



**CITY COUNCIL AGENDA
CITY HALL, 291 N. MAIN STREET
PORTERVILLE, CALIFORNIA
OCTOBER 7, 2025, 5:30 PM**

The City of Porterville provides access to view city council meetings electronically. Please note that this service is offered as a courtesy and may not always be accessible to the public. To ensure the opportunity to participate in public comments and scheduled public hearings, individuals must attend in person.

This meeting will be available for viewing via YouTube at
<https://www.youtube.com/@cityofporterville4149> ,

Please direct any questions to the Office of City Clerk at 559-782-7464.

Call to Order

Roll Call

PRESENTATIONS

Swearing in Ceremony - Richard Tree, City Manager

ORAL COMMUNICATIONS

This is the opportunity to address the City Council on any matter scheduled for Closed Session. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

CITY COUNCIL CLOSED SESSION:

A. Closed Session Pursuant to:

- 1- Government Code Section 54956.95 – Liability Claim: Claimant: Patty Breland. Agency claimed against: City of Porterville.
- 2- Government Code Section 54956.95 – Liability Claim: Claimant: Angela Torres. Agency claimed against: City of Porterville.
- 3- Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: City of Huntington Beach, et al. v. Newsom, et al., No. 23-3694 (Ninth Circuit), D.C. No. 8:23-cv-00421-FWS-ADS.
- 4 - Government Code Section 54956.9(d)(2) – Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation: One (1) case in which facts are not yet known to potential plaintiff.
- 5 - Government Code Section 54956.9(d)(4) – Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation: One (1) Case.

6:30 P.M. RECONVENE OPEN SESSION AND REPORT ON REPORTABLE ACTION TAKEN IN CLOSED SESSION

Pledge of Allegiance Led by Council Member Beltran

Invocation

PRESENTATIONS

Employee of the Month - Maggie Salazar
CSET Presentation

ORAL COMMUNICATIONS

This is the opportunity to address the Council on any matter of interest, whether on the agenda or not. Please address all items not scheduled for public hearing at this time. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

REPORTS

This is the time for all staff informational items.

- I. Staff Informational Reports
 1. Economic Development Division Update
 2. Informational Item — Community Civic Event — Followers of Charlie Kirk - "I Am Charlie" In Memory of Charlie Kirk - September 22, 2025

CONSENT CALENDAR

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters.

1. **Approval of Draft Minutes of September 16, 2025**
Re: Considering approval of the City Council draft Minutes of September 16, 2025.
2. **Authorization to Purchase Veterans Day Run Shirts**
Re: Council to consider the purchase of Veterans Day Run race shirts from Axiom Graphics at \$11.80 per unit, plus \$2.00 per unit for sizes above extra-large, with costs offset by registration fees and community sponsorship
3. **Authorization to Purchase Engineered Wood Fiber for City Playgrounds**
Re: Consideration of the purchase of engineered wood fiber for city playgrounds from Park Planet for \$24,172.
4. **Authorization to Purchase Fire Department Handheld Radios**
Re: Consideration to purchase forty (40) BKR9000 handheld radios (including accessories) for the Fire Department from Cooks Communications in the amount of \$127,833.10, plus a 10% contingency of \$12,783.31, for a total not to exceed \$140,616.41.
5. **Authorization to Purchase of Fitness Equipment for City Hall Employee Gym**
Re: Consideration to purchase fitness equipment for the City Hall employee gym from Commercial Fitness Concepts in the amount of \$74,753.48 through the Sourcewell Cooperative Procurement Program, and authorize the disposal of surplus fitness equipment, with City employees offered the opportunity to purchase items at \$1 per item prior to disposal or recycling.
6. **Authorization to Purchase Monitors for the Council Chambers**
Re: Consideration to purchase and install three display monitors for the Council Chambers from CDW•G LLC in the amount of \$7,269 plus applicable sales tax.

7. **Approval of Sole Source Service Contract with FilmTec Corporation/DuPont Water Solutions for the Tertiary Water System Facility**
Re: Consideration of a one-year sole source service contract with FilmTec Corporation/DuPont Water Solutions for the Tertiary Water System Facility at a rate not to exceed \$1,680 per person per day, with authorization for up to three one-year extensions.
8. **Authorization to Renew San Joaquin Valley Library System Annual Membership**
Re: Council to consider the renewal of the annual membership with the San Joaquin Valley Library System in the amount of \$46,764.
9. **Approval for Renewal of Buxton Retail Recruitment Software**
Re: Council to consider payment in the amount of \$28,000 for Buxton retail recruitment software services through October 11, 2026.
10. **Approval of Accela PublicStuff (myPorterville) Agreement**
Re: Council to consider a one-year agreement with Accela for PublicStuff Pro Services (myPorterville) in the amount of \$16,157.53, and direction for staff to review alternative platforms for future consideration.
11. **Authorization to Distribute Request for Qualifications - Veterans Park Monument**
Re: Considering authorization to issue a Request for Qualifications for the construction of the Veterans Park Monument, a 16' tall replica of the Washington Monument.
12. **Authorization to Distribute a Request for Proposals (RFP) for Unsubscribed PLHA Year 3 Funds**
Re: Council to consider issuing a Request for Proposals for \$79,438.48 in unsubscribed Permanent Local Housing Allocation Year 3 funds to support eligible housing and shelter programs, with funds to be awarded to qualified nonprofits and expended by March 30, 2026.
13. **Approval of Final Subdivision Map – The Villas at Sierra Meadows, Phase 4 (Smee Homes, Inc.)**
Re: Council to consider the final subdivision map of The Villas at Sierra Meadows, Phase 4, and acceptance of all dedications.
14. **Acceptance of Fire Station 72 Draeger Fire Training Prop Foundation and Drainage System**
Re: Consideration to accept the Fire Station 72 Training Prop Project, constructed by Todd Companies, as complete.
15. **Approval of Quitclaim of Easement – Portion of APN 302-140-011 (Friant-Kern Canal Project)**
Re: Consideration of a resolution conveying a Quitclaim of Easement Deed for a portion of APN 302-140-011 to the United States Bureau of Reclamation.
16. **Request for Proclamation - Domestic Violence Awareness Month**
Re: Considering approval of a proclamation request to proclaim the month of October 2025 as “Domestic Violence Awareness Month” in the City of Porterville.
17. **Approval of Community Civic Event – American Conservatory – Celebration of Life–Charlie Kirk Legacy “Faith, Family, Freedom–Together” – October 11, 2025**
Re: Consideration to approve the Community Civic Event Application submitted by the American Conservatory to hold the Celebration of Life – Charlie Kirk Legacy “Faith, Family, Freedom–Together” on Saturday, October 11, 2025, from 4:30 p.m. to 9:30 p.m. at Centennial Park.
18. **Approval of Community Civic Event - Central California Family Crisis Center - 25th Annual Domestic Violence Candlelight Vigil - October 23, 2025**
Re: Consideration to approve the Community Civic Event Application submitted by the Central California Family Crisis Center to hold the 25th Annual Domestic Violence

Candlelight Vigil at Centennial Park on Thursday, October 23, 2025, from 4:00 PM to 8:30 PM.

19. **Approval of Community Civic Event — Trunk or Treat Spooktacular — October 31, 2025**
Re: Consideration to approve the Community Civic Event application submitted by Porterville Police Department to hold the "Trunk or Treat Spooktacular Event" on October 31, 2025, from 6:00 PM to 9:00 PM on D Street between Harrison Avenue and Thurman Avenue, and Harrison Avenue from D Street to Hockett Street.
20. **Approval of Community Civic Event - Communities of the Giant Sequoia - Pumpkin Patch at the Park - October 25, 2025**
Re: Consideration to approve a Community Civic Event Application submitted by the Communities of the Giant Sequoia to hold the Pumpkin Patch at the Park on October 25, 2025, at Veterans Park from 3:00 p.m. to 9:00 p.m.
21. **Approval of Community Civic Event - Veterans Homecoming Committee - Veterans Day Parade - November 11, 2025**
Re: Consideration to approve of a Community Civic Event Application submitted by the Veterans Homecoming Committee to hold the annual Veterans Day Parade on Tuesday, November 11, 2025, from 10:00 AM to 12:00 PM.
22. **Selection of On-Call Environmental Consultants**
Re: Considering the selection of on-call consultants to provide environmental review services.
23. **Approval of Media Sponsorship for the 2025 Porterville Veterans Homecoming Day Parade**
Re: Consideration to approve media sponsorship for the 2025 Porterville Veterans Day Parade and authorization of up to \$12,500 from the Community Promotions Fund for live broadcast and streaming
24. **Approval of Extension of Zero-Fare Program through November 30, 2025**
Re: Council to consider the extension of the Zero-Fare Program through November 30, 2025, and authorization for staff to submit a funding allocation request through the FY 2025–2026 Low Carbon Transit Operations Program (LCTOP).
25. **Consideration of a Resolution Approving the Request for a Manufactured Home Located at 2259 E. Springville Avenue**
Re: Consideration of a draft resolution approving the installation of a 64' x 34' Manufactured Home, Year 1978, at 2259 E. Springville Avenue, as required by the recorded deed restriction under Extraterritorial Service Agreement 62-14.
26. **Authorization to Discontinue Membership with the Tulare County Economic Development Corporation (TCEDC)**
Re: Consideration to discontinue the City's membership with the Tulare County Economic Development Corporation (TCEDC) and approve a proportional payment of \$11,666.67 for membership dues covering July through October 2025
27. **Adoption of Porterville Transit Title VI Program Update (2025–2028)**
Re: Council consideration of a resolution affirming and approving the City's updated Title VI Program, which ensures compliance with the Civil Rights Act of 1964 and Federal Transit Administration requirements.
28. **Authorization to Submit a Letter of Opposition to Assembly Bill (AB) 1231 – Pretrial Diversion Expansion**
Re: Consideration to submit a letter of opposition to AB 1231, legislation expanding pretrial diversion to felony offenses including burglary, identity theft, and drug possession for sale, which undermines Proposition 36 and prohibits courts from considering public safety in diversion decisions.

29. **Amendment to Employee Pay and Benefit Plan – Unrepresented Management Employees**
Re: Consideration of a Resolution amending the Employee Pay and Benefit Plan for Unrepresented Management Employees, providing a 3% salary increase and an additional 1% employee contribution toward medical insurance effective October 1, 2025, through June 30, 2026, and adding Christmas Eve (December 24) as a recognized municipal holiday effective immediately.
30. **Status and Review of Declaration of Local Flood Emergency**
Re: Review of the Declaration of Local Emergency made on March 13, 2023, concerning the significant weather event and impacts relative to flood event.

A Council Meeting Recess Will Occur at 8:30 p.m., or as Close to That Time as Possible

PUBLIC HEARINGS

31. **Public Hearing to Consider the Transition to Phase III of the City's Water Conservation Plan**
Re: Consideration of the transition from Phase II to Phase III of the City's Water Conservation Plan.

SECOND READINGS

32. **Second Reading - Ordinance No. 1917, Amending Series 200 of Chapter 21 of the Porterville Municipal Code, pertaining to an Increase in Residential Densities in the RM-3 Zone District**
Re: Adoption of an ordinance amending the text of Section 200 of Chapter 21 (Porterville Development Code) of the Porterville Municipal Code in the matter of the City of Porterville residential density increase project, specifically, the amendment increases the maximum allowable residential density within the RM-3 High Density Residential zoning district from 30.0 units per acre to 30.5 units per acre.
33. **Second Reading - Ordinance No. 1918, Amending Series 300 of the Porterville Development Ordinance Regarding Signs**
Re: Adoption of an ordinance amending Series 300 of the Porterville Development Ordinance regarding signs, specifically, the amendment streamlines and updates sign regulations to reduce regulatory requirements while retaining provisions necessary to protect public health and safety.

SCHEDULED MATTERS

34. **Selection of Name for New Park and Recreation Center**
Re: Consideration of a name for the new Park and Recreation Center from the five recommended options identified through the community survey and Parks and Leisure Services Commission process.
35. **Review of Proposed Charter Amendments**
Re: Review of proposed amendments to the Porterville City Charter as compiled by the Charter Review Committee, including consideration of past measures presented to the voters in 2014.

AB 1234 REPORTS

This is the time for all AB 1234 reports required pursuant to Government Code § 53232.3.

1. Heritage Committee Meeting - September 17, 2025
2. Tulare County Taskforce on Homelessness - September 17, 2025
3. Tulare County Economic Development Corp. (TCEDC) - September 24, 2025

4. Downtown Porterville Committee - September 25, 2025
5. Local Agency Formation Commission (LAFCO) - October 1, 2025
6. Local Initiatives Navigation Center Committee (LINC) - October 1, 2025
7. Eastern Tule Groundwater Sustainability Agency - October 2, 2025
8. Tule River Improvement JPA (TRIIPA) - October 6, 2025

ORAL COMMUNICATIONS

OTHER MATTERS

CLOSED SESSION

Any Closed Session Items not completed prior to 6:30 p.m. will be considered at this time.

ADJOURNMENT - to the meeting of October 21, 2025, at 5:30 p.m.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, requesting electronic participation as an accommodation, or to be able to access this agenda and documents in the agenda packet, please contact the Office of City Clerk at (559) 782-7464. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.

Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection during normal business hours at the Office of City Clerk, 291 N. Main Street, Porterville, CA 93257, and on the City's website at www.ci.porterville.ca.us.



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: 1. Economic Development Division Update

SOURCE: Community Development

COMMENT: The Economic Development Division plays a central role in strengthening Porterville's economy by driving business retention, expansion, and attraction. These efforts align with the City Council's priorities to support local businesses, attract investment, and promote long-term economic resilience. This informational update highlights recent accomplishments, community impacts, and strategic goals for the upcoming fiscal year.

The Division delivers a broad range of business assistance programs including the Shop Local Campaign, Revolving Loan Fund, Microenterprise Loan Program, Small Business Grants, and the Development Fee Payment Plan, which offers developers a 0% interest option over 10 years. These tools have helped local businesses navigate financial challenges, access capital, and invest in growth.

Partnerships remain a cornerstone of the Division's work. In collaboration with the Porterville Chamber of Commerce, Small Business Development Center, Tulare County Economic Development Corporation, Sequoia Tourism Council, Mighty190 Committee, and Workforce Investment Board, staff has enhanced Porterville's position as a hub for commerce and tourism. These collaborations provide entrepreneurs with planning support, consulting, and loan packaging assistance while fueling job creation and tourism along State Route 190 and throughout Southeastern Tulare County.

The Division also serves as a liaison between businesses and City departments, responding to inquiries from developers, brokers, and site selectors. Staff has promoted Porterville at professional conferences such as the International Council of Shopping Centers, California Association for Local Economic Development, and Meet the Consultants, strengthening Porterville's visibility among investors and retailers.

Marketing efforts under the Choose Porterville brand continued with support from Buxton software, which provides data-driven insights to guide business recruitment and expansion. In the past year, the Division included over 50 businesses in the Shop Local campaign, supported 36 community events such as ribbon-cuttings, planned the 2024 State of the City, and recognized several local businesses at Council meetings.

PROGRAM OUTCOMES – FY 2024/25

- \$111,000 in funding awarded to 14 businesses and nonprofits
- 53 businesses and nonprofits have been funded since the program's inception
- 118 jobs created or retained through leveraged investments
- \$2.37 million in private investment leveraged since program inception
- 77 targeted attraction contacts, with 17 active leads, 3 in negotiations, and 1 new business opening in the last 12 months

STRATEGIC GOALS – FY 2025/26

- Advance Business Attraction – Secure at least two new targeted retail, commercial, or industrial investments through proactive developer and broker engagement.
- Expand Shop Local Campaign – Launch interactive features such as tagging local businesses and utilizing polls and quizzes to increase community engagement and business exposure by 25%.
- Maximize Financing Tools – Promote the Revolving Loan Fund, Microenterprise Loan Program, and Development Fee Payment Plan to generate at least \$100,000 in leveraged private investment.
- Catalyze Downtown Revitalization – Pursue state and federal grants for façade improvements, mixed-use housing, and public space enhancements to strengthen downtown.
- Elevate Choose Porterville – Expand the “Choose Porterville” marketing campaign with targeted digital advertising to increase retailer leads compared to the prior year.
- Workforce Development – Partner with local schools and workforce boards to expand training pipelines in sectors such as manufacturing, artificial intelligence, and emerging industries to upskill the workforce.

RECOMMENDATION: Information only.

ATTACHMENTS:

Appropriated/Funded:

Review By:

Department Director:
Claudia Calderon, Community Development Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: 2. Informational Item — Community Civic Event — Followers of Charlie Kirk - "I Am Charlie" In Memory of Charlie Kirk - September 22, 2025

SOURCE: Finance

COMMENT:

On Monday, September 22, 2025, Sherri Shields and the followers of Charlie Kirk organized and held the "I Am Charlie" event in memory of Charlie Kirk at the corner of W. Henderson Avenue and N. Prospect Street. The gathering took place from 5:00 PM to 6:00 PM.

Pursuant to Community Civic Events Ordinance No. 1326, as amended, applications for events requiring the use of public property must be submitted no less than 30 days prior to the event and include a Certificate of Insurance, Endorsement, and any required Outside Amplifier Permit. In this case, the application was received on Friday, September 19, 2025, which did not meet the 30-day requirement. Additionally, the required Certificate of Insurance, Endorsement, and approved Outside Amplifier Permit were not provided.

Although the event did not meet ordinance requirements, notification was made to the City Manager's Office as well as the Police and Fire Departments so staff were aware of the gathering.

This item is provided for information only, and no Council action is required.

RECOMMENDATION: Information only.

ATTACHMENTS: 1. Community Civic Event Application and Agreement

Appropriated/Funded:

Review By:

Department Director:

Item No.

Janie Rodriguez, Finance Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569 www.ci.porterville.ca.us



(Incomplete applications can delay permit process)

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Event Flyer: Yes ☐ No ☐ If yes, please attach copy

E-mail address: Sherrn Shields@live.com

Website: _____

Application date: 9/19/25 Event date: 9-22-2025

Event time: 530 pm

Name of Event: "I AM CHARLIE"
in memory of Charlie Kirk (S) Pulling
Permit

Sponsoring organization: D.S. B 3914074 DC Phone # 559-756-2370

Address: 2252 W. Orange Ave

Authorized representative: Self Phone # 559-756-2370

Address: 2252

Event chairperson: Followers of C.K. Phone # Heaven

Location of event 1213 W. Henderson corner Henderson & Prospect

Location map must be attached

Description of event: Memorial of Charlie Kirk -

Flags, Bibles, T-Shirts worn, in
Respect - Peaceful moment!

Purpose of event: Death / "Life of Charlie Kirk

Non-profit organization status: Jesus Christ

(IRS Determination)

City services requested (fees associated with these services will be billed separately):

Barricades (quantity): no Street sweeping Yes ☐ No ☐

Police protection Yes ☐ No no Refuse pickup Yes ☐ No ☐

Other: Just a heads up that this is what's
going on at that location Monday 22, Sept 25

Parks facility application required: Yes ☐ No X Attached ☐

Assembly permit required: Yes ☐ No ☐ Attached ☐

The application will be forwarded for staff review to gather comments and identify any special requirements or conditions for this event.

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures. This application must be submitted NO LESS THAN 30 DAYS PRIOR to the date of the event in order to obtain City Council approval.

All City Code requirements are described in ordinance 15-20 (e) 1-23 and as amended in ordinance 1613. For a full description please visit our City of Porterville website at www.ci.porterville.ca.us/govt/CityClerk/, Porterville Municipal Codes. For questions or concerns please call 559-782-7451 or 559-782-7457. Any person who violates the provisions in this code, shall be deemed guilty of either a misdemeanor or an infraction, with penalties of one hundred (\$100) for the first violation.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The sponsoring organization/applicant's insurance coverage shall apply as primary to, and on a non-contributory basis with, any other available coverage of the City. The City of Porterville and Successor Agency to the Porterville Redevelopment Agency shall be named as additional insured. A Certificate of Liability Insurance and Additional Insured Endorsement sample forms are enclosed for your convenience. This original certificate and endorsement shall be submitted to the Finance Department with the application. The council shall condition the granting of a CCE permit upon the sponsoring entity's filing with the council a policy of public liability insurance in which the city has been named as insured or coinsured with the permittee. The policy of insurance shall insure the city, its officers, and its employees against all claims arising out of, or in connection with, the issuance of the CCE permit or the operation of the permittee or its agents or representatives, pursuant to the permit. The policy of insurance shall provide coverage of no less than two million dollars (\$2,000,000.00) per occurrence of bodily injury and property damage, combined single limit. (Ordinance 15-20(e) 18)

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

Toilet rental service: Applicant shall have care, custody and control of the equipment and shall bear responsibility and liability for all loss and damage to the equipment and for its contents while at the City's location. Applicant shall not overload, move or alter the equipment and shall use the equipment for its intended purpose. Applicant shall be responsible for any damages to City's property resulting from company's provision of services hereunder. Applicant shall confirm with the service company the number of portable toilets, standard and handicap, and wash sinks needed for the number of expected attendees.

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit 'A.' The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees. Approval of the Community Civic Events Permit by the Porterville City Council pertains only to authorized activities conducted at designated locations within the incorporated area of the City of Porterville, and such approval shall not be construed or interpreted to authorize sponsor utilization of public right-of-ways outside of the jurisdiction of the City of Porterville.

Followers of Charlie Kirk &

(Name of Organization)

Jesus Christ

(Signature)

[Signature]

(Date)

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay \$1 per day to the City, with the exceptions of non-profit organizations per *City of Porterville Municipal Code 15-20(E) Community Civic Events (16). This form should be completed at the time of application, but must be submitted **NO LESS THAN TWO WEEKS PRIOR TO THE EVENT.**

[illegible]

3 of 4

None Reg-

TO BE HELD ON PUBLIC PRO

"I am Charlie"

Name of event: "I am Charlie"

Sponsoring organization: followers of CK-

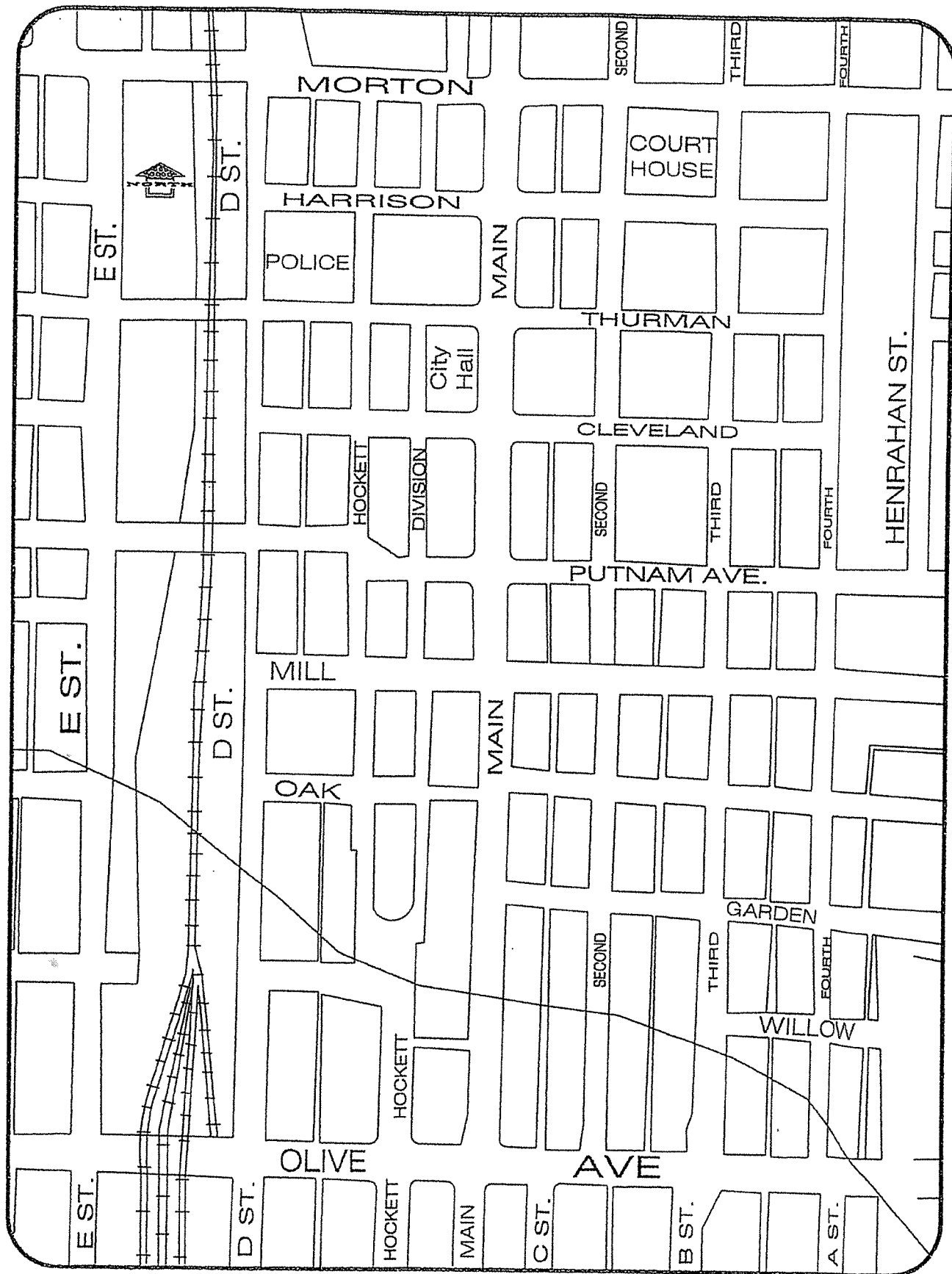
Event date: 9/22/25 Hours: 1 hr

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

Hours: 5pm - 6pm
1 hr -
Short N Sweet

<u>Sidewalks</u>	<u>From which sidewalk</u>	<u>To which sidewalk</u>	<u>Activity</u>
N Henderson to Prospect		4 corners	-

4 of 4



CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Sherril Shields & followers
of "I Am Charlie" in memory of Charlie Kirk
- 2 Address where amplification equipment is to be used: Ø
- 3 Names and addresses of all persons who will use or operate the amplification equipment: Ø
- 4 Type of event for which amplification equipment will be used: Ø
- 5 Dates and hours of operation of amplification equipment: Ø
- 6 A general description of the sound amplifying equipment to be used: Ø

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort of the occupants of nearby residences.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Sherril Shields
Signature of Applicant

9/19/25
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

City of Porterville, Chief of Police/Designee

Date

ACORD_{TM} CERTIFICATE OF LIABILITY INSURANCE		DATE (MM/DD/YYYY)	
PRODUCER		THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
NOT NECESSARY - Peaceful Walk -			INSURERS AFFORDING COVERAGE
			INSURER A:
			INSURER B:
			INSURER C:
INSURED		INSURER D:	
		INSURER E:	
		NAIC #	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSRD	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
	GENERAL LIABILITY ☐ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS MADE ☐ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC				EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 1,000,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 3,000,000 PRODUCTS - COM/OP AGG \$ 3,000,000
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ☐ NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY ☐ ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN EA ACC \$ AUTO ONLY: AGG \$
	EXCESS/UMBRELLA LIABILITY ☐ OCCUR ☐ CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below OTHER				WC STATU-TORY LIMITS ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

This certificate is issued as a matter of information only, therefore we ask a copy of the additional insured endorsement be included. Thank you.

CERTIFICATE HOLDER

City of Porterville
291 N. Main St.
Porterville, CA 93257

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 30 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.

AUTHORIZED REPRESENTATIVE

POLICY NUMBER:

COMMERCIAL GENERAL LIABILITY

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED PERSON OR
ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.

SCHEDULE

Name of Person or Organization:

SAMPLE

(If no entry appears above, information required to complete this endorsement will be shown in the Declarations as applicable to this endorsement.)

WHO IS AN INSURED (Section II) is amended to include as an insured the person or organization shown in the Schedule as an insured but only with respect to liability arising out of your operations or premises owned by or rented to you.



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Draft Minutes of September 16, 2025

SOURCE: Administrative Services

COMMENT: Presented for Council's approval are the draft Minutes of September 16, 2025.

RECOMMENDATION: That the Council approve the draft Minutes of September 16, 2025.

ATTACHMENTS: 1. Draft Minutes of September 16, 2025

Appropriated/Funded:

Review By:

Department Director:
Yuliana Andrade, Administrative Services Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

**CITY COUNCIL MINUTES
CITY HALL, 291 N. MAIN STREET
PORTERVILLE, CALIFORNIA
SEPTEMBER 16, 2025, 5:30 PM**

Call to Order at 5:30 p.m.

Roll Call: Council Member AJ Rivas, Council Member Stan Green,
Council Member Raymond Beltran, Vice Mayor Edward L. McKervey, Mayor Greg Meister

ORAL COMMUNICATIONS

None.

CITY COUNCIL CLOSED SESSION:

A. Closed Session Pursuant to:

1 - Government Code Section 54956.8 – Conference with Real Property Negotiators/Property: A Portion of APN: 302-140-011 Agency Negotiator: Richard Tree. Negotiating Parties: City of Porterville and The United States (Bureau of Reclamation). Under Negotiation: Terms and Price.

2- Government Code Section 54956.95 – Liability Claim: Claimant: Sebastian Martinez. Agency Claimed Against: City of Porterville.

3 - Government Code Section 54956.95 – Liability Claim: Claimant: Jennifer Millikin. Agency Claimed Against: City of Porterville.

4 - Government Code Section 54956.95 – Liability Claim: Claimant: State Farm Insurance as Subrogee of Elvia Fernandez. Agency Claimed Against: City of Porterville.

5- Government Code Section 54956.9(D)(1) – Conference with Legal Counsel – Existing Litigation: City of Huntington Beach, Et Al. V. Newsom, Et Al., No. 23-3694 (Ninth Circuit), D.C. No. 8:23-Cv-00421-Fws-Ads.

6 - Government Code Section 54957 - Public Employee Appointment/Employment: Title: City Manager

7 - Government Code Section 54957.6 – Conference with Labor Negotiator. Agency Negotiator: Mayor Greg Meister. Employee: City Manager.

6:31 P.M. RECONVENE OPEN SESSION AND REPORT ON REPORTABLE ACTION TAKEN IN CLOSED SESSION

City Attorney Lew reported action pertaining to A-2, A-3, and A-4, as follows:

A-2. On a MOTION made by Council Member Rivas, and SECONDED by Mayor Meister, the City Council unanimously rejected the claim filed by Sebastian Martinez.

Documentation: M.O. 01-091625

Disposition: Claim denied.

A-3. On a MOTION made by Council Member Beltran, and SECONDED by Vice Mayor McKervery, the City Council unanimously rejected the claim filed by Jennifer Millikin.

Documentation: M.O. 02-091625

Disposition: Claim denied.

A-4. On a MOTION made by Council Member Rivas, and SECONDED by Vice Mayor McKervery the City Council rejected the claim filed by State Farm Insurance as Subrogee of Elvia Fernandez.

AYES: Rivas, Green, McKervery, Meister

NOES: Beltran

ABSTAIN: None

ABSENT: None

Documentation: M.O. 03-091625

Disposition: Claim denied.

The Pledge of Allegiance was led by Council Member Green

Invocation - a member of the public came forward and gave an invocation.

ORAL COMMUNICATIONS

- Edith La Vonne, Porterville, spoke regarding missing road striping on Villa Street, creating safety hazards, and requested council attendance at future Chamber of Commerce events.
- Taha Saleh, Porterville Chamber of Commerce, thanked Edith La Vonne and invited the council and public to upcoming events.
- Martha A. Flores, Porterville, spoke independently; thanked Council Member Beltran for transparency and contributions to the city.
- Cheyenne Ortiz, Porterville, advocated for an animal sanctuary; described Willow and Whiskers mobile grooming service; requested council support.
- Jennifer Paragray, Porterville, shared her concerns about canceled bus routes affecting students; urged council advocacy for transportation access.
- Russell Bettencourt, Springville, criticized the Mayor's partisan moment of silence; commented on the Constitution Week Proclamation and the history of the Daughters of the American Revolution.
- Jean Vafeadas, Porterville, raised legal questions on political activities by city staff; encouraged council decorum and focus on local issues.
- Brock Neeley, Porterville, criticized charter amendment costs, playground expenditure, and the Mayor's remarks.
- Charles Whisnand, Porterville Recorder, invited council/staff/community to address publication concerns directly.
- Greg Shelton, Porterville, warned on the Strathmore Public Utility study; cautioned on long-term costs and urged non-profit grant prioritization.
- Giovanni, Porterville, raised issue with a business name conflict affecting his smog shop; requested council assistance.

- Kyle Savage, Representative for Senator Shannon Grove, provided legislative update from Senator Grove; highlighted bills, backpack donations, and energy initiatives.

REPORTS

I. City Commission and Committee Meetings

1. Parks & Leisure Services Commission - September 4, 2025

Commissioner Cathy Capone provided updates on Corporate Games, youth sports, and upcoming events, including Pioneer Days and the Rib Cookoff; announced the Tule River Parkway Phase III ribbon cutting and 5K run, along with additional nature tours and the Foothill Festival; highlighted park improvements, including new signage and painted roadway butterflies, which were praised by the Mayor and Vice Mayor.

2. Library & Literacy Commission - September 9, 2025

Commissioner Edith La Vonne provided updates on Family Literacy Day, announced a full report for the next meeting on summer programs, and shared her long-term involvement with the library and literacy efforts in Porterville.

3. Youth Commission - September 10, 2025

No report was provided.

4. Transactions and Use Tax Oversight Committee (TUTOC) - August 26, 2025

No report was provided.

II. Staff Informational Reports

1. Water Conservation Phase II Status Update - August 2025

2. Fall Community Clean Up Event

CONSENT CALENDAR

There were no items pulled from the Consent Calendar for discussion.

COUNCIL ACTION: MOVED by Council Member Beltran, SECONDED by Mayor Meister that the City Council approve Items Nos. 1-15. The motion carried unanimously.

1. AUTHORIZATION TO PURCHASE REPLACEMENT FIREWALL FOR THE POLICE DEPARTMENT

Recommendation: That the City Council approve the purchase of the Sophos XGS2100 firewall from SHI International Corp. for the Police Department at a cost \$6,610.31.

Documentation: M.O. 05-091625

Disposition: Approved.

2. AUTHORIZATION TO REPAIR REFUSE TRUCK ENGINE

Recommendation: That the City Council:

1. Authorize the repair of Refuse Truck #6605 by E.M. Tharp, Inc. – American Truck Parts at a cost not to exceed \$19,488.26, inclusive of all parts, taxes, labor, and a 10% contingency; and
2. Authorize payment of said repair upon satisfactory completion.

Documentation: M.O. 06-091625

Disposition: Approved.

3. AUTHORIZATION TO REPAIR UTILITY VEHICLE

Recommendation: That the City Council:

1. Authorize the drive converter and drive axle replacement on Shop utility vehicle #6455 by Exeter Mercantile at a cost not to exceed \$5,974.60 (inclusive of all parts, taxes, labor, and a 10% contingency); and
2. Authorize payment of said repair upon satisfactory completion.

Documentation: M.O. 07-091625

Disposition: Approved.

4. AUTHORIZATION TO UPGRADE FINANCIAL SOFTWARE TO TYLER TECHNOLOGIES ERP PRO 10

Recommendation: That the City Council:

1. Approve the one-time implementation and upgrade fee for the ERP Pro 10 financial software in the amount of \$65,640; and
2. Authorize payment in the amount of \$84,189 for the annual maintenance agreement with Tyler Technologies, and authorize ongoing annual payments for continued maintenance, service, updates, and technical support.

Documentation: M.O. 08-091625

Disposition: Approved.

5. AUTHORIZATION TO AWARD CONTRACT - CITY FACILITIES HVAC MAINTENANCE

Recommendation: That the City Council:

1. Award the contract for City facilities HVAC maintenance to Emcor Services in the amount of \$75,782, which includes a 10% contingency to cover any unforeseen costs; and
2. Authorize the Parks and Leisure Services Director, pending final approval by the City Attorney, to execute the necessary agreement and related documents.

Documentation: M.O. 09-091625

Disposition: Approved.

6. AUTHORIZATION AND FUNDING ALLOCATION FOR EKOS SOFTWARE LICENSE AGREEMENT

Recommendation: That the City Council:

1. Authorize the City Manager, or designee, to execute an annual software license agreement with EKOS Software for a five-year term, in an amount not to exceed \$43,920;
2. Approve allocating the annual cost proportionally between the Shop Maintenance budget (two-thirds) and the Airport budget (one-third); and
3. Authorize payment for this service from the Shop Maintenance and Airport operating budgets.

Documentation: M.O. 10-091625

Disposition: Approved.

7. AUTHORIZATION FOR RENEWAL AGREEMENT WITH KINGS/TULARE AREA AGENCY ON AGING (KTAAA)

Recommendation: That the City Council:

1. Approve the renewal of the Agreement with Kings/Tulare Area Agency on Aging contingent upon City Attorney review, and
2. Authorize and direct the Mayor to execute the same.

Documentation: M.O. 11-091625

Disposition: Approved.

8. APPROVAL OF AMENDED JOINT POWERS AGREEMENT - CENTRAL SAN JOAQUIN VALLEY RISK MANAGEMENT AGENCY (CSJVRMA)

Recommendation: That the City Council approve the amendments to the CSJVRMA Joint Powers Agreement, adopt the draft Resolution, and authorize the City Manager to execute the amended agreement on behalf of the City.

Documentation: Resolution No. 84-2025

Disposition: Approved.

9. AUTHORIZATION TO PARTICIPATE IN COOPERATIVE PURCHASING
PROGRAMS ON EXISTING ASPHALT CONTRACTS

Recommendation: That the City Council authorize the purchase of asphalt mix utilizing the contracts between the County of Tulare and Jaxon Enterprises.

Documentation: M.O. 12-091625

Disposition: Approved.

10. INTENT TO SET A PUBLIC HEARING TO DISCUSS THE TRANSITION FROM
PHASE II OF THE CITY'S WATER CONSERVATION PLAN

Recommendation: That the City Council direct the City Clerk to notice a public hearing for October 7, 2025, to discuss the transition from Phase II of the City's Water Conservation Plan.

Documentation: M.O. 13-091625

Disposition: Approved.

11. ACCEPTANCE OF CALIFORNIA OFFICE OF TRAFFIC SAFETY (OTS) SELECTIVE
TRAFFIC ENFORCEMENT PROGRAM (STEP) GRANT

Recommendation: That the City Council accept the Selective Traffic Enforcement Program (STEP) Grant from the California Office of Traffic Safety in the amount of \$95,000, and authorize the Police Chief, or designee, and the Finance Director to execute all necessary documents.

Documentation: M.O. 14-091625

Disposition: Approved.

12. REQUEST FOR PROCLAMATION - CONSTITUTION WEEK

Recommendation: That the City Council approve the request to proclaim "Constitution Week" in the City of Porterville.

Documentation: M.O. 15-091625

Disposition: Approved.

13. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PORTERVILLE AND THE FIRE OFFICER SERIES

Recommendation: That the City Council:

1. Approve the Memorandum of Understanding between the City of Porterville and the Fire Officer Series for the period July 1, 2025, through June 30, 2028, as outlined in the attached draft Resolution and Exhibit A.
2. Adopt the draft Resolution ratifying the MOU and amending the Employee Pay and Benefit Plan to reflect its provisions; and
3. Authorize the Interim City Manager to execute the agreement and any related documents necessary to implement its provisions.

Documentation: Resolution No. 85-2025

Disposition: Approved.

14. APPROVAL OF MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF PORTERVILLE AND THE PORTERVILLE CITY FIREFIGHTER ASSOCIATION

Recommendation: That the City Council:

1. Approve the Memorandum of Understanding between the City of Porterville and the Porterville City Firefighter Association for the period July 1, 2025, through June 30, 2028, as outlined in the attached draft Resolution and Exhibit A.
2. Adopt the draft Resolution ratifying the MOU and amending the Employee Pay and Benefit Plan to reflect its provisions; and
3. Authorize the Interim City Manager to execute the agreement and any related documents necessary to implement its provisions.

Documentation: Resolution No. 86-2025

Disposition: Approved.

15. STATUS AND REVIEW OF DECLARATION OF LOCAL FLOOD EMERGENCY

Recommendation: That the City Council receive the report of status and review of the Declaration of Local Emergency and determine the need exists to continue said Declaration.

Documentation: M.O. 16-091625

Disposition: Approved.

Council took a 10-minute recess at 8:27 p.m. and reconvened at 8:37 p.m.

PUBLIC HEARINGS

16. CONTINUED PUBLIC HEARING FOR CONSIDERATION OF AN AMENDMENT TO THE LAND USE ELEMENT OF THE 2030 GENERAL PLAN AND AN ORDINANCE AMENDING SERIES 200 OF CHAPTER 21 OF THE PORTERVILLE MUNICIPAL CODE, PERTAINING TO AN INCREASE IN RESIDENTIAL DENSITIES IN THE RM-3 ZONE DISTRICT

Recommendation: That the City Council,

1. Open the continued Public Hearing and receive public testimony regarding the proposed general plan amendment and ordinance;
2. Find that the proposed amendments are exempt from CEQA under CEQA Guidelines Section 15164;
3. Adopt the draft resolution approving the addendum to the Porterville 2030 General Plan EIR and the amendment to the Land Use Element of the 2030 General Plan; and
4. Approve for first reading the draft ordinance increasing the density in the RM-3 (High Density Residential) district from 30 units per acre to 30.5 units per acre, read by title only, waive further reading, and order the ordinance to print.

Interim City Manager Tree introduced the item, and Community Development Director Claudia Calderon presented the staff report.

Mayor Meister continued the public hearing and closed the public hearing at 7:29 p.m. when no one came forward to speak.

Mayor Meister described the item as exciting, noting it aligns with staff efforts to amend ordinances to stimulate business, jobs, and community wealth.

Council Member Beltran supported the amendment for potential development and housing but expressed concern about high-density residential areas in the northwest quadrant, citing traffic congestion and school capacity issues. He suggested future general plan reviews consider rezoning the northeast section to better distribute residential density.

COUNCIL ACTION: MOVED by Mayor Meister, SECONDED by Council Member Beltran that the City Council conducted the continued public hearing, found the proposed amendments exempt from CEQA Guidelines Section 15164, approve the addendum to the Porterville 2030 General Plan EIR and amendment to the Land Use Element, and approve first reading of Ordinance No. 1917, being AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE AMENDING THE TEXT OF SECTION 200 OF CHAPTER 21 (PORTERVILLE DEVELOPMENT CODE) OF THE PORTERVILLE MUNICIPAL CODE IN THE MATTER OF THE CITY OF PORTERVILLE RESIDENTIAL DENSITY

INCREASE PROJECT, waive further reading, and order the ordinance to print. The motion carried unanimously.

Documentation: M.O. 17-091625, Resolution No. 87-2025, Ordinance No. 1917

Disposition: Approved.

17. CONTINUED PUBLIC HEARING TO CONSIDER THE FINAL ENVIRONMENTAL IMPACT REPORT (EIR) FOR THE HENDERSON COMMERCIAL DEVELOPMENT, AMENDING THE GENERAL PLAN TO REFLECT THE LAND USE DESIGNATION FOR THE SITE TO RETAIL CENTERS AND APPROVING THE CONDITIONAL USE PERMIT FOR PRC-2018-24-C

Recommendation: That the City Council:

1. Open the continued public hearing to receive comments on the Henderson Commercial Project;
2. Adopt the Draft Resolution certifying the Environmental Impact Report and adopting the mitigation monitoring and reporting program;
3. Adopt the Draft Resolution amending the General Plan to reflect the Land Use Designation of the site, APN 246-240-020 as Retail Centers; and
4. Adopt the Draft Resolution approving the Conditional Use Permit (PRC 2018-024-C).

Interim City Manager Tree introduced the item and Community Development Director Claudia Calderon presented the staff report.

Mayor Meister continued the public hearing:

- Daniel C. Stein, Fennemore, representing the neighboring Burger King, opposed the proposed project, emphasizing the need for smart growth and criticizing the city for skipping the Vehicle Miles Traveled (VMT) analysis required for retail projects over 50,000 sq. ft. He challenged the project's local serving designation, noted traffic impacts of 11,000 additional daily trips, and questioned the Environmental Impact Report, stressing that the Statement of Overriding Considerations must be based on VMT, not Level of Service (LOS). He urged the council to scale down or deny the project, warning that the current rationale could allow approval of much larger, unlawful developments.
- Brock Neeley, Porterville, criticized Burger King for blocking past projects and resisting competition regarding the Henderson Commercial Development.
- Cathy Capone, Porterville, urged the council to carefully consider existing congestion on Henderson Avenue, which she described as already over capacity, before approving the project.
- Phil O'Sullivan, representing Henderson and 65 LLC, introduced himself and his partners, Tom O'Sullivan and Nick Freshu, and noted that their counsel, John Kinsey, was participating remotely. He stated that the project before the Council represents the culmination of

extensive work by City staff, consultants, and his team over a significant period of time. He affirmed his team's availability to answer any additional questions.

- Greg Shelton, Porterville, spoke in support of the project, criticizing the opposition as being motivated by greed and past obstruction efforts. He urged the Council to approve the project without delay and expressed support for competition.
- Taha Saleh, Porterville, supported the project, noting it had been years in the making and would bring new business and growth. He thanked the Council for being pro-growth and emphasized the developers' local investment.

Mayor Meister closed the public hearing at 7:45 p.m.

Addressing comments made by the public, city staff reported that the city follows Tulare County's SB 743 guidelines rather than the state's recommended VMT standards. The project qualifies as local-serving retail because it provides local shopping options, is an infill project near existing uses, and consists of multiple shops of approximately 25,000 square feet or smaller. Staff also noted that County guidance includes case studies where single retail uses of up to 87,000 square feet may still qualify as local-serving retail.

Council members expressed strong support for the project, noting that the developers are local and that the project is pro-growth, pro-business, and will generate jobs and tax revenue.

Council Member Beltran acknowledged traffic concerns but emphasized the need for staff to plan future mitigation on streets.

Vice Mayor McKervey echoed Council Member Beltran's comments, noted coordination with Caltrans on improvements, and stated that the unavoidable traffic impact would not occur until 2043, allowing for future mitigation. He also requested the record reflect the significant time, effort, and costs involved in bringing large development projects to approval.

In response, Phil O'Sullivan, representing the applicant, reported the project began about nine years ago, with day-to-day operations starting six and a half years ago; shifting from a Negative Declaration to a full Environmental Impact Report (EIR) added six figures in costs and over 16 months, increased project costs by more than 15%, and resulted in an approximately 800-page EIR.

COUNCIL ACTION: MOVED by Council Member Rivas, SECONDED by Mayor Meister that the City Council conduct the continued public hearing, adopted the draft resolution certifying the Environmental Impact Report with the Mitigation Monitoring and Reporting Program, adopted the draft resolution amending the General Plan to designate APN 246-240-020 as Retail Centers, and adopted the draft resolution approving Conditional Use Permit PRC 2018-024-C. The motion carried unanimously.

Documentation: Resolution No. 88-2025 (EIR), Resolution No. 89-2025 (GP), Resolution No. 90-2025 (CUP)

Disposition: Approved.

18. TEXT AMENDMENT TO PORTERVILLE MUNICIPAL CODE CHAPTER 21 SERIES 300, ARTICLE 305-SIGNS

Recommendation: That the City Council:

1. Open the public hearing and receive public testimony regarding the proposed text amendment;
2. Find that the proposed amendments are exempt from CEQA pursuant to CEQA Guidelines Section 15061(b)(3); and
3. Approve the first reading of the ordinance adopting the text amendment to Article 305 – Signs of the Porterville Development Ordinance, read by title only, waive further reading, and order the ordinance to print.

Interim City Manager Tree introduced the item and Community Development Director Claudia Calderon presented the staff report.

Mayor Meister opened the public hearing at 7:59 p.m.

- Denice Marchant, Porterville, opposed the amendment, stating it would weaken long-standing regulations. Drawing on her 21 years in Community Development, she stressed the need for aesthetic standards to maintain community pride and support economic development.

Mayor Meister closed the public hearing at 8:02 p.m.

Despite opposition regarding aesthetic control, Council members agreed deregulation was necessary, noting they would monitor outcomes and amend the ordinance if needed.

Council Member Green noted confusion and inconsistent citations under prior sign ordinances, to which Vice Mayor McKervery stated previous enforcement was selective and overly burdensome.

Council Members Rivas and Beltran emphasized giving stakeholders and businesses the trust to act responsibly, with the option to amend rules if problems arise.

Mayor Meister highlighted the goal of becoming the most business-friendly city in the valley by reducing red tape and restoring customer service.

Vice Mayor McKervery compared the effort to the water conservation ordinance rollback, noting positive community response can build trust.

COUNCIL ACTION: MOVED by Mayor Meister, SECONDED by Council Member Green that the City Council hold the public hearing, found that the proposed amendments are exempt from CEQA pursuant to CEQA Guidelines Section

15061(b)(3), and approved the first reading of the Ordinance, being AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE AMENDING SERIES 300 OF THE PORTERVILLE DEVELOPMENT ORDINANCE REGARDING SIGNS, waive further reading, and order the ordinance to print. The motion carried unanimously.

Documentation: M.O. 18-091625, Ordinance No.1918

Disposition: Approved.

19. ADOPTION OF FISCAL YEAR 2025-2026 BUDGET

Recommendation: That the City Council conduct the Public Hearing; and consider for adoption the proposed 2025-2026 Fiscal Year Budget, including any modifications.

Interim City Manager Tree introduced the item and presented the staff report.

Mayor Meister opened the public hearing at 8:13 p.m.

- Brock Neeley, Porterville, requested transparency, asking how many of the expenditures mentioned in the newspaper were actually included as line items in the city budget.

Mayor Meister closed the public hearing at 8:13 p.m.

Mayor Meister stated the Council has been transparent, conducted two budget studies, and is not hiding city deficits.

Council Member Beltran noted structural issues remain unresolved despite study sessions and highlighted doubling community money from \$250,000 to over \$500,000.

Council Member Green raised concerns about the Barn Theater's roof and sewage issues as health hazards and requested funding assistance. Interim City Manager Tree and Mayor Meister confirmed tenant responsibility, noted \$100,000 requested via the cannabis grant program, agreed to investigate solutions, and suggested adding live comedy to generate revenue.

Vice Mayor McKervey criticized past financial practices, including hidden expenses and wasted ARPA funds. Praised the budget for prioritizing safety, health, infrastructure, and downtown projects; noted the community center project uses \$8.5 million of Measure I funds and stated the city is now barely balancing the budget.

COUNCIL ACTION: MOVED by Mayor Meister, SECONDED by Vice Mayor McKervey that the City Council held the public hearing, and adopted the proposed 2025-2026 Fiscal Year Budget, including any modifications.

AYES: Rivas, Green, McKervey, Meister
NOES: None
ABSENT: None
ABSTAIN: Beltran

Documentation: Resolution No. 91-2025 (General), Resolution No. 92-2025 (Special)
Disposition: Approved.

SCHEDULED MATTERS

20. AUTHORIZATION TO APPROVE AN AGREEMENT WITH THE UNITED STATES ARMY FOR TEMPORARY USE OF THE SPORTS COMPLEX

Recommendation: That the City Council:

1. Approve the agreement with the United States Army for the use of the Sports Park for a 5-year term, beginning September 17, 2025, through September 30, 2030; and
2. Authorize the City Manager to execute the agreement and all related documents, subject to approval by the City Attorney.

Interim City Manager Tree introduced the item and presented the staff report.

COUNCIL ACTION: MOVED by Council Member Rivas, SECONDED by Mayor Meister that the City Council approve the agreement with the United States Army for the use of the Sports Park for a 5-year term, beginning September 17, 2025, through September 30, 2030, and authorized the City Manager to execute the agreement and all related documents, subject to approval by the City Attorney. The motion carried unanimously.

Documentation: M.O. 19-091625
Disposition: Approved.

21. CONSIDERATION TO PARTICIPATE IN STRATHMORE PUBLIC UTILITY DISTRICT PRELIMINARY ENGINEERING REPORT STUDY

Recommendation: That the City Council provide direction regarding the City's participation in the Strathmore Public Utility District Preliminary Engineering Report study, specifically:

1. Authorize staff to provide a formal written response to Provost & Pritchard indicating the City's willingness to participate in the study for informational and evaluation purposes only, with the understanding

- that such participation does not obligate the City to accept consolidation or pursue any regional wastewater project; or
2. Decline participation in the study and provide a formal written response notifying Provost & Pritchard of the City's position.

Interim City Manager Tree introduced the item and presented the staff report.

Mayor Meister asked city staff about state funding for the Akins well, to which staff confirmed former Council Member Shelton's public comment that the state initially reduced funding to half a well's worth, requiring negotiation that included the Central Mutual and Beverly Grand Water areas to secure full funding.

Mayor Meister noted that Porterville's sewage plant cannot handle Strathmore alone without overextending infrastructure. He highlighted opportunities for a regional partnership, including Terra Bella, and the potential use of existing infrastructure (Hope School pipeline and old Santa Fe railroad tracks) for cost savings.

Council Member Beltran confirmed the report included Plainview and noted that Terra Bella is at a similar distance to Porterville. He advocated for a regional approach, encouraging state participation and potential private-sector involvement from Setton Farms. He emphasized that the authorization is to explore financial partners, not a commitment, and agreed to amend the staff recommendation to specifically include Terra Bella.

City Attorney Julia Lew stated that she represents Strathmore and would be conflicted out of any joint project decision. She confirmed that Provost & Pritchard have been conducting the feasibility study and that Strathmore and Plainview have existing projects. She noted that Porterville's question is whether to explore regional options and confirmed, in response to Council Member Rivas, that this item is just a feasibility study.

Vice Mayor McKervey moved that the city join the study if Terra Bella is included and clarified that the city will only participate if the study is expanded to include Terra Bella.

Mayor Meister seconded the motion and noted that the consultant aims to complete the final feasibility study by the end of the year.

COUNCIL ACTION:

MOVED by Vice Mayor McKervey, SECONDED by Mayor Meister that the City Council authorized staff to provide a formal written response to Provost and Pritchard indicating the City's willingness to participate in the study for informational and evaluation purposes only, with the understanding that such participation does not obligate the City to accept consolidation or pursue any regional wastewater project, and only under the express condition that the scope of the study be expanded to include the community of Terra Bella.

AYES: Green, Beltran, McKervey, Meister

NOES: None
ABSTAIN: Rivas
ABSENT: None

Documentation: M.O. 20-091625

Disposition: Approved.

22. COMMUNITY BENEFIT CANNABIS PROGRAM GRANT

Recommendation: That the City Council:

1. Approve the award of Community Benefit Small Business and Non-Profit Grant Program funds as recommended by the Cannabis Committee; and
2. Adopt the recommended program modifications regarding eligibility periods, standardized award cycles, and grant agreement documentation requirements.

Interim City Manager Tree introduced the item, and Community Development Director Claudia Calderon presented the staff report.

Community Development Director Calderon presented the staff report on the Porterville Cannabis Grant Program, established March 18, 2025, to support local businesses and nonprofits promoting community prosperity, economic resilience, and quality of life.

The cannabis committee recommended awards of up to \$5,000:

- Small Businesses Grant Recipients (6): Glow Club Pilates and Wellness, Julia's Beauty Bar, California Tutoring Company, Eddie's Dog House Grooming, El Nuevo Mexicali, and Back to Balance Chiropractic.
- Non-Profit Grant Recipients (7): Central California Family Crisis Center, Imagine Community Arts Center, Barn Theater, Valley Oak Community Church, Sierra View Foundation, Tule River Parkway Association, and Valley Adult Day Services.

Staff also recommended program modifications:

- Ineligibility Period: To expand the benefit of the program to more applicants.
 - Small Businesses: ineligible for three (3) years following receipt of an award.
 - Non-Profit Organizations: ineligible for two (2) years unless applying for \$2,500 annually (total \$5,000 every two years).
- Program Award Cycle: Standardize both Small Business and Non-Profit applications to an annual, three-month acceptance window, eliminating confusion and reducing administrative burden.

- Grant Agreement Language: Agreements shall require that documentation of fund use be submitted within 90 days of award. Failure to provide required documentation will result in repayment of the awarded grant and ineligibility for future funding.

Council Member Beltran expressed hope that the committee had distributed funds effectively to all qualifying recipients and thanked staff for assisting nonprofits with complex paperwork. He voiced disappointment that approximately \$31,635 of nonprofit funding remained unspent and was diverted to the reunification program instead of being rolled over for next year, noting that the reunification program isn't operational as of yet. He also appreciated staff's and the Vice Mayor's efforts to clarify program language for future applicants.

Vice Mayor McKervey commended the committee and staff for a successful program outcome. While acknowledging Council Member Beltran's concerns, he defended the diversion of surplus funds, stating that in a tough budget year, using the funds for the reunification program, which addresses homelessness, was prudent. He added that more funds would be available next year and expressed satisfaction that the program supports small businesses, entrepreneurs, and nonprofits.

Council Member Rivas thanked the committee for their work and made a motion to accept staff recommendations one and two.

Interim City Manager Tree clarified the family reunification program funding, noting that the concept began long ago and that original cannabis revenue intended for the Police Department (PD) remains available. He explained that nonprofit grant funds could remain available while utilizing the originally intended funding to support the PD in partnering with nonprofits for the reunification program.

Police Chief Jake Castellow provided additional context, explaining that discussions began in December of the previous year on helping families achieve stability using the SMART Team. The initial plan involved using cannabis funds for education and to start the reunification program with the PD and SMART Team assisting nonprofits. He confirmed the process is being coordinated with the Finance Department to ensure proper tracking and auditing of funds and noted that initial concerns about gifts of public funds had been addressed. He stated the PD would actively assist nonprofits and the city in taking proactive steps.

Mayor Meister concluded by emphasizing that the reunification program had been the plan all along and expressed satisfaction that funds were being used within the nonprofit sector.

COUNCIL ACTION: MOVED by Council Member Rivas, SECONDED by Mayor Meister, that the City Council approve the award of Community Benefit Small Business and Non-profit Grant Program Funds as recommended by the Cannabis Committee and adopt the recommended program modifications regarding eligibility periods, standardized award cycles, and grant

agreement documentation requirements. The motion carried unanimously.

Documentation: M.O. 21-091625

Disposition: Approved.

23. CITY MANAGER EMPLOYMENT AGREEMENT BETWEEN THE CITY OF PORTERVILLE AND RICHARD TREE

Recommendation: That the City Council consider the formal appointment of Richard Tree as City Manager and the approval of the Employment Agreement Between the City of Porterville and Richard Tree, and if approved, schedule ceremonial swearing in for the next regular City Council meeting on October 7, 2025.

Interim City Manager Tree introduced the item and Chief Deputy City Clerk Fernando Gabriel-Moraga presented the staff report.

Vice Mayor McKervey stated that the appointment had been a long time coming and acknowledged the challenges of the past year. He praised Richard Tree's leadership in narrowing down issues and securing the budget. He also highlighted the importance of selecting someone who intimately understands the city's challenges.

Council Member Rivas congratulated Mr. Tree, calling the appointment well-deserved. He emphasized the importance of trust and expressed confidence in Mr. Tree's ability to serve the city effectively, encouraging him to shine for the city.

Council Member Beltran described the selection process as interesting, noting that city managers with the required experience are rare in smaller towns. He explained that the initial pool of more than 20 applicants had been narrowed to three interviewees and that the selection of Mr. Tree marks a new chapter for the city. Council Member Beltran also acknowledged that Mr. Tree now has the keys to make decisions and expressed hope that he would be given grace for any mistakes, drawing a comparison to his own tenure.

Council Member Green offered congratulations to Mr. Tree, expressing his confidence in his abilities and stating that he looked forward to working with him.

Mayor Meister noted that Mr. Tree's starting pay of \$180,000 is \$20,000 less than the former city manager and \$40,000 less than originally advertised. He praised Mr. Tree's commitment to transparency, referencing the two budget study sessions, and commended him for treating the council as elected officials rather than a ceremonial council, moving away from what he called the administrative state and administrative rule.

The consensus of the council was to formally appoint Mr. Tree as the City Manager and approve the employment agreement.

COUNCIL ACTION: MOVED by Mayor Meister, SECONDED by Council Member Green that the City Council approved the formal appointment of Richard Tree as the City Manager and approved the Employee Agreement.

AYES: Rivas, Green, McKervery, Meister
NOES: None
ABSTAIN: Beltran
ABSENT: None

Documentation: M.O. 22-091625

Disposition: Approved.

AB 1234 REPORTS

1. Cannabis Committee - August 25, 2025 (carried over)

Vice Mayor McKervery reported that the committee had a productive series of sessions, noting significant ongoing work and mostly positive outcomes. Updates included ordinance and agreement revisions as cannabis businesses mature.

Council Member Beltran highlighted cultivation concerns, particularly school buffer zones and air quality issues, acknowledging technology solutions and expressing willingness to collaborate with business owners where appropriate.

2. Downtown Porterville Committee - August 28, 2025 (carried over)

Vice Mayor McKervery described progress in reimagining downtown through a recent brainstorming session with committee members selected for their business experience. Discussions included maps, scope, and goal setting, with collaboration emphasized alongside the Chamber of Commerce and downtown businesses.

Council Member Green echoed the comments made by the Vice Mayor and encouraged public viewing of the meeting via YouTube.

3. Local Initiatives Navigation Center (LINC) - September 3, 2025

No reported was provided.

4. Eastern Tule Groundwater Sustainability Agency - September 4, 2025

Council Member Green reported on the approval of the minutes and ratified bills to be paid. Updates included LSMA landowner outreach, with wells largely brought into compliance.

5. Mighty 190 - September 8, 2025

Community Development Director Calderon reported on the approval of the minutes, social media and marketing analytics, and updates to the Mighty 190 website map and story maps. Subcommittees provided progress updates, and partners suggested additional

stakeholders. Funding discussions included creating a magazine, promotional items, and renewing the Chamber contract. Upcoming events included the Red Do It block party, Concierge College, Tuli River Parkway Biodiversity Day, and a 5K walk/run.

6. Tulare County Association of Governments (TCAG) - September 15, 2025

Mayor Meister reported on the approval of Porterville's \$121,000 transit center renovation and updates to transit funding procedures, noted upcoming Caltrans projects including Highway 190 lane reductions, bridge repairs, and roundabout construction, addressed litter concerns along Highway 65, and noted \$26,463 allocated to Porterville through the Abandoned Vehicle Abatement program. He also reported that Measure R Amendment 5 reallocated \$16 million for county and city priorities, though funding for the Tuli River Parkway was not approved.

ORAL COMMUNICATIONS

- Brock Neeley, Porterville, requested that fraternal organizations be included in the Cannabis Grant Program to support their historic building and raised concerns about selective enforcement of sign regulations due to the city's reactive code enforcement approach
- Denise Marchant, Porterville, promoted the LINC Committee's initiatives, inviting the community to attend and noting strong participation and expanded services.

OTHER MATTERS

- Council Member Beltran reported that staff is monitoring Villa striping and suggested temporary intersection markings. He discussed supplementing Porterville College bus routes, promoted the Rib Cookoff and Car Show on September 20th, and referenced the Henderson development's 800-page Environmental Impact Report, noting local involvement. He thanked Denise Marchant for promoting the LINC Committee's events and spaghetti dinner fundraiser, reminded the public of the Mighty 190 website and Instagram, and thanked staff for managing the lengthy agenda.
- Vice Mayor McKervey congratulated Richard Tree on becoming the permanent City Manager. He expressed enthusiasm for the Mighty 190 initiative and Tule River Parkway improvements, suggesting adding events at the Parkway in future meetings. He also delivered a commentary on civility and political discourse, reflecting on childhood lessons about accountability, condemning the normalization of violence, and urging the faith community to promote maturity, virtue, and a prolife culture in public discussions.
- Mayor Meister responded to the Vice Mayor's remarks, noting the frequent moments of silence for tragedies and advocating for armed officers in every school as a deterrent. He congratulated the council on defeating AB84, mentioned AB4495's progress, and praised the Police Department for quick arrests and maintaining a two-year murder-free record. He also addressed proposed legislation on officer face coverings, contrasting it with audience mask-wearing, and concluded by thanking staff and congratulating City Manager Tree.
- City Manager Tree thanked the Henderson developers for their continued investment and highlighted efforts to improve efficiency in the chambers. He praised Community Development Director Claudia Calderon and staff for their work on the Henderson project

and the sign ordinance amendment, aiming to make Porterville the most business-friendly city in the valley. He announced Russell Isom as the new Transportation Director, acknowledged the city's 100th charter anniversary, and emphasized his commitment to efficient, accountable public service. He also thanked his wife Brooke, and family for their support and expressed pride in serving as City Manager.

CLOSED SESSION

None.

ADJOURNMENT

The Council adjourned at 10:00 p.m. to the meeting of October 7, 2025, at 5:30 p.m.

Fernando Gabriel-Moraga,
Chief Deputy City Clerk

SEAL

Greg Meister, Mayor



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Purchase Veterans Day Run Shirts

SOURCE: Parks and Leisure Services

COMMENT: The Veterans Day Run takes place each year in Downtown Porterville on the recognized Veterans Day holiday. The event features a 5K run, 5K walk, and 10K run starting at 7:30 A.M. before the Veterans Day Parade. Race registration includes a long-sleeved race shirt, a reusable tote, and a commemorative race bib. Participation in the event has significantly increased over the years, reaching over 1,300 individuals registered last year. The race shirts have become a significant memento for the participants and serve as a lasting promotion of the event and the patriotism of the City of Porterville.

Staff requested quotes from three businesses for the production of the 2025 Veterans Day race shirt. The specifications include a three-color front design and a single-color back design on a Sport-Tek® Long Sleeve Tee in quantities of at least 1,600 with graphic design services, and a short production time to accommodate extended participant registration. The following quotes were consistent with the requirements of the specifications as detailed in the request. All three quotes escalate in price per unit for any size above extra large.

VENDOR	QUOTE
Axiom Graphics	\$11.80 per unit
Central Valley Business Forms	\$12.00 per unit
Glory Graphics	\$13.00 per unit

Axiom Graphics has produced the race shirts for the past several years, and the staff is satisfied with the product. The race registration fee is \$25 for runners and walkers. The expenditure on race shirts is recovered from the race registration fees and supplemented by community sponsorship.

RECOMMENDATION: That the City Council approve the purchase of the Veterans Day

Run race shirts from Axiom Graphics at a cost of \$11.80 per unit, plus \$2.00 more per unit for any size above extra large.

ATTACHMENTS:

1. Axiom Quote
2. Central Valley Business Forms Quote
3. Glory Graphics Quote

Appropriated/Funded:

Review By:

Department Director:
Donnie Moore, Acting Deputy City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

IMPORTANT! If you have not provided us with a purchase order or signed agreement that includes all specifications (size, color, location, specific design, etc...) AXIOM GRAPHICS WILL NOT BE RESPONSIBLE for any client mis-understanding or mis-prints. If a re-order of a previous design, A SAMPLE or VISUAL REPRESENTATION of the design must be furnished. For all name drops, rosters, etc., a PRINTED copy of names must be furnished, NOT HAND WRITTEN. Axiom Graphics WILL NOT BE RESPONSIBLE for mis-interpretation of hand written information, specifically spelling or quantity specifications. ALL SPECIFICATIONS MUST BE FAXED, E-MAILED OR HAND DELIVERED TO AXIOM GRAPHICS

RE: Veterans Day Run

From Rod Singleton <rod@cvbf.com>

Date Mon 9/29/2025 10:46 AM

To Amy Graybehl <agraybehl@ci.porterville.ca.us>

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Here's our shirt pricing

YS-XL	\$12 ea
2X	\$13 ea
3X	\$14 ea
4X	\$15 ea

Shipping, screens and layout included

Please allow at least three weeks for delivery

Thanks Amy

Glory Graphics Studio

44 W. Mill ave.
Porterville, Ca. 93257
559.719.0809

Quote

9/4/2025

Invoice for

City of
Porterville

Payable to

Glory Graphics

Invoice

25109

Project

Veteran's day 2025

Due date

Upon receipt

Description	Qty	Unit price	Total price
2025 Veteran's Day run LS tee	1300	\$14.00	\$18,200.00
2025 Veteran's Day run LS tee (2x-3x)	275	\$16.00	\$4,400.00
2025 Veteran's Day run LS tee (4x)	25	\$19.00	\$475.00

Notes:

Subtotal **\$23,075.00**

Tax **\$2,134.44**

Total **\$25,209.44**



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Purchase Engineered Wood Fiber for City Playgrounds

SOURCE: Parks and Leisure Services

COMMENT: Playground surfacing helps to cushion falls and reduce injuries. Engineered Wood Fiber (EWF) is specifically manufactured for playgrounds and is made from recycled wood. Unlike regular wood mulch, EWF is finely ground into small pieces no bigger than two inches long. This helps prevent splinters and creates an even, stable surface that meets strict safety and accessibility standards. Also, EWF is biodegradable and the porous nature of EWF allows water to drain away quickly, minimizing the risk of slips and falls due to wet surfaces.

In an ongoing effort to ensure that the EWF maintains absorbency and sufficient depth at all playgrounds, it is inspected on an annual basis. To appropriately plan ahead for the ongoing expense of adding EWF to playgrounds, which is necessary to remain ADA-compliant, a total of \$25,000 was allocated in the 2025-26 Fiscal Year budget from the General Fund Facility Deferred Maintenance/Equipment Replacement Designated Fund. The EWF will be used at seven playgrounds within five City park locations. The responsive quotes based on EWF per cubic yard per truckload are as follows:

Park Planet \$24,172 for 600 cubic yards
GameTime \$24,870.15 for 400 cubic yards
myplaygrounds \$24,804.29 for 320 cubic yards

RECOMMENDATION: That the City Council authorize the purchase of engineered wood fiber for city playgrounds from Park Planet for \$24,172 to be paid from the General Fund Facility Deferred Maintenance/Equipment Replacement Designated Fund.

ATTACHMENTS:

1. EWF Quotes
2. EWF Playground Reso

Appropriated/Funded:

Review By:

Department Director:

Donnie Moore, Acting Deputy City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



Park Planet
a Division of Park Associates, Inc.
415 Elm Street
Red Bluff CA 96080

Quote# Q25-4058

Bulk WF

Bulk Wood Fiber

Bill To:

City of Porterville
291 N Main St
Porterville CA 93257
United States

Quote Date: 09/18/2025

Quote Expires: 10/18/2025

Terms: Net 30dys / Shipment

Quote Total: \$24,172.00

Contact Name	Contact Phone	Contact Email	Sales Rep	Sales Rep Email
Donnie Moore	+15597827536	dmoore@ci.porterville.ca.us	Cody Hill	cody@parkplanet.com

Description	Vendor	Qty	Rate	Amount
Wood Fiber	My Bark Co. Inc.	600	\$22.00	\$13,200.00
FREIGHT				
My Bark Freight My Bark Freight	My Bark Co. Inc.	7	\$1,393.00	\$9,751.00

**WOOD FIBER IS DELIVERED ON SEMIS W/
TRAILERS:**

- 1 Truck holds up to 100 cubic yards
- Dimensions - Approx. 73ft Long by 14ft High
- Can Weigh Up To 80,000lbs w/ WF
- Driver will not attempt delivery to a site they deem unsafe to access.
- If locations are not accessible by semi truck, an accessible location must be provided for the drop.

WET WEATHER CONDITIONS

- Truck loads will vary in yardage due to wet weather conditions.
- Loads may be less than the 100yd truck capacity due to added weight.
- Winter/Spring loads can be from 65yds to 75yds
- Summer/Fall loads can be from 80yds to 100yds

**PLEASE DISCUSS ACCESS TO SITE AND SITE
PARAMETERS BEFORE PLACING ORDER**

Offloading & storage of equipment is the customer's responsibility. For most products a forklift rated for 5000lbs or more is recommended.

Wood Fiber only. Installation to be supplied by others.

Subtotal	\$22,951.00
Tax Total (%)	\$1,221.00



Park Planet
a Division of Park Associates, Inc.
415 Elm Street
Red Bluff CA 96080

Quote# Q25-4058

Bulk WF

Bulk Wood Fiber

Total

\$24,172.00

A PURCHASE ORDER OR SIGNED CHANGE ORDER MUST BE RECEIVED BEFORE ADDITIONAL EQUIPMENT, INSTALLATION, OR SERVICES CAN PROCEED. IF PAYING BY CREDIT CARD, A SURCHARGE WILL BE ASSESSED ON PAYMENT AMOUNT FOR 3.5% VISA/MC OR 5% AMEX.

Printed Name: _____ Title: _____

Authorized Signature: _____ Date: _____

****Purchasing agent who is authorized to enter into binding agreement for quoted entity.**

****By signing this quote, I have read and agree to the quote Terms & Conditions listed below, on the following page.**



A PLAYCORE COMPANY

C/O MRC
PO Box 225250
San Francisco, CA 94122
Ph: 800-235-2440
Em: MRC@GAMETIME.COM
Web: www.mrcrec.com

09/17/2025
Quote #
118529-01-01

CA Porterville City Engineered Wood Fiber

Porterville City of
Attn: Donnie Moore
291 North Main Street
Porterville, CA 93257
United States
Phone: 559-782-7539
dmoore@ci.porterville.ca.us

Ship to Zip 93257

Quantity	Part #	Description		
1	W68296	GT-Impax - 400 CUBIC YARDS ENGINEERED WOOD FIBER-		
FOUR TRUCKLOADS OF 100 CUBIC YARDS TO PORTERVILLE CA 93257				
			Tax	\$1,203.15
			Total	\$24,870.15

Comments

INSTALLATION IS NOT INCLUDED IN THIS PROPOSAL

JP/hd

NOTE: Customer must be on site at time of delivery. No Geotextile fabric, installation or landscape ties included in above price.

This quotation is subject to policies in the current GameTime Park and Playground Catalog and the following terms and conditions. Our quotation is based on shipment of all items at one time to a single destination, unless noted, and changes are subject to price adjustment. Purchases in excess of \$1,000.00 to be supported by your written purchase order made out to **GAMETIME, c/o MRC**. Kindly issue one order for the equipment and a separate order for surfacing and/or equipment installation services. Customer is responsible for any required permits and fees pertaining to such permits.

PRICING / PAYMENT: Pricing f.o.b. factory, firm for 30 days from date of quotation. Payment terms: Purchase order payable to **GameTime**. Net 30 days for tax supported governmental agencies. A 1.5% per month finance charge will be imposed on all past due accounts. Equipment shall be invoiced separately from other services and shall be payable in advance of those services and project completion. Retainage not accepted.

TAXES: State and local taxes, if applicable, will be added at time of invoicing unless a tax exempt certificate is provided at the time of order entry.

FREIGHT/SHIPMENT: Freight charges: Prepaid and added at time of invoicing. Shipment: order shall ship within 30-45 days after GameTime's receipt and acceptance of your PURCHASE ORDER and signed quotation.

RECEIPT OF GOODS: Customer must be on-site at time of wood fiber delivery. Direct access to the site is required for a tractor-trailer to deliver the wood fiber.

EXCLUSIONS: unless specifically included, this quotation excludes all site work and landscaping; removal of existing safety surfacing; storage of wood fiber prior to installation; installation; installation tools/equipment; filter cloth, borders and drainage provisions.

TO ORDER: Please complete the acceptance portion of this quotation and provide your PURCHASE ORDER and other key information requested. Acceptance of this proposal indicates your agreement to the terms and conditions stated herein.

Sales Representative: Jennifer Peterson/hd





Outlook

RE: EWF

From myplaygrounds@gmail.com <myplaygrounds@gmail.com>

Date Fri 7/18/2025 3:46 PM

To Donnie Moore <dmoore@ci.porterville.ca.us>

Caution! This message was sent from outside your organization.

[Allow sender](#) | [Block sender](#)

Hi Donne,

Our truckload is approximately 80cy. For \$24,804.29 you can purchase 4 truckloads including delivery dropped at one location. Hope this helps you. Let me know if you have any questions or would like to place an order.

Thank you,

Geri

Geri Fineroff, MS, CPSI

myplaygrounds@gmail.com

(805) 796-6123 Direct

(805) 492-1639 Fax

RESOLUTION NO. ____-2025

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE AUTHORIZING THE
APPROPRIATION OF FUNDS FROM THE FACILITY DEFERRED MAINTENANCE / EQUIPMENT
REPLACEMENT DESIGNATED FUND FOR THE PURCHASE OF ENGINEERED WOOD FIBER FOR
PLAYGROUNDS**

WHEREAS: Park playground safety is a foremost concern for the City and playground surfacing requires shock absorbing ground materials to minimize the impact of a fall; and

WHEREAS: Engineered Wood Fiber (EWF) is the most common type of playground safety surfacing that meets American with Disabilities Act (ADA) requirements; it is natural looking, cost efficient, and provides an impact attenuating surface that helps reduce fall related injuries; and

WHEREAS: EWF is already the predominant playground mulch surface used in City parks; and in order to ensure that the EWF maintains its shock-absorbency and thickness, it is necessary to regularly top off the playgrounds with additional material.

NOW, THEREFORE, BE IT RESOLVED:

1. That the City Council of the City of Porterville make a finding that the purchase of engineered wood fiber for City playground surfacing is within the intent and purpose of the Facility Deferred Maintenance / Equipment Replacement Designated Fund; and
2. That the City Council of the City of Porterville does hereby approve and authorize the appropriation of funds up to \$25,000 from the Facility Deferred Maintenance / Equipment Replacement Designated Fund for the purchase of engineered wood fiber for City playground surfacing.

PASSED, APPROVED and ADOPTED this 7th day of October, 2025.

Greg Meister, Mayor

ATTEST:
Richard Tree, City Clerk

By: _____
Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Purchase Fire Department Handheld Radios

SOURCE: Fire

COMMENT: The Fire Department's portable radio inventory has exceeded its recommended service life and is no longer supported by the manufacturer. Replacement parts have been discontinued, and repairs increasingly rely on third-party vendors, often resulting in extended delays and higher costs. This situation creates a significant risk for frontline responders during emergency incidents.

Reliable communication is a cornerstone of firefighter safety and effective emergency response. Investigations by the National Institute for Occupational Safety and Health (NIOSH) into firefighter fatalities have repeatedly identified communication breakdowns as a key contributing factor. Porterville faces the same risks if modern, dependable communication equipment is not in place. Upgrading to the BKR9000 radios will directly address these deficiencies and provide firefighters with critical tools to protect themselves and the community.

Key Benefits of the BKR9000 Radios

- **Enhanced Audio Quality:** Clear, interference-free communication in high-noise environments, reducing the chance of missed orders or delayed response.
- **Improved Range and Signal Reliability:** Performs effectively inside large structures and in remote areas, ensuring coverage in difficult conditions.
- **Interoperability:** Supports P25 Phase 2 digital trunking for seamless communication with county, regional, and state agencies during mutual aid incidents.
- **Durability:** Built to withstand extreme conditions with fewer mechanical failure points.
- **Advanced Safety Features:** Includes GPS tracking, emergency alert buttons, and over-the-air programming to improve accountability and situational awareness.
- **Manufacturer Support:** Radios include warranty coverage and technical

support, minimizing downtime and reducing future maintenance costs.

Current Equipment Challenges

- Radios are beyond their expected lifecycle.
- The manufacturer has ceased production and no longer provides support.
- Spare parts are increasingly scarce.
- Repairs require third-party vendors, causing extended delays and higher costs.

Staff obtained the following quotes for the requested equipment:

Vendor	Quote
49er Communications	\$145,748.90
Vincent Communications, Inc.	\$139,290.47
Cooks Communications	\$127,833.10

Cooks Communications provided the lowest quote and has demonstrated the ability to meet the Fire Department's delivery and service requirements, making them the recommended vendor.

This purchase will be funded through the Fire Department's Equipment Replacement Fund. This acquisition is consistent with planned equipment replacement schedules, and no General Fund impact is anticipated.

The replacement of outdated portable radios with the BKR9000 model represents a critical investment in public safety infrastructure. This upgrade will ensure that firefighters have reliable communication tools during emergency operations, improve inter-agency coordination, and enhance the overall effectiveness of the City's emergency response.

RECOMMENDATION: That the City Council authorize the purchase of forty (40) BKR9000 radios (including the necessary batteries, chargers, external microphones, and antennae) from Cooks Communication for \$127,833.10, plus a 10% contingency of \$12,783.31 for a total not to exceed \$140,616.41. Funding is available through the Fire Department's Equipment Replacement Fund.

ATTACHMENTS:

1. Cooks
2. Vincent
3. 49er

Appropriated/Funded:

Review By:

Department Director:
Bryan Cogburn, Fire Chief

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



160 North Broadway
Fresno, CA 93701-1592

Estimate

Customer No.: PORTERVILLEF

Quote No.: 17149

Phone: (559) 233-8818

Email: sales@cookscom.com

Quote To: **City of Porterville Fire Dept**

40 W Cleveland Ave
Accounts Payable
Porterville, CA 93257-0000

Ship To: **City of Porterville Fire Dept**

40 W Cleveland Ave
Porterville, CA 93257

Phone: (559) 782-7526

Email: bcogburn@ci.porterville.ca.us

Phone: (559) 782-7526

Email: dnoe@ci.porterville.ca.us

Date	Ship Via	F.O.B.	Terms	
07/30/25	Deliver	Origin	Net 30	
Purchase Order Number	Sales Person			Expiration Date
	Paul Lambert			09/30/25
Quantity Required	Item Number	Description	Unit Price	Amount
40	BKR9000-T3.5YC	BK Portable Radio All Band Capable 5000ch Front & Top Display Full Keypad, Yellow Housing, No Ch Stop. Inc Belt Clip One Base Freq, WiFi, Bluetooth, GPS, DES, ADP 5 Year Warranty	2375.10	95004.00
INCLUDES A DISCOUNT/CREDIT ***OF \$300 PER UNIT TOTALING*** ***\$10,500 FOR 35 UNITS***				
40	BKR-BFV	BK Base Freq VHF 136-174mhz 5000Ch BKR9000 6W BKR9000	0.00	0.00
40	BKR0581	BK Multi-Cast Vote Scan+	72.00	2880.00
40	BKR0668	BK Option Factory Install IP68 HW	104.00	4160.00
40	BKR0893-148-E20	BK ALL Band Antenna 136-174/380-520/763-870mhz BKR9000	98.15	3926.00
40	BKR0102	BK SURPASS Battery Pack Li-Ion 4900mah BKR9000	177.45	7098.00
17	BKR0303-2	SURPASS Charger Desk Top, 2-Bay, BKR Series Portable Radios	178.10	3027.70
10	BKR0813	BK Portable Antenna 20" Orange fits BKR Series Portables	62.40	624.00
40	BKR0206	Fire Speaker Microphone-High Heat Rated with Emergency button	269.75	10790.00

NASPO Contract 00318

Thank You



160 North Broadway
Fresno, CA 93701-1592

Estimate

Customer No.: PORTERVILLEF

Quote No.: 17149

Phone: (559) 233-8818

Email: sales@cookscom.com

Quote To: **City of Porterville Fire Dept**

40 W Cleveland Ave
Accounts Payable
Porterville, CA 93257-0000

Ship To: **City of Porterville Fire Dept**

40 W Cleveland Ave
Porterville, CA 93257

Phone: (559) 782-7526

Email: bcogburn@ci.porterville.ca.us

Phone: (559) 782-7526

Email: dnoe@ci.porterville.ca.us

Date	Ship Via	F.O.B.	Terms	
07/30/25	Deliver	Origin	Net 30	
Purchase Order Number	Sales Person			Expiration Date
	Paul Lambert			09/30/25
Quantity Required	Item Number	Description	Unit Price	Amount

Subtotal 127509.70

Discount -10500.00

Sales tax @ 9.25000% 10823.40

Total 127833.10

We appreciate your continued patronage

Thank You



COMMUNICATIONS, INC.

5773 E. Shields Ave.
Fresno, CA 93727

559-292-7010
559-292-7132 Fax

Quote To: **City of Porterville**

Irene: ianaya@ci.porterville.ca.us
980 S Jaye St
Porterville, CA 93257

(559) 782-7526
(559) 791-7834 Dnoe@ci.porterville.ca.us

Quote

Customer No.: PORTERVILLE

Quote No.: 54150

Ship To: **City of Porterville**

Station # 73
980 S Jaye St
Porterville, CA 93257

Date	Ship Via	F.O.B.	Quote Expires	Terms
08/12/2025	LOCAL DELIVERY	Origin	09/11/2025	Net 30
Purchase Order Number		Sales Person		Required
		Jim V.		08/12/2025
Quantity			Unit Price	Amount
Required	Shipped	B.O.		
		Item Number	Description	

Attn: Darren Noe

40	BKR-9000-T3.5YC	BK Portable Radio Tier 3.5 Front & Top Display - Full Keypad - Yellow Housing No Channel Stop - Wi-Fi, Bluetooth, GPS, DES, ADP Included	2557.00	102280.00
40	BKR-BFV	5 Year Warranty for Radio Transceiver 1 Year Warranty on All Accessories BKR9000 VHF Base Freq Option NO CHARGE 136-174 MHz, 5000 CH 6W	0.00	0.00
40	BKR0668	BKR9000 IP68 Option	112.00	4480.00
40	BKR0893-148-E20	BKR9000 All-Band Antenna 136-174MHz, 380-520MHz & 769-860MHz - 20cm SMA	105.00	4200.00
40	BKR0102	SURPASS Li-Ion Battery 4900mAh for BKR9000 IP68 Rated	290.00	11600.00
17	BKR0303-2	BK Desktop Dual Slot Charger for BKR5000/BKR9000 Series	191.00	3247.00
40	BKR0206	BK High Temp Fire Mic EMG Button for BKR Series Hi Viz Yellow	290.00	11600.00
10	BKR0813	BKR VHF 20" Orange Whip	59.00	590.00

Trade-in Program
\$300 discount per radio for
each KNG traded in
35X \$300= \$10,500.00 trade in credit off the
full order

Quote subtotal	137997.00
Discount	-10500.00
Sales tax @ 9.25000%	11793.47

Quote total	139290.47
-------------	-----------

Thank You



888 E. William St
Carson City, NV 89701
Phone 530-477-2590
Fax 530-478-9188
E-Mail cs@49er.cc

Quote 85380



Quoted 7/30/2025

Bill To

Porterville Fire Dept
40 W. Cleveland Ave.
Porterville, CA 93257

Ship To

Porterville Fire Dept - Station 73
Attn: Darren Noe
980 S Jaye Street
Porterville, CA 93257

Quote Expires

8/30/2025

Purchase Order	Ship Via	FOB	Reference	Entered By	Terms
	UPS Ground	Destination		AES 7/30/2025	Prepaid
Product	Description	Ordered	Price	Amount	
HHBKR9REDKYC	BKR9000-T3.5YC, Tier 3.5, Multi-band, Yellow, APCO P25 Digital, GPS, Bluetooth, Wi-Fi, IP64, Continuous Channel Switch, Top LCD Display, Front Color Display, Full keypad, BK Technologies Portable Radio	40	2,411.00	96,440.00	
FEBKRBSV	Base Frequency, 136-174 MHz for BKR9000 Radios	40	0.00	0.00	
FEBKR5FIP	IP68 Option, BKR0668 - Factory Install of Upgrade from IP64 to IP68 dust and water rating on BK BKR9000	40	112.00	4,480.00	
ANBKRWP8A	All Band Antenna, BKR0893-148-E20 - VHF, UHF, 700/800 Whip Antenna for Relm BK BKR9000 Radios	40	105.70	4,228.00	
BABKR9RCRE49	OEM, BKR0102 - 4900 mAh / Li-Ion Rechargeable Battery for RELM BK Radio BKR9000	40	191.10	7,644.00	
BABKR9CSREO	AA Battery Clamshell, BKR0122 - Orange, Uses AA Alkaline Batteries for use with BK Technologies BKR9000 Portable Radios	40	114.10	4,564.00	
CHBKR9DTRE2B	SURPASS Dual Desktop Charger, BKR0303-2 - Desktop, Rapid Charges for RELM BK Radio BKR5000 & BKR9000	17	191.80	3,260.60	
AABKRSPREFE	Fire Speaker Microphone, BKR0206 - High Heat Rated, Emergency Button for BK Radio BKR5000, BKR9000 Portable Radios	40	290.50	11,620.00	
ANBKRWP8E20V	20" Whip Antenna, BKR0813 - Orange, VHF 136-174 MHz Antenna for Relm BK BKR5000 Portable Radios	10	67.20	672.00	
UPS Ground	UPS Ground Freight & Insurance	1	500.00	500.00	

We appreciate the opportunity to do business with you!

Upon placing this order, I agree with 49er's terms and conditions which I have read in detail at: <https://www.49ercommunications.com/policies/terms-of-service>. Should I wish to return or cancel any items above I understand there is a 25% restocking fee. I further agree that this includes back ordered items that have shipped from the factory to 49er. I understand that I cannot return any special order* items. Canceling back ordered items will result in a 10% processing fee if back ordered items have not shipped from the manufacturer and I can cancel the order.

Sub-total

\$133,408.60

Tax 9.25%

12,340.30

Total

\$145,748.90



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Purchase of Fitness Equipment for City Hall Employee Gym

SOURCE: City Manager's Office

COMMENT: The City of Porterville is committed to supporting employee wellness by maintaining a fitness facility at City Hall. Providing employees with convenient access to exercise equipment promotes health and wellness, which contributes to productivity, morale, and long-term reductions in health-related costs.

