



**CITY COUNCIL AGENDA  
CITY HALL, 291 N. MAIN STREET  
PORTERVILLE, CALIFORNIA  
NOVEMBER 4, 2025, 5:30 PM**

The City of Porterville provides access to view city council meetings electronically. Please note that this service is offered as a courtesy and may not always be accessible to the public. To ensure the opportunity to participate in public comments and scheduled public hearings, individuals must attend in person.

This meeting will be available for viewing via YouTube at <https://www.youtube.com/@cityofporterville4149>,

Please direct any questions to the Office of City Clerk at 559-782-7464.

Call to Order

Roll Call

**ORAL COMMUNICATIONS**

This is the opportunity to address the City Council on any matter scheduled for Closed Session. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

**CITY COUNCIL CLOSED SESSION:**

A. Closed Session Pursuant to:

- 1** - Government Code Section 54956.8 – Conference with Real Property Negotiators/Property: APN: 269-050-063, 269-050-064, and 269-050-065. Agency Negotiator: Richard Tree. Negotiating Parties: City of Porterville and State of California Department of General Services, Real Estate Division. Under Negotiation: Terms and Price.
- 2**- Government Code Section 54956.95 – Liability Claim: Claimant: Jesus Ortiz. Agency claimed against: City of Porterville.
- 3** - Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: Sell, Gary Lee Jr. v. City of Porterville, et al., Tulare County Superior Court Case No. VCU313488.
- 4**- Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: Pouncey v. Silva et al., Fresno Superior Court Case No. 24CECG03764.

5- Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: Big Bidness LLC, a Delaware Limited Liability Corporation et al v. City of Porterville, Tulare County Superior Court Case No. PCU 327136

6- Government Code Section 54956.9(d)(1) – Conference with Legal Counsel – Existing Litigation: Nagle Earthworks v. S&B Sons Inc., et al., Kern County Superior Court Case No. BCV-25-100682

7 - Government Code Section 54956.9(d) (2) – Conference with Legal Counsel – Anticipated Litigation – Significant Exposure to Litigation: Two (2) Cases: 1) One case in which facts are not yet known to potential plaintiff, and 2) Letter from Attorney Brent McManigal dated 10/02/2025.

8 - Government Code Section 54956.9(d)(4) – Conference with Legal Counsel – Anticipated Litigation – Initiation of Litigation: One (1) case.

**6:30 P.M. RECONVENE OPEN SESSION AND REPORT ON REPORTABLE ACTION TAKEN IN CLOSED SESSION**

Pledge of Allegiance Led by Mayor Meister

Invocation

**PRESENTATIONS**

Employee of the Month - Alexis Ayon

Outstanding Business Honoree - Calico Mermaid

**ORAL COMMUNICATIONS**

This is the opportunity to address the Council on any matter of interest, whether on the agenda or not. Please address all items not scheduled for public hearing at this time. Unless additional time is authorized by the Council, all commentary shall be limited to three minutes.

**REPORTS**

This is the time for all and staff informational items.

- I. Staff Informational Reports
  1. Building Permit Activity Quarterly Report – First Quarter FY 2025–2026 (July–September 2025)
  2. Code Enforcement Quarterly Report - First Quarter FY 2025-2026 (July - September 2025)
  3. City Commission and Committee Attendance Quarterly Report – First Quarter FY 2025–2026 (July–September 2025)

4. City Council Member Appointments Attendance Quarterly Report - First Quarter FY 2025-2026 (July - September 2025)
5. Golf Course Quarterly Report - First Quarter FY 2025-2026 (July - September 2025)
6. Streets Performance Measure Quarterly Report - First Quarter FY 2025-2026 (July - September 2025)

**CONSENT CALENDAR**

All Consent Calendar Items are considered routine and will be enacted in one motion. There will be no separate discussion of these matters unless a request is made, in which event the item will be removed from the Consent Calendar. All items removed from the Consent Calendar for further discussion will be heard at the end of Scheduled Matters.

