

Recommendation: That the Council approve the draft Minutes of July 16, 2024.

Documentation: M.O. 02-080624

Disposition: Approved.

2. AUTHORIZATION TO PURCHASE TRAILER FOR ENCAMPMENT ABATEMENT PROGRAM

Recommendation: That the City Council authorize the purchase of a trailer for the encampment abatement program from Big Tex Trailer World for \$12,389.31, as appropriated by previous Council action.

Documentation: M.O. 03-080624

Disposition: Approved.

3. AUTHORIZATION TO PURCHASE STREET SWEEPER BLOWER WHEEL

Recommendation: That the City Council:

1. Authorize the purchase of a replacement blower wheel from GCS Environmental Equipment at a cost not to exceed \$8,233 (inclusive of all parts, taxes, freight, and a 10% contingency); and
2. Authorize payment of invoice upon receipt of blower wheel.

Documentation: M.O. 04-080624

Disposition: Approved.

4. AUTHORIZATION FOR REFUSE TRUCK ENGINE REPAIR

Recommendation: That the City Council:

1. Authorize refuse truck engine overhaul by Cummins Pacific at a cost not to exceed \$34,675 (inclusive of all parts, taxes, and labor, and a 10% contingency); and
2. Authorize payment of said repair upon satisfactory completion.

Documentation: M.O. 04A-080624

Disposition: Approved.

5. REQUEST FOR RENEWAL OF ACCELA PUBLICSTUFF ONE YEAR
CONTRACT

Recommendation: That the City Council authorize a one year contract renewal with
Accela for PublicStuff Pro Services to be used through the
myPorterville mobile application.

Documentation: M.O. 05-080624

Disposition: Approved.

6. RENEWAL OF ANNUAL CONTRACT WITH VECTOR SOLUTIONS
SCHEDULING SOFTWARE

Recommendation: That the City Council approve the renewal and continued yearly
contract with Vector Solutions Scheduling Software for the Fire
Department in the amount of \$5,605.20.

Documentation: M.O. 06-080624

Disposition: Approved.

7. AUTHORIZATION TO DISTRIBUTE A REQUEST FOR PROPOSALS
FOR FUEL SYSTEM UPGRADES

Recommendation: That the City Council:
1. Approve the draft Request for Proposals;
2. Authorize staff to advertise for proposals on the project; and
3. Authorize staff to negotiate with the most responsive and
responsible Proposer who has demonstrated the ability to perform
the project in an acceptable manner and is most advantageous to
the City.

Documentation: M.O. 07-080624

Disposition: Approved.

8. AUTHORIZATION TO DISTRIBUTE A REQUEST FOR PROPOSALS
FOR SECURITY IMPROVEMENTS

Recommendation: That the City Council:
1. Approve the draft Request for Proposals;
2. Authorize staff to advertise for proposals on the project; and
3. Authorize staff to negotiate with the most responsive and
responsible Proposer who has demonstrated the ability to perform

the project in an acceptable manner and is most advantageous to the City.

Documentation: M.O. 08-080624

Disposition: Approved.

9. AUTHORIZATION TO DISTRIBUTE A REQUEST FOR PROPOSALS FOR CHARGING STATION REPLACEMENT

Recommendation: That the City Council:

1. Approve the draft Request for Proposals;
2. Authorize staff to advertise for proposals on the project; and
3. Authorize staff to negotiate with the most responsive and responsible Proposer who has demonstrated the ability to perform the project in an acceptable manner and is most advantageous to the City.

Documentation: M.O. 09-080624

Disposition: Approved.

10. AUTHORIZATION TO DISTRIBUTE A REQUEST FOR PROPOSALS FOR RENEWABLE NATURAL GAS SUPPLIER

Recommendation: That the City Council:

1. Approve the draft Request for Proposals;
2. Authorize staff to advertise for proposals on the project; and
3. Authorize staff to negotiate with the most responsive and responsible Proposer who has demonstrated the ability to perform the project in an acceptable manner and is most advantageous to the City.

Documentation: M.O. 10-080624

Disposition: Approved.

11. AUTHORIZATION TO DISTRIBUTE A REQUEST FOR PROPOSALS FOR COMPRESSED NATURAL GAS FUELING STATION MAINTENANCE SERVICE

Recommendation: That the City Council:

1. Approve the draft Request for Proposals;
2. Authorize staff to advertise for proposals on the project; and
3. Authorize staff to negotiate with the most responsive and responsible proposer who has demonstrated the ability to perform

Recommendation: That the City Council adopt the draft resolution authorizing the Tulare County Auditor to place unpaid utility accounts on the 2024-2025 property tax rolls for collection.

Documentation: Resolution No. 56-2024

Disposition: Approved.

20. FINANCIAL STATUS REPORTS

Recommendation: That the City Council accept the preliminary financial status reports as presented.

Documentation: M.O. 17-080624

Disposition: Approved.

21. QUARTERLY INVESTMENT PORTFOLIO

Recommendation: That the City Council accept the quarterly investment portfolio summary report.

Documentation: M.O. 18-080624

Disposition: Approved.

22. STATUS AND REVIEW OF DECLARATION OF LOCAL FLOOD EMERGENCY

Recommendation: That the City Council receive the report of status and review of the Declaration of Local Emergency and determine the need exists to continue said Declaration.

Documentation: M.O. 19-080624

Disposition: Approved.