To continue this effort, staff is seeking approval to purchase new fitness equipment from Commercial Fitness Concepts through the Sourcewell Cooperative Procurement Program. Sourcewell is a nationally recognized cooperative purchasing agency that provides access to competitively bid contracts, ensuring cost-effectiveness and compliance with procurement requirements.

The proposed purchase includes a comprehensive set of cardio and strength equipment designed for durability and versatility in a workplace fitness environment. This equipment package will replace and upgrade the existing inventory, ensuring that City employees have access to safe, modern, and reliable exercise options.

The total cost for the proposed equipment package is \$74,753.48, as outlined in the attached quote. Funding for this project is allocated in the Fiscal Year 2025–2026 Capital Improvement Program Budget.

As part of this project, the existing fitness equipment at City Hall has reached the end of its useful life. Staff recommends that the equipment be declared surplus and disposed of in accordance with City policy. Employees will be offered the opportunity to purchase surplus items at a nominal fee of \$1 per item, with any remaining items to be disposed of or recycled responsibly.

RECOMMENDATION: That the City Council:

1. Approve the purchase of fitness equipment for the City Hall employee gym from Commercial Fitness Concepts in the amount

Item No. 5.

of \$74,753.48 through the Sourcewell Cooperative Procurement Program;

2. Authorize the City Manager to execute all necessary documents to complete the purchase; and

3. Authorize the disposal of the existing fitness equipment by declaring it surplus property, with City employees to be given the opportunity to purchase items at \$1 per item prior to disposal or recycling in accordance with City policy.

ATTACHMENTS:

1. Quote_CommFitness

Appropriated/Funded:

Review By:

Department Director:
Richard Tree, City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



Quotation

Remit to:
PO Box 40095
Eugene, OR 97404

Sales Representative:
Marc Falkenstein
916.747.0816
mfalkenstein@commfitness.com

Date	Quote #
9/30/2025	30127424

Name / Address
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

Ship To
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

**Credit Card Payments are Accepted with
an Additional 3.5% Convenience Fee**

Net 30				Project
Item	Description	Qty	Cost	Total
Sourcewell	Precor Sourcewell Contract#052324-PCR (Includes Precor, Peloton, Power Lift, Escape and TAG Fitness Brands) City of Porterville Sourcewell # 18843	1	0.00	0.00T
PRTRM791C	Precor TRM 791 Treadmill w/ 22" P94 Touchscreen Console, Black Pearl (MSRP \$14,094) Features: Integrated Pluto TV, PrecorCast® (leveraging Chromecast), Custom HIIT Programming, Heart Rate Program, Milestone Workouts, and Workout-In-Picture, Smart Watch Compatibility Requirements: A/V: Wifi or Ethernet, PrecorCast Server (per facility) Power: Dedicated 120V / 20A Circuit w/ 5-20R NEMA Receptacle (per machine)	1	9,571.00	9,571.00T
PREFX685	Precor EFX 685 Elliptical (Moving Arms) w/ 16" P84 Touchscreen Console, Black Pearl (MSRP \$11,500) Features: Integrated Pluto TV, Custom HIIT Programming, Heart Rate Program, Milestone Workouts, and Workout-In-Picture, Smart Watch Compatibility Requirements: A/V: Wifi or Ethernet Power: Standard Outlet	1	8,050.00	8,050.00T
Special order cancellations subject to restocking fees. Estimates reflect check/ACH payment.		Total		

NOTE: Consoles without Media Adapters accept coaxial connections only.
Customer responsible for confirming with cable, satellite or IPTV provider that the Set-Top-Box or Video Distribution System is compatible with a coaxial input.

Signature

Delivery and installation dates may be subject to change without notice based on product availability and shipping conditions. Due to market volatility and freight challenges, manufacturers are implementing immediate tariffs with very short notice. Please note that these will be passed along as they are received. We apologize for the inconvenience. For Further Information, Please Consult CFE Standard Terms & Conditions.

*Quote valid for 30 days, with the exception of tariffs

Taxes As Applicable
CFE Standard Terms and Conditions Apply



Quotation

Remit to:
PO Box 40095
Eugene, OR 97404

Sales Representative:
Marc Falkenstein
916.747.0816
mfalkenstein@commfitness.com

Date	Quote #
9/30/2025	30127424

Name / Address
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

Ship To
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

**Credit Card Payments are Accepted with
an Additional 3.5% Convenience Fee**

Net 30				Project
Item	Description	Qty	Cost	Total
PRRBK685	Precor RBK 685 Recumbent Bike w/ 16" P84 Touchscreen Console, Black Pearl (MSRP \$7,590) Features: Integrated Pluto TV, Custom HIIT Programming, Heart Rate Program, Milestone Workouts, and Workout-In-Picture, Smart Watch Compatibility Requirements: A/V: Wifi or Ethernet Power: Standard Outlet	1	5,313.00	5,313.00T
PRRMSTOQB	Precor Resolute Multi-Station Series- Quad Tower (MSRP \$1,740) Frame: Black Pearl	2	1,305.00	2,610.00T
PRRMSLATB	Precor Resolute Multi-Station Series- 304 Lat Pulldown, Standard 240lb Weight Stack (MSRP \$3,210) Frame: Black Pearl, Upholstery: Black *Must Connect to Resolute Single or Quad Tower	1	2,408.00	2,408.00T
PRRMSTRIB	Precor Resolute Multi-Station Series- 212 Triceps Pushdown, Standard 200lb Weight Stack (MSRP \$2,220) Frame: Black Pearl *Must Connect to Resolute Single or Quad Tower	1	1,665.00	1,665.00T
PRRMSDIPB	Precor Resolute Multi-Station Series- 320 Dip-Chin Assist, 320lb Weight Stack (MSRP \$4,950) Frame: Black Pearl, Upholstery: Black *Must Connect to Resolute Single or Quad Tower	1	3,713.00	3,713.00T
Special order cancellations subject to restocking fees. Estimates reflect check/ACH payment.		Total		

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Quotation

Remit to:
PO Box 40095
Eugene, OR 97404

Sales Representative:
Marc Falkenstein
916.747.0816
mfalkenstein@commfitness.com

Date	Quote #
9/30/2025	30127424

Name / Address
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

Ship To
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

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Net 30	Project

Item	Description	Qty	Cost	Total
PRRMSADPB	Precor Resolute Multi-Station Series- 905 Adjustable Pulley, Standard 200lb Weight Stack (MSRP \$3,100) Frame: Black Pearl, Upholstery: Black *Must Connect to Resolute Single or Quad Tower	2	2,325.00	4,650.00T
PRRMSCCB	Precor Resolute Multi-Station Series- Crossover Connector Bar (MSRP \$490) Frame: Black Pearl *Connects to Adjustable Pulley Stations Only	1	368.00	368.00T
PRRMSCOV	Precor Resolute Multi-Station Series- Blank Cover (MSRP \$470) Frame: Black Pearl	1	353.00	353.00T
PRRMSST1B	Precor Resolute Multi-Station Series- 803 Integrated Storage Shelves (MSRP \$1,090) Frame: Black Pearl	2	878.00	1,756.00T
PRRA611	Precor Discovery 611 Half Rack (MSRP \$3,010) Frame: Black Pearl	1	2,258.00	2,258.00T
PRBE101B	Precor Discovery 101 Flat Bench (MSRP \$660) Frame: Black Pearl, Upholstery: Black	1	495.00	495.00T
PRBE119B	Precor Discovery 119 Multi-Adjustable Bench (MSRP \$1,450) Frame: Black Pearl, Upholstery: Black	1	1,088.00	1,088.00T
PRBE113B	Precor Discovery 113 Adjustable Decline Bench (MSRP \$1,320) Frame: Black Pearl, Upholstery: Black	1	990.00	990.00T
TABAR1200	TAG 7' 1200lb Test Chemical Chrome Olympic Bar (MSRP \$330)	1	231.00	231.00T
PRRA812	Precor Discovery 812 Dumbbell Rack- 2 Tier, 10 Pair (MSRP \$1,440) Frame: Black Pearl	2	1,080.00	2,160.00T

Special order cancellations subject to restocking fees. Estimates reflect check/ACH payment.

Total

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PO Box 40095
Eugene, OR 97404

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Marc Falkenstein
916.747.0816
mfalkenstein@commfitness.com

Date	Quote #
9/30/2025	30127424

Name / Address
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

Ship To
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

**Credit Card Payments are Accepted with
an Additional 3.5% Convenience Fee**

Net 30	Project

Item	Description	Qty	Cost	Total
TADU5-50	TAG Premium Ultrathane Dumbbells- Complete set 5-50lbs SDS (MSRP \$2,387.00)	1	1,671.00	1,671.00T
TADU55-100	TAG Premium Ultrathane Dumbbells- Complete set 55-100lbs SDS (MSRP \$6727.00)	1	4,709.00	4,709.00T
PRRA808	Precor Discovery 808 Barbell Rack- 10 Bars (MSRP \$1,560) Frame: Black Pearl	1	1,170.00	1,170.00T
TABB20	TAG Premium Ultrathane Barbell- 20lb (MSRP \$87.60)	1	64.00	64.00T
TABB30	TAG Premium Ultrathane Barbell- 30lb (MSRP \$131.40)	1	96.00	96.00T
TABB40	TAG Premium Ultrathane Barbell- 40lb (MSRP \$175.20)	1	128.00	128.00T
TABB50	TAG Premium Ultrathane Barbell- 50lb (MSRP \$219.00)	1	160.00	160.00T
TABB60	TAG Premium Ultrathane Barbell- 60lb (MSRP \$262.80)	1	192.00	192.00T
TABBC20	TAG Premium Ultrathane EZ-Curl Barbell- 20lb (MSRP \$91.20)	1	64.00	64.00T
TABBC30	TAG Premium Ultrathane EZ-Curl Barbell- 30lb (MSRP \$131.40)	1	96.00	96.00T
TABBC40	TAG Premium Ultrathane EZ-Curl Barbell- 40lb (MSRP \$175.20)	1	128.00	128.00T
TABBC50	TAG Premium Ultrathane EZ-Curl Barbell- 50lb (MSRP \$219.00)	1	160.00	160.00T
TABBC60	TAG Premium Ultrathane EZ-Curl Barbell- 60lb (MSRP \$262.80)	1	192.00	192.00T
TAKBSET	TAG Rubber Kettlebell Set of 12- 5/8/10/12/15/20/25/30/35/40/45/50 (MSRP \$920.40)	1	644.00	644.00T
TAPLSETRU	TAG Rubber Plate 255lb Set (2ea-2.5,10,25,35,45 & 4ea-5's) (MSRP \$683.40)	1	478.00	478.00T
Precor Warranty	Precor Commerical Warranty Information can be found at: www.precor.com/warranty		0.00	0.00

Special order cancellations subject to restocking fees. Estimates reflect check/ACH payment.

Total

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Customer responsible for confirming with cable, satellite or IPTV provider that the
Set-Top-Box or Video Distribution System is compatible with a coaxial input.

Signature

*Quote valid for 30
days, with the
exception of tariffs

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Taxes As Applicable
CFE Standard Terms and
Conditions Apply



Quotation

Remit to:
PO Box 40095
Eugene, OR 97404

Sales Representative:
Marc Falkenstein
916.747.0816
mfalkenstein@commfitness.com

Date	Quote #
9/30/2025	30127424

Name / Address
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

Ship To
City of Porterville Richard Tree 291 North Main Street Porterville, CA 93257 USA

Credit Card Payments are Accepted with
an Additional 3.5% Convenience Fee

			Net 30	Project
Item	Description	Qty	Cost	Total
TARIFF	Manufacturer's Tariff * Subject to Change *	1	2,125.00	2,125.00T
FREIGHT3	Shipping & Handling Charge	1	3,942.00	3,942.00
INSTALLATION	Factory Authorized Installation * ESTIMATED - Actual based on completed Site Survey ** ** Does Not Include Removal of Existing Equipment. Quoted Upon Request ** ** Wall Mounting of Equipment Excluded. CFE Recommends Wall Mounting be Completed By a Licensed Contractor or Other Qualified Individual ** Total sales tax calculated by AvaTax	1	5,060.00 5,995.48	5,060.00 5,995.48
Special order cancellations subject to restocking fees. Estimates reflect check/ACH payment.			Total	\$74,753.48

NOTE: Consoles without Media Adapters accept coaxial connections only.
Customer responsible for confirming with cable, satellite or IPTV provider that the Set-Top-Box or Video Distribution System is compatible with a coaxial input.

Signature _____

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CFE Standard Terms and Conditions Apply



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Purchase Monitors for the Council Chambers

SOURCE: Finance

COMMENT: On December 17, 2024, the City Council approved an Interagency Agreement authorizing the allocation of \$737,315 from the Coronavirus State and Local Fiscal Recovery Fund (SLFRF) under the 2021 American Rescue Plan Act (ARPA) to support eligible projects. One of the approved projects included Information Technology infrastructure and equipment upgrades in the Council Chambers.

As part of this project, staff is requesting approval to purchase three ViewSonic CDE8630 Wireless Presentation Displays. Two of the displays will be installed behind the dais on the north side of the room, positioned on either end, and the third will be mounted on the east wall midway through the room. This configuration will enhance visibility for both the front and rear sections of the audience seating area, ensuring that attendees have clear access to presentations, meeting content, and other visual information during public meetings and events.

Staff obtained the following quotes for the requested equipment:

Vender	Quote
CDW•G LLC	\$7,269 + tax
GovConnection	\$8,070 + tax
StrictlyTech	\$10,334 + tax

CDW•G LLC provided the lowest quote and has a proven record of reliability and timely delivery for municipal technology purchases. Staff recommends procurement from this vendor.

The total purchase cost of \$7,269 plus applicable sales tax will be funded through the ARPA Fund equipment budget allocated in FY 2025–2026 under the approved Interagency Agreement.

RECOMMENDATION: That the City Council approve the purchase and installation of

three display monitors for the Council Chambers from CDW•G LLC in the amount of \$7,269 plus applicable sales tax, utilizing ARPA funding allocated under the approved Interagency Agreement.

ATTACHMENTS:

1. CDW•G LLC Quote
2. StrictlyTech Quote
3. GovConnection Quote

Appropriated/Funded:

Review By:

Department Director:
Janie Rodriguez, Finance Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



Thank you for choosing CDW. We have received your quote.

Hardware

Software

Services

IT Solutions

Brands

Research Hub

QUOTE CONFIRMATION

ROBERT CAMPOS,

Thank you for considering CDW•G for your technology needs. The details of your quote are below. **If you are an eProcurement or single sign on customer, please log into your system to access the CDW site.** You can search for your quote to retrieve and transfer back into your system for processing.

For all other customers, click below to convert your quote to an order.

Convert Quote to Order

QUOTE #	QUOTE DATE	QUOTE REFERENCE	CUSTOMER #	GRAND TOTAL
PPZM455	9/26/2025	PPZM455	0657199	\$7,269.21

IMPORTANT - PLEASE READ

Fees applied to item(s): 7176465

QUOTE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
ViewSonic CDE8630 Wireless Presentation Display	3	7176465	\$2,417.07	\$7,251.21
Mfg. Part#: CDE8630				
Contract: Sourcewell 121923-CDWG Tech Catalog (121923)				

RECYCLING FEE DETAILS

ITEM	QTY	CDW#	UNIT PRICE	EXT. PRICE
RECYCLING FEE 35" AND OVER	3	654813	\$6.00	\$18.00
Fee Applied to Item: 7176465				

SUBTOTAL	\$7,251.21
SHIPPING	\$0.00
RECYCLING FEE	\$18.00
SALES TAX	\$0.00
GRAND TOTAL	\$7,269.21

PURCHASER BILLING INFO	DELIVER TO
Billing Address: CITY OF PORTERVILLE PURCHASING DIV. 291 N MAIN ST PORTERVILLE, CA 93257-3737 Phone: (559) 782-7451 Payment Terms: NET 30-VERBAL	Shipping Address: CITY OF PORTERVILLE PURCHASING DIV. 291 N MAIN ST PORTERVILLE, CA 93257-3737 Phone: (559) 782-7451 Shipping Method: DROP SHIP-COMMON CARRIER
Please remit payments to:	



Sales Contact Info

Tommy Baxter | (312) 705-0246 | tommy.baxter@cdwg.com

Need Help?



My Account



Support



Call 800.800.4239

[About Us](#) | [Privacy Policy](#) | [Terms and Conditions](#)

This order is subject to CDW's Terms and Conditions of Sales and Service Projects at

<http://www.cdwg.com/content/terms-conditions/product-sales.aspx>

For more information, contact a CDW account manager.

© 2025 CDW•G LLC, 200 N. Milwaukee Avenue, Vernon Hills, IL 60061 | 800.808.4239



2300 NW 55th Court, Suite 110,
Fort Lauderdale, FL 33309
Phone: 954-606-5440 Fax: 954-606-5441

86" TV

Number: **34334**

Date: **09/26/2025**

Quote prepared for: **Robert Campos**

Bill To:
City of Porterville CA
Robert Campos
291 North Main Street
Porterville, CA 93257
Phone: (559)782-7432
Email: rcampos@ci.porterville.ca.us

Ship To:
City of Porterville CA
Robert Campos
291 North Main Street
Porterville, CA 93257

Item #	Mfr. Part	Product Image	Description	Price	Qty.	Extended
*1	CDE8631		ViewSonic MN CDE8631 86 4K 500nits 5000:1 8GB 32GB 4xHDMI 2xUSB-A speakers Mfr: VIEWSONIC CORPORATION UNSPSC : 43211902	\$ 2,685.50	3	\$ 8,056.50
1 item(s)				Sub-Total		\$ 8,056.50
				Freight		\$ 2,277.15
				Tax @ 0%		\$ 0.00
				Total		\$ 10,333.65

(*) Tax exempted Part(s)

Quote Valid Until: 10/26/2025

Payment Details

Pay by: Company PO
Payment Term: Net 30

Shipping and Delivery Details

Shipping via: FEDEX Ground

CAGE: 70BA0
DUNS: 078817964
FEIN: 46-2619818
Woman-Owned Small Business (WOSB)
Primary NAICS: 541519, 334111
Unique Entity ID (SAM): DEGDRGZ32898



Terms and Conditions

Prepared by: **Keith Nguyen**

Email: **keithn@strictlytech.com**

Phone: **954-606-5440**

SALES QUOTE

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Account Executive: John Zugg
Phone:
Fax:
Email: john.zugg@connection.com

25813649.01

PLEASE REFER TO THE ABOVE QUOTE #
WHEN ORDERING

Date: 9/26/2025
Valid Through: 10/26/2025
Account #: Tulare

Customer Contact: Robert Campos
Email: rcampos@ci.porterville.ca.us

Phone: (559) 782-7432
Fax:

QUOTE PROVIDED TO:	SHIP TO:
AB#: 14824559 CITY OF PORTERVILLE ACCOUNTS PAYABLE 291 N MAIN ST PORTERVILLE, CA 93257 US (559) 782-7456	AB#: 20347426 CITY OF PORTERVILLE 350 N D St Porterville, CA 93257 US (559) 782-7439

DELIVERY	FOB	SHIP VIA	PRODUCT WEIGHT	TERMS	CONTRACT ID#
5-30 Days A/R/O	Destination	Heavy Weight Ground	399.00 lbs	Net 30	SOURCEWELL #121923

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

* Line #	Qty	Item #	Mfg. Part #	Description	Mfg.	Price	Ext
1	3	Fee: 16		State Environmental Fee		\$ 6.00	\$ 18.00
1	3	41564946	CDE8630	86" CDE30 4K Ultra HD Presentation Display	ViewSonic	\$ 2,562.44	\$ 7,687.32
2	1	4779533	4779533	Liftgate Service	Merrimack Service Handling Fees	\$ 71.06	\$ 71.06
						Subtotal	\$ 7,776.38
						Fee	\$ 0.00
						Shipping and Handling	\$ 293.83
						Tax	Exempt!
						Total	\$ 8,070.21

ORDERING INFORMATION

GovConnection, Inc. DBA Connection

SOURCEWELL Contract # 121923

Contract Expiration: 27 February 2028

Please contact your account manager with questions.
--

Ordering Address

GovConnection, Inc.
732 Milford Road
Merrimack, NH 03054

Remittance Address

GovConnection, Inc.
PO Box 536477
Pittsburgh, PA 15253-5906

Please reference the Contract # on all purchase orders.

TERMS & CONDITIONS

Payment Terms:	NET 30 (subject to approved credit)
FOB Point:	DESTINATION (within Continental US)
Maximum Order Limitation:	NONE
Delivery Time:	1-30 DAYS ARO
FEIN:	52-1837891
DUNS Number:	80-967-8782
Cage Code:	OGTJ3
Business Size:	LARGE

WARRANTY: Manufacturer's Standard Commercial Warranty

NOTE: It is the end user's responsibility to review, understand and agree to the terms of any End User License Agreement (EULA).

Important Notice: --- THIS QUOTATION IS SUBJECT TO THE FOLLOWING Terms of Sale: All purchases from GovConnection, Inc. are subject to the Terms and Conditions of our Sourcewell Contract # 121923. Any Order accepted by GovConnection for the items included in this Quotation is expressly limited to those Terms and Conditions; any other terms and conditions referenced or appearing in your Purchase Order are considered null and void. No other terms and conditions shall apply without the written consent of GovConnection, Inc. Please refer to our Quote Number in your order.

If you require a hard copy invoice for your credit card order, please visit the link below and click on the Proof of Purchase/Invoice link on the left side of the page to print one: <https://www.govconnection.com/web/Shopping/ProofOfPurchase.htm>

Notice on Tariff Tax Impacts: Please be aware that the pricing shown in this quote is potentially subject to change at time of order placement due Federal Government tax law changes resulting in increases in Tariff's assessed on imports and exports, which are outside our control and the control of our suppliers. Please confirm pricing with your Account Manager prior to order placement. We apologize for this inconvenience.

Please forward your Contract or Purchase Order to:

SLEDOPS@connection.com
--

QUESTIONS: Call 800-800-0019

FAX: 603.683.0374



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Sole Source Service Contract with FilmTec Corporation/DuPont Water Solutions for the Tertiary Water System Facility

SOURCE: Public Works

COMMENT: The Tertiary Water System Facility (TWSF) provides recycled water to the City's Sports Complex and Eagle Mountain Casino. To maintain uninterrupted service and protect the City's investment in recycled water infrastructure, staff recommends approval of a service contract with FilmTec Corporation/DuPont Water Solutions, the sole source provider for the facility's Ultra Filtration System.

The TWSF is equipped with a proprietary Memcor Ultra Filtration System manufactured under the DuPont Water Solutions brand. This system includes membranes, software, monitoring equipment, and PLC components that require specialized programming and technical knowledge. As a result, maintenance, repair, and upgrades can only be performed by FilmTec/DuPont, the certified provider for Memcor systems.

Supporting documentation confirms this proprietary status:

- A Proprietary Letter (August 18, 2025) verifies DuPont as the exclusive supplier of proprietary parts, membranes, and certified service for Memcor/FilmTec systems.
- A Legal Entity Verification (March 22, 2024) confirms FilmTec as the legal entity within DuPont Water Solutions for contracts, invoices, and tax purposes.

FilmTec/DuPont also provides critical support services, including remote telemetry monitoring, alarm response, and software updates. In the event of a catastrophic failure, they are the only entity capable of restoring system function.

The proposed agreement establishes a one-year service contract at a maximum rate of \$1,680 per person per day (inclusive of travel and lodging), billed on a per diem basis depending on services performed. The agreement

allows for up to three (3) one-year extensions, subject to mutual agreement and available funding. Sufficient funds are budgeted in the Water Operating Fund.

RECOMMENDATION: That the City Council:

1. Approve a one-year sole source service contract with FilmTec Corporation/DuPont Water Solutions for the Tertiary Water System Facility at a rate not to exceed \$1,680 per person per day;
2. Authorize up to three (3) one-year contract extensions, subject to mutual agreement and available funding; and
3. Authorize the Public Works Director to execute all necessary documents.

ATTACHMENTS:

1. Proprietary Letter & Service Quote
2. Filmtec legal entity

Appropriated/Funded:

Review By:

Department Director:
Robert Alvarez, Acting Public Works Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



August 18, 2025

City of Porterville
291 N. Main Street
Porterville, CA 93257

To whom it may concern,

This letter is to advise that DuPont Water Solutions Memcor products is the exclusive supplier for all proprietary parts including membranes and service related to Memcor products for the City of Porterville facility. In addition, DuPont Water Solutions is the only trained and certified organization to perform the service and installations of DuPont Water Solutions (Memcor) equipment.

Our Service rate to come to site is \$1680 per day, per technician. This rate includes expenses, pricing is valid for one year (August 18, 2026).

Should you have any questions regarding this statement, please feel free to contact us.

Best regards,

Thank you, Joe

Vincent Joseph Marzullo
Memcor Sales Rep - Western Region
Mobile: +1 (719) 331-1614

MEMCOR® Membrane Technology
DuPont Water Solutions





March 22, 2024

To whom it may concern,

Memcor is the brand name of a product line owned by Dupont Water Solutions (Dupont). Dupont has various legal entities which contain groups of similar products. The legal entity within Dupont that contains the Memcor brand is known as Filmtec.

Filmtec is the legal entity (LE) which appears on invoices, tax documents (W9) and other legal documents.

Please let us know if there are any specific questions regarding this matter.

Sincerely,

Matthew Dee

Matthew Dee
Customer Care Manager
Dupont Water Solutions – Memcor Products



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Renew San Joaquin Valley Library System Annual Membership

SOURCE: Parks and Leisure Services

COMMENT: The San Joaquin Valley Library System (SJVLS) is a library consortium composed of ten public library jurisdictions in seven counties. Services are provided through a central office for the specific purpose of working towards fulfilling the needs of the consortium as a whole. The consortium has a vast networking infrastructure that links these jurisdictions in order to gain access to a shared library automation system, public Internet access, shared electronic resources, a digital public memory project, and Inter-Library Loan and delivery services for physical services.

SJVLS is a Joint Powers Authority agency established under the California Library Services Act (CLSA) on behalf of the member library jurisdictions. As set forth in the Joint Powers Agreement, SJVLS is governed by an Administrative Council made up of the directors from each of the member libraries. The Administrative Council is supported by an Automation Committee, which oversees the acquisition and use of shared software, hardware, and the integrated library system, and an Electronic Resources Committee, which manages the shared digital resources such as databases and ebooks. Funding for SJVLS comes from contributions by the ten-member public libraries, and the State of California through CLSA. The City's annual contribution of \$23,382 from the General Fund and \$23,382 from Measure H has been budgeted for in the Fiscal Year 2025/26 budget.

RECOMMENDATION: That the City Council authorize the renewal of the annual membership with the San Joaquin Valley Library System in the amount of \$46,764 to be paid from the General Fund \$23,382 and Measure H \$23,382.

ATTACHMENTS: 1. SJVLS Annual Membership

Appropriated/Funded:

Review By:

Department Director:
Donnie Moore, Acting Deputy City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



San Joaquin Valley Library System

2420 Mariposa Street
Fresno CA 93721

Invoice

Date	Invoice #
8/13/2025	26-008

Bill To
PORTERVILLE CITY PUBLIC LIBRARY 15 E THURMAN AVE, SUITE B PORTERVILLE, CA 93257

Ship To
Attn: Accounting Dept 2420 Mariposa St Fresno, CA 93721

Due Date	9/27/2025
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Description	Amount
BILLING FOR: :	
Membership Contribution FY 25/26	40,180.00
Fortinet HQ Annual Maintenance	3,450.00
Cisco SmartNet HQ	954.00
EXTRA CHARGES	
Office 365	1,670.00
Meraki License	510.00
Please remit to above address.	Total \$46,764.00



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval for Renewal of Buxton Retail Recruitment Software

SOURCE: Community Development

COMMENT: At its meeting on November 5, 2024, the City Council authorized a one-year contract with Buxton Company, LLC in the amount of \$36,750 for retail recruitment software services. The agreement included automatic annual renewals unless canceled at least ninety (90) days before the end of the current term, with a five percent (5%) annual increase.

The City has received a renewal invoice in the amount of \$28,000 to extend services through October 11, 2026. This reduced amount reflects an adjustment to user licenses while maintaining the full suite of core services.

Buxton software provides staff with critical data tools for economic development and retail recruitment. Features include:

- Mobilytics (mobile insight data with geofencing) to capture device IDs and build demographic and visitor profiles.
- SCOUT platform with mapping and reporting capabilities for retail site evaluation.
- Match application to assess brand and property alignment.
- Audiense integration to expand market discovery and capture new customer segments.
- Bookmark renaming enhancement to improve workflow and sharing of reports.

During the past year, staff generated 27 reports for 32 businesses and supported 40 meetings with national retailers, using Buxton data to demonstrate customer leakage, demographic trends, and site match comparisons. Staff has been pleased with both the software and Buxton's customer service, which has provided reliable support for the City's retail recruitment efforts.

Funding for the renewal is available within the Community Development Department budget.

RECOMMENDATION: That the City Council approve payment of the annual fee of \$28,000 for Buxton retail recruitment software services through October 11, 2026.

ATTACHMENTS: 1. Buxton Renewal Invoice
 2. Executed Agreement - 2024

Appropriated/Funded:

Review By:

Department Director:
Claudia Calderon, Community Development Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

buxton[®]

by audiense

Order Form for Q-01497
September 30, 2025

Prepared For:
City of Porterville, CA
-

Prepared By:
Buxton Company, LLC
James Buce - Strategic Account Executive
jbuce@buxtonco.com
(817) 332-3681

1. Fees

Recurring Services

Services	Order Term	QTY	Unit Price	Total Price
Public Sector Package Description: SaaS subscriptions to guide your economic development, tourism, or community planning efforts	12 months	1	\$28,000.00	\$28,000.00
Reporting Users Description: Includes the ability to access and run reports, including site scores if a site score model is purchased, in all purchased Buxton Platform applications	12 months	2		
Support Package Description: Buxton will set up your account and provide up to two (2) thirty (30) minute user training sessions via an online conferencing platform at mutually agreed upon times. The training sessions will be recorded for reference. You will be assigned a Buxton account representative for strategic guidance and project scoping and have access to technical support staff via in-platform chat and email. The technical support team can be reached during normal business hours (8 am-5 pm Central Time), excluding weekends and public holidays. After-hours requests will be addressed within 4 hours on the first business day following the submission.	12 months	1		
SCOUT for Public Sector Description: Includes national subscription to SCOUT, the Buxton Platform's mapping and geographic reporting application. Comes with all standard reports and features for the public sector	12 months	1		
Mobilytics Description: Includes U.S. national subscription to the Buxton Platform's Mobilytics application, which provides on-demand foot traffic insights for permitted locations and user-defined study areas	12 months	1		

Match Description: Includes U.S. national subscription to the Buxton Platform's Match application, which provides insights to assess the extent to which a selected brand is a match for a selected property	12 months	1	\$10,000.00	
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Discount: 26.3%

Total Fee: \$28,000.00

2. Engagement Term*

Start Date: 10-12-2025

End Date: 10-11-2026

Renewal Term: Auto-Renewing

*If this Order Form is executed and/or returned to Buxton Company by Client after the Start Date above, Buxton Company may adjust the Start Date and End Date, without increasing the Total Fee, based on the date Buxton Company activates the products and provided that the total term length does not change.

3. General Terms and Conditions

- o One-Time Fees will be invoiced upon execution of this Order Form, or—if part of a renewal—on the renewal start date specified in this Order Form.
- o Recurring service fees will be invoiced upon execution of this Order Form, or—if part of a renewal—on the renewal start date specified in this Order Form. Invoices for recurring services will follow the Annual billing frequency.
- o If this contract includes a Renewal Term that is set to automatically renew, then upon expiration of your current subscription term (the “Initial Term” or any subsequent Renewal Term), the subscription will automatically renew for an additional one-year period (each, a “Renewal Term”) unless cancelled at least 90 days prior to the end of the then-current term. To cancel, please email CLIENT_OPT_OUT@BUXTONCO.COM or call 1-888-228-9866. If the subscription is not cancelled prior to renewal, the credit card on file will be charged the annual fee listed in this Order Form for the applicable Renewal Term. Please initial here to confirm you have read and agree. **Initials:**
- o For recurring services, prices outlined in this Order include a fixed annual increase of 5% at time of renewal.
- o Payment is due in Net 10 days upon receipt of invoice.
- o Fees shown above do not include any taxes that may apply. Any such taxes are your responsibility.
- o Please see the Appendix for information regarding your payment details.
- o Use of Buxton's software products and/or services indicates acceptance of the terms and conditions outlined in the Master Agreement between the customer and Buxton. If a Master Agreement is in place, those terms shall govern. If no such agreement exists, Buxton's General Terms, located at [this link](#), shall apply and are incorporated herein by reference. We recommend printing and retaining a copy of the applicable terms for your records.
Master Agreement Name and Date: _____
- o This is not an invoice.

4. Authorization and Signatures

By signing below, the parties agree to the terms and conditions outlined in the Order Form.

For Client

Name:

Title:

Signature:

Date:

For Buxton

Name:

Title:

Signature:

Date:

Client Legal Entity Name:

Invoice Recipient Contact Information

Name:

Email:

Phone:

Primary Platform User Contact Information

Name:

Email:

Phone:

Billing Address:

Shipping Address:

Purchase Order #:

Tax-Exempt Status:

Preferred Payment Method:

Appendix: Payment Details

- **If sending a check, please make it payable to Buxton Company.**
Address: P.O. Box 739145, Dallas, TX 75373-9145
- **If wiring, please follow the below instructions:**
 - o Bank Name: JPMorgan Chase
 - o Bank Address: JPMorgan Chase New York, NY 10017
 - o Bank Routing Number: 021000021
 - o Account Name: Buxton Company
 - o Account Number: 672773606
 - o SWIFT ID: CHASUS33
- **If ACH delivery, please follow the below instructions:**
 - o Bank Routing Number: 111300880
 - o Account Name: Buxton Company, LLC
 - o Account Number: 672773606
- Billing Method: Email
- Tax ID: 92-0577679
- Inquiries: Please send all billing inquiries to accountsreceivable@buxtonco.com or call us at (817) 332-3681.
- If you're tax exempt, please submit a completed Sales and Use Tax Exemption Certificate to accountsreceivable@buxtonco.com. For assistance in selecting or completing the correct form, please contact us at the same email.

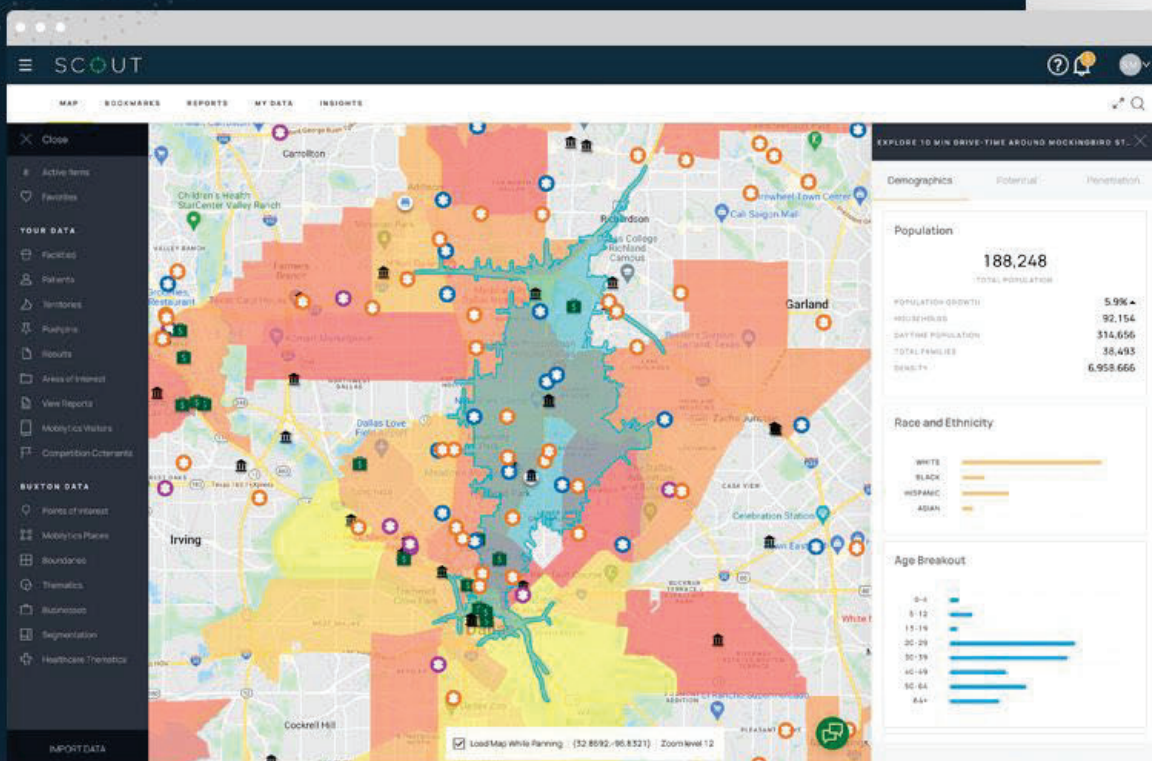


PROPOSAL & ORDER FORM

Economic Development Package

PREPARED FOR

City of Porterville, CA

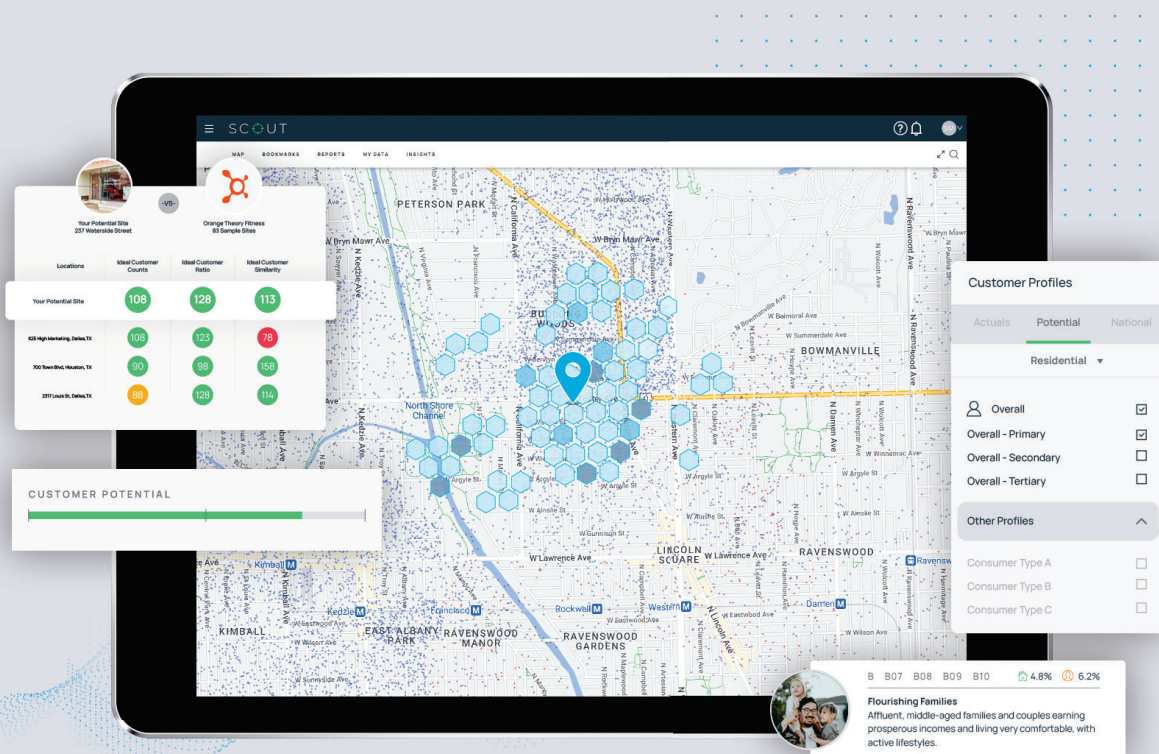


Proposal

Decades of Experience. One Powerful Platform.

With more than two decades of experience developing analytics solutions for businesses across multiple industries, Buxton is on a mission to revolutionize the way businesses understand their customers and make decisions.

Today, we've distilled our data, insights, and experience into powerful technology designed to give you the tools you need to answer your most important development questions. Empower your entire organization with data visualization, reporting, and tools to guide your strategic decision-making processes.



Listen to What Our Clients Have to Say...



"If you are with Buxton, you are in very good hands. They have the same passion for my city that I have for my city. The folks there have a responsiveness that I have never seen." - McAllen, TX

"We've had a whole series of successes, and I attribute that to data from Buxton." - Celina, TX

"SCOUT is amazing because you can do custom reports for any retailer, and it will tell you consumer propensity information, daytime population numbers, traffic counts... Buxton has the best people, the best information, and the best service." - Rochester, NH

Benefits of the Economic Development Package

With three great applications housed in one web-based platform, Buxton's Economic Development Package gives you on-demand information to make smarter, faster economic development decisions.

Put Consumers at the Center of Your Growth Strategy

Understand the residents in your community not just in terms of demographics, but also in terms of psychographics.

Empower Community Leaders

Give decision-makers in your community access to best-in-class data that will assist them in making better planning and development decisions.

Use Data to Tell Your Community's Story

Get to know your community through data visualization and reporting. Use data to support economic development and communicate with decision makers.

Identify Brands That Fit Your Community

Discover the retail, restaurant, and consumer services brands that are a strong fit for the consumers in your community to guide business attraction efforts.

Get Information Faster

On-demand reporting speeds up the decision-making process by providing data when you need it to answer questions when they arise.

Recommended Package

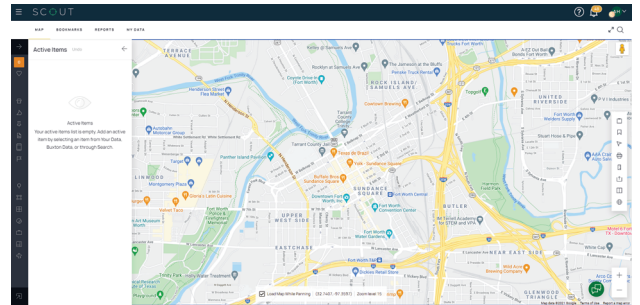
Buxton offers a variety of different applications and packages within the Buxton Platform. Based on City of Porterville, CA's unique business needs, Buxton recommends the Economic Development Package. We are constantly making improvements to our products; therefore, features may be added or changes may be made to the products listed below.

Economic Development Package

This public sector technology package comes standard with SCOUT, Match, and Mobilytics.

SCOUT with Public Sector Reporting

SCOUT is Buxton's proprietary analytics technology application in the Buxton Platform that comes with a host of standard data, mapping, and reporting capabilities. Visualize data, run reports, and empower your community with in-depth market insights. Click [here](#) to learn more.



Match

The Match application helps users find retail or restaurant brands that are a good fit for a potential site. Actively pursue your targeted retailers and make a compelling case for their expansion to your community by providing data-driven metrics around the most important success variable – customers. Click [here](#) for more information.



mobilytics

The Mobilytics application within the Buxton Platform allows users to define and analyze a study area by leveraging Buxton's proprietary consumer mobile device data. Mobilytics uses household level data to provide the most granular and detailed view of visitors possible. Click [here](#) to learn more.



User Access

Users have access to all the applications in your subscription. Three (3) users are included in the Economic Development Package at no cost. Additional users may be purchased for additional fees.

Standard Support Package

Your subscription comes with the standard support package, which includes:

- **Account Setup and Platform Training:** Following account setup, users will be trained on the core features and functionality of the Buxton Platform, via an online conferencing platform, for one (1) hour at a mutually agreed upon date and time. This training will be recorded and available for the duration of the contract term.
- **Q&A Training Sessions:** After the initial platform training, Buxton will provide up to two (2) thirty (30) minute Q&A sessions to discuss “how-to” scenarios, answer specific questions, and review previously run reports.
- **Ongoing Product Support:** The product experience team will be available to support all educational, functional, and technical inquiries during normal office hours (8:00 AM-5:00 PM CST, excluding weekends and public holidays). After hours requests will be addressed within twenty-four (24) hours of submission.
- **Training Resources:** Users will have unlimited access to live chat, as well as unlimited access to our knowledge base and training materials within the platform.

Technical Requirements

The Buxton Platform can be accessed at the following URL:

www.buxtonco.com.

The Buxton Platform is a web-based application accessible on any desktop, laptop, or mobile tablet device that has an Internet connection. When operating the platform, Buxton's recommended hardware configuration is 4-core CPU and 8 GB RAM (or higher). Modern-day laptops or desktops purchased within the last 3 to 5 years will perform without issue. The recommended browser for accessing the Buxton Platform is the latest version of Chrome.

ORDER FORM

Fee Schedule

Contract Start Date: Upon Execution

Contract End Date: 365 Days After Execution

Subscription	QTY	Subtotal
Economic Development Package Includes subscription to SCOUT with public sector reporting package, Match, and Mobilytics for the U.S.	1	\$35,000.00
Standard Support Package Included in your subscription.	1	\$0.00
Three (3) User Bundle Included in your subscription.	1	\$0.00
Year 1 Total Fee:		\$35,000.00

Terms

- The initial term of this Order Form begins on the Start Date and extends through the End Date ("Initial Term"). This agreement shall thereafter automatically renew for subsequent one (1) year periods unless, at least ninety (90) days prior to the last day of the Initial Term or any Renewal Term, either party has provided the other written notice of an intent not to renew ("Renewal Term"). Upon each annual renewal, the fee will increase by 5%.
- If this Order Form is executed and/or returned to Buxton Company by Client after the Contract Start Date above, Buxton Company may adjust the Contract Start Date and Contract End Date, without increasing the Total Fee, based on the date Buxton Company activates the products and provided that the total term length does not change.
- Use of Buxton's software products indicates acceptance of Buxton's Terms of Service located at [this link](#), which shall be incorporated herein by reference. We suggest you print and retain a copy of these Terms of Service for your records.
- The fees will be invoiced as follows: Annually
- Fees shown above do not include any taxes that may apply. Any such taxes are the responsibility of Client. This is not an invoice.
- Payment due in net 10 days upon receipt of invoice. Service will commence once payment is received.
- Please see the Appendix for information regarding your payment details.
- The geography included in your subscription level: National

Sign Here to Subscribe

Buxton Company, LLC, a Delaware limited liability company (f/k/a Buxton Company, Inc., a Texas corporation), appreciates the opportunity to present this Order Form.

We look forward to working with you.

City of Porterville, CA

Client Name Printed

Jason Ridenour

Client Title

Assistant City Manager

Primary Platform User Name

Jason Ridenour

Primary Account Owner Email Address

jridenour@ci.porterville.ca.us

Invoice Recipient Name

Lori Halleck

Invoice Recipient Email Address

lhalleck@ci.porterville.ca.us

Invoice Recipient Phone Number

(559) 782-7460

Billing Company Name

City of Porterville

Billing Address

291 N Main St.
Porterville CA 93257

Shipping Address

291 N Main St.
Porterville CA 93257

Is PO Required

No

PO Number?

NA

Tax Exempt?

No

Date of Client Acceptance

10 / 12 / 2023

Client Signature

Jason Ridenour

Buxton Signature

Mike Laudis

APPENDIX

Payment Details

Preferred Method of Payment:

Check

If sending a check, please make it payable to Buxton Company.

Address: 2651 South Polaris Drive, Fort Worth, TX 76137

If wiring, please follow the below instructions:

Bank Name: JPMorgan Chase

Bank Address: JPMorgan Chase New York, NY 10017

Bank Routing Number: 021000021

Account Name: Buxton Company

Account Number: 1886176625

SWIFT ID: CHASUS33

If ACH delivery, please follow the below instructions:

Bank Routing Number: 111000614

Account Name: Buxton Company

Account Number: 1886176625

Billing Method: Email

Tax ID: 75-2541014

Inquiries: Please send all billing inquiries to accountsreceivable@buxtonco.com or call us at (817) 332-3681.

*If you're tax exempt, please submit a completed Sales and Use Tax Exemption Certificate to accountsreceivable@buxtonco.com. For assistance in selecting or completing the correct form, please contact us at the same email.

Signature Certificate

Reference number: 9QORR-3KRMG-6ZWIM-8GGEW

Signer

Timestamp

Signature

Jason Ridenour

Email: jridenour@ci.porterville.ca.us

Shared via link

Sent:

04 Oct 2023 15:26:12 UTC

Viewed:

04 Oct 2023 15:31:33 UTC

Signed:

12 Oct 2023 18:09:58 UTC

Jason Ridenour

IP address: 50.115.203.18

Location: Porterville, United States

Mike Landis

Email: mlandis@buxtonco.com

Sent:

04 Oct 2023 15:26:12 UTC

Viewed:

12 Oct 2023 18:13:40 UTC

Signed:

12 Oct 2023 18:16:20 UTC

Mike Landis

Recipient Verification:

✓ Email verified

12 Oct 2023 18:13:40 UTC

IP address: 12.203.54.189

Location: Dallas, United States

Document completed by all parties on:

12 Oct 2023 18:16:20 UTC

Page 1 of 1



Signed with PandaDoc

PandaDoc is a document workflow and certified eSignature solution trusted by 40,000+ companies worldwide.





CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Accela PublicStuff (myPorterville) Agreement

SOURCE: City Manager's Office

COMMENT: At its meeting on August 6, 2013, the City Council authorized a one-year contract with Accela for the PublicStuff program to develop the myPorterville mobile application. Since that time, the City has utilized the application as its Citizen Relationship Management (CRM) system, primarily to receive and track code enforcement concerns and to coordinate work orders across multiple departments.

Staff will also be reviewing alternative platforms in an effort to reduce costs and identify systems that may provide greater value for both community relations management and internal work order management. These efforts will help ensure that the City continues to meet its goals for effective service delivery and community engagement while pursuing more cost-efficient options.

The one-year contract with Accela expired on September 16, 2025. To maintain operational continuity while staff evaluates alternatives, Council authorization is needed to extend Accela PublicStuff Pro Services for an additional year at the cost of \$16,157.53. Funding for this agreement is available in the Community Promotions budget.

RECOMMENDATION: That the City Council:

1. Approve the one-year agreement at the cost of \$16,157.53 with Accela for PublicStuff Pro Services to be used through the myPorterville mobile application; and
2. Direct staff to review alternative platforms for both community relations management and internal work order management for future consideration.

ATTACHMENTS: 1. myporterville invoice

Appropriated/Funded:

Review By:

Department Director:
Richard Tree, City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



Accela Inc.
9110 Alcosta Blvd
Ste H #3030
San Ramon CA 94583

Invoice # INV-ACC62082
Invoice Date 8/31/2025
Invoice Due Date 9/30/2025
Invoice Currency USD
Term Start Date 9/17/2025
Term End Date 9/16/2026
Open Air #
Page 1 of 1

Bill To:
Public Works Department
City of Porterville
555 N. Prospect Street
Porterville CA 93257

Ship To:
Public Works Department
City of Porterville
555 N. Prospect Street
Porterville CA 93257

Q-36487; Term 9/17/25 - 9/16/26			
Purchase Order No.	Customer ID	Sales Order	Payment Terms
	74338 Porterville, CA - City of : Porterville Public Works Department, CA	SO-ACC21866	Net 30
Item Number	Description	Quantity	Ext. Price
SS	PublicStuff Pro	1	\$16,157.53

Subtotal	\$16,157.53
Trade Discount	
Tax	\$0.00
Total Invoice Amount USD	\$16,157.53
Balance Due USD	\$16,157.53

Please direct inquiries to:
Accounts Receivable Dept. at (925) 659-3275
Send an email to: accountsreceivable@accela.com

Accela TAX ID: 94-276-7678

Remit To:
Accela Inc.
P.O. Box 208298
Dallas, TX 75320-8298

Wiring Instructions
Wells Fargo Bank
For credit to: Accela Inc.
Account: 412-1765507
ABA: 121000248



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Distribute Request for Qualifications - Veterans Park Monument

SOURCE: City Manager's Office

COMMENT: In conjunction with the City's upcoming celebration of America's 250-year anniversary and the City's 100-year anniversary of being a charter city, Council directed staff to have a monument constructed in Veterans Park. The semiquincentennial will be a national celebration of American history and a moment to reflect on the nation's founding ideals and future. The monument will not only pay a lasting tribute to George Washington, but it will unite all of the celebratory events of 2026.

The monument will consist of a 16' tall replica of the Washington monument. The lighted monument will have a water fountain feature flowing from its peak. The fountain will consist of a pondless water feature with no standing body of water, and the recirculated water will be pumped back into the system. The monument will be surrounded by an octagonal concrete sitting areas, and four bronze plaques depicting American history.

At this time, staff is seeking authorization to distribute Request for Qualifications for the purpose of selecting a qualified firm to deliver the project. Funding for this project was included in the Fiscal Year 2025/26 General Fund budget.

RECOMMENDATION: That the City Council authorize staff to distribute Request for Proposals for the Veterans Park monument.

ATTACHMENTS: 1. RFP Veterans Park Monument

Appropriated/Funded:

Review By:

Department Director:

Donnie Moore, Acting Deputy City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY OF PORTERVILLE
REQUEST FOR PROPOSALS FOR
VETERANS PARK MONUMENT

RFP No. 25/26-

The City of Porterville, (hereinafter "City") is initiating this Request for Proposals (RFP) to solicit Proposals from companies or individuals that are qualified, licensed contractors to manufacture and install a monument at the City of Porterville's Veterans Park, in accordance with the terms and conditions set forth in this RFP, and any other term(s) and condition(s) in any contract subsequently awarded. The City intends to select one (1) qualified applicant to provide the full scope of this project for the City of Porterville. This document identifies the general scope and procedures in this process. Responding applicants must have relevant experience and the ability to provide the requisite professional services.

Submittal: One PDF version must be received by:
4:00 p.m., PST Friday, November 7, 2025

Addressed to: City of Porterville
Parks and Leisure Services
Attention: Donnie Moore
parks_leisure@ci.porterville.ca.us

Email Subject: RFP No. 25/26- Veterans Park Monument

Late or incomplete Proposals will not be accepted and will be automatically disqualified from further consideration. All Proposals and any accompanying documentation become the property of the City of Porterville and will not be returned.

INQUIRIES:

Proposal forms may be inspected and electronically downloaded at no cost, at the Public Purchase website, <https://www.publicpurchase.com>. No copies of said documents will be provided by the City. All addenda and correspondence during the bid process will be handled electronically through the Public Purchase website. Proposals can also be submitted by email in a PDF format to parks_leisure@ci.porterville.ca.us.

I. INTRODUCTION

City, through its Parks and Leisure Services Department, is initiating this RFP to solicit Proposals from qualified firms to manufacture and install a monument at Veterans Park in accordance with the terms and conditions set forth in this RFP, and any other term(s) and condition(s) in any contract subsequently awarded. The selected firm(s) shall be selected and determined through the City's review of each response, considering the factors identified in this RFP, and any other factors that it considers relevant to serving the best interests of the City and its mission.

II. MINIMUM QUALIFICATIONS

The Proposer must have a minimum of three (3) years of work providing similar services; strong communication skills; ample experience in providing invoices and paperwork related to the scope of service performed; and be able to provide the minimum categories and amounts of insurance required.

III. PERIOD OF PERFORMANCE

Subsequent to the selection of the awarded Proposer, the contents of the Proposal shall become a contractual obligation if a contract ensues. Failure of a Proposer to accept this obligation will result in the cancellation of the contract award. The period of performance of any contract resulting from this RFP is tentatively scheduled to begin on or about February 1, 2026, and to end on or about March 20, 2026.

IV. SCOPE OF SERVICES

Proposer shall demonstrate adequate qualifications and experience in performing the following work required for manufacturing and installing this monument. The final scope of work may be adjusted after a site visit and meeting with staff. Any subcontractors or combination of subcontractors must be listed in the appropriate area of the proposal. All work must be performed in compliance with all applicable laws, regulations and codes. The Contractor will be responsible for obtaining any necessary permits.

The objectives of this RFP shall include, but not be limited to:

- The production and installation of a 14' sierra white granite monument in the shape of the 'Washington Monument', mounted on a 2' concrete pedestal.
- Pondless water fountain flowing from the peak of the monument.
- (2) bronze plaques 24"x24", (1) 30"x24", and (1) 20"x24" displayed on all (4) sides of the monument. Plaque content will be supplied to contractor.
- Octagonal concrete perimeter around monument providing bench type seating.
- Monument to be lighted.

V. REJECTION OF PROPOSALS

The City reserves the right to reject all Proposals received as a result of this RFP, or to negotiate separately with any source whatsoever in any manner necessary to serve the best interest of the City.

VI. ADDENDA

It is the responsibility of Proposer to check the purchasing webpage <https://www.publicpurchase.com> for Addenda or other additional information that may be posted regarding this RFP.

VII. QUESTION DEADLINE

Questions regarding this project are due no later than **Friday, October 31, 2025**, through <https://www.publicpurchase.com>.

VIII. RESPONSE DATE

All Proposals shall be received by the City of Porterville by 4:00 p.m. PST on the Public Purchase website, or submitted by email in a PDF format to parks_leisure@ci.porterville.ca.us by Friday, November 7, 2025.

IX. PROPOSALS

To be considered, Proposers must submit a complete response to this RFP using the format required on the Public Purchase website <https://www.publicpurchase.com>. One (1) original Proposal must be submitted to the City of Porterville's via Public Purchase's website.

X. SELECTED COMPANY OR INDIVIDUAL RESPONSIBILITIES

The selected firm(s) will be required to assume responsibility for all services offered in his/her Proposal, regardless of who produces them. Furthermore, the City will consider the selected firm(s) to be the sole point of contact with regard to contractual matters, including payment of any and all charges resulting from the contract.

XI. CONTRACT PAYMENT

The selected firm(s) will submit invoices to the City of Porterville's Finance Department. Payment for contract services entered into as a result of this RFP within shall be made within the timeframe specified in the contract.

XII. EQUAL OPPORTUNITY AFFIRMATIVE ACTION

The City of Porterville is an Equal Opportunity Employer. The selected company or individual shall adhere to all federal and state regulations in respect to equal opportunity, affirmative action and minority representations. Minority companies and women owned business enterprises are encouraged to apply.

The City hereby affirmatively ensures that Minority Business Enterprises and Disadvantaged Business Enterprise (DBE) will be afforded full opportunity to submit Proposals in response to this notice and will not be discriminated against on the basis of race, color, national origin, ancestry, handicap, gender, religion or sexual orientation in any consideration leading to the award of contract.

No qualified disabled person shall, on the basis of disability, be excluded from participating in, be denied the benefits of, or otherwise be subjected to discrimination under any program or activity leading to the award of contract.

XIII. PROPOSAL REQUIREMENTS

All Proposals shall be organized in the following manner:

A. Proposer's Contact Information

Name, address and telephone number of the Proposer. The name and title of the individual authorized to negotiate contract terms and make binding commitments shall be included.

B. Proposer Capacity and Experience

C. Proposer's Team Structure / Internal Controls

Provide a description of the Proposer's team structure. Provide an organizational chart of the company or individual indicating lines of authority for personnel involved in performance of this potential contract.

D. Experience of the Proposer

Indicate the experience the Proposer has in the following areas:

- i. Indicate other relevant experience that indicates the qualifications of the Proposer, and any team members, for the performance of the potential contract.
- ii. Include a list of contracts the Proposer has had during the last five (5) years that relate to the Proposer's ability to perform the services needed under this RFP. List contract reference numbers, contract period of performance, contact persons, telephone numbers, and e-mail addresses. The Proposer grants permission to the City to contact the list provided.

E. References

List names, addresses, telephone numbers, and e-mail addresses of three (3) businesses references for whom work has been accomplished and briefly describe the type of services provided. The Proposer grants permission to the City to contact the references provided. Do not include current City Staff as references. The City may evaluate references at the City's discretion.

F. Related Information

If the Proposer has had a contract terminated for default in the last five (5) years, describe the incident. Termination for default is defined as notice to stop performance due to the Proposer's non-performance or poor performance and if the issue of performance was either:

- i. Not litigated due to inaction on the part of the Proposer, or
- ii. Litigated and such litigation determined that the Proposer was in default. Submit full details of the terms for default including the other party's name, address, and phone number. Present the Proposer's position on the matter. The City will evaluate the facts and may, at its sole discretion, reject the Proposal on the grounds of the past experience. If no such termination for default has been experienced by the Proposer in the past five (5) years, so indicate.

XIV.COST PROPOSAL

The evaluation process is designed to award this procurement not necessarily to the Proposer that proposes the least cost, but rather to the Proposer whose Proposal best meets the requirements of this RFP.

A. Identification of Costs

Identify all costs, including expenses to be charged for performing the services necessary to accomplish the objectives of the contract. At a minimum the cost proposal shall include professional service fees for implementation and related services, if any.

XV. EVALUATION CRITERIA

The Proposals received will be reviewed by City Staff. This RFP is competitive and priority will be given to Proposals that most closely meet the needs of the City. All Proposals will be fully considered and rated by the evaluation team. The City may use some or all of the following criteria in its evaluation of Proposals submitted. The following list of criteria is not necessarily an all-inclusive list. The order in which criteria appear is not intended to indicate their relative importance:

- A. Price:** Analysis of cost competitiveness.
- B. Responsiveness to RFP Requirements:** Quality of the information submitted in the Proposal based on completeness, relevance, conciseness and organization of material presented.
- C. Project Understanding:** The level to which the Proposer understands the needs of the City, and the scope of the RFP.
- D. Proposer's Experience:** Recent experience in providing similar golf management services to other public agencies.
- E. References:** Ability to provide references for the City's review.

The City may also contact and evaluate the Proposer's references; contact any Proposer to clarify any response; contact any current users of a Proposer's services; solicit information from any available source concerning any aspect of a Proposal; and seek and review any other information deemed pertinent to the evaluation process.

The City shall not be obligated to accept the lowest-priced Proposal, but shall make an award in the best interest of the City.



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Distribute a Request for Proposals (RFP) for Unsubscribed PLHA Year 3 Funds

SOURCE: Community Development

COMMENT: On February 23, 2023, the City received an executed agreement for the 2021 (Third Year) PLHA funding in the amount of \$586,270.00, totaling \$1,461,769 for the first 3 years. To date, \$506,831.52 of Year 3 funds have been awarded for activities that assist persons who are experiencing or at risk of homelessness, leaving \$79,438.48 in funds unsubscribed.

Staff is requesting authorization to distribute an RFP for the PLHA Program, for the third year of the Five-Year PLHA Plan. The remaining unsubscribed funds, consistent with the Plan, will be used for: 1) operating costs for emergency shelters and/or bridge housing programs (\$63,626.91); and 2) operating costs for permanent supportive housing programs (\$15,811.57). The selected subrecipient(s) will need to be a qualified, licensed and insured nonprofit organization(s) which can demonstrate institutional, managerial and financial capability to plan, manage and complete the program as described in the RFP.

The RFP will request fixed costs for the above-mentioned tasks and then a comprehensive fee schedule for all personnel, equipment and indirect costs related to additional services that may be required. Awarded funds must be expended by March 30, 2026.

RECOMMENDATION: That the City Council authorize staff to distribute a Request for Proposals (RFP) for unsubscribed PLHA Year 3 funding, consistent with the adopted PLHA Plan.

ATTACHMENTS:

1. Draft Request for Proposals (RFP) for PLHA Yr 3 Unsubscribed Funds

Appropriated/Funded:

Review By:

Department Director:

Claudia Calderon, Community Development Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY OF PORTERVILLE

REQUEST FOR PROPOSALS FOR PERMANENT LOCAL HOUSING ALLOCATION (PLHA)
THIRD YEAR FUNDING OF 2019-2023 FIVE YEAR PLAN – UNSUBSCRIBED FUNDS
RFP No. _____

The City of Porterville has reopened this RFP and is seeking qualified nonprofit organizations to propose use of PLHA funds for projects that benefit individuals or families that are experiencing homelessness as described in eligible activities in this RFP.

Submittal: One PDF file must be received by:
Friday, October 31, 2025, by 5:00 pm.
Via the Public Purchase Website:
www.publicpurchase.com, or
housing@ci.porterville.ca.us

Document Title: RFP No. _____ Permanent Local Housing Allocation (PLHA) Third Year
Funding of 2019-2023 Five Year Plan

Late proposals will not be accepted and will be automatically disqualified from further consideration. All proposals and any accompanying documentation become the property of the City of Porterville and will not be returned.

INQUIRIES:

Proposal forms may be inspected and electronically downloaded at no cost, at the Public Purchase website, ***www.publicpurchase.com***. No copies of said documents will be provided by the City. All addenda and correspondence during the bid process will be handled electronically through the Public Purchase website. **Questions regarding this project are due no later than Tuesday, October 28, 2025.**

REQUEST FOR PROPOSALS (RFP) FOR FIVE YEAR PLHA PLAN

I. PROPOSED PROJECT

PROJECT TITLE: PLHA Five Year Plan (2019-2023) - Year 3 Unsubscribed Funds

GRANTOR: California Department of Housing and Community Development (HCD)

PROPOSAL DUE DATE: October 31, 2025

AMOUNT AVAILABLE: Third year remaining balance is \$79,438.48 for single or multiple projects.

Plan Year	Available	Eligible Use	Remaining Admin Allocation	Expenditure Deadline
Year 3	\$63,626.91	Emergency Housing & Emergency Bridge	\$0	March 30, 2026
Year 3	\$15,811.57	Permanent Supportive Housing Operations	\$0	March 30, 2026
	\$79,438.48		\$0	

ADMINISTRATIVE ALLOWANCE: N/A

TIME PERIOD FOR CONTRACT: Four-month grant term for operating expenses for a permanent supportive service project, and/or Emergency or Bridge Housing shelter.

IMPORTANT DOCUMENTS:

Please read the following document located at: <https://www.hcd.ca.gov/grants-and-funding/programs-active/permanent-local-housing-allocation>

- Notice of Funding Announcement: Applicants must ensure that program design meets the 2022 HCD NOFA
- Permanent Local Housing Allocation Final Guidelines
- City of Porterville Permanent Local Housing Allocation Five-Year Plan (2019-2023): https://www.ci.porterville.ca.us/departments/community_development/community_development_block_grant_program_cdbg/index.php

OBJECTIVE: In 2017, Senate Bill 2 (the Building Homes and Jobs Act) created the Permanent Local Housing Allocation (PLHA) program. The California Department of Housing and Community Development (HCD) announced the availability of approximately \$195 million in funding for the PLHA program Entitlement and Non-entitlement Local government formula component Notice of Funding Availability (NOFA). This is the 3rd year NOFA funded from moneys deposited in the Building Homes and Jobs Trust Fund (Fund) in calendar year 2021, pursuant to Senate Bill (SB) 2 (Chapter 364, Statutes of 2017). SB 2 established the Fund and authorizes the Department to allocate 70 percent of moneys collected and deposited in the Fund, beginning in calendar year 2019, to Local governments for eligible housing and homelessness

activities. The intent of the bill is to provide a permanent, ongoing source of funding to Local governments for housing-related projects and programs that assist in addressing the unmet housing needs of their local communities.

The City of Porterville, as an Entitlement Local government, applied and received 2021 formula allocation of PLHA funds in the amount of \$586,270, of which \$79,438.48 remain unsubscribed for the following eligible activities. The approximate PLHA five-year formula allocation amount is \$2,056,524. PLHA funds must be used to carry out one or more of the eligible activities:

1. Provide operating costs for emergency shelters and/or bridge housing programs.
2. Support Permanent Housing Programs:
 - a. Provide operating costs for permanent supportive housing programs.

II. ELIGIBLE APPLICANTS

Nonprofit organizations are eligible to apply that can demonstrate institutional, managerial and financial capability to plan, manage and complete the program as described.

III. LOCAL CRITERIA

The recipient or sub-recipient must participate with local priority systems that are in place to include the following; HMIS for data collection, Coordinated Entry System (CES), and project must be financially feasible. Additionally, the activities funded must take place in the city limits of Porterville.

IV. ELIGIBLE ACTIVITY

The applicant may apply for funding for one or more of the eligible activities.

OPERATING COSTS FOR EMERGENCY SHELTERS AND/OR BRIDGE HOUSING PROGRAMS.

PLHA funds can be used for operating costs needed to run an emergency shelter and/or operating costs for a bridge housing beds, leading to permanent housing. This will assist in ensuring that low barrier beds for people who have been identified by the local Continuum of Care on Homelessness, the Kings/Tulare Homeless Alliance (KTHA) continue to be available.

PERMANENT HOUSING PROGRAMS: OPERATING COSTS FOR PERMANENT SUPPORTIVE HOUSING PROGRAMS (PSH)

Permanent housing is community-based housing, the purpose of which is to provide housing without a designated length of stay. PLHA funds may be used for operating costs. PSH can only provide assistance to individuals with disabilities and families in which one adult or child has a disability. Supportive services designed to meet the needs of the program participants must be made available to the program participants. Placement or retention in housing must not be conditional upon participation in such services.

PSH Targets Chronically Homeless Individuals

To be eligible, proposed PSH projects must target chronically homeless individuals, as defined by HUD.

PSH is Low-barrier and Follows HUD Housing First Approach

To be eligible, proposed PSH projects must be low-barrier and follow the HUD Housing First Approach.

V. GENERAL ELIGIBILITY CRITERIA

Applicants must meet the minimum general eligibility criteria described below:

- Activities must take place in the City limits of Porterville
- Organizations must not discriminate on the basis of ethnicity, race, color, creed, religion, gender, national origin, age, disability, marital status, sexual orientation, gender identity, or Veteran's discharge status.
- Applicants must agree to use the CoC's CES as the sole referral source for each program component. The CES is the central access and referral point for all homeless individuals seeking housing in City of Porterville. This system will identify the most appropriate housing options while also prioritizing the most vulnerable individuals for placement into permanent housing. The system will then maintain a steady flow of referrals to all available housing options. To ensure these individuals have appropriate access to the program components, a project may need to modify its entrance criteria or use reasonable accommodation to admit tenants who would otherwise not be able to apply. By agreeing to use the coordinated entry system as the sole referral source, applicants agree to make reasonable accommodation to accept the referrals.
- Applicants must agree to operate projects under the "Housing First" model, meaning prospective tenants are not required to agree to participate in services prior to entering the housing nor can service participation be a requirement of tenancy. Tenants can be required to adhere to a standard market lease, and their tenancy should be supported by eviction prevention strategies, including the engagement of services as appropriate.
- Multiple organizations may apply as a collaborative or joint venture; however, a lead entity must be designated.
- Organizations must be able to demonstrate capacity to start operations within 90 days of contract award.
- Organizations must have adequate financial capacity to perform proposed operations on a reimbursement basis
- Organizations must submit reports and invoices in a timely manner.

VI. APPLICATION SUBMISSION REQUIREMENTS

APPLICATION PROCESS

Applications from this Request for Proposals (RFP) from Qualified Agencies will be accepted beginning Saturday, October 11, 2025, through Friday, October 31, 2025. Agencies funded as a result of this RFP are expected to execute contracts with the City of Porterville by November 28, 2025, and begin program operations no later than 30 days from contract execution.

Respondents shall submit a complete RFP application, (including all attachments), to:

All proposals must be submitted in PDF format electronically to the City of Porterville, via the Public Purchase website, www.publicpurchase.com, or via email to housing@ci.porterville.ca.us and titled "RFP No. - _____ Permanent Local Housing Allocation (PLHA) Third Year Funding of 2019-2023 Five Year Plan – Unsubscribed Funds".

The City will review and evaluate each qualification and proposal submission. The City reserves the right to obtain clarification or request additional information, including an interview. If an interview is required,

they will be scheduled for November 5 and 6, 2025 (tentative). Proposals will be evaluated and ranked according to the following criteria:

Criteria	Points
Understanding of the project and scope of services	40
Experience in the disciplines directly relevant to the project and scope of services	30
Proposed budget and fee structure	30

Following an evaluation of the proposals, it is expected that the selected agency(ies) will be recommended to the City Council for approval at its meeting on November 18, 2025. If approved by the City Council, a subrecipient agreement will be executed between the City of Porterville and the selected agency(ies).

The City of Porterville, as a unit of local government, reserves the right to reject any and/or all proposals, reserve the right to waive any formalities or irregularities in the proposal or evaluation process, and reserve the right to award contract(s) in the best interest of the City of Porterville. In addition, the City will not reimburse costs associated with the preparation or presentation of the proposals.

APPLICATION FORMAT

The submitted proposals should contain the following components:

- Applicant Information Form (Attachment A)
- Project Narrative
 - Program Description and Design
 - Management of Program
 - Fiscal Management
 - Diversity and Multicultural Competency
- Estimated Spending Plan and Revenue Summary Form (Attachment B)

APPLICANT INFORMATION FORM

See form in Attachment A.

PROJECT NARRATIVE

1. Program Description and Design (Limit your response to 3 pages)
 - a. Program Description
 - i. Provide a short, one or two sentence explanation of the purpose of this program and what the funds will be used on.
 - ii. Explain why the program is needed.
 - b. Provide a detailed description of your entire proposal as below:
 - i. Describe the scope of the project, including the number of households that will be served annually, the program services and financial assistance that will be offered to address housing and supportive service needs. Detail the program activities under this service model and how each one will help to achieve one or more of the eligible activities listed in the City of Porterville's PLHA Five-Year Plan.

- ii. Describe annual outcomes the project expects to accomplish throughout the grant period.
 - iii. Describe how program services and/or other resources within your agency will be used to quickly reduce housing barriers and quickly engage participants in successfully maintaining housing stability.
 - iv. Describe how your project will achieve geographic dispersion and client choice in offering housing placements throughout the City of Porterville.
 - v. Describe the project timeline for program start-up, hiring staff, and achieving fully operational status.
 - vi. If the applicant is partnering with another organization to provide housing and/or services to project participants, list the names of the partners and provide information on the specific roles and responsibilities of each.
 - vii. Describe how you intend to measure program effectiveness in terms of outcomes to be achieved.
- c. **Participants**
Describe your agency's experience in the past two years providing services to persons who are experiencing homelessness or at risk of homelessness.
 - i. Describe how you determined the number of clients to be served with the funding requested in this application.
 - ii. Describe the population(s) you intend to serve. Explain how the target population is identified, qualified and monitored. How will the project link populations to units of non-time limited housing?
- d. **Personnel**
 - i. Describe the overall staffing plan to accomplish activities in the proposed program, including project leadership, reporting responsibilities, and daily program operations.
- e. **Collaboration/Coordination**
Describe any formal or informal coordination, partnerships, or collaborations with other organizations proposed in this application.
 - i. Will the proposed program use subrecipients and/or subcontractors? If yes, please list each partner agency, describe their role as either a subrecipient or contractor, describe what services and the frequency of services that will be offered by the partner agency, and provide a brief description of the partner agency's experience providing homelessness services.
 - ii. Describe the organization's ability to collect data electronically and your agency's plan to participate in HMIS and/or Coordinated Entry.
- 2. **Fiscal Management (Limit your response to one page)**
 - a. Please outline the organization's initial program budget, including the availability of other revenue sources. Complete the Estimated Spending Plan and Revenue Summary Form (Attachment B). If the sections do not apply to your program type or you are not requesting funds please enter \$0 or N/A. **Do not leave sections blank.**
 - b. As part of the organization's initial program budget, please identify all personnel who will provide direct or indirect support of the organization's proposed services. Include each position title, the number of staff positions within each position title, and the number of Full Time Equivalents (FTEs) within each position title category. Identify additional fund

source(s) that pays for each staff member's salary. These positions should be the same as those listed in the Personnel section of the proposal.

- c. Describe how the organization will assure the proper use and safeguarding of public funds and experience using government funds. Does your organization have policies and procedures regarding the financial operations of the organization? Have recent reviews or audits of the organization by a certified public accountant or other financial professional identified any weaknesses in the organization's financial internal controls? If so, please provide the written report identifying the weaknesses and describe how the organization has responded to correct weaknesses.
 - d. Describe the organizations overall financial condition and the applicant's ability to fund potential cost overruns or other costs not anticipated in the project budget.
 - e. Provide copies of the last single audit and 990 filed
3. Diversity and Multicultural Competency (Limit your response to one page)
- Cultural Competency is defined as:

- Having a defined set of values and principles, and demonstrating behaviors, attitudes, policies and structures that enable the organization to work effectively in cross-cultural situations; and
 - Having the capacity to 1.) value diversity, 2.) conduct self-assessment, 3.) manage the dynamics of difference, 4.) acquire institutional knowledge, and 5.) adapt to diversity and the cultural contexts of the communities being served; and
 - Incorporating the above in all aspects of policy making, administration, practice, service delivery and involving consumers and key stakeholders.
- a. Explain your agency's philosophy and the specific efforts that are in place to assure that this project will be culturally competent and linguistically accessible for the population that will be served. Be sure to include the following information in your response:
- i. Based on your understanding of the target population and subpopulation(s), describe how your project will be culturally relevant, sensitive, and linguistically accessible for the individuals or households that will be served, including efforts related to staffing, outreach and service design (i.e., how the project will help reduce barriers to housing and services for individuals of color and those households for whom English is not the primary language);
 - ii. Describe how the ethno-cultural backgrounds of your project staff and agency board reflect that of the identified population to be served and/or how your agency is working to broaden staff and board diversity and knowledge around cultural competency; and
 - iii. Describe any means or efforts that are in place to assess the cultural competency of your organization and make changes accordingly.

ESTIMATED SPENDING PLAN AND REVENUE SUMMARY FORM

See Attachment B – Proposed Budget Form

VII. RESPONSIVENESS

All proposals will be reviewed to determine compliance with administrative requirements and instructions specified in this RFP. The Applicant is specifically notified that failure to comply with any part of the RFP may result in rejection of the proposal as non-responsive. The City of Porterville also reserves the right at its sole discretion to waive minor administrative irregularities.

ATTACHMENTS

A – Applicant Information Form

1. Project title:
2. Project location:
3. Number of households served on a given day: ____ Number of households served annually:
4. Number of individuals served on a given day: ____ Number of Individuals served annually:
5. a. This project is specifically designed to serve the following population: (Please be very specific and check only those that apply) ☐ Homeless single adults ☐ Homeless families with children ☐ Homeless young adults (ages 18 - 25) 5. b. This project is specifically designed to serve the following subpopulation: (Please check all that apply) ☐ Homeless households living on the streets ☐ Homeless households living in shelters ☐ Homeless households living in transitional housing ☐ Persons who are chronically homeless ☐ Persons with serious mental illness ☐ Persons with significant drug/alcohol addictions ☐ Persons with chronic medical condition(s) ☐ Persons exiting the foster care system ☐ Persons exiting criminal justice facilities ☐ Persons exiting mental health or psychiatric inpatient facilities ☐ Persons exiting residential chemical dependency treatment facilities
6. DUNS Number:
7. Federal Tax ID Number:
8. Contact Information for Project Applicant: Lead Applicant Agency: _____ Agency Mailing Address: _____

Total Annual Agency Operating Budget (for all activities of the applicant agency from all sources):

	Executive Director	Program Manager	HMIS Data Manager	Finance/Bookkeeper
Name				
Title				
Address (if different mailing then above)				
Phone				
FAX				
Email				

9. Applicant Type

— Nonprofit organization

10. Provide the caption, cause number, Court, Counsel, and general summary of any litigation pending or judgment rendered within the past three (3) years against the applicant, as applicable.

11. Indicate the extent, if any, to which the firm, association or corporation or any person in a controlling capacity or any position involving the administration of federal, state or local funds; is currently under suspension, debarment, voluntary exclusion, or determination of eligibility by any agency; has been suspended, debarred, voluntarily excluded or determined ineligible by any agency within the past three (3) years; does have a proposed debarment pending; has been indicted, convicted or has a civil judgment rendered against said person, firm, association or corporation by a court of competent jurisdiction in any matter involving fraud or misconduct with the past three (3) years.

ATTACHMENT B

PLHA RFP- Proposed Budget

Please complete each category for each year you are requesting funding, proposed eligible uses are examples and can be modified. For questions on eligible uses beyond what is listed please email through the public purchase website. www.publicpurchase.com

Funding Requested

Year 3	Project Type	Amount Available	Proposed Eligible Use	Amount
Expenditure Deadline March 30, 2026	Emergency Housing & Emergency Bridge Housing Operations	\$ 63,626.91	Salary & Wages	
			Fringe	
			Cost related to provision of services (i.e. space costs, utilities, office expenses, supplies and materials)	
	Administration	Not Available		
	Permanent Supportive Housing Operations	\$ 15,811.57	Salary & Wages	
			Fringe	
			Cost related to provision of services (i.e. space costs, utilities, office expenses, supplies and materials)	
	Administration (PSH)	Not Available		
Total Project Available		\$ 79,438.48	Total Program Request	
Total Admin Available		\$ -	Total Admin Request	
Total Available		\$ 79,438.48		



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Final Subdivision Map – The Villas at Sierra Meadows, Phase 4 (Smee Homes, Inc.)

SOURCE: Engineering and Project Management

COMMENT: On October 1, 2024, the City Council approved Resolution No. 77-2024, amending and approving the tentative subdivision map for The Villas at Sierra Meadows, Phases 4 and 5.

The subdivider, Smee Homes, Inc., has now submitted the final subdivision map for Phase 4 for Council consideration. A subdivision agreement has been executed, all required fees have been paid, and the subdivider has provided the necessary guarantees to complete and accept the public improvements.

The Engineering & Project Management Director and City Engineer have reviewed and approved the final map, improvement plans, specifications, and offers of dedication. The final subdivision map conforms to the approved tentative map.

RECOMMENDATION: That the City Council:

1. Approve the final subdivision map of The Villas at Sierra Meadows, Phase 4;
2. Accept all offers of dedication shown on the final map or by separate deed; and
3. Authorize the City Clerk to file the map with the Tulare County Recorder.

ATTACHMENTS:

1. Reso 77-2024_10_01_24
2. Villas 4 Final Map

Appropriated/Funded:

Review By:

Department Director:

Javier Sanchez, Engineering & Project Management Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

RESOLUTION NO. 77 -2024

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
CONTAINING FINDINGS IN SUPPORT OF APPROVAL OF THE AMENDMENT OF
THE TENTATIVE SUBDIVISION MAP FOR THE VILLAS AT SIERRA MEADOWS 4 &
5 DEVELOPMENT PROJECT**

WHEREAS: following a public hearing on February 7, 2023, the City Council did adopt Resolution No. 06-2023, approving the Villas at Sierra Meadows 4 & 5 Development Project (Project), consisting of a Tentative Subdivision Map and related entitlements to accommodate the subdivision of approximately 20.23 acres into 80 lots located at the southwest corner of W. Gibbons Avenue and S. Jaye Street (APN 269-060-020; Site); and

WHEREAS: following additional review by the Engineering and Project Management Department, it has been determined that the right-of-way for and improvements to W. Gibbons Avenue and S. Jaye Street should be modified; and

WHEREAS: on September 20, 2024, a notice was published in *The Porterville Recorder* setting the date and time, and place of a public hearing for October 1, 2024, and similar notices were sent to owners of property within 300 feet of the site and posted at City Hall and the City's website announcing the same; and

WHEREAS: at a regular meeting on October 1, 2024, the City Council did conduct a public hearing to consider the proposed changes; and

WHEREAS: the City Council has considered public testimony received during the public hearing; and

WHEREAS: the proposed action consists of issuance of a permit or entitlement for use and therefore constitutes a "project" pursuant to the California Environmental Quality Act, Public Resources Code Section 21000, et seq. ("CEQA") and the CEQA Guidelines, California Code of Regulations Title 14, Chapter 3, Section 15000, et seq.; and

WHEREAS: the City Council has determined that the initial study and mitigated negative declaration adopted via Resolution No. 03-2023 adequately describes and assesses the project as proposed for revision.

NOW, THEREFORE, BE IT RESOLVED: That the City Council of the City of Porterville does hereby approve the conditions of approval for the Villas at Sierra Meadows 4 & 5 Tentative Map (PRC 2020-048-S) as revised, which now read as follows:

1. The development shall comply with the Porterville Municipal Code, Chapter 21 Development Code and conditions from the Project Review Committee (PRC) meeting held on September 29, 2021 and as outlined in the Project Review Committee (PRC) letter for PRC 2020-048.

2. The developer/applicant shall comply with Section 201.04(C) of the Porterville Development Ordinance (PDO).
3. To meet the guiding principles and policies of the General Plan.
 - C-I-7 Require street tree planting as part of an urban forestry program:
 - i. *Parkway Trees*. Provide for the installation of parkway trees as required by the Director of Parks and Leisure Services in accordance with City standards pertaining to the type, size, spacing and placement of such trees; to the maintenance or extension of street tree themes when applicable; and, to the time of installation when it is determined it would be in the best interest of the City to postpone the placement of trees required pursuant to this section.
4. The developer/applicant shall dedicate improved park space, so the developer/applicant shall propose improvements and identify valuation of said improvements on a parcel sized such that the sum of the dedication and improvements would be valued based on the proposed .86-acre park. A park of this size would be considered a pocket park according to the General Plan Parks, Schools, and Community Facilities Element. Amenities can include, but are not limited to, a playground, half-court basketball facilities, workout equipment, communal BBQ/picnic facilities, and pet area.
5. Approval of the tentative subdivision map is contingent upon a successful application to the Tulare County LAFCo for annexation.
6. The filing of Final Map shall comply with Chapter 404 Final Maps of the Porterville Development Ordinance (PDO).
7. Unless otherwise noted, the developer/applicant shall comply with the City Master Plans and Standard Drawings, Standard Specifications for Public Works Construction (2018 Edition), and Caltrans Standard Plans and Specifications (2018 Standards), except where they are in conflict with current access compliance regulations, the current California Building Code, the Tulare County Hazardous Waste Management Plan, the California Manual on Uniform Traffic Control Devices, the Porterville Circulation Element, and the Tulare County Congestion Management Program.
8. The developer/applicant shall pay all applicable fees according to the Municipal Code and State law. The developer/applicant is hereby notified that you have the right to pay fees, dedications, reservations or other exactions, under protest, pursuant to Government Code Section 66020(a). You have 90 days from the date fees are paid to file a written protest.
9. The developer/applicant shall make payment of the required plan check fees at the time of building permit plan submittal.

10. The developer/applicant shall pay School Development fees and all other City fees at the time table determined by current City Ordinance.
11. Prior to approval of the improvement plans, the developer/applicant shall have completed and approved, landscaping and/or lighting improvement plans. The developer/applicant shall petition, on a form provided by the City, to have said subdivision placed in a Lighting and Landscape Maintenance District. Submit with the petition the \$375 fee. The following shall be included and maintained in said district: (1) Lighting, (2) Recreational Open Space, (3) Public Landscaping, if any (4) Public walls/fences, if any, (5) Drainage reservoir, if any, and (6) any other public improvement in accordance with Series 400, Section 407.03 (i) of the Development Ordinance.
12. The developer/applicant shall prepare an Engineer's Report for the establishment of the assessments in order to provide for ongoing maintenance of the subdivision improvements to be included in the Lighting and Landscape Maintenance District. The Lighting and Landscape Maintenance District shall be established, or annexation into an existing District shall be concluded and landscape and lighting improvements shall be completed and accepted concurrently with the other improvements in the project. Landscape easements will need to be created in areas deemed necessary by the City Engineer.
13. Exclusive of assessments for a Lighting and Landscape Maintenance District, the developer/applicant shall pay all service fees and maintain all new lighting and landscape improvements in a safe and healthy manner for the greater of a minimum ninety-day plant establishment period following acceptance of the subdivision improvements, or until assessment begins for the Lighting and Landscape Maintenance District.
14. In accordance with Series 400, Section 407.02 (g) or (h) of the Development Ordinance, the developer/applicant shall enter into an agreement that provides for completion of improvements within twelve (12) months of the Final Map acceptance.
15. The developer/applicant shall replace or provide surety for replacement of irrigation pipes in the right of way, if in the opinion of the City Engineer, replacement is warranted. The developer/applicant shall provide easements for irrigation pipes across lots created, if pipes will continue to be in use.
16. Prior to recording the final subdivision map, the developer/applicant shall provide surety for off-site improvements and provide easements, permits, calculations, etc. if, in the opinion of the City Engineer, they are needed for the proper functioning or phasing of the subdivision (e.g. water, sewer, drainage, etc.).