1. **Authorization to Purchase FY 2025–2026 Replacement Equipment by Negotiation**  
Re: Consideration to purchase by negotiation of equipment scheduled for replacement in Fiscal Year 2025–2026.
2. **Authorization to Purchase Cradlepoint Routers and Three-Year NetCloud Plan**  
Re: Consideration to approve the purchase of thirteen (13) Cradlepoint R1900-5GB routers and three-year NetCloud Mobile Performance Essentials Plans from CDW Government (CDW-G) in an amount not to exceed \$28,864.00 under Sourcewell Contract No. 121923-CDWG.
3. **Authorization to Repair Parks Aerial Truck (Unit No. 5310)**  
Re: Consideration of the repair of the Parks Aerial Truck (Unit No. 5310) by Porterville Ford in an amount not to exceed \$12,093.62.
4. **Authorization to Repair Refuse Truck (Unit No. 6612)**  
Re: Consideration of the repair of Refuse Truck (Unit No. 6612) by American Truck LLC in an amount not to exceed \$25,104.10.
5. **Authorization to Replace Airport Mower**  
Re: Consider the purchase of a replacement mower from California Turf Equipment & Supply in an amount not to exceed \$79,064.61, inclusive of delivery, sales tax, and a ten percent contingency.
6. **Authorization to Replace Airway Café Kitchen Exhaust Fan**  
Re: Consideration to replace the Airway Café kitchen exhaust fan by Emcor Services for \$21,162.90, including a ten percent contingency.
7. **Authorization of Annual Renewal for Fleet Management Software Service**  
Re: Consideration to approve the annual renewal for Fleet Management Software Service with Ron Turley Associates in the amount of \$15,965.31.
8. **Adoption of the Updated Public Transportation Agency Safety Plan (PTASP)**  
Re: Consider a draft resolution approving the City of Porterville’s Updated Public Transportation Agency Safety Plan (PTASP).
9. **Authorization to Issue Letter of Support for The Foundry Affordable Housing Project**

Re: Consideration for the Mayor to issue a Letter of Support for The Foundry Affordable Housing Project, a proposed Self-Help Enterprises development to accompany its funding application to the California Department of Housing and Community Development.

**10. Authorization to Continue Participation in the Litter Abatement Program in Partnership with TCAG and CalTrans**

Re: Consider the authorization to continue participation in the Litter Abatement Program in partnership with TCAG, Caltrans, and CSET, and approval of related agreements and funding allocations.

**11. Authorization to Submit HOME Investment Partnerships Program Income Application**

Re: Consideration to submit a HOME Investment Partnerships Program Income Application to the California Department of Housing and Community Development to continue the City's First-Time Homebuyer Program.

**12. Authorization to Schedule a Public Hearing for Consideration of Revocation of Business License**

Re: Consideration to authorize the City Clerk to notice a public hearing for November 18, 2025, to consider the revocation of a business license issued for a Home Occupation Permit.

**13. Approval of Community Civic Event – St. Anne's School Centennial Celebration**

Re: Consideration to approve the Community Civic Event Application submitted by St. Anne's Church to hold the St. Anne's School Centennial Celebration on Saturday, November 8, 2025, from 2:00 PM to 9:00 PM.

**14. Approval of Community Civic Event – Children's Christmas Parade**

Re: Consideration to approve the Community Civic Event Application submitted by the Rotary Club of Porterville and the Porterville Chamber of Commerce to hold the annual Children's Christmas Parade along Main Street on Thursday, December 4, 2025, or on Thursday, December 11, 2025, in the event of rain, from 7:00 p.m. to 9:00 p.m.

**15. Authorization of Street Closure for the 31st Annual Myers Christmas Memorial Tree Lighting**

Re: Council to consider the closure of "E" Street between Putnam and Cleveland Avenues on December 9, 2025, from 5:00 p.m. to 9:00 p.m., for the 31st Annual Myers Christmas Memorial Tree Lighting event.

**16. Acceptance of Quarterly Financial Status Reports – September 30, 2025**

Re: Acceptance of Quarterly Financial Status Reports for the period ending September 30, 2025, including Measure H and Measure I sales tax performance update.

**17. Acceptance of Quarterly Investment Portfolio Report as of September 30, 2025**

Re: Acceptance of the City's Quarterly Investment Portfolio Report as of September 30, 2025, confirming compliance with state law and the City's Investment Policy.

