



**CITY COUNCIL AGENDA  
CITY HALL, 291 N. MAIN STREET  
PORTERVILLE, CALIFORNIA  
SEPTEMBER 16, 2025, 5:30 PM**

The City of Porterville provides access to view city council meetings electronically. Please note that this service is offered as a courtesy and may not always be accessible to the public. To ensure the opportunity to participate in public comments and scheduled public hearings, individuals must attend in person.

This meeting will be available for viewing via YouTube at <https://www.youtube.com/@cityofporterville4149> ,

Please direct any questions to the Office of City Clerk at 559-782-7464.

Call to Order

Roll Call

**ORAL COMMUNICATIONS**

This is the opportunity to address the City Council on any matter scheduled for Closed Session. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

**CITY COUNCIL CLOSED SESSION:**

A. Closed Session Pursuant to:

- 1** - Government Code Section 54956.8 – Conference with Real Property Negotiators/Property: A portion of APN: 302-140-011 Agency Negotiator: Richard Tree. Negotiating Parties: City of Porterville and the United States (Bureau of Reclamation). Under Negotiation: Terms and Price.
- 2**- Government Code Section 54956.95 – Liability Claim: Claimant: Sebastian Martinez. Agency claimed against: City of Porterville.
- 3** - Government Code Section 54956.95 – Liability Claim: Claimant: Jennifer Millikin. Agency claimed against: City of Porterville.
- 4** - Government Code Section 54956.95 – Liability Claim: Claimant: State Farm Insurance as Subrogee of Elvia Fernandez. Agency claimed against: City of Porterville.
- 5**- Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: City of Huntington Beach, et al. v. Newsom, et al., No. 23-3694 (Ninth Circuit), D.C. No. 8:23-cv-00421-FWS-ADS.

6 - Government Code Section 54957 - Public Employee Appointment/Employment:  
Title: City Manager

7 - Government Code Section 54957.6 – Conference with Labor Negotiator. Agency  
Negotiator: Mayor Greg Meister. Employee: City Manager.

**6:30 P.M. RECONVENE OPEN SESSION AND REPORT ON REPORTABLE ACTION TAKEN IN  
CLOSED SESSION**

Pledge of Allegiance Led by Council Member Green

Invocation

**ORAL COMMUNICATIONS**

This is the opportunity to address the Council on any matter of interest, whether on the agenda or not. Please address all items not scheduled for public hearing at this time. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

**REPORTS**

This is the time for all committee/commission/board reports; subcommittee reports; and staff informational items.

- I. City Commission and Committee Meetings
  1. Parks & Leisure Services Commission - September 4, 2025
  2. Library & Literacy Commission - September 9, 2025
  3. Youth Commission - September 10, 2025
  4. Transactions and Use Tax Oversight Committee (TUTOC) - August 26, 2025
  
- II. Staff Informational Reports
  1. Water Conservation Phase II Status Update - August 2025
  2. Fall Community Clean Up Event

**CONSENT CALENDAR**

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters.

1. **Authorization to Purchase Replacement Firewall for the Police Department**

Re: Consideration of the purchase of the Sophos XGS2100 firewall with three-year protection subscription for the Police Department from SHI International Corp. at a cost of \$6,610.31.

**2. Authorization to Repair Refuse Truck Engine**

Re: Consideration to repair Refuse Truck #6605 by E.M. Tharp, Inc. – American Truck Parts, an authorized Cummins repair facility, at a cost not to exceed \$19,488.26, inclusive of all parts, taxes, labor, and contingency.

**3. Authorization to Repair Utility Vehicle**

Re: Consideration to repair Shop utility vehicle #6455 by Exeter Mercantile, a certified Kawasaki service center, at a cost not to exceed \$5,974.60

**4. Authorization to Upgrade Financial Software to Tyler Technologies ERP Pro 10**

Re: Council to consider the upgrade of the City's financial software from Tyler Technologies ERP Pro 9 to ERP Pro 10, including a one-time upgrade cost of \$65,640 and annual maintenance of \$84,189.

**5. Authorization to Award Contract - City Facilities HVAC Maintenance**

Re: Consideration to award a contract for City facilities HVAC maintenance to Emcor Services in the amount of \$75,782, including a 10% contingency.

**6. Authorization and Funding Allocation for EKOS Software License Agreement**

Re: Consideration to execute a five-year software license agreement with EKOS Software for the City's fuel management system, in an amount not to exceed \$43,920.

**7. Authorization for Renewal Agreement with Kings/Tulare Area Agency on Aging (KTAAA)**

Re: Consideration of a renewal agreement with Kings/Tulare Area Agency on Aging (KTAAA) for continuation of the Senior Nutrition Program at the Santa Fe Depot, with the City contributing \$14,000 annually for twelve calendar quarters beginning October 1, 2025.

**8. Approval of Amended Joint Powers Agreement - Central San Joaquin Valley Risk Management Agency (CSJVRMA)**

Re: Consideration to adopt a draft resolution approving the amendments to the CSJVRMA Joint Powers Agreement.

**9. Authorization to Participate in Cooperative Purchasing Programs on Existing Asphalt Contracts**

Re: Council to consider participating in cooperative purchasing of asphalt materials under Tulare County contracts with Jaxon Enterprises for Fiscal Year 2025–2026, with funding from the Asphalt Overlay Program Capital Improvement Budget (STP, Measure R, and Measure I)

**10. Intent to Set a Public Hearing to Discuss the Transition from Phase II of the City's Water Conservation Plan**

Re: Considering approval to schedule a public hearing on October 7, 2025, to consider the transition from Phase II of the City's Water Conservation Plan.