17. The developer/applicant shall dedicate a one-foot (1') limitation of access strip at locations where, in the opinion of the City Engineer, it is undesirable to allow access.
18. Building permits shall not proceed further than the installation of the foundation until all of the following items are accepted as complete:
 - a. The storm drain system is functional so that it will accept water from fire hydrant and/or water main flushing;
 - b. The water system, is functional from the source of water past the lots on which permits are being requested (i.e. all services and the sampling station, if required, are installed, valves are functional and accessible, bacteria testing is completed, etc.);
 - c. Street base rock for accessibility by public safety officials and building inspectors;
 - d. Lots are graded in accordance with the approved grading plan. Prior to receipt of the Final Grading, Drainage and Soils Report a letter from the "Supervising Civil Engineer" is required validating that the grading has been done in accordance with the approved grading plan and in accordance with the recommends contained in the Preliminary Soils Report;
 - e. The sewer system is completed, tested, and accepted by the City prior to residential occupancy of any house in the subdivision;
 - f. Lot corners are marked;
 - g. Fire hydrants are accepted by the Fire Department and the Engineering Division.
19. The developer/applicant shall coordinate with the U.S. Postal Service regarding the kind of mail facilities that will be utilized. If neighborhood box units (NBUs) are to be used, construct sidewalks in a timely manner to facilitate NBU installation.
20. The developer/applicant shall cause all regulatory and street name signs to be installed prior to occupancy of any house located where its occupants will utilize a street that does not have them.
21. The developer/applicant shall dedicate and improve, to City standards, temporary turn-arounds at the ends of dead-end streets to accommodate refuse vehicles and street sweepers.
22. The developer/applicant shall have a Civil Engineer design a water system that will provide a fire flow at each fire hydrant of 1,000 g.p.m. with 20 p.s.i. residual pressure for a dwelling less than 3,600 square feet and 1,500 g.p.m. with 20 p.s.i. residual pressure for a dwelling unit greater than 3,600 square feet.

23. The developer/applicant shall construct or provide surety for construction of curb, gutter, sidewalk, water, sewer, street paving to a 3/4 width street (as necessary), etc. along the full frontage of all proposed subdivision lots except where they exist to City standards and are in good condition in the opinion of the City Engineer. The developer/applicant shall stub improvements to the property line if, in the opinion of the City Engineer, they will be needed for connection to development on the adjacent property.
24. The developer/applicant shall provide street striping and flexible delineators as necessary to provide safe vehicular movements, where directed by the City Engineer.
25. The developer/applicant shall dedicate right-of-way for a street width that matches the ultimate width in the adopted Land Use and Circulation Element and/or the width established by the City Council, and dedication of required property for accessible ramp(s), sidewalk, etc.:
 - a. Gibbons Avenue is designated as a Major Arterial per the Circulation Element, but additional traffic analysis supports a change in classification to a Collector due to lower traffic volumes than previously projected. The overall right of way shall account for 41 feet of width from the proposed centerline of the Gibbons Avenue alignment to the property line and shall include 5.5' of parkway behind the back of curb, followed by 6' of sidewalk, and a 10' landscape easement behind the sidewalk.
 - b. Jaye Street is designated as a Collector per the Circulation Element and must be extended along the east side of the proposed subdivision. The overall right of way shall be 72' and shall include 5.5' of parkway behind the back of curb, followed by 6' of sidewalk, and a 10' landscape easement behind the sidewalk. The extra two feet of right of way accounts for increased bike lane widths due to the higher speed of the roadway.
 - c. Scranton Avenue is designated as a Minor Arterial per the Circulation Element and shall be extended along the south side of the property (length of extension based on placement/location of second access point) and connected to Jaye Street at a future date. Scranton shall have an overall right of way of 94' and shall include 7.5' of parkway behind the back of curb, followed by 8' of sidewalk, and a 10' landscape easement at the time of future construction.
 - d. Total area of dedication to be determined by a licensed surveyor.
26. The developer/applicant shall construct street improvements that comply with the intention of the adopted Development Ordinance and per City Standards. For Jaye Street, the construction of at least a 3/4 width street will be required. For Scranton Avenue, an irrevocable offer of dedication will be required and the future street right of way is to be maintained under the subdivision's landscape & lighting district as open space until the City acts on the dedication. A stub street to the adjacent property to the west is required by City Standard P-7.

27. The developer/applicant shall verify that existing alignments are met and followed with the development of the roads serving the proposed subdivision.
28. Prior to recording the final subdivision map, the developer/applicant shall provide improvements by the method indicated below:
 - a. Pursuant to Section 66411.1(b) of the Government Code, the developer applicant shall construct curbs, gutters, sidewalks, curb returns per City Standards, sewer laterals, water services, fire hydrant relocation, street lights, connecting pavement along the full frontage of the proposed land division parcels. Additional improvements include a functional drainage system, connection of existing house to City's sewer system, abandonment of existing septic system(s), well abandonment (if any, and not in compliance with the City's Backflow Ordinance), curing of leaks in irrigation lines (if any), and other improvements necessary for public health and safety, except where they exist to Federal, State and City standards and are in good condition in the opinion of the City Engineer.
29. Prior to approval of the final map the developer/applicant shall provide public improvement plans prepared by a Civil Engineer that include specific on-site grading details and specifications for City approval.
30. The developer/applicant shall comply with Appendix J, "Grading" of the current California Building Code, including provision of a grading and drainage plan signed by a licensed civil engineer or architect. The developer/applicant shall comply with City Retaining Wall Standards (adopted by City Council January 3, 1989) at lot lines where such standards are applicable.
31. The developer/applicant shall provide a Soils Report in conformance with Chapter 18 of the current California Building Code. The Soils Report shall include R-Value testing, expansion indexes, etc. where required for the construction of public improvements. The developer/applicant is advised that this area has previously been identified as an area of variable soil expansion potential.
32. The developer/applicant shall submit design master plans consisting of combined grading & drainage and sewer & water utilities to ensure the proper functioning and/or phasing of the development. The developer/applicant shall construct drainage facilities as required to serve the property (Ord. No. 1306). A minimum amount of runoff must be contained onsite per the State's MS4 requirements. Drainage calculations must be submitted to verify that onsite drainage area(s) will capture necessary runoff. The site shall be designed to convey water to the City drainage system without crossing driveways. The developer/applicant is required to install a sidewalk channel drain at the low side of the driveway, where applicable.

- a. The developer/applicant shall provide storm drainage calculations showing that the proposed designated drainage area (temporary basin, master plan basin, etc.) is sufficient in containing runoff.
33. The developer/applicant shall construct and/or repair street, curb, gutter, sidewalk, etc. along the full parcel frontage, except where they exist and are determined to be in good condition and in compliance with current accessibility standards in the opinion of the City Engineer (Ord. No. 1306).
34. The developer/applicant shall comply with driveway vehicular sight distance requirements per Section 300.16 of the Development Ordinance and driveway separation from property line per City standards.
35. The developer/applicant is hereby notified that extension of existing water and sewer lines and/or the installation of new lines will be required per Section 407.02(f), development code:
 - a. The developer/applicant shall extend all necessary utilities along Gibbons Avenue and Jaye Street. Future utilities along Scranton Avenue are to be accounted for with the subdivision design.
 - b. The developer/applicant is hereby notified that reimbursement for Master Plan facilities is made when funds are available and is contingent upon the work being done by the approved low bidder of at least two bona fide bidders. The bids must be approved by the City prior to construction.
36. The developer/applicant shall design on-site water systems meeting the requirements of the current California Plumbing and Fire Codes. It shall be noted that the City water system complies with Title 22 of the California Administrative Code and any assurance to effectively provide water pressure for multi-story buildings is the sole responsibility of the owner/builder.
37. The developer/applicant shall move existing utility structures (i.e., poles, splice boxes, vaults, etc.) to a position that provides a minimum of four feet (4') of clear space in the sidewalk area and a minimum of two feet (2') of clear space from the curb face to the structure, unless the utility structures are below grade (Title 24 DSA).
38. The developer/applicant shall provide 3000K LED streetlights on Marbelite poles (Marbelites spaced at a staggered 160' intervals) following Southern California Edison Company specifications, as approved by the City Engineer. Wood poles are expressly prohibited without prior written approval of the City Engineer.
39. The developer/applicant shall comply with City Retaining Wall Standards (adopted by City Council January 3, 1989) at lot lines where such standards are applicable.

40. For residential development, the developer/applicant is hereby notified that the installation of an additional water meter requires a double backflow prevention device per City standards.
41. The developer/applicant shall, under City inspection, remove all existing abandoned and unnecessary items, to the satisfaction of the City Engineer, before the issuance of a certificate of occupancy (for example, foundations, septic tanks, irrigation pipes, etc.).
42. The developer/applicant shall abandon existing wells, if any, after first getting an abandonment permit from the Tulare County Environmental Health Services Division. The developer/applicant is required to provide the City Engineer with proof of compliance with County regulations before performing any grading or issuance of the building permit, whichever comes first.
43. The developer/applicant shall assure compliance with Section 7-8, Work Site Maintenance of the Standard Specifications. Applicable requirements from both San Joaquin Valley Air Pollution Control District Regulation VIII, Fugitive PM10 Prohibitions and the California Green Code Standards must also be met. During grading operations, the "Supervising Civil Engineer" shall be responsible for enforcing the dust control provisions of Section 7-8 or the developer/applicant shall pay inspection fees on the grading cost to compensate the City for dust control inspection.
44. The developer/applicant shall not allow onsite runoff or debris outside of the limits of the property during construction. Applicable best management practices (BMPs) shall be implemented to protect the City's drainage system and inhibit vehicle track-out onto City streets. The improvement plans shall show the location of BMPs and areas designated for erosion and waste control. The developer/applicant shall remove and properly dispose of waste and spills deposited in the project area.
45. The developer/applicant is advised that they are obligated to comply with the National Pollutant Discharge Elimination System (NPDES) General Permit No. CAS000002 for discharge of Storm Water Associated with construction activity (except operations that result in disturbance of less than one acre of total land area **and** which are not a part of a larger common plan of development or sale). Before construction begins the proponent must:
 - a. Submit a Notice of Intent (NOI) to comply with the permit, a site map, and appropriate fee to the State Water Resources Control Board (SWRCB).
 - b. Prepare a Storm Water Pollution Prevention Plan (SWPPP) for the entire project before construction begins. The SWPPP must contain, at a minimum:
 1. All items listed in Section A of the permit.

2. Descriptions of measures to be taken to prevent or eliminate unauthorized non-storm water discharges and **all** temporary (e.g., fiber rolls, silt fences, etc.) **and** permanent (e.g., vegetated swales, detention basins, etc.) best management practices that will be implemented to prevent pollutants from discharging with storm water into water of the United States.

If portions of the project area are to be sold off before the entire project is completed, the proponent must:

- a. Submit to the California Regional Water Quality Control Board a change of information form identifying the new owners along with a revised site map clearly depicting those portions that were sold and those that are remaining.
- b. Informing each new owner of their responsibility to submit their own NOI, site map, and appropriate fee to the SWRCB and prepare their own SWPPP.

41. Fire hydrants shall be placed based on distance, no greater spacing than 500' for residential applications.

42. Fire hydrants shall be on a looped system.

43. No structure shall be greater than 400' from a fire hydrant.

44. A back-flow device is required on the water meter.

45. The developer/applicant shall comply with the City standard for "backflow" prevention pursuant to Resolution No. 9615.

PASSED, APPROVED, AND ADOPTED this 1st day of October, 2024.



Martha A. Flores, Mayor

ATTEST:

Patrice Hildreth, City Clerk

By: 

Fernando Gabriel-Moraga,
Acting Chief Deputy City Clerk

STATE OF CALIFORNIA)
CITY OF PORTERVILLE) SS
COUNTY OF TULARE)

I, PATRICE HILDRETH, the duly appointed City Clerk of the City of Porterville do hereby certify and declare that the foregoing is a full, true and correct copy of the resolution passed and adopted by the Council of the City of Porterville at a meeting of the Porterville City Council duly called and held on the 1st day of October, 2024.

Said resolution was duly passed, approved, and adopted by the following vote:

Council:	FLORES	CARRILLO	WEYHRAUCH	BELTRAN	MEISTER
AYES:	X	X	X	X	X
NOES:					
ABSTAIN:					
ABSENT:					

PATRICE HILDRETH, City Clerk



By: _____

Fernando Gabriel-Moraga,
Acting Chief Deputy City Clerk

THE VILLAS AT SIERRA MEADOWS PHASE 4 & 5

BEING A SUBDIVISION OF THE EAST HALF OF THE SOUTHEAST QUARTER OF THE SOUTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 22 SOUTH, RANGE 27 EAST, MOUNT DIABLO MERIDIAN, IN THE CITY OF PORTERVILLE, COUNTY OF TULARE, STATE OF CALIFORNIA

APRIL 2025

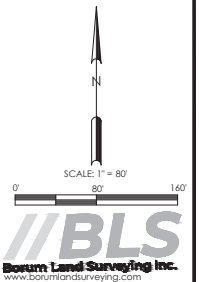
LEGEND

- FOUND AND ACCEPTED MONUMENTS AS DESCRIBED
- SET 5/8" REBAR TAGGED LS 8006 AT LOT CORNERS, ANGLE POINTS AND POINTS OF CURVATURE AND NOTED OTHERWISE
- △ SET CITY STANDARD MONUMENT STAMPED LS 8006
- (-)- RECORD DATA PER SIERRA MEADOWS AS RECORDED IN VOLUME 41 OF MAPS AT PAGE 09 TCR
- (-)- RECORD DATA PER RECORD OF SURVEY RECORDED IN BOOK 31 OF LICENSE SURVEYS AT PAGE 38 TCR
- (-)- RECORD DATA PER RECORD OF SURVEY RECORDED IN BOOK 21 OF LICENSE SURVEYS AT PAGE 68 TCR
- (-)- RECORD DATA PER SIERRA MEADOWS AS RECORDED IN VOLUME 42 OF MAPS AT PAGE 69 TCR
- LINE INDICATED SECTION LINE
- LINE INDICATES LOT LINE
- LINE INDICATES CENTERLINE
- R RADIAL
- SNF SEARCHED NOTHING FOUND
- ILL ILLEGIBLE
- BC BRASS CAP
- TCR TULARE COUNTY RECORDS
- TCOR TULARE COUNTY OFFICIAL RECORDS
- RM RECORD MAP

BASIS OF BEARINGS

THE WEST LINE OF THE SOUTHWEST QUARTER OF SECTION 2 TOWNSHIP 22 SOUTH, RANGE 27 EAST MOUNT DIABLO MERIDIAN BEARS N00°38'54"E PER SIERRA MEADOWS RECORDED IN BOOK 41 OF MAPS AT PAGE 9 OF TULARE COUNTY RECORDS.

RADIAL LINE TABLE		RADIAL LINE TABLE		RECORD RADIAL LINE TABLE	
SEGMENT	DIRECTION	SEGMENT	DIRECTION	SEGMENT	DIRECTION
R1	N0°45'23"E	R21	S62°53'16"W	(R11)	N00°05'52"E
R2	S26°49'34"E	R22	N79°20'02"W	(R21)	N00°45'10"E
R3	N58°31'05"E	R23	N14°58'44"E	(R31)	S00°45'10"W
R4	S61°57'41"E	R24	S27°09'52"W	(R41)	N00°25'23"E
R5	N89°32'39"W	R25	S0°01'36"W		
R6	N89°32'39"W	R26	N0°01'36"E		
R7	S62°53'16"W	R27	N27°38'43"W		
R8	N70°00'18"E	R28	N1°22'04"E		
R9	S2°23'44"E	R29	N72°15'54"W		
R10	N27°35'40"E	R30	N61°49'22"W		
R11	N0°01'36"E	R31	N0°18'57"E		
R12	S0°01'36"W	R32	N0°58'20"E		
R13	S29°28'18"E	R33	N0°20'44"E		
R14	N16°54'11"E	R34	N27°38'22"W		
R15	N64°03'34"E				
R16	S75°34'30"E				
R17	S61°52'41"E				
R18	N89°32'39"W				
R19	S89°32'39"E				
R20	N72°33'44"E				



SHEET 2 OF 2 SHEETS

CURVE DATA				CURVE DATA				CURVE DATA				CURVE DATA				RECORD CURVE TABLE			
CURVE	LENGTH	RADIUS	DELTA	CURVE	LENGTH	RADIUS	DELTA	CURVE	LENGTH	RADIUS	DELTA	CURVE	LENGTH	RADIUS	DELTA	CURVE	LENGTH	RADIUS	DELTA
C1	48.72	4000.00	0°39'23"	C11	49.41	50.00	54°50'43"	C22	11.95	50.00	13°41'49"	C32	35.32	50.00	29°00'42"	(IC11)	68.59	4000	00°39'18"
C2	34.38	4000.00	0°19'42"	C12	44.29	50.00	50°45'14"	C23	15.62	50.00	17°53'33"	C33	44.29	50.00	50°45'14"	(IC20)	34.53	4000	00°19'42"
C3	24.07	50.00	37°34'57"	C13	26.17	50.00	29°59'25"	C24	8.44	50.00	9°40'28"	C34	48.53	50.00	59°36'47"				
C4	126.42	50.00	144°51'33"	C14	21.90	50.00	29°55'51"	C25	32.97	50.00	37°48'42"	C35	9.11	50.00	10°26'32"				
C5	30.19	50.00	34°35'25"	C15	2.24	50.00	2°34'07"	C26	41.15	50.00	47°09'23"	C36	24.15	50.00	27°40'19"				
C6	44.29	50.00	50°45'14"	C16	24.14	50.00	27°39'58"	C27	41.15	50.00	47°09'23"	C37	127.25	50.00	145°49'21"				
C7	51.94	50.00	59°31'13"	C17	36.87	50.00	44°52'33"	C28	11.01	50.00	12°36'54"								
C8	24.07	50.00	27°34'57"	C18	41.15	50.00	47°09'23"	C29	24.06	50.00	27°34'05"								
C9	24.06	50.00	27°34'05"	C19	35.23	50.00	40°21'57"	C30	24.06	50.00	27°34'05"								
C10	126.28	50.00	144°42'24"	C20	127.20	50.00	145°45'42"	C31	24.15	50.00	27°40'19"								



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Acceptance of Fire Station 72 Draeger Fire Training Prop Foundation and Drainage System

SOURCE: Engineering and Project Management

COMMENT: On February 18, 2025, the City Council authorized an expenditure of \$213,000 for the Foundation and Drainage System Project to support the installation of the Draeger Fire Training Prop at Fire Station 72.

The project was constructed by Todd Companies and included site grading, construction of an engineered concrete pad, and installation of a drainage system designed specifically for the Draeger Fire Training Prop. The work has been completed, and staff has reviewed and found the project acceptable.

The final project costs are as follows:

- Construction Contract: \$181,995.62
- Construction Management, Quality Control, and Inspection: \$29,129.85
- Total: \$211,125.47

The project was completed under the authorized budget of \$213,000. Funding for this project was provided through Measure I.

Staff recommends acceptance of the foundation and drainage system improvements for the Draeger Fire Training Prop and authorization for the City Clerk to file the Notice of Completion.

RECOMMENDATION: That the City Council:

1. Accept the Foundation and Drainage System Project for the Draeger Fire Training Prop at Fire Station 72 as complete; and
2. Authorize the City Clerk to file the Notice of Completion.

ATTACHMENTS: 1. Locator Map

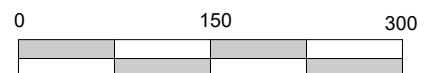
Appropriated/Funded:

Review By:

Department Director:

Javier Sanchez, Engineering & Project Management Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



SCALE: 1"=150'

CITY OF PORTERVILLE
ENGINEERING DIVISION

201 NORTH MAIN STREET
PORTERVILLE, CA. 93257
(559) 782-7482

**FOUNDATION AND DRAINAGE
PROJECT FOR FUTURE
DRAEGER PROP**

DRAWN BY	JG
CHECKED BY	SW
SCALE	1"=150'
DATE	9/11/2024

SHEET
1
OF
1



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Quitclaim of Easement – Portion of APN 302-140-011 (Friant-Kern Canal Project)

SOURCE: Community Development

COMMENT: As part of the Friant-Kern Canal Middle Reach Capacity Correction Project, the City has been asked to quitclaim an easement located on a portion of APN 302-140-011 in the southwest quadrant of the City, near the airport.

The easement, approximately 447.38 square feet, lies entirely within property acquired by the United States Bureau of Reclamation (BOR) and the Friant Canal Water Authority. At the time of the original transaction, the legal description did not capture this easement over the old County Road 120, leaving title to the easement in the City's name.

The easement has no utility to the City, and its release will not restrict City access to any adjacent property. Given the small size, easement type, and its location within federally owned property, this conveyance is exempt from the Surplus Lands Act.

To clear title, BOR, through its agent Bender Rosenthal, Inc., has requested the City execute a Quitclaim Deed transferring its interest to the United States. The proposed deed is included as an exhibit to the draft resolution.

RECOMMENDATION: That the City Council:

1. Approve the draft resolution conveying a Quitclaim of Easement Deed for a portion of APN 302-140-011 to the United States Bureau of Reclamation; and
2. Authorize the Mayor and City Manager to execute all necessary documents to complete the transaction.

ATTACHMENTS:

1. Locator Map
2. Quitclaim Deed for Easement - Exhibit "C" to Draft Resolution

3. Draft Resolution

Appropriated/Funded:

Review By:

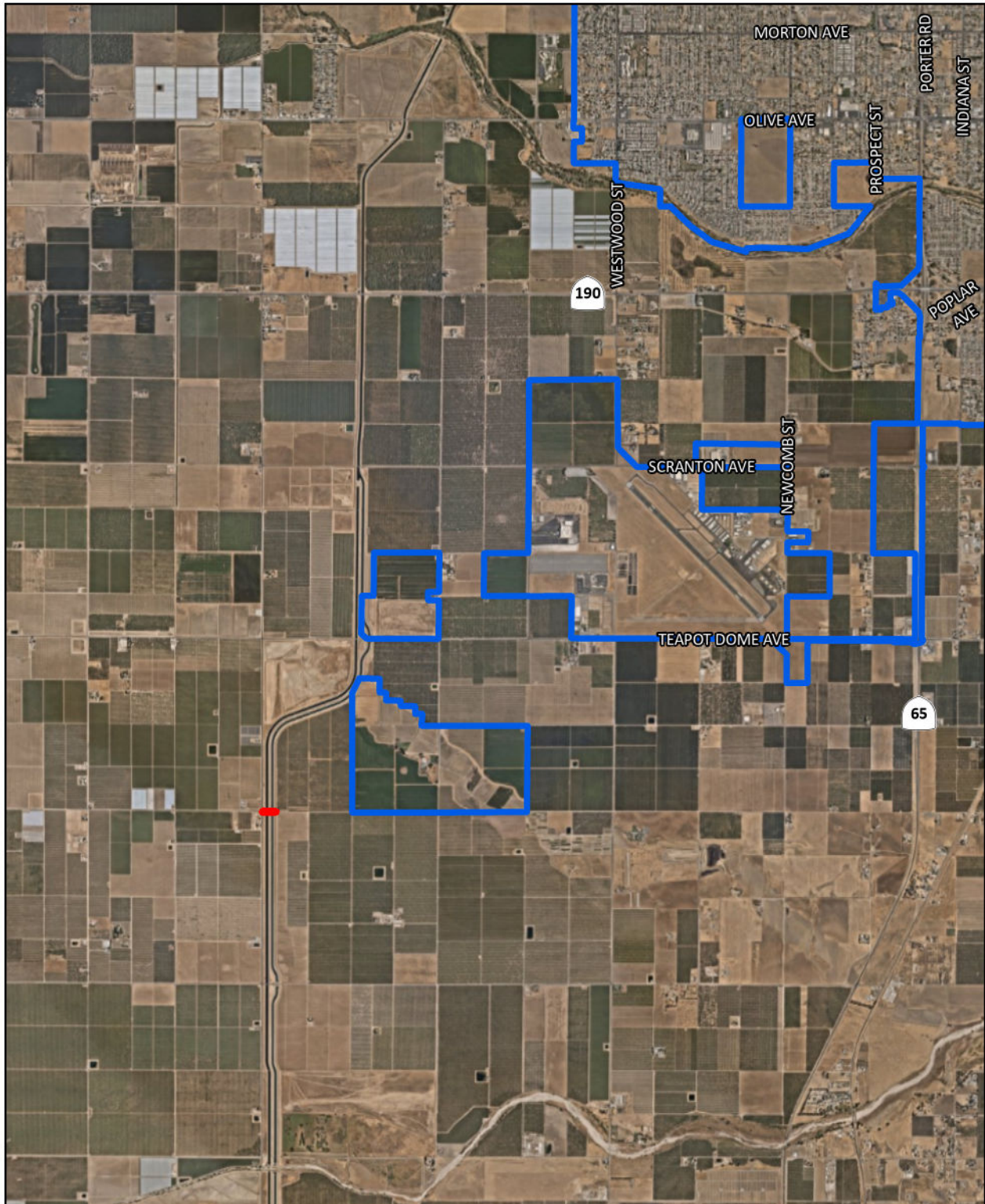
Department Director:

Claudia Calderon, Community Development Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

Locator Map

Quitclaim of Access Easement



 Project Location

 City Limits

1 in = 4,600 feet



Date Printed: 9/19/2025 by the Community Development Department

RECORDED FOR THE BENEFIT OF
UNITED STATES OF AMERICA

WHEN RECORDED RETURN TO:

Bender Rosenthal, Inc.
Attn: Rebekah Green
2825 Watt Avenue, Suite 200
Sacramento, CA 95821

No Fee Document – per Government code 27383
No Document Transfer Tax- per R&T Code 11922

A portion of APN: 302-140-011

SPACE ABOVE THE LINE FOR RECORDER'S USE

QUITCLAIM OF EASEMENT DEED

CITY OF PORTERVILLE, A MUNICIPAL CORPORATION, does hereby remise, release, and quitclaim to UNITED STATES OF AMERICA, all of District's title, interest, rights, and obligations under that certain "Grant of Easements" in the County of Tulare, State of California, more particularly described in the attached legal description as Exhibit "A"

IN WITNESS WHEREOF, the undersigned Grantor has executed this Quitclaim Deed as of this ____ day of _____, 2025.

GRANTOR: CITY OF PORTERVILLE, A MUNICIPAL CORPORATION

By: _____

Name: _____

Its: _____

CALIFORNIA ALL-PURPOSE ACKNOWLEDGMENT**CIVIL CODE § 1189**

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California)

County of _____)

On _____ before me, _____,
*Date Here Insert Name and Title of the Officer*personally appeared _____
Name(s) of Signer(s)

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Signature _____
*Signature of Notary Public**Place Notary Seal Above***OPTIONAL**

Though this section is optional, completing this information can deter alteration of the document or fraudulent reattachment of this form to an unintended document.

Description of Attached Document

Title or Type of Document: _____ Document Date: _____

Number of Pages: _____ Signer(s) Other Than Named Above: _____

Capacity(ies) Claimed by Signer(s)

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

Signer's Name: _____

☐ Corporate Officer — Title(s): _____☐ Partner — ☐ Limited ☐ General☐ Individual ☐ Attorney in Fact☐ Trustee ☐ Guardian or Conservator☐ Other: _____

Signer Is Representing: _____

©2014 National Notary Association • www.NationalNotary.org • 1-800-US NOTARY (1-800-876-6827) Item #5907

EXHIBIT "A"

That portion of North 20 feet of the West 1418.5 feet of Section 19, Township 22 South, Range 27 East, Mount Diablo Base and Meridian, in the unincorporated area of the County of Tulare, State of California, according to the official plat thereof, lying West of the following described line:

Beginning at a point on the North line of said Section 19, said point lying South 89°44'48" East, 447.38 feet from the Northwest corner of said Section 19, as measured along said North line; thence

South 0°01'15" West, 20.00 feet, more or less, to the South line of the North 20 feet of said Section 19.

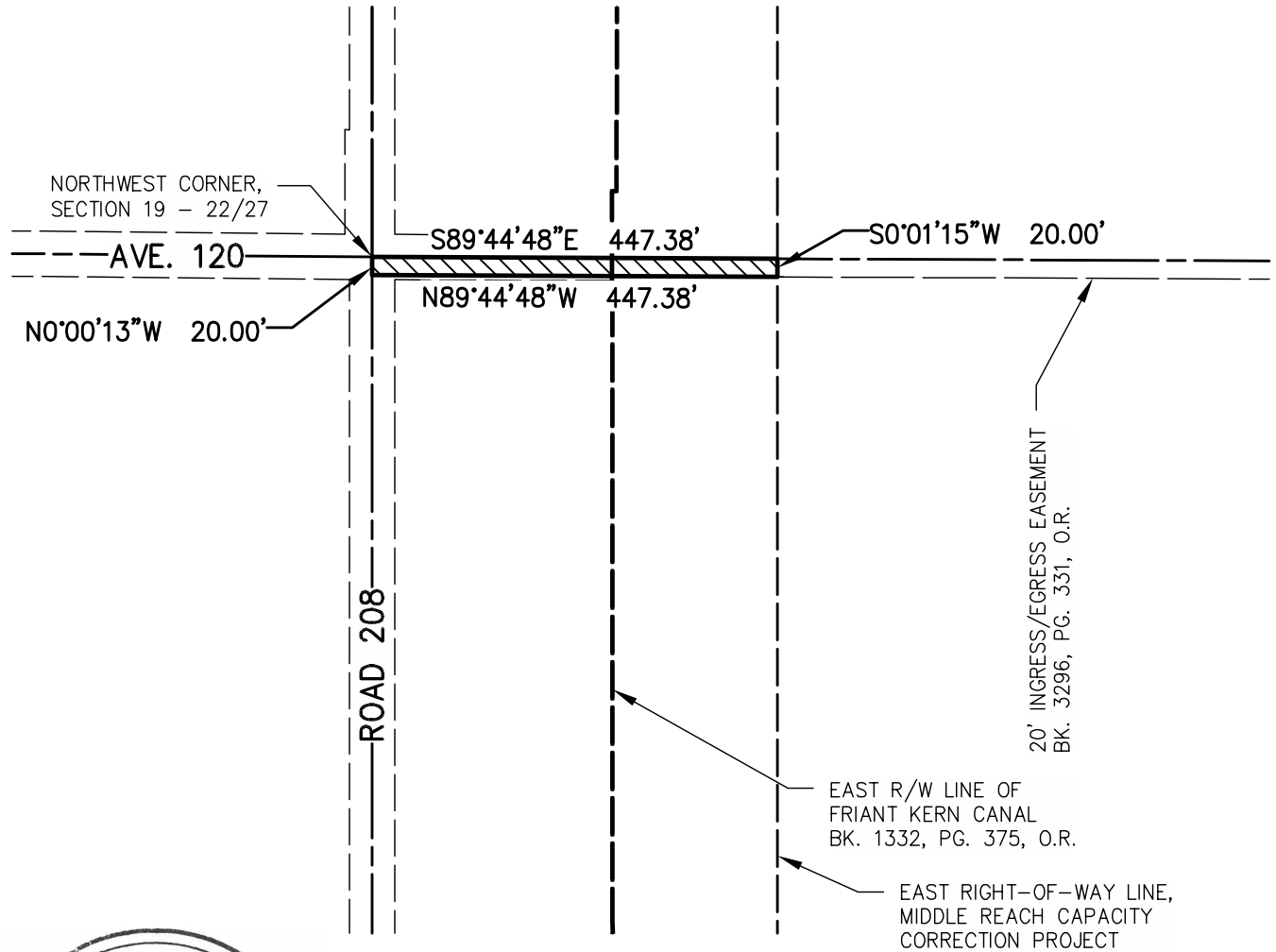
Containing an area of 0.21 acres, more or less.

END OF DESCRIPTION



8/13/25

8/13/2025 3:43 PM G:\Stantec Consulting Services-2815\281518001-Friant Kern Canal Suballiance\DWG\EXHIBIT\CDP-Access Easement QC.dwg --Tim Odom



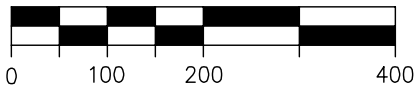
8/13/25

LEGEND



QUITCLAIM AREA

SCALE IN FEET



QUITCLAIM OF ACCESS EASEMENT POR. OF W 1/2 OF W 1/2 SEC. 19, T.22S., R.27E., M.D.B.&M. TULARE COUNTY, CA EXHIBIT B	LAND SURVEYOR: TIMOTHY M. ODOM
	DATE: 8/13/25
	PROJECT: FKC MRCCP
	PAGE: 1 OF 1

RESOLUTION NO. _____-2025

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE APPROVING THE
CONVEYANCE OF A QUITCLAIM OF EASEMENT DEED FOR A PORTION OF APN 302-140-011 TO
THE UNITED STATES BUREAU OF RECLAMATION FOR THE FRIANT-KERN CANAL MIDDLE
REACH CAPACITY CORRECTION PROJECT**

WHEREAS, the City of Porterville holds an easement over a portion of Assessor's Parcel Number (APN) 302-140-011, located in the southwest quadrant of the City near the Porterville Airport; and

WHEREAS, the easement lies entirely within property acquired by the United States Bureau of Reclamation and the Friant Canal Water Authority for the Friant-Kern Canal Middle Reach Capacity Correction Project; and

WHEREAS, at the time of the original acquisition, the legal description did not capture the easement, leaving title in the name of the City of Porterville; and

WHEREAS, the easement is of no continuing utility to the City, and its release will not restrict City access to adjacent property; and

WHEREAS, the conveyance of this easement is exempt from the requirements of the Surplus Lands Act, as it lies within federally owned property and has no independent utility to the City.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Porterville as follows:

1. The City Council hereby approves the conveyance of a Quitclaim of Easement Deed for a portion of APN 302-140-011 to the United States Bureau of Reclamation.
2. The Mayor and City Manager are authorized and directed to execute the Quitclaim Deed and all related documents necessary to complete the transaction.
3. The City Clerk is authorized and directed to attest and affix the official seal of the City to the Quitclaim Deed and to record said document as required by law.

PASSED, APPROVED and ADOPTED by the City Council of the City of Porterville this 7th day of October, 2025.

Greg Meister, Mayor

ATTEST:

Richard Tree, City Clerk

By: _____
Fernando Gabriel-Moraga, Chief Deputy City Clerk

"EXHIBIT A"

LEGAL DESCRIPTION

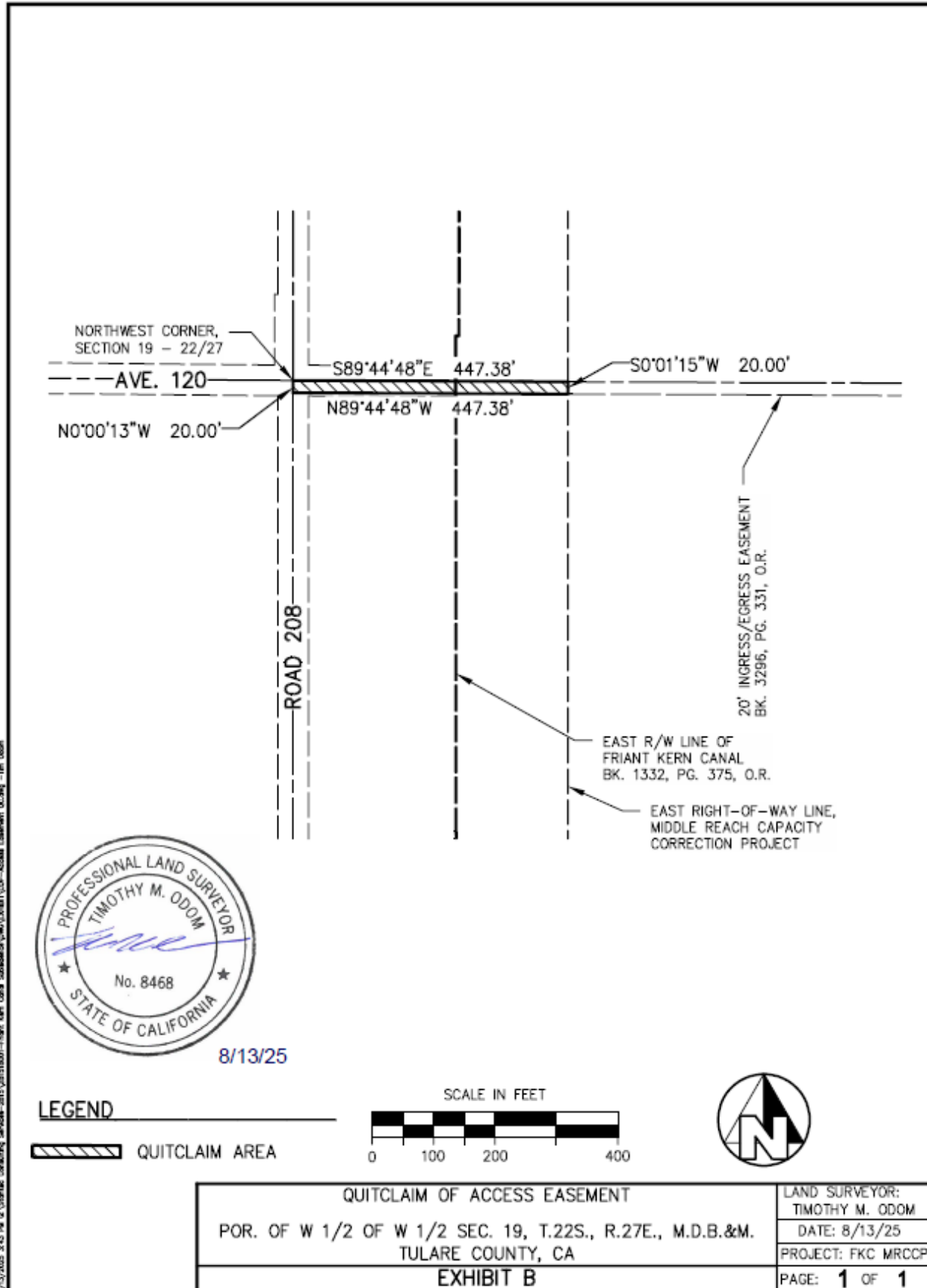
That portion of North 20 feet of the West 1418.5 feet of Section 19, Township 22 South, Range 27 East, Mount Diablo Base and Meridian, in the unincorporated area of the County of Tulare, State of California, according to the official plat thereof, lying West of the following described line:

Beginning at a point on the North line of said Section 19, said point lying South 89°44'48" East, 447.38 feet from the Northwest corner of said Section 19, as measured along said North line; thence

South 0°01'15" West, 20.00 feet, more or less, to the South line of the North 20 feet of said Section 19.

Containing an area of 0.21 acres, more or less.

END OF DESCRIPTION





CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Request for Proclamation - Domestic Violence Awareness Month

SOURCE: Administrative Services

COMMENT: On December 19, 2023, the City Council amended the process for approving proclamations. Under this process, if more than two Council Members indicate interest in signing a requested proclamation, the item is placed on the consent calendar of the next scheduled City Council meeting for full Council consideration.

The Central California Family Crisis Center, Inc. has requested a proclamation recognizing the month of October as “Domestic Violence Awareness Month” in the City of Porterville. Council Member Beltran is sponsoring the request. Because more than two Council Members expressed interest in signing the proclamation, this item is presented for Council consideration in accordance with the adopted policy.

If approved, the proclamation will be prepared with the appropriate number of Council Member signature blocks and affixed with the City Seal.

RECOMMENDATION: That the City Council approve the request to proclaim the month of October 2025 as “Domestic Violence Awareness Month” in the City of Porterville.

ATTACHMENTS: 1. Proclamation Request - Domestic Violence Awareness Month - 2025

Appropriated/Funded:

Review By:

Department Director:
Yuliana Andrade, Administrative Services Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



City of Porterville
REQUEST FOR PROCLAMATION



Date of Request: 09/10/2025

Name of Event/Individual: Domestic Violence Awareness Month

Name of Sponsoring Organization: Central California Family Crisis Center, Inc.

Name of Contact Person: Damara Carrasco

Address: 211 North Main Street, Porterville, CA 93257

Phone: 559.781.7462 ext. 107

Email: dcarrasco@ccfamilycrisis.org

I would like the proclamation: ☐ mailed ☐ call for pick up ☐ presented at an event

Date Needed: October 2025 Date of Event: October 23, 2025

Please attach a sample of your proclamation, or the pertinent information needed to formulate your proclamation. It is recommended that you submit your request at least four to six weeks in advance. If assistance is needed, or if you need a sample provided, or to return this form, contact:

Office of City Clerk
291 North Main Street
Porterville, CA 93257
(559) 782-7464 / Fax (559) 782-7452

Please be advised that a Proclamation is ceremonial in nature and does not convey official legislative action. The City reserves the right to correct grammar and spelling; to reject all advocacy of unlawful acts; and to reject all discriminatory language.

City Clerk's Section

Request Received by: FERNANDO Routed by: FERNANDO Date: 9/22/25

Granted by Council Member: Beltran Date: 9/22/25

Signatures: Beltran, Green, Meister, McKerney, Rivas

Date Requestor Notified of Completion: _____ in writing ☐ by phone ☐

Comments: _____

WHEREAS: October is annually recognized as National Domestic Violence Awareness Month;

WHEREAS: policymakers and communities must work together to transform the conditions that cause domestic violence and support survivor-centered solutions;

WHEREAS: there is a need to support and amplify prevention programs and community-based strategies to create healthy environments and decrease the likelihood of perpetration, thereby stopping domestic violence from occurring in the first place;

WHEREAS: approximately 35% of California women and 31% of California men experience physical intimate partner violence in their lifetimes;

WHEREAS: California has higher rates of domestic violence experienced by both men and women when compared to the national average;

WHEREAS: domestic violence is the third leading cause of homelessness among families in the United States;

WHEREAS: in Fiscal Year 2021-2022 domestic violence shelter programs served 13,370 individuals in shelters and served 54,521 individuals through non-shelter supportive services;

WHEREAS: Domestic violence transcends all demographic boundaries, affecting individuals across economic, racial, gender, educational, religious, and societal lines, and is often perpetuated by a collective societal indifference;

WHEREAS: All Survivors deserve access to the resources necessary for comfort and healing, including medical and legal services, counseling, transitional housing, and other supportive services to help them escape the cycle of abuse. Additionally, perpetrators must be held accountable and face consequences to the fullest extent of the law;

WHEREAS: All communities deserve access to culturally responsive prevention programs and initiatives to improve overall community health and safety by challenging societal norms that perpetuate violence;

NOW, THEREFORE, I, Greg Meister, Mayor of the City of Porterville, on behalf of the Porterville City Council, do hereby proclaim October 2025 as,

“DOMESTIC VIOLENCE AWARENESS MONTH”

in the City of Porterville and encourage all residents to support local initiatives aimed at assisting victims of domestic violence.

PROCLAIMED this _____



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Community Civic Event – American Conservatory – Celebration of Life–Charlie Kirk Legacy “Faith, Family, Freedom–Together” – October 11, 2025

SOURCE: Finance

COMMENT: The American Conservatory has submitted a Community Civic Event application to host the Celebration of Life – Charlie Kirk Legacy “Faith, Family, Freedom–Together” on Saturday, October 11, 2025, from 4:30 p.m. to 9:30 p.m. at Centennial Park. The event is designed to bring residents together for an evening of remembrance, reflection, and fellowship while promoting unity and standing against violence.

The event includes live music, food vendors, and community activities. An Outside Amplifier Permit has been approved for the duration of the event from 4:30 p.m. to 9:30 p.m.

To ensure public safety and accommodate the event, the sponsor is requesting the following road closures:

- Main Street – from Putnam Avenue to Thurman Avenue
- Division Street – from Putnam Avenue to Thurman Avenue
- Putnam Avenue – from Second Street to Division Street
- Cleveland Avenue – from Second Street to Division Street
- Thurman Avenue – from Second Street to Division Street

This request is submitted under the Community Civic Events Ordinance No. 1326, as amended. The application has been routed to all City departments for review. Each department has provided requirements and restrictions, which are included in Exhibits A, B, and C. Conditions address insurance coverage, fire and life safety standards, food vendor requirements, noise control, and traffic management.

The applicant has met all requirements for liability insurance, providing a Certificate of Insurance with \$2,000,000 coverage per occurrence naming the City of Porterville as an additional insured. The applicant has also secured a rental permit for the Centennial Park Gazebo Stage Area and paid the required

fees.

This event aims to honor the legacy of Charlie Kirk, provide a safe space for reflection, and promote unity within the community.

RECOMMENDATION: That the City Council approve the Community Civic Event Application and Agreement submitted by the American Conservatory to hold the Celebration of Life – Charlie Kirk Legacy “Faith, Family, Freedom–Together” on October 11, 2025, subject to the requirements and restrictions contained in the Application and Agreement, Exhibits A–C, and the Outside Amplifier Permit.

ATTACHMENTS: 1. CCE Application and Agreement, Exhibit A, Exhibit B, Exhibit C, Outside Amplifier Permit, Map, Certificate of Liability Insurance, and Flyer.

Appropriated/Funded:

Review By:

Department Director:
Janie Rodriguez, Finance Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569 www.ci.porterville.ca.us



(Incomplete applications can delay permit process)

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Event Flyer: Yes X No If yes, please attach copy

E-mail address: Josh@Joshflowers.com

Website: Amconservatory.org

Application date: 9/22/2025

Event date: Oct. 11, 2025

Event time: 4:30 pm - 9:30 pm

Name of Event: Celebration of Life - Charlie Kirk Legacy
"Faith, Family, Freedom - Together - Now - Violence"
AMERICAN Conservatory 559-804-0773

Sponsoring organization:

Phone #

Address: P.O. Box 856 SPRINGVILLE CA 93265

Authorized representative: Korey Wells

Phone # 559-571-2260

Address:

Event chairperson: Josh Flowers

Phone # 559.804.0773

Location of event Centennial Park

Location map must be attached

Description of event: A Night of Healing, a night of Remembrance,
a night of Community coming together.

Purpose of event: Community Organizing > To Be There for each other

Non-profit organization status: 501c3 92-8826372

(IRS Determination)

City services requested (fees associated with these services will be billed separately):

Barricades (quantity): Street sweeping Yes X No

Police protection Yes X No Refuse pickup Yes X No

Other:

Parks facility application required: Yes X No Attached X

Assembly permit required: Yes No Attached

The application will be forwarded for staff review to gather comments and identify any special requirements or conditions for this event.

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures. This application must be submitted **NO LESS THAN 30 DAYS PRIOR** to the date of the event in order to obtain City Council approval.

All City Code requirements are described in ordinance 15-20 (e) 1-23 and as amended in ordinance 1613. For a full description please visit our City of Porterville website at www.ci.porterville.ca.us/gov/CityClerk/, Porterville Municipal Codes. For questions or concerns please call 559-782-7451 or 559-782-7457. Any person who violates the provisions in this code, shall be deemed guilty of either a misdemeanor or an infraction, with penalties of one hundred (\$100) for the first violation.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The sponsoring organization/applicant's insurance coverage shall apply as primary to, and on a non-contributory basis with, any other available coverage of the City. The City of Porterville and Successor Agency to the Porterville Redevelopment Agency shall be named as additional insured. A Certificate of Liability Insurance and Additional Insured Endorsement sample forms are enclosed for your convenience. This original certificate and endorsement shall be submitted to the Finance Department with the application. *The council shall condition the granting of a CCE permit upon the sponsoring entity's filing with the council a policy of public liability insurance in which the city has been named as insured or coinsured with the permittee. The policy of insurance shall insure the city, its officers, and its employees against all claims arising out of, or in connection with, the issuance of the CCE permit or the operation of the permittee or its agents or representatives, pursuant to the permit. The policy of insurance shall provide coverage of no less than two million dollars (\$2,000,000.00) per occurrence of bodily injury and property damage, combined single limit. (Ordinance 15-20(e) 18)*

 Authorized Representative Initial

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

 Authorized Representative Initials

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

 Authorized Representative Initials

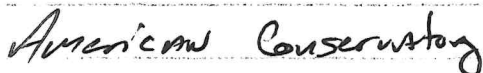
First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

 Authorized Representative Initials

Toilet rental service: Applicant shall have care, custody and control of the equipment and shall bear responsibility and liability for all loss and damage to the equipment and for its contents while at the City's location. Applicant shall not overload, move or alter the equipment and shall use the equipment for its intended purpose. Applicant shall be responsible for any damages to City's property resulting from company's provision of services hereunder. Applicant shall confirm with the service company the number of portable toilets, standard and handicap, and wash sinks needed for the number of expected attendees.

 Authorized Representative Initials

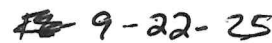
Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit 'A.' The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees. Approval of the Community Civic Events Permit by the Porterville City Council pertains only to authorized activities conducted at designated locations within the incorporated area of the City of Porterville, and such approval shall not be construed or interpreted to authorize sponsor utilization of public right-of-ways outside of the jurisdiction of the City of Porterville.



(Name of Organization)



(Signature)

 9-22-25

(Date)

CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND
AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY

Name of event: Celebration of Life - Charles Kirk Legacy - Non-violence

Sponsoring organization: American Conservatory

Location: Centennial Park Event date: 10/11/25 Event time: 4:30 - 9:30

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay \$1 per day to the City, with the exceptions of non-profit organizations per *City of Porterville Municipal Code 15-20(E) Community Civic Events (16). This form should be completed at the time of application, but must be submitted **NO LESS THAN TWO WEEKS PRIOR TO THE EVENT.**

[illegible]

***Municipal Code 15-20(E) Community Civic Events (16):** *Business License Fees: Any individual, company, firm, concessionaire, fair operator, carnival operator, etc., who engages in, conducts, organizes, or promotes business for profit shall pay a business license fee of one dollar (\$1.00) per day per amusement, entertainment, exhibit, ride or per booth, space, stall, stand or other menelosed location used for the purpose of advertising, promoting, or sale of, or taking orders for, goods or services; except that no individual, company, firm, concessionaire, fair operator, carnival operator, etc., who possesses a valid city business license shall be subject to separate licensing pursuant to this subsection E16. The nonprofit sponsor shall collect said fee and remit the fee to the city within five (5) working days following the CCE. Said remittance shall be accompanied by a complete list of participants and consecutively numbered receipts written in triplicate, containing the name, address and telephone number of the licensee, and the licensee's California seller's permit number. Said receipts shall be furnished by the city. One copy of the receipt shall be furnished to the licensee, one copy filed with the finance department of the city, and one copy retained by the CCE sponsor for a period of three (3) years for audit purposes.*

Vendor Name	Address / Phone Number	Business License Required	Type of Activity
Baja Fish & Shrimp Tacos	1111 Patsy Dr. - 559-350-3181	yes	Food and beverages
Taco Espinoza	1294 N Belmont - Porterville	yes	Tacos
MUAGV - Mary Martinez	559-756-4255	NO / Non Profit	Jewelry and Baked Goods
Papas Chorro-Omar	1549 W Olive - Porterville-559-979-1875	yes	Churros
Rosegold Rodeo	559-483-8825	NO / Non Profit	Tee Shirt
Scotty Country Time Lemon Shakers	Springville - 559-542-4014	yes	Lemonade
Scoops on Main - Brandy Hickman	215 W Main Unit 102 - 559-310-3564	yes	Ice Cream
BTL Athletics	1345 N Jennifer Way - 970-590-4579	NO / Non Profit	Calendars

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Celebration of Life - Charlie Kirk's Legacy - Stand Against Violence

Sponsoring organization: American Conservatory

Event date: October 11, 2025 Hours: 5 - 9 pm

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

Closed

Street Name	From which Street	To which Street	Activity
MAZN	Putnam	THURMAN	Community Gathering
Division	Putnam	THURMAN	
Second	Putnam	THURMAN	
Putnam	Second	Division	
Cleveland	Second	Division	
Thurman	Second	Division	

Sidewalks

From which sidewalk

To which sidewalk

Activity

N/A

Parking lots and spaces

Location

Activity

N/A

Requirements for Community Civic Event
American Conservatory
Celebration of Life-Charlie Kirk Legacy "Faith, Family, Freedom-Together"
October 11, 2025

City Engineer:

D. Cervantez

Community Development Director:

C. Calderon

Public Works Director - Acting:

R. Alvarez

Fire Marshal:

C. Dignam

Please see Exhibit C.

Parks and Leisure Service Director:

D. Moore

Vehicles to remain off the grass. If electricity is needed, please contact Parks and Leisure Services at least 48 hours prior to the event.

Police Lieutenant:

M. Azevedo

Please see Exhibit B.

Administrative Service Director:

Y. Andrade

The certificate of liability and endorsement page are sufficient for the proposed event.

Field Services Superintendent-Refuse:

B. Spry

We will provide can service at the park.

Field Services Superintendent-Streets:

J. Baeza

Street Department will need the event chairperson to reach out to Street Department for exact times of street closure setup and take down.

Requirements for Community Civic Event

Sponsor: American Conservatory
Event: Celebration of Life-Charlie Kirk Legacy "Faith, Family, Freedom-
Together"
Event Chairman: Josh Flowers
Location: Centennial Park
Date of Event: October 11, 2025 (4:30 PM – 9:30 PM)

RISK MANAGEMENT: Conditions of Approval

That American Conservatory provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$2,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permitted operation and sponsorship of the aforementioned Community Civic Event.

A. The Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.

B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.

CITY OF PORTERVILLE/POLICE DEPARTMENT
Community Civic Event Application

Celebration of Life, Charlie Kirk Legacy
October 11, 2025—4:30 pm-9:30 pm

Proposed Conditions/Requirements—Downtown Main Street / Centennial Park

- City Council approval is required for all street closures.
- On all streets approved for closure, ensure adequate barricades/barriers are used to warn motorists of non-access and prevent vehicle access to those designated areas.
- If event organizers anticipate the need for removal of parked vehicles from public roadways related to the event, the affected public roadways must be posted with appropriate signage no less than 24 hours in advance of the event. Said signs and associated posting must meet minimum requirements as established by the California Vehicle Code. (Recommend event organizers contact Sgt. Maria Aguillon of the Porterville Police Department/Traffic Unit in order to ensure that signs meet the requirements as established by law or request additional assistance).
- Food vendors should provide inspection certificates from the Tulare County Health Department to members of the organizing committee, to ensure food product safety.
- An Outside Amplifier Permit has been approved and granted; however, event organizers shall not allow music to be played so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.
- At conclusion of event, event organizers shall ensure streets are promptly cleared of any vehicles, equipment, booths or anything that could present a hazard to pedestrians or vehicles traveling through this area.

Mark Azevedo, Lieutenant
Police Department

Exhibit B

**CITY OF PORTERVILLE/FIRE DEPARTMENT
COMMUNITY CIVIC EVENT APPLICATION**

CELEBRATION OF LIFE-CHARLIE KIRK LEGACY

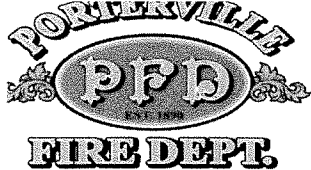
OCTOBER 11, 2025

CENTENNIAL PARK, PORTERVILLE

Proposed Conditions/Requirements for Event:

Proper spacing between canopies, tents and tarps. All tents, canopies, tarps shall all be fire resistance rated with an affixed and legible tag. see attached document. Fire extinguishers available and within 75' travel distance to generators and booths. Food trailers shall be disconnected from the towing vehicle and level with towing vehicle disconnected and moved to a parking area. Food vans or trucks should be parked and keys removed from the ignition. All food trucks and trailers with an installed fire extinguisher system shall have a current inspection tag on the fixed extinguishing system (within the last 6 months) and have both a K extinguisher, and a 2A:10BC fire extinguisher (tagged within the last year). There shall be no cooking or frying producing grease laden vapors inside, or under, any tent, tarp, or canopy.

Clayton Dignam
Fire Marshal



OUTDOOR FOOD BOOTH REQUIREMENTS

Authority cited: 2019 California Fire Code (CFC)

These standards apply to individual tents, temporary structures, or membrane structures less than 200 square feet in area, and canopies less than 400 square feet in area used as outdoor carnival and fair booths.

A permit is required before any tent or membrane structure larger than 400 square feet can be erected. (California Fire Code 3103.2)

Tents and membrane structures having an area in excess of 400 square feet shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the building official and fire code official.

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Tents open on all sides which comply with all the following:
 - a. Individual tents having a maximum size of 700 square feet.
 - b. Aggregate area of multiple tents placed side by side without 12 feet clearance, not exceeding 700 square feet total.
 - c. A minimum clearance of 12 feet to all structures and other tents.

Definitions

Cooking Booth – Booth where food is prepared by a heating or cooking process such as, but not limited to, grilling, frying, barbecuing, flambe', deep fat frying, baking, warming, or boiling. **Deep fat frying** – Any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.

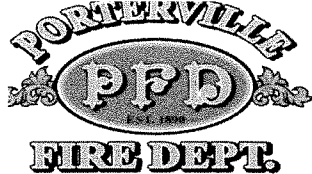
Vendor Booth – Any booth other than a cooking booth.

Cooking Booth Construction and Location

- All fabrics or membranes covering cooking booths shall be California State Fire Marshal certified flame retardant and be labeled as such.
- Decorative materials shall be inherently fire resistive or shall be treated with a fire-retardant spray.
- Flooring materials used within cooking booths and cooking equipment shall be non-combustible or California State Fire Marshal certified fire-retardant. (*Exception 3/8" plywood or similar material.*)
- Each cooking booth shall have at least one exit-way, a minimum 3' wide and 6'8" high. Booth frames shall not obstruct exit paths.
- Cooking booths shall have a minimum clearance of 10' on at least two sides with clearance of at least 10' from any vendor booth.
- Minimum 12' separation required between cooking booths with an aggregate size of 400 sq.ft. with sides, or 700 sq.ft. without sides.

Cooking Equipment

- All interior cooking equipment shall be of an approved type, and open-flame cooking shall be located a minimum of 18" from booth back/side drop materials.
- Compressed gas (butane, propane, or natural) equipment shall conform to the following:
 - Shut off valves shall be provided at each fuel source;
 - Cooking appliances shall have an ON-OFF valve located far enough away from the appliance to be safely shut off in case of fire;
 - Manufactured cooking appliances shall be equipped with a Thermocouple Valve to shut off fuel if flame is extinguished;
 - The booth operator shall test all connections for leaks with soap and water solution;
 - Fuel tanks shall be protected from damage and secured in an upright position;
 - Hoses shall be of a type approved for use with the equipment and fuel type;
 - Tanks not in use shall be turned off;
 - Extra fuel tanks shall not be stored in booths;
 - Unused fuel cylinders shall be stored in a secured position.



Wood, Charcoal (Solid Fuels) Cooking

- Use only an electric starter or commercially sold lighter fluid.
- Charcoal cooking and storage of lighter fluid is prohibited inside booths.
- Charcoal cooking shall be located a minimum of ten **10'** away from booths and in areas away from public access.
- Charcoal cooking shall be located at least ten **10'** away from combustible structures and parked vehicles.
- Coals shall be disposed of in metal containers with lids approved by the Fire Marshal.

Deep Fat Frying, Flambé, and Wok

- Deep fat frying, flambé, and wok shall be located **no closer than 18"** from any combustible material.
- Cooking areas shall not be accessible to the public.
- Deep fat frying equipment shall be equipped with a temperature regulating device or other method of regulating temperatures approved by the Fire Marshal.
- Separation shall be maintained with a minimum of **3'** clearance between deep fat frying and flambé or open flame cooking.

Vendor Booth Construction and Location

- Each vendor booth shall have at least one exit-way, a minimum of **3'** wide by **6'8"** high. Booth frames shall not obstruct exit paths.
- Vendor booths shall have a minimum clearance of **20'** on at least one side, with clearance of at least **10'** from any cooking booth.

Electrical Power

- Generators shall be placed only in locations approved for festival use.
- Generators shall not be refueled during event hours. Extra fuel shall not be stored during event hours.
- Smoking and open flames shall be prohibited within **25'** of refueling operations.
- Extension cords shall be of a grounded type and approved for exterior use.

Fire Extinguishers

- Each cooking booth shall be equipped with a fire extinguisher with a minimum rating of **2A: 10BC**. Booths with deep fat frying or flambé cooking shall be equipped with an extinguisher rated for **class "K" fires**.
- Cooking booths shall be equipped with visible and accessible fire extinguishers mounted adjacent to the exit.
- For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of **2A: 10BC** shall not exceed **75'**.
- Each generator shall be provided with a fire extinguisher with a minimum **40BC** rating. The extinguisher shall be located near the generator and accessible at all times.
- All fire extinguishers shall be serviced and tagged annually by a State-licensed contractor.

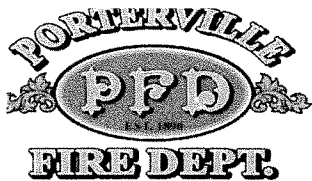
Miscellaneous

- The Porterville Fire Department shall be provided with a site plan showing emergency access.
- All booths are subject to inspection by the Fire Department and any discrepancies will require immediate action.
- All cooking areas shall be cleaned regularly to prevent the build-up of grease.
- There shall be a competent adult in cooking booths at all times to ensure safety.
- Seating shall be a minimum of **15'** from booths with open flame devices or cooking appliances.
- The Fire Department shall be provided with a telephone number of the responsible party to contact in case of emergency on a 24 hour basis.

Fire Safety Tips

- Know where fire extinguishers are and how to use them.
- Do not leave cooking unattended.
- Do not wear loose-fitting clothing while cooking.
- Remove trash accumulation regularly.
- Keep combustible materials away from heat sources.
- **In case of an emergency dial 9-1-1.**

The attached "Food Booth Vendor Agreement" must be on site at all times and presented upon request of any Porterville Fire Department Personnel.



Cooking Booth Vendor Agreement

Booth/Space # _____ Business Name _____
On Site Contact Name _____ Contact Phone # _____

Cooking Booth Construction and Location

1. Tents, canopies, and decorative material shall be inherently flame-resistive and proof of certification shall be on site at all times.
2. Cooking booth floors may be concrete, asphalt, or plywood over grass and dirt.
3. An emergency access of 36" shall be maintained between the back of each cooking booth and any fencing at all times. **NO EXCEPTIONS.**

Cooking Equipment

1. Cooking with charcoal, wood, or other solid fuel shall be located a **minimum of 10'** away from booths, canopies, combustible material or any public access.
2. Deep fat frying shall be located a **minimum of 3'** away from booths, canopies, open flame cooking, combustible material or any public access.
3. Any open flame cooking shall be located a **minimum of 18"** away from any vertical surface, combustible material or any public access.
4. Extra fuel tanks shall **NOT** be stored in booths or within 5' of cooking equipment.
5. All cooking, gas powered, or electrically energized equipment shall meet manufacturer specifications and shall be free of excess cooking oils or any other combustible materials.

Miscellaneous

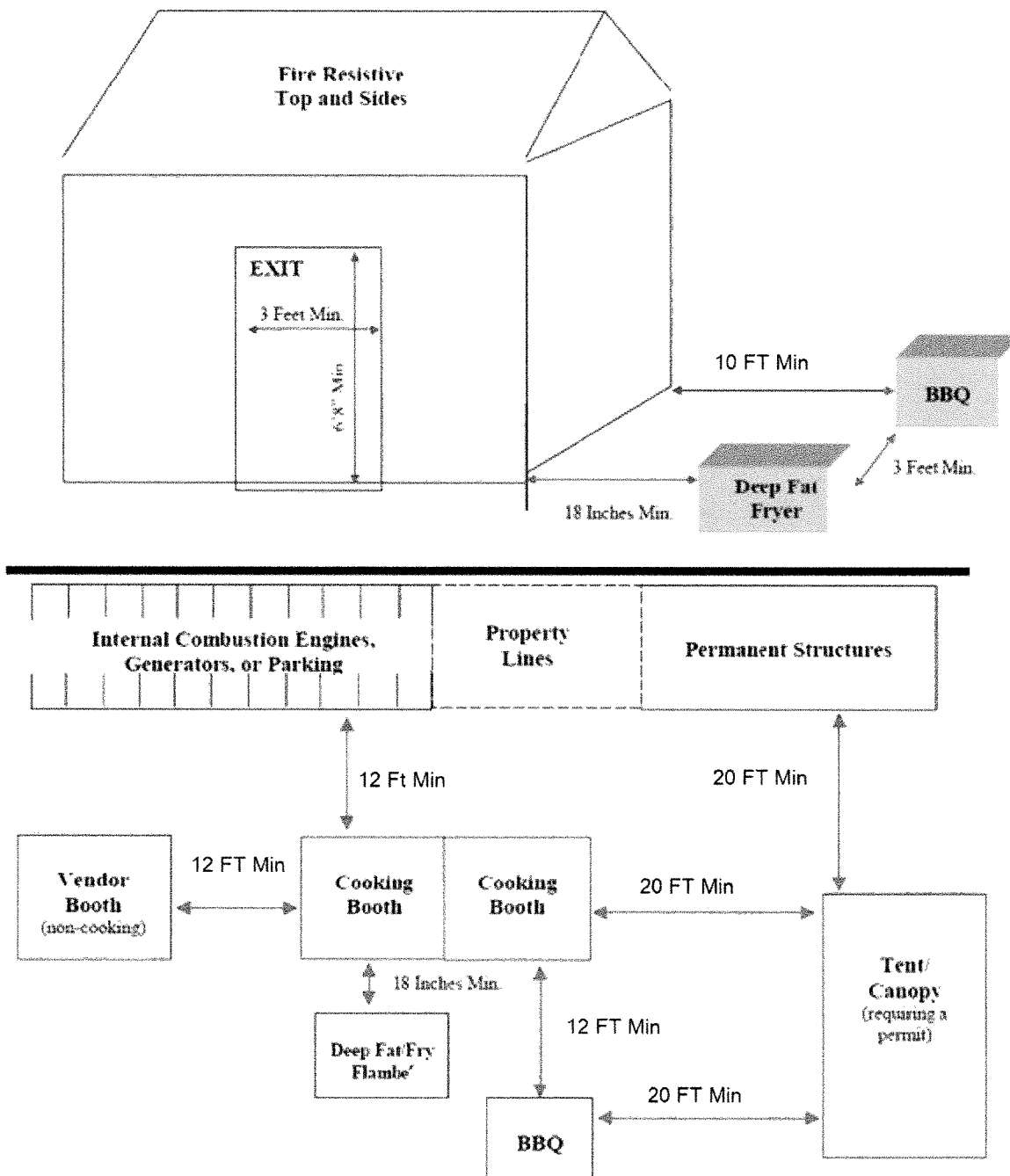
1. A visible and accessible, 2A:10BC fire extinguisher with a current (within the last 12 months) State Fire Marshall tag must be provided within 20' of travel in all cooking areas.
2. A visible and accessible Class K portable fire extinguisher with a current (within the last 12 months) State Fire Marshall tag must be provided in all cooking areas with deep fat frying.
3. All cooking areas shall be cleaned regularly to prevent build-up of combustible substances.
4. Extension cords shall be of a grounded type, approved for exterior use, and in good working order.
5. Smoking is not allowed at any time within food booths or within 25' of any fuel source.
6. Specialized cooking equipment is subject to approval by the Fire Marshal.

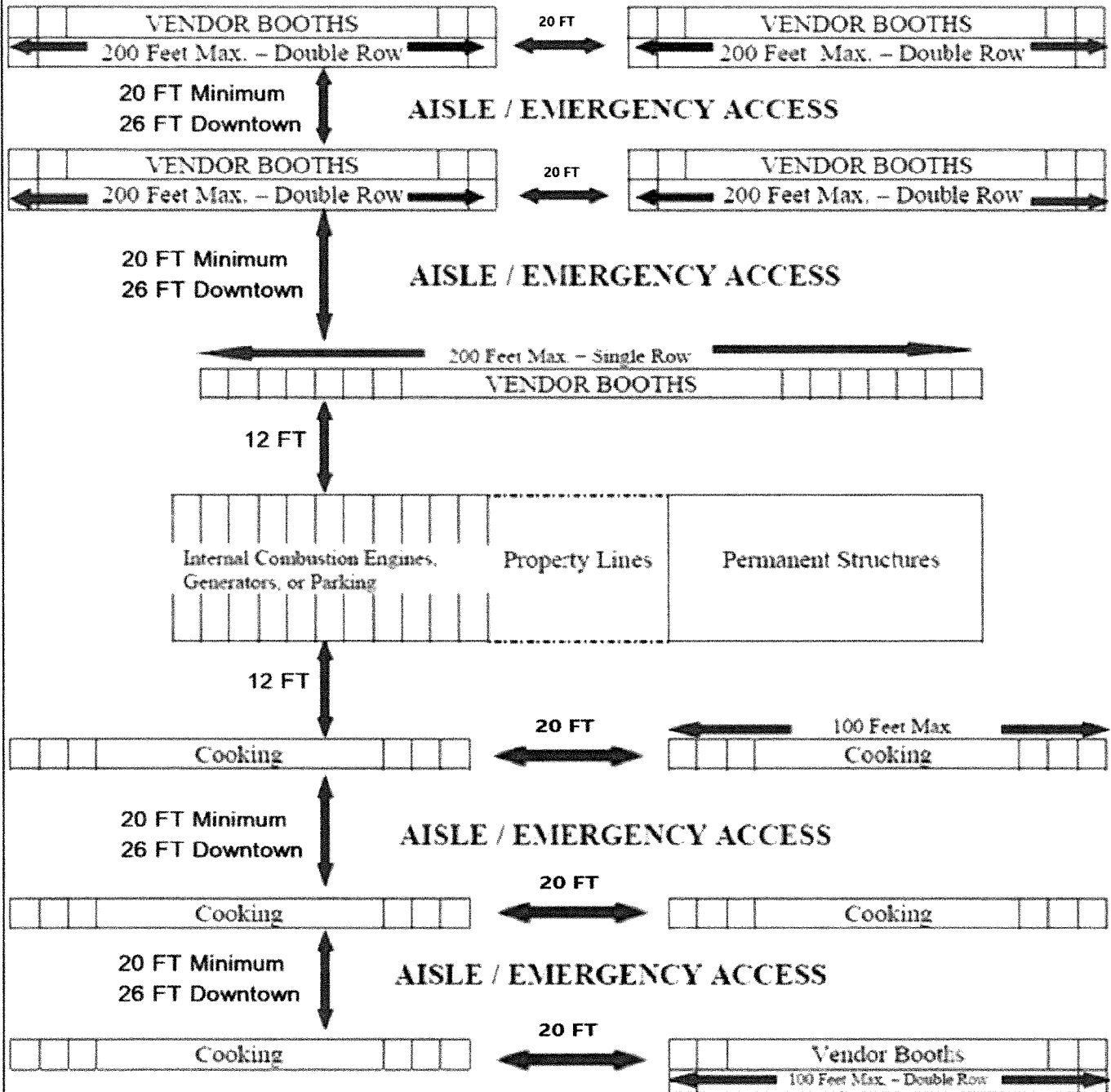
Additional Requirements:

The Porterville Fire Department has established these requirements in accordance with the California Fire Code. Your cooperation is required to maintain a high level of fire safety throughout the event. All booths are subject to fire department inspection prior to and at any time during the event. Any discrepancies to the above requirements or any conditions considered a threat to fire and life safety by the Fire Inspector may result in the immediate cessation of cooking.

By signing below, I acknowledge that I have read and agree to comply with all requirements of this contract.

Signature _____ Date _____





**Note: Cooking booths are limited to single rows only. Back-to-back rows are not permitted. Maximum overall length of individual rows is 100 feet with aggregate spacing throughout.*

***Note: Aggregate area of multiple tents placed side by side without 12 feet clearance shall not exceed 400 square feet with sides, or 700 square feet without sides. A minimum clearance of 12 feet to all structures and other tents is required.*

****Note: Maximum overall row length distances listed, or shown above, shall meet spacing requirements for aggregate size restrictions*

CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Josh Flowers - 22074 Ave 196 - Strathmore
CA 93267
- 2 Address where amplification equipment is to be used: 296 N. MAIN ST, Porterville CA 93257
- 3 Names and addresses of all persons who will use or operate the amplification equipment: DS
- 4 Type of event for which amplification equipment will be used: Rally
- 5 Dates and hours of operation of amplification equipment: 4:30 PM - 9:30 PM 10/11/25
- 6 A general description of the sound amplifying equipment to be used: Play Music ; Amplify voices
for Speakers.

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort of the occupants of nearby residences.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2)

Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

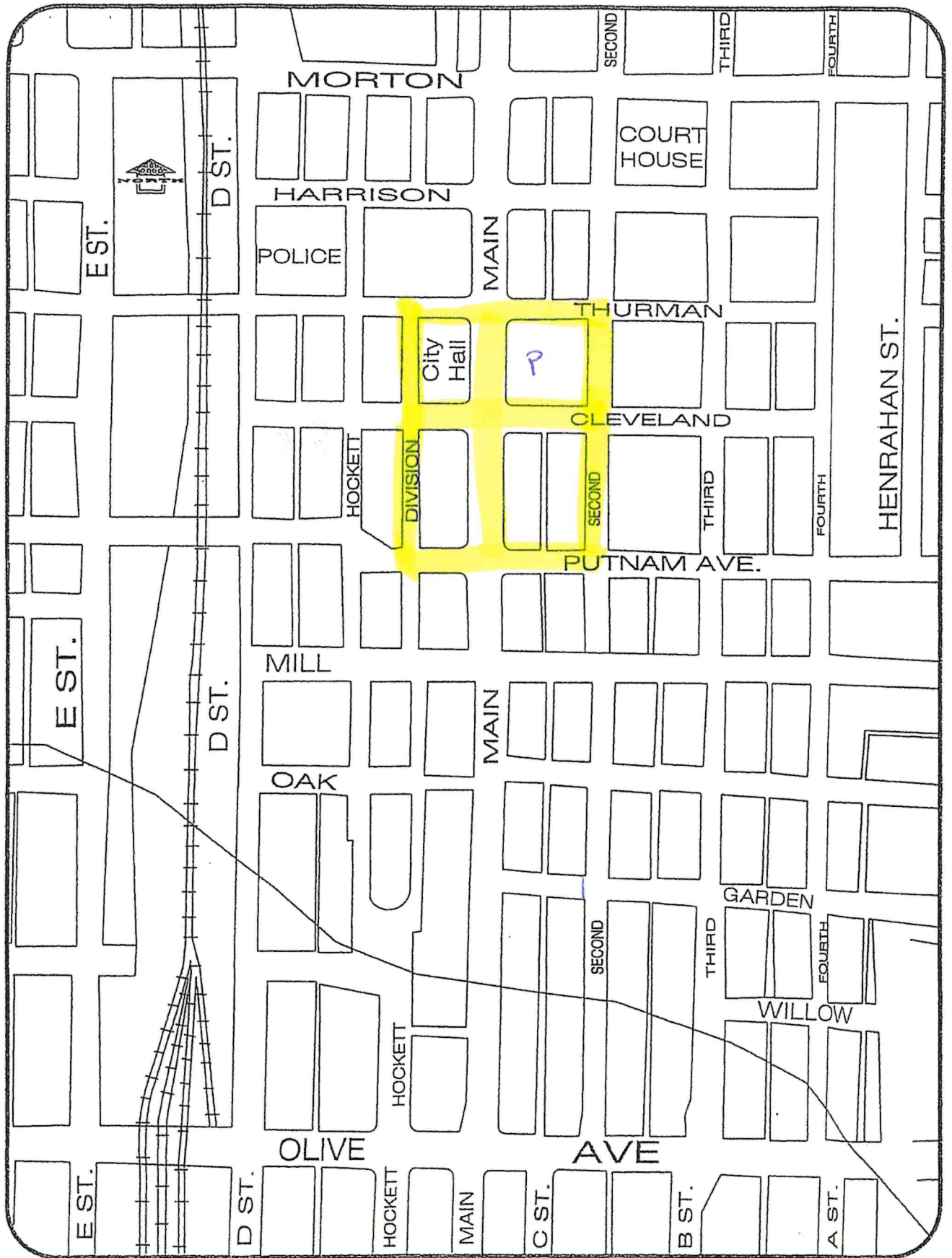
Signature of Applicant

9-22-25
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Mark Azavedo, Lieutenant
City of Porterville, Chief of Police/Designee

09/23/25
Date





CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/22/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER CommercialInsurance.NET LLC dba Tivly Insurance PO Box 721946 Oklahoma City, OK 73172	CONTACT NAME: Tivly Service Team PHONE (A/C, No, Ext): 877-323-2772 FAX (A/C, No): E-MAIL ADDRESS: service@tivlyinsurance.com																					
INSURED AMERICAN CONSERVATORY CORP 33167 CALIFORNIA 190 SPRINGVILLE, CA 93265	<table border="1"><thead><tr><th colspan="2">INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr></thead><tbody><tr><td>INSURER A:</td><td>ACE Fire Underwriters Insurance Company</td><td>20702</td></tr><tr><td>INSURER B:</td><td></td><td></td></tr><tr><td>INSURER C:</td><td></td><td></td></tr><tr><td>INSURER D:</td><td></td><td></td></tr><tr><td>INSURER E:</td><td></td><td></td></tr><tr><td>INSURER F:</td><td></td><td></td></tr></tbody></table>	INSURER(S) AFFORDING COVERAGE		NAIC #	INSURER A:	ACE Fire Underwriters Insurance Company	20702	INSURER B:			INSURER C:			INSURER D:			INSURER E:			INSURER F:		
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INSURER D:																						
INSURER E:																						
INSURER F:																						

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOG ☐ OTHER:	X	D02327739	6/16/2025	6/16/2026	EACH OCCURRENCE \$ 2,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000					
	MED EXP (Any one person) \$ 5,000					
	PERSONAL & ADV INJURY \$ 2,000,000					
						GENERAL AGGREGATE \$ 4,000,000
						PRODUCTS - COMP/OP AGG \$ 4,000,000
						\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY					COMBINED SINGLE LIMIT (Ea accident) \$
						BODILY INJURY (Per person) \$
						BODILY INJURY (Per accident) \$
						PROPERTY DAMAGE (Per accident) \$
						\$
	UMBRELLA LIAB EXCESS LIAB ☐ OCCUR ☐ CLAIMS-MADE ☐ DED ☐ RETENTION \$					EACH OCCURRENCE \$
						AGGREGATE \$
						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N ☐ N/A	N/A				PER STATUTE ☐ OTH-ER ☐
	E.L. EACH ACCIDENT \$					
	E.L. DISEASE - EA EMPLOYEE \$					
	E.L. DISEASE - POLICY LIMIT \$					

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Certificate holder is named as Additional Insured in respects to General Liability per written contract requirements.

CERTIFICATE HOLDER

CANCELLATION

City of Porterville 291 N Main St, Porterville, CA 93257	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE 
--	--

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

BUSINESSOWNERS COVERAGE FORM

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):
City of Porterville Successor Agency to the Porterville Redevelopment Agency 291 N. Main St. Porterville, CA 93257
Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

Section II – Liability is amended as follows:

A. The following is added to Paragraph C. Who Is An Insured:

3. Any person(s) or organization(s) shown in the Schedule is also an additional insured, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf in the performance of your ongoing operations or in connection with your premises owned by or rented to you.

However:

- a. The insurance afforded to such additional insured only applies to the extent permitted by law; and
- b. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Paragraph D. Liability And Medical Expenses Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits Of Insurance shown in the Declarations;

whichever is less.

This endorsement shall not increase the applicable Limits Of Insurance shown in the Declarations.



City of Porterville Parks & Leisure Services

15 E Thurman Suite A
291 North Main Street
Porterville, CA 93257

559-791-7695
parks_leisure@ci.porterville.ca.us
<http://www.ci.porterville.ca.us/>

Registration/Payment Receipt 95853095

09/22/2025 03:20 PM

Account Information

Joshua Flowers
33167 CA 190
Springville, CA 93265
559-804-0773

Payment

Credit/Debit
Ending in 6139
Merchant Code
6f98dd10-4f44-4f12-9262-
920a9f500b59

\$75.00

Received By

Linton Pagalan at Centennial
Plaza

Item	Amount Paid
Centennial Park Gazebo Stage Area Oct 11, 2025 10:00 AM-10:00 PM - Non Resident Rental Fee: \$75/Block	\$75.00
Subtotal	\$75.00
Total Payment	\$75.00

Prompt(s)

Are you having a bounce house at your party? If so, a bounce house permit must be purchased. By checking this box the permit fee will automatically be added to your cart. Outlets may NOT be used for bounce houses.. A list of authorized bounce house companies is available for you to print or you may pick up a list at the Parks & Leisure Office during normal business hours. No

Please indicate an estimated number of people you are expecting to attend this function.
400

Select type of event Celebration of Life

The rental of the Centennial Park Gazebo does not come with the use of restrooms and or electricity. If you require the use of restrooms and or electricity for your event, a \$32 park attendant fee will be added to this reservation. Would you like to add the use of the restrooms and or electricity? (Joshua Flowers) No

Facility Notes

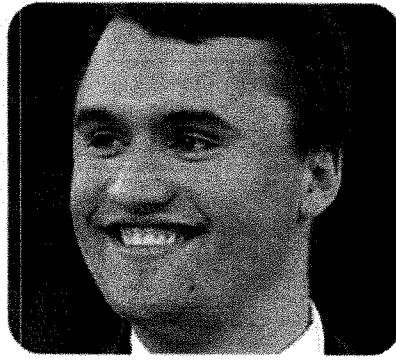
Centennial Park Gazebo Stage Area

Parks, Pavilions

No alcoholic beverages are allowed in the parks without a permit issued by Parks and Leisure Services and the Police Department. **Those who want alcohol must apply at least seven (7) days prior to the event at the Parks & Leisure Services Offices (15 E Thurman Ave. Ste A). No Exceptions.** Alcohol beverage permit - \$2.00 per person. Permits only issued to those who rent pavilions or special areas. Alcohol tags are to be picked up at the Parks & Leisure office the Friday before your party.

Rental time includes set-up, take-down and clean-up. **Park hours:** 10:00 a.m. – 10:00 p.m.

Restroom hours: November – February 10:00 a.m. – 4:00 p.m.; March – October 10:00 a.m. – 8:00 p.m.



FAITH. FAMILY. FREEDOM. TOGETHER

A Community Celebration of *Charlie Kirk's Life Legacy*

Join us as we stand against violence and honor the legacy of Charlie Kirk – a man who inspired millions with his courage, faith, and his call for honest conversations over conflict.

This evening is for all people, all faiths, all views. Together, we remember Charlie's passion for Faith, *Family*, and Freedom –and the hope he carried that ideas, no violence, would shape our future.



"Blessed are the peacemakers, for they shall be called children of God."–Matthew

 Saturday, October 11, 2025
5:00–9:00 PM

 Women & Children –
Centennial Park, Main Street
Porterville

 Men –Meet at
Olive & Main Street
at 5:00 PM to begin

 Food Vendors
Candlelight Reflection

 Music & Fellow-ship

Brought to you by: American Conservatory
Blessings of Liberty –La Gente





CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Community Civic Event - Central California Family Crisis Center - 25th Annual Domestic Violence Candlelight Vigil - October 23, 2025

SOURCE: Finance

COMMENT:

The Central California Family Crisis Center has submitted a request to hold its 25th Annual Domestic Violence Candlelight Vigil in observance of Domestic Violence Awareness Month. The event will be held on Thursday, October 23, 2025, from 4:00 PM to 8:30 PM at Centennial Park, including time for setup and cleanup.

The vigil will include a candlelight ceremony and a resource fair with informational booths hosted by local agencies. An outside Amplifier Permit has been approved from 4:00 PM to 8:00 PM.

The request was submitted under Community Civic Events Ordinance No. 1326, as amended. The application has been routed through all required City departments for review. All requirements and restrictions are included in the attached Application and Agreement, Exhibit A, Exhibit B, and the Outside Amplifier Permit.

The Candlelight Vigil provides an important opportunity to raise awareness, honor survivors, and strengthen community partnerships in support of Domestic Violence Awareness Month.

RECOMMENDATION: That the City Council approve the Community Civic Event Application and Agreement submitted by the Central California Family Crisis Center to hold the 25th Annual Domestic Violence Candlelight Vigil on October 23, 2025, subject to the requirements and restrictions contained in the Application and Agreement, Exhibit A, Exhibit B, and Outside Amplifier Permit.

ATTACHMENTS: 1. Community Civic Event Application and Agreement, Exhibit
Item No. 18.

A, Exhibit B, Outside Amplifier Permit, Map, Certificate of Liability Insurance, and Flyer.

Appropriated/Funded:

Review By:

Department Director:
Janie Rodriguez, Finance Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569 www.ci.porterville.ca.us

(Incomplete applications can delay permit process)



APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Event Flyer: Yes ☒ No ☐ If yes, please attach copy

E-mail address: dcarrasco@ccfamilycrisis.org

Website: ccfamilycrisis.org

Application date: 09/09/2025

Event date: 10/23/2025

Event time: Setup 4:00 Event 5:00-8:30

Name of Event: 25th Annual Domestic Violence Candlelight Vigil

Sponsoring organization: Central California Family Crisis Center Phone # 559-781-7462

Address: 211 N. Main St., Porterville, CA 93257

Authorized representative: Damara Carrasco Phone # 559-781-7462 ext. 107

Address: P.O. Box 2033, Porterville, CA 93257

Event chairperson: Same as Authorized Representative Phone # 559-350-8147
dcarrasco@ccfamilycrisis.org

Location of event Centennial Park 296 N. Main St., Porterville, CA 93257

Location map must be attached

Description of event: Candlelight Vigil to commemorate Domestic Violence Awareness
Month-October 2025 and resource fair

Purpose of event: Candlelight Vigil, raise awareness and resource fair

Non-profit organization status: 501(c)3

(IRS Determination)

City services requested (fees associated with these services will be billed separately):

Barricades (quantity): No Street sweeping Yes ☐ No ☒

Police protection Yes ☐ No ☒ Refuse pickup Yes ☐ No ☒

Other: _____

Parks facility application required: Yes ☐ No ☐ Attached ☐

Assembly permit required: Yes ☐ No ☒ Attached ☐

The application will be forwarded for staff review to gather comments and identify any special requirements or conditions for this event.

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures. This application must be submitted NO LESS THAN 30 DAYS PRIOR to the date of the event in order to obtain City Council approval.

All City Code requirements are described in ordinance 15-20 (e) 1-23 and as amended in ordinance 1613. For a full description please visit our City of Porterville website at www.ci.porterville.ca.us/govt/CityClerk/, Porterville Municipal Codes. For questions or concerns please call 559-782-7451 or 559-782-7457. Any person who violates the provisions in this code, shall be deemed guilty of either a misdemeanor or an infraction, with penalties of one hundred (\$100) for the first violation.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The sponsoring organization/applicant's insurance coverage shall apply as primary to, and on a non-contributory basis with, any other available coverage of the City. The City of Porterville and Successor Agency to the Porterville Redevelopment Agency shall be named as additional insured. A Certificate of Liability Insurance and Additional Insured Endorsement sample forms are enclosed for your convenience. This original certificate and endorsement shall be submitted to the Finance Department with the application. *The council shall condition the granting of a CCE permit upon the sponsoring entity's filing with the council a policy of public liability insurance in which the city has been named as insured or coinsured with the permittee. The policy of insurance shall insure the city, its officers, and its employees against all claims arising out of, or in connection with, the issuance of the CCE permit or the operation of the permittee or its agents or representatives, pursuant to the permit. The policy of insurance shall provide coverage of no less than two million dollars (\$2,000,000.00) per occurrence of bodily injury and property damage, combined single limit. (Ordinance 15-20(e) 18)*

DC DC Authorized Representative Initial

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

DC DC Authorized Representative Initials

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

DC DC Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

DC DC Authorized Representative Initials

Toilet rental service: Applicant shall have care, custody and control of the equipment and shall bear responsibility and liability for all loss and damage to the equipment and for its contents while at the City's location. Applicant shall not overload, move or alter the equipment and shall use the equipment for its intended purpose. Applicant shall be responsible for any damages to City's property resulting from company's provision of services hereunder. Applicant shall confirm with the service company the number of portable toilets, standard and handicap, and wash sinks needed for the number of expected attendees.

DC DC Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit 'A.' The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees. Approval of the Community Civic Events Permit by the Porterville City Council pertains only to authorized activities conducted at designated locations within the incorporated area of the City of Porterville, and such approval shall not be construed or interpreted to authorize sponsor utilization of public right-of-ways outside of the jurisdiction of the City of Porterville.

Central California FamilyCrisis Center, Inc.