**18. Request for Proclamation - National Family Caregivers Month**

Re: Considering approval of a proclamation request to proclaim the month of November 2025 as "National Family Caregivers Month" in the City of Porterville.

**19. Reappointment to the Library and Literacy Commission**

Re: Consider the reappointment of Susan Uptain to the Library and Literacy Commission for a term expiring October 31, 2028.

**20. Cancellation of First City Council Meetings in January and July 2026**

Re: Consideration to cancel the regularly scheduled City Council meetings of January 6, 2026, and July 7, 2026, due to the New Year's and Independence Day holiday periods.

**21. Status and Review of Declaration of Local Flood Emergency**

Re: Review of the Declaration of Local Emergency made on March 13, 2023, concerning the significant weather event and impacts relative to flood event.

*A Council Meeting Recess Will Occur at 8:30 p.m., or as Close to That Time as Possible*

**PUBLIC HEARINGS**

**22. Adoption of the 2025 California Fire Code**

Re: Public Hearing to receive public testimony and consider the first reading of an Ordinance amending Chapter 12, Article 1 of the Porterville Municipal Code to adopt by reference the 2025 Edition of the California Fire Code and associated appendices.

**SECOND READINGS**

**23. Second Reading - Ordinance No. 1919, Approving an Amended and Restated Development Agreement between the City of Porterville and Cannabis Express, Inc.**

Re: Adoption of an ordinance approving an amended and restated development agreement between the City of Porterville and Cannabis Express, Inc. for the continued operation of a commercial cannabis dispensary located at 200 North Main Street, Porterville, California.

**SCHEDULED MATTERS**

**24. Selection of Preferred Fixed-Route Service Design**

Re: Consideration to approve Concept 6 as the preferred fixed-route service design for implementation effective January 2, 2026, or to provide direction on an alternative preferred design.

**25. Authorization of Monthly American Flag Replacement and Ceremonial Distribution Program**

Re: Consideration to authorize the monthly replacement of the American flag displayed at the front of City Hall, beginning December 1, 2025; direct staff to label and preserve each retired flag with its corresponding month and year of display for presentation at future City ceremonial events, including the Annual Wall of Fame ceremony and recognitions of past mayors; and authorize the allocation of \$2,000 annually from the Community Promotion Budget to support this program.

**26. Authorization of Stuff the Bus Community Food Drive Event**

Re: Consideration of the Stuff the Bus Community Food Drive and companion Stuff the Truck events in partnership with the Fire and Police Departments to collect food and essential items during the 2025 holiday season.

**27. Consideration of Amendments to the City Council Procedural Handbook**

Re: Consideration of potential amendments to the City Council Procedural Handbook to provide clear and consistent guidance on the use of City facilities, staff support, official branding, and City-managed social media platforms for community outreach and informational meetings.

**AB 1234 REPORTS**

This is the time for all AB 1234 reports required pursuant to Government Code § 53232.3.

1. Tulare County Economic Development Corp. (TCEDC) - October 22, 2025
2. Downtown Porterville Committee - October 23, 2025
3. Porterville Developmental Center Advisory Board - October 24, 2025
4. Tule Sub Basin Policy Meeting - October 24, 2025
5. Military Banner Committee - October 30, 2025

**ORAL COMMUNICATIONS**

**OTHER MATTERS**

**CLOSED SESSION**

Any Closed Session Items not completed prior to 6:30 p.m. will be considered at this time.

**ADJOURNMENT** - to the meeting of November 18, 2025, at 5:30 p.m.

In compliance with the Americans with Disabilities Act and the California Ralph M. Brown Act, if you need special assistance to participate in this meeting, requesting electronic participation as an accommodation, or to be able to access this agenda and documents in the agenda packet, please contact the Office of City Clerk at (559) 782-7464. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting and/or provision of an appropriate alternative format of the agenda and documents in the agenda packet.

Materials related to an item on this Agenda submitted to the City Council after distribution of the Agenda packet are available for public inspection during normal business hours at the Office of City Clerk, 291 N. Main Street, Porterville, CA 93257, and on the City's website at [www.ci.porterville.ca.us](http://www.ci.porterville.ca.us).