**11. Acceptance of California Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) Grant**

Re: Consideration to accept the California Office of Traffic Safety (OTS) Selective Traffic Enforcement Program (STEP) Grant in the amount of \$95,000 for personnel costs and equipment to support DUI checkpoints, saturation patrols, and targeted traffic enforcement from October 1, 2025 through September 30, 2026.

**12. Request for Proclamation - Constitution Week**

Re: Considering approval of a proclamation request to proclaim the week of September 17–23, 2025, as “Constitution Week” in the City of Porterville.

**13. Approval of Memorandum of Understanding Between the City of Porterville and the Fire Officer Series**

Re: Consider the approval of the Memorandum of Understanding between the City of Porterville and the Fire Officer Series for the period of July 1, 2025, through June 30, 2028; and the adoption of a Resolution ratifying the MOU and amending the Employee Pay and Benefit Plan to reflect its provisions.

**14. Approval of Memorandum of Understanding Between the City of Porterville and the Porterville City Firefighter Association**

Re: Consider the approval of the Memorandum of Understanding between the City of Porterville and the Porterville City Firefighter Associations for the period of July 1, 2025, through June 30, 2028; and the adoption of a Resolution ratifying the MOU and amending the Employee Pay and Benefit Plan to reflect its provisions.

**15. Status and Review of Declaration of Local Flood Emergency**

Re: Review of the Declaration of Local Emergency made on March 13, 2023, concerning the significant weather event and impacts relative to flood event.

*A Council Meeting Recess Will Occur at 8:30 p.m., or as Close to That Time as Possible*

**PUBLIC HEARINGS**

**16. Continued Public Hearing for Consideration of an Amendment to the Land Use Element of the 2030 General Plan and an Ordinance Amending Series 200 of Chapter 21 of the Porterville Municipal Code, pertaining to an Increase in Residential Densities in the RM-3 Zone District**

Re: Hold the continued public hearing to receive public comments, consider a draft resolution approving the addendum to the Porterville 2030 General Plan EIR and the amendment to the Land Use Element of the 2030 General Plan, and consider the approval and first reading of a draft ordinance increasing the maximum density in the RM-3 High Density Residential District from 30 to 30.5 units per acre.

**17. Continued Public Hearing to Consider the Final Environmental Impact Report (EIR) for the Henderson Commercial Development, amending the General Plan to reflect the Land Use Designation for the site to Retail Centers and approving the Conditional Use permit for PRC-2018-24-C**

Re: Hold the continued public hearing to receive public comment, consider the certification of the Final Environmental Impact Report (SCH #2023060320) for the Henderson

Commercial Development Project, adoption of CEQA Findings and Statement of Overriding Considerations, approval of a General Plan Amendment to change APN 246-240-020 from Low Density Residential to Retail Centers, and approval of Conditional Use Permit PRC 2018-024-C for a 92,060 square foot commercial center including a Type 21 off-sale alcohol license.

- 18. Text Amendment to Porterville Municipal Code Chapter 21 Series 300, Article 305-Signs**  
Re: Hold the public hearing to receive public comments, and consider the approval and the first reading of an ordinance amending Article 305 – Signs of the Porterville Development Ordinance to streamline regulations, eliminate unnecessary requirements, and retain provisions necessary to protect public health and safety
- 19. Adoption of Fiscal Year 2025-2026 Budget**  
Re: Public Hearing to consider adoption of the Fiscal Year 2025–2026 Budget

### **SCHEDULED MATTERS**

- 20. Consideration to Participate in Strathmore Public Utility District Preliminary Engineering Report Study**  
Re: Consideration to participate in the Strathmore Public Utility District Preliminary Engineering Report study, with options to either participate for evaluation purposes only or to decline participation.
- 21. Community Benefit Cannabis Program Grant**  
Re: Consideration of awarding Community Benefit Small Business and Non-Profit Grant Program funds as recommended by the Cannabis Committee and adopt program modifications regarding eligibility periods, standardized award cycles, and grant agreement documentation requirements
- 22. City Manager Employment Agreement Between the City of Porterville and Richard Tree**  
Re: Council consideration of the Employment Agreement Between the City of Porterville and Richard Tree; and if approved, schedule ceremonial swearing in for the next regular City Council meeting on October 7, 2025.

### **AB 1234 REPORTS**

This is the time for all AB 1234 reports required pursuant to Government Code § 53232.3.

1. Cannabis Committee - August 25, 2025 (carried over)
2. Downtown Porterville Committee - August 28, 2025 (carried over)
3. Local Initiatives Navigation Center (LINC) - September 3, 2025
4. Eastern Tule Groundwater Sustainability Agency - September 4, 2025
5. Mighty 190 - September 8, 2025
6. Tulare County Association of Governments (TCAG) - September 15, 2025

### **ORAL COMMUNICATIONS**

**OTHER MATTERS**

**CLOSED SESSION**

Any Closed Session Items not completed prior to 6:30 p.m. will be considered at this time.

**ADJOURNMENT** - to the meeting of October 7, 2025, at 5:30 p.m.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, requesting electronic participation as an accommodation, or to be able to access this agenda and documents in the agenda packet, please contact the Office of City Clerk at (559) 782-7464. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.

Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection during normal business hours at the Office of City Clerk, 291 N. Main Street, Porterville, CA 93257, and on the City's website at [www.ci.porterville.ca.us](http://www.ci.porterville.ca.us).