(Name of Organization)

(Signature)

09/09/2025

(Date)

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND
AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY

Location: Centennial Park 296 N. Main Street, Porterville Event date: 10/23/2025 Event time: Setup 4:00 Event
5:00-8:30

[illegible]

Company	Address	
Altura Centers for Health	1201 N Cherry Street Tulare, CA 93274	mvalerio@altura.org
Bristol Hospice	2439 West Whitendale, Suite B, Visalia, CA 93277	jennifer.franco-kane@bristolhospice.com
Burton School District	264 N Westwood St, Porterville, CA 93257	irene.ortega@burtonschools.org
California Farmworkers Foundation	1120 Kensington St, Delano, CA 93215	info@californiafarmworkers.org
Campesinas Unidas Del Valle De San Joaquin	PO BOX 3081 Poplar CA 93258-3081	esparza295@hotmail.com
CASA	93 N. Main Street Porterville, CA 93257	Araceli@CASATulareCo.org
Central California Legal Services	2025 W Feemster Ave, Visalia, CA 93277	krdriguez@centralcallegal.org
Central Valley Empowerment Alliance		josh@cvempowermentalliance.org sar
Central Valley Recovery Services	1731 West Walnut, Visalia, CA 93277	Kjiddens@cvrshome.org
Central Valley Regional Center	5441 W. Cypress Ave. Visalia, CA	rpacios@cvrc.org
CFPIC	2495 Natomas Park Dr.	kelly.amend@cfpic.org
Child Abuse Prevention Council	1730 W Walnut Ave suite b, Visalia, CA 93291	info@tularecountycapc.org
CHIRLA	130 E. Mill Ave Ste. C, Porterville, CA 93257	info@chirla.org
City of Porterville	291 N Main St, Porterville, CA 93257	ccalderon@ci.porterville.ca.us
C-Set	1063 W Henderson Ave, Porterville, CA 93257	micaela.lara-lopez@cset.org
District Attorney's Office Victim Witness	221 S. Mooney Blvd, Rm 264 Visalia, CA 93291	damail@tularecounty.ca.gov
Dolores Huerta Foundation	P.O. Box 2087. Bakersfield, CA 93303	nverdugo@doloreshuerta.org
Eagle Mountain Casino		Brandi.Clark@eaglemtncasino.com
Family Health Care Network	323 W. Putnam Ave. Porterville, CA 93257	ioimos@fhcn.org
Human Trafficking Task Force	221 S. Mooney Blvd., Rm 224 Visalia, CA 93291	damail@tularecounty.ca.gov
Imagine Community Art Center	372 N 3rd St, Porterville, CA 93257	imagine.arts.center@gmail.com
Kings View	177 W. Henderson Ave. Porterville, CA 93257	Aduron@kingsview.org
Lindsay Family Resource Center	400 E Hermosa St, Lindsay, CA 93247	lledesma@lindsay.k12.ca.us
Parenting Network	770 N. Main St. Porterville, CA 93257	echaidez@parentingnetwork.org
Porterville Area Coronation Council	368 E Date Ave, Porterville, CA 93257	pacc@paccprovides.org
Porterville Chamber of Commerce	93 N Main St a, Porterville, CA 93257	kristy@portervillechamber.org
Porterville College	100 E. College Ave. Porterville	kristi.covington@portervillecollege.edu
Porterville Fire	40 W Cleveland Ave, Porterville, CA 93257	fire-dept@ci.porterville.ca.us
Porterville Kiwanis Club	450 N. Newcomb Ave. Porterville, CA 93257	girlfriend_93257@yahoo.com
Porterville Library		Rebecca.Jauregui@portervillelibrary.org
Porterville Mental Health Clinic (HHSA)	1055 W. Henderson, Suite #2 Porterville, CA 93257	eperez1@tularecounty.ca.gov
Porterville Police Department	350 N D St, Porterville, CA 93257	mrios@ci.porterville.ca.us
Porterville Wellness Center	333 W Henderson Ave #1732, Porterville, CA 93257	isoto@kingsview.org
Proteus Inc.	54 N. Main, Ste. 10, Porterville, CA 93257	voroeco@proteusinc.org
PSW	194 W. Poplar Ave. Porterville, CA 93257	
Self Help Enterprises	8445 W Elwin Ct, Visalia, CA 93291	info@selfhelpenterprises.org
Sequoia Family Medical Center		nicole.wynd@mysfmc.com
Sheriff's Department	833 S. Akers St. Visalia, California 93277	sheriffpio@tularecounty.ca.gov
Sierra View Medica Center	465 W Putnam Ave, Porterville, CA 93257	tcanales@sierra-view.com
Sierra View Community Health Center - Terra Bella	9520 Rd, 238, Terra Bella, CA 93270	Vreyes@sierra-view.com
Suicide Prevention Task Force	5957 S. Mooney Blvd. Visalia, CA 932577	sptf@tularecounty.ca.gov
TC HHSA (Alcohol & Other Drugs Program)	1055 W. Henderson, Suite #4 Porterville, CA 93257	ROrong2@tularecounty.ca.gov
TC HHSA (TulareWorks)	1055 W. Henderson, Suite #4 Porterville, CA 93257	Fcervant@tularecounty.ca.gov
The Source LGBT + Center	109 NW 2nd Ave, Visalia, CA 93291	thesourcegbt@gmail.com
Tulare County Office of Education	6200 S Mooney Blvd, Visalia, CA 93277	Anna.Isais@tcoe.org
Tulare & Kings County Warmline	304 N. Villa St. Porterville, CA	canlopez@kingsview.org
Tulare Youth Services Bureau, Inc.		nikki@tybs.org
Tule River Indian Health Center, Inc.	380 N. Reservation Rd., Porterville, CA	Adrianna.Davisson@carih.org
Tule River IndianTribe of California	340 N Reservation Rd Porterville, CA 93257.	
United Way	1601 E Prosperity Ave, Tulare, CA 93274	Anna@unitedwaytc.org
Zonta Club of Porterville		zontakarenvanni@gmail.com

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: 25th Annual Domestic Violence Candlelight Vigil

Sponsoring organization: Central California Family Crisis Center, Inc.

Event date: October 23, 2025

Hours: Setup 4:00 Event 5:00-8:30pm

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

Closed

Street Name

From which Street

To which Street

Activity

No street closure required, event will take place within park

Sidewalks

From which sidewalk

To which sidewalk

Activity

No sidewalk closure required, event will take place within park.

Parking lots and
spaces

Location

Activity

No parking lot or space closure required, event will take place within park.

Requirements for Community Civic Event
Central California Family Crisis Center
25th Annual Domestic Violence Candlelight Vigil
October 23, 2025

City Engineer:

D. Cervantez

Community Development Director:

C. Calderon

Public Works Director - Acting:

R. Alvarez

Fire Marshal:

C. Dignam

No comments.

Parks and Leisure Service Director:

D. Moore

Vehicles to remain off the grass. If electricity is needed contact Parks and Leisure at least 24 hours prior to the event.

Police Lieutenant:

M. Azevedo

Please see Exhibit B.

Administrative Service Director:

Y. Andrade

The certificate of insurance and endorsement page are sufficient for the Proposed event.

Field Services Superintendent-Refuse:

B. Spry

No comments.

Field Services Superintendent-Streets:

J. Baeza

No comments.

Requirements for Community Civic Event

Sponsor: Central California Family Crisis Center
Event: 25th Annual Domestic Violence Candlelight Vigil
Event Chairman: Damara Carrasco
Location: Centennial Park – 296 N Main St
Date of Event: October 23, 2025 (5:00 PM – 8:00 PM)

RISK MANAGEMENT: Conditions of Approval

That Central California Family Crisis Center provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$2,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permitted operation and sponsorship of the aforementioned Community Civic Event.

A. The Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.

B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.

CITY OF PORTERVILLE/POLICE DEPARTMENT
Community Civic Event Application

25th Annual Domestic Violence Candlelight Vigil
Centennial Park
October 23, 2025 / 5:00PM – 8:30PM

Proposed Conditions/Requirements:

- An Outside Amplifier Permit has been approved; however, event organizers shall not allow sound amplification to be so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.
- At conclusion of event, event organizers shall ensure the park is promptly cleared of any equipment, booths or anything that could present a hazard to pedestrians or vehicles traveling through this area.

Mark Azevedo, Lieutenant
Porterville Police Department

CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Damara Carrasco 2053 S. Newcomb St., Porterville, CA 93257
- 2 Address where amplification equipment is to be used: Centennial Park 296 N. Main St., Porterville, CA 93257
- 3 Names and addresses of all persons who will use or operate the amplification equipment: Javier Villareal of Glory Graphics. 44 W. Mill Ave., Porterville, CA 93257
- 4 Type of event for which amplification equipment will be used: Candlelight Vigil, raise awareness, resource fair
- 5 Dates and hours of operation of amplification equipment: October 23, 2025 4:00-8:00 pm
- 6 A general description of the sound amplifying equipment to be used: Music and voice amplifier

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort of the occupants of nearby residences.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

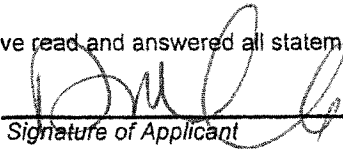
Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2)

Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

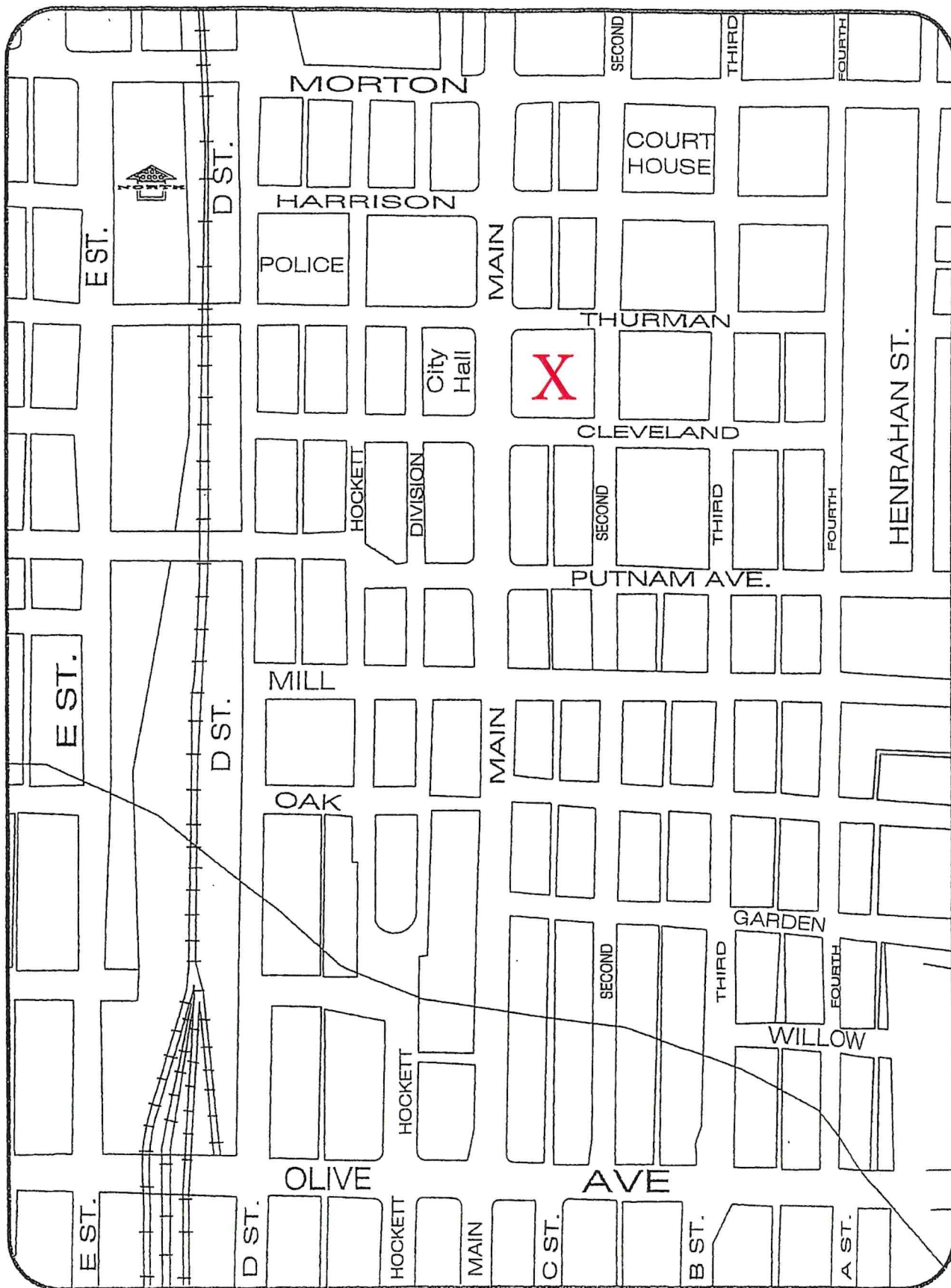

Signature of Applicant

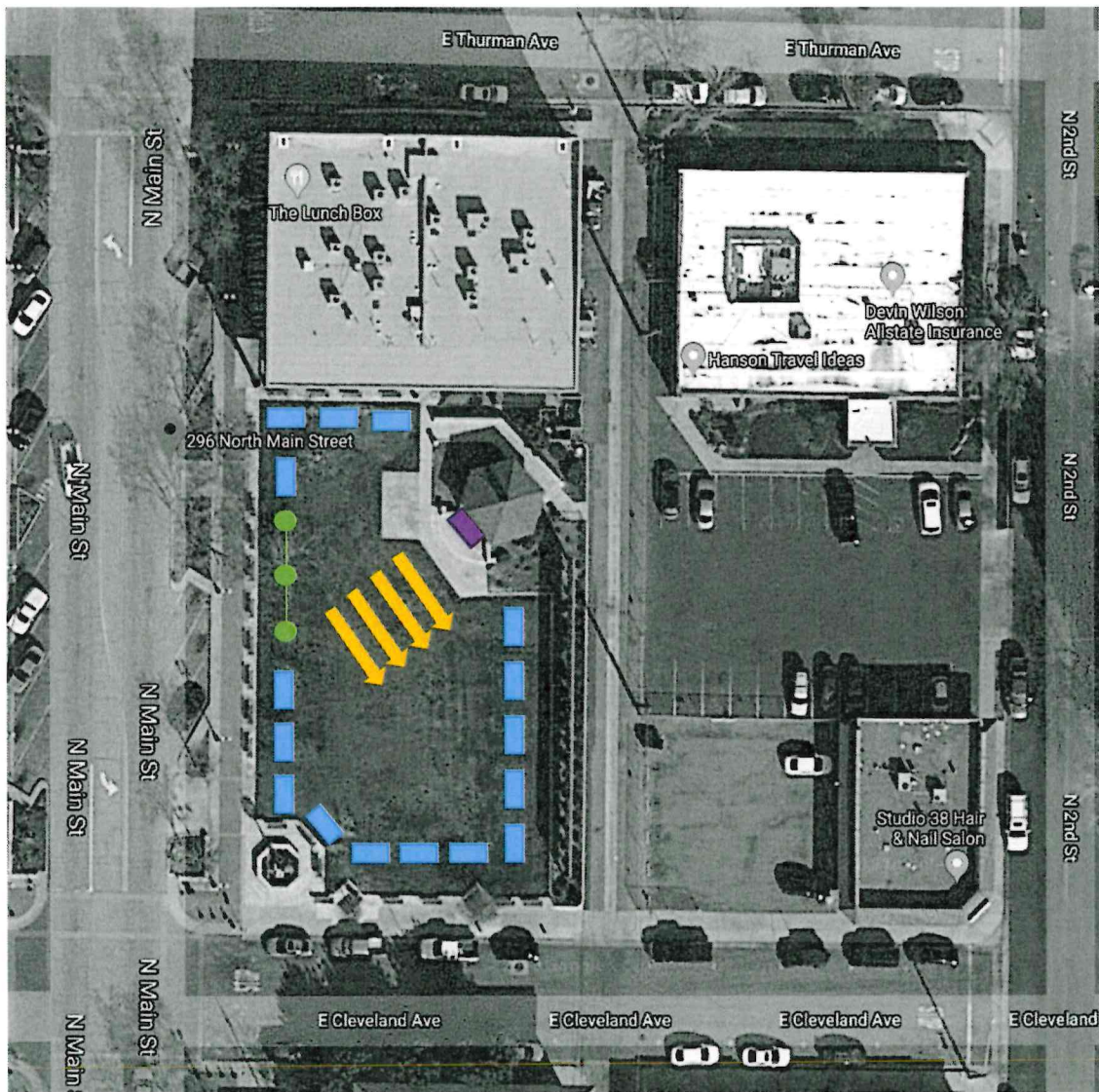
09.09.2025
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Mark Aguedo, Lieutenant
City of Porterville, Chief of Police/Designee

09/11/25
Date





Information tables will be placed in front of the clothesline and around the perimeter of the park. Chairs will be placed in front of the gazebo as pictured below but with more spaced out more.





CENTCAL-02

CSTERLING

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

9/10/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Acrisure West Insurance Services, LLC 1950 W Corporate Way #1 Anaheim, CA 92801-5373	CONTACT NAME: Stephanie Ventura PHONE (A/C, No, Ext): FAX (A/C, No): E-MAIL ADDRESS: sventura@acrisure.com														
INSURED Central California Family Crisis Center, Inc. 211 N Main St Porterville, CA 93257	<table><tr><th>INSURER(S) AFFORDING COVERAGE</th><th>NAIC #</th></tr><tr><td>INSURER A : Nonprofits Insurance Alliance of California</td><td></td></tr><tr><td>INSURER B :</td><td></td></tr><tr><td>INSURER C :</td><td></td></tr><tr><td>INSURER D :</td><td></td></tr><tr><td>INSURER E :</td><td></td></tr><tr><td>INSURER F :</td><td></td></tr></table>	INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Nonprofits Insurance Alliance of California		INSURER B :		INSURER C :		INSURER D :		INSURER E :		INSURER F :	
INSURER(S) AFFORDING COVERAGE	NAIC #														
INSURER A : Nonprofits Insurance Alliance of California															
INSURER B :															
INSURER C :															
INSURER D :															
INSURER E :															
INSURER F :															

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PRO-JECT ☐ LOC OTHER:	X		01-CP-0000631-01-00	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 500,000 MED EXP (Any one person) \$ 20,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	☒ AUTOMOBILE LIABILITY ☒ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ HIRED AUTOS ONLY ☐ NON-OWNED AUTOS ONLY			01-CP-0000631-01-00	1/1/2025	1/1/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED \$ RETENTION \$			01-UB-0000631-01-14	1/1/2025	1/1/2026	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y / N If yes, describe under DESCRIPTION OF OPERATIONS below		N / A				PER STATUTE OTH-ER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
A	D&O Liability			01-CP-0000631-01-00	1/1/2025	1/1/2026	Each Occ 1,000,000
A	D&O Liability			01-CP-0000631-01-00	1/1/2025	1/1/2026	Aggregate 2,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

RE: Candlelight Vigil, October 23, 2025 at Centennial Park 296 N. Main St. Porterville, CA 93257. The City of Porterville is named as Additional Insured.

CERTIFICATE HOLDER

CANCELLATION

The City of Porterville 291 N. Main Street Porterville, CA 93257	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

The City of Porterville

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable limits of insurance;

whichever is less.

This endorsement shall not increase the applicable limits of insurance.



City of Porterville Parks & Leisure Services

15 E Thurman Suite A
291 North Main Street
Porterville, CA 93257

559-791-7695
parks_leisure@ci.porterville.ca.us
<http://www.ci.porterville.ca.us/>

Registration/Payment Receipt 94129620

08/12/2025 02:34 PM

Account Information

Central California Family Crisis
Center
Damara Carrasco
211 N Main Street
Porterville, CA 93257
559-781-7462

Payment

Credit/Debit
Ending in 3804
Merchant Code
8c3c29e6-a876-4fe2-8fe4-
b1ca9ff9ac8e

\$92.00

Received By

Tori Berry at Centennial
Plaza

Item	Amount Paid
Centennial Park Gazebo Stage Area Oct 23, 2025 10:00 AM-10:00 PM - Resident Rental Fee: \$60/Block	\$60.00
CP-Park Attendant Fee	\$32.00
Subtotal	\$92.00
Total Payment	\$92.00

Prompt(s)

Are you having a bounce house at your party? If so, a bounce house permit must be purchased. By checking this box the permit fee will automatically be added to your cart. Outlets may NOT be used for bounce houses.. A list of authorized bounce house companies is available for you to print or you may pick up a list at the Parks & Leisure Office during normal business hours. No

Please indicate an estimated number of people you are expecting to attend this function.
200

Select type of event Other

The rental of the Centennial Park Gazebo does not come with the use of restrooms and or electricity. If you require the use of restrooms and or electricity for your event, a \$32 park attendant fee will be added to this reservation. Would you like to add the use of the restrooms and or electricity? (Central California Family Crisis Center) Yes

Facility Notes

Centennial Park Gazebo Stage Area

Parks, Pavilions

No alcoholic beverages are allowed in the parks without a permit issued by Parks and Leisure Services and the Police Department. **Those who want alcohol must apply at least seven (7) days prior to the event at the Parks & Leisure Services Offices (15 E Thurman Ave, Ste A). No Exceptions.** Alcohol beverage permit - \$2.00 per person. Permits only issued to those who rent pavilions or special areas. Alcohol tags are to be picked up at the Parks & Leisure office the Friday before your party.

Rental time includes set-up, take-down and clean-up. **Park hours:** 10:00 a.m. - 10:00 p.m.

Restroom hours: November – February 10:00 a.m. – 4:00 p.m.; March – October 10:00 a.m. – 8:00 p.m.

If you choose to add a bounce house to your reservation, there is an additional \$27 permit fee. Bounce house companies must have an insurance policy naming the City as additional insured for at least One Million Dollars (\$1,000,000) on file. Outlets may not be used for bounce houses. Please see the attached form for a authorized list of companies.

Amplified equipment must receive approval from the Police Department; **The application must be submitted in person seven (7) days prior to the event. No exceptions.** In the event you are in the park using amplified equipment without a permit, you may be charged a penalty.

Flammable decorations including scenery shall be fire resistant or flame proofed in accordance with the requirements of the City Fire Department. No device which produces flames, sparks, smoke or explosions shall be used in any facility without the approval of the Fire Department.

Vehicles are to be parked in designated parking areas only. Vehicles must remain off the grass at all times. Vehicles parking outside of the designated parking areas may be cited. No person shall operate a motor vehicle in a city park without a permit per Municipal Code 17-10.13. A permit may be requested as stated in the code 5 days in advance for loading/unloading purposes only.

Three dollar (\$3) administrative fee per transaction for any change. All changes must be made seven (7) business days in advance.

Electrical outlets at facilities are subject to service interruptions and are not guaranteed. Many outlets have a GFI or reset button. Outlets may not be used for bounce houses.

*Thank you for submitting a facility request. Every effort will be made to reserve the desired facility on the date requested. Fees paid preempt the ability of other members of the public from utilizing that facility on the date requested.

Unfortunately, vandalism occurs or other unforeseen difficulties arise, and most facility uses occur after normal maintenance crew and office hours. When there is an after-hour problem, call **782-7400** so that proper personnel can be dispatched as needed.

Police Department Approval: _____

Leisure Services Staff: _____

Waiver(s)

Parks Waiver

Applicant hereby agrees to hold the City of Porterville, their employees, agents and officers free and harmless from any loss, damage, liability, cost or expense that may arise during or be caused in any way by such use or occupancy of said facilities. Applicant agrees to leave the facility in the same condition as found before use. Applicant assumes all risk for any injuries, including the risk of exposure to communicable diseases as a result of participation or use of facilities. Any damages, misuse or destruction of City property or equipment is the responsibility of the applicant. Applicant agrees to reimburse the City of Porterville for all charges. The City of Porterville does not provide accident, medical, liability or any other insurance for facility users. In the event staff is taking photos of the park and/or the recreational activities it affords on the day of my event, I give my permission for the City to use said photos in promotional materials. I have read, understand and agree to the rules and regulations that are listed on this form. The City of Porterville will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its facilities, programs, services and activities. Anyone requiring special assistance please call 791-7695.

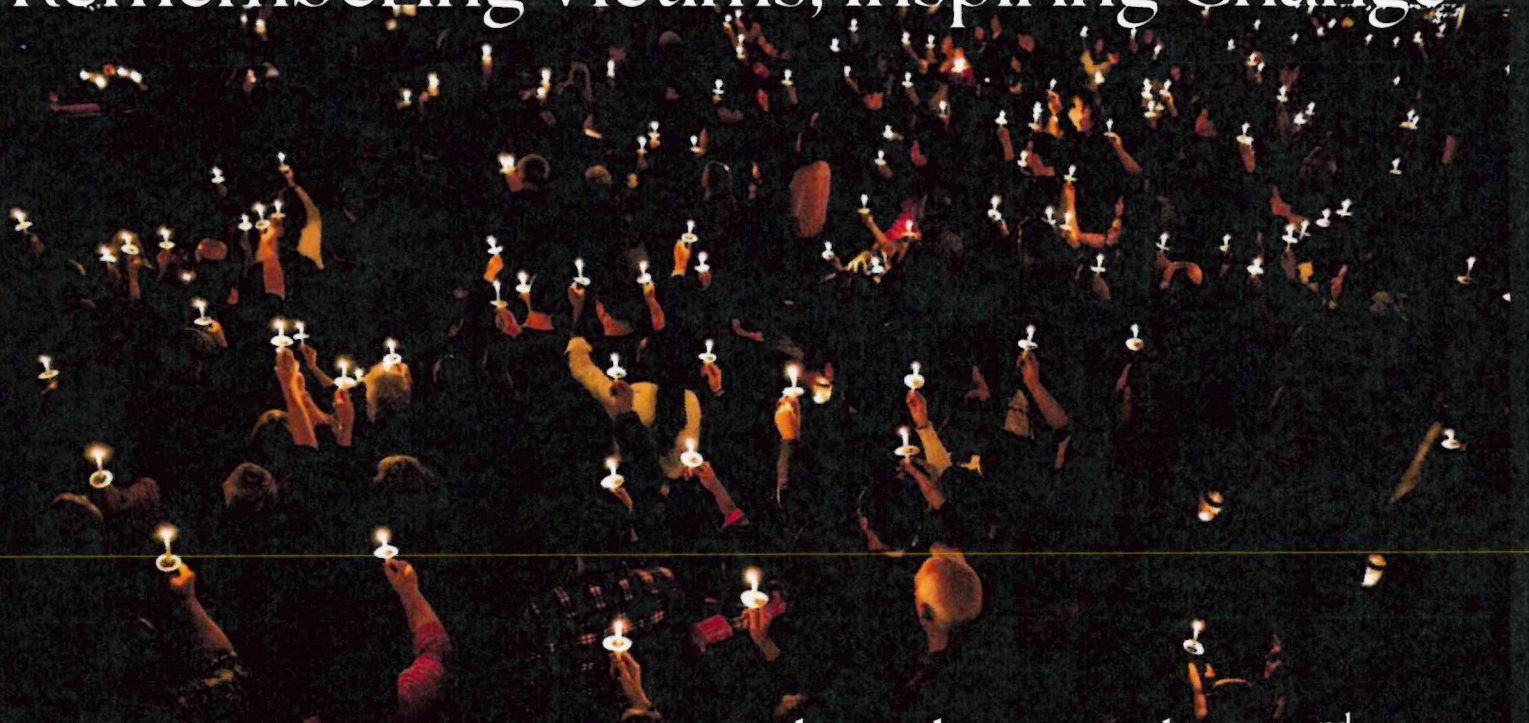
Important Information for Credit Card Users

I, the applicant, hereby understands and agree a service (convenience) fee will be applied to all credit credit card transactions. This fee will be 2.50% of the payment amount with a minimum fee of \$1.95.

***This fee is collected by a 3rd party and will not be shown on
your City of Porterville Parks & Leisure receipt.**

25th Annual Domestic Violence Candlelight Vigil

“25 Years of Light: Honoring Survivors,
Remembering Victims, Inspiring Change”



Thursday, October 23rd

Resource Fair 5:00 pm-6:00 pm

Vigil Program 6:00 pm-8:00 pm

Centennial Park 269 North Main

Street

Hosted by:



For more information, contact

Damara Carrasco

dcarrasco@ccfamilycrisis.org



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Community Civic Event — Trunk or Treat Spooktacular — October 31, 2025

SOURCE: Police

COMMENT: The Porterville Police Department is requesting approval to hold the "Trunk or Treat Spooktacular Event" on Friday, October 31, 2025, from 6:00 PM to 9:00 PM. The Department is requesting the closure and use of D Street between Harrison Avenue and Thurman Avenue, and Harrison Avenue from D Street to Hockett Street, to facilitate the event. To ensure safety, staff is requesting that D Street be closed at Morton Avenue.

The event will feature music, food, games, candy, and vendors, as well as a "spooky area" in front of the Police Department. This event drew a very large crowd last year, with an estimated number of attendees of well over 500 people. For the safety of staff and attendees, staff is requesting the above road closure be approved from 4:00 PM to 11:00 PM, which will also allow time to set up and take down the event. An outside amplifier permit has been approved from 6:00 PM to 9:00 PM. All requirements and restrictions are listed on the attached Application and Agreement and Outside Amplifier Permit.

RECOMMENDATION: That the City Council approve the Community Civic Event application from the Porterville Police Department to hold the "Trunk or Treat Spooktacular Event" on October 31, 2025, subject to the requirements and restrictions contained in the Application and Agreement.

ATTACHMENTS:

1. Trunk or Treat Spooktacular 2025 (CCE)
2. Trunk or Treat Outside Amplifier (2025)
3. Trunk or Treat 2025 (Street Closure Map)

Appropriated/Funded:

Review By:

Department Director:
Jake Castellow, Chief of Police

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

CITY OF PORTERVILLE
Internal Community Civic Event Application

2025 Halloween Trunk or Treat Spooktacular Event
October 31, 2025 / 6:00 PM—9:00 PM
350 N. D Street, Porterville

Proposed Conditions/Requirements of Police Department

- All street, alley, and sidewalk closures require City Council approval.
- Ensure highly visible and adequate barricades, barriers, or marked police units are used to warn motorists of non-access to closed street, and prevent vehicle access to those designated areas.
- Ensure participants do not interfere with the normal flow of pedestrian/vehicle traffic in the area of the event.
- An Outside Amplifier Permit has been requested and granted; however, event organizers shall not allow sound amplification to be so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.
- At the conclusion of the event, event organizers shall ensure streets, sidewalks, and parking lots are promptly cleared of any booths, equipment, barricades, or anything that could present a hazard to pedestrians or vehicles traveling through this area.

Mark Azevedo, Lieutenant
Porterville Police Department

CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

1 Name and home address of the applicant: Duane Cornett, 350 North D St. Porterville

2 Address where amplification equipment is to be used: Area of 350 North D St, Porterville

3 Names and addresses of all persons who will use or operate the amplification equipment: Various vendors, Officer Duane Cornett will be the primary contact.

4 Type of event for which amplification equipment will be used: Trunk or Treat Community Event

5 Dates and hours of operation of amplification equipment: October 31, 2025, 6 pm-9pm

6 A general description of the sound amplifying equipment to be used: Music and announcements from microphone and speakers,

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort ,

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2)

Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Duane Cornett

Signature of Applicant

09/11/25

Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Mark Azevedo, Lieutenant

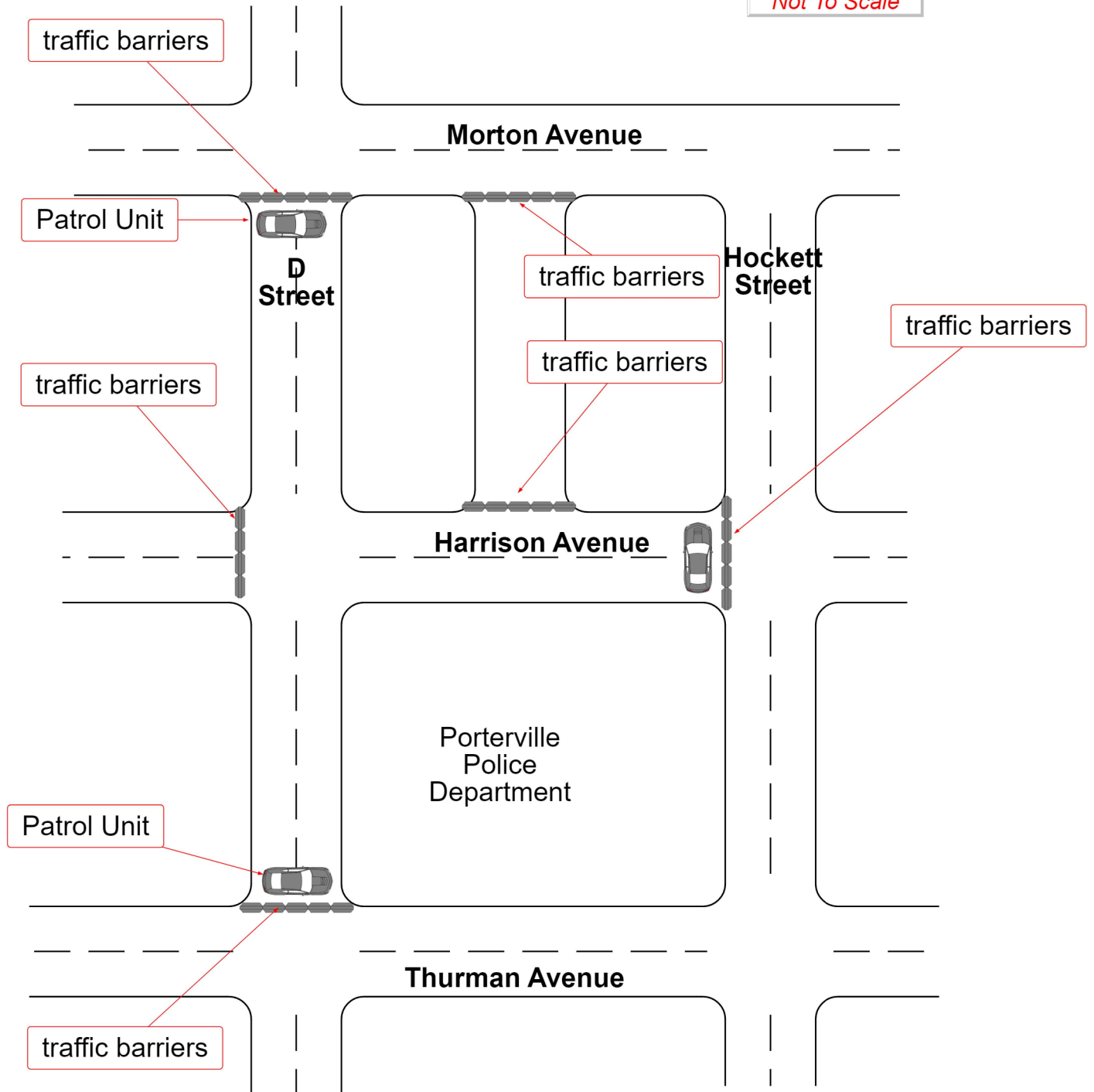
City of Porterville, Chief of Police/Designee

09/11/25

Date



Not To Scale





CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Community Civic Event - Communities of the Giant Sequoia - Pumpkin Patch at the Park - October 25, 2025

SOURCE: Finance

COMMENT: The Communities of the Giant Sequoia has requested approval to hold the Pumpkin Patch at the Park event on Saturday, October 25, 2025, at Veterans Park. The event will run from 3:00 PM to 9:00 PM and will feature food and craft vendors, games, a costume contest, and other family-friendly activities.

This request is submitted under Community Civic Events Ordinance No. 1326, as amended. The Application has been routed to and reviewed by all required City departments. All requirements and restrictions are detailed in the Application and Agreement, Exhibit A, Exhibit B, Exhibit C, and the Outside Amplifier Permit.

The Pumpkin Patch at the Park provides a seasonal celebration that encourages community participation, supports local vendors, and offers a safe, family-friendly environment for residents.

RECOMMENDATION: That the City Council approve the Community Civic Event Application submitted by the Communities of the Giant Sequoia to hold the Pumpkin Patch at the Park event on October 25, 2025, at Veterans Park, subject to the requirements and restrictions contained in the Application and Agreement, Exhibit A, Exhibit B, Exhibit C, and Outside Amplifier Permit.

ATTACHMENTS:

1. CCE Application and Agreement, Exhibit A, Exhibit B, Exhibit C, Outside Amplifier Permit, Map, Certificate of Liability Insurance, and Flyer.

Appropriated/Funded:

Review By:

Department Director:
Janie Rodriguez, Finance Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569 www.ci.porterville.ca.us

(Incomplete applications can delay permit process)



APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Event Flyer: Yes ☒ No ☐ If yes, please attach copy

E-mail address: jaimegomez56@ymail.com

Website: _____

Application date: 9-8-25 Event date: 10-25-25

Event time: 3pm-9pm

Name of Event: Pumpkin Patch at the Park

Sponsoring organization: communities of the Giant Sequoia Phone # 805-570-4524

Address: _____

Authorized representative: Gail Phone # 805-570-4524

Address: _____

Event chairperson: Jamie Gomez Phone # 559-789-1943

Location of event 1501 w Henderson Ave Porterville

Location map must be attached

Description of event: Community Event

Purpose of event: _____

Non-profit organization status: active 88-3668188

(IRS Determination)

City services requested (fees associated with these services will be billed separately):

Barricades (quantity): _____ Street sweeping Yes ☒ No ☐

Police protection Yes ☐ No ☒ Refuse pickup Yes ☐ No ☒

Other: _____

Parks facility application required: Yes ☒ No ☐ Attached ☒

Assembly permit required: Yes ☒ No ☐ Attached ☒

The application will be forwarded for staff review to gather comments and identify any special requirements or conditions for this event.

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures. This application must be submitted **NO LESS THAN 30 DAYS PRIOR** to the date of the event in order to obtain City Council approval.

All City Code requirements are described in ordinance 15-20 (e) 1-23 and as amended in ordinance 1613. For a full description please visit our City of Porterville website at www.ci.porterville.ca.us/govt/CityClerk/, Porterville Municipal Codes. For questions or concerns please call 559-782-7451 or 559-782-7457. Any person who violates the provisions in this code, shall be deemed guilty of either a misdemeanor or an infraction, with penalties of one hundred (\$100) for the first violation.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The sponsoring organization/applicant's insurance coverage shall apply as primary to, and on a non-contributory basis with, any other available coverage of the City. The City of Porterville and Successor Agency to the Porterville Redevelopment Agency shall be named as additional insured. A Certificate of Liability Insurance and Additional Insured Endorsement sample forms are enclosed for your convenience. This original certificate and endorsement shall be submitted to the Finance Department with the application. *The council shall condition the granting of a CCE permit upon the sponsoring entity's filing with the council a policy of public liability insurance in which the city has been named as insured or coinsured with the permittee. The policy of insurance shall insure the city, its officers, and its employees against all claims arising out of, or in connection with, the issuance of the CCE permit or the operation of the permittee or its agents or representatives, pursuant to the permit. The policy of insurance shall provide coverage of no less than two million dollars (\$2,000,000.00) per occurrence of bodily injury and property damage, combined single limit. (Ordinance 15-20(e) 18)*

JG

Authorized Representative Initial

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

JG

Authorized Representative Initials

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-333-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

JG

Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

JG

Authorized Representative Initials

Toilet rental service: Applicant shall have care, custody and control of the equipment and shall bear responsibility and liability for all loss and damage to the equipment and for its contents while at the City's location. Applicant shall not overload, move or alter the equipment and shall use the equipment for its intended purpose. Applicant shall be responsible for any damages to City's property resulting from company's provision of services hereunder. Applicant shall confirm with the service company the number of portable toilets, standard and handicap, and wash sinks needed for the number of expected attendees.

JG

Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit 'A.' The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees. Approval of the Community Civic Events Permit by the Porterville City Council pertains only to authorized activities conducted at designated locations within the incorporated area of the City of Porterville, and such approval shall not be construed or interpreted to authorize sponsor utilization of public right-of-ways outside of the jurisdiction of the City of Porterville.

Communities of the Giant Sequoia

9-17-25

(Name of Organization)

(Signature)

(Date)

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY

Location: 1501 w Henderson Porterville Event date: 10-25-25 Event time: 3pm-9pm

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE
APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY
TO BE HELD ON PUBLIC PROPERTY

Name of event: Pumpkin Patch at the Park

Sponsoring organization: Communitites of the Giant Sequoia

Event date: 10-25-25 Hours: 3pm-9pm

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

Closed

Street Name

From which Street

To which Street

Activity

@Veterans Park

not needed

Sidewalks

From which sidewalk

To which sidewalk

Activity

Parking lots and
spaces

Location

Activity

Requirements for Community Civic Event
Communities of the Giant Sequoia
Pumpkin Patch at the Park
October 25, 2025

City Engineer:
D. Cervantez

Community Development Director:
C. Calderon

Public Works Director - Acting:
R. Alvarez

Fire Marshal:
C. Dignam

Please see Exhibit C.

Parks and Leisure Service Director:
D. Moore

No person shall operate, stop, park, or leave standing any motor vehicle, other than on paved roadways or paved parking areas, in any city park, except when in possession of a permit issued by the director of Parks and Leisure services permitting that person to operate, drive, stop, park or leave standing said motor vehicle, and further, except any motor vehicle being operated, driven, stopped, parked or left standing by a City employee in the course and scope of his or her duties. Municipal Code 17-10.13.

Police Lieutenant:
M. Azevedo

Please see Exhibit B.

Administrative Service Director:
Y. Andrade

The certificate of liability and endorsement page are sufficient for the proposed event. All bounce house/inflatable participants or legal guardians (if the participant is a minor) must sign a waiver of liability releasing the City from any and all claims.

Field Services Superintendent-Refuse:
B. Spry

No comments.

Field Services Superintendent-Streets:
J. Baeza

No comments.

Requirements for Community Civic Event

Sponsor: Communities of the Giant Sequoia
Event: Pumpkin Patch at the Park
Event Chairman: Jaime Gomez
Location: Veterans Park, Porterville CA
Date of Event: October 25, 2025 (3:00 PM – 9:00 PM)

RISK MANAGEMENT: Conditions of Approval

That Communities of the Giant Sequoia provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$2,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permitted operation and sponsorship of the aforementioned Community Civic Event.

A. The Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.

B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.

**CITY OF PORTERVILLE/POLICE DEPARTMENT
Community Civic Event Application**

**Pumpkin Patch at the Park
October 25, 2025, 3:00 pm to 9:00 pm
Veterans Park**

Proposed Conditions/Requirements for Event:

- At conclusion of event, event organizers shall ensure the park is promptly cleared of any equipment, booths, or waste
- Event organizers should contact the Patrol Watch Commander to discuss any potential policing needs. They can be reached at (559) 782-7410 or (559) 782-7417.
- Food vendors should provide inspection certificates from the Tulare County Health Department to members of the organizing committee, to ensure food product safety.
- An Outside Amplifier Permit has been approved and granted; however, event organizers shall not allow sound amplification to be so loud as to unreasonably disturb the peace and good order of any residents or business establishments in the surrounding area.

Mark Azevedo, Lieutenant
Porterville Police Department

**CITY OF PORTERVILLE/FIRE DEPARTMENT
COMMUNITY CIVIC EVENT APPLICATION**

PUMPKIN PATCH AT THE PARK

OCTOBER 11, 2025

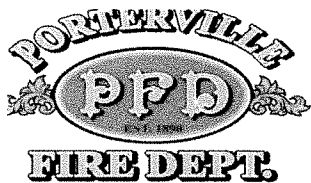
VETERANS PARK, PORTERVILLE

Proposed Conditions/Requirements for Event:

Proper spacing between canopies, tents and tarps. All tents, canopies, tarps shall all be fire resistance rated with an affixed and legible tag. see attached document. Fire extinguishers available and within 75' travel distance to generators and booths. Food trailers shall be disconnected from the towing vehicle and level with towing vehicle disconnected and moved to a parking area. Food vans or trucks should be parked and keys removed from the ignition. All food trucks and trailers with an installed fire extinguisher system shall have a current inspection tag on the fixed extinguishing system (within the last 6 months) and have both a K extinguisher, and a 2A:10BC fire extinguisher (tagged within the last year). There shall be no cooking or frying producing grease laden vapors inside, or under, any tent, tarp, or canopy.

Clayton Dignam

Fire Marshal



OUTDOOR FOOD BOOTH REQUIREMENTS

Authority cited: 2019 California Fire Code (CFC)

These standards apply to individual tents, temporary structures, or membrane structures less than 200 square feet in area, and canopies less than 400 square feet in area used as outdoor carnival and fair booths.

A permit is required before any tent or membrane structure larger than 400 square feet can be erected. (California Fire Code 3103.2)

Tents and membrane structures having an area in excess of 400 square feet shall not be erected, operated or maintained for any purpose without first obtaining a permit and approval from the building official and fire code official.

Exceptions:

1. Tents used exclusively for recreational camping purposes.
2. Tents open on all sides which comply with all the following:
 - a. Individual tents having a maximum size of 700 square feet.
 - b. Aggregate area of multiple tents placed side by side without 12 feet clearance, not exceeding 700 square feet total.
 - c. A minimum clearance of 12 feet to all structures and other tents.

Definitions

Cooking Booth – Booth where food is prepared by a heating or cooking process such as, but not limited to, grilling, frying, barbecuing, flambe', deep fat frying, baking, warming, or boiling. **Deep fat frying** – Any cooking operation or process whereby the product floats or is submerged in hot oil during the cooking process.

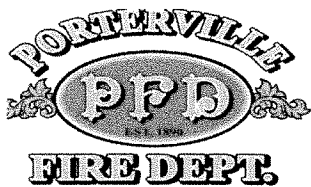
Vendor Booth – Any booth other than a cooking booth.

Cooking Booth Construction and Location

- All fabrics or membranes covering cooking booths shall be California State Fire Marshal certified flame retardant and be labeled as such.
- Decorative materials shall be inherently fire resistive or shall be treated with a fire-retardant spray.
- Flooring materials used within cooking booths and cooking equipment shall be non-combustible or California State Fire Marshal certified fire-retardant. (*Exception 3/8" plywood or similar material.*)
- Each cooking booth shall have at least one exit-way, a minimum 3' wide and 6'8" high. Booth frames shall not obstruct exit paths.
- Cooking booths shall have a minimum clearance of 10' on at least two sides with clearance of at least 10' from any vendor booth.
- Minimum 12' separation required between cooking booths with an aggregate size of 400 sq.ft. with sides, or 700 sq.ft. without sides.

Cooking Equipment

- All interior cooking equipment shall be of an approved type, and open-flame cooking shall be located a minimum of 18" from booth back/side drop materials.
- Compressed gas (butane, propane, or natural) equipment shall conform to the following:
 - Shut off valves shall be provided at each fuel source;
 - Cooking appliances shall have an ON-OFF valve located far enough away from the appliance to be safely shut off in case of fire;
 - Manufactured cooking appliances shall be equipped with a Thermocouple Valve to shut off fuel if flame is extinguished;
 - The booth operator shall test all connections for leaks with soap and water solution;
 - Fuel tanks shall be protected from damage and secured in an upright position;
 - Hoses shall be of a type approved for use with the equipment and fuel type;
 - Tanks not in use shall be turned off;
 - Extra fuel tanks shall not be stored in booths;
 - Unused fuel cylinders shall be stored in a secured position.



PORTERVILLE FIRE DEPARTMENT

FIRE PREVENTION DIVISION

Wood, Charcoal (Solid Fuels) Cooking

- Use only an electric starter or commercially sold lighter fluid.
- Charcoal cooking and storage of lighter fluid is prohibited inside booths.
- Charcoal cooking shall be located a minimum of ten **10'** away from booths and in areas away from public access.
- Charcoal cooking shall be located at least ten **10'** away from combustible structures and parked vehicles.
- Coals shall be disposed of in metal containers with lids approved by the Fire Marshal.

Deep Fat Frying, Flambé, and Wok

- Deep fat frying, flambé, and wok shall be located **no closer than 18"** from any combustible material.
- Cooking areas shall not be accessible to the public.
- Deep fat frying equipment shall be equipped with a temperature regulating device or other method of regulating temperatures approved by the Fire Marshal.
- Separation shall be maintained with a minimum of **3'** clearance between deep fat frying and flambé or open flame cooking.

Vendor Booth Construction and Location

- Each vendor booth shall have at least one exit-way, a minimum of **3'** wide by **6'8"** high. Booth frames shall not obstruct exit paths.
- Vendor booths shall have a minimum clearance of **20'** on at least one side, with clearance of at least **10'** from any cooking booth.

Electrical Power

- Generators shall be placed only in locations approved for festival use.
- Generators shall not be refueled during event hours. Extra fuel shall not be stored during event hours.
- Smoking and open flames shall be prohibited within **25'** of refueling operations.
- Extension cords shall be of a grounded type and approved for exterior use.

Fire Extinguishers

- Each cooking booth shall be equipped with a fire extinguisher with a minimum rating of **2A: 10BC**. Booths with deep fat frying or flambé cooking shall be equipped with an extinguisher rated for **class "K" fires**.
- Cooking booths shall be equipped with visible and accessible fire extinguishers mounted adjacent to the exit.
- For vendor booths, the maximum travel distance to a fire extinguisher with a minimum rating of **2A: 10BC** shall not exceed **75'**.
- Each generator shall be provided with a fire extinguisher with a minimum **40BC** rating. The extinguisher shall be located near the generator and accessible at all times.
- All fire extinguishers shall be serviced and tagged annually by a State-licensed contractor.

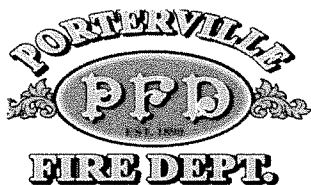
Miscellaneous

- The Porterville Fire Department shall be provided with a site plan showing emergency access.
- All booths are subject to inspection by the Fire Department and any discrepancies will require immediate action.
- All cooking areas shall be cleaned regularly to prevent the build-up of grease.
- There shall be a competent adult in cooking booths at all times to ensure safety.
- Seating shall be a minimum of **15'** from booths with open flame devices or cooking appliances.
- The Fire Department shall be provided with a telephone number of the responsible party to contact in case of emergency on a 24 hour basis.

Fire Safety Tips

- Know where fire extinguishers are and how to use them.
- Do not leave cooking unattended.
- Do not wear loose-fitting clothing while cooking.
- Remove trash accumulation regularly.
- Keep combustible materials away from heat sources.
- **In case of an emergency dial 9-1-1.**

The attached "Food Booth Vendor Agreement" must be on site at all times and presented upon request of any Porterville Fire Department Personnel.



Cooking Booth Vendor Agreement

Booth/Space # _____ Business Name _____
On Site Contact Name _____ Contact Phone # _____

Cooking Booth Construction and Location

1. Tents, canopies, and decorative material shall be inherently flame-resistive and proof of certification shall be on site at all times.
2. Cooking booth floors may be concrete, asphalt, or plywood over grass and dirt.
3. An emergency access of 36" shall be maintained between the back of each cooking booth and any fencing at all times. **NO EXCEPTIONS.**

Cooking Equipment

1. Cooking with charcoal, wood, or other solid fuel shall be located a **minimum of 10'** away from booths, canopies, combustible material or any public access.
2. Deep fat frying shall be located a **minimum of 3'** away from booths, canopies, open flame cooking, combustible material or any public access.
3. Any open flame cooking shall be located a **minimum of 18"** away from any vertical surface, combustible material or any public access.
4. Extra fuel tanks shall **NOT** be stored in booths or within 5' of cooking equipment.
5. All cooking, gas powered, or electrically energized equipment shall meet manufacturer specifications and shall be free of excess cooking oils or any other combustible materials.

Miscellaneous

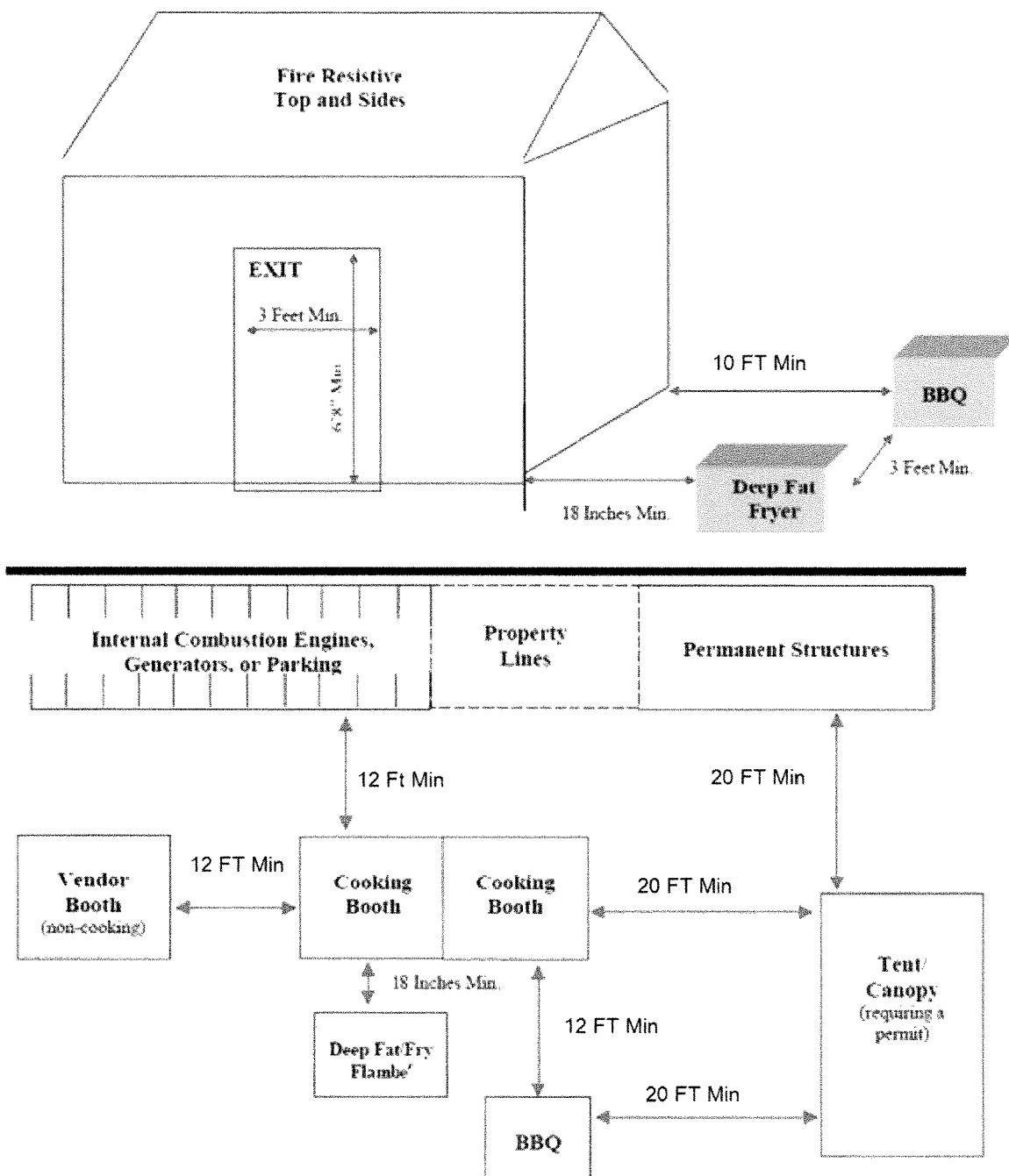
1. A visible and accessible, 2A:10BC fire extinguisher with a current (within the last 12 months) State Fire Marshall tag must be provided within 20' of travel in all cooking areas.
2. A visible and accessible Class K portable fire extinguisher with a current (within the last 12 months) State Fire Marshall tag must be provided in all cooking areas with deep fat frying.
3. All cooking areas shall be cleaned regularly to prevent build-up of combustible substances.
4. Extension cords shall be of a grounded type, approved for exterior use, and in good working order.
5. Smoking is not allowed at any time within food booths or within 25' of any fuel source.
6. Specialized cooking equipment is subject to approval by the Fire Marshal.

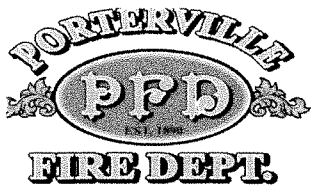
Additional Requirements:

The Porterville Fire Department has established these requirements in accordance with the California Fire Code. Your cooperation is required to maintain a high level of fire safety throughout the event. All booths are subject to fire department inspection prior to and at any time during the event. Any discrepancies to the above requirements or any conditions considered a threat to fire and life safety by the Fire Inspector may result in the immediate cessation of cooking.

By signing below, I acknowledge that I have read and agree to comply with all requirements of this contract.

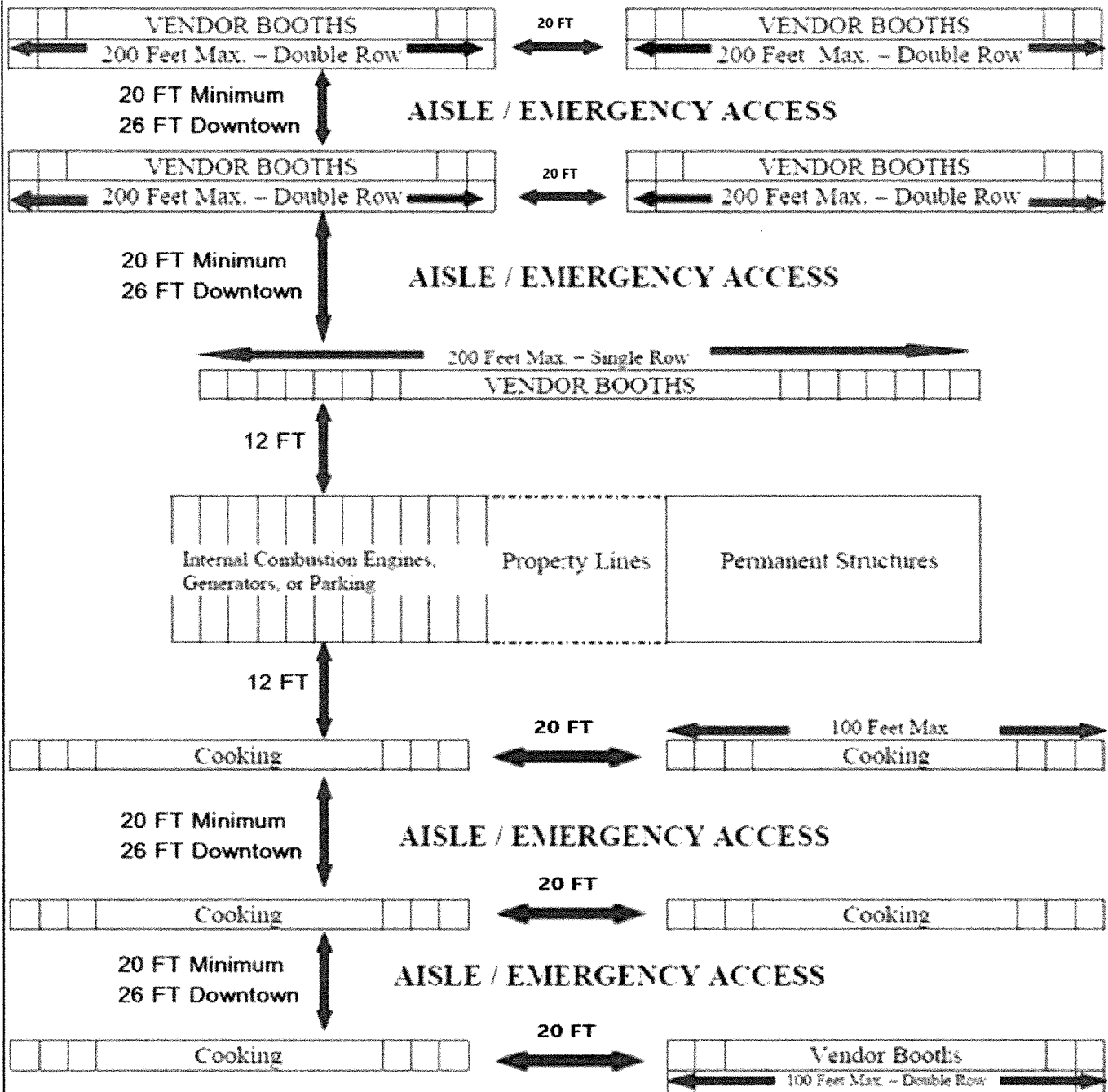
Signature _____ Date _____





PORTERVILLE FIRE DEPARTMENT

FIRE PREVENTION DIVISION



**Note: Cooking booths are limited to single rows only. Back-to-back rows are not permitted. Maximum overall length of individual rows is 100 feet with aggregate spacing throughout.*

***Note: Aggregate area of multiple tents placed side by side without 12 feet clearance shall not exceed 400 square feet with sides, or 700 square feet without sides. A minimum clearance of 12 feet to all structures and other tents is required.*

****Note: Maximum overall row length distances listed, or shown above, shall meet spacing requirements for aggregate size restrictions*

CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

25433 Ave 78 Terra Bella Jaime Gomez

1 Name and home address of the applicant:

25433 Ave 78 Terra Bella

2 Address where amplification equipment is to be used:

1501 w Henderson Porterville

3 Names and addresses of all persons who will use or operate the amplification equipment:

25433 Ave 78 Terra Bella

4 Type of event for which amplification equipment will be used:

community event

5 Dates and hours of operation of amplification equipment:

3pm-8pm

6 A general description of the sound amplifying equipment to be used:

speaker with Bluetooth

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intercommunication or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or to be so loud as to unreasonably disturb and interfere with the peace and comfort of the occupants of nearby residences.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefor, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2)

Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine. (2) Any person who maliciously and willfully disturbs another person and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that the information is true and correct.

Signature of Applicant

9-17-25

Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Mark Azevedo, Lieutenant

09/18/2025



Veteran s Park



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
09/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Relation Ins. Services of Central California, Inc. 7673 N Ingram, Suite 103 Fresno CA 93711		CONTACT NAME: Devin Allen PHONE (A/C, No, Ext): (559) 781-3466 FAX (A/C, No): (559) 781-4956 E-MAIL ADDRESS: devin.allen@relationinsurance.com	
		INSURER(S) AFFORDING COVERAGE	
		INSURER A: Philadelphia Indemnity Insurance Company	
		INSURER B:	
		INSURER C:	
		INSURER D:	
		INSURER E:	
		INSURER F:	

COVERAGES **CERTIFICATE NUMBER:** SE 10/25 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☐ POLICY ☐ PROJECT ☐ LOC OTHER:	Y		EV178719	10/25/2025	10/26/2025	EACH OCCURRENCE \$ 2,000,000
	DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000						
	MED EXP (Any one person) \$						
	PERSONAL & ADV INJURY \$ 2,000,000						
	GENERAL AGGREGATE \$ 4,000,000						
							PRODUCTS - COMP/OP AGG \$ 4,000,000
							\$
	AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ OWNED AUTOS ONLY ☐ HIRED AUTOS ONLY ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS ONLY						COMBINED SINGLE LIMIT (Ea accident) \$
							BODILY INJURY (Per person) \$
							BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR EXCESS LIAB ☐ CLAIMS-MADE DED RETENTION \$						EACH OCCURRENCE \$
							AGGREGATE \$
							\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	N/A					PER STATUTE ☐ OTH-ER ☐
	E.L. EACH ACCIDENT \$						
	E.L. DISEASE - EA EMPLOYEE \$						
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Pumpkin Patch- Community Event
October 25, 2025
Additional Insured endorsement CG 20 26 04 13

CERTIFICATE HOLDER City of Porterville 291 N Main Street Porterville CA 93257	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
---	---

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THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

**ADDITIONAL INSURED – DESIGNATED
PERSON OR ORGANIZATION**

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART.
SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

City of Porterville 291 N Main St Porterville, CA 93257

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person (s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
2. Available under the applicable Limits of Insurance shown in the Declarations; whichever is less.

This endorsement shall not increase the applicable Limits of Insurance shown in the Declarations



JUMPINF-01

KPINLAC

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

3/3/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER American Tri-Star Insurance Services Inc. 16162 BEACH BLVD STE 100 Huntington Beach, CA 92647	CONTACT NAME: Josh Quintero
	PHONE (A/C, No, Ext): (619) 919-0328 FAX (A/C, No):
	E-MAIL ADDRESS: josh@amtsi.com
	INSURER(S) AFFORDING COVERAGE NAIC #
	INSURER A: Kinsale Insurance Company 38920
INSURED Jumpland Inflatable's 2250 W Aurora Ave Porterville, CA 93257	INSURER B:
	INSURER C:
	INSURER D:
	INSURER E:
	INSURER F:

COVERAGES

CERTIFICATE NUMBER:

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR NOVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY						
	☐ CLAIMS-MADE ☒ OCCUR	X	X	0100283532-1	2/12/2025	2/12/2026	EACH OCCURRENCE \$ 1,000,000
							DAMAGE TO RENTED PREMISES (EA occurrence) \$ 100,000
							MED EXP (Any one person) \$ Excluded
							PERSONAL & ADV INJURY \$ 1,000,000
							GENERAL AGGREGATE \$ 2,000,000
							PRODUCTS - COMP/OP AGG \$ 2,000,000
							\$
	AUTOMOBILE LIABILITY						COMBINED SINGLE LIMIT (EA accident) \$
	☐ ANY AUTO OWNED AUTOS ONLY ☐ SCHEDULED AUTOS						BODILY INJURY (Per person) \$
	☐ HIRED AUTOS ONLY ☐ NONOWNED AUTOS ONLY						BODILY INJURY (Per accident) \$
							PROPERTY DAMAGE (Per accident) \$
							\$
	UMBRELLA LIAB ☐ OCCUR						EACH OCCURRENCE \$
	EXCESS LIAB ☐ CLAIMS-MADE						AGGREGATE \$
	☐ DED ☐ RETENTION \$						\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY						PER STATUTE ☐ OTH-ER
	ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) ☐ Y ☒ N		N/A				E.L. EACH ACCIDENT \$
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYER \$
							E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
30 day cancellation notice applies. Certificate Holder is also Additionally Insured.

CERTIFICATE HOLDER

CANCELLATION

The City Of Porterville 15 E Thurmann Ave Suite A Porterville, CA 93257	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE <i>Josh Quintero</i>

ACORD 25 (2016/03)

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City of Porterville Parks & Leisure Services

15 E Thurman Suite A
291 North Main Street
Porterville, CA 93257

559-791-7695
parks_leisure@ci.porterville.ca.us
<http://www.ci.porterville.ca.us/>

Registration/Payment Receipt 94860669

08/27/2025 08:22 AM

Account Information

Jaime Gomez
25433 Ave 78
Porterville, CA 93257
559-789-1943

Payment

Cash \$187.00

Received By

Christina Carrillo at Centennial Plaza

Item	Amount Paid
Veterans Park Pavilion 1 Oct 25, 2025 10:00 AM-10:00 PM - Resident Rental Fee: \$60/Block	\$60.00
Bounce House Permit Fee	\$27.00
Veterans Park Pavilion 2 Oct 25, 2025 10:00 AM-10:00 PM - Resident Rental Fee: \$60/Block	\$60.00
Veterans Park Picnic Area 4 Oct 25, 2025 10:00 AM-10:00 PM - Resident Rental Fee: \$40/Block	\$40.00
Subtotal	\$187.00
Total Payment	\$187.00

Prompt(s)

Are you having a bounce house at your party? If so, a bounce house permit must be purchased. By checking this box the permit fee will automatically be added to your cart. Outlets may NOT be used for bounce houses.. A list of authorized bounce house companies is available for you to print or you may pick up a list at the Parks & Leisure Office during normal business hours. Yes

Please indicate an estimated number of people you are expecting to attend this function.
100+

Select type of event Community Event (Requires City Council Approval)

Facility Notes

Veterans Park Pavilion 1

Parks, Pavilions

No alcoholic beverages are allowed in the parks without a permit issued by Parks and Leisure Services and the Police Department. **Those who want alcohol must apply at least seven (7) days prior to the event at the Parks & Leisure Services Offices (15 E Thurman Ave. Ste A). No Exceptions.** Alcohol beverage permit - \$2.00 per person. Permits only issued to those who rent pavilions or special areas. Alcohol tags are to be picked up at the Parks & Leisure office the Friday before your party.

Rental time includes set-up, take-down and clean-up. **Park hours:** 10:00 a.m. - 10:00 p.m.

Restroom hours: November - February 10:00 a.m. - 4:00 p.m.; March - October 10:00 a.m. -



**FREE
PUMPKIN**
WITH PURCHASE
OF KID ZONE
WRISTBAND

PUMPKIN PATCH

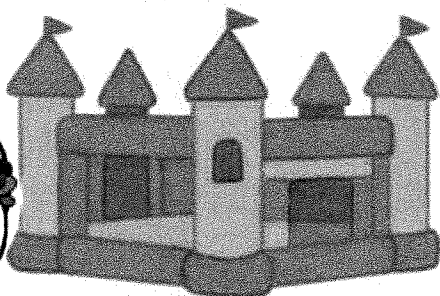
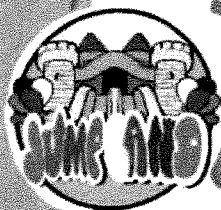
AT THE PARK

VETERANS PARK • PORTERVILLE

3PM - 9PM

**OCTOBER 25
2025**

**Raffle, prizes, Games!
And much more!!**



KIDS ZONE

\$5 KID ZONE WRISTBAND

**FOOD & CRAFT VENDORS
WANTED**

**1ST, 2ND & 3RD PRIZE
WINNERS FOR BEST COSTUME**



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Community Civic Event - Veterans Homecoming Committee - Veterans Day Parade - November 11, 2025

SOURCE: Finance

COMMENT: The Veterans Homecoming Committee has submitted a request to hold its annual Veterans Day Parade on Tuesday, November 11, 2025, from 10:00 AM to 12:00 PM. The parade continues the long-standing patriotic tradition of honoring veterans and expressing the community's gratitude for their service.

The Application requests closure of Main Street from Henderson Avenue to Orange Avenue, along with the adjacent side streets identified on the attached map, from 7:00 AM to 1:00 PM. The Committee also requests barricades, police protection, street sweeping, and refuse pickup to ensure public safety and proper cleanup. An outside Amplifier Permit has been approved from 9:00 AM to 1:00 PM.

This request was submitted under Community Civic Events Ordinance No. 1326, as amended. The Application has been routed through all required City departments for review, and all requirements and restrictions are detailed in the attached Application and Agreement, Exhibit A, Exhibit B, and Outside Amplifier Permit.

The Veterans Day Parade serves as a meaningful opportunity for the Porterville community to honor and celebrate the service and sacrifice of local veterans.

RECOMMENDATION: That the City Council approve the Community Civic Event Application and Agreement submitted by the Veterans Homecoming Committee for the annual Veterans Day Parade on November 11, 2025, subject to the requirements and restrictions contained in the Application and Agreement, Exhibit A, Exhibit B, and Outside Amplifier Permit.

ATTACHMENTS:

1. Community Civic Event Application and Agreement, Exhibit A, Exhibit B, Outside Amplifier Permit, Map, and Certificate of Liability Insurance.

Appropriated/Funded:

Review By:

Department Director:
Janie Rodriguez, Finance Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

CITY OF PORTERVILLE

291 N. Main Street, Porterville, CA 93257
559-782-7451 Fax: 784-4569 www.ci.porterville.ca.us

(Incomplete applications can delay permit process)



APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Event Flyer: Yes ☒ No ☐ If yes, please attach copy

E-mail address: post20adj@gmail.com

Website: _____

Application date: 15 Aug 2025 Event date: 11 Nov 2025

Event time: 10 AM - 12 PM (Setup 7 AM - 1 PM)

Name of Event: PORTERVILLE HOMECOMING PARADE
AMERICAN LEGION POST 20

Sponsoring organization: Vets Homecoming Com Phone # 559-359-7922

Address: 1900 W. DIVE, PORTERVILLE, CA. 93257

Authorized representative: Bob Atchley Phone # 559-359-7922

Address: P.O. Box 828, PORTERVILLE, CA. 93258

Event chairperson: Bob Atchley Phone # 559-359-7922

P.O. Box 828, PORTERVILLE, CA. 93258

Location of event: MAIN ST BETWEEN MORTON & ORANGE / STADIUM AREA HENDERSON to north
Location map must be attached

Description of event: VETERAN DAY PARADE

Purpose of event: CELEBRATE VETERANS DAY & VETERANS

Non-profit organization status: NON-PROFIT

(IRS Determination)

City services requested (fees associated with these services will be billed separately):

Barricades (quantity): YES Street sweeping Yes ☒ No ☐

Police protection Yes ☒ No ☐ Refuse pickup Yes ☒ No ☐

Other: _____

Parks facility application required: Yes ☐ No ☒ Attached ☐

Assembly permit required: Yes ☐ No ☒ Attached ☐

The application will be forwarded for staff review to gather comments and identify any special requirements or conditions for this event.

CITY OF PORTERVILLE

APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

What constitutes a Community Civic Event?

A non-profit organization wishes to sponsor an event that is open to the community at large and will utilize public property. Most of the time, Community Civic Events require street or sidewalk closures. This application must be submitted NO LESS THAN 30 DAYS PRIOR to the date of the event in order to obtain City Council approval.

All City Code requirements are described in ordinance 15-20 (e) 1-23 and as amended in ordinance 1613. For a full description please visit our City of Porterville website at www.ci.porterville.ca.us/govt/CityClerk/, Porterville Municipal Codes. For questions or concerns please call 559-782-7451 or 559-782-7457. Any person who violates the provisions in this code, shall be deemed guilty of either a misdemeanor or an infraction, with penalties of one hundred (\$100) for the first violation.

Liability insurance: The sponsoring organization/applicant agrees to provide and keep in force during the term of this permit a policy of liability and property damage insurance against liability for personal injury, including accidental death, as well as liability for property damage which may arise in any way during the term of this permit. The sponsoring organization/applicant's insurance coverage shall apply as primary to, and on a non-contributory basis with, any other available coverage of the City. The City of Porterville and Successor Agency to the Porterville Redevelopment Agency shall be named as additional insured. A Certificate of Liability Insurance and Additional Insured Endorsement sample forms are enclosed for your convenience. This original certificate and endorsement shall be submitted to the Finance Department with the application. The council shall condition the granting of a CCE permit upon the sponsoring entity's filing with the council a policy of public liability insurance in which the city has been named as insured or coinsured with the permittee. The policy of insurance shall insure the city, its officers, and its employees against all claims arising out of, or in connection with, the issuance of the CCE permit or the operation of the permittee or its agents or representatives, pursuant to the permit. The policy of insurance shall provide coverage of no less than two million dollars (\$2,000,000.00) per occurrence of bodily injury and property damage, combined single limit. (Ordinance 15-20(e) 18)

BA Authorized Representative Initial

Alcohol liability insurance: Organization/Applicant will obtain an alcohol permit if any alcoholic beverages are to be served. The insurance policy shall be endorsed to include full liquor liability in an amount not less than one million dollars (\$1,000,000) per occurrence. The City of Porterville shall be named as additional insured against all claims arising out of or in connection with the issuance of this permit or the operation of the permitted, his/her agents or representatives pursuant the permit. Claims-made policies are not acceptable.

BA Authorized Representative Initials

Health permit: Organization/Applicant will obtain or ensure that all participants obtain a 'Temporary Food Facilities' permit(s) from the Tulare County Public Health Department, if any food is to be served in connection with this Community Civic Event. To contact the Tulare County Environmental Health Department located at 5957 S. Mooney Blvd., Visalia, CA, 93277, call 559-733-6441, or fax information to 559-733-6932; or visit their website: www.tularehhsa.org.

BA Authorized Representative Initials

First aid station: Organization/Applicant will establish a first aid station, with clearly posted signs, to provide basic emergency care, such as ice/hot packs, bandages, and compresses.

BA Authorized Representative Initials

Toilet rental service: Applicant shall have care, custody and control of the equipment and shall bear responsibility and liability for all loss and damage to the equipment and for its contents while at the City's location. Applicant shall not overload, move or alter the equipment and shall use the equipment for its intended purpose. Applicant shall be responsible for any damages to City's property resulting from company's provision of services hereunder. Applicant shall confirm with the service company the number of portable toilets, standard and handicap, and wash sinks needed for the number of expected attendees.

BA Authorized Representative Initials

Agreement: The sponsoring organization/applicant agrees to comply with all provisions of the Community Civic Event Ordinance 15-20(e), as amended, and the terms and conditions set forth by City Council and stated in Exhibit 'A.' The sponsoring organization/applicant agrees, during the term of this permit, to secure and hold the City free and harmless from all loss, liability, and claims for damages, costs and charges of any kind or character arising out of, relating to, or in any way connected with his/her performance of this permit. Said agreement to hold harmless shall include and extend to any injury to any person or persons, or property of any kind whatsoever and to whomever belonging, including, but not limited to, said organization/applicant, and shall not be liable to the City for any injury to persons or property which may result solely or primarily from the action or non-action of the City or its directors, officers, or employees. Approval of the Community Civic Events Permit by the Porterville City Council pertains only to authorized activities conducted at designated locations within the incorporated area of the City of Porterville, and such approval shall not be construed or interpreted to authorize sponsor utilization of public right-of-ways outside of the jurisdiction of the City of Porterville.

American Legion Post 20
Vets Homecoming Committee
(Name of Organization)

(Signature)

[Signature]

(Date) *14 Aug 20*

CITY OF PORTERVILLE

VENDOR/PARTICIPANT LIST IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: PORTERVILLE HOMECOMING PARADE

Sponsoring organization: AMERICAN LEGION Post 20, VETS. HOMECOMING COMMITTEE

Location: Main St. Porterville, CA Event date: 11 Nov 35 Event time: 1000 HRS

All vendors are required to complete the business license permit form. List all firms, individuals, organizations, etc., that will engage in selling at or participate in the above-named event. **NO PERMIT WILL BE ISSUED WITHOUT THIS INFORMATION.** Vendors with no valid City of Porterville business license are required to pay \$1 per day to the City, with the exceptions of non-profit organizations per *City of Porterville Municipal Code 15-20(E) Community Civic Events (16). This form should be completed at the time of application, but must be submitted **NO LESS THAN TWO WEEKS PRIOR TO THE EVENT.**

[illegible]

*Municipal Code 15-20(E) Community Civic Events (16): Business License Fees: Any individual, company, firm, concessionaire, fair operator, carnival operator, etc., who engages in, conducts, organizes, or promotes business for profit shall pay a business license fee of one dollar (\$1.00) per day per amusement, entertainment, exhibit, ride or per booth, space, stall, stand or other unenclosed location used for the purpose of advertising, promoting, or sale of, or taking orders for, goods or services; except that no individual, company, firm, concessionaire, fair operator, carnival operator, etc., who possesses a valid city business license shall be subject to separate licensing pursuant to this subsection E16. The nonprofit sponsor shall collect said fee and remit the fee to the city within five (5) working days following the CCE. Said remittance shall be accompanied by a complete list of participants and consecutively numbered receipts written in triplicate, containing the name, address and telephone number of the licensee, and the licensee's California seller's permit number. Said receipts shall be furnished by the city. One copy of the receipt shall be furnished to the licensee, one copy filed with the finance department of the city, and one copy retained by the CCE sponsor for a period of three (3) years for audit purposes.

CITY OF PORTERVILLE

REQUEST FOR STREET CLOSURES AND PUBLIC PROPERTY USAGE IN CONNECTION WITH THE APPLICATION AND AGREEMENT FOR A PERMIT TO HOLD A COMMUNITY CIVIC EVENT OR OTHER ACTIVITY TO BE HELD ON PUBLIC PROPERTY

Name of event: Porterville Homecoming Parade

Sponsoring organization: American Legion Post 20, Vets Homecoming Committee

Event date: 11 Nov 2025 Hours: 10am-12pm Setup 7am-1pm

ATTACH MAP MARKING AREAS TO BE CLOSED OR USED:

Closed

Street Name	From which Street	To which Street	Activity
<u>Main St</u>	<u>HENDERSON AVE</u>	<u>ORANGE AVE</u>	<u>PARADE</u>

Sidewalks

From which sidewalk

To which sidewalk

Activity

Parking lots and spaces

Location

Activity

Requirements for Community Civic Event
Veterans Homecoming Committee & American Legion Post 20
Veterans Day Parade
November 11, 2025

City Engineer:

D. Cervantez

Community Development Director:

C. Calderon

Public Works Director - Acting:

R. Alvarez

Fire Marshal:

C. Dignam

Cleveland shall not be closed directly
in front of Fire Station 71.

Parks and Leisure Service Director:

D. Moore

Parks will be coordinating with event
chairperson on event logistics.

Police Lieutenant:

M. Azevedo

Please see Exhibit B.

Administrative Service Director:

Y. Andrade

The certificate of liability and
endorsement page are sufficient for the
proposed event.

Field Services Superintendent-Refuse:

B. Spry

We will provide trash service.

Field Services Superintendent-Streets:

J. Baeza

Staff will set up and take down the street
closure.

Requirements for Community Civic Event

Sponsor: Veterans Homecoming Committee & American Legion Post 20
Event: Veterans Day Parade
Event Chairman: Bob Atchley
Location: Main Street, Porterville CA
Date of Event: November 11, 2025 (10:00 AM – 12:00 PM)

RISK MANAGEMENT: Conditions of Approval

That Veterans Homecoming Committee or American Legion Post 20 provide a Certificate of Commercial General Liability Insurance Coverage evidencing coverage of not less than \$2,000,000 per occurrence, and having the appropriate Endorsement naming the City of Porterville, its Officers, Employees, Agents and Volunteers as 'Additional Insured' against all claims arising from, or in connection with, the Permitted operation and sponsorship of the aforementioned Community Civic Event.

A. The Certificate shall be signed by an agent authorized to bind insurance coverage with the carrier, and the deductible, if any, shall not be greater than \$1,000.

B. Said insurance shall be primary to the insurance held by the City of Porterville, be with a company having an A.M. Best Rating of no less than A: VII, and the insurance company must be an 'admitted' insurer in the State of California.

CITY OF PORTERVILLE/POLICE DEPARTMENT
Community Civic Event Application

Veterans' Day Parade
November 11, 2025 / 6:00AM – 2:00PM

Proposed Conditions/Requirements:

- City Council approval is required for all street closures.
- Ensure adequate barricades/barriers are used to warn motorists of non-access and prevent vehicle access to those designated areas.
- Parade Committee should meet with street vendors to coordinate rules regarding their activities, such as:
 - Staying off the parade route and crossing in front of floats or groups
 - Shall not sell silly string, snap caps or party poppers
 - Ensure each vendor has properly obtained a City business license
- Food vendors should be situated where they minimally block the sidewalk.
- Food vendors should provide inspection certificates from the Tulare County Health Department to ensure safe food products.
- Throwing candy from vehicles, floats, or any parade entry is prohibited. This results in children scampering to catch or find candy in a crowded environment, and causes others to run out into the street. This practice creates significant and unnecessary risk for parade goers. All registered parade entrants should be informed of this prohibition and efforts taken to cease this practice.
- An Outside Amplifier Permit has been requested and granted. However, event organizers shall not allow music or other amplifications to be played so loud as to unreasonably disturb the peace and good order of the business establishments or neighborhoods in the area.
- Event organizers shall coordinate all policing/traffic/parking/posting concerns with Lieutenant Orlando Ortiz and Sergeant Maria Aguillon well in advance of the event. They can be contacted at 559-782-7400.

Lieutenant Mark Azevedo
Porterville Police Department

Exhibit B

CITY OF PORTERVILLE
OUTSIDE AMPLIFIER PERMIT
(City Ordinances #18-9 & 18-14)



This application must be submitted ten (10) days prior to the date of the event. A copy of this permit must be at the operating premises of the amplifying equipment for which this registration is issued.

- 1 Name and home address of the applicant: Bob Atanley
P.O. Box 828, Porterville, Ca. 93258
- 2 Address where amplification equipment is to be used: Main St., Porterville, Ca.
- 3 Names and addresses of all persons who will use or operate the amplification equipment: _____
- 4 Type of event for which amplification equipment will be used: Parade
- 5 Dates and hours of operation of amplification equipment: 11 Nov 2025 0900 - 1300 HRS.
- 6 A general description of the sound amplifying equipment to be used: Public Address System

Section 18-9

It shall be unlawful for any person within the city to use or operate or cause to be operated or to play any radio, phonograph, jukebox, record player, loudspeaker, musical instrument, mechanical device, machine, apparatus, or instrument for intensification or amplification of the human voice or any sound or noise in a manner so loud as to be calculated to disturb the peace and good order of the neighborhood or sleep of ordinary persons in nearby residences or so loud as to unreasonably disturb and interfere with the peace and comfort of the occupants of nearby residences.

The operation of any such instrument, phonograph, jukebox, machine or device in such manner as to be plainly audible at a distance of one hundred feet (100') from the building, structure, vehicle, or place in which, or on which it is situated or located shall be prima facie evidence of a violation of this section. (Ord. Code § 6311)

Section 18-14

It shall be unlawful for any person to maintain, operate, connect, or suffer or permit to be maintained, operated, or operated, or connected any or sound amplifier in such a manner as to cause any sound to be projected outside of any building or out of doors in any part of the city, except as may be necessary to amplify sound for the proper presentation of moving picture shows, or exhibiting for the convenient hearing of patrons within the building or enclosure in which the show or or exhibition is given, without having first procured a permit from the chief of police, which permit shall be granted at the will of the chief of police upon application in writing therefore, but which permit, when granted, shall be revocable by the city council whenever any such loudspeaker or sound amplifier shall by the council be deemed objectionable, and any such permit may be so revoked with or without notice, or with or without a formal hearing, at the option of the council, and in the event of the revocation of any such permit, the same shall not be renewed, except upon application as the first instance. (Ord. Code § 6312)

Penal Code Section 415 (2) Any of the following persons shall be punished by imprisonment in the county jail for a period of not more than 90 days, a fine of not more than four hundred dollars (\$400), or both such imprisonment and fine: (2) Any person who maliciously and willfully disturbs another person by loud and unreasonable noise.

I hereby certify that I have read and answered all statements on this registration form and that they are true and correct.

Bob Atanley
Signature of Applicant

14 Aug 2025
Date

THIS OUTSIDE AMPLIFIER PERMIT HAS BEEN APPROVED. HOWEVER, WE URGE YOU TO REMAIN CONSIDERATE OF THE GENERAL PEACE AND ORDER OF THE NEIGHBORS IN THE AREA. FAILURE TO ABIDE BY THESE REGULATIONS CAN RESULT IN REVOCATION OF THE PERMIT.

Mark Azevedo, Lieutenant
City of Porterville, Chief of Police/Designee

09/18/2025
Date

PARADE ROUTE
Road Closed



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
07/18/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Lockton Affinity, LLC P. O. Box 879610 Kansas City, MO 64187-9610	CONTACT NAME: Lockton Affinity, LLC PHONE (A/C, No, Ext): 800-669-9944 FAX (A/C, No): 913-652-7599 E-MAIL ADDRESS: INSURER(S) AFFORDING COVERAGE INSURER A: AIX Spec. Ins. Co. NAIC # 12833 INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:
INSURED American Legion Post #20, Veterans Homecoming Committee, American Legion Riders Chapter 20 P.O. Box 828 Porterville, CA 93258	

COVERAGES **CERTIFICATE NUMBER:** **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	☒ COMMERCIAL GENERAL LIABILITY ☐ CLAIMS-MADE ☒ OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: ☒ POLICY ☐ PRO-JECT ☐ LOC OTHER: ☐ AUTOMOBILE LIABILITY ☐ ANY AUTO ☐ ALL OWNED AUTOS ☐ HIRED AUTOS ☐ SCHEDULED AUTOS ☐ NON-OWNED AUTOS	X		LFZ-ML-20001030-01	08/20/2025	08/20/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 1,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMPIOP AGG \$ 2,000,000 \$ COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
A	☒ UMBRELLA LIAB ☒ EXCESS LIAB DED ☒ RETENTION \$ 10,000			LFZ-UM-20000136-04	09/23/2025	09/23/2026	EACH OCCURRENCE \$ 1,000,000 AGGREGATE \$ 1,000,000 \$ PER STATUTE ☐ OTH-ER ☐ E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N ☐	N/A				

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Porterville is Additional Insured per the terms, conditions, and exclusions of the referenced general liability policy
Location Address: 1900 W Olive Ave, Porterville, CA 93257-2726

CERTIFICATE HOLDER City of Porterville 291 N Main Street Porterfield, CA 93257	CANCELLATION 94513 SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE
--	---

THIS ENDORSEMENT CHANGES THE POLICY. PLEASE READ IT CAREFULLY.

ADDITIONAL INSURED – DESIGNATED PERSON OR ORGANIZATION

This endorsement modifies insurance provided under the following:

COMMERCIAL GENERAL LIABILITY COVERAGE PART

SCHEDULE

Name Of Additional Insured Person(s) Or Organization(s):

CITY OF PORTERVILLE

291 MAIN STREET

PORTERVILLE, CA 93257

Information required to complete this Schedule, if not shown above, will be shown in the Declarations.

A. Section II – Who Is An Insured is amended to include as an additional insured the person(s) or organization(s) shown in the Schedule, but only with respect to liability for "bodily injury", "property damage" or "personal and advertising injury" caused, in whole or in part, by your acts or omissions or the acts or omissions of those acting on your behalf:

1. In the performance of your ongoing operations; or
2. In connection with your premises owned by or rented to you.

However:

1. The insurance afforded to such additional insured only applies to the extent permitted by law; and
2. If coverage provided to the additional insured is required by a contract or agreement, the insurance afforded to such additional insured will not be broader than that which you are required by the contract or agreement to provide for such additional insured.

B. With respect to the insurance afforded to these additional insureds, the following is added to Section III – Limits Of Insurance:

If coverage provided to the additional insured is required by a contract or agreement, the most we will pay on behalf of the additional insured is the amount of insurance:

1. Required by the contract or agreement; or
 2. Available under the applicable limits of insurance;
- whichever is less.

This endorsement shall not increase the applicable limits of insurance.



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Selection of On-Call Environmental Consultants

SOURCE: Community Development

COMMENT: Since 2003, the City has maintained an on-call consulting services contract. Until 2012, the City contracted with only one consulting firm at any given time; in 2012, the contract was amended to include multiple firms, so that staff could solicit proposals from multiple firms, rank them appropriately, and execute task orders as needed.

The current on-call list, composed of five firms, is expiring in October. On July 15, 2025, the City Council authorized staff to distribute a Request for Qualifications (RFQ) for On-Call Environmental Consulting Services. The City received responses from the following: 4 Creeks, Acorn, Dudek, Endemic, LACO, LSA, PlaceWorks, Precision Civil Engineering, Provost & Pritchard, and South Valley Biology.