PUBLIC HEARINGS

23. LANDSCAPE AND LIGHTING MAINTENANCE DISTRICTS ANNUAL ASSESSMENTS

Recommendation: That the City Council, pursuant to California Government Code Sections 54955 and 54955.1, adjourn, or if applicable order the City Clerk to adjourn, the Public Hearing and consideration of this item to the Adjourned Regular Meeting to be held at 4:00 p.m. on Friday, August 9th, 2024, to conduct a Public Hearing on the 2024-2025 assessments for the Landscape and Lighting Maintenance Districts

to take comments or receive protests on the proposed assessments; and to adopt the draft Resolution ordering the continued maintenance of Landscape and Lighting Maintenance Districts and confirming the Engineer's Report and Assessments for the 2024-2025 Fiscal Year.

City Manager Hildreth introduced the item and City Attorney Lew presented the staff report.

COUNCIL ACTION: MOVED by Mayor Martha A. Flores, SECONDED by Vice Mayor Kellie Carrillo that the City Council authorize the City Clerk to adjourn the Public Hearing to Friday, August 9, 2024, at 4:00 p.m. The motion carried unanimously.

Documentation: M.O. 20-080624
Disposition: Approved.

24. ESTABLISHING THE ANNEXATION OF ROYAL OAKS PHASE 2 LANDSCAPE AND LIGHTING MAINTENANCE DISTRICT INTO DISTRICT 56

Recommendation: That the City Council, pursuant to California Government Code Sections 54955 and 54955.1, adjourn, or if applicable, order the City Clerk to adjourn, the Public Hearing and consideration of this item to the Adjourned Regular Meeting to be held at 4:00 p.m. on Friday, August 9th, 2024, to conduct the Public Hearing to receive public comment on the Annexation of Royal Oaks Phase 2 Landscape and Lighting Maintenance District into District Number 56; and adopt the draft Resolution approving the Engineer's Report and assessment method.

City Manager Hildreth introduced the item and City Attorney Lew presented the staff report.

COUNCIL ACTION: MOVED by Mayor Martha A. Flores, SECONDED by Vice Mayor Kellie Carrillo that the City Council authorize the City Clerk to adjourn the Public Hearing to Friday, August 9, 2024, at 4:00 p.m. The motion carried unanimously.

Documentation: M.O. 21-080624
Disposition: Approved.

SCHEDULED MATTERS

25. APPROVAL OF AMENDED FY 2024-25 TRANSIT DIVISION BUDGET,
PROGRAM OF PROJECTS, AND TDA CLAIM

Recommendation: That the City Council:

1. Rescind Resolution 40-2024 for the FY 2024 TDA claim;
2. Approve the draft resolution adopting the amended FY 2024-25 Transit Division Budget and Program of Projects; and
3. Approve the draft resolution for the FY 2024 TDA claim.

City Manager Hildreth introduced the item and Director of Transportation Rich Tree presented the staff report.

COUNCIL ACTION: MOVED by Mayor Martha A. Flores, SECONDED by Vice Mayor Kellie Carrillo that the City Council rescind Resolution No. 40-2024; approve the draft resolution adopting the amended FY 2024-25 Transit Division Budget and Program of Projects; and approve the draft resolution for the FY 2024 TDA claim. The motion carried unanimously.

Documentation: Resolution No. 57-2024, Resolution No. 58-2024

Disposition: Approved.

AB 1234 REPORTS

1. Tulare County Task Force on Homelessness - July 17, 2024

Mayor Flores provided a report on the approval of Minutes, current vacancies, updates from various committees, and amendments to the bylaws.

2. Tulare County Economic Development Corp. (TCEDC) - July 24, 2024

Mayor Flores provided a report on those in attendance, an overview of the budget, and the appointment of new committee chairs.

3. Local Initiatives Navigation Center (LINC) Committee - July 24, 2024

No report was provided.

4. Eastern Tule Groundwater Sustainability Agency (ETGSA) - August 1, 2024

Assistant City Manager Michael Knight reported on the approval of the Minutes, the ratification of pending bills, and several reports and action items.

ORAL COMMUNICATIONS

None.

OTHER MATTERS

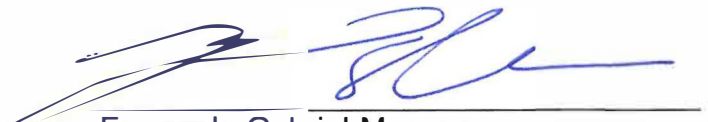
- Council Member Beltran asked about the recruitment efforts for committee and commission vacancies, mentioned a recent tour of the Animal Shelter, and noted that students will start the new school year.
- Council Member Weyhrauch provided input on various agenda items.
- Council Member Meister made no comments.
- Vice Mayor Carrillo made no comments.
- Mayor Flores addressed several events, including the multi-chamber mixer, the SAFER 5th anniversary drinking water event, and the forthcoming animal shelter ground opening.
- City Manager Hildreth spoke of the National Night Out event, upcoming Animal Shelter ribbon cutting, and the KJUG Free Concert series.

CLOSED SESSION

The Council took a five-minute recess and reconvened in Closed Session at 5:40 p.m.

ADJOURNMENT

The Council adjourned at 6:30 p.m. to the Adjourned Regular Meeting of August 9th, at 4:00 p.m.



Fernando Gabriel-Moraga,
Acting Chief Deputy City Clerk

SEAL



Martha A. Flores, Mayor