All firms, except for South Valley Biology, were deemed qualified for the full scope outlined in the RFQ and are recommended to be selected for the on-call consultant list for environmental services. South Valley Biology provides biological consulting services only and, therefore, was not ranked against the other firms. While their services do not cover the full scope of the services described within the RFQ, staff do find them qualified as biological consultants and are recommending that they also be selected for the on-call list should there be a need for biological technical reports as a stand-alone service. Selecting all the firms allows flexibility, expedited response time, and increased capacity for the City's environmental consulting needs.

The proposed contract has a term of three years, with two (2) possible one (1) year extensions. Ranking of the firms based on the scores received during the rating and ranking process has been provided as an attachment.

RECOMMENDATION: That the City Council:

1. Authorize staff to negotiate consultant agreements with 4 Creeks, Acorn, Dudek, Endemic, LACO, LSA, Placeworks, Precision, Provost & Pritchard and South Valley Biology for on-

Item No. 22.

- call environmental services; and
2. Authorize the Mayor to execute said agreements.

ATTACHMENTS:

1. Draft On-Call Consulting Services Agreement
2. Firm Ranking

Appropriated/Funded:

Review By:

Department Director:
Claudia Calderon, Community Development Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

ON-CALL CONSULTANT
SERVICE AGREEMENT

DATE: _____

PARTIES: City of Porterville, a California municipal corporation, hereinafter referred to as "CITY"; and _____, hereinafter referred to as "CONSULTANT".

RECITALS: CITY has undertaken a project on which it is seeking assistance from CONSULTANT. Said project which will hereinafter be referred to as "project" is described as follows:

Project Name: On-Call Environmental Consulting Services

Description of Project: Provide on-call consulting services with _____, and their approved sub-consultants. Work will be defined on a task order basis per project. Task Orders will include project specific scope, schedule, and fee. Details are summarized in the Scope of Services as Attachment "A" for On-Call-Consulting Services, as provided by CONSULTANT. Projects with Caltrans specifications must have the Caltrans Specific projects forms completed by CONSULTANT.

AGREEMENTS:

IN CONSIDERATION OF MUTUAL COVENANTS AND AGREEMENTS HEREINAFTER set forth the parties hereto do contract and agree as follows:

SECTION 1. CONTRACT SERVICES:

In consideration for said services and materials, CITY shall pay CONSULTANT on an hourly basis as defined in future task orders and detailed in Exhibit B (specifically, Professional Fee Schedule, effective ____). Direct costs such as travel, postage, printing, etc. will be specifically identified in the cost estimate independent of the hourly rates. In the event the contract is extended for any period of time, the cost for services must be agreed upon by both parties.

SECTION 2. PAYMENT:

Progress payment requests shall be itemized, identify the project budget, budget balance and shall reference the completion of tasks associated with the billable hours, and submitted by the 25th of each month. CONSULTANT should receive payment within 30 days of the date the bill is received.

SECTION 3. COMPLETION DATE:

The services to be performed by CONSULTANT will be commenced upon execution of this agreement and all "work directives" shall be completed by in a timely manner. In the case of ongoing testing and results protocol, the CONSULTANT shall submit results as required to CITY, State and/or Federal governing agencies. This contract will be in effect for three (3) years from October 19, 2025. This contract can be extended after the expiration date, upon

mutual agreement by both parties.

CONSULTANT shall not be responsible for delays which are due to causes beyond the CONSULTANT'S reasonable control. In the case of any such delay, the time of completion shall be extended accordingly in writing signed by both parties.

SECTION 4. FAMILIARITY WITH PROJECT:

CONSULTANT certifies and agrees that it is fully familiar with all of the details of the project required to perform its services. CONSULTANT agrees it will not rely upon any opinions and representations of CITY unless CITY is the only available source of said information.

SECTION 5. INDEPENDENT CONTRACTOR:

It is expressly understood that CONSULTANT is entering into this contract and will provide all services and materials required hereunder as an independent contractor and not as an employee of CITY.

As an independent contractor, the consultant will obtain and maintain an active City business license.

SECTION 6. INSURANCE REQUIREMENTS:

CONSULTANT specifically warrants that it will have in full force and effect, valid insurance covering:

- (i) Full liability under worker's compensation laws of the State of California; and
- (ii) Bodily injury and property damage insurance in the amount not less than Two Million Dollars (\$2,000,000) per occurrence; and
- (iii) Errors and Omissions insurance of Two Million Dollars (\$2,000,000) minimum per occurrence, if deductible for Errors and Omissions insurance is Fifty Thousand Dollars (\$50,000) or more, the City may require a Surety Bond for the deductible; and
- (iv) Automotive liability in the amount not less than Two Million Dollars (\$2,000,000) per occurrence; fully protecting CITY, its elected and appointed officers, employees, agents and assigns, against all claims arising from the negligence of CONSULTANT and any injuries to third parties, including employees of CITY and CONSULTANT.

SECTION 7. INDEMNIFICATION:

Indemnity for Professional Liability:

To the fullest extent permitted by law, CONSULTANT shall indemnify, protect, including reimbursement of the reasonable cost to defend and hold harmless CITY and any of its officials, employees and agents from and against any and all losses, liabilities, damages, costs, and expenses, including reimbursement of reasonable legal consultant's fees and costs but only to the extent the CONSULTANT (and its Sub-Consultants) are responsible for such damages, liabilities, and costs on a comparative basis of fault between the CONSULTANT (and its Sub-Consultants) and the CITY in the performance of professional services under this agreement as determined by a court of competent jurisdiction or as agreed upon by the parties in settlement.

Indemnity for Other than Professional Liability:

Other than in the performance of professional services and to the fullest extent permitted by law, CONSULTANT shall indemnify, defend, and hold harmless CITY, and any and all of its employees, officials, and agents from and against any liability (including liability for claims, suits, actions, arbitration proceedings, administrative proceedings, regulatory proceedings, losses, expenses or costs of any kind, whether actual, alleged, or threatened, including legal Consultant's fees and costs, court costs, interest, defense costs, and expert witness fees), where the same arise out of, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this Agreement by CONSULTANT or by any individual or CITY for which CONSULTANT is legally liable, including, but not limited to officers, agents, employees, or subcontractors of CONSULTANT, except and to the extent such losses are caused by the sole negligence or willful misconduct of the CITY.

SECTION 8. WORKMANSHIP AND MATERIALS:

To the extent that the work required of CONSULTANT includes the preparation of design documents, CONSULTANT shall have a duty to prepare said design documents free from defects. To the extent that work required of CONSULTANT includes the provision of intellectual property to CITY, CONSULTANT warrants that it has ownership of said intellectual property being provided to CITY.

Every part of the work herein described shall be executed in a professional manner with competent, experienced personnel. Finished or unfinished material prepared under the agreement, prepared by CONSULTANT, shall become property of CITY. CONSULTANT hereby warrants that any materials prepared under this agreement shall be fit for the intended use contemplated by the parties.

Documents, including drawings and specifications, prepared by CONSULTANT pursuant to this agreement, are not intended or represented to be suitable for reuse by CITY or others on extensions of projects or on any other project. Any use of the completed documents for other projects and any use of incomplete documents without the specific written authorization from CONSULTANT will be at CITY'S sole risk and without liability to CONSULTANT. Further, any and all liability arising out of changes made to CONSULTANT's deliverables under this Agreement by CITY or persons other than CONSULTANT is waived as against CONSULTANT, and the CITY assumes full responsibility for such changes made by the CITY or its agents unless the CITY has given CONSULTANT prior notice and has received from CONSULTANT written consent for such changes.

SECTION 9. ASSIGNMENT OF CONTRACT:

It is acknowledged by the parties that CITY has entered into this contract with the express understanding that CONSULTANT will perform all work. CONSULTANT shall not, without the written consent of CITY, assign, transfer or sublet any portion or part of this work, nor assign any payments to others.

SECTION 10. PROHIBITION OF DISCRIMINATION:

CONSULTANT will not discriminate against any employee, or applicant for employment as

required by applicable Federal and State law.

SECTION 11. CONFLICT OF INTEREST CODE:

CONSULTANT agrees to comply with the regulations of CITY'S "Conflict of Interest Code," adopted in accordance with the requirements of the Political Reform Act of 1974. CONSULTANT agrees comply with any and all other conflict of interest laws and regulations, and/or policies adopted by the City.

CONSULTANT covenants that it presently has no interest, and shall not have any interest, direct or indirect, which would conflict in any manner with the performance of service required hereunder. The term "conflict" shall include, as a minimum, the definition of a "conflict of interest" under the California Fair Political Practices Act and the City of Porterville Conflict of Interest Code, as that term is applied to consultants.

SECTION 12. TERMINATION:

Either party for just cause may terminate this contract by giving seven (7) days written notice to the other party. Upon termination by CITY, CITY shall be relieved of any obligation to pay for work not completed including profit and overhead. CONSULTANT may be entitled to just and equitable compensation for satisfactory work completed, except CITY can withhold damages incurred as a result of the termination.

SECTION 13. ENTIRE CONTRACT AND AMBIGUITIES:

It is understood and agreed that this Service Agreement represents the entire Agreement between the parties. This Agreement supersedes and takes the place of all prior oral or written representations and agreements between the parties, and constitutes the entire understanding of the parties hereto. No oral statements or prior written material not specifically incorporated herein shall be of any force or effect. Each party and its legal counsel have had the opportunity to participate fully in the review and revision of this Agreement. Any rule of construction to the effect that ambiguities are to be resolved against the drafting party shall not apply in interpreting this Agreement. The language in this Agreement shall be interpreted as to its fair meaning and not strictly for or against any party.

SECTION 14. ATTORNEYS' FEES:

Should it be necessary to institute legal proceedings to enforce any and all of the covenants and conditions of this Agreement, the prevailing party shall be entitled to recover its reasonable attorneys' fees and costs.

SECTION 15. DISPUTES: VENUE:

If either party initiates an action to enforce the terms hereof or declare rights hereunder, the parties agree that this Agreement is entered into and is to be performed in Tulare County, California. To the fullest extent permitted by law, each party hereby waives any rights it might have to remove any such action pursuant to California Code of Civil Procedure Section 394.

SECTION 16. WAIVERS:

Any waiver granted by either party must be in writing, and shall apply solely to the specific instance expressly stated. A waiver of any term or condition of this agreement shall not be construed as a waiver of any other terms and conditions of this Agreement, not shall any waiver constitute a continuing waiver.

IN WITNESS WHEREOF, the parties have executed this Service Agreement on the date and year first above written.

CITY OF PORTERVILLE

CONSULTANT

By: _____

By: _____

Date: _____

Date: _____

Scope of Services as Attachment "A"

(Scope of Services shall identify the project specifics as well as duration of the project or the duration of the contract. For example, lab services shall include page identifying charges for specific tests as well as hourly rates for personnel. The scope shall also include any potential/optional extensions of this contract).

Ranking of Responsive Firms Following the Rating and Ranking Process:

Rank	Firm	Office Location	
1	Provost & Pritchard	Visalia, CA	Full Scope
2	4 Creeks	Visalia, CA	Full Scope
3	LSA	Clovis, CA	Full Scope
4	LACO	Chico, CA	Full Scope
5	Acorn	El Dorado Hills, CA	Full Scope
6	Precision	Fresno, CA	Full Scope
7	Dudek	Bakersfield, CA	Full Scope
8	Placeworks	Berkeley, CA	Full Scope
9	Endemic	Fullerton, CA	Full Scope
Not Ranked	South Valley Biology Consulting, LLC	Porterville, CA	Biological consulting services only



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Media Sponsorship for the 2025 Porterville Veterans Homecoming Day Parade

SOURCE: City Manager's Office

COMMENT: The Porterville Veterans Day Parade continues to be one of the longest-running Veterans Day Parades in the nation and remains a hallmark event of the Porterville community. For the past four years, the parade has been broadcast on KSEE 24 in partnership with Mister Media.

The 2025 Veterans Day Parade is scheduled for Tuesday, November 11, 2025, on Main Street in Downtown Porterville. Mister Media, the media partner, has provided the attached proposal for live broadcast and streaming of the event on KSEE 24, PBS, and YouTube, along with forty (40) promotional spots prior to the parade. The cost for the proposed package is \$12,500, consistent with the prior year.

Mister Media will be solely responsible for providing all staff, equipment, and services necessary to perform the broadcast. The City will not provide any personnel, equipment, or other in-kind support. Should Mister Media wish to set up equipment the day prior to the parade, they will also be responsible for arranging and providing any necessary security at their own expense.

Funding for this sponsorship will come from the Community Promotions Fund. The sponsorship is intended to highlight Porterville's downtown, its community spirit, and its longstanding reverence and support for veterans.

RECOMMENDATION: That the City Council approve the media sponsorship of the 2025 Porterville Veterans Day Parade and authorize the expenditure of up to \$12,500 from the Community Promotions Fund.

ATTACHMENTS: 1. Proposed sponsorships 2025

Appropriated/Funded:

Review By:

Department Director:
Richard Tree, City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

Mister Media
327 N van Ness
Fresno ca. 93701

Porterville Veterans Homecoming Day Parade 2025

1. BROADCAST LIVE ON KSEE 24

Monday November 11, 2025 from 10:00 am to 12:00 noon

2. LIVE STREAMING OF THE PARADE

KSEE will be streaming the entire parade (past noon if needed)

3. YOU TUBE

The Parade will also be available on YouTube throughout the year.
Last year's Parade has been viewed over 5000 times.

SPONSORSHIP PACKAGE

The live broadcast with live streaming includes 40 x 30-second commercial announcements to start airing from November 1, 2025.

Production Crew:

Channel 24 News morning news anchor host
Broadcast engineer and technical director
3 camera operators and sound equipment for the street
Parade graphics and internet technical personnel

Total sponsorship package \$12,500

It is a pleasure to work with you on this television special, and thank you for supporting Central Valley Veterans.

Sincerely,
Gene Day
President
Mister Media
559-906-3838



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Approval of Extension of Zero-Fare Program through November 30, 2025

SOURCE: Public Works

COMMENT: On June 18, 2024, the City Council approved a 90-day Zero-Fare Program to support the City's transition to in-house management of transit services. The program was subsequently extended on September 17, 2024, November 19, 2024, and April 1, 2025, each time reaffirming the Council's commitment to equitable access and growing transit ridership.

The current extension of the Zero-Fare Program was set to expire on September 30, 2025. Fare collection equipment has not yet been installed, and continuing the program ensures service continuity until this transition is complete.

Staff recommends extending the Zero-Fare Program through November 30, 2025, and authorizing submission of a funding allocation request under the FY 2025–2026 Low Carbon Transit Operations Program (LCTOP) to support the continuation of the program.

RECOMMENDATION: That the City Council:

1. Approve the extension of the Zero-Fare Program through November 30, 2025; and
2. Authorize staff to submit an allocation request for FY 2025–2026 Low Carbon Transit Operations Program (LCTOP) funding to support the program.

ATTACHMENTS:

Appropriated/Funded:

Review By:

Department Director:
Russell Isom, Director of Transportation

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Consideration of a Resolution Approving the Request for a Manufactured Home Located at 2259 E. Springville Avenue

SOURCE: Community Development

COMMENT: The subject property, 2259 E. Springville Avenue, is located in East Porterville, outside the City limits but within the City's Urban Development Boundary. The property received approval of an Extraterritorial Service Agreement (ESA #62-14) in 2016 as part of the California Department of Water Resources Emergency Connection Project for East Porterville. This action was consistent with the East Porterville Feasibility Study Project Area.

The ESA, approved on September 15, 2016, included an Irrevocable Agreement for Annexation (IAA #62-14) and a Deed Restriction recorded at the Tulare County Recorder's Office as Record Number 2017-0061847 on October 6, 2017. The deed restriction requires City Council approval for any expansion, modification, or addition of habitable structures on the property.

In 2023, the applicant received City Council approval under Resolution 55-2023 for a second water service to accommodate an additional dwelling unit.

Staff has now received a request from the Tulare County Resource Management Agency for approval to install a 64' x 34' Manufactured Home, Year 1978 (Ref. I2500029). The property is currently vacant as the previous mobile home was demolished, and the water service was turned off in 2021.

As a condition of the ESA, Council approval is required for this proposed manufactured home as it represents an addition of a habitable structure.

On September 23, 2025, the City's Environmental Coordinator determined that this project is exempt from the California Environmental Quality Act (CEQA) under Guidelines §15268(b)(1) as a ministerial action, since it consists solely of approval of a building permit.

RECOMMENDATION: That the City Council adopt the draft resolution approving the installation of a 64' x 34' Manufactured Home, Year 1978, at

Item No. 25.

2259 E. Springville Avenue, as required by the recorded deed restriction.

ATTACHMENTS:

1. Site and Floor Plan
2. Locator Map
3. Extraterritorial Service Agreement 62-14
4. Recorded 62-14
5. Draft Resolution

Appropriated/Funded:

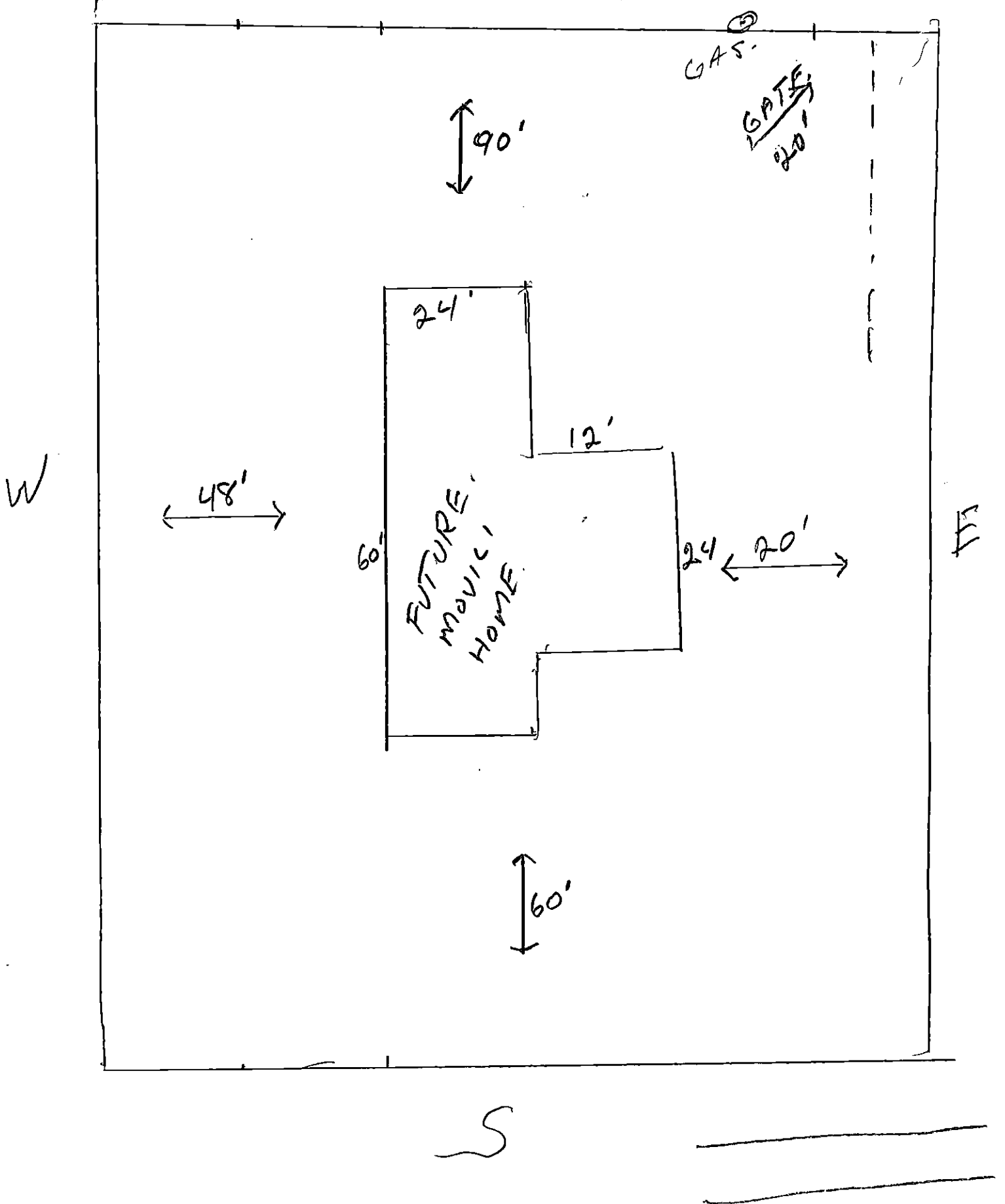
Review By:

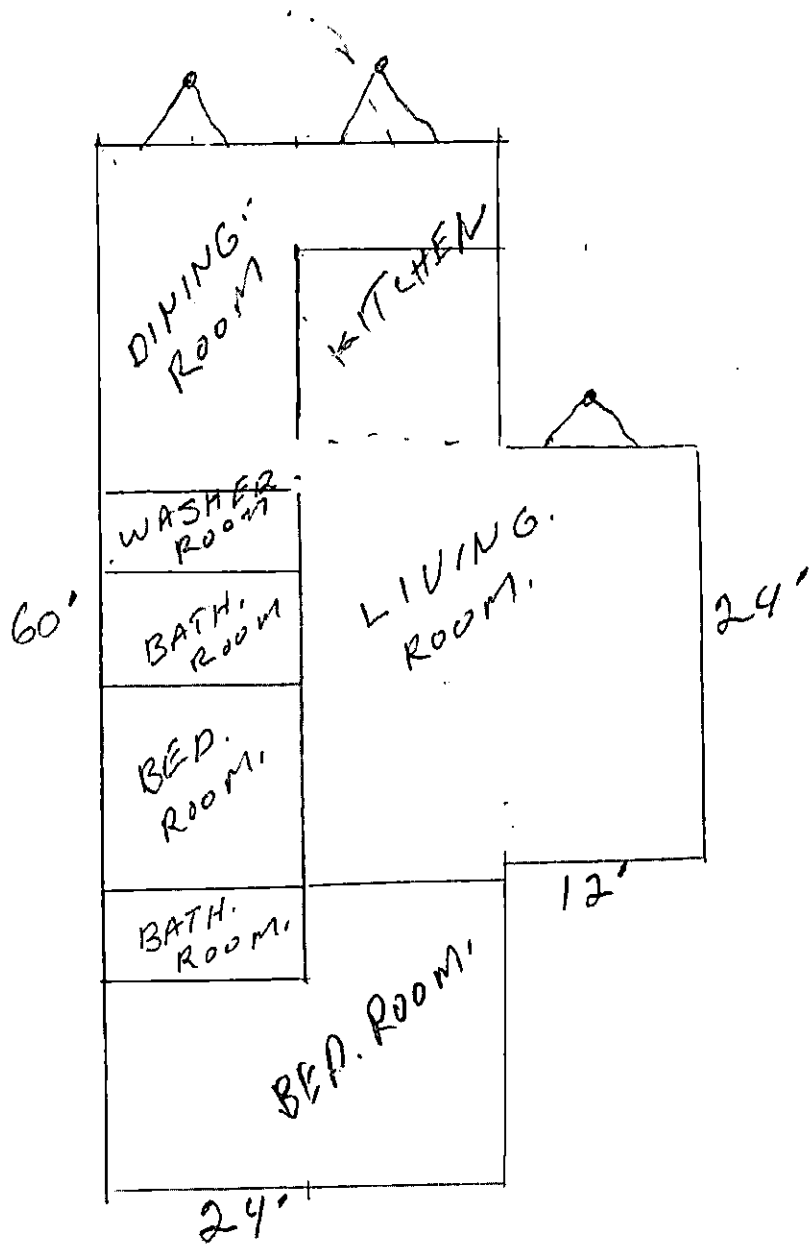
Department Director:

Claudia Calderon, Community Development Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

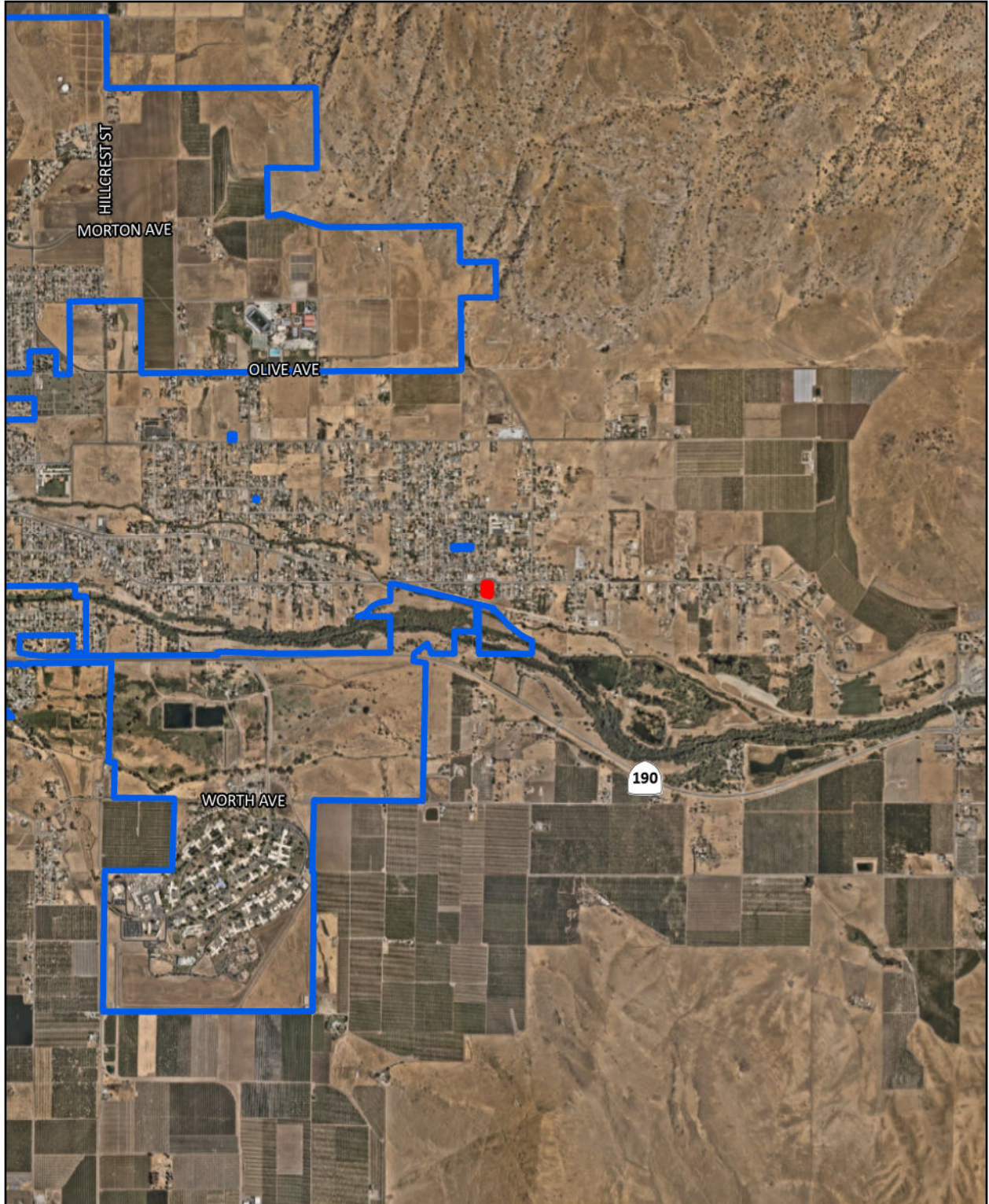
E. SPRINGVILLE AV.





Locator Map

2259 E Springville Ave



 Project Location

 City Limits

1 in = 2,800 feet



Date Printed: 9/23/2025 by the Community Development Department



62-14

CITY OF PORTERVILLE

APPLICATION FOR EXTRATERRITORIAL SERVICE AGREEMENT FOR EAST PORTERVILLE DWR EMERGENCY CONNECTIONS

PROJECT ADDRESS AND NEAREST CROSS STREETS:
2259 E SPRINGVILLE AVE

NAME, MAILING ADDRESS AND TELEPHONE NUMBER OF PROPERTY OWNER(S):

TORRES GLORIA

1631 GLENVILLE, MADERA CA 93637

NAME, MAILING ADDRESS AND TELEPHONE NUMBER OF APPLICANT /CONTACT PERSON:

This Agreement will be in place until the date a future annexation of the property into the City of Porterville becomes effective.

The applicant for an Extraterritorial Service Agreement shall provide a concise and complete recital of the existing state of the property requesting connection to municipal services. Such information may include

- a. Site plans and/or photographs representing the subject property and its immediate surroundings as it exists at the date of application;
 - b. Legal description of the parcel of land that will be the subject of Extraterritorial Service Agreement;
 - c. Any deed restrictions existing or being imposed upon the parcel(s) of land for development, and a description of any reservation or dedication of land for public purposes. The City of Porterville will assist in the phasing as needed. It is understood the deed restrictions may change based upon a change in circumstances; and
 - d. Any further information that the City may require because of the particular nature or location of the development.
-
-

OWNER'S DECLARATION

STATE OF CALIFORNIA)
) ss
COUNTY OF TULARE)

I, TORRES GLORIA, being duly sworn, declare and say that I am the owner of part (or all) of the property involved and that this application has been prepared in compliance with the requirements of the Porterville City Council as printed herein and that the foregoing information thoroughly and completely, to the best of my ability, presents the argument in behalf of the application except as to the matters stated to be on my information and belief.

I declare under penalty of perjury that the foregoing is true and correct, executed at

Porterville this 21th day of September, 20 16.

Telephone _____

Signed Gloria L. Torres

Mailing Address 1631 GLENVILLE
MADERA CA 93637

This is to certify that the foregoing application has been inspected by me and found to be complete and acceptable for filing with the Porterville City Council.

Received 9/23/16
Date

Project No. 62-14

By JF Byrnes
Zoning Administrator

REQUIREMENTS FOR FILING APPLICATION FOR EXTRATERRITORIAL SERVICE AGREEMENT

- 1. Extraterritorial Service Agreement Application Form**
- 2. Legal Description of Parcel**
- 3. List of any Deed Restrictions**
- 4. Irrevocable Agreement to Annex**
- 5. Plot Plan, Drawings and Photographs**
- 6. Filing fee as identified in Fee Schedule**

The Extraterritorial Service Agreement Application form must be filled out completely. The application must be signed by the owner or authorized agent under penalty of perjury in the space provided on Page 3.

Submit this information and the application to the City of Porterville Community Development Department, Planning Division, 291 N Main Street, Porterville, California. The application must be complete in every respect, with all questions answered completely, before the Zoning Administrator can receive and certify the petition.

This application is not a permit. A public hearing will be held on your application.



Submittal Requirements for Irrevocable Agreement for Annexation to the City of Porterville

The following items are to be submitted at the time of application. However, prior to actual filing, all applicants are encouraged to contact the Planning Division of the Community Development Department at (559) 782-7460 or planning@ci.porterville.ca.us to schedule a pre-filing meeting at which time a planner can provide assistance regarding form and content of review submittals as well as information regarding City codes and policies.

The following items are to be submitted with this application. Please see attached application for details.

1. Completed application form;
2. Filing fees;
3. Legal description of land parcel(s);
4. Copy of recorded Grand Deed(s).

City of Porterville

Application for Irrevocable Agreement for Annexation to the City of Porterville

IAA# 62-14 Submittal Date 9/21/16

Fee \$ 422.51 PRC#

Property Owner TORRES GLORIA

Phone 559-788-7323

Mailing Address 1631 GLENVILLE, MADERA CA 93637

Total Acreage of the Project (Gross/Net) 0.4600000

Assessor's Parcel Number(s) for Property 263130008

Address of Property 2259 E SPRINGVILLE AVE 2259 E Springville - - -

Existing County General Plan Designation R-A Zoning R-A-M

Current City General Plan Designation Low Density Residential Zoning RS-2 (Low Density Residential)

Please complete the following:

I/We the undersigned owner(s) of the above described property hereby request that the City Manager of the City of Porterville review, approve, and sign the Irrevocable Agreement for Annexation to the City of Porterville for the property(ies) described herein.

Gloria L Torres 9-21-2016
Signature 1 Date

2259 E. Springville. Ave.
Street Address

Porterville, CA 93257
City, State, Zip

Signature 2 Date

Street Address

City, State, Zip

Signature 3 Date

Street Address

City, State, Zip

Signature 4 Date

Street Address

City, State, Zip

Recording Requested by and
Upon Recordation return to:

City of Porterville
ATTN: Community Development Department
291 N Main Street
Porterville, CA 93257

Per Gov. Code §6103 no recording fee.
This is for the benefit of the City of Porterville.

IAA# 62-14

Irrevocable Agreement for annexation to the City of Porterville

This agreement is made this 2th day of September 20 16, between Gloria Torres hereinafter referred to as "Owner", and the City of Porterville, hereinafter referred to as "City".

Whereas, Owner is the owner of the real property consisting of approximately 0.46 gross acres located at 2259 E SPRINGVILLE AVE, Porterville, California, and is further described as follows: See attached deed restriction being further described as Assessor's Parcel Number 263130008.

Whereas, Owner requires use of the City Water system and the right to connect to the existing Water main which is contiguous to said property, or will be designed and installed by the State of California Department of Water Resources; and

Whereas, Owner is willing to permit the annexation of its property to the City of Porterville; and

Whereas, the City is willing to consent to the connection of said property to the Water main on the conditions that Owner permit said annexation to the City at the earliest possible time and record the attached deed restrictions to effectively limit changes in use or capacity of the site; and

Whereas, the City may proceed with the annexation of Owner's property plus other property, but said annexation will cause delay, which delay would create a substantial hardship for Owner.

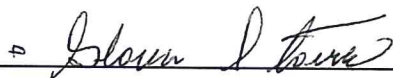
Now, therefore, Owner does agree as follows:

1. Owner hereby gives its irrevocable consent to annexation of its property to the City at such time as the annexation may be properly approved through appropriate legal proceedings, and Owner does further agree to provide all reasonable cooperation and assistance to the City in the annexation proceedings. Said cooperation is contemplated to include signing any applications or consent prepared by the City and submitting any evidence reasonably within the control of Owner to the various hearings required for the annexation. Said cooperation does not include, however, any obligation on behalf of Owner to institute any litigation or judicial proceedings whatsoever to compel annexation to the City.
2. The City hereby agrees to authorize the connection of said property to the City's Water main located in Springville Ave

3. Concurrent with connection to utilities, the State of California, on Owner's behalf, agrees to pay a fair share of annexation fees and other costs related to infrastructure as would ordinarily be charged on the annexation of property to the City, and as outlined in the fee schedule adopted by the City.
4. In addition to fees described above, the State of California, on Owner's behalf, shall pay all fees and charges and make all deposits required by City to connect to and use the Water. Those fees shall include, but not be limited to, the following:
 - LAFCo fee: (\$121 per phase, paid separately)
 - Extraterritorial Service Agreement fee (\$150 + \$0.0136 per s.f.) = \$ 422.51Said fees shall be valid for a period of one year from the date of execution of this Agreement and shall be paid prior to the issuance of a Water connection permit. Fees paid after one year of the date of execution of this Agreement shall be subject to the fee amount in effect at that time. Owner agrees to be bound by all City ordinances, rules, and regulations respecting the Water system.
5. This agreement shall be recorded.
6. Owner executes this agreement on behalf of itself, its successors and assigns, and said Agreement shall be irrevocable without the prior written consent of both parties hereto.

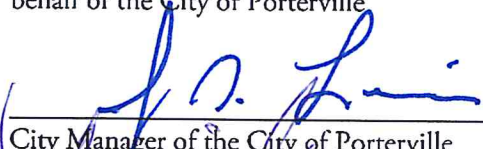
Executed this 21 day of September, 2016

Owner: TORRES GLORIA
1631 GLENVILLE
MADERA CA 93637

By: 

City: 
Julie Phillips, Community Development Manager

The City Manager and Mayor of the City of Porterville have been authorized to execute this Agreement of behalf of the City of Porterville


City Manager of the City of Porterville


Mayor of the City of Porterville

Please see attached Acknowledgment

CALIFORNIA ALL-PURPOSE CERTIFICATE OF ACKNOWLEDGMENT

A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Tulare

On Sept 21, 2016 before me, Rachel M. Ayala, Notary Public,
(Here insert name and title of the officer)

personally appeared Gloria Solis Torres

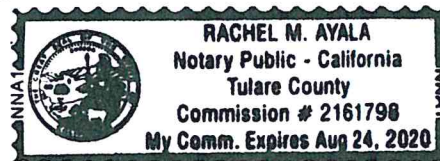
who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he she/they executed the same in his her/their authorized capacity (ies), and that by his her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Rachel M. Ayala
Signature of Notary Public

(Notary Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

Deedable Agreement for Annotation
(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages 4 Document Date 9/21/16

(Additional information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

- ☐ Partner(s)
☐ Attorney-in-Fact
☐ Trustee(s)
☐ Other _____

INSTRUCTIONS FOR COMPLETING THIS FORM

Any acknowledgment completed in California must contain verbiage exactly as appears above in the notary section or a separate acknowledgment form must be properly completed and attached to that document. The only exception is if a document is to be recorded outside of California. In such instances, any alternative acknowledgment verbiage as may be printed on such a document so long as the verbiage does not require the notary to do something that is illegal for a notary in California (i.e. certifying the authorized capacity of the signer). Please check the document carefully for proper notarial wording and attach this form if required.

- State and County information must be the State and County where the document signer(s) personally appeared before the notary public for acknowledgment.
- Date of notarization must be the date that the signer(s) personally appeared which must also be the same date the acknowledgment is completed.
- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
- Print the name(s) of document signer(s) who personally appear at the time of notarization.
- Indicate the correct singular or plural forms by crossing off incorrect forms (i.e. he/she/they, is/are) or circling the correct forms. Failure to correctly indicate this information may lead to rejection of document recording.
- The notary seal impression must be clear and photographically reproducible. Impression must not cover text or lines. If seal impression smudges, re-seal if a sufficient area permits, otherwise complete a different acknowledgment form.
- Signature of the notary public must match the signature on file with the office of the county clerk.
 - ❖ Additional information is not required but could help to ensure this acknowledgment is not misused or attached to a different document.
 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document

Deed Restriction for IAA # 62-14

2259 E SPRINGVILLE AVE, Porterville CA 93257

APN 263130008 (as of April 29, 2016), as further identified by the legal description recorded in

Grant Deed: 2005-0133960 on, 11/30/2005.

The property is currently developed with residential structures, including 1 habitable units.

As a condition of the extraterritorial service agreement, no expansion or modification of this use, including conversion of structures or addition of habitable structures, may be permitted without approval of the City Council of the City of Porterville. The keeping of animals may be maintained in accordance with Tulare County Animal Control and Land Use ordinances, until one year following the date of annexation.

Connection to and use of the municipal water system is subject to all water conservation requirements imposed by the City of Porterville, as well as the requirement to abandon wells upon municipal service connection. A parcel smaller than 5 acres with a Porterville Municipal Water Service Connection shall not receive water from a private well, nor develop additional wells in the future.

Any existing deed restriction shall not be affected in any way by the document recorded herewith.

Recording Requested by and
Upon Recordation return to:

City of Porterville
ATTN: Community Development Department
291 N Main Street
Porterville, CA 93257

2017-0061847

Recorded Official Records County of Tulare ROLAND P. HILL Clerk Recorder	REC FEE	0.00
JD		
08:47AM 06-Oct-2017		Page 1 of 4

Per Gov. Code §6103 no recording fee.
This is for the benefit of the City of Porterville.

IAA# 62-14

Irrevocable Agreement for annexation to the City of Porterville

This agreement is made this 2th day of September 20 16, between Gloria Torres hereinafter referred to as "Owner", and the City of Porterville, hereinafter referred to as "City".

Whereas, Owner is the owner of the real property consisting of approximately 0.46 gross acres located at 2259 E SPRINGVILLE AVE, Porterville, California, and is further described as follows: See attached deed restriction being further described as Assessor's Parcel Number 263130008.

Whereas, Owner requires use of the City Water system and the right to connect to the existing Water main which is contiguous to said property, or will be designed and installed by the State of California Department of Water Resources; and

Whereas, Owner is willing to permit the annexation of its property to the City of Porterville; and

Whereas, the City is willing to consent to the connection of said property to the Water main on the conditions that Owner permit said annexation to the City at the earliest possible time and record the attached deed restrictions to effectively limit changes in use or capacity of the site; and

Whereas, the City may proceed with the annexation of Owner's property plus other property, but said annexation will cause delay, which delay would create a substantial hardship for Owner.

Now, therefore, Owner does agree as follows:

1. Owner hereby gives its irrevocable consent to annexation of its property to the City at such time as the annexation may be properly approved through appropriate legal proceedings, and Owner does further agree to provide all reasonable cooperation and assistance to the City in the annexation proceedings. Said cooperation is contemplated to include signing any applications or consent prepared by the City and submitting any evidence reasonably within the control of Owner to the various hearings required for the annexation. Said cooperation does not include, however, any obligation on behalf of Owner to institute any litigation or judicial proceedings whatsoever to compel annexation to the City.
2. The City hereby agrees to authorize the connection of said property to the City's Water main located in Springville Ave

3. Concurrent with connection to utilities, the State of California, on Owner's behalf, agrees to pay a fair share of annexation fees and other costs related to infrastructure as would ordinarily be charged on the annexation of property to the City, and as outlined in the fee schedule adopted by the City.
4. In addition to fees described above, the State of California, on Owner's behalf, shall pay all fees and charges and make all deposits required by City to connect to and use the Water. Those fees shall include, but not be limited to, the following:
 - LAFCo fee: (\$121 per phase, paid separately)
 - Extraterritorial Service Agreement fee (\$150 + \$0.0136 per s.f.) = \$ 422.51Said fees shall be valid for a period of one year from the date of execution of this Agreement and shall be paid prior to the issuance of a Water connection permit. Fees paid after one year of the date of execution of this Agreement shall be subject to the fee amount in effect at that time. Owner agrees to be bound by all City ordinances, rules, and regulations respecting the Water system.
5. This agreement shall be recorded.
6. Owner executes this agreement on behalf of itself, its successors and assigns, and said Agreement shall be irrevocable without the prior written consent of both parties hereto.

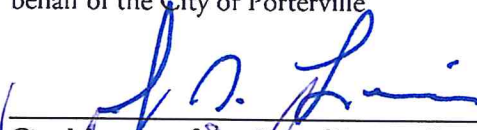
Executed this 21 day of September, 2016

Owner: TORRES GLORIA
1631 GLENVILLE
MADERA CA 93637

By: 

City: 
Julie Phillips, Community Development Manager

The City Manager and Mayor of the City of Porterville have been authorized to execute this Agreement of behalf of the City of Porterville


City Manager of the City of Porterville


Mayor of the City of Porterville

Please see attached Acknowledgment

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A notary public or other officer completing this certificate verifies only the identity of the individual who signed the document to which this certificate is attached, and not the truthfulness, accuracy, or validity of that document.

State of California

County of Tulare

On Sept 21, 2016 before me, Rachel M. Ayala, Notary Public,
(Here insert name and title of the officer)

personally appeared Gloria Solis Torres

who proved to me on the basis of satisfactory evidence to be the person(s) whose name(s) is/are subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their authorized capacity(ies), and that by his/her/their signature(s) on the instrument the person(s), or the entity upon behalf of which the person(s) acted, executed the instrument.

I certify under PENALTY OF PERJURY under the laws of the State of California that the foregoing paragraph is true and correct.

WITNESS my hand and official seal.

Rachel M. Ayala
Signature of Notary Public

(Notary Seal)



ADDITIONAL OPTIONAL INFORMATION

DESCRIPTION OF THE ATTACHED DOCUMENT

Deedable Agreement for Annotation
(Title or description of attached document)

(Title or description of attached document continued)

Number of Pages 4 Document Date 9/21/16

(Additional information)

CAPACITY CLAIMED BY THE SIGNER

- ☐ Individual (s)
☐ Corporate Officer

(Title)

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☐ Attorney-in-Fact
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☐ Other _____

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- The notary public must print his or her name as it appears within his or her commission followed by a comma and then your title (notary public).
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 - ❖ Indicate title or type of attached document, number of pages and date.
 - ❖ Indicate the capacity claimed by the signer. If the claimed capacity is a corporate officer, indicate the title (i.e. CEO, CFO, Secretary).
- Securely attach this document to the signed document

Deed Restriction for IAA # 62-14

2259 E SPRINGVILLE AVE, Porterville CA 93257

APN 263130008 (as of April 29, 2016), as further identified by the legal description recorded in

Grant Deed: 2005-0133960 on, 11/30/2005.

The property is currently developed with residential structures, including 1 habitable units.

As a condition of the extraterritorial service agreement, no expansion or modification of this use, including conversion of structures or addition of habitable structures, may be permitted without approval of the City Council of the City of Porterville. The keeping of animals may be maintained in accordance with Tulare County Animal Control and Land Use ordinances, until one year following the date of annexation.

Connection to and use of the municipal water system is subject to all water conservation requirements imposed by the City of Porterville, as well as the requirement to abandon wells upon municipal service connection. A parcel smaller than 5 acres with a Porterville Municipal Water Service Connection shall not receive water from a private well, nor develop additional wells in the future.

Any existing deed restriction shall not be affected in any way by the document recorded herewith.

RESOLUTION NO. ____-2025

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE
FOR APPROVAL OF A MANUFACTURED HOME FOR PROPERTY LOCATED AT 2259 E.
SPRINGVILLE AVENUE**

WHEREAS: The California State Water Resources Board, in coordination with the Department of Water Resources conducted a feasibility study to define a long-term solution to the water related issues in East Porterville.; and

WHEREAS: The City Council of the City of Porterville at its regularly scheduled meeting of April 19, 2016 amended the procedures for annexation and extension of municipal services in Resolution 19-2016: and

WHEREAS: The property located at 2259 E. Springville Ave. qualified under the East Porterville Feasibility Study Project Area and an Extraterritorial Service Agreement (ESA) was processed on September 21, 2016; and

WHEREAS: The Extraterritorial Service Agreement (ESA) included an Irrevocable Agreement for Annexation, IAA # 62-14, and a Deed Restriction in which the document was recorded at the Tulare County Recorder's on October 6, 2017 as Record Number 2017-0061847; and

WHEREAS: The Deed Restriction outlined, "no expansion or modification of this use, including conversion of structures or addition of habitable structures may be permitted without approval of the City Council of the City of Porterville"; and

WHEREAS: The future development of the manufactured home complies with Tulare County's development standards; and

WHEREAS: This project is exempt from CEQA pursuant to § 15268(b)(1) that CEQA only applies to projects which have the potential for causing a significant effect on the environment: and

NOW, THEREFORE, BE IT RESOLVED: That the City Council does hereby approve the request for approval of the 64' x 34' Manufactured Home, Year 1978:

1. All water service connections shall comply with all applicable codes, including but not limited to Porterville Municipal Code Section 26-2, which requires the abandonment of wells upon municipal service connection.
2. A back-flow device is required on the water meter.

3. The developer/applicant shall comply with the City standard for "backflow" prevention pursuant to Resolution No. 9615.

PASSED, APPROVED and ADOPTED this 7th day of October, 2025.

Greg Meister, Mayor

ATTEST:
Richard Tree, City Clerk

BY

Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Discontinue Membership with the Tulare County Economic Development Corporation (TCEDC)

SOURCE: City Manager's Office

COMMENT: At the September 2, 2025 City Council meeting, staff presented an item for consideration regarding the City's continued membership with the Tulare County Economic Development Corporation (TCEDC). At that time, the Council elected to continue the matter to allow further discussion with TCEDC leadership. Those discussions have since taken place. While the City values regional cooperation, concerns remain about the lack of measurable outcomes directly benefiting Porterville from the City's \$35,000 annual membership.

Staff recommends that the City discontinue its TCEDC membership. Since the membership year began in July and withdrawal will be effective at the end of October, the City will remit a proportional payment of \$11,666.67 to cover four months of participation. Moving forward, the City will prioritize locally driven strategies and continue to collaborate with neighboring municipalities on shared economic development goals.

RECOMMENDATION: That the City Council:

1. Authorize discontinuation of the City's membership with the Tulare County Economic Development Corporation (TCEDC); and
2. Approve a proportional payment of \$11,666.67 for membership dues covering July through October 2025.

ATTACHMENTS:

1. Staff Report - September 2, 2025
2. TCEDC Invoice

Appropriated/Funded:

Review By:

Department Director:
Richard Tree, City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY COUNCIL AGENDA – SEPTEMBER 2, 2025

SUBJECT: Authorization to Discontinue Membership with the Tulare County Economic Development Corporation (TCEDC)

SOURCE: City Manager's Office

COMMENT: The City of Porterville was a founding member of the Tulare County Economic Development Corporation (TCEDC) in 1983, and has remained active and consistently involved in its operation and funding since the organization's inception, with the exception of the 2020-2021 Fiscal Year. The TCEDC was formed in 1983 by the County of Tulare and the county's eight incorporated cities for the express purpose of recruiting new industry to Tulare County and encouraging the development of new jobs through industrial promotion.

Over the years, the City benefited from several successful projects through its participation in the TCEDC, such as the location of Walmart Distribution (1991) and ProDocument Solutions (2003). In 2007, the City was also successful in securing Southern California Edison's purchase of approximately 35 acres of industrial property for its maintenance facility, which continues to operate and expand.

Despite these earlier successes, the City's more recent experience with TCEDC has not demonstrated a measurable return on investment. While Porterville has consistently provided its annual financial contribution of \$35,000, there has been a lack of direct investment back into Porterville in the form of business attraction, expansion, or retention projects. Efforts such as Certified Sites and federally designated Opportunity Zones were supported by the City but did not produce results locally. A 2019 SWOT analysis conducted by TCEDC identified challenges such as lack of highway access, limited rail service, and few vacant industrial buildings, further limiting Porterville's competitiveness.

The City has evaluated its external partnerships, including TCEDC, to ensure alignment with the City Council's goals and priorities. In keeping with the Council's commitment to fiscal responsibility, efficient use of resources, and delivering value to the community, it is clear that the lack of meaningful investment outcomes from TCEDC membership no longer justifies the cost.

Non-renewal of TCEDC membership will result in \$35,000 in annual savings,

which can be reallocated to locally driven economic development strategies that provide measurable outcomes and directly benefit Porterville residents. The City remains committed to regional cooperation but recognizes that its membership with TCEDC has not yielded the desired investment outcomes.

RECOMMENDATION: That the City Council authorize the discontinuation of the City's membership with the Tulare County Economic Development Corporation (TCEDC).

ATTACHMENTS: 1. TCEDC invoice

Appropriated/Funded:

Review By:

Department Director:
Richard Tree, Interim City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

INVOICE

**Tulare County Economic
Development Corp.**
309 W. Main St. Suite 110
Visalia, CA 93291

airica@tularecountyedc.com
+6253100
www.tularecountyedc.com



**TULARE COUNTY ECONOMIC
DEVELOPMENT CORPORATION**

Bill to

Claudia Calderon
City of Porterville
291 N. Main Street
Porterville, CA 93257

Ship to

Rich Tree
City of Porterville
291 N. Main Street
Porterville, CA 93257

Invoice details

Invoice no.: 1094
Terms: Net 30
Invoice date: 07/31/2025
Due date: 08/30/2025

#	Date	Product or service	Description	Qty	Rate	Amount
1.		Public Sector Contribution	TCEDC FY25-26 Annual Membership Dues	1	\$35,000.00	\$35,000.00
Total						\$35,000.00



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Adoption of Porterville Transit Title VI Program Update (2025–2028)

SOURCE: Public Works

COMMENT: Title VI of the Civil Rights Act of 1964 prohibits discrimination on the basis of race, color, or national origin in programs and activities receiving federal financial assistance. As a recipient of Federal Transit Administration (FTA) funding, the City of Porterville is required to maintain a Title VI Program and update it every three years in accordance with FTA Circular 4702.1B.

Until July 2024, Porterville Transit operated under the Title VI Program of the Tulare County Regional Transit Agency (TCRTA). With the City's return to direct management of transit operations, an updated Title VI Program has been prepared covering the period July 2025 through June 2028.

Adoption of the Title VI Program has no direct fiscal impact. Staff time and resources needed for compliance activities are included in the Transportation Department budget, funded by local, state, and federal transit revenues.

The updated Title VI Program demonstrates compliance with federal civil rights requirements and ensures equal access to transit services for all community members. Key components include:

- Title VI Notice to the Public in English and Spanish.
- Complaint Procedures and Complaint Form, with tracking of investigations, complaints, or lawsuits.
- Public Participation Plan, including outreach strategies, engagement with minority and low-income populations, and coordination with the annual Unmet Transit Needs process.
- Limited English Proficiency (LEP) Plan, incorporating a four-factor analysis, Spanish translation of key materials, bilingual staff and operators, interpreter access, and public notices.
- System-Wide Service Standards and Policies, covering vehicle load factors, headways, on-time performance, stop spacing, and ridership productivity thresholds.
- Transit Amenities and Vehicle Assignment Policies, to ensure

nondiscrimination in service quality and amenities.

Approval of the Title VI Program by the City Council is required prior to submission to the Federal Transit Administration.

RECOMMENDATION: That the City Council:

1. Adopt the attached resolution affirming and approving the City of Porterville's Title VI Program Update for the period July 2025 – June 2028; and
2. Authorize staff to submit the adopted Title VI Program to the Federal Transit Administration.

ATTACHMENTS:

1. Porterville Transit Title VI Program
2. Draft Resolution

Appropriated/Funded:

Review By:

Department Director:
Russell Isom, Director of Transportation

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



Porterville Transit Title VI Program

Effective: July 2025 – June 2028

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Appendices

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1 Introduction

The City of Porterville operates Porterville Transit, providing bus and paratransit services within Porterville and the nearby unincorporated community of East Porterville, California. Until July 2024, transit services in Porterville were managed by the Tulare County Regional Transit Agency (TCRTA), a joint agency of eight cities—including Porterville—formed by the Tulare County Association of Governments (TCAG). The City has since resumed independent operation, offering six fixed-route lines, a shared-ride service for eligible riders (Dial-a-COLT), and an app-based on-demand accessible service (transPORT). Since July 2024, Porterville Transit has operated fare-free, except for transPORT, which continues to collect fares.

Title VI (codified at 42 U.S.C §2000d et seq.) was enacted as part of the landmark Civil Rights Act of 1964 signed by President Lyndon B. Johnson. It prohibits discrimination on the basis of race, color, and national origin in programs and activities receiving federal financial assistance. Specifically, Title VI states, “No person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance”. The intent of Title VI is to remove barriers and conditions that prevent minority people and people with limited English proficiency from equal access to public goods and services. In effect, Title VI promotes fairness and equity in federally assisted programs and activities.

In accordance with the FTA Title VI Circular 4702.1B, the City is required to submit a Title VI Program triennially. The Title VI Program is a compilation of documents, plans, maps, policies and standards, etc. that demonstrate the City’s compliance with Title VI. Guidance provided by FTA Title VI Circular 4702.1B requires approval of City’s Title VI Program by its City Council.

Porterville Transit is a sub-recipient of the California Department of Transportation (Caltrans).

This document was prepared by Porterville Transit, a division of the City of Porterville Public Works Department and approved by the City of Porterville City Council to comply with the Title VI of the Civil Rights Act of 1964, including provisions detailed in the U.S. Department of Transportation’s FTA Circular 4702.1B, “Title VI Requirement and Guidelines for Federal Transit Administration Recipients.”

This plan is for FY 2025 through FY 2028 and is effective July, 2025.

2 Title VI Notice to the Public



Notification of Rights Under Title VI

Porterville Transit is committed to ensuring that no person shall be excluded from the equal distribution of transit services and amenities because of race, color, or national origin in accordance with Title VI of the Civil Rights Act of 1964.

- Porterville Transit provides its services and programs without regard to race, color, and national origin in full compliance with Title VI.
- Any person who believes she or he has been aggrieved by any unlawful discriminatory practice under Title VI while using the transit services of Porterville Transit may file a complaint with Porterville Transit.

For more information about Porterville Transit's Title VI civil rights program, and the procedures to file a complaint, contact the Porterville Transit Title VI Coordinator at (559) 201-0844, visit our website https://www.ci.porterville.ca.us/departments/porterville_transit/; email abarragan@ci.porterville.ca.us or visit our administrative office at 555 N. Prospect, Porterville CA 93257.

A complainant may file a complaint directly with the Federal Transit Administration at the following address:

**Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor-TCR
1200 New Jersey Ave., SE
Washington, DC 20590**

*If information is needed in another language, contact (559) 623-0450.
Si se necesita esta información en español, llame (559) 623-0450.*

2.1 List of Locations Where Title VI Notice is Posted

Porterville Transit's Title VI Notice to the Public is currently posted at the following locations:

- Porterville Transit Center
61 West Oak Avenue
Porterville, CA 93257
- City of Porterville, City Hall and Porterville Transit Administration Office
291 North Main Street
Porterville, CA 93257
- Porterville Transit Website
www.ci.porterville.ca.us/departments/porterville_transit

3 Title VI Compliant Procedures

3.1 How to File a Title VI Complaint with Porterville Transit

Any person who believes he or she has been discriminated against on the basis of race, color, or national origin may file a complaint by completing and submitting Porterville Transit's Title VI Complaint Form, available in both [digital](#) and print formats. A complaint may be filed by the individual or by a representative. Complaints must be filed within 180 days after the date of the alleged discrimination. Porterville Transit will promptly investigate all complete complaints; complaints received with incomplete information may result in delayed investigations and responses.

The following procedures will be followed to investigate formal Title VI complaints:

Within 10 business days of receiving a written complaint, the Title VI Coordinator or his/her designee shall send a letter to the complainant acknowledging receipt of the complaint and determine if our office has jurisdiction. The complainant will receive an acknowledgement letter informing him/her whether the complaint will be investigated by our office and will be provided with a contact name and phone number of the personnel assigned to investigate the complaint.

The investigation will be conducted and completed within 30 days of receipt of the formal complaint. If more information is needed to resolve the complaint, Porterville Transit may contact the complainant. The complainant has 10 business days from the date of the request to send the additional information to the investigator assigned to the case (Title VI Coordinator or his/her designee). If the investigator is not contacted by the complainant or does not receive the additional information within 10 business days, Porterville Transit can administratively close the case.

A case can be administratively closed if the complainant no longer wishes to pursue their case.

The complainant will be notified in writing of the cause to any planned extension to the 30-day rule.

Following the investigation, the Title VI Coordinator will issue one of two letters to the complainant:

1. a closure letter, or
2. a letter of finding (LOF). A closure letter summarizes the allegations and states that there was not a Title VI violation and that the case will be closed. A LOF summarizes the allegations and the interviews regarding the alleged incident, and explains whether any disciplinary action, additional training of the staff member or other action will occur.

Porterville Transit's personnel files are confidential; therefore, specific information on disciplinary actions resulting from the complaints will not be divulged.

If the complainant is unsatisfied with the decision, he/she has 30 days after the date of Porterville Transit's closure letter or the LOF to appeal to the PORTERVILLE TRANSIT's Board of Governors. The complainant is entitled to review the denial, to present additional information and arguments, and to separation of functions (i.e., a decision by a person not involved with the initial decision to deny eligibility).

The complainant is entitled to receive written notification of the decision of the appeal and the reasons for it.

Any timeline set forth herein may be extended by Porterville Transit upon a showing of good cause. The complainant will be notified in writing of such a change. All complaints should be sent to the following, via mail or email. You may also call with questions, if you need assistance completing the form, or if need an ADA accessible format.

Attn: Albert Barragan, Title VI Coordinator 555 N. Prospect, Porterville CA 93257
abarragan@ci.porterville.ca.us 559-201-0844

The complainant may also file a complaint directly with the Federal Transit Administration (FTA), by contacting:

FTA Office of Civil Rights
ATTN: Title VI Program Coordinator East Building,
5th Floor – TCR
1200 New Jersey Ave., SE
Washington, DC 20590

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/file-complaint-ft>

3.2 Transit-Related Title VI Investigations, Complaints, and Lawsuits

In order to comply, Porterville Transit will prepare and maintain a list of any active investigations conducted by Porterville Transit or any other entities other than the FTA, lawsuits, or complaints naming Porterville Transit and/or its subcontractor(s) that allege discrimination on the basis of race, color, or national origin.

This list will include:

- The date the investigation, lawsuit, or complaint was filed;
- A summary of the allegation(s);
- The status of the investigation, lawsuit, or complaint;
- Actions taken by Porterville Transit in response to the investigation, lawsuit, or complaint.

To date, Porterville Transit has no transit-related Title VI complaints.

Table 3-1. Porterville Transit Title VI Complaint Log

Date	Type of Process	Summary (including basis of complaint)	Status	Action(s) Taken
Investigations				
	1.			
	2.			
Lawsuits				
	1.			
	2.			
Complaints				
	1.			
	2.			

4 Public Participation Plan

4.1 Introduction

Porterville Transit is committed to providing an open and visible decision-making process for its transit services, by involving traditionally under-served persons such as persons of race, color, or national origin, low-income and the elderly, those addressed by the Americans with Disabilities Act (ADA) and Native American tribal governments and communities in any transit-related decisions. This includes implementing strategies for engaging minority, low-income, and Limited English Proficient (LEP) populations while conducting public outreach activities, in accordance with Federal Transit Administration (FTA) Circular 4702.1B Chapter III-5 Promoting Inclusive Public Involvement.

The Porterville Transit Public Participation Plan establishes strategies for involving the public in transit planning efforts to ensure that all groups are represented, and their needs considered. Porterville Transit is committed to ensuring it serves its residents fairly, consistently and in the most cost-efficient and appropriate manner within available resources. Through collaboration with riders, prospective riders, and the community at-large, Porterville Transit will be able to assess the quality of its service, measure potential impacts to the community from Porterville Transit planning and decision-making activities and ensure that it is providing valuable transit services to the residents and visitors of its transit service area.

4.2 Identification of Affected Stakeholders

In developing the Public Participation Plan, Porterville Transit analyzed the demographics for minority, and LEP populations within the City of Porterville and Tulare County.

4.3 Minority Populations

According to the U.S. Census Bureau, racial and ethnic minority populations are defined as persons other than “non-Hispanic White alone.” Table 4-1 (on the following page) shows a breakdown of the Porterville Transit’s service area population by race and ethnicity.

Minority populations comprise nearly 85% of the population within the Porterville Transit’s service area. Hispanics are the largest minority, with nearly 78% of the total population. Asians comprise the next largest minority group at 2.1% of the service area’s total population.

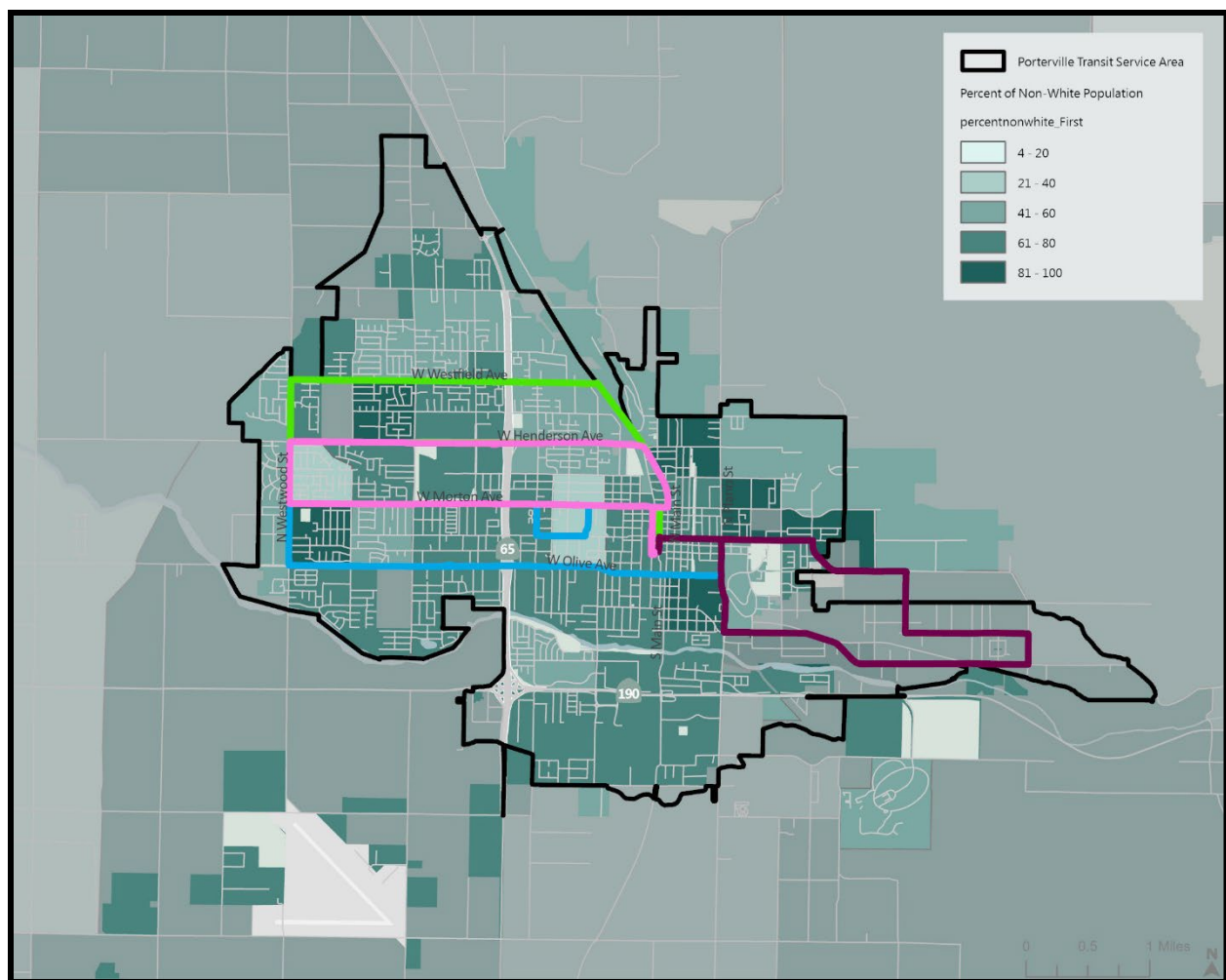


Figure 4-1. Percentage of Non-White Population by Census Block Group
(Source: U.S. Census, 2023 ACS 5-Year Estimates)

4.4 Low-Income Populations

According to the U.S. Census Bureau, low-income households are classified as below poverty “if their total family income or unrelated individual income was less than the poverty threshold specified for the applicable family size, age of householder, and number of related children under 18 present.” The threshold used for defining low-income population is 200% below the federal poverty line. Low-income populations are less likely to have access to a vehicle making them more dependent on transit for their travel needs.

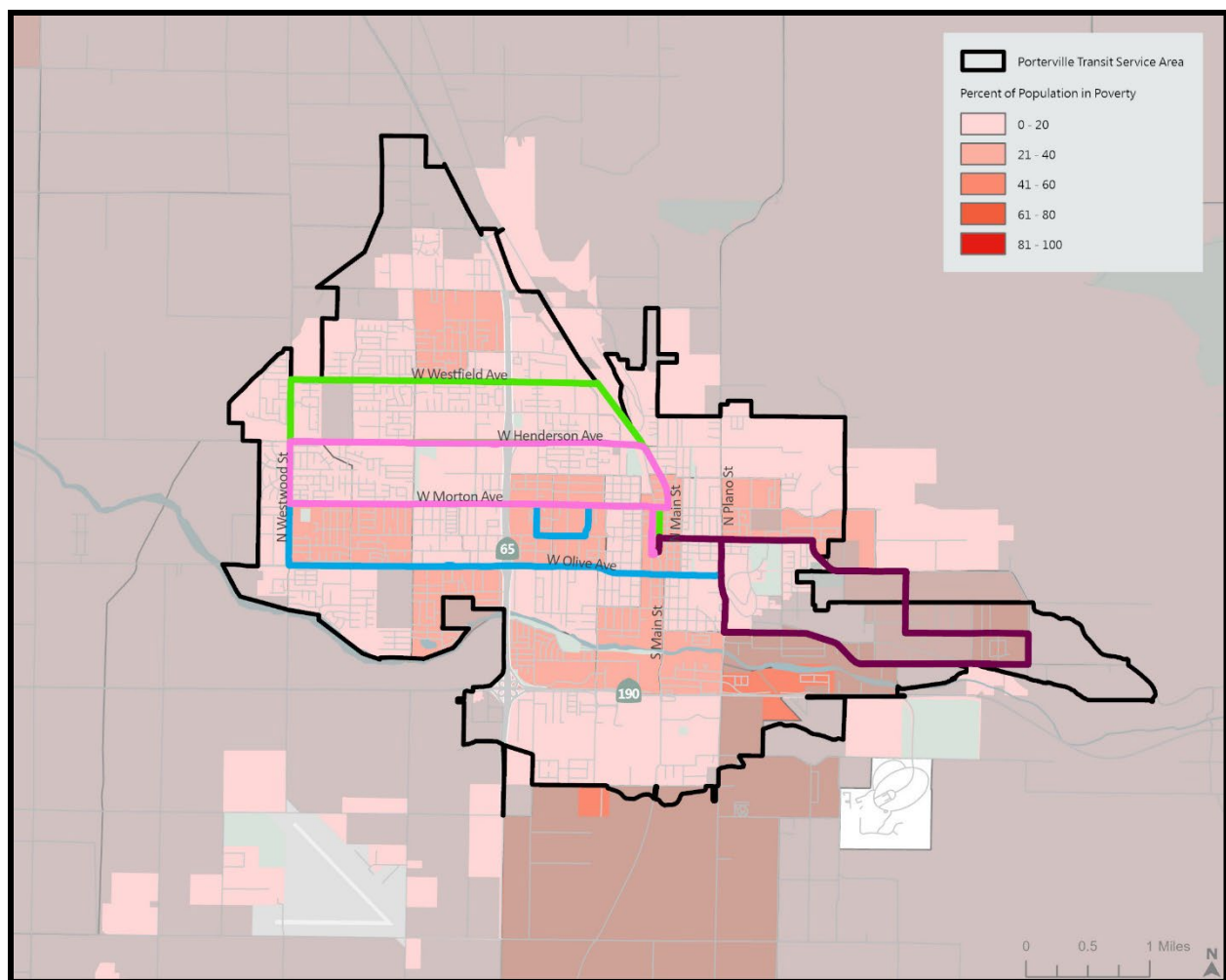


Figure 4-2. Percentage of Population in Poverty by Census Block Group
Source: U.S. Census, 2023 ACS 5-Year Estimates

Table 4-1. Service Area Population by Race/Ethnicity

Category	City of Porterville	Tulare County	Service Area Total	% of Service Area Population
Total Population	62,765	475,774	69,616	100%
Hispanic or Latino	46,187	314,250	54,069	77.7%
White (Non-Hispanic or Latino)	12,315	125,098	10,506	15.1%
Black or African American	436	6,156	1,334	1.9%
American Indian & Alaska Native	466	2,223	718	1%
Asian	1,647	16,241	1,467	2.1%
Native Hawaiian & Other Pacific Islander	196	583	432	<1%
Two or More Races	1,435	9,407	1,008	1.4%
Some Other Race	83	1,816	82	<1%

Source: U.S. Census, 2023 ACS 5-Year Estimates

4.5 Purpose of the Public Participation Plan

Porterville Transit is committed to providing an open and visible decision-making process for its transit services. Porterville Transit has prepared this Public Participation Plan to involve the public in transit planning efforts. It offers ample opportunities for the public to be involved in the identification of social, economic, and environmental impacts of proposed transit-related decisions. This includes implementing strategies for engaging minority, low-income, and limited English Proficient (LEP) populations while conducting public outreach activities, in accordance with Federal Transit Administration (FTA) Circular 4702.1B Chapter III-5 Promoting Inclusive Public Involvement. Public participation is a vital part of the process to ensure the transit riders, prospective riders, and the public, are involved in any decisions that are made in the operation of the transit system.

Porterville Transit will encourage broad comment and input, including complaints, on any proposed fare changes, service changes, and any transit policies to be implemented or already in place. A public participation process will be considered at the earliest stages of any Porterville Transit project that may impact the general public and/or potential riders. As the scope of projects vary in time and size, the public participation process may vary for each, as well as the extent of public participation.

Porterville Transit's public participation process ensures that:

- Information about public participation opportunities will be advertised and/or posted appropriately. Any public members with concerns or interests will have an appropriate opportunity to participate in decisions about Porterville Transit services and will be notified of these opportunities to provide input.

- At the beginning of all projects staff will determine which strategies might have the highest potential to encourage public participation and best serve all those affected or possibly affected by the project, including those in the under-served communities. At any time during the project, it may be reevaluated and if appropriate, additional public participation activities will be explored.
- Community involvement and contributors will be included in the development of the plans, passenger amenities and improvements at Porterville Transit.
- Comments and concerns of all persons or groups participating in the process will be considered in the development of the plans and locations of transit services and amenities.
- At any time, members of the public are welcome to submit comments or concerns to Porterville Transit by submitting a “Comment” on Porterville Transit’s webpage; in person at the Porterville Transit Administration Office, 15 E. Thurman Ave., Suite A, Porterville, CA; by mail at 291 N. Main Street, Porterville, CA 93257; or by calling Porterville Transit at (559) 791-7800.

4.6 Public Involvement Processes

The public participation process will be considered at the earliest stages of any Porterville Transit project or decision that may impact the surrounding community, Porterville Transit riders, or potential riders. Project specific outreach efforts will be tailored to the populations affected and the type of plan, project, or service under consideration.

Porterville Transit will establish and maintain contacts with local non-profit organizations, advocacy groups, and public agencies that aid minority, low-income, and LEP clients. These organizations have insight into the transportation needs of their clients and prove valuable in overcoming barriers to public participation.

4.7 Outreach Strategies

The following strategies will ensure that public input is invited and all foreseeable impacts to the community are considered for all transit projects. Porterville Transit may elect to use all or some of these outreach strategies as deemed appropriate to the specific project.

At a minimum, Porterville Transit staff will implement the following outreach strategies:

- Public meetings will be held in locations that are accessible to transit riders, potential riders, LEP individuals, low-income, minorities and people with disabilities, and will be scheduled at times that are convenient for members of the public to attend. When possible, a video conference (e.g., Zoom) will also be held.
- Public meetings and hearings will be broadly advertised in the community in both English and Spanish. This will be accomplished by placing posters at the Porterville Transit Center, on board all Porterville Transit buses, at major transit stops, on the Porterville Transit website and in the local paper.
- Notification will be provided regarding the availability of language assistance at public meetings and hearings. Spanish interpretation or translation at public meetings will be provided by Porterville Transit staff, or an outside interpreter, as is appropriate and necessary.
- In addition, Porterville Transit will consider implementing the following outreach strategies to complement minimum requirements, as appropriate:
- Distribute planning information, notices, flyers, and surveys at key community locations; include inserts in utility bills; notify stakeholders such as Health and Human Services, Human Response Network, and Behavioral Health; and email notices to local service agencies for distribution to their clients.

- Partner with community-based organizations and/or agencies for targeted outreach, and hold a facilitated discussion or question and answer session using visual aids such as maps, charts, illustrations, and/or photographs.
- Advertise public meetings at additional venues (libraries, community centers, senior centers, human service organizations, schools, etc.), through email blasts, radio, TV, or newspaper ads on stations and in publications that serve LEP populations. Use Instagram, Facebook announcements/ads, X, and other social media sites if appropriate.
- Make presentations to schools, non-profit and community organizations, public agencies, businesses, etc. Porterville Transit staff will set up a booth at non-profit organizations, and community organizations.
- Coordinate with community- and faith-based organizations, educational institutions, and other organizations to implement public engagement strategies that reach out specifically to members of affected minority and/or LEP communities.
- Post schedules and fare information at many locations throughout the City of Porterville such as Community Resource Centers, Human Services, Behavioral Health, and Domestic Violence Agencies, as well as common shopping and social areas.
- Attend already existing community meetings and events throughout the City of Porterville, such as school meetings, local fairs/festivals, parades, faith-based events, and other community activities to invite participation from minority, low-income, and LEP populations who may not attend Porterville Transit hosted public events.
- Conduct “Travel Trainings” for potential riders (including senior center residents), at community resource centers, and for stakeholders to help them understand how to use the website, ride the bus, and interpret the bus route schedule.
- Provide opportunities for public participation through means other than written communication, such as personal interviews or use of audio or video recording devices to capture oral comments.
- Conduct rider surveys and interviews on board all Porterville Transit buses and/or at community locations. Distribute surveys electronically through websites or email, and in print at meetings.

In the past, Porterville Transit has used various ways to engage, train, and distribute information to the public, such as:

- Participating in the Porterville Christmas Parade.
- Participating in the Porterville Veterans Day Parade.
- Participating in the Porterville Freedom Fest.
- Participating in the Porterville Spring Festival.
- Utilizing online feedback collection tools.
- Participating in the Porterville Fair with bus on site for the public to board and view inside – with a Transit representative available for questions.
- Posting schedules and fare information at many locations throughout Tulare County and adjacent counties such as Community Resource Centers, Human Services, Behavioral Health and Domestic Violence agencies, as well as common shopping and social areas.
- Conducting “Travel Trainings” for potential riders (including senior center residents), at community resource centers, and for stakeholders in order to help them understand how to use the website, ride the bus, and interpret the bus route schedule.
- Attending coordination meetings with connecting transportation agencies such as Tulare County Area Transit and Orange Belt.
- Coordinating with service agencies to attend or present information at meetings.

4.8 Annual Unmet Transit Needs Process

The Tulare County Association of Governments (TCAG), as the regional transportation planning agency for Tulare County, is required under the California Transportation Development Act (TDA) to conduct an annual formal hearing process that solicits information about transit needs within Tulare County. Public participation is a key component of the TDA. Prior to making any allocation to member agencies (such as the Porterville Transit) not directly related to public transportation services, specialized transportation services, or facilities provided for the exclusive use of pedestrians and bicycles, TCAG must annually identify the unmet transit needs of all residents in the County and those needs that are reasonable to meet. This process involves public outreach and a public hearing before the TCAG Board to solicit comments on unmet transit needs that might be reasonable to meet by establishing or expanding public transportation services, and the adoption by resolution of findings related to public comments. Porterville Transit is responsible for implementing service changes to accommodate any unmet needs within its jurisdiction that are found to be “reasonable to meet,” prior to receiving TDA funding for that year.

Public comments are invited through a wide array of mailing lists and agency contacts, by surface mail, email, on Facebook, and through testimony received in-person, by phone, or at the hearing. Bilingual posters and comment cards are posted at key stakeholder agencies and community organizations, as well as at all transit centers and onboard all buses that operate within Tulare County including Porterville Transit. The hearing is conducted in both English and Spanish, and Spanish interpreters are present to assist with public testimony.

The establishment of the Social Service Transportation Advisory Council (SSTAC) was required in the legislation. The SSTAC assists TCAG in soliciting input of transit dependent and transit disadvantaged persons, including the elderly, handicapped, LEP and persons of limited means. TCAG consults with the SSTAC at a publicly advertised meeting regarding Unmet Transit needs. After all the transit providers have reviewed and responded to any comments received via the unmet transit needs process the SSTAC reviews the comments and responses. The Council votes on each need to determine if it is an Unmet Transit Needs that is reasonable to meet, an Unmet Transit Need that is not reasonable to meet, or it is an operational issue and therefore not an unmet transit need. Any comments that are deemed an Unmet Transit Need and that are reasonable to meet within the Porterville Transit service area must be addressed by Porterville Transit in the following fiscal year.

The SSTAC is comprised of a diverse group of public citizens from the community and takes public comments and/or testimony prior to initiation of each meeting. Porterville Transit will collaborate with TCAG and attend the SSTAC annual Unmet Transit Needs Public Hearings as well as attend all the quarterly meetings.

Porterville Transit staff may consult FTA Circular 4703.1 (Environmental Justice Policy Guidance for Federal Transit Administration Recipients <https://www.transit.dot.gov/regulations-and-guidance/fta-circulars/environmental-justice-policy-guidance-federal-transit>) for additional strategies that may be incorporated into the Public Participation Plan.

4.9 Public Comment for Fare Increases and Major Service Changes

The FTA requires that all transit agencies operating in urbanized areas hold a public hearing prior to the implementation of a fare increase or a major service change. A “major” service change is defined as a modification that affects 25% or more of a single route, or 25% or more of all routes, as pertains to at least any of the following:

- Daily revenue hours
- Route miles
- Daily service span
- Days of service

The public hearing will be scheduled as part of a regular City of Porterville City Council meeting. The hearing will be broadly advertised in the community in both English and Spanish through posters at all transit centers, onboard Porterville Transit buses, and at major transit stops, on Porterville Transit’s website, and in the local newspaper. In addition, 3 x 5 cards will be handed out onboard all Porterville Transit buses to passengers boarding the bus. The hearing will be advertised through targeted outreach to community organizations and individuals, as appropriate to the proposed change. The public hearing will consist of a staff report before the City Council, followed by public testimony. Public comments may be submitted in person at the hearing or may be submitted prior to the meeting date. All comments will be presented to the City Council prior to approval of the proposed fare increases or major service change.

When planning for a new service, regardless of whether it would replace existing service, public input would be gathered in advance of the service change.



Figure 4-3. Porterville Transit Bus (Fixed Route Service)

4.10 Public Participation Plan (PPP) Updates

The Public Participation Plan (PPP) is not intended to be a static document. It will be periodically reviewed to evaluate its effectiveness in promoting public participation for LEP persons in Porterville Transit's transportation planning processes. The Plan will be comprehensively reviewed every three years (at a minimum) in conjunction with the updating of the Title VI Program. In addition, the PPP is subject to additional updates due to changes in state and federal law and to address any needed changes as a result from the input of the public, other public agencies, organizations, and other stakeholders which represent various segments of the public in transportation planning processes.

Porterville Transit will continually strive to track and document all our outreach events. Our staff is committed to reach out to all minority, low income and LEP individuals when holding any transportation outreach events. In addition, Appendix E includes TCAG's Public Participation Plan which summarizes additional public engagement initiatives and strategies that Porterville Transit incorporates into its public participation processes.

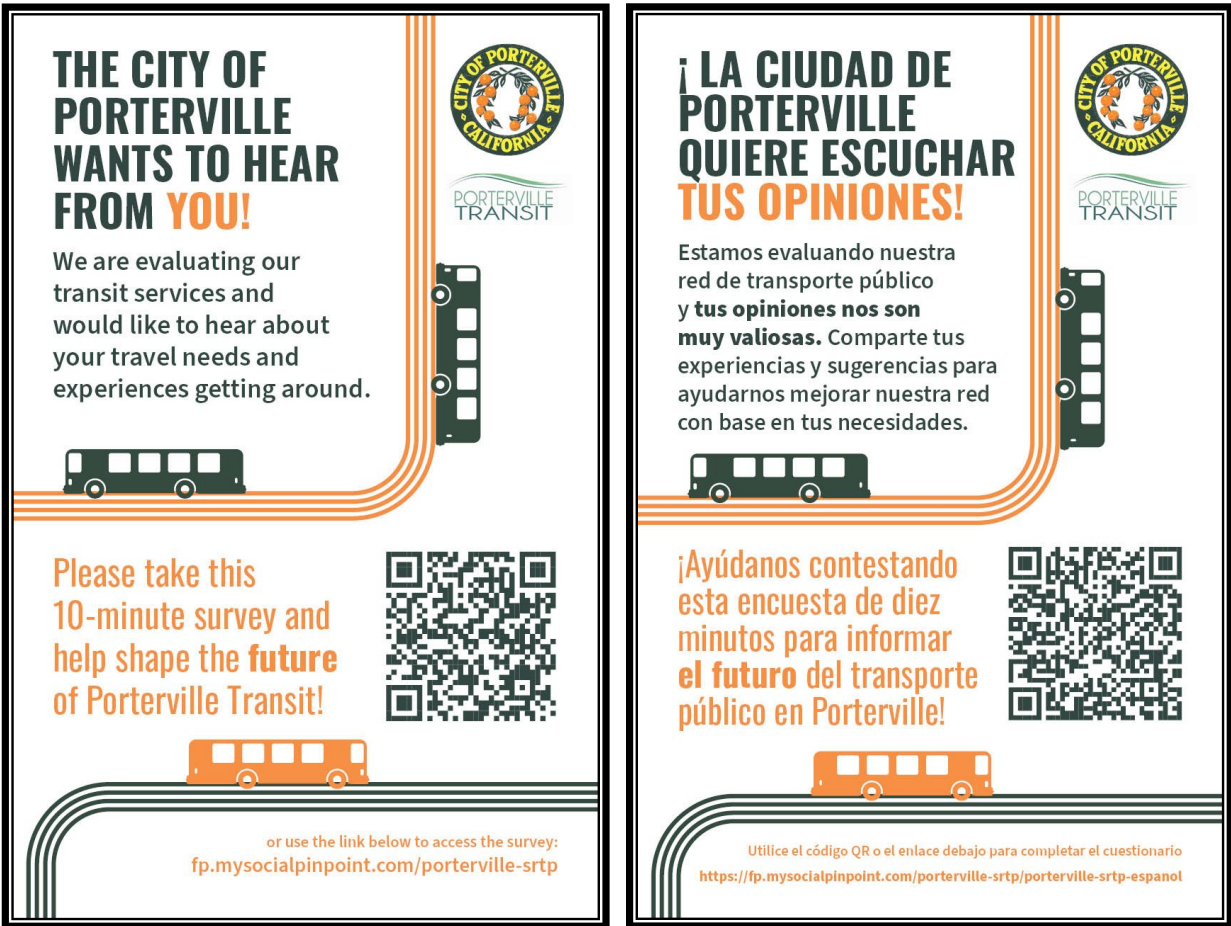


Figure 4-4. Public Feedback Survey Flyer, January 2025 (English and Spanish)

Source: Porterville Short Range Transit Plan, 2025

5 Limited English Proficiency (LEP) Plan

5.1 Introduction

The Limited English Proficiency (LEP) Plan has been prepared to address Porterville Transit's responsibilities as a recipient of federal financial assistance as they relate to the needs of individuals with limited English proficiency language skills. The plan has been prepared in accordance with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d, et seq. and its implementing regulations, which state that no persons shall be subjected to discrimination on the basis of race, color, or national origin.

Executive Order 13166, titled Improving Access to Services for Persons with Limited English Proficiency, indicates that differing treatment based upon a person's inability to speak, read, write, or understand English is a type of national origin discrimination. It directs each agency to publish guidance for its respective recipients clarifying their obligation to ensure that such discrimination does not take place. This order applies to all state and local agencies which receive federal funds, including Porterville Transit.

Porterville Transit has developed this Limited English Proficiency (LEP) Plan to address the agency's responsibilities as a recipient of federal financial assistance as they relate to the needs of Limited English Proficient individuals (LEP) who wish to use the transit services provided by Porterville Transit. As defined in Executive Order 13166 LEP persons are those who do not speak English as their primary language and have limited ability to read, speak, write, or understand English.

This plan outlines how to identify a person who may need language assistance, the ways in which assistance may be provided, staff training that may be required, and how to notify LEP persons that assistance is available.

5.2 Background

Porterville Transit administers fixed route (local and commuter), ADA paratransit (demand-response), and on-demand (microtransit) services that are operated by a third-party contractor, Transdev. Since July 2024, Porterville Transit has operated fare-free, except for its on-demand accessible transit service, which continues to collect fares.

In order to prepare this plan, Porterville Transit undertook the U.S. Department of Transportation (U.S. DOT) four-factor LEP analysis which considers the following factors:

1. The number or proportion of LEP persons in the service area who may be served or are likely to encounter Porterville Transit programs, activities, or services.
2. The frequency with which LEP persons encounter Porterville Transit programs, activities, or services.
3. The nature and importance of programs, activities or services provided by Porterville Transit to the LEP population.
4. The resources available to Porterville Transit and overall cost to provide LEP assistance.

A summary of the results of Porterville Transit's four-factor analysis is reflected in the following section.

5.3 Four-Factor Analysis

5.3.1 The number or proportion of LEP persons eligible to be served or likely to be encountered by Porterville Transit.

The currently available U.S. Census data was used to determine the geographic boundaries of its service area and identify LEP populations within that area. A review of the 2023 American Community Survey (ACS) 5-Year Estimates revealed that 62,765 individuals live in Porterville and 475,774 live within Tulare County. The survey revealed that 31,364 persons (49.9%) in Porterville speak a language other than English. In addition, the survey revealed that 16,290 persons (51.9% of the total population 5 years or older) in Porterville have limited English proficiency; that is, they speak English less than “very well”.

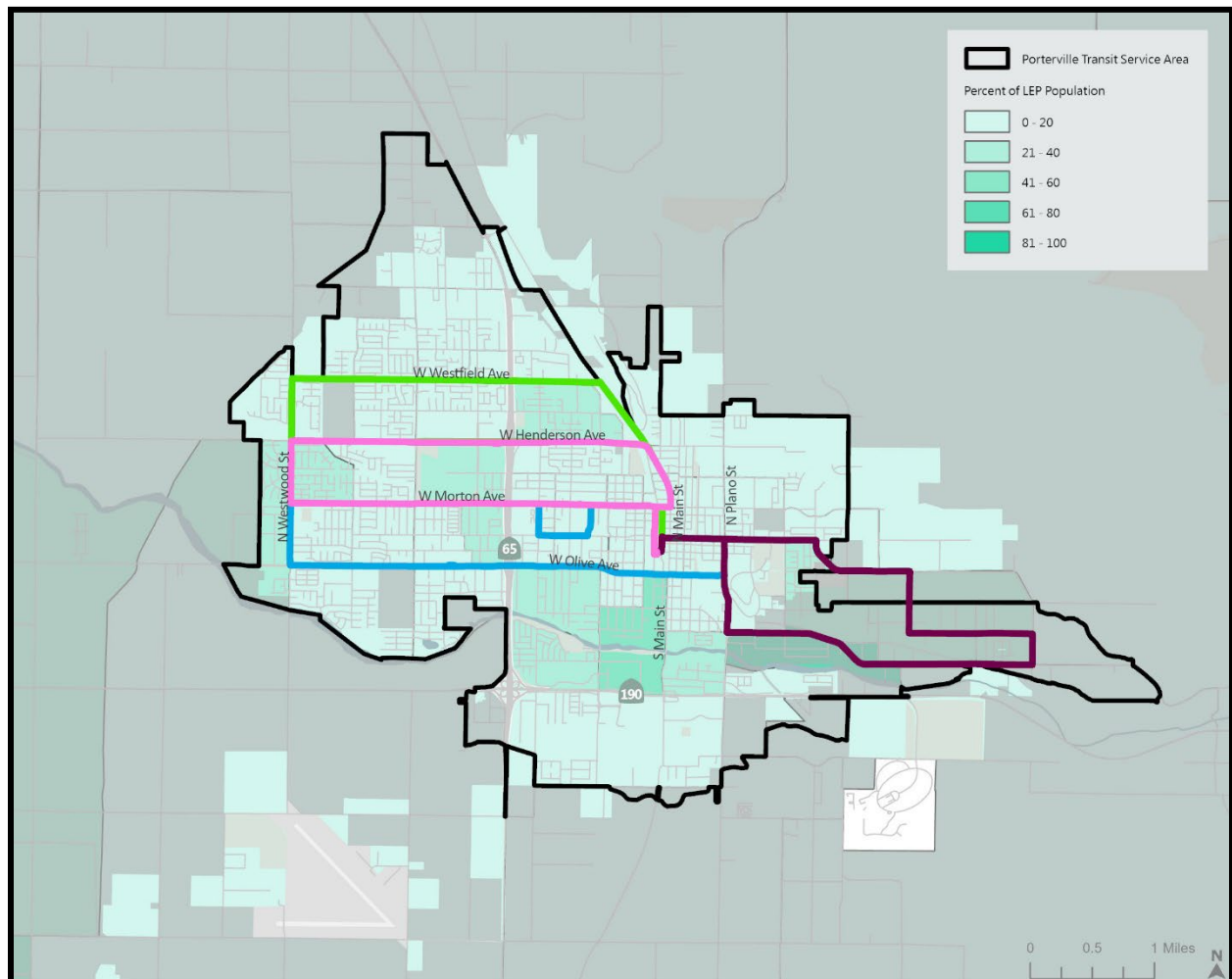


Figure 5-1. Percentage of Population with Limited English Proficiency by Census Block Group
(Source: U.S. Census, 2023 ACS 5-Year Estimates)

As demonstrated in Table 5-1 below, Spanish is the only language that falls outside of the Safe Harbor Provision of over 5% or 1,000 individuals (whichever is less) of the total population within the service area, with regards to the written translation requirements of written documents.

Although Spanish speakers are the only LEP population in Porterville Transit service area currently protected by the Safe Harbor clause, Porterville Transit should work to minimize language-related

barriers to using Porterville Transit among other LEP populations, including Tagalog, Laotian, Vietnamese, and speakers of other languages. In particular, it is recommended that basic driver training includes elements to prepare drivers to work with patrons whose language they do not speak. Recommended elements include in this training are:

- Learning to identify what language is being spoken using the Census Bureau's Language Identification Cards,
- Knowing what language assistance services Porterville Transit offers and how patrons can access those services, and
- How to document requests for language assistance.

Table 5-1. Languages Spoken at Home in Service Area

Ability to Speak English	City of Porterville Population	Percentage	Tulare County	Percentage
<i>Total Population (5 years and older)</i>	57,599	100%	440,766	100%
Speak only English	26,235	45.5%	219,170	49.7%
Speak language other than English	31,364	54.4%	221,596	50.3%
Speak English less than "very well"	15,074	26.2%	102,332	23.2%
Spanish or Spanish Creole	29,692	51.5%	204,559	46.4%
French (incl. Haitian, Patois, Cajun)	30	0.1%	257	0.1%
German or other Germanic Languages	45	0.1%	347	0.1%
Russian, Polish, or other Slavic Languages	23	<0.1%	527	0.1%
Other Indo-European Languages	103	0.2%	4,215	1.0%
Chinese (incl. Mandarin, Cantonese)	36	0.1%	1,297	0.3%
Korean	40	0.1%	631	0.1%
Vietnamese	50	0.1%	550	0.1%
Other Asian & Pacific Island Languages	139	0.2%	4,052	0.9%

Ability to Speak English	City of Porterville Population	Percentage	Tulare County	Percentage
Tagalog (incl. Filipino)	576	1.0%	2,546	0.6%
Arabic	621	1.1%	2,059	0.5%
Other and Unspecified Languages	9	<0.1%	556	0.1%

Source: U.S. Census, 2023 ACS 5-Year Estimates

5.3.2 The frequency with which LEP persons come into contact with Porterville Transit's services.

In an effort to improve our language assistance program in an on-going manner, Porterville Transit is committed to monitoring the frequency and nature of contact LEP persons have with our program. We will conduct annual passenger surveys during the peak times; office staff and drivers will communicate each incident of contact with LEP persons, affording us the ability to assess and record the frequency and nature of inquiries as they occur.

Additionally, we will work closely with various social service organizations and agencies in our service area to stay aware of transportation needs specific to LEP persons as they become evident.

During the Unmet Transit Needs process Porterville Transit staff will place bilingual posters in all transit buses, at the transit centers and on some of the bus shelters.

5.3.3 The nature and importance of Porterville Transit's services to LEPs lives.

Porterville Transit understands that its services are used for life-sustaining activities, such as transportation to and from work, non-emergency medical appointments, social service appointments and grocery shopping, as well as life-enriching activities, such as school, recreation and social events, and to connect with other transportation services.

5.3.4 The resources available to Porterville Transit for LEP outreach, as well as the costs associated with that outreach.

Porterville Transit will provide non-English language translation on their website and any other media used to disseminate information about their transit services. Porterville Transit will maintain all the existing outreach procedures that were in place. Porterville Transit employs Spanish-speaking bus drivers, offers regular travel training, and has a full-time Spanish-speaking staff member, with a bilingual staffer available at the Transit Center during regular business hours each service day, to ensure effective service for the large Spanish-speaking LEP population. Interpreters will be available (upon request) at all public hearings to promote attendance and engagement by Spanish speaking LEP persons. Porterville Transit provides bus schedules, fares, guides, and information about available services in both English and Spanish. Where possible, this information is available on all buses, at the Transit Center and Administration Office, and at stops throughout the system. All ridership surveys

are provided in English and Spanish. Porterville Transit will ensure an adequate number of bilingual bus operators and that all customer service representatives are bilingual.

For more significant changes, such as new service or removal of service, additional notices should be provided in local news outlets to maximize awareness among all patrons. Specific written materials Porterville Transit should provide in Spanish include:

- Schedules and maps
- Notices related to service changes and events that could affect service (e.g., special events, construction)
- Rider guides that provide information on how to use transit services and fare information
- Notices of fare changes
- Customer service contact information
- Notices of all public hearings and meetings at which transit service will be discussed
- Title VI Notifications and Complaint Forms

5.4 Language Assistance Measures

Porterville Transit will use a variety of methods to help Porterville residents access its transit services and inform the public about any fare or service changes to those transit services. The following is a list of the methods that will be used to reach the residents of our city:

- Provide bilingual staffing at all the existing transit centers
- The City of Porterville City Council monthly agenda provides a notice that if special assistance is needed to participate in the meeting, including auxiliary aids, translation requests, or other accommodations they can contact our office at least 3 days prior to the meeting.
- All Porterville Transit documents such as any public hearings and special transportation studies will be posted on the Porterville Transit website. Porterville Transit provides translation of its website content into Spanish.
- Porterville Transit staff will set up a booth at non-profit organizations and community organizations and seek opportunities to provide information about our transit services to LEP, low-income, disabled and minorities;
- Provide non-English translation at meetings or for written documents when necessary or upon request;
- Tailor public participation activities to reflect the unique LEP population within a respective community;
- Avoid complex terminology and technical terms to help target the presentation in a way that is appropriate when addressing the general public and LEP persons;
- Continue the relationships developed with local social service organizations, and public agencies that provide services to LEP persons and seek opportunities to provide information about Porterville Transit services;
- Survey front-line transit staff (contractor staff and Porterville Transit staff) on an annual basis regarding their experiences with LEP individuals;
- Post the Porterville Transit Title VI Program on the Porterville Transit website, at all transit centers and Porterville Transit facilities;
- When an interpreter is needed, for a language other than Spanish, Porterville Transit will use a professional interpreter service.

5.5 Providing Notice to LEP Persons

In order to make sure the public is aware of the language assistance available from Porterville Transit, the following will be provided:

- At the present time Porterville Transit staff work within the City of Porterville's offices so notices will be posted at Porterville City Hall. If/when Porterville Transit establishes a separate office location then the reception area and all meeting rooms will post Title VI notice.
- Notice will be posted on the Porterville Transit website in Spanish.
- Flyers for major community workshops and similar meetings include instructions on how to request translation services.
- Porterville Transit will provide a link to the Title VI notice and the complaint forms on the Porterville Transit website.

5.6 Monitoring and Updating the LEP Plan

Porterville Transit will monitor and update the LEP Plan as needed. At a minimum, the LEP Plan will be reviewed and updated every three years in conjunction with Porterville Transit's submission of their Title VI Program to FTA. Porterville Transit will monitor and evaluate the LEP Plan as follows:

- The LEP Plan has been assigned to Porterville Transit's Title VI Coordinator, who will ensure compliance and correct implementation.
- Maintain on-going communication with organizations serving LEP populations.

5.7 Staff LEP Training (Porterville Transit Staff & Contractor Staff)

The following training procedure will be implemented by the Porterville Transit Title VI Coordinator:

1. Staff will be trained on Title VI procedures and LEP responsibilities.
2. Staff will be informed of the language assistance services offered to the public by Porterville Transit.
3. Staff will be trained on whom to contact when professional interpreter services are required.
4. Staff will receive training on how to handle a potential Title VI/LEP complaint.
5. Staff will receive training on how to document language assistance requests.

The Title VI Coordinator will develop a schedule for training of new employees about Title VI requirements. Any new employees will be trained about the Title VI requirements.

6 Minority Representation on Non-Elected Transit Advisory Councils

Title 49 CFR Section 21/5(b)(1)(vii) states that a recipient may not, on the grounds of race, color, or national origin, “deny a person the opportunity to participate as a member of a planning, advisory, or similar body which is an integral part of the program.” Recipients that have transit-related, non-elected planning boards, advisory councils or committees, or similar committees, the membership of which is selected by the recipient, must provide a table depicting the racial breakdown of the membership of those committees, and a description of efforts made to encourage the participation of minorities on such committees.

The City of Porterville City Council is the policy-making body for Porterville Transit services, and the Transportation Department is responsible for overall management of the service. Therefore, Porterville Transit has no transit related, non-elected planning boards, advisory councils, or transit advisory committees at this time. If they have any planning and/or transit advisory committees in the future, they will comply with this requirement. TCAG has established a Social Services Transportation Advisory Council (SSTAC).

7 Porterville Transit System-Wide Standards & Policies

System-wide service standards (quantitative) and service policies (qualitative) are required of all fixed-route transit providers of public transportation that receive federal financial assistance.

Porterville Transit does not operate within an Urbanized Area (UZA) of 200,000 people or more and the system operates less than 50 fixed-route vehicles in peak service; therefore, it is not subject to any additional requirements contained within Chapter IV of the FTA Circular 4702.1B. The following are service standards and policies for Porterville Transit.

This section will demonstrate the means by which each of the existing transit operations fulfill these requirements that are specific to transit providers pursuant to FTA Circular 4702.1B.

7.1 Service Standards

To comply with Title VI of the Civil Rights Act of 1964; Title 49, Chapter 53, Section 5332 of the United States Code; and the FTA Circular 4702.1B, the FTA requires all fixed route transit providers of public transportation to develop quantitative service standards for all fixed route modes of operation regarding:

- Vehicle Loads
- Vehicle Headways
- On-time Performance
- Service Availability

7.1.1 Vehicle Load Standards

The average for all loads during the peak operating period should not exceed 1.2 passengers per seat (one standee for every four occupied bus seats, or no more than 25% standees) on the fixed route system. If it is observed that a trip/route is consistently reaching or exceeding a 1.2 load factor, steps will be taken to add frequency or an overload service to minimize over-crowding.

Table 7-1. Vehicle Load Factor Standards

Category	Seated Capacity	Peak		Midday	
		Load Factor	Passengers	Load Factor	Passengers
Local Fixed Route Bus	32	1.2	38.4	1.0	32.0

7.1.2 Vehicle Headway Standards

Service headways should be such that passenger load standards are not exceeded on a continual basis. Porterville Transit fixed route buses operate with 30 to 50-minute headways.

All Porterville Transit services (local fixed routes, ADA paratransit, and on-demand) operate on the same service days. Local fixed route lines P1, P2, P3, and P5 operate Monday through Saturday from 7:00 am to 7:00 pm and from 8:00 am to 5:00 pm on Sundays.

Scheduling involves the consideration of a number of factors including ridership productivity, transit/pedestrian friendly streets, school schedules, density of transit-dependent population and activities, relationship to the *Regional Transportation Plan*, relationship to major transportation developments, land use connectivity, and transportation demand management.

Table 7-2. Vehicle Headways – Local Fixed Routes

Route Number/Name	Operating Hours	Frequency (minutes)
P1		
P2	7:00 am to 7:00 pm Monday through Friday	40-50
P3	8:00 am to 5:00 pm Saturday and Sunday	
P5	7:00 am to 7:00 pm Monday through Friday	40-50
	8:00 am to 5:00 pm Saturday and Sunday	

7.1.3 On-Time Performance Standard

Porterville Transit regularly monitors on-time performance to increase service reliability and determine if running time changes are needed. As part of the annual schedule update process, running times on each route are reviewed and adjusted as warranted by changing traffic conditions.

Porterville Transit has previously established an on-time performance goal of 95 percent for local fixed route buses. For bus routes, “on time” is defined as arriving no more than three minutes before or five minutes after the scheduled arrival time. The 95 percent goal continues to apply as the weekday on-time performance standard for local fixed route buses. For demand-response service, the on-time performance goal is defined as arriving at no more than five minutes prior to the scheduled pick-up time and no later than fifteen minutes following the scheduled pick-up time. This represents a twenty-minute “pickup window” for the customer, helping to clarify that a rider cannot be given a “no-show” on account of the vehicle arriving earlier than the customer should reasonably be ready to leave. Demand-response trips should wait a minimum of five minutes after arrival for their customer beginning no earlier than the original scheduled pick-up time (therefore, the vehicle may need to wait longer than five minutes if the operator arrives early). Operators will communicate with the dispatcher if the rider cannot be located within the five-minutes and should receive authorization to depart before doing so, even if five or more minutes have passed.

Table 7-3. On-Time Performance Standards

Category	On-Time Performance Standard
Local Fixed Route Bus	95%

7.1.4 Service Availability Standards

The Porterville Transit approach to service availability is shaped largely by the Porterville Transit Sustainability Policy. This policy mandates the use of a market-based approach in determining when and where transit service will be operated. More specifically, it “provides a framework for the efficient and effective expenditure of transit funds, and for realizing the highest return on investment in terms

of public good and ridership productivity.” Therefore, instead of requiring Porterville Transit to make service available to a larger geographic region, these guidelines enable Porterville Transit to provide frequent, high-quality service to the areas with the highest ridership demand. This approach has proven to be particularly effective at fulfilling the transit needs of Tulare County’s minority and low income populations.

Table 7-4. Service Availability Standards

Category	Stop Spacing (mi)
Local Fixed Route Bus	0.25

Although Porterville Transit utilizes this ridership-based approach to service availability, the agency has developed stop-spacing standards for each route category. These standards are based on the current average distance between stops for all of the routes for each category. Distances between individual stops vary significantly based on nearby land uses, development densities, geographic characteristics, ridership demand and other local conditions.

7.1.5 Ridership Productivity

Porterville Transit’s Sustainability Policy identifies a series of ridership-based standards that are used to monitor and evaluate route performance. Based on historical ridership and staff analysis, the primary standard for measuring service performance is boardings per revenue hour. For evaluation purposes, a specific standard is applied to each route category and day. This standard is recalibrated each quarter based on the average boardings per revenue hour for each route category with a minimum standard of 15 boardings per revenue hour. Bus routes that consistently operate below their respective thresholds and are unresponsive to marketing, restructuring, and operational refinements are subject to discontinuation.

A complete summary of the minimum ridership productivity standards by service category is shown below.

Table 7-5. Ridership Productivity Standards

Category	Weekday	Saturday	Sunday
Local Fixed Route Bus	15.0	13.0	12.0

7.2 System-wide Service Policies

These policies are intended to provide guidance and instruction to ensure that vehicle assignment and passenger amenity distribution practices do not result in discrimination on the basis of race, color or national origin.

7.2.1 Transit Amenities Policy

The installation of transit amenities along Porterville Transit bus routes is predominantly based on the number of passenger boardings at stops along those routes, and improvements are prioritized based on critical repairs, ADA compliance, and safety.

Benches will be considered for individual stops where the average daily boardings exceed 10 passengers, and shelters (with lighting, if possible) will be considered where the average daily boardings exceed 20 passengers. Priority for benches and shelters will be given to bus stops serving senior housing, facilities that serve clients with mobility impairments, activity centers, and medical facilities.

System and route maps and schedules will be available and accessible at key locations; on the Porterville Transit and TCAG websites; at all transit centers/hubs, and on-board all fixed route buses. Published timetables will be posted at all time points along a route. All bus stops will be clearly marked with proper signage, and electronic signs will be installed based on key boarding locations and at bus stops with an average per trip boarding of ten or more passengers.

7.2.2 Vehicle Assignment Policy

The Porterville Transit fleet features over 20 active vehicles. The bus fleet includes a mix of three different vehicle types: standard 30-foot diesel buses, 30-foot compressed natural gas (CNG) buses, and 25-foot gasoline community buses. Buses are typically assigned to the operational or ridership characteristics of certain routes.

Currently, all CNG buses must operate as the active fleet.

8 Porterville City Council Resolution

[This page to be replaced with Board Resolution once Plan is adopted]

Appendices

Appendix A: Title VI Notice to the Public (Spanish)

Appendix B: Title VI Complaint Form (English)

Appendix C: Title VI Complaint Form (Spanish)

Appendix D: FTA Title VI Program Checklist

Appendix E: TCAG Public Participation Plan

Appendix A. Title VI Notice to the Public (Spanish)



Notificación al Público de los Derechos del Título VI

Porterville Transit opera sus servicios sin consideración a raza, color de piel, y origen nacional de acuerdo con el Título VI de la Ley de Derechos Civiles. Cualquier persona que crea que ha sido agraviada por cualquier práctica discriminatoria ilegal bajo el Título VI puede presentar una queja con TCRTA.

Para obtener más información sobre el programa de derechos civiles del Título VI de Porterville Transit y los procedimientos para presentar una queja, comuníquese con el Coordinador del Título VI de Porterville Transit al (559) 201-0844, visite nuestro sitio web https://www.ci.porterville.ca.us/departments/porterville_transit/; envíe un correo electrónico a abarragan@ci.porterville.ca.us o visite nuestra oficina administrativa en 555 N. Prospect, Porterville CA 93257.

Un reclamante puede presentar una queja directamente con la Administración Federal de Tránsito en la siguiente dirección:

Office of Civil Rights
Attention: Title VI Program Coordinator
East Building, 5th Floor-TCR
1200 New Jersey Ave., SE
Washington, DC 20590

*If information is needed in another language, contact (559) 623-0450
Si se necesita esta información en español, llame (559) 623-0450*

Appendix B.

Porterville Transit

Title VI

Complaint Form

SECTION I: Please write legibly		
Name:		
Address:		
City:	State:	ZIP Code:
Telephone:	Secondary Phone (<i>Optional</i>):	
Email Address:		
Accessible Format Requirements?	☐ Large Print	☐ Audio Tape
	☐ TDD	☐ Other
SECTION II:		
Are you filing this complaint on your own behalf?	YES*	NO
*If you answered "yes" this question, go to Section III.		
If you answered "no" to this question, please supply the name and relationship of the person for whom you are complaining?		
Please explain why you have filed for a third party:		
Please confirm that you have obtained permission of the aggrieved party to file on their behalf.	YES	NO
SECTION III:		
I believe the discrimination I experienced was based on (<i>check all that apply</i>):		
☐ Race	☐ Color	☐ National Origin
☐ Disability	☐ N/A	☐ Other Reason

Date of alleged discrimination (mm/dd/yyyy)

Explain as clearly as possible what happened and why you believe you were discriminated against. Describe all persons who were involved. Include the name and contact information of the person(s) who discriminated against you (if known), as well as names and contact information of any witnesses. If more space is needed, please use the back of this form.

SECTION IV:

Have you previously filed a Title VI complaint with Porterville Transit?

YES

NO

SECTION V:

Have you filed this complaint with any other Federal, State, or local agency, or with any Federal or State court? ☐ YES* ☐ NO

*If yes, check all that apply:

☐ Federal Agency _____

☐ State Agency _____

☐ Federal Court _____

☐ Local Agency _____

☐ State Court _____

If you answered "yes" to previous question, provide information about a contact person at the agency/court where the complaint was filed.	
Name:	
Title:	
Agency:	
Address:	
Telephone:	Email:
SECTION VI:	
Name of agency complaint is against:	
Contact person:	
Title:	
Telephone number:	

You may attach any written materials or other information that you think is relevant to your complaint.

Signature and date are required below to complete form:

Signature _____ Date _____

Please submit this form in person or mail this form to the address below:

Albert Barragan, Title VI Coordinator
555 N. Prospect, Porterville CA 93257
abarragan@ci.porterville.ca.us
559-201-0844

Appendix C. Title VI Complaint Form (Spanish)

SECCIÓN I:		
Nombre:		
Dirección (física):		
Cuidad:	Estado:	Código postal:
Teléfono:	Teléfono secundario (opcional):	
Correo electrónico:		
Requisitos accesibles en qué formato:	☐ Letra Grande	☐ Texto en cinta
	☐ Teletipo	☐ Por Otros Medios
SECCIÓN II:		
¿Está usted presentando esta queja en su propio nombre?	SÍ*	NO
*Si contestó “sí” a la pregunta anterior, pase a la Sección III.		
Si contestó “no” a la pregunta anterior ¿de parte de quién está usted presentando esta queja?		
¿Cuál es su relación con esta persona?:		
Por favor, explique por qué está presentando esta queja a nombre de otra persona:		
Por favor, confirme que ha recibido el permiso de la persona agraviado para presentar esta queja en su nombre.		
SECCIÓN III:		
Creo que la discriminación que experimenté se basó en (marque todo lo que corresponda):		

☐ Raza ☐ Color ☐ Origen Nacional ☐ Discapacidad ☐ No Aplica ☐ Otra Razón		
Fecha de la presunta discriminación (mm/dd/aaaa)		
Explique lo más claramente posible lo que pasó y por qué cree que fue discriminado. Incluya detalles específicos, tales como el nombre y la información de contacto de la persona(s) que lo discriminó (si se conoce), así como los nombres y la información de contacto de algún posible testigo, y cualquier otra información que nos ayudará a investigar su denuncia. Si necesita más espacio para escribir, por favor use el dorso de esta forma.		
SECCIÓN IV:		
¿Ha presentado anteriormente una queja del Título VI con Porterville Transit?	SÍ	NO
SECCIÓN V:		
¿Ha presentado esta queja con alguna otra organización federal, estatal o local, o ante algún tribunal federal o estatal?		
☐ SÍ* ☐ NO		
*Sí contesto "sí" a la pregunta anterior, marque todo lo que aplique:		
☐ Agencia Federal _____ ☐ Agencia Estatal _____ ☐ Tribunal Federal _____ ☐ Tribunal Estatal _____ ☐ Agencia Local _____		

Sí contesto “sí” , proporcione la información de contacto de un representante de la agencia/tribunal donde se presentó la queja.
Nombre:
Título de persona de contacto:
Agencia/Tribunal:
Dirección (agencia/tribunal):
Número de teléfono de contacto (agencia/tribunal):
SECTION VI:
Nombre de la agencia contra la que está presentado la queja:
Persona de contacto:
Título de la persona de contacto:
Número de teléfono de la persona de contacto:

Puede adjuntar cualquier material escrito o cualquier información que usted considere relevante a su queja. La presentación de esta queja con Porterville Transit no le impide presentar una denuncia ante la Administración Federal de Tránsito.

Firma y la fecha son requeridos abajo para completar el formulario:

Firma _____ Fecha _____

Por favor envíe esta forma en persona o por correo a la siguiente dirección:

Albert Barragan, Title VI Coordinator
555 N. Prospect, Porterville CA 93257
abarragan@ci.porterville.ca.us
559-201-0844

Appendix D. FTA Title VI Program Checklist

APPENDIX A**TITLE VI PROGRAM CHECKLIST**

Every three years, on a date determined by FTA, each recipient is required to submit the following information to the Federal Transit Administration (FTA) as part of their Title VI Program. Subrecipients shall submit the information below to their primary recipient (the entity from whom the subrecipient receives funds directly), on a schedule to be determined by the primary recipient.

General Requirements (Chapter III)

All recipients must submit:

- ☒ Title VI Notice to the Public, including a list of locations where the notice is posted
- ☒ Title VI Complaint Procedures (i.e., instructions to the public regarding how to file a Title VI discrimination complaint)
- ☒ Title VI Complaint Form
- ☒ List of transit-related Title VI investigations, complaints, and lawsuits
- ☒ Public Participation Plan, including information about outreach methods to engage minority and limited English proficient populations (LEP), as well as a summary of outreach efforts made since the last Title VI Program submission
- ☒ Language Assistance Plan for providing language assistance to persons with limited English proficiency (LEP), based on the DOT LEP Guidance
- ☒ A table depicting the membership of non-elected committees and councils, the membership of which is selected by the recipient, broken down by race, and a description of the process the agency uses to encourage the participation of minorities on such committees
- ☒ Primary recipients shall include a description of how the agency monitors its subrecipients for compliance with Title VI, and a schedule of subrecipient Title VI Program submissions
- ☒ A Title VI equity analysis if the recipient has constructed a facility, such as a vehicle storage facility, maintenance facility, operation center, etc.
- ☒ A copy of board meeting minutes, resolution, or other appropriate documentation showing the board of directors or appropriate governing entity or official(s) responsible for policy decisions reviewed and approved the Title VI Program. For State DOT's, the appropriate governing entity is the State's Secretary of Transportation or equivalent. The approval must occur prior to submission to FTA.
- ☒ Additional information as specified in chapters IV, V, and VI, depending on whether the recipient is a transit provider, a State, or a planning entity (see below)

Requirements of Transit Providers (Chapter IV)

All Fixed Route Transit Providers must submit:

- ☒ All requirements set out in Chapter III (General Requirements)
- ☒ Service standards

- Vehicle load for each mode
- Vehicle headway for each mode
- On time performance for each mode
- Service availability for each mode
- ✓ Service policies
 - Transit Amenities for each mode
 - Vehicle Assignment for each mode

Transit Providers that operate 50 or more fixed route vehicles in peak service and are located in an Urbanized Area (UZA) of 200,000 or more people must submit:

- ☐ Demographic and service profile maps and charts
- ☐ Demographic ridership and travel patterns, collected by surveys
- ☐ Results of their monitoring program and report, including evidence that the board or other governing entity or official(s) considered, was aware of the results, and approved the analysis
- ☐ A description of the public engagement process for setting the “major service change policy,” disparate impact policy, and disproportionate burden policy
- ☐ Results of service and/or fare equity analyses conducted since the last Title VI Program submission, including evidence that the board or other governing entity or official(s) considered, was aware of, and approved the results of the analysis

Requirements of States (Chapter V)

States must submit:

- ☐ All requirements set out in Chapter III (General Requirements)
- ☐ The requirements set out in Chapter IV (Transit Provider) if the State is a provider of fixed route public transportation
- ☐ Demographic profile of the State
- ☐ Demographic maps that show the impacts of the distribution of State and Federal funds in the aggregate for public transportation projects
- ☐ Analysis of the State’s transportation system investments that identifies and addresses any disparate impacts
- ☐ A description of the Statewide planning process that identifies the transportation needs of minority populations
- ☐ Description of the procedures the agency uses to ensure nondiscriminatory pass-through of FTA financial assistance
- ☐ Description of the procedures the agency uses to provide assistance to potential subrecipients, including efforts to assist applicants that would serve predominantly minority populations

Requirements of MPOs (Chapter VI)

Metropolitan Planning Organizations and other planning entities must submit:

- ☐ All requirements set out in Chapter III (General Requirements)

- ☐ The requirements set out in Chapter IV (Transit Provider) if the MPO is a provider of fixed route public transportation
- ☐ Demographic profile of the metropolitan area
- ☐ A description of the procedures by which the mobility needs of minority populations are identified and considered within the planning process
- ☐ Demographic maps that show the impacts of the distribution of State and Federal funds in the aggregate for public transportation projects
- ☐ Analysis of the MPO's transportation system investments that identifies and addresses any disparate impacts
- ☐ Description of the procedures the agency uses to ensure nondiscriminatory pass-through of FTA financial assistance (if requested)
- ☐ Description of the procedures the agency uses to provide assistance to potential subrecipients in a nondiscriminatory manner (if requested)

Appendix E.

TCAG Public

Participation Plan

2026



TCAG

PUBLIC PARTICIPATION PLAN

Tulare County Association of Governments

APRIL 24, 2025

TULARECOUNTY ASSOCIATION OF GOVERNMENTS

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2026 PUBLIC PARTICIPATION PLAN

TULARE COUNTY ASSOCIATION OF GOVERNMENTS

METROPOLITAN PLANNING ORGANIZATION

THIS PLAN IS A DETAILED LOOK AT TCAG’S CONTINUED EFFORT TO GATHER PUBLIC INPUT IN ADDITION TO OUR COMMITMENT TO SAFETY EDUCATION, TRANSPARENCY, AND EXCELLENCE IN OUTREACH INITIATIVES. STATE AND FEDERAL REGULATIONS (23 CRF 450.316) HAVE A SET OF DEFINED REQUIREMENTS THAT MUST BE FOLLOWED REGARDING PUBLIC PARTICIPATION, HOWEVER TCAG ELECTS TO GO ABOVE AND BEYOND MANDATES; ENDEAVORING TO CONSULT AND COLLABORATE IN CREATIVE AND MEANINGFUL WAYS WITH TULARE COUNTY COMMUNITIES IN NAVIGATING TRANSPORTATION PLANNING AND FUNDING STRATEGIES.

IN ACCORDANCE WITH TITLE VI OF THE CIVIL RIGHTS ACT OF 1964, THE METROPOLITAN PLANNING ORGANIZATION (MPO) DOES NOT DISCRIMINATE BASED ON RACE, COLOR, NATIONAL ORIGIN, SEX, RELIGION, AND DISABILITY IN THE EXECUTION OF THIS PUBLIC PARTICIPATION PLAN.

PLEASE DIRECT ANY QUESTIONS, COMMENTS, REQUESTS FOR SPECIAL ACCOMMODATION OR TRANSLATION REGARDING THIS PLAN TO BENJAMIN A. KIMBALL AT THE

ADDRESS, PHONE OR FAX NUMBER LISTED ABOVE OR BY E-MAIL TO TCAGINFO@TULARECAG.CA.GOV.

PREPARATION OF THIS DOCUMENT WAS FINANCED BY THE FEDERAL HIGHWAY ADMINISTRATION, FEDERAL TRANSIT ADMINISTRATION, THE CALIFORNIA DEPARTMENT OF TRANSPORTATION, AND THE METROPOLITAN PLANNING ORGANIZATION.



OUTREACH

In Review



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INTRODUCTION

1. INTRODUCTION

Location

The Tulare County Association of Governments (TCAG) is located within the County of Tulare, which is comprised of 4,824 square miles. It is in the southern portion of the San Joaquin Valley. The Valley is between the Coastal Range on the west and the Sierra Nevada Range on the east. The Valley extends from Sacramento on the north, to the Tehachapi Range on the south. The San Joaquin Valley is one of the richest farmlands in the world producing a wide variety of agricultural products. Tulare County has approximately one third (1/3) of the area in the Valley. This is approximately the same size as the state of Rhode Island. The remaining portion is in the Sierra Nevada Range, which is approximately the same size as the state of Rhode Island. This offers an abundance of scenic and recreational opportunities for residents and visitors. The land in the Valley produces a wide variety of agricultural products. Tulare County ranks first in the nation in total agricultural income. The population of Tulare County is concentrated in the Valley. There are eight incorporated cities accounting for 70 percent of the county's total approximate population of 473,117.

Organization Structure



Tulare County Association of Governments Boards & Committees

The TCAG Board of Governors directs TCAG. This Board is composed of one representative from each of the eight city councils, a transit representative, the five members of the County Board of Supervisors, and three members-at-large. These seventeen members act as the Council of Governments (COG), the Regional Transportation Planning Agency (RTPA), and the Metropolitan Planning Organization

(MPO). These members, plus the District 6 Director of Caltrans, sit as the Policy Advisory Committee. This body offers advice on transportation issues that will be presented to the Board of Governors. Additionally, the Tulare County Transportation Authority is governed by the elected members of the TCAG Board of Governors. The Authority is designated to act on Measure R (the Tulare County ½ percent sales tax) issues.

BOARD OF GOVERNORS	AGENCY	ALTERNATE
Larry Micari	Tulare County-District 1	<i>Vacant</i>
Pete Vander Poel, III	Tulare County-District 2	William Cushing
Amy Shuklian	Tulare County-District 3	Bill Whitlatch
Eddie Valero	Tulare County-District 4	Derek Williams
Dennis Townsend- <i>Vice Chair</i>	Tulare County-District 5	Terren Brown
Maribel Reynosa	City of Dinuba	Linda Launer
Vicki Riddle	City of Exeter	Jacob Johnson
Araceli Ochoa	City of Farmersville	Paul Boyer
Misty Villarreal	City of Lindsay	Adriana Nave
Greg Meister	City of Porterville	AJ Rivas
Jose Sigala	City of Tulare	Terry Sayre
Brian Poochigian	City of Visalia	Brett Taylor
Rudy Mendoza - <i>Chair</i>	City of Woodlake	Jose Martinez
Liz Wynn	Public Transit Provider*	<i>Vacant</i>
Vincent Salinas	Member-at-Large*	<i>Vacant</i>
Julie Allen	Member-at-Large*	Davis Ward
Pamela K. Whitmire	Member-at-Large*	Darlene Mata
Michael Navarro	Caltrans*	<i>Vacant</i>

The Technical Advisory Committee (TAC) makes recommendations to the Board of Governors. This committee is comprised of representatives from each of the eight cities, the Tulare County Resource Management Agency, Caltrans, the Tule River Tribal Council and TCAG Director. This committee meets once a month prior to TCAG Board meetings to review upcoming Board agenda items and to discuss outstanding issues of regional significance.

The Social Service Transportation Advisory Council (SSTAC), responsible for the annual review of the Unmet Transit Needs in the County, is another permanent committee of TCAG that meets quarterly. This review results in a recommendation of findings to the TCAG Board of Governors, who then considers the recommendation and makes the final Unmet Needs Determination. This council consists of representatives of the following agencies and groups of people: disabled transit users, youth transit users, transit users over 60 years of age, social service providers for Seniors, social service providers for people with disabilities, social service providers for persons of limited means, and local transit providers.

The Measure R Citizens Oversight Committee (COC) meets quarterly and additionally as needed and is responsible for providing input on implementation of the Measure R Expenditure Plan and to advise the TCAG Board to ensure that the funds are being spent in accordance with the Plan. This committee is comprised of non-elected residents from the following groups: the County of Tulare, the eight incorporated cities, a major private sector employer (nominated by the Tulare County Economic Development Corporation), the building industry (nominated by the Tulare County Building Association), the agriculture industry (nominated by the Tulare County Farm Bureau), the Hispanic community (nominated by the Tulare-Kings Hispanic

Chamber of Commerce), an advocacy group representing bicyclists, pedestrians and/or transit (selected through application), a professional in the field of audit, finance and/or budgeting (selected through application) and an environmental advocacy group (selected through application).

There are also non-Board appointed committees that provide the public and other agencies and organizations the opportunity to participate in planning processes:

Active Transportation Advisory Committee (ATAC) meets bi-monthly or as needed and is responsible for advising the TCAG Board regarding the development and maintenance of active transportation interests within Tulare County. This committee is comprised of members from the following groups: Planning and Public Works Staff from the County and eight incorporated cities, bicycle facility users, local service clubs, law enforcement officials, Tulare County Public Health, local citizens and TCAG staff.

Transit Forum

The transit operators in Tulare County are represented on the TCAG Board of Governors by an elected official appointed by Tulare County Council of Cities and by a technical staff person respectively. In addition, the Transit Forum is composed of representatives from each of the agencies that

provide transit operations and TCAG Staff. The Forum meets every two months to exchange information and discuss transit related issues.



PUBLIC ENGAGEMENT INITIATIVES

2. PUBLIC ENGAGEMENT INITIATIVES

Public Outreach Mission

TCAG's mission is to be proactive, creative, and innovative in public outreach; developing plans, guidelines and public input opportunities that will appropriately address the needs of Tulare County communities with cultural competence at the forefront of outreach endeavors.

TCAG staff actively engages with the public for feedback through various methods and are proud of the continually growing list of partnering organizations that serve Tulare County residents. During public engagement, TCAG complies with federal and state laws as well as best practices and community needs.

Public Outreach Annual Review

TCAG is committed to ensuring that outreach efforts meet the needs of Tulare County communities and seek improvement in outreach efforts over time. TCAG will review outreach strategies annually in June of each year and incorporate results of reviews into subsequent Public Participation Plan updates, using the data gleaned to continue improving future outreach strategies. For the most recent Public Participation Plan Annual Review visit [Public Participation Plan - TCAG \(tularecog.org\)](https://www.tularecog.org/public-participation-plan).

Public Outreach Initiatives

Tulare County Association of Governments (TCAG) has a robust outreach program designed to connect with Tulare County communities and work alongside respective area non-profits, to consider transportation needs in a collaborative way. With the great diversity of Tulare County residents, TCAG has a unique ability to partner with many different organizations (see appendix E) to provide plans, services and solutions that enrich the lives of many. As an example, some of the common issues expressed in local rural communities which make it difficult for residents to walk, bike, and utilize public transportation include safety concerns, inadequate lighting, lack of safety equipment resources and inadequate infrastructure. Many of the outreach events have been created in response to these requests and concerns which are often unique and specific to Tulare County (See appendix E Table 2). TCAG is very proud to recognize the various groups that partner in hosting or participating in community outreach events. For a list of these groups, see Appendix E.

Regional Transportation Plan Outreach: Every Metropolitan Planning Organization (MPO) is required by federal regulation (49 U.S.C. 5304(f)) and California statute (Government Code (GC) Section 65080) to conduct long range planning to ensure that the region's transportation

vision and goals are clearly identified and to ensure effective decision making in furtherance of the vision and goals. The long-range plan, known as the Regional Transportation Plan (RTP) or Metropolitan Transportation Plan (MTP), is an important planning and policy document that is based on the unique needs and characteristics of a region. The RTP impacts a region's economy, environment, public health, safety, and social equity, along with communicating a regional vision to the state and federal government. The California Transportation Commission (Commission or CTC) is authorized to develop guidelines by GC Section 14522, which reads:

"In cooperation with the regional transportation planning agencies (RTPA), the commission may prescribe study areas for analysis and evaluation by such agencies and guidelines for the preparation of the RTPs."

While the RTP Guidelines include both state and federal requirements for the development of RTPs, MPOs have the flexibility in selecting transportation planning options that best fit their regional needs. The guidelines recognize that "one size does not fit all." For example, solutions and techniques used by a larger MPO, such as the Bay Area, will be different than those used by a smaller MPO.

Development and preparation of an RTP requires considerable time, stakeholder engagement, and funding.

RTPs are typically the most expensive single planning document prepared by an MPO. Each MPO must update their RTP every four years (or five years in attainment areas); however, given the complexity of the document many MPOs begin the next update immediately upon adoption of the current RTP.

Involving the public in planning and project development poses a major challenge as well as an opportunity. Many people are skeptical about whether they can truly influence the outcome of a transportation project. Others feel that transportation plans are too abstract and long-term to warrant attention.

The RTP is one of the key processes an MPO undertakes. It is a primary avenue for public participation in the long-range transportation planning process. Title 23 CFR Part 450.316(a) states the following concerning participation and consultation:

"The MPO shall develop and use a documented participation plan that defines a process for providing individuals, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and

other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.”

Title 23 CFR Part 450.316(a)(1) also requires that public participation plans be developed by MPOs in consultation with all interested parties and describe explicit procedures, strategies, and desired outcomes for: (i) Providing adequate public notice of public participation activities and time for public review and comment at key decision points, including but not limited to a reasonable opportunity to comment on the proposed metropolitan transportation plan and the Transportation Improvement Plan (TIP) (ii) Providing timely notice and reasonable access to information about transportation issues and processes; (iii) Employing visualization techniques to describe metropolitan transportation plans and TIPs; (iv) Making public information (technical information and meeting notices) available in electronically accessible formats and means, such as the World Wide Web; (v) Holding any public meetings at convenient and accessible locations and times; (vi) Demonstrating explicit consideration and response to public input received during the development of the metropolitan transportation plan and the TIP; (vii) Seeking out and considering the needs of those traditionally underserved by existing transportation systems, such as low-income and minority households, who may face challenges accessing

employment and other services and more regarding adjustment to Public Participation Plan (PPP) language, statewide coordination, and review of effectiveness of strategies.

The purpose of the MPO’s participation plan is to establish the process by which the public can participate in the development of RTPs and programs. The public participation plan (PPP) should be designed to assist MPO staff in implementing an effective public participation process through a variety of strategies. It provides MPO staff with a menu of techniques or activities from which they can tailor their specific program’s input process. MPOs should also refer to the CTP Public Participation Plan document, or the CTP/FSTIP Public Participation Plan, which can provide the most effective methods for engaging with the public.

Which public participation methods the MPO uses will require a careful analysis of what is desired to be accomplished as well as the scope of the particular transportation project(s). Plenty of flexibility is available to MPOs in developing specific public involvement programs. Every given situation or region in California is different, and each approach to a specific public involvement challenge will be unique.

When significant written and oral comments are received on the draft RTP and as a result of the participation process or the interagency consultation process required under the EPA

transportation conformity regulations (Title 40 CFR Part 93), a summary, analysis, and report of the proposed comments shall be made as part of the final RTP.

It is important to note that the PPP should be prepared prior to the development of the RTP. The PPP should have public input during its preparation and have a 45-day comment period before the MPOs board adopts it. This enhanced public participation plan is a federal requirement. MPOs that currently have a public participation plan per federal requirements do not need to adopt another plan to meet SB 375 requirements for additional public participation. The public participation requirements for development of the SCS, pursuant to the requirements of SB 375, can be incorporated into the existing plan.

Title 23 CFR Part 450.316(a)(1)(iii) requires the participation plan to use visualization techniques to describe the RTP and FTIP. Visualization techniques range from a simple line drawing or hand-written chart to technologically complex web cast public meetings, GIS modeling and computer-generated maps. The specific type of visualization technique is determined by the MPO.

In developing RTPs, the MPO should consult with agencies and officials responsible for other planning activities within their region that are affected by transportation or at least

coordinate the planning process to incorporate input. These areas include, but are not limited to, the listed examples:

1. State and local growth
2. Public health
3. Housing
4. Economic development
5. Tourism
6. Natural disaster risk reduction
7. Environmental protection
8. Airport operations
9. Goods movement

When the MPO region includes California Indian Tribal Lands (reservations, Rancherias, and allotments) the MPO shall appropriately involve the federally recognized Native American Tribal Government(s) in the development of the RTP. The MPO should also seek input from tribes that are not federally recognized or from other “interested parties” that may have a background and/or history of Native American culture within the region. In addition, AB 52 (Chapter 532, Statutes of 2014) established “Tribal Cultural Resources as a new, separate, and distinct resource to be analyzed in the California Environmental Quality Act (CEQA) process. A project that causes an adverse change to a tribal cultural resource is one that may have a significant effect on the environment, so the MPO should avoid or mitigate impacts to Tribal Cultural Resources when feasible. The MPO must also

begin consultation with a California Native American Tribe that is traditionally and culturally affiliated with the MPO region prior to the release of a Negative Declaration, a Mitigated Negative Declaration, or an Environmental Impact Report if the tribe requested, in writing, to be informed by the lead agency of proposed projects in that geographic area and if other procedural requirements are met. See Section 4.9 Native American Tribal Government Consultation and Coordination for further discussion.

Similarly, when the MPO region includes federal public lands, the MPO shall appropriately involve the federal land management agencies in the development of the RTP.

The MPO shall also, to the extent practicable, develop a documented process that outlines roles, responsibilities, and key decision points for consulting with other governments and agencies.

MPOs are also encouraged to involve the media, including ethnic media as appropriate, as a tool to promote public participation in the RTP development, review and commenting process.

For MPOs, SB 375 increased the minimum level of public participation required in the regional transportation planning process including collaboration between partners in the

region during the development of a SCS (see Sections 4.7 and 4.8).

Public participation and consultation for the development of the RTP remains an essential element of the overall RTP process. Mapping and visualization tools should be used, to the extent practicable, to create visual representations of proposed scenarios for the SCS and the Alternative Planning Strategy (APS), if applicable. Use of these tools will help facilitate more effective and meaningful public involvement in development and refinement of the SCS and APS, if applicable. A PPP includes public outreach, public awareness, and public input beginning with the planning stage.

Periodic Review

An annual periodic review of the PPP is important to evaluate the effectiveness of the procedures and strategies employed during the full and open participation process. This periodic review can help to ensure that the public participation plan, once adopted, is being implemented effectively and is achieving its goals of engaging low income and minority residents in expressing and prioritizing their needs and their views on how the RTP can best meet those needs.

Requirements (Shall)

Federal: Title 23 CFR Part 450.316 requires that the MPO shall develop and use a documented participation plan that

defines a process for providing reasonable opportunities for all parties to comment and be involved in the metropolitan transportation planning process.

State: GC Section 65080; Public Resources Code Section 5097.94, and Sections 21073 through 21084.3.

Private Sector Involvement

Private sector involvement relates to how the goods movement industry and other business, or commercial interests are represented in the development of the RTP. Trucks, freight trains, taxis, transportation network companies, micro-mobility companies, limousines all use the transportation network and are an integral part of the regional transportation system. Additionally, utility companies should be engaged regarding zero emission vehicle (ZEV) and ZEV infrastructure during planning and implementation phases. Other examples of private sector involvement in the development of the RTP include transportation management associations, private transit operators, developers, employers, and Chambers of Commerce. Their absence in the regional transportation planning process adversely impacts the efficiency of the transportation network.

Requirements (Shall)

Federal: Federal regulations require private sector involvement as a component of the regional transportation planning process. Title 23 U.S.C. Part 134 (g)(4), Title 23 U.S.C. Section 135(e) and Title 23 CFR Part 450.316 (a) require the transportation planning process include input from the goods movement industry and other transportation organizations.

Recommendations (Should)

State: California GC Section 14000(d) recommends that a comprehensive multimodal transportation planning process should be established which involves all levels of government and the private sector in a cooperative process to develop coordinated transportation plans.

Consultation with Interested Parties

The U.S. Department of Transportation (DOT) defines consultation as when: “one or more parties confer with other identified parties in accordance with an established process and, prior to taking action(s), considers the views of the other parties and periodically informs them about action(s) taken.” Some areas of consultation could include transportation, land use, employment, economic development, housing, community development and environmental issues.

Title 23 CFR Part 450.324(j) provides the list of interested parties that shall be provided with a reasonable opportunity to comment on the RTP using the PPP developed under

450.316(a). The MPO shall provide the following interested parties with reasonable opportunity to comment on the proposed RTP:

1. Individuals
2. Affected public agencies
3. Representatives of public transportation employees
4. Public ports
5. Freight shippers
6. Private providers of transportation
7. Representatives of users of public transportation
8. Representatives of users of pedestrian walkways and bicycle transportation facilities.
9. Representatives of people with disabilities
10. Providers of freight transportation services
11. Other interested parties

Consistent with GC Section 65080(b)(2)(D), the MPO shall adopt a Public Participation Plan in advance of developing an SCS and/or APS to also include consultation with congestion management agencies, transportation agencies, and transportation commissions.

Requirements (Shall)

Federal: Federal regulations require private sector involvement as a component of the regional transportation planning process. Title 23 U.S.C. Part 134 (g)(4), Title 23 U.S.C. Section 135(e) and Title 23 CFR Part 450.316 (a) require the

transportation planning process include input from the goods movement industry and other transportation organizations.

Recommendations (Should)

State: California GC Section 14000(d) recommends that a comprehensive multimodal transportation planning process should be established which involves all levels of government and the private sector in a cooperative process to develop coordinated transportation plans.

Input and Consultation with Sustainable Communities Strategy (SCS) Development

Consistent with GC Section 65080(b)(2)(D), the MPO shall adopt a PPP in advance of developing an SCS and/or APS to include:

- Outreach and engagement efforts encouraging the active participation of a broad range of stakeholders in the planning process, consistent with the MPO's adopted Federal Public Participation Plan. This includes, but is not limited to, affordable housing advocates, transportation advocates, neighborhood and community groups, environmental advocates, home builder representatives, broad-based business organizations, landowners, commercial property interests, and homeowner associations.

- Consultation with congestion management agencies, transportation agencies, and transportation commissions.
- Regional public workshops with information and tools providing a clear understanding of policy choices and issues. At least one workshop in each county. At least three workshops for counties with a population greater than 500,000. To the extent practicable, each workshop shall include urban simulation computer modeling to create visual representations of the SCS and APS.
- Preparation and circulation of a draft SCS (and APS, if one is prepared) not less than 55 days before adoption of a final RTP.
- For multiple-county MPOs at least three public hearings shall be held on the draft SCS in the RTP (and APS, if any). For a single county MPO, at least two public hearings shall be held. To the maximum extent feasible, the hearings shall be in different parts of the region to maximize the opportunity for participation by members of the public throughout the region.
- A process enabling the public to provide a single request to receive notices, information, and updates.

This PPP is not required to be reviewed or approved by any state agency, but it is recommended that a summary discussion of the RTP/SCS public participation process be included in the RTP. However, the MPO should maintain a

record of its public participation efforts relative to the SCS and APS if applicable, and therefore, it is recommended these additional requirements should be included in the federally required public participation plan.

Consultation with Local Elected Officials

During the development of the SCS (and APS if applicable), the MPO must conduct at least two informational meetings in each county for members of the board of supervisors and city councils. Only one informational meeting is needed in each county if it is attended by representatives of the county board of supervisors and city councils that represent a majority of the cities representing a majority of the population in the incorporated areas of that county. The purpose of this meeting (or meetings) shall be to discuss the SCS (and APS if applicable), including the key land use and planning assumptions, with the members of the board of supervisors and city council members in that county and to solicit and consider their input and recommendations. Notices of these meetings are to be sent to the clerk of the board of supervisors and city councils.

Continuing with a collaborative transportation planning process, MPOs work and consult with local elected officials as key stakeholders in the regional transportation system. While local elected officials serve on regional agency boards, expanded consultation is required pursuant to GC Section

65080(b)(2)(E) and (F) to provide outreach to all local elected officials and their member jurisdictions affected by the SCS (and APS if applicable). This is particularly significant in those regions where not all cities and counties have a permanent seat on the MPO board. Early consultation with all member agencies may avoid future conflicts with implementation of the RTP including the SCS (and APS, if applicable).

Pursuant to GC Section 65080(b)(2)(G), in preparing an SCS, the MPO shall consider spheres of influence that have been adopted by Local Agency Formation Commissions (LAFCOs) within the region. MPOs should also consult with LAFCOs regarding special districts within the region that provide property-related services such as water or wastewater services, and should consult with these regional special districts, as appropriate, during development of an SCS (and APS if applicable).

Consultation with School Districts

Additionally, MPOs should consider consultation with school districts within their region during development of the RTP. School-related trips constitute a significant portion of vehicle trips. For that reason, MPOs are encouraged to share data on growth projections and consult with school districts in the development of the SCS (and APS if applicable), especially with respect to land uses and the regional transportation system. Where possible, an SCS should incorporate current

and future school needs into the RTP. Some school districts use School Facilities Master Plans (SFMP) as a way to compile comprehensive data on the district's long-term facilities including the general location of planned new schools and the expansion, revitalization, and reuse of existing schools. A SFMP may also contain Board of Education adopted policies related to joint use and the district's sustainability efforts which can dovetail with community and regional efforts (e.g. infill, reuse, busing, pedestrian/bike safe routes to schools, etc.).

Requirements (Shall)

Federal: Consulting with interested parties on plans, programs and projects shall include individuals or organizations that are mentioned in Title 23 CFR Part 450.316(a). Title 23 CFR Part 450.316(d) requires MPOs to consult with federal land use management agencies as appropriate during the development of RTP. Title 23 CFR part 450.324(g) states that MPOs shall consult as appropriate with state and local agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation during the development of their RTP. Title 23 CFR Part 450.324(j) provides the list of interested parties that shall be provided with a reasonable opportunity to comment on the RTP using the Public Participation Plan developed under 450.316(a).

State: GC Section 65080(b)(2)(F)

Interagency Coordination on SCS Development

As the MPO works on RTP development and approval, interagency coordination with both federal and State agencies provides necessary information for the RTP, and notification to all interested parties. Advanced and continuous coordination with all appropriate agencies is highly recommended. MPO development of the RTP should include interagency coordination with, but not limited to, the following entities:

1. Federal agencies, including Federal Highway Administration (FHWA), Environmental Protection Agency (EPA), and Federal Transit Administration (FTA)
2. State agencies including the California Transportation Commission (CTC), Caltrans, California Air Resources Board (CARB) and Housing and Community Development (HCD)
3. Appropriate Resource Agencies (see list on page 20, Consultation with Resource Agencies)
4. Adjacent MPOs with which the MPO shares a significant amount of interregional travel.

CARB must exchange technical information with Caltrans, MPOs, local air districts, and local governments in developing the regional greenhouse gas (GHG) emissions reduction targets for the MPOs. MPOs are strongly encouraged to participate in the target update process by providing CARB

with region-specific target recommendations supported by modeling, technical data, and analysis.

The CTC also encourages state agencies to work with the MPOs to provide the best data and information available as they develop their GHG emissions modeling methodology together with CARB.

MPOs are also encouraged to work with HCD to incorporate the appropriate Regional Housing Needs Allocation (RHNA) within their RTPs.

Native American and Tribal Government Consultation and Coordination

During the development of the RTP, tribal government consultation can be described as the meaningful and timely process of seeking, discussing, and carefully considering the views of leaders of federally recognized tribal governments and, where feasible, seeking agreement on important matters. The MPO can do this by sharing information and conducting meetings with leaders of the federally recognized tribal governments during the preparation of the RTP prior to acting on the plan and by making sure to consider input from the tribe as decisions are made. Consultation should be conducted in a way that is mutually respectful of each party's sovereignty. Tribal government coordination is the comparison of the MPOs transportation plans, programs,

projects, and schedules with similar documents prepared by the tribe. The MPO needs to ensure consistency with tribal plans and the RTP. Effective coordination between the MPO and California Native American tribes during the development of the RTP can help avoid impacts to tribal cultural resources and help prevent significant, unforeseen cost and scope increases during project implementation.

The recognition of tribal ancestral lands and cultural heritage places (beyond the formal boundaries of California Indian reservations, rancherias, and allotments) is an important step toward improving tribal coordination and diplomatic relations. Tribal ancestral lands encompass all of California, and tribal cultural and natural heritage resources of significance to tribes may occur on federal, state, local, or private lands. Communication and coordination among local tribal governments, MPOs/RTPAs, and Caltrans is strongly encouraged to help further promote planning and consideration of the needs and values of the region's culturally affiliated tribal communities.

The MPO should include a discussion of consultation, coordination, and communication with federally recognized Tribal Governments when the tribes are located within the boundary of an MPO/RTPA. The MPO should establish a government-to-government relationship with each tribe in the region. This refers to the protocol for communicating

between the MPOs and the Tribal Governments as sovereign nations. This consultation process should be documented in the RTP. The initial point of contact for Tribal Governments should be the Chairperson for the tribe.

The MPO should develop protocol and communication methods for outreach and consultation with the Tribal Governments. However, these protocol and communication methods should be re-evaluated if the agencies are unsuccessful in obtaining a response during the development of the RTP.

Requirements (Shall)

Federal: Title 23 CFR part 450.316I requires MPOs to involve the federally recognized Native American Tribal Government in the development of the RTP and FTIP. Title 23 CFR part 450.316 (a)(1), the participation plan shall be developed by the MPO in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes. The requirement of including interested parties in the development of the participation plan and the RTP would include federally recognized or non-federally recognized tribes.

State: Public Resources Code Section 5097.94, and Sections 21073 through 21084.3. AB 52 added Tribal Cultural Resources as an impact under CEQA and required consultation to

mitigate those impacts with the California Native American tribes as defined in California Public Resources Code Section 21073. Because RTPs are subject to CEQA and a program EIR is prepared to analyze the impacts of implementing an RTP, AB 52 means that MPOs must consult with tribes with regards to Tribal Cultural Resources as part of the CEQA process.

Consultation with Resource Agencies

Current federal regulations require MPOs to consult with resource agencies, state, and local agencies responsible for land use management, environmental protection, conservation, and historic preservation concerning the development of the RTP. As part of SCS development, MPOs must gather and consider the best available scientific information on resource areas and farmlands within the region which may be impacted by growth patterns and transportation systems in the RTP. Important considerations should be made for the responsible use, protection, and conservation of natural and working lands. State and federal resource agencies may be able to assist MPOs by providing data, maps, or other information on environmental resources.

The consultation efforts shall involve:

1. Comparing transportation plans with state conservation plans, maps, and other data, if available; and,
2. Comparing transportation plans with inventories of natural and historic resources, if available.

Federal requirements seek to receive input/comments from resource agencies early in the planning process. The reason for proactive consultation and engagement is to understand existing conditions and constraints and to prevent project delays at a later time. In other words, coordinating and consulting with resources agencies early in the planning process, may lead to better coordination, minimal litigation, possible project cost savings and an upfront understanding of resource agency issues.

Some examples of resource agencies that could be included in a more seamless multi- agency process include but are not limited to California Environmental Protection Agency (CalEPA), California Coastal Commission, and U.S. Fish and Wildlife, U.S. Army Corp of Engineers, California Department of Fish and Wildlife and California Department of Parks and Recreation.

The FHWA Eco-Logical and Integrated Ecological Framework and the state Regional Advance Mitigation Planning model provides a process by which early consultation with resource agencies and conservation non-profit organizations to develop regional green prints or conservation plans that identify of areas of conservation value can satisfy federal requirements for early consultation and result in benefits for both transportation agencies and environmental protection. Programmatic mitigation plans, Natural Communities

Conservation Plans and Habitat Conservation Plans can provide early consultation and identification of natural resources that need to be avoided or minimized in order to reduce risk and streamline project delivery.

An MPO shall coordinate and consult with resource agencies on data or information sharing, if available. The following is a preliminary list of resource agencies that should be consulted in the development of the RTP:

1. U.S. Environmental Protection Agency
2. U.S. Army Corps of Engineers
3. NOAA Fisheries Services
4. U.S. National Park Service
5. U.S. National Marine and Fishery Service
6. U.S. Fish and Wildlife Service
7. U.S. Forest Service
8. California Coastal Commission
9. California Ocean Protection Council
10. California Energy Commission
11. California Office of Planning and Research
12. California Environmental Protection Agency
13. California Natural Resources Agency
14. California Water Resources Control Board
15. California Regional Water Quality Control Board
16. California Department of Fish and Wildlife
17. California Department of Resources, Recycling, and Recovery
18. California Department of Parks and Recreation
19. California Department of Conservation

20. California State Mining and Geology Board

21. Any additional California environmental, energy, resource, and permit agencies

22. Bay Conservation and Development Commission (Bay Area)

23. California Office of Historic Preservation

Interagency Consultation for Transportation Conformity – The transportation conformity rule requires that State and local agencies establish formal procedures to ensure interagency coordination on critical transportation conformity issues. Nonattainment and maintenance areas have adopted consultation procedures to meet these requirements. These procedures are federally enforceable and must be followed for each conformity determination.

Requirements (Shall)

Federal: Title 23 CFR Part 450.324(g)(1) & (g)(2) requires the MPO shall consult, as appropriate, with State and local agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation concerning the development of the transportation plan. The consultation shall involve, as appropriate: (1) Comparison of transportation plans with State conservation plans or maps, if available; or (2) Comparison of transportation plans to inventories of natural or historic resources, if available. In addition, the discussion of mitigation activities required by 23 CFR 450.324(f)(10) (and

described more fully in Section 5.2) shall be developed in consultation with Federal, State, and Tribal land management, and regulatory agencies. 23 CFR 93.105 for interagency consultation for transportation conformity.

State: CEQA, consultation with agencies, governments or individuals that could potentially be impacted by transportation projects in the RTP. GC Section 65080(b)(2)(B)(v) requires that MPOs develop a SCS (which is part of the RTP) that shall gather and consider the best practically available scientific information regarding “resource areas” and “farmland” as defined in subdivisions (a) and (b) of GC Section 65080.01.

Coordinating with Federal Land Management Agencies

Federal Land Management Agencies (FLMAs) play a crucial role in transportation planning and programming and in the regional transportation planning process. Federal regulations require MPOs to actively engage with Federal Land Management Agencies in the development of the MPO’s RTP and FTIP. Generally, this is documented in the MPO’s PPP. Coordination among MPOs, Caltrans, FLMAs, and local transportation agencies provides opportunities for better transportation planning and programming decisions. Improved transportation connections are essential between state and local transportation networks, such as transit systems, and federal land transportation systems to facilitate

better public access to federal lands and is essential for addressing access needs, ensuring environmental conservation, and maintaining the integrity of these lands.

The FLMAs include but are not limited to:

- Bureau of Indian Affairs
- U.S. Forest Service
- National Park Service
- U.S. Fish and Wildlife Service
- Bureau of Land Management
- Bureau of Reclamation
- Department of Defense, including the U.S. Army Corps of Engineers and Military Surface Deployment and Distribution Command

When considering coordination efforts, it's important to understand the roles and responsibilities of FLMAs. FLMAs are responsible for overseeing and managing federal lands, such as national parks, forests, wildlife refuges, and military installations. Typically, FLMAs are responsible for developing a comprehensive resource protection or land use management plan (overall plan). Ideally, FLMAs also develop a long-range transportation plan as part of the overall plan. These long-range transportation plans could include a discussion of all the transportation needs, such as vehicle access, parking, trails and trailheads, bike and pedestrian facilities, and waterway access. Similar to the MPO RTP

process, the FLMA transportation plans include a prioritized list of projects that were developed in coordination with various stakeholders. However, funding appropriations are limited for FLMAs. Unless the project is funded with specific FLMA appropriations, the FLMA must seek a project sponsor to have the project placed in an appropriate transportation improvement program (TIP). This is accomplished by partnering with State DOTs, MPOs, RTPAs, or local transportation officials. The involvement of FLMAs in long-range transportation planning is essential for integrating transportation systems with the management and access to federal lands while addressing environmental, safety, and resource protection concerns.

Integrating transportation planning with FLMA plans, can help meet the following mutual objectives:

- Improving user safety and comfort
- Restoring watersheds
- Protecting wetlands
- Improving wildlife habitat connectivity
- Protecting threatened, endangered, and sensitive species and their habitats
- Improving accessibility
- Enhancing tourism
- Preserving and interpreting cultural and natural heritage sites
- Improving recreational trails

- Identifying, marketing, and enhancing scenic byways
- Addressing the causes of air pollution

Knowing who to coordinate with is vital for successful transportation planning and programming. MPOs should identify the Federal Land Management Agencies located within the metropolitan planning area boundaries. Next, it's important to understand the FLMA organizational structure and understand how transportation decisions are made within the organization. This involves recognizing the roles, responsibilities, and authorities of each agency involved. Identifying key contacts within each agency is critical for establishing clear communication channels and ensuring that the right individuals are engaged in the coordination process. MPOs and FLMA should work together to document the consultation and coordination process in the MPO's PPP. By working together and coordinating throughout the regional transportation planning process and in developing the RTPs, MPOs, FLMAs, and Caltrans, can ensure that the transportation systems are developed to better serve communities and visitors to Federal lands.

Requirement (Shall) Federal: Title 23 CFR 450.316(d) requires that when the metropolitan planning area includes Federal public lands, the MPO shall appropriately involve the Federal Land Management Agencies in the development of the metropolitan transportation plan and the TIP.

Coordinated Public/Transit/Human Services Transportation Plans

The aim of the Coordinated Public Transit/Human Services Transportation Plan is to improve transportation services for persons with disabilities, older adults, and individuals with lower incomes by ensuring that communities coordinate the available transit resources. Coordination enhances transportation access, minimizes duplication of services and facilitates the most appropriate cost-effective transportation system possible with available resources.

Federal regulation (Title 49 U.S.C. Section 5310(d)(2)) requires that projects selected for funding under the following FTA programs be derived from a coordinated plan: Enhanced Mobility of Seniors and Individuals with Disabilities Program).

MPOs are not required to be the lead agency in the development of the coordinated plan. Federal guidance states that the coordinated plan may be developed separately or as a part of the metropolitan transportation planning process. In any case, MPOs should ensure that the plan is coordinated and consistent with their regions' metropolitan transportation planning process.

The coordinated plan must be developed through a process that includes representatives of public, private, and non-profit transportation and human services providers and

participation by members of the public. The public participation requirements may be shared with those for the development of the RTP.

As with all FTA programs, transit projects selected for funding must be consistent with the RTP and FTIP. Further, the annual list of obligated projects is a planning requirement that will necessitate active involvement by the MPO in those programs.

Recommendations (Should)

Federal: Title 23 CFR Part 450.306(h) states: "Preparation of the coordinated public transit-human services transportation plan, as required by 49 U.S.C. 5310, should be coordinated and consistent with the metropolitan transportation planning process."

Air Quality Art Contests: TCAG has collaborated with the Tulare County Office of Education, local school districts, libraries, Imagine U Children's Museum, Tulare County Arts Consortium, and various other agencies to engage TK-12th grade students in considering and drawing how they can improve air quality through active transportation. This art contest is hosted by TCAG annually and in 2022, seven bikes, helmets and safety lights were earned by student winners. Their bikes and safety equipment were funded by community partners, local bicycle clubs and consultants.

Partnership/membership with Create Tulare County

Coalition (Create TC): Create TC is the local part of a statewide initiative called Create California. The collaboration with Create TC provides the opportunity to engage with many different types of agencies that are involved with the coalition, addressing issues facing youth in Tulare County with regard to access to educational experiences and the arts. With a tremendous number of rural communities, transportation can be a barrier to educational access for students. Some of the projects of Create TC over time have included creating an arts mobile unit, County wide art contests and youth pathways programs.

Department of Public Health Kids' Plates Program Grant:

On June 28, 2021, TCAG administrative staff informed the Board that staff intended to apply for the CDPH Kids' Plates Program grant, which provides funding for unintentional childhood injury prevention interventions. The Kid's Plates program released the Request for Application (RFA) No. 21-10210 on June 15, 2021, and awarded TCAG \$150,000 on August 12, 2021. The grant provided two reimbursements of \$75,000 per grant year over a total grant period of 21 months, from October 1, 2021, to June 30, 2023. Staff also applied for and received the Kids' Plates Equipment Grant, which supplied TCAG with 100 multipurpose helmets and 30 convertible child safety seats.

Tulare County residents stood to gain considerable benefit from unintentional injury prevention interventions. Local public health statistics reveal that local youth face significantly higher statistical likelihood of unintentional injury and death based on several socioeconomic factors. Compared to the rest of the state, Tulare County generally tends to show higher rates of childhood hospitalizations, emergency room visits, and deaths resulting from bike, pedestrian, and/or motor vehicle occupant-related injuries.

Though the grant period officially closed on June 30, 2023, the community partnerships fostered by the outreach opportunities will ensure TCAG remains a steadfast community resource for child passenger and bike/pedestrian safety for Tulare County residents.

TCAG's extensive experience in active transportation planning outreach, including facilitating bike rodeos, implementing active transportation awareness initiatives, and promoting national safety campaign interventions, was highly influential in developing the unintentional childhood injury prevention workplan. As a result, a significant portion of staff time and grant funding were dedicated to the implementation of active transportation safety projects: bike rodeos and multisport safety equipment dissemination; targeted safety training; bilingual multimedia safety campaigns; and promotion of national active transportation

events. In order to broaden the positive impact of the community outreach initiatives, several TCAG staff also became nationally certified child passenger safety technicians.

Safety equipment was disseminated at most community outreach events, including multipurpose helmets, convertible child safety seats, booster seats, bike visibility enhancement equipment, and safety gear. When providing safety equipment, staff ensured that they provided an education component as well, whether it be demonstrative or literary. Safety education was provided to both children and adults, but staff took special care to ensure Tulare County children retain the information that they learn through fun games and activities, memorable experiences, and by continuing to return to their communities to solidify the safety messages.

Since October 1, 2021, TCAG staff have engaged in approximately 100 community outreach activities. TCAG staff disseminated nearly 3,000 helmets to local children at those events. TCAG staff engaged in 11 child passenger safety checkups, providing 60 child safety seats to families in need and inspecting 123 seats in total. At the checkup events, staff ensured that Tulare County caregivers knew how to install the seat in their vehicle and secure their child in the seat, and that they were familiar with safety seat installation best

practices. The child safety seat misuse rate at these events was 98%.

Back to School Bike Safety: Since 2022, TCAG has participated in area back to school events that draw upwards of 3,000 people in the month of August as school age kids are returning to school. TCAG along with community partners seized this opportunity to encourage active transportation options for back to school and to get as many kids as possible fitted with new helmets and safety gear such as LED lights and reflective stripe backpacks to increase visibility as students walk and bike across busy streets. TCAG will continue to seek out opportunities to provide this service to the community to keep children safe as they go back to school. Often families wait in line at the TCAG booth in the hot sun for a long time to get their children fitted with helmets and to get safety gear. The service that TCAG provides has become a highly sought after community service.



Active Transportation Advisory Committee (ATAC) Chair Mark Wall helping a cyclist check in their bike at the bike valet center.

Tule River Tribe Bike Rodeos: Since the 2015 Public Participation Plan, one of the greatest TCAG successes has been the partnership with the Tule River Tribe for bike rodeos. For these events, TCAG mapped out bicycle courses complete with markings and signage to practice with live traffic on the main reservation roadway. Children ages 2 through 15 learned how to ride using hand signals, obeying traffic signs and practical bike safety habits in an area with limited active transportation infrastructure. The event was held in collaboration with Tule River Tribe Recreation Center staff, Tule River Police and Fire Department. All agencies set

up stations to teach about safety and to encourage safe active transportation. Bike helmets and bike safety equipment were provided at the events by TCAG and generous community partner donations. These bike rodeos led to TCAG participation in other Tule River reservation events.

Additionally, in 2020, TCAG created a Public Participation plan to specifically address the needs of Tule River Tribe. To view this plan, visit

<https://tularecog.org/tcag/planning/public-participation-plan/>. For more information about TCAG's tribal contact efforts, see appendix F.

Active Transportation Safety Education: TCAG has partnered with various communities to hold bike rodeos or bike and pedestrian safety education programs for children. Some of these partnerships include Visalia Whitman Village with Jim Barnes of former Jeff Barnes Brain Injury Foundation, Southern Sierra Cyclist bicycle club, After School programs in Cutler and Orosi, and Woodlake Bike Rodeo in partnership with the local Kiwanis. These events provided an opportunity to distribute much needed safety equipment and to teach bike and pedestrian safety to children and their parents. These activities have taken place in collaboration with local non-profits, bicycle clubs,

California Highway Patrol, Tulare County Sheriff, and other local not for profit agencies.

Transit and Unmet Needs Outreach: Outreach to the communities of Tulare County takes place yearly to give community members, including those in disadvantaged communities, the opportunity to inform TCAG of community needs. For example, TCAG forged a partnership with a College of the Sequoias to remove transportation barriers for Tulare County residents so that they can attend classes there. Many students rely on transit and would not have had the ability to attend college without transportation.

Additionally, TCAG staff works with other public agencies and organizations which represent persons with Limited English Proficiency (LEP), seniors, people with disabilities, and historically disadvantaged groups to maintain a two-way dialogue regarding transportation processes and issues that are important to them. Tulare County Regional Transit Agency (TCRTA) and Visalia Transit are the local transit agencies serving Tulare County. The Tule River Tribe of California participates in TCRTA and has a seat on its board of directors.

Public meetings are held in locations that are accessible to transit riders and people with disabilities and are scheduled at times that are convenient for members of the public to attend.

TCAG issues news releases regarding important transportation processes regularly on their website, which is available in Spanish using Google translate.

TCAG also advertises public meetings at civic venues (libraries, senior centers, schools, etc.) and community events, through TCAG's Facebook page, Instagram, Twitter, and e-mail. TCAG staff regularly uses social media to communicate with the public. TCAG's Facebook page has over 1,200 followers, and its Instagram account has 758 followers. Paid, targeted advertising is also used on social media to ensure that high priority announcements such as those related to unmet transit needs reach a larger audience.

TCAG staff uses the Social Service Transportation Advisory Council (SSTAC) as a forum to address transit needs for traditionally under-served persons.

TCAG staff produces and distributes print materials to inform the public about transit planning processes such as unmet transit needs and the development of coordinated social services transportation plans. Unmet Transit Needs posters are placed on all the transit buses in the county and at transit centers. These notices are also sent to the list of community partners show in Appendix E, Table 1.

Public notices are placed in Visalia and Porterville newspapers to advertise the Unmet Transit Needs public

hearings. Two hearings for the public to submit unmet transit needs comments are held. Comments can also be submitted via the TCAG website, U.S. mail, social media by telephone and at the public hearings.

There are comment cards on the posters that are self-addressed and stamped already for the public to just complete and send in. All information is in English and Spanish.

TCAG provides translation and interpretation services at its public meetings. In line with these accommodations, TCAG's monthly agenda provides a notice that if someone needs special assistance to participate in the meeting, including auxiliary aids, translation requests, or other accommodations, or to access the agenda and documents in the agenda packet, they can contact our office at least 3 days prior to the meeting.

Regional Active Transportation Plan (RATP) Public

Outreach: Public outreach for development of the Regional ATP focused on three phases: 1) as the project was kicking off; 2) during the needs assessment process; 3) during the review and comment period for the public draft version of the plan.

Project kick-off:

A questionnaire survey was developed for the public outreach portion of the 2022 Walk'n Bike Tulare County plan. The survey was made available on Facebook and was distributed to the public during the 2019 Tulare County Fair. The questionnaire was also distributed at a Bike Rodeo held in September 2019 at the Tule River Indian Reservation. Additional outreach was planned for the winter and spring of 2020, but due to the COVID-19 pandemic, plans for this additional outreach did not occur.

Needs assessment process:

The needs assessment process began to ramp up in the Spring 2020 around the same time as the beginning of the COVID-19 pandemic. This prevented staff from meeting directly with residents and groups to introduce the plan update and receive feedback. In lieu of these direct meetings, staff contacted city staff to receive updates to their active transportation plans for inclusion in the 2022 Walk 'n Bike plan update. It is still important to conduct a public needs assessment process for the plan. This process gathered input from the public on the barriers, obstacles and challenges to walking and biking; the needs and concerns of pedestrians and cyclists; and ideas and suggestions for improving conditions. The results may be used by the agencies to refine their planned projects and inform the development of future projects.

Public draft plan:

The public draft version of the 2022 Walk 'n Bike Plan update was released in February 2022 for a month-long comment period. As part of this task, TCAG staff made the plan available online for the public. It was also made available to the TCAG member agencies for comment.



TCAG Staff Sheela Bhongir fitting safety helmets at Rawhide baseball game.

Public Input Community Engagement Hub: Public Input has provided an innovative way for TCAG to connect with Tulare County residents. The program has been used for virtual participation at public meetings in rural communities, to coordinate social media content and streaming to YouTube, scheduling car seat safety clinics, registering participants for outreach events safely during the Covid 19 pandemic, gathering information from interested parties,

surveying the public regarding the Regional Transportation Plan and more. Public Input capabilities and features are indicated in the images to the right.



Tulare County Association of Governments (TCAG) Staffer Brideget Moore giving away raffled bikes with partnering agency Parenting Network.

Engagement Hub	Subscription Level: Complete
All survey question formats	✓
Map-based engagement suite	✓
Qualitative analysis toolkit	✓
Inbound email management	✓
Social media integrations	✓
Last-mile translation	✓
Events & Virtual Public Meetings	✓
Data analysis & dynamic reports module	✓
Custom domains, URL's, & text codes	✓
Inter-agency collaboration module	✓
AI-Enabled comment tagging	✓
Scannable paper surveys	✓
Census-backed demography	✓
Enterprise permission management	✓

Resident Database (CRM)	Subscription Level: Complete
Track participants across surveys & projects	✓
360° Participant Histories	✓
Custom activity logging	✓
Meeting and event capture	✓
Participant segmenting	✓
Inter-agency database sharing	✓
Enterprise permission management	✓
Auto-generated demographic and census segments	✓
Custom fields and attributes	✓
SSO & Two-factor authentication	

Translation Services

TCAG provides website translation through google translate, our social media posts are provided in English and Spanish, and public meeting information accommodation verbiage is provided on most agendas in English, Spanish, and Tagalog.

Additionally, TCAG contracts with Language Line Solutions to provide translation services upon request in over 290 languages.

2. PUBLIC ENGAGEMENT INITIATIVES

LanguageLine
Solutions®

Language
Identification
Guide

LanguageLine Solutions' Interpreters are available in more than 240 languages and American Sign Language, 24 hours a day, seven days a week to communicate with limited English proficient or Deaf or Hard-of-Hearing Individuals.

- Present this guide to determine which language request.
- Languages are listed by geographic location.
- The individual can point to their preferred language.
- Each statement is translated to read:

English **English**
Point to your language. An interpreter will be called.
The interpreter is provided at no cost to you.

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**Tulare County Association
of Governments (TCAG)**

India, Pakistan, and Southwest Asia

Bengali	বাংলা
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	
Gujarati	ગુજરાતી
নতুন বা মালিক নির্দেশিত। প্রাথমিকভাবে মালিক।	
Hindi	हिन्दी
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	
Malayalam	മലയാളം
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	
Nepali	नेपाली
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	
Punjabi	ਪੰਜਾਬੀ
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	
Sinhalese	සිංහල
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	
Tamil	தமிழ்
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	
Telugu	తెలుగు
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	
Urdu	اُردو
কেন্দ্রীয় সরকার থেকে নির্দিষ্ট কখনো। কখনো প্রবেশের জন্য।	

Africa

Acholi	Acoli
Siern thok ma iyae, Ja loko ibiro luongi. Jaloko no ochluni ma onge chudo.	
Amharic	አማርኛ
ቋንቋዎን ያመልኩልኝ አስተርጓሚ ይጠራል። አስተርጓሚው በጎላ ይተርጋልልኛል።	
Arabic	العربية
أشكر الله، ويسمى الاتصال بترجمة نقدم خدمة المترجم مجاناً لك.	

Africa - continued

Dinka	Thok monyjang
Went ten thougnide. Raan weyngeyic a cok. Agerweyikuk a cin anpoo blyik yen.	
French	Frangais
Interprete langue et nous appellons un interprete. Le service est gratuit.	
Hausa	Hausa
Nuna zuwa ga yaranka. Za a kafa tirefta. An samar mafi da tafaitin na ba lare da aisan biyu kudki da kuma.	
Italian	Italiano
Interprete il popolo Unipeto. Un interprete sar chiamato. E' servento a' gratuito.	
Nuer	Majagid luggiduk
Ku firman luggidukda. Turunban yayi toyyeri- donnan. Turunban luggu- yaranku yayi ballash.	
Oromo	Oromo
Gara afaan keetti orsi. Turjumaani ni waamama. Turjumaani beesse laakka malee siifi oqqahama.	
Portuguese	Portuguese
Indique o seu idioma. Um interprete se faz a solicitação. A interpretação é fornecida sem qualquer custo para o cliente.	
Portuguese Creole	Crioulo Portuguese
Nos poneti pa laraqun e qita na epta. Na e pa nani na interprete pa no. No marje ni interprete e nko e ta e fitya. Ara	
Somali	Al-Somali
Farta ku fahiqdaadka... Waxa lugaaya yeeri doona tawashii. Waxa lugaaya wax isaga kaaga bihi maye.	
Swahili	Kiswahili
Oneysha lugha ya kuu. Mikulimani atafuta. Utawape mikulimani bihi gharama yoyote.	
Tigrinya	ትግርኛ
የትግርኛ ቋንቋ ለመተርጎም ይገባል፡፡ የትግርኛ ቋንቋ ለመተርጎም ይገባል፡፡	
Wolof	Wolof
Taarnal sa laankir ngir bolle baalelek ak koo deegg sa laakk mo dibiimbi leen. Niimbembi doo ci fitya cara.	
Yoruba	Yorùbá
Ọ̀fẹ́ síni àdà ẹ̀rọ fún ọ́fẹ́ ọ́gbòròfún kan. Ọ̀fẹ́ síni àdà ẹ̀rọ fún ọ́fẹ́ ọ́gbòròfún yín.	

Middle East

[illegible]

A

China	精通标准的普通话，以便为 居民提供便利和沟通。	精通当地的方言，以便为 您提供完善的口音服务。
Cantonese	广东话	广东话
Chacchow	潮州话	潮州话
Fukienese	福建话	福建话
Mandarin	普通话	普通话
Shanghai	上海话	上海话
Taiwanese	台湾话	台湾话
Toishanese	台山话	台山话

Asia- continued

[illegible]

TCAG Public Engagement (See Also Appendix E – Table 2)



Federal Requirements

- *Transportation and Conformity Regulations of Title 40 CFR Part 93.105.* This law governs interagency consultation for determinations in development of implementation plans. With this process, collaborative effort must be had between MPOs, State Department of Transportation, State and local air quality agencies and EPA.
- *Title 23 CFR Part 450.316.* This requires MPOs to not only develop but to follow through with the documented participation plan. This plan should describe the established guidelines and process in the following areas: providing individuals, affected public agencies, representatives of public transportation employees, public ports, freight shippers, providers of freight transportation services, private providers of transportation (including intercity bus operators, employer-based commuting programs, such as carpool program, vanpool program, transit benefit program, parking cash-out program, shuttle program, or telework program), representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to

be involved in the metropolitan transportation planning process.

- *Title 23 CFR Part 450.324(g)(1) and (2)* This law regulates the methods of monitoring and evaluating the performance of multimodal transportation systems, to determine recurring and non-recurring congestion and to provide solutions if needed, and an evaluation of whether the plan was successful. In addition, support for the effective performance measures must be determined to assess the extent of congestion and what methods of congestion reduction and mobility enhancement strategies for movement of people and goods. These measures must be specific to the needs of the area, established by the State and local officials.
- *Title 23 CFR Part 450.216(a)(1).* This law establishes the need for long-range statewide transportation plans, with a minimum 20-year forecast period at the time of adoption, which provides for the development and implementation of the multimodal transportation system for the State. The long-range

STATE AND FEDERAL REQUIREMENTS

Statewide transportation plans shall consider and include, as applicable, elements and connections between public

transportation, non-motorized modes, rail, commercial motor vehicle, waterway, and aviation facilities, particularly with respect to intercity travel.

- *Title 23 USC Part 134(g)(1)*. This governs MPOs working together in the coordination of plans and TIPs if an area is designated at a nonattainment area for ozone or carbon monoxide compliance with the Clean Air Act (42 U.S.C. 7401 et seq.).
- *Title 23 USC Section 135(e)*. These guidelines to work with local agencies regarding transportation through regional transportation needs (if applicable), taking into consideration Indian tribal governments, Federal land management agencies, while considering the coordination of transportation plans, the transportation improvement program, and planning activities with related planning activities being carried outside of metropolitan planning areas and between states.
- Title VI of the Federal Civil Rights Act of 1964. Under this law, no person in the United States shall, on the basis of race, color, national origin, religion, sex, age, or disability be excluded from participation in, be denied the benefit of, or be subject to discrimination under any program, actively receive federal financial assistance. TCAG provides translation for those that

speak limited English. Tulare County has a high percentage of low-income and minority groups. TCAG actively participates in community events and educational classes to engage those that are that fall within this target group. Other laws included in this area that TCAG complies with is Title 49 CFR part 21.5, Title 42 USC Chapter 21 Section 2000(d).

- Executive Order 12898 regarding Environmental Justice (1994). This law guides agencies to develop strategies for implementing environmental justice for minority populations and low-income populations to address disproportionately high adverse human health or environmental effects.
- Executive Order 13166 regarding Improving Access to Services for Persons with limited English Proficiency. The Executive Order requires Federal agencies to examine the services they provide and ensure that limited English proficiency (LEP) individuals receive the fundamental mission/services of the agency. Any needs must be identified, and development and implementation of services must be provided.
- Executive Order 13175 regarding Consultation and Coordination with Indian Tribes. This policy was to create collaborative relationships between the agencies. Indian tribes are recognized as self-

governments that are to be respected and included in policy-making decisions.

- *US DOT Order 5610.2 (1997)* The Department of Transportation (the Department or U.S. DOT) is issuing an update to Departmental Order 5610.2(a) (Actions to Address Environmental Justice in Minority Populations and Low-Income Populations). This Order updates the Department's original Environmental Justice Order, which was published April 15, 1997. The Order continues to be a key component of the Department's strategy to promote the principles of environmental justice in all Departmental programs, policies, and activities.
- *US DOT Order 6640.23 (1998)* The Department of Transportation (the Department or U.S. DOT) is issuing an update to Departmental Order 5610.2(a) (Actions to Address Environmental Justice in Minority Populations and Low-Income Populations). This Order updates the Department's original Environmental Justice Order, which was published April 15, 1997. The Order continues to be a key component of the Department's strategy to promote the principles of environmental justice in all Departmental programs, policies, and activities.

- *1990 Americans with Disabilities Act* prohibits discrimination based upon disabilities. Reasonable accommodations are provided to individuals with disabilities to attend, participate, and communicate in meetings. All locations meet ADA compliance.
- *1990 Clean Air Act Amendments.* The 1990 amendments to the Clean Air Act were designed to curb four major threats to both the environment and the health of millions of Americans: acid rain, urban smog, toxic air pollution and the hole in the Earth's ozone layer. 30 years later, great progress has been made on all four fronts.
- *2005 Safe, Accessible, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU).* This act reauthorizes federal surface transportation programs through the end of FY2009/10/2005--Public Law. Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users or SAFETEA-LU - Title I: Federal-Aid Highways - Subtitle A: Authorization of Programs - (Sec. 1101) Authorizes appropriations through FY2009 for highway programs out of the Highway Trust Fund (HTF), including: (1) the Interstate maintenance program; (2) the National Highway System (NHS); (3) the bridge program; (4) the surface transportation program; (5) the

congestion mitigation and air quality improvement program; (6) the highway safety improvement program; (7) the Appalachian development highway system program; (8) the recreational trails program; (9) the federal lands highways program; (10) the national corridor infrastructure improvement program; (11) the coordinated border infrastructure program; (12) the national scenic byways program; (13) construction of ferry boats and ferry terminal facilities; (14) the Puerto Rico highway program; (15) the projects of national and regional significance program; (16) the high priority projects program; (17) the safe routes to school program; (18) the deployment of magnetic levitation transportation projects; (19) the national corridor planning and development and coordinated border infrastructure programs (FY2005 only); (20) highways for life; and (21) highway use tax evasion projects.

- *Moving Ahead for Progress in the 21st Century (MAP-21)*. MAP-21 creates a streamlined and performance-based surface transportation program and builds on many of the highway, transit, bike, and pedestrian programs and policies established in 1991.
- *Fixing America's Surface Transportation Act (FAST Act)*

The FAST Act includes provisions intended to improve transportation options, redevelop communities and to expand employment opportunities, particularly for low-income individuals, minorities, and persons with disabilities. Specifically, the Act:

- *Makes transit-oriented development projects* eligible for financing under the Transportation Infrastructure Finance and Innovation Act (TIFIA) and the Railroad Rehabilitation & Improvement Financing (RRIF) programs.
- *Provides \$2.2 billion for Buses and Bus Facilities formula grants and \$1.5 billion in discretionary grants for bus and bus facilities.*
- *Expands access to public transportation workforce opportunities through training, educational programs, technical assistance grants.* The employment training program includes specific outreach to increase employment for veterans, females, individuals with disabilities, and minorities.
- *Establishes a Pilot Program to support projects that improve transportation coordination for the transportation disadvantaged, including seniors and individuals with disabilities.*
- *Expands design flexibility and local control* by opening an option for certain local governments to use a design

guide for their street network that differs from their State's adopted design guide.

- *Supports efforts to increase connectivity by improving bicycle and pedestrian networks.*
-

State Requirements

These requirements outline the ways in which MPOs engage the public, ensuring fair and equal access to participation in the planning process.

- *Government Code Section 11135.* No person in the State of California shall, on the basis of sex, race, color, religion, ancestry, national origin, ethnic group identification, age, mental disability, physical disability, medical condition, genetic information, marital status, or sexual orientation, be unlawfully denied full and equal access to the benefits of, or be unlawfully subjected to discrimination under, any program or activity that is conducted, operated, or administered by the state or by any state agency, is funded directly by the state, or receives any financial assistance from the state.
- *Government Code Section 65080.* Each transportation planning agency designated under Section 29532 or

29532.1 shall prepare and adopt a regional transportation plan directed at achieving a coordinated and balanced regional transportation system, including, but not limited to, mass transportation, highway, railroad, maritime, bicycle, pedestrian, goods movement, and aviation facilities and services. The plan shall be action-oriented and pragmatic, considering both the short-term and long-term future, and shall present clear, concise policy guidance to local and state officials. The regional transportation plan shall consider factors specified in Section 134 of Title 23 of the United States Code. Each transportation planning agency shall consider and incorporate, as appropriate, the transportation plans of cities, counties, districts, private organizations, and state and federal agencies.

Consultation and Coordination

The Tulare County Association of Governments needs to consult with groups responsible for other types of planning activities that are affected by transportation in the area (i.e., state and local planned growth, economic development, environmental protection, land use management, conservation and historic preservation, airport operations and freight interests) and other agencies such as Indian Tribal governments, federal land management agencies and

project sponsors. These provisions address both the MPO's preparation of the RTP/SCS and the FTIP.

Crucial decisions whether or not to support or fund a transportation program or project in the region are made in the development of the RTP/SCS. In contrast, the FTIP defines project budgets, schedules and phasing for those programs and projects that are already part of the RTP/SCS. The FTIP does not provide any additional information regarding environmental impacts beyond those found in the program level environmental analysis prepared for the RTP/SCS. Further environmental review occurs at the project delivery agency or jurisdiction with project specific environmental impacts report.

Starting at the RTP/SCS development stage, TCAG staff concurrently consults with appropriate agencies regarding the FTIP. TCAG consults with many agencies in the preparation of the RTP/SCS. For the FTIP, this consultation includes:

- Communication of the schedule of upcoming amendments and FTIP adoptions;
- Special Workshops;
- Coordination with agencies for review of preliminary draft documents to agencies before releasing draft documents for public review;
- Presentations on the Draft Formal Amendments to the standing committees and the TCAG Board.

Title 23 CFR part 450.216(a), (b) and (c) require MPO's to involve the federally recognized Native American Tribal Government in the development of the RTP and FTIP. RTPA's shall comply as well. The title requires that the participation plan shall be developed by the MPO in consultation with all interested parties and shall, at a minimum, describe explicit procedures, strategies, and desired outcomes. The requirement of including interested parties in the development of the participation plan and the RTP would include federally recognized (and other) tribes. TCAG is fully committed to working with tribes as required.

Title 23 CFR part 450.322(g)(1) & (2) requires that the MPO consult, as appropriate, with agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation when developing policies and guidelines concerning the RTP/SCS. The consultation shall involve, as appropriate: (1) comparison of transportation plans with state conservation plans or maps, if available; or (2) comparison of transportation plans to inventories of natural or historic resources, if available. In addition, the discussion of required mitigation measures shall be developed in consultation with federal, state, and tribal land management, wildlife, and regulatory agencies.

The California Environmental Quality Act (CEQA) requires consultation with agencies, governments and individuals that could possibly be impacted by projects in the RTP/SCS. TCAG is fully committed to working with federal, state, local, and tribal agencies as required.

Title 23 CFR Part 450.316(a) states the following concerning participation and consultation: “The Metropolitan Planning Organization (MPO) shall develop and use a documented participation plan that defines a process for providing citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.” TCAG is fully committed to working with all affected groups as required.

- The Brown Act Government Code Section 54950-54962. Under the Ralph M. Brown Act, Agendas are posted at least 72 hours before meetings. Closed Sessions are listed on the agenda. All meetings are held at non-discriminatory and ADA compliant

locations. Agendas mention the location and time of scheduled meetings and the topics that will be discussed. This provides the ability for any parties interested in attending to be given advance notice, in order to attend. Time is provided for public comment and for actions or decisions to be made by the governing board, or committee.

- Title 23 CFR Part 450.316(a) states the following concerning participation and consultation: “The Metropolitan Planning Organization (MPO) shall develop and use a documented participation plan that defines a process for providing citizens, affected public agencies, representatives of public transportation employees, freight shippers, providers of freight transportation services, private providers of transportation, representatives of users of public transportation, representatives of users of pedestrian walkways and bicycle transportation facilities, representatives of the disabled, and other interested parties with reasonable opportunities to be involved in the metropolitan transportation planning process.”

Participation Goals, Strategies and Procedures

There are many ways that TCAG's vigorous public information process not only serves to meet federal requirements, but also allows for a fruitful exchange of ideas with various agencies and individuals that result in the development of innovative programs or projects that directly benefit Tulare County residents. TCAG recognizes that the involvement of the public and agencies, organizations, and various groups, of whom represent the public is pivotal to the creation of successful strategies, programs or plans that will assist Tulare County in addressing public transportation. TCAG actively participates in public outreach and navigates unconstrained by collaboration through meetings or in-person contact. Since there is no one-size fits all approach, TCAG has many types of outreach methods and continues to seek out new and additional ways to reach the public.

Listed below are goals, strategies, and procedures of TCAG's public participation planning processes:

Goal: Raise the public's level of understanding of transportation planning processes in the County. Allow for feedback and collaboration from various agencies and private citizens.

Strategy: Use a variety of presentation methods and modes of communication to disseminate information to the public.

Procedures:

- TCAG utilizes Social Media accounts on Facebook, Instagram, and X (platform formerly known as Twitter) to highlight important transportation issues and announcements.
- Announcements in both English and Spanish, are made through various radio, theater, and newspaper ads.
- Important public documents are posted on the TCAG website (<https://www.tularecog.org/>) for the RTP, FTIP, OWP and Special Planning Studies to keep the public and other organizations informed and to provide access to the reports.
- TCAG has found great success in partnering with various agencies (see appendix E) and organizations to educate and inform the public regarding transportation processes.
- TCAG takes great consideration in responding to the public's requests or questions in a timely and professional manner.
- Use of maps, charts, and other visualization techniques to convey transportation related information.
- Utilizing various established community events such as the Tulare County fair and the Tulare County Health fair, where large amounts of residents gather that enable

diverse feedback and data collection from the community and translation services are available as needed.

- Public Notices are posted at the TCAG office as well as meeting locations.
- The TCAG Board serves as a venue for informing the public on a variety of issues, projects, and programs.
- The TCAG Technical Advisory Committee serves as a venue for informing the public on a variety of issues, projects, and programs.
- The TCAG Regional Transportation Plan Roundtable serves as a venue for informing the public on a variety of issues, projects, and programs.
- The TCAG Active Transportation Advisory Committee serves as a venue for informing the public on a variety of issues, projects, and programs that focuses on active transportation.
- The TCAG Rural Communities Committee focuses on issues surrounding environmental justice and disadvantaged communities and serves as a venue for informing the public on a variety of issues, projects, and programs.
- The TCAG Congestion Management Process Committee serves as a venue for informing the public on a variety of issues, projects, and programs.

- The Measure R Citizen's Oversight Committee serves as a venue for informing the public on a variety of issues, projects, and programs.
- The TCAG Modeling Committee serves as a venue for informing the public on a variety of issues, projects, and programs.
- The TCAG Social Services Transportation Advisory Council serves as a venue for informing the public on a variety of issues, projects, and programs.
- The Sustainable Corridor Committee serves as a venue for informing the public on a variety of issues, projects, and programs.
- The Sustainable Goods Movement Committee (SGMC) is an advisory body that is responsible for examining issues related to freight traffic and proposing projects & strategies to the TCAG board that will enhance local goods movement and economic competitiveness.

Goal: Increase opportunities for public involvement in transportation planning processes.

Strategy: Provide varied opportunities for public review and input and be responsive to that input.

Procedures:

- Provide timely public notice of meetings.
- Conduct or attend project/process focused meetings outside the usual monthly TCAG Board meeting to gather public input.
- Utilize Public Input software.
- Work with stakeholders and member agencies in disadvantaged communities.
- Work with other public agencies and organizations to gather public input regarding transportation processes and issues.
- Post information on social media accounts to encourage public involvement for comments and questions.
- Respond to public input in a professional, timely and accurate manner.

Goal: Involve traditionally under-served persons such as low-income and minority households, the elderly, those addressed by the Americans with Disabilities Act (ADA) and Native American tribal governments and communities in transportation planning processes.

Strategy: Provide forums and seek alternative methods to reach out and address the transportation related needs of traditionally under-served persons.

Procedures:

- Use SSTAC as a forum to address transit needs for traditionally under-served persons.
- Work with other Tulare County agencies to identify needs of underserved populations.
- Provide non-English language translation at meetings or for written documents when necessary or upon request.
- Provide non-English translation for individuals to come into the TCAG office and for those that call on the phone.
- TCAG meeting locations should be reasonably accessible to those addressed by the ADA.
- Use TAC, through the Tule River Tribe's representative, as a forum to keep the Tribe informed of transportation issues both significant to the Tribe and to the County as a whole.
- Conduct formal consultation with the Tule River Tribe Council at least once a year to determine if Tribal transportation issues are being adequately addressed.
- Work with other public agencies and organizations which represent traditionally under-served persons to maintain a two-way dialogue regarding transportation processes and issues that are important to them.

Goal: Involve, collaborate with, and provide the opportunity for feedback/comments from other public agencies, organizations and other groups which represent various segments of the public in transportation planning processes.

Strategy: Provide forums and seek alternative methods to seek input and involvement from other public agencies, organizations, and groups.

Procedures:

- Provide opportunities for member public agencies to be kept informed and involved in transportation planning processes through TAC and other TCAG committees.
- Provide opportunities for resource agencies to be kept informed and involved in transportation planning process through various TCAG committees.
- Attend meetings and give presentations to other public agencies, organizations and other groups regarding transportation processes and issues.

A photograph of a group of children on bicycles, with two adults standing nearby. The children are wearing helmets and are positioned in a line. The adults are wearing safety vests. A stop sign and a traffic cone are visible on the right side of the image. The background shows a fence and some trees.

PUBLIC PARTICIPATION PLAN

3. PUBLIC PARTICIPATION PLAN

Tulare County Association of Governments

As a Metropolitan Planning Organization, TCAG is responsible for coordinating with agencies and the public in developing policies, adopting plans and programs that benefit Tulare County in its entirety. TCAG is committed to gathering input from the public, member agencies, state & federal agencies, as well as with local organizations. This enables the various needs of Tulare County to be determined so that adequate and effective transportation planning can be made.

Tulare County Association of Governments participates in various outreach initiatives throughout the county in order to glean feedback from various agencies as well as the general public. TCAG has made a conscious effort to diversify the means by which Tulare County communities can participate. Outreach methods still include public meetings but have branched out to avenues of outreach that make it easier for the public to engage regarding transportation needs.

Public participation assists TCAG in decision-making that empowers individuals of varied economic status and cultural backgrounds. In seeking public participation within the county, TCAG has been able to develop various transportation programs that benefit those in the greatest

need of assistance. Not only do these programs meet state and federal requirements but have created a positive impact in the communities reached and requests for additional or annual collaboration have systematically followed. In addition, the long-lasting partnerships that have been created through communication and collaboration with these respective communities helps TCAG to address the transportation needs of the county.

The 2026 Public Participation Plan is not intended to be a static document. It will need to be periodically reviewed to evaluate its effectiveness in promoting public participation in TCAG's transportation planning processes. The Plan will be reviewed annually and comprehensively reviewed every four years as part of the adoption of an RTP update. The next currently scheduled RTP update is in 2030. This will ensure that the next Public Participation Plan will be reviewed and revised as necessary preceding the public outreach efforts for the development of each successive RTP update. In addition, the 2026 Public Participation Plan may be subject to additional updates due to changes in state and federal law and to address any needed changes as a result of input from the public, other public agencies, organizations, and other stakeholders which represent various segments of the public in transportation planning processes.

In Attachment A, Public Outreach Chart, TCAG defines a public participation program for each document it produces. Final documents will reflect the needs and desires of affected communities within the region. This includes establishing procedures and responsibilities for:

- A. Informing, involving, and incorporating public opinion into the planning process;
- B. Consultative involvement of designated agencies on technical data and modeling used in developing regional plans and determining transportation improvement program and regional transportation improvement program conformity;
- C. Designate a lead staff person who is knowledgeable about the planning process to be responsible for the public involvement program; and
- D. Providing adequate funds and schedule expenditures to implement the public participation program.

3.1 LEVEL I PROCEDURES

Level I procedures address routine documents that serve as a subset of or facilitate more significant plans or determinations. These documents are implementing long-range direction provided by plans and documents that went through a more intensive public review procedure (Level II or

III). The following documents are subject to the minimum levels of public outreach under these policies. These procedures become effective once an initial draft document has been produced.

All Documents and Formal Meetings

These include the following:

- A. Regional Transportation Plan amendments
- B. Federal Transportation Improvement Program amendments (excluding technical or administrative modifications)
- C. State Transportation Improvement Program amendments
- D. Regional Transportation Improvement Program
- E. Air quality conformity determinations
- F. Regional Active Transportation Plan (RATP)
- G. Transit plans & studies
- H. Environmental Documents, as defined by the California environmental Quality Act and/or the National Environmental Policy Act 1
- I. Other studies as Required

The following methods describe how TCAG conducts outreach at Level 1.

- 1. No person shall be denied participation.
- 2. A legal notice or display ad will be placed in the advertising sections of at least one newspaper of general circulation within the affected community.

3. Display ads will be placed as deemed necessary and targeted specifically to affected communities to encourage involvement and address key decision-making points.
4. Non-traditional approaches, such postal and electronic mailings to non-profit organizations, churches and chambers of commerce will be used to encourage involvement of the underserved and transit dependent in project development and public workshops. Spanish-language advertising will be included in these non-traditional approaches.
5. Public meetings are defined as those regular TCAG meetings normally held monthly.
6. Public workshops are defined as forums established specifically for the public to gain information and provide input on TCAG documents and processes. This definition does not include technical workshops for member agency staff or elected officials even though they are technically open to the public.
7. Announcements dealing with documents and/or meetings and workshops shall be posted on the TCAG web site and social media sites.
8. A mailing list of individuals who have expressed interest shall be maintained.
9. Meeting notices shall be mailed or e-mailed to individuals who have expressed interest.
10. TCAG shall provide appropriate assistance, auxiliary aids and/or services when necessary to afford disabled individuals an equal

opportunity. Individuals with disabilities will be provided with an opportunity to request auxiliary aids.

11. TCAG shall provide audio/visual presentations along with its maps, charts, and graphics whenever practical to help the public better understand the plans, programs, projects, or determinations it adopts.
12. TCAG shall provide an interpreter, when requested, at any and all public hearings and workshops, and shall maintain its subscription to a language line for day-to-day public inquiries.
13. TCAG's web site shall maintain a link to a translation service for information contained on the agency site.
14. Projects must be evaluated for their potential for public interest. Projects likely to have considerable public interest may include Level III requirements.
15. A copy of draft transportation plan amendments and draft transportation improvement program amendments, environmental documents, and the Congestion Management Program amendments will be made available for review at Tulare County Association of Governments. Individual copies of all documents will also be distributed to any interested parties for a fee to offset printing charges.

3.2 LEVEL II PROCEDURES

Additional Public Involvement Requirements

Level II procedures address core agency plans, programs, and declarations. These documents are subject to a higher level of public outreach than Level I documents under these policies. These procedures become effective before an initial draft document has been produced. The following documents must also meet the public involvement requirements listed in Level I:

- A. State Transportation Improvement Program
- B. Federal Transportation Improvement Program
- C. Corridor Studies
- D. Transit Studies
- E. Cross Valley Corridor
- F. Regional Housing Needs Assessment
- G. Public involvement procedure amendments

The following describe how TCAG conducts outreach at Level II.

- 1. Public review by various funding agencies submitting projects for the transportation improvement program will be accepted up to the final determination.

- 2. A copy of draft transportation plans and draft transportation improvement programs, environmental documents, and the Congestion Management Program will be made available for review at the Tulare County Association of Governments. Individual copies of all documents will also be distributed to any interested parties for a fee to offset printing charges.
- 3. Public comments and responses, and the disposition of any comments, will be made part of final transportation plans, transportation improvement programs, and environmental documents.
 - a. **Prepare written summary/verbal presentation** – Staff will review all comments, synthesize them, and prepare a narrative summary highlighting key points.
 - b. **List all comments** – Using a summary chart format, staff will review and summarize all comments, categorizing them by topic and type of comments (e.g., question, fact, desire, opinion).
 - c. **Respond to comments** – Staff will respond, in writing within 30 days, to significant comments. Those responses will be made part of the final document.

- d. **Provide the meeting record** – The decision-making body will be given copies of the meeting minutes.

4. Transportation improvement programs and environmental documents will be made available for public review for no less than a 30-day public review period.

5. Programs, projects, or plans routed through the State Clearinghouse shall adhere to the public information requirements of the Clearinghouse and also be made available for no less than 30 days.

6. If regionally significant changes (as determined by the TCAG Board) are made to the transportation plan, transportation improvement programs, and environmental documents during the review and comment period, the plan(s) will be made available for 30-day public review and comment prior to final adoption.

7. Minor amendments to the transportation improvement programs will have a 14-day public review period and may be approved by the executive director.

8. Regionally significant changes to the transportation plan, transportation improvement programs, and environmental documents during the review and comment period shall also be advertised via press release to all media outlets, through electronic notice to TCAG's address database and on the TCAG web site as deemed necessary prior to final adoption.

9. The executive director or his/her designee will coordinate with the State to improve public awareness of the State Transportation Plan and/or the State Transportation Improvement Plan.

10. Records relating to the transportation plans, transportation improvement programs, and environmental impact reports will be made available for public review upon request.

11. Technical and policy information relating to the transportation plans, transportation improvement programs, and environmental impact reports will be made available for public review upon request.

12. Staff will hold formal public workshops on the Regional Transportation Plan in convenient locations throughout the region. These public meetings/workshops will be announced in a variety of formats, including public notices, display ads, press releases and direct mail and/or electronic mail notices in the affected communities.

13. All project plan amendments not considered administrative in scope shall be advertised via public notice and held for a 30-day review period.

14. Refer to the California Transportation Commission's Regional Transportation Plan Guidelines regarding addendums, supplemental and subsequent environmental documents to the Regional Transportation Plan.

3.3 LEVEL III PROCEDURES

Anticipated High-Profile Projects

The following must also meet the criteria listed in levels I and II. Level III procedures address plans that provide long-range direction for the organization or that TCAG staff determines to be potentially controversial based on their environmental impacts, project scope or other determining factors. These documents are subject to the highest levels of public outreach under these policies. These procedures become effective before an initial draft document has been produced. TCAG staff:

1. Develop a Regional Transportation Plan/Sustainable Communities Strategy.
2. Help form a citizens' advisory committee.
3. Develop a calendar of public workshops.
4. Identify the appropriate media contact to respond to media inquiries.
5. Develop regular email blasts specific to the plan or project and send them at regular intervals.
6. Coordinate a news conference and/or press release highlighting the plan/program and coordination

between TCAG and public participation. Press releases will be sent to the appropriate radio stations, television channels, and newspapers.

Metropolitan transportation planning requires that where a metropolitan planning area includes Federal public lands and/or Indian Tribal lands, the affected Federal agencies and Indian Tribal governments shall be involved appropriately in the development of transportation plans and programs. Discussion on environmental mitigation activities of the long-range transportation plan shall be developed in consultation with tribes.

Senate Bill 375 increased the minimum level of public participation required in the regional transportation planning process, including collaboration between partners in the region during the development of a Sustainable Communities Strategy (SCS) and/or an Alternative Planning Strategy (APS). Public participation pursuant to SB 375 shall include the following:

1. Outreach efforts encouraging the active participation of a broad range of stakeholders in the planning process, consistent with the agency's adopted Federal Public Participation Plan. This includes, but is not limited to, affordable housing advocates, transportation advocates, neighborhood and community groups, environmental advocates, home builder representatives, broad-based business organizations, landowners, commercial property interests, healthy and active lifestyle advocates, and homeowner associations.

2. Consultation with other regional congestion management agencies, transportation agencies, and transportation commissions.

3. Regional public workshops will be held with information and tools providing a clear understanding of policy choices and issues. To the extent practicable, each workshop shall include urban simulation computer modeling to create visual representations of the SCS and APS.

4. Preparation and circulation of a draft SCS (and APS, if one is required) not less than 55 days before adoption of a final RTP. This is achieved by having one meeting at a regularly scheduled TCAG Board meeting.

5. A process enabling the public to provide a single request to receive notices, information, and updates.

6. During the development of the SCS (and APS, if applicable), at least two informational meetings will be held for members of the Board of Supervisors and City Councils. Only one informational meeting is needed if it is attended by representatives of the Tulare County Board of Supervisors and City Councils that represent a majority of the cities representing a majority of the population in the incorporated areas of the county.

a. The purpose of the meeting (or meetings) will be to discuss the SCS (and APS, if applicable), including key land use and planning assumptions, with the members of the

Board of Supervisors and City Councils and to solicit and consider their input and recommendations.

b. Notices of these meetings are to be sent to the Clerk of the Board of Supervisors and City Clerks.

7. In preparing an SCS, TCAG will consider spheres of influence that have been adopted by the Local Agency Formation Commission (LAFCO). TCAG will also consult with LAFCO regarding special districts within the region that provide property-related services such as water or wastewater services, and will consult with these regional special districts, as appropriate, during development of a SCS (and APS if applicable).

PROCESS FOR RECEIVING PUBLIC COMMENTS



4. PROCESS FOR RECEIVING PUBLIC COMMENTS

The following public involvement techniques may be used to inform and educate the public and/or gather information.

A. Formal Public Meetings/Workshops

Formal public meetings and/or workshops may be held during the process. The format for the workshops will be at the discretion of TCAG. All TCAG meetings and public workshops will be held in buildings accessible to persons with disabilities. The format options include:

- 'Theater' style with a presentation followed by audience response.
- 'Open-house' style with individual comments provided directly to a recorder, typed in by the participant, or via written comment sheets; or
- A mixed format with an 'open house' style meeting followed by a 'theater' style comment period.
- Combining the workshop with a regular or special meeting put on by a local agency, such as a City Council or Planning Commission regular meeting, or other similar group meetings.

In each case, TCAG shall provide audio/visual presentations along with maps, charts, and graphics, whenever practical,

to help the public better understand the plans, programs, or projects it adopts.

B. Optional Small Group Sessions

A meeting of selected citizens, businesses, advocates (which could include healthy and active lifestyle advocates) and/or neighborhood residents may be invited to participate in small group sessions to discuss options and give opinions on specific transportation topics. Sessions could be held in local community facilities including schools, rural clinics, or civic facilities. Participants may be presented with materials and asked to respond. The following are types of small groups that might be involved in the process:

Plan/Program Advisory Committee (PAC) - An advisory committee established for the development of a plan or program may consist of a broadly representative group of citizens who understand other citizens' concerns, needs, and wants, technical and administrative staff from various organizations, and officials from appropriate local and state entities.

A PAC with citizen participation can be a valuable asset. Generally, PACs provide and consider citizen input and advice regarding regional goals and objectives, problems and needs, and to discuss potential options and solutions

regarding the activity and to be responsive to the citizen input.

PAC members may be expected to attend several public and neighborhood meetings. They may also be asked to assist, provide support and be responsible for the dissemination of information, and give testimony to the benefits and importance of the activity to the community, actively seek informed responses from the community regarding transportation problems and priorities, and elicit potential solutions.

TCAG will specifically consider the need for a PAC with regard to major transportation plans, studies, programs, and projects. If the Board elects to form a PAC, the PAC shall be organized with a special effort to appoint persons who are or will represent the needs of the persons traditionally underserved such as low income, minorities, elderly and disabled. The ways and means of determining PAC membership, committee structure, and specific roles and responsibilities for an activity shall be presented to the TTAC and Board for their approval. Membership will not be permanent; thus, PAC members will serve for the length of the development and completion of a plan or program.

C. Stakeholders

Interview or meet with individuals or groups who have a vested interest in the outcome of a TCAG-developed plan or program. Interviews and meetings would be conducted to identify issues and concerns. Such groups may include business, neighborhood, environmental, and others.

PAC and stakeholder meetings may include the use of various public involvement techniques to keep the group informed, obtain information, identify preferences, and resolve conflicts.

D. Internet

Social media and the various platforms on the internet are some of the most powerful methods of communication. TCAG utilizes the latest technology to keep the public advised of events or opportunities to be involved. This has been a successful method of feedback for programs or comments. Many organizations utilize this method as well, so TCAG can reach a great portion of Tulare County and beyond using the internet. TCAG provides access to plans and programs through the Internet. When applicable, e-mail addresses are provided to enable public access to communicate with the appropriate agency or individual to submit comments or questions. Some of the various methods for gathering or requesting comments are:

1. TCAG website

2. X (Platform formerly known as Twitter)
3. Facebook
4. Instagram

E. Fairs and Festivals

TCAG has found great success interacting at public venues. In-person contact with the community at fairs and festivals has enabled TCAG to express the importance of the public's involvement in the process of various areas: transportation planning, programming and projects as set forth in the RTP, as well as the FTIP. Participants are encouraged to view exhibits, ask questions, consider the information, and give comments. Fairs create interest and dramatize a plan, program or TIP project through visualized graphics, audiovisuals, and interaction with TCAG staff.

F. Public Opinion Surveys

TCAG actively engages the public to gather Surveys reports in order to gauge public opinion and knowledge of plans, programs or any elements that being developed will be positively accepted or whether changes may need to be considered. A random sample is drawn from the targeted population and surveyed to develop a sense of general public attitudes. Surveys are completed in various ways: formal methods: such as a direct mailing to citizens, businesses, and community organizations are conducted.

Informal methods: such as a self-administered questionnaire attached within a draft document, surveys conducted through various internet platforms as well.

G. Public Notices

Public notices are circulated through the various local newspaper organizations.

H. Phone/In-person Comments

A period of time may be provided to allow citizens to telephone or walk in their comments. TCAG's phone number and address will be provided to the media and may be included on documents related to the plan or program. TCAG will summarize verbal comments.

I. Telephone

TCAG has a phone line specific to providing language translation for the public. Over 290 language translations are available either in-person for individuals that come into our office or for those that call the TCAG office mail line.



PUBLIC INVOLVEMENT POLICY EVALUATION

5. PUBLIC INVOLVEMENT POLICY EVALUATION

- A. Significant changes to TCAG's Public Involvement Procedures shall be published and available for a 45-day public review and comment period before final adoption.
- B. TCAG staff will formally review the public review process every four years and informally, every year, with input from the public.

EVALUATION METHODOLOGY

In order to regularly evaluate the Public Involvement Procedures, five performance measures are proscribed:

1. The accessibility of the outreach process to serve diverse geographic, language and ability needs.
2. The extent or reach of the process in involving and informing as many members of the public as possible.
3. The diversity of participants in the outreach process and its ability to reflect the broad range of ethnicities, incomes, and abilities of residents in the Tulare County region.
4. The impact of public outreach and involvement on the plan/program and on policy board actions.
5. The satisfaction with the outreach process expressed by participants. For each of these five performance measures, a set of quantifiable

indicators has been established. They will be applied as appropriate to each plan/program's level requirements.

1. Accessibility Indicators:

- ☐ Meetings are held throughout the region to improve accessibility.
- ☐ 100 percent of meetings are reasonably accessible by transit.
- ☐ All meetings are accessible under Americans with Disability Act requirements.
- ☐ Meetings are linguistically accessible to 100 percent of participants with three working days' advance request for translation. (*Meeting announcements will offer translation services with advance notice to participants speaking any language with available professional translation services.*)

2. Reach Indicators

- ☐ Number of comments logged into comment tracking and response system.
- ☐ Number of individuals actively participating in outreach program.

- ☐ Number of visits to the specific section of the TCAG website.
- ☐ Number of media interviews or mentions on the plan/program.

3. Diversity indicators

- ☐ Demographic of targeted workshop/charette/meeting roughly mirror the demographics of the Tulare County region.
- ☐ Percentage of targeted organizations and groups participating in at least one workshop/charette/meeting.
- ☐ Participants represent a cross-section of people of various interests, places of residence and primary modes of travel.

4. Impact Indicators

- ☐ All written comments are received and logged into a comment tracking system. These comments are analyzed, summarized, and communicated to staff and the policy board.
- ☐ Draft responses are regularly provided as part of the process. If a comment received is utilized or reflected in the outcome of a policy board action, it will be communicated to the person who commented.

5. Participant Satisfaction

(This information would be obtained via an online and written survey available on the TCAG web site, and at each workshop/charette/public meeting involving the plan or program in question.)

- ☐ Accessibility to meeting locations.
- ☐ Materials presented in appropriate languages for targeted audiences.
- ☐ Adequate notice of the meetings provided.
- ☐ Sufficient opportunity to comment.
- ☐ Educational value of presentations and materials.
- ☐ Understanding of other perspectives and priorities.
- ☐ Clear information at an appropriate level of detail.
- ☐ Clear understanding of items that are established policy versus those that are open to public influence.
- ☐ Responsiveness to comments received.



LEGAL AND DISPLAY AD MINIMUM REQUIREMENTS

6. LEGAL AND DISPLAY AD MINIMUM REQUIREMENTS

LEGAL NOTICE

- Date, time, and place of public hearing or meeting;
- Identity of the hearing body or officer;
- General explanation of the matter to be considered;
- General description, in text or by diagram, of the location of the real property, if any, that is the subject of the hearing or meeting;
- The following statement when appropriate – “Individuals with disabilities may call to request auxiliary aids necessary to participate in the public meeting/hearing.”

Tulare County Association of Governments
210 North Church Street, Suite B
Visalia, CA 93291
(559) 623-0450
Web site: www.tularecog.org
E-mail: TCAGInfo@tularecag.ca.gov

NOTICE OF INTENT TO ADOPT WHEN APPLICABLE

- Period during which comments will be received;
- Date, time, and place of any public meetings or hearings on the proposed project;
- Brief description of the proposed project and its location;

- Address where copies of the proposed negative declaration are available for review;
- The following statement when appropriate – “Individuals with disabilities may call TCAG to request auxiliary aids necessary to participate in the public meeting/hearing.”

Tulare County Association of Governments
210 North Church Street, Suite B
Visalia, CA 93291
(559) 623-0450
Web site: www.tularecog.org
E-mail: TCAGInfo@tularecag.ca.gov

NOTICE OF DETERMINATION WHEN APPLICABLE

Filed with Tulare County Clerk's Office and State Clearinghouse

- Information identifying the project, including common name and location;
- Brief description of the project;
- Date on which TCAG determines the project will not cause any significant adverse environmental effects;
- Address where copy of the negative declaration may be examined;
- The following statement – “TCAG has complied with the California Environmental Quality Act in the preparation of this negative declaration;”

- The following statement when appropriate –
“Individuals with disabilities may call TCAG to request auxiliary aids necessary to participate in the public review process.”

Tulare County Association of Governments
210 North Church Street, Suite B
Visalia, CA 93291
(559) 623-0450
Web site: www.tularecog.org
E-mail: TCAGInfo@tularecag.ca.gov

*NOTICE OF PREPARATION FILED WITH THE STATE
CLEARINGHOUSE WHEN APPLICABLE*

- Description of project;
- Project location on a map;
- Discussion of probable environmental effects of project;
- The following statement when appropriate -
"Individuals with disabilities may call TCAG to request auxiliary aids necessary to participate in the public review process."

Tulare County Association of Governments
210 North Church Street, Suite B
Visalia, CA 93291
(559) 623-0450
Web site: www.tularecog.org

E-mail: TCAGInfo@tularecag.ca.gov

*NOTICE OF COMPLETION FILED WITH THE STATE
CLEARINGHOUSE*

- Description of project;
- Project location;
- Date, time, and place of any public meetings or hearings on the proposed project;
- Address where copies of the Draft EIR are available for review;
- Period during which comments will be received;
- The following statement when appropriate -
"Individuals with disabilities may call TCAG to request auxiliary aids necessary to participate in the public review process."

Tulare County Association of Governments
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E-mail: TCAGInfo@tularecag.ca.gov

SAMPLE NOTICE WHEN APPLICABLE

Notice of Public Hearing

Date

Before the Tulare County Association of Governments (TCAG)
in the matter of STATE PURPOSE OF PUBLIC HEARING:

A. WHEREAS, TCAG, in its capacity as the INSERT
DESIGNATION will hold a public hearing to receive public
comments regarding the INSERT PLAN, PROJECT, PROGRAM
and

B. WHEREAS, NAME DOCUMENT AND PURPOSE

NOTICE IS HEREBY GIVEN THAT:

- A. A PUBLIC HEARING will be held in the STATE
LOCATION, STATE ADDRESS at STATE TIME, on STATE
DATE, for the purpose of receiving public comments
and testimony regarding INSERT PLAN, PROJECT, OR
PROGRAM. This hearing will be a part of a regularly
scheduled meeting of the Tulare County Association
of Governments.
- B. The INSERT PLAN, PROJECT, OR PROGRAM will be
considered for INSERT ACTION by the Tulare County
Association of Governments following the public
hearing.
- C. Any person wishing to present testimony related to
INSERT PLAN, PROJECT, OR
PROGRAM may be heard or may submit written
comments to TCAG for inclusion in the official record
of the hearing. Individuals with disabilities may call

TCAG to request auxiliary aids necessary to
participate in the public review process.

Tulare County Association of Governments
210 North Church Street, Suite B
Visalia, CA 93291
(559) 623-0450
Web site: www.tularecog.org
E-mail: TCAGInfo@tularecog.ca.gov

DATE OF PUBLICATION

SIGN -IN SHEETS

Have a sign-in sheet available and make sure information is
legible. This will become part of TCAGs official record, and
this information will become a part of the mailing list. At a
minimum, include name, address (street, city, zip), daytime
contact telephone number and e-mail address. The
information needed from the sign-in sheet may vary from
meeting to meeting. If quite a bit of information is needed,
consider developing an information card that attendees can
complete at their seat.

HAVE TCAG MATERIALS AVAILABLE

Several items will help the public to understand the purpose
of the agency, the project and TCAGs role. Many questions as

can be answered prior to the meeting, which will save time during the meeting.

- Comment Sheets
- Project Information Guide
- TCAG Information Guide
- Presentation-specific support materials

VISUAL AIDS

- PowerPoint presentation
- Slides
- Enlarged diagrams and graphs
- Enlarged maps
- Videos
- Handouts

ANTICIPATE QUESTIONS

Anticipated questions should be developed and answered when the Project Information Guide is created. However, it is likely the audience will have many more. The process of transportation planning is not an easy one to grasp. Many members of the audience will have wishes and desires that simply cannot be fulfilled. How staff responds to questions or statements of desire will make a difference with their opinion of Tulare COGs efforts to involve the public. TCAG staff should create ways of telling the audience the planning process instead of telling the audience “No, we can’t.” There

are creative ways to help the audience understand that transportation planning is a dynamic give-and-take process.



TULARE COUNTY
ASSOCIATION OF GOVERNMENTS

AT TCAG,

EVERY MONTH IS

APPENDICES



BIKE MONTH

WWW.TULARECOG.ORG

7. APPENDICES

APPENDIX A – Table 1: Outreach Chart

TCAG PUBLIC OUTREACH CHART 2026										
	OWP (Budget)	RTP/SCS	RTP/SCS Amend.	RTP/SC S EIR	RTIP	FTIP	TIP Amend.	Special Studies	RHNA	AQ Conform.
Document and Process Inception										
Display Ads		★				★		★	★	
Direct Mail		★				★		★		
Email		★						★	★	
Press Release		★						★		
Public Meeting	★	★	★	★						
Public Workshop		★				★		★		
Draft Document Process										
Display Ads		★						★	★	
Direct Mail		★						★		
Email		★				★		★	★	
Press Release		★			★	★		★	★	
Public Meeting	★	★	★	★	★			★		★
Public Workshop		★			★	★		★		
Final Document Process										
Display Ads		★						★	★	★
Direct Mail	★	★						★		★
Email		★			★	★		★	★	★
Press Release		★			★	★		★		★
Public Meeting	★	★	★	★	★	★		★		★
14- Day Review Period			★				★			
30-Day Review Period	★	★	★		★	★	★	★	★	★
45-Day Review Period				★						
55- Day Review Period		★								
Legal Notice		★	★	★			★			★
Public Hearing		★	★	★			★			★

APPENDIX B - Federal Transportation Improvement Problem: Development and Circulation

Expedited Project Selection Procedures (EPSP):

EPSP allows eligible projects to be moved between FTIP fiscal years within the four-year FTIP as long as the project cost and scope do not change. TCAG staff is federally authorized to utilize EPSP without additional State or federal approval action.

Amendment Type 1 – Administrative Modification:

Administrative modifications are defined in the current agreement between Caltrans and FHWA/FTA (original agreement November 17, 2008) on Administrative Modifications and include such changes as minor changes in project cost, scope, schedule, or funding sources. They require action and approval by TCAG (delegated to the Executive Director or TCAG Chair). As delegated by Caltrans, TCAG has agreed to the following procedures:

- I. Prior to the MPO (TCAG) approval of FTIP/FSTIP administrative modifications, TCAG may consult with Caltrans on proposed changes.
- II. Caltrans may provide cursory review of the administrative modification prior to the MPO's approval.
- III. TCAG shall send copies of the approved administrative modifications to Caltrans, FHWA, FTA, and other stakeholders. TCAG shall also upload a

copy of the final amendment documentation on CTIPS.

- IV. Caltrans will regularly review the MPO's (TCAG's) approved administrative modifications and will reject changes that do not comply with the attached procedures. In such cases the MPO (TCAG) must correct all noncompliance.
- V. Caltrans will withdraw its delegation from the MPO (TCAG) if it is found to be consistently noncompliant with the modification.

Federal agencies are notified but do not take approval action. Public notification of the administrative modification is posted on TCAG's website (<https://tularecog.org/tcag/programs-funding/federal-transportation-improvement-program-ftip/>) at the time of the action.

Amendment Type 2 – Amendment (Funding Changes):

Type 2 amendments include project cost changes that are greater than what is allowed in an Administrative Modification. Public notice of the amendment is posted at least 14 days prior to action (delegated to the Executive Director or TCAG Chair) on the TCAG website. The amendment is distributed to local agencies through the TAC and reaffirmed by the Board at the next available meeting following approval by the Executive Director or TCAG Chair (any amendments to the Measure R Expenditure Plan are still subject to direct action by the Tulare County Transportation Authority). TCAG Board approval is required for

amendments adding 50 percent of the total project cost or \$20 million (whichever is less). The TCAG Chair may approve an amendment over \$20 million if loss of funding may occur. These amendments require approval by TCAG, Caltrans and FHWA. The approved amendment is forwarded to Caltrans and FHWA for approval both in hard copy and electronic format. TCAG shall also upload a copy of the final amendment documentation on CTIPS.

Amendment Type 3 – Amendment (Exempt Projects):

Type 3 amendments include adding or deleting projects that are exempt from regional air quality emissions analysis. These amendments typically include transit or safety projects. Public notice of the amendment is posted at least 14 days prior to action (delegated to the Executive Director or TCAG Chair) on the TCAG website. The amendment is distributed to local agencies through the TAC and reaffirmed by the Board at the next available meeting following approval by the Executive Director or TCAG Chair (any amendments to the Measure R Expenditure Plan are still subject to direct action by the Tulare County Transportation Authority). These amendments require approval by TCAG, Caltrans and FHWA. The approved amendment is forwarded to Caltrans and FHWA for approval both in hard copy and electronic format. TCAG shall also upload a copy of the final amendment documentation on CTIPS.

Amendment Type 4 – Amendment (Conformity Determination that Relies on a Previous Regional Emissions Analysis):

Type 4 amendments include adding or deleting projects that have already been appropriately modeled for air quality purposes as part of the RTP. Federal approving agencies can use a previous analysis of the project's impact on air quality for approval purposes. These amendments may be accompanied by an RTP amendment to maintain consistency. The legally noticed public comment period is 30 days. The legal notice of the public hearing is posted in a newspaper of general circulation and posted on the TCAG website. These notices may be combined as long as they are compliant with state and federal noticing provisions. The amendment is distributed to local agencies through the TAC. These amendments require approval by TCAG, Caltrans and FHWA. The approving TCAG resolution and amendment is forwarded to Caltrans and FHWA for approval both in hard copy and electronic format. TCAG shall also upload a copy of the final amendment documentation on CTIPS.

Amendment Type 5 – Amendment (Conformity Determination and New Regional Emissions Analysis):

Type 5 amendments are the highest-level amendment and involve adding or deleting new projects that result in new modeling for air quality impacts or significantly changing the design concept, scope, or schedule of an existing project. These are accompanied by a new Air Quality

Conformity document that demonstrates conformity with applicable air quality requirements. If applicable, these amendments may be accompanied by an RTP amendment to maintain consistency. The legally noticed public comment period is 30 days. The legal notice of the public hearing is posted in a newspaper of general circulation and posted on the TCAG website. These notices may be combined as long as they are compliant with state and federal noticing provisions. The amendment is distributed to local agencies through the TAC. These amendments require approval by TCAG, Caltrans and FHWA and are distributed to the California Air Resources Board (CARB) and the San Joaquin Valley Air Pollution Control District. The approving TCAG resolution and amendment is forwarded to Caltrans and FHWA for approval both in hard copy and electronic format. TCAG shall also upload a copy of the final amendment documentation on CTIPS.

‘Local agencies’ include the Cities of Dinuba, Exeter, Farmersville, Lindsay, Porterville, Tulare, Visalia and Woodlake, Tulare County and the Tule River Indian Tribe.

APPENDIX C – Development and Update of the Public Participation Plan**Public Participation Plan****Appendix-C****Tribal Coordination Action Plan**

Tulare County Association of Governments

Introduction

Tulare County Association of Governments (TCAG) is the federally designated Metropolitan Planning Organization (MPO), and the state designated Regional Transportation Planning Agency (RTPA) serving the County of Tulare. TCAG is responsible for developing state and federal transportation plans and programming documents that are necessary to secure and program transportation funds within the region. It is TCAG's goal to routinely consults with Native American tribal governments, such as Tule River Tribe, on transportation related activities that may impact their community and establish a better, ongoing relationship with tribal leaders.

Policy for Consultation with Native American Tribal Governments

The Department of Transportation defines consultation as a meaningful and timely discussion in an understandable language with other identified parties in accordance with an established process and, prior to taking action(s), considering the views of the other parties and periodically informing them about action(s) taken. Areas of consultation could include transportation, housing, safety, economic and community development and environmental issues.

Requirement to Consult with Local Native American Tribes

Title 23 CFR part 450 requires that MPOs consult, as fitting, with state and local agencies responsible for land use management, natural resources, environmental protection, conservation, and historic preservation.

Executive Order 13175, Consultation and Coordination with Native American Tribal Governments establishes regular and meaningful consultation and collaboration with tribal officials in developing federal policies with tribal implications to strengthen government-to-government relationships with Native American tribes and to reduce unfunded mandates upon local tribes.

State and federal regulations require TCAG to conduct government-to-government consultation regarding its planning and programming activities with tribal

governments of federally recognized Native American tribes. Assembly Bill 52 requires that state and local agencies evaluate the impacts to Native American cultural resources under the California Environmental Quality Act (CEQA). Lead agencies under CEQA must work with tribal governments to mitigate the impacts on their cultural resources.

Federally Recognized Tribal Consultation

Federal recognition is a legal distinction that applies to a tribe's right to a government-to-government relationship with the federal government and eligibility for federal programs. All California Native American tribes are distinct and independent governmental entities with specific cultural beliefs and traditions and unique connections to areas of California that are their ancestral homelands. The Federally recognized Tribe in Tulare County is Tule River.

TCAG commits to engaging with Tule River Tribe in ways that are meaningful and respectful. Some of the ways TCAG plans to accomplish this include:

- Appreciating and Acknowledging the Tribes cultural practices and lived experiences.
- Gaining a deeper understanding of historical relationships through listening and documentation.
- Commit to increased communication and information sharing.
- Seek additional outreach and engagement opportunities.

- Designate a dedicated Tribal Liaison.
- Make assessments of any tribal needs and gaps.

In addition to this, Tule River Tribe representatives are invited to participate in the monthly Technical Advisory Committee (TAC) meetings, Active Transportation Advisory Committee (ATAC), notified of TCAG Board meetings and various other committee meetings, programs and processes.

Consultation Process

Federal and state law require local agencies to consult with federally recognized tribal governments prior to making transportation decisions, taking actions, or implementing programs that may impact their communities. This activity is separated from and precedes the public participation process. Procedures will remain flexible and dynamic with respect to communication and discussion formats.

TCAG intends to consult with the Tule River Tribe on activities that may impact their communities. The Executive Director or his/her designee is the selected TCAG official with primary responsibility for the agency's implementation of consultation requirements. At the appropriate time in the planning phase, TCAG shall contact the tribal chairs to inquire about established protocols, such as cultural resource contacts, procedures, time limits and restrictions affecting communication.

TCAG understands that consultation is a process, not a single event, and communication should continue until the project or plan is complete.

Consultation requests should include a clear purpose, explaining the request and declaring the importance of participation in the planning process. The request should specify the location of the area of potential effect addressed in the proposal. All aspects of the consultation process should be documented, including how the lead agency reaches a final decision.

Agency Activities

TCAG plans to consult with Tule River Tribe on an ongoing basis, not only on individual projects to keep open communication and to facilitate better relationships, but to more accurately reflect the Tribe's viewpoints and needs in regional planning documents and projects.

Additionally, Tule River Tribe receives TCAG meeting information, project information, press releases, and other updates related to transportation in the region via email.

TCAG will continue the outreach and safety engagement activities that have been established with Tule River Tribe as well as seek new ways to enhance the government-to-government relationship. TCAG will make every effort, as

appropriate, to consult with Tule River in developing future plans and programs by doing the following:

- Initiating consultation between the Executive Director or his/her designee and tribal chairperson.
- Offering to meet to discuss tribal needs and concerns regarding impacts within their region prior to beginning the planning process.
- Consulting with tribal governments while developing the RTP, addressing agency and tribal concerns regarding impacts within their jurisdiction and again prior to adoption of the RTP.
- Continuing to invite tribal representatives to public meetings.
- Consult with Tule River Tribe in Planning Documents requiring consultation, such as the FTIP, FSTIP, RTP, Unmet Needs and more.
- Collaborate on funds awarded to the tribe through the Active Transportation Program.

Federally Recognized Tribes in Tulare County:

Tule River Tribe of California

340 N. Reservation Rd.

Porterville, CA 93257

Phone (559)781-4271

Fax (559)781-4610

There are several non-federally recognized tribes in California that are active in transportation issues. Federal law does not require government-to-government consultation on projects with non-federally recognized tribes; however, California law AB 52 requires consultation on tribal cultural resources under CEQA. In addition, non-federally recognized tribes are generally considered a minority group, and federal executive orders require consultation with minority or disadvantaged groups. TCAG is committed to equitable transportation planning for all of Tulare County Native American communities and aims to acknowledge, consult, communicate in a respectful manner.

TCAG Tribal Liaison Contact

Theodore Smalley

210 N. Church St. Suite B

Visalia, CA 93291

(559)623-0450

TSmalley@tularecag.ca.gov

APPENDIX D – Public Participation Plan (PPP) Public Comments Received & Responses to Comments

Public Comments Received:

From: Padilla, Rachel@DOT

<Rachel.Padilla@dot.ca.gov>

Sent: Monday, January 27, 2025 8:57:50 AM (UTC-08:00) Pacific Time (US & Canada)

To: TCaginfo <TCaginfo@tularecag.ca.gov>

Subject: Caltrans Comments for the 2026 Draft Public Participation Plan

Good afternoon,

The following are Caltrans comments for the 2026 Draft PPP.

The comments focus on several recommendations for improving the draft 2026 Public Participation Plan (PPP) and related transit planning efforts. First, it's suggested to remove Diana Gomez's name from page 8 under the Board of Governors. On page 29, Caltrans commends TCAG for its efforts to address unmet transit needs and promote equity by engaging with the community. However, it is recommend adding Threads, a rapidly growing social media platform, to the list of public

engagement tools alongside Facebook, Instagram, and Twitter to reach a broader audience. Also, Caltrans recommends providing a Spanish version of the PPP on TCAGs website. Additionally, the importance of collaboration with tribal governments, MPOs, and Caltrans is highlighted to ensure inclusivity in the RTP planning process. If tribal engagement efforts are not yielding responses, the agency is encouraged to review and improve its outreach strategies to strengthen collaboration. Finally, the PPP's commitment to annual reviews of outreach strategies is praised as a positive step toward enhancing public engagement.

Please feel free to contact me if you have any questions.

Thank you ,

Rachel Padilla

Grant Program Coordinator &

District Native American Liaison

Office of Multimodal Transportation Planning

Division of Transportation Planning & Local Programs

Caltrans District 6 – Fresno

PPP Responses to Public Comments:

Request 1:

Remove Diana Gomez's name from page 8 under the Board of Governors.

Response to Request 1:

Diana Gomez has been removed from the TCAG Board of Governors and replaced with the current Caltrans representative, Michael Navarro. Currently there is no alternate appointed as Caltrans representative. This will also be updated when an appointment is made.

Request 2:

On page 29, Caltrans commends TCAG for its efforts to address unmet transit needs and promote equity by engaging with the community. However, it is recommended to add Threads, a rapidly growing social media platform, to the list of public engagement tools alongside Facebook, Instagram, and Twitter to reach a broader audience.

Response to Request 2:

TCAG greatly appreciates this public engagement suggestion and will explore this option when the County of Tulare provides guidance regarding use of this social media platform that is growing in popularity. It is TCAG's

goal to continue to reach Tulare County residents via the various social media avenues that they use.

Request 3:

Caltrans recommends providing a Spanish version of the PPP on TCAGs website.

Response to Request 3:

TCAG will release the English version of the Public Participation Plan once finalized and will utilize our contracted translation service to translate the document into Spanish. However, due to the length of the document, it may take several weeks between release dates.

Request 4:

Additionally, the importance of collaboration with tribal governments, MPOs, and Caltrans is highlighted to ensure inclusiveness in the RTP planning process. If tribal engagement efforts are not yielding responses, the agency is encouraged to review and improve its outreach strategies to strengthen collaboration.

Response to Request 4:

TCAG is committed to ensuring inclusivity of local tribes into the transportation planning process. TCAG will review outreach strategies and create an actionable plan to strengthen collaboration between TCAG and local tribal governments.

APPENDIX E – Outreach Community Partners

- Create Tulare County
- Visalia CHP
- Tule River Tribe
- Visalia Transit
- Tulare County Health & Human Services
- Tulare County Public Health
- Caltrans
- Visalia Whitman Village
- Visalia Resuce Mission
- Parenting Network
- Porterville Police Department
- College of the Sequoias
- Southern Sierra Cyclists (SSC)
- Tulare County Public Library, Visalia Branch
- Army Corp of Engineers
- Tulare County Office of Education
- Tulare County OES
- Arts Consortium
- Jim Barnes Brain Injury Foundation
- Tulare County Sheriff Department – PAL Program
- Child Welfare Services of Tulare County
- Amtrak
- CalVans
- Visalia Chamber of Commerce
- Porterville Chamber of Commerce
- Exeter Chamber of Commerce

- Tulare Chamber of Commerce
- Dinuba Chamber of Commerce
- Tulare-Kings Hispanic Chamber of Commerce
- Sit Right Child Passenger Safety
- Woodlake Kiwanis Club



Transit Outreach Partners

Table 1
TRANSIT OUTREACH PARTNERS

Business Name & Contact	Address	City	State	Zip
Visalia Chamber of Commerce	222 N. Garden Street, #300	Visalia	CA	93291
Tulare County Library	200 W. Oak Avenue	Visalia	CA	93291
Anthony Community Center	345 N. Jacob Street	Visalia	CA	93291
Visalia Emergency Aid Council	217 NE 3rd Avenue; P.O. Box 651	Visalia	CA	93279
Visalia City Hall - West	707 W. Acequia Avenue	Visalia	CA	93291
Central Valley Regional Center	5441 W. Cypress Avenue	Visalia	CA	93277
College of the Sequoias - Bookstore	915 S. Mooney Boulevard	Visalia	CA	93277
Visalia Medical Clinic	5400 W. Hillsdale Drive	Visalia	CA	93291
Tulare County Board of Supervisors	2800 W. Burrel Avenue	Visalia	CA	93291
Tulare County Office of Education	6200 S Mooney Boulevard; P.O. Box 5091	Visalia	CA	93277
Visalia Convention Center	303 E. Acequia Avenue	Visalia	CA	93291

Boys and Girls Club	215 W. Tulare Avenue	Visalia	CA	93277
Fresno Pacific University Visalia Campus	245 Plaza Drive	Visalia	CA	93291
Visalia Youth Services	711 N. Court Street., Suite B	Visalia	CA	93291
Resources for Independence Central Valley	425 E. Oak Ave, Suite 202	Visalia	CA	93291
R-N Market	737 S. Lovers Lane	Visalia	CA	93292
Able Industries	8929 W. Goshen Avenue	Visalia	CA	93291
Vallarta Supermarket	3112 N. Dinuba Boulevard	Visalia	CA	93291
Self Help Enterprises	8445 W. Elowin Court	Visalia	CA	93291
Tulare Works	1845 N. Dinuba Boulevard	Visalia	CA	93291
Visalia Rescue Mission	741 N. Santa Fe Street	Visalia	CA	93292
R&R Library	7000 W. Doe Avenue, Suite C	Visalia	CA	93291
Family Healthcare Network - Oak St.	400 E. Oak Avenue	Visalia	CA	93291
Parenting Network	330 N. Johnson Street	Visalia	CA	93291
TCOE-SEE Visalia Youth	626 N. Akers Street	Visalia	CA	93291
Visalia Senior Center	345 N. Jacob Street	Visalia	CA	93291
Visalia Learning Center	630 S. Atwood Drive	Visalia	CA	93277

Proteus - Visalia	224 NW 3rd Avenue	Visalia	CA	93291
CSET-Visalia	312 NW 3rd Avenue	Visalia	CA	93291
Family Healthcare Network - Bridge St.	501 N. Bridge Street	Visalia	CA	93291
Family Services	815 W. Oak Avenue	Visalia	CA	93291
Employment Connection	4025 W. Noble Avenue, Suite B	Visalia	CA	93277
Visalia Adult School	3110 E. Houston Avenue	Visalia	CA	93292
San Joaquin Valley College	8344 West Mineral King Avenue	Visalia	CA	93291
Social Security Administration	1901 E. Noble Avenue	Visalia	CA	93292
Save Mart Supermarkets	3615 W. Noble Avenue	Visalia	CA	93292
The Creative Center	606 N. Bridge Street	Visalia	CA	93291
Tulare County Personnel Department	2900 W. Burrel Avenue	Visalia	CA	93291
Tulare County Probation Office	100 E. Center Avenue	Visalia	CA	93291
Visalia KTAAA	4031 W. Noble Avenue	Visalia	CA	93277
Visalia WIC	1819 N. Dinuba Boulevard	Visalia	CA	93211
Kaweah Delta Mental Health	1100 S. Akers Street	Visalia	CA	93277
Hispanic Chamber of Commerce	119 S. Church Street	Visalia	CA	93291

CASA	1146 N. Chinowth Street	Visalia	CA	93291
Visalia Gleaning Seniors	28600 Road 156	Visalia	CA	93292
Pro-Youth Heart	P.O. Box 387	Visalia	CA	93291
Pro-Youth Heart	505 N. Church Street	Visalia	CA	93291
Independent Study	1821 W. Meadow Lane	Visalia	CA	93277
Alpaugh KTA AAA C/O Visalia KTA AAA	4031 W. Noble Avenue	Visalia	CA	93277
Visalia Adult Integrated Clinic (Mental Health)	520 E. Tulare Avenue	Visalia	CA	93292
CSET - Earlimart	P.O. Box 1350	Visalia	CA	93279
Earlimart Library	312 NW 3rd Avenue	Visalia	CA	93291
Goshen Elementary School	6505 Avenue 308	Visalia	CA	93291
Turning Point of Central California	201 N. Court Street	Visalia	CA	93291
Family Healthcare Network	401 E. School Avenue	Visalia	CA	93291
Tulare County Superior Court	11200 Avenue 368	Visalia	CA	93291
Tulare County Superior Court	221 S. Mooney Boulevard	Visalia	CA	93291
Tulare County Superior Court	3400 W. Mineral King, Suite C	Visalia	CA	93291
Tulare County HHSA, Public Health Branch	5957 South Mooney Blvd.	Visalia	CA	93277
Manuel Hernandez Community Center	247 W. Ferguson Avenue	Visalia	CA	93291

Whitendale Community Center	345 N. Jacob Street	Visalia	CA	93291
Visalia Transit Center	425 E. Oak Ave.	Visalia	CA	93291
Tulare Chamber of Commerce	220 E. Tulare Street	Tulare	CA	93274
Tulare Public Library	475 N. M Street	Tulare	CA	93274
City of Tulare Senior Community Center	201 N. F Street	Tulare	CA	93274
Tulare Adult School	575 W Maple Avenue	Tulare	CA	93274
Family Resource Center	304 E Tulare Avenue	Tulare	CA	93274
Employment Connection	304 E Tulare Avenue	Tulare	CA	93274
Tulare WIC/TulareWorks	458 E. O'Neal Avenue	Tulare	CA	93274
United Way	1601 E. Prosperity Avenue	Tulare	CA	93274
Tulare Regional Medical Center	869 N. Cherry Street	Tulare	CA	93274
Kings View Substance Abuse	559 E. Bardsley Avenue; PO Box 688	Tulare	CA	93274
Tulare Hillman Health	1062 S. K Street	Tulare	CA	93274
Tulare Youth Services Bureau	327 S. K Street	Tulare	CA	93274
Tulare City Hall	411 E. Kern Avenue	Tulare	CA	93274
Waukena Joint Elementary School	19113 Road 28	Tulare	CA	93274
Tulare Community Health Clinic	1101 N. Cherry Street	Tulare	CA	93274
Turning Point of Central California	113 S. M Street	Tulare	CA	93274

Boys and Girls Club	948 N. H Street	Tulare	CA	93274
R-N Market	1043 E. Bardsley Avenue	Tulare	CA	93274
Vallarta Supermarket	1111 N. Cherry Street	Tulare	CA	93274
Tulare Transit Center				
Tulare See	3442 E. Bardsley Avenue	Tulare	CA	93274
Tulare City Hall	411 E. Kern Avenue	Tulare	CA	93274
Tulare County WIC	115 E. Tulare Avenue	Tulare	CA	93274
Porterville Public Library	41 W. Thurman Avenue	Porterville	CA	93257
Porterville Chamber of Commerce	93 N. Main Street Suite A	Porterville	CA	93257
Porterville College	100 E. College Avenue	Porterville	CA	93257
CSET-Porterville	1061 W. Henderson Avenue	Porterville	CA	93257
Tulare County Employment Connection	1063 W. Henderson Avenue	Porterville	CA	93257
Proteus INC	54 N. Main Street Suite 10	Porterville	CA	93257
Porterville Senior Center	280 N. Fourth Street	Porterville	CA	93257
Porterville Adult Day Services	227 E. Oak Avenue	Porterville	CA	93257
Sierra View Medical Center	465 W. Putnam Avenue	Porterville	CA	93257

Family Health Care Network	1107 W. Poplar Avenue	Porterville	CA	93257
Boys and Girls Club-Porterville	344 E. Morton Avenue	Porterville	CA	93257
Porterville Sheltered Workshop	194 W. Poplar Avenue	Porterville	CA	93257
Porterville Development Center	26501 Avenue 140	Porterville	CA	93257
Valley Care Center	661 W. Poplar Avenue	Porterville	CA	93257
Porterville WIC	1055 West Henderson Avenue Suite 5	Porterville	CA	93257
Employment Connection One Stop Center	1063 W. Henderson Avenue	Porterville	CA	93257
TulareWorks	1055 W. Henderson Avenue Suite 3	Porterville	CA	93257
TCOE-SEE Porterville	1414 W. Olive Avenue	Porterville	CA	93257
Porterville Transit Center	61 W. Oak Avenue	Porterville	CA	93257
Porterville City Hall	291 N. Main Street	Porterville	CA	93257
Vallarta Supermarket	305 E. Olive Avenue	Porterville	CA	93257
Kings View One Stop Tulare	409 N. Main Street	Porterville	CA	93257
Tulare County Superior Court	300 E. Olive Avenue	Porterville	CA	93257
Tule River Tribe Reservation	340 N. Reservation Road	Porterville	CA	93257
Tule River Recreation Center	308 Reservation Road	Porterville	CA	93257

Tule River Tribal Council Office	340 N. Reservation Road	Porterville	CA	93257
Tule River Indian Health Center	380 Reservation Road	Porterville	CA	93257
City of Dinuba-Recreational Center	1390 E. Elizabeth Way	Dinuba	CA	93618
Tulare County Library-Dinuba Branch	150 S. I Street	Dinuba	CA	93618
Dinuba Vocational Center	199 N. L Street	Dinuba	CA	93618
Dinuba Chamber of Commerce	210 N. L Street	Dinuba	CA	93618
Dinuba Senior Center	437 N. Eaton Avenue	Dinuba	CA	93618
Ruiz Foods	501 S. Alta Avenue	Dinuba	CA	93618
Dinuba Rural Health Medical Center	420 E. El Monte Way	Dinuba	CA	93618
Dinuba WIC	1433 E. El Monte Way	Dinuba	CA	93618
Dinuba City Hall	405 E. El Monte Way	Dinuba	CA	93618
Dinuba Adult School	1327 E. Avenue 416	Dinuba	CA	93618
Dinuba Health Care Center	1451 E. El Monte Way	Dinuba	CA	93618
Dinuba Courthouse	640 S. Alta Avenue	Dinuba	CA	93291
City of Dinuba-Public Works	1088 E. Kamm Ave	Dinuba	CA	93618
Dinuba Transit Center	180 E. Merced Street	Dinuba	CA	93618
Tulare Works	1066 N. Alta Avenue	Dinuba	CA	93618

Proteus Youth Services	400 W. Tulare Street	Dinuba	CA	93618
Tulare County Superior Court	640 S. Alta Avenue	Dinuba	CA	93618
Exeter City Hall	137 N. F Street	Exeter	CA	93221
Tulare County Public Library-Exeter Branch	230 E. Chestnut Avenue	Exeter	CA	93221
Exeter Chamber of Commerce	101 W. Pine Street	Exeter	CA	93221
Exeter Health Clinic	1014 San Juan Avenue	Exeter	CA	93221
Boys & Girls Club of the Sequoias	1003 San Juan Avenue	Exeter	CA	93221
Farmersville City Hall	909 W. Visalia Road	Farmersville	CA	93223
Farmersville Health Care Center	660 E. Visalia Road	Farmersville	CA	93223
Farmersville Senior Center	444 N. Gene Avenue	Farmersville	CA	93223
Farmersville WIC	138 E. Front Street	Farmersville	CA	93223
Family Health Care Network	730 N. Farmersville Boulevard	Farmersville	CA	93223
Lindsay City Hall	251 E. Honolulu Street	Lindsay	CA	93247
Lindsay Chamber of Commerce	133 W. Honolulu Street	Lindsay	CA	93247
Lindsay Public Library	157 N. Mirage Avenue	Lindsay	CA	93247
Lindsay Health Care Center	839 N. Sequoia Avenue	Lindsay	CA	93247

Lindsay Senior Center	911 Parkside Avenue	Lindsay	CA	93247
Tulare Works	900 Sequoia Avenue	Lindsay	CA	93247
Lindsay WIC	248 N. Highway 65	Lindsay	CA	93247
McDermont Field House	365 N. Sweetbriar Avenue	Lindsay	CA	93247
El Quinto Sol de America	115 N Elmwood Ave.	Lindsay	CA	93247
Orosi Library	12646 Avenue 416	Orosi	CA	93647
Cutler/Orosi CSET	12691 Avenue 408	Cutler	CA	93615
Family Health Care Network	12586 Avenue 408	Orosi	CA	93647
Cutler/Orosi Senior Center	12691 Avenue 408	Cutler	CA	93615
R-N Market	12760 Avenue 416	Orosi	CA	93647
Family Education Center School	40802 Road 128	Orosi	CA	93615
Earlimart Senior Center	712 E. Washington Avenue	Earlimart	CA	93219
Earlimart Library	P.O. Box 12153	Earlimart	CA	93219
Family Health Care Network	33025 Road 159	Ivanhoe	CA	93235
Ivanhoe Library	15964 Heather Avenue	Ivanhoe	CA	93235
Boys and Girls Club	15892 Azalea Avenue	Ivanhoe	CA	93235

Family Health Care Network	41651 Sierra Drive	Three Rivers	CA	93271
Three Rivers Library	42052 Eggers Road	Three Rivers	CA	93271
Pixley Library	300 N. School Street	Pixley	CA	93274
Strathmore Branch Library	19646 Rd 230	Strathmore	CA	93267
Springville Chamber of Commerce	35627 California 190	Springville	CA	93265
Springville Library	35800 California 190, P.O. Box 459	Springville	CA	93265
Traver Joint School District	36736 Canal Drive, P.O. Box 69	Traver	CA	93673
Alpaugh Library	P.O. Box 69	Alpaugh	CA	93201
Kings River Union School District	3961 Avenue 400	Kingsburg	CA	93631
Family Health Care Network	31180 Road 72	Visalia	CA	93291
Terra Bella Library	23825 Avenue 92	Terra Bella	CA	93270
Family Health Care Network	9416 Road 238	Terra Bella	CA	93270
Tipton Library	301 E. Woods Avenue	Tipton	CA	93272
Woodlake Library	400 W. Whitney Avenue	Woodlake	CA	93286
Woodlake Senior Center	179 N. Magnolia Street	Woodlake	CA	93286
Woodlake Chamber of Commerce	264 N. Valencia Boulevard	Woodlake	CA	93286
Woodlake Family Resource Center	168 N. Valencia Boulevard	Woodlake	CA	93286
Woodlake City Hall	350 N. Valencia Boulevard	Woodlake	CA	93286

Family Health Care Network- Woodlake	201 E. Lakeview Avenue	Woodlake	CA	93286
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Table 2**TCAG COMMUNITY OUTREACH EVENTS 2021-PRESENT**

Date	Event	Location	Type of Outreach	Targeted Audience
2/1/2021	Unmet Needs	Tulare County	Transportation Unmet Needs	low income; LEP
4/24/2021	Tule River Bike Rodeo	Tule River Reservation	Active Transportation Safety	low income
8/27/2021	TCAG Carseat Clinic	Visalia	Carseat Installation/Distribution	low income; LEP
8/28/2021	TCAG Carseat Clinic	Visalia	Carseat Installation/Distribution	low income; LEP
9/15/2021	Tulare County Fair	Tulare	RTP survey outreach	n/a
9/16/2021	Tulare County Fair	Tulare	RTP survey outreach	n/a
9/17/2021	Tulare County Fair	Tulare	RTP survey outreach	n/a
9/18/2021	Tulare County Fair	Tulare	RTP survey outreach	n/a
9/19/2021	Tulare County Fair	Tulare	RTP survey outreach	n/a
9/21/2021	Vaccination Clinic	Orosi	RTP survey outreach	low income, rural
9/22/2021	Food Pantry	Lemon Cove	RTP survey outreach	low income, rural
9/28/2021	Food Pantry	Cutler	RTP survey outreach	low income, rural
10/1/2021	Food Pantry	London	RTP survey outreach	low income, rural
10/1/2021	London Foodlink	London	RTP survey outreach/ATP outreach	Low income
10/2/2021	Farmersville Fall Festival	Farmersville	RTP survey outreach	n/a
10/7/2021	Dinuba Food Pantry	Dinuba	RTP survey outreach/ATP outreach	Low income

10/13/2021	Tipton Foodlink	Tipton	RTP survey outreach/ATP outreach	Low income
10/14/2021	Farmersville Foodlink	Farmersville	RTP survey outreach/ATP outreach	Low income
10/20/2021	Earlimart Foodlink	Earlimart	RTP survey outreach/ATP outreach	Low income
10/21/2021	Porterville Foodlink	Porterville	RTP survey outreach/ATP outreach	Low income
10/21/2021	Woodville Foodlink	Woodville	RTP survey outreach/ATP outreach	Low income
10/21/2021	Poplar Food Pantry	Poplar	RTP survey outreach/ATP outreach	Low income
10/23/2021	Make a Difference Day, Mooney Grove Park	Tulare County	RTP survey outreach/ATP outreach	N/a
10/26/2021	Exeter Food Pantry	Exeter	RTP survey outreach/ATP outreach	Low income
10/27/2021	Linnell Camp Foodlink	Linnell	RTP survey outreach/ATP outreach	Low income
11/19/2021	SRTS Pedestrian Safety Assembly @ Cutler Elementary	Cutler	Active Transportation Safety	rural
12/6/2021	Walk to School Day Promotion, TCAG Board Meeting - Walk & Roll 2021 Winner Ceremony	Tulare County	Active Transportation/Air Quality	n/a
12/17/2021	CPS @ TCAG with Sit Right CPS	Tulare County	Carseat Installation/Distribution	low income; LEP

3/18/2022	SRTS Bike and Pedestrian Safety Assembly @ Palm Elementary	Orosi	Active Transportation/Air Quality	rural
3/25/2022	SRTS Bike and Pedestrian Safety Assembly @ Cutler Elementary	Cutler	Active Transportation/Air Quality	rural
3/25/2022	SRTS Bike and Pedestrian Safety Assembly @ Golden Valley Elementary	Orosi	Active Transportation/Air Quality	rural
3/26/2022	CPS @ Porterville with Sit Right CPS	Porterville	Carseat Installation/Distribution	low income; LEP
4/2/2022	CPS @ Learning Trails with Sit Right CPS	Three Rivers	Carseat Installation/Distribution	low income; LEP
4/9/2022	Southern Sierra Century Ride, Woodlake	Tulare County	Active Transportation/Air Quality	rural
4/19/2022	SRTS Earth Day Family Resource Fair	Tulare County	Active Transportation/Air Quality	n/a
4/23/2022	SRTS Earth Day Bike Rodeo	Tulare County	Active Transportation/Air Quality	n/a
4/23/2022	Earth Day Bike Rodeo	Tulare County	Active Transportation/Air Quality	n/a
5/1/2022	Bike Month Facebook Campaign	Tulare County	Active Transportation/Air Quality	n/a
5/1/2022	Bike to School Day Facebook Campaign	Tulare County	Active Transportation/Air Quality	rural
5/10/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural

5/11/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/12/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/13/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/14/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/14/2022	SRTS Three Rivers Bike Rodeo	Three Rivers	Active Transportation/Air Quality	rural
5/14/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/15/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/17/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/18/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/19/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/19/2022	Bike to School Day, Earth Day @ Ledbetter Park, Cutler	Cutler	Active Transportation/Air Quality	rural
5/19/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/20/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/21/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/22/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/23/2022	Earth Day Bike Ride	Tulare County	Active Transportation/Air Quality	n/a
5/28/2022	<u>CPS @ Woodville with Sit Right CPS</u>	Woodville	Carseat Installation/Distribution	low income; LEP
5/31/2022	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
6/22/2022	Linwood Bike Rodeo	Linwood	Active Transportation/Air Quality	N/a
7/1/2022	SRTS Facebook Campaign - Dinuba	Tulare County	Active Transportation/Air Quality	rural
7/1/2022	SRTS Facebook Campaign - Pixley	Tulare County	Active Transportation/Air Quality	rural
7/30/2022	Walk to School Day, TCSO PAL @ Pixley Elementary School	Pixley	Active Transportation/Air Quality	rural, low income

8/6/2022	Walk to School Day, Back To School @ Visalia Rescue Mission	Visalia	Active Transportation/Air Quality	Low Income
8/6/2022	Walk to School Day, Kids Expo @ Visalia Mall	Tulare County	Active Transportation/Air Quality	n/a
9/10/2022	Walk to School Day, Feria de Salud	Tulare County	Active Transportation/Air Quality	LEP
9/14/2022	Walk to School Day, Tulare County Fair	Tulare County	Active Transportation/Air Quality	n/a
9/15/2022	Walk to School Day, Tulare County Fair	Tulare County	Active Transportation/Air Quality	n/a
9/16/2022	Walk to School Day, Tulare County Fair	Tulare County	Active Transportation/Air Quality	n/a
9/17/2022	Walk to School Day, Tulare County Fair	Tulare County	Active Transportation/Air Quality	n/a
9/18/2022	Walk to School Day, Tulare County Fair	Tulare County	Active Transportation/Air Quality	n/a
9/18/2022	Walk to School Day, Tule River Bike Rodeo	Tule River Reservation	Active Transportation/Air Quality	rural
9/24/2022	Walk to School Day, Kids Day @ Kids 2 Dentist	Tulare County	Active Transportation/Air Quality	n/a
9/27/2022	Walk to School Day, Health Fair @ California Dairies	Tulare County	Active Transportation/Air Quality	n/a
10/1/2022	Walk to School Day, Farmersville Fall Festival	Farmersville	Active Transportation/Air Quality	n/a

10/1/2022	Walk to School Day Facebook Campaign	Tulare County	Active Transportation/Air Quality	n/a
10/5/2022	Walk to School Day, Health Fair @ California Dairies	Tulare County	Active Transportation/Air Quality	n/a
10/11/2022	Walk to School Day, Nutrition Fair @ Linwood Elementary School	Linwood	Active Transportation/Air Quality	n/a
10/12/2022	CPS @ TCAG (Walk-in)	Tulare County	Carseat Installation/Distribution	low income; LEP
10/15/2022	Walk to School Day, Porterville Bike Rodeo	Porterville	Active Transportation/Air Quality	n/a
10/31/2022	Walk to School Day, Three Rivers Halloween Carnival	Three Rivers	Active Transportation/Air Quality	n/a
11/18/2022	CPS @ TCAG with CHP	Tulare County	Carseat Installation/Distribution	low income; LEP
12/10/2022	SRTS Trips for Kids Holiday Bike Rodeo	Tulare County	Active Transportation/Air Quality	n/a
12/12/2022	Walk to School Day, TCAG Board Meeting - Walk & Roll 2022 Winner Ceremony	Tulare County	Active Transportation/Air Quality	n/a
12/17/2022	CPS @ TCAG with Sit Right CPS	Tulare County	Carseat Installation/Distribution	low income; LEP
2/4/2023	SRTS Health Fair @ Pro Youth Color Run	Tulare County	Active Transportation/Air Quality	n/a
3/29/2023	CPS @ Tooleville (Private Residence) with Sit Right CPS	Tooleville	Carseat Installation/Distribution	low income; LEP

4/1/2023	SRTS TCSO PAL Community Event @ Ivanhoe Elementary School	Ivanhoe	Active Transportation/Air Quality	rural, LEP
4/7/2023	SRTS Community Health Fair @ Poplar Elementary School	Poplar	Active Transportation/Air Quality	rural, LEP
4/8/2023	SRTS Community Health Fair @ Strathmore Elementary School	Strathmore	Active Transportation/Air Quality	rural, LEP
4/29/2023	SRTS Dia de los Ninos	Tulare County	Active Transportation/Air Quality	low income; LEP
5/1/2023	Bike to School Day Facebook Campaign	Tulare County	Active Transportation/Air Quality	rural
5/3/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/4/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/5/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/6/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/7/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/13/2023	Bike to School Day TCSO PAL Community Event @ Woodville Elementary School	Woodville	Active Transportation/Air Quality	n/a
5/16/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/17/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/18/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/19/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/20/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural
5/21/2023	Visalia Rawhide Booth	Tulare County	Active Transportation/Air Quality	rural

6/3/2023	CPS @ Imagine U with Sit Right CPS	Tulare County	Carseat Installation/Distribution	low income; LEP
6/8/2023	SRTS Summer Night Lights @ Poplar Elementary School	Poplar	Active Transportation/Air Quality	rural, LEP, low income
6/10/2023	SRTS Self-Determination Day	Tulare County	Active Transportation/Air Quality	n/a
6/16/2023	CPS @ TCAG	Tulare County	Carseat Installation/Distribution	low income; LEP
7/1/2023	PAL Basketball Carnival	Pixley	Active Transportation/Air Quality	low income, rural
7/29/2023	VRM 2nd Annual Back to School Event	Visalia	Active Transportation/Air Quality	low income
8/2/2023	Bicycle Safety for Kids - CASA of Tulare County	Tulare County	Active Transportation/Air Quality	n/a
8/5/2023	Visalia Mall Kids Expo	Visalia	Active Transportation/Air Quality	n/a
9/9/2023	Tule River Bike Rodeo	Tule River Reservation	Active Transportation/Air Quality	rural
10/4/2023	Tule County Health Fair	Visalia	Active Transportation/Air Quality	n/a
10/5/2023	California Dairies Event	Visalia	Active Transportation/Air Quality	n/a
11/4/2023	Tulare County Library Festival	Visalia	Active Transportation/Air Quality	n/a

APPENDIX F – Tribal Outreach**TRIBE OUTREACH LISTING**

Date	From	To	Tribe	Type	Notes
05/08/2017	Leslie Davis	Priscilla Quintero	Tule River	Telephone call	Left message
05/09/2017	Priscilla Quintero	Leslie Davis	Tule River	Telephone call	Directed Leslie to Chad McMullen
05/16/2017	Leslie Davis	Chad McMullen	Tule River	Telephone call	Left message
05/16/2017	Leslie Davis	Lalo Franco	Santa Rosa Tachi Yokut	Telephone call	Requested schedule of meeting dates and shared Hector Franco's email
05/17/2017	Leslie Davis	Hector Franco	Santa Rosa Tachi Yokut	Email	Schedule of RTP Roundtable meetings
06/14/2017	Benjamin Kimball	Hector Franco	Santa Rosa Tachi Yokut	Mail	Invitation to participate in the Roundtable discussion, Application, and Schedule of meetings

06/14/2017	Benjamin Kimball	Noah Ignacio	Santa Rosa Tachi Yokut	Mail	Invitation to participate in the Roundtable discussion, Application, and Schedule of meetings
06/14/2017	Benjamin Kimball	Chad McMullen	Tule River	Mail	Invitation to participate in the Roundtable discussion, Application, and Schedule of meetings
06/14/2017	Benjamin Kimball	William Garfield	Tule River Econ. Dev.	Mail	Invitation to participate in the Roundtable discussion, Application, and Schedule of meetings
09/12/2017	Benjamin Kimball	Hector Franco	Santa Rosa Tachi Yokut	Mail	Invitation to participate in the Roundtable discussion

09/12/2017	Benjamin Kimball	Wendy Correa	Tule River	Mail	Invitation to participate in the Roundtable discussion
09/12/2017	Wendy Gutierrez	Wendy Correa	Tule River	Email	Meeting schedule
10/02/2017	Benjamin Kimball	Chad McMullen	Tule River	Mail	Letter requesting to present RTP/SCS Scenarios
10/02/2017	Benjamin Kimball	Wendy Correa	Tule River	Mail	Letter requesting to present RTP/SCS Scenarios
10/02/2017	Benjamin Kimball	William Garfield	Tule River Econ. Dev.	Mail	Letter requesting to present RTP/SCS Scenarios
10/02/2017	Benjamin Kimball	Noah Ignacio	Santa Rosa Tachi Yokut	Mail	Letter requesting to present RTP/SCS Scenarios
10/02/2017	Benjamin Kimball	Hector Franco	Santa Rosa Tachi Yokut	Mail	Letter requesting to present RTP/SCS Scenarios
10/12/2017	Wendy Gutierrez	Andrea Salinas	Santa Rosa Tachi Yokut	Telephone call	F/U to letter mailed requesting to present at

					council meeting & meeting information (left message)
10/12/2017	Wendy Gutierrez	Wendy Correa	Santa Rosa Tachi Yokut	Telephone call	F/U to letter mailed requesting to present at council meeting & meeting information (left message)
10/12/2017	Wendy Gutierrez	Andrea Salinas	Santa Rosa Tachi Yokut	Email	F/U to telephone call
10/17/2017	Theodore Smalley, Benjamin Kimball, Wendy Gutierrez	Amanda Peyron	Tule River	Telephone Call	F/U to letter mailed requesting to present at council meeting
10/17/2017	Wendy Gutierrez	Amanda Peyron	Tule River	Email	F/U to telephone call & submittal of formal presentation form
11/14/2017	Pamela Kimball, Ben	Tule River Tribal Council		Presentation	RTP Scenario presentation at

	Kimball, Wendy Gutierrez				the council meeting
11/20/2017	Wendy Gutierrez	Wendy Correa	Tule River	Email	TAC and Roundtable invitation
11/20/2017	Wendy Gutierrez	Charles Dabney	Tule River	Email	TAC and Roundtable invitation
11/28/2017	Wendy Gutierrez	Charles Dabney	Tule River	Telephone Call	F/U Call regarding Roundtable and TAC participation
11/30/2017	Wendy Gutierrez	Charles Dabney	Tule River	Telephone Call	F/U Call regarding Roundtable and TAC participation
03/21/2018	Wendy Gutierrez	Pricilla Quintero	Tule River	Email	Requesting Tule River Transportation/Cir culation Element Draft to include in TCAG RTP
03/23/2018	Wendy Gutierrez	Pricilla Quintero	Tule River	Telephone Call	Pricilla Quintero provided with contact re: draft request and also

					forwarded original email to Tanisha
04/24/2018	Wendy Gutierrez	Tashina Pearson	Tule River	Email	F/U on Draft request
05/21/2018	Wendy Gutierrez	Chairman Peyron	Tule River	Presentatio n	TCAG Board Meeting
05/29/2018	Wendy Gutierrez	Larry DeSoto	Tule River	Phone Call	Regarding Bike Safety Outreach
09/10/2018	Wendy Gutierrez	Larry DeSoto	Tule River	Phone Call	Set up meeting regarding Bike Safety
09/19/2018	Wendy Gutierrez	Tule River Consultant	Tule River	Email	Regarding Letter of Support
10/3/2018	Wendy Gutierrez	Tule River Consultant	Tule River	Email	Regarding Letter of Support
10/9/2018	Brideget Moore Leslie Davis	Tule River- Mult. Agencies	Tule River	Meeting	Bike Rodeo at the Reservation Recreation Center
10/9/2018	Brideget Moore	Robert Gonzalez- Tule River Fire Dept.	Tule River	Email	Bike Rodeo Planning

10/10/2018	Brideget Moore	Stevee Moya-Recreation Center Coordinator	Tule River	Email	Bike Rodeo Flyer
10/20/2018	Brideget Moore Maria Garcia Garza Michele Boling	Tule River Recreation Center Staff	Tule River	Email	Bike Rodeo – Bike/Pedestrian Safety Event
10/26/2018	Brideget Moore	Stevee Moya-Recreation Center Coordinator	Tule River	Email	Breast Cancer Color Run Air Quality Art Contest/Bike Safety promotion-Outreach Event Planning
10/27/2018	Brideget Moore Maria Garcia Garza	Tule River Recreation Center Staff	Tule River	Event	Breast Cancer Color Run Air Quality Art Contest/Bike Safety promotion-Outreach Event

10/30/2018	Brideget Moore	Stevee Moya-Recreation Center Coordinator	Tule River	Email	Post event follow up- photo sharing
03/5/2019	Brideget Moore	Rondii Nieto-Tribal Council Public Relations	Tule River	Email	Transit Unmet Needs Outreach
03/11/2019	Brideget Moore Servando Quintanilla	Tribal Council	Tule River	Visit	Transit Unmet Needs Poster Drop off
03/11/2019	Brideget Moore Servando Quintanilla	Tule River Recreation Center	Tule River	Visit	Transit Unmet Needs Poster Drop off
03/11/2019	Brideget Moore Servando Quintanilla	Tule River Indian Health Center	Tule River	Visit	Transit Unmet Needs Poster Drop off
04/26/2019	Brideget Moore	Rondii Nieto	Tule River	Email	Census 2020

05/14/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
06/4/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
06/4/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Email	Human Services Coordinated Plan Outreach
06/6/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Email	Human Services Coordinated Plan Outreach
06/6/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Workshop	Human Services Coordinated Plan
06/7/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Email	Human Services Coordinated Plan Outreach
06/18/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Email	Human Services Coordinated Plan Outreach
06/18/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020

06/19/2019	Jenna Whitney	Stevee Moya	Tule River	Email	Outreach Opportunities
07/2/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Email	Human Services Coordinated Plan Outreach
07/11/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Email	Human Services Coordinated Plan Outreach
07/15/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Email	Human Services Coordinated Plan Outreach
07/18/2019	Giancarlo Bruno	Leah Rowton-TMAA Coordinator	Tule River	Email	Human Services Coordinated Plan Outreach
07/23/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
08/19/2019	Jenna Whitney	Stevee Moya	Tule River	Email	Outreach Coordination
08/22/2019	Brideget Moore	Stevee Moya	Tule River	Email	Outreach Planning & Coordination
08/26/2019	Brideget Moore	Stevee Moya & Juanita Perez	Tule River	Email	Outreach Planning & Coordination

07/23/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
08/27/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
08/29/2019	Brideget Moore	Stevee Moya & Juanita Perez	Tule River	Email	Outreach Planning & Coordination
09/3/2019	Brideget Moore	Stevee Moya & Juanita Perez	Tule River	Email	Outreach Planning & Coordination
09/5/2019	Brideget Moore	Stevee Moya & Juanita Perez	Tule River	Email	Outreach Planning & Coordination
09/7/2019	Brideget Moore Gabriel Gutierrez Maria Garcia Garza Amie Kane Michele Boling	Tule River Recreation Center Staff	Tule River	Event	Bike Rodeo- Safety Outreach Event

10/1/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
10/22/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
11/12/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
12/10/2019	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
1/14/2020	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
2/11/2020	Barbara Pilegard	Rondii Nieto Anna Maldonado	Tule River	Meeting	Census 2020
9/2/2020	Brideget Moore	Amanda Peyron	Tule River	Phone Call	Looking for a contact for Tule River to send TCAG Board and TAC info.
12/18/2020	Brideget Moore Ted Smalley	Vernon Vera	Tule River	Email	Inquiry regarding the Public Participation Plan and Tribal

	Ben Kimball				Public Participation Plan
1/22/2021	Brideget Moore Ted Smalley	William Garfield	Tule River	Email	Invite to the January 25 th Board meeting.
2/2/2021	Ted Smalley, John Lollis, Kellie Carrillo	Gary Santos, William Garfield, Pricilla Santos	Tule River	Meeting Request	Schedule and Coordination to discuss and collaborate
2/11/2021	Ted Smalley, John Lollis, Kellie Carrillo	Gary Santos, William Garfield, Pricilla Santos	Tule River	Meeting	Discussion & Collaboration
3/9/2021	Ted Smalley Martha Flores-TCAG Board	William Garfield Gary Santos Priscilla Santos	Tule River	Email	Email corrections and clarification of contact information
3/11/2021	Ted Smalley	William Garfield Gary Santos Priscilla Santos	Tule River	Email	Discussion & Collaboration
3/12/2021	Brideget Moore	William Garfield Gary Santos	Tule River	Virtual Meeting	Discussion & Collaboration

		Priscilla Santos			
3/31/2021	Brideget Moore	Stevee Moya Larry DeSoto Juanita Perez	Tule River	Email	Bike Rodeo and Outreach event planning
4/12/2021	Brideget Moore	Stevee Moya	Tule River	Email	Bike Rodeo Planning
4/24/21	Brideget Moore Maria Garza Giancarlo Bruno Servando Quintanilla Sheela Bhongir	Stevee Moya Larry DeSoto Juanita Perez	Tule River	Bike Rodeo	Bike Rodeo Event
4/27/2021	Brideget Moore	Stevee Moya Larry DeSoto	Tule River	Email	Post bike rodeo photo sharing
5/4/2021	Brideget Moore	Stevee Moya	Tule River	Email	Event participant count inquiry
5/5/2021	Brideget Moore	Cricket McDarment	Tule River	Email	Participant count report update
5/13/2021	Servando Quintanilla	William Garfield	Tule River	Virtual Meeting	Meeting with TCAG, Tule River, and City of Porterville to discuss needs.
5/21/2021	Holly Gallo	William Garfield	Tule River	Email	May RTP Meeting cancellation notice
6/3/2021	Servando Quintanilla	William Garfield	Tule River	Virtual Meeting	Meeting with TCAG, Tule River, and City

					of Porterville to discuss needs.
6/17/2021	Brideget Moore	William Garfield	Tule River	Email	RTP meeting invitation
7/12/2021	Brideget Moore	William Garfield	Tule River	Email	RTP Meeting Adjustment
7/12/2021	Brideget Moore	William Garfield	Tule River	Email	RTP Meeting Invitation
8/5/2021	Holly Gallo	William Garfield Gary Santos Priscilla Santos	Tule River	Email	August TCAG/TCTA Board Meeting Reminder
8/5/2021	Holly Gallo	William Garfield	Tule River	Email	August RTP Roundtable Meeting Reminder
8/16/2021	Brideget Moore	William Garfield	Tule River	Email	RTP Meeting adjustment
8/25/2021	Brideget Moore	William Garfield	Tule River	Email	RTP Meeting adjustment
9/14/2021	Holly Gallo	William Garfield Gary Santos Priscilla Santos	Tule River	Email	September TCAG/TCTA Board Meeting
9/20/2021	Brideget Moore	William Garfield	Tule River	Email	RTP Meeting Invitation
9/22/2021	Holly Gallo	William Garfield Gary Santos Priscilla Santos	Tule River	Email	Tagus Ranch Groundbreaking

9/23/2021	Brideget Moore	William Garfield	Tule River	Email	RTP Scenarios Presentation
9/23/2021	Brideget Moore	William Garfield	Tule River	Email	RHNA Presentation
9/23/2021	Brideget Moore	William Garfield	Tule River	Email	RTP Survey
10/13/2021	Holly Gallo	William Garfield	Tule River	Email	WTS Central Lunch
10/18/2021	Holly Gallo	William Garfield Gary Santos Priscilla Santos	Tule River	Email	TCAG/TCTA Board Location Reminder
11/26/2021	Holly Gallo	William Garfield Gary Santos Priscilla Santos	Tule River	Email	TCAG/TCTA Dec. Board meeting & Workshop Location Reminder
1/14/2022	Holly Gallo	William Garfield Gary Santos Priscilla Santos	Tule River	Email	TCAG/TCTA Jan. Board meeting Location Reminder
2/18/2022	Holly Gallo	William Garfield Gary Santos Priscilla Santos	Tule River	Email	TCAG/TCTA Feb. Board meeting Location Reminder
2/28/2022	Amanda Peyron	Ted Smalley	Tule River	Email	TCAG Membership
3/11/2022	Holly Gallo	William Garfield Gary Santos Priscilla Santos	Tule River	Email	TCAG/TCTA Mar. Board meeting Location Reminder

3/11/2022	Ted Smalley	William Garfield	Tule River	Lunch Meeting	Discussion & Collaboration
3/17/2022	Roxanne Lee	William Garfield	Tule River	Meeting	Tule River ATP Discussion.
4/8/2022	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA April Board Meeting Location Reminder
5/6/2022	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA May Board Meeting Location Reminder
6/17/2022	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA June Board Meeting Location Reminder
8/5/2022	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Aug. Board Meeting Location Reminder
8/24/2022	Brideget Moore	Stevee Thomas, Larry De Soto Jr, Mandy Dabney	Tule River	Email	Tule River Bike Rodeo Planning
9/9/2022	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Sept. Board Meeting Location Reminder
9/18/2022	Brideget Moore	Stevee Thomas	Tule River	Email	Bike Rodeo Supplies Left Behind
10/7/2022	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Oct. Board Meeting Location Reminder
12/9/2022	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Dec. Workshop & Board

					Meeting Location Reminder
1/13/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Jan. Board Meeting Location Reminder
2/17/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Feb. Board Meeting Location Reminder
3/10/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA March Board Meeting Location Reminder
4/7/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA April Board Meeting Location Reminder
5/5/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA May Board Meeting Location Reminder
5/23/2023	Brideget Moore, Sheela Bhongir	Stevee Thomas, Larry De Soto Jr.	Tule River	Email	Scholarship Opportunities Open for League Cycling Instructor Training Course
6/9/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA June Board Meeting Location Reminder
7/27/2023	Sheela Bhongir	Amanda Sierra	Tule River	Email	Invitation to ATAC Meeting to meet League Cycling Instructors
8/11/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Aug.

					Board Meeting Location Reminder
8/22/2023	Brideget Moore	Stevee Thomas, Mandy Dabney	Tule River	Event	2023 Tule River Bike Rodeo
9/8/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Sept. Board Meeting Location Reminder
10/6/2023	TCAG Admin	William Garfield	Tule River	Email	TCAG/TCTA Oct. Board Meeting Location Reminder
10/13/2023	Sheela Bhongir	Amanda Sierra	Tule River	Email	Requested pictures of existing conditions at the reservation for ATP Cycle 6 Funds disbursement

RESOLUTION NO. _____ - 2025

**A RESOLUTION OF THE CITY COUNCIL OF THE
CITY OF PORTERVILLE AFFIRMING AND APPROVING
THE 2025 TITLE VI PROGRAM UPDATE**

WHEREAS, pursuant to Title VI of the Civil Rights Act of 1964, 42 U.S.C. §2000d et seq (“the Act”) and 49 CFR Part 21, the U.S. Department of Transportation and the Federal Transit Administration (FTA) prohibit discrimination on the basis of race, color or national origin; and

WHEREAS, as a recipient of federal funds, the City of Porterville is required to comply with the requirements of the Act and applicable implementing regulations; and

WHEREAS, pursuant to FTA Circular 4702.1B, the City of Porterville is required to submit its Title VI Program to its governing entity for approval.

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Porterville does hereby affirm and approve the City’s 2025 Title VI Program as set forth in the attachment entitled “2025 Title VI Program Update.”

PASSED, ADOPTED and APPROVED this 7th day of October, 2025.

Greg Meister, Mayor

ATTEST:
Richard Tree, City Clerk

By: _____
Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Authorization to Submit a Letter of Opposition to Assembly Bill (AB) 1231 – Pretrial Diversion Expansion

SOURCE: City Manager's Office

COMMENT: Assembly Bill 1231 (Ting, 2024) proposes to expand pretrial diversion eligibility to nearly all non-violent and non-serious felony offenses. The measure would allow defendants to avoid prosecution for a wide range of crimes, including commercial burglary, identity theft, and drug possession for sale. Many of these crimes were specifically targeted by Proposition 36, which voters overwhelmingly supported less than a year ago.

The legislation fundamentally alters California's sentencing framework by circumventing the voter-approved provisions of Proposition 36. Most notably, AB 1231 prohibits courts from denying a diversion plan based on public safety concerns, removing critical judicial discretion. By erasing predicate offenses through diversion, the bill undermines both accountability and deterrence for repeat offenders.

Law enforcement associations, including the California Police Chiefs Association, have voiced strong opposition to AB 1231, citing threats to community safety, diminished accountability for repeat criminal conduct, and the erosion of voter intent under Proposition 36.

Given the City Council's longstanding commitment to maintaining safe neighborhoods and supporting responsible criminal justice policies, staff recommends submitting a formal letter of opposition to AB 1231.

RECOMMENDATION: That the City Council:

1. Authorize the Mayor to sign and submit a letter of opposition to AB 1231 on behalf of the City of Porterville; and
2. Direct staff to transmit the letter to the City's state legislative delegation and other appropriate parties.

ATTACHMENTS: 1. AB-1231 Opposition Letter

Appropriated/Funded:

Review By:

Department Director:
Richard Tree, City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

Date: September 2, 2025

Honorable Alexandra M. Macedo
33rd Assembly District
1021 O Street, Suite 5530
P.O. Box 942849
Sacramento, CA 94249-0033

Re: Opposition to AB 1231 (Ting) – Pretrial Diversion Expansion

Dear Honorable Macedo:

On behalf of the City of Porterville, I urge your opposition to AB 1231. This bill undermines voter intent under Proposition 36 and threatens the safety of communities like ours.

Porterville has seen firsthand the impacts of repeat property crimes, from commercial burglaries to identity theft. These offenses harm small businesses and working families who cannot easily recover from financial losses. AB 1231 would allow such crimes to be erased through diversion and removes the ability of courts to consider public safety risks when approving diversion plans.

Our City supports reforms that balance rehabilitation with accountability. Unfortunately, AB 1231 eliminates that balance and places additional burdens on victims, businesses, and law enforcement.

For these reasons, the City of Porterville respectfully urges a “NO” vote on AB 1231.

Sincerely,

Greg Meister
Mayor, City of Porterville



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Amendment to Employee Pay and Benefit Plan – Unrepresented Management Employees

SOURCE: City Manager's Office

COMMENT: The City of Porterville continues to recognize that its greatest strength lies in the dedication and professionalism of its workforce. Providing competitive compensation and meaningful benefits is essential to supporting employee retention, recruitment, and morale, while also ensuring that City services remain of the highest quality to the community.

In line with these priorities, staff has worked with the City's unrepresented management employees to update the Employee Pay and Benefit Plan. Effective October 1, 2025, through June 30, 2026, unrepresented management employees will receive a three percent (3%) salary increase. Additionally, employees will contribute an extra one percent (1%) toward the cost of medical insurance premiums, ensuring the sustainability of the City's benefit program.

Further, effective immediately, the Employee Pay and Benefit Plan will be amended to add Christmas Eve (December 24) as a recognized municipal holiday for which City offices will be closed. This addition brings the City's holiday schedule more in line with common practices in the region and provides an additional opportunity for employees to spend time with family during the holiday season.

The cost of the salary adjustments and the additional holiday is included in the FY 2025–2026 budget, and the additional one percent (1%) employee contribution toward medical insurance premiums will help offset rising benefit costs.

These adjustments will be formalized through the adoption of the attached Resolution, which amends the Employee Pay and Benefit Plan accordingly.

RECOMMENDATION: That the City Council:
1. Adopt the attached Resolution approving amendments to the

Item No. 29.

Employee Pay and Benefit Plan for Unrepresented Management Employees, including a three percent (3%) salary increase and an additional one percent (1%) employee contribution toward medical insurance premiums, effective October 1, 2025 through June 30, 2026; and

2. Approve an amendment to the Employee Pay and Benefit Plan, effective immediately, recognizing Christmas Eve (December 24) as a municipal holiday; and

3. Authorize the City Manager, or designee, to execute all documents as may be necessary to implement said changes.

ATTACHMENTS:

1. Draft Resolution

Appropriated/Funded:

Review By:

Department Director:
Richard Tree, City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

RESOLUTION NO. ____-2025

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF
PORTERVILLE AMENDING THE EMPLOYEE PAY AND BENEFIT PLAN FOR ALL
UNREPRESENTED MISCELLANEOUS AND SAFETY
MANAGEMENT EMPLOYEES**

WHEREAS, the City Council has determined and reiterated that an Employee Pay and Benefit Plan, Classification Plan, Personnel System Rules and Regulations, Health Plan and Retirement Plan are essential for the proper administration of the City's affairs, including employee recruitment and retention, and for proper supervision of City employees; and

WHEREAS, the City Council recognizes the necessity of amending and/or changing the contents of such plans and regulations from time to time, and of executing instruments to implement and to keep the provisions thereof current, and to maintain the relevancy of the same; and

WHEREAS, the City Council agrees that unrepresented management employees, i.e., employees not designated for purposes of recognition and representation as an organized group for purposes of labor relations, should also be acknowledged through such amendments;

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Porterville that the Employee Pay and Benefit Plan, for employees holding positions designated in the Executive Management group, including the positions of Deputy City Manager, Assistant City Manager, Director, Deputy Director, Police Chief, Fire Chief, Police Captain, Deputy Fire Chief, Police Lieutenant, Fire Battalion Chief, Fire Marshal, and Administrative Services Manager, hereinafter ("Unrepresented Employees"), is hereby amended as follows:

- I. Term:
The term of this amendment shall be effective October 1, 2025 through June 30, 2026.
- II. Salary:
Effective October 1, 2025, Unrepresented Management employees shall receive a three percent (3%) salary increase.
- III. Medical Insurance Contribution:
Effective October 1, 2025, Unrepresented Management employees shall contribute an additional one percent (1%) toward the cost of medical insurance premiums.
- IV. Holidays:
Effective immediately upon adoption of this Resolution, Sections III (F) and III (H) of the

Employee Pay and Benefit Plan shall be amended to add Christmas Eve (December 24) as a recognized municipal holiday for which City offices shall be closed.

V. Continuing Benefits and Conditions:

All other terms and conditions previously approved by the City Council and subsequently implemented shall, unless herein expressly modified or eliminated, remain in full force and effect until such time as they are subsequently modified or eliminated by Council action.

BE IT FURTHER RESOLVED that the Mayor of the City of Porterville is hereby authorized to execute those documents as are necessary to implement the provisions hereof.

PASSED, APPROVED AND ADOPTED this 7th day of October 2025.

Greg Meister, Mayor

ATTEST:

Richard Tree, City Clerk

By: _____
Fernando Gabriel-Moraga,
Chief Deputy City Clerk



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Status and Review of Declaration of Local Flood Emergency

SOURCE: City Manager's Office

COMMENT: On March 13, 2023, former Mayor Martha A. Flores, in conjunction with Acting City Manager Patrice Hildreth, declared the existence of a local emergency within the City of Porterville. This declaration was made pursuant to Chapter 9 of the Porterville Municipal Code and in response to a series of storm systems impacting the Porterville area, increasing flows in the Tule River and posing a significant threat to life and property. The City Council ratified the declaration at its Special Meeting on March 17, 2023, in accordance with the California Emergency Services Act (Government Code § 8558 et seq.). Per State requirements, the declaration must be renewed every sixty (60) days to remain in effect. At its most recent meeting on September 16, 2025, the Council renewed the emergency declaration.

Staff continues to work with FEMA to resolve outstanding claims and identify a timeline and path forward. In an effort to reduce the size of the agenda binder while still keeping the Council informed, staff is including only the most current Armory Census as an attachment to this report. Once the declaration of local flood emergency is officially concluded, and in coordination with FEMA guidance, staff will prepare a final close-out report that includes all supporting documentation and attachments currently on file.

Chronology of Emergency Response Actions:

- March 10–19, 2023: Tulare County Sheriff and City officials issued a series of evacuation warnings and mandatory orders due to rising water levels and flood threats, including areas near Success Lake, River Springs Drive, and Rio Vista Avenue.
- March 13, 2023: The City declared a Local Emergency.
- March 15–25, 2023: City Public Works performed extraordinary flood mitigation efforts. Evacuation orders were adjusted based on river activity.
- March 17, 2023: The City Council ratified the emergency declaration.
- April 11, 2023: The Temporary Evacuation Point (TEP) and Emergency Shelter relocated from Porterville College to the Porterville Armory.

- April 14–May 5, 2023: The City and County executed an MOU to continue Armory TEP operations without Cal OES funding.
- May 5, 2023: The City assumed full operational and financial responsibility for the Armory site.
- May 16, 2023: The Council approved a one-year no-cost license agreement for exclusive use of the Armory.
- April–July 2023:
 - Council approved emergency expenditures including water rescue equipment, mobile ADA-compliant restrooms, and flood mitigation services.
 - Due to contract violations, TopKnotch Security was terminated and replaced by Good Guard Security for ongoing Armory safety services.
- State and Federal Declarations:
 - Governor Newsom issued Executive Orders N-6-23, N-7-23, and N-10-23 to support flood response and recovery.
 - President Biden’s Major Disaster Declaration (April 3, 2023) activated federal recovery funding; FEMA formally closed the incident period on July 10, 2023.

RECOMMENDATION: That the City Council receive the report of status and review of the Declaration of Local Emergency and determine the need exists to continue said Declaration.

ATTACHMENTS: 1. Armory Census

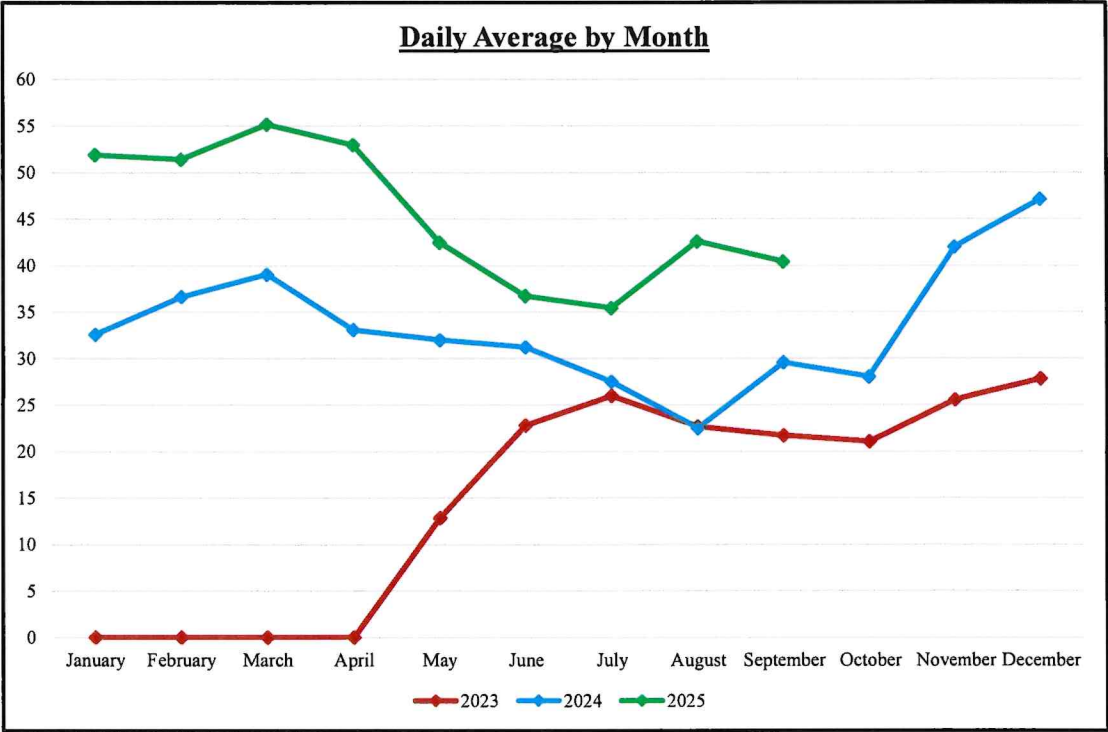
Appropriated/Funded:

Review By:

Department Director:
Richard Tree, City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

Daily Average by Month (Adults Only)			
	2023	2024	2025
January	-	32.55	51.87
February	-	36.59	51.36
March	-	39.00	55.13
April	-	33.03	52.93
May	12.85	31.97	42.45
June	22.80	31.20	36.70
July	25.97	27.48	35.42
August	22.68	22.48	42.55
September	21.70	29.53	40.40
October	21.03	28.00	-
November	25.53	41.97	-
December	27.77	47.06	-





CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Public Hearing to Consider the Transition to Phase III of the City's Water Conservation Plan

SOURCE: Public Works

COMMENT: The City of Porterville's Water Conservation Plan is structured to reduce overall residential water use, ensure reliable water service, and comply with state and regional conservation requirements. The plan includes five phases, ranging from voluntary measures to complete outdoor watering restrictions. By adjusting conservation phases seasonally, the City can align water use with actual community needs while maintaining long-term reliability.

On May 20, 2025, the City Council approved operating in Phase II (three watering days per week) during the summer months to provide residents greater flexibility. With outdoor irrigation demand naturally decreasing during the cooler months, staff recommends transitioning to Phase III (two watering days per week), or continuing in Phase II beginning December 1, 2025, through June 1, 2026.

Phase II-Three Watering Days per Week

- Odd-numbered addresses: Tuesdays, Thursdays, and Saturdays
- Even-numbered addresses: Wednesdays, Fridays, and Saturdays
- Prohibited watering hours: 5:00 a.m.-10:00 a.m. and 5:00-10:00 p.m.

Phase III-Two Watering Days per Week

- Odd-numbered addresses: Tuesdays and Saturdays
- Even-numbered addresses: Wednesdays and Sundays
- No watering on Mondays, Thursdays, or Fridays
- Prohibited watering hours: 5:00 a.m.-10:00 a.m. and 5:00-10:00 p.m.

Phase IV-One Watering Day per Week

- Odd-numbered addresses: Saturdays
- Even-numbered addresses: Sundays

- No watering on Mondays, Tuesdays, Wednesdays, Thursdays, or Fridays
- Prohibited watering hours: 5:00 a.m.-10:00 a.m. and 5:00-10:00 p.m.

Transitioning to Phase III during the winter months reflects seasonal water-use patterns and strengthens the City's ability to meet state and regional conservation goals. Maintaining reduced water consumption supports compliance with the City's Urban Water Management Plan and the Sustainable Groundwater Management Act (SGMA), while also preserving capacity to ensure a reliable three-year water supply under continued drought conditions.

At the end of winter-spring, staff recommends returning to Phase II on June 1, 2026, when warmer weather increases outdoor water demand. This balanced approach allows the City to practice responsible conservation during the winter while providing residents greater flexibility during the summer. By adopting these seasonal transitions, the City continues to promote conservation as a way of life and safeguard long-term water sustainability for the community.

Notice was provided in accordance with applicable requirements, and public comment will be invited prior to City Council action.

RECOMMENDATION:

That City Council:

1. Conduct a public hearing and receive public comment regarding the proposed seasonal transition of water conservation phases;
2. Approve transitioning to Phase III of the City's Water Conservation Plan, effective December 1, 2025; and
3. Approve returning to Phase II of the City's Water Conservation Plan, effective June 1, 2026.

ATTACHMENTS:

1. Drought Response Phase II Flyer
2. Drought Response Phase III Flyer -
3. Drought Response Phase IV Flyer
4. Tulare Basin Chart
5. Average Standing Water Level and Production Capacity Chart

Appropriated/Funded:

Review By:

Department Director:

Robert Alvarez, Acting Public Works Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



Drought Response Phase II

At-a-Glance

- **Mandatory Odd/Even Watering Schedule**, based on address. Residents will be allowed three days a week to water lawns and landscapes. No watering allowed on Mondays.
- Watering is prohibited between the hours of 5:00 AM to 10:00 AM and 5:00 PM to 10:00 PM.
- Excessive water runoff is prohibited.
- The washing of sidewalks and driveways is prohibited.
- Vehicles shall only be washed on designated watering days and with a hose equipped with a shut-off nozzle.
- The operation of ornamental water features is prohibited unless the fountain uses a recycling system.
- Non-compliance with Phase II water conservation regulations could result in citations up to \$500.

DROUGHT RESPONSE PHASE II

The City of Porterville has adopted a Phase II Drought Response Plan. As part of the Phase II plan, the City has restricted watering days to three days per week, based on address.

Mandatory Odd/Even Watering Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
DO NOT WATER	OK TO WATER	OK TO WATER	OK TO WATER	OK TO WATER	OK TO WATER	OK TO WATER
—	ODD	EVEN	ODD	EVEN	ODD	EVEN

 Odd Address  Even Address

ODD NUMBER ADDRESSES

If your address ends with an “odd” number, 1, 3, 5, 7, or 9,
Your watering days are Tuesday,
Thursday, and Saturday.

OR

EVEN NUMBER ADDRESSES

If your address ends with an “even” number, 0, 2, 4, 6, or 8,
Your watering days are
Wednesday, Friday, and Sunday.

Citation Level	Citation Amount
First Notice	Warning Only
First Citation	\$100 Fine
Second Citation	\$200 Fine
Third Citation	\$500 Fine

Mandatory Odd/Even Watering Schedule

Excessive water runoff
prohibited

The washing of
sidewalks and driveways
is prohibited

Vehicles shall only be
washed on designated
watering days and with
hoses equipped with a
shut-off nozzle

Ornamental water
features are prohibited
unless the fountain uses
a recycling system

**WATERING PROHIBITED
BETWEEN THE HOURS OF
5:00 – 10:00 AM
5:00 – 10:00 PM**

**THERE IS NO WATERING
ON MONDAYS.**



DROUGHT RESPONSE Phase III

Mandatory Odd/Even Watering Schedule, based on address.
Residents will be allowed **TWO** days a week to water lawns and landscapes. No watering allowed on Mondays, Thursdays, and Fridays.

Watering is prohibited between the hours of **5:00 AM to 10:00 AM** and **5:00 PM to 10:00 PM**.

No watering outdoor landscapes during and within **48** hours after measurable rainfall.

Excessive water runoff is prohibited.

The washing of sidewalks and driveways is prohibited.

Vehicles shall only be washed on designated watering days and with a hose equipped with a shut-off nozzle.

The operation of ornamental water features is prohibited unless the fountain uses a recycling system.

Non-compliance with Phase III water conservation regulations could result in citations with fines up to **\$500**.

DROUGHT RESPONSE PHASE III

The City of Porterville has adopted Phase III of its Drought Response Plan. As part of the Phase III plan, the City has restricted watering days to two days per week, based on address.

Mandatory Odd/Even Watering Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
DO NOT WATER	OK TO WATER	OK TO WATER	DO NOT WATER	DO NOT WATER	OK TO WATER	OK TO WATER
---	ODD	EVEN	---	---	ODD	EVEN

Odd Address
 Even Address

ODD NUMBER ADDRESSES

If your address ends with an “odd” number, 1, 3, 5, 7, or 9, your watering days are Tuesday and Saturday *only*.

OR

EVEN NUMBER ADDRESSES

If your address ends with an “even” number, 0, 2, 4, 6, or 8, your watering days are Wednesday and Sunday *only*.

Violation Level	Citation Amount
First Violation	Warning Only
Second Violation	\$100 Fine
Third Violation	\$200 Fine
Fourth Violation	\$500 Fine

**Mandatory
Odd/Even Watering
Schedule**

**Excessive water
runoff prohibited**

**The washing of
sidewalks and driveways
is prohibited**

**Vehicles shall only be
washed on designated
watering days and with
hoses equipped with a
shut-off nozzle**

**Ornamental water
features are prohibited
unless the fountain uses
a recycling system**

**WATERING PROHIBITED
BETWEEN THE HOURS OF
5:00 – 10:00 AM
5:00 – 10:00 PM**

**NO WATERING ON
MONDAYS, THURSDAYS,
AND FRIDAYS.**



DROUGHT RESPONSE Phase IV

Mandatory Odd/Even Watering Schedule, based on address. Residents will be allowed ONE day a week to water lawns and landscapes. No watering allowed Monday through Fridays.

Watering is prohibited between the hours of 5:00 AM to 10:00 AM and 5:00 PM to 10:00 PM.

No watering outdoor landscapes during and within 48 hours after measurable rainfall (>0.01 inches).

Excessive water runoff is prohibited.

The washing of sidewalks and driveways is prohibited.

Vehicles shall only be washed on designated watering days and with a hose equipped with a shut-off nozzle.

The operation of ornamental water features is prohibited unless the fountain uses a recycling system.

Non-compliance with Phase IV water conservation regulations could result in citations with fines up to \$500.

DROUGHT RESPONSE PHASE IV

The City of Porterville has adopted Phase IV of its Drought Response Plan. As part of the Phase IV plan, the City has restricted watering days to one day per week, based on address.

Mandatory Odd/Even Watering Schedule

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
DO NOT WATER	DO NOT WATER	DO NOT WATER	DO NOT WATER	DO NOT WATER	OK TO WATER	OK TO WATER
---	---	---	---	---	ODD	EVEN

- Odd Address
- Even Address
- Outdoor Watering is Prohibited

ODD NUMBER ADDRESSES

If your address ends with an “odd” number, 1, 3, 5, 7, or 9, your watering day is Saturday *only*.

OR

EVEN NUMBER ADDRESSES

If your address ends with an “even” number, 0, 2, 4, 6, or 8, your watering day is Sunday *only*.

Violation Level	Citation Amount
First Violation	Warning Only
Second Violation	\$100 Fine
Third Violation	\$200 Fine
Fourth Violation	\$500 Fine

**Mandatory
Odd/Even Watering
Schedule**

**Excessive water
runoff prohibited**

**The washing of
sidewalks and driveways
is prohibited**

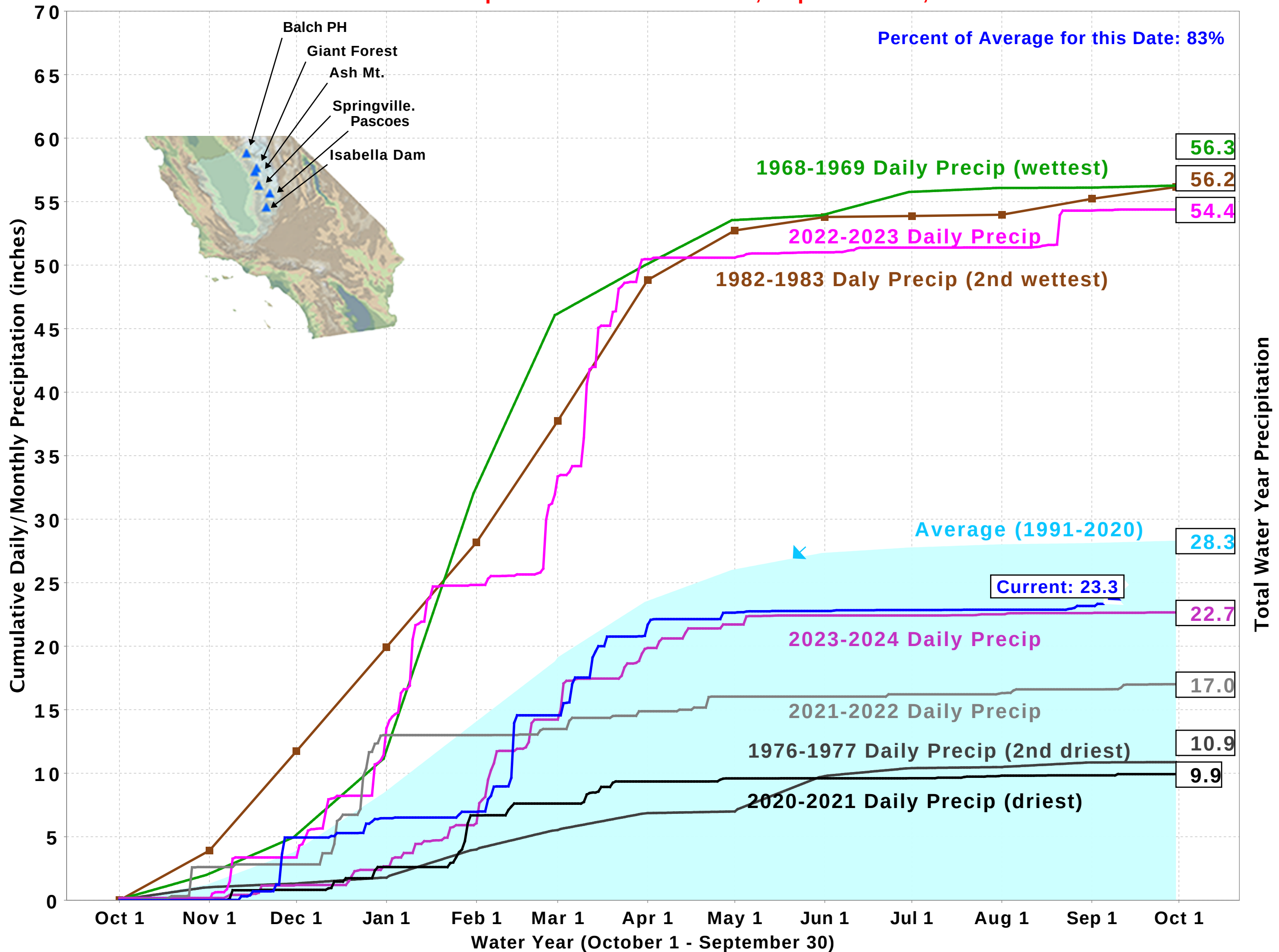
**Vehicles shall only be
washed on designated
watering days and with
hoses equipped with a
shut-off nozzle**

**Ornamental water
features are prohibited
unless the fountain uses
a recycling system**

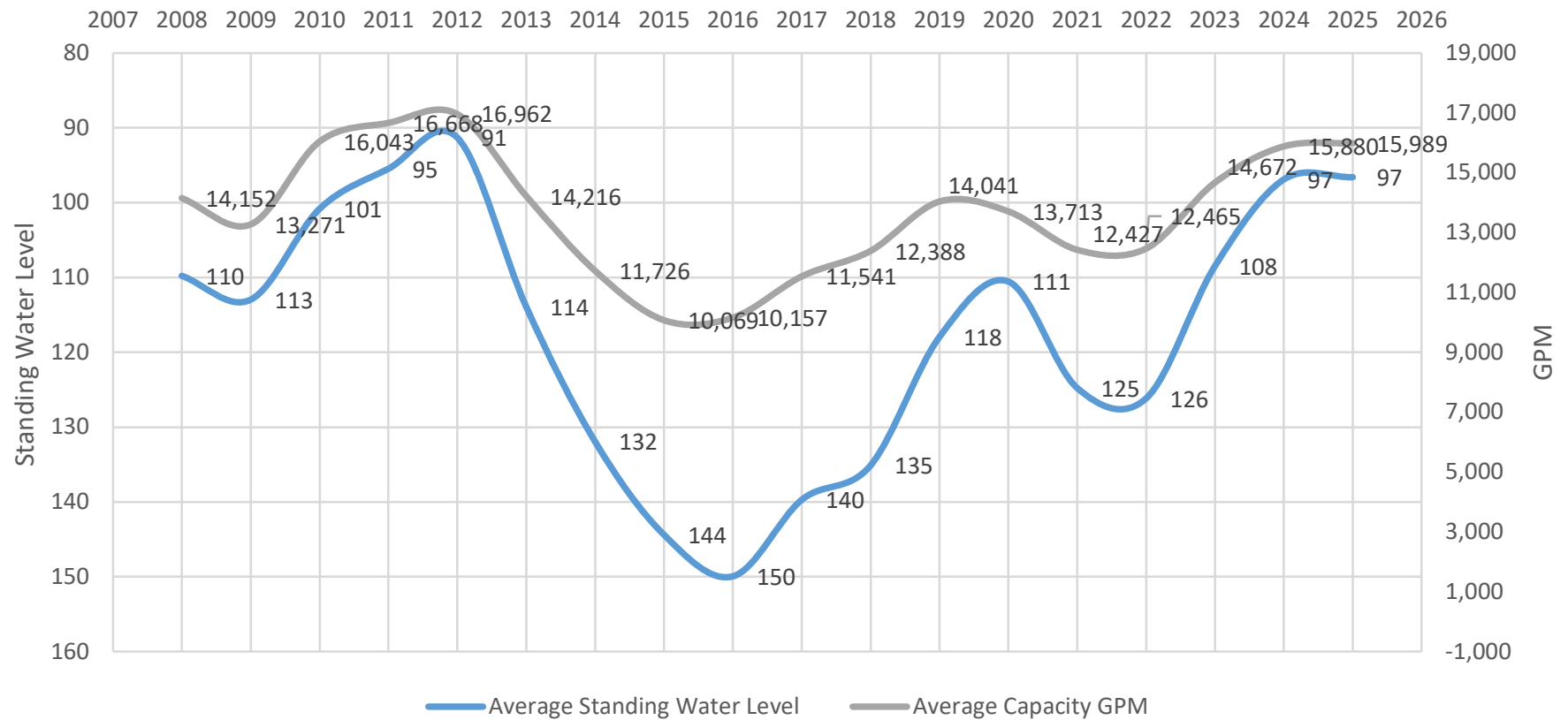
**WATERING PROHIBITED
BETWEEN THE HOURS OF
5:00 – 10:00 AM
5:00 – 10:00 PM**

**NO WATERING
MONDAY THROUGH
FRIDAY.**

Tulare Basin Precipitation: 6-Station Index, September 05, 2025



Average Standing Water Level & Production Capacity





CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Second Reading - Ordinance No. 1917, Amending Series 200 of Chapter 21 of the Porterville Municipal Code, pertaining to an Increase in Residential Densities in the RM-3 Zone District

SOURCE: City Attorney

COMMENT: Ordinance No. 1917, an Ordinance of the City Council of the City of Porterville, amending the text of Section 200 of Chapter 21 (Porterville Development Code) of the Porterville Municipal Code in the matter of the City of Porterville residential density increase project. Specifically, the amendment increases the maximum allowable residential density within the RM-3 High Density Residential zoning district from 30.0 units per acre to 30.5 units per acre., was given first reading on September 16, 2025, and has been printed.

RECOMMENDATION: That the City Council give Second Reading to Ordinance No. 1917, waive further reading, and adopt said Ordinance.

ATTACHMENTS: 1. Ordinance No. 1917

Appropriated/Funded:

Review By:

Department Director:
Yuliana Andrade, Administrative Services Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

ORDINANCE NO. 1917

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE AMENDING THE
TEXT OF SECTION 200 OF CHAPTER 21 (PORTERVILLE DEVELOPMENT CODE) OF THE
PORTERVILLE MUNICIPAL CODE IN THE MATTER OF THE CITY OF PORTERVILLE
RESIDENTIAL DENSITY INCREASE PROJECT**

WHEREAS: At a regular meeting on December 7, 2021, the City Council did consider information from staff regarding historical residential densities in the city; and

WHEREAS: At said regular meeting, the City Council did direct staff to initiate amendments to both the Porterville 2030 General Plan (General Plan) and the Porterville Development Code to provide a slight increase to permissible density within the High-Density Residential Land Use designation and the RM-3 zoning district; and

WHEREAS: At a regular meeting on September 2, 2025, the City Council conducted a public hearing to consider a change to the text of the Porterville Development Code to increase the maximum permissible residential density within the RM-3 High Density Residential zoning district from 30.0 units per acre to 30.5 units per acre; and

WHEREAS: Notice of said hearing was published in *The Porterville Recorder* on August 14, 2025 and was posted at City Hall and on the City's website on August 14, 2025; and

WHEREAS: Due to a concern about notification of a companion item, the City Council opened the public hearing for the item and continued it to the September 16, 2025, regular meeting; and

WHEREAS: Amendment of a zoning ordinance expressly constitutes a "project" pursuant to the California Environmental Quality Act, Public Resources Code Section 21000, et seq. (CEQA) and the CEQA Guidelines, California Code of Regulations Title 14, Chapter 3, Section 15000, et seq.; and

WHEREAS: Via adoption of Resolution No. 87-2025, the City Council has adopted an addendum to the City of Porterville 2030 General Plan Environmental Impact Report; and

WHEREAS: Also, via adoption of Resolution No. 87-2025, the City Council has amended the Land Use Element of the General Plan to accommodate the same increase in maximum permissible density within the High-Density Residential Land Use designation, for which the RM-3 zoning district is the implementing zone; and

WHEREAS: The City Council of the City of Porterville determined that the proposed text amendment is consistent with the guiding and implementation policies of the General Plan.

NOW, THEREFORE, BE IT ORDAINED AS FOLLOWS by the City Council of the City of Porterville:

Section 1: The preceding recitals are true and accurate.

Section 2: Section 201.01 of Article 201 of Series 200 of Chapter 21 of the Porterville Municipal Code is hereby amended to read as follows:

201.01: PURPOSE:

The specific purposes of the “Residential” Districts are to:

- A. Maintain and enhance the city’s neighborhoods.
- B. Ensure the provision of services and facilities needed to accommodate planned population densities.
- C. Provide a basis for the evaluation of development proposals for appropriate densities within the given ranges.
- D. Implement and provide appropriate regulations for General Plan classifications of “Very Low Density Residential”, “Low Density Residential”, “Low-Medium Density Residential”, “Medium Density Residential”, and “High Density Residential”.

Additional purposes of each “Residential” District:

RS-1 Very Low Density Residential. To provide areas for large lot or executive home single-family subdivisions with a maximum residential density is 3.1 units per net acre. This district also allows for limited uses such as day care homes and religious facilities that are appropriate in a very low-density residential environment.

RS-2 Low Density Residential. To provide areas for attached or detached single family homes with a maximum residential density of 7.5 units per net acre. This district also allows for limited uses such as day care homes, parks, and religious facilities that are appropriate in a low-density residential environment.

RM-1 Low-Medium Density Residential. To accommodate low-medium densities and more varied forms of residential development, including small-lot single-family homes, detached zero lot line developments, duplexes, townhouses, and garden apartments with a maximum residential density of 11.3 units per net acre. This district also allows for limited uses such as day care homes, parks, schools and religious facilities that are appropriate in a low-medium density residential environment. This district provides for a transition from lower-density residential neighborhoods

to medium-density multi-family areas.

RM-2 Medium Density Residential. To accommodate a variety of housing types, such as small-lot single-family homes, detached zero lot line developments, duplexes, townhouses, and garden apartments with a maximum residential density of 15.0 units per net acre. This district is intended to be located closer to community and retail services, mixed use areas, parks, and areas where greater access can be provided. In addition to residential uses, this district allows for a variety of public and semi-public uses such as cultural institutions and religious facilities that are appropriate in a medium-density residential environment. This district provides for a transition from lower-density residential neighborhoods to higher-density multi-family development and commercial areas.

RM-3 High Density Residential. This classification is intended to accommodate attached homes, two- to four-plexes, and apartment buildings with a maximum residential density ~~30.0~~ **30.5** units per net acre. This district allows for a variety of public and semi-public uses such as clubs and lodges, cultural institutions, and religious facilities that are appropriate in a high-density residential environment.

Section 3: Table 201.03 of Section 201.03 of Article 201 of Series 200 of Chapter 21 of the Porterville Municipal Code is hereby amended to read as follows:

Standard	RS-1	RS-2	RM-1	RM-2	RM-3	Additional Regulations
Lot and density standards:						
Minimum lot area (sq. ft.)	12,500	6,000	6,000	6,000	6,000	Subsection 201.04C , "Reduced Minimum Lot Size, Width, And Depth"
Minimum lot width (ft.)	90	60	60	60	60	Subsection 201.04C , "Reduced Minimum Lot Size, Width, And Depth"
Minimum lot depth (ft.)	100	75	75	75	75	Subsection 201.04C , "Reduced Minimum Lot Size, Width, And Depth"

Maximum density (units/net acre)	3.1	7.5	11.3	15.0	30.0 30.5	
Minimum density (units/net acre)	n/a	n/a	n/a	n/a	10.0	
Minimum area per dwelling unit (sq. ft.)	n/a	n/a	3,000	1,500	1,000	
Building form and location:						
Maximum height (ft.)	35	35	35	50	50	Section 201.03 (a); and section 300.06, "Heights And Height Exceptions"
Minimum yards (ft.):						
Residence (front)	15	15	15	15	15	Section 201.03 (b); and section 300.01 , "Building Projections Into Yards"
Porch (front)	10	10	10	10	10	
Garage (front)	20	20	20	20	20	
Interior side	5	5	5	5	5	Section 201.03 (c), (d) and (f); and section 300.01 , "Building Projections Into Yards"
Street side	10	10	10	10	10	Section 201.03 (e); and section 300.01 , "Building Projections Into Yards"
Rear	10	5	5	10	10	Section 201.03 (f); and section 300.01 ,

						"Building Projections Into Yards"
Maximum building coverage (% of lot)	30	45	45	50	60	
Minimum courtyard dimension	n/a	n/a	n/a	20	20	Section 201.03 (g)
Additional standards:						
Private open space (sq. ft. per unit)	n/a	n/a	200	75	50	Subsection 201.04B , "Residential Multi-Family Development"
Common open space (sq. ft. per unit)	n/a	n/a	n/a	100	100	Subsection 201.04B , "Residential Multi-Family Development"

Section 4: Severability: If any section, subsection, sentence, clause or phrase of this Ordinance is for any reason held to be invalid or unconstitutional, the decision shall not affect the validity of the remaining portions of the Ordinance. The City Council hereby declares that it would have passed this Ordinance, and each section, subsection, sentence, clause or phrase thereof, irrespective of the fact that any one or more sections, subsections, sentences, clauses, or phrases have been declared invalid or unconstitutional.

Section 5: Effective Date and Posting of Ordinance: This Ordinance shall take effect and be in force thirty (30) days from and after the date of final passage. The City Clerk of the City of Porterville shall cause this Ordinance to be published at least once within fifteen (15) days after its passage in a newspaper of general circulation in Tulare County with the names of those City Council Members voting for or against the Ordinance.

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PASSED, APPROVED and ADOPTED on the 7th day of October, 2025.

Greg Meister, Mayor

ATTEST:
Richard Tree, City Clerk

By: _____
Fernando Gabriel-Moraga,
Chief Deputy City Clerk



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Second Reading - Ordinance No. 1918, Amending Series 300 of the Porterville Development Ordinance Regarding Signs

SOURCE: City Attorney

COMMENT: Ordinance No. 1916, an Ordinance of the City Council of the City of Porterville, amending series 300 of the Porterville Development Ordinance regarding signs, which streamlines and updates sign regulations to reduce regulatory requirements while retaining provisions necessary to protect public health and safety, was given first reading on September 16, 2025, and has been printed.

RECOMMENDATION: That the City Council give Second Reading to Ordinance No. 1918, waive further reading, and adopt said Ordinance.

ATTACHMENTS: 1. Ordinance No. 1918

Appropriated/Funded:

Review By:

Department Director:
Yuliana Andrade, Administrative Services Director

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

ORDINANCE NO. 1918

**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF PORTERVILLE AMENDING SERIES 300
OF THE PORTERVILLE DEVELOPMENT ORDINANCE REGARDING SIGNS**

WHEREAS: At a regular meeting on June 17, 2025, the City Council of the City of Porterville reviewed Article 305 – Signs of the Porterville Development Ordinance.

WHEREAS: At said regular meeting, the City Council did direct staff to form a staff-led working group to conduct a comprehensive text amendment to Article 305 of the Porterville Development Ordinance, focused on relaxing regulatory requirements.

WHEREAS: The purpose of the proposed amendment is to streamline requirements and reduce regulatory burden on property owners and business pertaining to signs while retaining only those provisions necessary to protect public safety, health, and life.

WHEREAS: The staff-led working group thoroughly examined Article 305 and assessed opportunities for regulatory relief. As part of this process, staff conducted outreach efforts to engage the community and to solicit input from interested business owners and other stakeholders regarding the current sign regulations.

WHEREAS: At a regular meeting on August 18, 2025, the City Council of the City of Porterville did review the proposed changes to Article 305 and directed staff to schedule a public hearing for adoption of the text amendment.

WHEREAS: The proposed ordinance is an implementation measure of the policies, goals and objectives of the Porterville 2030 General Plan. Environmental Coordinator made a determination on the basis of substantial evidence that there is no possibility that the proposed text amendment could have a significant effect on the environment and is therefore exempt from review under the California Environmental Quality Act (CEQA) pursuant to CEQA Guidelines Section 15061(b)(3).

NOW THEREFORE, BE IT ORDAINED by the City Council of the City of Porterville does hereby repeal and replace Series 300, Article 305-Signs of Chapter 21 of the Porterville Municipal Code, commonly referred to as the Development Ordinance, as attached hereto as Exhibit A, and fully incorporated herein by reference. This ordinance shall be in full force and effective thirty (30) days from and after its publication and passage.

PASSED, APPROVED, and ADOPTED this 7th day of October, 2025.

Greg Meister, Mayor

ATTEST:
Richard Tree, City Clerk

By: _____
Fernando Gabriel-Moraga, Chief Deputy City Clerk

Chapter 305 Signs

Sections:

305.01	Purpose
305.02	Policies
305.03	Applicability
305.04	Design Principles
305.05	Exempt Signs
305.06	Prohibited Signs
305.07	General Standards
305.08	Sign Standards for Residential Districts
305.09	Sign Standards for Non-Residential Districts
305.10	Standards for Specific Types of Signs
305.11	Permits Required; Review Process
305.12	Master Sign Program
305.13	Nonconforming Signs
305.14	Abatement and Removal of Illegal Signs

305.01 Purpose

The purpose of this chapter is to establish clear and reasonable regulations to ensure the orderly display of signs as a city-wide information system, consistent with State and federal law. These regulations recognize the desire and right of each individual, business, firm or corporation to identify its residence, business, or service. At the same time, they acknowledge that the indiscriminate erection, placement, illumination, color, size, and lack of proper maintenance of signs and advertising structures may create conditions affect public safety or property values. Specifically, these regulations are intended to:

- (a) Ensure signs and advertising structures are designed, erected, and maintained in a manner that supports effective communication and avoids obstructing the visibility of nearby or adjacent signs;
- (b) Prohibit the installation and maintenance of signs or advertising structures that create unsafe distractions for motorists or interfere with visibility of traffic signs, signals, safe vehicle movement;
- (c) Prevent the installation and maintenance of signs or advertising structures, that individually or collectively, negatively impact the city's economic health;
- (d) Ensure that the size and location of signs and advertising structures do not interfere with fire protection or emergency response efforts, and do not create safety hazards for vehicle or pedestrian traffic, particularly in cases of structural failure during severe weather or earthquakes, or due to impaired visibility; and
- (e) Protect public health and safety and promote general welfare.

305.02 Policies

The policies and principles stated in this Section apply to all signs regulated under this Chapter and to all related procedures. These policies take precedence over any conflicting provisions, even if those provisions appear more specific.

- (a) **Permit Requirement.** Unless expressly exempted by this Chapter or by other applicable law a Building Permit is required only for Signs that are subject to review by the Building Department. All other signs regulated by this Chapter may be displayed without a permit unless otherwise specified. If the sign requires such permit, it may be displayed only with a valid permit issued by the City.
- (b) **Message Neutrality.** It is the City's policy to regulate signs in a constitutional, manner that is content neutral for noncommercial messages and viewpoint neutral for commercial messages.
- (c) **Regulatory Interpretations.** All regulatory interpretations of this Chapter shall be made in accordance with the City's message neutrality policy. If a proposed sign type is not expressly allowed or prohibited by this Chapter, or if a sign does not meet the definition of a "structure" under the Building Code, the Zoning Administrator shall review the application based on the most comparable regulated sign type and determine whether to approve, conditionally approve, or deny the request using reasonable and consistent judgement.
- (d) **Substitution of Messages.** Subject to the property owner's consent, any noncommercial message may be substituted for another noncommercial message on a legally permitted or allowed sign, without requiring additional permits or approvals, provided that the sign structure or mounting device itself is lawful without regard to message content. This provision is intended to ensure treatment of noncommercial speech and to avoid any unintentional preference for commercial messages. This section does not permit an increase in the total number or area of signs on a parcel, authorize changes to the physical structure or location of a sign, or allow substitution of an off-site commercial message for an on-site commercial message. Changing one on-site commercial message to another may still require a permit if otherwise required by this Chapter.
- (e) **Rules for Non-communicative Aspects of Signs.** All regulations related to the physical characteristics of signs, including location, size, height, illumination, spacing, and orientation, remain fully enforceable regardless of message content and apply independently of the permitting or approval process.
- (f) **Situs of Non-commercial Message Signs.** The distinction between onsite and offsite signs applies only to commercial messages. Non-commercial messages are not subject to location-based restrictions under this Chapter.
- (g) **Property Owner's Consent.** No sign may be displayed without the consent of the legal owner(s) of the property on which the sign is mounted or displayed. For purposes of this policy, "owner" means the person or entity holding legal title to the property, as well as anyone with a current right to possess, control, or use the property.

- (h) **Legal Nature of Signage Rights and Duties.** For all signs attached to property, whether real or personal, the rights, responsibilities, and obligations under this Chapter apply to and remain with the land or property where the sign is mounted or displayed. This provision does not change or affect laws related to fixtures, private lease terms about signage (so long as they do not conflict with this Chapter), or ownership of sign structures.
- (i) **Sign Programs.** Sign programs for specific developments, including special sign districts or overlay zones, may allow modifications to the rules in this Chapter related to size, height, number, illumination, spacing, orientation or other non-communication aspects of signs, subject to agreement between the private parties to comply with said program and if approved by the Approving Authority. However, no sign program may override or change the basic policies outlined in this Section. All provisions in this Section automatically apply to any sign program approved after the effective date of this ordinance.
- (j) **Severability.** If any section, sentence, clause, phrase, word, or provision of this Chapter is found to be invalid, unconstitutional, or unenforceable by a court of competent jurisdiction, the remaining portions shall remain in full force and effect. The City Council affirms that it would have adopted this Chapter even without any part that may later be found invalid or unenforceable.

305.03 Applicability

The requirements and development standards in this chapter apply to signs in every zoning district, unless a specific exception is stated.

305.04 Design Principles

The City Council may choose to adopt design principles via resolution or via amendment of this ordinance. Criteria may include but are not limited to architectural compatibility, consistency with area character, legibility, finish, and visibility. Any such criteria may be applied throughout the city or to specific, delineated areas.

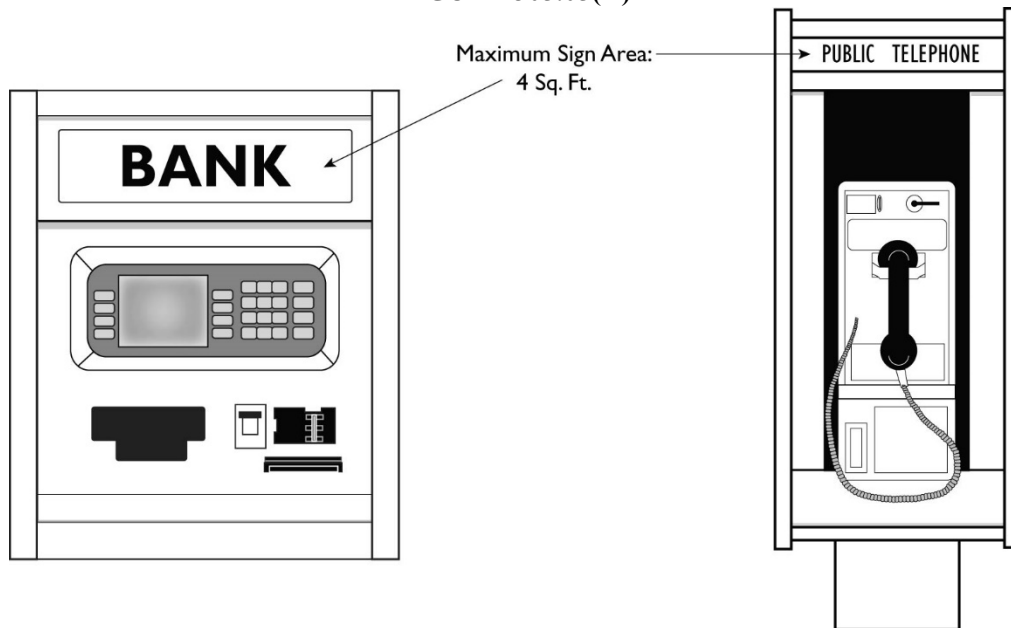
305.05 Exempt Signs

The following signs are exempt from the permit requirements of this Chapter provided they meet the applicable standards and obtain a building permit if required by law.

- (a) **Government-Recognized Historical or Memorial Markers.** Signs installed by a civic organization recognized by the City Council, constructed of bronze, stone, or other durable, non-combustible materials, or permanently cut into a masonry surface, and used to identify historical or memorial buildings or sites.
- (b) **Temporary Business Transition Signs.** A temporary attachment or covering made of wood, plastic, canvas, or similar material may be placed over an existing permanent sign during a business transition, such as a change in ownership or remodeling. The temporary sign must not exceed the size of the previous sign and may be displayed for up to one (1) year after a change in ownership. For maintenance, see Section 306.08, Maintenance.

- (c) **Construction or Development Signs.** One (1) sign per street frontage is allowed on a property where construction, structural alteration, or repair is planned or underway. Each sign may not exceed thirty-two (32) square feet in area. Construction signs must be removed after final building inspection.
- (d) **Incorporated Product or Equipment Signs.** Signs not exceeding four (4) square feet in area that are built into equipment or displays by a manufacturer, distributor, or vendor are allowed. This includes signs on ATMs, gasoline pumps, vending machines, menu boards, and branded umbrellas, as illustrated in Figure 305.05(D).

FIGURE 305.05(D)



- (e) **Flags.** Noncommercial flags (e.g., national, State, civic, or organizational).
- (f) **Handbills.** Handbills, advertising circulars, etc., must comply with the standards and licensing contained in Chapter 3, Article II, of the Porterville Municipal Code
- (g) **Real Estate Sign.** One (1) on-site real estate sign per street frontage is allowed when a property is for sale, rent, or lease. Signs must be removed within five (5) days of the property being no longer listed or advertised for sale, lease, or rent.
- (h) **Window and Entry Signs.** Signs may be placed within six (6) feet of the building entrances for commercial, industrial, and office uses. In addition, government buildings may display shadowboxes.
- (i) **On-Site Directional or Informational Signs.** On-site signs are allowed for public or private developments provided they are not be otherwise prohibited or further regulated by this Chapter or any other provision of the Porterville Municipal Code. Uses with a drive-through service window may install one (1) additional sign under this exemption.

- (j) **Reader Panels.** Permanent reader panels are allowed for public, charitable, or religious institutions, provided they are located on the same property to which they pertain. These panels must be positioned so they do not create a hazard to vehicular or pedestrian traffic. Electronic reader boards are also allowed under this exemption if they comply with applicable zone requirements, do not include animation, flashing, or rapid movements, and display messages that change no more than once every three (3) seconds.
- (k) **Civic Event Sponsorship.** One sign per business that sponsors and contributes to sports activities held on public property may be placed at said property. The sign may be displayed for up to ninety (90) days before the event or season and must be removed within fifteen (15) days after the event or season concludes.
- (l) **Transit Advertising.** Bus stop shelter and bench advertisements authorized under the City's Transit Advertising Policy are exempt.
- (m) **City Welcome Signs.** Signs placed, owned, or funded by the City of Porterville may be installed around the periphery of the city limits at major transportation routes, either within public rights-of-way or on private property with the property owner's consent.

305.06 Prohibited Signs

The following types of signs and devices are prohibited due to safety concerns, regulatory conflicts, or negative community impacts:

- (a) **Billboards.** Any sign that advertises a business, service, or product not offered on the same property is prohibited, unless specifically allowed by the California Outdoor Advertising Act (Business and Professions Code Sections 5200-5486). A sign that promotes a brand name not considered a principal item for sale on the premises is also considered a prohibited billboard.
- (b) **Noise, Odor, and Emissions.** Signs that produce noise in violation of the City's Noise Ordinance contained in Article IX of this code, and signs that emit odor, visible smoke, vapor, or particles.
- (c) **Obscenities.** Signs that depict, describe or relate to "specified sexual activities" or "specified anatomical areas" as defined in Porterville Municipal Code Chapter 15, Article V, Section 15-43, Definitions.
- (d) **Obstructions to Exits.** Signs erected, constructed, or maintained in a way that obstruct firefighting equipment, fire escapes, required exits, or door openings intended for emergency ingress and/or egress.
- (e) **Obstructions to Driver Visibility.** Signs that interfere with visibility at driveways, intersections, or within corner cut-off areas, as defined in Section 300.16.
- (f) **Obstructions to Ventilation.** Signs that block or interfere with any opening required for natural or mechanical ventilation.

- (g) **Posters.** Posters of a temporary nature that are tacked, painted, pasted, or otherwise affixed and made visible from a public way on walls of buildings, barns, sheds, trees, fences, utility poles, or other structures, sidewalks, or patios are prohibited, except as otherwise provided in this Chapter. This section excludes signs placed in windows per Section 305.10 (e).
- (h) **Signs Creating Traffic Hazards.** Signs that simulate the color, size, or design of any traffic control sign, signal, or device, or use words, symbols or characters in a way that could mislead or confuses drivers or pedestrians, are prohibited. No sign, light, or advertising structure shall be placed in a location that creates a hazard to vehicular or pedestrian traffic, or that obstructs clear vision where its position, shape, color, or movement could interfere with, block the view of, or be mistaken for an authorized traffic control device.
- (i) **Private signs on public property.** Unless otherwise permitted by this code, private signs located on public lands, including public rights-of-way, parks, public buildings, storm drainage basins, and similar facilities, are prohibited. However, signs may be placed during an event that has an approved rental or reservation for the site. All such signs must be removed at the end of the reservation period.

305.07 General Standards

This section establishes general standards and requirements for signage. More detailed standards for specific sign types, such as wall signs or awning signs, are provided in Section 305.10, Standards for Specific Sign Types. In addition to these general standards, all signs must comply with the specifications set forth in Municipal Code Chapter 3, Advertising and Signs.

- (a) **Abandoned Signs.** Any sign, including its supporting structure, that no longer identifies the current occupant after ninety (90) days shall be deemed abandoned and must be removed by the property owner. When a wall sign is removed, the wall surface behind it shall be repaired and painted to match the surrounding facade. Any abandoned signs not removed or made blank within this period shall be removed in accordance with the procedures established in this Chapter.
- (b) **Building Frontage.** Building frontage refers to the wall of a building that faces and runs roughly parallel to a public street, excluding alleys.
- (c) **Changeable Copy.** Changeable copy may cover up to one hundred (100) percent of a manually changeable sign and an electronic message center sign with copy that can be changed or altered by electric, electro-mechanical, electronic, or any other artificial energy means.
- (d) **Clearance from Utilities.** Signs and their supporting structures shall maintain clearance from and not interfere with electrical conductors, communications equipment or lines, surface and underground facilities and conduits for water, sewage, gas, electricity, and communications equipment or lines. Signs shall not be placed in public utility easements unless express written permission from the affected public utility is obtained.

(e) **Construction and Maintenance ±**

- (1) Unless exempt, signs and supporting structures shall be installed in accordance with the current adopted Building Code.
- (2) All signs, together with all supporting structures, shall be maintained in the following manner:
 - a. Signs shall be kept free of rust, dirt, and chipped, cracked or peeling paint.
 - b. All hanging, dangling, torn or frayed parts of signs shall be promptly repaired, and graffiti and unauthorized attachments shall be removed.
 - c. Failed, damaged, or blinking illumination shall be promptly replaced.
 - d. Sign areas shall be kept free and clear of all noxious substances, rubbish, and weeds.
 - e. Discolored or faded panels on plastic faces shall be restored to their original condition and color.

(f) **Encroachment into Public Street or Sidewalk.** Any sign projecting into a public right of way requires an encroachment agreement approved by the City Engineer. Temporary signs such as A-frame/sandwich board signs as regulated under 305.10(f)(2) below are exempt from this requirement.

(g) **Illumination.** Channel letters, internally illuminated signs and neon signs are permitted. Due to glare and non-directional illumination, bare bulbs visible from the public right-of-way are prohibited. For signs with external illumination, lights shall be provided with proper reflectors to concentrate the illumination on the area of the sign to prevent glare on the street or adjacent properties. All sign illumination shall adhere to the performance standards for lighting and glare in Chapter 306, Performance Standards.

(h) **Materials.** Paper, cardboard, untreated plywood, and other materials subject to rapid deterioration shall be limited to signs displayed for no more than (30) days.

305.08 Sign Standards for Residential Districts

- (a) Residential subdivisions are allowed one (1) monument sign or wall sign per street frontage for entry into the subdivision.
- (b) Religious facilities, multi-family residential projects, schools, civic uses and other nonresidential uses in R districts are allowed one (1) building-mounted sign and one (1) monument sign or freestanding sign/

305.09 Sign Standards for Non-Residential Districts

Signage in non-residential districts may include one or more of the following types of signs: awning and canopy signs, marquee signs, projecting signs, wall signs, window signs, monument signs, freestanding signs, commercial center identification signs, and temporary,

portable A-frame, or sandwich board signs. Signs shall comply with the standards of Section 305.10.

305.10 Standards for Signs

- (a) **Awning and Canopy Signs. Marquee Signs, Projecting Signs.** These signs are subject to the following standards:
 - (1) **Sign Clearance.** Minimum of eight (8) feet.
 - (2) **Projection.**
 - a. An under-canopy sign, attached to and hanging from an awning or canopy shall be located completely under the canopy or awning and shall not project beyond its edge.
 - b. A projecting sign cannot extend more than three (3) feet from the building to which it is attached.
 - (3) **Visibility.** A projecting sign shall be erected in such a manner as not to create a traffic hazard to vehicles or pedestrians.
- (b) **Wall Signs.** Wall signs include any sign attached to, erected against, or painted upon the wall of a building or structure, the face of which is in a single plane parallel to the plane of the wall. Wall signs also include signs on a parapet or mansard roof. No wall sign may cover wholly or partially any required wall opening. Wall signs are also subject to the following standards:
 - (1) **Projection.** Wall signs cannot extend more than twelve (12) inches beyond the face of the wall to which they are attached.
- (c) **Window Signs.** Window signs painted or otherwise adhered directly onto a window are exempt from the permit requirements of this chapter but are subject to the following standards:
 - (1) **Coverage.** Window signs may up to one-hundred (100) percent of the total glass window area along each building façade, subject to other applicable laws triggered by type and use of business.
 - (2) **Height.** Window signs shall not be mounted or placed on windows higher than the second story.
- (d) **Monument Signs.** Freestanding signs erected on the ground or on a monument base designed as an architectural unit are allowed subject to the following standards:
 - (1) **Visibility.** A monument sign shall be erected in such a manner as not to create a traffic hazard to vehicles or pedestrians.
- (e) **Freestanding Signs.** Freestanding signs are allowed subject to the following standards:
 - (1) **Visibility.** A freestanding sign shall be erected in such a manner as not to create a traffic hazard to vehicles or pedestrians.

- (2) **Projection.** Freestanding signs shall not project beyond the property line.
- (f) **Other Sign Types**
 - (1) **Commercial Center Identification Signs.** Commercial center identification signs may be erected in the Commercial and Employment districts, subject to the following limitations:
 - a. **Visibility.** A commercial center identification sign shall be erected in such a manner as not to create a traffic hazard to vehicles or pedestrians.
 - (2) **A-Frame/Sandwich Board Signs.** Temporary portable A-frame or sandwich board signs may be erected in all nonresidential zone districts, subject to the following limitations:
 - a. **Maximum Number of Signs.** Two (2) A-frame/sandwich board signs per tenant space.
 - b. **Location.** One (1) A-frame sign may be placed within the building frontage. A second sign may encroach into the right-of-way up to two (2) feet from the property line provided there remains a contiguous five (5)-foot-wide walkable area when the sign is in place.
 - c. **Removal.** Such sign is to be removed during non-business hours.
 - (3) **Mobile Signs.** Signs pulled on a trailer or otherwise mounted to a vehicle may be allowed subject applicable laws such as the U.S. Department of Transportation, Federal Highway Administration, in the Federal Size Regulations for Commercial Motor Vehicles.

305.11 Permits Required; Review Process

- (a) **Authority.** Unless otherwise stated, the building official shall review and approve all signs as specified in this chapter.
- (b) **Applicability.** Except for certain signs exempted in compliance with Section 305.05, Exempt Signs, no regulated sign shall be erected, re-erected, constructed or altered (excluding change of copy on a can or cabinet sign) without building official approval and a building permit issued by the Building Division.
- (c) **Applications for Filing, Processing and Review**
 - (1) **Applicant.** Sign owners or their designees shall apply for Building Permits for signs that require them.
 - (2) **Filing and Filing Fee.** Application for such permits shall be made upon forms furnished by the building official and accompanied by the required fee and working drawings adequate to show the location, construction and design, including colors, materials, lighting, electrical elements, and advertising copy, of the sign in accordance with applicable sign design guidelines and the linear footage of building frontage owned or leased by the business

- (3) **Compliance with Standards.**
 - a. Upon acceptance of a sign application, the building official shall review the request for compliance with the locational and operational standards identified in this chapter, and with any standards established in a Master Sign Program pursuant to Section 305.13, Master Sign Program.
 - b. The building official's decision shall clearly state any conditions of approval or reasons for disapproval and applicable appeal provisions.
- (d) **Appeals.** Decisions by the building official may be appealed subject to the provisions of Chapter 612, Appeals.

305.12 Master Sign Program

- (a) **Purpose.** The purpose of a Master Sign Program is to provide a method for an applicant to integrate the design and placement of signs within a project with the overall development design to achieve a more unified appearance. It is not the intent of this section to be used solely to request relief from the sign regulations in order to circumvent any requirements or purpose of this chapter.
- (b) **Applicability.** A Master Sign Program may be processed for any development. However, shown below are examples of when a Master Sign Program may be most appropriate:
 - (1) Nonresidential developments of three (3) or more separate tenants that share either the same parcel or structure and use common access and parking facilities (e.g., shopping centers, malls, office complexes and industrial parks); or
 - (2) Developments with multiple structures with limited frontage or no frontage on a public street; or
 - (3) Businesses conducted primarily outside of a building; or
 - (4) New multi-family residential developments of one hundred (100) or more units, or
 - (5) Other developments where the strict application of the sign code unduly restricts the allowable sign that can be located on the parcel.
- (c) **Application.** Master Sign Program applications shall contain all written and graphic information needed to fully describe the proposed sign program, including the proposed location and dimension of each sign, as well as proposed color schemes, font types, materials, methods of attachment or support, and methods of illumination. A Master Sign Program application shall also include calculation of total allowed sign area, and total proposed sign area, for the site.
- (d) **Allowable Modifications.** A Master Sign Program may provide for additional sign area and other deviations from the standards of this chapter, provided that the Master Sign Program is consistent with the sections on design principles and general standards.

- (e) **Review Authority.** All Master Sign Programs are subject to review and approval of the Zoning Administrator, unless the signs are associated with a project that requires City Council review and approval; then the City Council shall review and approve it as part of the overall project approval.
- (f) **Required Findings.** In order to approve a Master Sign Program, the decision-making body shall find that all of the following are met, in addition to other applicable regulations in this section:
 - (1) The proposed signs are compatible in style and character with any building to which the signs are to be attached, any surrounding structures and any adjoining signage on the site;
 - (2) Future tenants will be provided with adequate opportunities to construct, erect or maintain a sign for identification;
 - (3) Directional signage and building addressing is adequate for pedestrian and vehicular circulation and emergency vehicle access; and
 - (4) Use of the Master Sign Program provides a more desirable functional and aesthetic appearance than would otherwise be provided by standard code requirements.
- (g) **Lessees to Be Informed of Master Sign Program.** Lessees within developments subject to the requirements of an approved Master Sign Program shall be made aware of the Master Sign Program in their lease.
- (h) **Revisions to Master Sign Programs.** Revisions to an approved Master Sign Program shall be approved by the Zoning Administrator.

305.13 Nonconforming Signs

- (a) All legal nonconforming signs are permitted to remain unless they are subject to a permit condition or development agreement providing for their removal after a fixed period of time.
- (b) Any changes to legal nonconforming signs or their structures in terms of location, orientation, size, or height other than routine maintenance and repair or change of sign copy shall require the signs to be brought into conformance with this chapter.
- (c) A legal nonconforming sign loses its legal nonconforming status when the activity, product, business, service, or other use which was being advertised has ceased or vacated the premises for one hundred eighty (180) days, at which time it shall be considered an abandoned sign, subject to the requirements of Section 305.07(c), Abandoned Signs.

305.14 Abatement and Removal of Illegal Signs

- (a) **Authority to Abate.** The City has the authority to abate illegal, abandoned signs and signs that pose a threat to health and life safety.

- (b) **Illegal Signs in the Public Right-of-Way.** Illegal signs posted in the public right-of-way or upon public property may be removed by Code Enforcement officer without notice or hearing. Signs shall be retained by the City for a period of not less than thirty (30) days if identifiable. Thereafter, any unclaimed signs may be discarded.
- (c) **Recovery of Costs.** When the City is required to remove illegal or abandoned signs in compliance with this chapter, the reasonable cost of the removal may be assessed against the owner of the sign(s).
- (d) **Sign Removal**
 - (1) Any sign, including its supporting structure, which no longer identifies the current occupant or products currently sold, or which otherwise fails to serve its original purpose, or is not maintained in a safe, presentable, and good condition, including the replacement of defective parts, painting, repainting, and cleaning, shall be removed by the owner of the property within 30 calendar days after written notice to do so from the Building Division.
 - (2) Any sign which the Building Division establishes as unsafe or unsecure shall be corrected or removed, together with all supporting structures, by the owner of the property upon which the sign is located within thirty (30) days after written notice by the Building Division.
 - (3) Such notice shall state the location of the sign, the nature of the violation, and/or the manner in which the sign constitutes a public nuisance. The notice also shall require the removal or other abatement of the sign before the date specified in the notice. Further, the notice shall state that failure to comply may result in the removal of the sign by the City and that the cost of such removal may be imposed on the owner of the property. The notice shall also include instructions for the filing of an appeal of the determination of the Building Official that the sign is in violation of this chapter or constitutes a public nuisance. Such notice shall be served by posting on the property on which the sign is located and by registered or certified mail delivery, postage prepaid to the owner of the property, and, if known, the owner of the sign.
 - (4) After the periods specified in paragraphs (1) and (2) above, the Building Division may cause such sign to be removed, and the cost of such removal shall become a lien against the property.
 - (5) If a hazardous condition exists, the condition shall be corrected forthwith upon notice by the Building Division.

If an appeal is received prior to the date specified in the notice, abatement proceedings shall be suspended, and any deadlines shall be suspended, pending the outcome of such appeal.



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Selection of Name for New Park and Recreation Center

SOURCE: Parks and Leisure Services

COMMENT: At its meeting on May 1, 2025, the Parks and Leisure Services Commission recommended to the City Council that the naming process for the new Park and Recreation Center mirror the process used for Fallen Heroes Park, with the added requirement that each name submitted include the reason for its selection.

On July 15, 2025, the City Council directed staff to conduct a community survey to solicit potential name options, with all submissions reviewed by the Parks and Leisure Services Commission and a final list forwarded to the City Council for consideration. The Council also directed that names of individuals not be considered for the actual park and recreation center, although they may be considered in the future for rooms inside the facility.

Staff conducted a three-week name submittal period during which 127 names were received. Of these, 58 were names of individuals and eliminated per Council direction. Another 30 submissions were removed due to repetition or unsuitability for use as a facility title.

On September 4, 2025, the Parks and Leisure Services Commission reviewed the remaining names and selected its top five recommendations, which are presented for City Council consideration:

- Fourth Street Park and Recreation Center
- Porter Park and Recreation Center
- Henderson Park and Recreation Center
- Overland Park and Recreation Center
- Santa Fe Park and Recreation Center

RECOMMENDATION: That the City Council select a name for the new Park and Recreation Center from the list of recommended options.

ATTACHMENTS:

Appropriated/Funded:

Review By:

Department Director:
Donnie Moore, Acting Deputy City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk



CITY COUNCIL AGENDA – OCTOBER 7, 2025

SUBJECT: Review of Proposed Charter Amendments

SOURCE: City Manager's Office

COMMENT: The Charter Review Committee (CRC) has prepared and submitted for Council consideration a list of proposed amendments to the Porterville City Charter. These proposals were originally submitted by individual City Council members and compiled by the CRC into ballot-ready language for review.

The list includes 41 proposed amendments covering a wide range of topics, such as:

- **Governance and Administration**: council vacancies, council compensation, director performance reviews, and mayoral selection.
- **Fiscal Authority and Operations**: procurement thresholds, self-performance of road and public works, and infrastructure management.
- **Public Rights and Protections**: voter ID, citizen initiative protections, complaint filing requirements, emergency powers, and property protections.
- **Policy and Regulatory Matters**: code enforcement authority, sign ordinance updates, zoning, taxes, and business regulations.

The CRC also identified instances where overlapping proposals may be consolidated into a single ballot measure for efficiency and clarity.

For Council's context, the attachment also includes the list of proposed Charter amendments from 2014, which were submitted to the voters but did not pass. Reviewing past voter sentiment may provide insight as Council considers which items to prioritize for future ballot measures.

There is no immediate fiscal impact associated with the Council's discussion. However, if amendments are advanced for placement on a future ballot, the City will incur election-related costs.

RECOMMENDATION:

That the City Council:

1. Review the proposed Charter amendments as compiled by the Charter Review Committee;
2. Provide direction on which amendments should be prioritized for further review and potential ballot placement; and
3. Direct staff to proceed with any other actions that the City Council deems necessary.

ATTACHMENTS:

1. Proposed Amendments

Appropriated/Funded:

Review By:

Department Director:
Richard Tree, City Manager

Final Approver: Fernando Gabriel-Moraga, Chief Deputy City Clerk

SUGGESTIONS FOR AMMENDMENTS TO THE PORTERVILLE CITY CHARTER

- 1.) Should the Citizens vote to Amend the Charter to decentralize the City Attorney, allowing the city to litigate in specific litigation and retain other attorney services?**
- 2.) Should the Citizens vote to Amend the Charter to deregulate code enforcement authority, and review all municipal city ordinances and policies?**
- 3.) Should the Citizens vote to Amend the Charter to repeal/amend outdated ordinances, focusing on preventing weaponized enforcement?**
- 4.) Should the Citizens vote to Add to the Charter a Legal Tender Freedom Clause to allow a charter provision recognizing gold and silver as constitutional money within Porterville and protecting the voluntary use of such mediums of exchange between private parties and in city transactions?**
- 5.) Should the Citizens vote to Add to the Charter No Local Tax on Gold/Silver Use?**
- 6.) Should the Citizens vote to Add to the Charter a Property Protection & Anti-institutional Land Grab Clause to prohibit the purchase of residential property by institutional investors, hedge funds, and out-of-area entities unless for primary residence use or public benefit?**
- 7.) Should the Citizens vote to Amend the Charter to include specific provisions regarding Emergency Powers & Local Autonomy Safeguard, that limit the suspension of civil liberties or business operations during declared emergencies without supermajority council approval and public notice within 72 hours?**
- 8.) Should the Citizens vote to Amend the Charter to review the permit process?**
- 9.) Should the Citizens vote to Amend the Charter to review the state CBC that allows local governments authority to regulate?**
- 10.) Should the Citizens vote to Add to the Charter a provision for the ability to file a grievance complaint in person?**
- 11.) Should the Citizens vote to Add to the Charter to review Pre and Post letters of application to amend local ordinances?**
- 12.) Should the Citizens vote to Add to the Charter to review C train ordinances?**
- 13.) Should the Citizens vote to Add to the Charter to review the 2014 pre ordinance city ordinance on enforcement of C trains?**
- 14.) Should the Citizens vote to Add to the Charter to review sewage rates?**
- 15.) Should the Citizens vote to Amend the Charter to review zoning development?**
- 16.) Should the Citizens vote to Amend the Charter to review business regulations?**
- 17.) Should the Citizens vote to Amend the Charter to review the sign ordinance?**
- Should the Citizens vote to Amend the Charter to review local taxes with the goal of lowering taxes?**
- 18.) Should the Citizens vote to Add to the Charter to address enforcement and review of limited smoke shops in the area?**

- 19.) Should the Citizens vote to Amend the Charter to include a Citizens' Initiative Protection Clause, guaranteeing that citizen-led initiatives (petitions, ordinances, referendums) cannot be overturned or stalled by council without public vote or a court challenge proving constitutional conflict, often requiring a four-fifths (4/5) vote of the city council members for implementation of a 4/5 vote?
- 20.) Should the Citizens vote to Amend the Charter to allow for the implementation of Porterville City Charter to self-perform road work maintenance within the city limits?
- 21.) Should the Citizens vote to Add to the Charter a provision to eliminate anonymity on municipal code complaints that do not pose an imminent danger of life or fire hazard?
- 22.) Should the Citizens vote to Add to the Charter a requirement for an ID in person to file complaints (deemed Municipal Codes-infraction)?
- 23.) Should the Citizens vote to Amend the Charter to streamline Infrastructure Development and Management Improvements?
- 24.) Should the Citizens vote to Amend the Charter to review and repeal/amend parts of section 300 of the sign ordinance?
- 25.) Should the Citizens vote to Amend the Charter to increase the procurement threshold from five thousand dollars (\$5,000) to fifty thousand dollars (\$50,000)?
- 26.) Should the Citizens vote to Maintain the existing Charter structure by not supporting a strong mayor form of government?
- 27.) Should the Citizens vote to Maintain the existing Charter provisions regarding changes to the structure or amount allocated for individual Council Discretionary funding?
- 28.) Should the Citizens vote to Amend the Charter to eliminate appointments for vacancies, requiring all vacancies to be filled by voters?
- 29.) Should the Citizens vote to Add to the Charter a provision that all directors' employment be subject to council performance reviews?
- 30.) Should the Citizens vote to Amend the Charter regarding Council Compensation to adopt a provision to use state law formula for basic City Council compensation, and nominate allowances for necessary business needs to allow a simple approach for basic compensation for serving on Council and encourage leaders in lower socioeconomic status?
- 31.) Should the Citizens vote to Amend the Charter to specify that Council members shall be reimbursed for ordinary and routine expenses and costs imposed upon them by virtue of their service in their official capacities for the City, not to exceed Amount to be Determined per month, and the amount shall be reimbursed monthly at the Consumer Price Index for All Urban Consumers, all items, published by the United States Department of Labor, Bureau of Labor Statistics for the Los Angeles Metropolitan area, with such allowance not accounted for the recipient?
- 32.) Should the Citizens vote to Amend the Charter to specify that other amounts expended or incurred for reimbursement or otherwise paid in accordance with the City Council's adopted policies?
- 33.) Should the Citizens vote to Add to the Charter a requirement for Voter ID?
- 34.) Should the Citizens vote to Amend the Charter to mandate that for Special Elections, there shall be no more special selections for city council if there is a vacancy in a council seat, requiring a special election to fill the vacancy?

- 35.) Should the Citizens vote to Amend the Charter to grant the Council the ability to hire and fire all directors with a four-fifths (4/5) vote with reason, or five votes without reason?**
- 36.) Should the Citizens vote to Amend the Charter to give the power for the people to elect the Mayor, not a Strong Mayor format, allowing the people to decide who that voice is via special election if necessary?**
- 37.) Should the Citizens vote to Amend the Charter to allow the City to self-perform street maintenance, giving city public works the ability to maintain local roads?**
- 38.) Should the Citizens vote to Amend the Charter to increase the Procurement Threshold from the current five thousand dollars (\$5,000) to at least ten thousand dollars (\$10,000), or a more appropriate amount that reflects modern purchasing practices and improves operational efficiency?**
- 39.) Should the Citizens vote to Amend the Charter's City Manager Residency Requirement to allow greater flexibility, specifically considering nearby communities such as Springville, Strathmore, and Terra Bella as acceptable alternatives to living within the city limits?**
- 40.) Should the Citizens vote to Amend the Charter to update the Voting Process to reflect the City's current district-based voting process for City Council elections, rather than the outdated at-large system that is still referenced?**
- 41.) Should the Citizens vote to Amend the Charter to make it clear that the City is able to perform public facility and infrastructure maintenance and repair work with its own forces, to the fullest extent permitted by the California Constitution under Charter Cities' home rule and police powers, clarifying that the City is not bound by Public Works Contract monetary restrictions when doing work with its own forces or other statutory restrictions like the limitations on the number of inches of asphalt that qualify as road "maintenance." The Charter Committee could even consider taking the provision beyond maintenance and repair and into actual "capital improvement" territory to the extent that City isn't otherwise restricted by California Constitutional law?**

SUGGESTIONS FOR AMMENDMENTS TO THE PORTERVILLE CITY CHARTER THAT ARE SIMILAR IN CONTEXT

- 20.) Should the Citizens vote to Amend the Charter to allow for the implementation of Porterville City Charter to self-perform road work maintenance within the city limits?**
- 37.) Should the Citizens vote to Amend the Charter to allow the City to self-perform street maintenance, giving city public works the ability to maintain local roads?**
- 41.) Should the Citizens vote to Amend the Charter to make it clear that the City is able to perform public facility and infrastructure maintenance and repair work with its own forces, to the fullest extent permitted by the California Constitution under Charter Cities' home rule and police powers, clarifying that the City is not bound by Public Works Contract monetary restrictions when doing work with its own forces or other statutory restrictions like the limitations on the number of inches of asphalt that qualify as road "maintenance." The Charter Committee could even consider taking the provision beyond maintenance and repair and into actual "capital improvement" territory to the extent that City isn't otherwise restricted by California Constitutional law?**

(Suggestions 20; 37; and 41 above are similar in nature, and could be accommodated in a single ballot measure.)

21.) Should the Citizens vote to Add to the Charter a provision to eliminate anonymity on municipal code complaints that do not pose an imminent danger of life or fire hazard?

22.) Should the Citizens vote to Add to the Charter a requirement for an ID in person to file complaints (deemed Municipal Codes-infraction)?

(Suggestions 21 and 22 above are similar in nature, and could be accommodated in a single ballot measure.)

25.) Should the Citizens vote to Amend the Charter to increase the procurement threshold from five thousand dollars (\$5,000) to fifty thousand dollars (\$50,000)?

38.) Should the Citizens vote to Amend the Charter to increase the Procurement Threshold from the current five thousand dollars (\$5,000) to at least ten thousand dollars (\$10,000), or a more appropriate amount that reflects modern purchasing practices and improves operational efficiency?

(Suggestions 25 and 38 above are similar in nature, and could be accommodated in a single ballot measure, or multiple ballot measures, each with a different procurement limit.)

26.) Should the Citizens vote to Maintain the existing Charter structure by not supporting a strong mayor form of government?

36.) Should the Citizens vote to Amend the Charter to give the power for the people to elect the Mayor, not a Strong Mayor format, allowing the people to decide who that voice is via special election if necessary?

(Suggestions 26 and 36 above are similar in nature, and could be accommodated in a single ballot measure, or multiple ballot measures if necessary.)

27.) Should the Citizens vote to Maintain the existing Charter provisions regarding changes to the structure or amount allocated for individual Council Discretionary funding?

30.) Should the Citizens vote to Amend the Charter regarding Council Compensation to adopt a provision to use state law formula for basic City Council compensation, and nominate allowances for necessary business needs to allow a simple approach for basic compensation for serving on Council and encourage leaders in lower socioeconomic status?

31.) Should the Citizens vote to Amend the Charter to specify that Council members shall be reimbursed for ordinary and routine expenses and costs imposed upon them by virtue of their service in their official capacities for the City, not to exceed Amount to be Determined per month, and the amount shall be reimbursed monthly at the Consumer Price Index for All Urban Consumers, all items, published by the United States Department of Labor, Bureau of Labor Statistics for the Los Angeles Metropolitan area, with such allowance not accounted for the recipient?

32.) Should the Citizens vote to Amend the Charter to specify that other amounts expended or incurred for reimbursement or otherwise paid in accordance with the City Council's adopted policies?

(Suggestions 27; 30; 31; and 36 above are similar in nature, and could be accommodated in a single ballot measure, or multiple ballot measures if necessary.)

***SPECIAL NOTE:** The Charter currently specifies council member compensation at \$20.00 per Council Member per meeting, and \$25.00 for the Mayor per meeting, and additionally allows for reimbursement for certain necessary expenses. SB329, Effective January 1, 2024 established maximum council compensation through Government Code Section 36516, based on population, currently the City of Porterville falls into Section 36516(2)(D) which allows a maximum of \$1,900 per month.

28.) Should the Citizens vote to Amend the Charter to eliminate appointments for vacancies, requiring all vacancies to be filled by voters?

34.) Should the Citizens vote to Amend the Charter to mandate that for Special Elections, there shall be no more special selections for city council if there is a vacancy in a council seat, requiring a special election to fill the vacancy?

(Suggestions 28 and 34 above are similar in nature, and could be accommodated in a single ballot measure.)

29.) Should the Citizens vote to Add to the Charter a provision that all directors' employment be subject to council performance reviews?

35.) Should the Citizens vote to Amend the Charter to grant the Council the ability to hire and fire all directors with a four-fifths (4/5) vote with reason, or five votes without reason?

(Suggestions 29 and 35 above are similar in nature, and could be accommodated in a single ballot measure.)

SELECTED BALLOT MEASURES WITH VOTING RESULTS FROM THE LAST PORTERVILLE CITY CHARTER AMMENDMENT PROCESS...JUNE 3, 2014

Measure L – CITY OF PORTERVILLE Should the Charter be amended to make certain technical, non-substantive revisions which do not materially alter, increase or decrease the home rule powers of the City of Porterville?

YES VOTES: 1,960.....NO VOTES: 1,993.....X-FAILED

Measure R - CITY OF PORTERVILLE Should the Charter be amended to provide that the City has the power to perform public projects, improvements, and repairs using its own forces, regardless of cost, and to provide that the City Council may, only in cases of emergency including circumstances resulting in imminent threat to public health and/or safety, by 4/5 majority vote, proceed without otherwise adhering to competitive bidding requirements?

YES VOTES: 1,612.....NO VOTES: 2,447.....X-FAILED

Measure S - CITY OF PORTERVILLE Should the Charter be amended to raise the bid limit to \$50,000.00, concerning public projects subject to competitive bidding, with further restrictions considered by the Council annually?

YES VOTES: 1,738.....NO VOTES: 2,277.....X-FAILED

Measure U - CITY OF PORTERVILLE Should the Charter be amended to require that leases of City property may be terminated by the City upon advance notice equivalent to either 30 days or a maximum of 5% of the total lease term period but not including option periods, and upon paying the lessee market value of improvements as set forth, and clarifying that these requirements shall not apply to month-to-month, or State or Federal, leases?

YES VOTES: 1,937.....NO VOTES: 1,980.....X-FAILED

Measure W - CITY OF PORTERVILLE Should the Charter be amended to provide that council members shall receive compensation equivalent to the hourly California State Minimum Wage, as from time-to-time may be adjusted by State law and then by ordinance, for all meetings attended by the members as approved by the City Council, with compensation only becoming effective upon commencement of each council-member's new term and subject to any other applicable statutory or constitutional restrictions?

YES VOTES: 1,577.....NO VOTES: 2,413.....X-FAILED

END